



City Council Regular Meeting Agenda

March 17, 2026 at 6:30 PM

City Hall Council Chambers - 210 W 6th Ave and Virtual

Meetings are broadcast live at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

Public comment registration and instructions are available at <https://www.go2kennewick.com/PublicComments>.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

2. VISITORS

A total of thirty minutes is allocated for visitor comments, with each person permitted to speak once for a maximum of three minutes. Visitors are welcome to address any topic, except for: election measures and items under a current or future public hearing; and quasi-judicial matters. Comments can be submitted in person, remotely via Zoom, or in writing. Written comments will be distributed to each Councilmember but not read into the record. If you want to provide feedback through Zoom or written format, please reach out to the City Clerk or our website for guidance. www.go2kennewick.com

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All items included in the Consent Agenda have been provided to each member of the Kennewick City Council for review and consideration. These items are deemed routine and will be approved with a single motion from the Council, without any separate discussion. A Councilmember may remove an item for individual consideration.

- a. **Meeting Minutes: March 3, 2026, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: March 10, 2026, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Boards and Commissions: Appoint a Member to the Historic Preservation Commission Position 2**
Motion to appoint Dan Ford to Position 2 of the Historic Preservation Commission with a term expiring March 31, 2030.
- d. **Boards and Commissions: Appoint Members to the Parks & Recreation Commission, Positions 2 & 3**
Motion to appoint Logan Janin to Position 2 and Angela Singleton to Position 3 of the Parks & Recreation Commission with terms expiring March 31, 2030.
- e. **Claims Roster: February 2026**
Motion to approve the Claims Roster for February 2026 in the amount of \$6,938,113.27 comprised of electronic payments and check numbers 323032-323404.
- f. **Payroll Roster: For the Pay Period Ending 2/28/2026**
Motion to approve the payroll roster for the pay period ending 2/28/2026.

- g. **Contract: Amended Priority Habitat Mitigation Interlocal Agreement with Benton Conservation District**
Motion to approve the amended interlocal agreement as presented.
- h. **Contract: Award of W 15th PI & Bob Olson Traffic Signal Project (P2506-26)**
Motion to award Contract P2506-26 W 15th PI & Bob Olson Traffic Signal Project to Ellison Earthworks and authorize the City Manager to execute the contract.
- i. **Resolution: Ratifying the Corrected 2025-2027 Interlocal Agreement for Solid Waste and Hazardous Waste Management in Benton County and Repealing Resolution 25-18**
- j. **Contract: License Agreement for Construction and Operation of Pathway in KID Right of Way from Kellogg to Edison (P2602)**
Motion to approve the License Agreement with KID as presented.
- k. **Grant: Columbia Park Bridge Replacement Project for Preliminary Engineering — WSDOT Local Agency Agreement and Federal Aid Project Prospectus (P2610)**
Motion to authorize the Mayor to sign the agreement and project prospectus as presented.
- l. **Grant: Island View to Vista Field Active Network Project for Preliminary Engineering — WSDOT Local Programs State Funding Agreement and State Funds Project Prospectus (P2527)**
Motion to authorize the Mayor to sign the agreement and project prospectus as presented.
- m. **Contract: Three-Year Renewal of the Samsara GPS Contract to Monitor City Fleet Vehicles**
Motion to renew the Samsara GPS vehicle licensing agreement in the amount of \$181,948.18 as described and authorize the City Manager to execute the contract.

5. ORDINANCES

- a. **Ordinance: 2025/2026 Budget Amendment**
Motion to adopt the ordinance as presented.
- b. **Ordinance: Virtual Currency Kiosks — Adding Chapter 6.09 to the Kennewick Municipal Code**
Motion to adopt the ordinance as presented.

6. NEW BUSINESS

- a. **Contract: Interlocal Agreement for Parking Lot E at the Three Rivers Convention Center, Between the City of Kennewick, the Port of Kennewick, and the Kennewick Public Facilities District**
Motion to approve the Interlocal Agreement and Reciprocal Parking Licensing Agreement as presented.
- b. **Grant: Department of Ecology Electric Emergency Vehicle**
Motion to accept the grant award as presented.

7. COUNCIL COMMENTS & DISCUSSION

8. CONCLUSION

Council Agenda Coversheet	Item Number: 4.a. Date: 3/17/2026 Item Type: General Business Item	Category: Consent Agenda
	Subject: Meeting Minutes: March 3, 2026, City Council Regular Meeting Department: City Manager	
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the minutes as presented. <u>Summary</u> The City Clerk's Office has prepared action-format meeting minutes for City Council's consideration. <u>Alternatives</u> The City Council may make corrections to errors and approve the meeting minutes as amended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

FOR CONSIDERATION MARCH 17, 2026

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
March 3, 2026**

CITY COUNCIL PRESENT:

Jason McShane, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*

Brad Klippert, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

CITY STAFF PRESENT:

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
John Cowling, *Public Works Director*

Jessica Platt, *Finance Director*
Chad Crouch, *Executive Services Director*
Anthony Muai, *Planning Director*
Krystal Johnston, *City Clerk*
Caleb Shannon, *Utility Services Manager*
Jillian Henze, *PIO/Marketing Supervisor*

1. CALL TO ORDER

Mayor McShane called the meeting to order at 6:30 p.m.

Ms. Johnston stated all councilmembers were present and that a quorum was established.

Mr. Cowling led the Pledge of Allegiance; no invocation was offered.

2. VISITORS:

1 visitor spoke to utility rate reduction for low-income households and households with disabled persons and also addressed homelessness resources and needs.

1 visitor addressed the previous speaker's suggestions and countered their perspective.

1 visitor spoke to the ordinance proposed under agenda item 5.a, urban mixed zones.

1 visitor spoke to the invocation processes and addressed the Less Restrictive Alternative housing for sexual predators.

12 visitors addressed the Less Restrictive Alternative housing for sexual predators.

3. APPROVAL OF AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the agenda as presented.

SECOND: Councilmember Millbauer.

DISCUSSION: None.

VOTE: The motion passed unanimously (7-0)

4. CONSENT AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the consent agenda as presented.

SECOND: Councilmember Millbauer

VOTE: The motion passed unanimously (7-0)

FOR CONSIDERATION MARCH 17, 2026

- a. **Meeting Minutes: February 17, 2026, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: February 24, 2026, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for January 2026 in the amount of \$275,922.11 comprised of check numbers 28916-28994 in the amount of \$205,748.68 and electronic transfers in the amount of \$70,173.43.
- d. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for January 2026 in the amount of \$41,796.84, comprised of check numbers 325 and 3001-3010 in the amount of \$22,953.80 and electronic transfers in the amount of \$18,843.04.
- e. **Payroll Roster: For the Pay Period Ending 2/15/2026**
Motion to approve the payroll roster for the pay period ending 2/15/2026.
- f. **Council Committee & Board Assignments: Tri-City Regional Public Facilities District 2026 - 2029 Terms**
Motion to confirm the appointment of Councilmember Millbauer, Councilmember Trumbo, and Kennewick Public Facilities District Board Member Ron Hue to the Tri-Cities Regional Public Facilities District (TCRPFD) Board for the 2026-2029 term.
- g. **Equipment: IT Hardware Purchase Funding Authorization**
Motion to authorize the City Manager to execute purchase orders for Mobile Data Terminals (MDT's) and server hardware for the City's data center, incorporating approval for future budget amendments to move approximately \$600,000 of capital funding forward to the 2026 fiscal year to cover these purchase orders.

5. ORDINANCES

- a. **Ordinance: Amending KMC Title 18.12.010, Permitted Uses in the Urban Mixed-Use (UMU) Zone (DCA-2025-0006)**

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE RELATING TO TABLE OF NON-RESIDENTIAL USES AND AMENDING
SECTION 18.12.010 B.1 OF THE KENNEWICK MUNICIPAL CODE

Mr. Muai provided a staff report and answered Council's questions, which focused heavily on the review and application process, the current status of the zone, the applicant's circumstances, available alternatives, and the potential outcomes of various options.

MOTION:	Mayor Pro Tem Torelli moved to remand the proposal back to the planning commission and direct staff to start a new amendment review.
SECOND:	Councilmember Beauchamp.
DISCUSSION:	Councilmember spoke to the merits of the motion.
VOTE:	The motion passed unanimously (7-0)

- b. **Ordinance Docket: Modifying the Kennewick Municipal Code (KMC) Chapter 17 (DCA-2025-0007)**

Mayor McShane explained all matters listed within the ordinance docket were distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and may be enacted by one motion of the Council. He advised that following the

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staff report, Council could request additional information or speak to any of the ordinances under the docket. He further explained that a Councilmember opposed to one or more ordinance, could strike that item from the docket for separate consideration and vote.

Ms. Johnston read each of the ordinance titles into the record as listed below:

5.b.1.: AN ORDINANCE RELATING TO SUBDIVISIONS AND ADDING CHAPTER 17.14 TO THE KENNEWICK MUNICIPAL CODE

5.b.2.: AN ORDINANCE RELATING TO DEFINITIONS AND AMENDING SECTION 17.04.020 OF THE KENNEWICK MUNICIPAL CODE

Mr. Muai provided a staff report, explaining the ordinances are required because of new state mandates; they are not discretionary. Mr. Muai responded to Council's questions.

Mayor McShane inquired if Council wished to pull any ordinance from the docket. None were pulled.

MOTION:	Mayor Pro Tem Torelli moved to adopt the KMC Title 17 ordinance update docket as presented (docket items 5.b.1 and 5.b.2).
SECOND:	Councilmember Millbauer.
DISCUSSION:	Councilmembers stated their reason for opposing the motion.
VOTE:	The motion passed (5-2); Councilmember Klippert and Councilmember Trumbo dissenting <i>The City Clerk assigned ordinance numbers as listed below:</i> <i>26-6167: Item 5.b.1. RELATING TO SUBDIVISIONS AND ADDING CHAPTER 17.14 TO THE KMC</i> <i>26-6168: Item 5.b.2. RELATING TO DEFINITIONS AND AMENDING SECTION 17.04.020 OF THE KMC</i>

7. PUBLIC HEARINGS

a. Resolution 26-04: Final Latecomers Reimbursement Agreement for S. Colorado Street Sewer

Mr. Shannon provided a staff report and together with Mr. Cowling, answered Council's questions.

Mayor McShane opened the public hearing at 8:06 p.m.

Testimony: None.

Mayor McShane closed the public hearing at 8:06 p.m.

MOTION:	Mayor Pro Tem Torelli moved to adopt the resolution as presented and authorize the City Manager to sign the Final Latecomers Reimbursement Agreement for S Colorado Street Sewer.
SECOND:	Councilmember Anderson.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0) <i>The City Clerk assigned Resolution No. 26-04.</i>

9. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, and items of concern.

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Ms. Erdman provided a brief update on the status of the shoreline reconveyance efforts and a planned trip to Washington, D.C., to advocate for funding at the national level.

10. CONCLUSION: Mayor McShane concluded the meeting at 8:30 p.m.

DRAFT

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:
<https://kennewickwa.new.swagit.com/videos/376988>

Council Agenda Coversheet	Item Number: 4.b. Date: 3/17/2026 Item Type: General Business Item	Category: Consent Agenda
	Subject: Meeting Minutes: March 10, 2026, City Council Workshop Department: City Manager	
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the minutes as presented. <u>Summary</u> The City Clerk's Office has prepared action-format meeting minutes for City Council's consideration. <u>Alternatives</u> The City Council may make corrections to errors and approve the meeting minutes as amended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

CITY OF KENNEWICK
CITY COUNCIL WORKSHOP
MARCH 10, 2026

CITY COUNCIL PRESENT:

Chuck Torelli, *Mayor Pro Tem*
Brad Beauchamp, *Councilmember*

Brad Klippert, *Councilmember*
John Trumbo, *Councilmember*

CITY STAFF PRESENT:

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
John Cowling, *Public Works Director*
Anthony Muai, *Planning Director*

Jessica Platt, *Finance Director*
Chad Crouch, *Executive Services Director*
Krystal Johnston, *City Clerk*
Trever Davis, *Police Commander*
Remmie Rees, *Police Sergeant*
Matt Halitsky, *Senior Planner*
Tyson Duerr, *Communications & Marketing Specialist*

GUEST PANELISTS JOINING REMOTELY:

Scott Bonjukian, *Senior Associate,*
Makers Architecture and Urban Design

Jessie Hartmann, *Associate Principal, Berk Consulting*

CALL TO ORDER. Mayor Pro Tem Torelli called the meeting to order at 6:30 p.m. Mayor McShane called roll; all Councilmembers were present with the exception of Mayor McShane, Councilmember Anderson, and Councilmember Millbauer. All three gentlemen had given advance notice of their absence and asked to be excused.

MOTION:	Councilmember Beauchamp moved to excuse the absence of Mayor McShane, Councilmember Anderson, and Councilmember Millbauer.
SECOND:	Councilmember Klippert.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (4-0).

Mayor Pro Tem Torelli announced there were no citizen comments submitted.

1. VIRTUAL CURRENCY KIOSKS ORDINANCE: Chief Guerrero introduced panelists Sgt. Rees and Mr. Sanguino. The panelists provided a comprehensive staff report and together with Chief Guerrero, addressed Council questions and comments. This matter will come before the full Council for consideration at the March 17, 2026, meeting. No action taken.

2. 2026 COMPREHENSIVE PLAN PERIODIC UPDATE - HOUSING ELEMENT REVIEW: Mr. Muai introduced guest panelists Mr. Bonjukian and Ms. Hartmann. The panelists reviewed the project's progress to date and announced a planned open house May 7. The panelists and Mr. Maui responded to Council's questions and concerns. No action taken.

CONCLUSION. Mayor Pro Tem Torelli concluded the meeting at 8:07 p.m.

DRAFT

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/377706>

Council Agenda Coversheet 	Item Number: 4.c. Date: 3/17/2026 Item Type: Boards and Commissions Subject: Boards and Commissions: Appoint a Member to the Historic Preservation Commission Position 2 Department: City Manager	Category: Consent Agenda
<u>Recommendation</u> The Interview Committee recommends appointment of Dan Ford to the Historic Preservation Commission. <u>Motion for Consideration</u> Motion to appoint Dan Ford to Position 2 of the Historic Preservation Commission with a term expiring March 31, 2030. <u>Summary</u> The Historic Preservation Commission consists of seven board members with staggered terms that conclude on March 31. Specifically, Positions 2 and 6 will expire on March 31, 2026. To fill these positions, the City Clerk advertised for applicants from December 31, 2025, to February 19, 2026. The incumbent in Position 6 recently resigned. The incumbent in Position 2 was invited to reapply but did not seek an additional term. One candidate, Dan Ford, submitted an application. The Interview Committee, having assessed the application, instructed the City Clerk to coordinate an interview with Mr. Ford. On March 4, Mayor McShane and Councilmember Trumbo conducted an interview with Mr. Ford and recommended his appointment. The Kennewick Municipal Code 2.16.100, states, "Members must have a demonstrated interest and competence in historic preservation and possess qualities of impartiality and sound judgment. To the extent available in the Kennewick area, one member each shall be from the disciplines of architecture, history, architectural history, planning, archeology or other historic preservation-related disciplines, such as urban planning, American studies, American civilization, cultural geography, or cultural anthropology. Professional members of the Commission need not be residents of the City of Kennewick." To evaluate the candidate's qualifications, the Interview Committee asked the following questions: 1. What is your understanding of the Commission's role in protecting and promoting Kennewick's historic resources? 2. Do you have any professional or volunteer experience related to architecture, history, or preservation? 3. How would you balance property owner interests with the community's preservation goals? 4. What is your approach to evaluating proposals for changes to historic properties? 5. The commission conducts public education and outreach. What ideas do you have to engage residents in local history? 6. How would you advise Council on balancing redevelopment pressures with historic preservation? 7. Have you ever been involved in applying for or managing grants or incentives for preservation projects? 8. Why do you believe preserving historic resources is important for Kennewick's future? As a result of the interview, the Committee determined Mr. Ford is well qualified. <u>Alternatives</u> The alternative is to deny the Interview Committee's recommendation and provide further direction to the City Clerk. <u>Fiscal Impact</u>		
<u>Attachments:</u> 1. Application - Ford		

Print

Boards and Commissions Application - Submission #28120

Date Submitted: 2/3/2026

First Name*

Dan

Last Name*

Ford

Date*

2/10/1964

Application Date

Address*

[REDACTED]

City*

Kennewick

State*

WA

Zip Code*

99336-3627

Phone Number*

[REDACTED]

Email Address*

[REDACTED]

I am interested in serving on the following Commission*

- | | |
|--|---|
| ☐ Arts Commission | ☐ Kennewick Public Facilities District |
| ☐ Disability Board - At Large | ☐ Parks & Recreation Commission |
| ☒ Historic Preservation Commission | ☐ Planning Commission |
| ☐ Kennewick Housing Authority | |

Describe your occupational status and background*

I am currently the City Manager for the City of Toppenish. I am a licensed Civil Engineer and prior to this position I was the Public Works Director, Planning and Development Director as well as the IT Director. Prior to that I was the City Engineer for the City of Pasco and prior to that I was the Public Works Director and County Engineer for Benton County.

What unique qualities or attitudes will you bring to this position?*

Interest in historic Kennewick.

Describe any community related activities and/or organizational affiliations*

As previously mentioned, I have a large amount of municipal experience in development and civil engineering that I think would be helpful.

Examples: Kiwanis, Eagles, Elks, Scouts, 4H, etc.

Describe your volunteer experience to include past or present service on a Kennewick board or commission.*

This would be my first volunteer effort.

What interests you about this particular board, commission, or committee?*

Learning more about historic Kennewick

What makes you a good choice for this board/commission?*

Background and experience.

Relevant personal or professional experience:*

I am currently the City Manager for the City of Toppenish. I am a licensed Civil Engineer and prior to this position I was the Public Works Director, Planning and Development Director as well as the IT Director. Prior to that I was the City Engineer for the City of Pasco and prior to that I was the Public Works Director and County Engineer for Benton County.

Why are you seeking appointment?*

Interest :)

To the best of your knowledge, would any conflict of interest be created as a result of your appointment?*

Not to my knowledge

Personal references (names and contact information required):*

Rob Ellsworth | CCIM
Senior Advisor | Managing Broker
SVN | Retter & Company
329 N. Kellogg | Kennewick, WA 99336
Phone [REDACTED]
[REDACTED]

Anthony Muai, AICP
Community Planning Director
Community Planning Department
City of Kennewick
O: 509.585.4386 | C: 509.820.5116
anthony.muai@ci.kennewick.wa.us

Dave Zabell, GMP Consultants
[REDACTED]

Please list only those persons who have agreed to serve as a reference on your behalf for this application. Candidates who do not provided references may not advance in the recruitment process.

In-Person Interview Availability*

Mornings are more difficult because I work in Toppenish which is 1 hour away. Afternoons are doable but Mondays are totally out due to the fact that I have City Council Meetings on Monday nights.

Please describe any times of day/week/month you are not available for in-person interviews. Interviews typically take no longer than 15 minutes and are conducted in-person at Kennewick City Hall. Interviews are tentatively scheduled for the week of March 2 during normal office hours.

Disclaimer and Electronic Signature Agreement*

By checking the "I Agree" box below, you agree and acknowledge that 1) you understand that this application and supporting documents may be made available for public inspection, including inspection by member of the press and media; 2) your application will not be signed in the sense of a traditional paper document; 3) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 4) you may still be required to provide a traditional signature at a later date.

☒ I Agree

Electronic Signature

Daniel S. Ford

Council Agenda Coversheet 	Item Number: 4.d. Date: 3/17/2026 Item Type: Boards and Commissions Subject: Boards and Commissions: Appoint Members to the Parks & Recreation Commission, Positions 2 & 3 Department: City Manager	Category: Consent Agenda
<u>Recommendation</u> The Interview Committee unanimously recommends appointment of Logan Janin and Angela Singleton to the Parks & Recreation Commission. <u>Motion for Consideration</u> Motion to appoint Logan Janin to Position 2 and Angela Singleton to Position 3 of the Parks & Recreation Commission with terms expiring March 31, 2030. <u>Summary</u> The Parks & Recreation Commission consists of seven board members with staggered terms that conclude on March 31. Specifically, Positions 2 and 3 will expire on March 31, 2026. To fill these positions, the City Clerk advertised for applicants from December 31, 2025, to February 19, 2026. The incumbent in Position 2 recently moved and is no longer eligible to serve. The incumbent in Position 3 was invited to reapply but did not seek an additional term. Three candidates submitted their applications: Logan Janin, Angela Singleton, and Benson Behen. The Interview Committee assessed the applications and recommended interviewing all three candidates. On March 4, Mayor McShane and Councilmember Trumbo conducted interviews with Mr. Janin and Mr. Behen. Two days later, on March 6, the full Interview Committee met with Ms. Singleton. The Kennewick Municipal Code 2.16.400, states, "In making the appointment of the commission members, the City Council shall choose people who understand the parks and recreational needs and interests of the inhabitants of the City and the nearby rural residents." To evaluate the candidates' qualifications, the Interview Committee asked the following questions: 1. What is your understanding of the Commission's advisory role in shaping recreational programs and park facilities? 2. Do you have experience in parks, recreation, youth programming, or community event planning? 3. How would you approach assessing whether Kennewick has adequate parks and recreational resources? 4. How would you balance competing needs, such as sports facilities versus open spaces or natural areas? 5. Can you share an example of helping a community group secure funding or resources? 6. How do you see parks and recreation contributing to community health and livability? 7. What skills do you bring that could support long-term planning and beautification of public spaces? 8. What motivates you to serve in enhancing recreation opportunities in Kennewick? As a result of their interviews, Mr. Janin and Ms. Singleton achieved the highest scores. <u>Alternatives</u> The alternative is to deny the Interview Committee's recommendation and provide further direction to the City Clerk. <u>Fiscal Impact</u>		

Attachments:

1. Application - Janin
2. Application - Singleton
3. Application - Behen

Boards and Commissions Application - Submission #28022

Date Submitted: 1/26/2026

First Name*

Logan

Last Name*

Janin

Date*

1/26/2026

Application Date

Address*

[REDACTED]

City*

Kennewick

State*

Washington

Zip Code*

99338

Phone Number*

[REDACTED]

Email Address*

[REDACTED]

I am interested in serving on the following Commission*

- | | |
|---|--|
| ☒ Arts Commission | ☒ Kennewick Public Facilities District |
| ☐ Disability Board - At Large | ☒ Parks & Recreation Commission |
| ☐ Historic Preservation Commission | ☒ Planning Commission |
| ☐ Kennewick Housing Authority | |

Describe your occupational status and background*

I currently serve as Director of Business Operations at a large, local agriculture company in our area. In this role, I create our \$28mm annual operating budget, oversee a department, run an ESG team focused on decarbonization (seeing a 21% fuel reduction in 2025), as well as building out the process for our hiring and onboarding program, as well as our time and productivity tracking program. I have worked directly with employees in the field, all the way to attending and participating in board meetings with our owners, a private equity group.

On top of my day job, I presently own two small businesses in our area. In these roles, I manage on-site workers, communicate directly to our customers, as well as manage financials and reporting.

Additionally, I serve as the Treasurer on my local HOA committee.

What unique qualities or attitudes will you bring to this position?*

I bring a can-do attitude, along with a creative problem solver mentality to every issue I am handed. I have become a trusted member in several communities as I use effective communication and have the ability to understand people's true intentions rather than what they may be saying or asking for, as I have learned others may not be the best at communicating. I also firmly believe the saying "those closest to the problem are closest to the solution", which would be a very valuable trait to bring to the commission.

Describe any community related activities and/or organizational affiliations*

I am an owner of two small, local businesses in my community, so I am well-versed in serving and communicating with members of this community. On top of that, I have volunteered for the Special Olympics, as well as serve as Treasurer in my local Home Owner's Association. In 2019, I was lucky enough to be nominated and selected to the Young Apple Leaders through US Apple that allowed our group to travel to Washington D.C. and lobby for fair agriculture laws and regulations in our state. Additionally, I complete volunteer hours every year.

Examples: Kiwanis, Eagles, Elks, Scouts, 4H, etc.

Describe your volunteer experience to include past or present service on a Kennewick board or commission.*

I do not have specific volunteer experience related to the Kennewick board of commission.

What interests you about this particular board, commission, or committee?*

In recent years, I have been looking for ways to give back to my community and firmly believe the skills and knowledge I have gained would bring great strengths to this group. I have a love for this city and have a hope that I can leave this city better than it was when I was born in to it.

What makes you a good choice for this board/commission?*

I have a well-rounded background that equips me with the perspective and practical experience relevant to this position, such as; budget planning and tracking, effective communication (both upward and downward), have customer service experience and am a trusted member of this community with deep rooted ties.

Relevant personal or professional experience:*

As a life-long Kennewick native, I have served this community in several avenues. From small business ownership, volunteering and participating in community events and groups, being connected to the community so deeply gives me a unique way of engaging with the area. On top of that, I have strong communication, analytical and planning skills that would fit perfectly into this commission.

Why are you seeking appointment?*

I have been looking for ways to give back and make an impact to my city for some time now, and have just recently become aware that joining a city commission is an opportunity to do just that. I love this region and the people that call it home and I would love the opportunity to make an impact.

To the best of your knowledge, would any conflict of interest be created as a result of your appointment?*

No

Personal references (names and contact information required):*

Jason Schlagel - [REDACTED]
Mathew Lesperance - [REDACTED]
Corey McLean - [REDACTED]
Seth Kennedy - [REDACTED]

Please list only those persons who have agreed to serve as a reference on your behalf for this application. Candidates who do not provided references may not advance in the recruitment process.

In-Person Interview Availability*

Given interviews are short, I should be able to make any interview time work.

Please describe any times of day/week/month you are not available for in-person interviews. Interviews typically take no longer than 15 minutes and are conducted in-person at Kennewick City Hall. Interviews are tentatively scheduled for the week of March 2 during normal office hours.

Disclaimer and Electronic Signature Agreement*

By checking the "I Agree" box below, you agree and acknowledge that 1) you understand that this application and supporting documents may be made available for public inspection, including inspection by member of the press and media; 2) your application will not be signed in the sense of a traditional paper document; 3) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 4) you may still be required to provide a traditional signature at a later date.

☒ I Agree

Electronic Signature

Logan M Janin

Boards and Commissions Application - Submission #28051

Date Submitted: 1/27/2026

First Name*

Angela

Last Name*

Singleton

Date*

1/27/2026

Application Date

Address*

[REDACTED]

City*

Kennewick

State*

Washington

Zip Code*

99337

Phone Number*

[REDACTED]

Email Address*

[REDACTED]

I am interested in serving on the following Commission*

- | | |
|---|---|
| ☐ Arts Commission | ☐ Kennewick Public Facilities District |
| ☐ Disability Board - At Large | ☒ Parks & Recreation Commission |
| ☐ Historic Preservation Commission | ☐ Planning Commission |
| ☐ Kennewick Housing Authority | |

Describe your occupational status and background*

I bring a strong understanding of local government processes, including budget cycles and grant opportunities, and I'm willing to support the City by researching funding sources that align with the commission's recommendations.

I am passionate about preserving open green spaces and believe strongly in the health and wellbeing benefits they provide. As an active parks user—walking, biking, kayaking, disc golfing, and picnicking—I can offer both a professional and personal perspective on how parks are used and how access can be improved.

What unique qualities or attitudes will you bring to this position?*

I have a good understanding of the public system including the budget cycle and grant opportunities, and I am willing to support the City in researching grants/opportunities that will support the activities we suggest as a commission. I also have a strong passion for preserving open green space for community members to enjoy. I believe access to green space increases health outcomes including mental wellbeing. I'm a hobbyist and enjoy a lot of the activities that other residents do such as walking, biking, kayaking, disc golf, and picnicking.

Describe any community related activities and/or organizational affiliations*

I do not currently have any formal organizational affiliations, but I actively participate in local outdoor and community events and stay engaged with environmental and recreation-focused initiatives.

Examples: Kiwanis, Eagles, Elks, Scouts, 4H, etc.

Describe your volunteer experience to include past or present service on a Kennewick board or commission.*

I have not previously served on a Kennewick board or commission; however, I have volunteered extensively with nonprofit organizations in roles such as fundraising assistance, park and neighborhood cleanups, and tree planting. These experiences have strengthened my appreciation for community stewardship and collaborative public service.

What interests you about this particular board, commission, or committee?*

I care deeply about public access to high-quality green spaces and the thoughtful management of land for community and environmental benefit. Serving on this commission would allow me to contribute to the long-term vision for our parks system and represent community members who value parks but may not have the time or ability to participate directly. I'm excited by the opportunity to support planning and decision-making that enhances recreation, accessibility, and conservation.

What makes you a good choice for this board/commission?*

I bring relevant professional experience working with local governments, as well as a personal passion for parks and public spaces. I believe our current park system is strong, and I also see opportunities for expanded access, amenities, and conservation as our population grows. My combination of technical experience, community engagement skills, and personal commitment to outdoor recreation makes me a strong fit for this role.

Relevant personal or professional experience:*

My experience as a park ranger gave me firsthand insight into daily park operations, user needs, and the rationale behind policies that protect public spaces, staff, and visitor safety.

In my current role supporting local governments, I have learned the importance of comprehensive community outreach to ensure decisions reflect public values. Personally, I visit Kennewick parks multiple times each week and often use the amenities available to residents. I fully support expanding and enhancing the park system in ways that align with community priorities.

Why are you seeking appointment?*

Parks are a personal passion of mine, and I want to help ensure we maintain, improve, and protect access to green spaces as the city grows. As a frequent park user, I would like to bring my ideas and perspectives to the commission and contribute to planning and projects that support both current and future community needs.

To the best of your knowledge, would any conflict of interest be created as a result of your appointment?*

No

Personal references (names and contact information required):*

Elisabeth Smith, [REDACTED]

Hannah Anderson, [REDACTED]

Tracy Ortiz, [REDACTED]

Please list only those persons who have agreed to serve as a reference on your behalf for this application.

Candidates who do not provide references may not advance in the recruitment process.

In-Person Interview Availability*

I have a flexible work schedule and can usually make any daytime meeting work however I am pregnant and expecting the week of February 23. If possible, I would love to interview the week of February 16th. If that is not possible, I will tentatively accept an interview request and let you know if I can make it! Thank you.

Please describe any times of day/week/month you are not available for in-person interviews. Interviews typically take no longer than 15 minutes and are conducted in-person at Kennewick City Hall. Interviews are tentatively scheduled for the week of March 2 during normal office hours.

Disclaimer and Electronic Signature Agreement*

By checking the "I Agree" box below, you agree and acknowledge that 1) you understand that this application and supporting documents may be made available for public inspection, including inspection by member of the press and media; 2) your application will not be signed in the sense of a traditional paper document; 3) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 4) you may still be required to provide a traditional signature at a later date.

☒ I Agree

Electronic Signature

Angela Singleton

From: noreply@civicplus.com
To: [ClerkInfo](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, February 18, 2026 1:34:44 PM

Boards and Commissions Application

First Name	Benson
Last Name	Behen
Date	2/18/2026
Address	
City	Kennewick
State	Washington
Zip Code	99336
Phone Number	
Email Address	
I am interested in serving on the following Commission	Parks & Recreation Commission, Planning Commission
Describe your occupational status and background	Consultant/Adviser- Investments University Student
What unique qualities or attitudes will you bring to this position?	Majority of the work I specialize in is related to Value add Projects on residential and S/M multifamily properties and my perspective to add value or revitalize assets for consumer use cost efficiently is my best skill
Describe any community related activities and/or organizational affiliations	Kiwanis- Member Fields of Grace- Secretary of the Board of -Richland Freemason Lodge
Describe your volunteer experience to include past or present service on a Kennewick board or	My favorite experience volunteering was traveling to Bosnia&Herzegovina and interviewing survivors of genocide.

commission.

What interests you about this particular board, commission, or committee?	Being able to shape the future of Kennewick and extracting the most usage for the hard assets the city possesses
What makes you a good choice for this board/commission?	My youth and Drive and my ability to collaborate with local government.
Relevant personal or professional experience:	Gramercy Group- Managing Partner Core Projects- Head of Acquisition Intern Tamarack Capital
Why are you seeking appointment?	To further my own knowledge and contribute to an active and vital local Board.
To the best of your knowledge, would any conflict of interest be created as a result of your appointment?	Not to my knowledge
Personal references (names and contact information required):	Ty Haberling [REDACTED] Tom Moak [REDACTED] Gabe Galbraith + [REDACTED]
In-Person Interview Availability	Available most times. First week of March works.
Disclaimer and Electronic Signature Agreement	I Agree
Electronic Signature	Benson Behen

Email not displaying correctly? [View it in your browser.](#)

Council Agenda Coversheet	Item Number: 4.e. Item Type: General Business Item Subject: Claims Roster: February 2026 Department: Finance	Date: 3/17/2026 Category: Consent Agenda						
								
<u>Recommendation</u> Staff recommends Council approve the Claims Roster for February 2026.								
<u>Motion for Consideration</u> Motion to approve the Claims Roster for February 2026 in the amount of \$6,938,113.27 comprised of electronic payments and check numbers 323032-323404.								
<u>Summary</u> The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 2/1/2026-2/28/2026: <table><tr><td>Check numbers 323032:323404</td><td>\$4,767,552.60</td></tr><tr><td>Electronic payments (EFT):</td><td>\$2,170,560.67</td></tr><tr><td>Total</td><td>\$6,938,113.27</td></tr></table>			Check numbers 323032:323404	\$4,767,552.60	Electronic payments (EFT):	\$2,170,560.67	Total	\$6,938,113.27
Check numbers 323032:323404	\$4,767,552.60							
Electronic payments (EFT):	\$2,170,560.67							
Total	\$6,938,113.27							
<u>Alternatives</u> None.								
<u>Fiscal Impact</u> \$6,938,113.27								
<u>Attachments:</u> 1. Claims Roster								

City of Kennewick
Claims Roster by Fund/Division
2/1/2026 to 2/28/2026



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
Fund 001					
000 - Fund Activity					
EFT	02/03/2026	70239	STATE OF WASH DEPT OF REVENUE	LEASEHOLD TAX QTR 4	\$3,275.90
EFT	02/26/2026	167	WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$970.22
323035	02/05/2026	70001	BENTON COUNTY TREASURER	CRIME VICTIM'S COMPENSATION	\$793.57
323037	02/05/2026	70000	WASHINGTON STATE TREASURER	COURT FINES- DECEMBER 2025	\$41.79
323039	02/12/2026	70000	WASHINGTON STATE TREASURER	COURT FINES- DECEMBER 2025	\$62,223.19
323227	02/19/2026	99991	PERMIT REFUNDS	REFUND REQUEST- 100929692	\$150.00
000 - Fund Activity Subtotal:					\$67,454.67
011 - City Council					
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$228.45
011 - City Council Subtotal:					\$228.45
012 - City Manager					
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$231.91
323305	02/27/2026	1269	ERIN ERDMAN	TRVL REIMB OCT 25-ICMA 25 ANNUAL CONFERENCE	\$11.21
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$62.88
012 - City Manager Subtotal:					\$306.00
023 - Recreation Services					
EFT	02/02/2026	77146	GLOBAL PAYMENTS	MERCHANT FEES	\$4,728.83
323181	02/13/2026	161	SIRI BRAZILIAN JIU JITSU	DECEMBER JIU JITSU INSTRUCTION	\$210.00
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$191.90
323274	02/27/2026	7653	BSN SPORTS LLC	FUTSAL GOALS	\$2,872.31
323294	02/27/2026	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY	\$69.04
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$2,785.89
323343	02/27/2026	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	KEYS FOR HANSEN COMMUNITY GARDEN	\$139.81
323370	02/27/2026	161	SIRI BRAZILIAN JIU JITSU	JIU JITSU INSTRUCTION JANUARY	\$210.00
323371	02/27/2026	400	SKYHAWKS SPORTS ACADEMY LLC	FALL SKYHAWKS PROGRAMS	\$2,380.00
323388	02/27/2026	1028	TRI-CITY GLASS, INC.	NEW GLASS FOR PLAZA BUILDING OFFICE	\$404.74
323391	02/27/2026	3564	US LINEN AND UNIFORM	WINTER MATS FOR THE PAVILION	\$129.34
023 - Recreation Services Subtotal:					\$14,121.86
024 - Facilities Maintenance					
323041	02/13/2026	8623	ACE SALES & SERVICE INC	PORTABLE TOILET COLUMBIA PARK ROPES COURSE	\$153.45
323043	02/13/2026	5911	AMERICAN BUILDING MAINTENANCE	FEBUARY + RATE INCREASE	\$3,551.29
323048	02/13/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	SERVICE A GYM UNIT AND REPLACED A DEFECTIVE T-STAT	\$320.67
323051	02/13/2026	1568	ATOMIC SCREEN PRINT & EMBROIDERY	UNIFORM ORDER	\$1,273.85
323058	02/13/2026	4052	BATTERIES PLUS	EXIT SIGN BATTERY	\$11.91
323059	02/13/2026	8246	BEAVER BARK & ROCK PRODUCTS	COMPOST HANSEN PLANTING BEDS	\$225.92
323098	02/13/2026	5426	EWING IRRIGATION PRODUCTS, INC	TURFACE AND CHALK FOR TOURNAMENTS	\$4,182.68
323102	02/13/2026	9237	FIKES NORTHWEST CORP	SCENT	\$201.76
323104	02/13/2026	409	FRONTIER FENCE INC	FENCE TOP POST CAP	\$9.74
323110	02/13/2026	1775	GRAINGER	AIR COMP. FLOAT/DRAIN	\$695.96
323111	02/13/2026	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	QUICK CONNECT PLUG 1/4 FOR PRESSURE WASHER	\$10.87
323119	02/13/2026	8977	HERITAGE PROF LANDSCAPING INC	STEP TOE LANDSCAPING HERITAGE	\$14,515.01
323126	02/13/2026	756	ISAIAH LOPEZ	JEANS	\$195.73
323132	02/13/2026	78	KENNEWICK INDUSTRIAL & ELEC	PUMP HOUSE CONDUIT REPAIR SUPPLIES	\$1,046.34
323147	02/13/2026	6119	MSDSOONLINE, INC, DBA VELOCITYEHS		\$744.75
323158	02/13/2026	5262	OVERHEAD DOOR COMPANY, OF TRI-CITIES	GARAGE DR OPENER	\$2,381.41
323164	02/13/2026	1027	JAMES CONNOLLY CONSULTING LTD	GOPHER BAIT	\$221.63
323165	02/13/2026	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LED LIGHT BULBS	\$233.75
323167	02/13/2026	5112	FIRE PROTECTION SERVICE CORPORATION	MONITORING AND TESTING KPD-11305	\$1,102.70
323168	02/13/2026	957	RANCH & HOME INC	CABLE FOR PLAYGROUND MALLETS	\$122.54
323179	02/13/2026	7555	SHERWIN-WILLIAMS COMPANY	PAINT OFFICE IN PLAZA	\$188.82
323201	02/13/2026	6270	TRI-CITY SIGN & BARRICADE	ADA AND NO PARKING SIGNS	\$261.12
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,438.71
323214	02/13/2026	104	WA STATE LABOR & INDUSTRIES	FS61 BOILER INSPECTION	\$67.60
323230	02/20/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2026 HVAC MAINT JANUARY	\$6,234.63
323251	02/20/2026	3564	US LINEN AND UNIFORM	LINEN SERVICE-JAN 26	\$353.98
323256	02/27/2026	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$426.00
323261	02/27/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	T STAT PROGRAMMING	\$253.13
323270	02/27/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$31,915.38
323272	02/27/2026	2995	BENZ AIR ENGINEERING	COVERS FOR EXHAUST HOSE	\$344.15
323275	02/27/2026	749	BUILDERS HARDWARE & SUPPLY CO	PUSH TO EXIT BUTTON FOR MAG LOCKS	\$2,056.14
323278	02/27/2026	1179	CARLOS SOTO	PESTICIDE TEST REIMBURSEMENT	\$75.00
323279	02/27/2026	83	CASCADE NATURAL GAS	GAS SERVICE	\$18,860.62
323294	02/27/2026	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY	\$92.09
323298	02/27/2026	480	DEPENDABLE APPLIANCE	DISHWASHER REPAIR	\$77.29

City of Kennewick
Claims Roster by Fund/Division

2/1/2026 to 2/28/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
323307	02/27/2026	5426 EWING IRRIGATION PRODUCTS, INC	HOME PLATE FOR ATHLETICS	\$239.58
323309	02/27/2026	8774 FASTENAL COMPANY	PAINT FOR RESERVED PARKING	\$157.59
323310	02/27/2026	9237 FIKES NORTHWEST CORP	SCENT	\$201.76
323318	02/27/2026	1775 GRAINGER	WEED BURNER TORCH	\$117.68
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$1,780.40
323326	02/27/2026	303 INTERMOUNTAIN CLEANING SERVICE INC.	CARPET CLEANING	\$13,916.00
323327	02/27/2026	1180 JASON COLLINS	PESTICIDE TEST REIMBURSEMENT	\$75.00
323329	02/27/2026	78 KENNEWICK INDUSTRIAL & ELEC	IRRIGATION REPAIR PARTS	\$2,497.26
323340	02/27/2026	1162 MID-COLUMBIA COMMUNITY, FORESTRY COUNCIL	DUES	\$750.00
323347	02/27/2026	5460 NRC ENVIRONMENTAL SERVICES INC	HOMELESS ENCAMPMENT CLEAN-UP STATE CONTRACT	\$13,203.94
323348	02/27/2026	4217 O'REILLY AUTO PARTS	FROST AIR COMPRESSOR	\$137.05
323357	02/27/2026	329 PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	STAGE LIGHTING	\$1,154.16
323360	02/27/2026	957 RANCH & HOME INC	CABLE TIES FOR BALLFIELD COVERS	\$164.23
323369	02/27/2026	680 SIERRA ELECTRIC, INC.	REPLACE SURGE PROTECTION - WARRANTY	\$690.29
323378	02/27/2026	1812 SUNBELT RENTALS	SMALL LIFT TO GET TO FOYER LIGHTING	\$188.84
323390	02/27/2026	1046 FRANK URIBE	HAZARDOUS TREE TRIMMING	\$20,846.08
323401	02/27/2026	398 RENTOKIL NORTH AMERICA INC	PEST CONTROL	\$254.58
024 - Facilities Maintenance Subtotal:				\$150,221.06
026 - Economic Development				
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$62.88
026 - Economic Development Subtotal:				\$101.26
032 - Accounting				
323069	02/13/2026	5736 BOWMAN CONSULTING GROUP LTD	INDIRECT COST ALLOCATION PLAN	\$14,706.25
323077	02/13/2026	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	RECURRING SHRED SERVICE	\$50.90
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
323248	02/20/2026	1314 REHN & ASSOCIATES, INC.	COBRA	\$224.00
323256	02/27/2026	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$173.00
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$345.83
032 - Accounting Subtotal:				\$15,538.36
033 - Human Resources				
323105	02/13/2026	919 FRONTLINE MEDICAL PLLC		\$660.00
323122	02/13/2026	838 INFO-TECH RESEARCH GROUP INC	MCLEAN & COMPANY	\$35,922.62
323150	02/13/2026	1030 NAVIA BENEFIT SOLUTIONS, CLIENT PAY	NAVIA	\$1,397.50
323190	02/13/2026	370 SUMMIT LAW GROUP, PLLC	PROFESSIONAL SERVICES	\$23,533.64
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$153.52
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$125.76
323366	02/27/2026	1220 SHANNON C. THOMAS	ARTIST FEE -TRAFFIC BOX WRAP	\$300.00
323376	02/27/2026	8315 STERLING	STERLING	\$2,290.46
323402	02/27/2026	2222 WESTERN FIRE CHIEFS' ASSOC.	FIRE CHIEF RECRUITMENT	\$2,500.00
033 - Human Resources Subtotal:				\$66,883.50
034 - Civil Service				
323105	02/13/2026	919 FRONTLINE MEDICAL PLLC		\$6,411.00
323166	02/13/2026	326 PUBLIC SAFETY PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL EVALUATION	\$1,404.54
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$76.76
034 - Civil Service Subtotal:				\$7,892.30
035 - Customer Service				
EFT	02/02/2026	70016 U.S. BANK	MERCHANT FEES	\$38,484.10
323233	02/20/2026	3530 DATAPROSE INC	UTILITY BILLING PRINT AND MAIL SERVICE - JAN 2026	\$11,390.92
323244	02/20/2026	868 MIRIAM TECHNOLOGIES INC	JANUARY WEBCHECK HITS-52 UNITS	\$848.64
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$314.39
035 - Customer Service Subtotal:				\$51,038.05
036 - Code Enforcement				
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$144.30
323231	02/20/2026	9813 B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	\$3,286.92
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$163.20
036 - Code Enforcement Subtotal:				\$3,594.42
042 - City Attorney				
323125	02/13/2026	1266 IRONCLAD LAW PLLC	SPAR CONTRACT REIMBURSE 1/21-1/29/2026	\$16,258.05
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$143.96
323221	02/13/2026	853 WEST GROUP PAYMENT CENTER	ONLINE/SOFTWARE SUBSCRIPTION - JAN 2026	\$3,000.71
323232	02/20/2026	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	RECURRING SHRED SERVICE	\$39.64
323237	02/20/2026	10993 FOSTER GARVEY PC	SPAR CONTRACT PREP/REVIEW - DECEMBER 2025	\$938.00
323313	02/27/2026	10993 FOSTER GARVEY PC	FINALIZE SPAR CONTRACT	\$300.00
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$188.63
323359	02/27/2026	3467 PRONTO PROCESS SERVICE, INC	MONTHLY COURIER SERVICE - JAN 2026	\$52.50

City of Kennewick
Claims Roster by Fund/Division
2/1/2026 to 2/28/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
042 - City Attorney Subtotal:				\$20,921.49
051 - City Clerk				
323063	02/13/2026	34 BENTON COUNTY AUDITOR	RECORDING FEES FOR OUA AT 6610 W YELLOWSTONE AVE	\$307.50
323064	02/13/2026	34 BENTON COUNTY AUDITOR	RECORDING FEE WATERLINE & SEWER EASEMENT CORP OF E	\$321.50
323267	02/27/2026	34 BENTON COUNTY AUDITOR	RECORDING FEES FOR OUA AT 197 E 16TH AVE	\$307.50
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$125.76
051 - City Clerk Subtotal:				\$1,062.26
053 - Purchasing				
323147	02/13/2026	6119 MSDSONLINE, INC, DBA VELOCITYEHS		\$152.78
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$159.60
053 - Purchasing Subtotal:				\$350.76
054 - Information Technology				
323052	02/13/2026	960 AVIDEX INDUSTRIES LLC	AVIDEX PROFESSIONAL SERVICES COUNCIL CHAMBERS	\$16,067.58
323083	02/13/2026	6375 COMPUNET INC	CORPORATE PALO ALTO RENEWAL	\$37,143.48
323091	02/13/2026	1907 DLT SOLUTIONS LLC	AUTODESK 2026 SUBSCRIPTION RENEWAL PER QUOTE 53687	\$1,453.49
323183	02/13/2026	8210 SMARSH INC	SMARSH TEXT ARCHIVE 2026 RENEWAL	\$1,994.92
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$987.59
323256	02/27/2026	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$736.00
323280	02/27/2026	8295 CENTURYLINK	PS/ALI - ALI/SR PER 100 REC	\$6.70
323287	02/27/2026	1255 CLEARGOV INC	CLEARGOV BUDGETING SOFTWARE	\$66,749.71
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$691.66
323404	02/27/2026	5471 ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-JAN 2026	\$7,498.84
054 - Information Technology Subtotal:				\$133,329.97
062 - Planning				
323200	02/13/2026	3265 TRANSPO GROUP, TRANSPO GROUP USA INC	CITYWIDE TRANSPORTATION PLAN U	\$2,196.25
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$220.08
323336	02/27/2026	1271 MAJENTA STUNTEBECK	TRVL REIMB-OCT25-APA WA ANNUAL CONFERENCE	\$15.40
062 - Planning Subtotal:				\$2,431.73
071 - KPD-Administration				
EFT	02/26/2026	167 WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$325.36
323067	02/13/2026	4965 BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	\$119.68
323173	02/13/2026	619 RYAN YATES	PRE-EMPLOYMENT POLYGRAPH EXAM	\$300.00
323210	02/13/2026	5035 VEACH COMPANY, REALIFE PHOTOGRAPHY	DEPARTMENT PHOTOS	\$326.40
323212	02/13/2026	1433 W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	ACCREDITATION SERVICES - 2026	\$3,500.00
323239	02/20/2026	2280 LANGUAGE LINE SERVICES, INC	INTERPRETATIONS SERVICES - JANUARY 2026	\$570.36
323256	02/27/2026	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$53.00
323282	02/27/2026	2432 CHARTER COMMUNICATIONS	BASIC CABLE SERVICES	\$570.37
323284	02/27/2026	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	DOCUMENT SHRED SERVICE	\$425.38
323404	02/27/2026	5471 ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-JAN 2026	\$258.76
071 - KPD-Administration Subtotal:				\$6,449.31
072 - KPD-Criminal Investigation				
323123	02/13/2026	1019 INTERACTIVE DATA, LLC	PEOPLE SEARCH - JANUARY 2026	\$179.87
323143	02/13/2026	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$163.20
323256	02/27/2026	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$430.00
323282	02/27/2026	2432 CHARTER COMMUNICATIONS	ICAC LAB INTERNET SERVICE	\$260.00
072 - KPD-Criminal Investigation Subtotal:				\$1,033.07
073 - KPD-Patrol				
323143	02/13/2026	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$81.60
323215	02/13/2026	104 WA STATE LABOR & INDUSTRIES	EXPLOSIVE USER LICENSE - J KUHN	\$100.00
323311	02/27/2026	10096 FIRSTTWO INC	FULL AGENCY LICENSE RENEWAL - 3/01/26 - 3/01/27	\$5,222.40
323330	02/27/2026	10304 KNOCKERBALL TRICITIES LLC	CROSSING GUARD PICNIC ACTIVITIES	\$680.62
323338	02/27/2026	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$734.40
323382	02/27/2026	10971 THE BUNKER	BALLISTIC VEST - K HERNANDEZ	\$1,175.97
323389	02/27/2026	558 TRUJILLO, ROMAN	TRVL REIMB-SEPT 25- NTOA SUPERVISOR RESPONSE TO CR	\$11.00
323395	02/27/2026	3597 WA STATE CRIMINAL JUSTICE, TRAINING COMMISSION	BLEA TRAINING	\$32,212.62
073 - KPD-Patrol Subtotal:				\$40,218.61
074 - KPD-Staff Services				
323189	02/13/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	\$187.01
323252	02/20/2026	1033 WASHINGTON STATE PATROL	CPL BACKGROUNDS - JANUARY 2026	\$564.00
323362	02/27/2026	3788 ROSANE, MICHAEL	TRAVEL REIMBURSEMENT	\$382.00
323375	02/27/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	\$320.50
074 - KPD-Staff Services Subtotal:				\$1,453.51
075 - KPD-Intergovernmental				
323062	02/13/2026	14 BENTON COUNTY	KIDS HAVE - 4TH QTR 2025	\$4,397.50
323079	02/13/2026	100 CITY OF RICHLAND	58181 - 800 MHZ SUA II UPGRADE	\$55,010.00

