



PARKS AND RECREATION COMMISSION MEETING MINUTES

April 9, 2015, 6:00 p.m.

Southridge Sports & Events Complex Meeting Room

I. CALL TO ORDER

- a. The meeting was called to order by Ben Rutledge, Chairman, at 6:03 p.m.
- b. Recorder Sara Allington called the roll and found the following:
 - i. Present: Chairman Ben Rutledge, Commissioners Dean Aeling, Jack Anderson, Kurt Beckley, Ty Fischer, Ken Hahn
 - ii. Excused: Vice Chairman Mark Reed
 - iii. Unexcused: Councilman Bob Parks
 - iv. Staff: Maxine Whattam, Parks & Recreation Director; Greg Duffy, Facilities & Grounds Supervisor; Karen Coulson, Parks & Recreation Supervisor
 - v. Recorder: Sara Allington

II. APPROVAL OF AGENDA

- a. Commissioner Fischer moved to approve the agenda. Commissioner Aeling seconded the motion. The motion carried unanimously.

III. APPROVAL OF MINUTES

- a. Commissioner Aeling moved to approve the minutes dated March 12, 2015. The motion carried unanimously.

IV. VISITORS

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

- a. Selection of Concessionaire Kenneth Serier Memorial Pool
 - i. All RFP's are reviewed by Finance, not P&R.
 - ii. Chairman Rutledge - Questioned in RFP regarding negotiations?

1. Was addressed.
- iii. Commissioner Anderson – why tropical snow over others?
 1. Pricing was better, times open were better.
- iv. Commissioner Hahn – Coca Cola agreement implied here?
 1. Yes.
- v. Commissioner Fischer moved to approve selection of Tropical Snow for concessionaire at Kenneth Serier Memorial Pool. The motion carried unanimously.
- b. Columbia Park Frisbee Golf – Ty Fischer – Justin approached Commissioner Fischer about condition of Frisbee golf course. Fischer investigated today, appearance seems fine, asked a few people-no complaints.
 - i. Maxine Whattam – Staff met with Justin a couple of weeks ago. A group is being organized by Justin to coordinate a volunteer cleanup day. Leagues discussed. Disc club lost their 501c3 status. Justin trying to get it back. Lots of turnover within the organization.
 - ii. Commissioner Fischer – Does the Corps maintains the area?
 1. COK maintains. Once 501C3 status is regained agreements will be revisited with group.
- c. Kennewick Parks and Recreation Comprehensive Plan 2013-18 Review, Maxine Whattam – Some challenges in Columbia Park are south end master plan and permitting through COR, joint arts commission meeting in May-can address Columbia Park art. Community outreach necessary in 2015 on 7 acres development. Zintel Canyon-would like to add a vegetation management plan. Project accounting system in place for each park to track expenditures. Consider what do we foresee in our parks in the future. Tracking what we're doing so we can review when the next comp plan is created in 2019.
 - i. Commissioner Fischer – Is there a study on the retention pond?
 1. Original intention source outside of the irrigation season. Three sources are available: city water, pond, irrigation (during season). Needs evaluated if acre and half pond takes up is best used as a pond or green space.
 - ii. Commissioner Fischer – Who are the experts to consult?
 1. Greg Duffy & Vince Gonzales
 - iii. Commissioner Fischer – What is the relevance of school district acreage?
 1. Future development of parks & infrastructure. Working in conjunction.
 - iv. Chairman Rutledge – Guidelines of acreage per resident?
 1. Contained in the comp plan.

- v. Commissioner Anderson – Water feature going to be going for summer at Southridge?
 - 1. Yes. Was running last fall. Features will start up Memorial Day.
- vi. Commissioner Anderson – What is the plan for the additional 3 acres at Southridge? Preconceived notions?
 - 1. Commission needs to develop a plan and provide a recommendation to council. People do have ideas. Polling public opinion is key.

VII. POLL OF COMMISSION MEMBERS AND STAFF

- a. **Chairman Ben Rutledge:** planters on levy look very nice.
- b. **Sara Allington:** Volunteer recognition week. Thank you commissioners and volunteers for over 20,000 donated hours in 2014. Senior Center Advisory Committee applications for the refocus have been posted to the website.
- c. **Greg Duffy:** Banners are rotating around the City thanking volunteers
- d. **Maxine Whattam:** Arts Commission is rotating meeting sites

VIII. ADJOURNMENT

- a. The meeting was adjourned by Ben Rutledge, Chairman, at 6:53 p.m.

UPCOMING EVENTS

- Ice Breaker NSA softball Tournament – 137 Teams, all complexes – April 10-12, all day.
- Arbor Day Tree Planting at Columbia Center Estates Park – Friday April 17, 3:00 p.m.
- Footgolf has been installed at the Columbia Park Golf Course.
<https://www.youtube.com/watch?v=QdSjECexZZY>