



City Council Meeting Schedule March 2019

March 5, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

March 12, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Affordable Housing: 2060 & 2163 Funds Overview (Palmer - 20 minutes)
2. Police Department Annual Update (Hohenberg - 30 minutes)
3. Fire Department Annual Update (Beasley - 30 minutes)

March 19, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

March 26, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Visit Tri-Cities Annual Update (Mosley - 15 minutes)
2. Committees Updates (Legard - 60 minutes)
3. AWC Elected Officials Essential Webinar Series (Roles, Responsibilities and Legal Requirements - 60 minutes)

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

March 2019
Updated 2/26/19

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	03/12/2019
Agenda Item Type	Presentation		
Subject	Affordable Housing Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Management Services		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Shela Berry, Program Specialist with Benton-Franklin Human Services Department, will provide an overview of the Affordable Housing Program as well as current uses of the 2060 (Affordable Housing for All) and 2163 (Homeless Housing and Assistance) funds.

Through

Carol Evans
Feb 26, 10:15:25 GMT-0800 2019

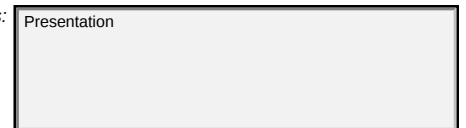
Dept Head Approval

Christina Palmer
Feb 27, 16:15:52 GMT-0800 2019

City Mgr Approval

Marie Mosley
Mar 07, 15:00:40 GMT-0800 2019

Attachments: Presentation



Benton & Franklin Counties Department of Human Services

2060 & 2163 Funded Programs

Presented to Kennewick City Council

March 12, 2019

By Shela Berry, Program Specialist

Benton-Franklin Human Services

Housing Overview

The Benton & Franklin Counties Department of Human Services serves as the first point of entry for families or individuals who are currently homeless or at risk of being homelessness to help them find housing. Clients are screened through the Housing Resource Center to determine eligibility for housing programs within the department or through contracted providers.

Direct services include:

- Security Deposit
- Graduated Rental Assistance
- Permanent Supportive Housing Assistance
- Application Fees
- Utility Deposits
- Utility Assistance
- Case Management for households enrolled in internal programs

Funding sources include:

- Washington State Dept of Commerce (Community Development Block Grant –CDBG and Consolidated Homeless Grant - CHG)
- HUD
- 2060 – Affordable Housing & 2163 – Homeless Housing Funds

2060 Affordable Housing 2163 Homeless Housing Document Recording Fees

- These funds are generated by document recording fees. The first page of the document recording fee is \$99 and is earmarked for housing assistance. Of the recording fees Benton County receives the following:
 - 2163 Homeless Housing: \$37.78
 - 2060 Affordable Housing: \$7.41

2060 Funds

Priority must be given to eligible housing activities that serve extremely low-income households with income at or below 30% of the area median income.

Eligible Housing Activities defined:

- Acquisition, construction, or rehabilitation of housing projects or units within housing projects that are affordable to very low-income households
- Supporting building operation and maintenance costs of housing projects or units within housing projects eligible to receive housing trust funds
- Rental assistance vouchers for housing units that are affordable to very low-income households
- Operating costs for emergency shelters and licensed overnight youth shelters
- May not be used to provide direct services (e.g. case management)

2060 Funds

- Local portion of 2060 funds are administered pursuant to an Interlocal Agreement between Benton County and the Cities of Kennewick, Richland, West Richland, Prosser and Benton City. (5-yr contract effective 9/15/15)
- Funding allocation recommendations are provided through a Surcharge Steering Committee. This advisory committee is comprised of:
 - One representative appointed by each of the City Councils to represent the Cities
 - Director of Benton Franklin Dept of Human Services (non-voting)
 - County Administrator for Benton County or designee

2060 Funds

- On an annual basis, the Benton & Franklin Counties Dept of Human Services is required to publish a Notice of Funds Availability (NOFA).
 - Latest RFP for \$500,000 was sent in October and closed January 2nd 2019.
- Funds can be utilized by: certified non-profit agencies, Agencies/Provider of affordable housing, Cities, Towns, the County, and for-profit developers.
- Steering Committee is responsible for reviewing applications, making funding recommendations, and ensuring that funds are distributed in a manner that provides long-term geographic equity.

2060 Funds – 2018 Projects

Project Name:	Domestic Violence Services of Benton and Franklin Counties
Description:	Funding was awarded to remodel part of the DV Shelter. Including flooring, security lighting, and playground.
Award Amount:	\$10,000.00
Status	Completed

Project Name:	Safe Harbor Support Center – My Friends Place
Description:	Funding was awarded to fund rehabilitation project for overnight youth shelter. These projects include: replacing all phone cable and internet wires, emergency exit signs and lighting, interior paint, countertops in kitchen and reception area, and furnance.
Award Amount:	\$18,500.00
Status	Completed

2060 Funds – 2019 Projects

Human Services is currently working on these contracts. Contracts can begin as soon as March 1st 2019.

- Modern Living Services - \$100,000
 - New construction of 4,400 sq ft licensed group home for adults with DD
- Elijah Family Homes - \$44,798
 - Rehab of aged property to bring up to energy efficiency
- Domestic Violence Services - \$22,327
 - Rehab of parking lot of their transitional housing units
- Brad Bricker - \$150,000
 - New construction of 10 unit apartment buildings in Richland
- Kennewick Housing Authority - \$150,000
 - New construction of 15-18 micro homes for homeless in Kennewick

2163 Funds

Priority must be given to eligible housing activities that serve extremely low-income households with income at or below 30% of the area median income.

