



CITY OF KENNEWICK
Parks & Recreation Commission
Regular Meeting
November 9, 2017

1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 p.m. He led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Jack Anderson	Terry Walsh, Executive Director of Employee Relations & Community Services
Commissioner Dean Aeling	
Commissioner Greg Falk	Cheryl Bolin, Parks, Facilities & Recreation Director
Commissioner Ken Hahn	Ian Napier, Parks, Facilities, Customer Service Manager
Commissioner Kyla Marshall	Greg Duffy, Parks & Facilities Manager
Commissioner Mark Reed	Isa Quintanilla, Recorder

Excused: Commissioner Ty Fischer, City Council Liaison Paul Parish

2. HONORS & RECOGNITION – Yard of the Season

Mr. Hahn attended the City Council Workshop, on Tuesday, Nov. 7th, 2017, to present the Fall Yard of Season Certificate to:

Commercial Business: Ice Harbor Brewery at the Marina, 350 Clover Island Drive
Resident: Nancy & Rob Mackenstadt, 1808 W. 24th Avenue

3. APPROVAL OF AGENDA

Chairman Hahn asked to change the agenda this evening by discussing Item #7 Unfinished Business, before Item #6 New Business, allowing Mr. Hughes to get an earlier start, travelling back to Spokane. Mr. Aeling, so moved, seconded by Mr. Falk, the motion unanimously passed.

4. APPROVAL OF MINUTES

Mr. Anderson moved, seconded by Ms. Marshall, to approve the minutes dated October 12, 2017. The motion passed unanimously.

5. VISITOR

Ryan Hughes, Consultant, Studio Cascade, Inc., 429 E Sprague Ave, Spokane, WA, 99202

7. UNFINISHED BUSINESS

a. Parks and Recreation Comprehensive Plan Update

Mr. Hughes gave a presentation and update of the Parks and Recreation Comprehensive Plan, including:

- Community Engagement
- Future System
- Level of Service
- Park Zones/Service Areas
- Park Planning Areas
- Preliminary Project List
- Next Steps

Mr. Hahn asked how the impact fees will be assessed. Mr. Hughes replied that this will be based on residential units where fees are assessed through new development. Impact fees will give more flexibility than the City currently has.

Mr. Hughes asked that Ms. Bolin send him the statistic reports for the community engagements that took place at the Harvest Bazaar and Safe Treat Streets events. He reminded Commissioners that he provided a status report on September 26, 2017, to the City Council as far as the methodology and framework of the Plan. Per Ms. Walsh, there will be another City Council presentation on November 28th and a public hearing on December 5th. The next step is the adoption of zones and impact fees.

b. Playground of Dreams Update

The Playground of Dreams Re-Design project received six responses after putting out a call for RFP's. This was narrowed down to a couple of vendors. Staff has used the information acquired from several community engagements. The community has expressed a high interest that we incorporate a lighthouse in the re-design. Staff is also concerned to honor the past, possibly refurbish the existing entrance. The design shows we are looking at artificial turf; it is cooler and wears better. Currently, the cost is at \$1 million. Some ways to reduce this cost is to make changes and possibly include items of the design that are not as expensive, such as; rock climbing. The next step is to work on sponsorship strategies, and partnering with others, then ask the Commissioners to engage with the community. Columbia Center Rotary has expressed an interest in being involved. As for funding, half of the costs are based on fundraising. Since we are not asking for approval, the process to inform the City Council will be addressed through a leadership report from City Manager Marie Mosley.

6. NEW BUSINESS

a. Department Holiday Party, December 14, 2017, 11:30 am – 1:30 pm

The Parks and Recreation Annual Holiday Party will be held on December 14th at the Kiwanis Building, 6007 Columbia Park Trail. Commissioners are invited. There will be food and drinks (non-alcohol) and fun games.

b. Parks & Recreation Retreat, December 14, 2017, 5:00 pm – 9:00 pm

The majority has voted, the retreat will be held on Thursday, December 14th. This will be a meeting then move onto the retreat all in one evening. At the retreat there will be an overview of 2017 and looking forward to 2018. Agenda items will include: Commission Plan, discussion of the conveyance in Columbia Park, KSC change to a Community Center, park identification working with the Arts Commission. Staff will also give updates on capital projects. If there are any other items you would like to place on the agenda, please contact staff by Thursday, December 7th. Dinner will be provided, which will begin at 5:00 p.m. with plans to start the meeting at 5:30 p.m.

8. DIRECTOR'S MESSAGE

a. Capital Projects

b. Programming

9. POLL OF COMMISSION MEMBERS AND STAFF

The City of Kennewick is planning a huge event on Saturday, December 2, 2017, the 1st Annual Hometown Holiday. The Parade begins at 10:00 a.m.; to date there are 23 entries, floats, fire trucks, and Santa Claus will be there. At the Flag Plaza, there will be a North Pole Station, a photo opportunity with Santa. There will also be workshops, children activities and various vendors. Staff is searching for a Kennewick High School Band. Mr. Anderson will check into this. Ms. Marshall commented that possibly a Middle School Band may be available.

Mr. Aeling would like to meet with Ms. Bolin to discuss his concerns for trees and tree requirement along easements, possibly placed on the January agenda. He may meet with the Planning Commission in the near future.

Ms. Marshall is looking forward to the Parks and Recreation Retreat on December 14, 2017.

10. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

Isa Quintanilla,
Recorder