City of Kennewick
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
323185	02/13/2026	1160 SOUND PHYSICIANS EMERGENCY MEDICINE OF WASHINGTON	PRISONER MEDICAL	\$145.84
323204	02/13/2026	9790 TRIOS HEALTH, RCCH TRIOS HEALTH LLC	PRISONER MEDICAL	\$3,573.08
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$9,638.08
323266	02/27/2026	14 BENTON COUNTY	JAIL SERVICE - DEC 2025	\$295,124.60
323288	02/27/2026	8587 COLUMBIA BASIN DIVE RESCUE	AGENCY SUPPORT	\$7,508.00
075 - KPD-Intergovernmental Subtotal:				\$375,397.10
076 - KPD-Special Services				
323041	02/13/2026	8623 ACE SALES & SERVICE INC	PORTABLE TOILET @ FIRING RANGE	\$87.45
323080	02/13/2026	422 CLARITY POINT PLLC	WELLNESS PROGRAM - JANUARY 2026	\$2,712.02
323174	02/13/2026	710 SANDY'S TROPHIES INC	SATIN BRASS	\$19.33
323195	02/13/2026	10971 THE BUNKER	QUARTERMASTER SUPPLIES	\$27.18
323206	02/13/2026	2861 TROPHY SHOPPE, THE, JEFFREY BRITTON	AWARD PLAQUE	\$27.20
323256	02/27/2026	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$430.00
323270	02/27/2026	84 BENTON PUD NO. 1	ELECTRICITY	\$109.22
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$4,055.57
323382	02/27/2026	10971 THE BUNKER	QUARTERMASTER SUPPLIES - NEW HIRE	\$4,128.82
076 - KPD-Special Services Subtotal:				\$11,596.79
081 - Fire Administration				
323044	02/13/2026	5681 AMERIGAS PROPANE LP	FS4 PROPANE	\$389.73
323090	02/13/2026	229 DELL MARKETING L.P., C/L DELL USA L.P.	FIRE MONITORS AND SOUNDBAR	\$213.48
323138	02/13/2026	10613 LOCUTION SYSTEMS, INC.	LOCUTION PRIME ALERT MAINTENANCE	\$5,644.18
323168	02/13/2026	957 RANCH & HOME INC	PROPANE & TANK	\$32.09
323189	02/13/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS3 STATION SUPPLIES	\$181.17
323202	02/13/2026	168 TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL FEE	\$15.37
323259	02/27/2026	5681 AMERIGAS PROPANE LP	FS4 PROPANE	\$509.17
323284	02/27/2026	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SECURED SHRED SERVICE	\$76.35
323375	02/27/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS2 STATION SUPPLIES	\$110.66
323402	02/27/2026	2222 WESTERN FIRE CHIEFS' ASSOC.	FIRE CHIEF RECRUITMENT	\$4,285.71
081 - Fire Administration Subtotal:				\$11,457.91
082 - Fire Suppression				
323065	02/13/2026	44 BENTON COUNTY FIRE DISTRICT #1	FTC ASSESSMENTS 2025-2026	\$45,000.00
323107	02/13/2026	5823 GALLS, LLC	BRAVEST JACKETS	\$777.46
323134	02/13/2026	4244 L N CURTIS & SONS	PORTABLE POWER SUPPLY	\$59.69
323142	02/13/2026	1206 MED-TECH RESOURCE INC	HYDRANT BAGS	\$319.46
323163	02/13/2026	241 PERFORMANCE SYSTEMS INTEGRATION	EXTINGUISHERS-VEHICLES	\$932.85
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,558.95
323316	02/27/2026	5823 GALLS, LLC	BRAVEST JACKETS	\$215.06
323317	02/27/2026	1215 GEARGRID LLC	PPE STORAGE RACKS	\$3,714.80
323331	02/27/2026	4244 L N CURTIS & SONS	SCBA PRESSURE GAUGE (X2)	\$565.76
323339	02/27/2026	3450 MES I ACQUISITION INC	SCBA PARTS	\$595.63
323351	02/27/2026	917 OXARC, INC.	HYDROSTATIC TESTING	\$32.67
082 - Fire Suppression Subtotal:				\$53,772.33
090 - Engineering				
EFT	02/26/2026	167 WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$0.78
323054	02/13/2026	471 B-F-WW GOOD ROADS	2026 MEMBERSHIP DUES FOR GOOD ROADS	\$300.00
323091	02/13/2026	1907 DLT SOLUTIONS LLC	AUTODESK 2026 SUBSCRIPTION RENEWAL PER QUOTE 53687	\$17,596.85
323156	02/13/2026	3700 OFFICE DEPOT INC	OFFICE SUPPLIES	\$111.30
323198	02/13/2026	1479 TOPCON SOLUTIONS STORE, PORTLAND PRECISION INSTRU	MAGNET TOOL 12 MO SN#2175191287	\$417.40
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$648.06
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$771.34
323349	02/27/2026	3700 OFFICE DEPOT INC	CALENDARS	\$316.30
323399	02/27/2026	1713 WA STATE GOOD ROADS AND, TRANSPORTATION ASSOC	2026 MEMBERSHIP RENEWAL FOR WA STATE GOOD ROADS	\$250.00
090 - Engineering Subtotal:				\$20,412.03
100 - GF-Nondepartmental				
EFT	02/24/2026	70586 TOYOTA CENTER	2025 CAPITAL TRANSFER & RIVER OF FIRE REIMBURSEMENT	\$63,565.56
323060	02/13/2026	92 BENTON CLEAN AIR AGENCY	FIRST QUARTER ASSESSMENT	\$19,966.84
323061	02/13/2026	8297 BENTON CO COMMISSIONERS	OPD EXPENSES - JANUARY 26 (46.81%)	\$314,185.19
323109	02/13/2026	926 GORDON THOMAS HONEYWEL GOVERNMENTAL AFFAIRS	JANUARY LOBBYING SERVICES	\$10,468.35
323230	02/20/2026	3088 APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2026 HVAC MAINT JANUARY	\$526.65
323268	02/27/2026	1999 BENTON FRANKLIN COUNCIL OF, GOVERNMENTS	COUNCIL OF GOVERNMENT DUES 2026	\$60,344.00
323270	02/27/2026	84 BENTON PUD NO. 1	ELECTRICITY	\$2,720.54
323279	02/27/2026	83 CASCADE NATURAL GAS	GAS SERVICE	\$1,957.68
323294	02/27/2026	7711 CULLIGAN WATER CONDITIONING	WATER DELIVERY	\$1,209.82
323326	02/27/2026	303 INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - 2026	\$5,540.00
100 - GF-Nondepartmental Subtotal:				\$480,484.63
Total For Fund 001				\$1,537,751.43

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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
Fund 102				
000 - Fund Activity				
EFT	02/26/2026	167	WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX
				\$18.22
			000 - Fund Activity Subtotal:	\$18.22
010 - Fund Activity				
323050	02/13/2026	2181	ARROW CONSTRUCTION SUPPLY LLC	ASPHALT LUTES
				\$576.46
323071	02/13/2026	1817	RADIO SERVICE COMPANY INC	RADIO WORK TRUCK 4302
				\$142.92
323075	02/13/2026	1315	CENTRAL MACHINERY SALES INC	KEY FOR BACKHOE
				\$20.84
323096	02/13/2026	2160	ENVIROTECH SERVICES INC.	ROAD SALT - ENVIROTECH STATE CONTRACT
				\$13,237.22
323110	02/13/2026	1775	GRAINGER	LOCKS FOR TRAILERS
				\$338.86
323131	02/13/2026	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - JANUARY 2026
				\$116.27
323139	02/13/2026	9792	LOPEZ, JUAN	UNIFORM ALLOWANCE
				\$254.43
323144	02/13/2026	484	MILNE NAIL,POWER TOOL & REPAIR	DEWALT BATTERIES
				\$678.42
323147	02/13/2026	6119	MSDSOONLINE, INC, DBA VELOCITYEHS	
				\$210.05
323157	02/13/2026	1062	OSBURN ASSOCIATES INC	INK FOR MAKING SIGNS
				\$1,191.00
323168	02/13/2026	957	RANCH & HOME INC	GREASE GUN AND JACK FOR TRAILER
				\$681.01
323199	02/13/2026	367	TRAFFIC SAFETY SUPPLY CO INC	THERMO PLASTIC TORCH
				\$696.67
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES
				\$275.18
323219	02/13/2026	10694	WEATHERNET, NARWHAL MET LLC	WEATHER SERVICE - FEBRUARY 2026
				\$595.00
323258	02/27/2026	5681	AMERIGAS PROPANE LP	PROPANE FOR THERMO PLASTIC
				\$117.85
323262	02/27/2026	5050	ARG INDUSTRIAL	PROPANE HOSE
				\$351.20
323289	02/27/2026	8852	COMMERCIAL TIRE	TIRE DISPOSAL
				\$180.00
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING
				\$463.50
323334	02/27/2026	9792	LOPEZ, JUAN	UNIFORM ALLOWANCE
				\$163.19
323341	02/27/2026	484	MILNE NAIL,POWER TOOL & REPAIR	CHALK LINE FOR THERMO PLASTIC
				\$44.63
323361	02/27/2026	4618	RODDA PAINT COMPANY	TIPS FOR PAINT BUGGY
				\$277.60
323386	02/27/2026	367	TRAFFIC SAFETY SUPPLY CO INC	THERMOPLASTIC FOR PAVEMENT MARKINGS
				\$22,643.76
			010 - Fund Activity Subtotal:	\$43,256.06
110 - Traffic				
323058	02/13/2026	4052	BATTERIES PLUS	BATTERIES FOR RRFB'S AND CHARGER WITH CORD
				\$471.81
323066	02/13/2026	84	BENTON PUD NO. 1	LIGHTING MAINTENANCE ON POWER POLE
				\$312.45
323110	02/13/2026	1775	GRAINGER	INSULATED HAND TOOLS FOR ELECTRICAL WORK
				\$656.01
323131	02/13/2026	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - JANUARY 2026
				\$116.27
323147	02/13/2026	6119	MSDSOONLINE, INC, DBA VELOCITYEHS	
				\$76.37
323180	02/13/2026	680	SIERRA ELECTRIC, INC.	WORK ON TRAFFIC SIGNAL
				\$480.90
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES
				\$286.50
323257	02/27/2026	8615	ADVANCED TRAFFIC PRODUCTS INC	INS2 PUSH BUTTONS
				\$11,849.36
323270	02/27/2026	84	BENTON PUD NO. 1	ELECTRICITY
				\$30,663.02
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING
				\$224.88
			110 - Traffic Subtotal:	\$45,137.57
			Total For Fund 102	\$88,411.85
Fund 106				
010 - Fund Activity				
323083	02/13/2026	6375	COMPUNET INC	BIPIN CISCO SMARTNET RENEWAL
				\$18,896.68
323162	02/13/2026	1230	PEREGRINE TECHNOLOGIES INC	BIPIN - PEREGRINE SOFTWARE AND SERVICES
				\$440,684.69
323211	02/13/2026	30	VERIZON NORTHWEST	BIPIN CELL PHONES
				\$115.14
			010 - Fund Activity Subtotal:	\$459,696.51
			Total For Fund 106	\$459,696.51
Fund 107				
130 - CDBG				
323197	02/13/2026	1233	THORNWORKS LLC	FINAL PAYMENT FOR 2K25-01 ESCAMILLA REHAB
				\$24,221.06
323271	02/27/2026	4125	BENTON-FRANKLIN TITLE CO.	RECORDING FEE FOR 2K25-01REHAB ESCAMILLA
				\$311.94
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING
				\$31.44
323328	02/27/2026	1163	KENNEWICK HOUSING AUTHORITY	CHIP: KHA INVOICE 8
				\$52,309.95
323385	02/27/2026	1233	THORNWORKS LLC	PARTIAL PAYMENT FOR 2K26-06 MONTGOMERY REHAB
				\$31,897.44
			130 - CDBG Subtotal:	\$108,771.83
140 - HOME				
323079	02/13/2026	100	CITY OF RICHLAND	HOME DPA PAYOFF 2K15-04 T. JOHNSON
				\$20,000.00
			140 - HOME Subtotal:	\$20,000.00
			Total For Fund 107	\$128,771.83
Fund 116				
010 - Fund Activity				
EFT	02/24/2026	70586	TOYOTA CENTER	2025 CAPITAL TRANSFER & RIVER OF FIRE REIMBURSEMENT
				\$18,862.16
323038	02/12/2026	73761	TRI-CITIES VISITOR & CONV. BUR	TOURISM PROMOTION AREA DISTRIBUTION
				\$65,795.34
323387	02/27/2026	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2026-JANUARY 2026
				\$28,876.99
			010 - Fund Activity Subtotal:	\$113,534.49

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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
				Total For Fund 116
				\$113,534.49
Fund 117				
042 - City Attorney				
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES \$71.97
323221	02/13/2026	853	WEST GROUP PAYMENT CENTER	ONLINE/SOFTWARE SUBSCRIPTION - JAN 2026 \$972.45
323232	02/20/2026	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	RECURRING SHRED SERVICE \$13.21
323359	02/27/2026	3467	PRONTO PROCESS SERVICE, INC	MONTHLY COURIER SERVICE - JAN 2026 \$17.50
				042 - City Attorney Subtotal:
				\$1,075.13
072 - KPD-Criminal Investigation				
323187	02/13/2026	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED HOMICIDE/MISSING PERSON CASES - JAN 2026 \$2,500.00
323281	02/27/2026	7496	CHAPLAIN SERVICES NETWORK	CHAPLAIN SERVICES - 2026 \$5,000.00
				072 - KPD-Criminal Investigation Subtotal:
				\$7,500.00
073 - KPD-Patrol				
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES \$1,314.28
323256	02/27/2026	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL \$1,448.49
323312	02/27/2026	521	FLOCK GROUP INC	ANNUAL RENEWAL - 2026 \$32,640.00
				073 - KPD-Patrol Subtotal:
				\$35,402.77
076 - KPD-Special Services				
323382	02/27/2026	10971	THE BUNKER	QUARTERMASTER SUPPLIES - CADET \$507.47
				076 - KPD-Special Services Subtotal:
				\$507.47
				Total For Fund 117
				\$44,485.37
Fund 118				
010 - Fund Activity				
323073	02/13/2026	359	CARASOFT TECHNOLOGY CORPORATION	NW HIDTA - CARASOFT \$1,670.54
323076	02/13/2026	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER \$6,629.47
323092	02/13/2026	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR \$8,910.63
323094	02/13/2026	11026	ELIZABETH POWELL	NW HIDTA PUBLIC HEALTH \$5,575.06
323097	02/13/2026	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST \$4,506.72
323106	02/13/2026	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST \$4,506.72
323120	02/13/2026	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER \$5,406.03
323145	02/13/2026	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER \$4,506.72
323172	02/13/2026	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH \$6,714.75
323178	02/13/2026	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST \$4,506.72
323220	02/13/2026	10001	WEINER, JONATHAN M	TRVL REIMB-DTAG/INTEL/IT MEETING \$12,272.81
323226	02/13/2026	262	SELIG FAMILY HOLDINGS LLC	015427-FEB 2026 - HIDTA RENT \$21,336.04
323234	02/20/2026	1225	DIRECTV ENTERTAINMENT HOLDINGS LLC	HIDTA DIRECTV \$141.99
323253	02/20/2026	10001	WEINER, JONATHAN M	TRVL REIMB 1/20-22/2026-WRCTC BOARD MEETING \$1,221.40
323276	02/27/2026	359	CARASOFT TECHNOLOGY CORPORATION	NW HIDTA - CARASOFT \$1,565.96
323283	02/27/2026	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER \$6,629.55
323299	02/27/2026	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR \$8,910.51
323301	02/27/2026	11026	ELIZABETH POWELL	NW HIDTA PUBLIC HEALTH \$5,575.15
323306	02/27/2026	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST \$4,506.62
323314	02/27/2026	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST \$4,506.62
323325	02/27/2026	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER \$5,405.95
323342	02/27/2026	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER \$4,506.62
323363	02/27/2026	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH \$5,754.87
323365	02/27/2026	262	SELIG FAMILY HOLDINGS LLC	HIDTA-MARCH 2026 LEASE \$24,213.54
323368	02/27/2026	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST \$4,506.62
323400	02/27/2026	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR \$10,481.00
				010 - Fund Activity Subtotal:
				\$174,468.61
				Total For Fund 118
				\$174,468.61
Fund 300				
010 - Fund Activity				
323146	02/13/2026	1032	DAX MORENO CONSTRUCTION COMPANY LLC	P2517 PAY EST 3 FINAL \$7,906.25
323254	02/20/2026	2368	WESTERN SYSTEMS INC	2 TRAFFIC SIGNAL CABINETS AND TRAIN BOARD \$2,929.15
323285	02/27/2026	435	CITY OF PASCO	ACA Q4 AMINMAL SHELTER BUILDING EXPENSES \$819.77
323377	02/27/2026	2430	STONEWAY ELECTRIC SUPPLY	LED LUMINAIRES AND PHOTOCELLS \$4,384.97
				010 - Fund Activity Subtotal:
				\$16,040.14
160 - Land & Facilities				
323072	02/13/2026	810	C WATTS TRUCKING LLC	RETAINAGE RELEASE VANCOUVER PARK COURT DEMO \$2,650.00
323082	02/13/2026	498	COLUMBIA PUMPING/CONSTRUCTION	RETAINAGE REL JAY PERRY PARK --- RETAINING WALL \$4,040.00
323130	02/13/2026	3349	KCDA PURCHASING COOPERATIVE	LAWRENCE SCOTT SCORE BOARDS X 4 \$38,297.60
323180	02/13/2026	680	SIERRA ELECTRIC, INC.	RETAINAGE RELEASE JP PARK LIGHT POST INSTALLATION \$2,109.00
323247	02/20/2026	1174	PBS ENGINEERING &, ENVIRONMENTAL	ENGINEERING SERVICES - COLUMBIA PARK DOCK REHAB \$3,587.75
323329	02/27/2026	78	KENNEWICK INDUSTRIAL & ELEC	BOAT LAUNCH RESTROOM REPAIR \$505.74
323369	02/27/2026	680	SIERRA ELECTRIC, INC.	REPLACE BOAT LAUNCH RESTROOM LIGHTS \$10,572.39

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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
323381	02/27/2026	6864 TAPANI INC	COL PARK BOAT LAUNCH FLOATS CONTRACT 25-024	\$126,739.80
323384	02/27/2026	172 THE TRI-CITY HERALD	RFP CITY HALL REPLACEMENT STUDY AD	\$448.82
160 - Land & Facilities Subtotal:				\$188,951.10
170 - Capital Purchases				
323208	02/13/2026	1566 TYLER TECHNOLOGIES INC	EDEN REPLACEMENT PROJECT - CONTRACT 19-013	\$1,383.20
170 - Capital Purchases Subtotal:				\$1,383.20
Total For Fund 300				\$206,374.44
Fund 303				
010 - Fund Activity				
323055	02/13/2026	5867 BAER TESTING	MATERIAL TESTING P2601	\$950.00
323300	02/27/2026	7864 ECONOLITE CONTROL PRODUCTS INC	P2504 ECONOLITE VISION CAMERA SYSTEM Q-53025A	\$96,908.69
323398	02/27/2026	63 WA STATE DEPT TRANSPORTATION, HIGHWAYS & LOCAL PR	RIGHT OF WAY - QUINULT AVE/ CCB INTERSECTION	\$66.06
010 - Fund Activity Subtotal:				\$97,924.75
Total For Fund 303				\$97,924.75
Fund 402				
000 - Fund Activity				
EFT	02/26/2026	167 WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$191.65
323032	02/05/2026	99993 AMBULANCE REFUNDS	AMBULANCE REFUND-280-KFD2410965	\$25.00
323033	02/05/2026	99993 AMBULANCE REFUNDS	AMBULANCE REFUND-280-KFD2505564	\$738.00
323034	02/05/2026	99993 AMBULANCE REFUNDS	AMBULANCE REFUND-280-KFD2508018	\$270.00
000 - Fund Activity Subtotal:				\$1,224.65
010 - Fund Activity				
EFT	02/26/2026	167 WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$26,722.57
323044	02/13/2026	5681 AMERIGAS PROPANE LP	FS4 PROPANE	\$389.71
323068	02/13/2026	3495 BOUND TREE MEDICAL LLC	IV & GENERAL MEDICAL SUPPLIES	\$2,230.14
323074	02/13/2026	7715 CARDINAL HEALTH 411, INC	MEDICATION	\$260.83
323090	02/13/2026	229 DELL MARKETING L.P., C/L DELL USA L.P.	FIRE MONITORS AND SOUNDBAR	\$213.46
323107	02/13/2026	5823 GALLS, LLC	BRAVEST JACKETS	\$4,405.77
323118	02/13/2026	10586 HENRY SCHEIN INC	NITRONOX FIELD UNIT	\$4,456.32
323137	02/13/2026	8868 LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	\$1,731.77
323138	02/13/2026	10613 LOCUTION SYSTEMS, INC.	LOCUTION PRIME ALERT MAINTENANCE	\$5,644.18
323159	02/13/2026	917 OXARC, INC.	OXYGEN	\$1,073.05
323168	02/13/2026	957 RANCH & HOME INC	PROPANE & TANK	\$32.07
323189	02/13/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS3 STATION SUPPLIES	\$181.16
323202	02/13/2026	168 TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL FEE	\$15.37
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,152.26
323225	02/13/2026	6869 ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	\$952.95
323246	02/20/2026	917 OXARC, INC.	CYLINDER RENTAL	\$892.17
323259	02/27/2026	5681 AMERIGAS PROPANE LP	FS4 PROPANE	\$509.17
323273	02/27/2026	3495 BOUND TREE MEDICAL LLC	IV & GENERAL MEDICAL SUPPLIES	\$914.92
323277	02/27/2026	7715 CARDINAL HEALTH 411, INC	GENERAL MEDICAL SUPPLIES	\$971.05
323284	02/27/2026	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SECURED SHRED SERVICE	\$76.34
323316	02/27/2026	5823 GALLS, LLC	BRAVEST JACKETS	\$1,218.63
323317	02/27/2026	1215 GEARGRID LLC	PPE STORAGE RACKS	\$5,572.20
323333	02/27/2026	8868 LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	\$2,966.41
323339	02/27/2026	3450 MES I ACQUISITION INC	STRUCTURAL FF BOOTS	\$1,584.31
323351	02/27/2026	917 OXARC, INC.	OXYGEN	\$154.33
323375	02/27/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS2 STATION SUPPLIES	\$110.65
323380	02/27/2026	10778 SYSTEMS DESIGN WEST LLC	AMBULANCE BILLING SERVICES	\$11,948.10
323402	02/27/2026	2222 WESTERN FIRE CHIEFS' ASSOC.	FIRE CHIEF RECRUITMENT	\$17,142.86
010 - Fund Activity Subtotal:				\$93,522.75
Total For Fund 402				\$94,747.40
Fund 403				
010 - Fund Activity				
EFT	02/02/2026	70016 U.S. BANK	MERCHANT FEES	\$5,425.24
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$918.47
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$424.30
010 - Fund Activity Subtotal:				\$6,768.01
Total For Fund 403				\$6,768.01
Fund 405				
000 - Fund Activity				
EFT	02/26/2026	167 WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$52.80
000 - Fund Activity Subtotal:				\$52.80
010 - Fund Activity				
EFT	02/26/2026	167 WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$4,966.35
323108	02/13/2026	1110 GEOSYNTEC CONSULTANT, INC	P2409 CONSULTANT INVOICE	\$8,148.00

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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
323115	02/13/2026	2080	HAZEN, TIMOTHY	UNIFORM ALLOWANCE	\$184.95
323124	02/13/2026	10351	IRELAND, CHRIS	UNIFORM ALLOWANCE	\$104.27
323132	02/13/2026	78	KENNEWICK INDUSTRIAL & ELEC	ECO PARTS	\$83.87
323135	02/13/2026	8442	LANGSTON-BULTENA, JOEY	UNIFORM ALLOWANCE	\$152.31
323147	02/13/2026	6119	MSDSOONLINE, INC, DBA VELOCITYEHS		\$210.05
323156	02/13/2026	3700	OFFICE DEPOT INC	PAINT MARKERS	\$7.17
323168	02/13/2026	957	RANCH & HOME INC	KEY HANGERS WEST SIDE DECANT	\$71.79
323192	02/13/2026	5320	SWS EQUIPMENT, LLC	ECO DECANT VALVE INSTALL ON NEW TRUCK	\$3,234.60
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$308.67
323217	02/13/2026	2636	WALKER, KEITH	UNIFORM ALLOWANCE	\$119.63
323262	02/27/2026	5050	ARG INDUSTRIAL	ECO WATER PARTS	\$225.18
323302	02/27/2026	8581	ELLIOTT, STEVE	UNIFORM ALLOWANCE	\$489.96
323315	02/27/2026	4370	GAFFEY, PAUL	UNIFORM ALLOWANCE	\$266.30
323318	02/27/2026	1775	GRAINGER	HEARING PROTECTION	\$103.93
323320	02/27/2026	2080	HAZEN, TIMOTHY	UNIFORM ALLOWANCE	\$146.98
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$391.67
323335	02/27/2026	3154	M & M BOLT COMPANY, LLC	TV VAN CAMERA HARDWARE	\$3.05
323351	02/27/2026	917	OXARC, INC.	GAS FOR WELDER	\$109.41
323383	02/27/2026	172	THE TRI-CITY HERALD	INVITATION TO BID - P2507 MISC WATER / STORM	\$414.42
323404	02/27/2026	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-JAN 2026	\$84.22
010 - Fund Activity Subtotal:					\$19,826.78
Total For Fund 405					\$19,879.58
Fund 410					
000 - Fund Activity					
EFT	02/26/2026	167	WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$132.00
323036	02/05/2026	70027	CITY OF KENNEWICK	WTR USED ACT# 49010388-00	\$1,200.00
323116	02/13/2026	865	HD FOWLER COMPANY INC	INV 300 HD FOWLER	\$6,637.89
323263	02/27/2026	108	BADGER METER INC	INV 300 MORE METERS	\$25,432.80
323321	02/27/2026	865	HD FOWLER COMPANY INC	INV 300 HD FOWLER	\$16,832.05
000 - Fund Activity Subtotal:					\$50,234.74
010 - Fund Activity					
EFT	02/13/2026	6441	MERRELL BROTHERS INC	P2209 PAY EST 16	\$1,855,409.21
EFT	02/26/2026	167	WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$86,346.19
323042	02/13/2026	4327	ADVANCED ANALYTICAL SOLUTIONS, LLC	YEARLY PT TESTING	\$616.48
323045	02/13/2026	7400	ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	\$645.00
323046	02/13/2026	2738	ANATEK LABS INC	PFAS SAMPLING	\$2,465.00
323048	02/13/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	SYSTEM TEST	\$379.71
323049	02/13/2026	5050	ARG INDUSTRIAL	TUBING FOR PRV STATIONS	\$190.14
323057	02/13/2026	6553	BASIN SOD INC	SOD FOR RESTORING LANDSCAPE FROM WATER LEAKS	\$77.83
323058	02/13/2026	4052	BATTERIES PLUS	CHARGING CABLES FOR CREWS IPADS AND PHONES	\$108.42
323078	02/13/2026	395	CITY OF KENNEWICK	COK PERMIT - SEPA	\$320.00
323083	02/13/2026	6375	COMPUNET INC	PALO ALTO FIREWALL FOR WATER TREATMENT PLANT	\$2,614.94
323085	02/13/2026	13	CORE & MAIN LP	6" GATE VALVE TO REPLACE BROKEN VALVE 10TH AND CCB	\$6,122.63
323087	02/13/2026	2966	CULBERT CONSTRUCTION INC	P1905 PAY EST 2	\$838,300.74
323088	02/13/2026	8116	D&D TELECOMMUNICATIONS, PROPERTIES, LLC	INSPIRATION POINT - JAN 2026	\$1,565.74
323101	02/13/2026	86	FERGUSON ENTERPRISES INC	CREDIT FOR EXCESS FL12 LIDS	\$9,242.98
323110	02/13/2026	1775	GRAINGER	CRACK SEALER TO GLUE MANHOLES DOWN	\$2,043.06
323112	02/13/2026	7234	GROUNDWATER SOLUTIONS INC, GSI WATER SOLUTIONS	WY 2025 ASR	\$4,900.00
323114	02/13/2026	1178	HAZEN AND SAWYER, DPC	RANNEY WELL COLLECTOR 5	\$48,432.32
323121	02/13/2026	9099	IDEXX DISTRIBUTION INC	FECAL SUPPLIES FOR LAB	\$464.52
323127	02/13/2026	4713	J-U-B ENGINEERS INC	ZONE 2 E OLYMPIA TRANSMISSION	\$28,361.90
323131	02/13/2026	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - JANUARY 2026	\$119.78
323132	02/13/2026	78	KENNEWICK INDUSTRIAL & ELEC	VALVES FOR OIL CHANGES ON MOTORS	\$307.51
323136	02/13/2026	891	LARRY JENNINGS	UNIFORM ALLOWANCE	\$358.63
323147	02/13/2026	6119	MSDSOONLINE, INC, DBA VELOCITYEHS		\$1,394.00
323149	02/13/2026	788	NATIONAL SAFETY INC	CONFINED SPACE RETREIVAL	\$2,420.09
323151	02/13/2026	1290	NCL OF WISCONSIN, INC.	LAB SUPPLIES	\$849.57
323152	02/13/2026	4466	NORTHSTAR CHEMICAL INC	CHLORINE FOR THE NON POTABLE WATER SYSTEM	\$8,961.87
323153	02/13/2026	876	TAMPA ENTERPRISES LLC	NEW ASPHALT SAW	\$2,132.48
323156	02/13/2026	3700	OFFICE DEPOT INC	WEBCAM - B. SMITH	\$48.08
323158	02/13/2026	5262	OVERHEAD DOOR COMPANY, OF TRI-CITIES	SPRING REPAIR - WATER SHOP DOOR	\$1,907.84
323161	02/13/2026	3458	PARAMOUNT COMMUNICATIONS INC	90% PAYMENT WTP - COMMUNICATION CABLING UPGRADE	\$12,225.91
323165	02/13/2026	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	RESERVOIR SMOKE ALARMS	\$131.17
323167	02/13/2026	5112	FIRE PROTECTION SERVICE CORPORATION	MONITORING AND TESTING	\$210.94
323168	02/13/2026	957	RANCH & HOME INC	RV ANTIFREEZE FOR VAPOR ROOTER	\$306.45
323170	02/13/2026	366	REESE CONCRETE PRODUCTS MFG, INC	LOCKING MANHOLE TOOL WITH HOOK	\$538.56

City of Kennewick
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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
323180	02/13/2026	680	SIERRA ELECTRIC, INC.	CONDUIT FOR NEW SLUDGE SENSOR	\$3,909.61
323193	02/13/2026	4379	TACOMA SCREW PRODUCTS INC, ACCTS RECEIVABLE	FELLER GAUGE SET	\$21.11
323201	02/13/2026	6270	TRI-CITY SIGN & BARRICADE	LOCATE PAINT	\$653.32
323209	02/13/2026	3881	UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	\$217.35
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$3,359.23
323213	02/13/2026	164	WA STATE DEPARTMENT OF ECOLOGY	ANNUAL DAM INSPECTIONS	\$881.00
323223	02/13/2026	1755	WILBUR-ELLIS COMPANY	PESTICIDES FOR SPRAYING	\$4,375.39
323230	02/20/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2026 HVAC MAINT JANUARY	\$1,411.57
323236	02/20/2026	4147	FEDEX	W/S GENERAL ADMIN POSTAGE EXPENSE	\$122.92
323251	02/20/2026	3564	US LINEN AND UNIFORM	LINEN SERVICE-JAN 26	\$244.80
323260	02/27/2026	7400	ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	\$670.00
323261	02/27/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	REPLACE COPPER CONDENSATE LINE	\$506.27
323264	02/27/2026	4052	BATTERIES PLUS	WWTP LIFT STATIONS UPS BATTERIES	\$860.45
323265	02/27/2026	92	BENTON CLEAN AIR AGENCY	WWTP INSPECTION FEE	\$4,197.00
323269	02/27/2026	93	BENTON FRANKLIN DISTRICT, HEALTH	COLIFORM BACT SAMPLING	\$7,295.00
323270	02/27/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$91,228.88
323279	02/27/2026	83	CASCADE NATURAL GAS	GAS SERVICE	\$3,916.10
323291	02/27/2026	4853	CONNELL OIL INC, 76 DISTRIBUTING	BLOWER MOTOR OIL	\$716.24
323304	02/27/2026	9032	ENDRESS + HAUSER INC	ASR SUBMERSIBLE LEVEL SENSOR	\$3,011.64
323309	02/27/2026	8774	FASTENAL COMPANY	SUPPLIES FOR THE SAFETY CABLE AROUND THE HRT'S	\$144.10
323318	02/27/2026	1775	GRAINGER	SEWER COLLECTIONS FLOW METER BATTERIES	\$532.20
323319	02/27/2026	4727	HASA INC	RC5 CHEMICALS - SODIUM HYPOCHLORITE	\$9,176.70
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$2,504.81
323326	02/27/2026	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - 2026	\$537.00
323329	02/27/2026	78	KENNEWICK INDUSTRIAL & ELEC	WTP INTAKE STRUCTURE REPLACEMENT OUTLET	\$151.16
323345	02/27/2026	5532	NORCO, INC.	REGULATOR FOR NITROGEN SYSTEM	\$156.24
323346	02/27/2026	8022	NORTHWEST BIOSOLIDS MANAGEMENT, ASSOCIATION	2026 ANNUAL MEMBERSHIP DUES	\$1,178.73
323350	02/27/2026	1260	OREGON BREAKERS, INC.	WATER FILTER PLANT MAIN BREAKER REPAIR	\$4,350.00
323355	02/27/2026	1040	PARAMOUNT SUPPLY COMPANY	ORINGS FOR HYPO SYSTEM	\$108.30
323360	02/27/2026	957	RANCH & HOME INC	MOUSE TRAPS	\$24.92
323364	02/27/2026	6567	RS AMERICAS INC	BIO SOLIDS INDUSTRIAL ETHERNET SWITCH	\$976.36
323372	02/27/2026	1081	SKYLER ROBERTS	UNIFORM ALLOWANCE	\$331.78
323379	02/27/2026	5320	SWS EQUIPMENT, LLC	TV CAMERA REPAIR	\$1,513.57
323392	02/27/2026	7925	HD SUPPLY INC	CL2 MEMBRANE KITS, DPD DISPENSORS	\$2,109.30
323393	02/27/2026	3625	UV SALES LLC	REPLACEMENT BALLAST FOR UV SYSTEM	\$3,155.80
323396	02/27/2026	7297	WA STATE DEPT OF HEALTH	#25-1123 PROJECT REVIEW	\$5,844.00
323397	02/27/2026	7297	WA STATE DEPT OF HEALTH	2026 OPERATING PERMIT FEE	\$44,279.52
323404	02/27/2026	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-JAN 2026	\$522.91
010 - Fund Activity Subtotal:					\$3,125,714.97
Total For Fund 410					\$3,175,949.71
Fund 501					
000 - Fund Activity					
EFT	02/26/2026	167	WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$203.26
323058	02/13/2026	4052	BATTERIES PLUS	INV 700 BATTERIES PLUS	\$387.27
323086	02/13/2026	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	711005 - TRANSMISSION OIL FILTER - FORD #L1MZ-7A09	\$543.06
323147	02/13/2026	6119	MSDSOONLINE, INC, DBA VELOCITYEHS		\$2,826.20
323153	02/13/2026	876	TAMPA ENTERPRISES LLC	INV 700 STIHL BLADES	\$744.10
323155	02/13/2026	4217	O'REILLY AUTO PARTS	70100050 FILTER, OIL - O'REILLY/WIX #WL10050, NAPA	\$686.44
323163	02/13/2026	241	PERFORMANCE SYSTEMS INTEGRATION	INV 700 FIRE EXTINGUISHERS	\$861.38
323203	02/13/2026	956	TRIMAX MOWING SYSTEMS INC	777200 BLADE, NEXABLADE UPLIFT, TRIMAX #411-000-03	\$1,022.93
323238	02/20/2026	1775	GRAINGER	704000 FILTER, CABIN - GRAINGER #2HPB4 HEPA FILTER	\$129.09
323291	02/27/2026	4853	CONNELL OIL INC, 76 DISTRIBUTING	INV - OIL	\$2,796.63
323308	02/27/2026	6797	FACTORY MOTOR PARTS	INV 700 BRAKES	\$4,533.64
323324	02/27/2026	8711	HUGHES FIRE EQUIPMENT INC	INV 700 HUGHES FIRE	\$484.09
323344	02/27/2026	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	\$53.22
323348	02/27/2026	4217	O'REILLY AUTO PARTS	70100050 FILTER, OIL - O'REILLY/WIX #WL10050, NAPA	\$1,055.81
000 - Fund Activity Subtotal:					\$16,327.12
010 - Fund Activity					
323040	02/13/2026	1109	JOHN MOORE	WIRING HARNESS VEH 7512	\$114.10
323047	02/13/2026	1166	ANR GROUP INC	UPFIT LABOR FOR VEHs 2501 7512 5522	\$2,218.31
323049	02/13/2026	5050	ARG INDUSTRIAL	DRAIN VALVE VEH 5521	\$56.97
323081	02/13/2026	1310	COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL 1/31/2026	\$24,455.12
323086	02/13/2026	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	AIR COMPRESSOR OIL VEH 5902	\$3,551.67
323089	02/13/2026	591	DANA SAFETY SUPPLY	VEHICLE UPFIT PARTS POLICE VEH 7512	\$3,347.03
323103	02/13/2026	81	FNS COLLISION GROUP LLC	PAINT PD VEH 7512	\$2,529.16
323113	02/13/2026	519	H&L AUTO GLASS LLC	WINDSHIELD REPAIR VEH 2803	\$35.10

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323128	02/13/2026	3363	JIM'S PACIFIC GARAGES INC	RADIATOR AND DRIVELINE REPAIR VEH 4612 WO 30669	\$9,731.23
323132	02/13/2026	78	KENNEWICK INDUSTRIAL & ELEC	WATER LINE TO SWAMP COOLERS - LEAK REPAIR	\$70.77
323141	02/13/2026	2254	MCMMASTER-CARR SUPPLY COMPANY	HARDWARE VEH 7512	\$467.93
323148	02/13/2026	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	COOLANT VEH 4612	\$194.48
323155	02/13/2026	4217	O'REILLY AUTO PARTS	SPARK PLUGS AND WIRES VEH 2803	\$1,089.12
323158	02/13/2026	5262	OVERHEAD DOOR COMPANY, OF TRI-CITIES	REPLACE KEYWAY AND ADJUST	\$299.73
323160	02/13/2026	6603	PAPE MACHINERY INC	FILTERS VEH 4300	\$357.44
323168	02/13/2026	957	RANCH & HOME INC	PROPANE GALLON VEH 0401	\$27.33
323184	02/13/2026	1022	SNAP ON INDUSTRIAL	LCD MONITOR MOUNT	\$477.07
323188	02/13/2026	247	SS EQUIPMENT, PASCO NEW HOLLAND	HOUR METER VEH 3304	\$182.94
323194	02/13/2026	964	TANKMAX INC	DRIVELINE REPAIR VEH 2717	\$331.35
323196	02/13/2026	7370	THE FAB SHOP LLC	#4505 12 FT DUMP BODY UPFIT	\$213,160.96
323211	02/13/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$168.10
323229	02/20/2026	1166	ANR GROUP INC	VEHICLE UPLIFT TECHNICIAN VEH 2501	\$1,018.62
323235	02/20/2026	8774	FASTENAL COMPANY	BUTT CNCTR VEH SHOP	\$59.82
323238	02/20/2026	1775	GRAINGER	BATTERIES & IMPACT WRENCH SMALL TOOLS	\$225.70
323241	02/20/2026	8933	LES SCHWAB TIRE CENTERS, OF WASHINGTON INC	FLAT REPAIR VEH 4104	\$56.57
323242	02/20/2026	2254	MCMMASTER-CARR SUPPLY COMPANY	BRASS & COPPER COMPRESSION FITTING VEH 2801	\$279.68
323243	02/20/2026	3450	MES I ACQUISITION INC	QUICK MOUNT VEH 7512	\$320.87
323245	02/20/2026	4217	O'REILLY AUTO PARTS	COOLANT HOSE VEH 6004	\$476.34
323249	02/20/2026	1156	SPOKANE HOUSE OF HOSE, INC.	10PROFLEX VEH 4105	\$363.31
323250	02/20/2026	1184	STARK DESIGN LLC	POLICE BADGE VEH 7602	\$1,965.52
323251	02/20/2026	3564	US LINEN AND UNIFORM	LINEN SERVICE-JAN 26	\$170.61
323255	02/27/2026	8802	A1 TRUCK WASH	DUMP TRUCK & ACID VEH 5100	\$136.13
323262	02/27/2026	5050	ARG INDUSTRIAL	T-BOLT CLAM VEH 5521	\$63.80
323290	02/27/2026	6375	COMPUNET INC	PANO ANTENNA POLICE VEHS 7600-7603	\$2,431.68
323293	02/27/2026	5727	COSTCO ANYWHERE CITI VISA	CREDIT CARD FEES & INTEREST	\$116.18
323295	02/27/2026	9415	CUMMINS INC	BLOCK ASSY VEH 5101	\$66.69
323296	02/27/2026	591	DANA SAFETY SUPPLY	VEHICLE UPFIT ACCESSORIES POLICE VEHS 7600-7603	\$7,164.71
323297	02/27/2026	9827	DAY WIRELESS SYSTEMS	QMA MALE TO FEMALE VEH 2501	\$115.31
323322	02/27/2026	8572	HIGH DESERT MAINTENANCE INC	FIRE EXTINGUISHER MOUNT VEH 4316	\$473.77
323323	02/27/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$195.84
323324	02/27/2026	8711	HUGHES FIRE EQUIPMENT INC	INSPECTION AND SERVICE VEH 2716	\$3,184.10
323337	02/27/2026	2254	MCMMASTER-CARR SUPPLY COMPANY	ANTIFATIGUE MAT	\$309.28
323344	02/27/2026	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	DEX COOLANT VEH 2716	\$325.05
323348	02/27/2026	4217	O'REILLY AUTO PARTS	BATTERY CORE CHARGE/EXCHANGE VEH 6100	\$1,515.25
323352	02/27/2026	8428	PACIFIC GOLF AND TURF INC	(JD) TIRE VEH 3214	\$235.97
323354	02/27/2026	6603	PAPE MACHINERY INC	A/C EVAPOR VEH 0055	\$134.93
323356	02/27/2026	6241	PASCO TIRE FACTORY INC	FIRETRUCK POS STEERS VEH 2801	\$2,493.07
323358	02/27/2026	1182	POLARIS SALES INC	POLARIS UTV X 2 VEH 7510 7511	\$66,861.23
323374	02/27/2026	9499	SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	LED LIGHTBAR VEH 4505	\$2,035.70
323394	02/27/2026	1263	VYPER ENGINEERING LLC	ELEVATED STEEL MAX VYPER INDUSTRIAL	\$1,088.00
010 - Fund Activity Subtotal:					\$356,749.64
Total For Fund 501					\$373,076.76
Fund 502					
000 - Fund Activity					
EFT	02/26/2026	167	WA STATE DEPT OF REVENUE	JANUARY 2026 EXCISE TAX	\$48.18
323238	02/20/2026	1775	GRAINGER	INV 200 PO 2260053	\$443.61
323318	02/27/2026	1775	GRAINGER	INV 200 GRAINGER	\$1,470.95
000 - Fund Activity Subtotal:					\$1,962.74
010 - Fund Activity					
323228	02/20/2026	1526	ABADAN	COPIER MAINTENANCE - 2026	\$1,035.81
323240	02/20/2026	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2026	\$720.04
323332	02/27/2026	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2026	\$2,460.83
323353	02/27/2026	3783	PACIFIC OFFICE AUTOMATION	SPECIALTY INK FOR WIDE FORMAT PRINTER	\$1,083.21
010 - Fund Activity Subtotal:					\$5,299.89
Total For Fund 502					\$7,262.63
Fund 503					
010 - Fund Activity					
EFT	02/05/2026	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$45.00
EFT	02/13/2026	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$90.00
EFT	02/17/2026	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACT	\$15.00
EFT	02/26/2026	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$90.00
323053	02/13/2026	4211	AWC		\$190,431.00
323056	02/13/2026	1251	BAT-ERDENE CHAGNAA	P2521 PAY EST 1	\$33,670.00
323084	02/13/2026	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	COLORADO - DESCHUTES - TYPE 1 POLE AND PARTS	\$34,599.16

City of Kennewick
Claims Roster by Fund/Division
2/1/2026 to 2/28/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
323103	02/13/2026	81 FNS COLLISION GROUP LLC	CLAIM: 30592-7316-10254-FRM	\$14,024.07
323113	02/13/2026	519 H&L AUTO GLASS LLC	CLAIM: 31229-7508-10254-FRM	\$1,334.50
323147	02/13/2026	6119 MSDSONLINE, INC, DBA VELOCITYEHS		\$38.20
323169	02/13/2026	3803 RDO EQUIPMENT	CLAIM: 26013-3504-10254-FRM	\$3,874.80
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
323222	02/13/2026	2368 WESTERN SYSTEMS INC	7TH AND OLYMPIA RRFB CAB POLE BASE AND SOLAR PANEL	\$1,725.45
323254	02/20/2026	2368 WESTERN SYSTEMS INC	7TH AND OLYMPIA RRFB CAB POLE BASE AND SOLAR PANEL	\$120.77
323292	02/27/2026	35 CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	30FT BOLT DOWN POLE, 170W LED, FUSE KITS, FUSES,	\$812.55
323303	02/27/2026	8079 EMPLOYMENT SECURITY DEPARTMENT, UI TAX ADMINISTRA	UI TAX ADMIN-QTR ENDING DEC 2025	\$44,059.60
323323	02/27/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$65.27
323403	02/27/2026	2368 WESTERN SYSTEMS INC	CANAL VOLLAND SIGNAL AND PED HEADS, PUSH BUTTONS	\$3,886.57
010 - Fund Activity Subtotal:				\$328,920.32
Total For Fund 503				\$328,920.32
Fund 612				
010 - Fund Activity				
323070	02/13/2026	185 BUCK, GARY E	1010-MEDICARE PART B	\$202.90
323093	02/13/2026	1894 EASLING, CONNIE	1010-MEDICARE PART B	\$202.90
323099	02/13/2026	41 FARNKOFF, ROBERT C	1010-MEDICARE PART B	\$202.90
323100	02/13/2026	58 FEARING, DOUG	1010-MEDICARE PART B	\$202.90
323117	02/13/2026	455 HEIMBIGNER, MICHAEL	1010-MEDICARE PART B	\$202.90
323129	02/13/2026	3891 JOPLIN, ALAN	1010-MEDICARE PART B	\$202.90
323133	02/13/2026	60 KRAFT, JAMES	1010-MEDICARE PART B	\$202.90
323140	02/13/2026	52 MAPLETHORPE, JOHN G., JR	1010-MEDICARE PART B	\$224.58
323154	02/13/2026	142 O'HAIR, RONALD L	1010-MEDICARE PART B	\$202.90
323171	02/13/2026	145 REMUS, LARRY J	1010-MEDICARE PART B	\$394.89
323176	02/13/2026	148 SHAW, LEONARD	1030-12/1-31/2025 REIMB	\$3,329.20
323177	02/13/2026	148 SHAW, LEONARD	1010-MEDICARE PART B	\$202.90
323182	02/13/2026	150 SLEATER, LARRY L	1010-MEDICARE PART B	\$301.08
323186	02/13/2026	66 SOUTHWICK, JOHN J., JR.	1010-MEDICARE PART B	\$202.90
323205	02/13/2026	1318 TRIPP, GREG	1010-MEDICARE PART B	\$302.90
323216	02/13/2026	8584 WAGNER, BRIAN	1010-MEDICARE PART B	\$202.90
323218	02/13/2026	9944 WATERS, DENNIS	1010-MEDICARE PART B	\$202.90
323224	02/13/2026	9776 YADEN, MARK	1010-MEDICARE PART B	\$202.90
323367	02/27/2026	148 SHAW, LEONARD	1030-DEC SECOND HALF-2025	\$3,333.50
323373	02/27/2026	1199 KRISTI SMITH	ADMIN/CONSULTING FEES JANUARY 2026	\$1,232.40
010 - Fund Activity Subtotal:				\$11,756.25
Total For Fund 612				\$11,756.25
Fund 642				
000 - Fund Activity				
323286	02/27/2026	1516 CITY OF WEST RICHLAND	DEC 2025 METRO OT REIMBURSEMENT	\$363.33
000 - Fund Activity Subtotal:				\$363.33
010 - Fund Activity				
323081	02/13/2026	1310 COLEMAN OIL COMPANY	METRO UC VEH FUEL	\$36.21
323095	02/13/2026	1933 EMPLOYMENT SECURITY DEPARTMENT, TREASURY UNIT	EMPLOYMENT HISTORY (TF24-091)	\$92.50
323207	02/13/2026	457 TRUCKS & AUTO AUCTIONS	VEHICLE STORAGE FEE (JAN)	\$1,065.00
323211	02/13/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$76.76
323294	02/27/2026	7711 CULLIGAN WATER CONDITIONING	WATER DELIVERY-METRO	\$50.32
323312	02/27/2026	521 FLOCK GROUP INC	FLOCK FLEX (YR 2/CLOSEOUT)	\$5,898.19
323404	02/27/2026	5471 ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-JAN 2026	\$158.93
010 - Fund Activity Subtotal:				\$7,377.91
Total For Fund 642				\$7,741.24
Fund 888				
000 - Fund Activity				
EFT	02/18/2026	5000 COMMERCIAL CARD SOLUTIONS, JP MORGAN CHASE - VISA	JANUARY 2026 P-CARD	\$60,592.09
000 - Fund Activity Subtotal:				\$60,592.09
Total For Fund 888				\$60,592.09
				\$6,938,113.27