Eligible Services:

- Rental Assistance
 - Eviction Prevention
 - Rapid Rehousing
 - Permanent Supportive Housing
- Operations for Shelters
- Outreach Services
- Develop and manage local homeless housing plan
- Utility Assistance

2163 Funds

- Program administration defined within an Interlocal Agreement between Benton County and the Cities of Kennewick, Richland, West Richland, Prosser and Benton City. (5-yr contract effective 7/18/17)
- Benton & Franklin Counties' Department of Human Services is designated as the representative of the County and as the "local government" designated in the Act for administering ESSHB 2163
- Each city is authorized to appoint two representative to the Benton Franklin Housing Continuum of Care which serves in an advisory capacity to the Benton & Franklin Counties' Department of Human Services.

2163 Funded Programs

Benton & Franklin Counties Department of Human Services manages programs both internally and through contracted agencies

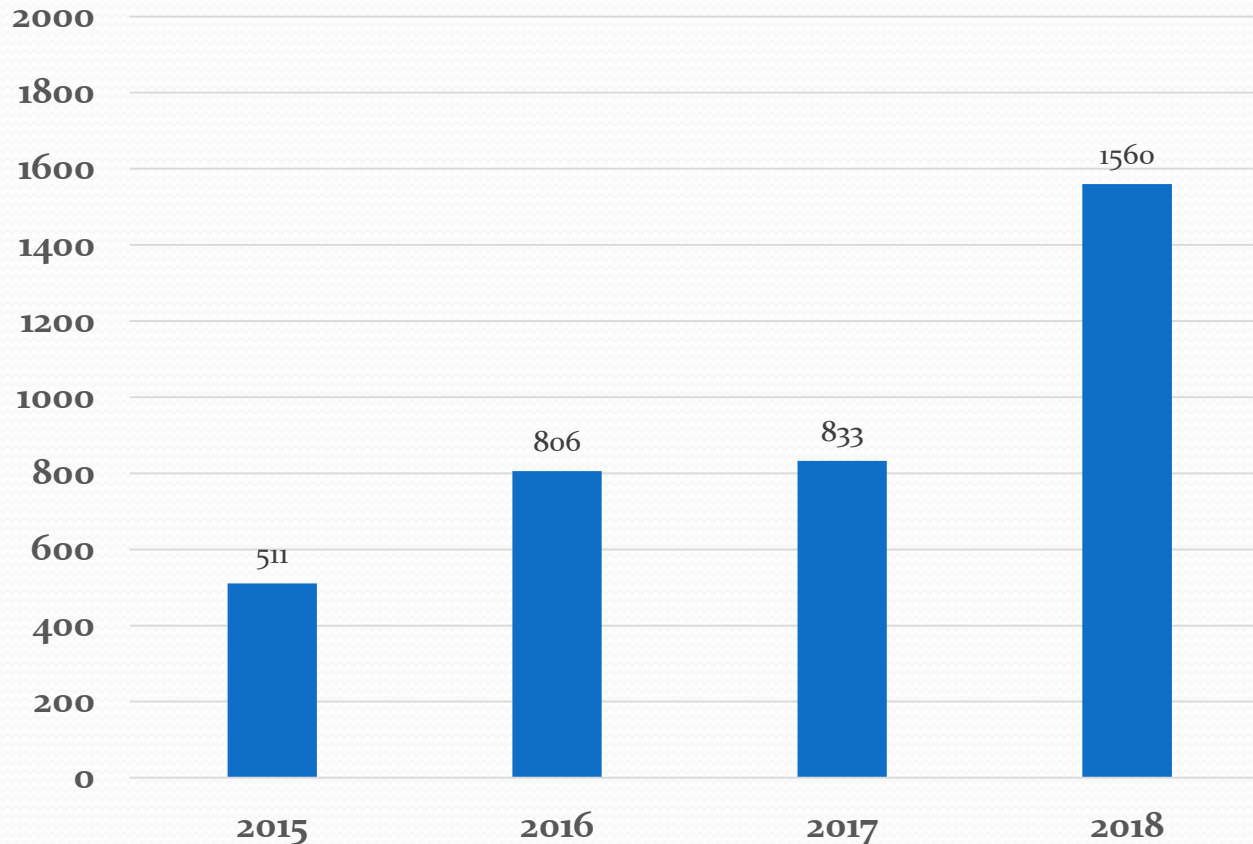
- Internally run programs include: Jan 2019 – Dec 2019
 - **Housing Resource Center \$77,400**
 - The first point of contact for individuals and families experiencing homelessness or at risk of becoming homeless
 - **Emergency Housing Program \$254,000**
 - Up to 12 months of graduated subsidy for rental assistance, bus passes and case management for client exiting the Benton County Jail
 - **Jail Release Housing Program \$35,500**
 - Up to 12 months of graduated subsidy for rental assistance, bus passes and case management for client exiting the Benton County Jail
 - **Mental Health Housing Program \$123,000**
 - Permanent supportive housing program for clients that are homeless and engaged in mental health services. Includes rental assistance, case management, deposit assistance, utility deposit assistance and application fees
 - **Substance Use Disorder (SUD) Housing Program \$131,200**
 - Up to 12 months of graduated assistance for clients exiting treatment facilities. Includes rental assistance, case management, deposit assistance, utility deposit assistance and application fees.
 - **Disabled Housing Program \$100,750**
 - Permanent supportive housing program for clients that are homeless and disabled. Includes rental assistance, case management, deposit assistance, utility deposit assistance and application fees.
 - **Young Adult Housing Program \$99,190**
 - Up to 24 months of housing and utility assistance for young adults aging out of the teen shelter or foster care. This program include case management.

