



City Council Meeting Schedule September 2018

September 4, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

September 11, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Police Department Update
2. Fire Department Update
3. City Attorney Department Update

September 18, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

September 25, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Annual Comp Plan Amendments
2. Urban Growth Area: Benton County Comp Plan Amendment
3. Community Planning Department Update
4. Budget Assumptions

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

September 2018
Updated 8/7/18

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	09/11/2018
Agenda Item Type	Presentation		
Subject	KPD Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Police Department		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Chief Hohenberg and his command staff will present an overview of the scope and complexity of the Kennewick Police Department and the services provided to our community. The presentation will include, Council priorities for the upcoming budget cycle.

Through

Scott Child
Sep 06, 16:41:29 GMT-0700 2018

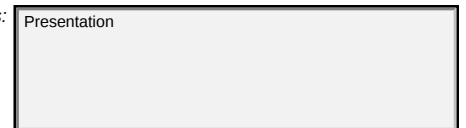
Dept Head Approval

Ken Hohenberg
Sep 06, 16:43:20 GMT-0700 2018

City Mgr Approval

Marie Mosley
Sep 06, 21:36:34 GMT-0700 2018

Attachments: Presentation



City Council Presentation
September 11, 2018



KENNEWICK POLICE DEPARTMENT

Ken Hohenberg, Chief of Police

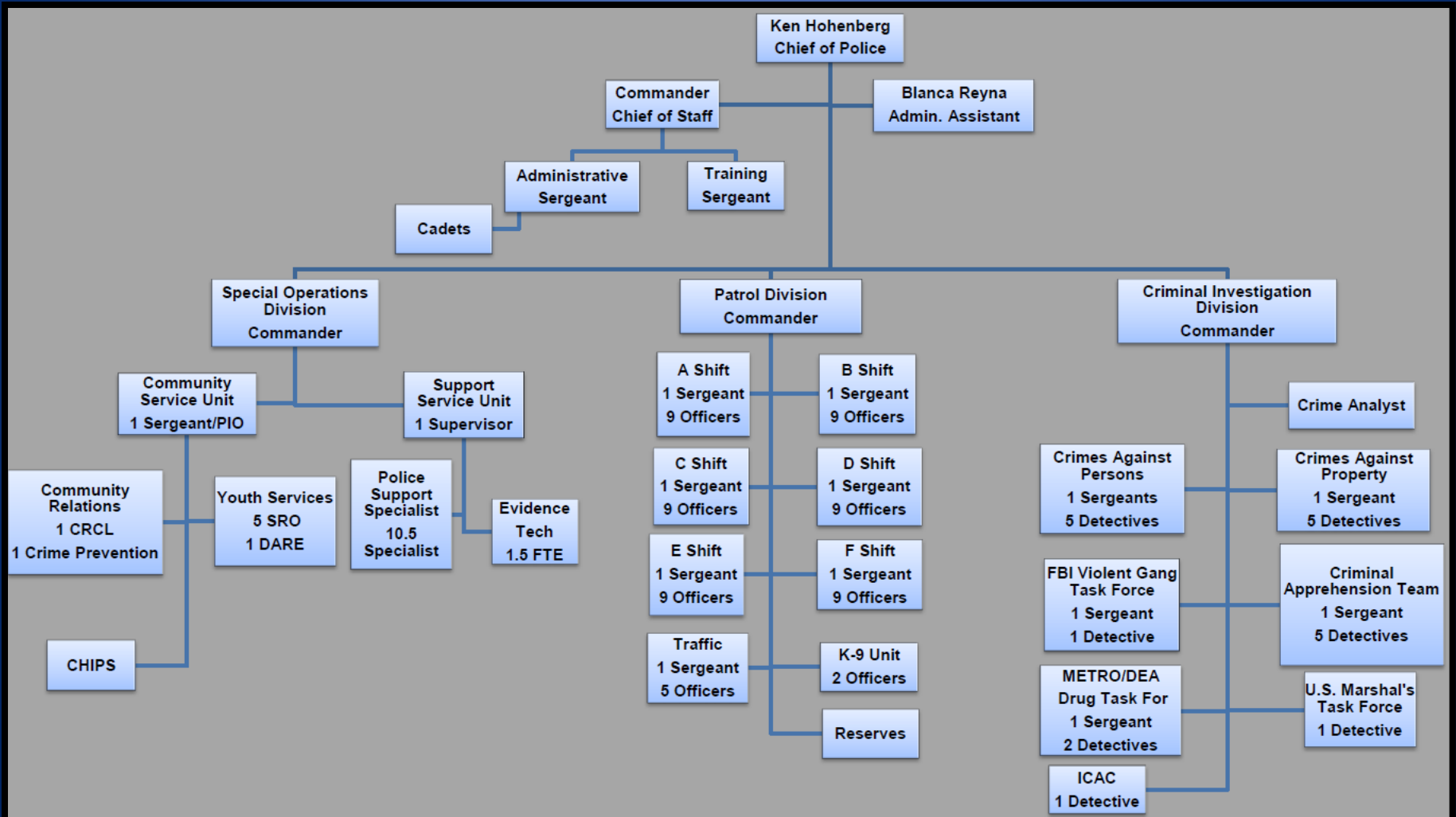
**Office of the Chief
Commander Trevor White**

