



*Leading the Way*

**CIVIL SERVICE COMMISSION SPECIAL MEETING  
CITY OF KENNEWICK**

**Tuesday, June 23, 2026 - 5:30 PM**

**Meeting Minutes**

**Commissioners Present:** Mike Rader, Joe Lusignan

**Staff Members Present:** Assistant Police Chief-Jason Kiel, Fire Chief-Michael Heffner, Executive Services Director-Chad Crouch, HR Generalist/Civil Service Secretary – Susan Helsley

**1. CALL TO ORDER**

Commissioner Rader called the meeting to order at 5:00 PM.

**2. APPROVAL OF AGENDA**

Commissioner Lusignan made a motion to approve the agenda as presented. Commissioner Rader seconded. **MOTION CARRIED.**

**3. VISITORS**

None

**4. UNFINISHED BUSINESS**

**a. Request to Approve the Fire Battalion Chief Eligibility List**

Commissioner Lusignan made a motion to approve the Fire Battalion Chief Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

**b. Request to Approve the Internal Metro Administrative Assistant Eligibility List**

Commissioner Lusignan made a motion to approve the Internal Metro Administrative Assistant Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

Meeting adjourned at 5:32PM

**Next Regular Meeting: July 21, 2026**

**Certified: 7/21/2026**

  
Joe Lusignan, Commissioner

  
Ron Mabry, Commissioner

ABSENT  
Mike Rader, Commissioner