

**CIVIL SERVICE COMMISSION MEETING
CITY OF KENNEWICK
Tuesday, March 17, 2026 - 5:30 PM
Meeting Minutes**

Commissioners Present: Ron Mabry, Mike Rader, Joe Lusingan

Staff Members Present: Assistant Police Chief-Jason Kiel, Fire Chief Michael Heffner, HR Generalist/Civil Service Secretary-Susan Helsley, Executive Services Director-Chad Crouch

1. CALL TO ORDER

Commissioner Rader called the meeting to order at 5:33PM.

2. APPROVAL OF AGENDA

Commissioner Lusignan made a motion to approve the agenda as presented. Commissioner Mabry seconded. **MOTION CARRIED.**

3. APPROVAL OF MINUTES: February 17, 2026

Commissioner Mabry made a motion to approve the minutes from the February 17, 2026 meeting as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

4. VISITORS

None

5. UNFINISHED BUSINESS

a. Request to Remove Names from the Public Safety Testing (PST) Police Officer Eligibility List.

i. Hired: Scott Artzer

Commissioner Lusignan made a motion to remove the presented names due to being hired. Commissioner Mabry seconded. **MOTION CARRIED.**

ii. Does Not Meet Department Standards: Geoffry Reynosa Gonzalez, Ethin Rowett

Commissioner Lusignan made a motion to remove the presented names due to not meeting department standards. Commissioner Mabry seconded. **MOTION CARRIED.**

iii. Requested To Be Removed: Alfred Schattschneider

Commissioner Lusignan made a motion to remove the presented names due to requesting to be removed. Commissioner Mabry seconded. **MOTION CARRIED.**



Leading the Way

- iv. Did Not Respond To The Request: Daniel Spencer, Jazmin Amador, Garrett Jones, Marlon Young, Marcos Bermudez, Isai Blanco

Commissioner Lusignan made a motion to remove the presented names due to not responding to the request. Commissioner Mabry seconded. **MOTION CARRIED.**

- b. Request to Approve the Public Safety Testing (PST) Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the Public Safety Testing (PST) Police Officer Eligibility List as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

- c. Request to Approve the National Testing Network (NTN) Police Officer Eligibility List.

Commissioner Lusignan made a motion to approve the National Testing Network (NTN) Police Officer Eligibility List as presented. Commissioner Mabry seconded. **MOTION CARRIED.**

- d. Request to Approve the Lateral Police Officer Eligibility List

Commissioner Mabry made a motion to approve the Lateral Police Officer Eligibility List as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

- e. Request to Remove Names from the National Testing Network (NTN) Firefighter/EMT Eligibility List.

- i. Expired: Christopher Charron, Hugh Smith, Lucas Gerow, Ryan Balas, Will Hofstede, Kyler Knoll, Ethan Stima, Toshiro Tipps, Gavin Patterson, Walid Cruz-Vanegas, Jason Felter, Jett Broeckel, Gabriel Yost

Commissioner Lusignan made a motion to remove the presented names due to being expired. Commissioner Mabry seconded. **MOTION CARRIED.**

- f. Request to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List

Commissioner Mabry made a motion to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

6. NEW BUSINESS

a. Staff Updates:

i. Police Department

- Currently have six (6) vacancies, with one anticipated start date of April 1. Two additional hires planned for April 16 and attending academy in Pasco.
- Five (5) recruits are currently in field training, approximately halfway through the program.
- One potential retirement is anticipated; while not yet official, it is expected in the near future.

ii. Fire Department

- Currently have two (2) vacancies: one Firefighter and one Deputy Fire Chief.
- A Captain retirement is anticipated in October, with the intent to fill the position through internal promotion.



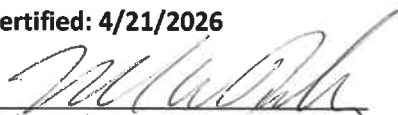
Leading the Way

- Battalion Chief Jacob Van Horn has accepted the Deputy Fire Chief (Operations) position and has also been accepted into the National Fire Leadership Academy.
- Anticipating three (3) Battalion Chief promotional opportunities, with a request for a promotional exam forthcoming.
- The Fire Academy graduation for the February class is scheduled for Friday, May 29.

Meeting adjourned at 5:51PM.

Next Regular Meeting: April 21, 2026

Certified: 4/21/2026


Mike Rader, Commissioner


Ron Mabry, Commissioner

ABSENT
Joe Lusignan, Commissioner

