



City Council Regular Meeting Agenda

February 17, 2026 at 6:30 PM

City Hall Council Chambers - 210 W 6th Ave and Virtual

Meetings are broadcast live at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

Public comment registration and instructions are available at <https://www.go2kennewick.com/PublicComments>.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

2. VISITORS

A total of thirty minutes is allocated for visitor comments, with each person permitted to speak once for a maximum of three minutes. Visitors are welcome to address any topic, except for: election measures and items under a current or future public hearing; and quasi-judicial matters. Comments can be submitted in person, remotely via Zoom, or in writing. Written comments will be distributed to each Councilmember but not read into the record. If you want to provide feedback through Zoom or written format, please reach out to the City Clerk or our website for guidance. www.go2kennewick.com

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All items included in the Consent Agenda have been provided to each member of the Kennewick City Council for review and consideration. These items are deemed routine and will be approved with a single motion from the Council, without any separate discussion. A Councilmember may remove an item for individual consideration.

- a. **Meeting Minutes: February 3, 2026, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: February 10, 2026, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Claims Roster: January 2026**
Motion to approve the Claims Roster for January 2026 in the amount of \$10,350,243.06 comprised of electronic payments and check numbers 322536-323031.
- d. **Payroll Roster: For the Pay Period Ending 1/31/2026**
Motion to approve the payroll roster for the pay period ending 1/31/2026.
- e. **Contract: Kennewick Transportation System Plan Consultant Agreement Amendment #2 with Transpo Group for the US 395 (I-82 to I-182) Corridor Planning Study Project (P2511)**
Motion to approve Amendment #2 with Transpo Group as presented.
- f. **Agreement: WSDOT US395 Corridor Planning Study Update (GCC 1326)**
Motion to authorize the City Manager to sign the WSDOT Special Transportation Planning Study Agreement as presented.

- g. **Agreement: WSDOT Agreement and Prospectus to Obligate PE Funds for the Edison to Kellogg Kennewick Irrigation District ROW Pathway Project (P2602)**
Motion to authorize the Mayor to sign the agreement and project prospectus as presented.
- h. **Agreement: WSDOT Agreement and Prospectus to Obligate PE Funds for East Columbia Park Bicycle Improvements Project Phase 2 (P2603)**
Motion to authorize the Mayor to sign the Agreement and Project Prospectus as presented.

5. ORDINANCES & RESOLUTIONS

- a. Resolution: Joint Resolution with the Kennewick School District Regarding Less Restrictive Alternative Facilities for Sexual Offenders
- b. Resolution: Shoreline Reconveyance Memorandum of Agreement with Local Tribes and Municipalities

6. PUBLIC HEARINGS

- a. Resolution: Vacation of a Portion of a 20-Foot Water Line Easement Located at 5775, 5803, 5831, W 28th Pl and 5748 W 28th Ave (ENG-2026-0001)

7. COUNCIL COMMENTS & DISCUSSION

8. CONCLUSION

Council Agenda Coversheet	Item Number: 4.a. Date: 2/17/2026 Item Type: General Business Item	Category: Consent Agenda
	Subject: Meeting Minutes: February 3, 2026, City Council Regular Meeting Department: City Manager	
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the minutes as presented. <u>Summary</u> The City Clerk's Office has prepared action-format meeting minutes for City Council's consideration. <u>Alternatives</u> The City Council may make corrections to errors and approve the meeting minutes as amended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2026

CITY COUNCIL PRESENT:

Jason McShane, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Brad Beauchamp, *Councilmember*

Brad Klippert, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

CITY STAFF PRESENT:

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
John Cowling, *Public Works Director*
Jessica Platt, *Finance Director*

Anthony Muai, *Planning Director*
Krystal Johnston, *City Clerk*
Steve Donovan, *Planning Manager*
Joseph Laris, *Planner*
Brandon Lange, *Recreation Manager*
Chase Wharton, *Events Supervisor*
Chad Crouch, *Executive Services Director*
Jillian Henze, *PIO/Marketing Supervisor*

1. CALL TO ORDER

Mayor McShane called the meeting to order at 6:31 p.m.

Ms. Johnston stated all councilmembers were in attendance with the exception of Councilmember Anderson and that a quorum was established.

Councilmember Millbauer led the Pledge of Allegiance. Christine Heric provided the invocation.

Mayor McShane stated Councilmember Anderson provided advanced notice of his absence and requested an excusal.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absence of Councilmember Anderson.
SECOND:	Councilmember Klippert.
DISCUSSION:	None
VOTE:	The motion passed unanimously (6-0).

2. VISITORS:

Mayor McShane stated the City Clerk distributed written comments to Council before the meeting and published them to the meeting portal.

1 visitor spoke to the needs of small business owners and the city hall architect project.

1 comment on the change of zone matter was denied due to the closed record.

5 visitors spoke to the Less Restrictive Alternative Facility for sexual offenders.

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0)

4. **CONSENT AGENDA**

MOTION: Mayor Pro Tem Torelli moved to approve the consent agenda as presented.

SECOND: Councilmember Millbauer.

VOTE: The motion passed unanimously (6-0)

- a. **Meeting Minutes: January 20, 2026, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: January 27, 2026, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Board & Commission Vacancy: Arts Commission Appointment**
Motion to approve the Interview Committee's recommendation to reappoint Jessica Southard to Position 5, with a term expiring April 1, 2030.
- d. **Board & Commission Vacancy: Kennewick Public Facilities District (KPF) Appointment**
Motion to approve the Interview Committee's recommendation to reappoint Austin Crawford to Position 3, with a term expiring April 1, 2030.
- e. **Board & Commission Vacancy: Planning Commission Appointment**
Motion to approve the Interview Committee's recommendation to reappoint Tina Gregory to Position 4, with a term expiring April 1, 2030.
- f. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2025 in the amount of \$891,523.53 comprised of check numbers 28829-28915 in the amount of \$729,253.29 and electronic transfers in the amount of \$162,270.24.
- g. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for December 2025 in the amount of \$33,065.38 consisting of check numbers 2990-3000 and 3029-3034 in the amount of \$8,838.33 and electronic transfers in the amount of \$24,227.05.
- h. **Payroll Roster: For the Pay Period Ending 1/15/2026**
Motion to approve the payroll roster for the pay period ending 1/15/2026.
- i. **Contract: City Hall Replacement Study**
Motion to approve the City Hall Replacement Study professional services agreement with Architects West as presented.

5. **ORDINANCES**

- a. **Ordinance 26-6166: Ordinance: Change of Zone from Residential, Suburban (RS) to Residential, Low Density (RL) at 3805 S Vancouver Street (COZ-2025-0005)**

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 3805 S. VANCOUVER STREET FROM RESIDENTIAL, SUBURBAN (RS) TO RESIDENTIAL, LOW DENSITY (RL) (COZ 2025-0005, AHBL Engineering, c/o Jessica Bruce)

Mayor McShane explained this is a quasi-judicial matter requiring that Council meet the Appearance of Fairness Doctrine. To establish Council's ability to consider the matter fairly, he asked the following questions:

1. Do you have any interest in the property or the application, or do you own property within 300' of the subject property?
2. Will you stand to gain or lose any financial benefit as a result of the outcome of this proceeding?
3. Are you unable to consider the application in a fair and objective manner?
4. Have you engaged in any ex-parte communications with either proponents or opponents?

No Councilmembers answered yes to questions 1, 2, and 3. Councilmember Trumbo answered "yes" to question 4 and explained a personal acquaintance provided ex-parte communication against the proposal.

Mayor McShane opened a public hearing at 7:00 p.m. and asked if any persons present wished to provide testimony to refute the ex-parte communications described by Mr. Trumbo. No testimony was given and Mayor McShane closed the public hearing at 7:00 p.m.

Councilmember Trumbo declared he would abstain from voting; he did not participate in the discussion further.

Mayor McShane announced the City Council had established its ability to consider the matter fairly.

Mr. Laris provided a staff report and together with Mr. Muai, answered Council's questions.

MOTION: Mayor Pro Tem Torelli moved to adopt the ordinance as presented.

SECOND: Councilmember Beauchamp.

DISCUSSION: None

VOTE: **The motion passed (5-0, Councilmember Trumbo abstaining)**

The City Clerk assigned Ordinance No. 26-6166

6. NEW BUSINESS

a. Grants: New Parks and Recreation Special Events Grant Program

Mr. Lange and Mr. Wharton provided a staff report and together with Ms. Erdman, answered Council's questions.

MOTION: Councilmember Millbauer moved to approve the Special Events Grant Program as presented.

SECOND: Mayor Pro Tem Torelli.

DISCUSSION: Councilmembers discussed the merits of the proposal and concerns with too much bureaucracy.

VOTE: **The motion passed unanimously (5-1; Councilmember Klippert dissenting)**

b. Shoreline Reconveyance

Ms. Erdman provided an update on the efforts to complete the shoreline reconveyance. Ms. Erdman introduced a draft joint letter of support for Council consideration, explaining that

minor grammatical changes may be needed but she would return for approval for any substantive changes.

MOTION:	Mayor Pro Tem Torelli moved to authorize the Mayor to sign the Joint Letter of Support on behalf of the Kennewick City Council and to allow grammatical changes by the City Manager.
SECOND:	Councilmember Millbauer.
DISCUSSION:	Remarks were made in support of the shoreline reconveyance project.
VOTE:	The motion passed unanimously (6-0)

7. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, items of concern, and spoke to the Less Restrictive Alternative facility for sexual offenders.

