



City Council Meeting Schedule May 2017

May 2, 2017
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2016 Police Department Annual Report
 - Retiree Recognition

Tuesday, TBD*

REGULAR COUNCIL MEETING *(to begin immediately following conclusion of the workshop).

May 9, 2017
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Kennewick Public Facilities District Update
2. Parks & Recreation, Arts Commission and Planning Commission Work Plans
3. Park Mitigation Fees
4. Comprehensive Plan Amendment Update – Land Use Element (Part 1)
5. EXECUTIVE SESSION (RCW 42.30.110(1)(g) – Collective Bargaining Contract (15 minutes)

May 16, 2017
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 23, 2017
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Legislative Update
2. Workplace Safety Update
3. High Strength Waste
4. Comprehensive Plan Amendment Update – Land Use Element (Part 2)

May 30, 2017
Tuesday, 6:30 p.m.

NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	05/23/2017
Agenda Item Type	Reports/Plans		
Subject	Legislative Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	☐
Policy Review	☒
Policy DevMnt	☐
Other	☐

Summary

During the May 23rd workshop, our lobbyists Tom McBride and Ben Buchholtz will provide an update on the 2017 legislative session.

Through

Terri Wright
May 19, 16:53:08 GMT-0700 2017

Attachments:

Dept Head Approval

City Mgr Approval

Ken Hohenberg
May 19, 16:55:23 GMT-0700 2017

Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	05/23/2017
Agenda Item Type	Presentation		
Subject	Workplace Safety Update - 2016 Recap		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Employee & Community Relations		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

HR Director Corey Osborn and Safety Coordinator Daniel Lemieux will provide an update on the City's workplace safety program. This report includes information concerning:

Number and nature of workplace injures;
Loss and restricted duty days due to injury; and
Proactive efforts to improve workplace safety.

Through

Corey Osborn
May 17, 16:21:20 GMT-0700 2017

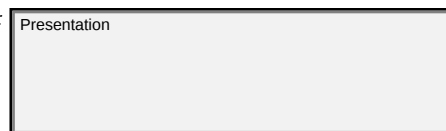
Dept Head Approval

Terry Walsh
May 18, 14:19:31 GMT-0700 2017

City Mgr Approval

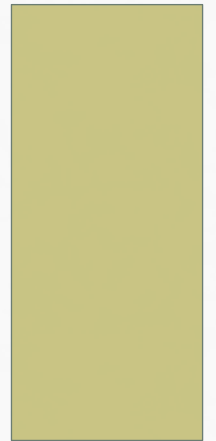
Ken Hohenberg
May 19, 16:45:47 GMT-0700 2017

