City Council Meeting Schedule November 2018

November 6, 2018
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

November 13, 2018
Tuesday, 6:30 p.m. — WORKSHOP MEETING
1. Committee Updates
2. Zintel Canyon Update

November 20, 2018
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

November 27, 2018
Tuesday, 6:30 p.m. — WORKSHOP MEETING
1. Columbia Park Golf Links Annual Plan Update
2. Boys & Girls Club Update
3. City Manager 2018 Accomplishments

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

Council Workshop Coversheet

Agenda Item Number	1.	Meeting Date	11/13/2018	Info Only ☒
Agenda Item Type	Presentation			Policy Review ☐
Subject	IOC Committee Update			
Ordinance/Reso #		Contract #		Policy DevMnt ☐
Project #		Permit #		Other ☐
Department	Public Works			

Summary

Public Works Staff presented an informational update on the Sidewalk Policy and the Full Delegation Program (Wastewater Treatment Plant) to the Infrastructure and Operations Committee on October 9th, 2018. The Sidewalk Policy Update outlines typical issues and repairs along with current policy challenges leading to a proposed policy revision. The Full Delegation Program Update is in regard to the Department of Ecology(DOE) mandate for the City's Wastewater Treatment Plant become fully delegated. This mandate means taking over industrial user permitting and regulation that has been to date under DOE's oversight.

Through		*Attachments:*	Sidewalk Presentation Full Delegation Progam Presentation
Dept Head Approval	Cary Roe Nov 01, 11:53:47 GMT-0700 2018		
City Mgr Approval	Marie Mosley Nov 09, 08:25:43 GMT-0800 2018		

Sidewalk Policy Update

Council Workshop

November 13, 2019

Bruce Mills, P.E. – Deputy Public Works Director

Outline

- Typical Issues and Repairs
- Current Policy and Challenges
- September 2017 Council Workshop Direction
- Report of Activities
- Proposed Policy Revision
- Recommendations and Next Steps

Typical Issues

- Trip hazards (vertical misalignment)

- Sidewalk Gaps

- Lack of pedestrian ADA compliant ramps

Repairs

- Taper trip hazards with asphalt (temp)/grinding/sawcutting

- Remove and Replace

Current Policy and Challenges

- *KMC 5.56.360: It is the duty of all property owners to maintain and repair the sidewalk . . . adjoining their property. Within 30 days notice from the City. . . the sidewalk. . . must be repaired. . . by the fronting owner.*

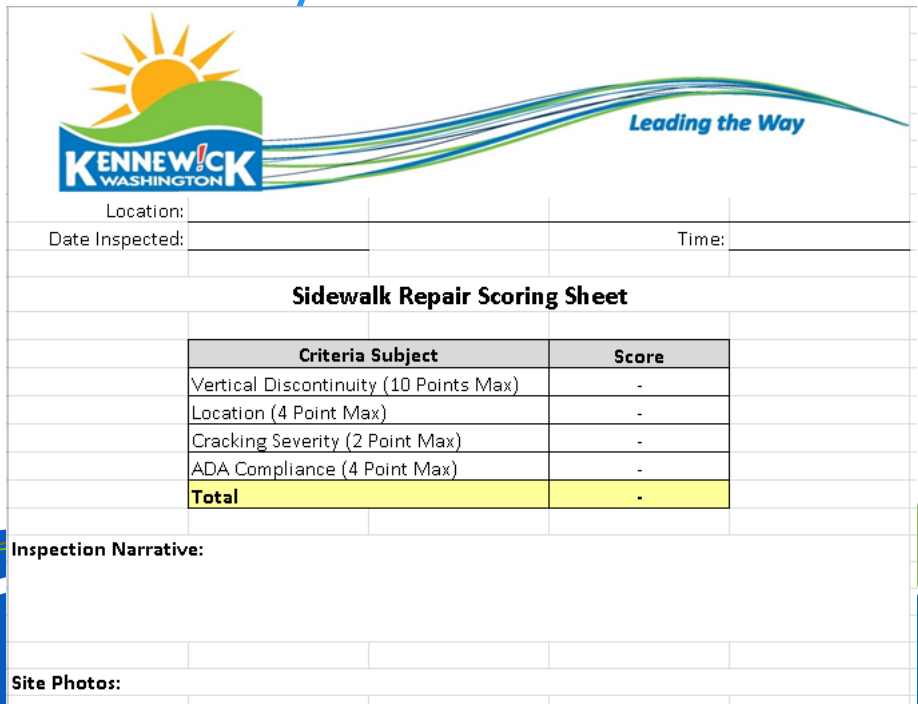
- Recent practice: City pays 25% of cost; property owner pays 75% of cost.
  - Unpopular
  - Quality of repairs varies
  - Time intensive to administer
  - Inequitable (most repairs in older, lower income areas)