8. CONCLUSION: Mayor McShane concluded the meeting at 8:17 p.m.

DRAFT

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/374002>

Council Agenda Coversheet	Item Number: 4.b. Date: 2/17/2026 Item Type: General Business Item	Category: Consent Agenda
	Subject: Meeting Minutes: February 10, 2026, City Council Workshop Department: City Manager	
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the minutes as presented. <u>Summary</u> The City Clerk's Office has prepared action-format meeting minutes for City Council's consideration. <u>Alternatives</u> The City Council may make corrections to errors and approve the meeting minutes as amended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

CITY OF KENNEWICK
CITY COUNCIL SPECIAL MEETING/WORKSHOP
FEBRUARY 10, 2026, 3:30 p.m.
TOYOTA CENTER – HAPO HANGOUT – THIRD FLOOR
7100 W GRANDRIDGE BLVD

CITY COUNCIL PRESENT:

Jason McShane, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Brad Klippert, *Councilmember*

Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

CITY STAFF PRESENT:

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
Krystal Johnston, *City Clerk*

George Ray, *Economic Development Director*
Jillian Henze, *PIO/Marketing Supervisor*
Tyson Duerr, *Communication & Marketing Specialist*
Dylan Doremus, *Executive Assistant*

CALL TO ORDER. Mayor McShane called the meeting to order at 3:36 p.m. He noted all Councilmembers were present with the exception of Councilmember Anderson and Councilmember Beauchamp, who gave advance notice they could not attend.

- 1. UPDATE: CONVENTION CENTER & KENNEWICK PUBLIC FACILITIES DISTRICT (PROJECT TOUR):** Councilmembers, staff, visitors, and members of the media toured the Three Rivers Convention Center expansion construction site, returning to the meeting room at 4:34 p.m. No action taken.
- 2. INTERLOCAL AGREEMENT: PARKING LOT E AT THE THREE RIVERS CONVENTION CENTER BETWEEN THE CITY OF KENNEWICK, THE PORT OF KENNEWICK, AND THE KENNEWICK PUBLIC FACILITIES DISTRICT:** Ms. Erdman gave a brief update and noted that due to the review process by the Port, the February 17, 2026, City Council agenda meeting materials would be published later in the week than typical. No action taken.

Ms. Erdman provided Councilmembers with a working copy of the joint resolution with the school district concerning LRA facilities which will be considered by Council on February 17. She briefly mentioned she was sharing the draft resolution now to ensure that Councilmembers had enough time to review it, given the anticipated late agenda packet distribution this week. The content of the resolution was not reviewed or debated. No action taken.

CONCLUSION. Mayor McShane concluded the meeting at 4:43 p.m.

DRAFT

Krystal Johnston, CMC, CPRO
City Clerk

Due to the offsite meeting location, no recording was made.

Council Agenda Coversheet	Item Number: 4.c. Item Type: General Business Item Subject: Claims Roster: January 2026 Department: Finance	Date: 2/17/2026 Category: Consent Agenda						
								
<u>Recommendation</u> Staff recommends Council approve the Claims Roster for January 2026.								
<u>Motion for Consideration</u> Motion to approve the Claims Roster for January 2026 in the amount of \$10,350,243.06 comprised of electronic payments and check numbers 322536-323031.								
<u>Summary</u> The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 1/1/2026-1/31/2026: <table><tr><td>Check numbers 322536:323031</td><td>\$8,737,474.11</td></tr><tr><td>Electronic payments (EFT):</td><td>\$1,612,768.95</td></tr><tr><td>Total</td><td>\$10,350,243.06</td></tr></table>			Check numbers 322536:323031	\$8,737,474.11	Electronic payments (EFT):	\$1,612,768.95	Total	\$10,350,243.06
Check numbers 322536:323031	\$8,737,474.11							
Electronic payments (EFT):	\$1,612,768.95							
Total	\$10,350,243.06							
<u>Alternatives</u> None.								
<u>Fiscal Impact</u> \$10,350,243.06								
<u>Attachments:</u> 1. Claims Roster								

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
Fund 001					
000 - Fund Activity					
EFT	01/23/2026	167	WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$285.35
322539	01/08/2026	70001	BENTON COUNTY TREASURER	CRIME VICTIM'S COMPENSATION	\$780.53
322541	01/08/2026	99992	CIVIC REC REFUNDS	REFUND REQUEST- 98971191	\$50.00
322542	01/08/2026	99992	CIVIC REC REFUNDS	REFUND REQUEST- 98607276	\$1,272.50
322543	01/08/2026	99990	MISC REFUNDS	BOND RELEASE-SPA-2024-0016	\$2,000.00
322549	01/08/2026	70000	WASHINGTON STATE TREASURER	COURT FINES- NOVEMBER 2025	\$62,720.39
322719	01/09/2026	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2025-DECEMBER 2025	\$4,440.64
322755	01/22/2026	99992	CIVIC REC REFUNDS	REQUEST REFUND-99439011	\$1,300.00
322756	01/22/2026	99992	CIVIC REC REFUNDS	REFUND REQUEST-99596062	\$500.00
322757	01/22/2026	99990	MISC REFUNDS	BOND RELEASE-SP-2022-0038	\$20,000.00
000 - Fund Activity Subtotal:					\$93,349.41
011 - City Council					
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$523.01
011 - City Council Subtotal:					\$523.01
012 - City Manager					
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$192.29
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$62.88
012 - City Manager Subtotal:					\$255.17
023 - Recreation Services					
EFT	01/02/2026	77146	GLOBAL PAYMENTS	MERCHANT FEES	\$5,203.78
322555	01/09/2026	8070	ALLUSIONS FACE & BODY ART, ALICIA DUERR	WINDOW PAINTING	\$600.00
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$191.90
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$2,785.89
322887	01/23/2026	7653	BSN SPORTS LLC	INDOOR PICKLEBALL NETS	\$979.20
322999	01/23/2026	172	THE TRI-CITY HERALD	SEASONAL CONCESSIONS RFP ADVERTISEMENT	\$399.61
323028	01/30/2026	172	THE TRI-CITY HERALD	SEASONAL VENDOR RFP ADVERTISEMENT	\$251.42
323029	01/30/2026	3564	US LINEN AND UNIFORM	WINTER MATS	\$128.91
023 - Recreation Services Subtotal:					\$10,540.71
024 - Facilities Maintenance					
322552	01/09/2026	8623	ACE SALES & SERVICE INC	ROPES COURSE PORTABLE TOILET	\$292.95
322563	01/09/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	BAD BREAKER	\$6,786.63
322565	01/09/2026	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	UNIFORM ORDER A.MENDOZA 2ND HALF	\$507.91
322593	01/09/2026	7711	CULLIGAN WATER CONDITIONING	DRINKING WATER FOR WATER COOLERS	\$45.70
322611	01/09/2026	9237	FIKES NORTHWEST CORP	SCENT	\$201.76
322621	01/09/2026	1775	GRAINGER	REPAIR KIT FOR BACKFLOW - CARWASH	\$787.78
322632	01/09/2026	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - 2025	\$13,611.00
322641	01/09/2026	78	KENNEWICK INDUSTRIAL & ELEC	LIGHTS	\$466.04
322654	01/09/2026	6845	MERCADO, RAMON	SAFETY GLASSES & JEANS	\$152.30
322677	01/09/2026	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHTS FOR STAGE	\$71.85
322681	01/09/2026	5112	FIRE PROTECTION SERVICE CORPORATION	CITY HALL - 112317	\$755.65
322683	01/09/2026	957	RANCH & HOME INC	HITCH PIN FOR TRAILER	\$116.40
322697	01/09/2026	680	SIERRA ELECTRIC, INC.	9/11 LIGHTING REPLACEMENT	\$716.86
322720	01/09/2026	6270	TRI-CITY SIGN & BARRICADE	SURVEY MARKING PAINT FOR PROJECTS	\$67.92
322730	01/09/2026	1147	TYLER INES	JEAN REIMBURSEMENT	\$146.86
322732	01/09/2026	1046	FRANK URIBE	HAZARD TREE REMOVAL AFTER STORMS	\$14,478.56
322733	01/09/2026	3564	US LINEN AND UNIFORM	LINEN SERVICE-NOV	\$345.18
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,198.49
322749	01/09/2026	8020	WORKMAN, THOMAS	BOOT REIMBURSEMENT	\$404.37
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$1,780.40
322873	01/23/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	DIRTY SMOKE SENSOR	\$822.70
322874	01/23/2026	165	ARCTIC GLACIER USA INC	ICE DELIVERY - JANUARY	\$73.86
322884	01/23/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$26,581.41
322887	01/23/2026	7653	BSN SPORTS LLC	BASKETBALL HOOPS JAY PERRY	\$489.60
322890	01/23/2026	10584	CAMTEK INC	MONITORING	\$489.60
322892	01/23/2026	83	CASCADE NATURAL GAS	GAS SERVICE	\$15,330.23
322903	01/23/2026	1332	COFFEY REFRIGERATION	KCC FREEZER REPAIR	\$725.11
322923	01/23/2026	5426	EWING IRRIGATION PRODUCTS, INC	IRRIGATION CONTROLLER EXPANSION MODULAR	\$466.49
322929	01/23/2026	1775	GRAINGER	CAUTION TAPE AND CUT OFF WHEELS	\$1,757.84
322931	01/23/2026	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM DAVID WILLIAMS - 1ST HALF	\$117.60
322934	01/23/2026	8977	HERITAGE PROF LANDSCAPING INC	LANDSCAPING THREE RIVERS TO N YOUNG STREET	\$16,189.81
322943	01/23/2026	78	KENNEWICK INDUSTRIAL & ELEC	SOFFIT LIGHT	\$1,520.20
322950	01/23/2026	3284	MEL'S INTER-CITY TOWING	RELOCATION OF SHIPPING CONTAINERS	\$163.20
322962	01/23/2026	5262	OVERHEAD DOOR COMPANY, OF TRI-CITIES	FIRE STATION 2 O/H DOOR REPAIR	\$4,010.53
322963	01/23/2026	917	OXARC, INC.	GAS FOR CUTTING TORCH	\$37.94

