



City Council Meeting Schedule July 2019

July 2, 2019

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

July 9, 2019

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. MyTri 2030
2. WATV on City ROW

July 16, 2019

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

July 23, 2019

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2020 Census Update
2. Development Process & Project Update
3. Council Code of Ethics
4. Legislative Priorities

July 30, 2019

Tuesday, 6:30 p.m.

NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

July 2019
Updated 07/9/19

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	07/23/2019
Agenda Item Type	Presentation		
Subject	2020 Census Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

During the Council Workshop Licett Figueroa, who is a Partnership Specialist - Eastern Washington for the U.S. Census Bureau, will provide you an update on the 2020 census process.

Through

Dept Head Approval

City Mgr Approval

Attachments:

Presentation

Marie Mosley

Jul 18, 15:12:49 GMT-0700 2019

CCC Overview for Partners



Presented By Licett Figueroa

U.S. Census Bureau, Los Angeles Regional Census Center

It is in the Constitution

It is in the Constitution Article 1, Section 2 of the U.S. Constitution

“The actual Enumeration shall be made within three Years after the first Meeting of the Congress of the United States, and within every subsequent Term of ten Years, in such Manner as they shall by Law direct.”

- Apportionment
- Redistricting
- Distribution of Funds: More than \$675 Billion each year
- Inclusive Event
- Civic Engagement
- Democracy

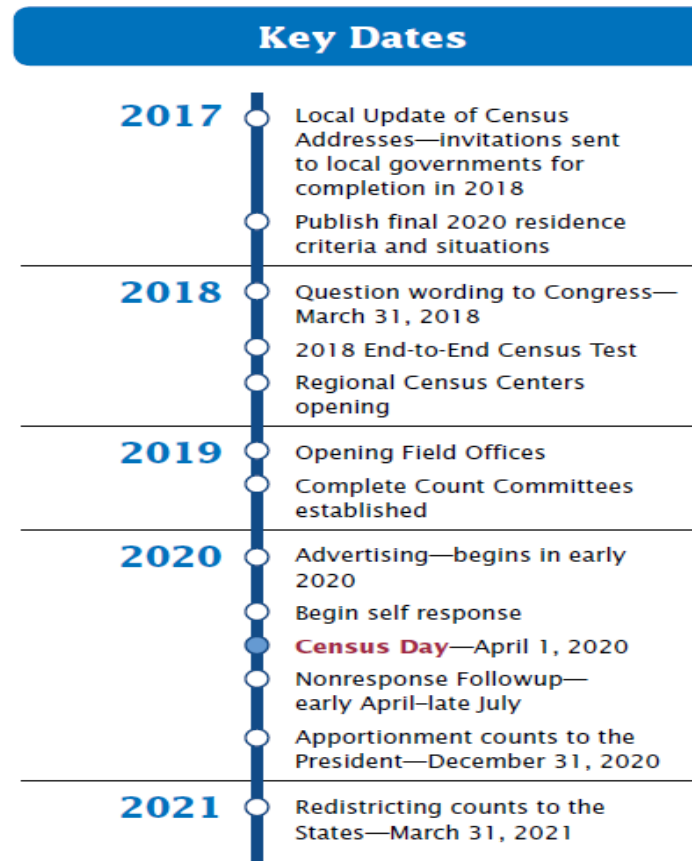
What's New for 2020

1. Easier to Self-Respond

- Internet option
- Toll-free Number
- Paper

2. Technology – field workers will use mobile devices

2020CENSUS.GOV



Shape
your future
START HERE >

United States
Census
2020

Timeline	Operation	Activity
August 2019	Address Canvassing (AC)	Update the address frame and identify locations where people live, or could live for selected areas.
March 2020	Update/Leave (UL)	Update the address along with feature data and leave a packet to encourage self-response and a paper questionnaire.
March 2020	Service Based Enumeration (SBE)	Enumerate individuals receiving assistance at service based locations and people experiencing homelessness, living in transitory locations (such as recreation vehicle parks, campgrounds, tent cities, carnivals, marinas, hotels, who do not have a usual home elsewhere).
March 2020	Group Quarters Enumeration (GQE)	Enumerate people living or staying in group quarters, such as correctional facilities, skilled nursing facilities, college residential halls, group homes, worker's dormitories).
March 12-20	Self-Response	Internet Self-Response Starts. Provides an Option for respondents to complete the census questionnaire by internet.
April 1st	Census Day	Census Day
April 2020	Early Non-Response Follow-up (NRFU)	Conducted in blocks surrounding colleges and universities where students are likely to have moved out before regular NRFU begins.
May 2020	Non-Response Follow-up (NRFU)	Reach out to households who did not respond to the 2020 Census questionnaire.

Your Answers are Protected by Title 13 of the U.S. Code

- ✓ The Census is Confidential and required by Law.
- ✓ Results of the Census are reported in Statistical format only. Responses cannot be used against you by any government agency or court.
- ✓ We do not share a respondent's personal information with other government agencies. That includes FBI, DHS, ICE, etc.
- ✓ All Census Employees swear to a lifetime oath to protect respondent information. Penalties for wrongful disclosure - Up to 5 years imprisonment and or a fine of \$250,000

Supporting Linguistically Diverse Populations

Language Access

Available in Spanish

- Enumerator Instruments (hand held)
- Paper questionnaire and other mailings
- Field enumeration materials

12 non English languages

Spanish, Chinese (simplified), Vietnamese, Korean, Russian, Arabic, Tagalog, Polish, French, Haitian Creole, Portuguese, Japanese

- Internet option/online questionnaire
- Census Questionnaire Assistance (CQAs)

Items available in 59 non-English languages

- Language glossary
- Language identification card
- Language Guides/Print and Video - Plus ASL, Plus Braille, Plus Large Print

Additional efforts from the Census Bureau

- Partner with grass roots organizations to localize the Census message
- Hire locally

2020 Census Language Program

Language List: All Non-English Languages

Spanish	Italian	Khmer	Tamil	Croatian
Chinese	Farsi	Nepali	Navajo	Bulgarian
Vietnamese	German	Urdu	Hungarian	Twi
Korean	Armenian	Romanian	Hebrew	Lithuanian
Russian	Hindi	Telugu	Malayalam	Yoruba
Arabic	Ukrainian	Burmese	Swahili	Czech
Tagalog	Bengali	Punjabi	Yiddish	Igbo
Polish	Greek	Lao	Indonesian	Marathi
French	Amharic	Hmong	Serbian	Sinhala
Haitian Creole	Somali	Albanian	Tigrinya	Slovak
Portuguese	Thai	Turkish	Ilocano	American Sign Language
Japanese	Gujarati	Bosnian	Dutch	

Complete Count Committees

Bring structured, focused unified outreach and communication campaign to their communities.

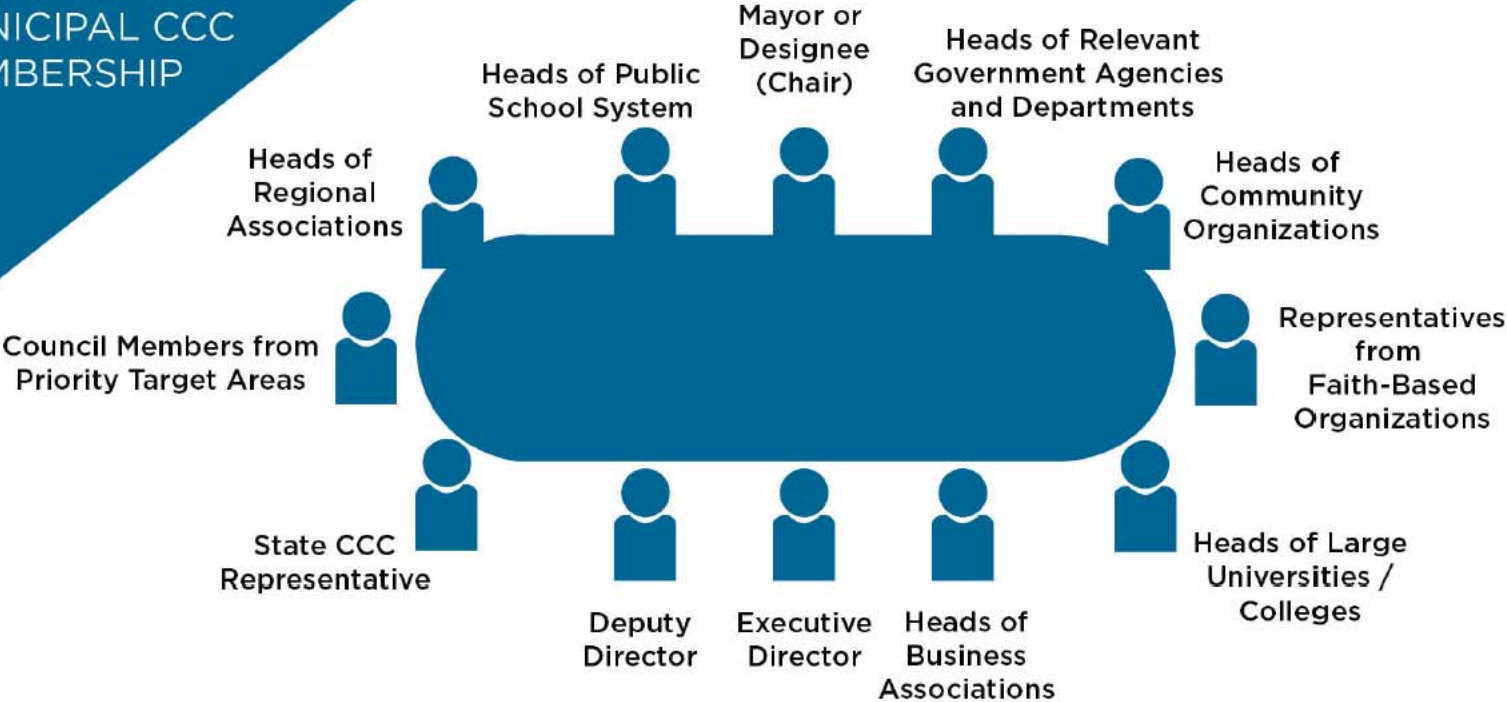
Tribal, state, and local governments work together with partners in their communities to form CCCs to promote the 2020 Census to their constituents. Community-based organizations also establish CCCs that reach out to their constituents.