City of Kennewick
Claims Roster by Fund/Division
2/1/2026 to 2/28/2026



I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due

Jessica Platt, Finance Director

The payments on this claims roster are comprised of the following:	
Check Numbers 323032 through 323404:	\$4,767,552.60
Electronic Payments (EFT):	<u>\$2,170,560.67</u>
Total	\$6,938,113.27

City of Kennewick
Claims Roster by Fund/Division
2/1/2026 to 2/28/2026



CLAIMS SUMMARY		
FUND	DESCRIPTION	AMOUNT
001	GENERAL FUND	1,537,751.43
102	STREET FUND	88,411.85
106	BI-PIN OPERATIONS FUND	459,696.51
107	COMMUNITY DEVELOPMENT FUND	128,771.83
116	LODGING TAX FUND	113,534.49
117	CRIMINAL JUSTICE SALES TAX FND	44,485.37
118	HIDTA FIDUCIARY PROGRAM	174,468.61
300	CAPITAL IMPROVEMENTS FUND	206,374.44
303	URBAN ARTERIAL STREET FUND	97,924.75
402	MEDICAL SERVICES FUND	94,747.40
403	BUILDING SAFETY FUND	6,768.01
405	STORMWATER UTILITY FUND	19,879.58
410	WATER AND SEWER FUND	3,175,949.71
501	EQUIPMENT RENTAL FUND	373,076.76
502	CENTRAL STORES FUND	7,262.63
503	RISK MANAGEMENT FUND	328,920.32
612	OPEB TRUST FUND	11,756.25
642	METRO DRUG FORFEITURE FUND	7,741.24
888	RESIDUAL FUND	60,592.09
Total:		6,938,113.27

City of Kennewick
PCard Roster by Fund
1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
001 - GENERAL FUND				
CITY COUNCIL	10182	PROCARD, ASSOCIATION OF WASHINGTON	AWC CITY ACTION DAYS	274.25
CITY COUNCIL	999998	CANDLEWOOD SUITES LACEY	AWC CITY ACTION DAYS HOTEL -- JIM MILLBAUER	479.40
CITY COUNCIL	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	RETIREMENT PLAQUE & MAILBOX NAME TAG FOR COUNCIL BK	7.50
CITY COUNCIL	3699	TRI-CITY AREA CHAMBER, OF COMMERCE	JANUARY MEMBERSHIP LUNCHEON- STATE OF EDUCATION K-12	78.34
City Council Subtotal:				\$839.49
CITY MANAGER	7237	GOTPRINT.COM	BUSINESS CARDS FOR TYSON DUERR	38.65
CITY MANAGER	10158	PROCARD, CANVA	CANVA SUBSCRIPTION	85.49
CITY MANAGER	999998	OPENAI *CHATGPT SUBSCR	CHATGPT SUBSCRIPTION	21.76
CITY MANAGER	5782	HOBBY-LOBBY #457	CITY MANAGERS OFFICE SUPPLIES	64.16
CITY MANAGER	999998	MRSC.ORG	LISA BEATON MRSC TRAINING	100.00
CITY MANAGER	999998	WSAMA	LISA BEATON WSAMA MEMBERSHIP DUES	52.00
CITY MANAGER	999998	AMAZON MKTPL	PIO & MARKETING OFFICE SUPPLIES	159.27
CITY MANAGER	3699	TRI-CITY AREA CHAMBER, OF COMMERCE	JANUARY MEMBERSHIP LUNCHEON- STATE OF EDUCATION K-12	78.33
City Manager Subtotal:				\$599.66
PIO / MARKETING	999998	CCI	J. HENZE: CONSTANT CONTACT BILLING RECEIPT	903.06
PIO / MARKETING	999998	THEWHATCOULDBEECO	J. HENZE: THEWHATCOULDBE - ART FOR CITY	150.00
PIO / Marketing Subtotal:				\$1,053.06
RECREATION SERVICES	3717	AMAZON.COM	KCC POPCORN SUPPLIES	228.97
RECREATION SERVICES	3717	AMAZON.COM	TONER FOR GREG SAMBRANO PRINTER	144.69
RECREATION SERVICES	3717	AMAZON.COM	KCC CLEANING SUPPLIES	9.81
RECREATION SERVICES	3717	AMAZON.COM	KCC COFFEE SUPPLIES	74.62
RECREATION SERVICES	3717	AMAZON.COM	SR CLEANING SUPPLIES	44.45
RECREATION SERVICES	3717	AMAZON.COM	SR UNDER DESK KEYBOARD TRAY	43.51
RECREATION SERVICES	3717	AMAZON.COM	PROGRAM SUPPLIES	35.89
RECREATION SERVICES	3717	AMAZON.COM	KCC OFFICE SUPPLIES	19.04
RECREATION SERVICES	3717	AMAZON.COM	SR OFFICE SUPPLIES	53.79
RECREATION SERVICES	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	FLOORING SUPPLIES FOR SOUTHRIDGE OFFICE REMODEL	302.29
RECREATION SERVICES	7217	FACEBOOK	FACEBOOK MARKETING	214.28
RECREATION SERVICES	999998	PANDORA FOR BUSINESS B	PANDORA MOOD FOR THE PAVILION	32.59
RECREATION SERVICES	999998	GREEN CLEANERS	RAGS & MOP HEAD CLEANING	38.08
RECREATION SERVICES	3717	AMAZON.COM	ANNUAL PRIME MEMBERSHIP	151.23
RECREATION SERVICES	999998	SLING.COM	SLING TV FOR THE PAVILION	60.99
RECREATION SERVICES	999998	TEAMSIDELINE.COM	YEARLY FEE FOR TEAM SIDELINE	978.11
RECREATION SERVICES	999998	TEAMSIDELINE.COM	CREDIT CARD FEE FOR TEAM SIDELINE	28.85
RECREATION SERVICES	710	SANDY'S TROPHIES INC	NAME PLATE FOR REC COMMISSION	54.45

City of Kennewick
PCard Roster by Fund
1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
Recreation Services Subtotal:				\$2,515.64
FACILITIES MAINTENANCE	999998	NRPA OPERATING	NRPA EXAM	320.00
FACILITIES MAINTENANCE	999998	NRPA OPERATING	NRPA CPRP STUDY MATERIALS	89.81
FACILITIES MAINTENANCE	3546	WRPA	CPSI TRAINING	605.00
FACILITIES MAINTENANCE	999998	ISA	ISA STUDY GUIDE	80.92
FACILITIES MAINTENANCE	5526	VISTAPR*VISTAPRINT.COM	TREE CITY USA STICKET	70.92
FACILITIES MAINTENANCE	999998	INTERNATIONAL TRANSACTION	INTERNATIONAL TRANSACTION FEE	4.09
FACILITIES MAINTENANCE	999998	GUARANTEEDPARTSCOM TBS IN	IGNITOR FOR FS#3 RANGE	135.44
FACILITIES MAINTENANCE	999998	GUARANTEEDPARTSCOM TBS IN	THERMOVALVE FOR FS#5 RANGE	137.50
FACILITIES MAINTENANCE	999998	PAYPAL	AQUATICS FACILITY OPERATOR TRAINING - WILLIAMS	369.99
FACILITIES MAINTENANCE	999998	SP POOLWEB COM	LIFEGUARD CHAIR SEAT	307.44
FACILITIES MAINTENANCE	999998	DBIA NORTHWEST	DBIA NW OWNERS PANEL REGISTRATION - NOBLE	38.05
FACILITIES MAINTENANCE	999998	DBIA NORTHWEST	DBIA NW OWNERS PANEL REGISTRATION - CROUCH	38.05
FACILITIES MAINTENANCE	104	WA STATE LABOR & INDUSTRIES	ELEVATOR CERT RENEWAL	370.80
FACILITIES MAINTENANCE	94	BENTON COUNTY TREASURER	ELEVATOR CERT FEE	12.05
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	LIGHTING FOR EASTGATE CONCESSION/STORAGE	71.05
FACILITIES MAINTENANCE	999998	WSU MARKETPLACE	PESTICIDE RECERTIFICATION	780.00
FACILITIES MAINTENANCE	3700	OFFICE DEPOT INC	PLANNERS	113.11
FACILITIES MAINTENANCE	3700	OFFICE DEPOT INC	CALENDARS	81.60
FACILITIES MAINTENANCE	999998	INTERNATIONAL SOCIETY OF	ISA TRAINING	295.00
FACILITIES MAINTENANCE	172	THE TRI-CITY HERALD	MCCLATCHY MEDIA - BIDS RFB & RFP	218.82
Facilities Maintenance Subtotal:				\$4,139.64
ECONOMIC DEVELOPMENT	999998	WEDAONLINE.ORG	G. RAY: WEDA 2026 CONF. AWARDS CEREMONY	329.00
ECONOMIC DEVELOPMENT	999998	EB *BLACK OWNED BUSINE	G. RAY: 2026 BOBES - SEATTLE	161.90
ECONOMIC DEVELOPMENT	999998	WEDAONLINE.ORG	G. RAY: REFUND 2026 WEDA CONFERENCE	(51.50)
Economic Development Subtotal:				\$439.40
ACCOUNTING	999998	WASHINGTON FINANCE OFF	WFOA MEMBERSHIP RENEWAL - J. PRATT	75.00
ACCOUNTING	3717	AMAZON.COM	OFFICE SUPPLIES - FINANCE	125.84
ACCOUNTING	3700	OFFICE DEPOT INC	OFFICE SUPPLIES - FINANCE	38.80
ACCOUNTING	999998	MRSC.ORG	MRSC TRAINING PAYROLL WITHHOLDINGS - M. BAKER	50.00
ACCOUNTING	3700	OFFICE DEPOT INC	OFFICE DEPOT 1099 ENVELOPES - FINANCE	189.25
ACCOUNTING	999998	USPS PO 5440320336	USPS - STAMPS	171.60
Accounting Subtotal:				\$650.49
HUMAN RESOURCES	5727	COSTCO ANYWHERE CITI VISA	TOYOTA TREK WELLNESS EVENT	92.14
HUMAN RESOURCES	3223	WALMART SUPERCENTER	TOYOTA TREK WELLNESS EVENT	8.46
HUMAN RESOURCES	6796	TRI-CITY AMERICANS HOCKEY	PRIZE ITEMS FOR TOYOTA CENTER WALK WELLNESS EVENT	104.77
HUMAN RESOURCES	999998	360TRAINING.COM	JANUARY_ROCHELLE_360TRAINING_RECEIPT_OSHA30TRAINING	174.07

City of Kennewick

PCard Roster by Fund

1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
HUMAN RESOURCES	999998	TST*GREAT HARVEST - KENN	WELLNESS RETREAT	317.79
HUMAN RESOURCES	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	RETIREMENT PLAQUE & MAILBOX NAME TAG FOR COUNCIL BK	84.05
Human Resources Subtotal:				\$781.28
CODE ENFORCEMENT	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	J. GINDER: 2026 EDUCODE CONFERENCE	630.00
Code Enforcement Subtotal:				\$630.00
CITY ATTORNEY	7237	GOTPRINT.COM	BUSINESS CARDS FOR BRANDI RALSTON	43.63
CITY ATTORNEY	5257	WAPRO	WAPRO ANNUAL MEMBERSHIP RENEWAL FEE 2026 - B RALSTON	25.00
CITY ATTORNEY	8196	PROCARD, WF4WASBASSOC	TRANSACTION SERVICE FEE WSBA - L SANGUINO	12.20
CITY ATTORNEY	732	WSBA - WASHINGTON STATE, BAR ASSOCIATION	WSBA RENEWAL FEE 2026 - L SANGUINO	488.00
CITY ATTORNEY	999998	WSAMA	WSAMA MEMBERSHIP 2026 - L SANGUINO	52.00
CITY ATTORNEY	8196	PROCARD, WF4WASBASSOC	TRANSACTION SERVICE FEE WSBA RENEWAL - C MATTA-KRZAN	12.20
CITY ATTORNEY	732	WSBA - WASHINGTON STATE, BAR ASSOCIATION	WSBA RENEWAL FEE 2026 - C MATTA-KRZAN	488.00
CITY ATTORNEY	4600	WSAMA	WSAMA MEMBERSHIP FEE 2026 - C MATTA-KRZAN	52.00
CITY ATTORNEY	8196	PROCARD, WF4WASBASSOC	TRANSACTION SERVICE FEE WSBA - T HAUETER	12.20
CITY ATTORNEY	732	WSBA - WASHINGTON STATE, BAR ASSOCIATION	WSBA RENEWAL FEE 2026 - T HAUETER	488.00
CITY ATTORNEY	4600	WSAMA	WSAMA MEMBERSHIP FEE 2026 - T HAUETER	52.00
City Attorney Subtotal:				\$1,725.23
CITY CLERK	999998	PAYPAL	WMCA CONFERENCE: KRYSTAL JOHNSTON	695.00
CITY CLERK	999998	IIMC	IIMC ANNUAL DUES: K JOHNSTON	235.00
CITY CLERK	999998	SOUTH CENTRAL WASHINGT	SCWMCA DUES: CITY CLERKS OFFICE	50.00
CITY CLERK	999998	PAYPAL	WMCA CONFERENCE: D. DOREMUS	495.00
CITY CLERK	999998	PAYPAL	WMCA ANNUAL DUES: D. DOREMUS	100.00
CITY CLERK	999998	WSU PROF ED	NWCI PROFESSIONAL DEVELOPMENT I: D. DOREMUS	1,578.38
City Clerk Subtotal:				\$3,153.38
INFORMATION TECHNOLOGY	10459	PROCARD, PAYFLOW/PAYPAL	MONTHLY CREDIT CARD PROCESSING FEES	1,212.45
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(3) 15' HDMI CABLES - IT	44.34
INFORMATION TECHNOLOGY	3717	AMAZON.COM	CELL PHONE CHARGER BLOCKS/CABLES (4)	24.57
INFORMATION TECHNOLOGY	999998	IAPP.ORG	IAPP MEMBERSHIP - TRACY T	110.00
INFORMATION TECHNOLOGY	9680	PROCARD, MOBILE ID SOLUTIONS	PROX CARDS	914.00
INFORMATION TECHNOLOGY	999998	INFORMATION SYSTEM AUDIT	ISACA MEMBERSHIP - TRACY T	135.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	12 OUTLET SURGE PROTECTOR POWER STRIP - IT TECH ROOM	31.76
INFORMATION TECHNOLOGY	3717	AMAZON.COM	DESK CHAIR CUSHION - CHANCE	65.27
INFORMATION TECHNOLOGY	3717	AMAZON.COM	REPLACEMENT HDMI EXTENDER - CITY MGR OFFICE, (3) CAR CHARGERS - CLARK/MEDINA	169.46
INFORMATION TECHNOLOGY	3717	AMAZON.COM	COMPTIA CYSA CERTIFICATION KIT - ROBERTO H	63.64

City of Kennewick

PCard Roster by Fund

1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
INFORMATION TECHNOLOGY	4169	INTEGO	SNAGIT MAINTENANCE RENEWAL	14.13
INFORMATION TECHNOLOGY	4169	INTEGO	CAMTASIA MAINTENANCE RENEWAL	135.76
INFORMATION TECHNOLOGY	999998	INFORMATION SYSTEM AUDIT	CISM EXAM - TRACY T	625.03
INFORMATION TECHNOLOGY	999998	E3 CREATIVE	ACCIS MEMBERSHIP RENEWAL - TRACY T	225.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	USB SD CARD READER - CITY MGR/DUERR	12.17
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(1) ROLL OF GAFFER'S TAPE - CITY MGR/DUERR	13.59
INFORMATION TECHNOLOGY	999998	BCM ONE INC	MONTHLY PHONE LINE CHARGES	394.40
INFORMATION TECHNOLOGY	999998	COURSERA*605100526	COURSERA TRAINING SUBSCRIPTION - TRACY T	216.51
INFORMATION TECHNOLOGY	3242	ALASKA AIRLINES	ANTHONY VONMOOS - ESRI SUMMIT - AIRFARE	529.40
INFORMATION TECHNOLOGY	3242	ALASKA AIRLINES	ANTHONY VONMOOS - ESRI SUMMIT - AIRFARE SEAT UPGRADE	69.00
INFORMATION TECHNOLOGY	10608	ZOOM COMMUNICATIONS INC.	ANNUAL SUBSCRIPTION: COUNCIL & PLANNING MTG BROADCASTS	870.19
INFORMATION TECHNOLOGY	999998	UPS	UPS	24.57
Information Technology Subtotal:				\$5,900.24
PLANNING	3700	OFFICE DEPOT INC	M. DIDIER: ODP 250-PK CARD STOCK/PLN CONF. RM WALL CALENDAR	53.69
PLANNING	999998	PLANASSOCOWA	M. HALITSKY: PAW WEBINAR LAND CAPACITY ANALYSIS	30.00
PLANNING	999998	TST*GREAT HARVEST - KENN	M. DIDIER: GREAT HARVEST LUNCH - DEPARTMENT RETREAT	167.96
PLANNING	3325	YOKE'S FRESH MARKET	M. DIDIER - YOKES - DEPARTMENT RETREAT SNACKS	20.30
Planning Subtotal:				\$271.95
KPD-ADMINISTRATION	999998	IN *JOHN PALLAS	BACKGROUND INVESTIGATION TRAINING - BRAKEBILL & SANTOY	990.00
KPD-ADMINISTRATION	999998	UPS	UPS	1,119.13
KPD-ADMINISTRATION	3717	AMAZON.COM	LOOKER ROOM SHOWER CURTAINS	159.78
KPD-ADMINISTRATION	999998	MICROSOFT#G134907013	SUBSCRIPTION	5.71
KPD-Administration Subtotal:				\$2,274.62
KPD-CRIMINAL INVESTIGATION	999998	ANC	ANCESTRY.COM INVESTIGATIVE TOOL FOR DETECTIVE UNIT	281.80
KPD-CRIMINAL INVESTIGATION	999998	SCALES PLUS	SCALE FOR EVIDENCE ROOM	523.55
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	OPERATIONAL ITEMS FOR DETECTIVE UNIT	29.71
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	OFFICE ITEMS	46.15
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	COIN COUNTER FOR EVIDENCE ROOM	233.91
KPD-CRIMINAL INVESTIGATION	5727	COSTCO ANYWHERE CITI VISA	PRINTER FOR EVIDENCE ROOM	435.19
KPD-Criminal Investigation Subtotal:				\$1,550.31
KPD-PATROL	999998	PACKTRACK	K9 TRACKING SOFTWARE	140.00
KPD-PATROL	999998	PSI EXAMS	DRONE PILOT LICENSE FEE	175.00
KPD-PATROL	945	TRI CITY CLEANERS	DRY CLEANING - BIOHAZARD UNIFORM	15.73
KPD-Patrol Subtotal:				\$330.73
KPD-STAFF SERVICES	999998	NATIONAL ASSOCIATION OF S	NASRO CONFERENCE REGISTRATION FEE - ROSANE	700.00
KPD-STAFF SERVICES	7217	FACEBOOK	J. HENZE: ICYMI KPD FACEBOOK	31.95

City of Kennewick

PCard Roster by Fund

1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-STAFF SERVICES	191	LEIRA	LISA BODEY LEIRA MEMBERSHIP DUES	50.00
KPD-STAFF SERVICES	191	LEIRA	NICOLE NELSON LEIRA MEMBERSHIP DUES	50.00
KPD-STAFF SERVICES	191	LEIRA	DEBRA DENKE LEIRA MEMBERSHIP DUES	50.00
KPD-STAFF SERVICES	191	LEIRA	IRIS GULLEDGE LEIRA MEMBERSHIP DUES	50.00
KPD-STAFF SERVICES	3717	AMAZON.COM	OFFICE CHAIR NECK SUPPORT IRIS GULLEDGE	85.40
KPD-STAFF SERVICES	191	LEIRA	ASHLEY WILLIAMS LEIRA MEMBERSHIP DUES	50.00
KPD-STAFF SERVICES	191	LEIRA	ALI DODD LEIRA MEMBERSHIP DUES	50.00
KPD-STAFF SERVICES	999998	WP*LEOFIRSTLINE.COM	ASHLEY WILLIAMS LEADERSHIP TRAINING	400.00
KPD-STAFF SERVICES	4396	TCC	OFFICE SUPPLIES	292.07
KPD-Staff Services Subtotal:				\$1,809.42
KPD-SPECIAL SERVICES	999998	UA.COM*888-727-6687 MD	BOOTS FOR MERKL	165.38
KPD-SPECIAL SERVICES	3717	AMAZON.COM	CELL PHONE CASE - BRAKEBILL	9.81
KPD-SPECIAL SERVICES	3717	AMAZON.COM	(4) CELL PHONE CHARGER BLOCKS - KPD	10.86
KPD-SPECIAL SERVICES	3223	WALMART SUPERCENTER	DECONTAMINATION SITE SUPPLIES	14.98
KPD-SPECIAL SERVICES	945	TRI CITY CLEANERS	UNIFORM DRY CLEANING	26.66
KPD-SPECIAL SERVICES	3717	AMAZON.COM	DECONTAMINATION SITE SUPPLIES	173.67
KPD-SPECIAL SERVICES	999998	CURTIS WEB	CORPORAL SLEEVE CHEVRONS	72.12
KPD-SPECIAL SERVICES	945	TRI CITY CLEANERS	UNIFORM DRY CLEANING - NEW EMPLOYEE	37.00
KPD-SPECIAL SERVICES	4186	PROFORCE LAW ENFORCEMENT	9MM HANDGUN HOLSTERS	742.18
KPD-SPECIAL SERVICES	10642	5.11, INC.	QUARTERMASTER SUPPLIES	1,324.37
KPD-SPECIAL SERVICES	999998	SQ *COOKIE HOUSE	RETIREMENT SUPPLIES	100.00
KPD-SPECIAL SERVICES	999998	INSTANTCAR* ID CARDS I	DEPARTMENT IDS	100.00
KPD-SPECIAL SERVICES	999998	GALLS	QUARTERMASTER SUPPLIES	159.88
KPD-Special Services Subtotal:				\$2,936.91
FIRE ADMINISTRATION	3717	AMAZON.COM	NIGHT STANDS FOR STATIONS	102.30
FIRE ADMINISTRATION	5727	COSTCO ANYWHERE CITI VISA	STATION SUPPLIES ALL STATIONS	237.94
FIRE ADMINISTRATION	3717	AMAZON.COM	NIGHT STANDS STATIONS 3 AND 5	122.45
FIRE ADMINISTRATION	3717	AMAZON.COM	STATION SUPPLIES	96.38
FIRE ADMINISTRATION	3223	WALMART SUPERCENTER	ADMIN OFFICE SUPPLIES	76.41
FIRE ADMINISTRATION	3717	AMAZON.COM	AWARD BOXES & MOUSE	77.22
FIRE ADMINISTRATION	3223	WALMART SUPERCENTER	OFFICE SUPPLIES & HAND TRUCK	93.48
FIRE ADMINISTRATION	3717	AMAZON.COM	WEBCAM - FIRE	36.06
FIRE ADMINISTRATION	999998	UPS	UPS	112.44
Fire Administration Subtotal:				\$954.68
FIRE SUPPRESSION	3700	OFFICE DEPOT INC	LOGISTICS OFFICE SUPPLIES	40.13
FIRE SUPPRESSION	3717	AMAZON.COM	ICE RESCUE EQUIPMENT	80.82
FIRE SUPPRESSION	3717	AMAZON.COM	STORAGE SHELF FOR BC BUNKERS AT STATION 2	375.25

City of Kennewick
PCard Roster by Fund
1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FIRE SUPPRESSION	999998	HAGLUND'S TROPHIES	IMT NAME TAGS - PASSPORT	520.02
FIRE SUPPRESSION	3717	AMAZON.COM	POLO SHIRT FOR CHIEF	7.34
FIRE SUPPRESSION	945	TRI CITY CLEANERS	HEMMING GAU PANTS	4.90
FIRE SUPPRESSION	945	TRI CITY CLEANERS	SEWING FOR JAN NEW HIRES	65.28
FIRE SUPPRESSION	3717	AMAZON.COM	VEHICLE MAINT SUPPLIES	240.94
FIRE SUPPRESSION	3717	AMAZON.COM	SCBA MASK BAGS	254.64
FIRE SUPPRESSION	3717	AMAZON.COM	REPAIR PART FOR CHAINSAWS	63.40
FIRE SUPPRESSION	8747	DOI/BLM	INCIDENT RESPONSE POCKET GUIDE	910.13
FIRE SUPPRESSION	999998	SIMSUSHARE.COM	ANNUAL RENEWAL	150.00
FIRE SUPPRESSION	3717	AMAZON.COM	CELL PHONE CASES - FIRE MEDIC 64	7.20
FIRE SUPPRESSION	3717	AMAZON.COM	CELL PHONE CASE/SCREEN PROTECTOR/CHARGER BLOCK - FIRE	13.92
FIRE SUPPRESSION			ADMIN CELL PHONE	
FIRE SUPPRESSION	999998	CIRCLE K # 09662	FUEL FOR HAZMAT 1	98.45
Fire Suppression Subtotal:				\$2,832.42
FIRE PREVENTION/INVESTIGATION	10441	FILE OF LIFE FOUNDATION INC	FILE OF LIFE MAGNETIC HOLDERS AND PAMPHLETS	1,097.69
Fire Prevention/Investigation Subtotal:				\$1,097.69
ENGINEERING	4636	ASCE MEMBERSHIP	ASCE MEMBERSHIP \$306.00 -M.JALALYAR	306.00
ENGINEERING	4636	ASCE MEMBERSHIP	ASCE MEMBERSHIP \$306.00 B.POPE	306.00
ENGINEERING	4636	ASCE MEMBERSHIP	ASCE MEMBERSHIP \$306.00 H. MELLOTTTE	306.00
ENGINEERING	10005	HAAN, ERIC D	COK PERMIT \$320.00 C.P. BRIDGE	320.00
ENGINEERING	3717	AMAZON.COM	AMAZON \$73.29 OFFICE SUPPLIES	73.29
ENGINEERING	46	LAND SURVEYORS ASSOC OF WA, C/O CRISSY WILLSON	LSAW MEMBERSHIP \$90.00 RENEWAL - B.OWEN	90.00
ENGINEERING	999998	LSAW	LSAW RENEWAL \$245.00 S.SZENDRE	245.00
Engineering Subtotal:				\$1,646.29
001 - GENERAL FUND Total:				\$38,132.53
102 - STREET FUND				
FUND ACTIVITY	15	HARBOR FREIGHT TOOLS	HARBOR FREIGHT \$96.79 TOOLS-STREETS	96.79
Fund Activity Subtotal:				\$96.79
TRAFFIC	999998	UPS	UPS	7.67
Traffic Subtotal:				\$7.67
102 - STREET FUND Total:				\$104.46
107 - COMMUNITY DEVELOPMENT FUND				
CDBG	999998	HILTON GARDEN INN	K. PEEL: HILTON GARDEN INN - TEMP. HOUSING	743.28
CDBG Subtotal:				\$743.28
107 - COMMUNITY DEVELOPMENT FUND Total:				\$743.28

City of Kennewick
PCard Roster by Fund
1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
117 - CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	8196	PROCARD, WF4WASBASSOC	TRANSACTION SERVICE FEE WSBA - M ALEXANDER	12.20
CITY ATTORNEY	732	WSBA - WASHINGTON STATE, BAR ASSOCIATION	WSBA RENEWAL FEE 2026 - M. ALEXANDER	488.00
City Attorney Subtotal:				\$500.20
KPD-PATROL	999998	SPECTRUM	REDUNDANT INTERNET CONNECTION	580.00
KPD-Patrol Subtotal:				\$580.00
117 - CRIMINAL JUSTICE SALES TAX FND Total:				\$1,080.20
300 - CAPITAL IMPROVEMENTS FUND				
LAND & FACILITIES	172	THE TRI-CITY HERALD	MCCLATCHY MEDIA - BIDS RFB & RFP	200.94
Land & Facilities Subtotal:				\$200.94
300 - CAPITAL IMPROVEMENTS FUND Total:				\$200.94
402 - MEDICAL SERVICES FUND				
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	BENDER IV TECH COURSE CBC	990.90
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	MCLELLAN ACLS/PALS/PEAC	894.00
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	LAPLANTE PALS	285.00
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	ANDERSONIVTECHTEXTBOOK	125.24
FUND ACTIVITY	999998	SQ *COLUMBIA SAFETY	ACLSHANDBOOKS	256.62
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	HEMPHILLACLS	285.00
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	HIGGINBOTHAMPEAC	324.00
FUND ACTIVITY	999998	FSP*COLUMBIA SAFETY	ROMMENACLS	239.58
FUND ACTIVITY	3717	AMAZON.COM	NIGHT STANDS FOR STATIONS	102.29
FUND ACTIVITY	5727	COSTCO ANYWHERE CITI VISA	STATION SUPPLIES ALL STATIONS	237.94
FUND ACTIVITY	3717	AMAZON.COM	POLO SHIRT FOR CHIEF	41.61
FUND ACTIVITY	945	TRI CITY CLEANERS	HEMMING GAU PANTS	27.74
FUND ACTIVITY	945	TRI CITY CLEANERS	SEWING FOR JAN NEW HIRES	65.28
FUND ACTIVITY	3717	AMAZON.COM	NIGHT STANDS STATIONS 3 AND 5	122.44
FUND ACTIVITY	3717	AMAZON.COM	STATION SUPPLIES	96.37
FUND ACTIVITY	3717	AMAZON.COM	CELL PHONE CASES - FIRE MEDIC 64	7.20
FUND ACTIVITY	3717	AMAZON.COM	WEBCAM - FIRE	36.06
FUND ACTIVITY	3717	AMAZON.COM	CELL PHONE CASE/SCREEN PROTECTOR/CHARGER BLOCK - FIRE	13.91
FUND ACTIVITY	3717	AMAZON.COM	ADMIN CELL PHONE	
Fund Activity Subtotal:				\$4,151.18
402 - MEDICAL SERVICES FUND Total:				\$4,151.18
403 - BUILDING SAFETY FUND				
FUND ACTIVITY	3717	AMAZON.COM	IPAD CASES - BLDG - CLARK/MEDINA	59.78

City of Kennewick

PCard Roster by Fund

1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	999998	WASHINGTON STATE ASSOC	J. LAUDENSLAGER: 2026 WSAPT MEMBERSHIP DUES	50.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	J. LAUDENSLAGER: 2026 ICC CERTIFICATE RENEWAL	105.00
FUND ACTIVITY	3717	AMAZON.COM	D. WOOLSEY: AMAZON 2-BLDG. INSPECT. PRINTER CARTRIDGES	94.65
FUND ACTIVITY	999998	TST*GREAT HARVEST - KENN	M. DIDIER: GREAT HARVEST LUNCH - DEPARTMENT RETREAT	167.96
FUND ACTIVITY	3325	YOKE'S FRESH MARKET	M. DIDIER - YOKES - DEPARTMENT RETREAT SNACKS	20.31
FUND ACTIVITY	3717	AMAZON.COM	REPLACEMENT HDMI EXTENDER - CITY MGR OFFICE, (3) CAR CHARGERS - CLARK/MEDINA	53.23
Fund Activity Subtotal:				\$550.93
403 - BUILDING SAFETY FUND Total:				\$550.93
405 - STORMWATER UTILITY FUND				
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$17.65 PAINT PENS - STREETS	17.65
FUND ACTIVITY	999998	WSU MARKETPLACE	ONLINE PESTICIDE RECERTIFICATION COURSE - JOSH SOGGIE	15.00
FUND ACTIVITY	999998	WSU MARKETPLACE	ONLINE PESTICIDE RECERTIFICATION COURSE - TIM HAZEN	15.00
FUND ACTIVITY	999998	WSU MARKETPLACE	ONLINE PESTICIDE RECERTIFICATION COURSE - CHRIS IRELAND	15.00
FUND ACTIVITY	999998	WSU MARKETPLACE	ONLINE PESTICIDE RECERTIFICATION COURSE - JOE LANGSTON-BULTENA	15.00
FUND ACTIVITY	999998	WSU MARKETPLACE	ONLINE PESTICIDE RECERTIFICATION COURSE - KEITH WALKER	15.00
FUND ACTIVITY	999998	WSU MARKETPLACE	WEBINAR PESTICIDE TRAINING COURSES FOR 4 STORMWATER EMPLOYEES	480.00
Fund Activity Subtotal:				\$572.65
405 - STORMWATER UTILITY FUND Total				\$572.65
410 - WATER AND SEWER FUND				
FUND ACTIVITY	7237	GOTPRINT.COM	BUSINESS CARDS FOR BRIAN SMITH	38.65
FUND ACTIVITY	3717	AMAZON.COM	(2) DELL 32" 4K MONITORS - CALEB SHANNON	718.06
FUND ACTIVITY	999998	ANATUMGEOMO	REPLACEMENT BATTERY - WATER GPS RECEIVER	323.53
FUND ACTIVITY	3717	AMAZON.COM	HDMI CABLING/JACKS - BIOSOLIDS PLANT	21.74
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$183.86 OFFICE CHAIR K.STOWE	183.86
FUND ACTIVITY	999998	USPS PO 5440320336	USPS CM \$12.42	12.42
FUND ACTIVITY	4636	ASCE MEMBERSHIP	ASCE MEMBERSHIP \$306.00 - C.SHANNON	306.00
FUND ACTIVITY	10105	PROCARD, ZORO TOOLS INC	ZORO \$862.81 TOOLS WD	862.81
FUND ACTIVITY	377	KENNEWICK IRRIGATION DISTRICT	KENNEWICK IRR. DIST. PERMIT FEES \$359.63	359.63
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$80.81 OFFICE SUPPLIES	80.81
FUND ACTIVITY	15	HARBOR FREIGHT TOOLS	HARBOR FREIGHT TOOLS - \$35.85 WWTP	35.85
FUND ACTIVITY	88	AWWA AMERICAN WATER WORKS, ASSOCIATION	AWWA WEBINAR REG. \$75.00 B. SMITH	75.00
FUND ACTIVITY	999998	USPS PO 5440320336	USPS CM \$21.54	21.54
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$206.71 OFFICE CHAIR B.SMITH	206.71
FUND ACTIVITY	3717	AMAZON.COM	2-QTY. STANDARD DIARY - WWTP	63.50

City of Kennewick

PCard Roster by Fund

1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	3883	U R M CASH & CARRY	CLR & DISTILLED WATER FOR WTP	80.00
FUND ACTIVITY	3717	AMAZON.COM	NCR PAPER FOR PRE-TREATMENT FORMS - WWTP	96.36
FUND ACTIVITY	3717	AMAZON.COM	SHURFLO WATER PUMP - WW	76.11
FUND ACTIVITY	999998	WSU MARKETPLACE	PESTICIDE RECERTIFICATION TRAINING FOR 3 WW EMPLOYEES	360.00
FUND ACTIVITY	3717	AMAZON.COM	PUMP TUBE ASSEMBLY FOR WWTP	59.30
FUND ACTIVITY	999998	SENSUS USA CVENT	XYLEM REACH 2026 CONFERENCE REGISTRATION FOR KEVIN POSTEN	900.00
FUND ACTIVITY	7748	PROCARD, TRAVEL INSURANCE POLICY	TRAVEL INSURANCE FOR AIRFARE FOR KEVIN POSTEN TO ATTEND XYLEM REACH CONFERENCE IN DENVER COLORADO	23.98
FUND ACTIVITY	3242	ALASKA AIRLINES	ROUNDTRIP TICKET AIRFARE FOR KEVIN POSTEN TO ATTEND XYLEM REACH CONFERENCE IN DENVER COLORADO	298.40
FUND ACTIVITY	8293	TELEDYNE ISCO, INC.	RUBBER TUBING FOR WWTP	514.62
FUND ACTIVITY	999998	WSU MARKETPLACE	PESTICIDE WEBINAR TRAINING FOR GREG MENDOZA	10.00
FUND ACTIVITY	999998	UPS	UPS	90.38
Fund Activity Subtotal:				\$5,819.26
410 - WATER AND SEWER FUND Total:				\$5,819.26

501 - EQUIPMENT RENTAL FUND

FUND ACTIVITY	2435	WA STATE SECRETARY OF STATE	REPORT OF SALE VEHICLE 7338 2013 CHEVROLET TAHOE	18.54
FUND ACTIVITY	2435	WA STATE SECRETARY OF STATE	REPORT OF SALE VEHICLE 1806 2009 TOYOTA CAMRY	18.54
FUND ACTIVITY	999998	BEETRONICS INC.	DRONE VIDEO MONITORS VEHS 7600 - 7603	2,756.00
FUND ACTIVITY	999998	UPS	UPS	71.44
FUND ACTIVITY	3717	AMAZON.COM	WIRE SHELVING UNITS FOR FLEET	687.59
FUND ACTIVITY	3717	AMAZON.COM	BODY MOUNT KIT FOR V6004	118.53
FUND ACTIVITY	3717	AMAZON.COM	IMPACT WRENCH FOR FLEET	146.97
FUND ACTIVITY	3717	AMAZON.COM	IMPACT DRIVER FOR FLEET	134.90
FUND ACTIVITY	3717	AMAZON.COM	NUT DRIVER SET FOR FLEET	58.37
FUND ACTIVITY	999998	EVT CERTIFICATION	EMERGENCY VEHICLE TECH CERT FOR G MAHLER	270.00
Fund Activity Subtotal:				\$4,280.88
501 - EQUIPMENT RENTAL FUND Total:				\$4,280.88

642 - METRO DRUG FORFEITURE FUND

FUND ACTIVITY	5257	WAPRO	AMBER PURSLEY MEMBERSHIP DUES	25.00
FUND ACTIVITY	999998	SURE-TEL	RINGROUTE SERVICE	20.00
FUND ACTIVITY	3717	AMAZON.COM	SUPPLIES(ANTENNA, WHITEOUT, PC-PERIPHERALS)	38.74
FUND ACTIVITY	999998	EB *2026 NWGIA GANG TR	NWGIA REG GRIFFIN	475.00
FUND ACTIVITY	999998	EB *2026 NWGIA GANG TR	NWGIA REG TRIPP	475.00
FUND ACTIVITY	999998	USPS PO 5471400352	METRO POSTAGE (CIVIL SEIZURES)	52.19
FUND ACTIVITY	999998	WWW.WSNIA.ORG	WSNIA REG (X7)	3,850.00

City of Kennewick
PCard Roster by Fund
1/1/2026 to 1/31/2026



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	999998	USPS PO 5471400352	METRO POSTAGE(RTN-BWC, FORFEITURE-REMIT)	19.85
Fund Activity Subtotal:				\$4,955.78
642 - METRO DRUG FORFEITURE FUND Total:				\$4,955.78
Grand Total:				\$60,592.09

City of Kennewick

PCard Roster by Fund

1/1/2026 to 1/31/2026



I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

A handwritten signature in black ink that reads "Jessica Platt". The signature is written in a cursive style and is positioned above a horizontal line.

Jessica Platt, Finance Director

Council Agenda Coversheet	Item Number: 4.f. Item Type: General Business Item Subject: Payroll Roster: For the Pay Period Ending 2/28/2026 Department: Finance	Date: 3/17/2026 Category: Consent Agenda
		
<u>Recommendation</u> Staff recommends that Council approve the payroll roster as presented.		
<u>Motion for Consideration</u> Motion to approve the payroll roster for the pay period ending 2/28/2026.		
<u>Summary</u> None.		
<u>Alternatives</u> None.		
<u>Fiscal Impact</u> 2/28/2026 Total: \$3,002,148.10		
Attachments: 1. Roster		

Payroll Roster for Pay Period Ending 02/28/2026

All Departments:

	76,481.86
Building Safety	7,644.50
City Attorney	31,033.25
City Council	5,137.50
City Manager	13,482.67
Community Planning	20,671.95
Engineering	65,724.48
Finance	64,002.91
Fire	125,803.55
Management Services	85,021.93
Non-Departmental	2,731.56
Parks, Recreation & Facilities	98,188.82
Police	563,152.92

Subtotal - General Fund**1,159,077.90**

	3,086.40
BI-PIN	21,431.26
Building Safety	56,023.47
Criminal Justice	91,410.25
Equipment Rental	15,099.71
Management Services	4,132.50
Medical Services	521,967.92
Stormwater	27,403.42
Street	46,075.08
Water & Sewer	187,025.29

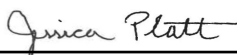
Subtotal - Other Funds**973,655.30****Total Salaries and Wages****2,132,733.20****Benefits**

Dental Insurance	25,601.50
DRS Retirement	115,850.88
Employee Assistance Program	28.56
Medical Expense Reimbursement Plan	3,600.00
Medical Insurance	409,138.31
Medicare	30,278.14
MissionSquare Deferred Compensation	98,143.60
Social Security (OASDI)	93,749.06
Vision Insurance	3,641.91
WA Paid Family & Medical Leave	6,655.36
Worker's Compensation Insurance	82,727.58

Total Benefits**869,414.90****Grand Total****\$3,002,148.10**

I, Jessica Platt, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$3,002,148.10 comprised of check numbers 78470 through 78493 and direct deposit numbers 244571 through 245028.

Approved for payment:



Jessica Platt, Finance Director

Council Agenda Coversheet	Item Number: 4.g. Date: 3/17/2026 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Contract: Amended Priority Habitat Mitigation Interlocal Agreement with Benton Conservation District Department: Community Planning	
<u>Recommendation</u> Staff recommends City Council approve the amended interlocal agreement with Benton Conservation District as presented. <u>Motion for Consideration</u> Motion to approve the amended interlocal agreement as presented. <u>Summary</u> In July 2024, City Council approved an interlocal agreement with the Benton Conservation District (BCD) to accept a fee-in-lieu of the dedication or preservation of onsite priority habitat where such habitat is negatively impacted by a proposed development and mitigation required per KMC 18.58 and KMC 18.63. The approved interlocal agreement allows the City to partner with BCD to provide an additional option for developers to meet their mitigation requirements if and when on-site preservation of critical habitat or off-site mitigation is not feasible. As part of the agreement, the City is responsible for identifying impacts to priority habitat, and the required measures to mitigate those impacts, during the development review process through the use of critical area reports submitted by the developer and best available science. The City also determines the fee per acre to be paid to BCD if a developer elects fee-in-lieu of traditional mitigation options. BCD then uses those fees for the purchase of habitat, conservation easements, enhancement of habitat, or a combination of those actions. However, administrative costs incurred by BCD to execute a fee-in-lieu option were not taken into consideration in the 2024 agreement. Since that time, BCD has entered into similar agreements with neighboring jurisdictions that include a 15% administrative fee paid by the developer to the District to cover those costs taken on by BCD. This amendment allows BCD to include a 15% administrative fee for projects in Kennewick where the developer opts for fee-in-lieu of traditional mitigation, consistent with the agreements BCD has made with neighboring jurisdictions. <u>Alternatives</u> None recommended <u>Fiscal Impact</u> No fiscal impact to the City		
<u>Attachments:</u> 1. Agreement 2. Redline		

CITY OF KENNEWICK CONTRACT COVERSHEET

ORIGINATED BY: MATT HALITSKY

DEPT: COMMUNITY PLANNING

1. TYPE OF AGREEMENT/CONTRACT: *items marked with * require an attorney work order before routing for approval/signature.*

- | | | |
|--|---|---|
| ☐ AMENDING CONTRACT #: _____ ** | ☐ Maintenance | ☐ Settlement* |
| ☐ Collective Bargaining (CBA)* | ☐ Professional Services | ☐ Small or Limited PW Contract |
| Contractor Selection (☐ RFB, ☐ RFP, ☐ RFQ) | ☐ Public Works Contract | ☐ Software License/Subscription* |
| ☐ Goods & Services | ☐ Purchase & Sales* | ☐ Other* (Briefly Describe) |
| ☐ Grant* | ☐ Real Estate Document* | |
| ☒ INTERLOCAL/MOU* | ☐ Security/Finance Document* | |

2. CONTRACT TERM: *An end date is required unless the contract is permanent, a subscription, or complete upon acceptance.*

START DATE: _____ END DATE: _____ *Enter calendar date or check one option, below.*

OR ☒ Upon Full Execution OR ☒ Permanent ☐ Subscription ☐ Project Acceptance – Project # Required.

3. PROJECT & CONTRACTOR DETAILS:

CONTRACT NAME: PRIORITY HABITAT MITIGATION

PROJECT NAME: _____

Project #: _____ Permit #: _____ Bid Doc#: _____

CONTRACTOR: CONSERVATION DISTRICT

Address: 418 N KELLOGG STREET, SUITE B, KENNEWICK, WA 99336

Email: JACK-CLARK@BENTONCD.ORG Phone: 509.736.6000

Signed By: JACK CLARK Title: CHAIR

4. EXHIBITS & ATTACHMENTS: *Select all that are attached. Do not route if required attachments/exhibits are missing.*

- | | | |
|---|---|---|
| ☐ Scope (WORK OR SERVICES) | ☐ All Referenced Exhibits | ☐ Proof of Signature Authority |
| ☐ Compensation | ☐ Insurance/Certificate/Bond | ☐ Required Licenses |

5. COMPENSATION & BUDGET: *Do not leave fields blank; enter N/A when not applicable.*

TOTAL VALUE: N/A REIMBURSABLE EXPENSES: N/A

Sales Tax: _____ Tax Paid By: ☐ Contractor ☐ City

Retainage: _____ Retainage Via: ☐ Agreement Terms ☐ Bond (ATTACHED)

BUDGET CODING: N/A CITY IS PAYEE? ☐ YES ☒ NO

6. AUTHORITY & APPROVAL:

**** The total value of the contract, including amendments, determines signature authority. Refer to the purchasing limits for authority.**

STANDARD TEMPLATE USED WITHOUT MODIFICATION? ☐ YES (Advance Review **NOT** Required)

City Attorney's approval is required when not using stock templates. ☒ NO, Work Order No.: N/A PER L.S.

COUNCIL APPROVAL REQUIRED? ☐ NO

All Council items are routed through CivicClerk for approval. ☒ YES, Meeting Date: 3/17/2026

7. SIGNATURE ROUTING:

☐ WET SIGNATURE ☒ **DOCUSIGN** ROUTED BY: ☐ DEPARTMENT ☐ PURCHASING ☒ **CITY CLERK**

☐ NOTARY REQUIRED (Wet Sign Only) LIST ALL CC RECIPIENTS: MARCELLA APPEL, MARCELLA-APPEL@BENTONCD.ORG

☐ RECORDING REQUIRED *Provide name and email address*

CITY CLERK AG#: _____

Add a text box in DocuSign so the City Clerk can add the AG# when signing. The City Clerk always signs last.

8. COMMENTS (OPTIONAL):

**INTERLOCAL
AGREEMENT FOR
PRIORITY HABITAT MITIGATION**

This Interlocal Agreement (Agreement) for habitat mitigation required as a result of development occurring on sites containing critical areas as defined in Section 18.58.010 of the Kennewick Municipal Code (KMC) is entered into by and between the City of Kennewick (the City) and the Benton Conservation District (the District), referred to individually as Party and collectively as Parties, pursuant to the Interlocal Cooperation Act, Chapter 39.34 Revised Code of Washington (RCW).

