



Leading the Way

**CIVIL SERVICE COMMISSION MEETING
CITY OF KENNEWICK**

Tuesday, April 21, 2026 - 5:30 PM
Meeting Minutes

Commissioners Present: Ron Mabry, Mike Rader

Staff Members Present: Police Chief-Chris Guerrero, Fire Chief-Michael Heffner, HR Generalist/Civil Service Secretary-Susan Helsley, Executive Services Director-Chad Crouch

1. CALL TO ORDER

Commissioner Rader called the meeting to order at 5:34PM.

2. APPROVAL OF AGENDA

Commissioner Rader made a motion to approve the agenda as presented. Commissioner Mabry seconded. **MOTION CARRIED.**

3. APPROVAL OF MINUTES: March 17, 2026

Commissioner Mabry made a motion to approve the minutes from the March 17, 2026 meeting as presented. Commissioner Rader seconded. **MOTION CARRIED.**

4. VISITORS

None

5. UNFINISHED BUSINESS

a. Request to Remove Names from the Public Safety Testing (PST) Police Officer Eligibility List.

i. Hired: Trinity Demand

Commissioner Mabry made a motion to remove the presented names due to being hired. Commissioner Rader seconded. **MOTION CARRIED.**

b. Request to Approve the Public Safety Testing (PST) Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the Public Safety Testing (PST) Police Officer Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

c. Request to Approve the National Testing Network (NTN) Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the National Testing Network (NTN) Police Officer Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**



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d. Request to Approve the Lateral Police Officer Eligibility List

Commissioner Mabry made a motion to approve the Lateral Police Officer Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

e. Request to Remove Names from the Corporal Police Officer Eligibility List.

i. Expired: Joseph Pursley

Commissioner Mabry made a motion to remove the presented names due to being expired. Commissioner Rader seconded. **MOTION CARRIED.**

f. Request to Approve the Corporal Police Officer Eligibility List.

Commissioner Mabry made a motion to Approve the Corporal Police Officer Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

g. Request to Approve the Metro Administrative Assistant Eligibility List

Commissioner Mabry made a motion to Approve the Metro Administrative Assistant Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

h. Request to Remove Names from the National Testing Network (NTN) Firefighter/EMT Eligibility List.

- i. Expired: Peter Yore, Taylor Walden, Matthew Herbert, Bradley Martin, Isaiah Turner, Benedict Brummer, Nicholas Newberry, Jakob Weaver, Lucas Gregory, Brayden Weatherman, Samuel Down, Tyler Ferguson, Brynнен Vieweg, Bethany Smith, Shaylee Weed, Robert Cushman, Kellen Keane, Patrick Chojnacki, Sebastian Olson, Derek Hudon, Logan Nelson, Carl Danian Capili, Aaron Polumsky, Aidan Schrater, Reece Calica, Christ Moo, Vincent Stroud, Ayden Campbell, Blake Hampton, David Wonser, Austin Wellner, Jesus Silva III, Jeremy Strom, Joel Spaid-Chase, Colter Hollibough, Joseph Larsen, Jacob Camp, Joseph Standish, Brennan Jacka

Commissioner Mabry made a motion to remove the presented names due to being expired. Commissioner Rader seconded. **MOTION CARRIED.**

i. Request to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List

Commissioner Mabry made a motion to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

6. NEW BUSINESS

a. Request to Conduct an Examination for the Position of Captain.

Commissioner Mabry made a motion to Approve the Request for an Examination for the Position of Captain. Commissioner Rader seconded. **MOTION CARRIED.**



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b. Request to Conduct an Examination for the Position of Battalion Chief.

Commissioner Mabry made a motion to Approve the Request for an Examination for the Position of Battalion Chief. Commissioner Rader seconded. **MOTION CARRIED.**

c. Staff Updates:

i. Police Department

- Department currently has four vacancies. Two officers started last week and one the week prior; all are attending the Spokane academy.
- Four officers are currently enrolled in the Pasco academy and are progressing well.
- Three officers are in field training and are expected to complete training around June.
- A class of 19 participants is currently enrolled in the voluntary citizen program.

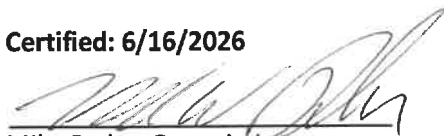
ii. Fire Department

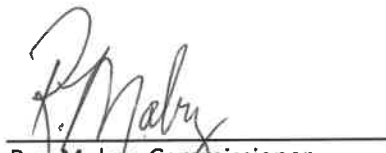
- Currently has two vacancies: one Deputy Fire Chief and one firefighter position. A captain is scheduled to retire in November, and succession planning is underway.
- Hiring for Station 6 firefighter positions is currently delayed.
- Four firefighters are in the academy, with graduation anticipated May 29.
- Two firefighters are expected to complete paramedic school this year. The department is also anticipating the promotion of one captain and potentially three battalion chiefs in the near future.
- The department has received an opportunity to utilize a small commercial property for a live burn training, which is a rare and valuable training opportunity. The department is planning to move forward with this training.

Meeting adjourned at 5:51PM.

Next Regular Meeting: May 19, 2026

Certified: 6/16/2026


Mike Rader, Commissioner


Ron Mabry, Commissioner


Joe Lusignan, Commissioner