Committee members are experts in the following areas:

- Government
- Media
- Workforce development
- Business
- *Education
- *Community Organizations
- *Faith-Based Community
- *Other, Based on needs

Suggested CCC Membership

SUGGESTED
MUNICIPAL CCC
MEMBERSHIP



**Partnership Specialist is advisor and
Census liaison to Municipal CCC's*

Washington CCCs

- **State of Washington**
- **Clallam County**
- **Cowlitz-Wahkiakum Counties**
- **East King County**
- **Grays Harbor County**
- **King County**
- **Lewis County**
- **Pierce County**
- **Seattle Homeless Coalition**
- **Seattle Small Business District**
- **South King County**
- **Snohomish County**
- **Spokane County**
- **Thurston County**
- **Yakima County**
- **Seattle Task Force**
- **Filipino American Group**
- **Benton/Franklin**

Timeline - Key Communications Phases

The 2020 Census Phases

Education Phase – 2018-2019

Awareness Phase – April 2019

Motivation Phase – March – May 2020

Reminder Phase – May – July 2020

Thank You Phase – Starts July 2020

Local governments and community leaders throughout the nation participate in activities highlighting the message that the 2020 Census is imminent and that it is easy, important and safe to participate

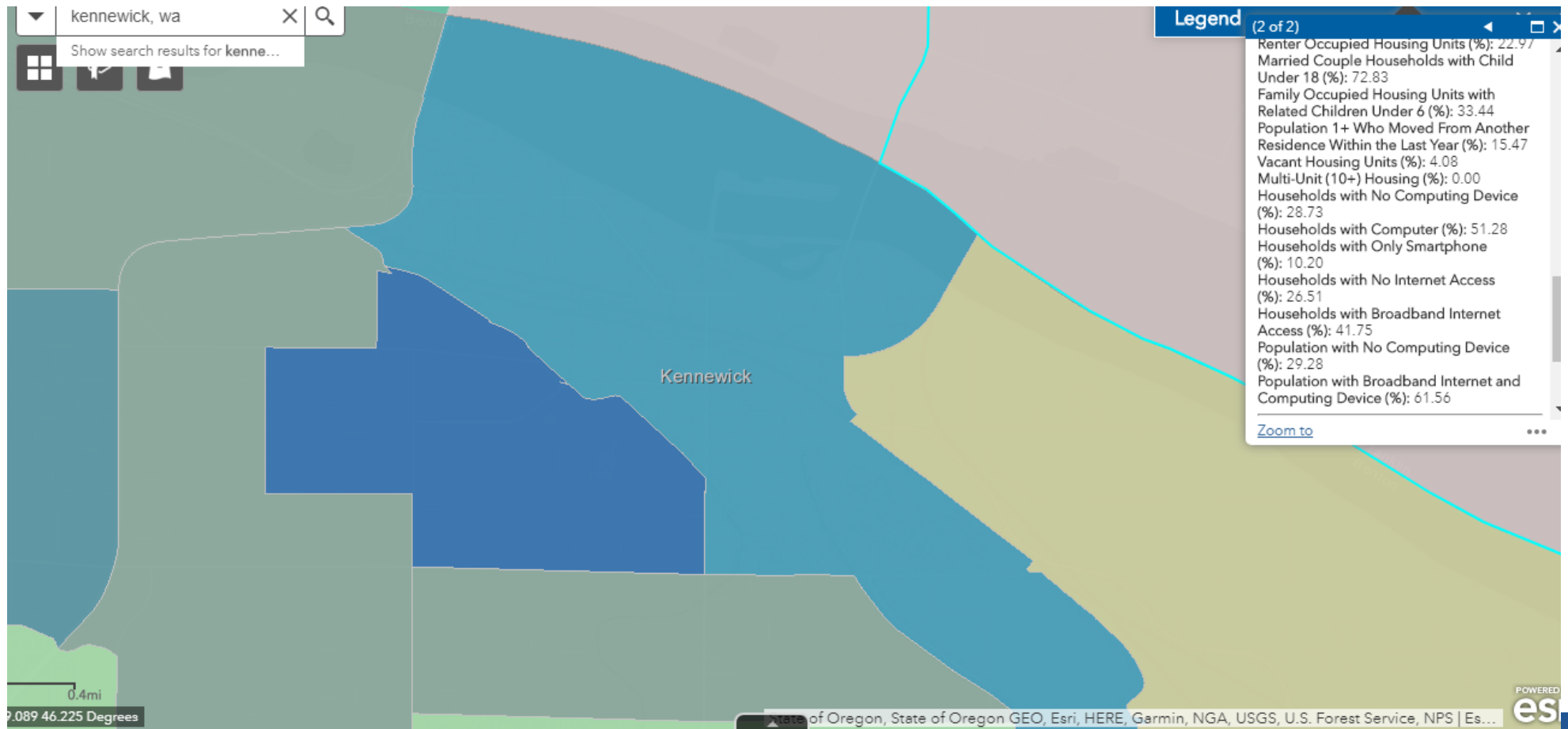
Planning Your Work and Working Your Plan

Identifying Hard-to-Count Areas and Populations

CCC work plan should utilize the local knowledge of members and data of the makeup of the community

Data tools can provide assistance to the committee to identify predicted areas of low response at the community level.

Examples: Foreign-born/Immigrants, Children younger than 5, Seniors, Migrant workers, college students/renters, low internet access, homeless.



Statistics in School

The Statistics in Schools (SIS) program of the U.S. Census Bureau provides data, tools, and activities that educators can incorporate into their lessons to help teach statistics concepts and data analysis skills to students. The activities and resources are segmented by subject (English, geography, history and social studies, mathematics and statistics, and sociology) and grade (from kindergarten through high school) so statistics education can be brought to any classroom.

- Resources are free for K-12 teachers
- Designed by experts from U.S. Census Bureau
- Promotes cross-curricular education
- SIS activities were developed by teachers for teachers
- Designed to support your curriculum not replace
- Reaches students by using technology to teach statistics
- Program can be extended or modified easily
- Matches activities with relevant education standards

<https://www.census.gov/programs-surveys/sis.html>

Higher Education

The 2020 Census Higher Education Program will expand on the success of the 2010 program in order to reach a wider range of students. We reach out to all four year colleges, community colleges, vocational schools, trade schools and other career colleges. Two of the hardest to count populations are adults between the ages of 18-24 and renters.

We want to educate and encourage students and surrounding communities about the 2020 Census and why it's important they participate.

- **Census data affects grant & student loan programs**
- **It influences decisions about funding for critical services in our academic communities like transportation, public safety, medical care, and road repairs**
- **It supports important research done by college faculty students, libraries, and community leaders**
- **GQ Advance Contact begins in Feb 2020**

Resources for Partners

- Audience Specific Materials
 - Community Organizations
 - Businesses
 - Schools
 - Companies
 - Foundations
 - Faith Communities
- PS – Language Leads, i.e. Spanish
- American Indian & Alaska Natives Program
- Social Media Content
- Complete Count Committee Trainings
- Data Tools and apps

Next Steps

- **Help to generate your communities readiness for the 2020 Census**
- **Work to mobilize your community and form or join a Complete Count Committees**
- **Identify community areas that need special attention**
- **Help community members apply for census jobs**
- **Build awareness, fight misinformation and scams**
- **Example: Libraries' Guide to 2020 Census by ALA**

Contact Information

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Partnership Specialist- Eastern WA
licett.n.figueroa@2020census.gov
509.994.3042

Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	07/23/2019
Agenda Item Type	Presentation		
Subject	Development Process & Project Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Planning		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

On June 6, 2019 city staff conducted a Developer's Forum to discuss recent changes to city standards or updates to processes in the city. These forums are generally conducted twice a year, once in the Spring and in the Fall. Attached to this packet is the PowerPoint presentation staff provided at the forum. The developer group has consistently been positive regarding these forums and have welcomed the opportunity for the updates and also providing an opportunity to discuss any other items or issues of interest to the development group.

Also included in this packet is the Commercial Site Plan flow chart that identifies major milestones and time frames in the development review process. Staff has committed to these time frames and consistently meets or exceeds these commitments. The development review process is truly a city team effort that includes one or more staff from planning, building, public works, economic development, fire and customer service; communication and coordination is key in meeting the time commitments outlined in the flow chart.

The final part of this presentation will be an overview of current development; meaning development that is either in the "pipeline" (planning/permitting stage), under construction or recently completed. This presentation will be in the form of a "story map" and is not attached to Council's packet.

