



**PARKS AND RECREATION COMMISSION
MEETING AGENDA
JANUARY 11, 2018 at 6:00 p.m.
Kennewick City Hall – Council Chambers
210 West 6th Avenue**

- 1. CALL TO ORDER**
Roll Call/Pledge of Allegiance/Welcome
- 2. HONORS & RECOGNITIONS**
- 3. APPROVAL OF AGENDA:** January 11, 2018
- 4. APPROVAL OF MINUTES:** November 9, 2017
- 5. VISITORS**
- 6. NEW BUSINESS**
 - a. Parks and Recreation 2018 Work Plan Approval, Ken Hahn
 - b. Parks and Recreation 2018 Meeting Schedule Approval, Ken Hahn
 - c. 2017 Year End Marketing Plan Update, Emily Estes-Cross
 - d. City of Kennewick Tree & Tree Easement Requirements, Dean Aeling
 - e. Family Expo – Friday, January 26 12:00pm to 8:00pm & Saturday, January 27 10:00am to 5:00pm, Ken Hahn
- 7. UNFINISHED BUSINESS**
 - a. Parks and Recreation Comprehensive Plan Update – Columbia Park Update: Cheryl Bolin, Recreation Director & Mike Terrell, ASLA
 - b. Playground of Dreams, Ken Hahn, Parks and Recreation Commission Chairman
- 8. DIRECTOR'S MESSAGE:** Cheryl Bolin, Recreation Director
 - i. Capital Projects
 - ii. Programming
- 9. POLL OF COMMISSION MEMBERS AND STAFF**
- 10. ADJOURNMENT**

The next Parks and Recreation Commission Meeting is February 8, 2018.



CITY OF KENNEWICK
Parks & Recreation Commission
Regular Meeting
November 9, 2017

1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 p.m. Mr. Hahn led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Jack Anderson	Terry Walsh, Executive Director of Employee Relations & Community Services
Commissioner Dean Aeling	
Commissioner Greg Falk	Cheryl Bolin, Parks, Facilities & Recreation Director
Commissioner Ken Hahn	Ian Napier, Parks, Facilities, Customer Service Manager
Commissioner Kyla Marshall	Greg Duffy, Parks & Facilities Manager
Commissioner Mark Reed	Isa Quintanilla, Recorder

Excused: Commissioner Ty Fischer, City Council Liaison Paul Parish

2. HONORS & RECOGNITION – Yard of the Season

The Fall Yard of Season Winners was presented their Fall Yard of Season Certificates by City Council on Tuesday, November 7th:

Commercial Business: Ice Harbor Brewery at the Marina, 350 Clover Island Drive

Resident: Nancy & Rob Mackenstadt, 1808 W. 24th Avenue

3. APPROVAL OF AGENDA

Chairman Hahn requested to change the agenda order by shifting Item #7 Unfinished Business, before Item #6 New Business. Mr. Aeling, so moved, seconded by Mr. Falk, the motion unanimously passed.

4. APPROVAL OF MINUTES

Mr. Anderson moved, seconded by Ms. Marshall, to approve the minutes dated October 12, 2017. The motion passed unanimously.

5. VISITOR

Ryan Hughes, Consultant, Studio Cascade, Inc., 429 E Sprague Ave, Spokane, WA, 99202

7. UNFINISHED BUSINESS

a. Parks and Recreation Comprehensive Plan Update

Mr. Hughes gave a presentation and update of the Parks and Recreation Comprehensive Plan, including:

Community Engagement

Future System

Level of Service

Park Zones/Service Areas

Park Planning Areas

Preliminary Project List

Next Steps

At the City Council November 28th meeting, park zones and service area for impact fee will be presented with the Public Hearing to adopt to be held on December 5th.

b. Playground of Dreams Update

With the completion of the RFP process, Sitelines was the vendor of choice. The City moved forward with Sitelines to complete the Playground of Dreams design. The current design is at 70%. The 100% design will include a lighthouse based on public input.

6. NEW BUSINESS

a. Department Holiday Party, December 14, 2017, 11:30 am – 1:30 pm

The Parks and Recreation Annual Holiday Party will be held on December 14th at the Kiwanis Building, 6007 Columbia Park Trail. Commissioners are invited.

b. Parks & Recreation Retreat, December 14, 2017, 5:00 pm – 9:00 pm

The retreat will be held on Thursday, December 14th. Retreat topics:

2017 Operational Progress

2018 Parks & Recreation Commission Work Plan Development

2018 Parks & Recreation Commission Draft Meeting Schedule

The meeting will begin at 5:30 p.m. in City Council chambers.

8. DIRECTOR'S MESSAGE

a. Capital Projects

b. Programming

9. POLL OF COMMISSION MEMBERS AND STAFF

On Saturday, December 2, 2017; the City of Kennewick is hosting a Hometown Holiday Event in Historic Downtown. The event includes a Parade to begin at 10:00 a.m., a North Pole Station located at Flag Plaza where children activities, vendors, and picture with Santa will be available, and local food vendors. Santa will be the final parade entry and the Mayor will present Santa with a key to the City.

Mr. Aeling would like to meet with Ms. Bolin to discuss his concerns for trees and tree requirement along easements, possibly placed on the January agenda. He may meet with the Planning Commission in the near future.

Ms. Marshall is looking forward to the Parks and Recreation Retreat on December 14, 2017.

10. ADJOURNMENT

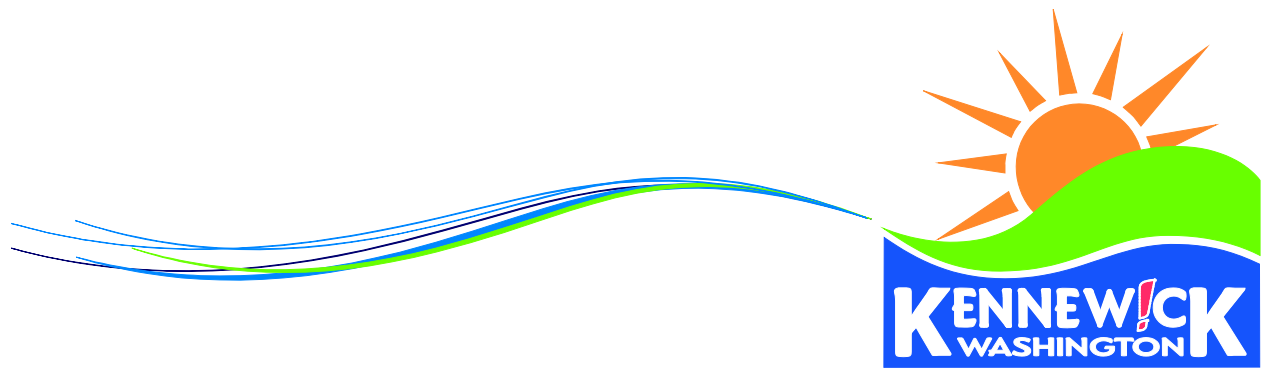
The meeting was adjourned at 6:58 p.m.