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT	
322968	01/23/2026	241	PERFORMANCE SYSTEMS INTEGRATION	KCC SEMI ANNUAL FIRE INSPECTION	\$345.00
322969	01/23/2026	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	REPAIR OUTLET - PICKLEBALL COURT	\$434.70
322974	01/23/2026	957	RANCH & HOME INC	TRIM REMOVAL KIT FOR GYM FLOOR	\$90.24
322983	01/23/2026	7555	SHERWIN-WILLIAMS COMPANY	PAINT FOR CITY MANAGERS CONFERENCE RM	\$1,035.33
322991	01/23/2026	8621	SUPERIOR GLASS LLC	REPLACED BROKEN WINDOW	\$444.01
323013	01/23/2026	398	RENTOKIL NORTH AMERICA INC	PEST CONTROL	\$254.58
323020	01/30/2026	8623	ACE SALES & SERVICE INC	PORTABL RESTROOMS FOR BATHROOM SHUT DOWN NOV	\$54.82
024 - Facilities Maintenance Subtotal:				\$114,369.41	
026 - Economic Development					
322722	01/09/2026	3736	TRIDEC	AGREEMENT FOR SHORELINE RECONVEYANCE	\$2,357.14
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$62.88
323009	01/23/2026	755	WASHINGTON ECONOMIC DEVELOPMENT ASSOCIATION	2026 WEDA MEMBERSHIP-GEORGE RAY III	\$650.00
026 - Economic Development Subtotal:				\$3,108.40	
032 - Accounting					
322576	01/09/2026	5736	BOWMAN CONSULTING GROUP LTD	INDIRECT COST ALLOCATION PLAN	\$2,576.25
322650	01/09/2026	1248	MARY BAKER	TRVL REIMB- GFOA GOVT PAYROLL & BENEFITS DEC 2025	\$584.54
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$345.83
323008	01/23/2026	976	WA STATE AUDITOR'S OFFICE	12/25 ACCOUNTABILITY AUDIT 5.7 HRS	\$792.30
032 - Accounting Subtotal:				\$4,337.30	
033 - Human Resources					
322663	01/09/2026	1234	NICOLE BANKS	PARKS DIRECTOR INTERVIEW REIMBURSEMENT	\$1,328.33
322687	01/09/2026	1232	ROSS HOOVER	PARKS DIRECTOR INTERVIEW-REIMB 12/3/25	\$237.93
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$153.52
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$125.76
322870	01/23/2026	1217	ALLISON MCCLAY	TRAFFIC BOX WRAP ARTIST FEE	\$600.00
322939	01/23/2026	1218	JACOB ERIC PRENDEZ	ARTIST FEE TRAFFIC BOX WRAP	\$300.00
033 - Human Resources Subtotal:				\$2,745.54	
034 - Civil Service					
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$76.76
034 - Civil Service Subtotal:				\$76.76	
035 - Customer Service					
EFT	01/02/2026	70016	U.S. BANK	MERCHANT FEES	\$29,150.62
322658	01/09/2026	868	MIRIAM TECHNOLOGIES INC	WEBCHECKS HITS/TRANSACTIONS PROCESSED SEPT 2025	\$1,534.08
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$314.39
322913	01/23/2026	3530	DATAPROSE INC	UTILITY BILLING PRINT AND MAIL SERVICE - NOV 2025	\$28,667.79
322953	01/23/2026	868	MIRIAM TECHNOLOGIES INC	WEBCHECK HITS-67 UNITS	\$2,399.05
322972	01/23/2026	266	QUADIENT LEASING USA INC	QUARTERLY LEASE - QUADIENT POSTAGE MACHINE	\$654.80
323030	01/30/2026	1198	US POSTAL SERVICE	USPS-2026 RATE - ANNUAL POST OFFICE BOX AND CALLER	\$2,644.00
035 - Customer Service Subtotal:				\$65,364.73	
036 - Code Enforcement					
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$144.42
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$163.20
322880	01/23/2026	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	\$3,286.88
036 - Code Enforcement Subtotal:				\$3,594.50	
042 - City Attorney					
322612	01/09/2026	10993	FOSTER GARVEY PC	DRAFT SPAR CONTRACT NOV 2025 (ASHBY)	\$8,643.00
322679	01/09/2026	3467	PRONTO PROCESS SERVICE, INC	MONTHLY COURIER SERVICE (DECEMBER 2025)	\$52.50
322691	01/09/2026	10226	SANGUINO, LAURENCIO	MILEAGE REIMB - L SANGUINO 4THQTR 2025	\$245.00
322729	01/09/2026	1243	TYLER HAUTER	T. HAUETER - MILEAGE REIMBURSEMENT 4TH QTR	\$186.20
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$169.65
322747	01/09/2026	853	WEST GROUP PAYMENT CENTER	LIBRARY PLAN (JANUARY 2026)	\$3,000.70
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$188.63
322879	01/23/2026	287	B-F COUNTY BAR ASSOCIATION	2026 BFCBA MEMBERSHIP FEES (3 ATTORNEYS)	\$75.00
322909	01/23/2026	1246	COREY KRZAN-MATTA	C KRZAN-MATTA MILEAGE REIMB - 4TH QTR 2025	\$372.40
042 - City Attorney Subtotal:				\$12,933.08	
051 - City Clerk					
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$125.76
051 - City Clerk Subtotal:				\$125.76	
053 - Purchasing					
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$159.60
053 - Purchasing Subtotal:				\$197.98	
054 - Information Technology					
322562	01/09/2026	1249	ANTHONY WRIGHT	TRVL REIMB- CISSP BOOTCAMP NOV 2025	\$469.00

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
322579	01/09/2026	359 CARASOFT TECHNOLOGY CORPORATION	MS-ISAC SINGLE ORG ANNUAL MEMBERSHIP	\$8,525.66
322590	01/09/2026	6375 COMPUNET INC	CORP FRESHWORKS FRESHSERVICE SOFTWARE	\$13,570.80
322678	01/09/2026	18 POWERDMS, INC.	NEOGOV - GOVERNMENTJOBS.COM SUBSCRIPTION	\$2,457.68
322714	01/09/2026	8 TELCO WIRING & REPAIR INC	CITY INTERNET/WAN CHARGES	\$5,993.00
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$987.83
322751	01/09/2026	5471 ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-DEC 2025	\$7,502.59
322754	01/15/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$691.66
322893	01/23/2026	716 CDW GOVERNMENT, INC.	ADOBE LICENSING	\$1,317.15
322894	01/23/2026	8295 CENTURYLINK	PS/ALI - ALI/SR PER 100 REC	\$6.70
322902	01/23/2026	8131 CIVICPLUS, ICON ENTERPRISES INC	2026 SOCIAL MEDIA ARCHIVING AND UPGRADE	\$12,451.02
322907	01/23/2026	6375 COMPUNET INC	COMPUNET SUPPORT FOR IT	\$202,642.23
322933	01/23/2026	1139 HDL SOFTWARE LLC	BUSINESS LICENSE SOFTWARE ANNUAL RENEWAL	\$8,032.25
322970	01/23/2026	18 POWERDMS, INC.	NEOGOV-INSIGHT	\$11,610.15
322986	01/23/2026	8210 SMARSH INC	SMARSH TEXT ARCHIVE 2026 RENEWAL	\$665.99
322997	01/23/2026	8 TELCO WIRING & REPAIR INC	CITY INTERNET/WAN CHARGES	\$5,993.00
323026	01/30/2026	8210 SMARSH INC	NET GUARD	\$1,129.72
054 - Information Technology Subtotal:				\$284,046.43
062 - Planning				
322754	01/15/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$220.08
322948	01/23/2026	1073 MAKERS ARCHITECTURE AND URBAN DESIGN LLP	2502 KENNEWICK COMP PLAN-SERVICES THRU 12/31/25	\$17,100.68
322999	01/23/2026	172 THE TRI-CITY HERALD	LEGAL PUBLICATION: DNS ED-2025-0021	\$329.59
323028	01/30/2026	172 THE TRI-CITY HERALD	LEGAL PUBLICATION: DCA-2025-0006 NOPH	\$405.24
062 - Planning Subtotal:				\$18,055.59
070 - Police Revenues				
EFT	01/23/2026	70008 WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	\$3,879.00
EFT	01/23/2026	167 WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$2,656.45
070 - Police Revenues Subtotal:				\$6,535.45
071 - KPD-Administration				
322645	01/09/2026	2280 LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICES	\$410.62
322686	01/09/2026	5213 REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	\$20.00
322690	01/09/2026	619 RYAN YATES	PRE-EMPLOYMENT POLYGRAPH EXAM	\$300.00
322751	01/09/2026	5471 ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-DEC 2025	\$250.82
322895	01/23/2026	2432 CHARTER COMMUNICATIONS	BASIC CABLE SERVICE - STATION	\$572.22
322906	01/23/2026	1682 COLUMBIA FITNESS SYSTEMS	FITNESS EQUIPMENT	\$4,828.54
071 - KPD-Administration Subtotal:				\$6,382.20
072 - KPD-Criminal Investigation				
322574	01/09/2026	4965 BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	\$59.84
322581	01/09/2026	2432 CHARTER COMMUNICATIONS	ICAC LAB INTERNET SERVICE	\$130.00
322631	01/09/2026	1019 INTERACTIVE DATA, LLC	PEOPLE SEARCH - DEC 2025	\$235.11
322653	01/09/2026	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$81.60
322682	01/09/2026	8218 QUALITY CONTROL SERVICES, INC.	EVIDENCE SCALE CALIBRATION WITH CERT	\$201.29
322686	01/09/2026	5213 REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	\$259.00
322711	01/09/2026	7988 T-MOBILE USA, INC	TIME DIFFERENCE OF ARRIVAL	\$50.00
322762	01/22/2026	10419 ALBERTIN, CODY	2026 UNIFORM ALLOWANCE	\$1,600.00
322768	01/22/2026	5555 AYALA, MIGUEL	2026 UNIFORM ALLOWANCE	\$1,600.00
322776	01/22/2026	2595 CHRISTOPHER BENNETT	2026 UNIFORM ALLOWANCE	\$1,600.00
322782	01/22/2026	9712 CRISTELLI, STEFANIE	2026 UNIFORM ALLOWANCE	\$1,600.00
322786	01/22/2026	2151 DORAME, JUAN	2026 UNIFORM ALLOWANCE	\$1,600.00
322787	01/22/2026	4774 DRAMIS, WILLAM	2026 UNIFORM ALLOWANCE	\$1,600.00
322797	01/22/2026	5199 GRANT, LIZ	2026 UNIFORM ALLOWANCE	\$1,600.00
322804	01/22/2026	3998 HENRY, REBECCA	2026 UNIFORM ALLOWANCE	\$1,600.00
322805	01/22/2026	170 HOLDEN, ALEXANDER	2026 UNIFORM ALLOWANCE	\$1,600.00
322829	01/22/2026	6951 MCGEE, CORY	2026 UNIFORM ALLOWANCE	\$1,600.00
322832	01/22/2026	7576 NEBEKER, KIRK	2026 UNIFORM ALLOWANCE	\$1,600.00
322847	01/22/2026	3658 SAGEN, JEFFREY	2026 UNIFORM ALLOWANCE	\$1,600.00
322851	01/22/2026	2982 SLOCOMBE, CHRIS	2026 UNIFORM ALLOWANCE	\$1,600.00
322855	01/22/2026	4174 TAYLOR, JEREMY	2026 UNIFORM ALLOWANCE	\$1,600.00
322861	01/22/2026	9033 WHITNEY, CHRISTOPHER	2026 UNIFORM ALLOWANCE	\$1,600.00
322863	01/22/2026	9496 WOLF, KEEGAN	2026 UNIFORM ALLOWANCE	\$1,600.00
322895	01/23/2026	2432 CHARTER COMMUNICATIONS	ICAC LAB INTERNET SERVICE	\$260.00
322896	01/23/2026	2432 CHARTER COMMUNICATIONS	DISTINCT IDENTIFICATIONS	\$50.00
322897	01/23/2026	2432 CHARTER COMMUNICATIONS	DISTINCT IDENTIFICATIONS	\$50.00
322956	01/23/2026	4055 NET TRANSCRIPTS INC	SIU TRANSCRIPTS	\$170.82
322973	01/23/2026	8218 QUALITY CONTROL SERVICES, INC.	EVIDENCE SCALE CALIBRATION WITH DATA	\$1,198.08
322990	01/23/2026	1224 SUMURI LLC	TALINO INTEL WORKSTATION - KPD FORENSICS	\$14,408.38
322994	01/23/2026	7988 T-MOBILE USA, INC	TIME DIFFERENCE OF ARRIVAL	\$50.00