Through

Dept Head Approval

City Mgr Approval

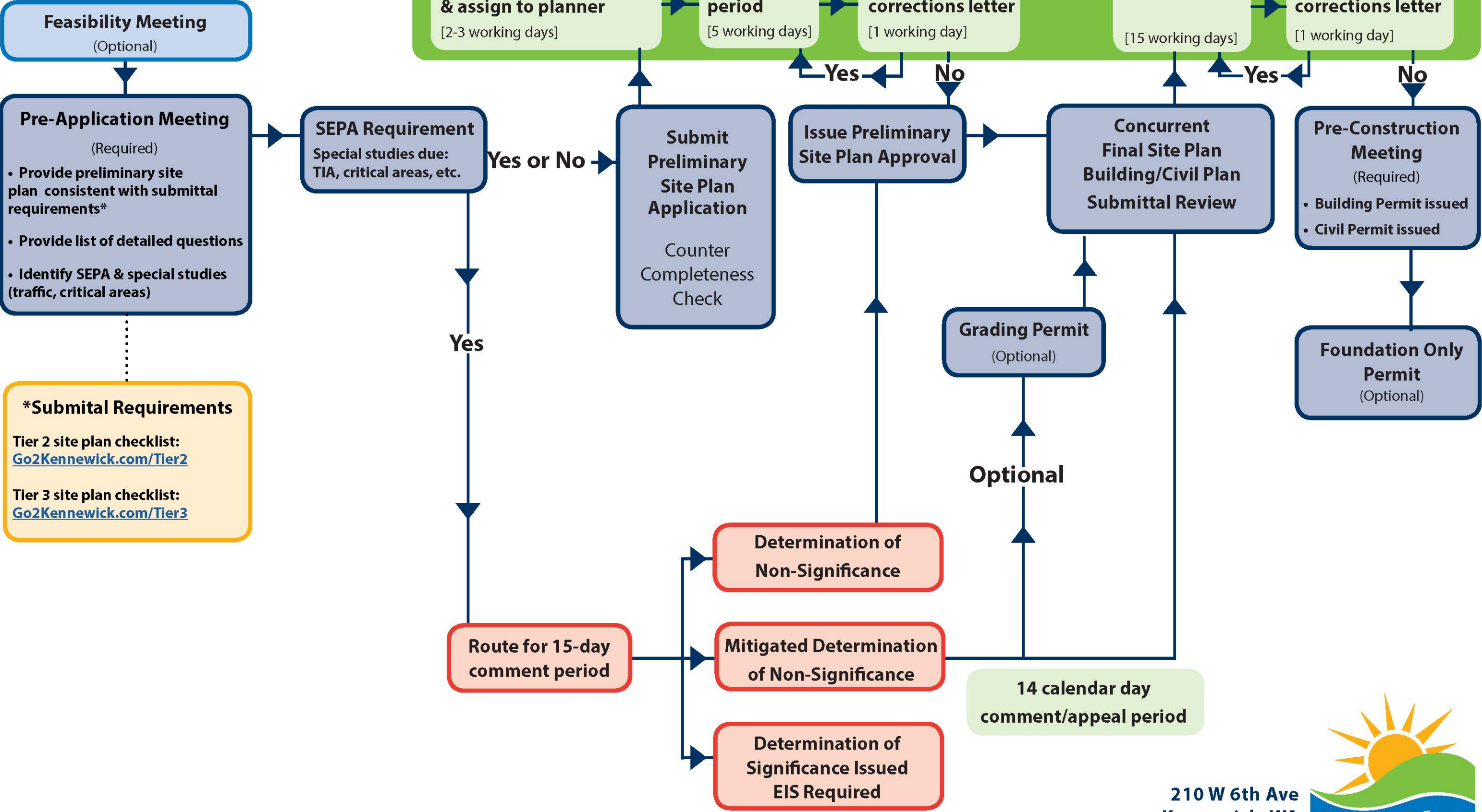
Gregory McCormick
Jul 16, 15:04:14 GMT-0700 2019

Marie Mosley
Jul 18, 16:19:48 GMT-0700 2019

Attachments:

Site Plan Review Flowchart
Developers Forum PowerPoint

DEVELOPMENT REVIEW PROCESS
**5 WEEKS



**Timeframes are City review times in working days to issue first comment/correction letter.

Thursday June 6, 2019

12:00 – 1:30 City Hall

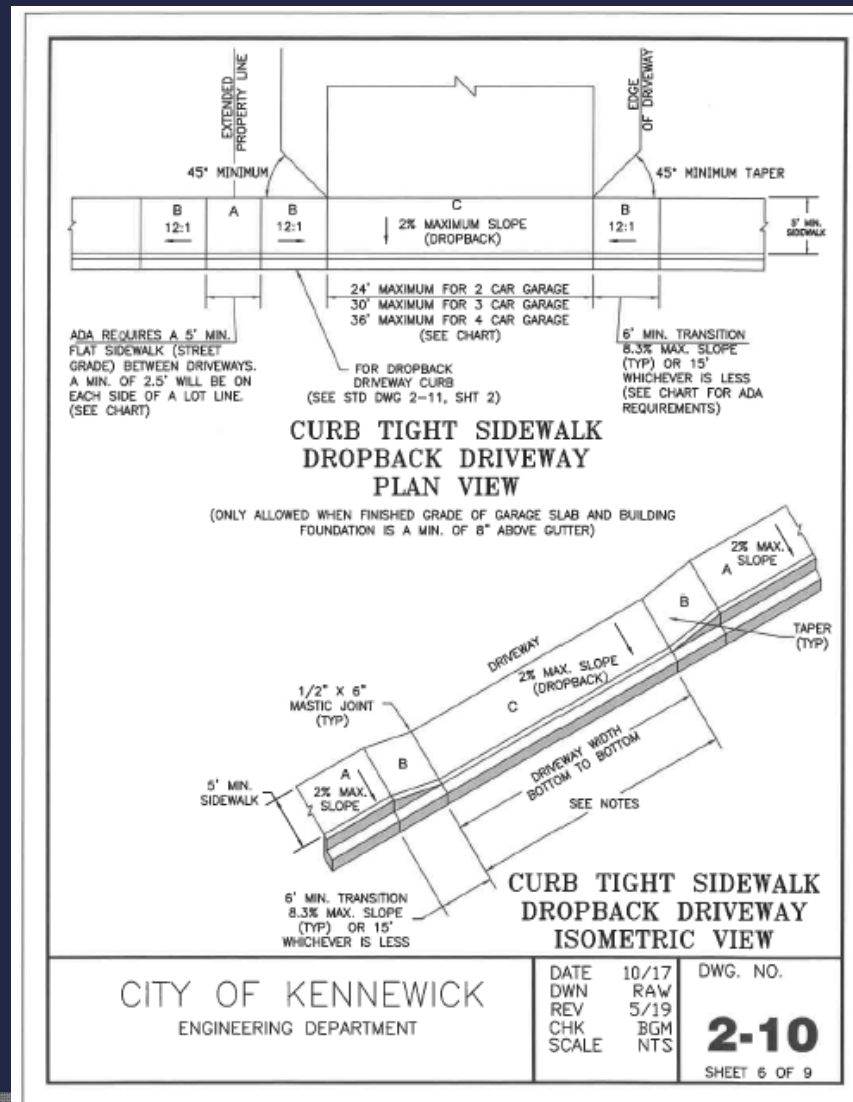
SPRING 2019 DEVELOPERS FORUM



Agenda

- ⦿ Welcome
- ⦿ Residential Driveway Standard Details
- ⦿ Scheduling Final Plat Approval
- ⦿ Slope/Drainage Easements
- ⦿ Residential Foundations/Drainage
- ⦿ Street Tree Update
- ⦿ Wildland/Urban Interface Fire Protection
- ⦿ Express Permit Program Updates
- ⦿ Electronic Plan Submittals
- ⦿ Adjourn

Driveway Widths



Final Plat Submittals

Action	Public Works Items						Planning Items		
	City Utilities Installed	Curb/gutter/ gravel completed	Easements Provided	Pavement Completed	As-Builts Approved	Bonding in Place ¹	Geotechnical Certification ²	Landscape Plan ³	Maintenance Agreement ⁴
Submittal of Final Plat for Review	✓								
Schedule for Council Approval		✓	✓						
Signature by Public Works & Planning				✓	✓	✓	✓	✓	✓

Notes

1. Items allowed for bonding: Sidewalks and landscaping
2. Geotechnical Certification that all grading and compaction was done per geotechnical report and City standards (when required)
3. Landscape Plan for common areas and arterial street frontages (when required)
4. Maintenance Agreement for all common maintained areas (when required)

