



**PARKS AND RECREATION COMMISSION
MEETING AGENDA
July 13, 2017 at 6:00 p.m.
Kennewick City Hall – Council Chambers
210 West 6th Avenue**

- 1. CALL TO ORDER**
Roll Call/Pledge of Allegiance/Welcome
- 2. HONORS & RECOGNITIONS**
- 3. APPROVAL OF AGENDA:** July 13, 2017
- 4. APPROVAL OF MINUTES:** June 15, 2017
- 5. VISITORS**
- 6. NEW BUSINESS**
 - a. J & S Dreamland Express in Columbia Park, Richard Nordness
 - b. National Night Out, August 1, 2017, Cheryl Bolin, Parks, Facilities and Recreation Director
- 7. UNFINISHED BUSINESS**
 - a. Playground of Dreams, Ken Hahn, Parks and Recreation Commissioner
 - b. Parks and Recreation Comprehensive Plan Update, Cheryl Bolin, Parks, Facilities and Recreation Director
 - c. Summary Report –Commissioners Park Audit Process – Greg Duffy, Parks and Facilities Manager
- 8. DIRECTOR'S MESSAGE:** Cheryl Bolin, Parks, Facilities & Recreation Director
 - i. Capital Projects
 - ii. Programming
- 9. POLL OF COMMISSION MEMBERS AND STAFF**
- 10. ADJOURNMENT**

Next regularly scheduled meeting: Thursday, August 10, 2017, 6:00 p.m.

July 13, 2017
Kennewick PARKS & RECREATION
Commission Regular Meeting

Roll Call

	PRE-SENT	ABSENT	LATE	EXCUSED
Chairman KEN HAHN	✓			
Commissioner TY FISCHER				✓
Commissioner DEAN AELING				✓
Commissioner JACK ANDERSON	✓			
Commissioner GREG FALK	✓			
Commissioner KYLA MARSHALL	✓			
Commissioner MARK REED	✓			
CITY COUNCIL LIAISON PAUL PARISH				✓

Staff Present

Terry Walsh N/A _____
Cheryl Bolin ✓ _____
Greg Duffy ✓ _____
Ian Napier ✓ _____
Isa Quintanilla, Recorder ✓ _____

Guests/Visitors:

Richard Nordness
509-948-2433
RNORDNESS@hotmail.com

Kiwanis Member
585 Dreamland Express - Col. Park.

John Lawson
509 420 0570
JCL@FIDALGO.NET



CITY OF KENNEWICK
Parks & Recreation Commission
Rescheduled Meeting
June 15, 2017

1. CALL TO ORDER

Commissioner Mark Reed called the meeting to order at 6:00 p.m., commencing with the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present

Commissioner Mark Reed
Commissioner Dean Aeling
Commissioner Jack Anderson
Commissioner Greg Falk
Commissioner Ty Fischer
Commissioner Kyla Marshall
City Council Liaison Paul Parish

Terry Walsh, Executive Director Community and Employee Relations
Cheryl Bolin, Parks, Facilities & Recreation Director
Ian Napier, Parks, Facilities, Customer Service Manager
Greg Duffy, Parks & Facilities Manager
Brandon Lange, Sponsorship & Marketing Coordinator
Isa Quintanilla, Recorder

Excused: Commissioner Ken Hahn

2. HONORS & RECOGNITION - None

3. APPROVAL OF AGENDA

Mr. Fischer moved, seconded by Mr. Falk to approve the agenda as presented. The motion passed unanimously.

4. APPROVAL OF MINUTES

Mr. Aeling moved, seconded by Mr. Fischer, to approve the minutes dated March 9, 2017, April 13th, 2017, May 10, 2017, and May 10th, 2017 Joint Meeting (Arts Commission). The motion passed 5-in favor 0-opposed 1-abstained.

