



PARKS AND RECREATION COMMISSION MEETING MINUTES

March 12, 2015, 6:00 p.m.

Southridge Sports & Events Complex

I. CALL TO ORDER

- a. The meeting was called to order by Ben Rutledge, Chairman, at 6:01 p.m.
- b. Recorder Sara Allington called the roll and found the following:
 - i. Present: Chairman Ben Rutledge, Vice Chairman Mark Reed, Commissioners Ty Fischer, Jack Anderson, Dean Aeling
 - ii. Excused: Commissioner Michael Paoli, Kurt Beckley; Councilman Bob Parks
 - iii. Staff: Maxine Whattam, Parks & Recreation Director; Greg Duffy, Facilities & Grounds Supervisor; Karen Coulson, Parks & Recreation Supervisor
 - iv. Recorder: Sara Allington

II. APPROVAL OF AGENDA

- a. Chairman Rutledge moved to approve the agenda. The motion carried unanimously.

III. APPROVAL OF MINUTES

- a. Commissioner Anderson moved to approve the minutes dated February 12, 2015. Commissioner Aeling seconded the motion. The motion carried unanimously.

IV. VISITORS - Grid Kids Presentation – Terry Watson, President, Chris Wiltz, Vice President

- a. 5th year as president, 2nd year as vice president. 5 executive board members (secretary, treasurer, equipment manager) 8 teams ages 6-13. Practices begin august, 7 games on Saturdays beginning September. Players from all over the area. Average 700 kids each year (Richland, Pasco league, new league {name unknown}) roughly 25 scholarships. Also have a cheerleading organization. (Kim Bechtel, coach) proposed initiating cheer program again 3 years ago. 102 kids in 2014. Parent coaches & concession stand volunteers, referees (approx. 50). Equipment is evaluated for safety, some equipment has a shelf life.
 - i. Chairman Rutledge - What kind of annual budget?

1. \$68,000
- ii. Chairman Rutledge - How much revenue is fundraising and sponsorships?
 1. Most is player fees & concessions
- iii. Commissioner Ailing – What is the cost?
 1. \$115 per child (new player-jersey), \$95 for returning, tiered pricing for families with multiple kids
- iv. Chairman Rutledge - Chest safety emphasized as much as head safety?
 1. Important that parents are educated. Some equipment is available, some parents buy. Personal safety equipment purchased must meet standards
- v. Karen Coulson - New regulations for high school affecting you?
 1. Must comply with regulations. Inventory history controlled with serial numbers to monitor life of equipment.
- vi. Vice Chairman Reed - Are you able to have equipment on a rotating basis to move a certain % every year.
 1. Yes.
- vii. Commissioner Fischer - Suggests tackling training video provided by the Seattle Seahawks
 1. Kids and coaches are educated on proper techniques
- viii. Commissioner Reed commends their efforts to keep the program going
- ix. Chairman Rutledge - Besides facilities is there anything we can do?
 1. Keep getting the word out. Partnership with schools and Recreation are big. Crew pretty much knows the schedule and has everything prepared without request

V. UNFINISHED BUSINESS

- a. Lawrence Scott Park – Court Improvements (Tennis and Pickleball) – Steve Mallory and Greg Duffy
 - i. Undertaking court rehabilitation project at Lawrence Scott. Taking longer than anticipated. Plan and design complete, bids out soon. Pickleball players group working with COK giving guidance and insight. Also assist with sponsorship and funding. Project broken up into four phases. 1) Landscaping demo & repair, 2) address existing tennis & pickleball surfaces, 3) relocation of basketball court onto different existing surface, 4) potential addition of three pickleball courts. Volleyball court was observed used twice. Root intrusion is now in the pickleball court. Richland building two pickleball courts in Claybell Park. Creekstone development interested in putting a few in. COR considering two at Leslie

groves park. Pickleball is an up and coming sport. Increased participation 25% last year.

