



City Council Meeting Schedule December 2017

December 5, 2017
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 12, 2017
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. TRIDEC Update
2. Port of Kennewick Update
3. Kennewick Historic Downtown Update
4. Diversity Commission
5. Animal Control Authority

December 19, 2017
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING - Cancelled

December 26, 2017
Tuesday, 6:30 p.m.

WORKSHOP MEETING - Cancelled

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

December 2017
Updated 12/8/17

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	12/12/2017
Agenda Item Type	Reports/Plans		
Subject	TRIDEC Annual Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Employee & Community Relations		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Carl Adrian, CEO of TRIDEC will provide Council with an annual report of activities and outcomes.

Through

Terry Walsh
Dec 06, 11:03:45 GMT-0800 2017

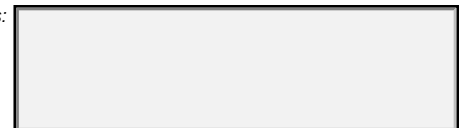
Attachments:

Dept Head Approval

Terry Walsh
Dec 06, 11:03:48 GMT-0800 2017

City Mgr Approval

Marie Mosley
Dec 08, 07:57:46 GMT-0800 2017



Building the Tri- Cities Since 1963!

TRIDEC UPDATE

City of Kennewick

Tuesday, December 12, 2017



TRIDEC's Mission

TRIDEC's overall mission is to improve the **economic health** of the Tri-Cities Region by **facilitating job creation and capital investment in primary employment industries** in Benton and Franklin Counties.



TRIDEC's Mission

- Attend Tradeshows
- Sponsor Regional & National Events
- Manage Regional RFP's with Washington State
- Champion of Community Projects
- Advocate for Hanford Cleanup and PNNL Funding



Performance Outcome: Recruitment

1. Recruitment and Outreach to Small Industrial/Light Manufacturing Companies for Kennewick Properties

- a. Outreach and strive to recruit two companies similar in size and scope to Brukers, Olympus and Carbitex for location/relocation in Kennewick.
 - i. TRIDEC has received 24 RFI requests
 - TRIDEC submitted responses to 15 of the RFI's representing Kennewick properties when applicable
 - ii. Since September, TRIDEC has been receiving 25 company leads per month through Whitaker
- 

Performance Outcome: Recruitment

- b. Continue to show efforts towards matching small industrial/light manufacturing prospects to site inventory.
 - i. Utilizing Department of Commerce RFI's, Whitaker leads, and relationships with site selectors, TRIDEC is striving to recruit businesses that will benefit from Kennewick's available site/building locations.
 - ii. Business Retention: Through the FABREO program, we are helping local food & beverage processors to grow and expand their businesses ensuring that they stay in the Tri-Cities.
 - D's Wicked Cider Agreement with Hong Kong, China, SE Asia

Performance Outcome: Recruitment

- c. Investigate a business incentive fund for the potential recruitment and/or retention of businesses.
 - i. In September, the TRIDEC board blessed the creation of an Entrepreneurial task. One of the tasks assigned to the committee will be the creation of this type of incentive fund.



Performance Outcome: Marketing

2. Marketing/Outreach and Communications: Attraction of Retail and TadZo Specific Prospects

- a. Staff support for year-round retail recruitment.
 - i. ICSC ReCon – May 21-24
 - b. Provide resources to work with Kennewick staff to provide marketing materials specific to opportunity centers and outreach efforts such as craft beverages, retail, etc. in the opportunity centers of Downtown and Southridge.
 - i. TRIDEC continues to have staff on hand to develop and implement marketing strategies and respond to private and state property inquiries.
- 

Performance Outcome: Marketing

- c. Provide resources to work with Kennewick staff to provide support to incubators, programming, recruitment and mentoring through the creation of at least one entrepreneurial event in 2017.
 - i. Emerging Tri-Cities' "Shop Around the Corner" event in May
 - ii. Participated in City ran events (Southridge Business Meeting, Downtown Kennewick Tour)
 - iii. Entrepreneurial Luncheon in November
 - iv. Advocate for SBDC program
 - v. SCORE Office



Performance Outcome: Marketing

- d. Provide staff for outreach to potential partners for the development of a culinary school through the FABREO program and provide staff assistance and guidance in the development of at least three solid sponsorship leads.
 - i. Columbia Garden and CBC Culinary School presentations at FABREO Expo
 - ii. Fostering relationships with FABREO participants/sponsors for future involvement with the Culinary Center.
- e. Coordinate and attend one meeting with Department of Commerce to discuss the Culinary Arts School project with potential project funding.



