



City Council Meeting Schedule June 2019

June 4, 2019 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
June 8, 2019 Saturday, 8:05 a.m.	SPECIAL COUNCIL MEETING - Interviews for Council Vacancy
June 11, 2019 Tuesday, 6:00 p.m.	SPECIAL COUNCIL MEETING - Oath of Office for New Councilmember
Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Legislative Updates (15 minutes) 2. Zintel Canyon Mitigation Update (15 minutes) 3. Mixed-Use Master Plan Code Amendment (McCormick - 15 minutes) 4. Columbia Park Reconveyance (15 minutes) 5. KMC Policy Changes (20 Minutes)
June 18, 2019 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
June 25, 2019 Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Committee Updates 2. KPD Mental Health Professionals Partnership (30 minutes)

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	06/25/2019
Agenda Item Type	Presentation		
Subject	Council Committee Updates		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Info Only	☒
Policy Review	☒
Policy DevMnt	☒
Other	☒

Summary

At the June 25th workshop, staff will provide the full council with an update of the activities and topics discussed during the monthly committee meetings of the Infrastructure and Operations, Planning and Economic Development, and Budget & Administrative council committees.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
Jun 12, 11:14:32 GMT-0700 2019

Marie Mosley
Jun 21, 08:55:47 GMT-0700 2019

Attachments:

Presentation
Resolution

Committee Updates

Council Workshop
June 25, 2019



Infrastructure & Operations



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Kennewick Ave. Pavement Preservation



- *1-3/4" milling and overlay from SR 395 to Fruitland. Will also include a "road diet" between Olympia and Dayton.*
- *Estimated \$2M project with a Federal NHPP (National Highway Pavement Preservation) grant of \$1.7M.*
- *Currently out for advertisement with anticipated completion this Fall*

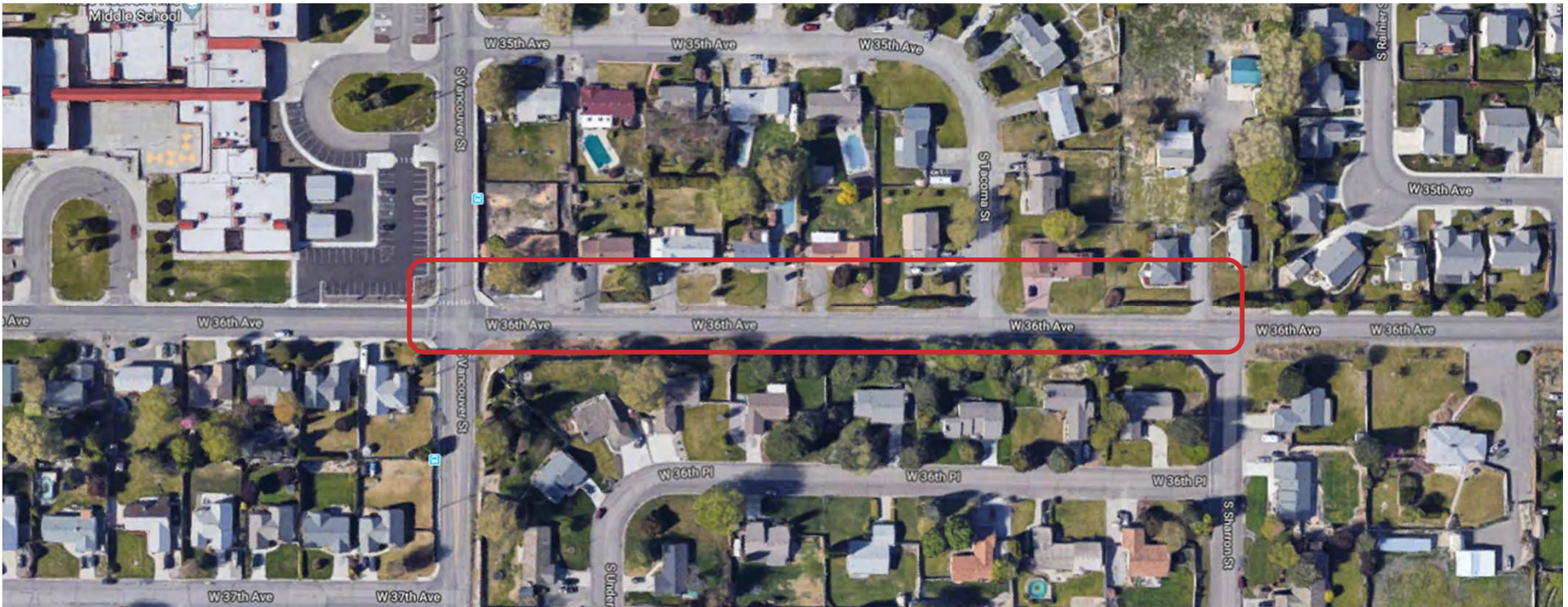


W. 10th Ave. Widening



- Project is currently out for advertisement for bids. Est. completion date of this Fall.
- Project will complete south half of roadway between Joliet and Columbia Center Blvd.
- Est. cost of \$1.6M with \$1.3M in Federal grant funding.

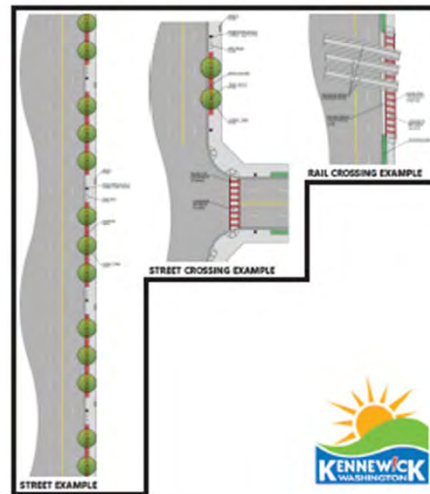
W. 36th Ave. Sidewalk



- *Estimated project cost of \$300K with a \$218K TIB grant.*
- *Project scope is construction of sidewalk on north side of roadway between Vancouver and Sharron. Will provide a vital link to Horse Heaven Hills Middle School.*
- *Apparent low bidder was Ray Poland & Sons.*
- *Anticipated completion this Summer.*



Washington St. Corridor



- Project Scope and Limits
 - *\$500K Complete Streets Grant to provide street scape improvements for a bikes & pedestrian link to Clover Island and the new wine venues.*
- Estimated Project Schedule
 - *Funds must be spent by March 31, 2022*



US 395/Ridgeline Interchange



**US-395/RIDGELINE DRIVE - CONSTRUCT INTERCHANGE
INTERCHANGE PROJECT AND ADJACENT CORRIDOR PROJECTS**



US 395/Ridgeline Interchange



- *Interchange will improve access, reduce congestion, and reduce intersection-related collisions.*
- *Currently in ROW phase with anticipated construction start date of March 2020 and completion in 2021.*
- *Current estimated cost is \$23M with \$15M from Connecting Washington, \$1.9M National Highway Freight and PWTf Loan*