5. VISITORS

6. NEW BUSINESS

a. Parks & Recreation Marketing Plan

Mr. Lange presented the Parks and Recreation Marketing Plan for FY2017. The plan included:

City's Vision & Mission Statement
Budget
Demographics
Department Goals
2017 Marketing Survey Results
Planned Projects

b. Nominations for Vice Chair

Mr. Reed resigned the position of Vice-Chair. Mr. Aeling nominated Mr. Fischer. With no other nominations presented, Mr. Reed called for a vote. The vote to appoint Mr. Fischer as the Vice-Chair passed unanimously.

7. UNFINISHED BUSINESS

a. Parks & Recreation Comprehensive Plan

Ms. Bolin informed the Commission that Studio Cascade, Inc. located in Spokane, Washington is the consulting firm conducting the Parks and Recreation Comprehensive Plan Update. Ms. Bolin introduced the Project Manager, Mr. Hughes and his assistant, Ms. Adams, from Studio Cascade, Inc. Mr. Hughes presented an overview of the scope, tasks, and timeline for the plan update.

- Purpose of a Comprehensive Plan
- Components to Consider
- Financing mechanism for future development of parks
- Community Engagement

Mr. Hughes requested to meet quarterly with the Commission, to update and answer any questions that may arise.

Ms. Walsh commented that the Conveyance of the 72 acres in Columbia Park is also an element of the comprehensive plan update.

b. Park Audit

Mr. Duffy thanked the Commissioners for completing the park audits. It is a huge value to the City and an opportunity for Commissioners to be a second set of eyes in the parks and inform staff of concerns. Mr. Duffy will report the finding at a later meeting.

Mr. Reed inquired if the Commissioner's completed audits provide useful information.

Mr. Fischer inquired about the use, graffiti, and vandalism of the park restrooms. Mr. Duffy responded graffiti is on the rise this year and vandalism is a problem. The expectation is that the Park Crews clean the restrooms daily. The goal is to paint over the tagging right away and not encourage more tagging.

Mr. Duffy introduced Donald Wieber, Parks Project Coordinator. Donald transferred into the Parks and Recreation Department from the Engineering Department. Donald has been with the City for nine years.

c. Playground of Dreams Briefing

Ms. Bolin provided a status update and explained the Design and Community Engagement process.

Ms. Bolin informed the Commission Doug Gast will be the new Representative from the Arts Commission due to a resignation.

d. Roundabouts

i. Funding

Ms. Bolin, as requested at the Joint Meeting with the Arts Commission, provided an update regarding funding opportunities for roundabouts.

ii. City Standard

Ms. Bolin provided an update regarding the City of Kennewick's roundabout landscaping requirements. Mr. Parish provided the history regarding the evolution of the round-about landscaping from garden like to art. Mr. Parish explained the goal is to make these a low maintenance project. Ms. Walsh commented that art should be an option when creating new roundabouts.

e. Work Plan Accomplishments Update

Ms. Bolin provided a line by line status report for the 2017 Parks and Recreation Commission's work plan. The work plan follows the City Council priority areas

- Community Safety
- Economic Development
- Infrastructure and Growth
- Quality of Life
- Responsible Government

Ms. Bolin stated that we are halfway through the year and the Commission is on track.

8. DIRECTOR'S MESSAGE

- a. Capital Projects
- b. Programming

9. POLL OF COMMISSION MEMBERS AND STAFF

Mr. Aeling stated the park audit seems like there is more space than the one he completed 1.5 years ago. The edges are crisp, clippings are cleaned up, and all in all, he was very impressed. He asked that Staff pass on the compliment to the Parks Crew, they are doing a great job.

Mr. Anderson was so impressed with the park audit. He was at Sunset Park the week before and viewed exercise equipment. He stated that he is in favor of mitigation fees as well. He also complimented the City Parks & Recreation Department for keeping the parks and greenways green and well kept.

Mr. Falk attended the Sunset Park Ribbon Cutting event. He stated that it went real well. Mr. Falk is interested in developing an informational power point discussed earlier.

Mr. Fischer exclaimed, "summer is here, school is out"! He would like to assist with the Playground of Dreams project.

Ms. Kyla Marshall, our newly appointed Commissioner, is willing to assist with projects. She lives near the Southridge area, moved to our area three years ago, coming from the Issaquah area. Currently she is teaching 5th grade and also an attorney.