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
323019	01/23/2026	3656 REES, REMIE	2026-UNIFORM ALLOWANCE	\$1,600.00
072 - KPD-Criminal Investigation Subtotal:				\$44,404.12
073 - KPD-Patrol				
322566	01/09/2026	3649 AXON ENTERPRISE INC	AXON CONTRACT PD CAMERAS 2025-2026	\$902,134.78
322574	01/09/2026	4965 BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	\$239.36
322653	01/09/2026	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$775.20
322686	01/09/2026	5213 REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	\$74.00
322738	01/09/2026	3997 VISTA VETERINARY HOSPITAL, INC	K9 MEDICAL CARE	\$522.88
322759	01/22/2026	1014 AARON COLE	2026 UNIFORM ALLOWANCE	\$1,600.00
322761	01/22/2026	989 ADRIAN BANDA-CONTRERAS	2026 UNIFORM ALLOWANCE	\$1,600.00
322765	01/22/2026	966 ANDREW DEBOWES	2026 UNIFORM ALLOWANCE	\$1,600.00
322766	01/22/2026	9313 ARMITAGE, ZACHARIAH	2026 UNIFORM ALLOWANCE	\$1,600.00
322767	01/22/2026	677 ASHLEY MARSHALL	2026 UNIFORM ALLOWANCE	\$1,600.00
322771	01/22/2026	1100 BRICE DODGE	2026 UNIFORM ALLOWANCE	\$1,600.00
322772	01/22/2026	270 BRIGHAM PAGE	2026 UNIFORM ALLOWANCE	\$1,600.00
322774	01/22/2026	9441 CASTILLEJA, SEBASTIAN	2026 UNIFORM ALLOWANCE	\$800.00
322775	01/22/2026	547 CHRISTIAN DUNN	2026 UNIFORM ALLOWANCE	\$1,600.00
322778	01/22/2026	171 CLARY, KYLER	2026 UNIFORM ALLOWANCE	\$1,600.00
322779	01/22/2026	712 COLE KRUGER	2026 UNIFORM ALLOWANCE	\$1,600.00
322781	01/22/2026	2153 COOPER, LEE	2026 UNIFORM ALLOWANCE	\$800.00
322783	01/22/2026	1074 DAKOTA J IDE	2026 UNIFORM ALLOWANCE	\$1,600.00
322788	01/22/2026	9098 EALY-THOMAS, JAIR	2026 UNIFORM ALLOWANCE	\$1,600.00
322791	01/22/2026	8118 ENGEL, STEVEN	2026 UNIFORM ALLOWANCE	\$1,600.00
322792	01/22/2026	1257 ERIBERTO GARCIA	2026-UNIFORM ALLOWANCE	\$750.00
322795	01/22/2026	1011 GARIN WHITBY	2026 UNIFORM ALLOWANCE	\$1,600.00
322796	01/22/2026	11052 GOULET, BRANDON	2026 UNIFORM ALLOWANCE	\$1,600.00
322798	01/22/2026	5403 GREENOUGH, JOHN	2026 UNIFORM ALLOWANCE	\$800.00
322799	01/22/2026	9095 GREGG, JARED	2026 UNIFORM ALLOWANCE	\$1,600.00
322802	01/22/2026	645 HAYNES, BRADY	2026 UNIFORM ALLOWANCE	\$1,600.00
322803	01/22/2026	1089 HENRY KLEPPIN	2026 UNIFORM ALLOWANCE	\$1,600.00
322806	01/22/2026	1140 HUGO GUZMAN CAMACHO	2026 UNIFORM ALLOWANCE	\$1,600.00
322810	01/22/2026	1142 JASMIN BAUTISTA-NAVA	2026 UNIFORM ALLOWANCE	\$1,600.00
322811	01/22/2026	1013 JONATHON FRASCO	2026 UNIFORM ALLOWANCE	\$1,600.00
322815	01/22/2026	330 JOSEPH GARZA	2026 UNIFORM ALLOWANCE	\$1,600.00
322816	01/22/2026	180 JOSEPH PURSLEY	2026 UNIFORM ALLOWANCE	\$1,600.00
322818	01/22/2026	1090 KACE KOCHER	2026 UNIFORM ALLOWANCE	\$1,600.00
322819	01/22/2026	99 KALEB CHRISTENSEN	2026 UNIFORM ALLOWANCE	\$1,600.00
322820	01/22/2026	1242 KATIA HERNANDEZ	2026 UNIFORM ALLOWANCE	\$750.00
322821	01/22/2026	965 KAYLEB ROSE	2026 UNIFORM ALLOWANCE	\$1,600.00
322822	01/22/2026	2154 KUHN, JOSHUA	2026 UNIFORM ALLOWANCE	\$1,600.00
322830	01/22/2026	2593 MELONE, KENNY	2026 UNIFORM ALLOWANCE	\$1,600.00
322831	01/22/2026	7694 MOORE, ZACHARIAH	2026 UNIFORM ALLOWANCE	\$1,600.00
322834	01/22/2026	1102 NICHOLAS WILTZ	2026 UNIFORM ALLOWANCE	\$1,600.00
322836	01/22/2026	1204 NOAH SAWYER	PRORATED UNIFORM ALLOWANCE	\$1,662.50
322837	01/22/2026	199 PEYTON HANNAH	2026 UNIFORM ALLOWANCE	\$1,600.00
322839	01/22/2026	8072 QUINONES, OSCAR	2026 UNIFORM ALLOWANCE	\$1,600.00
322840	01/22/2026	9461 RAMOS, FERNANDO	2026 UNIFORM ALLOWANCE	\$1,600.00
322841	01/22/2026	527 RHETT LODAHL	2026 UNIFORM ALLOWANCE	\$1,600.00
322843	01/22/2026	3 ROGERS, DAKOTA	2026 UNIFORM ALLOWANCE	\$1,600.00
322846	01/22/2026	10809 SAFRANEK, KRISTOFER	2026 UNIFORM ALLOWANCE	\$1,600.00
322848	01/22/2026	4629 SALTER, RON	2026 UNIFORM ALLOWANCE	\$800.00
322849	01/22/2026	11053 SEVERSON, COLTER	2026 UNIFORM ALLOWANCE	\$1,600.00
322852	01/22/2026	9035 SMITH, AVERY	2026 UNIFORM ALLOWANCE	\$1,600.00
322853	01/22/2026	3654 SULLIVAN, JOSHUA	2026 UNIFORM ALLOWANCE	\$1,600.00
322854	01/22/2026	899 TAYLOR WILSON	2026 UNIFORM ALLOWANCE	\$1,600.00
322856	01/22/2026	7722 THATSANA, STEVE	2026 UNIFORM ALLOWANCE	\$1,600.00
322859	01/22/2026	10918 VOLLAND, BRADY	2026 UNIFORM ALLOWANCE	\$1,600.00
322862	01/22/2026	10560 WITHAM, TRISTAN	2026 UNIFORM ALLOWANCE	\$1,600.00
322864	01/22/2026	9629 WOLOSIN, STEPHEN	2026 UNIFORM ALLOWANCE	\$1,600.00
322914	01/23/2026	9827 DAY WIRELESS SYSTEMS	TWO WAY RADIO REPAIR	\$277.44
322930	01/23/2026	9095 GREGG, JARED	TRAVEL REIMBURSEMENT	\$61.49
322950	01/23/2026	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$539.10
073 - KPD-Patrol Subtotal:				\$981,386.75
074 - KPD-Staff Services				
322707	01/09/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	\$75.46
322741	01/09/2026	1033 WASHINGTON STATE PATROL	CPL BACKGROUND CHECKS - DEC 2025	\$1,068.00