Isa Quintanilla,
Recorder

	2018 Parks and Recreation Commission Work Plan						
1	COUNCIL PRIORITY AREA	GOAL	TASKS DESCRIPTION	COMMISIONER LEAD	STAFF LEAD	PROGRESS	TARGET DATE
	Community Safety - Economic Development - Infrastructure and Growth Quality of Life - Responsible Government	Sustain Parks & Recreation including Strategy Development	Update Parks Comp Plan - Approved by City Council	All Commissioners	Cheryl Bolin		Mar-18
			Develop Plan for Alternative Funding Sources	Jack Anderson & Ty Fisher	Cheryl Bolin		
			Identify potienal community and/or business members to form a "Friends of Parks & Recreation" Non Profit		Cheryl Bolin		
			Prepare Report & Present to City Council	Ken Hahn (Chair)	Cheryl Bolin		
2		Sustain and Expand Partnership with Arts Commission	Invite Arts Commission to a Joint Commission Meeting	Ken Hahn (Chair)			
			Continue to Develop Park Identifier Concept	All Commissioners			
			Implement Outdoor Interactive Mural Project				
			Determine Playground of Dreams Public Art piece	All Commissioners			
3	Economic Development - Quality of Life - Responsible Government	Increase public awareness and education regarding Parks & Recreation	Present 2018 Marketing Plan/Strategy to Commission to include Commissioner roles/duties		Emily Estes-Cross		
			Representation of Commissioner at January Family Expo & August National Night Out	All Commissioners			
			Develop an informational presentation/PowerPoint to promote the "Yearlong Wellness" Campaign for Commissioner to present to stakeholders & community	Mark Reed & Jack Anderson	Emily Estes-Cross		

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	COUNCIL PRIORITY AREA	GOAL	TASKS DESCRIPTION	COMMISIONER LEAD	STAFF LEAD	PROGRESS	TARGET DATE
3	Economic Development - Quality of Life - Responsible Government	Increase public awareness and education regarding Parks & Recreation	Conduct 5 community presentations	All Commissioners	Cheryl Bolin		Dec-18
4		Earn the Commission for Accreditation of Parks and Recreation Agencies (CAPRA) accreditation	Review CAPRA Requirements	All Commissioner			
			Develop CAPRA Self-Assessment Plan strategy to identify Commissioner roles and duties	Mark Reed & Jack Anderson	Cheryl Bolin		
			Establish Core Values	All Commissioner	Cheryl Bolin		
5	Infrastructure and Growth	Capital Projects	Develop & Implement Sponsorship Campaign for Playground of Dreams.	Ken Hahn (Chair)	Cheryl Bolin		Apr-18
			Preliminary development of a work plan for the future development of Columbia Park based on the Parks & Recreation Comprehensive Plan update	Dean Aeling	Greg Duffy		
			Preliminary development of a work plan for Columbia Park for nature based uses	Ken Hahn &Dean Aeling	Greg Duffy		
			Plan, Prepare, & Attend Ribbon Cutting Events for New Golf Club House, Hanson Park upgrades, and New Playground of Dreams.		Cheryl Bolin		
		Park Audits	Conduct Park Audits	All Commissioner	Greg Duffy		Jun-18



Kennewick Parks and Recreation Commission 2018 Draft Meeting Schedule Draft

P&R Commission meetings are held on the 2nd Thursday of each month
6:00 p.m. City Council Chambers – Unless otherwise noted

Date	Topic
January 11	• P&R Commission Work Plan Approval • P&R Commission 2018 Meeting Date/Topics Approval • Columbia Park Presentation • 2017 Park & Rec Marketing Plan Accomplishments • Tree & Easement Standards
January 26 & 27	• Family Expo at TRAC – Commissioner Attendance
February 8	• Partner Presentation
March 8	• Park Audits Assignments • Parks and Recreation Comp Plan Presentation
April 12	•
May 10	•
June 14	• Midyear Status Reports • Park Audits Due
July 12	•
August 7	• National Night Out P&R Commission Booth
August 9	•
September 13	•
October 11	•
October TBA	• Tri-City Area Parks & Recreation Commission Meeting
November 8	• Year End Reports – Planning for Retreat
December 13	• P&R Retreat – Prepare goals for 2019

Columbia Park Master Plan Update

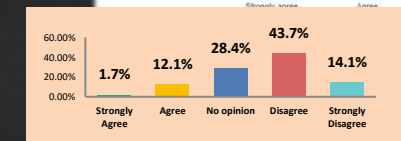


Michael D. Terrell, ASLA

- ❖ Process
- ❖ Community Engagement
- ❖ Results
- ❖ Draft Master Plan Overview
- ❖ Columbia Park West
- ❖ Columbia Park Central
- ❖ Columbia Park East: Option #1
- ❖ Columbia Park East: Option #2
- ❖ Next Steps