Unsupported Slope



Supported Slope



Correctly Graded Yard



Incorrectly Graded Yard



Street Tree Update



2018 Community Tree List

Common Name	Botanical Name	Type	Height	Spread	Under Wires?	Tree Shape	Summer Color	Autumn Color	Bloom Time	Fruit or Seeds	Comments	Street Tree
Small Trees 25 feet tall or shorter (for street trees generally allow 400 cubic feet of soil (Urban. 2008) and atleast 100sqft for canopy)												x
Bald Cypress, Lindsey's Skyward	<i>Taxodium distichum</i> 'Skyward'	Deciduous	20 feet	6 feet	Yes	Columnar	Green	Rusty Orange	N/A	Cones		X
Catalpa, Umbrella	<i>Catalpa bungei</i> 'Nana'	Deciduous	25 feet	25 feet	Yes	Rounded	Green	Rusty Orange	N/A	Generally none		X
Ginkgo, Jade Butterflies	<i>Ginkgo biloba</i> 'Jade Butterfly'	Deciduous	15 feet	10 feet	Yes	Vase	Green	Yellow	Spring	Generally none	Takes time to establish	X
Hornbeam, American (Ironwood)	<i>Carpinus caroliniana</i>	Deciduous	25 feet	20 feet	Yes	Oval	Green	Rusty Orange	N/A	Nutlets		X
Japanese Lilac, Ivory Pillar	<i>Syringa reticulata</i> 'Williamette'	Deciduous	25 feet	15 feet	Yes	Pyramidal	Green	Yellow	Spring	Small Capsules		X
Japanese Lilac, Ivory Silk	<i>Syringa reticulata</i> 'Ivory Silk'	Deciduous	25 feet	15 feet	Yes	Pyramidal	Green	Yellow	Spring	Small Capsules		X
Lilac, Summer Charm	<i>Syringa pekinensis</i> 'DTR 124'	Deciduous	20 feet	15 feet	Yes	Rounded	Green	Yellow	Late Spring	Few Capsules		X
Linden, Summer Sprite	<i>Tilia cordata</i> 'Halka'	Deciduous	20 feet	15 feet	Yes	Pyramidal	Green	Green	Early Summer	Pea Pods		X
Maackia, Starburst	<i>Maackia amurensis</i> 'Starburst'	Deciduous	25 feet	20 feet	Yes	Vase	Green	Rusty Orange	Early Summer	Seed Pods		X
Maackia, Summertime	<i>Maackia amurensis</i> 'Summertime'	Deciduous	20 feet	15 feet	Yes	Rounded	Green	Rusty Orange	Early Spring	Seed Pods		X
Maple, Flame Amur	<i>Acer ginnala</i> 'Flame'	Deciduous	20 feet	20 feet	Yes	Rounded	Green	Red	N/A	Samara		X
Maple, Globe Norway	<i>Acer platanoides</i> 'Globosum'	Deciduous	15 feet	18 feet	Yes	Rounded	Green	Yellow	N/A	Few Samara		X
Maple, Hot Wings	<i>Acer tataricum</i> 'Gar Ann'	Deciduous	25 feet	20 feet	Yes	Rounded	Green	Red	N/A	Samara		X
Maple, Pattern Perfect	<i>Acer tataricum</i> 'Patdell'	Deciduous	25 feet	20 feet	Yes	Rounded	Green	Orange	N/A	Samara		X
Maple, Rocky Mountain Glow Big Tooth	<i>Acer grandidentatum</i> 'Schmidt'	Deciduous	25 feet	15 feet	Yes	Conical	Green	Orange	Spring	Generally none		X
Zelkova, City Sprite	<i>Zelkova serrata</i> 'JFS-KW1'	Deciduous	24 feet	18 feet	Yes	Oval	Blue	Yellow	N/A	Generally none	Susceptible to Elm leaf Beetle	X
Zelkova, Wireless	<i>Zelkova serrata</i> 'Schmidtlow'	Deciduous	24 feet	36 feet	Yes	Vase	Green	Red	N/A	Generally none	Susceptible to Elm leaf Beetle	X
Medium Trees 25 to 40 feet tall (for street trees generally allow 800 cubic feet of soil (Urban. 2008) and atleast 200sqft for canopy)												x
Elm, Emerald Sunshine	<i>Ulmus propinqua</i> 'JFS-Bieberich'	Deciduous	35 feet	25 feet	No	Vase	Green	Golden	Spring	Generally None		X
Elm, Prospector	<i>Ulmus wilsoniana</i> 'prospector'	Deciduous	40 feet	30 feet	No	Vase	Green	Yellow	N/A	Generally none	Tolerant to Dutch elm disease	X
Hornbeam, Emerald Avenue	<i>Carpinus betulus</i> 'JFS-KW1CB'	Deciduous	40 feet	28 feet	No	Pyramidal	Green	Green	N/A	Nutlets		X
Hornbeam, Pyramidal European	<i>Carpinus betulus</i> 'Fastigiata'	Deciduous	35 feet	25 feet	No	Columnar	Green	Rusty Orange	N/A	Nutlets		X
Ironwood	<i>Ostrya virginiana</i>	Deciduous	30 feet	25 feet	No	Pyramidal	Green	Orange	Spring	Nutlets		X
Linden, American Sentry	<i>Tilia americana</i> 'McK Sentry'	Deciduous	40 feet	30 feet	No	Pyramidal	Green	Yellow	Late Spring	Pea Pods		X

Page 2

Height and Spreads are higher estimates.

According to Watson and Himelick Root space should be approximately 1-2 cuft of soil space per sqft of estimated mature crown size (p20).

Wildland/Urban Interface

Express Permit Program Updates

Electronic Plan Submittals

Additional Discussion & Questions

Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	07/23/2019
Agenda Item Type	Ordinance		
Subject	Council Code of Ethics		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Attorney		

Info Only	☐
Policy Review	☐
Policy DevMnt	☒
Other	☐

Summary

On July 2, 2019, Council voted to move the proposed ethics' code for further review at a workshop. Several questions and concerns were raised by both Council Members as well as citizens. The purpose of this workshop is to address the questions, provide clarification, and receive direction from Council regarding the proposal. If approved, the draft Ethics' Code will add a new chapter to Title 2 of the Kennewick Municipal Code (KMC) titled Council Code of Ethics. The proposed code has been reviewed by the Budget and Administrative Committee at two separate meetings, as well as the full Council at two workshops and as noted above, the Council Meeting on July 2, 2019. Council was provided a copy of the proposed code following the first workshop in May and encouraged to review and provide feedback. Comments and suggested edits were incorporated in the version presented on July 2nd. This Code of Ethics is intended to replace the existing policy statement in the Kennewick Administrative Code (KAC). It is intended to provide a more formal process to address ethics' complaints against Council Members.

Through

Bonnie Lanning
Jul 18, 13:35:49 GMT-0700 2019

Attachments: Presentation
Draft Code

Dept Head Approval

Lisa Beaton
Jul 18, 15:54:15 GMT-0700 2019

City Mgr Approval

Marie Mosley
Jul 18, 16:37:05 GMT-0700 2019



PROPOSED COUNCIL CODE OF ETHICS

REVIEW OF DRAFT CODE

Council Workshop
July 23, 2019

PROPOSED COUNCIL CODE OF ETHICS

- Legislative Process to date:
 - April 23rd Budget and Admin Committee;
 - May 14th Council Workshop;
 - June 4th Budget and Admin Committee;
 - June 11th Council Workshop;
 - July 2nd Council Meeting;
 - July 23rd Council Workshop.

PROPOSED COUNCIL CODE OF ETHICS

- Review current policy;
- Review draft Council Code of Ethics' Proposal;
- Discuss questions and concerns;
- Discuss a path forward.

PROPOSED COUNCIL CODE OF ETHICS

Current Policy

CHAPTER 7-42 -- COUNCIL CODE OF CONDUCT

- SECTION:
-
- 7-42-010: Certain Privileges or Exemptions Prohibited
- 7-42-020: Incompatible Employment or Activity Prohibited
- 7-42-030: Confidential Information Disclosure Prohibited
- 7-42-040: Financial and Personal Interest in Legislation Prohibited
- 7-42-050: Gifts and Favors Prohibited

- **7-42-010: Certain Privileges or Exemptions Prohibited:** No City Council Member shall:
 - Use his position to secure special privileges or exemptions for himself, his spouse, child, parents, other persons or employers;
 - Accept anything of value that may tend to influence him in the discharge of his duties. (Res. 15-19)

- **7-42-020: Incompatible Employment or Activity Prohibited:** No City Council Member shall engage in or accept private employment or render services for private individuals or entities or engage in any business or professional activity when the employment, service or activity is incompatible with the proper discharge of his official duties, or when it would require or induce him to disclose confidential information acquired by him by reason of his official position. (Res. 15-19)

- **7-42-030: Confidential Information Disclosure Prohibited:** No City Council Member shall, except as required in the performance of his duties, or in the course of any conduct reasonably believed to be in the performance of his duties, disclose confidential information gained by reason of his official position, nor shall he otherwise use the information for his personal interest. Nothing shall prohibit disclosure of information which is a matter of public knowledge, or which is available to the public on request. All information obtained during Executive Sessions is deemed confidential. (Res. 15-19)

- **7-42-040: Financial and Personal Interest in Legislation Prohibited:** No City Council Member shall benefit, either directly or indirectly, from any legislation or have a financial interest in any legislation coming before the City Council, or participate in discussion with or give an opinion on such legislation, unless such interest is a remote interest and where the fact and extent of such interest is disclosed and noted on the record of the Council prior to consideration of the legislation by the City Council. (Res. 15-19)

- **7-42-050: Gifts and Favors Prohibited:** City Council Members may not, directly or indirectly, give or receive, or agree to give or receive, any compensation, gift, favor, reward or gratuity for a matter connected with or related to the Council Member's performance of official duties for the City. (Res. 15-19)

- PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 7th day of July, 2015, and signed in authentication of its passage this 7th day of July, 2015.

PROPOSED COUNCIL CODE OF ETHICS

- Issues with KAC 7-42:
 - Lacks a process to submit complaints.
 - Who can submit a complaint?
 - What format should be used to submit a complaint, in writing or verbal?
 - Where are complaints submitted to; who reviews for sufficiency?
 - Who conducts the fact finding?
 - How does the subject of the complaint respond?
 - How long should the process take?
 - Should there be a public hearing?
 - How is a decision made?
 - What is the penalty for a violation?
 - Should this be more than a policy statement but instead have the effect of law?

What is the deterrent effect of the current policy?

PROPOSED COUNCIL CODE OF ETHICS

- Questions and Concerns Regarding the Current Proposal:
 - Is a Code of Ethics required? WCIA requires an Ethics' Policy for risk management purposes;
 - Are there state statutes addressing ethics? See Appendix A to proposed code;
 - What is the role of an Ethics' Officer – not an FTE but a contracted service like the Hearings Examiner; intended to be an independent third party with no affiliation with any Council Member, utilized on an as-needed basis;
 - Does Council have control over the ultimate decision? Yes. The Ethics' Officer is merely making a recommendation.