WHEREAS, Chapter 39.34 of the RCW permits local government units to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord the best geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the City finds that critical areas provide a variety of valuable and beneficial biological and physical functions that benefit the City and its residents; and

WHEREAS, the beneficial functions and values provided by critical areas include, but are not limited to, water quality protection and enhancement, fish and wildlife habitat, support of trophic relationships, flood storage, conveyance and attenuation, ground water recharge and discharge, erosion control, historical and archaeological and aesthetic value protection, and recreation; and

WHEREAS, the City has established goals that seek to protect unique, fragile, and valuable elements of the environment, including ground and surface waters, wetlands, and fish and wildlife and their habitats; direct activities not dependent on critical area resources to less ecologically sensitive sites; mitigate unavoidable impacts to critical areas by regulating alterations in and adjacent to critical areas; and prevent cumulative adverse environmental impacts to water quality, wetlands, and fish and wildlife habitat, and the overall net loss of wetlands, frequently flooded areas and habitat conservation areas; and

WHEREAS, the City shall not approve any permit or otherwise issue any authorization to alter the condition of any land, water, or vegetation, or to construct or alter any structure or improvement in, over, or on a critical area or associated buffer, without first assuring compliance with the requirements of Kennewick Municipal Code 18.58; and

WHEREAS, the District was founded in 1942 as a political subdivision of the State of Washington under RCW 89.08; and

WHEREAS, the District's function is to make available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local citizens and land managers for the conservation of soil, water and related natural resources; and

WHEREAS, the District's mission is to facilitate responsible stewardship of natural resources for the residents of Benton County through the application and administration of various volunteer and cooperative partnership programs using all available funding sources; and

WHEREAS, the District has an express interest in the preservation and enhancement of priority habitat as a means to provide soil stabilization and food and cover for wildlife; and

WHEREAS, a partnership between the City and the District would result in the establishment of a

process for the enhancement and protection of priority habitat such as shrub-steppe habitat, wetlands, riparian habitat and other critical areas identified in KMC 18.58;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and upon approval in accordance with RCW 39.34, the Parties do hereby agree as follows:

I. TERMS OF AGREEMENT

1. This Agreement is for the coordination of mitigation of impacts to priority habitat as a result of development.
2. The duration of this Agreement will be from the date last signed until either Party determines that the arrangement is no longer needed.
3. The City will identify impacts to priority habitat, and the required measures to mitigate those impacts, during the development review process through the use of critical area reports submitted by the developer and best available science.
4. The District may participate in mitigation by accepting fees in lieu of dedication or preservation of onsite habitat (fee-in-lieu). The amount of said fees will be determined by the City and will be in an amount equal to the value of land that would otherwise be purchased for preservation plus an administrative fee of 15% to be paid to the District. Said administrative fee shall be paid at the time of payment of the fee-in-lieu.
5. The District shall use fee-in-lieu for the purchasing of habitat and/or conservation easements or for the enhancement of degraded habitat located in Benton County. If no suitable site within Benton County can be identified, protection or enhancement may occur in any neighboring county that shares a border with Benton County.
6. Fee-in-lieu of dedication or preservation shall be used for the enhancement of, or protection through purchase or conservation easement of the same type of habitat located on the site to be developed. For example, if shrub-steppe habitat is to be impacted on a development site, fees in lieu of protection paid to the District must be used for the preservation or enhancement of shrub-steppe habitat.
7. The District shall provide an Annual Report detailing how the fees received were utilized to meet the objection of this Agreement. The Annual Report will identify the City of Kennewick permit number associated with the fee, location of the affected site, method of preservation or enhancement (conservation easement, purchase of habitat, enhancement of habitat, etc.), location of preservation or enhancement site and how much of the fee was spent.
8. Nothing in this agreement obligates the District to accept fees in lieu of dedication or preservation or to participate in mitigation, preservation or enhancement of habitat activities associated with a development project within the City of Kennewick.
9. The administrators of this Agreement will be the District Manager for the Benton Conservation District and the Community Planning Director for the City of Kennewick, or their designees.
10. The Parties may only modify this Agreement in writing.

11. Any Party hereto may terminate this Agreement upon sixty (60)-days' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the Party's last known address for the purposes of giving notice under this paragraph.
12. The Parties shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms of this Agreement.
13. A copy of this Agreement will be filed with the Benton County Auditor's Office or posted on the City of Kennewick or Benton Conservation District website as provided in RCW 39.34.040.

II. NOTICES

1. Written notice shall be directed to the Parties as follows:

Benton Conservation District

City of Kennewick

Marcella Appel, District Manager
418 N. Kellogg St., Suite B
Kennewick, WA 99336
509-736-6000
Marcella-Appel@bentoncd.org

Anthony Muai, Community Planning Director
210 W. 6th Ave.
Kennewick, WA 99336
509-585-4386
Anthony.Muai@ci.kennewick.wa.us

DATED this _____ day of _____ 2026.

(Signature Pages to Follow)

CITY OF KENNEWICK

JASON R. MCSHANE, Mayor

Attest:

KRYSTAL JOHNSTON, City Clerk

Approved as to Form:

LAURENCIO SANGUINO, City Attorney

BENTON CONSERVATION DISTRICT

JACK CLARK, Chair

Attest:

MARCELLA APPEL, District
Manager

INTERLOCAL AGREEMENT FOR PRIORITY HABITAT MITIGATION

This Interlocal Agreement (Agreement) for habitat mitigation required as a result of development occurring on sites containing critical areas as defined in Section 18.58.010 of the Kennewick Municipal Code (KMC) is entered into by and between the City of Kennewick (the City) and the Benton Conservation District (the District), referred to individually as Party and collectively as Parties, pursuant to the Interlocal Cooperation Act, Chapter 39.34 Revised Code of Washington (RCW).

WHEREAS, Chapter 39.34 of the RCW permits local government units to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord the best geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the City finds that critical areas provide a variety of valuable and beneficial biological and physical functions that benefit the City and its residents; and

WHEREAS, the beneficial functions and values provided by critical areas include, but are not limited to, water quality protection and enhancement, fish and wildlife habitat, support of trophic relationships, flood storage, conveyance and attenuation, ground water recharge and discharge, erosion control, historical and archaeological and aesthetic value protection, and recreation; and

WHEREAS, the City has established goals that seek to protect unique, fragile, and valuable elements of the environment, including ground and surface waters, wetlands, and fish and wildlife and their habitats; direct activities not dependent on critical area resources to less ecologically sensitive sites; mitigate unavoidable impacts to critical areas by regulating alterations in and adjacent to critical areas; and prevent cumulative adverse environmental impacts to water quality, wetlands, and fish and wildlife habitat, and the overall net loss of wetlands, frequently flooded areas and habitat conservation areas; and

WHEREAS, the City shall not approve any permit or otherwise issue any authorization to alter the condition of any land, water, or vegetation, or to construct or alter any structure or improvement in, over, or on a critical area or associated buffer, without first assuring compliance with the requirements of Kennewick Municipal Code 18.58; and

WHEREAS, the District was founded in 1942 as a political subdivision of the State of Washington under RCW 89.08; and

WHEREAS, the District's function is to make available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local citizens and land managers for the conservation of soil, water and related natural resources; and

WHEREAS, the District's mission is to facilitate responsible stewardship of natural resources for the residents of Benton County through the application and administration of various volunteer and cooperative partnership programs using all available funding sources; and

WHEREAS, the District has an express interest in the preservation and enhancement of priority habitat as a means to provide soil stabilization and food and cover for wildlife; and

WHEREAS, a partnership between the City and the District would result in the establishment of a

process for the enhancement and protection of priority habitat such as shrub-steppe habitat, wetlands, riparian habitat and other critical areas identified in KMC 18.58;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and upon approval in accordance with RCW 39.34, the Parties do hereby agree as follows:

I. TERMS OF AGREEMENT

1. This Agreement is for the coordination of mitigation of impacts to priority habitat as a result of development.
2. The duration of this Agreement will be from the date last signed until either Party determines that the arrangement is no longer needed.
3. The City will identify impacts to priority habitat, and the required measures to mitigate those impacts, during the development review process through the use of critical area reports submitted by the developer and best available science.
4. The District may participate in mitigation by accepting fees in lieu of dedication or preservation of onsite habitat (fee-in-lieu). The amount of said fees will be determined by the City and will be in an amount equal to the value of land that would otherwise be purchased for preservation plus an administrative fee of 15% to be paid to the District. Said administrative fee shall be paid at the time of payment of the fee-in-lieu.
5. The District shall use ~~said fee-in-lieu fees~~ for the purchasing of habitat and/or conservation easements or for the enhancement of degraded habitat located in Benton County. If no suitable site within Benton County can be identified, protection or enhancement may occur in any neighboring county that shares a border with Benton County.
6. ~~Fee-s in-lieu~~ of dedication or preservation shall be used for the enhancement of, or protection through purchase or conservation easement of the same type of habitat located on the site to be developed. For example, if shrub-steppe habitat is to be impacted on a development site, fees in lieu of protection paid to the District must be used for the preservation or enhancement of shrub-steppe habitat.
7. The District shall provide an Annual Report detailing how the fees received were utilized to meet the objection of this Agreement. The Annual Report will identify the City of Kennewick permit number associated with the fee, location of the affected site, method of preservation or enhancement (conservation easement, purchase of habitat, enhancement of habitat, etc.), location of preservation or enhancement site and how much of the fee was spent.
8. Nothing in this agreement obligates the District to accept fees in lieu of dedication or preservation or to participate in mitigation, preservation or enhancement of habitat activities associated with a development project within the City of Kennewick.
9. The administrators of this Agreement will be the District Manager for the Benton Conservation District and the Community Planning Director for the City of Kennewick, or their designees.
10. The Parties may only modify this Agreement in writing.

11. Any Party hereto may terminate this Agreement upon sixty (60)-days' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the Party's last known address for the purposes of giving notice under this paragraph.
12. The Parties shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms of this Agreement.
13. A copy of this Agreement will be filed with the Benton County Auditor's Office or posted on the City of Kennewick or Benton Conservation District website as provided in RCW 39.34.040.

II. NOTICES

1. Written notice shall be directed to the Parties as follows:

Benton Conservation District

~~Mark Nielson~~ Marcella Appel,
District Manager
418 N. Kellogg St., Suite B
Kennewick, WA 99336
509-736-6000

~~Mark-~~
~~Nielson@franklined.org~~ Marcella-
Appel@bentoncd.org

City of Kennewick

Anthony Muai, Community Planning Director
210 W. 6th Ave.
Kennewick, WA 99336
509-585-4386
Anthony.Muai@ci.kennewick.wa.us

DATED this _____ day of. _____ 2024~~2026~~.

(Signature Pages to Follow)

CITY OF KENNEWICK

GRETLE J. CRAWFORDJASON MCSHANE, Mayor

Attest:

KRYSTAL TOWNSEND, City Clerk

Approved as to Form:

LISA BEATONLAURENCIO SANGUINO, City
Attorney

BENTON CONSERVATION DISTRICT

JACK CLARK, Chair

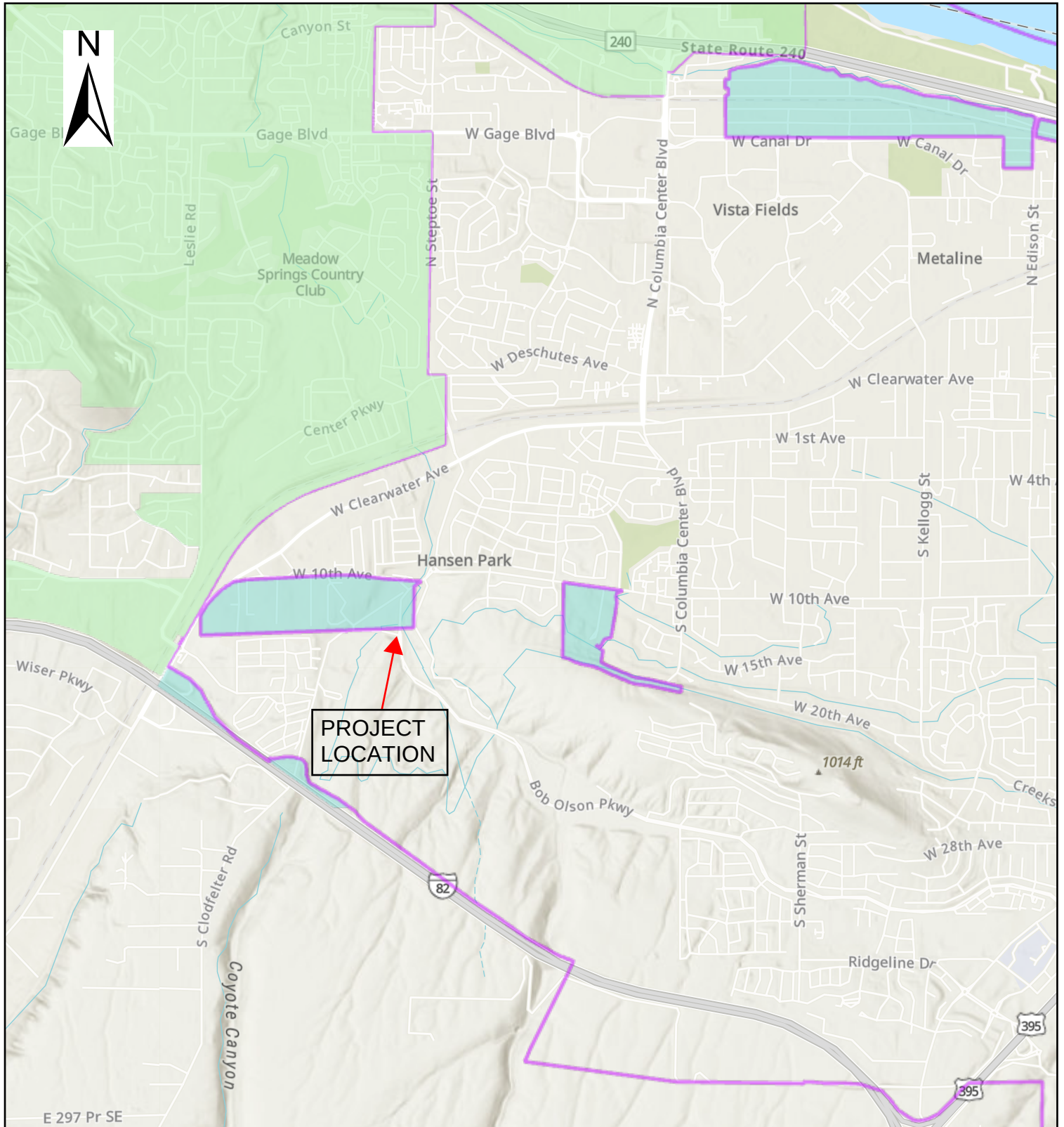
Attest:

~~MARK~~
~~NIELSON~~ ~~Marcella~~ ~~MARCELLA~~
~~Appel~~ ~~APPEL~~, District Manager

Redline

Council Agenda Coversheet	Item Number: 4.h. Item Type: Contract/Agreement/Lease Subject: Contract: Award of W 15th PI & Bob Olson Traffic Signal Project (P2506-26) Department: Public Works Project #: P2506-26	Date: 3/17/2026 Category: Consent Agenda																		
																				
<u>Recommendation</u> Staff recommends awarding Contract P2506-26 W 15th PI & Bob Olson Traffic Signal Project to Ellison Earthworks in the amount of \$399,320.55 plus a 10% contingency amount of \$39,932.05, for a total amount of \$439,252.60 and authorizing the City Manager to execute the contract.																				
<u>Motion for Consideration</u> Motion to award Contract P2506-26 W 15th PI & Bob Olson Traffic Signal Project to Ellison Earthworks and authorize the City Manager to execute the contract.																				
<u>Summary</u> Six (6) bids were received on February 26, 2026 at 10:00 a.m.																				
<table><tr><td>Ellison Earthworks</td><td>\$399,320.55</td><td>Engineer's Estimate \$543,518.00</td></tr><tr><td>Culbert Construction</td><td>\$437,210.00</td><td></td></tr><tr><td>Inland Asphalt</td><td>\$447,447.00</td><td></td></tr><tr><td>ESF Solutions</td><td>\$477,222.00</td><td></td></tr><tr><td>Gonzalez Underground LLC</td><td>\$573,124.00</td><td></td></tr><tr><td>All-Star</td><td>\$587,500.46</td><td></td></tr></table>			Ellison Earthworks	\$399,320.55	Engineer's Estimate \$543,518.00	Culbert Construction	\$437,210.00		Inland Asphalt	\$447,447.00		ESF Solutions	\$477,222.00		Gonzalez Underground LLC	\$573,124.00		All-Star	\$587,500.46	
Ellison Earthworks	\$399,320.55	Engineer's Estimate \$543,518.00																		
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ESF Solutions	\$477,222.00																			
Gonzalez Underground LLC	\$573,124.00																			
All-Star	\$587,500.46																			
This project is for the installation of a traffic signal system at the intersection of W. 15th Place & Bob Olson Parkway. The project involves constructing two (2) Type III signal poles with mast arms for each pole to be installed at the northeast and southwest corners of the intersection. Signal poles, mast arms and associated equipment have been pre-purchased by the City. All Type III signal poles will require large foundations. The project also includes constructing curb, gutter, sidewalk, curb ramps, storm drainage modifications, and striping revisions, along with constructing an eastbound to westbound right-turn declaration lane. Local utility companies will be required to relocate existing utility vault structures and pedestals. No right of way is required for this project. State law requires that contracts are awarded to a responsible bidder with the lowest responsive bid. The bids were reviewed and determined to be responsive. Staff recommends awarding this project to Ellison Earthworks, who was determined to be a responsive bidder with the lowest responsive bid.																				
<u>Alternatives</u> None recommended.																				
<u>Fiscal Impact</u> UAB Developer Impact Fees \$439,300																				
<u>Attachments:</u> 1. Map																				

15th & Bob Olson Vicinity Map



The City of Kennewick authorizes the user access, for non-commercial use only, to the information that has been made available by the City pursuant to any and all restrictions, limitations, and prohibitions imposed by Federal and State Public Information laws. Nothing contained herein shall be construed as conferring by implication or otherwise any license or right under any patent or trademark of the City or any third party. It is the users own responsibility to know what those restrictions, limitations, and prohibitions are and how they apply to their purpose and use of the information provided and agree to abide by the impacts imposed. The user accepts this information provided by the City with the understanding that it is not guaranteed to be accurate, correct, or complete. Conclusions drawn from this information are the responsibility of the user. Every effort has been made to ensure the accuracy, correctness, and timeliness of the materials presented. However, the City assumes no responsibility in the event that any information is incorrect. The user of this information accepts it "as-is" and assumes all liability for any dependence on this information and assumes responsibility for the information.

CityLimits

CityName

- Kennewick
- Richland
- UrbanGrowthBoundary
- World_Hillshade

1 inch equals 4,285 feet

0 0.2 0.5 0.9 mi

0 0.25 0.5 1 mi

3/2/2026



Council Agenda Coversheet 	Item Number: 4.i. Date: 3/17/2026 Item Type: Resolution Subject: Resolution: Ratifying the Corrected 2025-2027 Interlocal Agreement for Solid Waste and Hazardous Waste Management in Benton County and Repealing Resolution 25-18 Department: Public Works Resolution #:	Category: Resolution Consent Agenda
<u>Recommendation</u> Staff recommends adopting the resolution as presented. <u>Motion for Consideration</u> Motion to adopt the resolution as presented. <u>Summary</u> At its November 18, 2025, meeting, the City Council unanimously approved the interlocal agreement. In December, the Council adopted Resolution 25-18, which formally ratified the contract approval. The County has since amended the RCW citations/terms referenced in the original interlocal agreement and incorporated into Resolution 25-18. No additional modifications to the interlocal have occurred. Therefore, it is necessary to adopt a new resolution that corrects the RCW citations/terms, ratifies the interlocal agreement approval as corrected (exhibit A of the new resolution), and repeals Resolution 25-18. For Council's convenience, the the redlined version of the interlocal agreement, the staff report coversheets from November 18 and December 16, and Resolution 25-18 are attached, <u>Alternatives</u> No feasible alternatives exist. <u>Fiscal Impact</u> The resolution ratifying the corrected contract has no fiscal impact. The impacts of the agreement were described November 18.		
<u>Attachments:</u> 1. Resolution & Agreement 2. Redline 3. 11-18-2025 Coversheet 4. 12-16-2025 Coversheet 5. Resolution 25-18		

CITY OF KENNEWICK
RESOLUTION NO. 26-_____

A RESOLUTION OF THE CITY OF KENNEWICK RATIFYING A
CORRECTED INTERLOCAL AGREEMENT BETWEEN THE CITIES OF
RICHLAND, WEST RICHLAND, PROSSER, BENTON CITY, AND BENTON
COUNTY REGARDING SOLID WASTE MANAGEMENT IN BENTON
COUNTY AND REPEALING RESOLUTION 25-18

WHEREAS, the Kennewick City Council approved an interlocal agreement between the parties on November 18, 2025, and

WHEREAS, the Kennewick City Council formally ratified the interlocal agreement between the parties through the adoption of Resolution 25-18 on December 16, 2025, and

WHEREAS, Benton County has since made necessary modifications to the interlocal agreement to correct errors to Revised Code of Washington citations contained in the original document, and

WHEREAS, no other modifications have been made to the interlocal agreement, and

WHEREAS, the parties hereto recognize the requirement to prepare and implement solid and hazardous waste plans under RCW Chapter 70A.205 and RCW Chapter 70A.300, and

WHEREAS, this resolution correctly references RCW Chapter 70A.205 and RCW Chapter 70A.300 rather than RCW Chapter 70.95 and RCW Chapter 70.105, and

WHEREAS, the parties have developed the Benton County Comprehensive Solid Waste Plan with public involvement; and

WHEREAS, the parties have adopted the Benton County Comprehensive Solid Waste Plan fulfilling their jurisdictional requirements under RCW Chapter 70A.205 and RCW Chapter 70A.300; and

WHEREAS, the parties hereto wish to enter into a cooperative effort to administer, plan, and implement the recommendations contained within the adopted Benton County Comprehensive Solid Waste Plan; and

WHEREAS, the Solid Waste Advisory Committee advises the Board of County Commissioners with respect to developing plans and policies for solid waste management in Benton County, each Participating Jurisdiction and Lead Agency recognizes that all members of the Solid Waste Advisory Committee shall have one (1) equal vote; and

WHEREAS, the Lead Agency will manage, track, and provide custody for this Agreement, and Interlocal Agreement 2025-2027 Benton County Solid Waste Management, and

WHEREAS, the undersigned signatories of this Agreement are duly authorized to enter into the same by properly adopted resolutions, and

NOW THEREFORE BE IT RESOLVED the City of Kennewick City Council repeals Resolution 25-18 due to incorrect citations to the Revised Code of Washington, and

RESOLUTION 26-_____ - Page 1

NOW THEREFORE BE IT FURTHER RESOLVED the City of Kennewick City Council ratifies its November 18, 2025, and December 16, 2025, approval of the terms and conditions of the Interlocal Agreement previously presented, and

NOW THEREFORE BE IT FURTHER RESOLVED the City of Kennewick City Council ratifies approval of the corrected interlocal agreement attached as Exhibit A to this resolution.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 17th day of March 2026.

Attest:

JASON R. MCSHANE, Mayor

KRYSTAL JOHNSTON,
City Clerk

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

EXHIBIT A
INTER-LOCAL AGREEMENT
REGARDING SOLID WASTE MANAGEMENT
BENTON COUNTY

This Agreement addresses City-County joint participation in the countywide Solid Waste Plan and joins public agencies to exercise their powers, thereby maximizing their ability to provide services and facilities which will best fulfill the needs of the community as a whole, and is made and entered into effective date of full execution, by and between Benton County, a political subdivision of the State of Washington, hereafter referred to as the Lead Agency, and the cities of Benton City, Kennewick, Richland, Prosser, and West Richland, political subdivisions of the State of Washington, and hereafter referred to as Participating Jurisdictions. The Participating Jurisdictions and Lead Agency may be referred to herein collectively as the Parties.

I. RECITALS

WHEREAS, the parties hereto recognize the requirement to prepare and implement solid and hazardous waste plans under Chapter 70A.205 RCW and Chapter 70A.300 RCW, and

WHEREAS, the parties have developed the Benton County Comprehensive Solid Waste Plan with public involvement; and

WHEREAS, the parties have adopted the Benton County Comprehensive Solid Waste Plan fulfilling their jurisdictional requirements under Chapter 70A.205 RCW and Chapter 70A.300 RCW; and

WHEREAS, the parties hereto wish to enter into a cooperative effort to administer, plan, and implement the recommendations contained within the adopted Benton County Comprehensive Solid Waste Plan; and

WHEREAS, the Solid Waste Advisory Committee advises the Board of County Commissioners with respect to developing plans and policies for solid waste management in Benton County, each Participating Jurisdiction and Lead Agency recognizes that all members of the Solid Waste Advisory Committee shall have one (1) equal vote; and

WHEREAS, the Lead Agency will manage, track, and provide custody for this Agreement, and

WHEREAS, the undersigned signatories of this Agreement are duly authorized to enter into the same by properly adopted resolutions,

NOW THEREFORE, in consideration of the foregoing recitals and the mutual agreements and covenants herein contained, the parties agree as follows:

II. AGREEMENTS

A. AUTHORITIES

The parties to this Agreement have and possess, both jointly and severally, the primary responsibility for effective solid and hazardous waste management, planning and implementation under Chapters 70A.205 and 70A.300 RCW. Under Chapter 39.34 RCW, the Inter-local Cooperation Act, local governments are authorized to cooperate to provide themselves with services of the nature herein agreed to.

B. PURPOSE

This Agreement is entered into pursuant to RCW Chapter 39.34 for the purpose of cooperative management of solid waste within Benton County. It is the intent of the parties to work cooperatively in implementing and managing a comprehensive solid waste management plan pursuant of Chapters 70A.205 and 70A.300 RCW that is viable and economically responsible to their citizens. Specifically, this Agreement will provide for the administration, planning and operations of the adopted Benton County Comprehensive Solid Waste Management Program.

C. DEFINITIONS

For the purpose of this Agreement, the following definitions shall apply:

‘Fair Share’ - the amount owed by each of the Parties, based upon April 1 population figures for the given year supplied by the Washington State Office of Financial Management (OFM), and the corresponding population percentage applied to the Solid Waste Program Budget.

‘Solid Waste Advisory Committee’ (SWAC) - a committee, formed pursuant to RCW 70A.205.110(3), comprised of no more than nine (9) members representing a balance of interests, pursuant to state statutes. Said committee shall contain one representative of each of the Parties. Each Party shall nominate its representative to the SWAC to the Lead Agency, to be approved by the Board of County Commissioners. The SWAC shall review Solid Waste Program budget and activities and make recommendations to the Benton County Commissioners.

‘Lead Agency’ - Benton County, a political subdivision of the State of Washington. The Lead Agency will administer, plan, and implement the Plan and Solid Waste Program.

‘Participating Jurisdictions’ - any City who has entered into the County-wide Solid Waste Inter-Local Agreement with the Lead Agency and who has agreed to mutually support and financially contribute to the administration, planning, and implementation of the Plan.

‘Parties’ - the collective term for all Participating Jurisdictions and Lead Agency.

‘Plan’ - the Benton County Comprehensive Solid Waste Management Plan, as the same exists now or may hereafter be amended.

‘Routine Operating Agreement’ (ROA) - an agreement that is established for the purpose of accomplishing a task set forth by the Parties and is funded within the Solid Waste Program Budget.

‘Solid Waste Advisory Committee Members Bylaws’ - the bylaws the same as now exist or may hereafter be amended.

‘Solid Waste Program Budget’ - the annual Countywide Solid Waste Budget, as prepared by Benton County and accepted by the SWAC, that appropriates funds to Routine Operating Agreements and administrative functions that meet specific requirements in RCW 70.95 and/or accomplishes goals as set forth in the Plan.

‘Task’ - a project, program, activity, etc., that is annually funded from the Solid Waste Program Budget. All tasks are approved by the SWAC as needed and shall meet the recommendations set forth in the Plan.

‘Task Manager’ is designated to lead and manage a Task per the ROA.

D. LOCAL ADOPTION OF PLAN

Under the authority of RCW 70A.205.040, each Participating Jurisdiction elected to enter into this agreement with the County pursuant to those jurisdictions that participated in preparing and adopting the joint City-County Plan.

E. PLAN IMPLEMENTATION

Pursuant to RCW 70A.205.040 and RCW 70A.300.350, the Participating Jurisdictions and Lead Agency jointly prepared the Plan in accordance with the Department of Ecology’s current “Guidelines for the Development of Local Solid Waste Plans and Plan Revisions” and will implement the Plan’s recommendations, as approved by the Department of Ecology pursuant to RCW 70A.205.055.

RESOLUTION 26-_____ - Page 5

F. BENTON COUNTY SOLID WASTE ADVISORY COMMITTEE

The Parties hereto recognize and support the SWAC as an advisory board created under authority of RCW 70A.205.110. The SWAC is an ongoing advisory committee. The SWAC is the focal point of the public involvement effort used in the planning, development and implementation of the Plan. The SWAC also provides advice to the Parties on solid and hazardous waste issues and assists the Parties in developing solid waste ordinances, rules, guidelines, and policies prior to their adoption.

G. REGIONAL PLANNING AREA

The Parties hereto recognize the geographical planning area covered by this Agreement to be the incorporated areas of the Participating Jurisdictions and the unincorporated area of Benton County. The Hanford Nuclear Reservation is exempted from the Plan and this Inter-local Agreement.

H. ROUTINE OPERATING AGREEMENT IMPLEMENTATION

Two months prior to the biennial Solid Waste Program Budget workshop, all task managers are required to submit their ROA. As a minimum, an ROA will include: 1) Task Introduction Statement; 2) Task Scope of Work; 3) Task Responsibilities; 4) Annual Task Cost; and 5) Quality Control. Eligibility of an ROA request is based on task cost and meeting recommendations set forth in the Plan. The ROA request should include both activities undertaken by the Participating Jurisdiction submitting the ROA and any activities that the Participating Jurisdiction believes the Lead Agency should implement on a countywide basis. The SWAC shall recommend that a request be advanced to the Board of County Commissioners on a 2/3 majority of those members present.

I. SOLID WASTE PROGRAM BUDGET

The Parties agree to mutually and financially support the administration, planning, and operations of the Plan recommendations or as specified in RCW 70A.205. The Lead Agency shall prepare a Solid Waste Program Budget each year for the upcoming budget year. The budget will also include Routine Operating Agreements that provide information on projects funded by the annual budget.

J. FAIR SHARE

The Parties agree to pay a Fair Share of the administration, planning and operation of the Solid Waste Program, as determined and voted-on by the SWAC and approved by the Benton County Commissioners. Said Fair Share shall be a percentage of all program costs that are not covered by Local Solid Waste Financial Aid Funds, share percentages to be updated each April of the Agreement, being based on the most recent population figures as supplied by the Washington State OFM. The Parties agree to remit their fee to the Lead Agency within sixty (60) days of receiving an invoice from the Lead Agency. The Lead

Agency's fair share shall be based on the population for the unincorporated areas of the County.

K. DISBURSEMENT OF ASSETS AND DEBTS

If this Agreement is terminated, all Parties to this Agreement shall determine the disbursement of any outstanding debts and the allocation of any assets. If the Parties cannot agree to the disbursement of any outstanding debts and the allocation of any assets, the issues are to be submitted for arbitration, pursuant to state law, RCW 7.04A *et seq.* The Lead Agency and the contesting jurisdiction agree that such arbitration shall be conducted before one (1) disinterested arbitrator.

L. DURATION

This Agreement shall commence on the date set forth above and will continue in effect to December 31, 2027, or until superseded by another Interlocal Agreement. As stipulated within RCW 70A.205.075(1), each Plan shall be maintained in a current condition and reviewed and revised periodically as may be required by the WDoE. Upon each review such plans shall be extended to show long-range needs for solid waste handling facilities for twenty (20) years in the future, and a revised implementation schedule and implementation budget for six (6) years in the future.

M. REVIEW AND RENEGOTIATION

Any Party may request a review and/or renegotiations on any provision of the Agreement during the six-month period immediately preceding the ending date for the Agreement. Such request must be made in writing to the Lead Agency and must specify the provision(s) of the Agreement for which review/renegotiation(s) are requested. Review and/or renegotiation(s) pursuant to such a written request shall be immediately referred to the SWAC for their review and recommendation. Notwithstanding any other provisions in this paragraph to the contrary, the Parties may, pursuant to the procedure outlined within the Solid Waste Advisory Committee Members Bylaws, modify or amend any provision(s) of this Agreement at any time during the term of this Agreement.

N. TERMINATION

This Agreement may be terminated by any Party, by written notice to the other Parties no less than thirty (30) days immediately preceding the implementation date of the next Solid Waste Program Budget. The Parties agree: (1) that the termination will not absolve a terminating Party of any financial responsibility to the extent a financial responsibility continues to exist pursuant to the provisions of this Agreement; and (2) that prior to termination, the terminating Party shall submit to the SWAC how it intends on meeting its planning obligation under RCW 70A.205.040.

O. WAIVER

No waiver by any of the Parties of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach whether of the same or a different provision of this Agreement.

P. ENTIRE AGREEMENT

This Agreement, including the recitals and all subsequent attachments and addendums, constitutes the entire Agreement between the Parties and shall be governed by the laws of the State of Washington. There are no other oral or written agreements or understanding between the Parties as to the subject matter contained herein. The venue for any action of law, suit in equity and judicial proceeding for the enforcement of this Agreement shall be instituted and maintained only in the courts of competent jurisdiction in Benton County, Washington.

Q. SEVERABILITY

Any provisions of this Agreement that is determined to be illegal, invalid, or unenforceable for any reason shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement.

[Signature Pages to Follow]

RESOLUTION 26-_____ - Page 8

FOR THE CITY OF BENTON CITY, WASHINGTON.

Len Burton, Mayor

Date

Attest:

City Clerk/Treasurer

Date

Approved as to Form:

City Attorney

Date

RESOLUTION 26-_____ - Page 9

FOR THE CITY OF KENNEWICK, WASHINGTON.

Erin Erdman, City Manager

Date

Attest:

Krystal Johnston, City Clerk

Date

Approved as to Form:

Laurencio Sanguino, City Attorney

Date

RESOLUTION 26-_____ - Page 10

FOR THE CITY OF PROSSER, WASHINGTON.

Gary Vegar, Mayor

Date

Attest:

City Clerk

Date

Approved as to Form:

City Attorney

Date

RESOLUTION 26-_____ - Page 11

FOR THE CITY OF RICHLAND, WASHINGTON.

Jon Amundson, City Manager

Date

Attest:

City Clerk

Date

Approved as to Form:

City Attorney

Date

RESOLUTION 26-_____ - Page 12

FOR THE CITY OF WEST RICHLAND, WASHINGTON.

Brent Gerry, City Mayor

Date

Attest:

City Clerk

Date

Approved as to Form:

City Attorney

Date

RESOLUTION 26-_____ - Page 13

FOR BENTON COUNTY, WASHINGTON.

Will McKay, Commissioner
Board of County Commissioners

Date

Attest:

Clerk of the Board

Date

Approved as to Form:

LeeAnn Holt, Deputy Prosecuting Attorney

Date

RESOLUTION 26-_____ - Page 14

INTER-LOCAL AGREEMENT
REGARDING SOLID WASTE MANAGEMENT
BENTON COUNTY

This Agreement addresses City-County joint participation in the countywide Solid Waste Plan and joins public agencies to exercise their powers, thereby maximizing their ability to provide services and facilities which will best fulfill the needs of the community as a whole, and is made and entered into effective date of full execution, by and between Benton County, a political subdivision of the State of Washington, hereafter referred to as the Lead Agency, and the cities of Benton City, Kennewick, Richland, Prosser, and West Richland, political subdivisions of the State of Washington, and hereafter referred to as Participating Jurisdictions. The Participating Jurisdictions and Lead Agency may be referred to herein collectively as the Parties.

I. RECITALS

WHEREAS, the parties hereto recognize the requirement to prepare and implement solid and hazardous waste plans under ~~RCW~~ Chapter 70A.205 RCW~~70.95~~ and ~~RCW~~ Chapter 70A.300 RCW~~70.105~~, and

WHEREAS, the parties have developed the Benton County Comprehensive Solid Waste Plan with public involvement; and

WHEREAS, the parties have adopted the Benton County Comprehensive Solid Waste Plan fulfilling their jurisdictional requirements under ~~RCW~~ Chapter 70A.205 RCW~~70.95~~ and ~~RCW~~ Chapter 70A.300 RCW~~70.105~~; and

WHEREAS, the parties hereto wish to enter into a cooperative effort to administer, plan, and implement the recommendations contained within the adopted Benton County Comprehensive Solid Waste Plan; and

WHEREAS, the Solid Waste Advisory Committee advises the Board of County Commissioners with respect to developing plans and policies for solid waste management in Benton County, each Participating Jurisdiction and Lead Agency recognizes that all members of the Solid Waste Advisory Committee shall have one (1) equal vote; and

WHEREAS, the Lead Agency will manage, track, and provide custody for this Agreement, and

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

WHEREAS, the undersigned signatories of this Agreement are duly authorized to enter into the same by properly adopted resolutions,

NOW THEREFORE, in consideration of the foregoing recitals and the mutual agreements and covenants herein contained, the parties agree as follows:

II. AGREEMENTS

A. AUTHORITIES

The parties to this Agreement have and possess, both jointly and severally, the primary responsibility for effective solid and hazardous waste management, planning and implementation under ~~RCW~~ Chapters 70A.95205 and 70A.105300 ~~RCW~~. Under ~~RCW~~ Chapter 39.34 ~~RCW~~, the Inter-local Cooperation Act, local governments are authorized to cooperate to provide themselves with services of the nature herein agreed to.

B. PURPOSE

This Agreement is entered into pursuant to RCW Chapter 39.34 for the purpose of cooperative management of solid waste within Benton County. It is the intent of the parties to work cooperatively in implementing and managing a comprehensive solid waste management plan pursuant of ~~RCW~~ Chapters 70A.2095 and 70A.105300 ~~RCW~~ that is viable and economically responsible to their citizens. Specifically, this Agreement will provide for the administration, planning and operations of the adopted Benton County Comprehensive Solid Waste Management Program.

C. DEFINITIONS

For the purpose of this Agreement, the following definitions shall apply:

‘Fair Share’ - the amount owed by each of the Parties, based upon April 1 population figures for the given year supplied by the Washington State Office of Financial Management (OFM), and the corresponding population percentage applied to the Solid Waste Program Budget.

‘Solid Waste Advisory Committee’ (SWAC) - a committee, formed pursuant to RCW 70A.95205.165110(3), comprised of no more than ~~twelve-nine~~ (129) members representing a balance of interests, pursuant to state statutes. Said committee shall contain one representative of each of the Parties. Each Party shall nominate its representative to the SWAC to the Lead Agency, to be approved by the Board of County Commissioners. The SWAC shall review Solid Waste Program budget and activities and make recommendations to the Benton County Commissioners.

‘Lead Agency’ - Benton County, a political subdivision of the State of Washington. The Lead Agency will administer, plan, and implement the Plan and Solid Waste Program.

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

‘Participating Jurisdictions’ - any City who has entered into the County-wide Solid Waste Inter-Local Agreement with the Lead Agency and who has agreed to mutually support and financially contribute to the administration, planning, and implementation of the Plan.

‘Parties’ - the collective term for all Participating Jurisdictions and Lead Agency.

‘Plan’ - the Benton County Comprehensive Solid Waste Management Plan, as the same exists now or may hereafter be amended.

‘Routine Operating Agreement’ (ROA) - an agreement that is established for the purpose of accomplishing a task set forth by the Parties and is funded within the Solid Waste Program Budget.

‘Solid Waste Advisory Committee Members Bylaws’ - the bylaws the same as now exist or may hereafter be amended.

‘Solid Waste Program Budget’ - the annual Countywide Solid Waste Budget, as prepared by Benton County and accepted by the SWAC, that appropriates funds to Routine Operating Agreements and administrative functions that meet specific requirements in RCW 70.95 and/or accomplishes goals as set forth in the Plan.

‘Task’ - a project, program, activity, etc., that is annually funded from the Solid Waste Program Budget. All tasks are approved by the SWAC as needed and shall meet the recommendations set forth in the Plan.

‘Task Manager’ is designated to lead and manage a Task per the ROA.

D. LOCAL ADOPTION OF PLAN

Under the authority of RCW 70A.205.040-95-080, each Participating Jurisdiction elected to enter into this agreement with the County pursuant to those jurisdictions that participated in preparing and adopting the joint City-County Plan.

E. PLAN IMPLEMENTATION

Pursuant to RCW 70A.205.040-95-080 and RCW 70A.300.350-405-220, the Participating Jurisdictions and Lead Agency jointly prepared the Plan in accordance with the Department of Ecology’s current “Guidelines for the Development of Local Solid Waste Plans and Plan Revisions” (~~i.e., Department of Ecology (WDoE) Publication No. 90-11~~) and will implement the Plan’s recommendations, as approved by the Department of Ecology pursuant to RCW 70A.205.055-95-094.

F. BENTON COUNTY SOLID WASTE ADVISORY COMMITTEE

The Parties hereto recognize and support the SWAC as an advisory board created under authority of RCW 70A.205.110-95.165. The SWAC is an ongoing advisory committee. The SWAC is the focal point of the public involvement effort used in the planning, development and implementation of the Plan. The SWAC also provides advice to the Parties on solid and hazardous waste issues and assists the Parties in developing solid waste ordinances, rules, guidelines, and policies prior to their adoption.

G. REGIONAL PLANNING AREA

The Parties hereto recognize the geographical planning area covered by this Agreement to be the incorporated areas of the Participating Jurisdictions and the unincorporated area of Benton County. The Hanford Nuclear Reservation is exempted from the Plan and this Inter-local Agreement.

H. ROUTINE OPERATING AGREEMENT IMPLEMENTATION

Two months prior to the biennial Solid Waste Program Budget workshop, all task managers are required to submit their ROA. As a minimum, an ROA will include: 1) Task Introduction Statement; 2) Task Scope of Work; 3) Task Responsibilities; 4) Annual Task Cost; and 5) Quality Control. Eligibility of an ROA request is based on task cost and meeting recommendations set forth in the Plan. The ROA request should include both activities undertaken by the Participating Jurisdiction submitting the ROA and any activities that the Participating Jurisdiction believes the Lead Agency should implement on a countywide basis. The SWAC shall recommend that a request be advanced to the Board of County Commissioners on a 2/3 majority of those members present.

I. SOLID WASTE PROGRAM BUDGET

The Parties agree to mutually and financially support the administration, planning, and operations of the Plan recommendations or as specified in RCW 70A.20595. The Lead Agency shall prepare a Solid Waste Program Budget each year for the upcoming budget year. The budget will also include Routine Operating Agreements that provide information on projects funded by the annual budget.

J. FAIR SHARE

The Parties agree to pay a Fair Share of the administration, planning and operation of the Solid Waste Program, as determined and voted-on by the SWAC and approved by the Benton County Commissioners. Said Fair Share shall be a percentage of all program costs that are not covered by Local Solid Waste Financial Aid Funds, share percentages to be updated each April of the Agreement, being based on the most recent population figures as supplied by the Washington State OFM. The Parties agree to remit their fee to the Lead Agency within sixty (60) days of receiving an invoice from the Lead Agency. The Lead

Agency's fair share shall be based on the population for the unincorporated areas of the County.

K. DISBURSEMENT OF ASSETS AND DEBTS

If this Agreement is terminated, all Parties to this Agreement shall determine the disbursement of any outstanding debts and the allocation of any assets. If the Parties cannot agree to the disbursement of any outstanding debts and the allocation of any assets, the issues are to be submitted for arbitration, pursuant to state law, RCW 7.04A *et seq.* The Lead Agency and the contesting jurisdiction agree that such arbitration shall be conducted before one (1) disinterested arbitrator.

L. DURATION

This Agreement shall commence on the date set forth above and will continue in effect to December 31, 2027, or until superseded by another Interlocal Agreement. As stipulated within RCW 70A.205.075~~95.110~~(1), each Plan shall be maintained in a current condition and reviewed and revised periodically as may be required by the WDoE. Upon each review such plans shall be extended to show long-range needs for solid waste handling facilities for twenty (20) years in the future, and a revised implementation schedule and implementation budget for six (6) years in the future.

M. REVIEW AND RENEGOTIATION

Any Party may request a review and/or renegotiations on any provision of the Agreement during the six-month period immediately preceding the ending date for the Agreement. Such request must be made in writing to the Lead Agency and must specify the provision(s) of the Agreement for which review/renegotiation(s) are requested. Review and/or renegotiation(s) pursuant to such a written request shall be immediately referred to the SWAC for their review and recommendation. Notwithstanding any other provisions in this paragraph to the contrary, the Parties may, pursuant to the procedure outlined within the Solid Waste Advisory Committee Members Bylaws, modify or amend any provision(s) of this Agreement at any time during the term of this Agreement.

N. TERMINATION

This Agreement may be terminated by any Party, by written notice to the other Parties no less than thirty (30) days immediately preceding the implementation date of the next Solid Waste Program Budget. The Parties agree: (1) that the termination will not absolve a terminating Party of any financial responsibility to the extent a financial responsibility continues to exist pursuant to the provisions of this Agreement; and (2) that prior to termination, the terminating Party shall submit to the SWAC how it intends on meeting its planning obligation under RCW 70A.205.040~~.95.080~~.

O. WAIVER

No waiver by any of the Parties of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach whether of the same or a different provision of this Agreement.

P. ENTIRE AGREEMENT

This Agreement, including the recitals and all subsequent attachments and addendums, constitutes the entire Agreement between the Parties and shall be governed by the laws of the State of Washington. There are no other oral or written agreements or understanding between the Parties as to the subject matter contained herein. The venue for any action of law, suit in equity and judicial proceeding for the enforcement of this Agreement shall be instituted and maintained only in the courts of competent jurisdiction in Benton County, Washington.

Q. SEVERABILITY

Any provisions of this Agreement that is determined to be illegal, invalid, or unenforceable for any reason shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement.

[Signature Pages to Follow]

FOR THE CITY OF BENTON CITY, WASHINGTON.

Len Burton, Mayor

Date

Attest:

City Clerk/Treasurer

Date

Approved as to Form:

City Attorney

Date

FOR THE CITY OF KENNEWICK, WASHINGTON.

Erin Erdman, City Manager

Date

Attest:

Krystal Johnston, City Clerk

Date

Approved as to Form:

Laurencio Sanguino, City Attorney

Date

FOR THE CITY OF PROSSER, WASHINGTON.

Gary Vegar, Mayor

Date

Attest:

City Clerk

Date

Approved as to Form:

City Attorney

Date

FOR THE CITY OF RICHLAND, WASHINGTON.

Jon Amundson, City Manager

Date

Attest:

City Clerk

Date

Approved as to Form:

City Attorney

Date

FOR THE CITY OF WEST RICHLAND, WASHINGTON.

Brent Gerry, City Mayor

Date

Attest:

City Clerk

Date

Approved as to Form:

City Attorney

Date

|

FOR BENTON COUNTY, WASHINGTON.

Will McKay, Commissioner
Board of County Commissioners

Date

Attest:

Clerk of the Board

Date

Approved as to Form:

LeeAnn Holt, Deputy Prosecuting Attorney

Date

Council Agenda Coversheet	Item Number: 4.e. Date: 11/18/2025 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Contract: 2025-2027 Solid Waste Management Interlocal Agreement between the City of Kennewick, Benton County, and City of Benton City, City of Prosser, City of West Richland, and City of Richland Department: Public Works	
<u>Recommendation</u> Staff recommends approving the contract as presented. <u>Motion for Consideration</u> Motion to approve the contract as presented. <u>Summary</u> The City is required by RCW 70.95 and 70.105 to participate in a county-wide solid waste management plan. Participation has been managed through an interlocal agreement. The current agreement expires December 31, 2025. The proposed interlocal agreement mirrors the current agreement. It maintains the current Solid Waste Advisory Committee including Benton County, the cities within Benton County, local waste haulers and other local representatives. It also continues the City's financial support of the 2024-2029 Benton County Solid Waste and Hazardous Waste Management Plan, including the operation of the Moderate Risk Waste Facility, and other code required by the State. <u>Alternatives</u> The alternative is to deny approval of the contract; this alternative is not recommended. <u>Fiscal Impact</u> This new agreement continues Kennewick's current level of financial obligation in support of Chapter 11 of the Benton County Solid Waste and Hazardous Waste Management Plan. The current biennial expenditures total just under \$140K to support the operation of the MRW Facility. If SWAC members committed to all elements of Chapter 11, Kennewick would expend the full \$200K Solid Waste biennial budget. This obligation is offset by about \$190K in annual revenue from Waste Management.		
<u>Attachments:</u> 1. Agreement 2. Plan		

Council Agenda Coversheet	Item Number: 4.j. Date: 12/16/2025	Category: Resolution Consent Agenda
	Item Type: Resolution Subject: Resolution: Ratifying the 2025-2027 Interlocal Agreement for Solid Waste and Hazardous Waste Management in Benton County Department: Public Works Resolution #:	
<u>Recommendation</u> Staff recommends adopting the resolution as presented. <u>Motion for Consideration</u> Motion to adopt the resolution as presented. <u>Summary</u> At its November 18, 2025, meeting, the City Council unanimously approved the Interlocal agreement attached as Exhibit A to the resolution. Benton County requires a City of Kennewick resolution ratifying the contract. This is a housekeeping measure and does not change the terms and conditions of the agreement Council previously approved. A courtesy copy of the November 18, 2025, item coversheet is included for reference. <u>Alternatives</u> No feasible alternatives exist. <u>Fiscal Impact</u> The resolution ratifying the contract has no fiscal impact. The impacts of the agreement were described November 18.		
<u>Attachments:</u> - Resolution 11-18-2025 Coversheet		

CITY OF KENNEWICK
RESOLUTION NO. 25- 18

A RESOLUTION OF THE CITY OF KENNEWICK RATIFYING AN
INTERLOCAL AGREEMENT BETWEEN THE CITIES OF RICHLAND,
WEST RICHLAND, PROSSER, BENTON CITY, AND BENTON COUNTY
REGARDING SOLID WASTE MANAGEMENT IN BENTON COUNTY

WHEREAS, the parties hereto recognize the requirement to prepare and implement solid and hazardous waste plans under RCW Chapter 70.95 and RCW Chapter 70.105, and

WHEREAS, the parties have developed the Benton County Comprehensive Solid Waste Plan with public involvement; and

WHEREAS, the parties have adopted the Benton County Comprehensive Solid Waste Plan fulfilling their jurisdictional requirements under RCW Chapter 70.95 and RCW Chapter 70.105; and

WHEREAS, the parties hereto wish to enter into a cooperative effort to administer, plan, and implement the recommendations contained within the adopted Benton County Comprehensive Solid Waste Plan; and

WHEREAS, the Solid Waste Advisory Committee advises the Board of County Commissioners with respect to developing plans and policies for solid waste management in Benton County, each Participating Jurisdiction and Lead Agency recognizes that all members of the Solid Waste Advisory Committee shall have one (1) equal vote; and

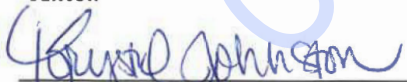
WHEREAS, the Lead Agency will manage, track, and provide custody for this Agreement, and Interlocal Agreement 2025-2027 Benton County Solid Waste Management, and

WHEREAS, the undersigned signatories of this Agreement are duly authorized to enter into the same by properly adopted resolutions, and

NOW THEREFORE BE IT RESOLVED the City of Kennewick City Council ratifies its November 18, 2025, approval of the Interlocal Agreement attached as Exhibit A to this resolution.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 16th day of December 2025.