Ridgeline/Sherman Waterline Loop

- Project Scope and Limits

- *Installation of 2,200 LF of 12" diameter ductile iron water main from S. Sherman St. & W. 33rd Place to the intersection of Ridgeline Dr. & S. Nelson St.*

- Estimated Project Schedule

- *Contract awarded to Big D's on March 5, 2019*
- *Construction began June 3, 2019 with estimated 2 month duration*



W. 27th Ave. & Olson Street Signal

- Project Scope and Limits
 - Construction of a traffic signal at the intersection of W. 27th Ave. and Olson Street. Other improvements include an overlay from the southern edge of W. 27th Ave. to 28th Avenue on Olson St.
- Estimated Project Schedule
 - Contract awarded to Ray Poland & Sons, Inc. on February 19, 2019
 - Construction began May 15, 2019
 - Duration of 2 months



2019 City-Wide Asphalt Restoration

- Project Scope and Limits
 - *This project will consist of milling and overlaying the following streets:*
 - *S. Union St. (W. 10th Ave. to W. Clearwater Ave.)*
 - *S. Kellogg St. (W. 10th Ave. to KID Canal Crossing)*
 - *W. 10th Ave. (S. Quincy St. to S. Garfield St.)*
 - *Bridge overlay on W. Canal Drive and W. Carmichael Drive.*
 - *Project will also include upgrading ADA ramps at intersections, new striping and signage.*
- Estimated Project Schedule
 - *Contract awarded to Inland Asphalt Co. on April 2, 2019*
 - *Construction is scheduled to begin June 12, 2019*
 - *Duration of 4 months*

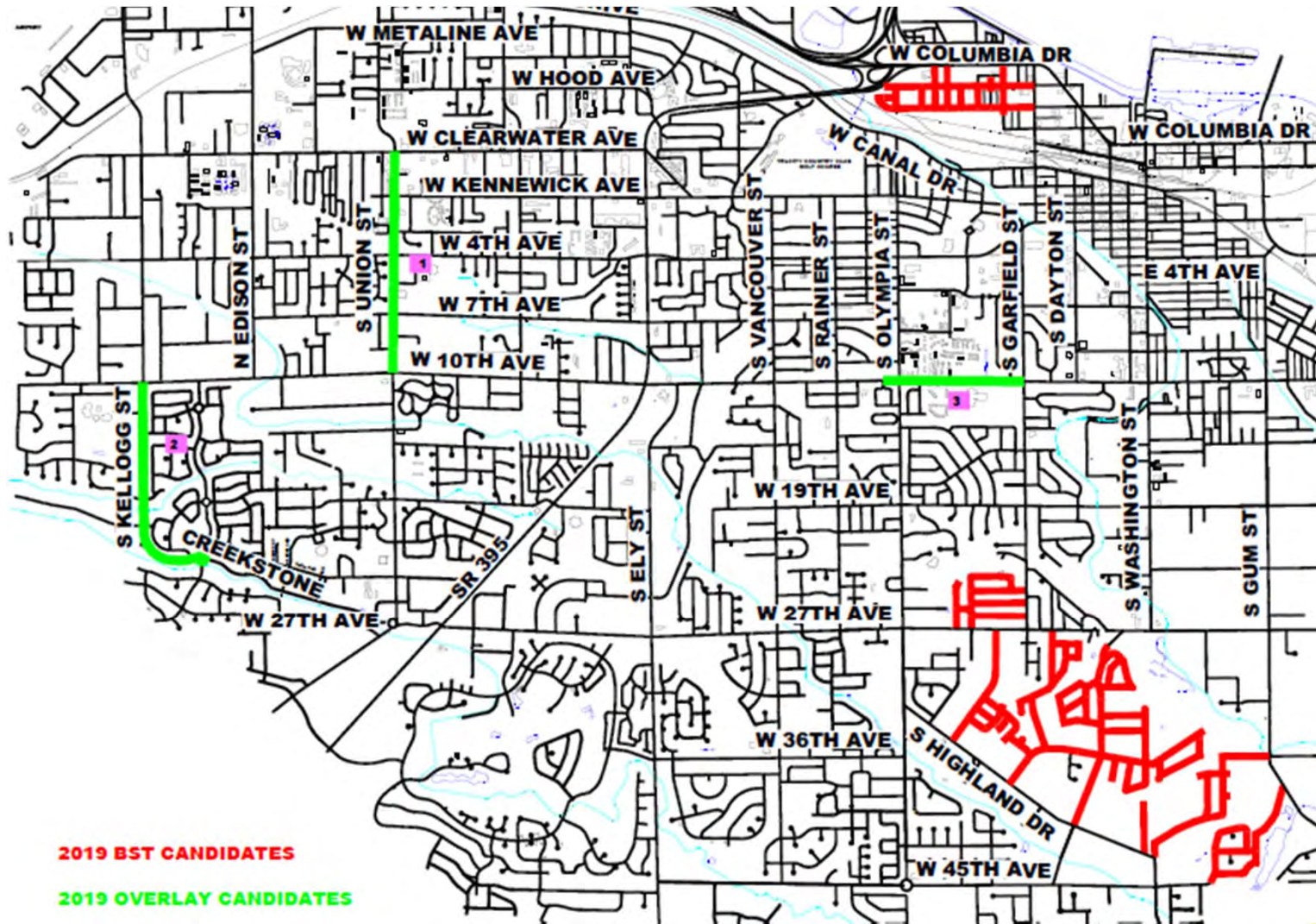


2019 City-Wide BST

- Project Scope and Limits
 - *This project consists of applying BST (Bituminous Surface Treatment) to various City streets without curb, gutter and sidewalk*
- Estimated Project Schedule
 - *Contract awarded to Columbia Asphalt & Ready Mix on March 5, 2019*
 - *Construction is scheduled to begin June 2019*
 - *Work will be completed by July 26, 2019.*



2019 City-Wide BST



Street Waste Facilities Project

- Project Scope and Limits
 - *Construction of a street waste facility complete with street sweeper and vector dump stations, clarifier, and waste storage facilities. The facility will improve operational efficiencies for service on the west side of Kennewick.*
- Estimated Project Schedule
 - *Contract awarded to Premier Excavation on December 4, 2018*
 - *Construction began January 28, 2019*
 - *Construction scheduled to be completed June 2019*