PROPOSED COUNCIL CODE OF ETHICS

- Questions and Concerns Regarding the Current Proposal:
 - Ethics' Officer Selection should the full Council be involved in the interview of applicants?
 - What should be the qualifications of an Ethics' Officer? – licensed attorney, retired judge or hearing examiner; experience conducting an evidentiary hearing, applying law to the facts and issuing a written decision.
 - Should the Ethics' Code be limited to simply mirror state law or should other provisions regarding conduct be included?

PROPOSED COUNCIL CODE OF ETHICS

DRAFT COUNCIL CODE OF ETHICS

- **Prohibited conduct:**
 - Conflict of Interest;
 - Appearance of Conflict;
 - Misuse of Public Position or Resources;
 - Representation of Third Parties;
 - Solicitation of Charitable Contributions;
 - Gifts and Favors;
 - Confidential Information.

PROPOSED COUNCIL CODE OF ETHICS

- **Ethical Standards:**

- Compliance with Other Laws;
- Personal Integrity;
- Working for Common Good;
- Respect for Process;
- Commitment to Transparency;
- Conduct of Public Meetings;
- Decisions Based on Merit;
- Ex Parte Communications;
- Attendance;
- Nepotism;
- Advocacy;
- Policy Role of Officials.

PROPOSED COUNCIL CODE OF CONDUCT

- **Complaint Process:**

- Two council members are required to sign a written complaint before it can be submitted to the Ethics' Officer;
- Complaint must set forth specific facts and allege which provisions of the code are violated with enough detail for the Ethics' Officer to make a determination of sufficiency;
- Complaint must be signed under penalty of perjury by the person(s) submitting it in a manner consistent with RCW 9A.72.

PROPOSED COUNCIL CODE OF ETHICS

- **Creation of the Office of Ethics' Officer – Similar to a Hearings Examiner:**
 - Need direction on appointment process, Council Committee or full Council;
 - Need to discuss qualifications – legal experience;
 - Ethics' Officer conducts review of the complaint;
 - Determines sufficiency;
 - Determines at what level to resolve, formal or informal;
 - May issue Notice of Insufficiency or dismissal of the complaint;
 - May Issue a Finding of Sufficiency;
 - May recommend Council enter into a stipulation with person complained against.

PROPOSED COUNCIL CODE OF ETHICS

- **Public Hearing:**

- Conducted by Ethics' Officer;
- Ethics' Officer may issue subpoenas, call witnesses, compel production of books, records or other evidence as needed;
- Official who is the subject of the complaint may respond in writing, attend the hearing, with or without counsel, cross examine witnesses, provide testimony;
- Hearing will be recorded; burden of proof is preponderance;
- Ethics' Officer will complete findings of fact, conclusions of law, and a recommended disposition within 30 days after conclusion of the hearing;
- A copy is sent to the complainant and the person complained against as well as a copy to City Council for a final decision.

PROPOSED COUNCIL CODE OF ETHICS

- **City Council Action:**
 - Final decision is made by majority vote at a public meeting; deliberations may be in Executive Session;
 - The person complained of may not participate in Executive Session and shall not vote on the matter pertaining to themselves.

PROPOSED COUNCIL CODE OF ETHICS

- **Disposition:**
 - Upon a finding by the Ethics' Officer that a violation of the Code of Ethics has occurred, the City Council may take any of the following actions by majority vote:
 - Dismissal of complaint without penalties;
 - Referral to another agency with jurisdiction over the violation;
 - Admonition – oral non-public statement made by the mayor to the official;
 - Reprimand – administered to the official by a motion of reprimand by the majority of City Council;
 - Censure – a resolution of censure read to the person in public.

PROPOSED COUNCIL CODE OF ETHICS

- **Disposition (Continued):**
 - Civil Penalty – Council assess a civil penalty of up to one thousand dollars;
 - Declare a contract void as provided in RCW 42.23.050;
 - Other penalties – City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the City for any regional or multi-jurisdictional body or membership on any board;
 - Review of Civil Penalties – if Council orders an official to pay a civil penalty, the official may seek a writ of review from superior court;
 - All other non-monetary dispositions are the final decision of Council and not appealable;
 - Any action taken under the proposed code must be commenced within two years from the date of violation.

PROPOSED COUNCIL CODE OF ETHICS

- Summary of Comments from Council Members to date:
 - Interview Committee should consist of all Council Members;
 - Interview Committee should consist of Interview Committee members (3 Council Members), City Manager and City Attorney with the top two candidates being sent to full Council for consideration;
 - Opposed to proposed policy due to placing too much power in the hands of a few people;
 - Need to reference attendance policy in Section 2.06.040;
 - Clarification needed on “days” as to whether working or calendar days;
 - Ethics’ Officer should only be hired to hear an appeal and all sanctions should be appealable to the Ethics’ Officer;
 - 3 Council Members vs. 2 Council Members should be required to sign off on a written complaint.

PROPOSED COUNCIL CODE OF ETHICS

Questions?



CHAPTER 2.06 COUNCIL CODE OF ETHICS

- 2.06.010: Policy.
- 2.06.020: Definitions.
- 2.06.030: Prohibited Conduct.
- 2.06.040: Ethical Standards.
- 2.06.050: Ethics' Officer.
- 2.06.060: Complaints, Investigations, Hearings and Enforcement.

2.06.010: Policy:

- (1) Purpose. The Kennewick City Council has adopted a Code of Ethics for members of the City Council to promote public confidence in the integrity of local government and its fair operation. This Code of Ethics will provide the basis for education and training for Council Members; both elected and appointed, to ensure that the highest standards and best practices with regard to ethics will be followed.
- (2) Intent. The citizens and businesses of Kennewick are entitled to have fair, ethical and accountable local government that has earned the public's full confidence. The City Council is committed to upholding the City of Kennewick Core Values which state:

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. We value integrity, inclusiveness, stewardship and communication.

We are accountable to our community for innovation and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

Integrity: We hold ourselves to the highest standard of professionalism and ethical conduct.

Inclusiveness: We embrace diversity and value different perspectives as we work together for the common good.

Stewardship: We ensure the public's resources are used responsibly to provide the greatest benefit.

Communication: We will listen and engage in an open, honest and timely exchange of information.

- (3) In keeping with the City of Kennewick's commitment to excellence, the effective functioning of democratic government therefore requires that:
 - (a) Public officials, both elected and appointed, comply with the laws and policies affecting the operations of government;

- (b) Public officials be independent, impartial and fair in their judgment and actions;
- (c) Public office be used for the public good, not for personal gain; and
- (d) Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

2.06.020: Definitions:

- (1) "Official" means a member of the City Council elected or appointed.
- (2) "Relative" means spouse or domestic partner, child, step-child, parent, step-parent, parent-in-law, grandparent, grandchild, sibling, aunt, uncle, niece, nephew, son- or daughter-in-law, brother- or sister-in-law.

2.06.030: Prohibited Conduct:

- (1) Conflicts of Interest. In order to ensure their independence and impartiality on behalf of the common good, officials shall not participate in government decisions in which any of the following has a financial interest: (a) the official; (b) a relative; (c) an individual with whom the official resides; or (d) an entity that the official serves as an officer, director, trustee, partner or employee. Officials shall abstain from participating in deliberations and decision-making where conflicts exist.
- (2) Appearance of Conflict. If it could appear to a reasonable person, having knowledge of the relevant circumstances, that the official's judgment is impaired because of either: (a) a personal or business relationship not covered under the foregoing subsection; or (b) a transaction or activity engaged in by the official, the official shall disclose the facts giving rise to the appearance of a conflict before participating in the matter.
- (3) Misuse of Public Position or Resources. Except for infrequent use at little or no cost to the City, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.
- (4) Representation of Third Parties. The members of the City Council shall not appear on behalf of the financial interest of third parties before the Council or any board, commission or proceeding of the City, or in interaction with staff.
- (5) Solicitations of Charitable Contributions. No official may make direct personal solicitations for charitable contributions from city employees.
- (6) Gifts and Favors. Officials shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which are not available to the public in general. They may not solicit or receive any thing of monetary value from any person or entity where the thing of monetary value has been solicited, or received or given or, to a reasonable person, would appear to have been solicited, received or given with intent to give or obtain special consideration or influence as to any action by the official in his or her official capacity; provided, that nothing shall prohibit campaign contributions which are solicited or received and reported in accordance with applicable law.
- (7) Confidential Information. Officials shall not disclose or use any confidential information gained by reason of their official position for other than a city

purpose. "Confidential information" means: (a) specific information, rather than generalized knowledge, that are not available to a person who files a public records request; and (b) information made confidential by law.