Attachments: Presentation

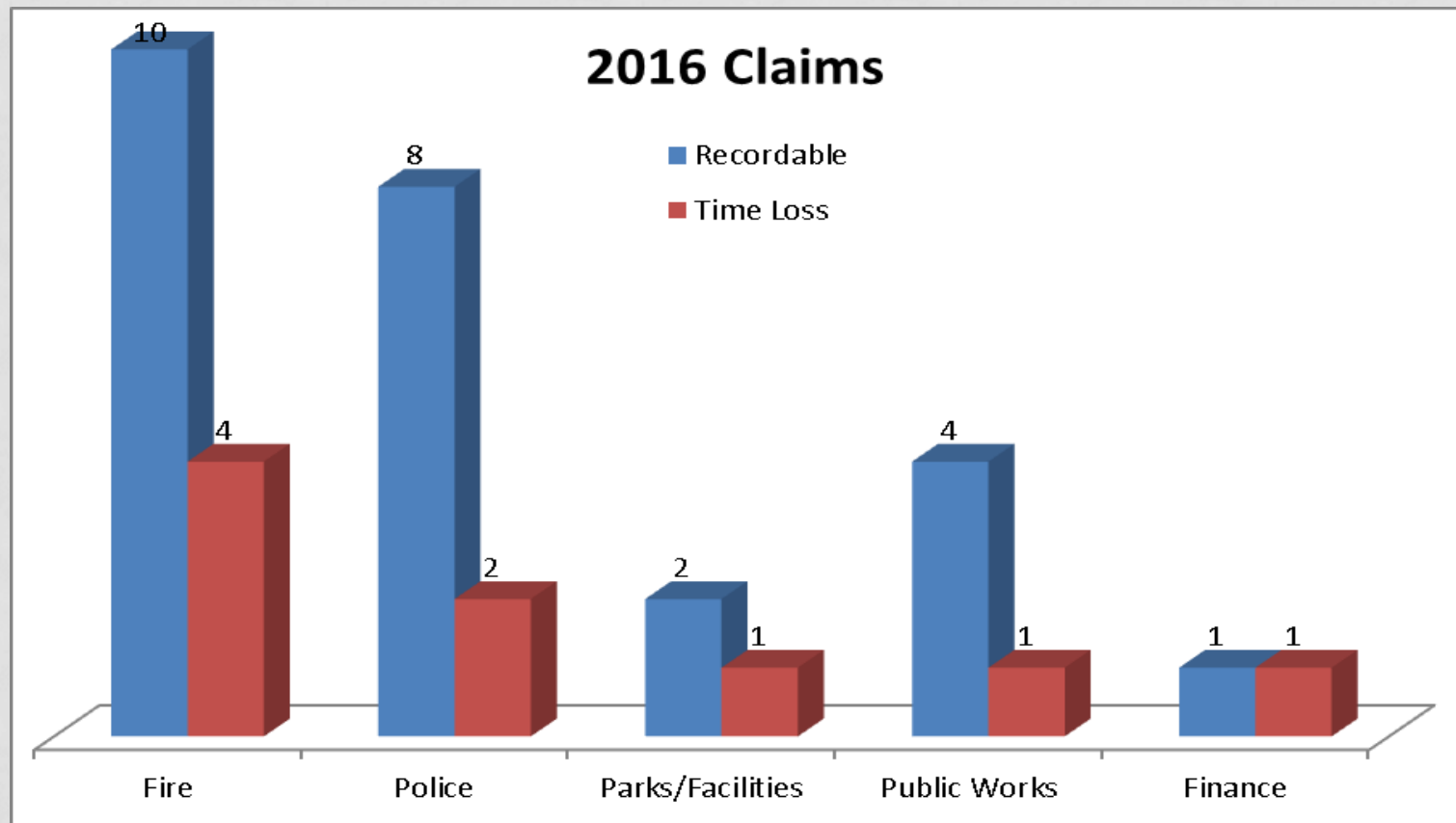


CITY OF KENNEWICK

SAFETY & OCCUPATIONAL HEALTH

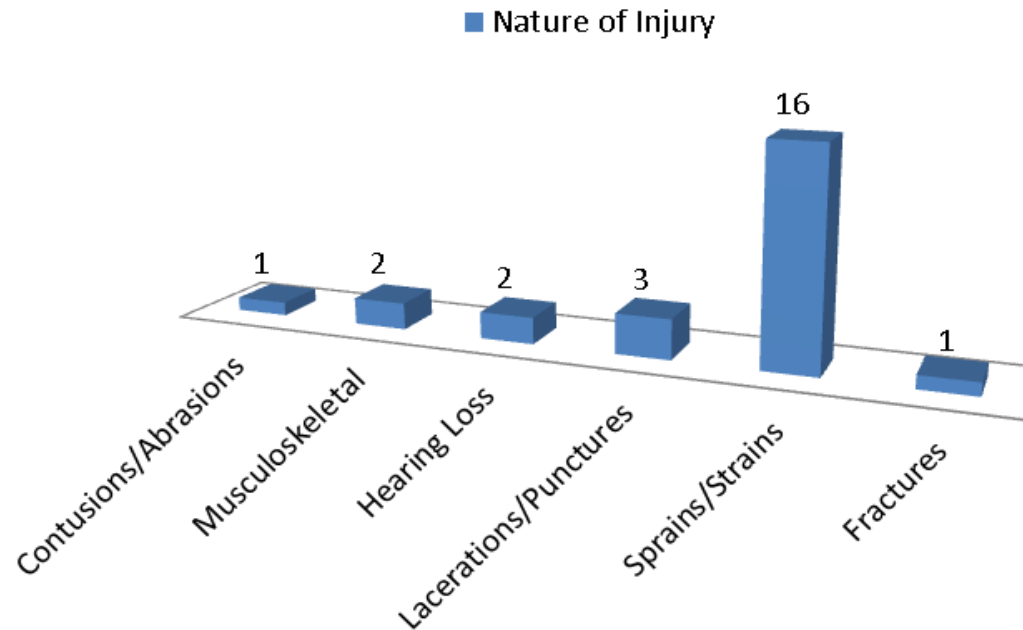