Performance Outcome: Marketing

- f. Participate in at least two tangible projects which are aligned with the TadZo study and BILT team in Kennewick, including recruitment of craft beverages and events.
 - i. Sustainability: MCEI Task Force and ALSC
 - ii. Favorable positions on LINK and Performing Arts Center projects
 - iii. Corp of Engineers Rivershore Reconveyance



Performance Outcome: Client Tracking

3. **Client Tracking System / Measurements and Reporting: Report Outreach, Recruitment and Outcomes**
 - a. Meet with staff on a monthly basis to report progress and potential prospects through Case Management Meetings.
 - b. Meet with Council PED committee to provide reports on a quarterly basis.
 - c. Report to Council on an annual basis.
 - d. Administer and report on TRIDEC's client tracking system and outcomes.
 - e. Provide an annual presentation from Emerging Tri-Cities
 - f. Increase the number of property listings on Zoom Prospector.
 - i. As of 12/11/17 there were 162 properties listed for Kennewick. The goal was to increase properties by

Performance Outcome: UGA Expansion

3. **UGA Expansion: Provide support to Kennewick for expansion of the UGA.**
 - a. Availability for outreach opportunities, arranged by the City in 2017 in partnership with the Kennewick City Manager and staff.
 - b. Hold at least one meeting in 2017 in partnership with the Kennewick City Manager and staff with the Department of Commerce to discuss the need for the UGA expansion in Kennewick. Continue to attend appropriate public meetings at which the UGA expansion issue is discussed and provide support and testimony for the expansion
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Why TRIDEC?

An investment in TRIDEC is an investment in the Tri-Cities future!

- TRIDEC is the only local organization that focuses on **economic growth** of the entire community.
- TRIDEC is focused on **making a bigger pie** not just dividing it up into smaller pieces.
- TRIDEC has a **consistent record of success on major economic development projects** – AutoZone, Cascade Natural Gas HQ, Amazon.
- TRIDEC is an **advocate for business**, a **resource for local economic conditions**, a **catalyst for progress** and a **voice for the community**.



Connect with Us!

www.TryTri-Cities.org

- Site Selectors
- Member Investors
- Link for Cities & Ports Retail Recruitment

www.TryTriCitiesSites.org (ZoomProspector)

- Sites and Buildings Database
- Interactive Demographics

Social Media @TCDevCouncil



Questions?



Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	12/12/2017
Agenda Item Type	Presentation		
Subject	Port of Kennewick Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

The Port of Kennewick will be addressing Council about our joint partnerships endeavors.

Through

Terri Wright
Dec 07, 11:30:56 GMT-0800 2017

Attachments:

Dept Head Approval

City Mgr Approval

Marie Mosley
Dec 08, 08:05:15 GMT-0800 2017

Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	12/12/2017
Agenda Item Type	Reports/Plans		
Subject	HDKP Annual Report		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Employee & Community Relations		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

The Historic Downtown Kennewick Partnership will provide Council with a report of the year end activities and outcomes.

Through

Terry Walsh
Dec 06, 11:05:17 GMT-0800 2017

Dept Head Approval

Terry Walsh
Dec 06, 11:05:18 GMT-0800 2017

City Mgr Approval

Marie Mosley
Dec 08, 07:58:25 GMT-0800 2017

Attachments: Kennewick Historic Downtown Presentation



**City Council
Annual Report
12/12/2017**

Organization Committee



Downtowner Banquet



Design Committee



Island
on St →



Economic Vitality Committee



Economic Development



Promotion Committee





Classy Chassy Show & Shine



Wheels on the Ave.



Historic Kennewick Farmer's Market



Council Workshop Coversheet



Agenda Item Number	4.	Meeting Date	12/12/2017
Agenda Item Type	Presentation		
Subject	Diversity Commission Update & Recommendations		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

The Diversity Commission will be presenting to Council an overview of their progress over the past year and their recommendations for next steps.