Ms. Bolin thanked those who attended the Sunset Park Fitness Zone Event, and a special thank you to Mr. Anderson for speaking, saying a few words at the event.

10. ADJOURNMENT

The meeting was adjourned at 7:27 p.m.

Isa Quintanilla,
Recorder



Kiwanis Club of the Horse Heaven Hills – J&S Dreamland Express

Named to honor Washington State Trooper James E. Saunders, who was killed in the line of duty in 1999.

Normal Operations:

- Our plans continue to call for operating the train on weekends and holidays in Columbia Park from May through September.
- Hours of operation are Saturdays & Sundays from 1-5:30 pm. Rides are approx. 15 min.
- Cost to ride is \$1.00 (infants under 1 are free). This makes it an affordable, safe, and family-friendly park activity available to the community and visitors alike.

Special Events:

- The train also operates for special events including extended hours for the 4th of July River of Fire, shuttle service for the Water Follies and various picnics, parties, and special events including the kids' fishing day. We also operate the Mondays of Memorial & Labor Days..
- Those receipts go to our college scholarship and school supplies funds.
- We have been scheduling some special events at various locations around Easter and Christmastime.

2016 Ridership: 11,349, we estimate 2/3 are children. This does not include operation of the J&S as a parking shuttle during Water Follies nor special events outside our regular operating season. We are currently on track to exceed this total for 2017.

2016 Income from ticket sales: \$10,899.

2016-17 Expenses: This past winter season we suffered much larger than usual maintenance expenses. Major work was done on the engine, transmission and air conditioning. Our costs approached \$7,000. This year we received considerable assistance with a \$3,000 gift from the Tri-City Water Follies.

