



Parks & Recreation Commission
AGENDA

Thursday, January 27, 2022, 6:00 pm
Virtual Zoom Meeting



Meeting Link: <https://us06web.zoom.us/j/83130741374>

- 1. CALL TO ORDER**
 - a. Roll Call
 - b. Pledge of Allegiance/Welcome
- 2. HONORS & RECOGNITIONS:**
- 3. APPROVAL OF AGENDA:** January 27, 2022
- 4. APPROVAL OF MINUTES:** October 28, 2021 Regular Meeting
- 5. VISITORS**
- 6. NEW BUSINESS**
 - a. Commission 2022 Work Plan
 - b. P&R Commission 2022 Draft Meeting Schedule
 - c. Motorized Personal Transport Regulations
- 7. UNFINISHED BUSINESS**
 - a. Lawrence Scott Park Pickleball Update
 - b. Kenwood Park Citizen Lending Library Request
- 8. POLL OF COMMISSION MEMBERS AND STAFF**
- 9. ADJOURNMENT**

The next scheduled meeting is Thursday, February 24, 2022 at 6:00 pm, location to be announced.

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.



Parks & Recreation Commission
MINUTES
Thursday, October 28, 2021, 6:00 pm
Virtual ZOOM Meeting



1. CALL TO ORDER

- a. Commission Chair Ken Hahn called the meeting to order at 6:00 p.m. Parks, Recreation & Facilities Administrative Assistant Drea Myers completed a roll call.
- b. Commissioner Heston led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commission Chair Ken Hahn	Emily Estes-Cross, Parks, Recreation & Facilities Director
Commissioner Dean Aeling	Ian Dezember, Parks & Facilities Manager
Commissioner Jack Anderson	Drea Myers, Recorder
Commission Vice Chair Linda Stroben	Brandon Lange, Recreation Manager
Commissioner Robb Heston	Donald Wieber, Parks Project Coordinator
Councilman Jim Millbauer, Council Liaison	

Absent:

Commissioner Ty Fischer—Excused.

2. HONORS & RECOGNITION – None

3. APPROVAL OF AGENDA

Commissioner Heston moved to approve the agenda as presented. Seconded by Commission Vice Chair Stroben, the motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Aeling made a motion to approve the September 23, 2021 regular meeting minutes. With a second from Commissioner Anderson, the motion carried unanimously.

5. VISITORS

- a. Legal notices were published in the Tri-City Herald on October 12, 19, and 26 inviting the public to provide input during this visitor's portion of the online Commission meeting, regarding a request to rename the "Kennewick Police Station" to the "Kennewick Police Station, Kenneth M. Hohenberg Public Service Building." A letter in support of the renaming, signed by more than 100 individuals, was included in the meeting packet. Assistant Chief Chris Guerrero of the Kennewick Police Department was present to answer any questions regarding the request.
- b. Resident Linda Lunde has created a free library on her property, and requested to use the shelter at adjacent Kenwood Park as a covered space to keep the books. Ms. Lunde also mentioned that she would like to see a dog park established in the City. She stated she could get a team of volunteers to clean up the pet waste in the park. Commission Chair Hahn said consideration of a dog park was being included in the 2022 Commission Work Plan for discussion.