In April 2016 there was a joint City Council and City Planning Commission workshop to begin the discussion of the 10-year update to the 20-year Comprehensive plan. During this workshop the Mayor provided a recommendation to the City Council that the City establish a Diversity Commission. The Diversity Commission was formed by Resolution 16-11 and was tasked to meet for one year and present recommendations to City Council at the end of their term.

The major goals of the commission, as established by resolution, were to:

- Identify the cultural behaviors that would be embraced in our community
- Engage with residents and businesses at the neighborhood level
- Identify whether there are gaps in services based on the identified cultural behaviors
- Determine ways to encourage more citizens to be involved in the community
- Identify ways that the City can be more inclusive in engagement to better promote the identified cultural behaviors

Through

Terri Wright
Dec 07, 11:05:35 GMT-0800 2017

Attachments: Diversity Commission Presentation

Dept Head Approval

City Mgr Approval

Marie Mosley
Dec 08, 08:02:31 GMT-0800 2017



Diversity Commission Update & Recommendations

City Council Workshop
November 28th, 2017

Diversity Commission

- Zelma Jackson-Maine, Chairperson
- Uby Creek, Vice Chairperson
- Nichole Banegas
- Ed Frost
- Clarence Hill, III
- Becca Lingley (thru December, 2016)
- Brenda Still

Commission Support

- Facilitator - James Hempstead (thru May, 2017)
- City Staff – Marie Mosley, Jackie Aman & Evelyn Lusignan

Council Resolution 16-11

- Promote and embrace diversity in our community.
- Engage participation and provide an effective means for promoting diversity and commitment to equality and inclusiveness as we work together to make the City of Kennewick the place of choice to live, work, play and do business.

Primary Goals of the Diversity Commission

1. Identify the cultural behaviors that will be embraced in our community.
2. Engage with residents and businesses at the neighborhood level.
3. Identify whether the City has gaps in services based on the identified cultural behaviors and provide possible solutions.
4. Determine where the City needs to improve communication and/or enhance services based on input received.
5. Identify ways that the City can be more inclusive in engagement with our citizens and businesses that will better promote the identified cultural behaviors.
6. Determine ways to encourage more citizens to be involved in the community and consider running for a City Council position, participate on one of the many City boards and commissions, or apply for City employment.
7. Present recommendations to Council on how to best engage citizens so that there is adequate input regarding policy matters involving diversity and embracing the identified cultural behaviors.

Some Highlights

- Monthly meetings from Sept '16-Oct '17.
- Developed Vision & Mission
- Identified Desired Cultural Behaviors
- Shared individual cultural backgrounds.
- Research on inclusive initiatives in other cities.
- Status update to Council in March.
- Diversity Survey
- Press conference to promote open houses and survey participation.
- 3 Open Houses



Vision

Kennewick: an inclusive community where everyone can thrive.

Mission

To promote diversity by
committing to equality and
inclusiveness in the City of
Kennewick.

Identified Cultural Behaviors

- Dignity
- Safety
- Inclusion
- Empathy
- Interaction
- Respect
- Understanding
- Tolerance
- Acceptance
- Listening
- Trust
- Participation

Survey

- To better understand demographics & status of the community in relation to the cultural behaviors.
- 700 participants.
- 13 questions.
- Not enough data to make generalizations based on less than 1% participation.
- Data point and base-line for future surveys.
- Participants appreciated opportunity to be heard.

Answer Choices	Responses	
Female (Mujer)	39.25%	281
Male (Hombre)	48.60%	348
Prefer not to answer (Prefiero no contestar)	12.15%	87
Total		716



Answer Choices	Responses	
14 to 18	15.88%	114
19 to 24	17.97%	129
25 to 34	20.19%	145
35 to 44	16.99%	122
45 to 54	13.65%	98
55 to 64	9.19%	66
65 or older	6.13%	44

Answer Choices	Responses	
African-American/Black (Negro/Afroamericano)	10.01%	71
American Indian/Alaska Native (Indio Americanos/Nativo de Alaska)	1.83%	13
Asian	3.53%	25
Hispanic/Latino (Hispano/Latino)	12.55%	89
Native Hawaiian/Pacific Islander (Nativo de Hawái/Islas del Pacífico)	1.83%	13
White (Blanco)	58.25%	413
Multiple Ethnicity/Other (Múltiple Etnias/Otro)	11.99%	85
Total		709



Opportunities & Challenges

- The City government cannot regulate the thoughts and attitudes of individuals.
- Focus on the changes that we can make for the future.
- The City can create opportunities for more two-way dialogue, participation, and promoting access to services.
- Increase community involvement.
- There is a lot of passion in Kennewick for continuing to build a better community!