Community Engagement

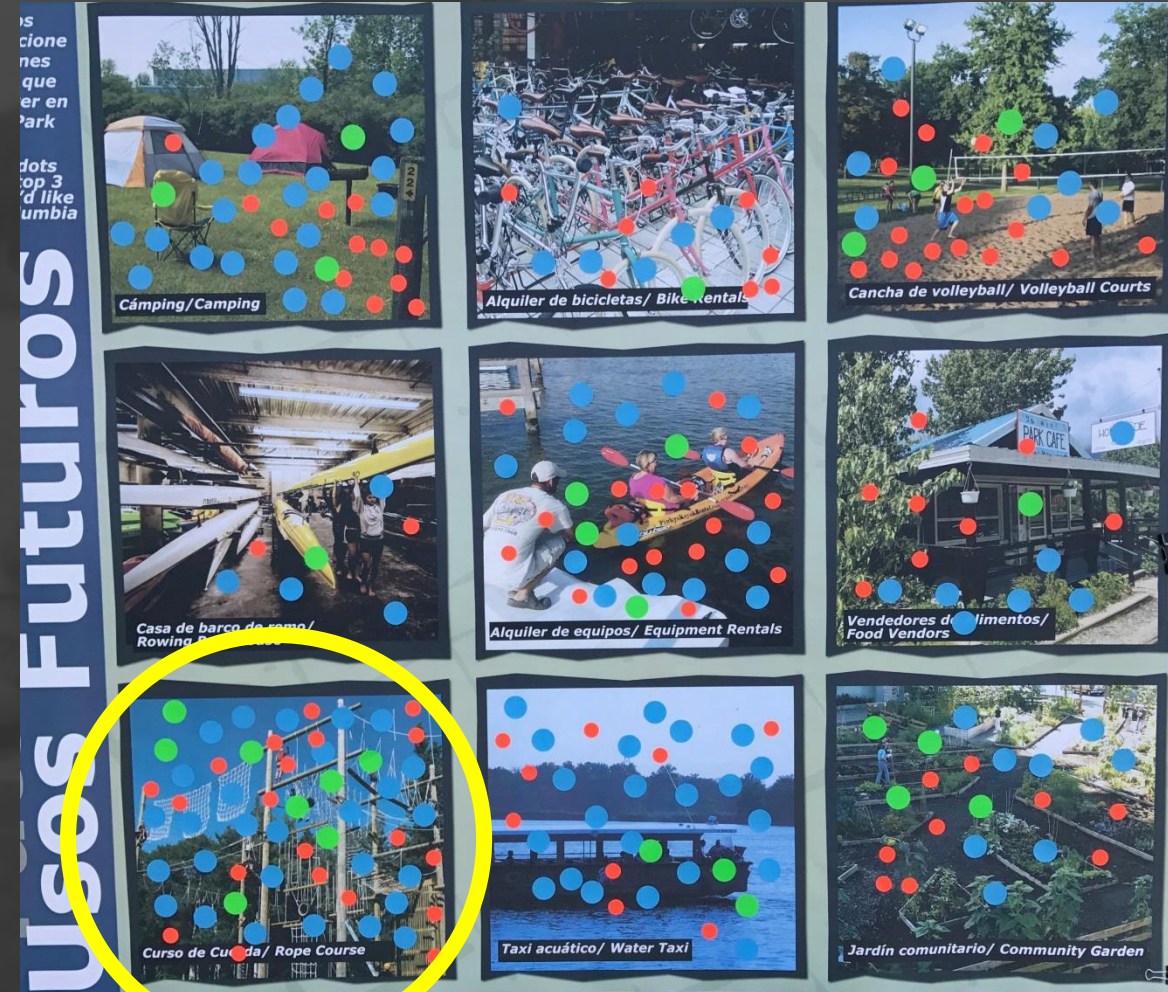
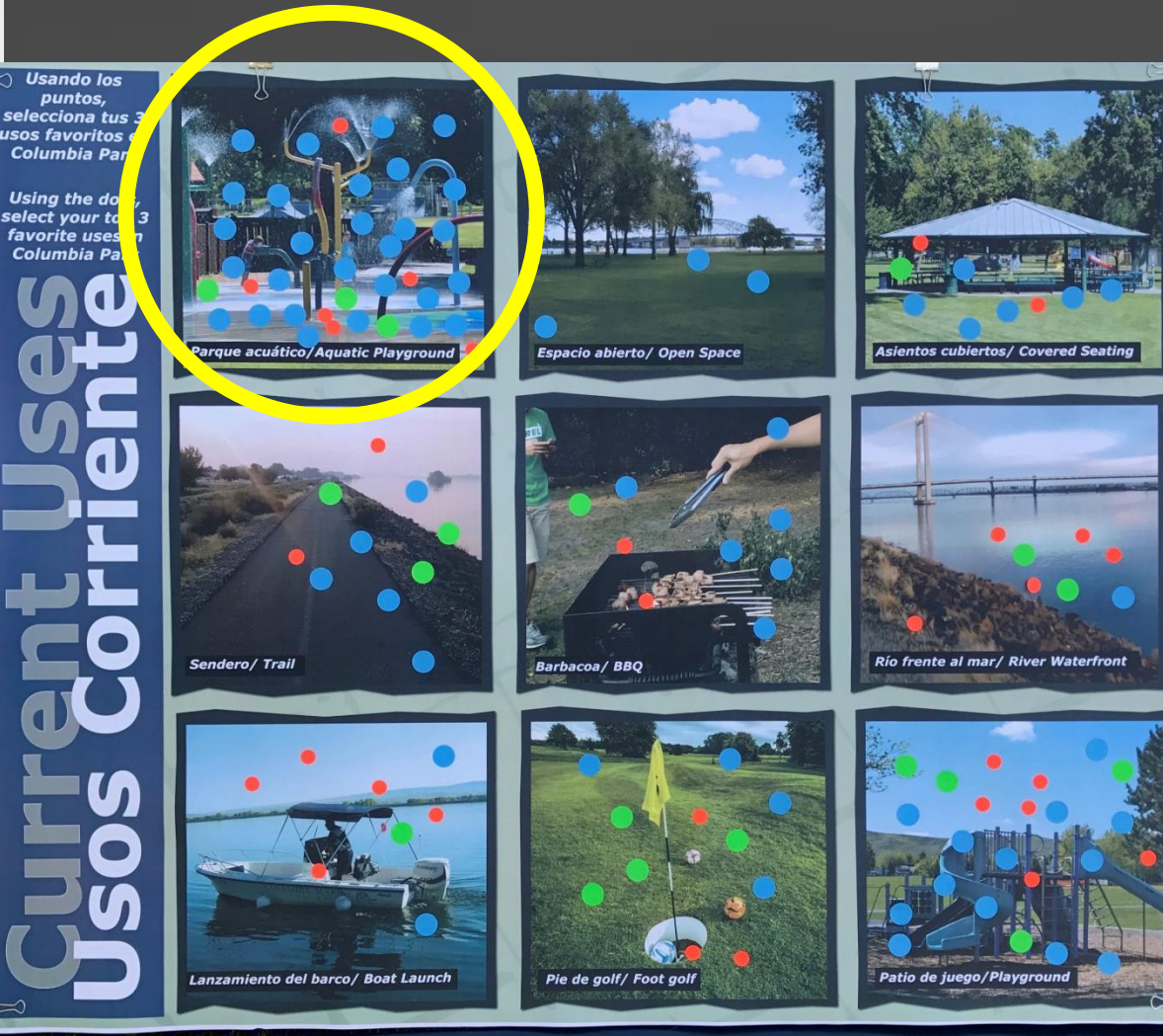
- ❖ Orientation interviews
- ❖ Columbia Park
 - ❖ Mariachi festival
 - ❖ Water follies
- ❖ Survey Monkey
- ❖ National Night Out
- ❖ Vision Workshop



