



**PARKS AND RECREATION COMMISSION
MEETING AGENDA
FEBRUARY 8, 2018 at 6:00 p.m.
Kennewick City Hall – Council Chambers
210 West 6th Avenue**

- 1. CALL TO ORDER**
Roll Call/Pledge of Allegiance/Welcome
- 2. HONORS & RECOGNITIONS**
- 3. APPROVAL OF AGENDA:** February 8, 2018
- 4. APPROVAL OF MINUTES:** January 11, 2018
- 5. VISITORS**
- 6. NEW BUSINESS**
- 7. UNFINISHED BUSINESS**
 - a. Parks Identifier Presentation – Arts Commission
 - b. Parks and Recreation Comprehensive Plan Update: Cheryl Bolin, Recreation Director
 - c. Playground of Dreams, Ken Hahn, Parks and Recreation Commission Chairman
- 8. PROJECT and PROGRAMMING UPDATE:**
Cheryl Bolin, Recreation programming
Greg Duffy, Capital Projects
Ian Napier, Tourism and Special Events
- 9. POLL OF COMMISSION MEMBERS AND STAFF**
- 10. ADJOURNMENT**

The next Parks and Recreation Commission Meeting is March 8, 2018.



**CITY OF KENNEWICK
Parks & Recreation Commission
Regular Meeting
January 11, 2018**

1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 p.m. Mr. Aeling led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Jack Anderson
Commissioner Dean Aeling
Commissioner Ty Fischer
Commissioner Ken Hahn
Commissioner Kyla Marshall
Commissioner Mark Reed

Terry Walsh, Executive Director of Employee & Community Relations
Cheryl Bolin, Recreation Director
Ian Napier, Tourism and Commercial Development Manager
Emily Estes-Cross, Economic Development & Tourism Director
City Council Liaison Paul Parish
Linda Spier, Recorder

Excused: Commissioner Greg Falk

2. HONORS & RECOGNITION – None

3. APPROVAL OF AGENDA

Chairman Hahn requested to change the agenda order by shifting Item #7 Unfinished Business, before Item #6 New Business. Mr. Fischer, so moved, seconded by Mr. Reed, the motion unanimously passed.

4. APPROVAL OF MINUTES

Mr. Anderson moved, seconded by Mr. Fischer, to approve the minutes dated November 9, 2017. The motion passed unanimously.

5. VISITOR

Michael D. Terrell, ASLA, Studio Cascade, Inc., 429 Sprague Ave, Spokane, WA, 99202

7. UNFINISHED BUSINESS

- a. Parks and Recreation Comprehensive Plan Update – Columbia Park Update: Cheryl Bolin, Recreation Director & Mike Terrell, ASLA.

Chairman Hahn requested to place Parks and Recreation Comprehensive Plan on the February 8, Parks & Recreation Commission Agenda.

- b. Playground of Dreams, Ken Hahn, Parks and Recreation Commission Chairman

Nothing to report.

6. NEW BUSINESS

- a. Parks and Recreation 2018 Work Plan Approval

Mr. Anderson moved, seconded by Mr. Fischer, to approve the Parks and Recreation 2018 Work Plan. The motion passed unanimously.

b. Parks and Recreation 2018 Meeting Schedule Approval
Mr. Reed moved, seconded by Ms. Marshall, to approve the Parks and Recreation 2018 Meeting Schedule. The motion passed unanimously.

c. 2017 Year End Marketing Plan Update, Emily Estes-Cross
Emily Estes-Cross, Economic Development & Tourism Director gave a presentation and reported on the 2017 Parks & Recreation Department Marketing Plan Outcomes.

d. City of Kennewick Tree & Tree Easement Requirements, Dean Aeling
Mr. Aeling reported and provided pictures on the landscaping in the Desert Hills area.

e. Family Expo – Friday, January 26 12:00pm to 8:00pm & Saturday, January 27
10:00am to 5:00pm, Ken Hahn.
Recorder Linda Spier will send signup sheet to Park & Recreation Commissioners.

8. DIRECTOR'S MESSAGE

- a. Capital Projects
- b. Programming

9. POLL OF COMMISSION MEMBERS AND STAFF

Ms. Bolin reported on the new Winter/Spring Activity Guide.
City Council Liaison Paul Parish reported he will no longer be the City Council Liaison. Our new Parks and Recreation Council Liaison is Bill McKay, effective now.

10. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

Linda Spier,
Recorder