**Special Operations Division
Commander Scott Child**

**Patrol Division
Commander Chris Guerrero**

**Criminal Investigations Division
Commander Randy Maynard**

KPD Organizational Chart



Office of the Chief

Budget

Strategic Planning

Professional Standards / Internal Affairs

WASPC Accreditation

Police Training

Employee

- Recruiting / hiring
- Recognition

Police Chaplain

Fleet

Police Foundation









Special Operations

Special Events

Youth Services

Tri Cities Regional SWAT Team

Records / Evidence

Crime Prevention

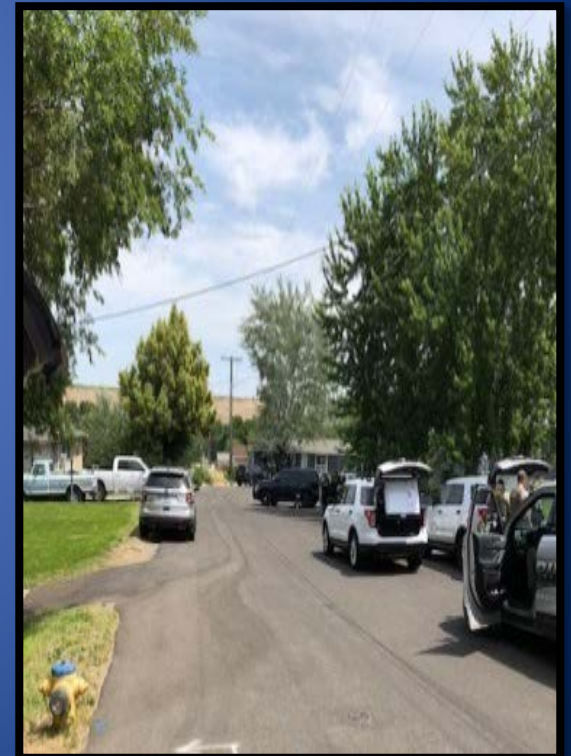