2016 FULL YEAR RECAP



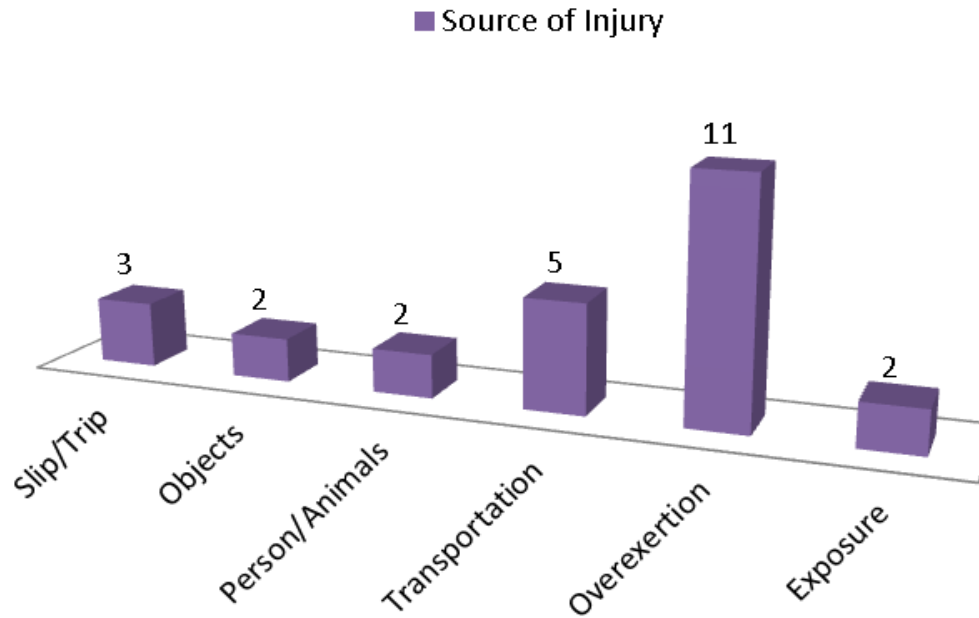
2016 FULL YEAR RECAP

2016 Nature of Injury

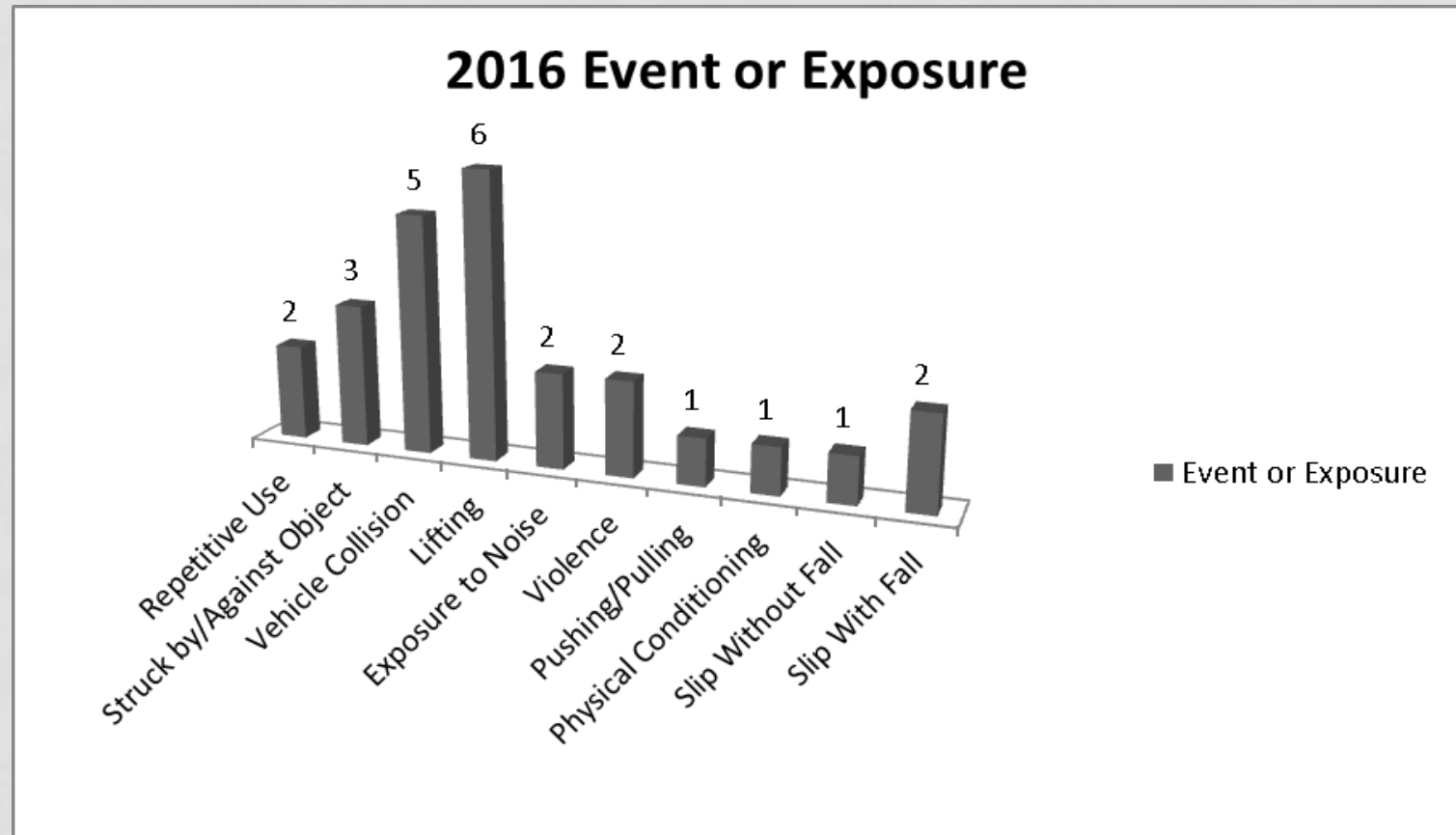