6. NEW BUSINESS

- a. Facility Renaming Recommendation: The request from the Kennewick Police Assistant Chief, the President of the Kennewick Police Management Association, and the President of the Kennewick Police Officers Benefit Association to rename Kennewick Police Department to the “Kennewick Police Station, Kenneth M. Hohenberg Public Service Building” was considered. In accordance with Kennewick Administrative Code 9-48-020, and having heard public input regarding renaming a public facility, Commission Chair Hahn made a motion to recommend City Council rename the “Kennewick Police Station” to the “Kennewick Police Station, Kenneth M. Hohenberg Public Service Building.” Commissioner Heston seconded the motion, which carried unanimously. Commission Chair Hahn will draft a letter to submit to City Council for their consideration.
- b. Lawrence Scott Park Pickleball Proposal: Ms. Estes-Cross, Parks, Recreation & Facilities Director, Mr. Donald Wieber, Parks Project Coordinator, and Mr. Paul Jones, Club 509 President, presented a court expansion and infrastructure enhancement project at Lawrence Scott Park. The park currently has 5 pickleball courts, of which two are restricted to a space smaller than ideal for competitive play. The proposal would expand the complex to 15 total courts (12 new + 3 existing), replace the undersized and aging restroom, and add a shelter. Club 509 would fundraise and help secure sponsorship to fund \$280,000 of the \$559,000 court project, and enter into an agreement with the City to help maintain the courts. A combination of park mitigation reserves and impact funds, supplemented by a request for American Rescue Plan Act funding, would fund the restroom (\$391,000) and shelter (\$286,000) components.
 - Commissioner Aeling made a motion to recommend Council authorize funding for support of the pickleball court expansion, designating a first alternate component inclusion of restrooms, and a second alternate of a shelter, contingent on funds available. Commissioner Heston second the motion. Motion passed unanimously.
 - Commission Vice Chair Stroben made a motion to seek public input, and contingent on response, request permission from RCO to repurpose the tennis courts for pickleball courts, restroom replacement, and a shelter. Commissioner Aeling second the motion. Motion passed unanimously.
- c. Motorized Personal Transport Device Park Use regulations: Commission Chair Hahn provided an overview of requirements to be considered for the use of motorized personal transport devices in City parks, such the width and surfacing of pathways (dirt, paved); speed limits; mandatory safety equipment; etc. Further discussion and determination of recommendation will be added to the 2022 Commission Work Plan.
- d. 2022 Work Plan Meeting Date: The Commission selected December 9, 2021 to hold a workshop where they will discuss the 2022 work plan.

7. UNFINISHED BUSINESS

Park Hills Park: Ms. Estes-Cross reported the Park Hills neighbors will resume discussion with the City about an agreement to maintain the private neighborhood park after the first of the year.

8. POLL OF COMMISSION MEMBERS AND STAFF

- Ms. Estes-Cross congratulated Mr. Wieber on completion of the Keewaydin Park playground and ADA enhancement project, funded by a \$450,000 Community Development Block Grant.
- Commissioner Heston and Councilman Millbauer thanked staff and Mr. Jones for the detailed pickleball proposal.
- Recreation Manager Brandon Lange provided an update on upcoming the Twelve Days of Christmas Giveaway promotion, sponsored by Numerica.

6. ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Respectfully submitted,
Drea Myers, Recorder