2163 Fund Programs

Jan. 2018 – Dec. 2019

- Contracted agencies/programs include:
 - **Goodwill Industries \$200,550**
 - Graduated housing assistance and case management for homeless or facing eviction
 - **Domestic Violence of Benton-Franklin Counties \$271,008**
 - Help with costs of running DV shelter including maintenance, rent, case management and motel vouchers
 - Graduated rental subsidy to DV victims displaced by domestic violence or homeless
 - **Safe Harbor Crisis Nursery \$100,800**
 - Costs of running overnight youth shelter
 - **Oxford House \$161,154**
 - Up to 3 months rental assistance for individuals exiting Substance Use Disorder (SUD) treatment or jail
 - **Community Action Committee \$200,000**
 - Funding to help operate an overnight family shelter with rapid rehousing dollars for those families to move into their own units.

Households Screened Through HRC



Number of households that accessed the Housing Resource Center to either access local housing programs or receive local referrals to other services in our community.

As you can see Coordinated Entry is always evolving and the Housing Resource Center has really been able to stream line their referral process.



Questions?

Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	03/12/2019
Agenda Item Type	Presentation		
Subject	KPD 2018 Annual Report		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Police Department		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Chief Hohenberg will be presenting KPD's 2018 Annual report to Council. Council presentation is attached and the printed copy of the Annual report will distributed at the workshop meeting. The Annual report will also be posted on our website.

The year's Annual report is dedicated to former Defense Secretary James Mattis who was raised in Richland. Secretary Mattis presented two first responder briefings centered on leadership this past year at KPD.

Through

Dept Head Approval

City Mgr Approval

Ken Hohenberg
Mar 05, 13:00:56 GMT-0800 2019

Marie Mosley
Mar 07, 15:02:25 GMT-0800 2019

Attachments: Presentation

KENNEWICK POLICE DEPARTMENT

2018 ANNUAL REPORT



This annual report is dedicated to
Secretary of Defense James Mattis
a hometown hero!

“Committed to Your Safety”



LEADING THE WAY

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee.

We are accountable to our community for innovative and collaborative efforts that anticipate needs, leverage resources and deliver solutions.



KPD CORE VALUES

INTEGRITY

We hold ourselves to the highest standard of professionalism and ethical conduct.

INCLUSIVENESS

We embrace diversity and have different perspectives as we work together for the common good.

STEWARDSHIP

We ensure the public's resources are used responsibly to provide the greatest benefit.

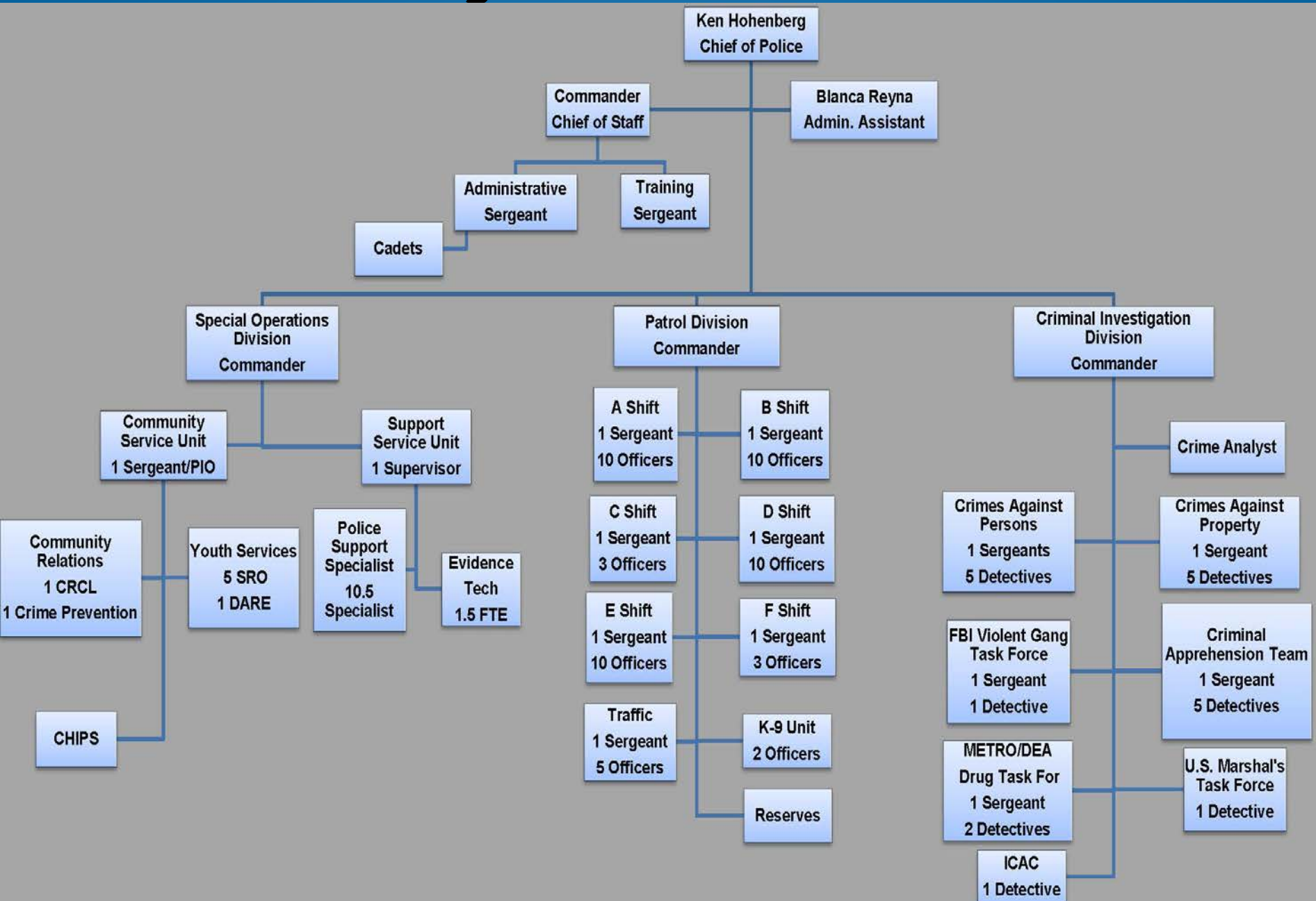
COMMUNICATION

We will listen and engage in an open, honest and timely exchange of information.

