



Planning Commission WORKSHOP MEETING Agenda

June 15, 2026 at 6:30 PM

City Hall Council Chambers - 210 W. 6th Ave - Virtual

The City of Kennewick broadcasts meetings on the City's website and Zoom. You can watch the broadcast or register to participate via Zoom on the Planning Commissions webpage at www.go2kennewick.com/PlanningCommission.

The public can also submit comments by either filling out an online form at www.go2kennewick.com/PCPublicComment, via e-mail to cedinfo@ci.kennewick.wa.us, or submitting written comments to Kennewick Planning Commission, P.O. Box 6108, Kennewick, WA 99336. Comments must be received no later than 4:00 p.m. on the day before the meeting.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance

2. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

a. Introduction to the Community Development Block Grant (CDBG) program.

3. CITY COUNCIL ACTION UPDATES

a. City Council Action Updates: Reports, Comments or Discussion of Commissioners & Staff

4. ADJOURNMENT



Community Development Block Grant (CDBG)

What is it?

HUD is a Federal agency that provides grants to State and Local governments in addition to Tribes to support community development, housing, and supportive services.

1,200+

- Total entitlement communities

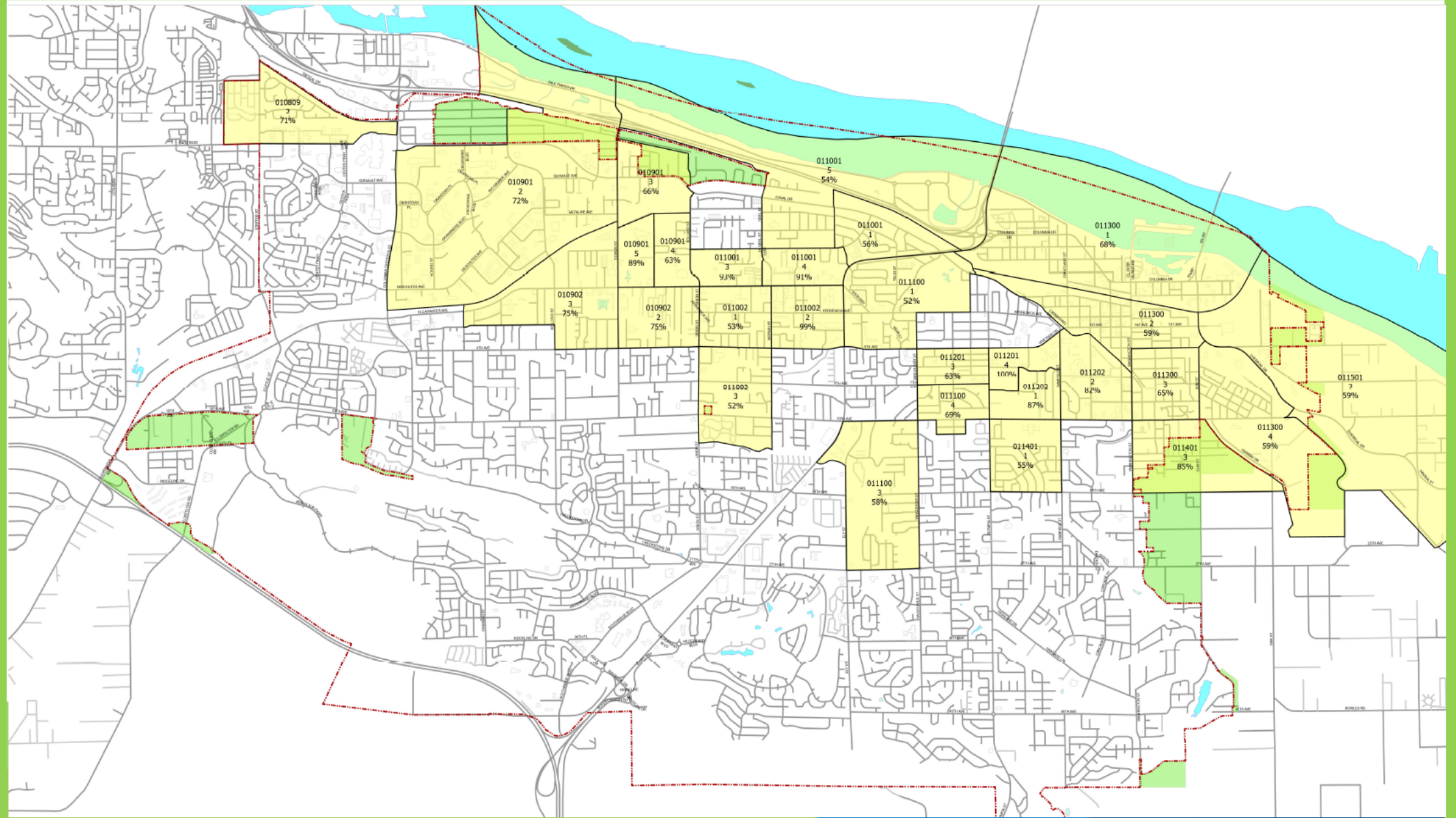
\$3.3 Billion

- Approx. amount that the program receives from HUD

Where Can We Use It?