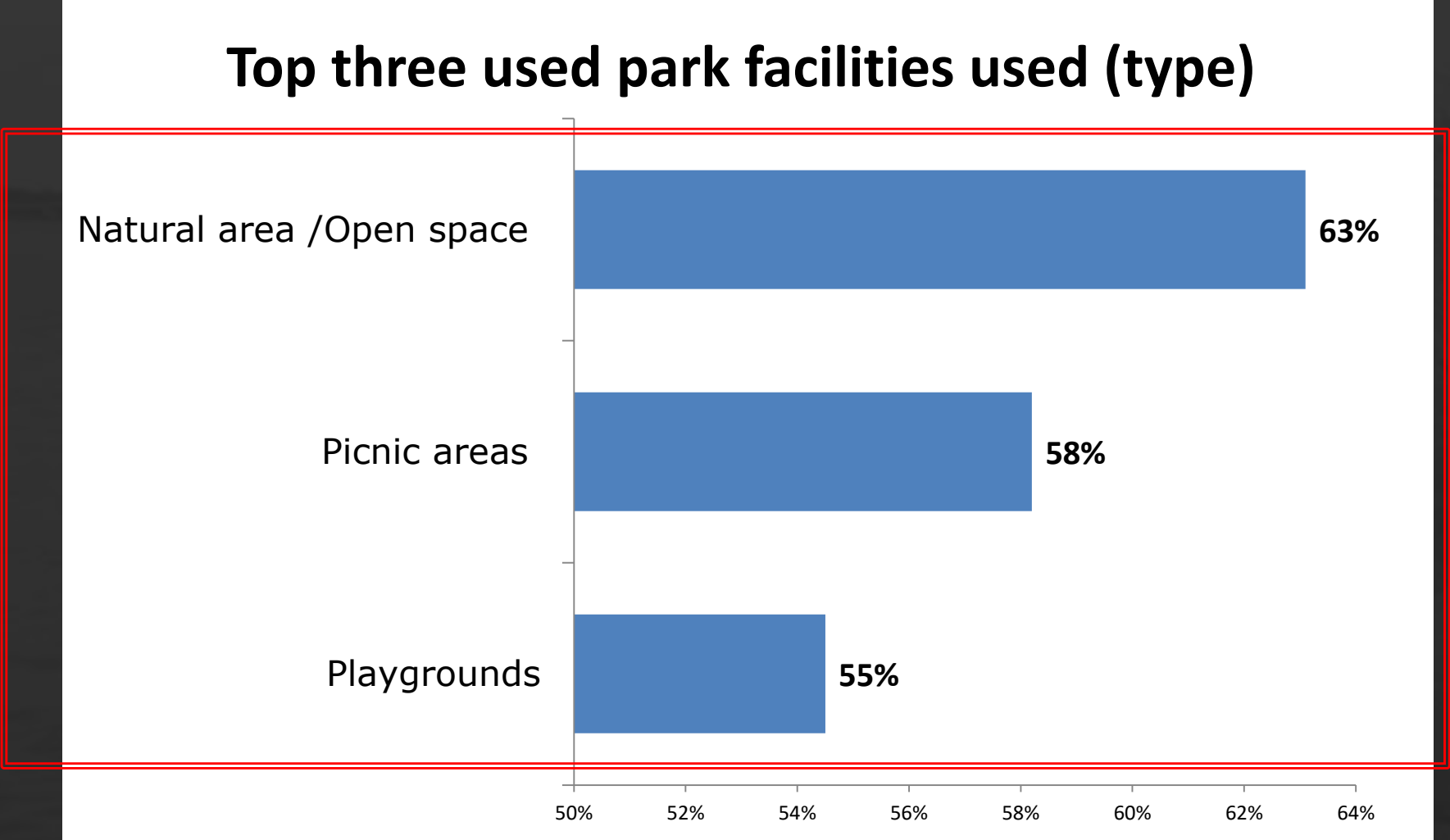
- ❖ Existing Master Plan Review
- ❖ Community Engagement
- ❖ Columbia Park Zone ID
- ❖ Preliminary Project List
- ❖ Concept Development



