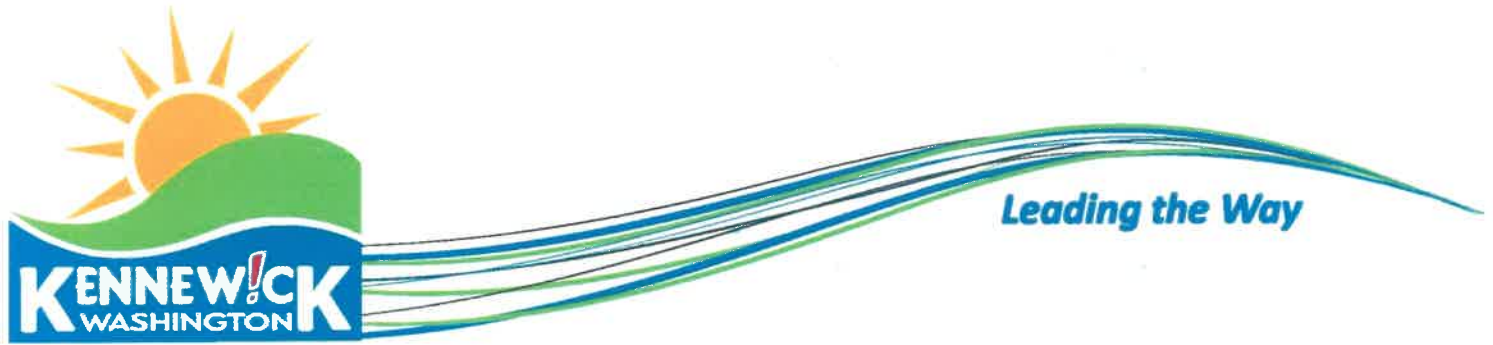




**CIVIL SERVICE COMMISSION
CITY OF KENNEWICK**

Tuesday, December 13, 2022, 5:30 pm – Special Meeting Minutes

Commissioners Present: Sandi Strawn, Mike Rader, Ron Mabry

Staff Members Present: Chad Michael, Trevor White, Erika Villasante, Blanca Reyna

1. CALL TO ORDER

Commissioner Strawn called the meeting to order at 5:35 pm.

2. APPROVAL OF AGENDA

Commissioner Rader made a motion to approve the agenda as presented. Commissioner Strawn seconded. **MOTION CARRIED.**

3. APPROVAL OF PREVIOUS MEETING MINUTES

Commissioner Rader made a motion to approve the minutes from the November 15, 2022 meeting as presented. Commissioner Strawn seconded. **MOTION CARRIED.**

4. VISITORS

None.

5. UNFINISHED BUSINESS

a. Request to Remove Names from the Public Safety Testing (PST) Police Officer Eligibility List

i. Did not respond to the request

- 1. Tomas Fernandez, Brendan Weichel, Noah Stockwell, Sierra Simmons**

Commissioner Rader made a motion to remove the presented names for not responding to the request.

Commissioner Strawn seconded. **MOTION CARRIED.**

ii. Do not meet department standards

- 1. Ramiro Soto, Grayson Oliva, Kyle Garrett, Fausto Herrera, Sergio Mora, Johnathan Campos**

Commissioner Rader made a motion to remove the presented names for not meeting department standards.

Commissioner Strawn seconded. **MOTION CARRIED.**

iii. Hired

- 1. Francisco Espindola, Isaiah Sebo, Fabian Moreno**

Commissioner Rader made a motion to remove the presented named because they have been hired.

Commissioner Strawn seconded. **MOTION CARRIED.**

b. Request to Approve the Public Safety Testing (PST) Police Officer Eligibility List

Commissioner Rader made a motion to approve the Public Safety Testing (PST) Police Officer eligibility list as presented. Commissioner Strawn seconded. **MOTION CARRIED.**



Leading the Way

c. Request to Remove Names from the Lateral Police Officer Eligibility List

- i. Per candidate request
 - 1. Samuel Steiner

Commissioner Rader made a motion to remove the presented name per candidate request. Commissioner Strawn seconded. **MOTION CARRIED.**

- ii. Does not meet department standards
 - 2. Cory Wadley

Commissioner Rader made a motion to remove the presented name for not meeting department standards. Commissioner Strawn seconded. **MOTION CARRIED.**

- iii. Expired
 - 3. Jake Ledgerwood

Commissioner Mabry made a motion to remove the presented name as expired. Commissioner Rader seconded. **MOTION CARRIED.**

d. Request to Approve the Lateral Police Officer Eligibility List

Commissioner Mabry made a motion to approve the Lateral Police Officer Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

e. Request to Remove Names from the National Testing Network (NTN) Firefighter/EMT Eligibility List

- iv. Did not respond to request
 - 1. Ryan Engledow

Commissioner Mabry made a motion to remove the presented name for not responding to the request. Commissioner Rader seconded. **MOTION CARRIED.**

- i. Do not meet department standards
 - 1. Nadia Medvinsky, Mario Valle

Commissioner Rader made a motion to remove the presented names per candidate request. Commissioner Mabry seconded. **MOTION CARRIED.**

f. Request to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List

Commissioner Mabry made a motion to approve the National Testing Network (NTN) Firefighter/EMT eligibility list as presented. Commissioner Rader seconded. **MOTION CARRIED.**

6. NEW BUSINESS

- a. Requesting to Administer an Entry-Level Exam for Police Technician
 - i. Staff recommended an entry-level exam consisting of application questions and a pre-developed scoring plan to evaluate candidates' relevant education and work history. Staff recommended this posting be internal only and open to all City employees. Staff recommended a passing score of 50 points.

Commissioner Rader made a motion to approve administering an entry-level exam for Police Technician as requested. Commissioner Mabry seconded. **MOTION CARRIED.**



Leading the Way

b. Staff Updates

i. Police Department

- 13 Police Officer vacancies
 - One entry-level Police Officer hired effective 12/16/2022
 - Three entry-level Police Officers hired effective 12/01/2022
 - One entry-level Police Officer hired effective 01/01/2023
 - One lateral Police Officer pending psychological evaluation
- Pasco Academy will begin April 2023
 - Three entry-level Police Officers will attend in May 2023
 - Accepts attendees residing within 60 miles of the Tri-Cities

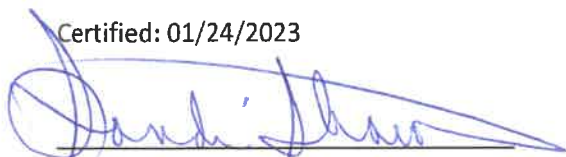
ii. Fire Department

- No current Firefighter vacancies
 - Three entry-level Firefighters hired effective 1/16/2023 and will attend the next academy beginning on January 30, 2023
 - One retirement expected in January 2023
- Two Fire Inspector vacancies
- One Fire Captain vacancy
 - One Firefighter will promote this month, creating a Firefighter vacancy

Commissioner Strawn adjourned the meeting at 6:09 pm.

The next regular meeting will be Tuesday, January 17, 2023 at 5:30 pm.

Certified: 01/24/2023


Sandi Strawn, Commissioner


Mike Rader, Commissioner


Ron Mabry, Commissioner