Community Outreach

Public Information Officer

CHIPS











Patrol

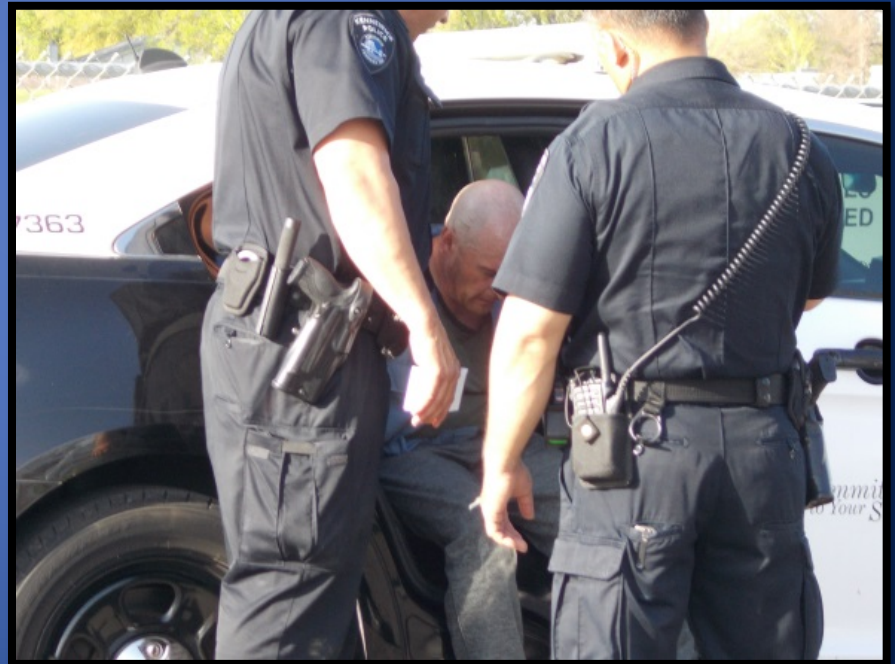
6 Patrol shifts

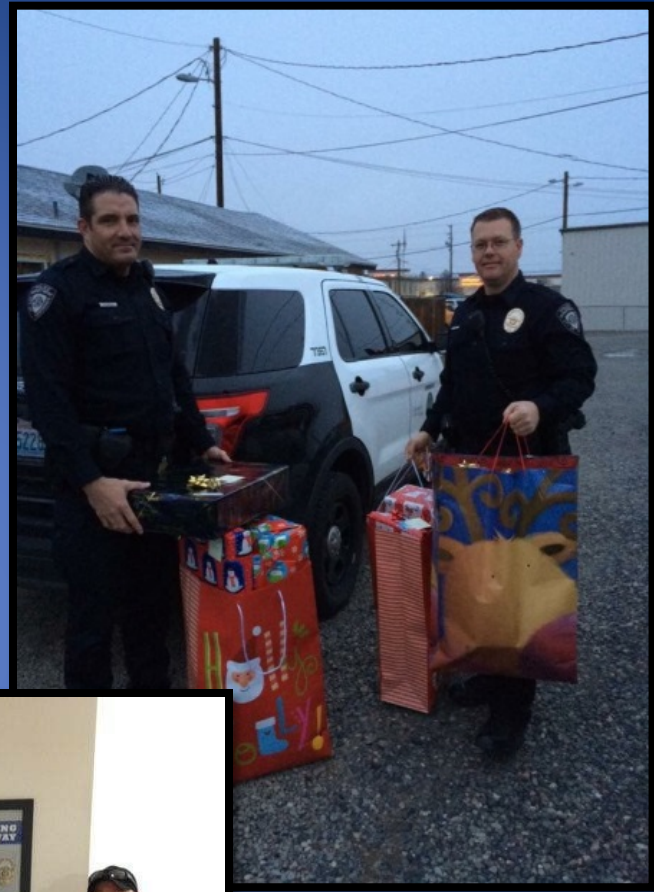
Traffic Unit

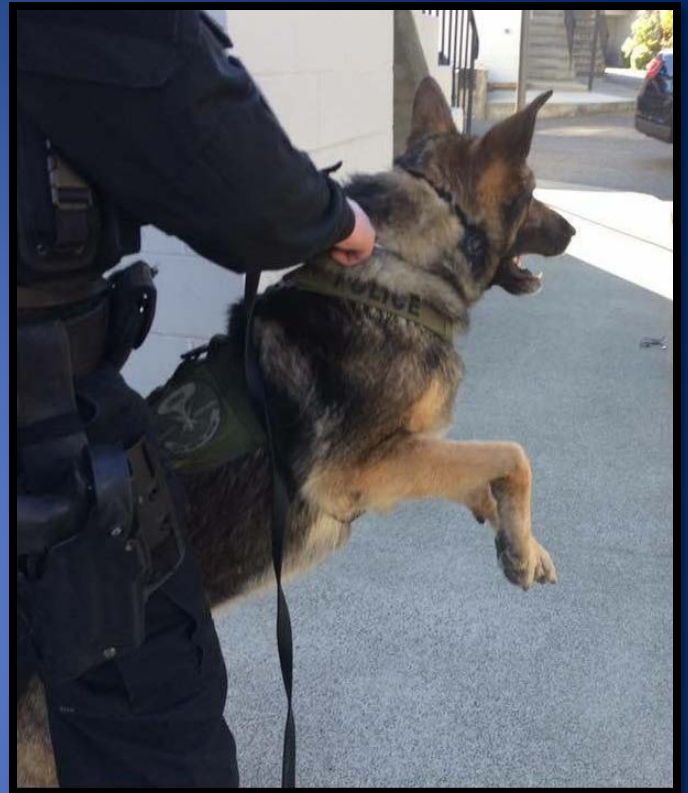
K-9

Reserves











Criminal Investigations

Crimes Against Persons

Crimes Against Property

Criminal Apprehension Team (CAT)

Tri City Metro Drug Task Force

FBI Safe Streets Violent Crime TF

SER ICAC

DEA

US Marshal's Service

Tri Cities Special Investigations Unit

Crime Analysis











Thank you for your support!



Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	09/11/2018
Agenda Item Type	Presentation		
Subject	Fire Department Status Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Fire Department		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

The Fire Department will provide a mid-year 2018 status update.

Through

Dept Head Approval

City Mgr Approval

Vince Beasley
Sep 05, 14:03:33 GMT-0700 2018

Marie Mosley
Sep 06, 21:46:24 GMT-0700 2018

Attachments: Presentation

KENNEWICK FIRE DEPARTMENT

2018 Status Update
Council Workshop
September 11, 2018



...Committed to moving forward with EXCELLENCE!

Fire Administration

Focus on Community Safety and Development of Internal & External Relationships



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Develop Ongoing Wildland Urban Interface Fire Prevention Strategy

- Focus on target hazard areas before peak fire season
- Develop hazards/risk analysis for onsite mitigation of vulnerabilities
- Utilize internal & external partnerships with community members, area businesses, irrigation districts and City departments (Parks & Recreation, Public Works and others)

**Wildland Urban Interface refers to the zone of transition between unoccupied land and human development. Communities that are within 0.5 miles of the zone may also be included.*



Fire Prevention / Inspection (cont.)



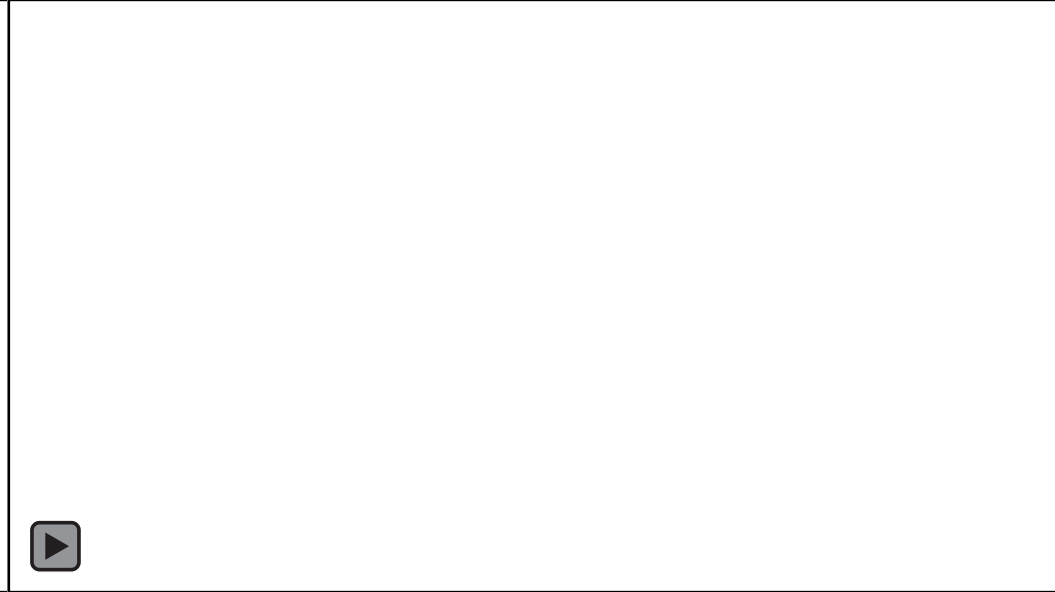
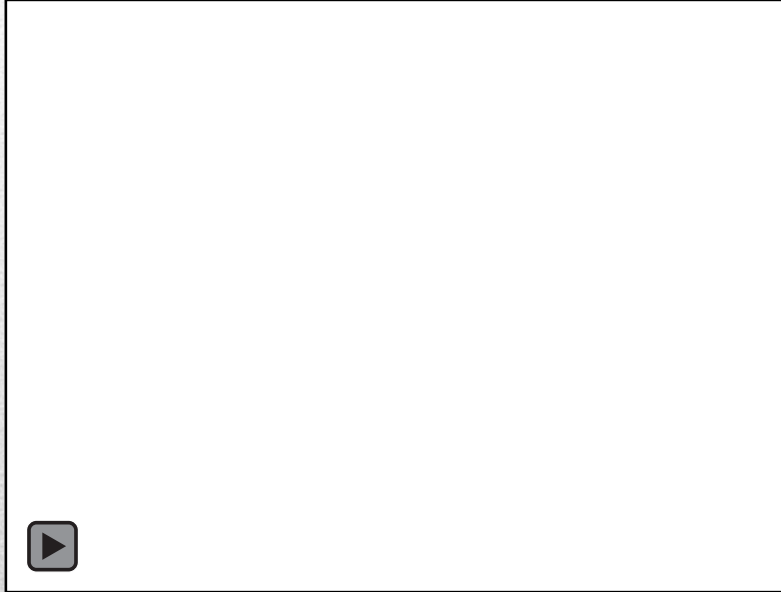
Fire Operations / Suppression (cont.)