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
322763	01/22/2026	898 ALI DODD	2026 UNIFORM ALLOWANCE	\$700.00
322773	01/22/2026	2962 CANADA, JAMES	2026 UNIFORM ALLOWANCE	\$1,600.00
322780	01/22/2026	9346 CONTRERAS, JESUS	2026 UNIFORM ALLOWANCE	\$1,600.00
322784	01/22/2026	804 DAWN RENEE	2026 UNIFORM ALLOWANCE	\$700.00
322785	01/22/2026	2981 DENKE, DEBRA	2026 UNIFORM ALLOWANCE	\$700.00
322794	01/22/2026	600 GARCIA, JACOB	2026 UNIFORM ALLOWANCE	\$1,600.00
322800	01/22/2026	4725 HARRINGTON, JASON	2026 UNIFORM ALLOWANCE	\$1,600.00
322801	01/22/2026	4726 HARRIS, TIMOTHY J	2026 UNIFORM ALLOWANCE	\$1,600.00
322807	01/22/2026	825 IRIS GULLEDGE	2026 UNIFORM ALLOWANCE	\$700.00
322812	01/22/2026	1075 JORDAN CHRISTOPHER MYERS DAVIS	2026 UNIFORM ALLOWANCE	\$700.00
322813	01/22/2026	50617 JOSE GARCIA	2026 UNIFORM ALLOWANCE	\$1,600.00
322817	01/22/2026	10849 JOYCE, DUSTIN	2026 UNIFORM ALLOWANCE	\$1,600.00
322823	01/22/2026	8753 LEANDER, BRANDON	2026 UNIFORM ALLOWANCE	\$1,600.00
322824	01/22/2026	1071 LISA BODEY	2026 UNIFORM ALLOWANCE	\$700.00
322833	01/22/2026	8355 NELSON, NICOLE	2026 UNIFORM ALLOWANCE	\$700.00
322835	01/22/2026	10203 NINA WILLIAMS	2026 UNIFORM ALLOWANCE	\$700.00
322844	01/22/2026	3788 ROSANE, MICHAEL	2026 UNIFORM ALLOWANCE	\$1,600.00
322845	01/22/2026	897 SABRINA LARMEY	2026 UNIFORM ALLOWANCE	\$700.00
322860	01/22/2026	8751 VOUGHT, JASON	2026 UNIFORM ALLOWANCE	\$1,600.00
322865	01/22/2026	205 ZACHARY CAIN	2026 UNIFORM ALLOWANCE	\$1,600.00
322989	01/23/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	\$1,218.98
074 - KPD-Staff Services Subtotal:				\$26,262.44
075 - KPD-Intergovernmental				
322569	01/09/2026	14 BENTON COUNTY	JAIL SERVICE - NOVEMBER 2025	\$267,185.22
322642	01/09/2026	5291 KENNEWICK RADIOLOGY GROUP PC	PRISONER MEDICAL	\$50.00
322702	01/09/2026	1160 SOUND PHYSICIANS EMERGENCY MEDICINE OF WASHINGTON	PRISONER MEDICAL	\$1,604.24
322724	01/09/2026	9790 TRIOS HEALTH, RCCH TRIOS HEALTH LLC	PRISONER MEDICAL	\$4,739.80
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$9,660.52
323018	01/23/2026	100 CITY OF RICHLAND	800 MHZ RADIOS - 4TH QUARTER 2025	\$294,910.66
075 - KPD-Intergovernmental Subtotal:				\$578,150.44
076 - KPD-Special Services				
322552	01/09/2026	8623 ACE SALES & SERVICE INC	PORTABLE TOILET - FIRING RANGE	\$87.45
322587	01/09/2026	422 CLARITY POINT PLLC	WELLNESS PROGRAM - DEC 2025	\$2,586.06
322686	01/09/2026	5213 REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	\$92.00
322698	01/09/2026	9108 SIERRA PACIFIC SOFTWARE LLC	TRAINING OFFICER MAINTENANCE/SUPPORT AGREEMENT	\$349.00
322754	01/15/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$4,055.57
322770	01/22/2026	7339 BRAKEBILL, MIKAEL	2026 UNIFORM ALLOWANCE	\$1,600.00
322884	01/23/2026	84 BENTON PUD NO. 1	ELECTRICITY	\$72.03
322979	01/23/2026	1549 SAN DIEGO POLICE EQUIPMENT CO, INC	SAN DIEGO POLICE EQUIPMENT AMMUNITION	\$485.36
323025	01/30/2026	710 SANDY'S TROPHIES INC	RETIRED FLAG BOX	\$82.49
076 - KPD-Special Services Subtotal:				\$9,409.96
081 - Fire Administration				
322558	01/09/2026	5681 AMERIGAS PROPANE LP	PROPANE - FS4	\$335.79
322630	01/09/2026	8984 IMAGETREND INC	STAFFING SOL. INTEGRATION	\$742.56
322683	01/09/2026	957 RANCH & HOME INC	PROPANE	\$18.55
322697	01/09/2026	680 SIERRA ELECTRIC, INC.	NEW DROPS FOR FIRE STATIONS 3,4 + 5	\$3,530.56
322707	01/09/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS5 STATION SUPPLIES	\$1,792.32
322721	01/09/2026	4314 TRI-COUNTY FIRE ASSOCIATION	KFD DUES - 2025/2026	\$500.00
322900	01/23/2026	100 CITY OF RICHLAND	2025-2026 ANNUAL BCEM ASSESSMENT	\$51,832.00
322974	01/23/2026	957 RANCH & HOME INC	PROPANE	\$7.49
322989	01/23/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS4 STATION SUPPLIES	\$540.62
323001	01/23/2026	168 TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL FEE	\$15.37
081 - Fire Administration Subtotal:				\$59,315.26
082 - Fire Suppression				
322616	01/09/2026	5823 GALLS, LLC	KUTROWSKI - NAME PATCHES	\$21.21
322617	01/09/2026	5823 GALLS, LLC	KUTROWSKI - PANTS	\$104.06
322644	01/09/2026	4244 L N CURTIS & SONS	MSA DUST COVER	\$9,564.29
322652	01/09/2026	1206 MED-TECH RESOURCE INC	EXTRICATION GLOVES	\$314.06
322667	01/09/2026	5059 NORTHWEST SAFETY CLEAN	PPE REPAIR & CLEANING	\$234.44
322684	01/09/2026	8467 REGION 8 FIRE COUNCIL	RICHARD BIRT CLASS, LAPLANTE	\$550.00
322693	01/09/2026	7872 SEA WESTERN INC	DUAL-PURPOSE BOOTS	\$124.78
322712	01/09/2026	7617 TARGETSOLUTIONS LEARNING, LLC	2025-2026 VECTOR LMS, TARGET SOLUTIONS RENEWAL	\$11,508.28
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,509.13
322927	01/23/2026	5823 GALLS, LLC	WINTER COATS	\$245.14
322944	01/23/2026	4244 L N CURTIS & SONS	STRUCTURAL FF BOOTS	\$214.53
322980	01/23/2026	7872 SEA WESTERN INC	SPOKANE BELTS	\$2,895.20