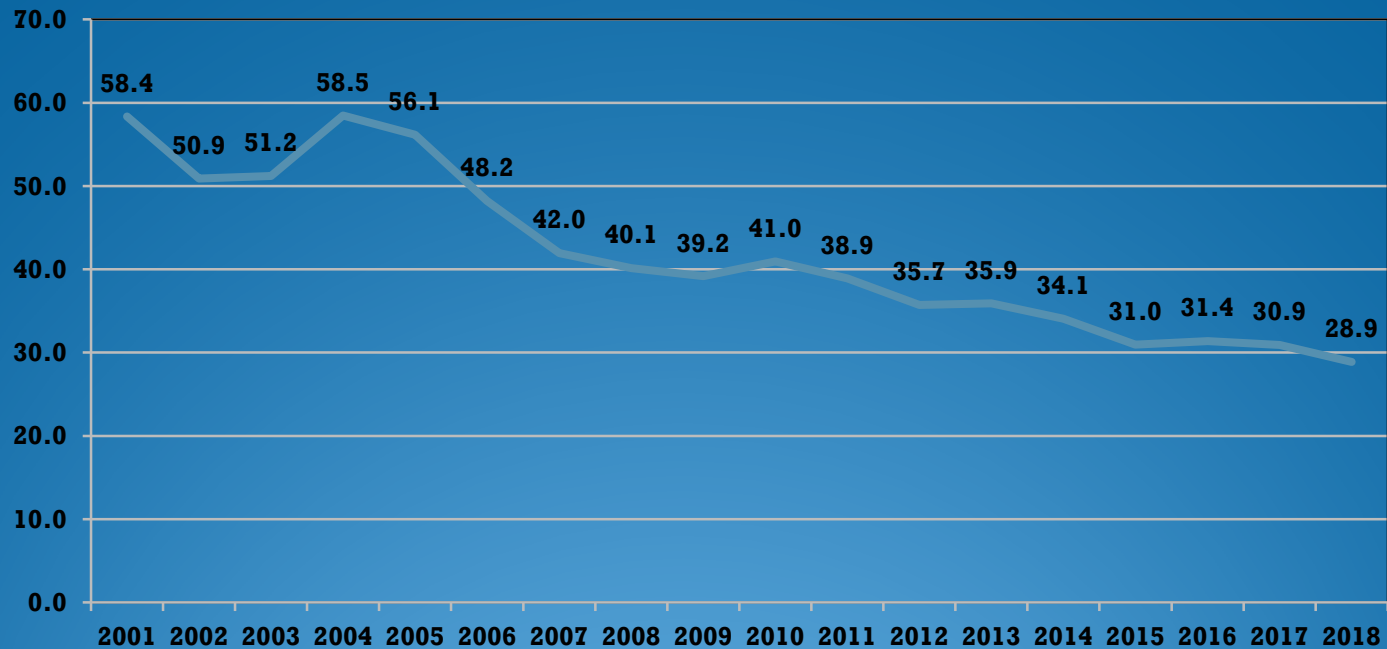
KENNEWICK POLICE DEPARTMENT

“Committed to Your Safety”

Organizational Chart



Kennewick UCR Crimes per 1,000 Population by Year



10—Year Comparison

Type	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Total
Homicide	0	0	2	1	2	5	3	1	1	4	15
Rape	37	23	27	33	31	32	43	32	27	38	285
Robbery	33	39	34	37	43	41	24	37	60	36	348
Aggravated Assault	177	169	198	159	165	108	87	114	124	89	868
Burglary	354	391	403	458	438	456	351	278	304	294	3,433
Larceny	1,839	2,033	2,062	1,848	1,888	1,836	1,769	1,798	1,747	1,722	16,820
Auto Theft	151	126	145	129	159	155	118	192	195	162	1370
Arson	40	27	35	20	18	13	29	31	25	21	238
Total	2,631	2,808	2,906	2,685	2,744	2,646	2,424	2,483	2,483	2,366	23,377
Violent Total	247	231	261	230	241	186	157	184	212	167	1,516
Property Total	2,384	2,577	2,645	2,455	2,503	2,460	2,267	2,299	2,271	2,199	21,861

Special Services Division

SWAT Activations

- 17 full activations
- 44 limited (on duty) team activations
- 22 barricaded suspect incidents
- 31 search warrants
- 8 tactical assits

Property and Evidence

- 5,391 pieces of evidence/property collected
- 4,518 pieces of evidence/property were returned to the owner or disposed
- 19,037 pieces maintained awaiting adjudication
- 600 items shipped to WSP Lab for processing

Records

- 3,820 public records request processed
- 4,399 staff hours
- 1,389 conceal pistol license processed
- 2,390 weapon transfer applications processed
- 2,987 arrest warrants entered in NCIC database
- 2,346 protection orders administered

Crime Prevention/Crime Stoppers

- 102 shoplift reports
- 167 shoplift follow up reports
- 629 CS reports (90 arrests & 200 criminal cases cleared
- 80 merchant alerts
- 255 false alarms violations
- 102 planning reviews
- 5,683 Officer crime prevention referrals
- 1,170 KPD briefing subscribers
- 258 alarm, chauffer and solicitor licenses issued
- 229 liquor license reviews



Special Services Division

Community Relations

Crime Resistant Community Living Program

- Conducted 36 multi-housing meetings
- 1,130 properties participate in the program
- 1,511 individual owners participate in the program
- 1,039 individuals graduated from the Landlord Training Seminar
- 9,918 individual rental units are registered with the program