Attest:

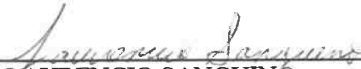


KRYSTAL JOHNSTON,
City Clerk



GRETJ. J. CRAWFORD, Mayor

Approved as to Form:


LAURENCIO SANGUINO,
City Attorney

Courtesy Copy

Exhibit A

**INTER-LOCAL AGREEMENT
REGARDING SOLID WASTE MANAGEMENT
BENTON COUNTY**

This Agreement addresses City-County joint participation in the countywide Solid Waste Plan and joins public agencies to exercise their powers, thereby maximizing their ability to provide services and facilities which will best fulfill the needs of the community as a whole, and is made and entered into effective date of full execution, by and between Benton County, a political subdivision of the State of Washington, hereafter referred to as the Lead Agency, and the cities of Benton City, Kennewick, Richland, Prosser, and West Richland, political subdivisions of the State of Washington, and hereafter referred to as Participating Jurisdictions. The Participating Jurisdictions and Lead Agency may be referred to herein collectively as the Parties.

I. RECITALS

WHEREAS, the parties hereto recognize the requirement to prepare and implement solid and hazardous waste plans under RCW Chapter 70.95 and RCW Chapter 70.105, and

WHEREAS, the parties have developed the Benton County Comprehensive Solid Waste Plan with public involvement; and

WHEREAS, the parties have adopted the Benton County Comprehensive Solid Waste Plan fulfilling their jurisdictional requirements under RCW Chapter 70.95 and RCW Chapter 70.105; and

WHEREAS, the parties hereto wish to enter into a cooperative effort to administer, plan, and implement the recommendations contained within the adopted Benton County Comprehensive Solid Waste Plan; and

WHEREAS, the Solid Waste Advisory Committee advises the Board of County Commissioners with respect to developing plans and policies for solid waste management in Benton County, each Participating Jurisdiction and Lead Agency recognizes that all members of the Solid Waste Advisory Committee shall have one (1) equal vote; and

WHEREAS, the Lead Agency will manage, track, and provide custody for this Agreement, and

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

WHEREAS, the undersigned signatories of this Agreement are duly authorized to enter into the same by properly adopted resolutions,

NOW THEREFORE, in consideration of the foregoing recitals and the mutual agreements and covenants herein contained, the parties agree as follows:

II. AGREEMENTS

A. AUTHORITIES

The parties to this Agreement have and possess, both jointly and severally, the primary responsibility for effective solid and hazardous waste management, planning and implementation under RCW Chapters 70.95 and 70.105. Under RCW Chapter 39.34, the Inter-local Cooperation Act, local governments are authorized to cooperate to provide themselves with services of the nature herein agreed to.

B. PURPOSE

This Agreement is entered into pursuant to RCW Chapter 39.34 for the purpose of cooperative management of solid waste within Benton County. It is the intent of the parties to work cooperatively in implementing and managing a comprehensive solid waste management plan pursuant of RCW Chapters 70.95 and 70.105 that is viable and economically responsible to their citizens. Specifically, this Agreement will provide for the administration, planning and operations of the adopted Benton County Comprehensive Solid Waste Management Program.

C. DEFINITIONS

For the purpose of this Agreement, the following definitions shall apply:

‘Fair Share’ - the amount owed by each of the Parties, based upon April 1 population figures for the given year supplied by the Washington State Office of Financial Management (OFM), and the corresponding population percentage applied to the Solid Waste Program Budget.

‘Solid Waste Advisory Committee’ (SWAC) - a committee, formed pursuant to RCW 70.95.165, comprised of no more than twelve (12) members representing a balance of interests, pursuant to state statutes. Said committee shall contain one representative of each of the Parties. Each Party shall nominate its representative to the SWAC to the Lead Agency, to be approved by the Board of County Commissioners. The SWAC shall review Solid Waste Program budget and activities and make recommendations to the Benton County Commissioners.

‘Lead Agency’ - Benton County, a political subdivision of the State of Washington. The Lead Agency will administer, plan, and implement the Plan and Solid Waste Program.

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

-2-

‘Participating Jurisdictions’ - any City who has entered into the County-wide Solid Waste Inter-Local Agreement with the Lead Agency and who has agreed to mutually support and financially contribute to the administration, planning, and implementation of the Plan.

‘Parties’ - the collective term for all Participating Jurisdictions and Lead Agency.

‘Plan’ - the Benton County Comprehensive Solid Waste Management Plan, as the same exists now or may hereafter be amended.

‘Routine Operating Agreement’ (ROA) - an agreement that is established for the purpose of accomplishing a task set forth by the Parties and is funded within the Solid Waste Program Budget.

‘Solid Waste Advisory Committee Members Bylaws’ - the bylaws the same as now exist or may hereafter be amended.

‘Solid Waste Program Budget’ - the annual Countywide Solid Waste Budget, as prepared by Benton County and accepted by the SWAC, that appropriates funds to Routine Operating Agreements and administrative functions that meet specific requirements in RCW 70.95 and/or accomplishes goals as set forth in the Plan.

‘Task’ - a project, program, activity, etc., that is annually funded from the Solid Waste Program Budget. All tasks are approved by the SWAC as needed and shall meet the recommendations set forth in the Plan.

‘Task Manager’ is designated to lead and manage a Task per the ROA.

D. LOCAL ADOPTION OF PLAN

Under the authority of RCW 70.95.080, each Participating Jurisdiction elected to enter into this agreement with the County pursuant to those jurisdictions that participated in preparing and adopting the joint City-County Plan.

E. PLAN IMPLEMENTATION

Pursuant to RCW 70.95.080 and RCW 70.105.220, the Participating Jurisdictions and Lead Agency jointly prepared the Plan in accordance with “Guidelines for the Development of Local Solid Waste Plans and Plan Revisions” (i.e., Department of Ecology (WDoE) Publication No. 90-11) and will implement the Plan’s recommendations, as approved by the Department of Ecology pursuant to RCW 70.95.094.

F. BENTON COUNTY SOLID WASTE ADVISORY COMMITTEE

The Parties hereto recognize and support the SWAC as an advisory board created under authority of RCW 70.95.165. The SWAC is an ongoing advisory committee. The

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

-3-

SWAC is the focal point of the public involvement effort used in the planning, development and implementation of the Plan. The SWAC also provides advice to the Parties on solid and hazardous waste issues and assists the Parties in developing solid waste ordinances, rules, guidelines, and policies prior to their adoption.

G. REGIONAL PLANNING AREA

The Parties hereto recognize the geographical planning area covered by this Agreement to be the incorporated areas of the Participating Jurisdictions and the unincorporated area of Benton County. The Hanford Nuclear Reservation is exempted from the Plan and this Inter-local Agreement.

H. ROUTINE OPERATING AGREEMENT IMPLEMENTATION

Two months prior to the biennial Solid Waste Program Budget workshop, all task managers are required to submit their ROA. As a minimum, an ROA will include: 1) Task Introduction Statement; 2) Task Scope of Work; 3) Task Responsibilities; 4) Annual Task Cost; and 5) Quality Control. Eligibility of an ROA request is based on task cost and meeting recommendations set forth in the Plan. The ROA request should include both activities undertaken by the Participating Jurisdiction submitting the ROA and any activities that the Participating Jurisdiction believes the Lead Agency should implement on a countywide basis. The SWAC shall recommend that a request be advanced to the Board of County Commissioners on a 2/3 majority of those members present.

I. SOLID WASTE PROGRAM BUDGET

The Parties agree to mutually and financially support the administration, planning, and operations of the Plan recommendations or as specified in RCW 70.95. The Lead Agency shall prepare a Solid Waste Program Budget each year for the upcoming budget year. The budget will also include Routine Operating Agreements that provide information on projects funded by the annual budget.

J. FAIR SHARE

The Parties agree to pay a Fair Share of the administration, planning and operation of the Solid Waste Program, as determined and voted-on by the SWAC and approved by the Benton County Commissioners. Said Fair Share shall be a percentage of all program costs that are not covered by Local Solid Waste Financial Aid Funds, share percentages to be updated each April of the Agreement, being based on the most recent population figures as supplied by the Washington State OFM. The Parties agree to remit their fee to the Lead Agency within sixty (60) days of receiving an invoice from the Lead Agency. The Lead Agency's fair share shall be based on the population for the unincorporated areas of the County.

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

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K. DISBURSEMENT OF ASSETS AND DEBTS

If this Agreement is terminated, all Parties to this Agreement shall determine the disbursement of any outstanding debts and the allocation of any assets. If the Parties cannot agree to the disbursement of any outstanding debts and the allocation of any assets, the issues are to be submitted for arbitration, pursuant to state law, RCW 7.04 *et seq.* The Lead Agency and the contesting jurisdiction agree that such arbitration shall be conducted before one (1) disinterested arbitrator.

L. DURATION

This Agreement shall commence on the date set forth above and will continue in effect to December 31, 2027, or until superseded by another Interlocal Agreement. As stipulated within RCW 70.95.110(1), each Plan shall be maintained in a current condition and reviewed and revised periodically as may be required by the WDoE. Upon each review such plans shall be extended to show long-range needs for solid waste handling facilities for twenty (20) years in the future, and a revised implementation schedule and implementation budget for six (6) years in the future.

M. REVIEW AND RENEGOTIATION

Any Party may request a review and/or renegotiations on any provision of the Agreement during the six-month period immediately preceding the ending date for the Agreement. Such request must be made in writing to the Lead Agency and must specify the provision(s) of the Agreement for which review/renegotiation(s) are requested. Review and/or renegotiation(s) pursuant to such a written request shall be immediately referred to the SWAC for their review and recommendation. Notwithstanding any other provisions in this paragraph to the contrary, the Parties may, pursuant to the procedure outlined within the Solid Waste Advisory Committee Members Bylaws, modify or amend any provision(s) of this Agreement at any time during the term of this Agreement.

N. TERMINATION

This Agreement may be terminated by any Party, by written notice to the other Parties no less than thirty (30) days immediately preceding the implementation date of the next Solid Waste Program Budget. The Parties agree: (1) that the termination will not absolve a terminating Party of any financial responsibility to the extent a financial responsibility continues to exist pursuant to the provisions of this Agreement; and (2) that prior to termination, the terminating Party shall submit to the SWAC how it intends on meeting its planning obligation under RCW 70.95.080.

O. WAIVER

No waiver by any of the Parties of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach whether of the same or a different provision of this Agreement.

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

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P. ENTIRE AGREEMENT

This Agreement, including the recitals and all subsequent attachments and addendums, constitutes the entire Agreement between the Parties and shall be governed by the laws of the State of Washington. There are no other oral or written agreements or understanding between the Parties as to the subject matter contained herein. The venue for any action of law, suit in equity and judicial proceeding for the enforcement of this Agreement shall be instituted and maintained only in the courts of competent jurisdiction in Benton County, Washington.

Q. SEVERABILITY

Any provisions of this Agreement that is determined to be illegal, invalid, or unenforceable for any reason shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement.

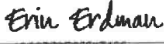
[Signature Pages to Follow]

Interlocal Agreement –2025-2027
Benton County Solid Waste Management

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RESOLUTION 25-10 - Page 8

FOR THE CITY OF KENNEWICK, WASHINGTON.

DocuSigned by:

Erin Erdman, City Manager

Nov 19, 2025 | 1:45 PM PST
Date

Attest:

Signed by:

Krystal Johnston, City Clerk

Nov 19, 2025 | 1:48 PM PST
Date

Approved as to Form:

DocuSigned by:

Laurencio Sanguino, City Attorney

Nov 19, 2025 | 11:42 AM PST
Date

Council Agenda Coversheet	Item Number: 4.j. Date: 3/17/2026 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Contract: License Agreement for Construction and Operation of Pathway in KID Right of Way from Kellogg to Edison (P2602) Department: Public Works Project #: P2602	
<u>Recommendation</u> Staff recommends City Council authorize the City Manager to sign the License Agreement with Kennewick Irrigation District(KID) in order to allow the City to construct and operate a pedestrian pathway for recreational purposes within KID "West Extension" right-of-way from Kellogg to Edison. <u>Motion for Consideration</u> Motion to approve the License Agreement with KID as presented. <u>Summary</u> In 2019, this project was first identified as a need and placed on the City's Six-Year Transportation Improvement Plan. The scope of the project includes construction of a 12-foot wide asphalt pathway within KID right of way from Kellogg to Edison where the canal has been piped. This project was also identified in the Regional Bicycle Plan and the City's Pathways and Trails Master Plan approved by Council on March 4, 2025. In March 2025, City Council authorized city staff to apply for federal funding to construct this identified pathway. In May 2025, this project was actually awarded funding to design and construct this pathway. In order to proceed with this project, a license agreement will need to be granted by KID to the City in order to set terms and conditions for the construction and maintenance of this pathway. Most recently, on February 17, 2026, Council approved a funding agreement with WSDOT for the project prospectus to obligate PE funds. <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> No associated fees.		
<u>Attachments:</u> 1. Agreement 2. Exhibit_A		

**KENNEWICK IRRIGATION DISTRICT
LICENSE AGREEMENT**

KID Agreement No.: 1005
KID File No.: 1005
Effective Date: _____

1. License Granted

Kennewick Irrigation District, an irrigation district organized and existing under the laws of the State of Washington (“**Licensor**”), as successor to the U.S. Bureau of Reclamation, was granted in pursuance of the Act of June 17, 1902, and acts amendatory thereof a perpetual easement and right-of-way for the West Extension (“**ROW**”) including but not limited to “the permanent right to construct, reconstruct, operate and maintain canals, laterals, pipe lines, and open canal drains or pipe drains, and operating roads, telephone lines, including the banks of any canals, laterals, or drains, to dump waste material in connection with such canals, laterals, or drains . . . together with the right of ingress and egress thereto” in the Premises as defined herein.

City of Kennewick (“**Licensee**”), Licensee shall make the Licensed Property available for recreational use by the general public and may use the Premises for a pedestrian pathway for recreational purposes. Licensee shall not use the Premises for any other purpose without the prior written approval of the Licensor. Licensee acknowledges that, but for this License, it has no rights to use or occupy the Premises and represents that it makes no claim to such rights.

Therefore, in consideration of the mutual agreements and covenants contained herein, Licensor by this License (“**Agreement**”), hereby grants to the Licensee, except as otherwise provided herein, the following authorization for the use of the Premises for a pedestrian pathway. Licensor also consents to Licensee's use of the Premises in a manner that does not interfere or in any way compromise the ability of Licensor to manage and operate its irrigation district.

2. Purpose

Licensee shall use the Premises for a pedestrian pathway for recreational purposes. Licensee shall not use the Premises for any other purpose without the prior written approval of Licensor.

3. Premises

The Premises are hereby defined as **Exhibit A**.

4. Term

The term of this Agreement shall be for twenty-five (25) years beginning 2/17/2026 and ending 2/17/2051. This Agreement can be extended by an additional term of ten (10) years upon receipt of a written request by the Licensee not less than 180 days from the end of the initial term of the Agreement and Licensor's written approval of such request. Unless earlier terminated pursuant to the terms set forth herein, for purposes of this Agreement, a "year" shall mean each twelve (12) month period during the term of this Agreement commencing on February 21 and ending at midnight on the next succeeding February 20.

5. Default

If a party ("Defaulting Party") fails to perform an obligation under this Agreement within 30 days after written notice is given to the Defaulting Party of its failure to perform such obligation on the date when such performance was due (or, if such default cannot reasonably be cured within 30 days, then within such longer period as is determined by the non-defaulting party to be necessary to cure such default, provided the Defaulting Party commences to cure such default within the 30 day period), then, upon the expiration of the applicable cure period, if any, the non-defaulting party may terminate this Agreement upon not less than 30 days prior written notice to the Defaulting Party.

6. Rights of the Licensor

6.1 This Agreement is subject to the paramount rights of KID in and to the ROW and all agreements existing and to be made between the Licensee and Licensor regarding the management, care, operation and maintenance of the irrigation facilities located within the Premises.

6.2 Licensor reserves the right of its officers, agents, and employees at all times to have unrestricted access and ingress to, passage over, and egress from all of said lands, to make investigations of all kinds, dig test pits and drill test holes, to survey for and construct reclamation and irrigation works and other structures incident to its purpose, or for any purpose whatsoever.

7. Successors and Assigns

The privileges granted to Licensee herein shall not inure to or benefit any person or entity other than Licensee, either through assignment or sublicense. Any attempt by Licensee to assign or sublicense all or any portion of this Agreement for any purpose whatsoever shall void this Agreement.

8. Termination of the Agreement

8.1 Either party may terminate this Agreement without cause upon not less than thirty (30) days written notice.

8.2 Licensor may, at any time and at no cost or liability to the Licensor, terminate this Agreement if the Licensor determines the use has become incompatible with irrigation district operations, safety, and security, or if the Licensor determines it is necessary for operational needs of

the irrigation project.

8.3 Licenseor may, at any time and at no cost or liability to the Licensee, terminate this Agreement if Licenseor determines that the Licensee has failed to use the Premises for its intended purpose. Further, failure to construct within the timeframe specified in the terms of the Construction Permit may constitute a presumption of abandonment of the requested use and cause termination of the Agreement.

8.4 At any time the Licensee organization dissolves the Agreement shall be considered terminated.

8.5 Upon the expiration, termination, or revocation of this Agreement, if all damage claims due Licenseor have been paid, the Licensee shall remove all structures, equipment, or other improvements made by it from the Premises at no cost to Licenseor. Upon failure to remove any such improvements within thirty (30) days of the expiration, termination, or revocation, any remaining improvements shall, at the option of Licenseor, be removed or become the property of Licenseor. The Licensee shall pay all expenses of Licenseor, or their assigns, related to the removal of such improvements.

9. Maintenance of Premises & Interface with Licenseor's Use of Licensed Premises

9.1 Licensee, at its own expense, shall maintain all of the Premises in reasonably good, sanitary and safe condition. Subject to the conditions set forth herein, Licenseor reserves to itself, an exclusive right of access to the Premises for the construction, use, operation, maintenance, relocation and removal of any existing and future electric or water distribution or transmission facilities. Any such construction, use, operation, maintenance, relocation or removal shall be performed in a manner designed to avoid, to the extent feasible, disturbance to Licensee's improvements and Licensee's use and enjoyment of the Premises. Licenseor shall give Licensee at least thirty (30) days prior written notice of any such construction, use, operation, maintenance, relocation or removal that will materially disrupt Licensee's use and enjoyment of the Premises or the Licensee's improvements; provided, however, that such notice may be given in such shorter period as Licenseor determines under prevailing circumstances, or with no notice in the event of an emergency where no notice is feasible. Nothing in this Agreement shall be construed to deny or lessen the powers and privileges granted Licenseor by the laws of the State of Washington. Licenseor shall not be liable to Licensee for any damage to Licensee's improvements located upon the Premises, unless due to negligent or willful acts of Licenseor or its agents or employees.

9.2 If Licensee defaults in the performance of the obligations set forth in Section 9.1, and Licenseor gives notice of the default, Licensee shall correct such default to the satisfaction of Licenseor within the required period of time set forth in the notice of default (the "Correction Period"). If Licensee fails to correct the default within the Correction Period, Licenseor may take any action reasonably determined by Licenseor to be necessary to correct such default, including without limitation making any repair or modification to or removing any of Licensee's improvements. Licensee shall reimburse Licenseor for the costs it incurs to correct such default within thirty (30) days after Licenseor presents Licensee with a statement of such costs. Licensee

shall release Licenser from all damages resulting to Licensee from the correction of such default, including, without limitation, those damages arising from all repairs or modifications to or removal of any of Licensee's improvements.

9.3 Licenser reserves rights to construct, operate, and maintain public works now or hereafter authorized by the Licenser without liability for termination of the Agreement or other damage to Licensee's activities or facilities.

10. Scope of License

This license to use the Premises will not be construed as a grant to the Licensee of any permanent interest or as abandonment by Licenser of any rights, including but not limited to, use and occupancy of the Premises.

11. Existing Easements and Agreements

This Agreement is subject to all existing encumbrances of record, including easements and agreements. It shall be Licensee's obligation and responsibility to ascertain the rights of all third parties in the Premises. Licenser consents only to the use of the Premises for the purposes described herein. Nothing in this Agreement shall be construed as Licenser's representation, warranty, approval or consent regarding rights in the Premises held by other parties. Licensee shall indemnify and hold Licenser harmless from any liability arising out of any dispute or claim regarding actual or alleged interests in the Premises affecting Licensee's interests created herein, and shall release Licenser from any such claims on its own behalf.

12. Indemnification

12.1 To the extent not prohibited by law or expressly excepted herein, Licensee, its successors and assigns ("Indemnitors"), shall indemnify, release, and hold harmless Licenser ("Indemnitee") and the directors, officers, employees, agents, successors and assigns thereof, for, from and against any damage, loss or liability caused in whole or in part by Licensee, regardless of whether caused in part by Indemnitee, and suffered by Indemnitee as a result of any claim, demand, lawsuit or action of any kind, whether such damage or loss is to person or property, arising out of, resulting from or caused by: (a) the acts or omissions of Licensee, its agents, contractors, officers, directors, or employees; (b) Licensee's use or occupancy of the Premises for the purposes contemplated by this Agreement, including but not limited to claims by third parties who are invited or permitted onto the Premises, either expressly or impliedly, by Licensee or by the nature of Licensee's improvement or other use of the Premises pursuant to this Agreement; (c) Licensee's failure to comply with or fulfill its obligations established by this Agreement or by law. Such obligation to indemnify shall extend to and encompass all costs incurred by Licenser in defending against such claims, demands, lawsuits or actions, including but not limited to attorney, witness and expert witness fees, and any other litigation related expenses. Indemnitors' obligation pursuant to this Section shall not extend to any damage, loss or liability as a result of any claim, demand, lawsuit or action of any kind, whether such damage, loss or liability is to person or property arising out of, resulting from or caused by the sole, exclusive acts

or omissions of Indemnitee, its contractors, directors, officers, employees, agents, successors or assigns for which Licensors shall indemnify, release and hold harmless Indemnitors. Licensors' obligation to indemnify Indemnitors shall extend to and encompass all costs incurred by Indemnitors in defending against such claims, demands, lawsuits or actions, including but not limited to attorney, witness and expert witness fees, and any other litigation related expenses. The provisions of this Section shall survive termination of this Agreement.

12.2 The Licensee agrees to indemnify the Licensors for, and hold the Licensors and all of its representatives harmless from, all damages resulting from suits, actions, or claims of any character brought on account of any injury to any person or property arising out of any act, omission, neglect, or misconduct in the manner or method of performing any construction, care, operation, maintenance, supervision, examination, inspection, or other activities of the Licensee.

13. Insurance

Without limiting any liabilities or any other obligations of Licensee, Licensee shall provide and maintain, with forms and insurers acceptable to Licensors, and until all obligations under the Agreement are satisfied, the minimum insurance and/or joint protection program-equivalent coverages, as follows:

13.1 If applicable, worker's compensation insurance and/or joint protection program coverage to fulfill obligations imposed by applicable federal and state statutes and employer's liability insurance with a minimum limit of One Million and No/100 Dollars (\$1,000,000.00).

13.2 Commercial General liability coverage with a minimum combined single limit of \$10,000,000 each occurrence and \$20,000,000.00 each aggregate limit on an occurrence basis. The coverage must extend to contractual liability, bodily injury liability, property damage liability, for liability assumed under this Agreement.

13.3 If applicable, comprehensive automobile liability insurance and/or joint protection program coverage with a combined single limit for bodily injury and property damage of not less than Two Million and No/100 Dollars (\$2,000,000.00) each occurrence with respect to Licensee's vehicle, whether owned, hired or non-owned, assigned to or used in the performance of the work.

13.4 Pollution Liability Insurance. At all times, if not insured in the General and Excess liability coverages, the Licensee shall provide a limit of not less than \$2,000,000 (primary and excess) insurance for property damage and bodily injury to third parties arising out of "sudden and accidental" pollution conditions as a result of Licensee's operations. All such coverage can be included in the commercial general liability and umbrella or excess liability policies or provided under a separate pollution liability policy.

13.5 Licensee shall waive its rights of recovery and require its insurers and/or joint coverage programs providing the required coverages to waive all rights of subrogation against Licensors and members of its governing bodies, its officers, agents and employees for matters arising

out of this Agreement.

13.6 Upon execution of this Agreement, Licensee shall furnish Licensor with Certificates of Insurance and/or evidence of coverage under a joint coverage program as evidence that policies providing the required coverages, conditions and limits are in full force and effect. Such certificates shall provide that not less than thirty (30) days advance notice of cancellation, termination, or alteration shall be sent directly to Licensor addressed as follows:

Claims Agent
c/o Kennewick Irrigation District
2015 South Ely Street
Kennewick, WA 99337

13.7 The insurance policies and/or joint coverage programs may provide coverages that include deductibles or self-insured retentions. Licensee shall be solely responsible for deductibles and/or self-insured retentions, and Licensor, at its option, may require Licensee to secure the payment of such deductibles or self-insured retentions by a surety bond.

14. Construction

14.1 Prior to making any improvements on the Premises, Licensee shall submit to Licensor for its approval final construction documents and plan showing the location of any such improvements. Licensor shall approve or disapprove such documents and plans within 30 days. Licensee shall obtain a Permit from KID Engineering prior to the start of construction. Construction on the Premises shall be performed only in accordance with approved construction documents and plan. At least ten (10) days prior to the beginning of any construction on the Premises, Licensee shall give Licensor notice of the date that construction will begin and a schedule listing all construction activities and the dates when such construction activities will be performed. Licensee shall give Licensor written notice of all changes in the schedule and delays in construction immediately upon it being reasonably foreseeable that such change or delay will occur.

14.2 Licensee's improvements constructed, installed, operated and maintained on the Premises shall not interfere with Licensor's use of Licensor's existing or any future irrigation or electric facilities on or adjacent to the Premises.

14.3 Licensor may request Licensee to alter the scheduling of construction undertaken pursuant to Section 14.1 but only when and to the extent necessary to prevent any material interference with Licensor's use of the Premises, and if such improvements do interfere with Licensor's use, Licensor may request Licensee to relocate Licensee's material, facilities and improvements as deemed necessary by Licensor.

14.4 If relocation of Licensee's materials, facilities, or improvements is necessitated by Licensor's use of existing facilities or the construction of improvements by or on behalf of Licensor, Licensee shall bear the entire actual cost of relocating said materials, facilities and improvements.

14.5 Licensors shall not exercise its right to require relocation of Licensee's facilities, materials and improvements in an unreasonable manner, and warrants to Licensee that as of the date of this Agreement, relocation of Licensee's facilities is not expected or anticipated as a result of Licensors's existing plans for the Premises.

15. Permits, Statutes and Codes

15.1 Licensee shall comply with all requirements of all statutes, acts, ordinances, regulations, codes, and standards of legally constituted authorities with jurisdiction, applicable to Licensee's use of the Premises. Licensee shall obtain or cause to be obtained at its expense, all permits, approvals and authorizations required by Licensee's actions pursuant to this Agreement.

15.2 Licensors may, at any time and at no cost or liability to the Licensors, terminate any Agreement if the Licensee fails to comply with all applicable Federal, State, and local laws, regulations, ordinances, or terms and conditions of any Agreement, or to obtain any required permits or authorizations.

16. Licensors's Right to Inspect

16.1 Licensors may enter any part of the Premises at all times to make an inspection thereof. During any construction by Licensee, Licensors may inspect all trenching, backfilling, placement of landscaping, and other related construction activity that potentially affects Licensors's facilities, and require conformance with all Licensors's requirements and specifications related thereto.

16.2 Licensee shall release Licensors from any claims for damages arising out of any delay caused by Licensors in permitting or inspecting any work on the Premises. The provisions of this Section shall survive termination of this Agreement.

17. Service of Notice

All notices, demands and invoices required or permitted by this Agreement shall be in writing and shall be considered to have been properly delivered: (i) if mailed, three (3) business days after deposit in the U.S. mail, postage prepaid, return receipt requested, addressed as follows; (ii) if sent by overnight delivery service, on the next business day after deposit with such service, addressed as follows; (iii) if personally delivered, or (iv) if by email on the date of delivery service to:

Mail:

Notices to Licensors

District Manager
Kennewick Irrigation District

Notices to Licensee

Public Works Director
City of Kennewick

2015 S Ely Street
Kennewick, WA 99337

1010 E Chemical Drive
Kennewick, WA 99336

Hand/Certified Delivery:

Notices to Licensor

District Manager
Kennewick Irrigation District
2015 S Ely Street
Kennewick, WA 99337

Notices to Licensee

Public Works Director
City of Kennewick
1010 E Chemical Drive
Kennewick, WA 99336

Either party may change its address or the designated person to receive notification hereunder by giving notice of such change in the manner provided above.

18. Waiver

This Agreement may not be modified or any provision waived except by written agreement executed by both Licensor and Licensee. The waiver by either party of any breach or failure to provide full performance under any of the terms and conditions of this Agreement, or the failure of a party to exercise, or any delay in exercising, any rights or remedies provided herein or by law, or the failure of a party to notify the other properly in the event of a breach hereunder shall not be construed as a waiver of any other term of condition herein, or of any subsequent or continuing breach of the same or any other term or condition.

19. Attorney Fees Upon Default

If either party brings or defends any legal action, suit or proceeding based on rights or obligations arising from this Agreement, the successful party shall be entitled to recover reasonable litigation expenses, court costs and reasonable attorneys' fees, as determined by a court, in any such action, suit or proceeding. The foregoing shall not in any way limit or restrict any other right or remedy at law or equity otherwise available to such party.

20. Force Majeure

20.1 If either party is rendered unable, wholly or in part, by force majeure to carry out its obligations under this Agreement, then the obligations of both Licensee and Licensor, so far as they are affected by such force majeure, shall be suspended during the continuance of any inability so caused. The term "force majeure" as used herein shall mean acts of God, strikes, lockouts, or other industrial disturbances, acts of public enemies, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, interruptions by government not due to the fault of the parties, civil disturbances, explosions, or unforeseeable action or nonaction by governmental bodies in approving the applications for approvals or permits or any material change in circumstances arising out of legislation, regulation or litigation. Nothing in this Section shall require Licensor to settle a strike.

20.2 Licensor may, at any time and at no cost or liability to the Licensor, terminate this Agreement in the event of a natural disaster, a national emergency, a need arising from security requirements, or an immediate and overriding threat to public health and safety.

21. Entire Agreement; Changes After Execution

This Agreement, including its specified addenda and exhibits, if any, constitutes the entire agreement between the parties, and any amendment hereto must be in writing, signed by both parties.

22. Governing Law, Venue and Waiver of Trial by Jury

22.1 This Agreement shall be interpreted, governed by, and constructed in accordance with the substantive and procedural laws of the State of Washington, without regard to conflicts of law principles. Licensor and Licensee agree that any action, suit, or proceeding arising out of, or in any way connected with this Agreement, shall be initiated and prosecuted in a state or federal court of competent jurisdiction located in Benton County, Washington, and the parties irrevocably submit to the jurisdiction and venue of such court. To the fullest extent permitted by law, each party hereby irrevocably waives any and all rights to a trial by jury and covenants and agrees that it will not request a trial by jury with respect to any legal proceeding arising out of or in any way connected with this Agreement.

22.2 Each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law, but if any provision of this Agreement shall be deemed or determined by competent authority to be invalid or prohibited hereunder, such provision shall be ineffective and void only to the extent of such invalidity or prohibition, but shall not be deemed ineffective or invalid as to the remainder of such provision or any other remaining provisions, or of the Agreement as a whole.

23. Water Damage

Except when the result of the negligent or willful act or omission of Licensor or its directors, officers, employees, agents or assigns, Licensor shall not be liable for any loss sustained by Licensee, its officers, employees, agents or invitees on the Premises because of water damage resulting from any source whatsoever, including, but not limited to, flood, drainage or run-off, irrespective of any prior knowledge by Licensor of the possibility of such flood, drainage or run-off, arising from or in connection with the operation or maintenance of any irrigation district canal or other facility.

24. Approvals

Each party agrees that if any consent or approval shall be required of such party, such consent or approval shall not be unreasonably withheld.

25. Reservation of Remedies

Unless otherwise provided herein, each party shall have available to it, all remedies provided by law or equity.

26. Environmental Compliance and Hazardous Material

26.1 “Hazardous Materials” as used herein shall mean any toxic substances or waste, sewage, petroleum products, radioactive substances, medical, heavy metals, corrosive, noxious, acidic, bacteriological or disease-producing substances or any dangerous waste or hazardous waste as defined in Washington Hazardous Waste Management Act as now existing or hereafter amended (RCW Ch. 70.105) or as defined in Resource Conservation and Recovery Act as now existing or hereafter amended (42 U.S.C. Sec. 6901 et seq.); or

“Hazardous Substance” as used herein shall mean any substance which now or in the future becomes regulated or defined under any federal, state, or local statute, ordinance, rule, regulation, or other law relating to human health, environmental protection, contamination or clean-up, including, but not limited to, the Comprehensive Environmental Response Compensation and Liability Act of 1980 (“CERCLA”) as now existing or hereafter amended (42 U.S.C. Sec. 9601 et seq.) and Washington’s Model Toxics Control Act (“MTCA”) as now existing or hereafter amended (RCW Ch. 70.105); or

Any pollutants, contaminants, or substances posing a danger or threat to public health, safety or welfare, or the environment, which are regulated or controlled as such by any applicable federal, state or local laws, ordinances or regulations as now existing or hereafter amended

26.2 Licensee agrees that Hazardous Substances will not be used, stored, generated, processed, transported, handled, released, or disposed of in, on, or above the Premises, except in accordance with all applicable laws.

26.3 Licensee shall, at Licensee’s own expense, comply with all federal, state and local laws, ordinances and regulations now or hereafter affecting Licensor’s business, property, or any activity or condition on or about Licensor’s property, including, without limitation, all laws, ordinances and regulations related to Hazardous Materials and all other environmental laws relating to the improvements on Licensor’s property, soil and groundwater, storm water discharges, or the air in and around Licensor’s property, as well as such rules as may be formulated by the Licensor (“the Laws”). Licensee warrants that its business and all activities to be conducted or performed in, on, or about Licensor’s property shall comply with all the Laws. Licensee agrees to change, reduce, or stop any non-complying activity, or install necessary equipment, safety devices, pollution control systems, or other installations may be necessary at any time during the term of this Agreement to comply with the Laws.

26.4 Licensee shall not cause or permit to occur any violation of the Laws on, under, or about the Premises, or arising from Licensee’s use or occupancy of the Premises, including, but not limited to, soil and water conditions.

26.5 Licensee shall promptly notify Licensor and provide all information regarding any

activity of Agreement related to Hazardous Materials on or about Licensor's property that is requested by the Licensor. If Licensee fails to fulfill any duty imposed under this section, Licensor may do so at the cost of Licensee; and in such case, Licensee shall cooperate with Licensor in order to prepare all documents Licensor deems necessary or appropriate to determine the applicability of the Laws to Licensor's property and Licensee's use thereof, and for all compliance therewith, and Licensee shall execute all documents promptly upon Licensor's request. No such action by Licensor and no attempt made by Licensor to mitigate damages shall constitute a waiver of any Licensee's obligations under this paragraph.

26.6 Licensee shall, at Licensee's own expense, make all submissions to, provide all information required by, and comply with all requirements of all governmental authorities ("the Authorities") under the Laws.

26.7 Should any Authority demand that a clean-up plan be prepared and that a clean-up be undertaken because of any deposit, spill, discharge or other release of Hazardous Materials that occurs during the term of this Agreement and which arises at any time from Licensee's use of occupancy of Premises, then Licensee shall, at Licensee's own expense, prepare and submit the required plans and all related bonds and other financial assurances; and Licensee shall carry out all such clean-up plans. Any such plans and clean-up are subject to Licensor's prior written approval.

26.8 If a release of Hazardous Substances occurs in, on, under, or above the Premises, or other's property arising out of any action, inaction, or event described or referred to in this document, Licensee shall at its sole expense, promptly take all actions necessary or advisable to clean up the Hazardous Substance. Clean-up actions shall include, without limitation, removal, containment and remedial actions and shall be performed with all applicable laws, rules, ordinances, and permits. Licensee shall be solely responsible for all clean-up, administrative, and enforcement costs of governmental agencies, including natural resource damage claims, arising out of any action, inaction, or event described or referred to in this document.

27 Motor Vehicle Use – Special Conditions

When operating a motor vehicle on the Premises, Licensee must at all times:

27.1 Enter onto and exit from the Premises at the point of access closest to the component of Licensee's facilities requiring maintenance;

27.2 Maintain a speed not to exceed five (5) miles per hour;

27.3 Ensure safe passage through and around Licensee's vehicle and other repair facilities to all recreational Licensees of the Premises;

27.4 Ensure that no site of ongoing maintenance of Licensee's facilities is left unattended; and,

27.5 Refrain from accessing the Premises with a motor vehicle except when necessary to

effectuate maintenance of Licensee's facilities.

28 Illegal Use

Any activity deemed to be illegal on the Premises will be cause for immediate termination of this Agreement.

29 Pest Control

29.1 The Licensee shall not permit the use of any pesticides on Premises without prior written approval by Licensor. The Licensee shall submit to Licensor for approval an Integrated Pest Management Plan (IPMP) thirty (30) days in advance of pesticide application.

29.2 All pesticides used shall be in accordance with the current registration, label direction, or other directives regulating their (State Department of Agricultural, Department of Ecology, OSHA, etc.) and with applicable Licensor policy and directives and standards. Applicators will meet applicable State training or licensing requirements. Records maintenance shall be in accordance with State requirement, and such records shall be furnished to Licensor not later than five (5) working days after any application of a pesticide.

29.3 Any equipment, tools, and machines used for pesticide application shall be in good repair and suitable for such use. Equipment shall be calibrated prior to the spraying season and as deemed necessary by Licensor.

29.4 Mixing, disposal, and cleaning shall be done where pesticide residues cannot enter storm drains, sewers, or other non-target areas.

29.5 The Licensee shall initiate any necessary measures for containment and cleanup of pesticide spills. Spills shall be reported to Licensor with full details of the actions taken immediately if it is an emergency or by the first working day following the spill if it is a non-emergency. An emergency is any situation that requires immediate action to reduce or avoid endangering public health and safety or the environment.

29.6 Aerial application of pesticides is prohibited without the prior written consent by Licensor's designated representative.

29.7 The Licensee agrees to include the provisions contained in paragraphs 29.1 through 29.6 of this Section in any subcontract or third-party contract it may enter into pursuant to this Agreement.

30 Cleanliness; Litter, Graffiti, and Illegal Dumping

30.1 Licensee shall, at its sole cost and expense, keep the Premises in a clean, orderly, sanitary, and safe condition at all times. Licensee shall promptly remove and properly dispose of all trash, litter, debris, refuse, and waste materials of any kind located on or resulting from Licensee's use

of the Premises.

30.2 Licensee shall ensure that no accumulation of trash, debris, or discarded materials occurs on the Premises. Trash receptacles, if provided, shall be regularly serviced and maintained to prevent overflow, attraction of pests, or interference with Licensor's facilities or operations

30.3 Licensee shall promptly remove graffiti, defacement, or vandalism from the Premises, including from any improvements, signage, fencing, pavement, or structures installed or maintained by Licensee. Removal shall occur as soon as reasonably practicable, but in no event later than ten (10) days after discovery, or sooner if required by Licensor due to safety, security, or operational concerns.

30.4 Licensee shall not permit illegal dumping on the Premises. Upon discovery of any illegal dumping or abandoned materials, Licensee shall promptly notify Licensor and, unless otherwise directed by Licensor, shall remove and properly dispose of such materials at Licensee's sole cost. If the dumped material constitutes hazardous materials, Licensee shall immediately notify Licensor and comply with all applicable laws and the requirements of Section 26 of this Agreement.

30.5 Licensee shall not store equipment, materials, supplies, or waste on the Premises except as expressly approved in writing by Licensor and only for the minimum duration necessary to accomplish approved maintenance or construction activities.

30.6 If Licensee fails to comply with the obligations of this Section and does not cure such failure within the time specified in a written notice from Licensor, Licensor may, but is not obligated to, take such actions as Licensor deems reasonably necessary to restore the Premises to a clean and safe condition. Licensee shall reimburse Licensor for all costs incurred by Licensor in connection with such actions within thirty (30) days of receipt of an invoice.

30.7 Licensor shall have no responsibility or liability for trash, debris, graffiti, vandalism, or illegal dumping associated with Licensee's use of the Premises, except to the extent caused by the negligent or willful acts or omissions of Licensor.

30.8 The obligations of this Section shall survive termination or expiration of this Agreement to the extent necessary to ensure removal of debris, graffiti, or other conditions caused by Licensee's use of the Premises.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2026.

LICENSOR:

KENNEWICK IRRIGATION DISTRICT

By: _____

Its: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

This record was acknowledged before me on this _____ day of _____, 2026, by _____.

Signature of Notary Public
Notary Public in and for the State of Washington
My Commission Expires _____

IN WITNESS WHEREOF, **CITY OF KENNEWICK** has caused its name to be executed by its duly authorized representative on this _____ day of _____, 2026.

LICENSEE:

CITY OF KENNEWICK

By: _____

Its: _____

APPROVED AS TO FORM:

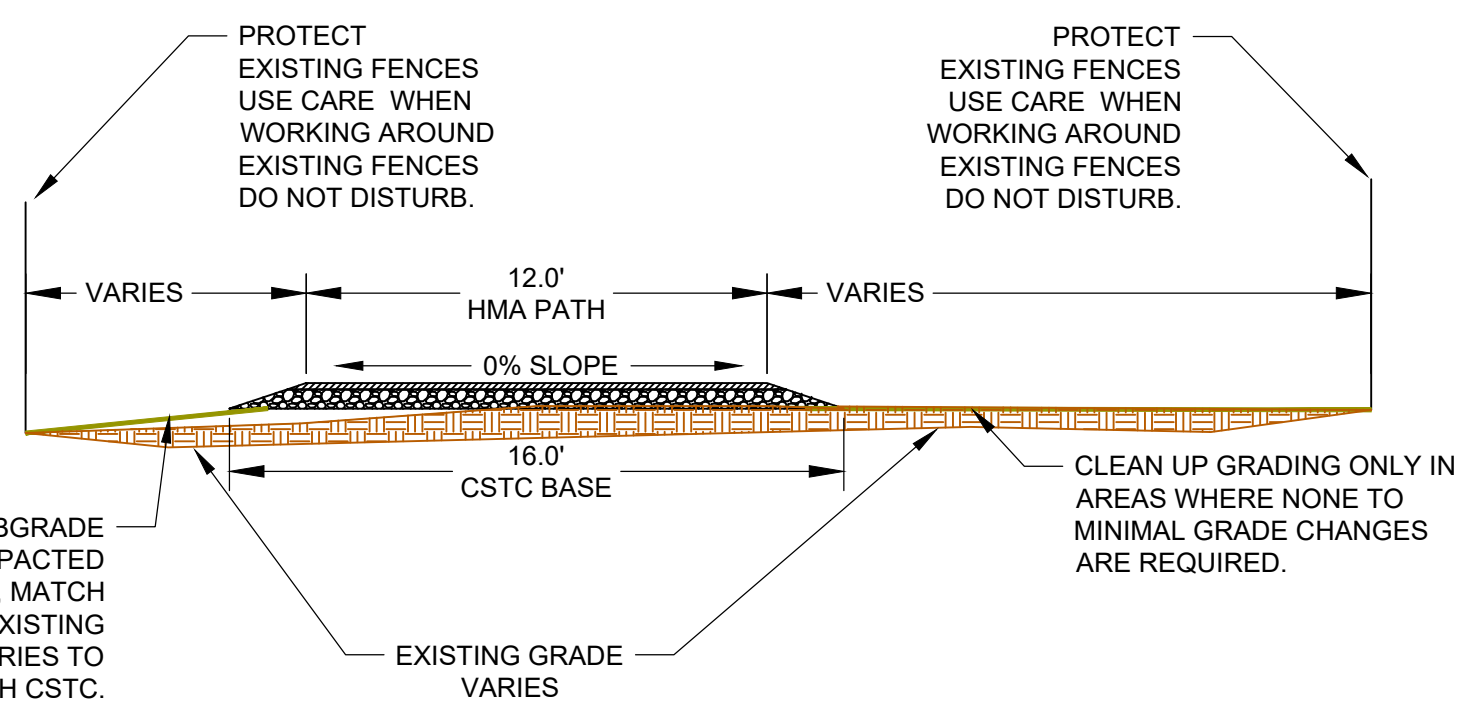
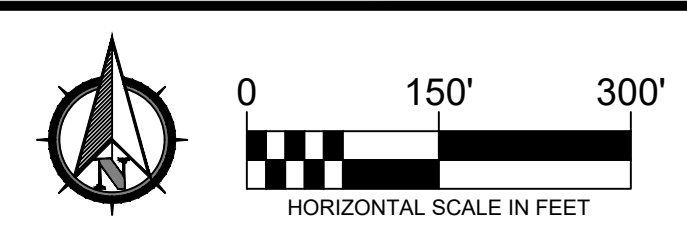
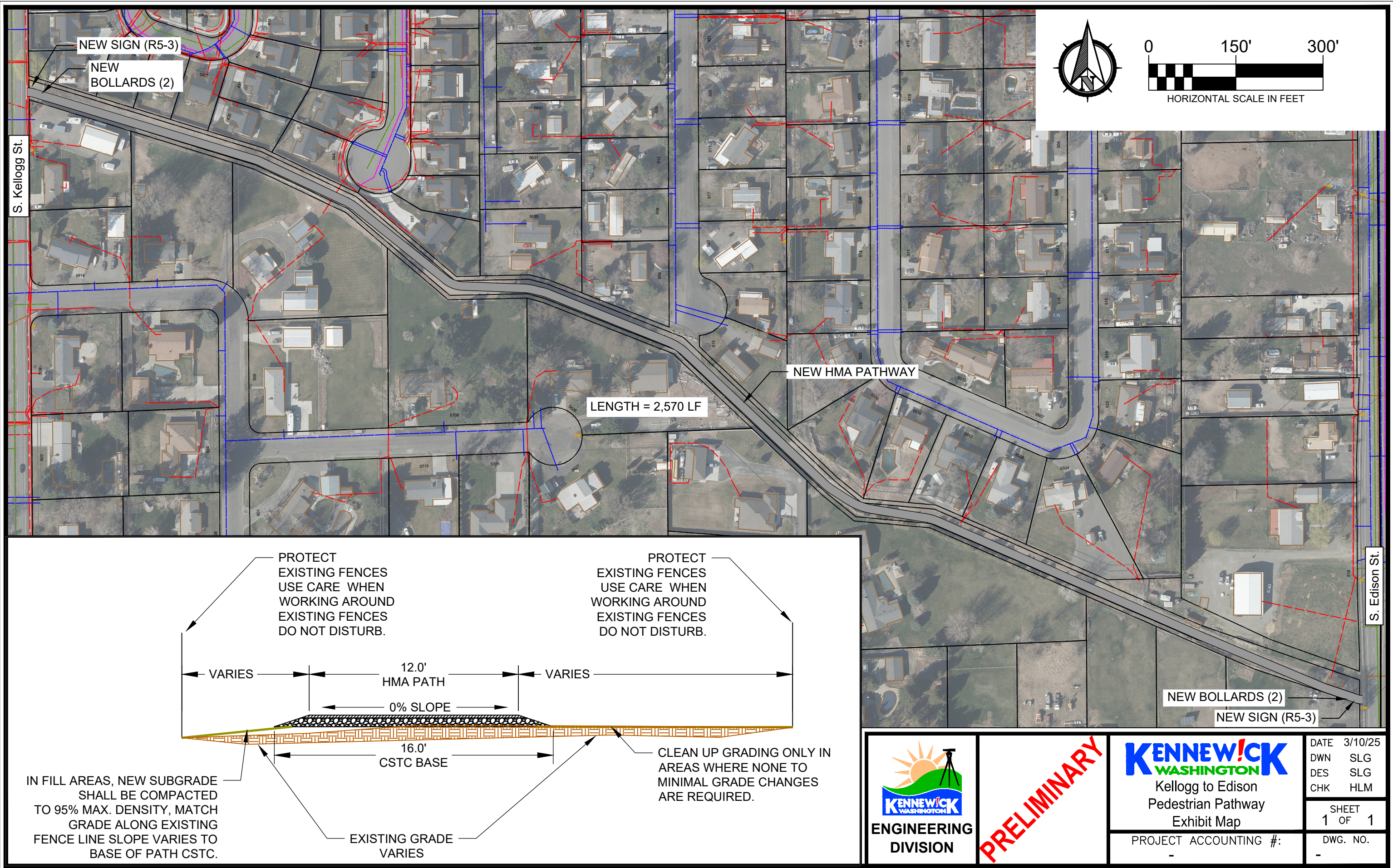
By: _____

Its: _____

STATE OF _____)
) ss.
COUNTY OF _____)

This record was acknowledged before me on this _____ day of _____, 2026, by _____, as the _____ of **CITY OF KENNEWICK.**

Signature of Notary Public
Notary Public in and for the State of Washington
My Commission Expires _____



IN FILL AREAS, NEW SUBGRADE SHALL BE COMPACTED TO 95% MAX. DENSITY, MATCH GRADE ALONG EXISTING FENCE LINE SLOPE VARIES TO BASE OF PATH CSTC.