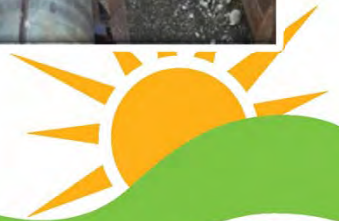
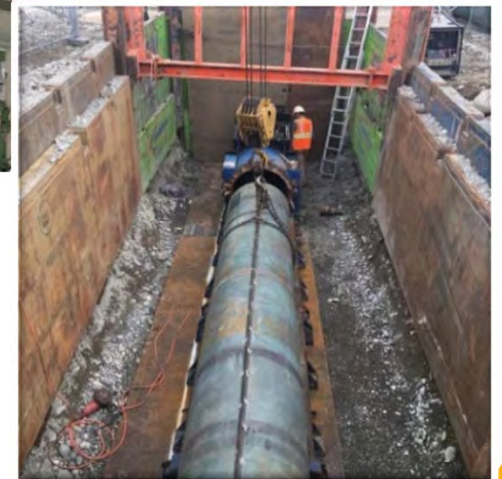
UGA Southridge Regional Stormwater Facility

- Project Scope and Limits
 - *Construction of stormwater ponds and stormwater conveyance piping in the vicinity of Bob Olson Parkway. The project provides improved stormwater facilities for both public and private roadways.*
- Estimated Project Schedule
 - *Contract awarded to Mahaffey Enterprises, Inc. on March 19, 2019*
 - *Construction began on March 29, 2019*
 - *Construction scheduled to be completed June 2019*

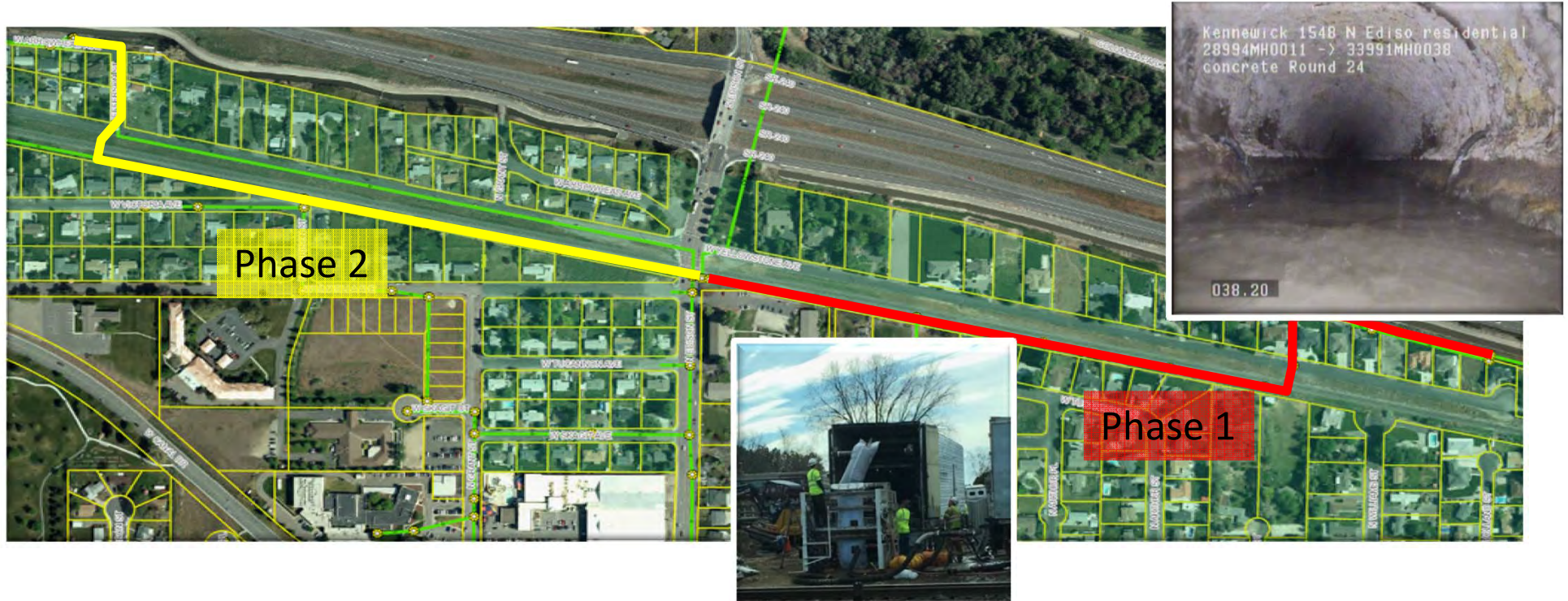


Entiat to Canal Drive Water Line

- New 16" transmission main. An existing 16-inch steel waterline failed leaving a single 24-inch supply across both UPRR and BNSF railways as well as a CID elevated flume.
- Construction started in the February 2019
- Anticipated completion is Summer 2019



UPRR 24" Sanitary Sewer Repair (Phase 1 & 2)



- Lining of an existing 24-inch concrete pipe using Cured-In-Place Pipe Lining process. The existing 24-inch reinforced concrete pipe is showing signs of deterioration and has collapsed several times in the past few years.
- Phase 1 (2,800') Construction Complete – Spring 2019
- Phase 2 (2,400' of lining & 600' of Force main) – Construction August 2019

Aquifer Storage and Recovery (ASR) Reservoir



- *The City is currently underway with the 6th cycle of ASR pilot tests*
- *In 2018/19, the aquifer was injected with 237 million gallons(MG) of treated domestic water and currently being withdrawn for domestic use*
- *Final reservoir permit is being processed through Department of Ecology with a maximum capacity of 475 MG for future growth.*
- *Permit will require 8% of injected water be left in the aquifer. Additional monitoring will occur during upcoming years to hopefully reduce that to 5%.*

