

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2026**

CITY COUNCIL PRESENT:

Jason McShane, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Brad Beauchamp, *Councilmember*

Brad Klippert, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

CITY STAFF PRESENT:

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
John Cowling, *Public Works Director*
Jessica Platt, *Finance Director*

Anthony Muai, *Planning Director*
Krystal Johnston, *City Clerk*
Steve Donovan, *Planning Manager*
Joseph Laris, *Planner*
Brandon Lange, *Recreation Manager*
Chase Wharton, *Events Supervisor*
Chad Crouch, *Executive Services Director*
Jillian Henze, *PIO/Marketing Supervisor*

1. CALL TO ORDER

Mayor McShane called the meeting to order at 6:31 p.m.

Ms. Johnston stated all councilmembers were in attendance with the exception of Councilmember Anderson and that a quorum was established.

Councilmember Millbauer led the Pledge of Allegiance. Christine Heric provided the invocation.

Mayor McShane stated Councilmember Anderson provided advanced notice of his absence and requested an excusal.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absence of Councilmember Anderson.
SECOND:	Councilmember Klippert.
DISCUSSION:	None
VOTE:	The motion passed unanimously (6-0).

2. VISITORS:

Mayor McShane stated the City Clerk distributed written comments to Council before the meeting and published them to the meeting portal.

1 visitor spoke to the needs of small business owners and the city hall architect project.

1 comment on the change of zone matter was denied due to the closed record.

5 visitors spoke to the Less Restrictive Alternative Facility for sexual offenders.

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0)

4. CONSENT AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the consent agenda as presented.
SECOND:	Councilmember Millbauer.
VOTE:	The motion passed unanimously (6-0)

- a. **Meeting Minutes: January 20, 2026, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: January 27, 2026, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Board & Commission Vacancy: Arts Commission Appointment**
Motion to approve the Interview Committee's recommendation to reappoint Jessica Southard to Position 5, with a term expiring April 1, 2030.
- d. **Board & Commission Vacancy: Kennewick Public Facilities District (KPF) Appointment**
Motion to approve the Interview Committee's recommendation to reappoint Austin Crawford to Position 3, with a term expiring April 1, 2030.
- e. **Board & Commission Vacancy: Planning Commission Appointment**
Motion to approve the Interview Committee's recommendation to reappoint Tina Gregory to Position 4, with a term expiring April 1, 2030.
- f. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2025 in the amount of \$891,523.53 comprised of check numbers 28829-28915 in the amount of \$729,253.29 and electronic transfers in the amount of \$162,270.24.
- g. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for December 2025 in the amount of \$33,065.38 consisting of check numbers 2990-3000 and 3029-3034 in the amount of \$8,838.33 and electronic transfers in the amount of \$24,227.05.
- h. **Payroll Roster: For the Pay Period Ending 1/15/2026**
Motion to approve the payroll roster for the pay period ending 1/15/2026.
- i. **Contract: City Hall Replacement Study**
Motion to approve the City Hall Replacement Study professional services agreement with Architects West as presented.

5. ORDINANCES

- a. **Ordinance 26-6166: Ordinance: Change of Zone from Residential, Suburban (RS) to Residential, Low Density (RL) at 3805 S Vancouver Street (COZ-2025-0005)**

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 3805 S. VANCOUVER STREET FROM RESIDENTIAL, SUBURBAN (RS) TO RESIDENTIAL, LOW DENSITY (RL) (COZ 2025-0005, AHBL Engineering, c/o Jessica Bruce)

Mayor McShane explained this is a quasi-judicial matter requiring that Council meet the Appearance of Fairness Doctrine. To establish Council’s ability to consider the matter fairly, he asked the following questions:

1. Do you have any interest in the property or the application, or do you own property within 300’ of the subject property?
2. Will you stand to gain or lose any financial benefit as a result of the outcome of this proceeding?
3. Are you unable to consider the application in a fair and objective manner?
4. Have you engaged in any ex-parte communications with either proponents or opponents?

No Councilmembers answered yes to questions 1, 2, and 3. Councilmember Trumbo answered “yes” to question 4 and explained a personal acquaintance provided ex-parte communication against the proposal.

Mayor McShane opened a public hearing at 7:00 p.m. and asked if any persons present wished to provide testimony to refute the ex-parte communications described by Mr. Trumbo. No testimony was given and Mayor McShane closed the public hearing at 7:00 p.m.

Councilmember Trumbo declared he would abstain from voting; he did not participate in the discussion further.

Mayor McShane announced the City Council had established its ability to consider the matter fairly.

Mr. Laris provided a staff report and together with Mr. Muai, answered Council’s questions.

MOTION: Mayor Pro Tem Torelli moved to adopt the ordinance as presented.

SECOND: Councilmember Beauchamp.

DISCUSSION: None

VOTE: **The motion passed (5-0, Councilmember Trumbo abstaining)**

The City Clerk assigned Ordinance No. 26-6166

6. NEW BUSINESS

a. Grants: New Parks and Recreation Special Events Grant Program

Mr. Lange and Mr. Wharton provided a staff report and together with Ms. Erdman, answered Council’s questions.

MOTION: Councilmember Millbauer moved to approve the Special Events Grant Program as presented.

SECOND: Mayor Pro Tem Torelli.

DISCUSSION: Councilmembers discussed the merits of the proposal and concerns with too much bureaucracy.

VOTE: **The motion passed unanimously (5-1; Councilmember Klippert dissenting)**

b. Shoreline Reconveyance

Ms. Erdman provided an update on the efforts to complete the shoreline reconveyance. Ms. Erdman introduced a draft joint letter of support for Council consideration, explaining that minor grammatical changes may be needed but she would return for approval for any substantive changes.

MOTION:	Mayor Pro Tem Torelli moved to authorize the Mayor to sign the Joint Letter of Support on behalf of the Kennewick City Council and to allow grammatical changes by the City Manager.
SECOND:	Councilmember Millbauer.
DISCUSSION:	Remarks were made in support of the shoreline reconveyance project.
VOTE:	The motion passed unanimously (6-0)

7. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, items of concern, and spoke to the Less Restrictive Alternative facility for sexual offenders.

8. CONCLUSION: Mayor McShane concluded the meeting at 8:17 p.m.

Krystal Johnston

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/374002>