DRAFT 2022 Parks and Recreation Commission Work Plan

Updated 1/14/22



COUNCIL PRIORITY AREA	GOAL	TASKS DESCRIPTION	COMMISSION LEAD	STAFF LEAD	PROGRESS	2022 Recommendation	Priority
Community Safety, Economic Development, Infrastructure & Growth, Quality of Life, Responsible Government	Sustain equitable access to parks and recreation	Assess Park Hills Park use, recommend future to City Council.	Ken Hahn	Emily Estes-Cross	Outreach spring 2021; reported findings 6/24/21; Council recommendation pending neighbor organization.	carry forward	M
		Assess Layton Park use, recommend sustainable operating plan.		Ian Dezember	Outline options following completion of Park Hills Council recommendation.	carry forward	M
		Motorized personal transportation park use Code recommendation.		Emily Estes-Cross	Recommend speed limits, signage, or other rules to Council Spring 2022.	new	H
Economic Development Quality of Life	Arts Commission placemaking partnership	Continue to facilitate park identifier and public art opportunities (park murals; roundabout art; solar markers).		Rohana Carmichael	Ongoing	carry forward	M
Economic Development Quality of Life Responsible Government	Increase public awareness and education regarding parks & recreation	Conduct community engagement (Arbor Day, Community Service Day, etc.).	All	Brandon Lange	Ongoing	carry forward	M
		Support Columbia Park reconveyance	All	Emily Estes-Cross	Ongoing. Established MOU with CTUIR in 2021. USACE negotiations ongoing.	carry forward	L
Infrastructure & Growth	Capital and Mitigation / Impact Fund Projects	Monitor and recommend Park Mitigation and Impact Fee funded projects (systemwide signage and Inspiration Park lighting)	Ken Hahn, Linda Stroben	Donald Wieber	Design pending completion of deadline driven ARPA projects	ongoing	M
		Canal Drive tree replacement strategy and recommendation. Estimate xeriscaping, irrigation upgrades, or alternative treatment for August budget prep.	Dean Aeling	Ian Dezember	Staff support available following seasonal staffing onboarding.	carry forward	M
		Prioritize feasible Columbia Park enhancements based on the Parks & Rec Comp Plan (shoreline erosion mitigation treatment input)	Ken Hahn, Dean Aeling, & Ty Fischer	Donald Wieber	PBS Environment drafting design for presentation in summer 2022.	table until funding or circumstances change	L
		Lawrence Scott Pickleball Court expansion, restrooms, and shelter use agreement and outreach.	Ken Hahn, Linda Stroben	Donald Wieber	If Club 509 raises \$280k, \$790k ARPA and \$166k Mitigation/Impact funds available for \$1,236,000 project.	new	H
		Identify Dog Park interest and potential locations for inclusion in Parks & Rec Comp Plan.	Ty Fischer, Dean Aeling	Donald Wieber	Citizen seeking design and feasibility support for CP campground proposal; staff availability contingent on funded project status.	new	M
		Conduct Park Audits	All	Drea Myers	Assigned in April for completion by June 23. Staff report in July/August.	carry forward	M



Parks and Recreation Commission 2022 Draft Meeting Schedule

Meetings are held on the 4th Thursday of each month at 6:00 pm
City Council Chambers (unless otherwise noted)

Date	Topic
January 27	- P&R Commission 2022 Draft Meeting Schedule - Commission 2022 Work Plan - Motorized Personal Transport Regulations - Lawrence Scott Park Pickleball Update
February 24	- Columbia Park Ropes Course - Concessionaire Recommendation - P & R Commissioners terms expiring 3/31/21: Stroben
March 24	Park Hills Park Recommendation
April 28 Arbor Day April 29	- Election of Officers - Grid Kids Annual Plan - Layton Park Assessment - Park Audit Assignments
May 27	TBD
June 23	- Park Audits – Return to Staff - Columbia Park Shoreline Erosion Mitigation - Outdoor Court Repair and Replacement Strategy
July 28	- Canal Dr. Tree Replacement Options - Park Audit Results
August 25	Dog Park
September TBD	- TC Area Joint Meeting (Hosted by Pasco) – Date/Time TBA - All Senior Community Picnic (hosted by Richland) Date/Time TBA
October 27	TBD
November (TBA) <i>Tentative</i>	Kennewick Boards & Commission Banquet, Three Rivers Convention Center
December TBD	Commission Retreat – Establish 2023 Work Plan Goals

Drea Myers

From: Jenni Heerink <jennekebh@gmail.com>
Sent: Sunday, November 14, 2021 12:19 PM
To: Emily Estes-Cross
Cc: Drea Myers
Subject: Re: Waste Reduction Recycling and Educations Grants Open for Application
Attachments: Kennewick_Parks_Feedback.pdf

Hi Emily,

Thanks again so much for sharing. I spent some time reviewing the comprehensive plan. I put together feedback; see attached slides (it is a bit grainy...images don't print so well..pdf is asking for subscriptions to combine files..pretty annoying..)