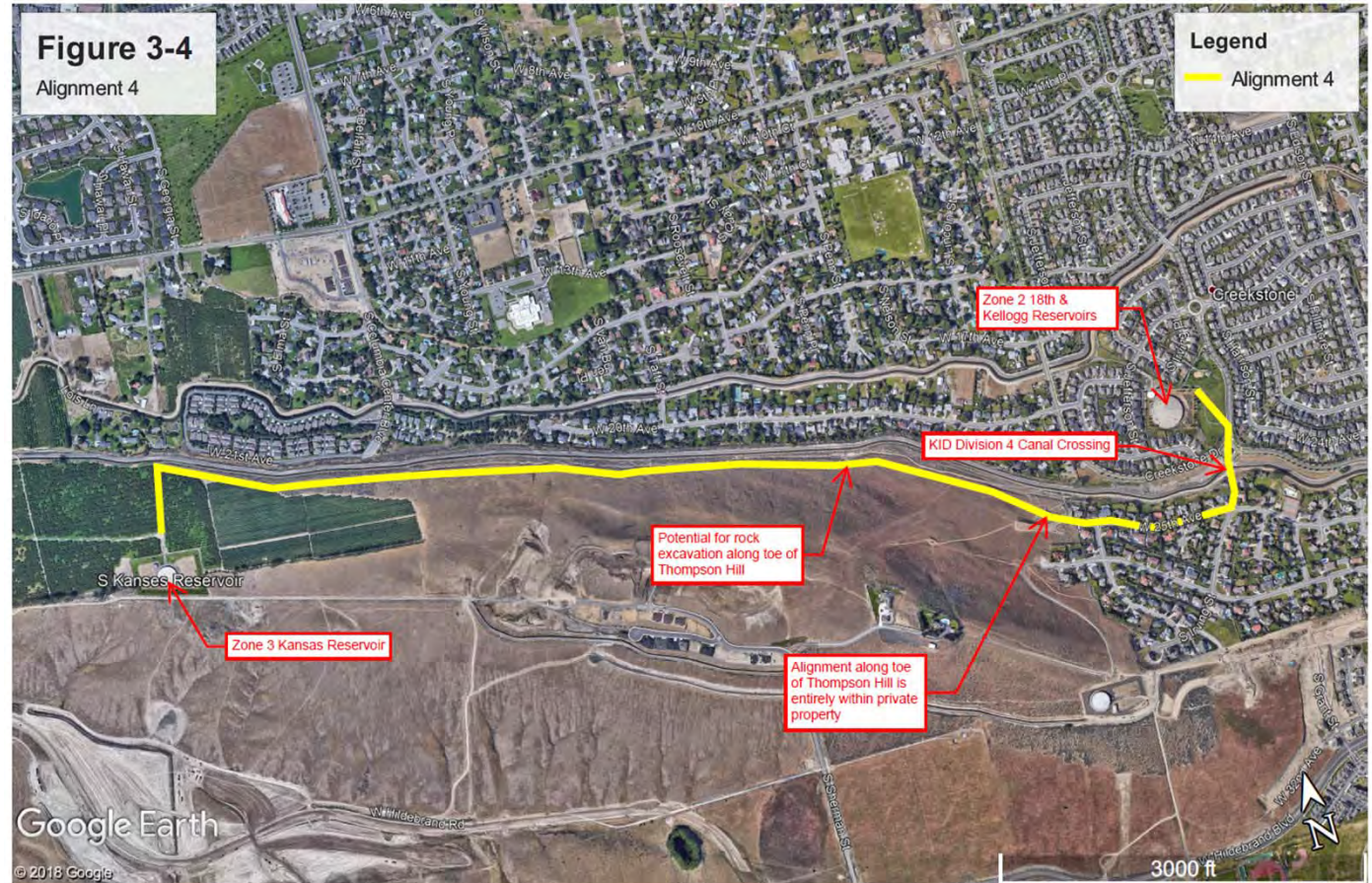
18th & Kellogg 10.0 MG Reservoir Replacement

- Replace structurally deficient 10 MG reservoir with new 6 MG reservoir and booster pump station with provisions for a second future twin reservoir for capacity and redundancy.
- Construction to occur while existing reservoir is in service followed by demolition of the existing reservoir
- Currently under design
- Construction 2020-2021
 - (18-24 months)



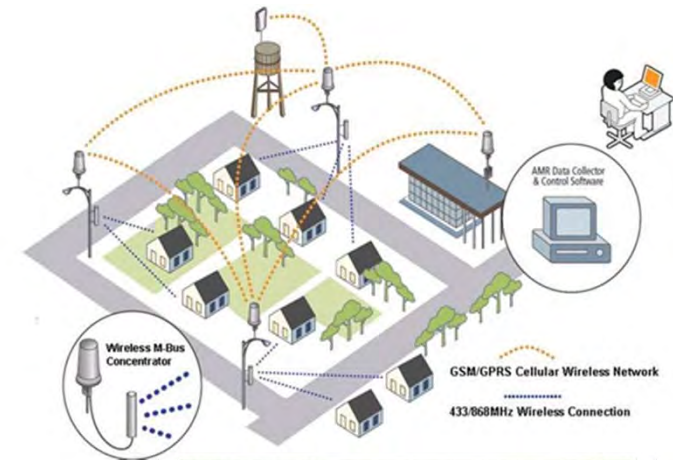
Zone 3 Transmission Main

- Construction of a 20" water main between the new booster pump station at 18th and Kellogg to the Kansas Reservoir.
- Operationally the new main will create reliability as well as allow Kansas reservoir to better deliver water to the development west in Zone 3
- An alignment study to assess the best route between the two reservoirs is currently underway
- Construction to occur in 2021 to coincide with completion of 18th & Kellogg Reservoir Project



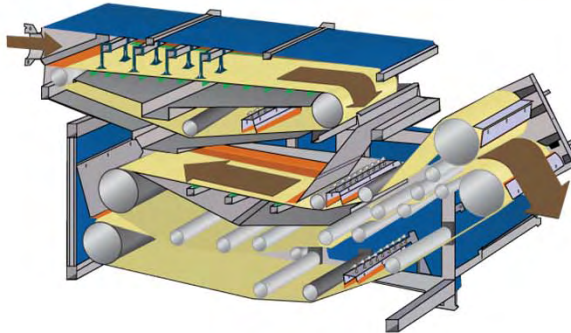
Advanced Metering Infrastructure (AMI)

- *AMI – Advanced Metering Infrastructure is a two way communication device on each meter that collects and sends consumption data over a fixed network at set increments but also allows direct remote interaction from the City as well as valuable data such as:*
 - *Leak detection*
 - *Vacant building meter usage*
 - *Ability for customer service to instantly read consumption*
 - *Customer portal that provides consumption data and ability to review historical usage*
 - *Remote shut-off*
 - *Smart Cities Network compatibility*
- *Financial Feasibility, technology screening and Vendor RFP is currently underway*
- *Issue Final RFP in Fall 2019*
- *Construction 2020-2021*



Wastewater Treatment Plant Phase II

- *Design and construct facilities to address odor concerns and handle biosolids with removal of existing lagoon system*
- *Currently assessing a new patented treatment train that includes:*
 - *Belt press de-watering*
 - *Greenhouse drying*
 - *Belt dryer pasteurization*
- *Process results in Class A biosolids that can be used as fertilizer*
- *Currently preparing for a pilot study during the summer and winter months.*



Questions?



