

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
APRIL 21, 2026**

CITY COUNCIL PRESENT

Jason McShane, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*

Brad Klippert, *Councilmember*
Jim Millbauer, *Councilmember (REMOTE)*
John Trumbo, *Councilmember*

CITY STAFF PRESENT

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
John Cowling, *Public Works Director*
Jessica Platt, *Finance Director*

Chad Crouch, *Executive Services Director*
Anthony Muai, *Planning Director*
Steve Donovan, *Planning Manager*
Krystal Johnston, *City Clerk*
Haley Pink, *Parks Supervisor*
Tyson Duerr, *Communications & Marketing Specialist*
Eddie Higginbotham, *Firefighter*

1. CALL TO ORDER

Mayor McShane called the meeting to order at 6:30 p.m.

Ms. Johnston stated all councilmembers were in attendance, with Councilmember Milbauer joining remotely; she confirmed a quorum was established.

Councilmember Klippert led the Pledge of Allegiance. Christine Heric provided the invocation.

Proclamation: International Fire Fighter’s Day – Mayor McShane read the proclamation into the record and presented it to Firefighter Higginbotham.

2. VISITORS

A visitor commented on item 5.c.

A visitor spoke to court-related matters.

A visitor commented on item 4.i.

A visitor commented on item 6.a.

A visitor addressed invocation rules, agenda distribution, tree removal, and LRA housing.

A visitor addressed Waste Management recycling changes, the Salmon Summit, and introduced new WM leadership personnel.

3. APPROVAL OF AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the agenda as presented.

SECOND: Councilmember Anderson.

DISCUSSION: None.

VOTE: **The motion passed unanimously (7-0)**

4. CONSENT AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the consent agenda as presented.

SECOND: Councilmember Millbauer.

VOTE: **The motion passed unanimously (7-0)**

- a. **Meeting Minutes: April 7, 2026, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: April 14, 2026, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Claims Roster: March 2026**
Motion to approve the Claims Roster for March 2026 in the amount of \$6,628,491.12 comprised of electronic payments and check numbers 323405-323817.
- d. **Payroll Roster: For the Pay Period Ending 3/31/2026**
Motion to approve the payroll roster for the pay period ending 3/31/2026.
- e. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for February 2026 in the amount of \$809,466.62 comprised of check numbers 28979-29054 in the amount of \$269,998.98 and electronic transfers in the amount of \$539,467.64.
- f. **Contract: 2025 JAG Interlocal Agreement Approval**
Motion to authorize the City Manager to execute the 2025 JAG Interlocal Agreement.
- g. **Contract: Amendment to Drinking Water State Revolving Fund (DWSRF) Loans for the Ranney Collector No. 5 PFAS Treatment System Improvements Project (P2508)**
Motion to authorize the City Manager to execute the contracts as presented, as well as future amendments resulting in no increased cost change.
- h. **Contract: 2026 Wastewater Biosolids Removal Project Award (RFB No. P2609-26)**
Motion to award RFB NO. P2609-26 2026 Wastewater Biosolids Removal to Merrell Bros, Inc. and authorize the City Manager to execute the contract.
- i. **Memorandum of Understanding: Heritage University**
Motion to authorize the Mayor to sign the memorandum of understanding with Heritage University.
- j. **Contract: Leslie & Clearwater Lift Station Replacement Project Bid Award to C&E Trenching, LLC (P2513-26)**
Motion to award P2513-26 Leslie & Clearwater Lift Station Replacement to C&E Trenching, LLC and authorize the City Manager to execute the contract.
- k. **Contract: Award the 2027 Water System Plan Update Project to RH2 Engineering (P2613)**
Motion to award a professional services agreement to RH2 Engineering, Inc. for the 2027 Water System Plan Update project in the amount of \$298,062.

5. ORDINANCES

a. Ordinance Docket: Transitioning Public-Facing Regulations from the Kennewick Administrative Code to the Kennewick Municipal Code

Mayor McShane explained all matters listed within the ordinance docket were distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and may be enacted by one motion of the Council.

He advised that following the staff report, Council could request additional information or speak to any of the ordinances under the docket. He further explained that if a Councilmember were opposed to one or more ordinances, that item could be pulled from the docket for separate consideration and vote.

Ms. Johnston read each of the ordinance titles into the record as listed below:

5.a.1 AN ORDINANCE RELATING TO CITY MANAGER – PERFORMANCE REVIEW PROCESS AND AMENDING SECTION 2.08.025 OF THE KENNEWICK MUNICIPAL CODE

5.a.2. AN ORDINANCE RELATING TO REVENUE AND TAXATION AND ADDING CHAPTER 3.100 TO THE KENNEWICK MUNICIPAL CODE

5.a.3. AN ORDINANCE RELATING TO ARTS COMMISSION - ESTABLISHMENT AND AMENDING SECTION 2.16.420 OF THE KENNEWICK MUNICIPAL CODE

5.a.4. AN ORDINANCE RELATING TO ARTS COMMISSION – POWERS AND DUTIES AND AMENDING SECTION 2.16.430 OF THE KENNEWICK MUNICIPAL CODE

Lisa Beaton provided a staff report, recalling the information shared during the April 7, 2026, workshop meeting.

No questions were raised and no items were pulled from the docket.