I do not use the trail around the Sports & Events complex; it is more than 20 minutes walk from my home and to cross large roads many times to get there is not attractive unfortunately. That complex is sandwiched between large roads and doesn't give a nice, quiet park feel either...more comments on the attached doc.: -)

I will put the meeting dates on my calendar; but I have a full time job that requires me sometimes to stay longer and I may not be able to reach the meeting on time. I most likely can read minutes of those meetings as back up?

Hope the feedback is helpful and let me know if the ideas make sense. I will be happy to support progress in those areas.

Best,

Jenni

Jenneke B Heerink
678 644 9282

On Mon, Nov 8, 2021 at 7:45 AM Emily Estes-Cross <Emily.Estes-Cross@ci.kennewick.wa.us> wrote:

Ms. Heerink,

First and foremost, thanks for reaching out regarding waste reduction, forwarding the grant opportunity, and your interest in Southridge park development. Second, I'll share your request with our [Parks and Recreation Commission](#), which helps steer much of the City's parks and recreation efforts. You're also welcome to attend Commission meetings to make suggestions. Our next meeting is January 27 at 6p, and thereafter the fourth Thursday of most months (off November and December for the holidays). In the meantime, I'll take a look at the grant.

Here's a link to our [Parks and Recreation Comprehensive Plan](#), which outlines recommendations for park growth around the City. We have a couple of different avenues for adding parks. The first is to use "Park Impact Fees" (PIF) collected from developers when they build homes to buy land, and the second is to accept land from developers building "planned residential communities" (large developments) in lieu of paying PIF. At this time, we haven't accumulated enough PIF funds to purchase affordable land for an additional park, however it's on our radar. If you want to check out the "park planning areas" ([p. 40-43 in the Comp Plan](#)), which zone do you live in?

Another idea for wellness suggested in our Comprehensive Plan is to use funds to develop walking paths and trails connecting to recreation areas around the city. For example, rather than fully developing a "new" traditional 5 acre park with a costly playground, restroom, and irrigation/infrastructure, it would be more affordable to construct and maintain pathways and trails along utility and irrigation canal easements. Just curious what your thoughts are on the pathway concept?

I hope you're able to take advantage of the park amenities at the Southridge Sports and Events Complex, as the walking path is one of my favorites!



Emily Estes-Cross

City of Kennewick

Parks, Recreation & Facilities Director

O: 509.585.4258 | C: 509.820.8211 | F: 509.585.4445

emily.estes-cross@ci.kennewick.wa.us



This e-mail and your response are considered a public record and will be subject to disclosure under Washington's Public Records Disclosure Act.

From: Jenni Heerink <jennekebh@gmail.com>

Sent: Sunday, November 7, 2021 2:19 PM

To: Emily Estes-Cross <Emily.Estes-Cross@ci.kennewick.wa.us>

Subject: Waste Reduction Recycling and Educations Grants Open for Application

Hi Emily,

I was wondering if the City of Kennewick would put more efforts in litter and recycling and would take advantage of these grants.

In your role as parks & rec director, I could think of more litter clean ups, or the implementation of 'composting pods' to reduce waste.

One other request that I have is to see what the plans are for a park in the Southridge area (where we live).

It looks like developers have free reign over how land is used, with has the result there is no park on walking distance for anybody in the neighborhoods west of Trios Hospital.

Not good for health & wellness in that area.

I may not be aware of any plans, so thanks so much for your feedback!

Jenni

Jenneke B Heerink

3890 S Kellogg Street

Kennewick WA 99338

678 644 9282

----- Forwarded message -----

From: **Dunne, Kelsey (ECY)** <kdun461@ecy.wa.gov>

Date: Tue, Nov 2, 2021 at 3:59 PM

Subject: Waste Reduction Recycling and Educations Grants Open for Application

To: <WASTE-REDUCTION-RECYCLING-GRANTS@listserv.ecology.wa.gov>

Hi Interested Parties,

The Department of Ecology is pleased to announce the opening of the application period of the Waste Reduction and Recycling Education (WRRED) Grants Program for the 2021-23 biennium. Ecology is providing funding from January 1, 2021 through June 30, 2023. The application period will run from November 2nd, 2021 to November 23rd, 2021.