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*Revisions To
Phase II National Pollution Discharge
Elimination System Municipal
Stormwater Permit
&
Stormwater Management Manual
for Eastern Washington*



- Stormwater Permit in place to allow the State of Washington to meet Federal water quality rules
 - 5 year permit renewal
- Stormwater Manual provides standardization to predictably meet the Stormwater Permit
 - First revision to the Manual created in 2004



2019 Stormwater Permit

- Increase requirement to map connections between public/private storm systems
- Increase requirement to implement field screening for illicit connections and illicit discharges by Nov/2024
- Increase requirement for construction erosion and sediment control ordinance with enforcement mechanism by Dec/2022



2019 Stormwater Permit

- All catch basins to be inspected by Dec/2023 and 12.5% per year after that (985 catch basins/yr)
- 50% of ponds, manholes, drywells to be inspected per year (2515 p.m.d./yr)



2019 Stormwater Manual

- Updated guidance for Underground Injection Control (UIC) program (60 day Ecology review)
- Incorporation of Low Impact Development Guidance Manual and the Washington State Department of Transportation Highway Runoff Manual
- Updated guidelines for determining infiltration rates



Next Steps

- No Council action is needed for the new permit
- Additional ordinances required to meet specific permit elements will be brought before Council
- Council Consent Agenda to allow Mayor to sign adoption of 2019 Stormwater Manual before December of 2022.





Questions ?



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Planning & Economic Development Committee



UGA Re-alignment Application

- ✓ **Application submitted to Benton County**
- ✓ **Deemed complete by County**
- ✓ **Routed for Agency Review**
- ✓ **County Received draft comment letters – DOT & DOC**
- ✓ **County Planning Commission hearing Sept/Oct**
- ✓ **Board of County Commissioners action by December**
- ✓ **Begins 60 day appeal period**



Comprehensive Plan Updates

- **Council dockets 10 of 11 submitted (1 deferred to 2020)**
- **Staff processing SEPA**
- **Prepare staff reports for Planning Commission hearings**
- **PC Hearings in August**
- **PC Recommendations to Council – Sept/Oct**



Summary of Development - YTD

- **2019 Valuation - \$152,263,218 (up 45% from 2018)**
- **Permits issued – 878**
- **Inspections performed – 4,892**
- **Single Family Permits Total – 131**
- **Single Family Express – 71**
- **Commercial TI's Express – 24**
- **Single Family Alterations Express - 28**



Developer's Forum

- **June 6, 2019**
- **Over 60 in attendance**
- **Agenda Items:**
 - **Residential Driveway Standards**
 - **Scheduling Final Plat**
 - **Slope/Drainage Easements for hillside development**
 - **Street Trees**
 - **Wildland/Urban Interface fire protection**
 - **Express Permit Program Updates**
 - **Electronic Plan Submittals**

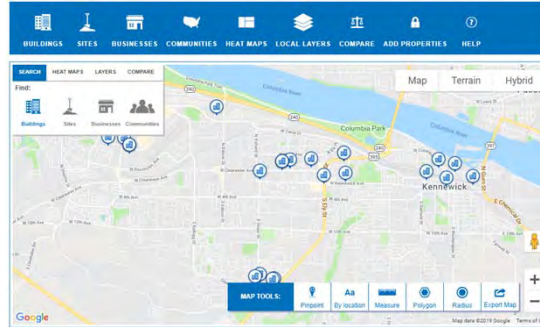


Economic Development: Business Climate

- New business welcome communications



- Zoom prospector



- Columbia Gardens Vibrancy Collaboration

- Accelerator/Incubator agreement




**FOOD
TRUCK
PLAZA**
at the Village



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Education and *Workforce*

- Columbia Industries



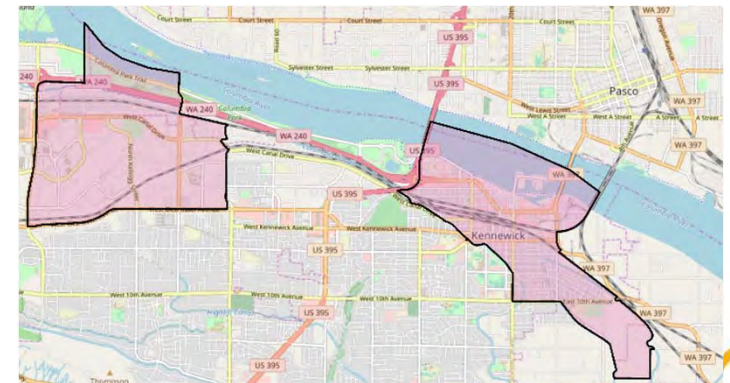
- Food Based Business Education
@ Red Mountain Kitchen



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Sites and Infrastructure

- Ask the Experts: Commercial Real Estate
- Industrial Site UGA Support
- Opportunity Zones Site Promotion
- Rivershore Reconveyance
- Industrial Symbiosis Collaboration



Business Recruitment, Retention, Expansion

- Business recruitment and expansion meetings with TRIDEC

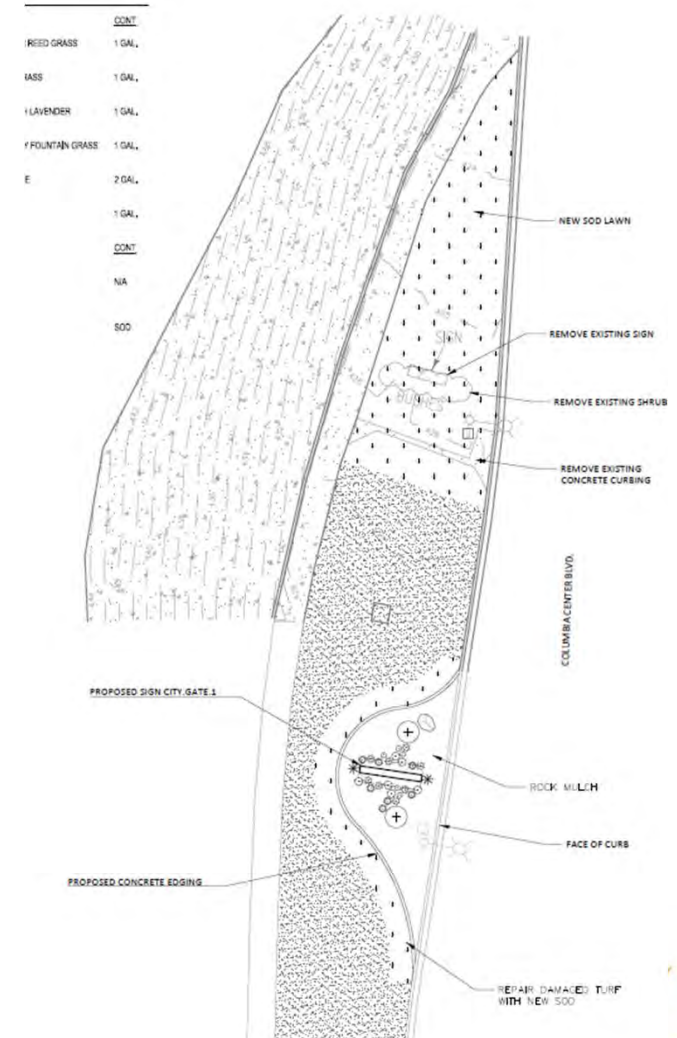


- Pending development projects



Tourism and Promotion

- Wayfinding Project Management
- Columbia River Landing Golf Course



Questions?