Sex Offenders Monitored in Kennewick

- 275 total number of Registered Sex Offenders
- **245 Level 1**
- **18 Level 2**
- **12 Level 3**
- **19 Investigations completed for failing to registered**

Mental Health Court

- 43 total referrals
- 43 participants
- 16 graduates



CHIPS

Total Hours – 9,069

- Public safety – 60%
- Administrative – 8%
- Community activities – 15%
- Meetings – 17%

Administrative Tasks Include:

- Crime prevention
- Sex Offender tracking
- Annual citizen academy
- Crime resistant community living
- Incident notification cards
- Assault and drug abatement letters
- Alarm system database maintenance
- Burglary and fraud follow-up
- Patrol cards
- School bus violation letters
- Helping at the firing range

Patrol Division

Patrol Unit

- 108,318 calls for service
- 75 Community Presentations
- 9,516 notice of infractions
- 8,849 traffic stops
- 2,670 misdemeanor arrests
- 347 felony arrests
- 1,133 warrant arrests
- 2,884 field contacts
- 130 citizens ride-alongs
- 5,684 crime prevention referrals

Reserve Hours

- 678 reserve officer hours

Traffic Unit

- 2,898 vehicle collisions
- 625 distracted driving infractions
- 1,057 school zone infractions
- 151 DUI arrests
- 862 DWLS arrests
- 3 fatality collisions

K-9 Unit

Apprehension

- 71 calls
- 10 tracks
- 21 apprehensions
- 12 building searches
- 46 assists (assisting other agencies)

Narcotic Detection

- 98 calls
- 37 alerts/finds
- 151.38 lbs meth
- 39.98 grams cocaine
- 6.53 lbs heroin
- 17 paraphernalia items



Criminal Investigations Division

Criminal Against Person

- 366 cases assigned
- 208 cases cleared
- 25 open investigations
- 80 cases cleared by arrest
- 25 cases cleared – exceptionally
- 55 cases cleared – leads exhausted
- 48 cases cleared – unfounded

Criminal Against Property

- 307 cases assigned
- 197 cases cleared
- 23 open investigations
- 77 cases cleared by arrest
- 9 cases cleared – exceptionally
- 80 cases cleared – leads exhausted
- 8 cases cleared – unfounded

Criminal Apprehension Team

- 355 felony arrest
- 428 misdemeanor arrests
- 107 search warrants served
- 7 vehicle seized
- 18 weapons seized
- \$18.1 US currency seized
- 241 grams marijuana seized
- 4,539 grams methamphetamine seized
- 5 grams cocaine seized
- 345 grams heroin seized



Criminal Investigations Division

FBI Safe Streets Violent Gang Task Force

- **Worked on over 32 cases**
 - 180 interviews (103 in 2017)
 - 87 physical surveillance operations (72 in 2017)
 - 49 electronic tracking devices/pole cameras (25 in 2017)
 - 22 pen registered/trap and trace devices (4 in 2017)
 - 103 search warrants (74 in 2017)
- **Seized the following items**
 - 69.98 lbs of cocaine (19.9 lbs in 2017)
 - 48.19 lbs of meth (47.5 lbs in 2017)
 - 46.19 lbs heroin (4 lbs in 2017)
 - 9.42 lbs fentanyl (not tracked in 2017)
 - 12 firearms (1 in 2017)
 - \$480,517.28 in cash (\$7,127 in 2017)
- **Overall investigative efforts resulted in**
 - 21 arrests (13 in 2017)
 - 18 indictments (8 in 2017)
 - 15 convictions (13 in 2017)

US Marshals

- 521 arrest warrants cleared
- 230 warrants – cumulative bail of \$2.9 million
- 291 No Bail warrants served



South East Regional Internet Crimes Against Children (SER-ICAC) Task Force

- 50 investigations
- 18 arrest
- 15 positive identification of new victims of child pornography

Criminal Investigations Division

METRO/DEA

- 131 incidents/cases (190 in 2017)
- 21 incidents with gang nexus (16 in 2017)
- 87 arrests (49 in 2017)
- 8 arrests with gang nexus (4 in 2017)
- 47 search warrants (22 in 2017)
- 63 body wires (n/a in 2017)
- 39 assist incidents/cases



Narcotics Seized

	<u>2017</u>	<u>2018</u>	
Heroin (Grams)	2,042.53	11,647.84	\$1,514,219.20
Cocaine (Grams)	112.76	1,059.44	\$84,755.20
Methamphetamine (Grams)	19,944.78	14,487.38	\$1,158,990.40
Prescription Pills	130	38	\$1,050.00
LSD	322	25	\$750.00

Property Seized

Fentanyl Pills	327	101,088	\$3,032,640.00
• 17 vehicles (5 in 2017)			
• 10 vehicles forfeited (3 in 2017)			
Marijuana Plants (lbs)	156	402	\$603,000.00
• \$54,882.00 currency seized (\$1,758.00 in 2017)			
• \$52,306.00 currency forfeited (\$4,418.00 in 2017)			
• \$13,995.00 auction proceeds (\$2,497.50			
Marijuana Processed (lbs)	N/A	100	\$907,060.00

Thank you for their continued support!

Kennewick Police Foundation



CHIPS **(Citizens Helping in Police Service)**



Kennewick Police Department Alumni

Any active or former KPD employee, commissioned and non-commissioned and their spouse or significant other.

Questions



Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	03/12/2019
Agenda Item Type	Presentation		
Subject	2018 Fire Department Annual Report		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Fire Department		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Council will be provided the Fire Department 2018 Annual Report.