September 2017 Council Direction

- Execute pilot project with City paying 100% of sidewalk repair costs
- Inventory sidewalk conditions
- Report back to Council in 2018 with findings and recommendations

Report of Activities

- All City sidewalks were inventoried by Street Sweeper Operators, and locations were assessed and rated by Engineering staff
  - 555 locations identified for repairs
  - Thanks to Rod Pitts, Keith Howell, Kendrick Glover, Matt Garrity, Aaron Lowe, and Levi Shelestovskiy
- Priority matrix was developed
- Information compiled into GIS database map



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Leading the Way

Location:

Date Inspected: Time:

Sidewalk Repair Scoring Sheet

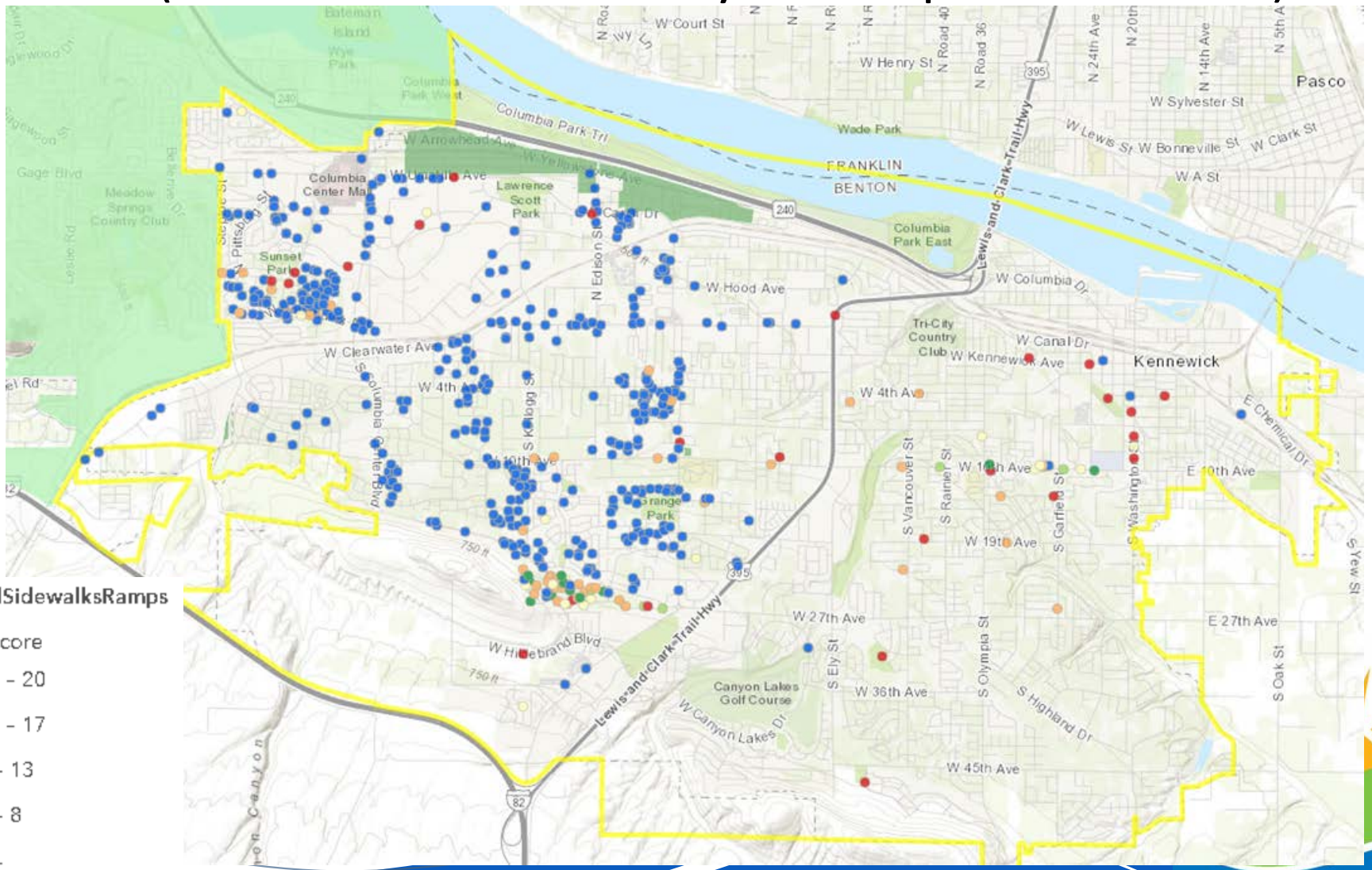
Criteria Subject	Score
Vertical Discontinuity (10 Points Max)	-
Location (4 Point Max)	-
Cracking Severity (2 Point Max)	-
ADA Compliance (4 Point Max)	-
Total	**-**