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
323018	01/23/2026	100	CITY OF RICHLAND	SECOMM ASSESMENT - POLICE/FIRE	\$7,002.38
082 - Fire Suppression Subtotal:					\$34,287.50
090 - Engineering					
322671	01/09/2026	3700	OFFICE DEPOT INC	OFFICE MISC	\$19.47
322718	01/09/2026	1479	TOPCON SOLUTIONS STORE, PORTLAND PRECISION INSTRU	FC-6400 DATA COLLECTOR	\$3,796.65
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$583.85
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$771.34
322919	01/23/2026	2233	ENGINEERING NEWS RECORD	ENR SUBSCRIPTION	\$149.99
322960	01/23/2026	3700	OFFICE DEPOT INC	CALENDAR	\$125.86
090 - Engineering Subtotal:					\$5,447.16
100 - GF-Nondepartmental					
322563	01/09/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2026 HVAC MAINT JANUARY	\$526.65
322571	01/09/2026	14	BENTON COUNTY	2025 BENTON COUNTY ELECTION SERVICES	\$106,354.38
322585	01/09/2026	435	CITY OF PASCO	ANIMAL SHELTER SERVICE/ADMIN SERVICES NOV 2025	\$226,716.24
322593	01/09/2026	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY	\$589.96
322632	01/09/2026	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - 2025	\$5,540.00
322681	01/09/2026	5112	FIRE PROTECTION SERVICE CORPORATION	MCL - 113129	\$88.94
322884	01/23/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$2,807.73
322888	01/23/2026	310	BUILDERS FIRSTSOURCE	SEALANT FOR GUTTERS	\$123.66
322892	01/23/2026	83	CASCADE NATURAL GAS	GAS SERVICE	\$1,915.48
322899	01/23/2026	435	CITY OF PASCO	ANIMAL SHELTER SERVICE/ADMIN SERVICES DEC 2025	\$71,065.98
100 - GF-Nondepartmental Subtotal:					\$415,729.02
Total For Fund 001					\$2,780,934.08
Fund 102					
000 - Fund Activity					
EFT	01/23/2026	167	WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$143.10
000 - Fund Activity Subtotal:					\$143.10
010 - Fund Activity					
322578	01/09/2026	1817	RADIO SERVICE COMPANY INC	RADIO CONTRACT	\$221.95
322589	01/09/2026	8852	COMMERCIAL TIRE	ABANDON TIRE DISPOSAL	\$389.78
322601	01/09/2026	2160	ENVIROTECH SERVICES INC.	ROAD SALT - ENVIROTECH STATE CONTRACT	\$91,253.83
322610	01/09/2026	6249	FERRELLGAS L P	PROPANE TANK RECEIPT	\$447.19
322668	01/09/2026	7229	NORTHWEST SIGN RECYCLING	SIGN BLANK REFURBISH	\$3,705.91
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$275.18
322736	01/09/2026	5777	CLEARWATER VICS PROFESSIONAL AUTOMOTIVE PAINT DIST	AIR FILTER PAINT TRUCK	\$8.89
322745	01/09/2026	10694	WEATHERNET, NARWHAL MET LLC	WEATHER SERVICE - DEC 2025	\$595.00
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$463.50
322876	01/23/2026	2181	ARROW CONSTRUCTION SUPPLY LLC	COLD MIX	\$2,767.99
322882	01/23/2026	92	BENTON CLEAN AIR AGENCY	TUMBLEWEED VARIANCE APPLICATION RENEWAL	\$500.00
322889	01/23/2026	1817	RADIO SERVICE COMPANY INC	RADIO MAINT CONTRACT	\$221.95
322920	01/23/2026	2160	ENVIROTECH SERVICES INC.	APEX DE-ICER	\$8,364.60
322929	01/23/2026	1775	GRAINGER	BLOWER FOR THERMO PLASTIC PREP	\$548.11
322941	01/23/2026	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - DECEMBER	\$182.00
322951	01/23/2026	484	MILNE NAIL,POWER TOOL & REPAIR	CONCRETE DRILL BIT	\$130.66
322961	01/23/2026	1062	OSBURN ASSOCIATES INC	SIGN SHEETING	\$2,160.00
322974	01/23/2026	957	RANCH & HOME INC	CORD FOR SNOW AND ICE LOADER	\$54.39
322977	01/23/2026	4618	RODDA PAINT COMPANY	PAINT TRUCK GUN AND TIP KITS	\$4,000.51
323011	01/23/2026	10694	WEATHERNET, NARWHAL MET LLC	WEATHER SERVICE - JANUARY 2026	\$595.00
323017	01/23/2026	4578	ZUMAR INDUSTRIES INC	SIGN BLANKS FOR MAST ARMS	\$602.76
010 - Fund Activity Subtotal:					\$117,489.20
110 - Traffic					
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$286.56
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$224.88
322874	01/23/2026	165	ARCTIC GLACIER USA INC	ICE DELIVERY - JANUARY	\$64.02
322884	01/23/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$30,705.28
322908	01/23/2026	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	5 AMP BARREL FUSES AND FUSE HOLDERS FOR ST LIGHTS	\$1,523.20
322941	01/23/2026	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - DECEMBER	\$182.00
322943	01/23/2026	78	KENNEWICK INDUSTRIAL & ELEC	TAPE, SHRINK TUBE, PVC COUPLINGS AND CONNECTORS	\$314.42
322974	01/23/2026	957	RANCH & HOME INC	OSCILLATING TOOL, BLADES AND CHARGER	\$456.85
322984	01/23/2026	680	SIERRA ELECTRIC, INC.	SIGNAL ON CALL WORK-SIERRA CONTRACT	\$691.97
110 - Traffic Subtotal:					\$34,449.18
Total For Fund 102					\$152,081.48
Fund 106					
010 - Fund Activity					
322714	01/09/2026	8	TELCO WIRING & REPAIR INC	BIPIN NETWORK CONNECTIONS	\$7,957.81
322735	01/09/2026	30	VERIZON NORTHWEST	BIPIN CELL PHONES	\$115.14

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
322907	01/23/2026	6375	COMPUNET INC	APC SYMMETRA BATTERY MODULE	\$1,254.39
322997	01/23/2026	8	TELCO WIRING & REPAIR INC	BIPIN NETWORK CONNECTIONS	\$7,957.81
010 - Fund Activity Subtotal:					\$17,285.15
Total For Fund 106					\$17,285.15
Fund 107					
130 - CDBG					
322584	01/09/2026	395	CITY OF KENNEWICK	CDBG: 4TH QTR YOUTH SCHOLARSHIPS	\$1,329.00
322586	01/09/2026	100	CITY OF RICHLAND	CDBG CLOUDBURST BILLING OCT 2025	\$20.25
322716	01/09/2026	1233	THORNWORKS LLC	PARTIAL PAYMENT FOR 2K25-01 ESCAMILLA REHAB	\$18,768.00
322728	01/09/2026	4380	TU DECIDES (YOU DECIDE -, A BILINGUAL NEWSPAPER)	ADS FOR 2025 CDBG PROGRAM	\$500.00
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$31.44
322942	01/23/2026	1163	KENNEWICK HOUSING AUTHORITY	CHIP: KHA INVOICE 7	\$522,072.55
323000	01/23/2026	1233	THORNWORKS LLC	PARTIAL PAYMENT FOR 2K26-02 HOME REHAB	\$31,595.52
130 - CDBG Subtotal:					\$574,316.76
Total For Fund 107					\$574,316.76
Fund 111					
000 - Fund Activity					
323031	01/30/2026	1189	WA STATE TREASURER	FORFEITED PROPERTY 2025	\$3,027.15
000 - Fund Activity Subtotal:					\$3,027.15
010 - Fund Activity					
322655	01/09/2026	3091	MERKL, ISAAC	TRAVEL REIMB FOR SMIP TRAINING	\$676.99
322713	01/09/2026	4174	TAYLOR, JEREMY	CAT REIMBURSEMENT	\$60.00
322996	01/23/2026	4174	TAYLOR, JEREMY	CAT REIMBURSEMENT	\$120.00
010 - Fund Activity Subtotal:					\$856.99
Total For Fund 111					\$3,884.14
Fund 116					
010 - Fund Activity					
322548	01/08/2026	73761	TRI-CITIES VISITOR & CONV. BUR	TOURISM PROMOTION AREA DISTRIBUTION	\$73,083.34
322719	01/09/2026	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2025-DECEMBER 2025	\$20,846.08
010 - Fund Activity Subtotal:					\$93,929.42
Total For Fund 116					\$93,929.42
Fund 117					
042 - City Attorney					
322656	01/09/2026	50624	MICHELLE ALEXANDER	MILEAGE REIMB - M. ALEXANDER 4TH QTR 2025	\$303.80
322679	01/09/2026	3467	PRONTO PROCESS SERVICE, INC	MONTHLY COURIER SERVICE (DECEMBER 2025)	\$17.50
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$84.81
322747	01/09/2026	853	WEST GROUP PAYMENT CENTER	ONLINE SOFTWARE SUBSCRIPTION (DECEMBER 2025)	\$972.45
042 - City Attorney Subtotal:					\$1,378.56
072 - KPD-Criminal Investigation					
322705	01/09/2026	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED HOMICIDE/MISSING PERSON CASES - DEC 2025	\$2,500.00
322987	01/23/2026	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED HOMICIDE/MISSING PERSON CASES - JULY 2025	\$2,500.00
072 - KPD-Criminal Investigation Subtotal:					\$5,000.00
073 - KPD-Patrol					
322680	01/09/2026	1997	PUBLIC SAFETY TESTING, INC.	4TH QUARTER SUBSCRIPTION FEE - OCT/DEC	\$1,311.00
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,317.34
322760	01/22/2026	1168	ADAM LASKER	2026 UNIFORM ALLOWANCE	\$1,600.00
322769	01/22/2026	333	BOWEN HADLEY	2026 UNIFORM ALLOWANCE	\$1,600.00
322789	01/22/2026	636	EASTON CLEM	2026 UNIFORM ALLOWANCE	\$1,600.00
322790	01/22/2026	503	ELLIOT WEDDLE-MARTINEZ	2026 UNIFORM ALLOWANCE	\$1,600.00
322793	01/22/2026	476	FABIAN MORENO-GOMEZ	2026 UNIFORM ALLOWANCE	\$1,600.00
322808	01/22/2026	479	ISAIAH SEBO	2026 UNIFORM ALLOWANCE	\$1,600.00
322809	01/22/2026	884	IZAYAH DARBY	2026 UNIFORM ALLOWANCE	\$1,600.00
322814	01/22/2026	632	JOSE RODRIGUEZ	2026 UNIFORM ALLOWANCE	\$1,600.00
322825	01/22/2026	545	LOGAN BURRUP	2026 UNIFORM ALLOWANCE	\$1,600.00
322826	01/22/2026	543	MAKINNA BRUNS	2026 UNIFORM ALLOWANCE	\$1,600.00
322827	01/22/2026	10237	MARKLEY, DYLAN	2026 UNIFORM ALLOWANCE	\$1,600.00
322828	01/22/2026	10939	MATA, JOSE	2026 UNIFORM ALLOWANCE	\$1,600.00
322842	01/22/2026	602	RICHARDSON, RYAN	2026 UNIFORM ALLOWANCE	\$1,600.00
322850	01/22/2026	566	SHAKIR GARDAYA	2026 UNIFORM ALLOWANCE	\$1,600.00
322857	01/22/2026	517	TRENTON BRAWDY	2026 UNIFORM ALLOWANCE	\$1,600.00
322858	01/22/2026	565	TYSON ALVAREZ	2026 UNIFORM ALLOWANCE	\$1,600.00
073 - KPD-Patrol Subtotal:					\$28,228.34
074 - KPD-Staff Services					
322764	01/22/2026	653	AMBER PURSLEY	2026 UNIFORM ALLOWANCE	\$700.00
322777	01/22/2026	709	CHRISTOPHER DEFFINBAUGH	2026 UNIFORM ALLOWANCE	\$700.00
322838	01/22/2026	10006	POWELL, CINDY	2026 UNIFORM ALLOWANCE	\$700.00

