

DISABILITY BOARD REGULAR MEETING

June 2, 2026

1. **CALL TO ORDER:** Police Representative Jim Kraft called the regular meeting of the Kennewick Disability Board to order at 11:31 a.m.

2. **ATTENDANCE:** The at-large position is vacant. Brad Killpert was absent.

Board Members Present:

Chuck Torelli, *Mayor Pro Tem*
Jim Kraft, *Police Representative*
Dennis Waters, *Fire Representative*

City Staff Present:

Jessica Platt, *Finance Director*
Liz D'Hondt, *Accounting Specialist, Board Secretary*
Kristi Smith, *Disability Board Benefits Administrator*

3. **PUBLIC COMMENT:** NONE

4. **APPROVAL OF MINUTES:** The minutes of May 5, 2026, were unanimously approved as presented.

5. **TREASURER'S REPORT:**

- a. **Treasurer's Report: April 2026:** Ms. Platt presented the Treasurer's Report and financial analytics for April 2026. OPEB funding was lower due to reduced water consumption but is expected to increase with seasonal demand. Overall, expenditures remain on track, and revenues are exceeding budget projections.

6. **RECURRING CLAIMS:**

- a. **Police Member #15:** Reimbursement for a Bubble Pack prescription was unanimously approved in the amount of \$32.42.

7. **NEW BUSINESS:**

- a. **Fire Member #19 Knee Aspiration Reimbursement Request:** The procedure involved aspiration/drainage only. The Board approved reimbursement in the amount of \$786.00.
- b. **Police Member #25 Massage Reimbursement Request:** The Board recommended that this reimbursement be added to the recurring claims list for future requests. The claim was unanimously approved in the amount of \$200.00.
- c. **Fire Member #28 Imaging & RX Reimbursement Request:** The member's physician has indicated that Tirzepatide is medically necessary for the treatment of heart disease. As the medication is not covered by insurance, the Board approved reimbursement in the amount of \$415.37.
- d. **Fire Member #28 RX Reimbursement Request:** Reimbursement for monthly Tirzepatide expenses was approved in the amount of \$608.00.
- e. **Police Member #5 RX Reimbursement Request:** The treatment was determined to be medically necessary and prescribed pending surgery. As the expense is not covered under the members' insurance plan, the Board approved reimbursement in the amount of \$496.44.
- f. **Police Member #5 Eyeglasses & RX Reimbursement Request:** Reimbursement for the previously approved prescription, pain medication, and eyewear expenses was reviewed. In accordance with Board policy, eyewear benefits are limited to \$200 per member per year. The claim was approved in the amount of \$414.73.
- g. **Fire Member #21 Ambulance Transport Reimbursement Request:** The member received a bill for ambulance services due to a network billing issue between Kennewick Fire and Regence. The Board approved reimbursement of \$415.49 for the outstanding balance.

8. **UNFINISHED BUSINESS**

- a. **Fire Member #21 Hospice Claim Status/Revisit:** Consideration of the remaining \$6,729.29 was deferred to the next meeting to allow additional information to be obtained.

9. BOARD COMMENTS/DISCUSSION:

- a. The Board approved the ambulance services policy for transport within Kennewick. Staff will further research coverage related to ambulance transportation and assistance charges and provide a comparison of benefits offered by other cities for future discussion.
- b. Updated procedures were distributed to Board members on May 19, 2026. Staff will monitor for feedback and return comments.
- c. Two members still need to provide their Medicare SSA documentation. Reimbursement requests will continue to be limited to the previous six months in accordance with Board policy.
- d. Staff proposed creating a claims log to streamline claim approvals. Under the proposed process, claims would be reviewed individually, with a single motion for approval at the conclusion of the review. Members can abstain from voting on their own claims, and any claim could be removed from the consent list for further discussion. The Board agreed to trial the process at the next meeting

10. ADJOURNMENT: Chair Kraft concluded the meeting concluded at 12:14 p.m.

NEXT MEETING DATE: July 7th, 2026



Elizabeth D'Hondt
Disability Board Secretary