Inspection Narrative:

Site Photos:

Report of Activities

GIS MAP (color coded for severity and to prioritize work)



Report of Activities

- Sidewalk work completed 2017-2018

Project	Description	# ADA Ramps	Sidewalk Repairs	New Sidewalk	Cost
P1613	2017 Pedestrian Improvements	12	36 locations 620 LF	5 Locations 595 LF	182,000
P1712	2017 Arterial Pavement Preservation	42	3 Streets 105 LF		205,000
P1801	2018 Asphalt Restoration	25	3 Streets 10 LF		166,000
P1804	Juniper & Hawthorne School Route	5		2 Streets 1,110 LF	159,000
P1819	2018 Pedestrian Improvements (Out to Bid)	0	12 Locations 135 LF		28,000
TOTALS		84	870 LF	1,705 LF	$ 740,000

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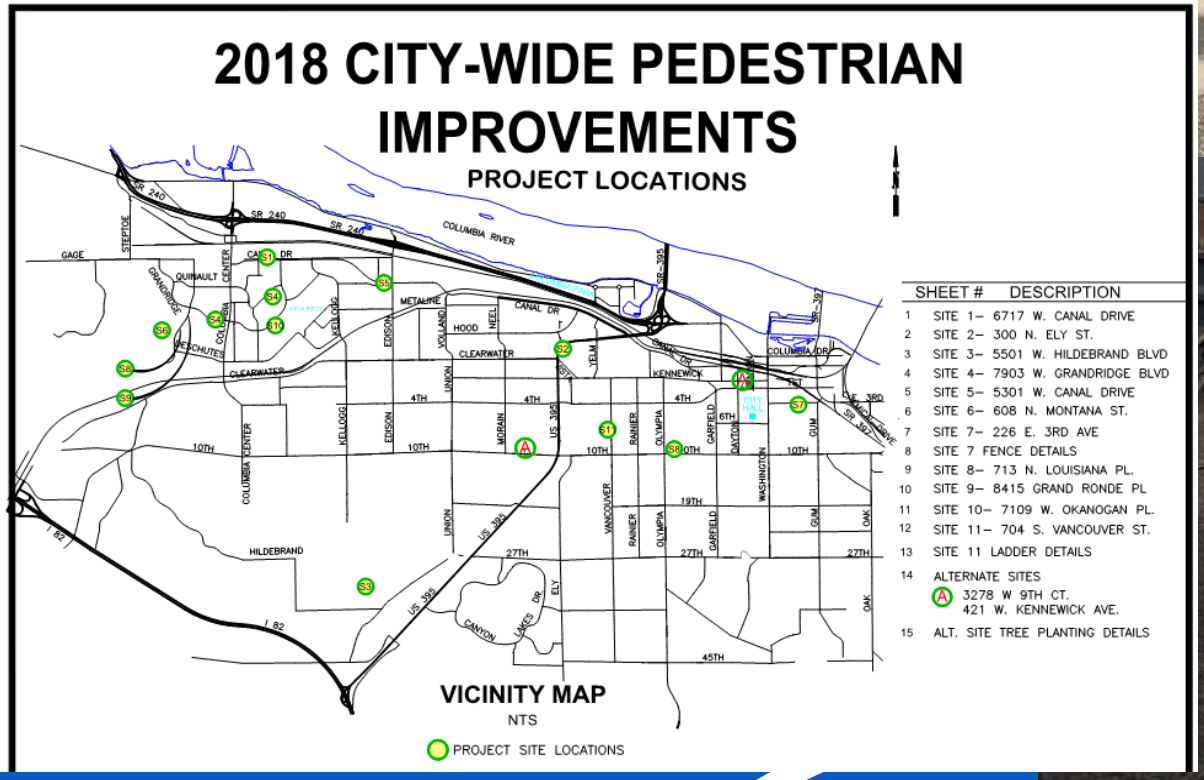
Report of Activities