2.06.040: Ethical Standards:

In addition to Section 2.06.030 of the Code of Ethics, which shall be administered by the Ethics' Officer, officials are also required to comply with the following standards:

- (1) **Compliance with Other Laws.** Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include, but are not limited to: the United States and Washington Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies. See Appendix A. As required by RCW42.17A.565, no official shall knowingly solicit or encourage, directly or indirectly, any political contribution from any city employee. Except under limited circumstances described in RCW42.17A.555 no official may use or authorize the use of the facilities of the City for the purpose of assisting a campaign for the election of any person to any office, or for the promotion of or opposition to any ballot proposition in a manner not available to the general public on the same terms.
- (2) **Personal Integrity.** The professional and personal conduct of officials must be above reproach and avoid even the appearance of impropriety. Officials shall refrain from abusive conduct, threats of official action, personal accusations or verbal attacks upon the character or motives of other members of Council, boards and commissions, the staff or public. Officials shall maintain truthfulness and honesty and not compromise themselves for advancement, honor, or personal gain. Additionally, officials shall not directly or indirectly induce, encourage or aid anyone to violate the Code of Ethics and it is incumbent upon officials to make a good faith effort to address apparent violations of this Code of Ethics.
- (3) **Working for the Common Good.** Recognizing that stewardship of the public interest must be their primary concern, officials will work for the common good of the people of Kennewick and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the City Council. Officials need to be mindful that making special requests of staff – even when the response does not benefit the official personally – puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.
- (4) **Respect for Process.** Officials shall perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by city staff.
- (5) **Commitment to Transparency.** Transparency, openness, and accountability are fundamental values of the City – and are also required by the laws of the state of Washington. The public has a right to inspect and copy public records unless exempt by law from disclosure. All materials relating to the conduct of city government that are prepared, possessed, used or retained by any official, including email, text messages and other electronic records, are subject to

requirements for retention, protection, and disclosure. Officials may assume that all copies of materials received from city staff have already been archived and do not need to be retained. Officials shall not discard, damage, or destroy the original copy of any public record unless directed by the city public records officer (the city clerk), who has responsibility to ensure that the City complies with the record retention schedules established under Chapter 40.14 RCW. Officials shall promptly provide any records requested by the public records officer in response to a disclosure request under the Public Records Act, Chapter 42.56 RCW. It is the responsibility of the public records officer, together with the city attorney, to decide which records meet the definition of "public record" and whether or not they are exempt from disclosure; officials must not take it upon themselves to decide whether a record meets the definition of a public record, that a record is exempt from disclosure, or to otherwise conceal a record.

- (6) Conduct of Public Meetings. Officials shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.
- (7) Decisions Based on Merit. Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
- (8) Ex Parte Communications. In quasi-judicial matters, officials shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.
- (9) Attendance. Attendance at regular council meetings by Council Members is required absent being excused per KMC 2.04.050(2). As provided in RCW 35A.12.060, a Council Member shall forfeit his or her office by failing to attend three consecutive regular meetings of the Council without being excused by the Council.
- (10) Nepotism. A Council Member may not vote or participate in the interview or appointment of a relative to boards or commissions or other appointed positions.
- (11) Advocacy. When acting in an official capacity as a city official representing the City, officials shall represent the official policies or positions of the City Council, to the best of their ability when the City Council, has taken a position or given an instruction. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Kennewick, nor will they allow the inference that they do. Officials have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to make or display endorsements during council meetings, board/commission meetings, or other official city meetings.
- (12) Policy Role of Officials. Officials shall respect and adhere to the council-manager structure of Kennewick city government as outlined by Chapter 35A.13 RCW. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and city staff. Except as provided by state law, officials shall not interfere with the

administrative functions of the City or the professional duties of city staff; nor shall they impair the ability of staff to implement Council policy decisions.

APPENDIX A

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.12.060	Vacancy for nonattendance
Ch. 35A.13 RCW	Council-Manager plan of government
	Incompatible offices
Ch. 40.14 RCW	Preservation and destruction of public records
RCW 42.17A.555	Use of public office or agency facilities in campaigns – Prohibition – Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or employees
Ch. 42.23 RCW	Code of Ethics for municipal officers – Contract interests
Ch. 42.36 RCW	Appearance of Fairness Doctrine – Limitations
Ch. 42.56 RCW	Public Records Act

2.06.050: Ethics Officer:

- (1) ~~The City Council creates the position of the Ethics' Officer. The Ethics' Officer shall be appointed by the City Manager and subject to confirmation by the Kennewick City Council. The Ethics' Officer will interpret and apply the council code of ethics to complaints submitted to the Officer. The Ethics Officer will be appointed solely with regard to their qualifications for the duties of the office which shall include but not be limited to appropriate educational and legal experience, will provide for annual review of the Code of Ethics, review of training materials provided for education regarding the Code of Ethics, and advisory opinions concerning the Code of Ethics. The Ethics' Officer, in addition to other duties, may recommend changes or additions to this Council Code of Ethics to the City Council. The Ethics' Officer shall also be responsible for the prompt and fair enforcement of its provisions when necessary.~~
- (2) ~~The Ethics' Officer shall be appointed by the City Manager and subject to confirmation by the Kennewick City Council. The Council Interview Committee, City Manager and City Attorney will interview applicants who respond to the City's Request for Proposals for the Ethics Officer. The Committee will forward two candidates to the full City Council for review and appointment by a majority vote of the Council. The Ethics' Officer, in addition to other duties, may recommend changes or additions to this Code of Ethics to the City Council.~~

Commented [LB1]: Does Council want an ethics officer process or does council want to conduct the fact finding hearing itself?

Commented [LB2]: What should the selection process look like?

2.06.060: Complaints, Investigations, Hearings and Enforcement:

The Ethics' Officer may resolve inadvertent and minor violations of the Code of Ethics informally, unless the Ethics' Officer determines that doing so would not serve the public interest. When a violation is neither inadvertent nor minor, the Ethics' Officer shall initiate an action in accordance with this section.

(1) Complaint Process.

- (a) Complaint Requirements – Service. Two officials are required to sign off on a written complaint before it can be filed with the Ethics' Officer alleging one or more violations of this Code of Ethics by an official. The complaint must set forth specific facts with enough precision and detail for the Ethics' Officer to make a determination of sufficiency. It must be signed under penalty of perjury by the officials submitting it in a manner consistent with Chapter 9A.72 RCW. The complaint shall be filed with the city clerk who will date stamp it as received and forward it to the Ethics' Officer.
- (b) Finding of Sufficiency. The Ethics' Officer shall make a determination of sufficiency within thirty days of receipt of the written complaint. A complaint shall be sufficient if the allegations, if established, would violate Section 2.06.030 or 2.06.040 of this code. The Ethics' Officer's determination is not reviewable. If the finding is one of sufficiency of the complaint, then the Ethics' Officer shall investigate the complaint as set forth below.
- (c) Dismissal. The Ethics' Officer shall dismiss the complaint if the Ethics' Officer determines that the violation was inadvertent and minor; or a violation occurred, but appropriate actions have been taken to fully address the allegedly unethical conduct. A decision for dismissal as noted above is final and not reviewable.
- (d) Notice. Notice of action by the Ethics' Officer shall be provided as follows:
 - (i) Notice of a finding of insufficiency or dismissal of a complaint by the Ethics' Officer shall be sent to the officials who made the complaint and the official complained against within seven days of the decision by the Ethics' Officer. A finding of insufficiency or dismissal of a complaint by the Ethics' Officer is final and binding, and no administrative or other legal appeal is available through the Ethics' Officer.
 - (ii) Within seven days of the Ethics' Officer rendering a finding of sufficiency, the city clerk shall send notice to the officials who made the complaint and the official complained against, of the Ethics' Officer's determination. If, after investigation, the Ethics' Officer has reason to believe that a material violation of Section 2.06.030 or 2.06.040 has occurred, the city clerk shall give notice of the public hearing which will be held to determine if a violation has occurred. Notice shall be provided at least thirty days prior to the date set for the hearing. The official complained against shall have the right to file a written answer to the charge and to appear at

Commented [LB3]: Does council want to continue with this complaint process? Should it require two or one?

Commented [LB4]: Does council want to shorten or lengthen the time periods? Does council want to clarify calendar days or working days?

- the hearing with or without legal counsel, submit testimony, be fully heard, and to examine and cross examine witnesses.
- (e) Stipulations. At any time after a complaint has been filed with the Ethics' Officer, the Ethics' Officer may seek and make recommendations that the City Council enter into a stipulation with the official complained against. The recommended stipulation will include the nature of the complaint, relevant facts, the reasons the Ethics' Officer thinks a stipulation is appropriate, an admission of the violation by the official complained against, a promise by the official complained against not to repeat the violation, and if appropriate, a recommended remedy or penalty. The recommended stipulation shall be sent to the officials who made the complaint and the official complained against and forwarded to the City Council for action.
- (2) Conduct of Hearings.
- (a) All hearings on complaints found to be sufficient shall be conducted by the Ethics' Officer and are open to the public. The hearing shall be informal, meaning that the Ethics' Officer shall not be bound by the strict rules of evidence prevailing in courts of law or equity. The Ethics' Officer may call witnesses on his or her own motion and compel the production of books, records, papers, or other evidence as needed. To that end, the Ethics' Officer shall issue subpoenas and subpoenas duces tecum. All testimony shall be under oath administered by the Ethics' Officer. The Ethics' Officer may adjourn the hearing from time to time to allow for the orderly presentation of evidence. The Ethics' Officer shall prepare an official record of the hearing, including all testimony, which shall be recorded by mechanical device, and exhibits; provided, that the Ethics' Officer shall not be required to transcribe such records unless presented with a request accompanied by payment of the cost of transcription.
- (b) Within thirty days after the conclusion of the hearing, the Ethics' Officer shall, based upon a preponderance of the evidence, make and fully record in his or her permanent records, findings of fact, conclusions of law, and his or her recommended disposition. A copy of the findings, conclusions, and recommended disposition shall be sent to the officials who made the complaint and to the official complained against. Additional copies of the findings, conclusions, and recommendations shall be forwarded to the City Council.
- (3) City Council Action. Final City Council action to decide upon stipulations and recommendations from the Ethics' Officer or findings, conclusions, and recommendations from the Ethics' Officer shall be by majority vote in a public meeting. Deliberations by the Council may be in executive session. The member of the Council against whom the complaint was made will not participate in any executive session and shall not vote on any matter involving him or herself. However, upon request of the member of the Council against whom the complaint was made, a -public meeting before the Council will be held on the issue of penalties.