2016 FULL YEAR RECAP

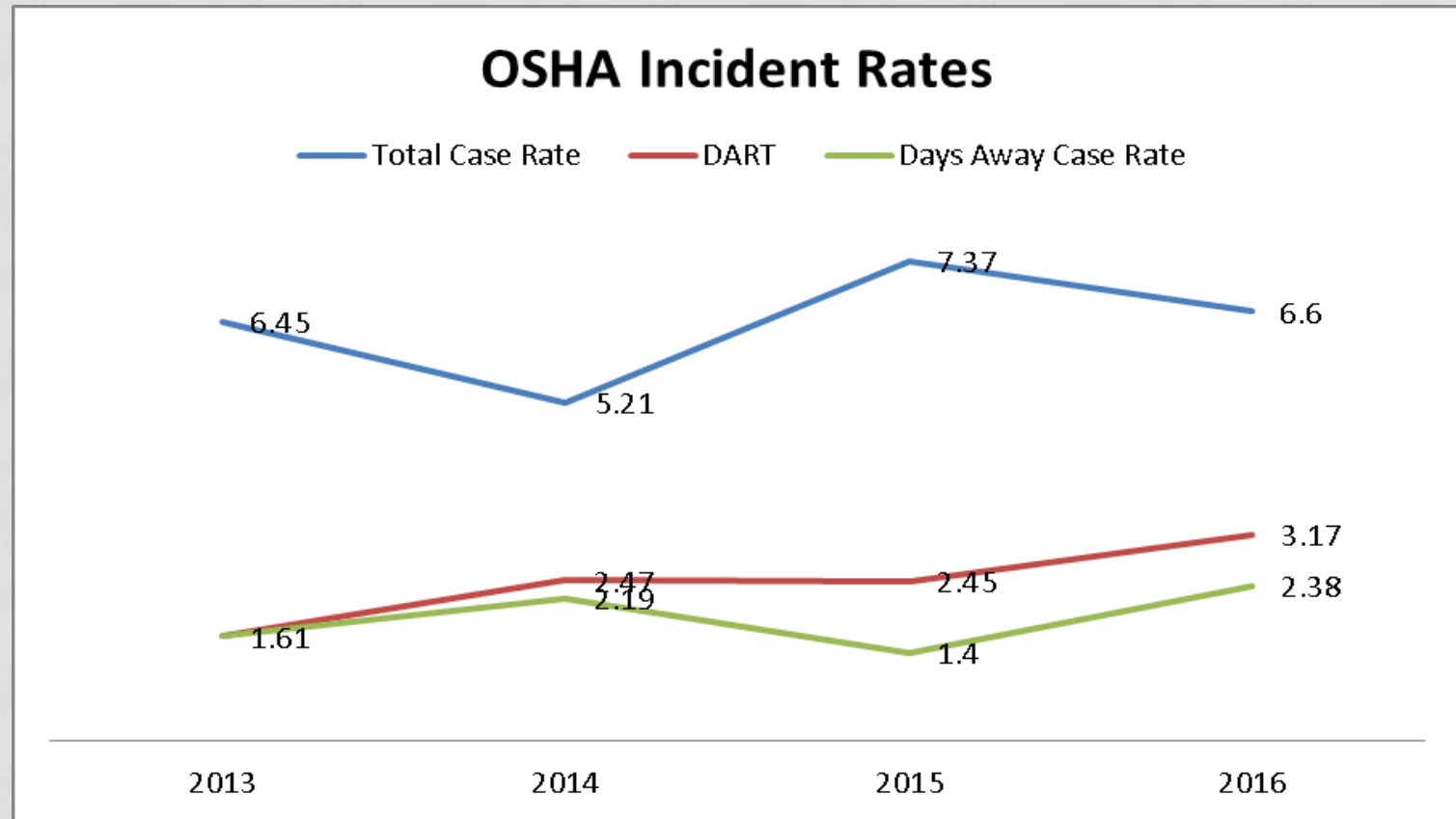
2016 Source of Injury



2016 FULL YEAR RECAP



OSHA INCIDENT RATES (2013-2016)