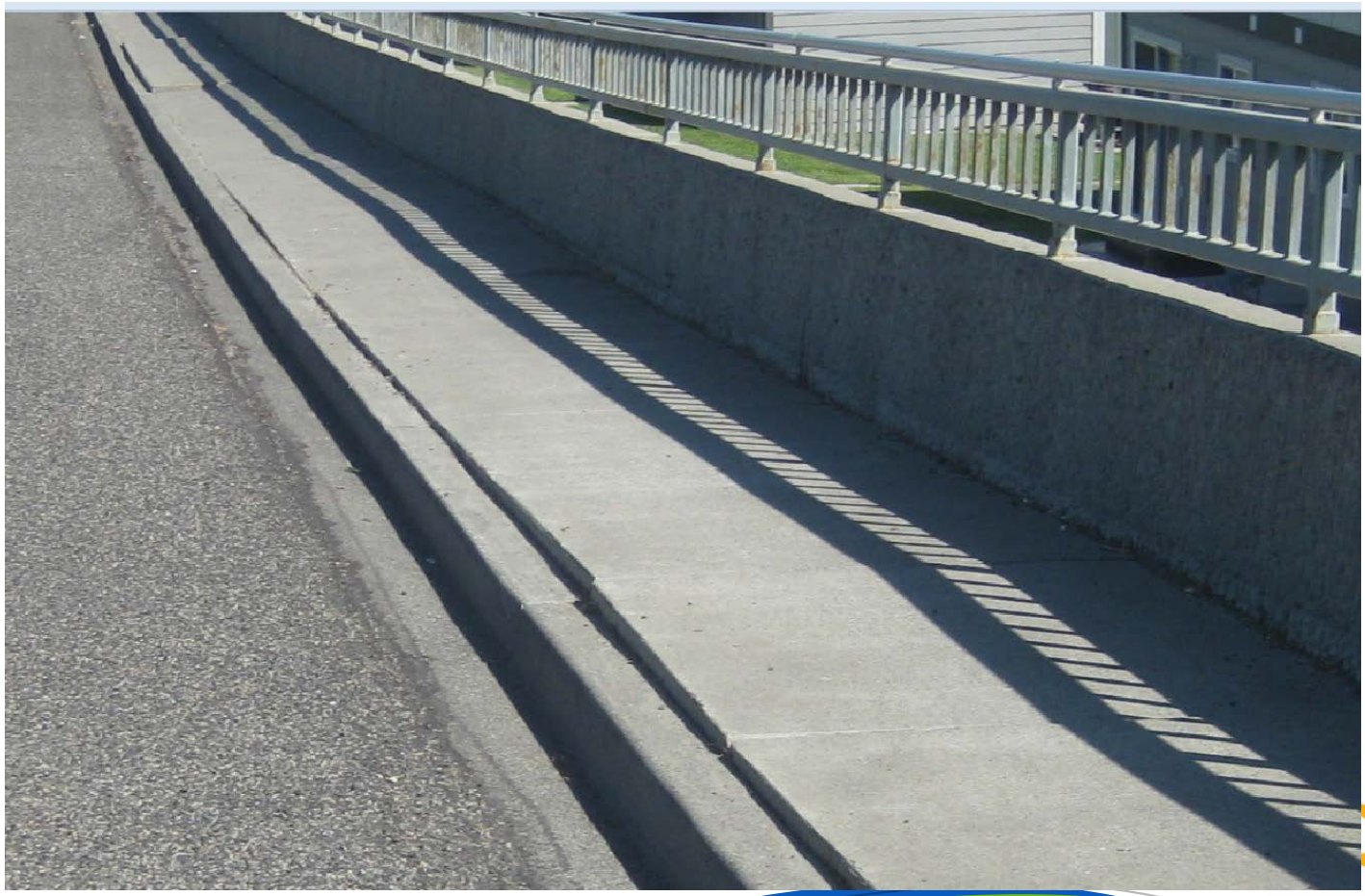
Proposed Policy Revision

- KMC 5.56.360 – The duty of maintenance and repair will continue to remain with the adjacent property owners; however, if sufficient funds are available, the City will perform sidewalk repairs of damages not caused by the property owner.

Recommendation & Next Steps

- Revise Kennewick Municipal Code 5.56.360 and bring it to Council for consideration and approval.

Questions?



Full Delegation Program Update

City Council Workshop

Nov. 13, 2018
John Cowling, PE
Utility Services Manager

Federal Pretreatment Program Mandates

- **Federal Clean Water Act**
  - *Federal law mandating pollutant discharges into waterways*
- **Department of Ecology**