Top Priorities for Path Forward

- Continue Diversity Commission
- Communication
- Outreach
- Create inclusiveness opportunities
- Develop diverse leaders

Recommendations

1. Council adopt resolution to continue Diversity Commission and maintain 7 members.
2. Diversity Commission would be responsible for developing work plan that includes:
 - ✓ ***A Communications Strategy*** to best utilize community partnerships, educate businesses and residents on City services, promote employment opportunities, and how to better inform diverse groups on how they can engage through serving on City boards & commissions.
 - ✓ ***An Outreach Strategy*** to include neighborhood meetings and participating in community events.
 - ✓ ***Identifying Inclusiveness opportunities*** to promote understanding and the diversity in our community.
3. Develop Diverse Leaders - Relaunch Citizen's Academy concept with new approach & branding.

Questions?



Council Workshop Coversheet



Agenda Item Number	5.	Meeting Date	12/12/2017
Agenda Item Type	Presentation		
Subject	Animal Control Shelter		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Police Department		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Staff will provide an overview of Tri-City Animal Control Services and planning for a new Animal Control Shelter.

Through

Dept Head Approval

City Mgr Approval

Ken Hohenberg
Dec 01, 13:07:57 GMT-0800 2017

Marie Mosley
Dec 08, 08:04:39 GMT-0800 2017

Attachments: Animal Control Authority Presentation

Animal Control Authority 2017



Cmdr. Craig Littrell
December 12, 2017

Partnering Agencies

Kennewick, Pasco, Richland

- ▶ The current shelter is located at 1312 S. 18th Avenue Pasco. Tri-City Animal Control Shelter operating hours are Tuesday through Saturday 9:00 a.m. to 5:00 p.m.
- ▶ Emergency service is available after normal operating hours.
- ▶ Tri-City Animal Control enforces animal violations under KMC Title 08.

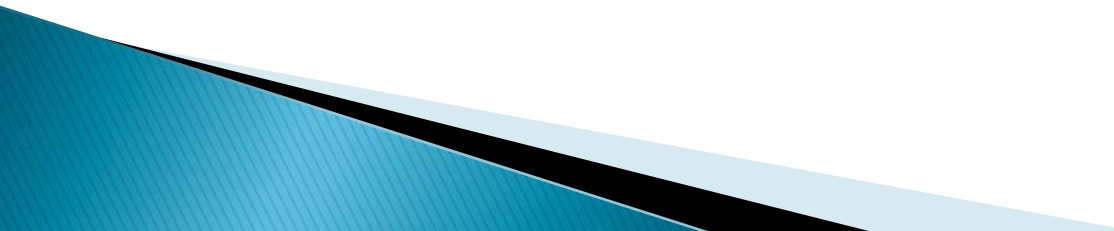
Employees:

- ▶ 1 Director, 4 Kennel staff, 1 Intake, 1 Return to owner/adoptions, 1 Dispatcher, 1 Shelter manager, 4 Animal Control officers, 1 Supervisor and 1 Bookkeeper
- ▶ 15 – total employees
- ▶ In addition volunteers walk dogs on Sunday–Monday

One Animal Control Officer is assigned to Pasco for random patrol under a separate contract.