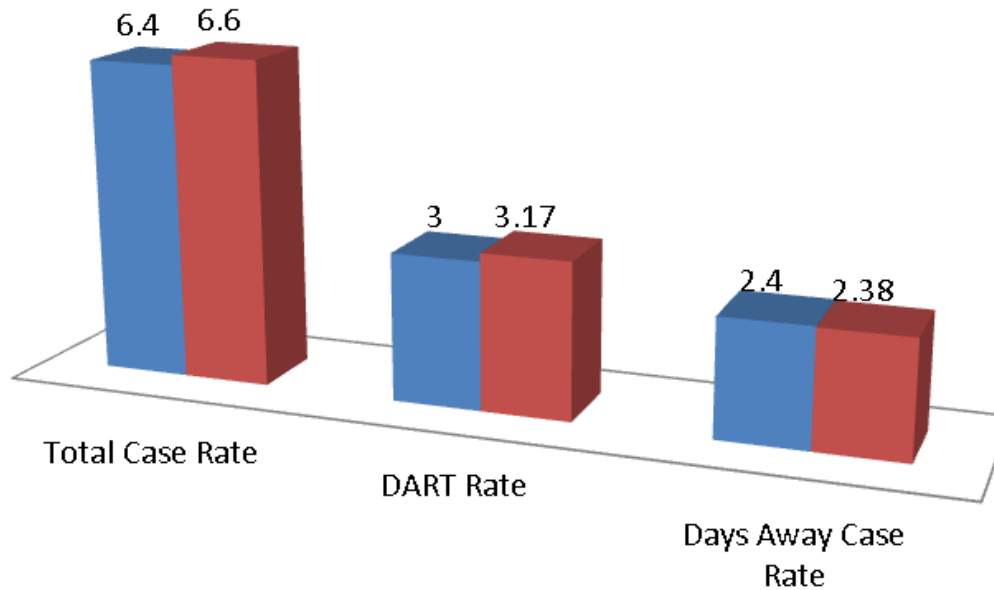


2016

OSHA INCIDENT RATES

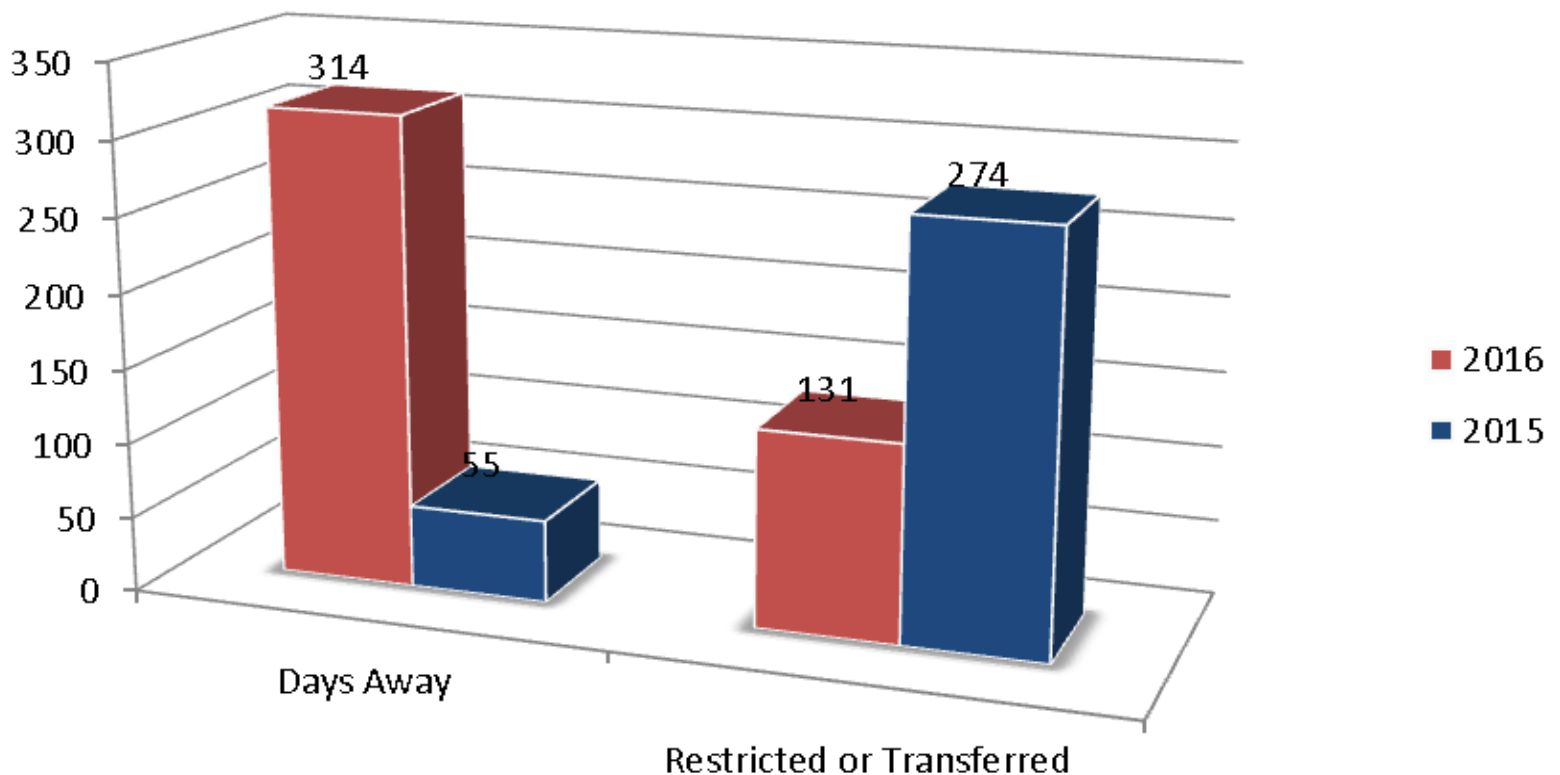
OSHA Incident Rate Comparison

■ Washington Average (Local Government 2015) ■ City of Kennewick 2016



DAYS AWAY, RESTRICTED, OR TRANSFERRED

2015-2016 DART Comparison



2016 PERFORMANCE MEASURES

2016 Leading Indicators of Safety Performance

Logged Safety Training Hours	1672
Safety Recognition Nominations	65
Safety Inspections	12
Hazards Recognized and Mitigated	8
Safety Meetings Held	78
AWC Safety Coordinators	7 (up from 5)

2016 SUCCESSES

- **Updated City Safety Recognition Program to Meet AWC WorkSafe Employer Program Objectives**
- **Created Electronic Incident Reporting Process**
- **Decreased Total Case Rate by 10% Despite Greater Exposure (Over 20,000 More Hours Worked)**
- **47% Reduction in Recordable Claims for Police**
- **\$3,342.72 Received from Stay at Work Program**
 - **4 Additional Eligible Claims That Will be Paid in 2017**

2016 OPPORTUNITIES

- **44% Increase in Time Loss Claims**
 - 3 out of 9 cases required one week or less of time loss
 - Increased education and training on return to work process
- **Significant Increase in Time Loss Days**
 - 1 case accounted for approximately half of total time loss
 - Changed procedures to prevent future occurrences

Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	05/23/2017
Agenda Item Type	Presentation		
Subject	High Strength Waste Surcharge		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

Info Only	☒
Policy Review	☐
Policy DevMnt	☐
Other	☐

Summary

Public Works staff will provide a presentation on the proposed High Strength Waste Surcharge Fee and how it would be applied to the Columbia Gardens Phase I Wine Village project.

Through

Dept Head Approval

City Mgr Approval

Cary Roe
May 18, 12:08:19 GMT-0700 2017

Ken Hohenberg
May 19, 16:47:01 GMT-0700 2017

Attachments: Presentation

High Strength Waste Surcharge



City Council Workshop
5-23-17

Current KMC 14.23

- Section (K)
- Effluent concentrations in excess of the KMC 14.23 standards are subject to High Strength Waste Surcharge
 - BOD – 240 mg/L
 - TSS – 250 mg/L
 - pH – 6-9
- Excessive maintenance and/or inspections to ensure compliance are also subject to surcharge rates
- Rates will be established by the Director of Public Works and based on cost of conveyance and treatment

Cost Basis for BOD & TSS

FCS Group was hired to determine the costs of conveyance and treatment of High Strength Discharge to our WWTP.

