



Parks & Recreation Commission AGENDA

Thursday, May 17, 2018, 6:00 pm
Kennewick City Hall Council Chambers



- 1. CALL TO ORDER**
 - a. Roll Call
 - b. Pledge of Allegiance/Welcome
- 2. HONORS & RECOGNITIONS**
- 3. APPROVAL OF AGENDA:** May 17, 2018
- 4. APPROVAL OF MINUTES:** April 12 Minutes, 2018
- 5. VISITORS**
- 6. NEW BUSINESS**
 - a. Playground of Dreams Update
 - b. Community Center Transition Strategy
- 7. UNFINISHED BUSINESS**
 - a. Golf Course Update
 - b. Hansen Park Status
- 8. POLL OF COMMISSION MEMBERS AND STAFF**
- 9. ADJOURNMENT**

The next Parks and Recreation Commission Meeting is June 14, 2018.

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.



Parks & Recreation Commission
MINUTES
Thursday, April 12, 2018, 6:00 pm
Kennewick City Hall Council Chambers



1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 p.m. Mr. Fischer led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Jack Anderson	Greg Duffy , Deputy Director Parks, Recreation and Facilities
Commissioner Dean Aeling	Linda Spier, Recorder
Commissioner Ty Fischer	
Commissioner Ken Hahn	
Commissioner Mark Reed	
Commissioner Greg Falk	
Commissioner Linda Britain	

2. HONORS & RECOGNITION – None

3. APPROVAL OF AGENDA

Commissioner Aeling moved, seconded by Commissioner Fischer to approve the agenda as presented. Motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Anderson moved, seconded by Commissioner Falk, to approve the minutes of March 8, 2018. The motion carried unanimously.

5. VISITORS

None

6. NEW BUSINESS

- a. Commissioner Open Government Online Training - Greg Duffy, Deputy Director Parks, Recreation and Facilities distributed the Conflict of Interest Disclaimer to Commissioners for their review and signature. Each member of the City of Kennewick board or commission must sign the Conflict of Interest in accordance with legal requirements and the goals of accountability and transparency in City of Kennewick operations.

Action item: All Commissioners signed the Conflict of Interest Disclaimer and returned to Recorder Linda Spier at the meeting.

New Commissioner Linda Britain was provided with online open government training modules and links. If any Commissioners would like a refresher on open-Government training to contact Ms. Spier and she can email the links to you.

- b. P&R Functions & Sponsorship Presentation Review - Greg Duffy, Deputy Director Parks, Recreation and Facilities provided a status update on sponsorship. Emily will have a draft of the presentation to Mark and Jack, make revisions, and email the Commission prior to the May meeting.

The content includes an overview of where we are today, how Park & Recreation supports livable communities and are really an essential public service, address yearlong wellness & lifelong learning, and feature specific initiative like the Playground of Dreams rebuild, Golf Course Club house, Senior Center conversion to a Community Center, Comprehensive Plan directives (like the Columbia Park Master Plan) and the Art Partnership. The call to action at the end is focused on how audience members can make a difference by Volunteering and Sponsoring. Commissioner Dean Aeling and Commissioner Greg Falk expressed interest in helping with the search of obtaining a title sponsorship.

7. UNFINISHED BUSINESS

- a. Playground of Dreams Update – Greg Duffy reported on the Playground of Dreams and splitting the build into two phases to enable enough time for fundraising, to accommodate the weather-driven construction timeframes, and still meet the overall timeframe.

Phase 1: We have committed to the initial quote for playground. In order to meet the delivery date for August demo and September install, we're basically placing a \$400k order by April 30 for the first phase. Demolition is tentatively scheduled in August.

Phase 2: We'll place a second order.

Commissioner Hahn expressed concerned on demolition date of August since Commissioners have told the community at outreach meetings that the demolition would be after Labor Day.

- b. Comprehensive Plan update - Greg Duffy reported the Comp Plan will be posted online for public review. We have until end of the end year to formally adopt the Comp Plan.
- c. Park Audit Questions? Commission members requested to schedule a Van to take Commissioners on a live tour of our parks in the city in lieu of a Commission meeting in July.

8. POLL OF COMMISSION MEMBERS AND STAFF

Chairman Hahn reported on the Arbor Day Event at Grange Park. A Proclamation will be presented. This is the 11th year Lamb Weston employees have volunteered to plant trees, and this year 8 trees have been provided by the Benton PUD and the City of Kennewick.

Chairman Hahn reported at the April 10 Council Workshop Terry Walsh reported the Spring Budget Adjustment Review includes funding to complete Golf Club House.

Chairman Hahn took a poll on nametags whether to have City Logo nametags or Park & Recreation Logo on nametags. Consensus was to keep the same City Logo nametag.

Staff reported on upcoming and past month events including: Vintage at the Ridge; Hansen Park Heritage Garden Planting; Fairy tale Ball; State Gymnastics; Fishing Pond event; Craft Beer Fest; Nations Baseball Tournament, Super Soccer Starz; Little sluggers; STEM; Super Hero Training at the Community Center on May 19. Additional promotion for programs, events and Sunset @ Southridge includes a water bill insert starting in May.

Community Center: Staff reported Architect assessed space and is submitting a proposal for major entrance modifications that include a more functional and welcoming space. IT has already provided an estimate on required upgrades to enable secure entrance, Wi-Fi and computer networking. Staff busy hiring and helping lifeguards get trained and certified.

9. ADJOURNMENT

The meeting was adjourned at 7:02 pm

Linda Spier,
Recorder