Commented [LB5]: Does council want the fact finding hearing to be open to the public?

- (4) Disposition. In the event the Ethics' Officer finds that the person against whom the complaint was made has violated the Code of Ethics, then the City Council may take any of the following actions by a majority vote of the Council. The action of the City Council shall be final and not subject to further review or appeal except as may be otherwise provided by law or as provided in subsection (5) of this section.
- (a) Dismissal. Dismissal of the complaint without penalties.
 - (b) Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.
 - (c) Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the mayor pro-tem or his/her designee, to the official.
 - (d) Reprimand. A reprimand shall be administered to the official by a motion of reprimand by the majority of the City Council.
 - (e) Censure. A resolution of censure shall be a resolution read to the person in public. The resolution shall be prepared by the City Council and shall be signed by the mayor, or if the complaint is against the mayor, the mayor pro-tem. The person shall appear at a City Council meeting at a time and place directed by the City Council to receive the resolution of censure. Notice shall be given at least twenty calendar days before the scheduled appearance at which time a copy of the proposed resolution of censure shall be provided to the person. The resolution of censure shall be read publicly, and the person shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the official appears as required.
 - (f) Civil Penalties. The City Council may assess a civil penalty of up to one thousand dollars or three times the economic value of anything received in violation of this Code of Ethics or three times the economic value of any loss to the City, whichever is greater. Any monetary penalty assessed civilly shall be placed in the City's general fund. The City Council may also suspend a portion of a civil penalty imposed on condition the Council Member have no other violations of the Council Code of Ethics for one year.
 - (g) Contract Void. As provided by RCW 42.23.050, any contract made in violation of Chapter 42.23 RCW, "Code of Ethics for municipal officers – contract interests," is void.
 - (h) Other Penalties. The City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the city for any regional or multijurisdictional body or membership on any board or commission which requires an appointment or confirmation of an appointment by the City Council.

- (5) Review of Civil Penalties. If the City Council orders an official to pay a civil penalty, the official may seek a writ of review from the superior court pursuant to Chapter 7.16 RCW, within thirty days of the City Council's order.
- (6) Protection Against Retaliation. Neither the City nor any official may take or threaten to take, directly or indirectly, official or personal action, including but not limited to discharge, discipline, personal attack, harassment, intimidation, or change in job, salary, or responsibilities, against any council member because that council member files a complaint with the Ethics' Officer.
- (7) Public Records. Records filed with the Ethics' Officer become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by RCW 42.56.230(2), identity information may be redacted when an unsubstantiated complaint is made available in response to a public records request; however, in each case, the justification for the redaction shall be explained fully in writing. A finding by the Ethics' Officer determining that a complaint is sufficient shall contain at the beginning the following specific language:

NOTICE: ANY PORTION OF THIS FINDING DETERMINING SUFFICIENCY OF ANY PORTION OF A COMPLAINT DOES NOT DETERMINE THE TRUTH OR FALSITY OF THE ALLEGATIONS CONTAINED IN THE COMPLAINT FILED WITH THE ETHICS' OFFICER. THE ETHICS' OFFICER HAS ONLY DETERMINED THAT IF CERTAIN FACTS CONTAINED IN THE COMPLAINT ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED BY THE ETHICS' OFFICER, THEN VIOLATION(S) OF THE CODE OF ETHICS MAY BE FOUND TO HAVE OCCURRED.

The City shall release copies of any written reports resulting from an investigation of a sustained complaint, any Ethics' Officer Orders, and any written censures or reprimands issued by the City Council, in response to public records requests consistent with Chapter 42.56 RCW and any other applicable public disclosure laws.

- (8) Liberal Construction – Limitation Period – Effective Date.
 - (a) This Code of Ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.
 - (b) Any action taken under this Code of Ethics must be commenced within two years from the date of violation.

Council Workshop Coversheet



Agenda Item Number	4.	Meeting Date	07/23/2019
Agenda Item Type	Reports/Plans		
Subject	2020 Legislative Priorities		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	☐
Policy Review	☒
Policy DevMnt	☐
Other	☐

Summary

We have invited our State legislators to a workshop in August, which we are still in the process of confirming a date that works for Senator Brown, Representative Klippert and Representative Boehnke. In preparation for the workshop and our upcoming legislative session, we wanted to review our legislative priorities and discuss any modifications that Council may want to make to these priorities for 2020.