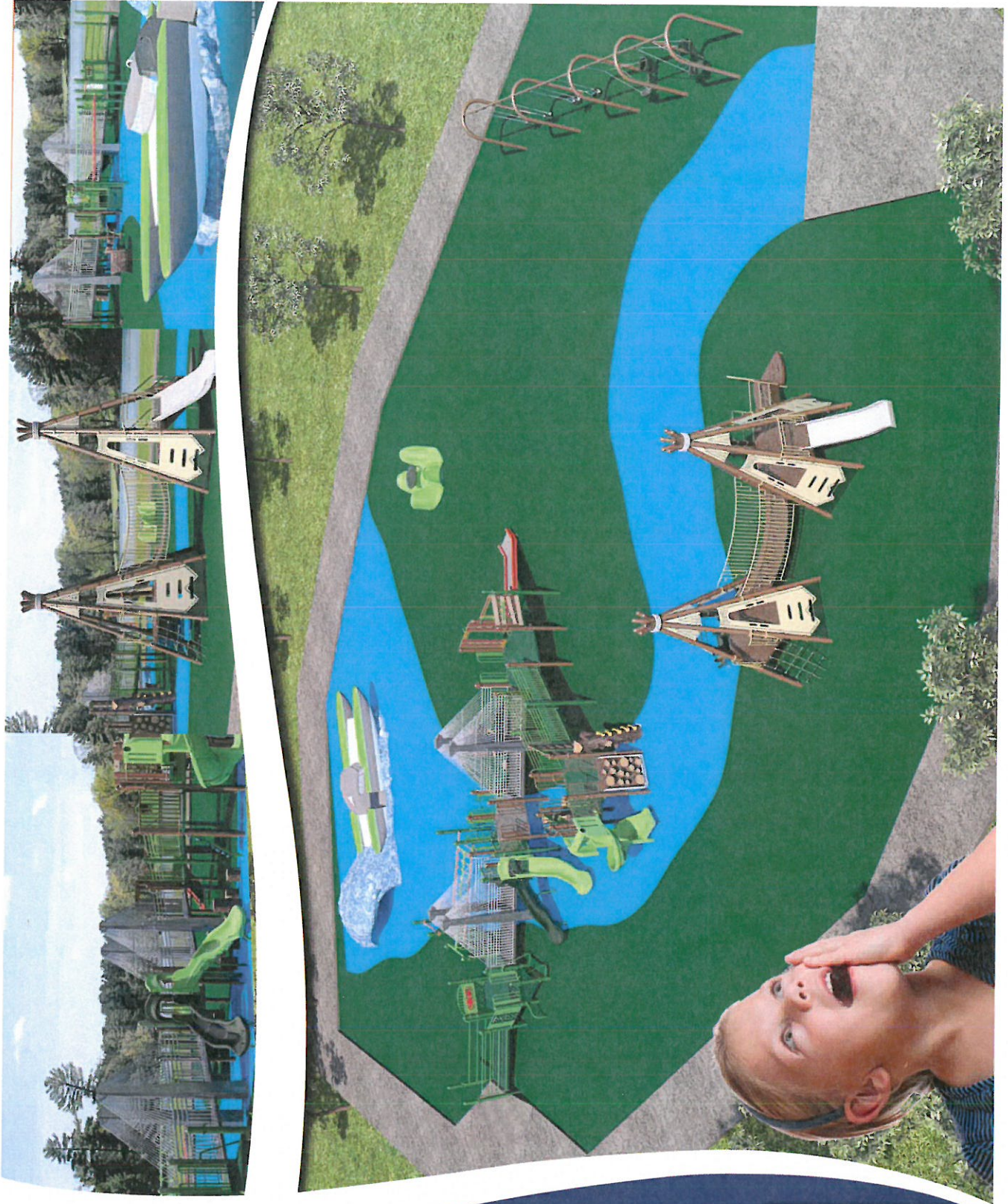
Earnings: J&S earnings are pooled with other Kiwanis fundraisers. Including special events, a large portion goes to help support our KHHH Kiwanis Foundation to help fund school supplies for low income elementary schools and provide local scholarships. This year our organization provided \$6,000 in scholarships that benefited 3 high school and 1 college students, plus \$600 to a student attending a State Patrol/Kiwanis law enforcement camp, \$750 for REACH elementary/preschool education programs and over \$1,600 to 3 local elementary schools thanks to the J&S operation and other fundraising. Most of the remaining J&S earnings support the various local projects that KHHH Kiwanis is involved with e.g. Boys & Girls Clubs, My Friends Place, YMCA Preschool, Tri-Cities World Relief, etc. We also provide some funding to the larger external "community" such as Children's Cancer research, and the Richland based SIGN Fracture Care International.

All of our net income from operating the J&S goes back to the community. All our club's overhead costs are funded through other sources. The train is operated entirely by volunteers (over 1,200 hours per year). Most are members of our Kiwanis Club. But nearly 1/3 of our volunteer hours are contributed by non-member volunteers drawn from the Tri-Cities community and other local Kiwanis Clubs. Sponsors provide much in-kind help and maintenance to keep our operating expenses low. In particular, the continued support at Columbia Park from the City of Kennewick has always been key in keeping our operation sustainable.



Imagine ~ PLAY ~
Discover!