Table 13: High Strength Waste Surcharge Summary

Summary (2015-2016 Biennium)	BOD	TSS
Revenue Requirement	\$ 3,390,377	\$ 3,201,682
Units (lbs)	8,822,746	9,563,350
High Strength Waste \$/lb	\$ 0.38	\$ 0.33

Examples of High Strength Waste Surcharge Businesses

- Wineries
- Breweries
- Distilleries
- Current Industries
 - J. Lieb
 - Baker Produce



Projected Treatment Costs for Columbia Wine Village

- Key assumptions
 - Number of Cases Produced = 8,500 Start up
 - High Strength Waste Discharge concentration for BOD/TSS of 400-600 mg/L
 - Water use to Wine production ratio
 - Barrel & bottling process = 2:1
 - Crush process = 4:1
 - Maintenance and Operation costs
 - Power , Labor, Testing, Chemicals, Treatment

Maintenance and Operational Costs per Year Columbia Gardens

Scenario =	Startup
Number of Cases of Wine =	8,500 per year
Wastewater from bottling Dec - Jan =	11,888 gal
Wastewater from bottling Feb - Aug =	28,534 gal
Wastewater during Crush (Sep - Nov)=	80,845 gal
Total Wastewater =	121,267 gal/year

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
Power Costs					
1	Chemical Tank Mixer, MX-1 (0.56 kW)	4,905.6	kWh/yr	\$0.064	\$313.96
2	Submersible Mixer, MX-2 (1.7 kW)	2,142.0	kWh/yr	\$0.064	\$137.09
3	Submersible Mixer, MX-3 (1.7 kW)	0.0	kWh/yr	\$0.064	\$0.00
4	Peristaltic Metering Pump, P-1 (0.16 kW)	2.3	kWh/yr	\$0.064	\$0.15
5	Submersible Pump, P-2 (1.7 kW)	59.0	kWh/yr	\$0.064	\$3.78
6	Automatic Sampler, AS-1 (0.57 kW)	0.5	kWh/yr	\$0.064	\$0.03
7	Flow Meter, FM-1 (0.05 kW)	438.0	kWh/yr	\$0.064	\$28.03
8	HVAC	11,361.0	kWh/yr	\$0.064	\$727.10
9	Lighting	54.1	kWh/yr	\$0.064	\$3.46
10	Electrical Controls	438.0	kWh/yr	\$0.064	\$28.03
11	Benton PUD Base Meter Charge	365.0	days/yr	\$0.460	\$167.90
Labor					
12	Vactor out solids in Storage Tank	6	hr/yr	\$176.92	\$1,061.52
13	Sample retrieval and analysis	40	times/yr	\$50.00	\$2,000.00
14	Maintenance and Service	32	hr/yr	\$42.38	\$1,356.16
Chemicals					
15	MgOH (30% solution)	125	gal	\$3.30	\$411.50
Total =					\$6,238.71
					\$0.0514 per gallon of wastewater discharged

Projected Treatment Cost for Columbia Wine Village

[illegible]

Full Build Out At 50K Cases

[illegible]

Next Step

- Prepare amendment to KMC 14.23 Kennewick Pretreatment Act.
 - High Strength Waste surcharge fees
 - Treatment cost per pound of BOD/TSS
 - Annual CPI indexing of fees

Any Questions?



Council Workshop Coversheet



Agenda Item Number	4.	Meeting Date	05/23/2017
Agenda Item Type	Presentation		
Subject	Comp Plan Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Planning		

Info Only	☐
Policy Review	☒
Policy DevMnt	☐
Other	☐

Summary

The Washington State Growth Management Act (GMA) requires Kennewick to review and update, if necessary, its comprehensive plan by June 30, 2017. In 2016, Kennewick contracted with BERK Consulting to assist with public outreach and public participation and to aid city staff with reviewing the comprehensive plan for consistency with existing plans, development regulations, countywide planning policies and changes to state law and to address changes in land use and population growth.

As part of the development of the draft plan, the City conducted a significant public outreach effort which has been summarized in earlier presentations. The Planning Commission conducted numerous workshops over the past several months and conducted a series of five public hearings (1/23/17, 2/6/17, 2/15/17, 3/6/17, 5/15/17) at the conclusion of which the Commission recommended unanimously to adopt the revised Comprehensive Plan.

This is the 5th in a series of 5 scheduled Council workshops on the required elements of the Comprehensive Plan. The May 23rd workshop will cover the remaining portions of the Land Use Element including Vision Statement, Industrial land use, Critical Areas & Shorelines, Property Rights and Essential Public Facilities. The Growth Management Act (RCW 36.70A) requires Land Use Elements to designate the general distribution, location and extent of land uses within the City; insuring adequate land for housing, commerce, industry, recreation, open spaces, public utilities, public facilities and other land uses. Land Use Elements must also contain population densities, building intensities and future population growth (20 year time horizon). The City's 20 year population estimate comes from Benton County, based on the Washington State Office of Financial Management's population forecast. State law requires updates to be adopted no later than June 30, 2017; staff intends to bring an ordinance for Council consideration on June 6, 2017 adopting the updated Plan.