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Budget & Administrative Committee





House Bill 1026

Concerning Breed-Based Dog
Regulations

Jessica Foltz, City Attorney's Office

House Bill 1026

- Signed into law April 30, 2019
- Effective January 1, 2020
- Will be codified in RCW 16.08

House Bill 1026

- Prohibits Cities from declaring dogs dangerous or potentially dangerous based on breed without a reasonable process for exempting individual dogs that pass the AKC good citizen test or equivalent canine behavior test (as determined by the City).
- Dogs that pass the test are exempt from breed-based regulations for two years and must be given the opportunity to retest to maintain their exemption.
- Dogs that fail the test must be given the opportunity to retest within a reasonable period of time (as determined by the City).

KMC 8.02.010

- KMC 8.02.010(18) currently defines a Potentially Dangerous Animal as, in part, a “Pit Bull Terrier or any dog commonly recognized as an American Pit Bull Terrier, American Staffordshire Terrier, or Staffordshire Bull Terrier.”
- No exemption exists in the code as currently drafted.

Potential Code Amendments

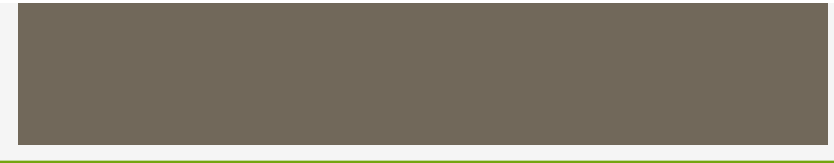
- To be in compliance with HB 1026 KMC Chapter 8.02 will need to exempt dogs who have passed the Canine Good Citizen (CGC) test of the American Kennel Club (or an equivalent test approved by the City) from the potentially dangerous dog requirements.
- The exemption will need to last a minimum of two years, at which point the dog can retest to extend the exemption.
- The exemption will also need to specify a reasonable time after which a dog who has failed the test may retest.

Next Steps

- Determine what test to require for exemption, whether CGC or another equivalent test
- CGC may be administered by any AKC approved evaluator and tests for the following items:
 - **Accepting a Friendly Stranger.** The dog will allow a friendly stranger to approach and speak to the handler (the dog owner) in a natural, everyday situation.
 - **Sit Politely for Petting.** The dog will allow a friendly stranger to pet it while it is out with the handler.
 - **Appearance and Grooming.** The dog will permit someone to check its ears and front feet, as a groomer or veterinarian would do.
 - **Out for a Walk (walking on a loose lead).** Following the evaluator's instructions, the dog will walk on a loose lead (with the handler/owner).
 - **Walking Through a Crowd.** The dog will walk through a small crowd of pedestrians, passing in close proximity to at least three people.
 - **Sit and Down on Command and Stay in Place.** The dog must demonstrate sit AND down on command, then the owner chooses the position for leaving the dog in the stay.
 - **Coming When Called.** The dog will come when called by the handler (from 10 feet away on leash).
 - **Reaction to Another Dog.** The dog will behave politely around other dogs. Two handlers and their dogs approach each other from a distance of about 20 feet, stop, shake hands and exchange pleasantries.
 - **Reaction to Distractions.** The evaluator will select and present two distractions such as dropping a chair, etc.
 - **Supervised Separation.** This test demonstrates that your dog can be left with a trusted person. The evaluator will hold your dog's leash while you go out of sight for three minutes.

Next Steps Continued...

- Determine if Animal Control would administer the test or if any AKC approved evaluator will suffice (assuming CGC)
 - Pasco's ordinance indicates that Animal Control will administer the test, the AKC website lists twelve local AKC approved evaluators.
- Determine a reasonable amount of time after which a dog who fails the test may retest.
- Draft and propose exemption.



Questions?

KAC Title 7 Modifications

- KAC 7-10 City Manager (CM) Performance Review
 - Establishes biennial budget process as main avenue for setting CM goals
 - Goals finalized by 12/31 in even (budget) years and updated/affirmed by 3/31 of 2nd year of the biennium with periodic updates provided
 - CM documents performance by 12/31 each year and presents on goal results at or before the first workshop the following January
 - CM provides self-evaluation of performance to Council for review in exec session by 1/31
 - Mayor & Mayor Pro-Tem meet with CM by 2/15 to review results
 - City Council deliberates and recommends adjustment to CM compensation no later than 2nd council meeting in February



KAC Title 7 Modifications (cont'd)

- KAC 7-32 Citizens' Rights
 - Clarification that a visitor's comment may not lead to a topic being added to that same meeting's agenda.
 - Remaining options available:
 - No further action
 - Schedule for future workshop or meeting agenda
 - Provide policy direction and/or refer item to City Manager



KAC Title 7 Modifications (cont'd)

- KAC 7-38 Filling Council Vacancies
 - Rewrite of existing KAC 7-38
 - Maintains existing provisions regarding application procedure
 - Updates application review and interview selection process
 - Council provided all applications submitted & provided opportunity in executive session to discuss
 - Applicants must receive nomination and a second, then majority vote of councilmembers present to receive interview.
 - Single nomination per Councilmember via roll call in alphabetical order with maximum of 3 nominations each.
 - Vote by raised hand for each applicant in order of nomination.
 - If only one person nominated for a vacancy, may elect to forego the interview process and appoint immediately.



Monitoring Nonprofit Organizations





CITY OF KENNEWICK
RESOLUTION NO. 19-13

A RESOLUTION AMENDING CHAPTER 7-10, CHAPTER 7-38, AND
SECTION 7-32-010 OF THE KENNEWICK ADMINISTRATIVE CODE

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK,
WASHINGTON AS FOLLOWS:

Section 1. Chapter 7-10 of the Kennewick Administrative Code be, and the same hereby is,
Amended to read as follows:

7-10 CITY MANAGER PERFORMANCE REVIEWS

SECTION:

7-10-010: Purpose

7-10-020: Background

7-10-030: City Manager Performance Review Process

7-10-040: Competencies and Measures

7-10-010: Purpose:

(1) This procedure defines the framework and process for establishing and reviewing performance measures for the City Manager of the City of Kennewick, Washington.

(2) The purpose for establishing and documenting performance measures is to ensure that the performance of the City Manager is reviewed by the current City Council based on agreed to goals, objectives, and deliverables on not less than an annual basis.

7-10-020: Background: The City of Kennewick has established a process for evaluating personnel performance under the direction of the City Manager. An employment contract between the City Council and City Manager provides for not less than annual performance reviews should that be desired by the Mayor or any other member of Council. This review is also the means and method for determination of the City Manager's salary increase. In order to provide an alignment between the Council and City Manager goals, the biennial budget process will be used as the main focus for setting the goals for the City Manager.