City of Kennewick
Playground of Dreams
Little Tikes Commercial
Concept Design



CITY OF KENNEWICK

DESIGNED BY
CUSTOM DESIGN STUDIO
JULY 7, 2017

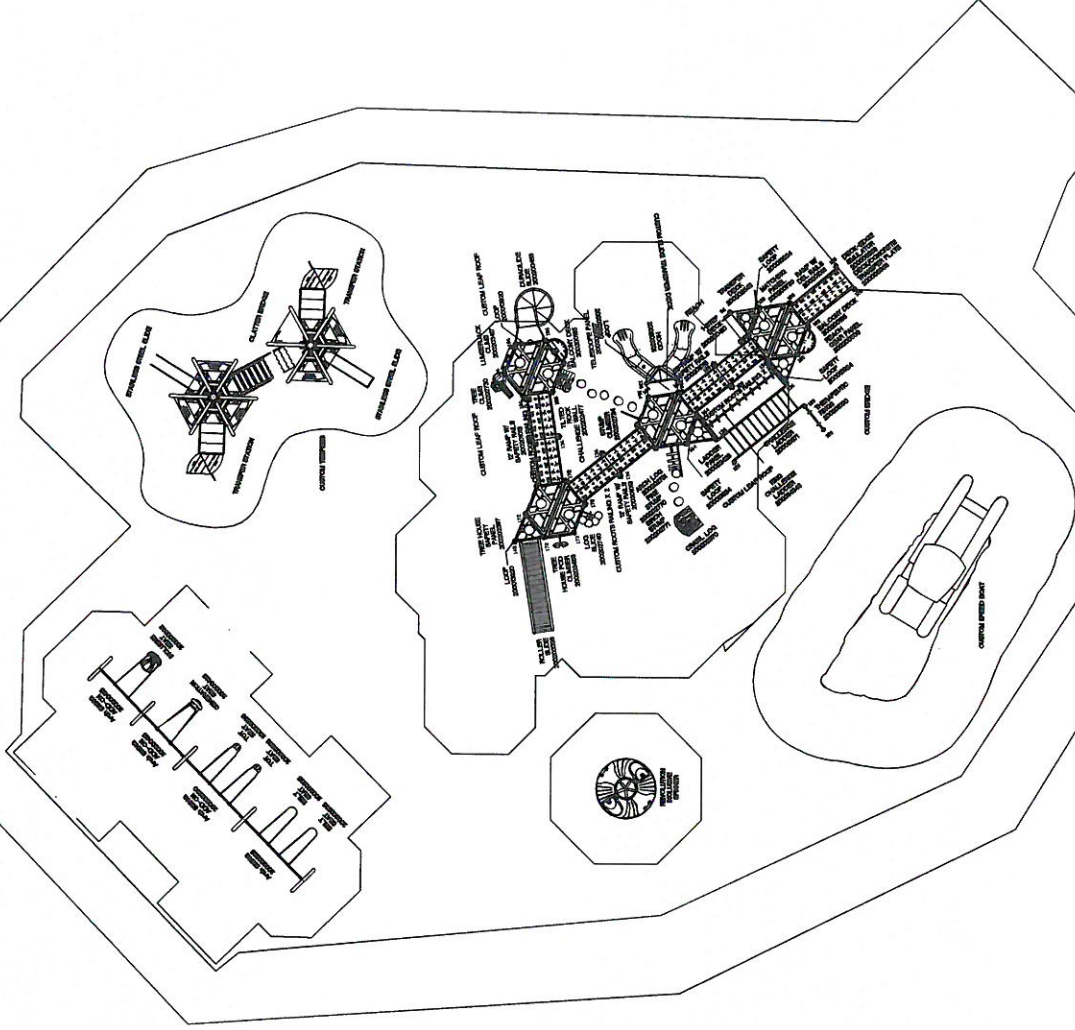
CITY OF KENNEWICK

THIS CUSTOM PLAYGROUND IS DESIGNED TO MEET ASTM AND CPSC GUIDELINES
CUSTOM PRODUCT DESIGN IS CONCEPTUAL AND MAY CHANGE SLIGHTLY DUE TO MANUFACTURING.

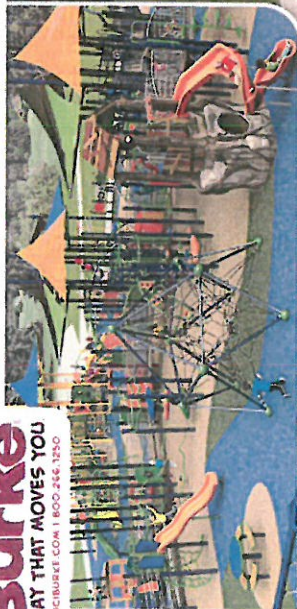
DESIGNED FOR
AGES 2-12

SCALE: 1/16" = 1'

SURFACING: 11770 sq ft



SITE DIMENSIONS TO BE VERIFIED BY THE FIELD AND REPRESENTATIVE
AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER AND AROUND ALL PLAY SYSTEMS.
TO PROMOTE SAFE AND PROPER EQUIPMENT USE BY CHILDREN, WE RECOMMEND THE INSTALLATION OF A SAFETY SIGN AT EACH PLAY SYSTEM'S MAIN ENTRY POINT(S) TO INFORM PARENTS AND SUPERVISORS OF THE AGE APPROPRIATENESS OF THE PLAY SYSTEM AND GENERAL RULES FOR SAFE PLAY.