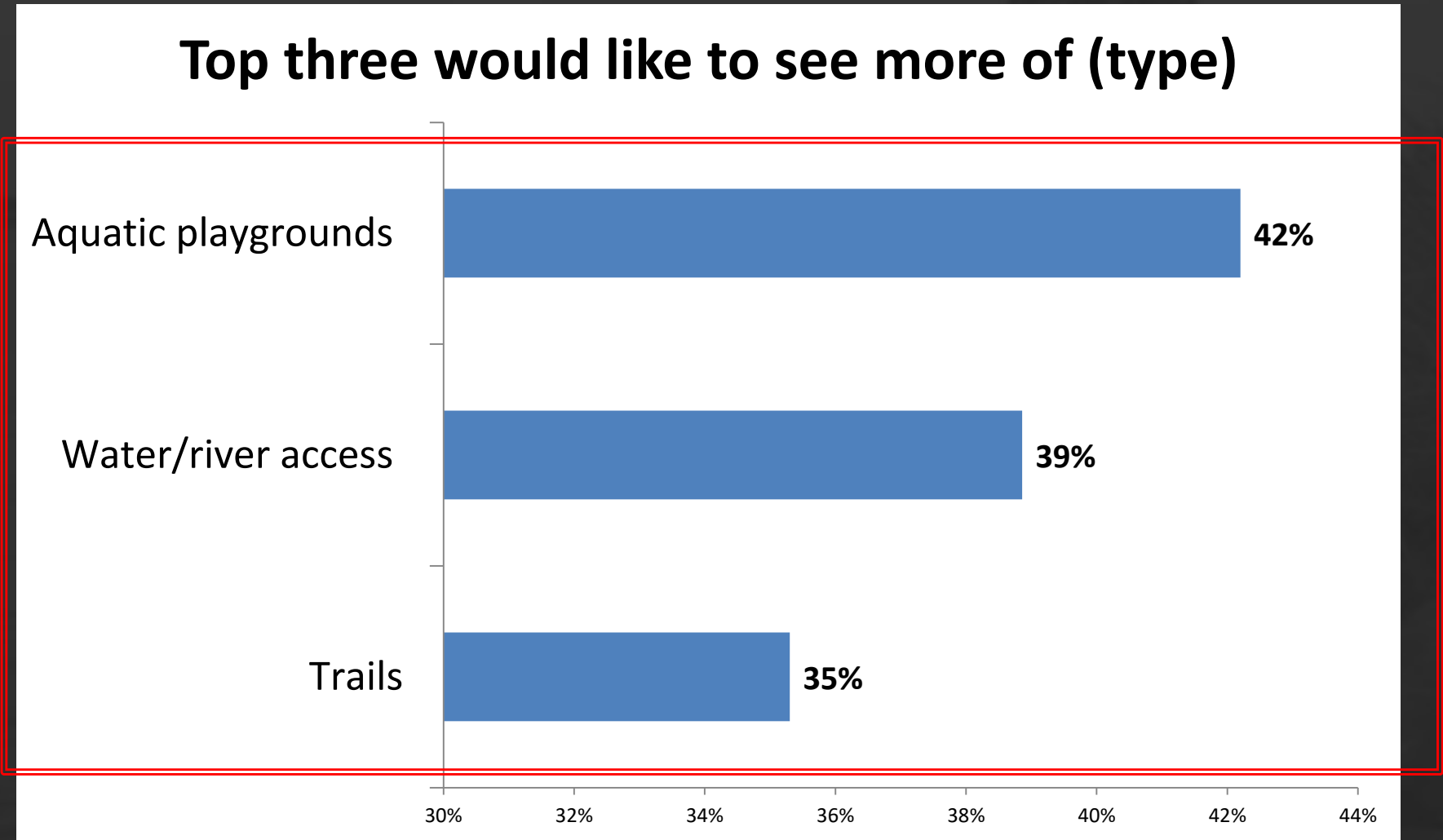
Columbia Park



Online Questionnaire

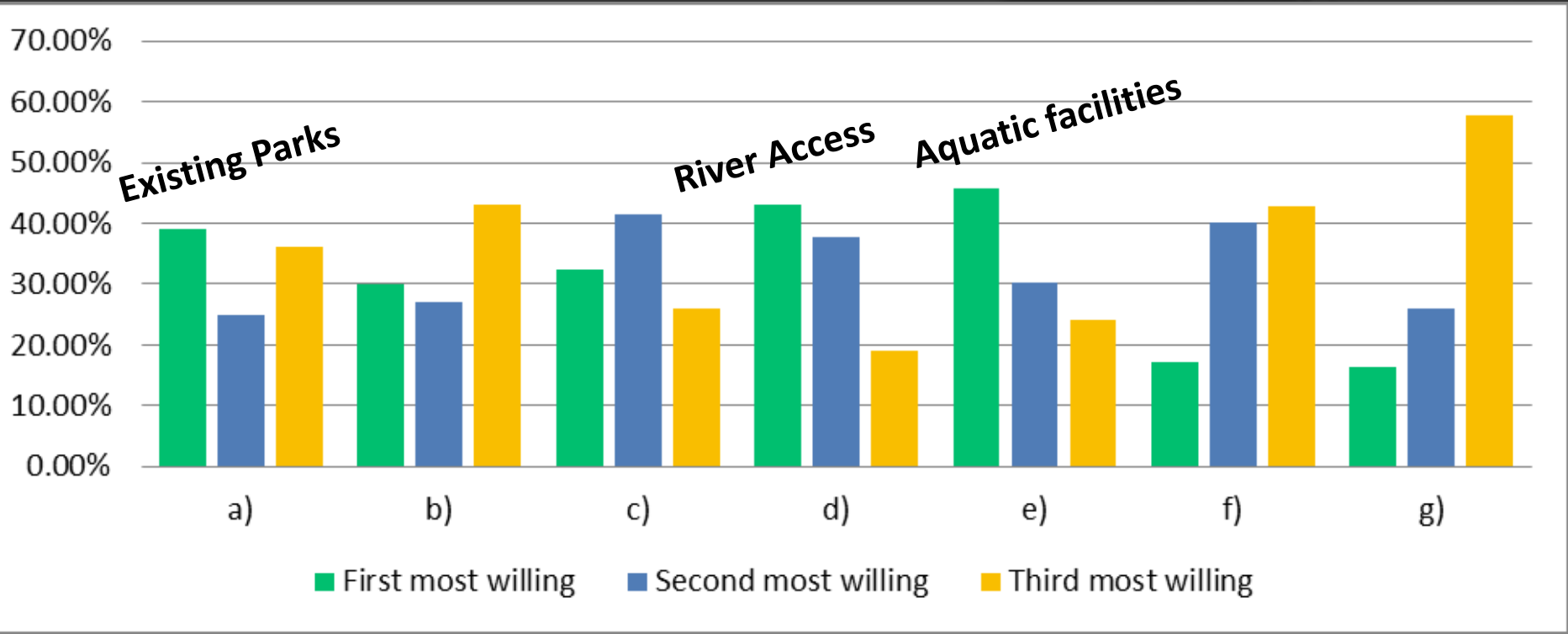


Online Questionnaire



Online Questionnaire

If it were to come to it, what would be the top three facilities you'd be most willing to fund with additional tax dollars?