All-Hazards Risk Firefighting & Operations



Fire Operations / Suppression *(cont.)*

All-Hazards Risk Firefighting & Operations



...Committed to moving forward with EXCELLENCE!

Strategic Planning for Community Protection

- Remodeling/reconstruction of Stations 1 & 3 and building of Station 6
 - Decreased response times by
 - Ability to more effectively utilize existing roadways
 - Keeping resources closer to their primary response zones
 - Foster internal & external partnerships to better utilize resources and promote responsible government



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Training & Emergency Medical Services

Fire Recruit Academy at Kennewick Fire Training Center

- September 4th – December 7th
- Dec. 7th: Graduation & Swearing-in Ceremony
- Partnerships with Kennewick, Pasco & Richland
- Training provided by officers & SMEs from all three departments
- Recruits enrolled:
 - 6 = KFD
 - 2 = PFD
 - 1 = RFD
 - 1 = Self-pay recruit



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QUESTIONS?



...Committed to moving forward with **EXCELLENCE!**

Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	09/11/2018
Agenda Item Type	Presentation		
Subject	City Attorney Department Presentation		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Attorney		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

The City Attorney's Office Presentation will provide Council an overview of the work performed by the City Attorney and Assistant City Attorneys in the Criminal Division and the Civil Division. The presentation will provide Council with a review of the weekly court schedule and the case filing statistics for this current biennium. Staff will also provide Council with a summary of the civil work performed by the office. Lastly, the presentation will cover several of the major office goals for the 2019/2020 Biennium.