This competitive grant program provides up to \$60,000 dollars to qualified local governments and nonprofit organizations for local or statewide education programs designed to help the public with waste reduction, recycling, composting, and litter control. The program requires a 25% match of the total eligible costs either in cash or contributed services for a total project maximum of \$80,000.

Please see the updated program guidelines for more specific information and to review the application evaluation criteria that will be used to assess each application:

<https://apps.ecology.wa.gov/publications/SummaryPages/2107035.html>

More information is available on the program's webpage: <https://ecology.wa.gov/WRRED>

Thank you,

Kelsey Dunne

Acting Grants Litter & Outreach Unit Supervisor

(Grants Technical Assistance Lead)

Department of Ecology

Solid Waste Management Program

Desk Phone: (360) 407-6129

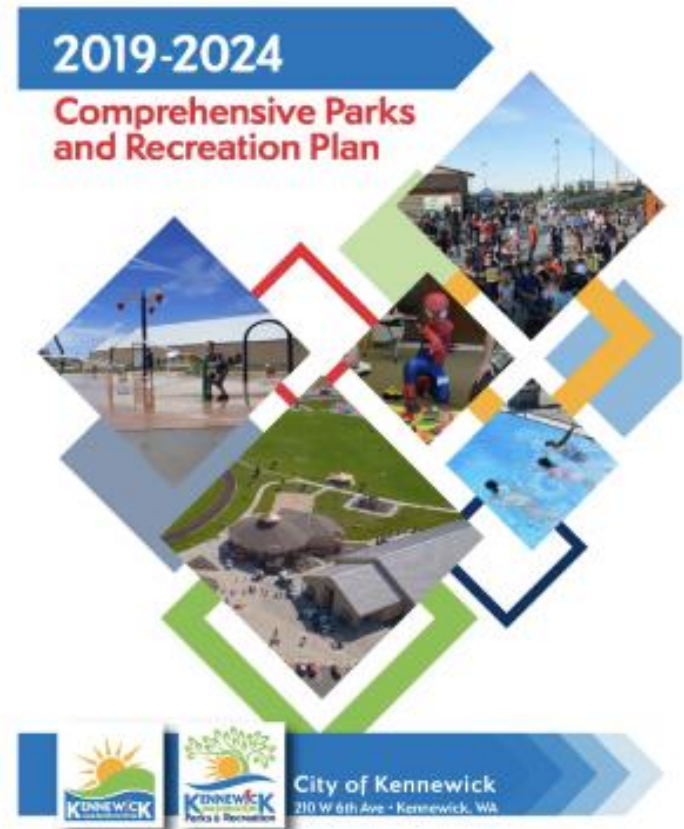
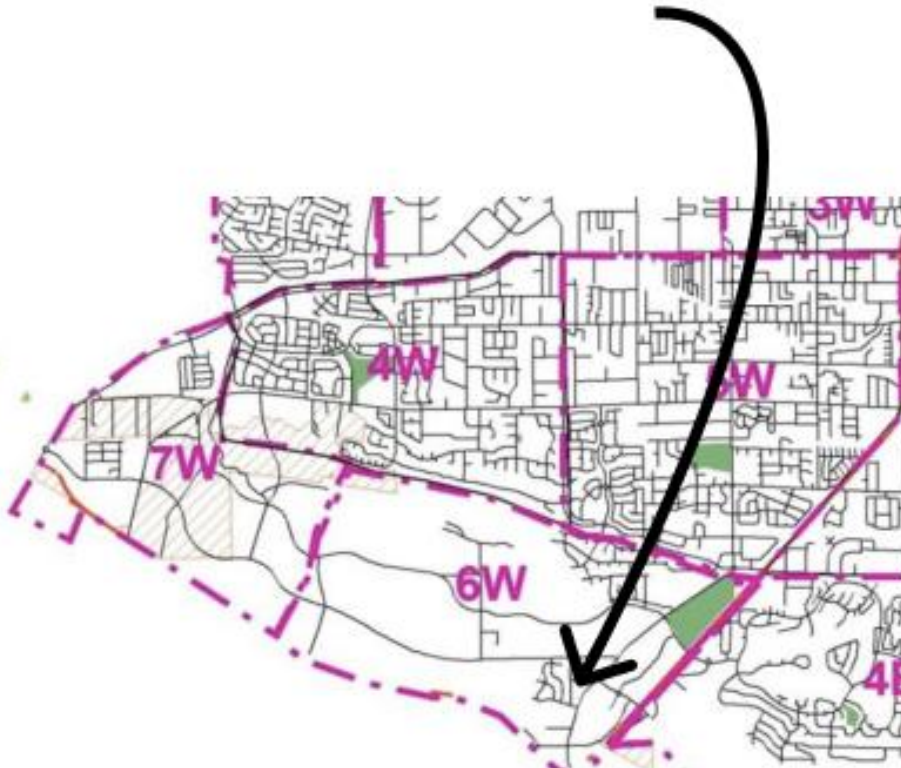
Email: Kelsey.Dunne@ecy.wa.gov