PRELIMINARY

KENNEWICK WASHINGTON
Kellogg to Edison
Pedestrian Pathway
Exhibit Map
PROJECT ACCOUNTING #:

DATE 3/10/25
DWN SLG
DES SLG
CHK HLM
SHEET 1 OF 1
DWG. NO.

Council Agenda Coversheet	Item Number: 4.k. Item Type: Contract/Agreement/Lease Subject: Grant: Columbia Park Bridge Replacement Project for Preliminary Engineering — WSDOT Local Agency Agreement and Federal Aid Project Prospectus (P2610) Department: Public Works Project #: P2610	Category: Consent Agenda
		
<u>Recommendation</u> Staff recommends signing the Local Agency Agreement and Federal Aid Project Prospectus with the Washington State Department of Transportation for the Columbia Park Bridge Replacement Project in order to obligate Preliminary Engineering Funds.		
<u>Motion for Consideration</u> Motion to authorize the Mayor to sign the agreement and project prospectus as presented.		
<u>Summary</u> This bridge replacement project is located on Columbia Park Trail, adjacent to the Camp Kiwanis Building in Columbia Park. The bridge was originally built in 1944 as a part of the state’s Primary State Highway 3 (PSH 3) and was previously owned and operated by the Washington State Department of Transportation. The bridge has since been turned over to the City to maintain and operate and is currently posted for load restrictions until replacement at a later date. Last year the City was successful in securing \$1,638,000 in federal funding through the 2025 Local Bridge Program to replace this bridge. The attached Local Agency Agreement and Federal Aid Project Prospectus will obligate federal dollars to complete the design and permitting phase for this project.		
<u>Alternatives</u> None recommended.		
<u>Fiscal Impact</u> Federal funding of \$230,000 with no City match.		
Attachments: 1. Agreement 2. Prospectus		



**Washington State
Department of Transportation**

Agency City of Kennewick

PO Box 6108
Address Kennewick, WA 99336-0108

Local Agency Agreement

ALN No. 20.205 - Highway Planning and Construction

(Assistance Listing Number)

Federal Highway Administration (FHWA)

Project Number

Agreement Number

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name Columbia Park Bridge Replacement (#800)

Length 0.100 miles

Termini Paul Parish Dr. to Edison St.

Description of Work

Replace Bridge System along with improving roadway approaches.

Project Agreement End Date 12/31/2030

Advertisement Date

Indirect Cost Rate

☒ Yes ☐ No

Type of Work		Estimate of Funding		
		(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE 100 % Federal Aid Participation Ratio(s) for PE	a. Agency	20,000.00		20,000.00
	b. Other Consultant	209,000.00		209,000.00
	c. Other			
	d. State Services	1,000.00		1,000.00
	e. Total PE Cost Estimate	230,000.00	0.00	230,000.00
Right of Way % Federal Aid Participation Ratio(s) for RW	f. Agency			
	g. Other			
	h. Other			
	i. State Services			
	j. Total R/W Cost Estimate	0.00	0.00	0.00
CN % Federal Aid Participation Ratio(s) for CN	k. Contract			
	l. Other			
	m. Other			
	n. Other			
	o. Agency			
	p. State Services			
	q. Total CN Cost Estimate	0.00	0.00	0.00
r. Total Project Cost Estimate		230,000.00	0.00	230,000.00

Agency Official

By

Title Mayor, City of Kennewick

Agency Date

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction cost (line 5, column 2) in the amount of \$ _____ at \$ _____ per month for _____ months.

Local Force or Local Ad and Award

✓ Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on _____, _____, Resolution/Ordinance No. _____.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

Instructions

1. **Agency Name and Billing Address** – Enter the Agency of primary interest which will become a party to the agreement.
2. **Project Number** – Leave blank. This number will be assigned by WSDOT. Not including all fund program prefixes (ex. “STBGR”), Project Number is defined as the Federal Award Identification Number (FAIN).
3. **Agreement Number** – Leave blank. This number will be assigned by WSDOT.

4.

- a. **Project Description** – Enter the project name, total length of the project (in miles), and a brief description of the termini. Data entered here must be consistent with the name, length, and termini noted in the STIP and Project Prospectus

Example: (Name) “Regal Road”, (Length) “1.2 miles”, (Termini) “Smith Road to Main Street”

- b. **Description of Work** – Enter a concise statement of the major items of work to be performed. Statement must be consistent with the description of work noted in the STIP and Project Prospectus.

Example: “Overlay Regal Road; install curb, gutter, and sidewalk; illumination; and traffic signal at the intersection of Regal Road and Dakota Avenue.”

- c. **Project Agreement End Date** – Enter the Project Agreement End Date (mm/dd/yy). This date is based on the project’s Period of Performance (2 CFR 200.309).

For Planning Only projects – WSDOT recommends agencies estimate the end of the project’s period of performance and add three years to determine the “Project Agreement End Date”.

For PE and RW – WSDOT recommends agencies estimate when the phase will be completed and add three years to determine the “Project Agreement End Date”. For Construction – WSDOT recommends agencies estimate when construction will be completed and add three years to determine the “Project Agreement End Date”.

- d. **Advertisement Date** – At construction authorization only, enter the proposed project advertisement date (mm/dd/yy).
- e. **Claiming Indirect Cost Rate** – Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized must be provided with the local agency agreement. Indirect cost rate approval by your cognizant agency or through your agency’s self-certification and supporting documentation is required to be available for review by FHWA, WSDOT and /or State Auditor. Check the No box if the agency will not be claiming indirect costs on the project. See section 23.5 for additional guidance.

4. Type of Work and Funding (Round all dollar amounts to the nearest whole dollar)

- a. **PE** – Lines a through d show Preliminary Engineering costs for the project by type of work (e.g., consultant, agency, state services, etc.).

*Federal aid participation ratio for PE – enter ratio for PE lines with amounts in column 3.

- **Line a** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line b & c** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line d** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line e** – Total of lines a + b + c + d.

- b. **Right of Way** – If a Right of Way phase is authorized on the project, the appropriate costs are shown in lines f through i.

*Federal aid participation ratio for RW – enter ratio for RW lines with amounts in column 3.

- **Line f** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line g & h** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line i** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line j** – Total of lines f + g + h + i.

- c. **Construction** – Lines k through p show construction costs for the project by type of work (e.g., contract, consultant, agency, state services, etc.).

*Federal aid participation ratio for CN – enter ratio for CN lines with amounts in column 3.

- **Line k** – Enter the estimated cost of the contract.
- **Lines l, m, & n** – Enter other estimated costs such as utility and construction contracts or non-federally matched contract costs.
- **Line o** – Enter estimated costs of all construction related agency work.
- **Line p** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line q** – Total Construction Cost Estimate. Total of lines k + l + m + n + o + p.

d. Total Project Cost Estimate

- **Line r** – Total Cost Estimate of the Project. Total of lines e + j + q.

*Please remember, if the federal aid participation rate entered is not the maximum rate allowed by FHWA, then the participation rate entered becomes the maximum rate allowed.

6. **Signatures** – An authorized official of the local agency signs the agreement and enters their title and date of signature (mm/dd/yy). **Note:** Do NOT enter a date on the Date Executed line.
7. **Method of Construction Financing** – Choose the method of financing for the construction portion of the project.
 - a. **Method “A”** is used when the state administers the contract for the agency.
 - b. **Method “B”** is also used when the state administers the contract for the agency.
 - c. **Method “C”** is used with projects administered by the local agency. The agency will submit billings monthly through the state to FHWA for all eligible costs. The billings must document the payment requests from the contractor. If state-force work, such as audit and construction engineering, is to receive federal participation, it will be billed to the agency and FHWA simultaneously at the indicated ratio. To show continuous progress agencies should bill monthly until agreement is closed.
8. **Resolutions/Ordinances** – When someone other than the County Executive/Chairman, County Commissioners/Mayor is authorized to sign the agreement, the agency must submit to WSDOT with the agreement a copy of the Resolution/Ordinance designating that individual.



Local Agency Federal Aid Project Prospectus

Prefix		Route	()	Date	
Federal Aid Project Number				DUNS Number	040187544
Local Agency Project Number		(WSDOT Use Only)		Federal Employer Tax ID Number	91-6001253
Agency City of Kennewick		CA Agency ☒ Yes ☐ No	Federal Program Title ☒ 20.205 ☐ Other		
Project Title Columbia Park Bridge Replacement (#800)		Start Latitude N 46.232783 End Latitude N 46.232471		Start Longitude W -119.201866 End Longitude W -119.200137	
Project Termini From-To Paul Parish Dr. Edison St.		Nearest City Name Kennewick		Project Zip Code (+4) 99336-0108	
Begin Mile Post	End Mile Post	Length of Project 0.100 miles		Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad	
Route ID	Begin Mile Point	End Mile Point	City Number 0610	County Number 03	County Name Benton
WSDOT Region South Central Region		Legislative District(s) 8		Congressional District(s) 4	Urban Area Number 4
Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date Month Year	
P.E.	\$230,000	\$0	\$230,000	March	2026
R/W	\$0	\$0	\$0		
Const.	\$1,408,000	\$190,100	\$1,217,900	January	2027
Total	\$1,638,000	\$190,100	\$1,447,900		
Description of Existing Facility (Existing Design and Present Condition)					
Roadway Width 41 feet		Number of Lanes 3			
The existing bridge is structurally deficient and nearing the end of its service life. Replacement will ensure continued safe operation and reduce maintenance costs.					
Description of Proposed Work					
Description of Proposed Work (Attach additional sheet(s) if necessary) Replace Bridge System along with improving roadway approaches.					
Local Agency Contact Person Heath Mellotte		Title Design Services Manager		Phone 509-585-4287	
Mailing Address PO Box 6108		City Kennewick		State WA	Zip Code 99336-0108
Project Prospectus	By  Approving Authority				
	Title Jeremy Lustig, PE Deputy Public Works Director				Date 3/3/26

Agency City of Kennewick	Project Title Columbia Park Bridge Replacement (#800)	Date
-----------------------------	--	------

Type of Proposed Work			
Project Type (Check all that Apply)			Roadway Width 41
☐ New Construction	☐ Path / Trail	☐ 3-R	Number of Lanes 3
☒ Reconstruction	☐ Pedestrian / Facilities	☐ 2-R	
☐ Railroad	☐ Parking	☐ Other	
☒ Bridge			

Geometric Design Data		
Description	Through Route	Crossroad
Federal Functional Classification	☐ Principal Arterial	☐ Principal Arterial
	☐ Minor Arterial	☐ Minor Arterial
	☒ Urban	☐ Urban
	☐ Rural	☐ Rural
	☐ NHS	☐ NHS
	☐ Collector	☐ Collector
	☐ Major Collector	☐ Major Collector
	☐ Minor Collector	☐ Minor Collector
	☒ Local Access	☐ Local Access
Terrain	☒ Flat ☐ Roll ☐ Mountain	☐ Flat ☐ Roll ☐ Mountain
Posted Speed	30 MPH	
Design Speed	30 MPH	
Existing ADT		
Design Year ADT		
Design Year		
Design Hourly Volume (DHV)		

Performance of Work		
Preliminary Engineering Will Be Performed By City of Kennewick, Public Works Engineering Division and Consultant	Others 80 %	Agency 20 %
Construction Will Be Performed By Contractor	Contract 100 %	Agency % %

Environmental Classification	
☐ Class I - Environmental Impact Statement (EIS)	☒ Class II - Categorical Excluded (CE)
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement	☐ Projects Requiring Documentation (Documented CE)
☐ Class III - Environmental Assessment (EA)	
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations

Agency City of Kennewick	Project Title Columbia Park Bridge Replacement (#800)	Date
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Right of Way

☒ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation ☐ Relocation Required
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Utilities

☒ No utility work required ☐ All utility work will be completed prior to the start of the construction contract ☐ All utility work will be completed in coordination with the construction contract

Railroad

☒ No railroad work required ☐ All railroad work will be completed prior to the start of the construction contract ☐ All the railroad work will be completed in coordination with the construction contract
--

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

The primary existing structure involved in this project is the Columbia Park Bridge, which carries Columbia Park Trail over a Columbia Irrigation District (CID) drainage ditch within Columbia Park. The bridge was originally constructed in the 1920s and later widened in the 1940s to accommodate vehicular traffic. The structure consists of a reinforced concrete deck supported by concrete abutments founded on spread footings. The bridge provides access for maintenance vehicles, park operations, and public use. In addition to the bridge, the CID drainage ditch itself is a major hydraulic feature that conveys irrigation return flows through the park and ultimately toward the Columbia River.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

None.

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Kennewick

Date

By _____ Mayor/Chairperson

Council Agenda Coversheet	Item Number: 4.I. Date: 3/17/2026 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Grant: Island View to Vista Field Active Network Project for Preliminary Engineering — WSDOT Local Programs State Funding Agreement and State Funds Project Prospectus (P2527) Department: Public Works Project #: P2527	
<u>Recommendation</u> Staff recommends signing the Local Programs State Funding Agreement and State Funds Project Prospectus with the Washington State Department of Transportation for the Island View to Vista Field Active Network project in order to obligate Preliminary Engineering Funds. <u>Motion for Consideration</u> Motion to authorize the Mayor to sign the agreement and project prospectus as presented. <u>Summary</u> This project, which was first identified in a joint study with Richland in 2022, is the continuation of the Keene Trail from Center Parkway to Vista Park with a dedicated pedestrian bridge crossing over Columbia Center Boulevard (CCB). This project is of regional significance that will allow non-motorized traffic to use a protected, dedicated, trail connecting residential neighborhoods with commercial areas of West Richland, Richland and Kennewick. The Benton Franklin Council of Governments (BFCOG) has identified this area as particularly impacted by a lack of safe and comfortable connectivity for non-motorized travelers. This project addresses the issues of safety and comfortable connectivity for non-motorized travelers by continuing the 12-foot wide paved trail east from Center Parkway to Kellogg St and up into Vista Park. Travelers will be able to continue on the trail adjacent to the Columbia Basin Mall, where they will have easy access to major retailers and restaurants. The trail will continue east from the mall and cross over CCB on a dedicated pedestrian bridge where it will connect them to Colorado St. The path will continue adjacent to Colorado St and Umatilla Ave until it reaches Kellogg. The trail will be grade separated to give the non-motorized travelers separation from the motorized travelers. At Kellogg the trail will head south and cross West Canal Drive at the signalized intersection and continue into Vista Park. In 2024, the City was successful in securing \$2,151,000 in state funding through the 2024 Supplemental Transportation Budget. The attached Local Programs State Funding Agreement and State Funds Project Prospectus will obligate state dollars to complete the design and permitting phase for this project. <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> State Funding of \$994,000 with no City match.		
<u>Attachments:</u> 1. Agreement 2. Prospectus 3. Exhibit		



Local Programs State Funding Agreement Work by Public Agencies		Agency and Address	
		City of Kennewick PO Box 6108 Kennewick, WA 99336-0108	
Agreement Number	Project Number	Description of Work (See also "Exhibit A") The pathway/bridge system will include a separated pathway from Center Parkway to Columbia Center Blvd., to a bridge over CCB, then a pathway adjacent to Colorado St. and Umatilla Ave to Kellogg St.	
Project Title Island View to Vista Field Active Transportation Network			
Termini Steptoe Blvd to Columbia Center Blvd.		Advertisement Date	Indirect Cost Rate ☒ Yes ☐ No

This AGREEMENT is made and entered into between the STATE OF WASHINGTON, Department of Transportation, acting by and through the Secretary of Transportation, hereinafter called the "STATE," and the above named organization, hereinafter call the "AGENCY."

WHEREAS, the AGENCY is planning the work shown above, and in connection therewith, the AGENCY has requested financial assistance for the project or program, and

WHEREAS, the AGENCY has requested funds for the above shown project or program, which has been selected by the STATE for funding assistance.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, or attached and incorporated and made a part hereof, IT IS MUTUALLY AGREE AS FOLLOWS:

Type of Work		Estimate of Funding		
		(1) Estimated Total Funds	(2) Estimated Agency Funds	(3) Estimated State Funds
PE or Planning	a. Agency	\$ 30,000.00	\$ 0.00	\$ 30,000.00
	b. Other Consultant	\$ 962,000.00	\$ 0.00	\$ 962,000.00
	c. Other			
	d. State Services	\$ 2,000.00	\$ 0.00	\$ 2,000.00
	e. Total PE Cost Estimate	\$ 994,000.00	\$ 0.00	\$ 994,000.00
RW	f. Agency			
	g. Other			
	h. Other			
	i. State Services			
	j. Total R/W Cost Estimate	\$ 0.00	\$ 0.00	\$ 0.00
CN	k. Contract			
	l. Other			
	m. Other			
	n. Other			
	o. Agency			
	p. State Services			
	q. Total CN Cost Estimate	\$ 0.00	\$ 0.00	\$ 0.00
	r. Total Project Cost Estimate	\$ 994,000.00	\$ 0.00	\$ 994,000.00

I
General

The AGENCY agrees to perform the above described work in accordance with the Project Application attached hereto as "Exhibit A" and made a part of this AGREEMENT.

Plans, specifications, and cost estimates shall be prepared by the AGENCY in accordance with the current State of Washington Standard Specifications for Road, Bridge, and Municipal Construction and adopted design standards, unless otherwise noted. The AGENCY will incorporate the plans and specifications into the AGENCY's project and thereafter advertise the resulting project for bid and, assuming bids are received and a contract is awarded, administer the contract, or if the project is of a size which the AGENCY is authorized to perform with its own forces under the laws of the State of Washington, the AGENCY may proceed with its own forces.

All work performed under this AGREEMENT shall comply with the applicable provisions of state law.

II
Payment

The STATE, in consideration of the faithful performance of the work to be performed by the AGENCY, agrees to reimburse the AGENCY for the percentage of the actual direct and related indirect cost of the work shown above, up to the "MAXIMUM AMOUNT AUTHORIZED". The agency will comply with Governmental Accounting Auditing and Financial Reporting Standards and applicable state law and local regulations, policies and procedures. No payment will be made for work done prior to execution of this AGREEMENT.

Partial payments shall be made by the STATE, upon request of the AGENCY, to cover costs incurred. These payments are not to be more frequent than one (1) per month. It is agreed that any such partial payment will not constitute agreement as to the appropriateness of any item and that, at the time of the final audit, all required adjustments will be made and reflected in a final payment. The AGENCY agrees to submit a final bill to the STATE within forty-five (45) days after the AGENCY has completed work.

The AGENCY agrees that all costs in excess of the amount authorized and the AGENCY's matching funds shall be the responsibility of the AGENCY.

III
Audit

The AGENCY agrees that an audit may be conducted by the STATE. During the progress of the work and for a period not less than three (3) years from the date of final payment to the AGENCY, the records and accounts pertaining to the work and accounting thereof are to be kept available for inspection and audit by the STATE and copies of all records, accounts, documents, or other data pertaining to the project will be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the three-year retention period.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on the day and year last written below.

AGENCY

By: _____

Title: Mayor, City of Kennewick

Agency Date: _____

IV
Legal Relations

No liability shall attach to the AGENCY or the STATE by reason of entering into this AGREEMENT except as expressly provided herein.

V
Nondiscrimination

The AGENCY agrees to comply with all applicable state and federal laws, rules, and regulations pertaining to nondiscrimination and agrees to require the same of all subcontractors providing services or performing any work using funds provided under this AGREEMENT.

VI
Venue

For the convenience of the parties to this AGREEMENT, it is agreed that any claims and/or causes of action which the AGENCY has against the STATE, growing out of this AGREEMENT or the project or program with which it is concerned, shall be brought only in the Superior Court for Thurston County.

VII
Termination

The Secretary of the Department of Transportation may terminate this AGREEMENT if the funding becomes unavailable or if the Secretary determines that it is in the best interest of the STATE.

VIII
Final Report and Final Inspection

Within ninety (90) days following the completion of the project and submission of the final billing for the project, a final report and/or final inspection shall be submitted to the Director, Highways & Local Programs containing the following information:

Non-Capital Projects

1. A description of the project or program.
2. A summary of actual costs of the project or program.
3. An evaluation of the project or program. This should address aspects such as transportation and/or other benefits to the public.

Capital Projects

1. A final inspection is required.

IX
Supplement

This agreement may be modified or supplemented only in writing by parties.

STATE

By: _____

Director, Local Programs

Date Executed: _____

Instructions – Local Programs State Funding Agreement

1. **Name and Address** – Enter the agency name and billing address of the lead agency that will become a party to the agreement.
2. **Agreement Number** – MUST be left blank. This number will be assigned by WSDOT.
3. **Project Number** – MUST be left blank. This number will be assigned by WSDOT.
4. **Description of Work** – Enter a concise statement of the major items of work to be performed. If applicable, attach the signed Project Summary from the project's selection letter as "Exhibit A".
5. **Project Title** – Enter the project's title.
6. **Termini** – Enter the begin and end points of the project.
7. **Advertisement Date** – At construction phase authorization only, enter the proposed construction contract advertisement date.
8. **Indirect Cost Rate**
 - a. Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized by the agency must be provided with the Local Programs State Funding Agreement. Indirect cost rate approval by your cognizant agency or through your agency's self-certification and supporting documentation is required to be available for review by WSDOT and/or State Auditor.
 - b. Check the No box if the agency will not be claiming indirect costs on the project.
9. **Type of Work and Funding** (Round all dollar amounts to the nearest whole dollar)
 - a. **Planning** – For projects that only include planning and/or study activities, lines a through d show Planning costs for the project by type of work (e.g., agency, consultant, state services, etc.).
 - Line a – Enter the estimated cost of agency performed work in columns 1 through 3.
 - Line b & c – Identify consultant, etc., and enter the estimated amounts in columns 1 through 3.
 - Line d – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
 - Line e – Total of lines a + b + c + d.
 - b. **Preliminary Engineering** – For projects authorizing a Preliminary Engineering phase, lines a through d show PE costs for the project by type of work (e.g., agency, consultant, state services, etc.).
 - Line a – Enter the estimated cost of agency performed work in columns 1 through 3.
 - Line b & c – Identify consultant, etc., and enter the estimated amounts in columns 1 through 3.
 - Line d – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
 - Line e – Total of lines a + b + c + d.
 - c. **Right of Way** – For projects authorizing a Right of Way phase, lines f through i show RW costs for the project by type of work (e.g., agency, consultant, state services, etc.).
 - Line g & h – Identify consultant, etc., and enter the estimated amounts in columns 1 through 3.
 - Line i – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
 - Line j – Total of lines f + g + h + i.
 - d. **Construction** – For projects authorizing a Construction phase, lines k through p show CN costs for the project by type of work (e.g., contract, agency, consultant, state services, etc.).
 - Line k – Enter the estimated cost of the CN contract in columns 1 through 3.
 - Lines l, m, & n – Identify consultant, utilities, etc., and enter the estimated amounts in columns 1 through 3.
 - Line o – Enter the estimated cost of agency performed work in columns 1 through 3.
 - Line p – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
 - Line q – Total of lines k + l + m + n + o + p.
 - e. **Total Project Cost Estimate**
 - Line r – Total Cost Estimate of the Project. Total of lines e + j + q.
10. **Signatures** – An authorized official of the local agency signs the agreement and enters their title and date of signature (include month, day, and year). Note: Do NOT enter a date on the Date Executed line.



State Funds Project Prospectus

Project Number		Date	2/27/2027
Local Agency Project Number	P2527	Statewide Vendor Number	SWW0000311

Agency City of Kennewick					
Project Title Island View to Vista Field Active Transportation Network		Start Latitude N 46.229076 End Latitude N 46.226876		Start Longitude W -119.231155 End Longitude W -119.207732	
Project Termini From Steptoe Blvd.		Nearest City Name Kennewick			Project Zip Code (+4) 99336-2494
Project Termini To Columbia Center Blvd.		City Number 0610	County Number 03	County Name Benton	
Begin Mile Post	End Mile Post	Length of Project 1.000 Mile	WSDOT Region South Central Region	Legislative District(s) 8	Congressional District(s) 4

Phase	Total Estimated Cost	Local Agency Funding	State Funds	Phase Start Date	
	(Nearest Hundred Dollar)	(Nearest Hundred Dollar)	(Nearest Hundred Dollar)	Month	Year
P.E.	\$ 994,000	\$ 0	\$ 994,000	July	2026
R/W	\$ 683,000	\$ 0	\$ 683,000	January	2027
Const.	\$ 0	\$ 0	\$ 0		
Total	\$ 1,677,000	\$ 0	\$ 1,677,000		

Description of Existing Facility (Existing Design and Present Condition)	
Roadway Width VARIES	Number of Lanes 2
The existing conditions are undeveloped ground in locations, existing parking lot and existing gravel shoulder roadway in a residential area, and along a parallel residential roadway adjacent to a major arterial roadway.	

Description of Proposed Work
Description of Proposed Work (Attach additional sheet(s) if necessary)
The system will include a separated pathway from Center Parkway to Columbia Center Blvd., a bridge over Columbia Center Blvd., and continue adjacent to Colorado St. and Umatilla Ave. as a separated pathway from the bridge to Kellogg. At Kellogg, the trail would travel southward to the Vista Park (Field).

Local Agency Contact Person Ryan Durham	Title Senior Design Engineer	Phone (509) 585-4385	
Mailing Address PO Box 6108	City Kennewick	State WA	Zip Code 99336-0108
State Funds Project Prospectus Approval	By  Approving Authority		
	Title John A. Cowling, P.E. Public Works Director		Date 03/02/26

Agency City of Kennewick	Project Title Island View to Vista Field Active Transportation Netw	Date 2/27/2026
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Type of Proposed Work

Project Type (Check all that Apply)

- | | | |
|---|--|---|
| ☐ New Construction | ☒ Path / Trail | ☐ 3-R |
| ☐ Reconstruction | ☐ Pedestrian / Bicycle | ☒ 2-R |
| ☐ Railroad | ☐ Parking | ☐ Other |
| ☐ Bridge | | |

Roadway Width
VARIES

Number of Lanes
1

Performance of Work

Preliminary Engineering Will Be Performed By
Consultant

Others	Agency
90 %	10 %

Construction Will Be Performed By
Contractor

Contract	Agency
100 %	0 %

Right of Way

- ☐ No Right of Way Needed ☒ Right of Way Needed

* All construction required by the contract can be accomplished within the exiting right of way.

Utilities

- ☒ No utility work required
- ☐ All utility work will be completed prior to the start of the construction contract
- ☐ All utility work will be completed in coordination with the construction contract

Railroad

- ☒ No railroad work required
- ☐ All railroad work will be completed prior to the start of the construction contract
- ☐ All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

None required.

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Kennewick

Date

By _____

Mayor/Chairperson

Instructions – State Funds Project Prospectus

1. Date – Enter the date this form is filled out.
2. Project Number – Number assigned by Local Programs to each state funded project. Leave BLANK on original Prospectus.
3. Local Agency Project Number – Alpha/numeric characters that your agency identifies.
4. Statewide Vendor Number – Enter the agency's statewide vendor number.
5. Agency – Enter your agency's name.
6. Project Title – Enter the project's title, as shown in the selection letter from WSDOT/Local Programs.
7. Latitude and Longitude – Enter the project start and end latitude and longitude in decimal format:
Latitude N XX.XXXX Longitude W XXX.XXXX
8. Project Termini From – Enter the beginning limit of the project.
9. Nearest City Name – Enter the name of the nearest city or town to where the work is being performed.
10. Project ZIP Code (+4) – Enter the 5 plus 4-digit ZIP Code of the location where the majority of the work will be done.
11. Project Termini To – Enter the ending limit of the project.
12. City Number – For a city project, enter your city code number from Appendix 21.46.
13. County Number – Enter the county code number from Appendix 21.45.
14. County Name – Enter the county name in which the project is located.
15. Begin Mile Post – Enter the beginning mile post.
16. End Mile Post – Enter the ending mile post.
17. Length of Project – Enter project length in miles (two decimals).
18. Legislative District – Enter the legislative district(s) in which the project is located.
19. Congressional District – Enter the congressional district(s) in which the project is located.
20. Total Estimated Cost – Required for all phases of the project; estimate to the nearest hundred dollars.
21. Local Agency Funding – Required for all phases of the project; estimate to the nearest hundred dollars.
22. State Funds – Required for each phase of the project; estimate to the nearest hundred dollars. Enter only those state funds awarded through WSDOT/Local Programs for this project. State funds from other state agencies (ex. Transportation Improvement Board) should be entered in the Local Agency Funding column.
23. Phase Start Date – Enter the month and year for all phase's expected start date.
24. Description of Existing Facility – Enter a description of the existing facility that includes an explanation of any existing facility deficiencies.
25. Description of Proposed Work – Enter a description of the proposed improvements. Indicate the major work elements involved, such as roadway reconstruction, bridge replacement, sidewalk construction, etc.
26. Local Agency Contact Person – Enter name and contact information for agency employee to be contacted in case of questions.
27. State Funds Project Prospectus Approval – Signature and title of the agency employee that reviewed and approved the prospectus. The agency shall submit a revised project prospectus at construction phase authorization and any time the project termini and/or scope is revised.
28. Type of Proposed Work – Check whether the project is new construction, reconstruction, trail, etc., as described in Chapter 42.
29. Roadway Width – Enter the curb-to-curb roadway width for the proposed facility.
30. Number of Lanes – Enter the number of lanes for the proposed facility.
31. Performance of Work
 - a. Preliminary Engineering – Indicate who will be performing the work and the percentage of the work they will do.
 - b. Construction – Indicate if work is to be done by contract and/or local forces and the percentage to be done by each.
32. Right of Way (Refer to Appendix 25.174 for assistance in determining whether Right of Way is needed).
 - a. No Right of Way Needed – Check this box when the project can be accomplished within the existing right of way.
 - b. Right of Way Needed – Check this box when the project requires additional right of way.
33. Utilities – Check the box next to the statement that best fits your project.
34. Railroad – Check the box next to the statement that best fits your project.
35. Description of Utility Relocation or Adjustments – Indicate the agency/entity responsible for any utility relocation and/or adjustments. In addition, include the type of utility, whether publicly or privately owned, and any other pertinent information.
36. Remarks – Enter other applicable project information that hasn't already been included in the prospectus.
37. Legislative Body Approval – Signature of an elected official, such as a County Commissioner or Mayor, or their designee, confirming that the proposed project is consistent with the agency's comprehensive plan for community development.

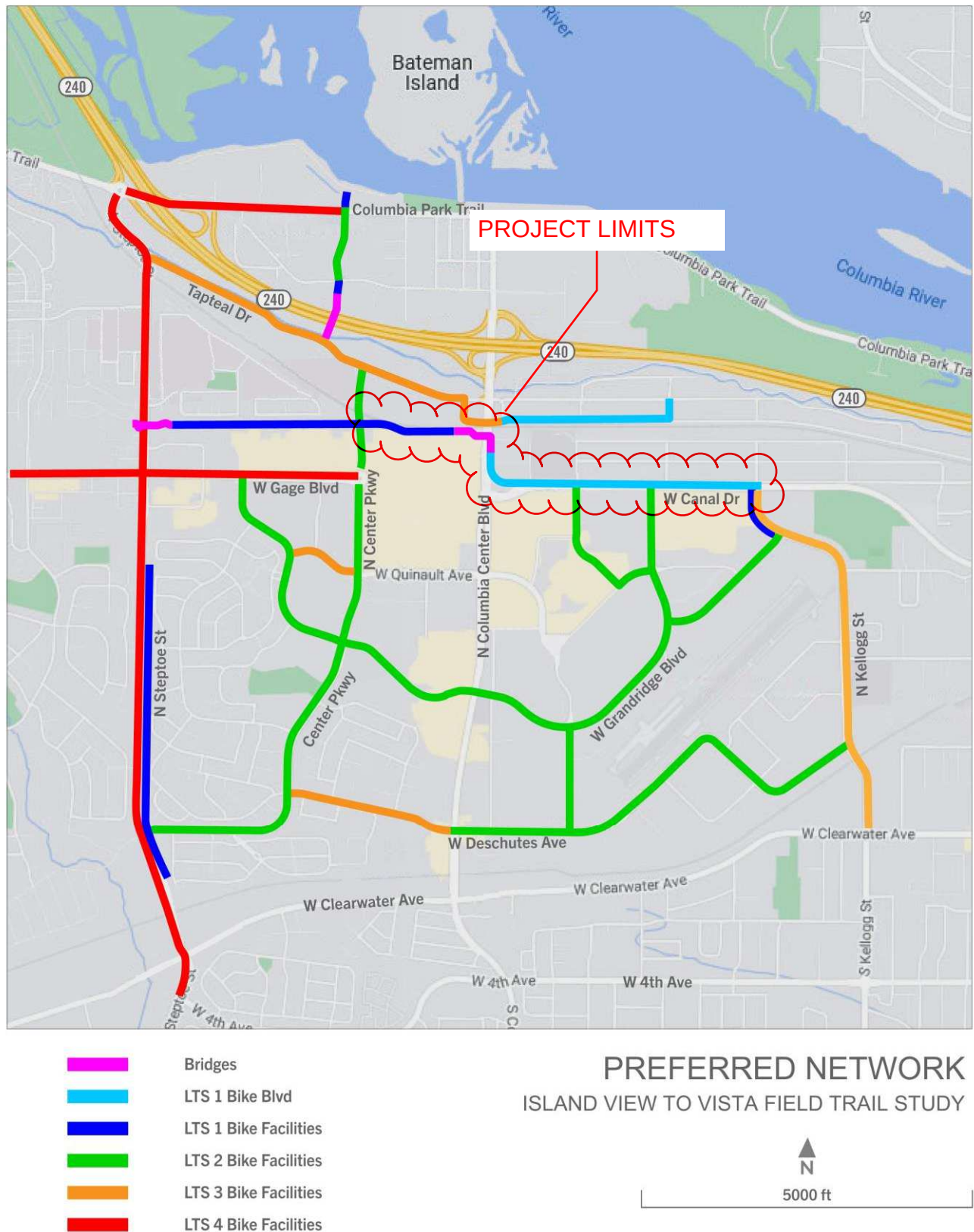


Figure 5-4: Preferred Network – Center Parkway Concept

For each network alternative, the distance analysis measured the shortest and the lowest-stress paths between origin and destination points. Fourteen origin points, distributed within and just outside the study area, were roughly centered in residential neighborhoods or business centers.

Paths of travel were all based on the planned bicycle network, assuming that pedestrian travel would generally follow the same paths. The shortest paths often followed LTS 4 facilities, though in some cases the shortest path was also the lowest stress path. Because this study meant to discover the most appropriate SR240 bridge location and low-stress paths to that bridge, the distance results utilized in the network comparisons were those of the low-stress pathways.

Additional Bridges

The network analysis highlighted network gaps that would be best filled by constructing additional bridges. Those gaps, defined more fully in the Network Evaluation section, include the following:

- Columbia Center Boulevard between Quinault and Yellowstone (both network alternatives)
- Keene Trail at Steptoe (both network alternatives)
- Kellogg Street at UPRR (Kellogg St network alternative)

The Columbia Center Boulevard bridge was reviewed more closely than the Keene and Kellogg bridges, as it held a more prominent role in the network. The Keene and Kellogg bridge locations were analyzed for basic fit and function and were given a planning-level cost estimate.

The Columbia Center Boulevard bridge was analyzed in more detail to consider the bridge size, landing locations, and locational layout in comparable manner to the SR240 bridge concepts. Figure 5-3 depicts the Columbia Center Boulevard bridge. The west landing of this bridge would land along the north edge of the Columbia Center Mall parking lot. The bridge would align perpendicular to Columbia Center Boulevard, and would turn south in the east approach to Colorado Street. The east landing would parallel Colorado Street until the ramp touches down to Colorado Street surface elevation.

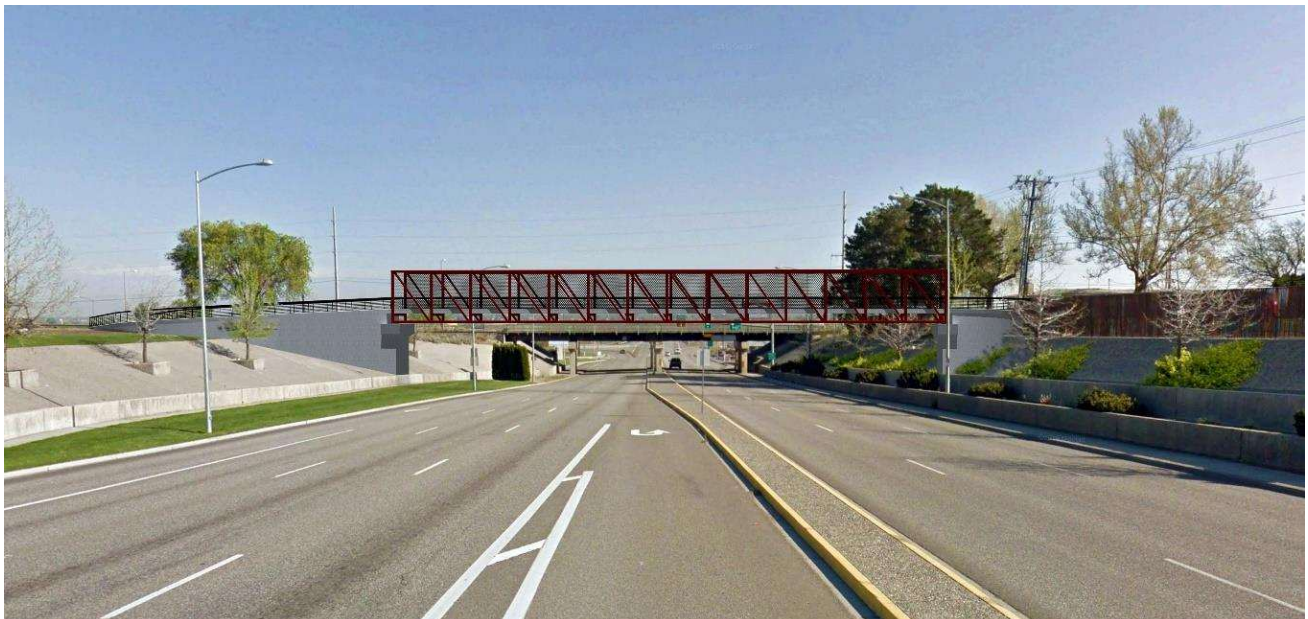


Figure 5-3: Columbia Center Boulevard Bridge Concept Rendering

Council Agenda Coversheet	Item Number: 4.m. Date: 3/17/2026 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Contract: Three-Year Renewal of the Samsara GPS Contract to Monitor City Fleet Vehicles Department: Executive Services	
<u>Recommendation</u> Staff recommends approving the license renewal contract for City vehicle GPS devices to Samsara in the amount of \$181,948.18 and authorizing the City Manager to execute the contract. <u>Motion for Consideration</u> Motion to renew the Samsara GPS vehicle licensing agreement in the amount of \$181,948.18 as described and authorize the City Manager to execute the contract. <u>Summary</u> The current contract with Samsara expires in April and allows for a renewal term of three (3) years. The GPS monitoring provides real time location data, fuel use/idling, events, and diagnostics along with functionality for drivers to report information to Fleet and Risk Management through their phones. Use of the GPS system functionality has enhanced productivity and reduced operating costs in Fleet and other divisions. <u>Alternatives</u> None recommended <u>Fiscal Impact</u> The annual cost for this service is programmed into the current Fleet operating budget - M7548680/542001		
Attachments: 1. Quote		

Quote #: Q-2553157

Sourcewell Contract #: 102924-SAM

Issued Date: 03-10-2026

Expires 04-15-2026

Order Number: S-1405262

Payment Information:

Payment Method: Credit Card/ACH Debit

Payment Terms: Net 30

Payment Frequency: Direct Annual

Estimated Ship Date: 04-15-2026

Prepared For:

City of Kennewick, WA
210 W 6TH Ave
Kennewick,
Washington
99336-5649

Prepared By:

Derek Newsome
derek.newsome@samsara.com

Cost Overview

License Term: 36 Months

Total License Cost over 36 Months	USD \$167,094.72
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Hardware and Accessories	Included
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Shipping and Handling*	USD \$149.12
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Total Sales Tax*	USD \$14,704.34
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Total Contract Value ¹	\$181,948.18
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First Invoice ¹	\$60,748.81
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Recurring Invoice ²	\$60,599.69
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¹Estimated value, actual invoice amount may change based on product fulfillment date, Includes estimated sales tax

²Amount displayed is for products purchased in this order only, Includes estimated sales tax

*If shipping is "Pending" - Amount is pending due to size of order; Shipping and Handling subject to change

*Sales tax subject to change: If Sales tax is "Pending" - Final amount will be provided prior to payment

3% fee only applies to US - (CAD, MX, EMEA are exempt)

Product Overview

SHIP TO Steve Laudenslager
414 E 10th Ave
Kennewick, Washington, 99336-6402
United States
Hardware & Accessories

	Net Unit Price	Total Price
Vehicle IoT Gateway, model VG55	Included	Included
HW-VG55-NA • QTY: 32		
Enhanced VG Series OBDII J1962 L-mount cable	Included	Included
CBL-VG-COBDII-Y1 • QTY: 32		
Total Price:		Included

Licenses	Annual Unit Price	Total Annual Price
License for Vehicle Gateways - Public Sector Only, No WiFi, No ELD LIC-VG-PS• QTY: 155	\$287.04	\$44,491.20
License for Vehicle Gateways - Public Sector Only, No WiFi, No ELD LIC-VG-PS• QTY: 32	\$287.04	\$9,185.28
License for Asset Gateways LIC-AG2-ENT• QTY: 4	\$224.64	\$898.56
Camera Connector License LIC-CM-ANLG• QTY: 2	\$187.20	\$374.40
License for Forward-Facing Dash Camera LIC-CM1-ENT• QTY: 2	\$374.40	\$748.80
Total Price:		\$55,698.24

Billing Details:**Bill To:**

City of Kennewick, WA
210 W 6TH Ave
Kennewick, Washington, 99336--5649

Billing Contact::

Name: Accounts Payable
Title: Finance Department
Billing Email: john.noble@ci.kennewick.wa.us
Phone Number: 5095854200

Does your organization require a purchase order (PO) in order to process payment to vendors?

If yes, please provide the PO Number:

If your organization requires invoice submission via an electronic invoice portal, please email any e-invoicing requirements to billingsupport@samsara.com.

Please email any tax documentation to billingsupport@samsara.com.

Thank you for considering Samsara

Samsara provides real-time visibility, business-relevant tools, and powerful analytics that enable customers to increase the productivity of their fleets and reduce operating costs. A solution for your fleet is proposed below.

What is included?

Samsara's fleet tracking solution includes hardware accessories and a per-gateway license. Gateway licenses provide all ongoing elements of the service, including:

- Real-time location and vehicle telematics
- Dashboard access with unlimited administrator accounts
- Driver App for iOS and Android devices with unlimited driver accounts
- Over-the-air software feature upgrades
- API access as it relates to features for integration with 3rd party systems
- Maintenance and phone support

Samsara does not include hidden costs in its licenses. If you want access to Samsara's full set of fleet features--including but not limited to WiFi hotspot and ELD capabilities--you will need to upgrade your license. Samsara reserves the right to audit usage of features unrelated to the solution as well as remove them from the Samsara Dashboard.

Payment Terms

This order form includes a license fee for the Samsara Software associated with the Hardware to be paid annually beginning on the License Start Date and, if applicable, a one-time Hardware cost to be paid upfront as of the license start date. The annual fees are payable by recurring wire transfer. All transfers made by credit card are subject to a processing fee up to 3%, subject to applicable law. Late payments are subject to a 1.5% per month late fee. If license payments are delinquent by 30 days, Samsara may suspend the Service until late payments are remitted.

License Term

The license term for the Samsara Software licenses purchased under this Order Form begins on the day Samsara activates the applicable Samsara Software license by providing you a claim number and access to the Hosted Software ("License Start Date"). If Hardware associated with a then-unactivated Samsara Software license will be shipped to you under this Order Form, such Samsara Software license will be activated on the day the Samsara Hardware ships.

Notwithstanding the foregoing, if you are renewing the license term for a previously-activated Samsara Software license under this Order Form, the License Start Date for the renewal license term shall be the day that Samsara extends your access to the Hosted Software for the renewal license term. Samsara Hardware requires a valid license to function.

Samsara may ship Hardware under this Order Form subject to a schedule as mutually agreed between the Parties or as determined by Samsara. By signing this Order Form, you confirm that each "Ship To" delivery address set forth herein is accurate and that any individual accepting delivery at that address is authorized to do so on your behalf. To the extent such Hardware is associated with then-unactivated Samsara Software licenses, the Samsara Software license term

for each such Hardware device will start on the day that device ships regardless of the shipment schedule for the other such Hardware devices. If all such Hardware is shipped in one shipment, the license term for all such Hardware will be the full license term under this Order Form. If such Hardware is shipped in multiple shipments, only the license term of such Hardware in the initial shipment will be such full license term. The license term of the remaining such Hardware shipped after the initial shipment will be set to match the then-remaining license term of the initial shipment, so that the license term for all such Hardware under this Order Form expires on the same date. The total cost of the licenses for such Hardware shipped after the initial shipment will be pro-rated based on their actual license term, rounded up to the nearest month, as compared to the full license term under this Order Form. Certain payment amounts under this Order Form assume that the entire order is fulfilled at the same time and are subject to potential reduction based on the actual schedule of order fulfillment.

You agree that you will only use the features included with the Samsara Software licenses purchased under this Order Form ("Licensed Scope"). Samsara reserves the right to audit usage of Samsara Software and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Samsara Software licenses and if applicable install the applicable Hardware that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara reserves the right to charge you for the applicable Samsara Software licenses that include such Licensed Scope at list price, and you agree to immediately pay such amounts. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time.

You acknowledge and agree that, during your license term, you may not downgrade your Samsara Software license plan to a lower Samsara Software license plan (e.g., downgrading your "Enterprise" license to a "Premier" license).

Support And Warranty

Samsara stands behind its Products. During the applicable warranty period, defective Hardware will be remedied pursuant to our Hardware Warranty Policy at www.samsara.com/support/hardware-warranty. Additional support information can be found at www.samsara.com/support.

Terms

Unless otherwise set forth herein, your use and access of the Hardware, Products, and Services specified herein are governed by Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/>, unless the Parties have entered into a separate terms of service agreement and/or a separate terms of service agreement is attached to the Order Form, in which case such separate terms of service agreement shall govern (the 'Terms of Service') provided that notwithstanding anything stated in the Terms of Service to the contrary, Customer agrees the following sections from Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/> shall apply: License (Section 4), Product Updates (Section 7), Data Protection Addendum (Section 10.3), Non-Samsara Products (Section 14), and Hardware Warranty (Section 17). You agree to be bound by the Terms of Service, and any capitalized terms not defined herein shall have the meaning set forth in the Terms of Service. The terms and conditions of the Terms of Service and this Order Form are the exclusive agreement of the parties with respect to the subject matter hereof and no other terms or conditions, including those associated with any Customer payment portal or onboarding of Samsara as a Customer vendor,

shall be binding upon Samsara or otherwise have any force or effect.

To the extent Samsara allows you to make subsequent purchases of Products via Purchase Order without a corresponding Quote, you agree that (i) such Purchase Order shall be subject to the terms and conditions of this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service; and (ii) to the extent there is a conflict between such Purchase Order and this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service, the terms of this Order Form shall prevail, and no additional terms included in such Purchase Order that are not included in this Order Form shall apply. You acknowledge and agree that any reference to a Purchase Order in this Order Form is solely for your convenience in record keeping, and the existence of a Purchase Order or any delivery of Products to you following receipt of any Purchase Order shall not be deemed an acknowledgement of or agreement to any terms or conditions associated with any such Purchase Order or in any way be deemed to modify, alter, supersede or supplement the Terms of Service or this Order Form.

Notification of Confidentiality

You agree that the pricing and payment terms specified in this Order Form shall (i) be held in strict confidence; (ii) not be disclosed to any Samsara competitor or other entity, except as pre-approved in writing by Samsara; and (iii) not be used except to evaluate the suitability of the Samsara Products for your business. You will immediately notify Samsara in the event of any unauthorized use or disclosure under these terms. Violation of these obligations will cause irreparable harm to Samsara for which Samsara may obtain compensatory and timely injunctive relief from a court, as well as any other remedies that may be available, including recovery of all reasonable attorney's fees and costs incurred in seeking such remedies. Your obligations specified herein shall last until the pricing and payment terms herein are, through no fault or action by you, public. This Order Form is a legally binding agreement between you ("Customer") and Samsara Inc. ("Samsara"). IN WITNESS WHEREOF, Customer has caused this Order Form to be executed by its duly authorized representative.

I confirm acceptance of this Order Form on behalf of the Customer identified herein and represent and warrant that I have full and complete authority to bind the Customer to this Order Form, including all terms and conditions herein." "Please confirm acceptance of this Order Form by signing below:

Signature

Print Name:

Date:

Council Agenda Coversheet 	Item Number: 5.a.	Date: 3/17/2026	Category: Ordinance
	Item Type: Ordinance Subject: Ordinance: 2025/2026 Budget Amendment Department: Finance Ordinance #:		

Recommendation

Staff recommends Council adopt the budget adjustment ordinance as presented.

Motion for Consideration

Motion to adopt the ordinance as presented.