In low-income areas to improve living conditions, expand economic development, and provide public services in Kennewick. These funds can only be awarded to a public agency or nonprofit that is 501(c)(3) certified.

- Housing
 - Rehab
 - Acquisition
 - Relocation
- Economic Development
 - Public facilities (water/sewer lines)
 - Job creation & retention
- Public Improvements
 - Public facilities
 - Infrastructure
 - Public services



Past Projects: Infrastructure

2024

Kennewick Housing Authority

- Sidewalk, gutter, curb, water & sewer lines.

2025

Vancouver Park Pump Track

- New asphalt bike pump track, wooden wall ride, landscaping and seating area.

Civic Splash Pad (2023)



Past Projects: Public Service

ARC of Tri-Cities

Provide people with developmental disabilities a scholarship to participate in recreational activities and summer daycare. In 2025 we assisted 59 individuals!

Elijah Family Homes

Support clients in the Transition to Success case management program. The program helps clients through recovery & placement in safe housing. In 2024, 6 clients were given new life!

Meals on Wheels

Prepare and serve or deliver nutritious meals to senior citizens (both fresh & frozen). In 2025 we helped 109 residents with 2,072 meals!

Columbia Ability Alliance

Provide people with developmental disabilities a scholarship to stay at CAA's day camp during the year and provide snacks. In 2025 we assisted 23 individuals!

Upcoming Projects: Infrastructure

CBVC Kitchen & Bath Remodel

Demolish/remodel kitchen & upstairs bathroom for the Veteran's Center supportive housing in Kennewick.



Eastgate Field Renovation

Fill in holes or gaps throughout entire park including football fields and plant new seed in patchy areas.



Upcoming Projects: Public Service

ARC of Tri-Cities



Meals on Wheels



Columbia Ability Alliance



Boys & Girls Club



Elijah Family Homes



How Do We Get Here?

- Our funding program runs from January 1 – December 31 and typically receive funding mid to late summer (pending CAPER approval)
- Projects are eligible to begin January 1 if they'd like but cannot be reimbursed until the City receives funding from HUD
- Applications for the next program year open every August

Application Review

- Public Hearing held during a regularly scheduled Planning Commission meeting
- Applicants are invited to give a short presentation that talks about their project or public service and how it can benefit the community
- Commissioners will deliberate who to fund and how much to fund
 - Kylie will give you the est. award amount ahead of time
 - 20% is automatically held for admin costs
 - Public Services have a 15% cap
 - Infrastructure usually gets the rest

Annual Action Plan (AAP)

- Projects & award amounts are recommended by Commissioners
- Kylie puts together the AAP that must be approved by City Council (typically in November)
 - This entire process must be completed by December 31 of the program year
- The plan outlines what the City expects to fund with the upcoming CDBG grant
- Plan submittal is due within 45 days from HUD's announcement of grant allocation

Substantial Amendments

The need to come back to Planning Commission for approval or denial

- Caused only by
 - A change in project budget greater than 25% or a change in method of distribution of funds
 - Creating a new project not previously stated in the Annual Action Plan
 - A change in the purpose, scope, location or beneficiaries of a project

HOME Consortium

- Consists of Kennewick, Richland, and Pasco (Richland is lead entity)
- Supports affordable housing through down payment assistance, rehabilitation, rental assistance, and housing development
- 15% CHDO set-aside (currently Habitat for Humanity)
- Funding decisions are made jointly by Consortium members

Consolidated Plan

- Every grantee is required to have a 5-year Consolidated Plan that outlines the goals and projects they are wanting to achieve during the 5-year period
- We have one for Kennewick, but also have one as HOME Consortium
- Recently refreshed our Consolidated Plan last year

Thank You!

CDBG can help:

- **Our local nonprofits provide needed services**
- **Our infrastructure become stronger**
- **Public facilities be kept up to date and safe**
- **Revitalize homes**