7-10-030: City Manager Performance Review Process:

(1) In conjunction with the biennial budget process the City Manager will propose specific goals for the upcoming biennium that are aligned with the priorities of the City Council. These goals will be identified and discussed with City Council at the time the biennial budget is presented, but not later than December 31st of each even year.

(2) Prior to March 31st of the 2nd year of the biennium, the City Manager will present to the City Council the goals and measurements for the current year that are aligned with the biennial budget priorities of the City Council.

(3) The City Manager shall provide periodic updates throughout the year to the City Council on the progress made on achieving the established goals.

(4) By December 31st, the City Manager will document performance measurement outcomes for each identified measure and shall provide a short description of the outcome and reference the associated document(s) or other methods of validation. Attainment of these performance measurements result in eligibility for an annual percentage increase. The City Manager will also identify any opportunities where improvement in performance may be accomplished.

(5) The City Manager will present the achievement of goals in a workshop on, or before, the first City Council workshop in January.

(6) Upon conclusion of the workshop, the City Manager will send the completed self-evaluation to the City Council for their review and consideration.

(7) By January 31st, the City Council shall meet in executive session to discuss the performance and achievement of established goals of the City Manager, based upon the defined deliverables for the prior year.

(8) The purpose of the meeting is to review and discuss the performance review results. There shall be no action related to discharge, discipline, or increase in salary at this executive session. All matters of this nature will be presented in an open public meeting and pursued in accordance with prescribed state law and the employment contract between the City of Kennewick and the City Manager.

(9) The Mayor and Mayor Pro Tem will document agreement or disagreement for each measure as well as opportunities where improvement in performance could be accomplished.

(10) Upon conclusion of the executive session and no later than February 15th, a meeting will be scheduled for the Mayor, Mayor Pro Tem, and the City Manager to review the information provided in the City Manager Performance Review form and discussed in executive session.

(11) No later than the second regular council meeting in February, the City Council will deliberate and recommend an adjustment to the City Manager's compensation based on the performance and achievement of goals as identified in subsections (7) through (10) above.

7-10-040: Competencies and Measures:

(1) The competency goals and measures of the City Manager Performance Review shall be developed by the City Manager and agreed upon by the City Council on a biennial basis in conjunction with the biennial budget and section 7-10-030(2) above.

(2) The identified goals and measurements, as well as the three to five specific deliverables, should align with the competency based performance management system developed for the organization, at the direction of the City Manager, as well as the strategic goals and objectives of Council.

Section 2. Section 7-32-010 of the Kennewick Administrative Code be, and the same hereby is, amended to read as follows:

7-32-010: Addressing the Council:

(1) Interested citizens may sign up to speak before the Council regarding any item related to City business by signing in before the meeting on the sheet provided at the entrance to the Council Chambers and giving the sign-in sheet to the City Clerk.

(2) Any member of the public who wishes to address the Council shall utilize the sign-in procedure. As a general rule, all comments, whether related to an Agenda item or not, shall be made during the Visitors section of the Agenda unless the item is covered by a public hearing. Testimony on a subject covered by a public hearing must be made during the period of the public hearing.

(3) The Mayor retains the discretion to invite citizens to re-address Council when the citizen's item of interest on the Agenda has been reached.

(4) When comments have been received during the Visitors section of the Agenda that do not address a current Agenda item, the Council shall determine the disposition of the issue. Potential outcomes may include, but are not limited to: 1) no further action; 2) schedule discussion for other workshop or agendas; 3) provide policy direction to the City Manager; or 4) refer to the City Manager for disposition. No debate of the merits of the item shall occur at this time.

(5) The City Council desires to allow a maximum opportunity for public comment at various public forums and meetings. However, at a Business Meeting, the business of the City must proceed in an orderly, timely manner. At any time the Presiding Officer, in his sole discretion, may set such further limitations as are necessary to progress through the agenda and/or to prevent disruption of other necessary business.

Section 3. Chapter 7-38 of the Kennewick Administrative Code, be, and the same hereby is, amended to read as follows:

7-38 FILLING COUNCIL VACANCIES

SECTION

7-38-010: Notice of Vacancy

7-38-020: Application Procedure

7-38-030: Interview Selection

7-38-040: Interview Process

7-38-050: Selection of Council Member

7-38-010: Notice of Vacancy: If a Council vacancy occurs, the Council will follow the procedures outlined in RCW 35A.13.020. In order to fill the vacancy with the most qualified person available until an election is held, the Council will widely distribute and publish a notice of the vacancy and the procedure and deadline for applying for the position.

7-38-020: Application Procedure: An application form shall be provided, which contains relevant information necessary to evaluate an applicant's qualifications to sit on Council. The City Manager, or his or her designee, shall be responsible for the collection of application forms submitted by candidates and for disseminating this information to Council.

7-38-030: Interview Selection: All candidates who submit an application by the deadline and meet the minimum qualifications set forth in RCW 35A.12.030 shall have their application provided to Council for review and consideration. Candidates will be evaluated and considered for an interview in accordance with the following procedures:

(1) Pursuant to RCW 42.30.110(1)(h), an executive session will be scheduled preceding a regularly scheduled or special Council meeting to review and discuss the applications received for the vacant Council position.

(2) The agenda for the regularly scheduled or special Council meeting immediately following the executive session shall include an agenda item under the new business section of the meeting agenda for the selection of applicants to interview. Selection of a candidate shall only be considered after nomination and a second. A vote shall be taken and candidates receiving a majority vote of those councilmembers present shall be interviewed. The following guidelines shall be followed during the nomination process:

- (a) The Mayor shall solicit nominations from Councilmembers in alphabetical order based on last name.
- (b) Each Councilmember will be allowed only one nomination each time through the roll call, but may make up to three (3) total nominations.
- (c) Once there are no further nominations, the Mayor shall close the nominations.
- (d) Votes shall be taken on whether or not to interview each applicant in the order the nominations were made.
- (e) Votes shall be by raised hand.
- (f) Applicants receiving a majority of votes of those Councilmembers present shall be interviewed.
- (g) Once the voting process is complete, the City Clerk shall summarize which applicants shall be interviewed based on the voting outcome. As soon as possible after the Council meeting, the City Clerk shall contact each applicant to notify them if they will be interviewed.
- (h) If during open session, Council has nominated only one person to interview, or in the case of more than one vacancy, one person per vacancy, Council may elect to forego the interview process and move to make the appropriate appointment

7-38-040: Interview Process: Candidates selected for an interview will be interviewed by the Council during a regular or special Council meeting open to the public. The order of the interviews will be determined by drawing the names. In order to make the interviews fair, applicants will be asked to remain outside the Council Chambers while other applicants are being interviewed. The Council will ask the same questions of each candidate. Candidates will then be allowed two (2) minutes for closing comments. Comments from any candidate regarding other candidates will not be allowed.