Got Questions?

Learn about Ecology's Grants and Loans. Click [HERE](#)

FEEDBACK ON PARKS & REC COMPREHENSIVE PLAN OBSERVATIONS, COMMENTARY AND IDEAS

From a neighbor in Ridgeline estates. (6W)



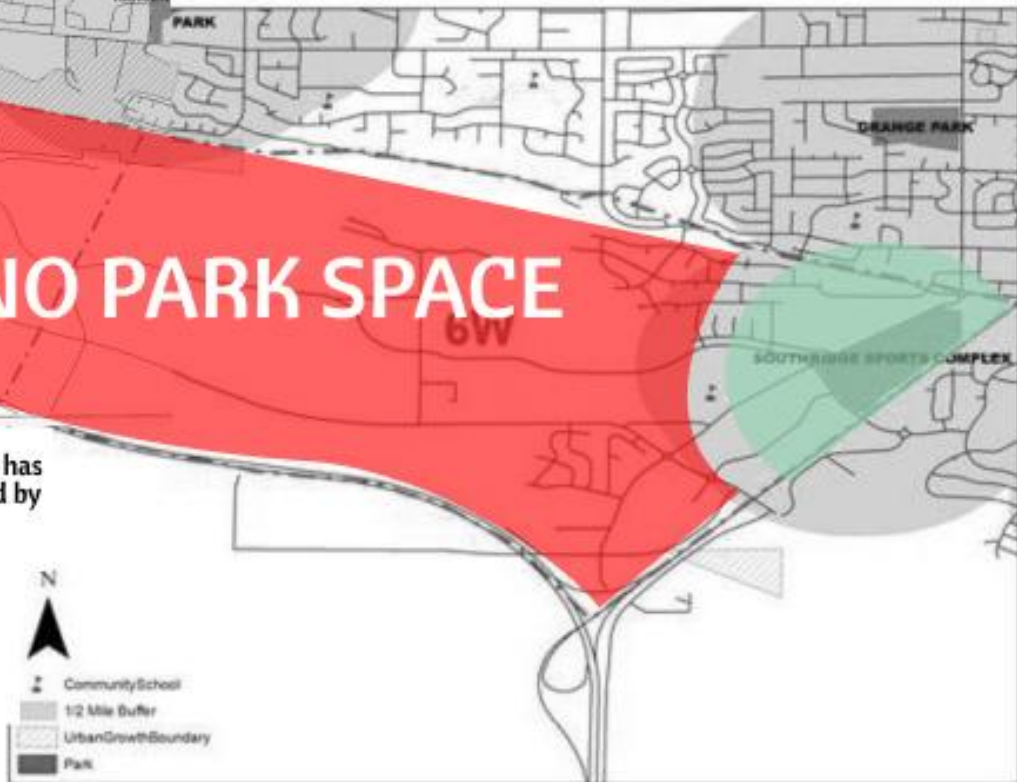
PROBLEM 1: A large part of Southridge is underserved