  - *Regulatory agency setting guidelines for the Publically Owned Treatment Works Pretreatment Program*
- **Code of Federal Regulations**
  - *Dictates manner in which we regulate system users*
- **Kennewick Municipal Code 14.23**
  - *Compilation of ordinances for industrial users and their wastewater discharges*

Functions of the Pretreatment Program

- **Protects the Publically Owned Treatment Works**
  - Corrosion
  - Hydraulic & Organic overload
  - Toxicities

Corrosion at Jefferson & Arrowhead lift station

- **Protects Receiving Waters From:**
  - Pollutants:

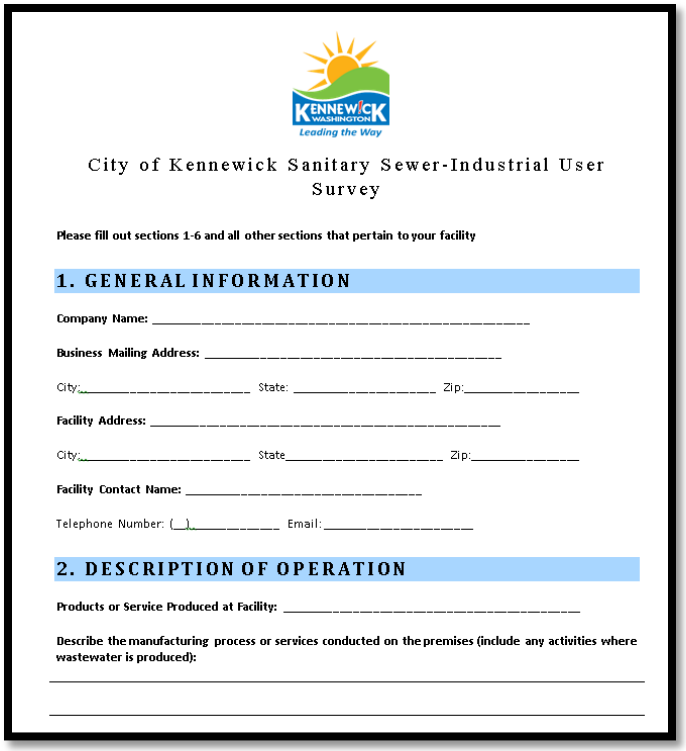
    (substance or energy introduced into the environment that adversely affects the recourses usefulness)
  - Bioaccumulation:

    (accumulation of a substance such as a toxic chemical in various tissues of a living organism)
  - Pass Through:

    (wastewater quantities discharged into the waters of the state that cause a permit violation)

Department of Ecology Program Checklist Highlights

- **Industrial Waste Survey**
  - *80% response rate*
- **City Attorney Statement**
- **Local Limit Development**
- **Updates to KMC 14.23**



City of Kennewick Sanitary Sewer-Industrial User Survey

Please fill out sections 1-6 and all other sections that pertain to your facility

1. GENERAL INFORMATION

Company Name: _____

Business Mailing Address: _____

City:_____ State: _____ Zip:_____

Facility Address: _____

City:_____ State_____ Zip:_____

Facility Contact Name: _____

Telephone Number: (__)_____ Email:_____

2. DESCRIPTION OF OPERATION

Products or Service Produced at Facility: _____

Describe the manufacturing process or services conducted on the premises (include any activities where wastewater is produced):

_____

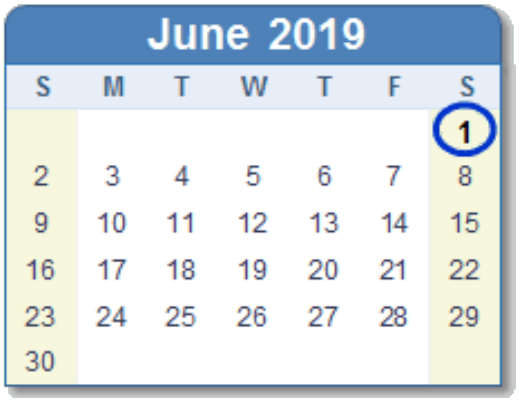
_____

Timeline for Compliance

- **November: Amending the KMC (Local Limits)**
- **December 1, 2018: Program submittal to Ecology for review**
- **Six month assessment period**
- **June 1, 2019: City of Kennewick fully delegated**

December 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



June 2019

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Questions?

Council Workshop Coversheet

Agenda Item Number	2.	Meeting Date	11/13/2018	Info Only ☒
Agenda Item Type	Presentation			Policy Review ☐
Subject	Zintel Canyon Update			
Ordinance/Reso #		Contract #		Policy DevMnt ☐
Project #		Permit #		Other ☐
Department	Employee & Community Relations			

Summary

Chief Beasley and Terry Walsh have led a cross-functional team, developed to work on mitigation efforts in Zintel Canyon. Tonight we will update Council on the outcomes to date and plans for continued focus along the Spirit of America trail in Zintel Canyon.