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
				074 - KPD-Staff Services Subtotal:
				\$2,100.00
				Total For Fund 117
				\$36,706.90
Fund 118				
000 - Fund Activity				
EFT	01/23/2026	167	WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX
				\$22.07
				000 - Fund Activity Subtotal:
				\$22.07
010 - Fund Activity				
322557	01/09/2026	793	AMANDA DUTT	DRUG TREND BRIEFING AT BC WORKGROUP-REIMB NOV2025
				\$1,098.71
322583	01/09/2026	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER
				\$6,629.47
322596	01/09/2026	1225	DIRECTV ENTERTAINMENT HOLDINGS LLC	HIDTA DIRECT TV-DEC 2025
				\$114.98
322597	01/09/2026	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR
				\$8,910.63
322599	01/09/2026	11026	ELIZABETH POWELL	NW HIDTA PUBLIC HEALTH
				\$5,575.06
322603	01/09/2026	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST
				\$4,506.72
322607	01/09/2026	4147	FEDEX	HIDTA SHIPPING COST
				\$20.24
322615	01/09/2026	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST
				\$4,506.72
322629	01/09/2026	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER
				\$5,406.03
322659	01/09/2026	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER
				\$4,506.72
322688	01/09/2026	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH
				\$5,754.92
322694	01/09/2026	262	SELIG FAMILY HOLDINGS LLC	015427-JANUARY 2026 - 015427-HIDTA MONTHLY RENT
				\$21,694.97
322696	01/09/2026	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST
				\$4,621.24
322717	01/09/2026	1069	TIMOTHY ROBERT HALVORSEN	TRVL REIMB-HSTF BRIEFING DECEMBER 2025
				\$523.54
322746	01/09/2026	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR
				\$10,481.00
322868	01/23/2026	465	AFFIRMA CONSULTING LLC	DECEMBER SUPPORT 2025 WEBSITE MANAGEMENT
				\$2,262.18
322877	01/23/2026	1159	AT&T MOBILITY LLC	HIDTA-ESCHAT PHONES
				\$3,539.94
322898	01/23/2026	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER
				\$6,629.47
322915	01/23/2026	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR
				\$8,910.63
322918	01/23/2026	11026	ELIZABETH POWELL	NW HIDTA PUBLIC HEALTH
				\$5,575.06
322921	01/23/2026	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST
				\$4,506.72
322924	01/23/2026	4147	FEDEX	HIDTA-SHIPPING EXPENSES
				\$342.64
322926	01/23/2026	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST
				\$4,506.72
322938	01/23/2026	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER
				\$5,406.03
322954	01/23/2026	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER
				\$5,605.70
322976	01/23/2026	4573	RICOH USA INC	HIDTA- COPIER LOG
				\$52.96
322978	01/23/2026	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH
				\$5,754.92
322982	01/23/2026	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST
				\$4,678.50
322994	01/23/2026	7988	T-MOBILE USA, INC	211459901-DEC 25 NW HIDTA-T-MOBILE
				\$982.40
323012	01/23/2026	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR
				\$10,481.00
323023	01/30/2026	1187	LEPIDE USA INC	NW HIDTA - LEPIDE SOFTWARE
				\$2,000.40
				010 - Fund Activity Subtotal:
				\$155,586.22
				Total For Fund 118
				\$155,608.29
Fund 300				
010 - Fund Activity				
322556	01/09/2026	1227	ALLWEST TESTING & ENGINEERING INC	P2319 TESTING
				\$6,452.50
322917	01/23/2026	7864	ECONOLITE CONTROL PRODUCTS INC	VISION CAMERA SYSTEM
				\$47,541.42
323024	01/30/2026	9992	MIOVISION TECHNOLOGIES INC	MIOVISION SCOUT PLUS CAMERAS
				\$15,232.00
				010 - Fund Activity Subtotal:
				\$69,225.92
160 - Land & Facilities				
322586	01/09/2026	100	CITY OF RICHLAND	MICROWAVE BILLING/RADIO EXPANSION LEASE #518-24
				\$824,203.40
322594	01/09/2026	8028	DAILY JOURNAL OF COMMERCE	CITY HALL RFP ADVERTISEMENT
				\$450.50
322614	01/09/2026	409	FRONTIER FENCE INC	JAY PERRY PARK FENCING RETAINAGE RELEASE
				\$1,554.15
322626	01/09/2026	8977	HERITAGE PROF LANDSCAPING INC	RETAINAGE REL IRRIGATION INSTALL JAY PERRY PARK
				\$898.20
322697	01/09/2026	680	SIERRA ELECTRIC, INC.	90% PAYMENT JAY PERRY LIGHT POST INSTALLATION
				\$20,836.92
323005	01/23/2026	1046	FRANK URIBE	TREE REMOVAL BOAT LAUNCH
				\$8,486.40
				160 - Land & Facilities Subtotal:
				\$856,429.57
170 - Capital Purchases				
322590	01/09/2026	6375	COMPUNET INC	CISCO TRAFFIC CAMERA SWITCHES
				\$42,209.75
322731	01/09/2026	1566	TYLER TECHNOLOGIES INC	EDEN REPLACEMENT PROJECT - CONTRACT 19-013
				\$4,841.20
323003	01/23/2026	1566	TYLER TECHNOLOGIES INC	EDEN REPLACEMENT PROJECT - CONTRACT 19-013
				\$1,383.20
				170 - Capital Purchases Subtotal:
				\$48,434.15
				Total For Fund 300
				\$974,089.64
Fund 303				
010 - Fund Activity				
322602	01/09/2026	1148	ESF DEVELOPMENT, LLC	P2112 PAY EST 4
				\$8,420.00
323014	01/23/2026	2368	WESTERN SYSTEMS INC	TRAFFIC SIGNAL CABINET P2504
				\$115,733.28
				010 - Fund Activity Subtotal:
				\$124,153.28
				Total For Fund 303
				\$124,153.28

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
Fund 402				
000 - Fund Activity				
EFT	01/23/2026	167 WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$356.06
322537	01/08/2026	99993 AMBULANCE REFUNDS	AMBULANCE REFUND-280-KFD2509186	\$290.00
322538	01/08/2026	99993 AMBULANCE REFUNDS	AMBULANCE REFUND-280-KFD2505515	\$732.12
000 - Fund Activity Subtotal:				\$1,378.18
010 - Fund Activity				
322558	01/09/2026	5681 AMERIGAS PROPANE LP	PROPANE - FS4	\$335.78
322568	01/09/2026	10729 BENDER, RYAN	IV TECH COURSE-TEXTBOOK_REIMBURSEMENT	\$125.24
322580	01/09/2026	7715 CARDINAL HEALTH 411, INC	MEDICATION	\$102.06
322616	01/09/2026	5823 GALLS, LLC	KUTROWSKI - NAME PATCHES	\$120.19
322617	01/09/2026	5823 GALLS, LLC	KUTROWSKI - PANTS	\$589.70
322630	01/09/2026	8984 IMAGETREND INC	STAFFING SOL. INTEGRATION	\$3,065.44
322635	01/09/2026	954 KEVIN E HODGES	MPD SERVICES 2025-2026	\$5,255.44
322644	01/09/2026	4244 L N CURTIS & SONS	STRUCTURE FF BOOTS	\$286.04
322652	01/09/2026	1206 MED-TECH RESOURCE INC	EXTRICATION GLOVES	\$894.72
322672	01/09/2026	917 OXARC, INC.	OXYGEN	\$104.49
322683	01/09/2026	957 RANCH & HOME INC	PROPANE	\$18.54
322693	01/09/2026	7872 SEA WESTERN INC	DUAL-PURPOSE BOOTS	\$707.10
322697	01/09/2026	680 SIERRA ELECTRIC, INC.	NEW DROPS FOR FIRE STATIONS 3,4 + 5	\$3,530.56
322707	01/09/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FSS STATION SUPPLIES	\$1,748.58
322709	01/09/2026	5689 STRYKER SALES CORPORATION, STRYKER MEDICAL	LUCAS POWER SUPPLY	\$491.75
322715	01/09/2026	7618 TELEFLEX LLC	IV SUPPLIES	\$325.01
322721	01/09/2026	4314 TRI-COUNTY FIRE ASSOCIATION	KFD DUES - 2025/2026	\$500.00
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$1,115.45
322752	01/09/2026	6869 ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	\$3,662.32
322886	01/23/2026	3495 BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	\$2,031.99
322891	01/23/2026	7715 CARDINAL HEALTH 411, INC	MEDICATION	\$756.32
322927	01/23/2026	5823 GALLS, LLC	WINTER COATS	\$1,389.20
322937	01/23/2026	10733 HUNTER WATKINS	IV TECH COURSE-TEXTBOOK_REIMBURSEMENT	\$49.21
322944	01/23/2026	4244 L N CURTIS & SONS	STRUCTURAL FF BOOTS	\$286.07
322947	01/23/2026	8868 LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	\$8,110.41
322949	01/23/2026	1206 MED-TECH RESOURCE INC	EAGLE VISION CASE	\$89.40
322963	01/23/2026	917 OXARC, INC.	OXYGEN	\$367.53
322974	01/23/2026	957 RANCH & HOME INC	PROPANE	\$7.47
322980	01/23/2026	7872 SEA WESTERN INC	SPOKANE BELTS	\$3,865.93
322989	01/23/2026	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS4 STATION SUPPLIES	\$540.63
322993	01/23/2026	10778 SYSTEMS DESIGN WEST LLC	AMBULANCE BILLING SERVICES	\$11,843.68
323001	01/23/2026	168 TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL FEE	\$15.37
323007	01/23/2026	9909 VENDNOVATION	ANNUAL PREVENTATIVE MAINT. FEE	\$1,414.40
323016	01/23/2026	6869 ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	\$2,937.45
323018	01/23/2026	100 CITY OF RICHLAND	SECOMM ASSESMENT - POLICE/FIRE	\$29,852.25
010 - Fund Activity Subtotal:				\$86,535.72
Total For Fund 402				\$87,913.90
Fund 403				
000 - Fund Activity				
322544	01/08/2026	99991 PERMIT REFUNDS	PERMIT REFUND BLDR-2025-2852	\$396.99
322545	01/08/2026	99991 PERMIT REFUNDS	PERMIT REFUND BLDR-2025-2963	\$464.19
322546	01/08/2026	99991 PERMIT REFUNDS	PERMIT REFUND BLDR-2025-1175	\$1,436.25
322547	01/08/2026	99991 PERMIT REFUNDS	PERMIT REFUND BLDR-2025-1176	\$1,537.05
322758	01/22/2026	99991 PERMIT REFUNDS	PERMIT REFUND PLBR-2025-2808 (2)	\$21.00
000 - Fund Activity Subtotal:				\$3,855.48
010 - Fund Activity				
EFT	01/02/2026	70016 U.S. BANK	MERCHANT FEES	\$4,637.91
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$483.35
322754	01/15/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$424.30
010 - Fund Activity Subtotal:				\$5,545.56
Total For Fund 403				\$9,401.04
Fund 405				
010 - Fund Activity				
322613	01/09/2026	5910 FRANKLIN CONSERVATION DISTRICT	QUAD CITY WATER PROGRAM	\$6,586.36
322614	01/09/2026	409 FRONTIER FENCE INC	FROG POND FENCE REPAIR	\$1,278.40
322618	01/09/2026	1110 GEOSYNTEC CONSULTANT, INC	7TH AVE & CHERRY BLOSSOM STORM	\$11,966.50
322634	01/09/2026	10351 IRELAND, CHRIS	UNIFORM ALLOWANCE	\$235.90
322674	01/09/2026	348 PASCO RENTALS INC	PIPE FOR STORM	\$1,492.43
322683	01/09/2026	957 RANCH & HOME INC	HARDWARE TV VAN	\$23.91