Through

Dept Head Approval

City Mgr Approval

Vince Beasley
Mar 06, 13:01:07 GMT-0800 2019

Marie Mosley
Mar 07, 15:06:17 GMT-0800 2019

Attachments: Presentation



Kennewick Fire Department

2018 Annual Report

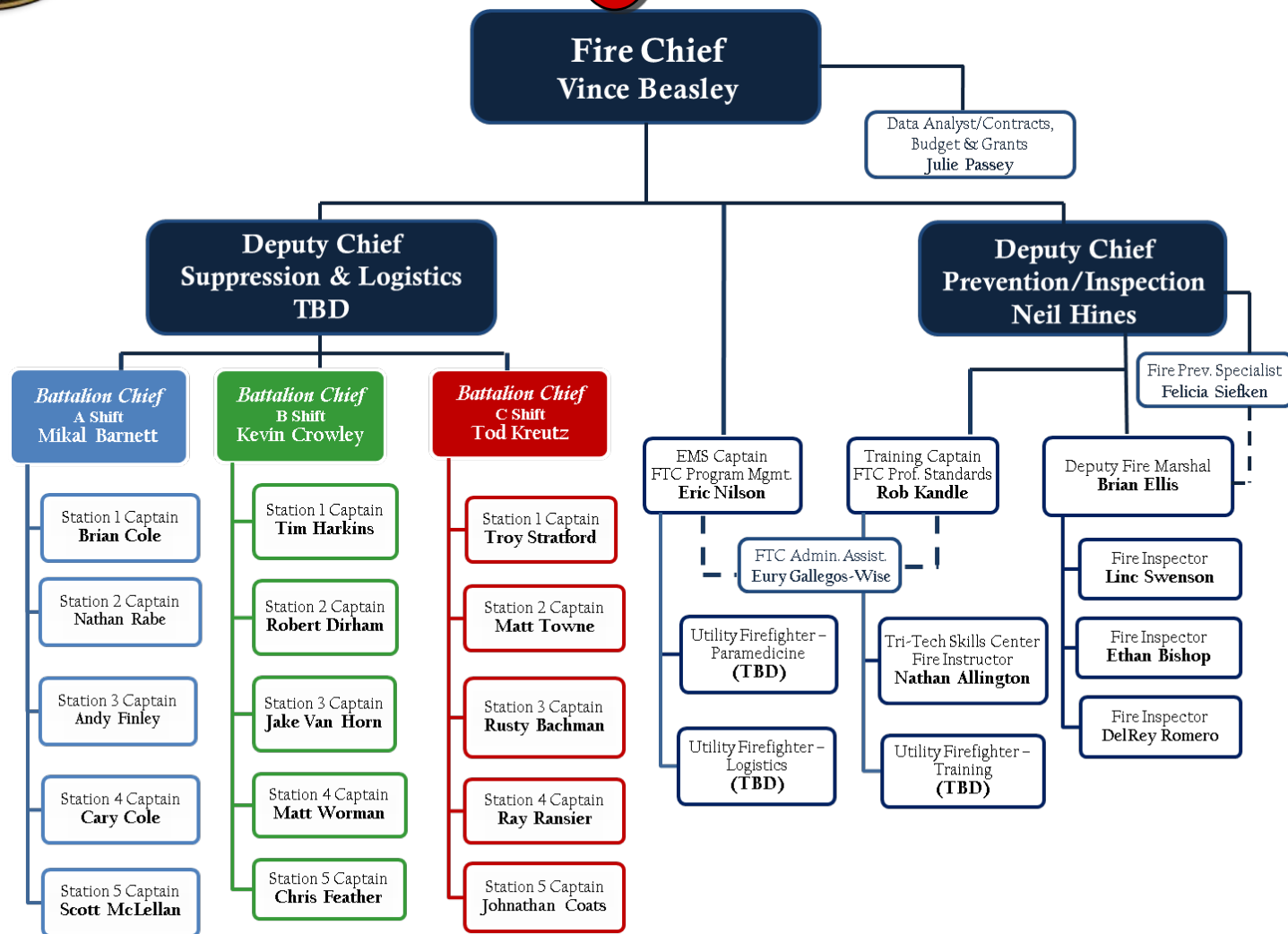


KFD...Committed to moving forward with EXCELLENCE!