According to the plan for 6W: 'To meet the ultimate needs, the north end of the Southridge Sports & Events Complex needs to be developed.' The parks planned for are for 7W in the western part of that section.

This leaves the large middle area of 6W and part of 7W without any park. Most of that area is residential and is developing very fast.

To invest in the north end of Southridge S&E Complex has little impact on nearby neighborhoods; it is surrounded by 395, industrial zones and the school fields.



PROBLEM 2: A natural asset is kept for the elite

Premium real estate is developed on the top of the many hills in the Southridge area. Many of these hills have beautiful views of Badger Mountain and the Horse Heaven Hills.

The currently exploding development in the Southridge area, the absence of any park in Mid/West 6W and the rising house prices, will result in a growing divide between the people having access to scenic views and the ones who do not.

Like the Columbia River being seen as a natural asset to take advantage of, so should the scenic views seen as something to protect and to be used, with minimal intervention, as a recreational destination for the public.



SCENIC VIEWS ARE FOR THE RICH AND POWERFUL



PROBLEM 3: Overdevelopment

Shrubsteppe is the natural habitat of the region and exploding development in Kennewick resulted in a complete removal of native habitat. The connection with our natural environment is lost and replaced with concrete, turfgrass eliminating the natural ecosystem that is needed for humans to thrive.

The comprehensive plan mentions in their goals to 'retain open space and natural areas for the preservation of flora and fauna' but a quick scan of parks in Kennewick shows a lack of native ecosystems.

The Southridge Sports complex is a perfect example of not preserving flora and fauna. With also the goal of 'low maintenance' it is a surprise to see so much turfgrass, needing extensive irrigation and maintenance all around the premises.

It need to be noted that also irrigation near sidewalks and trails is a nuisance to the walking and bicycling public during the summer months. For some reason the spray can not be steered properly.



SUGGESTION 1: A scenic neighborhood park

The acquisition of a ridge property that can be turned into a neighborhood park; with scenic view points, iconic landmark and a listening circle.

There could be a building structure inspired by 'earth ship' design, a showcase of sustainability by being 'off the grid' and little need for airconditioning or heating due to the way it is constructed. This building could be a multi-use event space for classes, wine tastings or weddings. Plantings would be according to the heritage garden concept.