Through

Dept Head Approval

City Mgr Approval

Gregory McCormick
May 18, 09:57:29 GMT-0700 2017

Ken Hohenberg
May 19, 16:46:23 GMT-0700 2017

Attachments: Presentation

City of Kennewick

City Council

10 Year Comprehensive Plan Update

Workshop: Land Use - 2

May 23, 2017



Vision Statement

“An exceptional quality of life, premier infrastructure, and sustainable vision make Kennewick an attractive place to live, do business and visit. Kennewick is welcoming, safe, family-friendly, and features a variety of housing options, employment opportunities and community activities and services. We are inclusive and value diversity, civic engagement, community partnerships and our natural resources. We encourage walkable and bikeable neighborhoods, and convenient access throughout the city. Kennewick will continue to lead the way in creating a vibrant community and economy for generations to come.”

Industrial Element Community Engagement - Results

- **Public Input Identified Priorities:**
 - **More family-wage jobs**
 - **Employment opportunities closer to home**
 - **Diversity of employment opportunities**
 - **Need for additional industrially zoned land in UGA**

Current Goals

- **Encourage the development of a diverse industrial base.**
- **Limit adverse effects associated with industrial uses.**
- **Maintain an adequate amount of industrial land within the City Limits and the Urban Growth Boundary.**

Current Policies

- **The Capital Improvement Program will designate areas for improvement of utilities and transportation systems within industrial areas.**
- **Encourage industrial locations near appropriate transportation, utilities, and other public facilities.**
- **Regulate environmental consequences of industrial uses with the State Environmental Policy Act (SEPA) and the Kennewick Municipal Code.**
- **Minimize adverse effects of industrial uses adjacent to less intensive zones with buffers of natural or man-made features.**
- **Support addition of primary jobs in industrial development.**
- **Designate at least 15% of Kennewick's entire land base (City Limits and UGA) as Industrial land by 2029.**

Proposed Goals & Policies

Goal 1: Encourage the development of a diverse industrial base with family wage jobs (Goal 1 modified).

Policy 1: The Capital Improvement Program will designate areas for improvement of utilities and transportation systems within industrial areas to help attract and retain industrial development and jobs. (Policy 1 modified)

Policy 2: Encourage industrial locations near appropriate transportation, utilities, and other public facilities. (Policy 2)

Policy 3: Protect industrial lands from encroachment by incompatible land uses, which would reduce the economic viability of industrial lands. (new policy)

Proposed Goals & Policies

Goal 2: Limit adverse effects associated with industrial uses. (Goal 2)

Policy 1: Regulate environmental consequences of industrial uses with the State Environmental Policy Act (SEPA) and the Kennewick Municipal Code. (Policy 3)

Policy 2: Minimize adverse effects of industrial uses adjacent to less intensive zones with buffers of natural or man-made features. (Policy 4)

Proposed Goals & Policies

Goal 3: Maintain an adequate amount of industrial land within the City Limits and the Urban Growth Boundary. (Goal 3)

Policy 1: Designate at least 15% of Kennewick's entire land base (City Limits and UGA) as Industrial land by 2029. (Policy 6)

Policy 2: Work with the Port of Kennewick to secure lands for industrial use consistent with the City's and Region's industrial land needs. (New policy)

Policy 3: Target industrial lands that meet all industrial market sectors, including both flexible spaces for light industrial and larger spaces for heavy industry. (New policy)

Critical Areas & Shorelines Community Engagement - Results

■ Public Input

- Many residents identified parks, recreation opportunities, and the river as features they love best about Kennewick.

Current Goals

- Protect the public and personal property from effects of landslides, steep slope failures, erosion, or flooding.
- Protect the unique environmental elements of the critical areas and shoreline.
- Regulate or mitigate activities in or adjacent to critical areas or the shoreline to avoid adverse environmental impacts.
- Encourage and support public access to the shoreline for recreational purposes.

Current Policies

- Protect critical areas and the shoreline using the Critical Areas Ordinance and the Shoreline Master Plan.
- Use Best Available Science (BAS) to protect critical areas and shorelines and their environmental functions.
- Preserve and protect anadromous fish, and threatened, endangered and candidate species as identified by federal and state agencies.
- Preserve and protect culturally significant features found at the shoreline or in critical areas.
- Support no net loss of ecological function of the shoreline and require restoration over time.
- Strengthen cooperation between agencies with jurisdictions over critical areas and shorelines.

Proposed Goals & Policies

Goal 1: Protect the public and personal property from effects of landslides, steep slope failures, erosion, or flooding. (existing Goal 1)

Policy 1: Continue to classify, designate and protect geologically hazardous areas as identified in the critical areas ordinance. (new policy)

Policy 2: Protect life and property from flooding and erosion by directing development away from flood hazard areas. (new policy)

Proposed Goals & Policies

Goal 2: Protect the unique environmental elements of the critical areas and shoreline. (Goal 2)

Policy 1: Protect critical areas and the shoreline using the Critical Areas Ordinance and the Shoreline Master Plan. (Policy 1)

Policy 2: Use Best Available Science (BAS) to protect critical areas and shorelines and their environmental functions. (Policy 2)

Policy 3: Preserve and protect anadromous fish, and threatened, endangered and candidate species as identified by federal and state agencies.(Policy 3)

Policy 4: Existing natural resources should be conserved through regulatory and non-regulatory means that may include regulation of development within the shoreline jurisdiction, ecologically sound design and restoration programs. (new policy)

Proposed Goals & Policies

Goal 3: Regulate or mitigate activities in or adjacent to critical areas or the shoreline to avoid adverse environmental impacts. (Goal 3)

Policy 1: Support no net loss of ecological function of the shoreline and require restoration over time.(Policy 5)