Through

Bonnie Lanning
Sep 05, 12:33:07 GMT-0700 2018

Attachments: Presentation

Dept Head Approval

Lisa Beaton
Sep 05, 13:15:13 GMT-0700 2018

City Mgr Approval

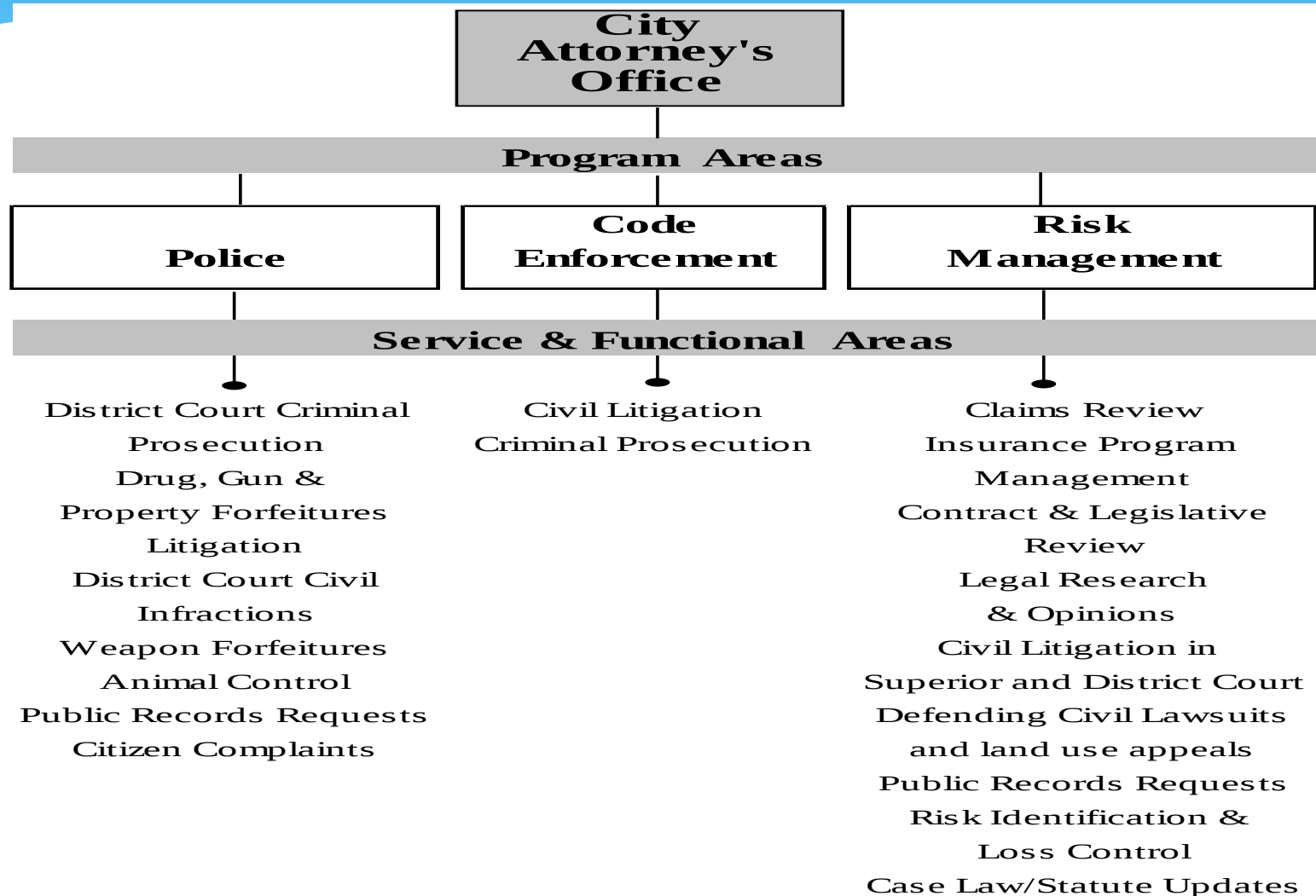
Marie Mosley
Sep 06, 21:58:50 GMT-0700 2018

City Attorney's Office

Our mission is to provide timely and reliable legal advice and zealously and competently represent the City's interest in all judicial and quasi-judicial matters while maintaining the highest level of professional ethics.

City Council Workshop
September 11, 2018

City Attorney's Office





Criminal Division

Weekly Schedule

Assistant City Attorneys (ACAs) are in court 4-5 days per week.

- * Monday
 - * Jury trials.
- * Tuesday
 - * AM: tow hearings; weapons forfeitures;
 - * PM: contested infractions.
- * Wednesday
 - * AM: public defender pretrial docket, last names A-L;
 - * PM: public defender pretrial docket, last names M-Z.
- * Thursday
 - * AM: motions docket; appeal status in Superior Court;
 - * PM: pro se and retained pretrial docket; appeal oral argument in Superior Court.
- * Friday
 - * AM: arraignments;
 - * PM: trial readiness.

Statistics (BCDC)

Statistic	Total Number 2017	Through 06/30/2018
Total Criminal Violations Filed	2,898	1,746
Jury Trial & Bench Trial Settings	548	246
Arraignment Hearings	2,588	1,590
All Other Hearings Set (Pre-Trials, Motions, Sentencing, etc.)	10,970	6,923
Contested Infraction Hearings	1,549	1,409

Statistics (Interoffice)

Statistic	Total Number 2017	Through 08/20/2018
Criminal Case Files Opened in the City Attorney's Office	2,384	1,823
Trial Readiness & Bench Trial Hearings	548	301
Jury Trials Held	36	12
Motion Hearings	23	11
Appeals Filed	5	3
Calendared Witness Interviews	135	107
Weapon & Property Forfeiture Hearings	24	15
Barking Dog Complaints Received in City Attorney's Office	27	27
Barking Dog Complaints Resulting in Infractions Filed	6	3
Dangerous Dog Appeals Filed	3	3
Screening Decisions Made	2,054	1,507

Kennewick Police Department

Legal Opinions

- Phone calls & drop-ins requesting advice on cases;
- Follow-up requests and clarification;
- Memos/Bulletins.

Trainings

- Semi-annual trainings given to officers;
- Caselaw updates;
- Recurring issues;
- Q&A.

Animal Control

Legal Opinions

- Provide opinions regarding impounding and case investigation.

Training

- Provide a training memo regarding applicable KMCs;
- Operating procedures/policies for case investigation.