HILL TOP PARK VIEW

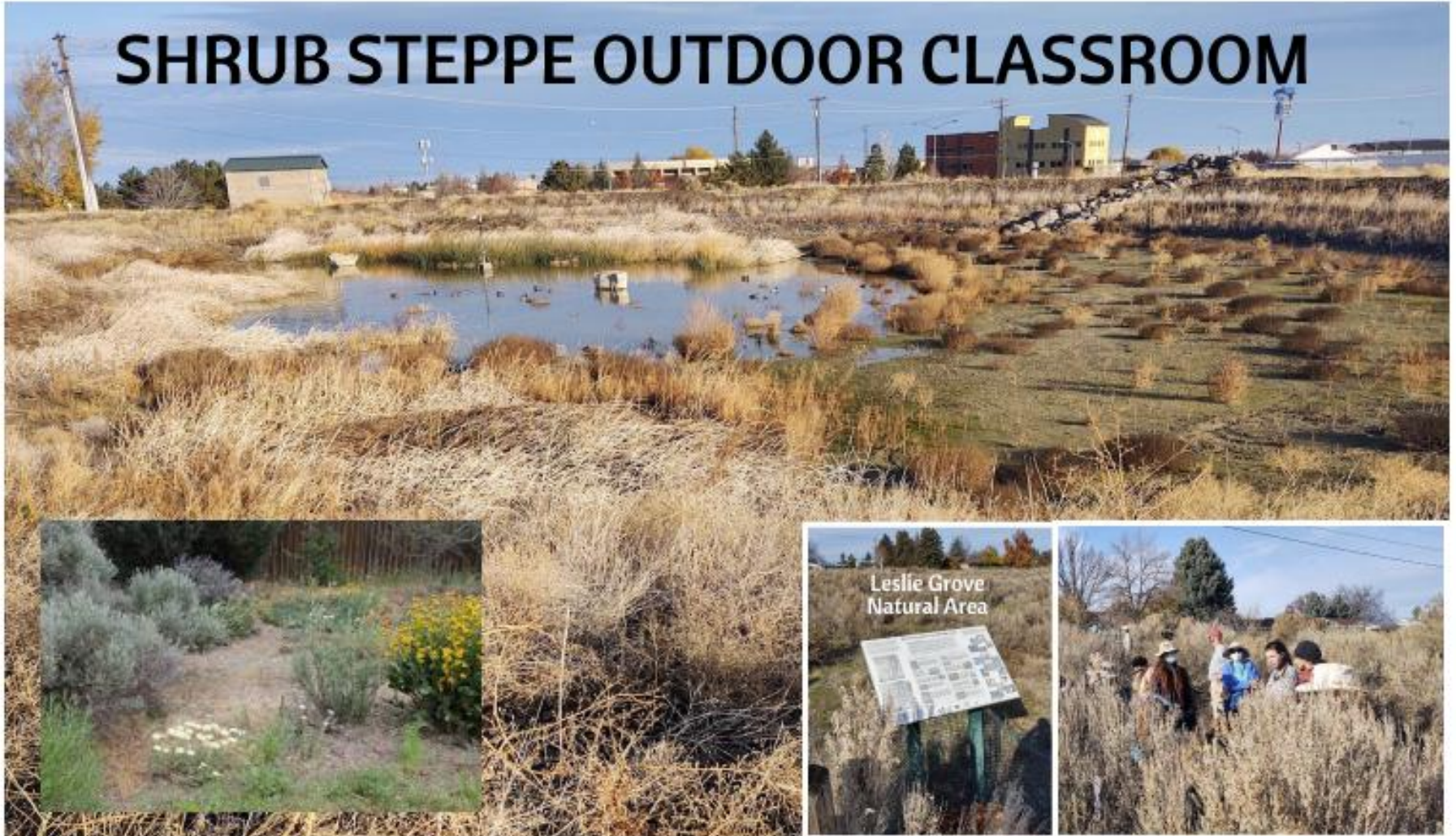


SUGGESTION 2: Create a Southridge natural area

The north end of Southridge S&E Complex is currently a piece of shrub steppe, disturbed by transport roads. A lower area, functions as a 'rain garden' (currently filled with water after the heavy rain). As a traditional park this area has little appeal because of the location (squeezed between large roads) and not being at walking distance for a larger community.

It could be more valuable to restore the natural shrub steppe habitat (example Leslie Grove Natural Area in Richland) and use this area as an outdoor class room for the schools nearby. Shrub steppe is part of each curriculum in this region, so this would offer an opportunity to give the kids a hands-on experience.

SHRUB STEPPE OUTDOOR CLASSROOM



SUGGESTION 3: Utility/irrigation canal easements

In the 6W area there is a canal bordering the industrial zone on the south side. The canals could turn into a trail and combined with a fencing system that works as a sound barrier for the traffic noise coming from the I-82 highway. The easement stroke could become a 'bird walk'; a trail with native habitat attracting birds. .

