



**Parks & Recreation Commission
MINUTES**
Thursday, October 24, 2019, 6:00 pm
Kennewick City Hall Council Chambers



1. CALL TO ORDER

- a. Linda Britain, Vice Chair, called the meeting to order at 6:00 pm.
- b. Commissioner Ty Fischer led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Dean Aeling	Bill McKay, City Council Liaison
Commissioner Jack Anderson	Emily Estes-Cross, Parks and Recreation Director
Commissioner Linda Britain	Greg Duffy, Parks and Facilities Deputy Director
Commissioner Ty Fischer	Isa Quintanilla, Recorder
Commissioner Robert Van Slycke	

Excused

Commissioner Ken Hahn
Commissioner Robb Heston

2. HONORS & RECOGNITION – None

3. APPROVAL OF AGENDA

Commissioner Fischer moved, seconded by Commissioner Aeling, to approve the agenda as presented. The motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Aeling moved, seconded by Commissioner Fischer, to approve the minutes of August 22, 2019. The motion carried unanimously.

5. VISITORS –

Trevor Macduff, Silas Education, 3909 W Wernett, Pasco
Dee Boyle, City of Kennewick Arts Commissioner, 1409 W 2nd Ave., Kennewick
Rohana Carmichael, City of Kennewick Arts Commission staff liaison

6. NEW BUSINESS

- a. SILAS Education/Arts Commission project proposal
Mr. Macduff, a Science Teacher in Richland, gave a presentation of the Silas Education Project's plan to build a scale model of the Solar System. This project will make it possible to tour the Solar System in a day. It will include 4 orbital markers along Columbia Park Trail and 1 scaled planetary sculpture at the Southridge Complex. He is working with the City of Richland and has placed solar arches (art) at the Reach Museum, located at 1943 Columbia Park Trail, Richland. Mr. Macduff has met with the City of Kennewick Arts Commission who has approved the art concept, and is seeking to collaborate with the City of Kennewick Parks and Recreation Commission for the placement in parks. Along with the City of Pasco, this a Mid-Columbia collaboration. On

behalf of the Arts Commission, Ms. Boyle said the Arts Commission agrees to send out a 'Call for Artist,' ensuring art complies with city guidelines.

Commissioner Fischer made a motion to approve and proceed with the Silas Education Project to place art pieces within vicinities of Kennewick parks, and follow the guidelines and criteria as set forth by the Kennewick Arts Commission. Seconded by Commissioner Van Slycke, the motion passed unanimously.

b. E- Scooters

As an informational update, Ms. Estes-Cross informed the Commissioners that staff is researching legality of electric scooters within the city as a result of a ride share inquiry fielded by Visit Tri-Cities. In addition to reviewing the Kennewick Municipal Code and Revised Code of Washington, staff will inquire with other cities on how they are handling the same request. Staff will report to City Council early spring 2020.

c. Grange Park Greenhouse

Master Gardeners are requesting to install a greenhouse at the Highlands Grange Park, near the Rose Garden Picnic Shelter, an underutilized area. The size is 8' wide x 24' long x 7' high, aluminum frame. They will insure it, maintain the plants, and provide a water supply system. By producing their own plants, this will support their plant sale, their primary revenue source. Mr. Duffy will research if this will have its own power and water meter. Mr. Anderson made a motion to allow the installation of a greenhouse at the Highlands Grange Park. With a second from Mr. Fischer, the motion passed unanimously.

d. Community Center Renovations

Phase 1 of the Keewaydin Community Center will begin next week. The front entrance will be extended, which is a grant funded project. Booth & Sons Construction, Inc. was awarded the bid. They are now securing permits with completion scheduled by the end of the year.

e. Holiday Parade Volunteer Opportunity – December 7, 2019

A sign-up sheet is available for volunteer opportunities for those who are available. Ms. Quintanilla will send out the information to Commissioners.

7. UNFINISHED BUSINESS

a. Zintel Canyon Update

- On 10/19/19, there was a human-caused fire in Zintel Canyon.
- Kennewick Police have been patrolling frequently.
- Team Rubicon may return to assist with large tree removal April 2020.
- A request for bid is being prepared to remove unhealthy trees near private property that are considered a safety hazard.

b. Community Development Block Grants Update 2020 – Applications for this grant from the federal Department of Housing and Urban Development were submitted in August, with the following results:

- Advisory Board recommending to Council \$56,000 for Underwood Park basketball court, hoop, and signage.

- Advisory Board recommending to Council renewing \$34,000 for Youth Scholarships.
- Advisory Board recommending to Council \$101,000 for Monopoly Park play structure, picnic shelter, water fountain and signage.

8. Poll of Commissioners and Staff

Ty Fisher, Commissioner

- 'It's good to be back.'

Ms. Estes-Cross reported:

- The end of the year is winding down. We have a few special events coming up:
 - o Tri City Marathon
 - o Safe Treat
 - o Dia de Los Muertos (Day of the Dead) Fun Run
 - o Veterans Stand Down
 - o Turkey Trot
- The November regular scheduled meeting is cancelled due to the Thanksgiving holiday, unless something arises.
- December meeting and retreat date to be determined. Ms. Estes-Cross will connect with Chair Hahn.

Ms. Quintanilla reported:

- Once a year, Commissioners sign a *Conflict of Interest – Appearance of Fairness* form. This will be emailed out.
- Also, new Commissioners are required to review the *Open Public Meetings Act*, and returning Commissioners should review every four years. The link is located at <https://www.atg.wa.gov/lesson-3-open-public-meetings-act-rcw-4230>

9. ADJOURNMENT

The meeting was adjourned at 7:30 pm

Respectfully submitted,
Isa Quintanilla, Recorder