

## **Kennewick Historic Preservation Commission: 4/21/2026 Minutes**

The meeting was called to order at 4:30 pm.

### **Roll Call:**

Present: Chair Harper, Vice Chair Clark, Commissioner Nelson, Commissioner Ford, Commissioner Smith

Excused: Commissioner Robinson

Mr. Halitsky declared a quorum present.

Staff Present: Matt Halitsky, Senior Planner

### **Approval of Consent Agenda:**

- a. Approval of Agenda

Vice Chair Clark moved to approve the Consent Agenda; Commissioner Nelson seconded the motion. The motion passed unanimously.

**Visitors Not on the Agenda:** Kim Simmons

### **Old Business:**

- a. Commissioners reviewed the informational card designs provided by Commissioner Smith and provided feedback. Commissioner Smith will revise and provide to staff for Marketing Team review.
- b. Kim Simmons handed off projects she was working on while a Commissioner, including a draft letter to provide to historic property owners, copies of past inventory data provided on thumb drives, and a copy of a resolution the Commission has adopted in the past recognizing historic properties and historic property owners.
- c. Commissioner Clark provided an update on the historic property list she has been compiling. Staff will provide Clark with the inventory list on file to help combine the two.

### **New Business:**

- a. A nomination for the property at 2 W Kennewick Ave was reviewed for the Kennewick Historic Register. The nomination was approved unanimously with Vice Chair Clark making the motion and Commissioner Smith seconding.
- b. A nomination for the property at 6 W Kennewick Ave was reviewed for the Kennewick Historic Register. The nomination was approved unanimously with Commissioner Nelson making the motion and Vice Chair Clark seconding.

The property owner for both 2 and 6 W Kennewick Avenue requested a Certificate of Appropriateness for the exterior alterations proposed for both buildings. However, as the Certificate of Appropriateness was not listed on the agenda and advertised as part of the public meeting, the request was tabled for a future meeting. The property owner will provide staff with the necessary information to present to the Commission at a later time, possibly at a special meeting.

- c. Staff informed the Commission that the deadline to apply for a 2027 Certified Local Government Grant is in June 2026. Staff requested the Commission consider possible projects to be discussed at the May meeting. A decision must be made in May in order to make the deadline.

**Reports, Comments or Discussion of Commissioners and Staff:** Staff reminded the Commission that NW Vernacular will be attending the May meeting to review the draft historic context statement with the Commission.

Staff reminded the Commission of the upcoming Comprehensive Plan open house to be held May 7, 2026.

Commissioner Smith updated the Commission that a booth at the fairgrounds costs \$1,000.

Staff informed the Commission that the HPC budget will likely be reduced significantly in the 2027-2028 biennium budget. There will likely not be funding for grant match, plaques, or other Commission projects.

**Adjournment:** Meeting adjourned at 5:58 PM.