Summary

The budget adjustment ordinance provides an opportunity to formally appropriate items previously approved by Council and to bring matters of special interest to Council's attention. It may also be used to update revenue estimates and appropriate for unanticipated expenditures. This is the third amendment to the City's 2025/2026 biennial budget. Significant staff recommended items include:

- Police Axon Contract** — Appropriate optional sales tax revenue from the Capital Improvement Program (CIP) Fund to the General Fund to pay the annual Axon contract fee in 2025 and 2026 in the amount of \$1.8M. In 2024, Council approved greater flexibility regarding the use of the optional sales tax within the CIP, allowing for a partial reallocation of funds to support technology services in the General Fund. On December 2, 2025, Council approved the Axon contract amendment and budget authority to use optional sales tax to fund the contract.
- Historic Downtown Kennewick Partnership (HDKP) Contribution** — Appropriate additional funds to the HDKP as part of the Washington State Main Street Tax Credit Program in the amount of \$133,440 to assist with revitalization efforts in Historic Downtown Kennewick, promotion of businesses and events, organization of events, and assist with HDKP's operating expenses. The additional contribution would provide HDKP with a total of \$170,940 in 2026 (\$37,500 included in 2025-2026 budget and \$133,440 additional appropriation). The Main Street tax credit program provides a Business and Occupation (B&O) credit for contributions given to eligible downtown organizations. A donation request would be filled out with the Department of Revenue (DOR) and once approved by the DOR is eligible for a tax credit worth 75% of the contribution to HDKP. The tax credit must be taken in the following year the donation is made. For example, if Council approved contributing a total of \$170,940 in 2026 to HDKP, the City could receive 75% of this back in the form of a tax credit in 2027 on the City's B&O taxes paid to the State of Washington. The 2027 total credit would be \$128,205. The table below provides an illustration.

	City HDKP 2026 Contribution	City B&O Tax Credit 2027	City Actual Expense to General Fund
2025/2026 Original Budget	\$37,500	\$(28,125)	\$9,375
Proposed Additional Appropriation	\$133,440	\$(100,080)	\$33,360
Total	\$170,940	\$(128,205)	\$42,735

- **Cash Reserve Fund** — On an annual basis, in accordance with the City’s financial policies, a transfer is made from the General Fund to the Cash Reserve Fund. The City maintains a cash reserve (“rainy day”) fund for revenue stabilization and contingencies. The City increases the cash reserve fund annually by CPI (not less than 2%). For 2025, this is approximately \$95K. Staff recommends transferring approximately \$95K from the General Fund to the Cash Reserve Fund.
- **CDBG Home Program** — Recognize grant revenue and corresponding expense in the amount of \$436K for the Community Development Block Grant (CDBG) Home Rehab Program.
- **Asset Forfeiture Fund / Public Safety Equipment** — Appropriate asset forfeiture funds for needed police equipment in the amount of \$132K.
- **CIP Fund Toyota Center Marquee** — Reallocate the remaining unspent funds from the Lawrence Scott Park Project to the Toyota Center for the marquee sign replacement. Council approved the Toyota Center marquee sign replacement purchase order on January 6, 2026. The total cost of the project is estimated at \$279K.
- **CIP Fund Technology Improvements** — Appropriate an additional \$600K for technology improvements. On March 3, 2026, Council approved reallocating funds from 2027-2028 CIP to 2025-2026. The acceleration of the technology capital purchases includes mobile data terminals and server hardware.
- **CIP Fund 2023/2024 Project Carryover** — Appropriate funds for projects that were budgeted in 2023/2024 but were carried over into 2025/2026 for several projects including Park Impact Fee/Comp Plan \$27K, City Facility HVAC Replacement \$191K, and Animal Control Facility \$225K.
- **CIP Fund Keene Trail Extension Project** — Appropriate \$66K for legal services associated with the Keene Trail Extension Project.
- **CIP Fund City Hall Replacement** — Appropriate \$321K for the Architects West Agreement for the City Hall Replacement Study initially approved by Council on February 3, 2026.
- **CIP Fund Columbia Park Bridge** — Recognize grant revenue in the amount of \$230K and corresponding expenses to begin the Columbia Park Bridge Project.
- **Stormwater Fund DOE Capacity Grant** — Recognize \$120K DOE grant and related expenditures including \$13K for equipment and \$87K transfer to the Equipment Rental Fund for a mini excavator.
- **Stormwater Fund 2023/2024 Carryover** — Appropriate \$129K initially budgeted in 2023/2024 for Park Hills Storm Replacement.
- **Golf Course Fund** – Recognize \$100K in additional revenue collected in 2025 and appropriate \$51K for the purchase of a mower.
- **Water Sewer Fund Ranney Collector No. 5 PFAS Treatment Project** — Recognize \$15M Drinking Water State Revolving Fund (DWSRF) loan proceeds and applicable expenses for the Ranney Collector No. 5 PFAS Treatment System Improvements Project. This loan was initially approved by Council on January 6, 2026. The City received a 1.75% interest rate with no loan administration fees and a 24-year loan term. The loan includes a 35% principal loan forgiveness which is \$5.25M, thus reducing the principal balance from \$15M to \$9.75M. The total project cost for the RC5 PFAS Treatment is estimated to be approximately \$33M. The remaining funding needed for the project is anticipated to come from other debt financing.
- **Water Sewer Fund Water Plan Studies** — Appropriate \$300K to update the Water System Plan, which is required every 10 years and was last completed in 2017.
- **Water Sewer Fund 2023/2024 Carryforward** — Appropriate carryforward funds initially budgeted in 2023/2024 for water treatment plant improvements in the amount of \$678K.
- **Risk Management Fund** — Recognize anticipated insurance claim recoveries in the amount of \$100K and appropriate the applicable funds for repair of damaged retaining wall (\$48K) and replacement of a police cruiser (\$52K) through a transfer to the Equipment Rental Fund.

Alternatives

No alternatives are recommended.

Fiscal Impact

Total increase in appropriations of \$16.5M to the City's 2025/2026 adjusted biennial budget, which represents a 3% increase to the current adjusted biennial budget overall.

Attachments:

1. Ordinance
2. Budget Summary
3. Budget Detail

CITY OF KENNEWICK
ORDINANCE NO. 26-_____

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2025/2026
BIENNIAL BUDGET

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. That certain expenditures as set out below must be made during 2026 that were not foreseeable at the time of preparing the 2025/2026 biennial budget and it is necessary to make appropriations as set forth below and to adjust certain fund income not forecast for 2025/2026, and to make expenditures and changes as designated below, and the following funds shall be changed as follows:

General Fund	\$1,840,146
Community Development Fund	\$435,701
Capital Improvement Fund	(\$1,610,146)
Cash Reserve Fund	\$95,000
Coliseum Fund	\$279,000
Stormwater Fund	\$120,000
Columbia Park Golf Course	\$100,000
Water & Sewer Fund	\$15,000,000
Risk Management Fund	\$100,374
Equipment Rental Fund	<u>\$139,278</u>
 Total Increase in Appropriations	 <u>\$16,499,353</u>

Section 2. That the increases and/or decreases in appropriations and anticipated revenues in the above funds, for said uses and purposes and proper City officials be, and hereby are, authorized and directed to issue warrants or transfer of said funds in accordance with this ordinance.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and
signed in authentication of its passage this 17th day of March, 2026.

Attest:

JASON R. McSHANE, Mayor

KRYSTAL JOHNSTON,
City Clerk

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

DATE OF PUBLICATION:

ORDINANCE EFFECTIVE DATE:

CITY OF KENNEWICK
SUMMARY OF 2025/2026 BIENNIAL BUDGET ADJUSTMENTS

	Original Biennial Budget	Ord. # 25-438 Adjustment (6/25)	Ord. # 25- Adjustment (11/25)	Ord. # 25- Adjustment (3/26)	Amended Biennial Budget
GENERAL GOV'T OPERATIONS					
General Fund	\$ 140,090,728	\$ 2,187,464	\$ 2,670,737	\$ 1,840,146	\$ 146,789,075
Street Fund	5,995,447	-		-	5,995,447.00
Subtotal	146,086,175	2,187,464	2,670,737	1,840,146	152,784,522
CAPITAL PROJECTS					
Urban Arterial Street Fund	7,542,671	4,684,040	6,239,000	-	18,465,711
Capital Improvement Fund	65,633,874	10,520,306	6,233,567	(1,610,146)	80,777,601
ENTERPRISE & INTERNAL SERVICE					
Water and Sewer Fund	80,994,994	43,576,337	8,358,097	15,000,000	147,929,428
Medical Services Fund	47,262,668	1,222,350	15,940	-	48,500,958
Building Safety Fund	7,800,000	580,493		-	8,380,493
Coliseum Fund	10,839,000	(307,208)		279,000	10,810,792
Stormwater Utility Fund	9,480,000	67,465		120,000	9,667,465
Columbia Park Golf Course Fund	1,025,000	49,565		100,000	1,174,565
Equipment Rental Fund	16,491,322	5,337,159	259,192	139,278	22,226,951
Central Stores Fund	727,190	43,427		-	770,617
Risk Management Fund	7,286,605	640,513		100,374	8,027,492
DEBT SERVICE					
Debt Service Fund	6,182,484			-	6,182,484
LID Guaranty Fund	47,900	6,652		-	54,552
SPECIAL REVENUE					
Transportation Benefit District Fund	6,000,000			-	6,000,000
BI-PIN Operations Fund	2,241,395		1,058,878	-	3,300,273
Community Development Fund	1,180,000	(8,443)	1,746,076	435,701	3,353,334
Asset Forfeiture Fund	256,900	32,862		-	289,762
Public Safety Fund	4,994,709			-	4,994,709
Cash Reserve Fund	3,345,000	97,843		95,000	3,537,843
Lodging Tax Fund	6,641,287	167,008	-	-	6,808,295
Criminal Justice Sales Tax Fund	9,673,605	137,774		-	9,811,379
HIDTA Fiduciary Program Fund	3,500,000			-	3,500,000
CSLFRF Fund	2,118,970	(2,118,970)		-	-
FIDUCIARY TRUST FUNDS					
Fire Pension Fund	1,590,000	159,184		-	1,749,184
OPEB Trust Fund	6,579,044	469,093			7,048,137
Total	\$ 455,520,793	\$ 67,544,914	\$ 26,581,487	\$ 16,499,353	\$ 566,146,547

CITY OF KENNEWICK
Budget Adjustment Ordinance No.

BARS Account		Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
GENERAL FUND REVENUES						
001000	313102	Optional Sales Tax	11,378,908	1,840,146	13,219,054	Reallocate Optional Sales Tax from CIP to General Fund to cover Axon contract costs.
		Net Increase (Decrease) in Revenues		\$ 1,840,146		
GENERAL FUND EXPENDITURES						
Patrol Capital						
L1594211	564019	Body Dash Cams Outlay	-	1,840,146	1,840,146	Renewed Axon contract funded by Optional Sales Tax.
		Total Police		1,840,146		
COMMUNITY PLANNING DEPARTMENT						
Long Range Planning						
N1558600	541059	Downtown Management Services	18,750	133,440	152,190	Appropriate additional funding for Historic Downtown Kennewick Partnership.
		Total Comm Planning		133,440		
NON-DEPARTMENTAL						
Lobbying Activities						
Z1511700	541063	Federal Lobbyist Services	-	46,200	46,200	Appropriate 2026 Federal lobbying costs from General Fund fund balance.
Transfers Out						
Z1597100	500031	Transfer to Cash Reserve Fund	-	95,000	95,000	Transfer to maintain cash reserve in accordance with financial policies.
		Total Non-Departmental		141,200		
Z1508900	500000	Ending Fund Balance	13,163,841	(274,640)	12,889,201	Net impact on ending fund balance.
		Net Increase (Decrease) in Appropriations		\$ 1,840,146		

CITY OF KENNEWICK
Budget Adjustment Ordinance No.

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
COMMUNITY DEVELOPMENT FUND							
107140	333003		HOME Program	27,000	435,701	462,701	Recognize CDBG Home Rehab Reimbursement Grant Revenue through City of Richland
			Net Increase (Decrease) in Revenues		435,701		
N5514601	511000		Salaries and Wages	-	15,000	15,000	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520001		Social Security (FICA)	-	930	930	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520002		Industrial Insurance	-	70	70	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520003		Retirement	-	1,000	1,000	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520007		WA Family Leave	-	40	40	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520011		Medical Insurance	-	4,650	4,650	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520013		Life Insurance	-	42	42	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520014		Dental Insurance	-	350	350	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520015		Long Term Disability Insurance	-	67	67	Allocate CDBG HOME Rehab grant to Program expenses
N5514601	520016		Vision Insurance	-	47	47	Allocate CDBG HOME Rehab grant to Program expenses
N5559300	549073		Housing Rehabilitation	-	413,505	413,505	Allocate CDBG HOME Rehab grant to Program expenses
			Net Increase (Decrease) in Appropriations		\$ 435,701		
ASSET FORFEITURE FUND							
R1521230	535001		Small Tools and Minor Equip	25,000	132,200	157,200	Appropriation for new 9mm pistols, drones site prep & Axon docking station.
R1508300	500000		Ending Fund Balance	219,762	(132,200)	87,562	Net impact on ending fund balance.
			Net Increase (Decrease) in Appropriations		-		
CASH RESERVE FUND							
115000	397001		Transfer fm General Fund	-	95,000	95,000	Transfer to maintain cash reserve in accordance with financial policies.
			Net Increase (Decrease) in Revenues		95,000		
R3508400	500000		Ending Fund Balance	3,442,843	95,000	3,537,843	Net impact on ending fund balance.
			Net Increase (Decrease) in Appropriations		95,000		

CITY OF KENNEWICK
Budget Adjustment Ordinance No.

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
CAPITAL IMPROVEMENT FUND							
300000	313102	Optional Sales Tax		15,455,592	(1,840,146)	13,615,446	Reallocate Optional Sales Tax from CIP to General Fund to cover Axon contract costs.
300000	333052	Federal Local Bridge Program		-	230,000	230,000	Recognize Federal FY 2025 local bridge grant for Columbia Park bridge, 2026 PE
		Net Increase (Decrease) in Revenues			<u>\$ (1,610,146)</u>		
Land & Facilities Cap-Pk							
K3594760	562037	Playground Repair/Replacement		970,313	(279,000)	691,313	Reallocate unused funds from Lawrence Scott Park for Toyota Center Marquee.
K3594760	500034	Transfer to Coliseum Fund		-	279,000	279,000	Transfer to Toyota Center for Marquee from unused Lawrence Scott Park funds.
Information Technology Capital							
M6594180	564009	Hardware		889,541	600,000	1,489,541	Appropriate funds for 2027/2028 Technology Improvements brought forward to 2026.
Facilites Non-Capital							
M9576800	541122	Park Impact Fee/Comp Plan		-	27,000	27,000	Carryforward funding from 2023/2024 budgeted expenses to 2025/2026.
Land & Facilities Cap-Gen Govt							
M9594180	562008	City Facility HVAC Replacement		-	190,952	190,952	Carryforward funding from 2023/2024 budgeted expenses to 2025/2026.
M9594180	562056	City Hall Replacement		-	320,915	320,915	Appropriate funds for City Hall Replacement Study. Council approved on 2/3/2026.
Animal Control							
P4554300	541021	Animal Control Facility		-	224,965	224,965	Carryforward funding from 2023/2024 budgeted expenses to 2025/2026.
Other Improvements							
P4595100	563193	Columbia Park Bridge		-	230,000	230,000	Appropriations from Federal local bridge program grant.
Sidewalks							
P4595610	563176	Keene Trail Extension Project		2,910,011	66,000	2,976,011	Appropriate funding for legal services that are not refundable by grant.
P4508500	500000	Ending Fund Balance		18,594,389	(3,269,978)	15,324,411	Net impact on ending fund balance.
		Net Increase (Decrease) in Appropriations			<u>\$ (1,610,146)</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No.

BARS Account		Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
COLISEUM FUND						
404000	397015	Transfer fm Capital Improvement Net Increase (Decrease) in Revenues	-	<u>279,000</u> <u>\$ 279,000</u>	279,000	Transfer from CIP for Toyota Center Marquee
Q1594750	563073	Other Improvements Net Increase (Decrease) in Appropriations	\$ 647,000	<u>\$ 279,000</u> <u>\$ 279,000</u>	\$ 926,000	Allocate funding for Toyota Center Marquee.
STORMWATER FUND						
405000	374003	DOE Capacity Grant Net Increase (Decrease) in Revenues	-	<u>120,000</u> <u>120,000</u>	120,000	Recognize awarded 2025/2026 Stormwater Capacity Grant.
S1531500	541114	Storm Rate Study	-	24,000	24,000	Appropriate funds for Storm Rate Study from fund balance.
S1594310	564003	Machinery & Equipment	-	13,000	13,000	Appropriate funds for Plat compacting equipment from Capacity Grant.
S1595310	563157	Park Hills Storm Replacement	-	129,330	129,330	Carryforward funding from 2023/2024 budgeted expenses to 2025/2026.
S1597100	500014	Transfer to Equip Rental Fund	-	86,904	86,904	Transfer funds for excavator funded by Capacity grant to Equipment Rental Fund.
S1508800	500000	Ending Working Capital Net Increase (Decrease) in Appropriations	1,248,281	<u>(133,234)</u> <u>\$ 120,000</u>	1,115,047	Net impact on ending fund balance.
COLUMBIA PARK GOLF COURSE FUND						
406000	347301	Green Fees and Other Charges Net Increase (Decrease) in Revenues	810,000	<u>100,000</u> <u>\$ 100,000</u>	910,000	Recognize increase in revenue.
K6594760	564003	Machinery & Equipment	-	50,919	50,919	Appropriate funding for Golf Course mower funded by General Fund transfer.
K6508800	500000	Ending Working Capital Net Increase (Decrease) in Appropriations	\$ 49,565	<u>\$ 49,081</u> <u>\$ 100,000</u>	\$ 98,646	Net impact on ending fund balance.

CITY OF KENNEWICK
Budget Adjustment Ordinance No.

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
WATER/SEWER FUND							
410000	391812		DWSRF Loan - PFAS	-	15,000,000	15,000,000	Recognize Federal Loan proceeds for PFAS project.
			Net Increase (Decrease) in Revenues		\$ 15,000,000		
Water							
W1534900	541116		Water Plan Studies (Comp Plan)	-	300,000	300,000	Appropriate funds to update the Water System Plan (WSP).
Water Utility Capital							
W1594340	565073		WTP Improvements	750,000	677,900	1,427,900	Carryforward funding from 2023/2024 budgeted expenses to 2025/2026.
W1594340	565088		PFAS Treatment System at Ranney	1,000,000	14,000,000	15,000,000	Appropriations for PFAS project: Funded by Federal loan proceeds.
W1508800	500000		Ending Working Capital	27,687,948	22,100	27,710,048	Net impact on ending fund balance.
			Net Increase (Decrease) in Appropriations		\$ 15,000,000		
EQUIPMENT RENTAL FUND							
501000	397006		Transfer fm Risk Mngmt Fund	-	52,374	52,374	Transfer in from Risk Management for replacement of totaled police cruiser.
501000	397045		Transfer fm Stormwater Fund	-	86,904	86,904	Transfer in from Stormwater for excavator funded by Capacity grant.
			Net Increase (Decrease) in Revenues		\$ 139,278		
M7594180	564003		Machinery & Equipment	390,113	86,904	477,017	Appropriate for Excavator purchase by Stormwater.
M7594180	564008		Transportation Equipment	11,764,427	52,374	11,816,801	Appropriate for replacement of totaled police cruiser.
			Net Increase (Decrease) in Appropriations		\$ 139,278		

CITY OF KENNEWICK
Budget Adjustment Ordinance No.

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
RISK MANAGEMENT FUND							
503000	372001	Insurance Claim Recoveries		150,000	100,374	250,374	Recognize insurance claim receipts for damaged retaining wall and totaled police cruiser.
		Net Increase (Decrease) in Revenues			\$ 100,374		
B6519000	546007	Self-Insured Retention Pmts		150,000	48,000	198,000	Appropriate funds for repair of damaged retaining wall at roundabout.
B6597100	500014	Transfer to Equip Rental Fund		-	52,374	52,374	Transfer to Equipment Rental Fund for replacement of police cruiser.
		Net Increase (Decrease) in Appropriations			\$ 100,374		

Council Agenda Coversheet	Item Number: 5.b. Date: 3/17/2026 Item Type: Ordinance	Category: Ordinance
	Subject: Ordinance: Virtual Currency Kiosks — Adding Chapter 6.09 to the Kennewick Municipal Code Department: City Attorney Ordinance #:	
<u>Recommendation</u> The City Attorney recommends Council adopt the ordinance as presented. <u>Motion for Consideration</u> Motion to adopt the ordinance as presented. <u>Summary</u> The Kennewick Police Department (KPD) and City Attorney's Office realize that criminals oftentimes use virtual currency kiosks to intimidate Kennewick residents into sending them cash and recognizes that the identification, investigation, and prosecution of suspects is difficult. KPD presented on those difficulties at the City Council Workshop on March 10, 2026, and the City Attorney's Office respectfully requests that City Council enact Chapter 6.09 of the Kennewick Municipal Code (KMC) on March 17, 2026. The Chapter promotes the public safety of residents; prohibits the placement of new virtual currency kiosks in the City of Kennewick after March 17, 2026; and requires the removal of existing kiosks from the City of Kennewick by May 31, 2026. <u>Alternatives</u> No alternatives are recommended. <u>Fiscal Impact</u> N/A		
Attachments: 1. Ordinance		

CITY OF KENNEWICK
ORDINANCE NO. 26-_____

AN ORDINANCE RELATING TO VIRTUAL CURRENCY KIOSKS AND
ADDING CHAPTER 6.09 TO THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Chapter 6.09 of the Kennewick Municipal Code, be, and the same hereby is, added to
read as follows:

6.09 – VIRTUAL CURRENCY KIOSKS

6.09.010: Purpose.

The Kennewick City Council realizes that criminals oftentimes use virtual currency kiosks to intimidate residents into sending them cash and recognizes that the identification, investigation, and prosecution of suspects is difficult. This Chapter promotes the public safety of residents, prohibits the placement of new virtual currency kiosks in the City of Kennewick, and requires the removal of existing kiosks from the City of Kennewick.

(Ord. 26-_____ Sec. 1, 2026)

6.09.020: Authority.

Revised Code of Washington (RCW) 35.22.280(35) authorizes the City of Kennewick to regulate activities for the preservation of public morality, health, peace, and good order within City limits.

(Ord. 26-_____ Sec. 1, 2026)

6.09.030: Definitions.

For the purposes of this Chapter:

1. *Virtual Currency* means a digital representation of value that functions as an exchange medium, account unit, or value store. *Virtual Currency* is not government-issued (fiat) currency.
2. *Virtual Currency Kiosk* means an electronic terminal that permits customers to exchange government-issued currency for virtual currency and vice versa.
3. *Virtual Currency Kiosk Operator* means a person or entity that:
 - (a) knowingly permits the placement or operation of a virtual currency kiosk on property owned, leased, managed, or controlled by the person or entity;
 - (b) operates a virtual currency kiosk in the City of Kennewick; or
 - (c) owns a virtual currency kiosk that is placed or operated within City limits.

(Ord. 26-_____ Sec. 1, 2026)

ORDINANCE 26-_____ - Page 1

6.09.040: Virtual Currency Kiosks Prohibited.

It is unlawful for a person or entity to place, permit the placement, operate, or permit the operation of a new virtual currency kiosk in the City of Kennewick.

A person or entity that placed, permitted the placement, operated, or permitted the operation of an existing virtual currency kiosk in the City of Kennewick before March 17, 2026, is required to remove said kiosk from City limits by May 31, 2026, at said person or entity's expense.

(Ord. 26-_____ Sec. 1, 2026)

6.09.050: Exemption.

This Chapter does not apply to any virtual currency transaction that is initiated or completed without the use of a virtual currency kiosk.

(Ord. 26-_____ Sec. 1, 2026)

6.09.060: Denial or Revocation.

The City of Kennewick is permitted to deny a new, or revoke an existing, business license if a person or entity places, permits the placement, operates, or permits the operation of a virtual currency kiosk in the City of Kennewick in violation of this Chapter.

(Ord. 26-_____ Sec. 1, 2026)

Section 2. This ordinance shall be in full force and effect five (5) days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 17th day of March, 2026.

Attest:

JASON R. McSHANE, Mayor

KRYSTAL JOHNSTON,
City Clerk

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

DATE OF PUBLICATION:

ORDINANCE EFFECTIVE DATE:

Council Agenda Coversheet 	Item Number: 6.a. Date: 3/17/2026 Item Type: Contract/Agreement/Lease Subject: Contract: Interlocal Agreement for Parking Lot E at the Three Rivers Convention Center, Between the City of Kennewick, the Port of Kennewick, and the Kennewick Public Facilities District Department: City Manager	Category: Other
<u>Recommendation</u> The City Manager recommends Council approve the Interlocal Agreement and Reciprocal Parking License Agreement as presented. <u>Motion for Consideration</u> Motion to approve the Interlocal Agreement and Reciprocal Parking Licensing Agreement as presented. <u>Summary</u> The purpose of this three-party Interlocal Agreement between the City of Kennewick, the Kennewick Public Facilities District and the Port of Kennewick is to share the costs for the construction of Parking Lot E to serve as overflow parking for the Convention Center and Vista Field projects. Per the ILA, the Port of Kennewick agrees to pay the KPFD 100% of the cost of any Port requested modifications to the preliminary design for Parking Lot E. The Port also commits to pay the City fifty percent (50%) of Parking Lot E's total construction costs, including costs arising from change orders, for a total not to exceed one million dollars (\$1,000,000). Construction of Parking Lot E will be performed by LYDIG construction as a part of its existing contract with the KPFD for the Three Rivers Convention Center Expansion project. Once executed by the parties, the ILA will remain in effect until Parking Lot E is completed and accepted by all the parties and all parties have paid their portion of the project. A condition of the Port's participation in the funding for construction is the extension of the Port-City Vista Field Development Agreement. The requested ten-year extension of the Development Agreement is set for a workshop with council on March 24th, a public hearing before the Planning Commission on April 6th and formal approval by council at the April 21st council meeting. In addition to the ILA, the parties will be executing a Reciprocal Parking License Agreement for the shared use of Parking Lot E. The License Agreement is attached as Exhibit B to the ILA. This collaborative investment in Parking Lot E will support the parties' long-term economic development goals for the Three Rivers Campus and Vista Field. Staff recommends council approve the Interlocal Agreement and Reciprocal Parking License Agreement as presented. <u>Alternatives</u> Council could reject the proposed ILA and Reciprocal Parking License Agreement and, as a result, the City and the KPFD would fund all the costs for construction of Parking Lot E. <u>Fiscal Impact</u> The current estimated cost for construction of Parking Lot E is roughly \$1.6 million. If Council approves the ILA as presented, the Port's contribution would cut the City's costs for construction of Parking Lot E in half.		
<u>Attachments:</u> 1. Agreement & Exhibit A 2. Exhibit B		

**INTERLOCAL AGREEMENT
BETWEEN THE
CITY OF KENNEWICK,
KENNEWICK PUBLIC FACILITIES DISTRICT,
AND
PORT OF KENNEWICK**

This Interlocal Agreement (“Interlocal Agreement”) is made and entered into by and between the City of Kennewick, a Washington municipal corporation (“City”); Kennewick Public Facilities District, a Washington municipal corporation (“KPF”); and the Port of Kennewick, a Washington municipal corporation (“Port”). The City, KPF, and Port are individually referred to as a “Party” and collectively referred to as the “Parties.”

WHEREAS, the Interlocal Cooperation Act, Chapter 39.34 Revised Code of Washington (RCW), permits two (2) or more public agencies to enter an agreement for cooperative action; and

WHEREAS, the Three Rivers Convention Center Expansion is designed to attract conventions, meetings, and public events to the City, and support its hotels, restaurants, and shops; and

WHEREAS, the Vista Field Development Project is a multi-use development that will include residential and commercial uses that will provide commercial activity for the entertainment district and the attendees that the Three Rivers Convention Center Expansion will attract; and

WHEREAS, additional parking is required to accommodate said conventions, meetings, commercial activity, and public events; and

WHEREAS, the Parties are authorized to enter an interlocal agreement; and

WHEREAS, the City warrants that the Convention Center and Vista Field projects have been and will be approved with adequate on-site parking to meet the Port and convention center needs, and that any parking on Lot E shall serve as overflow parking in addition to such approved parking; and

WHEREAS, the Parties desire to design and construct a new parking lot on Lot E, Parcel Number 132993BP5289002, located in Kennewick, Benton County, Washington (“Parking Lot E”).

NOW, THEREFORE, in consideration of the foregoing recitals and mutual covenants contained herein, the Parties agree as follows:

1. PURPOSE

This Interlocal Agreement shall establish the administration, specifications, term, contributions, and relationship of the collaboration permitting the Parties to design and construct Parking Lot E to accommodate overflow parking for the Three Rivers Convention Center and Vista Field’s parking demands.

The Parties acknowledge that in addition to the construction of the joint use Parking Lot E, an extension of the Port- City Vista Field Development Agreement is of mutual importance to the Parties. Within 60 days of the effective date of this Interlocal Agreement, the elected bodies of each Party shall consider and take action on the requested ten-year extension of the Development Agreement on terms mutually acceptable to the Parties; provided however, if the Development Agreement is not approved with terms mutually acceptable to the Parties within said 60-day period, the Interlocal Agreement shall automatically terminate and shall be of no force and effect. In such case, the Port shall remain obligated for the costs (1) to KPF for any Port-requested changes to the preliminary design incurred during that 60-day period as set forth in Section 5A, and (2) to the City for fifty percent

(50%) of Parking Lot E's total construction costs incurred during that 60-day period as set forth in Section 5A.

2. ADMINISTRATION

A. KPFD

- i. KPFD prepared preliminary plans, specifications, and estimates for Parking Lot E with the Three Rivers Convention Center Expansion Project. KPFD shall provide the Parties with a copy of the current budget as a condition of approval of this Interlocal Agreement.
- ii. The Parties shall meet and determine whether changes to KPFD's preliminary plans are necessary to accommodate the Port. The Parties anticipate the Port will request certain changes to KPFD's preliminary plans to include additional access points as depicted in the "Conceptual Port Proposed Design Changes" which is attached hereto and incorporated herein as Exhibit "A". The Parties will receive any resulting, revised preliminary plans and have not less than ten (10) days to review, comment and approve.
- iii. KPFD shall request and receive the City and Port's written approval of the final plans, specifications, and estimates before finalizing bids and the construction timeline.
- iv. The construction of Parking Lot E will be completed under the Three Rivers Convention Center Expansion construction agreement executed with KPFD and LYDIG Construction.

B. Contents

This Interlocal Agreement consists of this Interlocal Agreement, and Exhibit A ("Conceptual Port Proposed Design Changes") and Exhibit B ("Reciprocal Parking License Agreement"), which are attached hereto and incorporated herein by reference.

The Parties agree that these documents form the entire Interlocal Agreement; no oral or written agreements, representations, or understandings exist outside of this Interlocal Agreement; and any and all prior agreements, representations, or understandings are terminated upon execution of this Interlocal Agreement. If a conflict regarding this Interlocal Agreement arises, the Parties agree that the order of precedence is (i) this Interlocal Agreement; (ii) Exhibit B; and (iii) properly acknowledged, executed, signed, and recorded amendments, change orders, and modifications from the Parties in that order.

3. SPECIFICATIONS

Parking Lot E shall be constructed to commercial standards and shall be comprised of:

- A. asphalt concrete surfacing and stormwater improvements;
- B. concrete curbs, ramps, driveways, gutters, and sidewalks;
- C. signs and surface markings;
- D. light fixtures;
- E. Electric vehicle (EV) charging stations;
- F. Access points as determined by the Parties and permitted by applicable development regulations;
- G. Roosevelt Street improvements abutting SW parcel line Lot E.

4. **TERM**

This Interlocal Agreement shall commence on the date of the last signature execution hereon and remain in effect until Parking Lot E is completed and accepted by the City, KPFD, and Port and all Parties have paid their portion of the project, or the Interlocal Agreement is terminated by any Party.

5. **COSTS**

A. **Design**

The Port shall pay KPFD one hundred percent (100%) of the cost of any Port requested changes to the preliminary design for Parking Lot E, KPFD shall directly bill the Port for this cost.

B. **Construction**

The Port shall pay the City fifty percent (50%) of Parking Lot E's total construction costs, including costs arising from properly acknowledged, executed, signed, and recorded change orders, not to exceed one million dollars (\$1,000,000) in total. Construction costs are defined as LYDIG Construction invoices specific to the Parking Lot E work.

C. **Change Orders**

If a proposed change order exceeds ten percent (10%) of the total project cost, KPFD shall request and receive the City and Port's written approval before approving the change order.

If KPFD does not receive the City and/or Port's approval within seven (7) days, the Parties agree to meet within fourteen (14) days to acquire additional funds, modify Parking Lot E's scope, or terminate this Interlocal Agreement.

D. **Invoices**

KPFD shall provide the City and Port with all invoices for work completed or services rendered in writing and send them to the representatives and addresses provided below. KPFD shall direct its contractor LYDIG Construction to issue invoices specific to the Parking Lot E work and not comingle with invoices and charges related to the Three Rivers Convention Center Expansion construction.

City of Kennewick
Attn: Erin Erdman, City Manager
P.O. Box 6108
Kennewick, WA 99336
(509) 585-4251
erin.erdman@ci.kennewick.wa.us

Port of Kennewick
Attn: Tim Arntzen, Chief Executive Officer
350 Clover Island Dr., Ste. 200
Kennewick, WA 99336
(509) 586-1186
ta@portofkennewick.org

E. Payments

The Port shall pay the City for work performed or services rendered after receiving detailed invoices and send payments to the representative and address provided below:

City of Kennewick
Attn: Jessica Platt, Finance Director
P.O. Box 6108
Kennewick, WA 99336
(509) 585-4552
jessica.platt@ci.kennewick.wa.us

Invoices not in dispute by the City or Port shall be paid net thirty (30) days and shall reference this Interlocal Agreement's number. The invoices shall provide sufficient detail on the work billed. The Port's final payment for its 50% share of the total cost of construction shall be paid no later than January 31, 2027, provided construction is substantially complete at that time.

6. RELATIONSHIP

This Interlocal Agreement shall not create a new or separate administrative or legal entity for the administration or interpretation of this Interlocal Agreement's terms, conditions, or provisions.

7. PARTIES' RESPONSIBILITIES

- A. Each Party hereby agrees to collaborate with the other Parties in the design, construction, and funding of Parking Lot E.
- B. Each Party shall be responsible for complying with all applicable statutes, rules, policies, and procedures; provided however, the Port's responsibility is strictly limited to payment as described herein and does not extend to construction oversight or public works construction or repair reporting, payment, or compliance, and or any claims related to the condition of the site
- C. The Port shall be responsible for allocating the funds to pay the KPFD one hundred percent (100%) of the cost of any Port requested changes to the preliminary design for Parking Lot E and the City fifty percent (50%) of Parking Lot E's total construction costs, including costs arising from properly acknowledged, executed, signed, and recorded change orders, and not to exceed one million dollars (\$1,000,000) in total.

8. COMMUNICATION

The Parties shall produce all communications regarding this Interlocal Agreement in writing and send them to the representatives and addresses provided below:

City of Kennewick
Attn: Erin Erdman, City Manager
P.O. Box 6108
Kennewick, WA 99336
(509) 585-4251
erin.erdman@ci.kennewick.wa.us

Kennewick Public Facilities District
Attn: Calvin Dudney, President
7016 W. Grandridge Blvd.
Kennewick, WA 99336
(509) 948-5593
cdudney@3riverscampus.com

Port of Kennewick
Attn: Tim Arntzen, Chief Executive Officer
350 Clover Island Dr., Ste. 200
Kennewick, WA 99336
(509) 586-1186
ta@portofkennewick.org

9. AMENDMENT

The Parties may mutually amend this Interlocal Agreement, or any section or subsection thereof, in a properly acknowledged, executed, signed, and recorded writing from all Parties.

10. ASSIGNMENT

All of the terms, conditions, and provisions hereof shall inure to the benefit of, and be binding upon, the Parties, their respective successors, and their respective assigns. However, a Party shall not assign any right or obligation under this Interlocal Agreement to a third party without a properly acknowledged, executed, signed, and recorded writing from the other Parties.

11. TERMINATION

- A. A Party may unilaterally terminate this Interlocal Agreement upon thirty (30) days' written notice before Parking Lot E's construction starts. Should the Port decide to terminate the Interlocal Agreement prior to construction they will be responsible for the costs incurred prior to and through termination for any Port-requested conceptual design changes, with the exception of access and frontage improvements to Roosevelt Street.
- B. The Parties may mutually terminate this Interlocal Agreement after Parking Lot E's construction starts in a properly acknowledged, executed, signed, and recorded writing from all Parties.
- C. If this Interlocal Agreement is terminated by mutual agreement after construction begins, the Port shall pay KPFD the costs of any Port-requested changes to the preliminary design for Parking Lot E incurred before the termination date pursuant to Section 5, Subsection A of this Interlocal Agreement. The Port shall also pay the City fifty percent (50%) of Parking Lot E's total construction costs incurred before the termination date, including costs arising from properly acknowledged, executed, signed, and recorded change orders pursuant to Section 5, Subsection B of this Interlocal Agreement.
- D. Notwithstanding anything to the contrary herein, the City shall not terminate the Port's License as long as Parking Lot E remains a surface parking lot. The Master Plan for the Entertainment Districts shows Lot E to remain parking, however a larger project, such as the reconstruction of the Toyota Center would require Lot E to be converted to Structured Parking which would then allow for termination of this agreement.

12. DOCUMENT OWNERSHIP

All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Interlocal Agreement, shall become City, KPFD, and Port property upon completion of construction and payment in full of all payments due.

13. GENERAL REQUIREMENTS

A. Meetings

The City and Port shall attend status, progress, and coordination meetings with the designated KPFD and Contractor representative(s). If the City or Port requests KPFD or Contractor participation at additional meetings, the City or Port shall provide KPFD and the Contractor with notice prior to those meetings.

B. Progress Reports

If the City or Port requests progress reports, KPFD shall provide both with detailed reports outlining in written and/or graphical form the phases and work performed.

14. INDEMNIFICATION

A. City's Indemnification and Hold Harmless

The City shall defend, indemnify, and hold KPFD and the Port, its officers, officials, employees, volunteers, and agents harmless from any and all claims, injuries, damages, losses, or suits, including attorneys' fees, arising out of or resulting from the negligent acts, errors, or omissions of the City, its officers, contractors, officials, employees, volunteers, and agents ("City Agents"), excluding injuries and damages caused by the sole negligence of KPFD, KPFD Agents, Port Agents, or the Port.

B. KPFD's Indemnification and Hold Harmless

KPFD shall defend, indemnify, and hold the City and Port, its officers, officials, employees, volunteers, and agents harmless from any and all claims, injuries, damages, losses, or suits, including attorneys' fees, arising out of or resulting from the negligent acts, errors, or omissions of KPFD, its officers, officials, employees, volunteers, and agents, ("KPFD Agents"), excluding injuries and damages caused by the sole negligence of the City, City Agents, Port Agents or Port.

C. Port's Indemnification and Hold Harmless

The Port shall defend, indemnify, and hold the City and KPFD, its officers, officials, employees, volunteers, and agents harmless from any and all claims, injuries, damages, losses, or suits, including attorneys' fees, arising out of or resulting from the negligent acts, errors, or omissions of the Port, its officers, officials, employees, volunteers, and agents, excluding injuries and damages caused by the sole negligence of the City, City Agents, KPFD Agents, or KPFD.

15. ADVERSE CHANGE IN LAW

If a federal, state, or local statute, rule, regulation, ordinance, or court decision renders performance of the work impossible, impractical, or illegal or materially and adversely affects the ability of any Party to fulfill the obligations or receive the benefits of this Interlocal Agreement (collectively referred to as an "Adverse Change in Law"), the Parties agree to meet within fourteen (14) days following written notice of an Adverse Change in Law to negotiate an amendment in good faith which carries out the Parties' original intent. If the Parties do not reach an agreement within sixty (60) days after commencement of the negotiation despite their good faith efforts, any Party may terminate this

Interlocal Agreement on the earlier of the effective date of the Adverse Change in Law or expiration of the sixty (60)-day period following written notice of termination provided by one Party to the others.

16. DISPUTE RESOLUTION

A. Good Faith

The Parties agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Interlocal Agreement or under law.

B. Arbitration

All unresolved disputes between the Parties may only be arbitrated by mutual agreement of the Parties. If a mutual agreement is not reached, the claim shall be resolved by legal action.

C. Venue, Law, and Jurisdiction

If one or more Party(ies) initiate(s) legal action to enforce any right or obligation under this Interlocal Agreement, the Parties agree that such action shall be initiated in Benton County Superior Court, located in Kennewick, Benton County, Washington. The Parties also agree that all questions shall be resolved by application of Washington law and the Parties to such action shall have the right to appeal Benton County Superior Court's decision in accordance with Washington law. The Parties hereby consent to the personal jurisdiction of Benton County Superior Court.

D. Attorneys' Fees

If one or more Party(ies) initiate(s) legal action to enforce any right or obligation under this Interlocal Agreement, the Parties agree that the prevailing Party(ies) shall be awarded its (their) reasonable attorneys' fees, including appeal costs and fees.

17. SEVERABILITY

If any court of competent jurisdiction renders any of the terms, rights, obligations, or conditions contained in this Interlocal Agreement unenforceable or sections, subsections, provisions, paragraphs, sentences, or phrases invalid, it shall not affect the enforceability of the remaining terms, rights, obligations, or conditions or validity of the remaining sections, subsections, provisions, paragraphs, sentences, or phrases contained therein.

18. SURVIVABILITY

If the Parties amend or terminate this Interlocal Agreement, it shall not affect the survivability of any of the terms, rights, obligations, or conditions contained in this Interlocal Agreement or exercise of any of the rights associated therewith.

19. WAIVER

Any Party's failure to request strict performance of this Interlocal Agreement, or any section or subsection thereof, or failure to exercise any right associated therewith, shall not constitute a waiver of any right.

20. PUBLIC DISCLOSURE

The Parties recognize that the City and Port are governed by the Public Records Act, Chapter 42.56 RCW, which requires the City and Port to offer the public maximum assistance, including timely access

to records unless those records are exempt or potentially exempt. This Interlocal Agreement is a public record and will be released upon request.

21. FILING

As provided by RCW 39.34.040, prior to its entry in force this Interlocal Agreement must be recorded with the Benton County Auditor and/or posted on each Parties' website.

22. NO PUBLIC DUTY, THIRD PARTY BENEFICIARIES, PARTNERSHIPS

No undertaking by one Party to, the other Party under any provision of this Interlocal Agreement shall create any special duty to the public or otherwise enhance or modify the obligation of the Party with regard to the public or any person.

Nothing in this Interlocal Agreement shall be construed to create any rights in or duties to any third party, nor any liability to or standard of care with reference to any third party. This Interlocal Agreement shall not confer any right, or remedy upon any person other than the Parties. This Interlocal Agreement shall not release or discharge any obligation or liability of any third party to any Party.

23. RECORDS RETENTION AND AUDIT

The Parties agree to maintain records of all costs incurred under this ILA in accordance with a work order accounting system as prescribed and approved by the State Auditor's Office. These records will be kept available for inspection and audit by the Party requesting the service for six years after payment of the requested service.

24. COUNTERPARTS

This Interlocal Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which shall constitute one (1) and the same instrument. This Interlocal Agreement may be delivered by electronic mail or other means and those signatures shall be treated as original signatures for all applicable purposes. The persons signing this Interlocal Agreement represent that they are authorized to sign on behalf of their respective Parties and bind them.

IN WITNESS WHEREOF, the Parties hereto enter this Interlocal Agreement on the date of the last signature execution hereon.

CITY OF KENNEWICK

Jason R. McShane
Mayor

Date

Attest:

Krystal Johnston
City Clerk

Date

Approved as to form:

Laurencio Sanguino
City Attorney

Date

KENNEWICK PUBLIC FACILITIES DISTRICT

Calvin Dudney
President

Date

Attest:

Megan Caldwell
Ex-Officio Clerk

Date

Approved as to form:

Heidi Ellerd
Attorney

Date

PORT OF KENNEWICK

Tim Arntzen CEO

Date

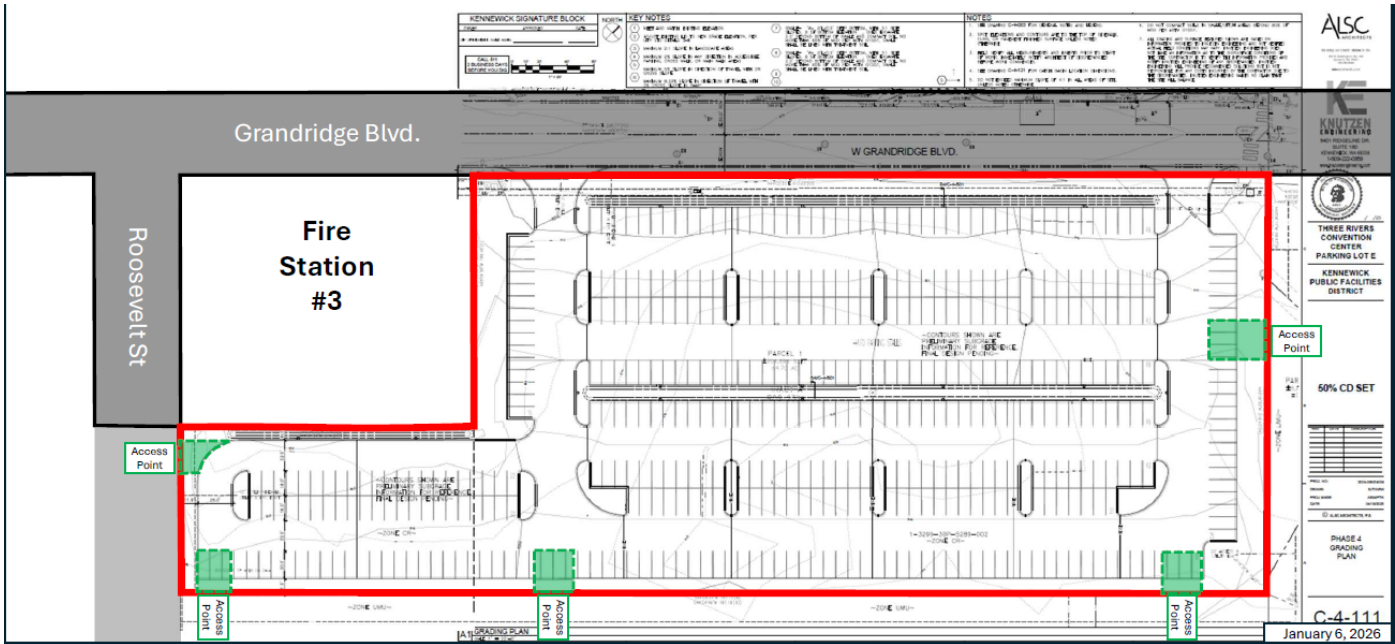
Approved as to form:

Carolyn Lake
Port Attorney

Date

EXHIBIT A

Conceptual Port Proposed Design Changes



This graphic depicts the conceptual design changes from the Port of Kennewick for Parking Lot E. These will be subject to further discussion and review and must be compliant with all applicable development regulations.

Exhibit "B"
RECIPROCAL PARKING LICENSE AGREEMENT
BETWEEN THE
CITY OF KENNEWICK,
KENNEWICK PUBLIC FACILITIES DISTRICT,
AND
PORT OF KENNEWICK

This Reciprocal Parking License Agreement ("License Agreement") is made and entered into by and between the City of Kennewick, a Washington municipal corporation ("City" and "Licensor"); Kennewick Public Facilities District, a Washington municipal corporation ("KPF" and "Licensor"); and the Port of Kennewick, a Washington municipal corporation ("Port" and "Licensee"). The City, KPF, and Port are individually referred to as a "Party" and collectively referred to as the "Parties."

WHEREAS, the City is the owner of the Three Rivers Convention Center and adjacent parking, which is subject to a long-term lease with KPF; and

WHEREAS, the Parties desire to design and construct a new parking lot on Lot E, Parcel Number 132993BP5289002, located in Kennewick, Benton County, Washington ("Parking Lot E"); and

WHEREAS, the Licensee desires to use the Licensors' parking; and

WHEREAS, there is sufficient parking on the property owned and managed by the Licensors to accommodate on-site parking and meet the Licensee's needs; and

WHEREAS, the Licensors desire to meet the Licensee's parking needs by granting this License Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and mutual covenants contained herein, the Parties agree as follows:

1. LICENSE

The Licensors hereby grant a perpetual, non-exclusive license for vehicle ingress, egress, and parking on Parking Lot E to the Licensee ("License").

2. NON-EXCLUSIVE VARIABLE JOINT-USE

The License is a non-exclusive variable joint-use license for the right of ingress and egress over and across, together with parking rights upon the portions designated thereon, for all the Licensee's guests, patrons, invitees, employees, and agents for such period as the Licensors own and manage the Three Rivers Convention Center and Parking Lot E unless the City unilaterally terminates the License pursuant to Section 11 of this License Agreement.

3. ACCESS

Parking Lot E shall be lined and include traffic direction, curbing, landscaping, and driveways. No fences, barriers, or obstacles shall be placed by the Licensee upon Parking Lot E that prohibit access to or from the Licensors' adjacent parking, driveways, or public streets. If an event at the Three Rivers Convention Center uses Parking Lot E for displays, tents, or other activities, KPF shall provide the Licensee with written notice and adequate parking.

4. TERM

This License shall commence on the date of the last signature execution hereon and remain in effect until it is terminated by any Party.

5. COSTS

A. Maintenance

The Licensors shall maintain Parking Lot E. Such maintenance shall include cleaning, striping, landscaping, irrigation, and snow and ice removal. Parking Lot E shall be maintained as clean and attractive as the Licensors' adjacent parking.