Swinging: The NEW Freedom Swing brings the joy of swinging to children of all abilities. With a locked-in harness and comfort-designed seat, the Freedom Swing can be paired with standard swings to create a space everyone can enjoy.



Spinning: Besides being just plain fun, spinning helps children develop spatial awareness, balance and coordination. Children on the autism spectrum often find the motion to be a relaxing, soothing activity that can reset them if they



Socialization: Children socialize and learn important skills such as empathy and communication through play. Providing a space where children of all abilities can play side by side is important for everyone. Play events such as the new Taktiks Bolt climber, Volta Inclusive Spinner and the Rev8 climbing spinner provide hours of fun, socialization and development for children.



Climbing: This playspace offers so many climbing options, kids won't be able to pick their favorite! Multiple climbing paths up, over, around and through the playground allow children to choose their own adventure while building strength, agility and problem solving skills.



Cognitive: So many life skills are learned through play! Skills such as cognitive planning, mastering new concepts, problem solving and expression are developed naturally through play events like climbing, sliding and spinning.



INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

16915 SQ. FT.

PERIMETER
1773 FT.

STRUCTURE SIZE

201' 7" x 154' 11"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☐ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001

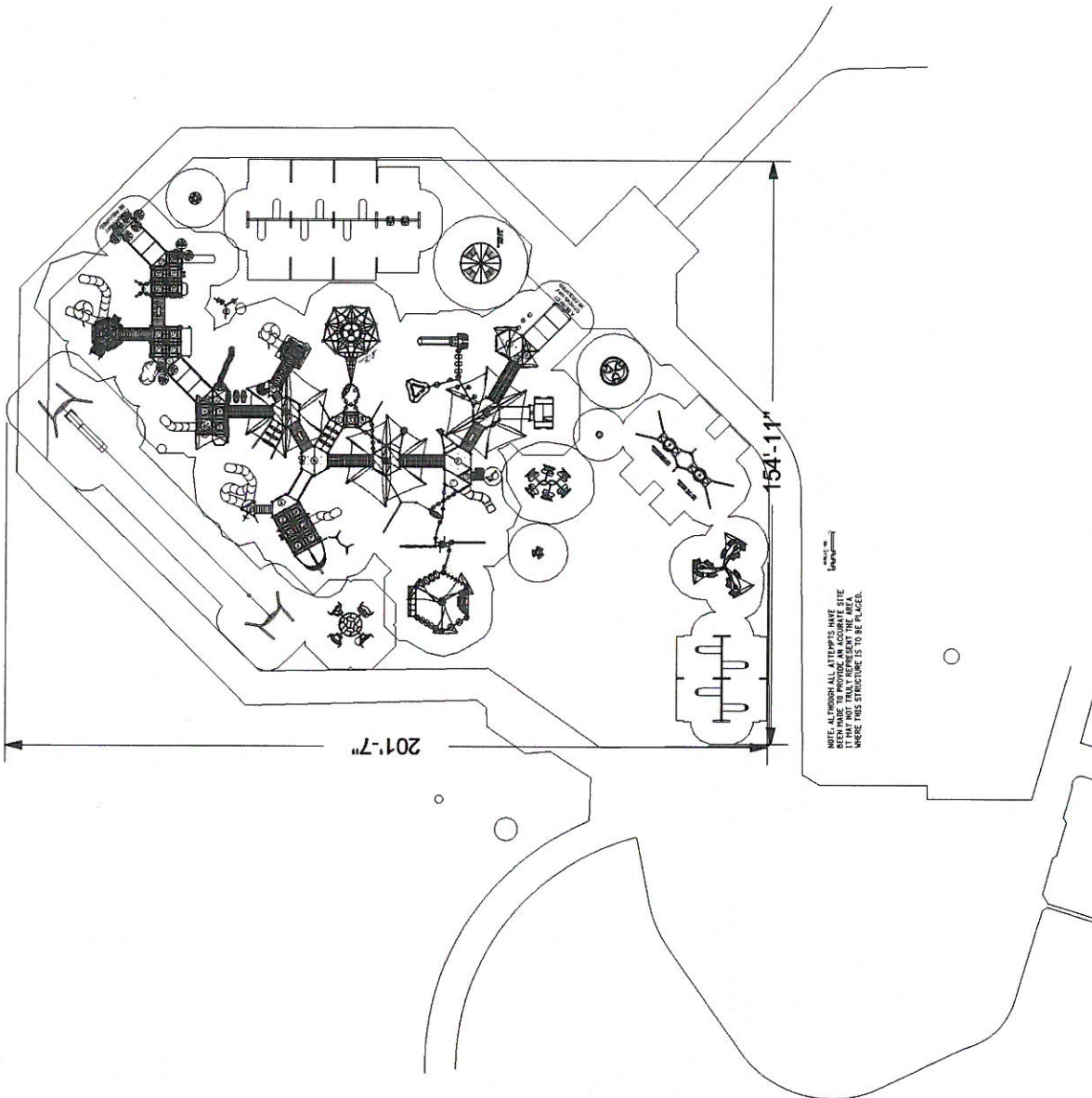


To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	132
NUMBER OF ELEVATED PLAY EVENTS:	57
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 37
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 46
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 75
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 22
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	RECD: 15
	RECD: 14
	RECD: 0
	RECD: 0

Burke

SERIES: Basics, Boulders/GFRC, Intensity, Nucleus
Columbia Park- Playground of Dreams

SITE PLAN

Highway 240 & Columbia River

DRAWN BY: Joel Schleis

Kennewick, WA 99336

June 27, 2017

Buell Recreation

907-101935-1

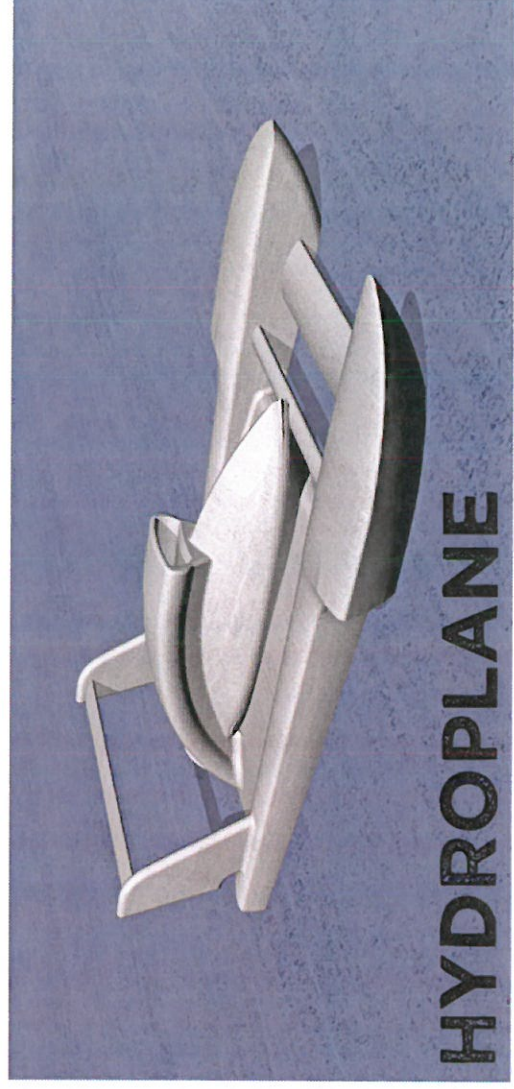
PLAYGROUND OF DREAMS

Kennewick, WA IHD-257-17A



TREE FROG

FISH



HYDROPLANE