Through	Terry Walsh Nov 08, 12:54:47 GMT-0800 2018	*Attachments:* Presentation
Dept Head Approval	Terry Walsh Nov 08, 12:54:49 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 09, 08:26:17 GMT-0800 2018	

Zintel Canyon
Workshop Presentation
November 13, 2018

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Cross-Functional Mitigation Team

- City Manager
- Communications
- Parks
- Fire
- Police
- Public Works
- GIS
- Attorney's office
- KID

Community Meeting

- Held at the KID on October 24th
  - Presentations by:
    - Fire
    - Police
    - Parks
    - KID
  - Lots of positive and productive feedback
  - We will be putting a page on website to keep everyone informed of progress

- Was the fire caused by electricity? Response: There was nothing that we saw that would indicate electrical reasons for the fire.
- Eastern Path: Is it going away? Response: No, it is just not the top priority response area at this time.
- Aren't you just turning path into streets and affecting the natural habitat? No, bollards will prevent cars from going down there, but if the city needs access, we can get through.
- Fire at the end of 15th, there are two lots that slope into the canyon. Commenter believes they are owned by the City, but the neighbor says they pay people to maintain it. They asked if there are plans for the slope. Response (Fire): Yes, we are looking at priorities, where is the responsibility? We can work that out, but when fires come up in the neighborhood, we need to make sure we bring fuel up off the ground. Grass clippings and dead brush can be the fuel for spreading fires.
- People that live on the rim: Our fence is covered with dead grass. Who is responsible? Response (Fire):
  - We are researching parcel ownership.
  - Then we will have to decide what is doing to happened when be find out who owns it.
  - This is a long game project.
- Will the homeowners be notified? Response (Fire): Hopefully they will be part of determining what the solution is.
- Community Project, what would it look like? Response: Fuels are the priority.
- I live on 19th and you have been fighting fires down below our property. There are blackberry bushes that are very thick and burned trees so there is water everywhere. Response: (Chuck Freeman) Zintel Canyon is a water flowage for the KID.
  - We have a 75 year lease with the City for maintenance.
  - We are developing a plan to clean out the channel
  - We will rechannelize and redirect the culverts
- I6th, where it goes through the canyon. If we see things, who do we call. Response: If criminal, Police, Park if trees, etc., Fire if smoke, etc.)
- Trees have fallen at night when we are in bed. We hear them and are concerned about someone getting hit. Response: (Ian) staff has identified 20 or so already with our tree contractor. We will tackle those first.
- I am concerned about all the Russian Olives. They are a mess. Response: Without knowing where your concerns are, I'm not sure what we can do. Commenter said it was below Zillah Court. We will look at that area.
- Resident that lives on 7th said they have a birds eye view of people coming and going. They say the east side of the canyon is worse. Response: (Ian) The long range goals is to cut east west brakes through the canyon, which will open it up and keep people visible.
- One resident said it was positive to have markers, water channel repair, and consolidate the community with volunteer efforts.
- (Comment, not question) The end of Vancouver has increased foot traffic w/o sidewalk.

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Progress to date

- Fire
  - Working with team on access for vehicles
  - Eliminating fuels on slopes
  - Educating homeowners
- Police:
  - Suspicious fire investigations
  - Working with team on more vehicle access/Increased Patrols
  - Designated area of permanent encampment emphasis
- Parks:
  - Working on clearing and cutting
  - Work crews started at 7th and are trying to clean up to about 10th
  - Trying to clear 20x30 ft. on both sides of the path to allow vehicles to enter the area.
  - Continue to work toward clearing at that width to 27th, while also trimming up the trees to an 8 to 10 foot level.
  - Installing trail markers along the path for walkers and runners, as well as emergency vehicles at ¼ mile increments
  - Volunteer groups have been working on graffiti abatement and a large group working to clear and put chips on the path on November 10th at 9:00 am to 1:00 pm.

November 10th Volunteer Project

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Next Steps

- Fire will continue to work with neighbors on defensible spaces
- Police will continue fire investigations and patrol emphasis
- Parks will continue clean-up efforts in conjunction with volunteer groups and contracted services (i.e. tree removal)
- KID will begin survey and design for culvert repair and rechannelization of culverts
- Communications will construct and maintain updated webpage on progress
- Public Works will assist with large machinery projects for clearing

Questions

City Council Meeting Schedule December 2018

December 4, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

December 11, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Legislative Update
2. Small Cell Facilities

December 18, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

December 25, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING - Cancelled

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