1. Commissioner Anderson – what is going to happen to the volleyball court? Pea gravel was impossible to play in. Is there a net?
 - a. When the project is complete there is a possibility of evaluating then to fill with sand. It was also explored to change it to a community garden. Two poles, public provides the net
 2. Commissioner Ailing – How big are the courts? What is the court surface?
 - a. 20x44, 8' in the back, somewhere around 30 across
 - b. Gunite surface
 3. Chairman Rutledge - How big are the tournaments?
 - a. 60 entries
- b. Senior Center Refocus Advisory Team Development and Guidelines – Maxine Whattam
- i. Purpose: image/perception, expanding programming, community awareness, building enhancement, evaluate schedules, expand volunteer opportunities. Guidelines: Kennewick resident, not <5 or >7. Not involved in the administration & operation; involved in an advisory capacity.
 1. Chairman Rutledge - Wasn't there an advisory committee in the past?
 - a. Roughly 20 years ago. At the time it was tough but looking back it was progressive
 - ii. Commissioner Aeling moved to recommend the establishment of an advisory committee for the Kennewick Senior Center Refocus. Commissioner Fischer seconded the motion. The motion carried unanimously.
 - c. P&R Commission Work Plan update to Council – Ben Rutledge & Maxine Whattam
 - i. Demonstrate the unity of P&R commission with Arts commission. Council recognizes the strong commissions
 1. Vice Chairman Reed - Are we aligned? Any reaction?
 - a. Yes. Not really.

VI. NEW BUSINESS

- a. Beverage Rights – Maxine Whattam

- i. Lottery drawn to determine which distributor is where. Beverage rights for all 7 sites including City facilities. The exception is the police station. Coca Cola was awarded the bid.
 - 1. Vice Chairman Reed - Difference in sales between different distributors?
 - a. In the RFP there were specific criteria. Coca Cola responded appropriately.
 - 2. Vice Chairman Reed - What was the difference between Pepsi & Coke
 - a. Coke offered a lump sum payment, Pepsi wouldn't provide one.
 - 3. Commissioner Anderson – is this an exclusive contract within the city?
 - a. City sponsored concessions, pool & Southridge, Columbia Park excluded for now, golf course is already with coke. Columbia Park must be tackled with corps of engineers.
 - 4. Commissioner Reed – any out provisions? What would have to happen: negligence, income?
 - a. Yes. If it's just not working out. Not necessarily for income purpose. Would refer to City Attorney if estimated numbers are way off.
 - 5. Commissioner Anderson – comments coca cola was a lot more generous with equipment and donations. Stocking was an issue. Schools lost commissions. Issues with maintenance and timers. Will outside machines be in cages?
 - a. Some yes, some are not
 - ii. Commissioner Fischer moved to approve the snack machines contract be awarded to Coca Cola, Vice Chairman Reed seconded the motion. The motion carried unanimously.
- b. Selection of Concessionaire, Highland Grange – Maxine Whattam
 - i. New pad, two sites. Smoovies only vendor that provided RFP. Lease fee is \$375/mo + excise tax= \$423.15/mo.
 - ii. Commissioner Anderson moved to recommend the acceptance of Highlands Grange Vendors Operating Season and the approval of Smoovies as a vendor, Commissioner Fischer second the motion. The motion carried unanimously.

VII. POLL OF COMMISSION MEMBERS AND STAFF

- a. Commissioner Dean Aeling: Went golfing in Columbia Park. Grass is greening up. Suggests dead spots be addressed in the spring.
- b. Maxine Whattam: Golf Course Update; working actively with CourseCo. A work plan in place to demonstrate expectations. Status presentation to Council in August.
- c. Commissioner Ty Fischer: Justin Track (visitor), avid Frisbee golf guy down at Columbia park. Would like to discuss in new business next month.
- d. Commissioner Jack Anderson: Appreciates Grid Kids. Grandson participates and granddaughter in the cheer program.
- e. Karen Coulson: Antique show at SSEC pavilion this weekend (100 vendors), St. Patty's foot race this weekend, several gazebo rentals. Has been a very busy spring.
- f. Greg Duffy: Crews have been busy. Weather has been beautiful, season beginning early this year. Getting restrooms opened, watering where we can (no water yet in the canals). In process of hiring seasonal staff.

VIII. ADJOURNMENT

- a. The meeting was adjourned by Ben Rutledge, Chairman, at 7:25p.m.

UPCOMING EVENTS

- Arbor Day Tree Planting at Columbia Center Estates Park – Friday April 17, 2015, 3:00 p.m.