MOTION: Mayor Pro Tem Torelli moved to approve the ordinance docket as presented (items 5.a.1 through 5.a.4).

SECOND: Councilmember Anderson

DISCUSSION: Council expressed appreciation for the efforts of staff to complete the transition project.

VOTE: The motion **passed unanimously (7-0)**

The City Clerk assigned ordinance numbers as shown below:

26-6171: Item 5.a.1 AN ORDINANCE RELATING TO CITY MANAGER – PERFORMANCE REVIEW PROCESS AND AMENDING SECTION 2.08.025 OF THE KENNEWICK MUNICIPAL CODE

26-6172: Item 5.a.2. AN ORDINANCE RELATING TO REVENUE AND TAXATION AND ADDING CHAPTER 3.100 TO THE KENNEWICK MUNICIPAL CODE

26-6173: Item 5.a.3. AN ORDINANCE RELATING TO ARTS COMMISSION - ESTABLISHMENT AND AMENDING SECTION 2.16.420 OF THE KENNEWICK MUNICIPAL CODE

26-6174: Item 5.a.4. AN ORDINANCE RELATING TO ARTS COMMISSION – POWERS AND DUTIES AND AMENDING SECTION 2.16.430 OF THE KENNEWICK MUNICIPAL CODE

b. Ordinance 26-6175: Ordinance: Change of Zone from Residential, Suburban (RS) to Residential, Low (RL) at 2918 S Jean St (COZ-2026-0002)

Mayor McShane stated this is a site-specific quasi-matter requiring that Council meet the Appearance of Fairness Doctrine. Mayor McShane asked the following questions:

1. Do you have any interest in the property or the application, or do you own property within 300' of the subject property?
2. Will you stand to gain or lose any financial benefit as a result of the outcome of this proceeding?
3. Are you unable to consider the application in a fair and objective manner?
4. Have you engaged in any ex-parte communications with either proponents or opponents?

Councilmember Trumbo stated his home is possibly just within 300' of the subject property (in response to the first question). He affirmed he could consider the matter fairly and his proximity to the property would not influence on his decision. He affirmed he has not participated in ex-parte communications.

There being no affirmative answers to the remaining questions from the Councilmembers, Councilmember, Mayor McShane confirmed the Council had established it could consider the matter fairly.

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 2918 S JEAN STREET FROM RESIDENTIAL, SUBURBAN (RS) TO RESIDENTIAL, LOW DENSITY (RL) (COZ 2026-0002, Clover Planning & Zoning, c/o Shane O'Neill)

Mr. Donovan provided a staff report and answered Council's questions.

MOTION: Mayor Pro Tem Torelli moved to adopt the ordinance as presented.

SECOND: Councilmember Anderson.

DISCUSSION: None.

VOTE: **The motion passed unanimously (7-0)**

The City Clerk assigned Ordinance No. 26-6175.

c. Ordinance 26-6176: Adding Section 18.65.065 – Expansion of Use – to the Kennewick Municipal Code (DCA-2025-0006)

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE RELATING TO STRUCTURES AND LOTS AND ADDING SECTION 18.15.065 TO THE KENNEWICK MUNICIPAL CODE

Mr. Donovan provided a staff report. Council asked extensive questions which were answered by Mr. Donovan, Mr. Muai, and Ms. Erdman. The questions largely focused on impacts on neighboring properties, conditions, scope of impact, limitations, and benefit to the community.

MOTION: Mayor Pro Tem Torelli moved to adopt the ordinance as presented.
SECOND: Councilmember Anderson.
DISCUSSION: Councilmembers spoke in favor of the amendment.
VOTE: **The motion passed (5-2); Councilmember Klippert and Councilmember Trumbo dissenting**
The City Clerk assigned Ordinance No. 26-6176.

d. Ordinance 26-6176: Adding Section 18.65.065 – Expansion of Use – to the Kennewick Municipal Code (DCA-2025-0006)

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE RELATING TO VIRTUAL CURRENCY KIOSKS AND ADDING CHAPTER 6.09 TO THE KENNEWICK MUNICIPAL CODE

Mr. Sanguino provided a brief staff report, highlighting the discussion at the April 7, 2026, workshop.

No questions were raised.

MOTION: Mayor Pro Tem Torelli moved to adopt the ordinance as presented.
SECOND: Councilmember Anderson.
DISCUSSION: Councilmembers spoke in favor of the amendment an in appreciation of the presentation and discussions.
VOTE: **The motion passed unanimously (7-0)**
The City Clerk assigned Ordinance No. 26-6177.

6. NEW BUSINESS

a. Contract: Extension of the Development Agreement Between the City of Kennewick and Port of Kennewick for Vista Field

Mr. Donovan, Mr. Cowling, and Chief Heffner provided a staff report and highlighted previous discussions at the recent workshop.

No questions were raised.

MOTION: Mayor Pro Tem Torelli moved to approve the development agreement as presented.
SECOND: Councilmember Anderson.
DISCUSSION: None.
VOTE: **The motion passed (6-1); Councilmember Beauchamp dissenting.**

7. COUNCIL COMMENTS/DISCUSSION:

8. CONCLUSION: Mayor McShane concluded the meeting at 8:26 p.m.

Krystal Johnston
Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/383004>