B. Repairs

The Licensors shall repair, replace, or repaint damaged:

- i. asphalt concrete surfacing;
- ii. concrete curbs, ramps, driveways, gutters, and sidewalks;
- iii. signs and surface markings;
- iv. light fixtures;
- v. landscaping; and
- vi. irrigation.

The Licensee shall pay the Licensors fifty percent (50%) of Parking Lot E's total repair costs.

C. Invoices

The Licensors shall provide the Licensee with all repair invoices in writing and send them to the representative and address provided below:

Port of Kennewick
Attn: Nick Kooiker, Chief Financial Officer
350 Clover Island Dr., Ste. 200
Kennewick, WA 99336
509-586-1186 nick@portofkennewick.org

D. Payments

The Licensee shall pay the Licensors for repairs performed after receipt of detailed invoices and send payments to the representative and address provided below:

Three Rivers Convention Center
Attn: Joe Potts
7016 W Grandridge Blvd
Kennewick, WA 99336
(509) 737-3725
jpotts@3riverscampus.com

Invoices not in dispute by the Licensee shall be paid net thirty (30) days.

6. PERMITTED USERS/RIGHT TO USE

The ingress, egress, and parking License granted herein may be used by the Licensors and Licensee's guests, patrons, invitees, employees, and agents simultaneously. Each Party shall have equal rights for such access and parking on Parking Lot E and shall take no action to prevent another Party's enjoyment of such rights. The parking spaces shall not be allocated to site specific uses by either party and shall remain subject to joint use by each party.

7. COVENANTS RUN WITH THE LAND

All the terms and conditions of this License Agreement, including the benefits and burdens, shall attach to and run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the Licensors and Licensee and their successors and assigns.

8. LIMITED AND NON-USE

Limited and non-use of the License shall not prevent the Licensee or its successors and assigns' future use of Parking Lot E to the fullest extent authorized by this License Agreement.

9. AMENDMENT

- A. The Parties may mutually amend this License Agreement, or any section or subsection thereof, in a properly acknowledged, executed, and signed writing from the Parties recorded with the Benton County Auditor.
- B. If a parking garage is constructed on or adjacent to Parking Lot E, the City may unilaterally amend this License Agreement, or any section or subsection thereof, in a properly acknowledged, executed, and signed writing from the City recorded with the Benton County Auditor.

10. ASSIGNMENT

All of the terms, conditions, and provisions hereof shall inure to the benefit of, and be binding upon, the Parties, their respective successors, and their respective assigns. However, a Party shall not assign any right or obligation under this License Agreement to a third party without a properly acknowledged, executed, signed, and recorded writing from the other Parties.

11. TERMINATION

- A. A Party may unilaterally terminate this License Agreement upon thirty (30) days' written notice in a properly acknowledged, executed, and signed writing from the Parties recorded with the Benton County Auditor.
- B. The Parties may mutually terminate this License Agreement in a properly acknowledged, executed, signed, and recorded writing from the Parties recorded with the Benton County Auditor.
- C. If a parking garage is constructed on or adjacent to Parking Lot E, the City may unilaterally terminate this License Agreement upon thirty (30) days' written notice in a properly acknowledged, executed, and signed writing from the City recorded with the Benton County Auditor.
- E. If this License Agreement is terminated, the Licensee shall pay the Licensors fifty percent (50%) of Parking Lot E's total repair costs incurred before the termination date pursuant to Section 5, Subsection B of this License Agreement.

12. INDEMNIFICATION

The Licensee shall defend, indemnify, and hold the Licensors, their officers, officials, employees, volunteers, and agents harmless from any and all claims, injuries, damages, losses, or suits, including attorneys' fees, arising out of or resulting from the Licensee's guests, patrons, invitees, employees, or agents' use of Parking Lot E, excluding injuries and damages caused by the sole negligence of the Licensors.

13. DISPUTE RESOLUTION

A. Good Faith

The Parties agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this License Agreement or under law.

B. Arbitration

All unresolved disputes between the Parties may only be arbitrated by mutual agreement of the Parties. If a mutual agreement is not reached, the claim shall be resolved by legal action.

C. Venue, Law, and Jurisdiction

If one or more Party(ies) initiate(s) legal action to enforce any right or obligation under this License Agreement, the Parties agree that such action shall be initiated in Benton County Superior Court, located in Kennewick, Benton County, Washington. The Parties also agree that all questions shall be resolved by application of Washington law and the Parties to such action shall have the right to appeal Benton County Superior Court's decision in accordance with Washington law. The Parties hereby consent to the personal jurisdiction of Benton County Superior Court.

D. Attorneys' Fees

If one or more Party(ies) initiate(s) legal action to enforce any right or obligation under this License Agreement, the Parties agree that the prevailing Party(ies) shall be awarded its (their) reasonable attorneys' fees, including appeal costs and fees.

14. SEVERABILITY

If any court of competent jurisdiction renders any of the terms, rights, obligations, or conditions contained in this License Agreement unenforceable or sections, subsections, provisions, paragraphs, sentences, or phrases invalid, it shall not affect the enforceability of the remaining terms, rights, obligations, or conditions or validity of the remaining sections, subsections, provisions, paragraphs, sentences, or phrases contained therein.

15. SURVIVABILITY

If the Parties amend or terminate this License Agreement, it shall not affect the survivability of any of the terms, rights, obligations, or conditions contained in this License Agreement or exercise of any of the rights associated therewith.

16. WAIVER

Any Party's failure to request strict performance of this License Agreement, or any section or subsection thereof, or failure to exercise any right associated therewith, shall not constitute a waiver of any right.

17. PUBLIC DISCLOSURE

The Parties recognize that the City is governed by the Public Records Act, Chapter 42.56 Revised Code of Washington (RCW), which requires the City to offer the public maximum assistance, including timely access to records unless those records are exempt or potentially exempt. This License Agreement is a public record and will be released upon request.

18. **FILING**

As provided by RCW 39.34.040, prior to its entry in force this Interlocal Agreement must be recorded with the Benton County Auditor and/or posted on each Parties' website.

19. **NO PUBLIC DUTY, THIRD PARTY BENEFICIARIES, PARTNERSHIPS**

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20. **RECORDS RETENTION AND AUDIT**

The Parties agree to maintain records of all costs incurred under this ILA in accordance with a work order accounting system as prescribed and approved by the State Auditor's Office. These records will be kept available for inspection and audit by the Party requesting the service for six years after payment of the requested service.

[Signature Pages Follow]

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IN WITNESS WHEREOF, the Parties hereto enter this License Agreement on the date of the last signature execution hereon.

CITY OF KENNEWICK

Jason R. McShane
Mayor

Date

Attest:

Krystal Johnston
City Clerk

Date

Approved as to form:

Laurencio Sanguino
City Attorney

Date

KENNEWICK PUBLIC FACILITIES DISTRICT

Calvin Dudney
President

Date

Attest:

Megan Caldwell
Ex-Officio Clerk

Date

Approved as to form:

Heidi Ellerd
Attorney

Date

PORT OF KENNEWICK

Tim Arntzen
Port CEO

Date

Attest:

Name
Title

Date

Approved as to form:

Carolyn Lake
Port Attorney

Date

Council Agenda Coversheet 	Item Number: 6.b. Date: 3/17/2026 Item Type: Contract/Agreement/Lease Subject: Grant: Department of Ecology Electric Emergency Vehicle Department: Fire	Category:
<u>Recommendation</u> Staff recommends Council accept the Washington State Volkswagen Federal Settlement Grant of \$1,500,000 from the Washington State Department of Ecology Air Quality Program. <u>Motion for Consideration</u> Motion to accept the grant award as presented. <u>Summary</u> The City of Kennewick has been awarded \$1,500,000 in grant funds to cover up to 75% of the eligible costs for an electric emergency apparatus with hybrid capabilities. The Kennewick Fire Department proposes replacing one conventional fire engine with a Pierce Volterra equipped with a parallel-electric drive system. The Pierce Volterra operates on electric power during routine driving and on-scene operations. An auxiliary combustion engine is available and automatically engaged only when required for extended emergency responses or high-demand operational conditions. This design ensures that emergency response capability is fully maintained, while maximizing the use of electric power whenever feasible. The purchase of a Pierce Volterra is expected to offer operational efficiency and long-term cost savings. Reduced reliance on a traditional combustion engine lowers maintenance requirements, decreases wear on engine components, and reduces the frequency of repairs. These factors are expected to result in reduced maintenance costs and reduced out-of-service time, improving fleet availability and response readiness. Over the life of the vehicle, fuel savings and maintenance reductions are anticipated to offset a portion of the initial capital investment, providing a strong return on investment for the City of Kennewick. In addition to operational efficiencies and long-term cost savings, integrating an electric fire engine into the City's fleet offers notable environmental and quality of life advantages to the community. By operating in electric mode for a significant portion of daily use, the Pierce Volterra will decrease fuel consumption, reduce greenhouse gas emissions, and lower the City's overall carbon footprint. Zero-emission operation also contributes to improved local air quality, benefiting public health for both residents and first responders. Because of electric drive, reduced engine noise improves quality of life for residents, particularly in residential neighborhoods and during nighttime responses. Replacing an aging fire engine with a Pierce Volterra represents a strategic investment in public safety, environmental stewardship, and fiscal responsibility. Grant funding will allow the City of Kennewick to reduce emissions, improve operational efficiency, and enhance service delivery while setting a model for sustainable emergency response within the region. Federal Volkswagen (VW) Settlement: The Trustee for the federal Volkswagen (VW) settlement certified Washington as a beneficiary to the settlement's environmental mitigation trust. The trust allocates \$112.7 million to Washington State to mitigate environmental damage caused by pollution from the violated VW vehicles. Grant Program Goals: • Reduce diesel pollution and greenhouse gases in disproportionately impacted communities. • Help accelerate the transition of diesel vehicles to zero emissions		

- Increase public awareness of zero emission vehicle technology feasibility

Scoring Criteria:

1. Diesel pollution and disproportionate impact
2. Overburdened communities highly impacted by air pollution
3. Projects located on land managed by a tribal government
4. Average annual fuel consumption
5. Engine model year of the vehicle proposed for scrap
6. Organization type

Destruction Requirements:

1. Recipients of emergency vehicle grants must scrap a Class 8 diesel powered apparatus model year 2007 or older. Fleet Services has identified which fire engine will be scrapped as part of the agreement. Fleet ID# 228, constructed in 1996, is already slated for surplus as part of the City's scheduled replacement plan.

2. Recipients must use acceptable methods of permanent destruction required by the VW federal settlement agreement, including:

- Render the vehicle inoperable and available for recycling
- At a minimum, cut a 3 in. x 3 in. hole in the engine block
- Disable the chassis by cutting the vehicle's frame rails in half

Alternatives

None are recommended.

Fiscal Impact

Apparatus Purchase Comparison and Cost Analysis

Three conventional Type 1 fire engines are currently on order with an expected delivery in the 3rd Quarter of 2027. The bid price for each engine is **\$1,300,000**. The total bid price for the Pierce Volterra electric fire engine is **\$2,300,000** and has an anticipated delivery date in the 1st Quarter of 2027.

Estimated Initial Capital Cost Comparison

If one conventional engine is converted to the Pierce Volterra platform, the estimated costs would include:

- Pierce Volterra purchase price: \$2,300,000.
- Estimated charging infrastructure: \$100,000-\$250,000

Total estimated cost: \$2,400,000 - \$2,550,000. Offsets to this cost include:

- Budgeted cost of one conventional engine: **\$1,300,000**
- Grant Funding: \$1,500,000

Estimated Initial Capital Savings

Based on these figures, the City could realize an estimated initial capital savings of \$250,000 to \$400,000 by converting one conventional engine order to the Pierce Volterra.

Long-Term Operational Benefits

In addition to the initial capital savings, the Pierce Volterra is projected to provide:

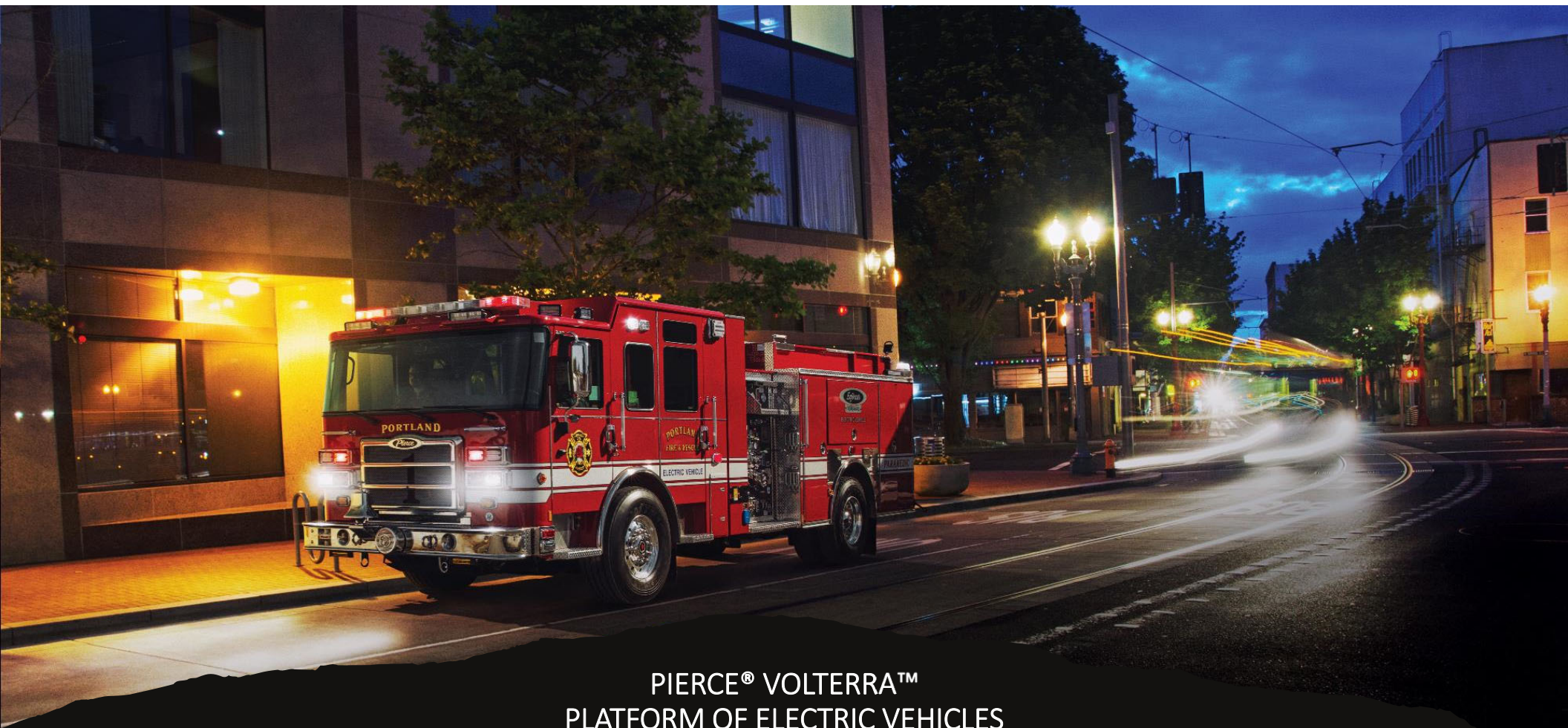
- Reduced fuel consumption up to 100 gallons of fuel a year
- Estimated savings of 200,000 gallons over a 20-year lifespan
- Lower maintenance costs
- Decreased apparatus downtime and out-of-service time

Summary

- Estimated Initial Capital Cost Savings: \$250,000 to \$400,000
- Approximate Lifetime Energy Savings: 200,000 gallons of fuel
- Additional operational and maintenance efficiencies

Attachments:

1. Presentation
2. Analysis



PIERCE® VOLTERRA™
PLATFORM OF ELECTRIC VEHICLES

Zero Emissions. Zero Compromise.



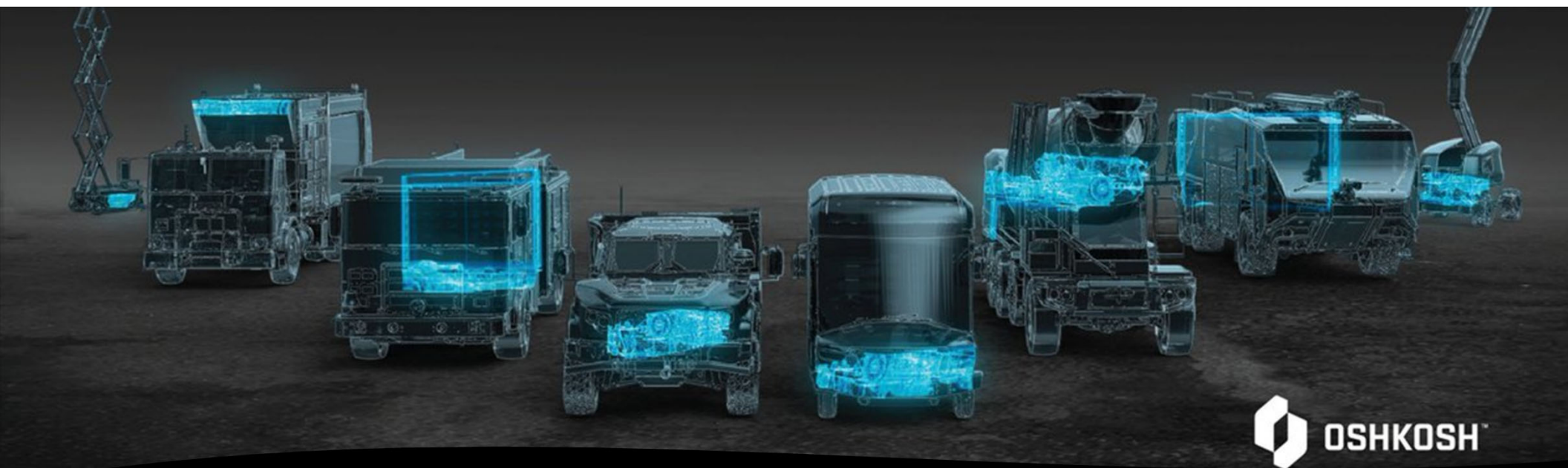


AGENDA

- Electrification History
- Terminology
- Program Approach
- Technology Overview
- Electrification Modes
- Vehicle Configuration
- Safety
- Pierce Volterra Benefits

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Oshkosh Corporation has been working on electrification for 25 years

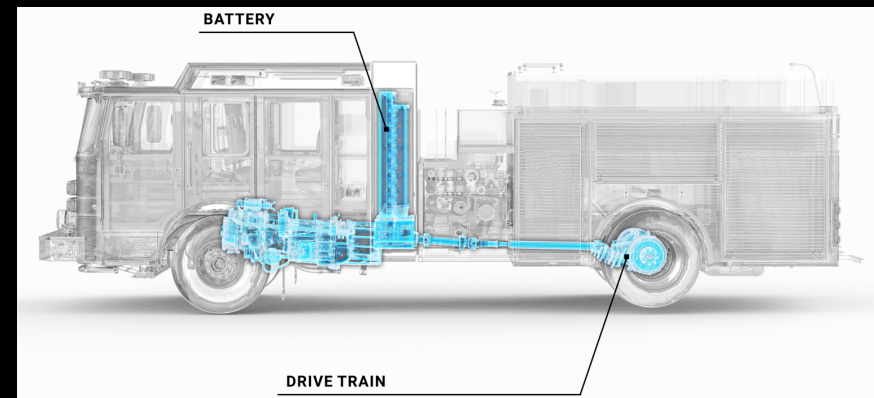
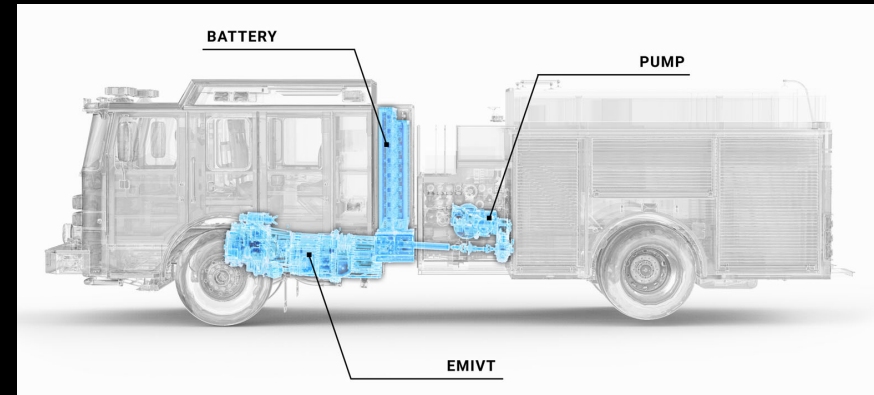
- Oshkosh ProPulse (2002)
- Oshkosh EMIVT Development (2009 - current)
- Oshkosh S-Series (2019)
- JLG DaVinci Scissor lift (2021)
- Oshkosh USPS (2021)
- Pierce Volterra (2021)
- Oshkosh Striker Volterra (2021)
- McNeilus RCV (2023)

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Terminology

- **Parallel-electric drive train fire trucks** operate independently in either all-electric or internal combustion engine (ICE) modes.
- The benefit of choosing a parallel-electric drive train fire truck is that the chassis operates under electric power in all normal operational situations and leverages the internal combustion engine only for backup power in prolonged emergency operations.
- When the fire truck is under these prolonged conditions, it operates with the engine coupled directly to the drive line with reduced complexity and added resiliency.



PROGRAM APPROACH

- Working openly with the city of Madison, WI to be the first North American in operation.
- Won't use our customers as a testing platform.
- Ongoing development in diverse geographic & environmental conditions:
 - Madison, WI
 - Portland, OR
 - Gilbert, AZ
 - Calgary, AB
- Continue to demonstrate our commitment to developing & establishing Pierce as the most responsible OEM in this space.



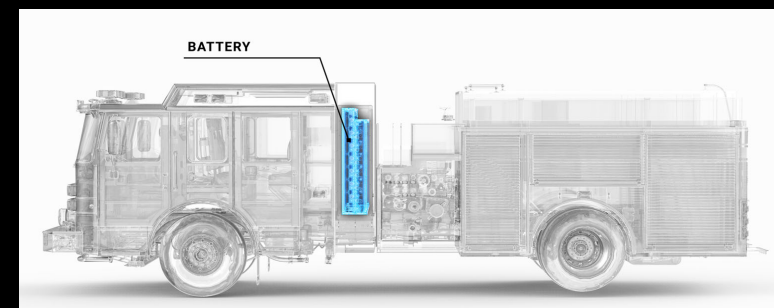
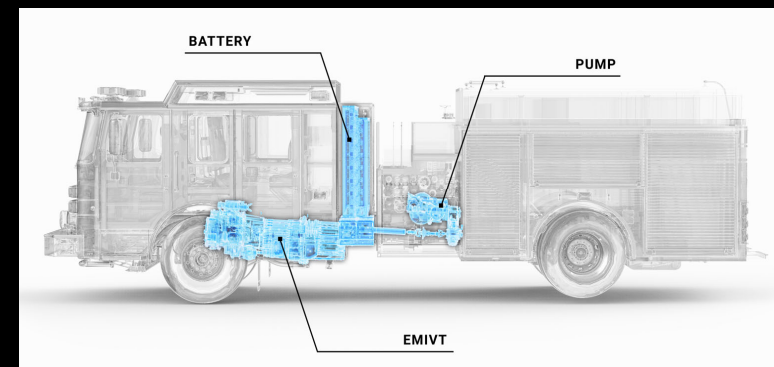
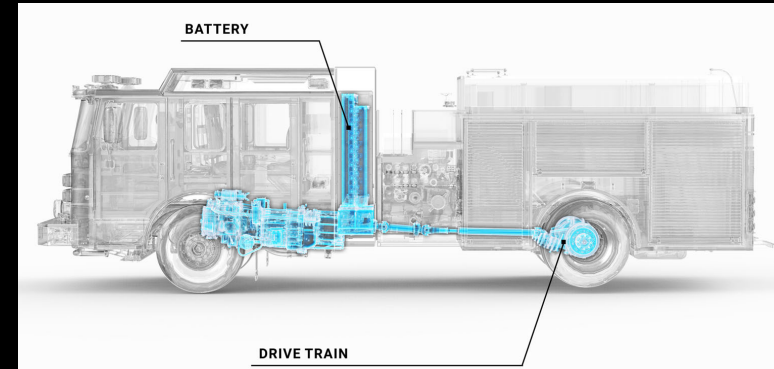
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TECHNOLOGY OVERVIEW

Electrification Modes

- Driving
 - The chassis operates under electric power in all normal operational situations
- Pumping
 - Standardized Pierce pumping configurations, up to 2,000 GPM, are driven through the parallel-electric driveline
- Charging
 - Charging solutions are tailored to provide an unobtrusive installation necessary for any station
 - Established nationwide energy experts offer simple, fast charging solutions capable of full vehicle recharge in less than 90 minutes.



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TECHNOLOGY OVERVIEW

System Design:

- Purposed technology insertion
- Safety
- Reliability
- Serviceability

Proven technology:

- Standardized vehicle components
- Patented parallel electric driveline

Components:

- Electro-mechanical infinitely variable transmission (EMIVT)
- Lithium-ion batteries
- Internal combustion engine

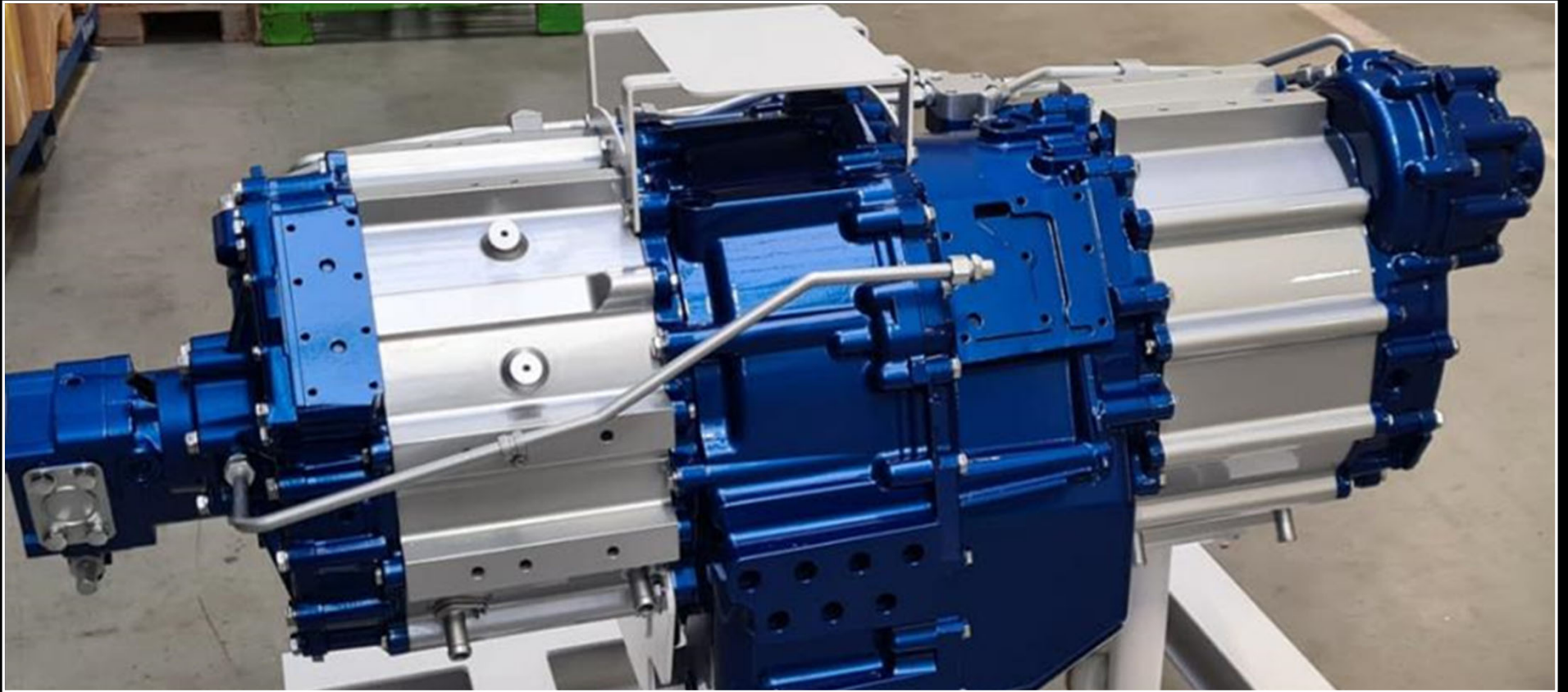


TECHNOLOGY OVERVIEW

EMIVT

- EMIVT = Electro-Mechanical Infinitely Variable Transmission
 - The “heart” of the vehicle
 - Powers the accessory drive
- Oshkosh patented technology
 - Production licensed to Dana
- Unique design accepts electrical or mechanical power input
 - Operates in dual modes
 - full EV or full ICE
 - Battery not required for ICE operation
 - Improved operational resiliency





Electro-Mechanical Infinitely Variable Transmission

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TECHNOLOGY OVERVIEW

Batteries

- Two batteries: 700 VDC / 246 kWh
 - Ballistic grade Aluminum enclosure
 - Patented cell-level passive propagation resistance (No Battery Runaway)
 - 6yr. standard warranty (extended options available)
- Sized on duty cycle of urban fire departments
 - Confirmed by real-world application with:
 - Madison (10-15 calls/day)
 - Portland (17-20 calls/day)
 - 24+ months of calls without transitioning to ICE
- Reduced HV wiring
 - All HV components placed in centralized cabinet
 - <10' HV wiring from battery to distribution
 - Standardized routings improve reliability
 - Components rearranged for assembly and serviceability



TECHNOLOGY OVERVIEW

- Batteries: Cost of Ownership
- Charging Infrastructure

INFRASTRUCTURE DETAILS

	SLOW CHARGE	MEDIUM MOBILE CHARGE	MEDIUM STATIONARY CHARGE	FAST CHARGE
Charger size	Level 2 – 9.6kW	50kW Mobile w/ Casters	50kW	Recommend minimum 150kW
Current	AC	DC	DC	DC
Charger Dimensions	16" H x 7" W x 4" D	32" H x 20" W x 20" D	75" H x 23" W x 31" D	Power Cabinet: ~ 80" H x 46" W x 30" D Depot Box: ~ 32" H x 24" W x 9" D
Installation Location	Pedestal or Wall Mounted	Mobile, Near Receptacle	Floor Mounted	Power Cabinet: Floor Depot: Pedestal, Wall, Ceiling
Mobile unit plug need	N/A	100A Welding Receptacle	N/A	N/A
Breaker size needed	(1) 50A	(1) 100A	(1) 100A	480V Service: (1) 250A 120V Service: (1) 20A
Service Voltage Needed	208V/240V, 1Φ	480V, 3Φ	480V, 3Φ	Power Cabinet: 480V, 3Φ Depot Box: 120V, 1Φ
# & size of conduit required	(1) 3/4"	(1) 1"	(1) 1"	480V Service to Power Cabinet: (1) 2" Power Cabinet to Depot Box: (1) 2-1/2" 120V Service to Depot Box: (1) 3/4"
Capacity needs from utility	9.6kW	54kW	55kW	170kW
Other				Up to (3) Depot Boxes per Power Cabinet. Sequential charging (only charges (1) vehicle at a time. Once to state of charge, it switches to the next vehicle).
Estimated Time to Charge Pierce Volterra	> 24 hours	~ 5 hours	~ 5 hours	~ 90 mins 0% to 100%


Impact of Ownership Estimator
Inputs Out

Fire Dept. Name: _____
 Analysis Date: _____

Enter the information below:

10	Average number of trips per day
4	Average distance per trip in miles (round trip distance)
60	Time away from station each trip in minutes
5	Average response time in minutes
18	Expected lifespan of vehicle in years
U.S.	Vehicle deployment location

Edit the information below as necessary:

0.39	kg CO2e/kWh from electric company
\$ 0.10	Cost of electricity per kWh
\$ 4.50	Cost of diesel per gallon

Results:

\$ 617,359	Volterra vs Diesel fuel savings over lifespan
392	Metric tons of CO2e saved over lifespan
85	Passenger cars' yearly emissions saved equivalent
49%	Volterra's emissions compared to diesel fire truck

Charger Sizing Impact on Average Usage:

17.5	kWhr energy usage during an average call
88.5	% SOC after average call, assuming starting with full charge
150	kW - use slider to adjust charger size

< | >

8.2	Time in minutes to recover energy from an average call
-----	--

Charger Sizing Impact on Charging Time vs. SOC:

50	% SOC - use slider to find recharge time based on any SOC
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34.8	Time in minutes to recharge based on charger size and SOC
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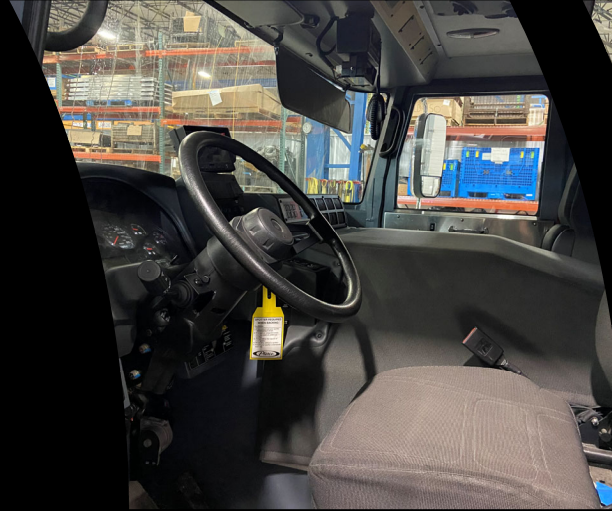
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TECHNOLOGY OVERVIEW

Engine

- Backup internal combustion engine (ICE)
- Clutched coupled to the EMIVT
- Opportunity to configure a smaller engine
 - Diesel engine sized to run the water pump
 - Provides continuous rated discharge
- Cummins B Series
 - 360 HP @ 2600 RPM
- Results in smaller engine tunnel in cab
- Reduced operational impact
- Reduced noise levels



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TECHNOLOGY OVERVIEW

Service

- Cab, Pumphouse, Body, & Chassis are standard
 - No HV wires or components co-located
 - Standard LV wiring harnesses & systems
 - Service intervals consistent with traditional truck
 - EVT training valid outside HV enclosure
- Electrification Components
 - Batteries serviced by dealer (6yr. warranty)
 - EMIVT serviced by Dana (5yr. warranty)
 - Dealer training being developed
 - Service technical training to follow

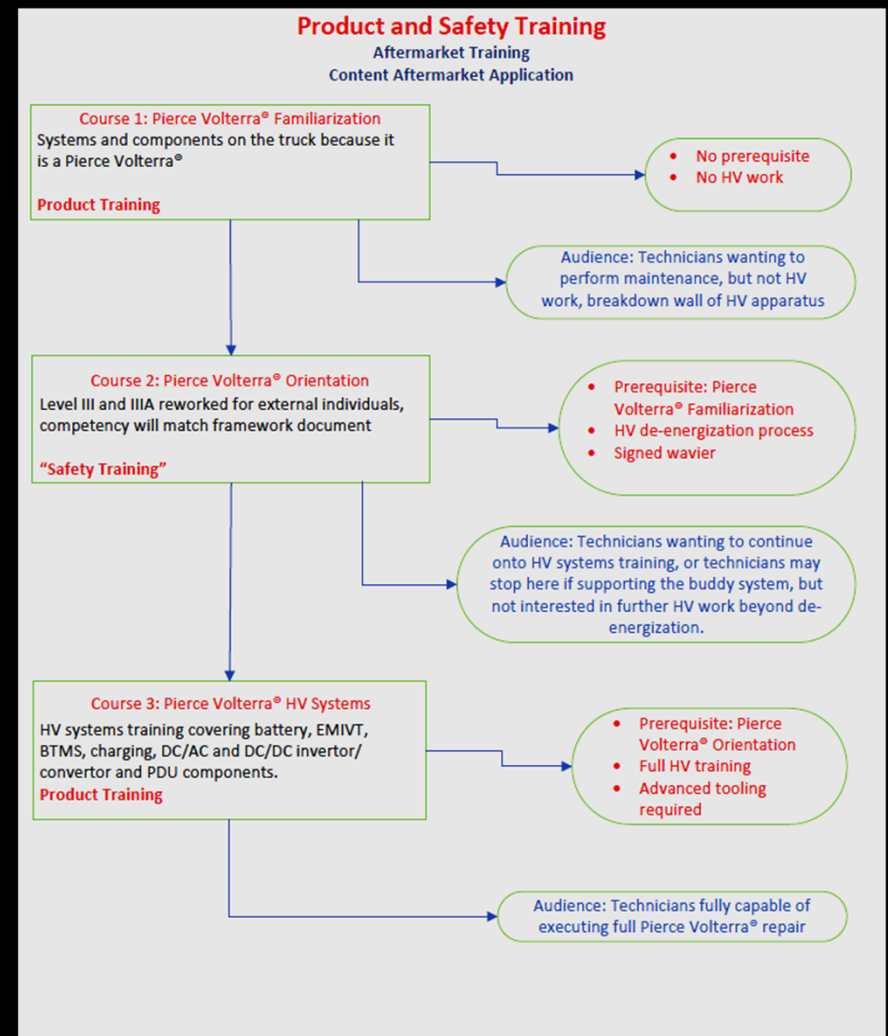


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TECHNOLOGY OVERVIEW

Service Orientation Levels



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TECHNOLOGY OVERVIEW

Safety

- Battery CG located for Lateral Stability
 - Battery CG is below vehicle composite CG
 - Volterra vehicle CG is comparable to standard vehicle
 - Pierce solution is well within all NFPA guidelines
- Optimized location
 - Protected from front, side & rear impact
 - Not subject to road debris or limit high-water use
 - Uncompromised static & dynamic stability
- Dynamic Stability
 - correct dynamic location
 - Battery location centered in vehicle longitudinally



PERFORM. LIKE NO OTHER.™





PIERCE VOLTERRA BENEFITS

- Zero emissions
 - Reduced noise
 - Less fuel consumption
 - Reduced carbon footprint
- Zero compromises
 - Traditional fire truck
 - Same cab, pump, body, & chassis
- Leading-edge operational performance
 - Familiar functionality

PERFORM. LIKE NO OTHER.™



Testimonial

Gilbert Fire / Rescue

- Heavily involved garage fire
- The Volterra performed exactly as expected while pumping four (4) attack lines
- The truck remained in electric mode during the entire operation



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PIERCE
VOLterra
ELECTRIC VEHICLES

PERFORM. LIKE NO OTHER.™



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PIERCE[®] VOLTERRA[™]

ELECTRIC VEHICLES

INTERACTIVE IMPACT OF OWNERSHIP ESTIMATION TOOL

ESTIMATIONS CATERED TO YOUR DEPARTMENT'S VEHICLE USE

FUEL SAVINGS
EMISSIONS REDUCTION
CHARGER INFRASTRUCTURE STUDY
ELECTRIC VEHICLE PUMPING ANALYSIS





Impact of Ownership Estimator

Inputs **Outputs**

Fire Dept. Name: City of Kennewick (WA)
 Analysis Date: 12/19/2025

Enter the information below:

12	Average number of trips per day
10	Average distance per trip in miles (round trip distance)
60	Time away from station each trip in minutes
5	Average response time in minutes
20	Expected lifespan of vehicle in years
WA	Vehicle deployment location

Edit the information below as necessary:

0.09	kg CO2e/kWh from electric company
\$ 0.09	Cost of electricity per kWh
\$ 5.40	Cost of diesel per gallon

Results:

\$ 2,626,164	Pierce® Volterra™ EV vs Diesel fuel savings over lifespan
2125	Metric tons of CO2e saved over lifespan compared to diesel fire truck
88%	Pierce® Volterra™ EV CO2e savings over lifespan compared to diesel fire truck
462	Passenger cars' yearly emissions saved equivalent

Charger Sizing Impact on Average Usage:

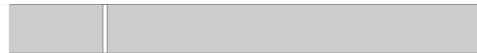
33.6	kWhr energy usage during an average call
78.0	% SOC after average call, assuming starting with full charge
150	kW - use slider or type to adjust charger size



15.8	Time in minutes to recover energy from an average call
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Charger Sizing Impact on Charging Time vs. SOC:

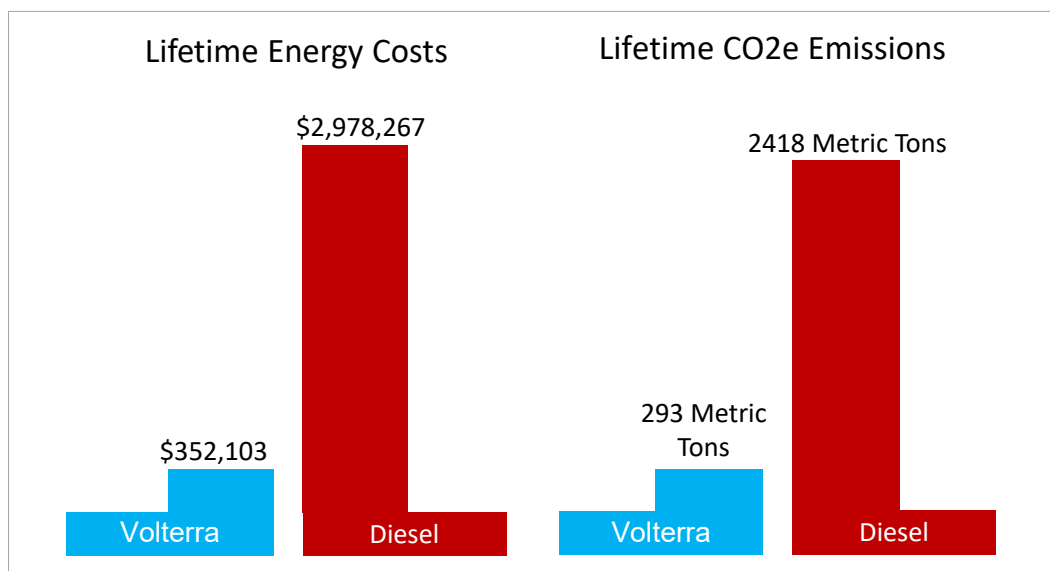
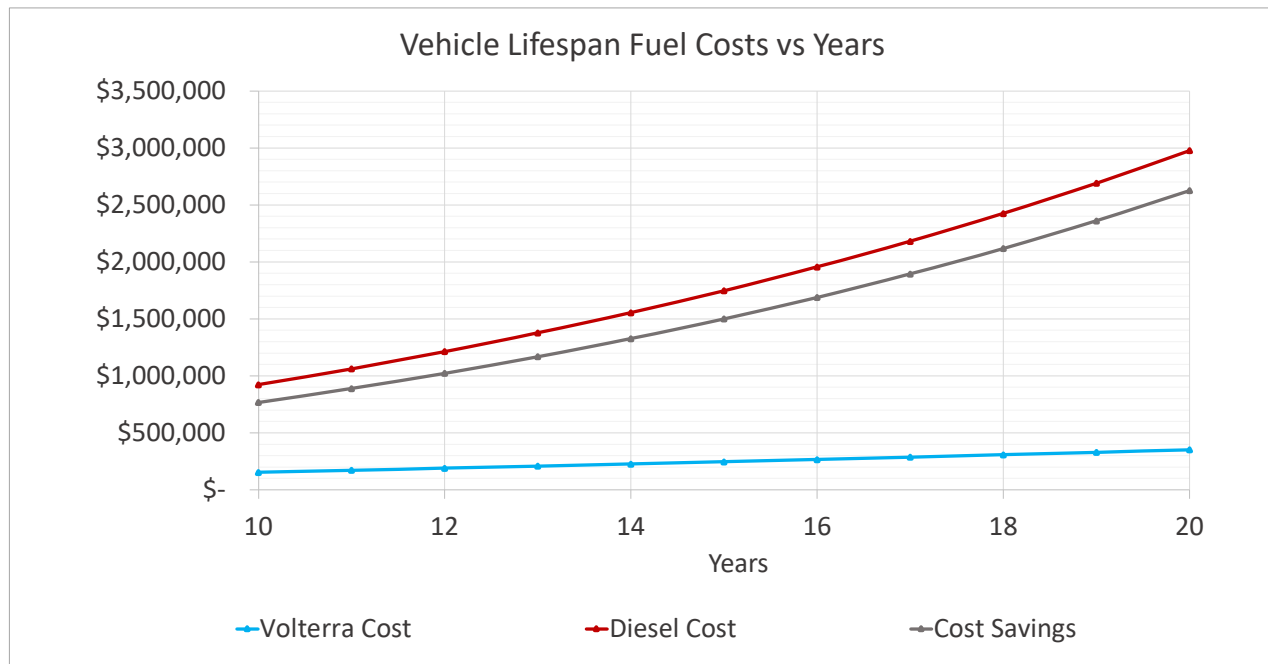
20	% SOC - use slider or type to find recharge time based on any SOC
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54.2	Time in minutes to recharge based on charger size and SOC
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Full EV Pumping Time Estimation (Assuming Waterous CSU 1500 Pump):

150	Net pressure (psi)	→	When Supplied by a Hydrant: Net Pressure = Discharge Pressure - Hydrant Pressure
150	Flow rate (GPM)		When Drafting: Net Pressure = Discharge Pressure + Drafting Pressure
103.49	Available electric pumping time in minutes - Assuming pumping began with full battery SOC Note: System transitions to ICE operation at 20% scaled SOC		



The Pierce® Volterra™ EV backup operation is more efficient than a range extended vehicle by more than 10-percent when operated using the internal combustion engine (ICE) as the energy source. For every 50 gallons of fuel consumed in this mode, a range extended vehicle would consume more than 55 gallons.

Pierce® Volterra™ EV avoids losses associated with designs that lack mechanical connections to transmit power. Other systems that must convert energy from mechanical to electrical power, from electrical power to chemical power (battery), and finally back to mechanical power experience energy losses that result in reduced efficiency when operated on the ICE. In contrast the EMIVT's mechanical input is from an ICE, passing mechanical power through gearsets and electrical machines, outputting mechanical power to the wheels or fire pump.

Glossary - Breakdown of Sections

Enter the information below:

- This section collects basic inputs from the customer to build results specific to the individual department requirements.
- Each box in this section should be populated with the department inputs.
- Utilize the drop-down selection tools and text boxes to input department information.

Edit the information below as necessary:

- This section will be populated based on the vehicle deployment location, initially specified by state.
- For more accurate results, type in these boxes with department information if they have this data available. This information can be sourced from electricity provider website/sustainability reports.
- The cost of diesel must be provided by the customer.

Results:

- This section provides vehicle information based on the provided department inputs.
- Results include fuel and emissions savings compared to equivalent diesel powered firetrucks. These calculations include emissions from powerplants generating electricity for the Pierce® Volterra™ EV (Scope 2 emissions). At the firehouse and in the community, the Pierce® Volterra™ EV has next to no emissions compared to a diesel truck. This results in air quality and health benefits for the firefighters and the communities they serve.
- Energy utilized is based on prior Pierce® Volterra™ EV deployments and may vary with driver, location and other factors unique to each fire department.
- Emissions generated by electric producers per kWh remains static. This is conservative assumption considering most are increasing portion of renewable energy.
- Comparison to passenger car emissions assumes the average internal combustion engine (ICE) passenger vehicle.
- Energy cost inflation accounted for in analysis based on historic data from www.eia.gov from 1994 to 2022. Past performance does not indicate future results necessarily. This calculation assumes 2-percent year over year electricity cost inflation while diesel inflation increased by 8-percent historically in the U.S.

Charger Sizing Options:

- This tool allows the customer to compare different charger sizes to analyze how they meet the departments vehicle use case.
- The first two outputs provide data on each department's average call based on the initial inputs.
- Customers can use the first slider to scroll through different charger sizing options. Market battery chargers often range from 30-150 kW. The slider's lower limit is 2kW to represent the on-board charger's capacity with a 220-volt connection.
- Larger charger sizes may want to be considered if multiple electric vehicles are planned.
- Adjusting the charger size updates the time required to recover the battery energy loss during an average call.
- For added reference, the second slider can be adjusted along with the charger size to predict the charger time required to recharge from a battery SOC of the customer's choosing.

Charger Sizing Terms & Definitions:

- The Pierce® Volterra™ EV on-board charger outputs from 2kW to 11kW based on AC connection. (2kW at 120VAC-20Amp circuit; 11kW at 220VAC-60Amp circuit)
- Level 2 chargers connect to the Pierce® Volterra™ EV through a SAE J1772 AC Level 2 charging coupler and provides AC power to the vehicle's on-board charger. These support output that ranges from 3kW to 19kW.
- Level 3 DC fast chargers connect to the Pierce® Volterra™ EV through a SAE J1772 CCS Combo (CCS1) charging coupler and provides DC power directly to the vehicle's batteries.
- DC fast chargers require 480VAC 3 phase power to support output that ranges from 65kVA on 50kW chargers, to 190kVA on 180kW chargers. Each manufacturer has unique specifications and requirements that need to be understood and followed by an authorized professional.

Full EV Pumping Time Estimation:

- This tool allows the customer to estimate the available pumping time in EV mode under variable pump operating pressures and flow rates.
- The customer can use the sliders to select common pump operating parameters.
- Test data collected from the Waterous CSU 1500 single stage pump was used in this analysis.
- The Waterous CSU 1500 was used as it is the highest volume pump option on Pierce® Volterra™ EV
- This estimation utilizes pump test data from Pierce Manufacturing Testing and Development.
- The pumping time is estimated assuming pumping began when the Pierce® Volterra™ EV battery was at full charge (100% scaled SOC).
- This time estimation also assumes that the diesel engine starts once the batteries reaches 20-percent scaled SOC.