

Kennewick Historic Preservation Commission: 6/16/2026 Minutes

The meeting was called to order at 4:37 pm.

Roll Call:

Present: Chair Harper, Vice Chair Clark, Commissioner Nelson, Commissioner Ford

Excused: Commissioner Robinson, Commissioner Smith

A quorum is present.

Staff Present: Matt Halitsky, Senior Planner

Motion to Excuse Commissioner Robinson:

Commissioner Ford moved to excuse the absences of Commissioner Robinson and Commissioner Smith. Vice Chair Clark seconded the motion.

The motion passed unanimously.

Approval of Consent Agenda:

Vice Chair Clark moved to approve the Consent Agenda; Commissioner Nelson seconded the motion.

The motion passed unanimously.

Visitors Not on the Agenda:

Kim Simmons was present and inquired about a recent townhome subdivision at 808 W Kennewick Avenue. The subdivision is not under the purview of the Historic Preservation Commission.

Old Business:

- a. Outreach Letter
Former Commissioner Simmons had begun work on a letter to be sent to historic property owners informing/reminding them of their property being listed in the Kennewick Historic Register. Staff inquired as to the next steps for the outreach letter. Vice Chair Clark agreed to continue working on the letter, and will present a draft at the July meeting for Commission approval.
- b. 2027 Certified Local Government Grant
Staff met with DAHP prior to the meeting to discuss documenting irrigation canals with CLG funding. DAHP indicated that both the KID and CID canals had recently been documented and did not feel there was a lot of benefit in survey or documenting the history of the canals again with grant funding. Alternative projects were brainstormed, including survey of mid-century neighborhoods, downtown design guidelines, and documenting the work of a prominent early Kennewick architect and mid-century development firm. The Commission agreed to the latter. Staff will prepare an application for Commission consideration in July (the CLG grant deadline has been extended to July 31st).

Vice Chair Clark moved to apply for CLG funding to research prominent architects and contractors in Kennewick; Commissioner Ford seconded the motion.

The motion passed unanimously.

New Business:

- a. Certificate of Appropriateness – 610 W Kennewick Ave
The Commission reviewed an application for a Certificate of Appropriateness to replace the roof at 610 W Kennewick Ave.

Vice Chair Clark moved to approve the Certificate of Appropriateness; Commissioner Nelson seconded the motion.

The motion passed unanimously.

Reports, Comments or Discussion of Commissioners and Staff:

Staff suggested some upcoming changes to how Certificates of Appropriateness are applied for, as well as the possibility of some minor projects being approved administratively. Staff will present more formally later this summer for Commission approval.

Adjournment: Meeting adjourned at 5:35 PM.