Policy 2: Strengthen cooperation between agencies with jurisdictions over critical areas and shorelines.(Policy 6)

Proposed Goals & Policies

Goal 4: Encourage and support public access to the shoreline for recreational purposes. (Goal 4)

Policy 1: Provide physical and visual public access to shorelines and provide recreational and viewing areas where feasible. (new policy)

Policy 2: Ensure new developments along the shoreline are in compliance with public access requirements of the Kennewick Shoreline Master Program.(new policy)

Proposed Goals & Policies

Goal 5: Preserve and protect culturally significant features found at the shoreline or in critical areas.(new goal)

Policy 1: Identify, preserve, and protect culturally significant features found at the shoreline or in critical areas. (Policy 4 modified)

Policy 2: Ensure preservation of culturally significant features in collaboration with tribal, state, federal, and local governments and private parties.(new policy)

Property Rights Community Engagement - Results

- **Public Input**
 - **The Home Builders Association of Tri-Cities expressed the need for flexible standards and regulatory tools to enable development.**

Existing Goals & Policies

Goal: Use existing Washington State case law as a guide for protection of private property rights.

Policies:

- **Conform to applicable state and local law regarding timely processing; permit coordination and SEPA/land use permit integration.**
- **Follow the Attorney General's recommended process to avoid unconstitutional takings of private property.**

Proposed Goals & Policies

Goal 1: Use existing Washington State case law as a guide for protection of private property rights.

(Goal 1)

Policy 1: Conform to applicable state and local law regarding timely processing; permit coordination and SEPA/land use permit integration. (Policy 1)

Policy 2: Follow the Attorney General's recommended process to avoid unconstitutional takings of private property. (Policy 2)

Essential Public Facilities

- **Public Input**

- **The community engagement process did not identify priorities for Essential Public Facilities.**

Existing Goals

- **The comprehensive plan or development regulations shall not preclude the siting of Essential Public Facilities.**
- **The location of Essential Public Facilities shall be compatible with the land use plan and policies.**

Existing Policies

- **Siting of Essential Public Facilities in Kennewick shall be consistent with the County Wide Planning Policies (CWPP).**
- **Follow the procedures for siting of Essential Public Facilities as discussed in the technical document of the Comprehensive Plan.**
- **Identify, review and update the Essential Public Facilities list periodically based on local, county and state lists and definitions.**
- **Develop a cooperative regional process to site Essential Public Facilities of regional and statewide importance in order to promote efficiency and environmental protection, and distribute economic benefits/burdens throughout the region or county.**

Existing Policies

- **Support the solid waste program that promotes and maintains a high level of public health and safety, protects the natural and human environment, and encourages public involvement in the planning process.**
- **Coordinate among jurisdictions in order to develop consistent and cost-effective programs that avoid duplication of effort and gaps in program activities.**
- **Participate in the Benton Franklin Council of Governments to facilitate planning regional transportation facilities and infrastructure improvements that serve Essential Public Facilities.**
- **Social, environmental and economic impacts shall be identified and mitigated. Measures shall be taken to limit the adverse impacts of noise, odor, pollution, traffic, aesthetics, and health and safety concerns. An application shall be denied if it fails to mitigate the impacts.**

Proposed Goals & Policies

Goal 1: The comprehensive plan or development regulations shall not preclude the siting of Essential Public Facilities. (Goal 1)

Policy 1: Follow the procedures for siting of Essential Public Facilities ~~as discussed in~~ consistent with the technical document of the Comprehensive Plan.(modified Policy 2)

Policy 2: ~~Develop a cooperative regional process to site~~ Allow Essential Public Facilities of regional and statewide importance ~~in order~~ where they are demonstrated to promote efficiency and environmental protection, and distribute economic benefits/burdens throughout the region or county.(modified Policy 4)

Proposed Goals & Policies

Goal 2: The location of Essential Public Facilities shall be compatible with the land use plan and policies. (Goal 2)

Policy 1: ~~Siting of~~ Site Essential Public Facilities in Kennewick shall be consistent with the County Wide Planning Policies (CWPP).
(modified Policy 1)

Policy 2: Social, environmental and economic impacts shall be identified and mitigated. Measures shall be taken to limit the adverse impacts of noise, odor, pollution, traffic, aesthetics, and health and safety concerns. An application shall be denied if it fails to mitigate the impacts. (Policy 8)

Policy 3: Essential public facilities should be equitably located throughout the City, county and state. No jurisdiction should absorb a disproportionate share. (new policy)

Proposed Goals & Policies

Goal 3: Identify and site Essential Public Facilities in coordination with local and regional planning goals.(new goal)

Policy 1: Identify, review and update the Essential Public Facilities list periodically based on local, county and state lists and definitions. (Policy 3)

Policy 2: Coordinate among jurisdictions in order to develop consistent and cost-effective programs that avoid duplication of effort and gaps in program activities.(Policy 6)

Policy 3: Participate in the Benton Franklin Council of Governments to facilitate planning regional transportation facilities and infrastructure improvements that serve Essential Public Facilities.(Policy 7)

Next Steps

- **June 6, 2017 - Council Adoption**
 - **Adoption required by 6/30/2017**

Questions?





City Council Meeting Schedule June 2017

June 6, 2017
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

June 13, 2017
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Golf Course Update
2. Gesa Carousel Update

June 20, 2017
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

June 27, 2017
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Code Enforcement Update
2. Committee Updates

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

June 2017
Updated 5/16/17