Case Prosecution

- Failure to Permit;
- Harboring Potentially Dangerous/Dangerous Dogs;
- Crimes Against Animals.

Infractions: Traffic Violations, Barking Dog, & Weed Hazards

Traffic Violations

- Options: Contest, Mitigate, or Defer;
- Contested Hearing: Based upon Officer Affidavit or Testimony, Defendant Testimony, and Legal Argument;
- Handicap Parking Violations: CHIPs volunteers photograph and cite violations.

Barking Dog Violations

- KMC 8.02.340 - Animals Disturbing the Peace;
- Process: reporting party creates a log, warning letter issued, if barking persists cite with an infraction, hearing.

Weed Hazards

- KMC 9.48.055 - *Weed Hazard* means grasses, weeds, or other vegetation which have grown and died or which are not irrigated and which exceed 12 inches in length.

Compliance

Kennewick Municipal Code

- Regular review to update and keep current with Washington State legislation;
- Propose and present new codes or amendments to ensure accuracy with state law and clarity.

Training and Continuing Education

- Continuing education as required by the Washington State Bar Association;
- Attend conferences and local education events (WSAMA);
- Resources for completing continuing education in the office.

Forfeitures & Tow Hearings

Drug Forfeitures

- RCW 69.50.505 as adopted by KMC 10.01.270;
- Purpose of forfeiture proceedings is to punish individuals who participate in the illegal dealing of controlled substances.

Weapon Forfeitures

- KMC 10.12.040 (RCW 9.41.098);
- Purpose of forfeiture is to remove weapon from a person in unlawful possession of that weapon.

Tow Hearings

- Contesting Validity of Vehicle Tow;
- Costs to be paid by losing party.

Outside of Court

Case Screenings

- Referred to our office by Kennewick Police Department, Animal Control, or Benton County Prosecuting Attorney;
- Review report and appropriate ordinance/statute to determine if City can prove case beyond a reasonable doubt;
- Once case is reviewed we: request follow up, criminal charges be filed (potentially with a warrant), send to another agency for review, or elect not to file charges.

Witness Interviews

- Facilitate interviews of crime victims and witnesses;
- Prepare for trial;
- Advise crime victims and witnesses of their rights.



Civil Division

Code Enforcement Judicial Abatement

- * Nuisance and Substandard/Unfit Building cases are sent to the City Attorney if compliance is not achieved at the administrative level;
- * A warning letter is sent by the CA's Office;
- * If no compliance by deadline in CA Warning letter, lawsuit is filed in Superior Court;
- * Goal of lawsuit is to get a warrant to abate the code violations on the property and to obtain the costs of doing so as a judgment;
- * Judgment is filed as a lien against the property (up to \$2,000 is a priority lien).

Code Enforcement

Judicial Abatement Continued...

- * Seven abatement lawsuits have been filed by the City Attorney's Office since 2017;
- * In four cases, voluntary compliance was achieved after lawsuit was filed;
- * In one case, the City hired a contractor to abate the property at the cost of \$11,403 (cost assessed against property owner and tenant as judgment);
- * In one case a warrant has been obtained and the property will be abated in the near future – anticipated cost is less than \$2,000;
- * One case is pending. The bid received for abatement is \$3,500.

Risk Management Civil Litigation

- * Administer Insurance Program with WCIA assuring compliance with Compact Requirements;
- * Provide Legal Advice regarding PRA Requests;
- * Contract Drafting and Review;
- * Ordinance and Resolution Drafting and Review;
- * Defending Civil Lawsuits and Land Use Appeals;
- * Legal Research and Opinions.

City Attorney's Office 2019/2020 Goals

Criminal Division:

- * Facilitate process review of victim support and advocacy processes, identify and implement improvements.

Civil Division:

- * Continue inter-departmental efforts to streamline abatement of nuisance properties and substandard structures.
- * Work with Public Works Department regarding small cell deployment.



Questions?



City Council Meeting Schedule October 2018

October 2, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

October 9, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2019 TPA Budget & Marketing Plan
2. Water & Sewer Rate Update
3. Employee & Community Relations Department Update
4. Finance Department Update

October 16, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

October 23, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. IT Strategic Plan Update
2. Management Services Department Update
3. Public Works Department Update

October 30, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2019/2020 Biennial Budget Presentation
2. Property Tax

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October 2018
Updated 8/28/18