



Parks & Recreation Commission MINUTES

Thursday, March 8, 2018, 6:00 pm
Kennewick City Hall Council Chambers



1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 p.m. Mr. Reed led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Jack Anderson	Terry Walsh, Exec. Director of Employee & Community Relations
Commissioner Dean Aeling	Greg Duffy, Deputy Director Parks, Recreation and Facilities
Commissioner Ty Fischer	Emily Estes-Cross, Park, Rec & Economic Development Director
Commissioner Ken Hahn	Linda Spier, Recorder
Commissioner Mark Reed	
Commissioner Greg Falk	

2. HONORS & RECOGNITION – None

3. APPROVAL OF AGENDA

Commissioner Aeling moved, seconded by Commissioner Fischer to approve the agenda as presented. Motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Aeling moved, seconded by Commissioner Falk, to approve the minutes of February 8, 2018 as amended. The motion carried unanimously.

5. VISITORS

Linda Britain, newly appointed Parks and Recreation Commissioner attended the meeting. Ms. Britain's term begins April 1, 2018.

6. NEW BUSINESS

- a. Parks and Recreation Comprehensive Plan Update 2019-2025 - Executive Director Terry Walsh reported on the goals, policies and objectives of the Comprehensive Plan, including the Columbia Park Rivershore Master Plan East Vision. The preferred concept recommends an events/community center and aquatic attraction.

Action item: Commissioner Anderson moved, seconded by Commissioner Falk to approve the Comprehensive Parks and Recreation Plan Update 2019-2025. The motion carried.

- b. Parks & Recreation Department Marketing Plan - Emily Estes-Cross provided the 2017-2018 Parks & Recreation Marketing Plan to Commission. The presentation included current strategies, SWOT analysis, goals and outlook for the future. The two-year plan is aligned with the biennial budget.

7. UNFINISHED BUSINESS

- a. Work Plan Update - An updated work plan narrowed in scope to reflect highest priorities was discussed. Commission concurred to changes:

- Prepare Report & Present to City Council - dropped (occurs on as-needed basis)
- Yearly joint meeting with Arts Commission - dropped (updates provided on as-needed basis)
- Determine Playground of Dreams Public Art piece – dropped per Arts Commission recommendation
- Community Center transition strategy – Commissioner Britain will work with staff to develop and implement strategy
- Commissioner Fischer will join Commissioners Hahn and Aeling on the Preliminary Columbia Park work plan and nature based use needs to determine 2019 budget request.
- CAPRA Accreditation tasks – dropped in lieu of time required for 2018 capital projects

- b. Park Audit Drawing, Greg Duffy

The Park Audit program is conducted to provide the department with objective performance standards that require accountability focused on cleanliness, safety and structural/functional conditions. The audit review ratings are to include detailed information and notes on specific parks, greenways and municipal campus properties to guide the department in the effective use of resources. Below is the assigned park audit per Commission:

- Linda – John Day Park, 3900 W. John Day Ave
- Greg – Jay Perry Park, 1201 S. Newport
- Ty – Arboretum Park, 505 S. Oak Street
- Jack – Kenwood Park, 2013 S Garfield
- Ken – Civic Center, 209 W 6th Ave
- Mark – Hawthorne Park, 609 N Ely Pl
- Dean – Vancouver Park, 2025 W. 7th

Commission members will report back at the May meeting.

8. POLL OF COMMISSION MEMBERS AND STAFF

Commission members reported on their respective activities.

Commissioner Falk reported that the Columbia Center Rotary donated \$50,000 towards new Playground of Dreams project.

9. ADJOURNMENT

The meeting was adjourned at 7:15 pm

Linda Spier,
Recorder