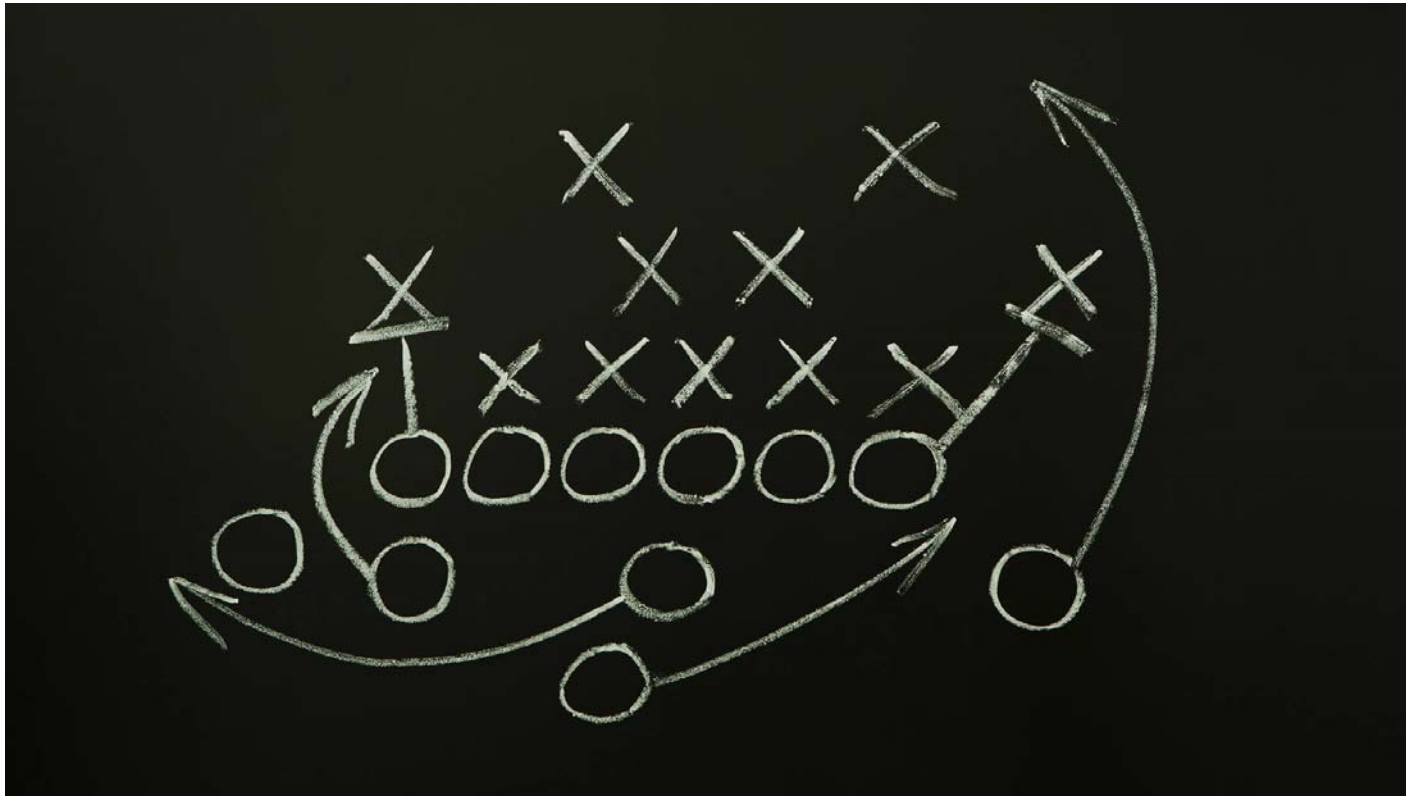
Through

Dept Head Approval

City Mgr Approval

Attachments: Presentation

Marie Mosley
Jul 18, 15:42:04 GMT-0700 2019

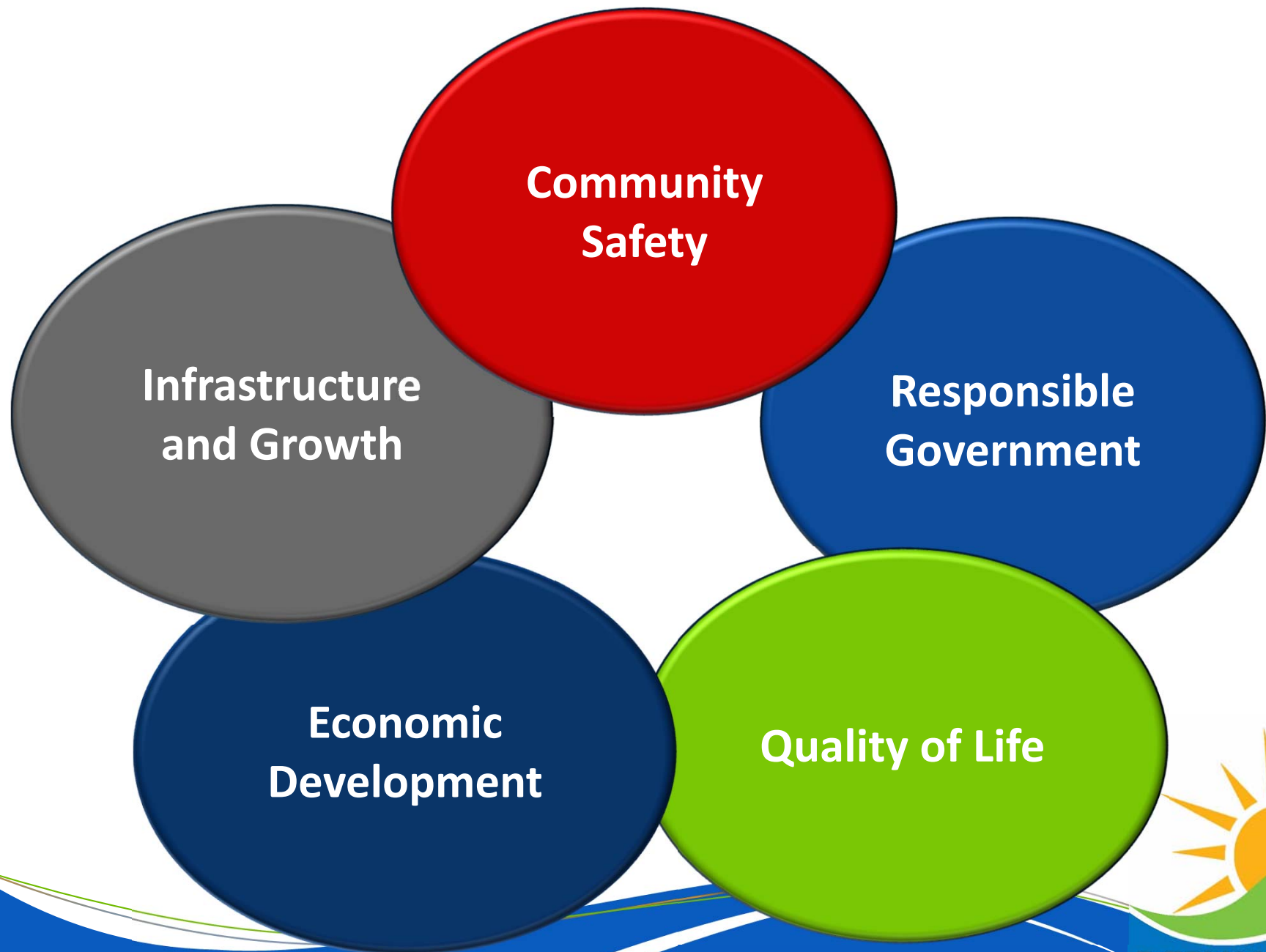


Legislative Priorities

July 23, 2019



Council Priorities



Community Safety

Continue to Ensure the Safety of our Community by Maintaining Current Service Levels & Partnerships

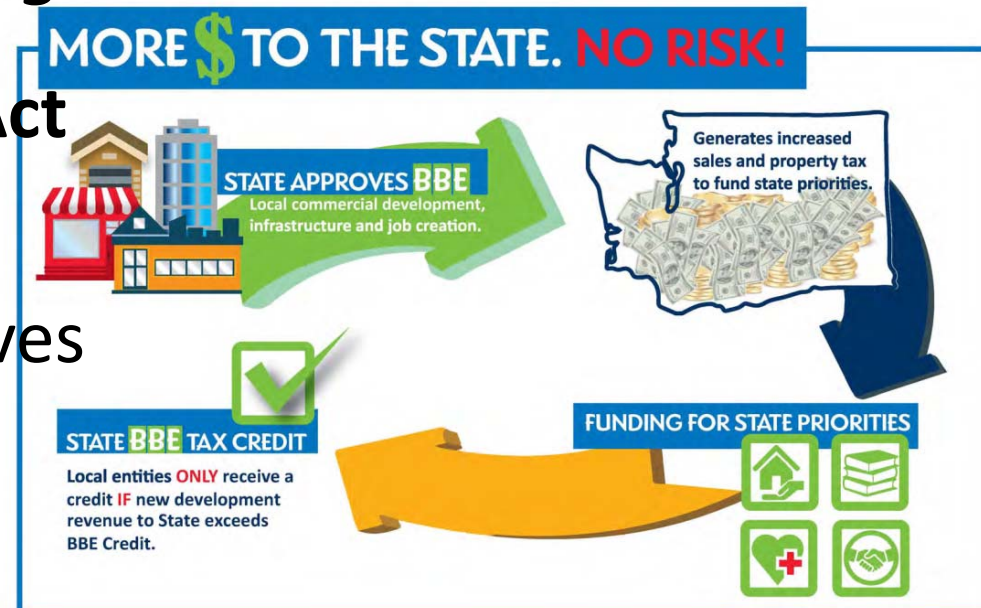
- Maintain Local Control and Authority
- Fire District Ambulance Utility
- WASPC & State Fire Chiefs Legislative Agendas



Economic Development

Support Existing Businesses and the Creation of Sustainable Family Wage Jobs

- Building Business Ecosystems Act
- Growth Management Act
- Economic Development Incentives
- Culinary School Funding



BUILDING BUSINESS ECOSYSTEMS ACT

SMART: Proven and flexible tool to support local growth and increase state revenue.

STEM: Creates infrastructure for collaborative business development, opportunities and jobs.

SUSTAINABLE: The State receives new property and sales tax revenue that is equal to or exceeds its contribution.



Infrastructure & Growth

Maintain Existing Infrastructure and Build New Infrastructure to Support Economic Development & Expansion

- Infrastructure Financing Opportunities (including PWTF)
- Transportation Projects
- 5G – Small Cell Facilities



Quality of Life

Maintain Parks, Provide for Diverse Recreation Programs and a Well Planned Community

- Grant & Loan Funding Opportunities
- Homelessness & Human Services



KENNEWICK
WASHINGTON

Responsible Government

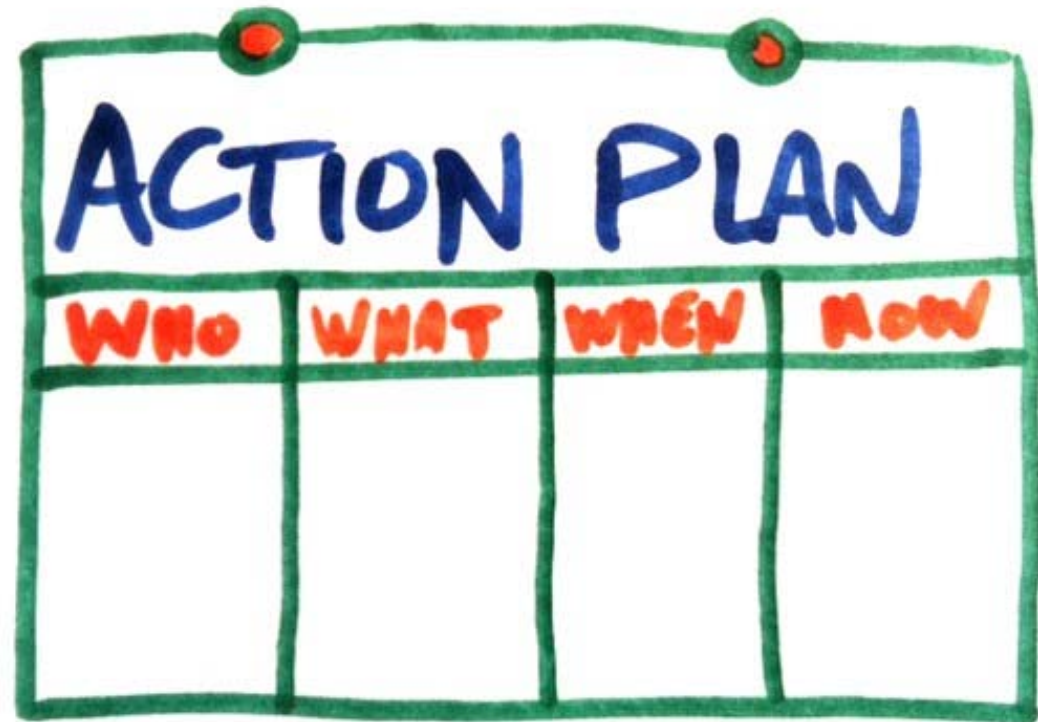
***Provide Exceptional Public Service, Transparency
and a Sustainable Future***

- Preserve Existing State Shared Revenues
- Strengthen Public Records Act
- Revenue Flexibility & Fiscal Sustainability
- No Unfunded/Underfunded Mandates
- Partnerships with TCLC, AWC, Professional Organizations & Community Partners



Strategies

- Prepared Talking Points & Handouts
- Proactive Outreach
- Reactive Readiness
- Coordination of Efforts & Resources



A hand-drawn diagram of an 'ACTION PLAN' table. The title 'ACTION PLAN' is written in large blue letters at the top. Below it is a table with four columns labeled 'WHO', 'WHAT', 'WHEN', and 'HOW' in red capital letters. The table has a green border and two red dots at the top corners, resembling binder holes. The table is currently empty of content.

WHO	WHAT	WHEN	HOW



Questions?





City Council Meeting Schedule August 2019

August 6, 2019

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING -Canceled

CITY/NATIONAL NIGHT OUT - Southridge Sports &
Events Complex, 2901 Southridge Blvd, 5:00 p.m.-
7:30 p.m.

August 13, 2019

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. BF Coalition Update
2. 4th of July/Water Follies Update
3. CTUIR MOU
4. Fire Dept Update

August 20, 2019

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

August 27, 2019

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2020 Legislative Priorities

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

August 2019
Updated 7/16/19