7-38-050: Selection of Council Member: The Council may recess into executive session to discuss the qualification of all candidates. Voting and selection of a person to fill the vacancy will be conducted during an open public meeting.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this _____ day of _____, 2019, and signed in authentication of its passage this _____ day of _____, 2019.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 19-13 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington, this ____ day of _____, 2019.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	06/25/2019
Agenda Item Type	Presentation		
Subject	KPD Mental Health Partnership		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Police Department		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Presentation and update by the Kennewick Police Department and Lourdes Mobile Outreach Team.

Through

Chris Guerrero
Jun 17, 10:38:03 GMT-0700 2019

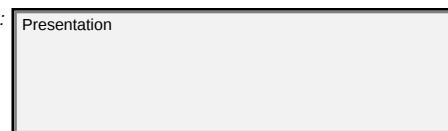
Dept Head Approval

Ken Hohenberg
Jun 17, 11:28:59 GMT-0700 2019

City Mgr Approval

Marie Mosley
Jun 21, 08:58:58 GMT-0700 2019

Attachments: Presentation





Mobile Outreach Team

Lourdes Mental Health Services

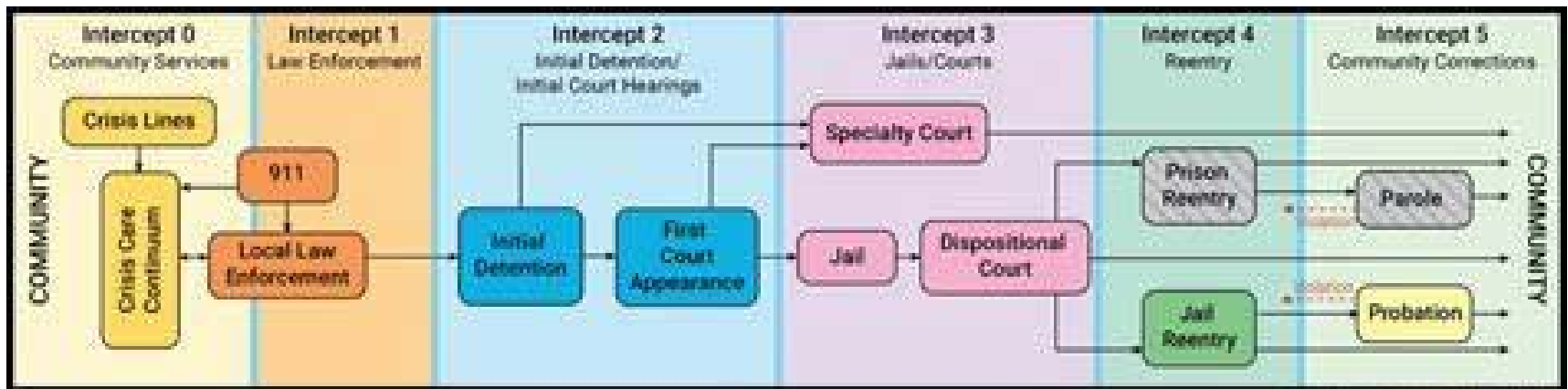
City Council Workshop

June 25, 2019

History

- Historically law enforcement have few diversion options available to them.
- Individuals committing crimes due to chronic mental illness and/or severe substance use disorders remain in jail for months to await competency evaluations and/or restoration orders.
 - Decompensation
 - Increased jail time
 - Increased costs
 - State Hospitals backed up further

History



Development of the Mobile Outreach Team

- Washington State fines were used by the Disability Rights of Washington and the Seattle Foundation to fund programs in 3 phases.
- Lourdes was awarded funding for phase 3 to develop a CIT Plus Program Focusing on intercept 1, Known now as the Mobile Outreach Team.
- Grants Target Population: offenders who suffer from severe chronic mental illness and/or significant substance use disorders who would historically be arrested and placed in the county jail to await competency services.

Program Description

- The Mobile Outreach Team works directly with the 10 law enforcement entities of Benton and Franklin Counties.
- Stationed in Kennewick, Richland, and Pasco Police Departments and respond to the surrounding areas as requested.
- Perform daily ride-alongs with officers and respond in tandem to behavioral health emergencies within the community.



Program Description

- Clinicians assist officers with stabilizing the immediate crisis and/or make referrals in order to reduce arrests and de-escalate crisis interventions.
- On scene evaluations, screenings, triage, placement, and transportation take place to cut down on wait times, unnecessary incarceration, and/or medical clearance in emergency departments.

Staffing

- Mobile Outreach Professionals (MOPs) /DCRs
 - Three full time master level clinicians
 - Team leads
 - Day shift
- Mobile Outreach Counselors (MOCs)
 - Four full time and two part time bachelor level employees
 - Swing, weekends, and graveyard shifts
- Peer Specialist Case Manager.
 - Two full time and one part time
 - Day/Mid-shifts and weekends

Grant Details

- Grant funding was awarded for 18 months starting July 1st 2018 till December 31st 2019. Another 18 months of funding is available pending results.
- Obtaining sustainability and permanent funding is part of the grant expectation.
- \$1,155,575 was awarded to fund a total of 10.7 FTEs
 - 3 FT Mobile Outreach Professionals (Day)
 - 4 FT Mobile Outreach Counselors (Swing and Grave)
 - 2 PT 0.6 FTE Mobile Outreach Counselors (Weekend)
 - 2.5 FTE Peer Specialist

Grant Goals

- Prevent deeper class member involvement in and recidivism in the criminal justice system;
- Reduce demand for competency services;
- Minimize the harm inflicted on class members by reducing criminal justice involvement and long term incarceration rates; and
- Serve class members in the least restrictive environment.

Grant Reporting

- Monthly and Quarterly Data Submission
- Quarterly Site Visits
 - Program Updates/Staffing Changes
 - Data Reports and policy revisions
 - Strengths and Weaknesses
 - Chart Reviews

Stats

Service Type	Numbers
Unduplicated Contacts	424
Total Contacts	1307
Peer Support	601
Combined Charges	2610
Average # Charges	6.1
Diversions	31
ITA Detentions	20
Law Enforcement	Contacts
Kennewick	345
Pasco	245
Richland	85
West Richland	2
Prosser	1
Connell	0
Benton County	3
Franklin County	1

Program Benefits

- Bridge communication between multiple worlds
- Reduce wait times
- Reduce need to go to Emergency Departments or Crisis
- Safety plan on scene
- Jail diversion
- Divert misuse of 911 to mental health services
- Utilize mental health, law enforcement, and other first responder services more efficiently for the community



Questions?



City Council Meeting Schedule July 2019

July 2, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

July 9, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. 2020 Census Update
2. Development Process & Project Update
3. WATV on City ROW

July 16, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

July 23, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. 2020 Legislative Priorities

July 30, 2019
Tuesday, 6:30 p.m.

NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

July 2019
Updated 06/11/19