



CITY OF KENNEWICK
Parks & Recreation Commission
Regular Meeting
April 13, 2017

1. CALL TO ORDER

Commissioner Dean Aeling called the meeting to order at 6:04 p.m.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Dean Aeling	Terry Walsh, Executive Director Community and Employee Relations
Commissioner Jack Anderson	Cheryl Bolin, Parks, Facilities & Recreation Director
Commissioner Greg Falk	Ian Napier, Customer Relations, Programs and Facilities Manager
Commissioner Ken Hahn	Greg Duffy, Parks & Facilities Manager
	Isa Quintanilla, Recorder

City Council Liaison Paul Parish, (arrived at 6:45 p.m. discussion beginning with item #6C)

Excused: Commissioner Mark Reed

Absent: Commissioner Ty Fischer

2. HONORS & RECOGNITION

Commissioner Aeling presented City Council's proclamation, April 12, 2017 was proclaimed as Arbor Day in the City of Kennewick.

3. APPROVAL OF AGENDA

Mr. Anderson moved, seconded by Mr. Hahn to approve the agenda as presented. The motion passed unanimously.

4. APPROVAL OF MINUTES

March 9, 2017 minute approval deferred to June 8, 2017 meeting due to the lack of a March 9, 2017 attendee quorum.

5. VISITORS - None

6. NEW BUSINESS

a. Election of Chairperson:

Ms. Bolin reported on the resignation of Commissioner Chair Ben Rutledge. Ms. Bolin discussed the process for appointing in a new Parks and Recreation Commission Chair.

Mr. Falk moved, seconded by Mr. Anderson to defer the election of appointment of a new Commission Chair to the May 10, 2017 meeting. The motion passed unanimously.

b. Park Audit Project:

Mr. Duffy reviewed the Park Audit process and handed out the Park Audit Project packets to the Commissioners. The park audits completion deadline is June 8, 2017. Mr. Duffy encouraged the Commissioners to take photos and if a safety issue was identified, to call staff immediately.

The Commissioners were assigned the following parks:

Commissioner Aeling	Yelm Park
Commissioner Anderson	Sunset Park
Commissioner Falk	Underwood Park
Commissioner Hahn	Eastgate Park

c. Art Commission Joint Meeting Date/Agenda

Ms. Bolin discussed the Arts and Parks and Recreation Commissions Joint meeting identified on the Commissions 2017 work plan. The joint meeting will be scheduled for May 10 2017. The Joint Commission meeting will replace the May 11, 2017 regularly scheduled Parks and Recreation Commission meeting. Staff will facilitate the meeting, to include the agenda, location, and date/time.

Agenda Item Recommendations:

- Commissions Vision/Goals
- Arts Commission's
- City of Kennewick Building Standards & Guidelines
- Enhancement of Parks
- Sustainability

d. Briefing of Playground of Dreams Update

Mr. Hahn provided a status update to the Commission regarding the Playground of Dreams (POD) project identified in the Commission's work plan. Mr. Hahn discussed the possible \$40,000 remaining from the second rebuild, the City Council presentation, and meeting held with stakeholders, and community members. Mr. Hahn explained the POD design concept is to honor the legacy of the past, include an inclusive play structure accessible to all, provide structured and unstructured play features, and incorporate an art component. Mr. Hahn reviewed next steps, attending 2017 Washington Recreation & Parks Association Conference in May, schedule a meeting with the Tribes, and seek community input.

e. National Recreation and Park Association 2017 Performance Review

Ms. Bolin presented information on the 2017 National Recreation and Parks Association (NRPA) Agency Performance Review. The annual review contains data for park and recreation agencies to assist with effective management and planning of their operating resources and capital facilities. Ms. Bolin discussed the status for the City of Kennewick in relationship to the annual review.

7. UNFINISHED BUSINESS - None

8. DIRECTOR'S MESSAGE

- a. Capital Projects
- b. Programming

9. POLL OF COMMISSION MEMBERS AND STAFF

Mr. Anderson complimented the City, Parks & Recreation Department for keeping the parks and greenways green and well kept.

Mr. Duffy announced that an extension had been granted for the Hanson Park project, to be completed by the summer of 2018 (R.C.O. Grant).

10. ADJOURNMENT

The meeting was adjourned at 7:39 p.m.

Isa Quintanilla,
Recorder