Services

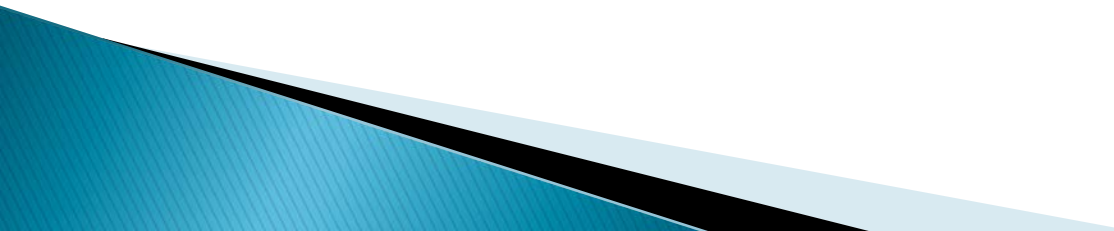
Shelter, Adoption, Enforcement

- ▶ Animal population – January – October 2017
 - ▶ Kennewick – 782
 - ▶ Pasco – 1,039
 - ▶ Richland – 323
 - ▶ 2017 projected annual animal population – 2,572
 - ▶ Visitors to the shelter – 22,134
- 

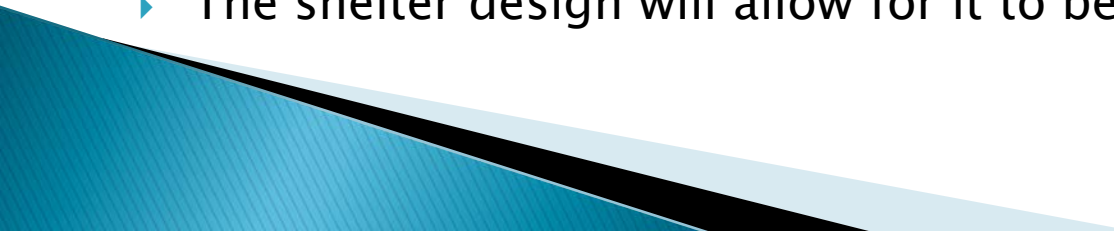
Animal Shelter Replacement

- ▶ The current shelter is outdated which makes it difficult to provide quality service to our communities.
- ▶ A replacement shelter study was completed during 2008. Rough estimates at that time were to design a new shelter that would be approximately 15,000 – 18,000 square feet.
- ▶ In 2015, Consultant Anne Pflug completed a study regarding a replacement facility for Tri-City Animal Control Shelter.
- ▶ Scope of White Paper.
- ▶ Purpose – select an animal control replacement facility, program, operating and funding alternative that meets the current day needs of the parties wishing to participate in a regional solution.
- ▶ An Interlocal Cooperative Agreement between the City of Kennewick, City of Pasco and the City of Richland for the construction of an Animal Control Facility was established in December 2016. This agreement provides for termination by any party upon 30 days advance written notice.
- ▶ A request for qualifications (RFQ) was completed in mid-2017. Animal Shelter Planners of America and Meir Architecture and Engineering were chosen.
- ▶ Shelter Planners of America has reduced the size of the building significantly. We were able to plan for a fully enclosed air-conditioned space reducing the 2008 recommendation down to 7,982 square feet.

People and Animal Levels

- ▶ The new shelter will serve the Tri-Cities area, which includes the cities of
 - ▶ Pasco, Kennewick, and Richland.
 - ▶ There are three existing animal shelters within the service area; Tri-Cities Animal Control, Benton-Franklin Humane Society, and Benton County Animal Control. The number of animals received at the Tri-Cities Animal Control shelter in 2016 was approximately 2,676. This total is composed of approximately 1,327 dogs, 1,342 cats, and 7 other animals.
 - ▶ Nationally, the number of animals normally received at local shelters annually is 3-4% of the human population. For Tri Cities' served area, the population of 203,090 people translates into potentially 6,093 – 8,124 animals turned into the local shelters annually.
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People and Animal Levels

- ▶ The 2,676 animals received at the Tri-Cities animal shelter in 2016 is approximately 1.32% of the human population which is significantly below the national average.
 - ▶ Project Assumptions
 - ▶ The location for a new shelter will be at the current 5 acre site in Pasco.
 - ▶ The site will allow the current shelter to operate during construction.
 - ▶ Construction for the shelter is estimated at \$4M
 - ▶ A new shelter will provide adequate service for the next 20-years
 - ▶ The shelter design will allow for it to be easily expanded.
- 

Questions





City Council Meeting Schedule January 2018

January 2, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

January 9, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Open Public Meetings/Public Records
2. Parliamentary Procedures
3. Boards & Commission Appointments

January 16, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

January 23, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1.

January 30, 2018
Tuesday, 6:30 p.m.

NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

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January 2018
Updated 11/17/17