Our Organization

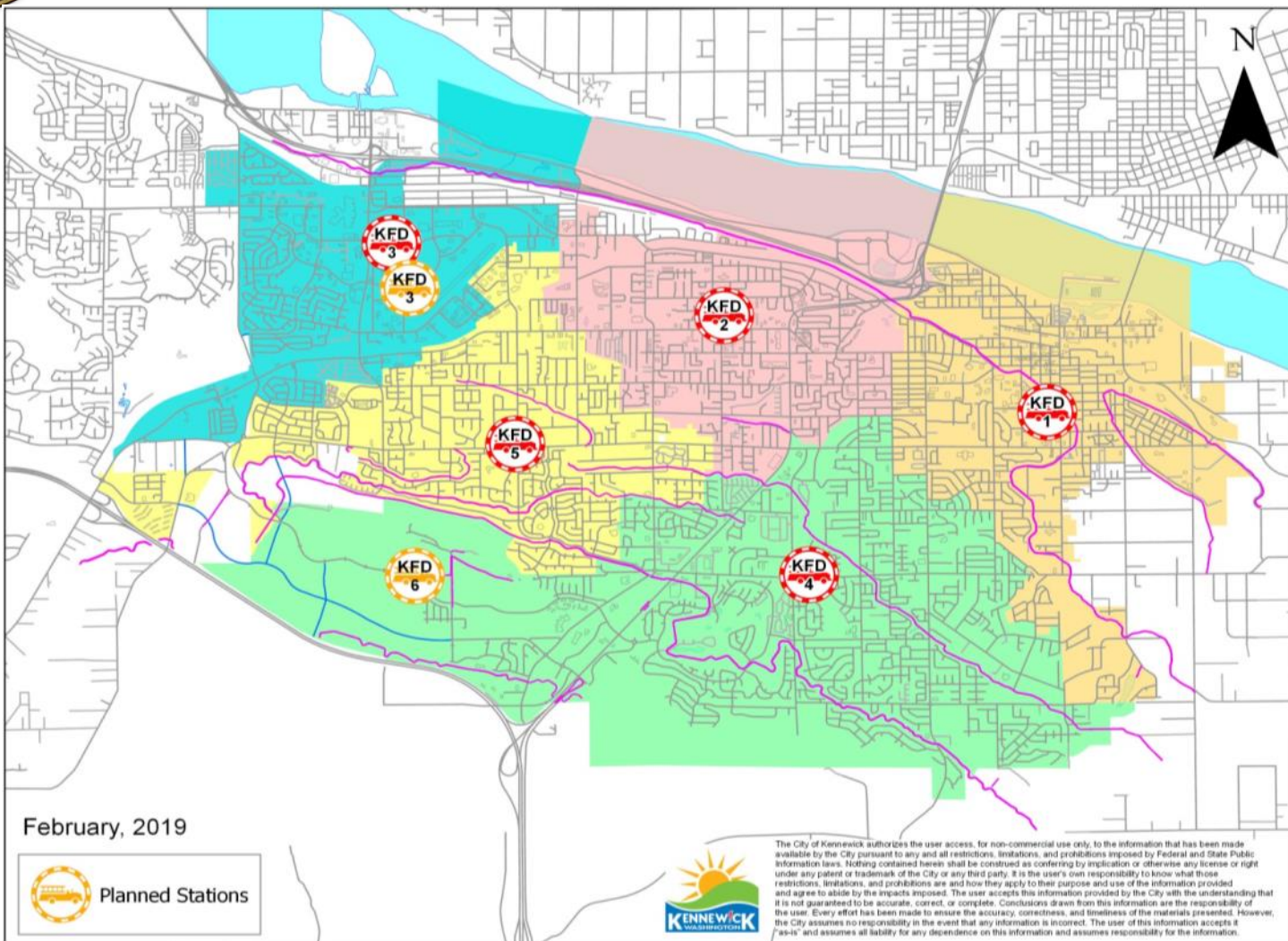


*Note: Station Captain assignments subject to change.

Revised : 2/20/2019



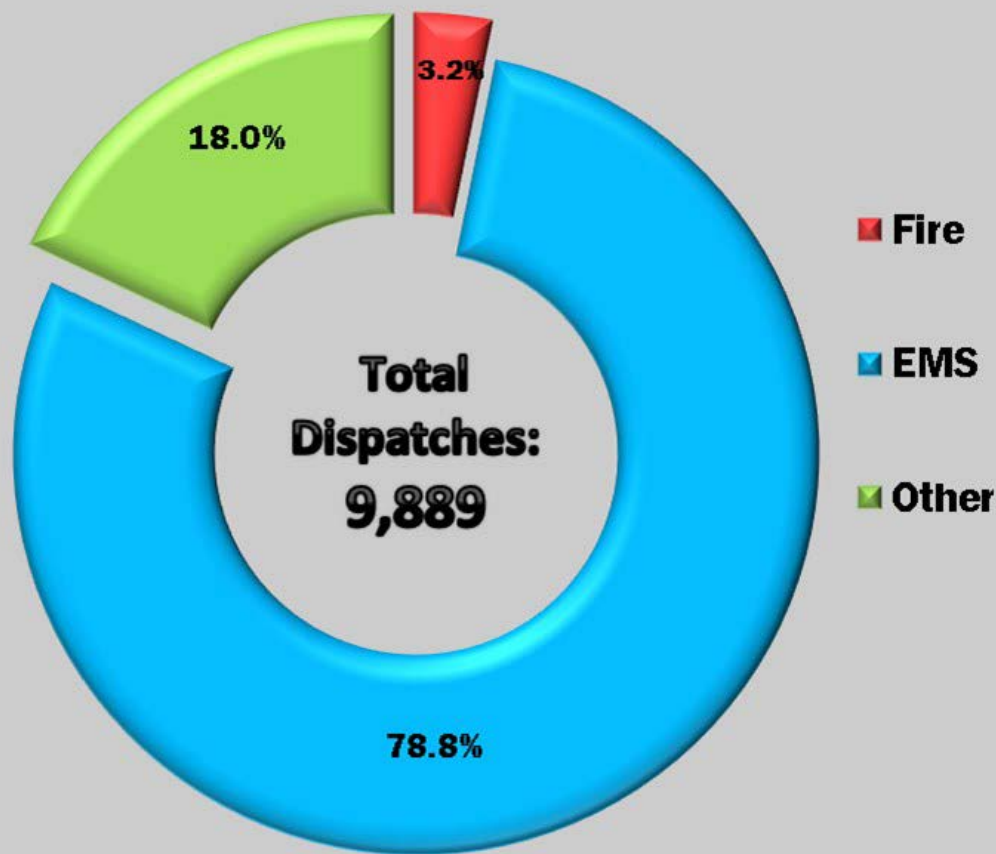
Station Locations





2018 Calls by Type

2018 Alarms By Type





Fire & Emergency Services





Fire & Emergency Services





Fire Prevention & Inspection

KFD's Fire Prevention & Inspection Division is responsible for the following:

- Maintaining Kennewick's Fire Inspection Program
- Fire Investigations
- Fire permit plan review and inspections on new construction as well as renovations of existing facilities
- Scheduling and coordinating Public Education events for the department
- Special event review, approval and inspections
- Utility plan review of water line and fire hydrant installation of new construction projects

2018 Fire Inspection Data

Compliance Inspections	19
Initial Business Inspections	2,644
Returns for Re-inspection	940
Fire System Permits Issued	170





Interagency Partnerships





2018 Response Data

2018 Apparatus Responses by Station Area

How Does 2018 Compare to the Previous Year?