- | | |
|-------------------------------------|---------------------------------|
| a) Existing parks and sports fields | a) Indoor recreation facilities |
| b) New parks and sports fields | b) Community Center |
| c) Walking and biking trails | |
| d) River access at Columbia Park | |
| e) Aquatic facilities | |

Draft Master Plan Overview

- ❖ Columbia Park Use Zones
 - ❖ Active Play
 - ❖ Recreation
 - ❖ Multi-Use / Economic
 - ❖ Native Restoration / Passive Recreation
 - ❖ Regional Recreation and Event



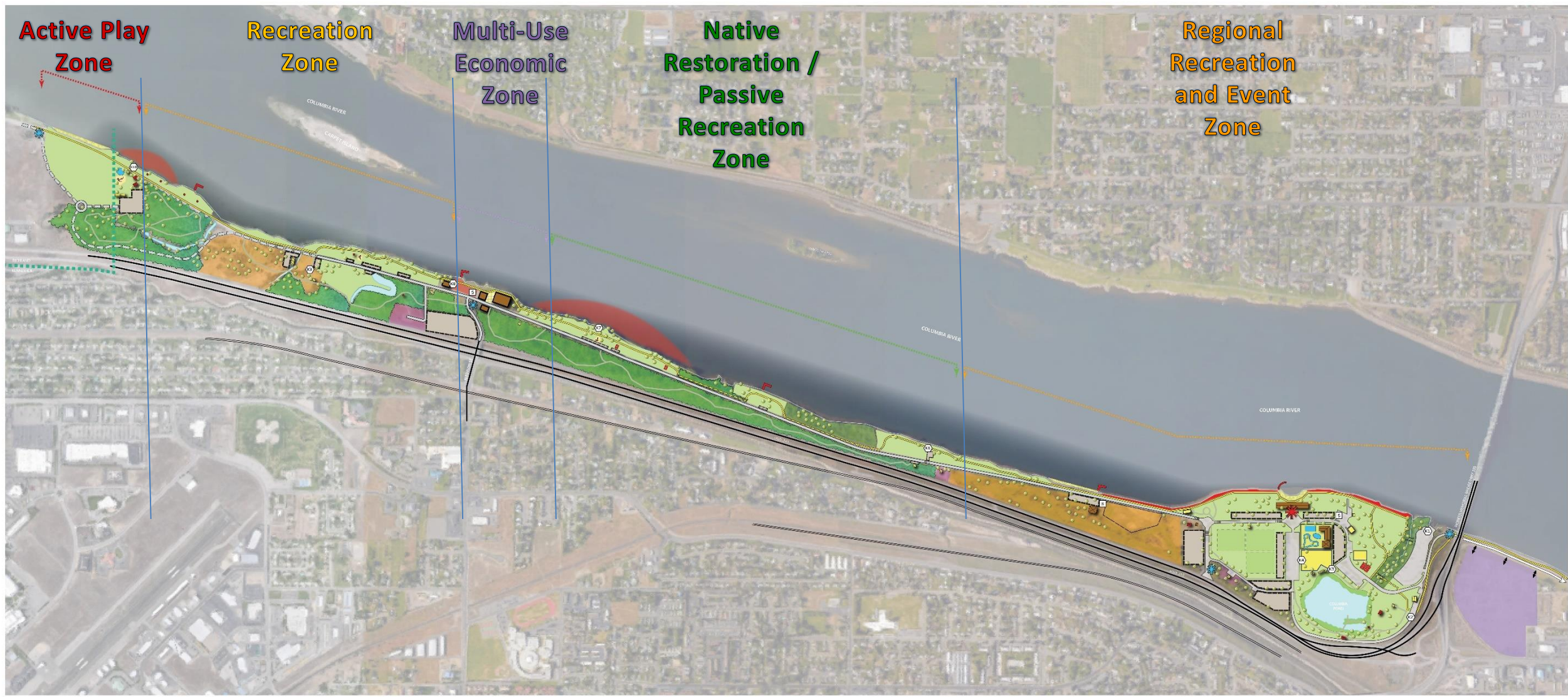
Draft Master Plan Overview

- ❖ Vision: Columbia Park is a culturally, historically and ecologically rich regional waterfront park that enhances the quality of life for local residents and visitors alike. The Park is an oasis from the harsh desert environment offering a natural destination where people can enjoy solitude, recreation, family excursions, community and regional events.

Draft Master Plan Overview

Goals:

- ❖ Park should provide balance and varied mix of recreational opportunities for people of all ages and abilities
- ❖ Park should embrace its role as a regional recreation and event destination
- ❖ Park should complement existing regional riverfront parks and shorelines.
- ❖ Park should create a sense of place
- ❖ Design should provide for appropriately scaled and strategically located commercial opportunities
- ❖ Support Kennewick's diverse cultural and social events
- ❖ Plan for long-term sustainability
- ❖ Plan should respect and celebrate the waterfront and shoreline ecology





LEGEND

■ WATER FRONT IMPROVEMENT	■ PARK MAINTENANCE/OPERATIONS	■ PROPOSED BUILDING	— EXISTING ROAD	— EXISTING SACAGAWEA HERITAGE TRAIL	— SHORELINE
■ RECREATIONAL PROPOSAL	■ PROPOSED LANDSCAPE BUFFER	■ EXISTING BUILDING/USE	— EXISTING SHARED ROAD	— PROPOSED SACAGAWEA HERITAGE TRAIL	■ RICHLAND/KENNEWICK CITY LIMITS
■ NATURAL AREA PRESERVATION/RESTORATION	■ WATER BODY	■ IMPROVED PARKING	— PROPOSED SHARED ROAD	— WALKING PATH	■ PAVILION
■ TURF AND EXISTING TREES	■ PROPOSED BEACH	■ PEDESTRIAN CROSSING/TRAFFIC CALMING			■ SHELTER
					✱ POINT OF INTEREST
					✱ GATEWAY
					K KIOSK
					S RENTAL SHUTTLE SERVICE

FOOTNOTES:

- ¹ EXISTING
- ² 2000 MASTER PLAN PROPOSAL
- ³ 2010 MASTER PLAN PROPOSAL
- ⁴ 2018 PROPOSED MASTER PLAN

MASTER PLAN CURRENT AS OF JANUARY 8, 2018



COLUMBIA PARK WEST - PREFERRED CONCEPT





Active Play Zone

- ❖ Realign Columbia Park Drive
- ❖ “The Cove”
- ❖ “Great Lawn”
- ❖ Playground and Splash Pad
- ❖ Picnic Pavilions
- ❖ Parking
- ❖ Sacagawea Trail
- ❖ Natural Area | Trails
- ❖ Western Gateway

Recreation Zone

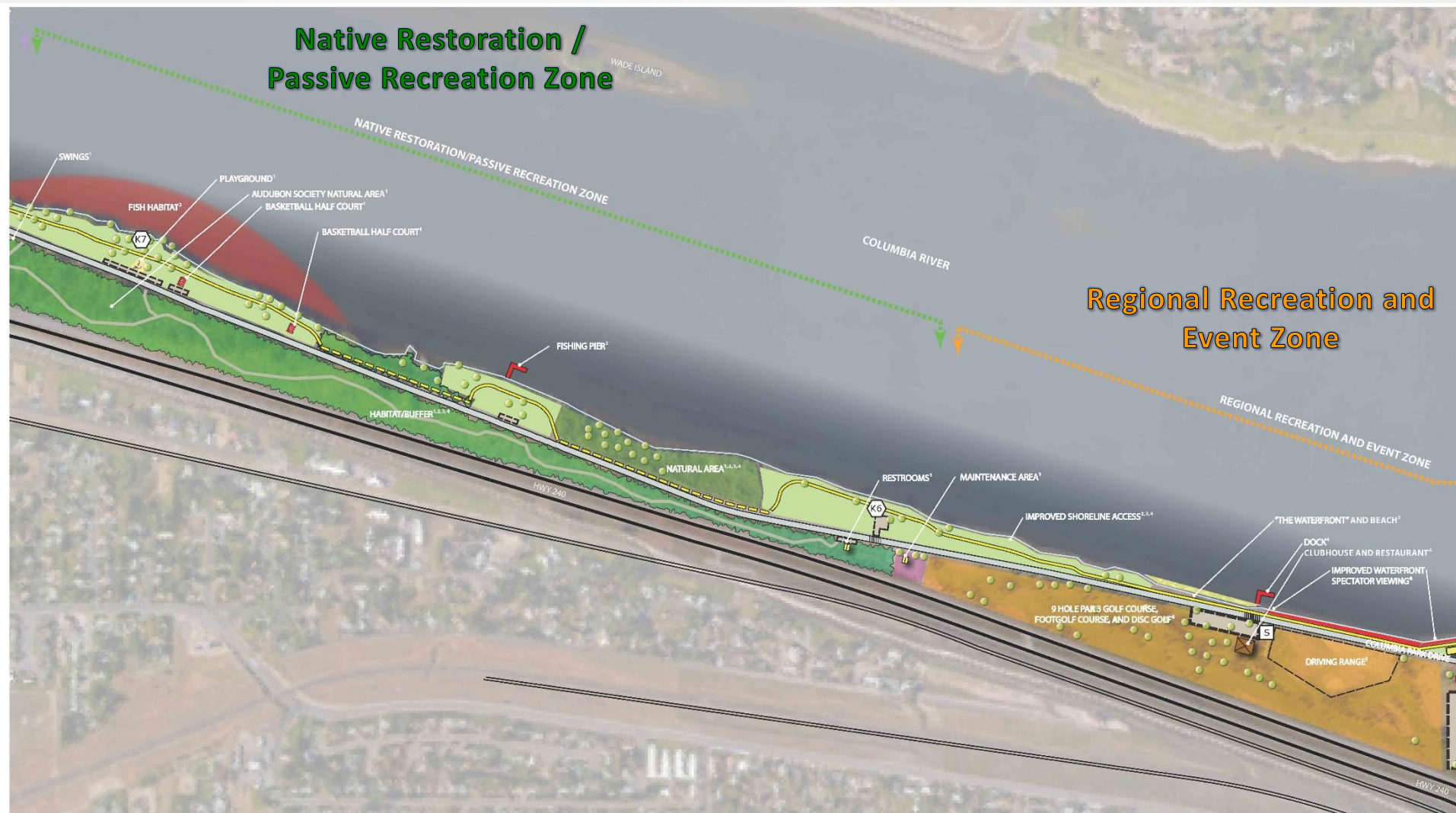
- ❖ “The Pier” | Overnight Docks
- ❖ Separated Bike | Ped Trail with Exercise Stations
- ❖ Disc Golf Improvements
- ❖ Central Maintenance Yard and Storage for Water Follies Equipment



Mixed-Use Economic Zone “Columbia Park Landing”

- ❖ Improved Boat Launch, Dock and Parking
- ❖ Waterfront Restaurant
- ❖ Rental Building
- ❖ Edison Gateway





LEGEND

■ WATER FRONT IMPROVEMENT	■ PARK MAINTENANCE/OPERATIONS	■ PROPOSED BUILDING	— EXISTING ROAD	— EXISTING SACAGAWEA HERITAGE TRAIL	— SHORELINE	✱ POINT OF INTEREST
■ RECREATIONAL PROPOSAL	■ PROPOSED LANDSCAPE BUFFER	■ EXISTING BUILDING/USE	— EXISTING SHARED ROAD	— PROPOSED SACAGAWEA HERITAGE TRAIL	■ RICHLAND/KENNEWICK CITY LIMITS	✱ GATEWAY
■ NATURAL AREA PRESERVATION/RESTORATION	■ WATER BODY	■ IMPROVED PARKING	— PROPOSED SHARED ROAD	— WALKING PATH	■ PAVILLION	K KIOSK
	■ TURF AND EXISTING TREES	■ PROPOSED BEACH	■ PEDESTRIAN CROSSING/TRAFFIC CALMING		■ SHELTER	S RENTAL SHUTTLE SERVICE

