



12/18/2018

HISTORIC PRESERVATION COMMISSION AGENDA
Cascade Conference Room

4:30 p.m.

1. **CALL TO ORDER:**

- a. Roll Call

2. **CONSENT AGENDA:** All matters listed within the Consent Agenda have been distributed to each member of the Kennewick Historic Preservation Commission for reading and study. They are considered routine and will be enacted by the one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes dated November 20, 2018
- b. Approval of Agenda

3. **VISITORS NOT ON AGENDA:**

- a.

4. **OLD BUSINESS:**

- a. Survey for homes east of Washington – Grant Status

5. **NEW BUSINESS:**

- a.

6. **REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:**

7. **ADJOURNMENT:**

HISTORIC PRESERVATION COMMISSION

November 20, 2018

MEETING MINUTES

Call to Order

Vice-Chair Paul Scharold called the meeting to order at 4:30 pm. Ms. Didier called roll.

Present: Commissioners Becky Wedberg, Alyssa Reil, Robert Franklin, and Vice Chair Paul Scharold.

Excused: Commissioners Kathy White and Chair Dave Robertson

Unexcused: None

Staff: Wes Romine, Development Services Manager and Melinda Didier, Recorder

Quorum was met.

CONSENT AGENDA

- a. Approval of Minutes dated October 16, 2018
- b. Approval of Agenda
- c. Motion to enter Staff Report into Record

Mr. Franklin moved to approve the consent agenda; Ms. Wedberg seconded the motion; the motion carried unanimously.

VISITORS NOT ON AGENDA:

- a. None

OLD BUSINESS

- a. Survey of homes east of Washington – Grant status: Mr. Romine met with Cheyenne and Adam from Benton County to discuss the County Commissioners comments on the historic properties survey grant; Commissioner Beaver suggested there should be a commitment from the City of Kennewick for \$2-3,000 for the project. Mr. Romine said he will write the narrative; need RFP 30 hours for City staff at \$50 per hour, 50 houses at \$200 per house. CBC non-instructor rate fee is estimated at \$42 +/- for assistance with survey; involving Brooke Swinney from the GIS Department with mapping portion of survey (20 hrs @ \$40 per hour. Ms. Reil and Mr. Franklin will work on the estimated grant budget.

- b. Annual Award Recap – The Kennewick School Board of Directors was selected as the 2018 Third Annual Historic Preservation Award winner, for Fruitland School. The award was presented at the November 6, 2018 City Council Meeting, the plaque was updated with the 2018 engraving, but we don't have pictures of the Fruitland School for the second plaque.

NEW BUSINESS

- a. None

REPORTS, COMMENTS OR DISCUSSION OF COMMISSIONERS AND STAFF:

None

Meeting Adjourned at 4:52 p.m.