Total Call Volume:

2017 = 9,574
2018 = 9,889 (↑ 3.3%)

Total Apparatus Responses:

2017 = 12,209
2018 = 12,856 (↑ 5.3%)

Aggregate Station Reliability:

2017 = 90%
2018 = 84% (↓ 6%)

Auto/Mutual-Aid Given:

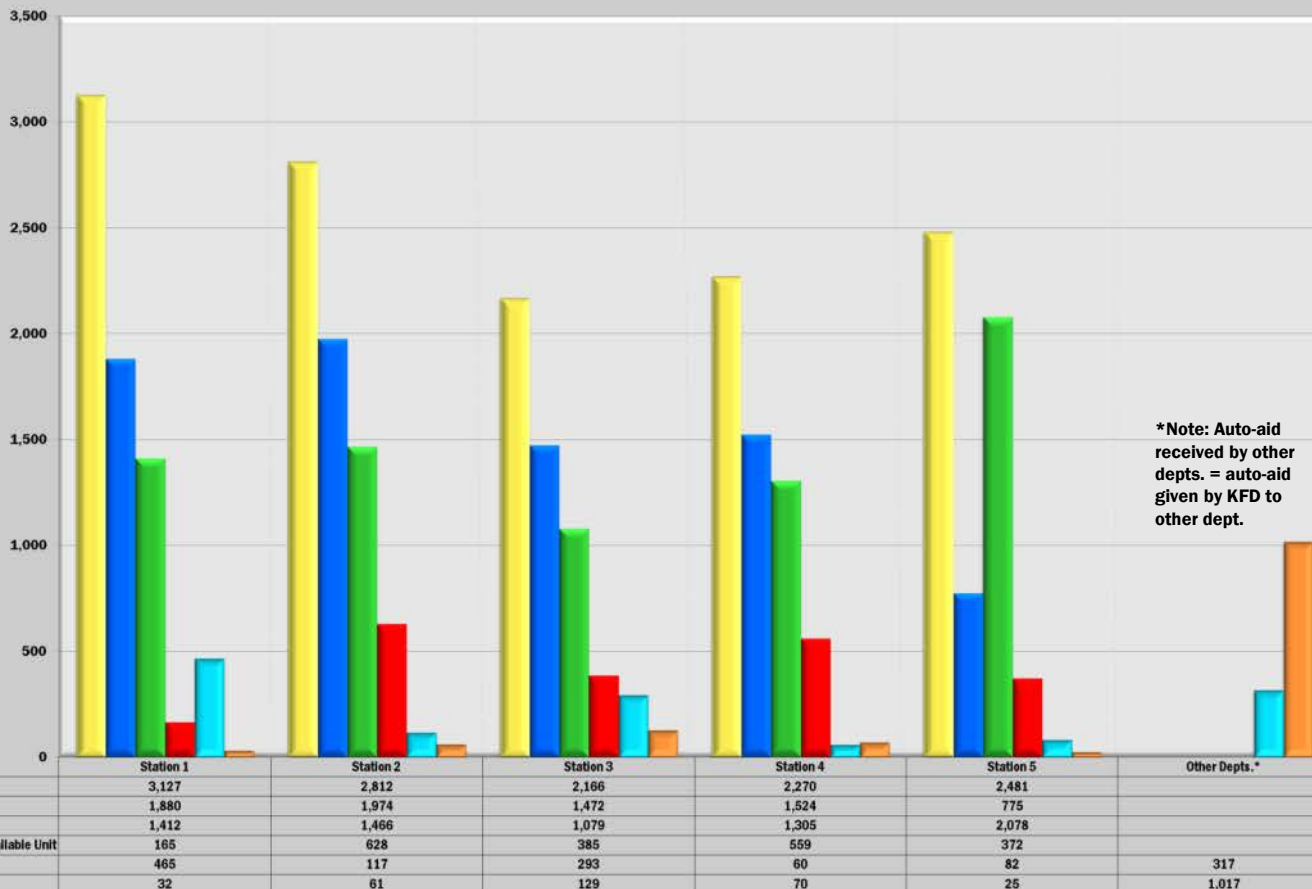
2017 = 5.7%
2018 = 7.9% (↑ 2.2%)

Reliance on Auto/Mutual-Aid:

2017 = 0.5%
2018 = 2.5% (↑ 1.9%)

Please note the following:

1. "Total Apparatus Responses" will always be greater than "Total Number of Calls" as some calls require more than one apparatus on scene.
2. Station Reliability is the probability that the resources assigned to a given area will be available to respond from within that area when an emergency is dispatched to that station.
3. Reliance on Auto/Mutual-aid is abnormally elevated for 2018 due to anomalous wildfire activity statistically uncharacteristic of our area.



*Note: Auto-aid received by other depts. = auto-aid given by KFD to other dept.



Community Outreach





Questions?

Sloane Strickner EMT/Paramedic Kennedy Stewart



NICK



City Council Meeting Schedule April 2019

April 2, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 9, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Collective Bargaining Process Update (Walsh - 60 minutes)
2. Ben Franklin Transit Annual Report (Mosley - 20 minutes)
3. Workplace Safety Update (Lemieux - 15 minutes)

April 16, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 23, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Year-End Financial Review/Spring 2019 Budget Adjustments (Legard - 45 minutes)
2. City Manager's 2019 Goals (Mosley - 20 minutes)

April 30, 2019
Tuesday, 6:30 p.m.

NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

April 2019
Updated 02/26/19