FOOTNOTES:
 * EXISTING
 * 2000 MASTER PLAN PROPOSAL
 * 2010 MASTER PLAN PROPOSAL
 * 2018 PROPOSED MASTER PLAN

MASTER PLAN CURRENT AS OF: JANUARY 8, 2018



COLUMBIA PARK CENTRAL - PREFERRED CONCEPT



Native Restoration / Passive Recreation Zone



Native Restoration / Passive Recreation Area

- ❖ Native area / Shoreline Restoration
- ❖ Habitat and Buffer
- ❖ Separated Bike | Ped Trail
- ❖ Fishing Pier
- ❖ Street side Parking Improvements



LEGEND

WATER FRONT IMPROVEMENT	PARK MAINTENANCE/OPERATIONS	PROPOSED BUILDING	EXISTING ROAD	EXISTING SACAGAWEA HERITAGE TRAIL	SHORELINE
RECREATIONAL PROPOSAL	PROPOSED LANDSCAPE BUFFER	EXISTING BUILDING/USE	EXISTING SHARED ROAD	PROPOSED SACAGAWEA HERITAGE TRAIL	RICHLAND/KENNEWICK CITY LIMITS
NATURAL AREA PRESERVATION/RESTORATION	WATER BODY	IMPROVED PARKING	PROPOSED SHARED ROAD	WALKING PATH	PAVILLION
TURF AND EXISTING TREES	PROPOSED BEACH	PEDESTRIAN CROSSING/TRAFFIC CALMING			SHELTER
					POINT OF INTEREST
					GATEWAY
					KIOSK
					RENTAL SHUTTLE SERVICE

FOOTNOTES:

- ¹ EXISTING
- ² 2008 MASTER PLAN PROPOSAL
- ³ 2010 MASTER PLAN PROPOSAL
- ⁴ 2018 PROPOSED MASTER PLAN

MASTER PLAN CURRENT AS OF: JANUARY 8, 2018



COLUMBIA PARK EAST- PREFERRED CONCEPT





Columbia Park East – Preferred Concept

Regional Recreation and Event Zone

- ❖ Golf Course, Clubhouse and Driving Range
- ❖ Improved Shoreline Access
- ❖ Dock
- ❖ Event Center and Cafe
- ❖ Aquatic Center
- ❖ Amphitheater and Beach
- ❖ Playground of Dreams

Regional Recreation and Event Zone

COLUMBIA RIVER



Columbia Park East – Preferred Concept



LEGEND

■ WATER FRONT IMPROVEMENT	■ PARK MAINTENANCE/OPERATIONS	■ PROPOSED BUILDING
■ RECREATIONAL PROPOSAL	■ PROPOSED LANDSCAPE BUFFER	■ EXISTING BUILDING/USE
■ NATURAL AREA PRESERVATION/RESTORATION	■ WATER BODY	■ IMPROVED PARKING
	■ TURF AND EXISTING TREES	■ PROPOSED BEACH

— EXISTING ROAD
— EXISTING SHARED ROAD
— PROPOSED SHARED ROAD

— EXISTING SACAGAWEA HERITAGE TRAIL
— PROPOSED SACAGAWEA HERITAGE TRAIL
— WALKING PATH

— SHORELINE
■ RICHLAND/KENNEWICK CITY LIMITS
■ PAVILION
■ SHELTER

✱ POINT OF INTEREST
✱ GATEWAY
K# KIOSK

FOOTNOTES:
¹ EXISTING
² 2000 MASTER PLAN PROPOSAL
³ 2010 MASTER PLAN PROPOSAL
⁴ 2018 PROPOSED MASTER PLAN

MASTER PLAN CURRENT AS OF: JANUARY 8, 2018



COLUMBIA PARK EAST- OPTION #1





Columbia Park East – Option #1

Columbia Park East: Option #1

- ❖ Golf Course, Clubhouse and Dock
- ❖ New Fields and Parking
- ❖ Improved Shoreline Access
- ❖ Aquatic Center
- ❖ Additional Parking
- ❖ Playground of Dreams
- ❖ Train Storage and Maintenance Area



LEGEND

WATER FRONT IMPROVEMENT
 RECREATIONAL PROPOSAL
 NATURAL AREA PRESERVATION/RESTORATION

PARK MAINTENANCE/OPERATIONS
 PROPOSED LANDSCAPE BUFFER
 WATER BODY
 TURF AND EXISTING TREES

PROPOSED BUILDING
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 IMPROVED PARKING
 PROPOSED BEACH

EXISTING ROAD
 EXISTING SHARED ROAD
 PROPOSED SHARED ROAD

EXISTING SACAGAWEA HERITAGE TRAIL
 PROPOSED SACAGAWEA HERITAGE TRAIL
 WALKING PATH

SHORELINE
 RICHLAND/KENNEWICK CITY LIMITS
 PAVILLION
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POINT OF INTEREST
 GATEWAY
 KIOSK

FOOTNOTES:

1 EXISTING
 2 2000 MASTER PLAN PROPOSAL
 3 2010 MASTER PLAN PROPOSAL
 4 2018 PROPOSED MASTER PLAN

MASTER PLAN CURRENT AS OF: JANUARY 8, 2018



COLUMBIA PARK EAST- OPTION #2



Columbia Park East: Option #2

- ❖ Golf Course, Clubhouse, Driving Range and Dock
- ❖ New Fields and Parking
- ❖ Improved Shoreline Access
- ❖ Additional Parking
- ❖ Playground of Dreams
- ❖ Train Storage and Maintenance Area



Columbia Park East – Option #2



Columbia Park East – Option #1

- ❖ Columbia Promenade
- ❖ Improved Sacagawea Trail
- ❖ River Access and Seating



Columbia Park East – Preferred Concept | Option #2

- ❖ Columbia Promenade
- ❖ Event Center and Cafe
- ❖ River Access and Seating



Columbia Park East – Preferred Concept | Aquatic Center

- ❖ Columbia Promenade
- ❖ Event Center and Cafe
- ❖ River Access and Seating

Next Steps!

An aerial photograph of a large body of water, likely a lake, during a speedboat race. Several boats are visible, leaving long, white, churning wakes behind them. The boats are moving in a curved path across the dark blue water. In the background, a large cable-stayed bridge spans the width of the lake. The surrounding landscape includes green grassy areas, some trees, and distant buildings under a clear sky. The word "Thanks!" is superimposed in the center of the image.

Thanks!