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$308.67
322737	01/09/2026	6105	PASCO VICS - PROFESSIONAL AUTOMOTIVE PAINT DIST	FLOOR DRY	\$692.78
322751	01/09/2026	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-DEC 2025	\$84.28
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$391.67
322869	01/23/2026	9968	AG SPRAY EQUIPMENT, FIMCO INC	WASHDOWN PART 19TH AND ELY	\$16.89
322875	01/23/2026	5050	ARG INDUSTRIAL	HOSE GASKETS	\$9.47
322969	01/23/2026	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	TV VAN PLUG	\$69.66
322992	01/23/2026	5320	SWS EQUIPMENT, LLC	SWEEPER STEPS	\$1,266.72
323027	01/30/2026	1214	SUNSTATE EQUIPMENT CO LLC	TRENCHING & SHORING TRAINING	\$600.00
010 - Fund Activity Subtotal:					\$25,023.64
Total For Fund 405					\$25,023.64
Fund 410					
000 - Fund Activity					
EFT	01/23/2026	167	WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$147.90
322540	01/08/2026	76261	BFCAC	KARES QTR 4 2025 DONATION	\$168.94
322567	01/09/2026	108	BADGER METER INC	INV 300 4" METERS	\$11,775.98
322608	01/09/2026	86	FERGUSON ENTERPRISES INC	INV 300 SMARTPOINTS	\$98,033.59
000 - Fund Activity Subtotal:					\$110,126.41
010 - Fund Activity					
EFT	01/09/2026	6441	MERRELL BROTHERS INC	P2209 PAY EST 15	\$1,430,931.16
EFT	01/23/2026	167	WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$68,602.39
322559	01/09/2026	7400	ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	\$310.00
322560	01/09/2026	2738	ANATEK LABS INC	PFAS SAMPLING	\$1,725.00
322561	01/09/2026	1166	ANR GROUP INC	FLASHING WORK LIGHTS ON THE PRETREATMENT TRUCK	\$452.72
322563	01/09/2026	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	BLOWER INDUCER	\$3,266.32
322564	01/09/2026	5050	ARG INDUSTRIAL	SWIVEL WASHERS FOR FIRE HYDRANT METER SET UP	\$43.89
322573	01/09/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$109,517.30
322592	01/09/2026	2966	CULBERT CONSTRUCTION INC	P1905 PAY EST 1	\$1,008,726.47
322605	01/09/2026	8774	FASTENAL COMPANY	BOLTS AND NUTS FOR NEW METER INSTALLS	\$439.63
322608	01/09/2026	86	FERGUSON ENTERPRISES INC	NUTS AND BOLTS FOR LARGE METER INSTALL	\$73,902.68
322609	01/09/2026	86	FERGUSON ENTERPRISES INC	SPADE BITS FOR LARGE TAP MACHINE	\$557.00
322613	01/09/2026	5910	FRANKLIN CONSERVATION DISTRICT	QUAD CITY WATER PROGRAM	\$31,441.14
322619	01/09/2026	9489	GN NORTHERN INC.	P2312 / P2512 GEOTECH STUDY	\$4,700.00
322621	01/09/2026	1775	GRAINGER	RESERVOIR HATCH INTRUSION SWITCHES	\$263.98
322623	01/09/2026	7234	GROUNDWATER SOLUTIONS INC, GSI WATER SOLUTIONS	WATER YEAR 2026 O&R ASR	\$6,422.50
322624	01/09/2026	6569	HDR INC	ZONE 3 WEST TRANSMISSION MAIN	\$79,208.83
322632	01/09/2026	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - 2025	\$537.00
322633	01/09/2026	529	INTERMOUNTAIN MATERIAL TESTING	MATERIAL TESTING P2209 WWTP	\$838.50
322636	01/09/2026	4624	JCI JONES CHEMICALS INC	RC5 CHEMICALS - SODIUM HYPOCHLORITE	\$8,177.69
322640	01/09/2026	669	KELLER ASSOCIATES INC	LESLIE & CLEARWATER LIFT STATI	\$17,277.50
322641	01/09/2026	78	KENNEWICK INDUSTRIAL & ELEC	FITTINGS TO REPLACE 2" AMS FEEDS HAWTHORN PARK	\$293.85
322657	01/09/2026	484	MILNE NAIL,POWER TOOL & REPAIR	MILWAUKEE PUMP REPAIR	\$27.23
322664	01/09/2026	4748	NORTH COAST ELECTRIC COMPANY	INFLUENT VFD #3 CONTACTOR REPLACEMENT	\$633.67
322671	01/09/2026	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	\$55.53
322681	01/09/2026	5112	FIRE PROTECTION SERVICE CORPORATION	WFP - 10128	\$94.96
322710	01/09/2026	5320	SWS EQUIPMENT, LLC	ROTATING NOZZLE FOR VAC TRUCK HYDRO EXCAVATOR	\$461.68
322733	01/09/2026	3564	US LINEN AND UNIFORM	LINEN SERVICE-NOV	\$163.20
322734	01/09/2026	3881	UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	\$222.75
322735	01/09/2026	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$3,337.51
322739	01/09/2026	63	WA STATE DEPT TRANSPORTATION, HIGHWAYS & LOCAL PR	P2211 UTILITY PERMITS	\$431.19
322751	01/09/2026	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-DEC 2025	\$523.72
322754	01/15/2026	502	HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$2,504.81
322871	01/23/2026	1065	ALLMAX SOFTWARE LLC	WASTEWATER MANAGED SERVICE PLAN (MSP) RENEWAL	\$5,530.30
322872	01/23/2026	2738	ANATEK LABS INC	HERBICIDE/PESTICIDE SAMPLING	\$860.00
322874	01/23/2026	165	ARCTIC GLACIER USA INC	ICE DELIVERY - JANUARY	\$108.34
322878	01/23/2026	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	SCREENPRINT/EMBROIDERY OE CLOTHING AUSTIN MEYER	\$81.60
322881	01/23/2026	4052	BATTERIES PLUS	WWTP EXIT LIGHT BATTERIES	\$135.98
322882	01/23/2026	92	BENTON CLEAN AIR AGENCY	2026 BENTON CLEAR AIR FEE - WWTP	\$422.00
322884	01/23/2026	84	BENTON PUD NO. 1	ELECTRICITY	\$89,422.18
322885	01/23/2026	8065	BOLT, ALLEN	UNIFORM ALLOWANCE	\$268.18
322892	01/23/2026	83	CASCADE NATURAL GAS	GAS SERVICE	\$2,983.17
322904	01/23/2026	1310	COLEMAN OIL COMPANY	GREASE FOR PUMPS	\$83.23
322922	01/23/2026	1790	EVERGREEN RURAL WATER, OF WASHINGTON	2026 ERWOW MEMBERSHIP DUES	\$1,025.00
322925	01/23/2026	86	FERGUSON ENTERPRISES INC	PARTS FOR 6" VALVE REPLACEMENT	\$233.74
322928	01/23/2026	499	GERLACH, DUSTIN	UNIFORM ALLOWANCE	\$130.52
322932	01/23/2026	865	HD FOWLER COMPANY INC	METER AMS TO REPLACE OLD BROKEN 2" AMS IN SYSTEM	\$1,040.77

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
322941	01/23/2026	5148 KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - DECEMBER	\$187.52
322943	01/23/2026	78 KENNEWICK INDUSTRIAL & ELEC	GALVANIZED NIPPLES FOR WATER SERVICE REPAIR	\$163.56
322958	01/23/2026	7852 O M W B E, OFFICE OF MINORITY, & WOMEN'S BUSINESS	POLITICAL SUBDIVISOIN FEE 7/1/2025 TO 6/30/2027	\$4,388.31
322962	01/23/2026	5262 OVERHEAD DOOR COMPANY, OF TRI-CITIES	TEMP REPAIR ON LRG EAST WATER SHOP GARAGE DR	\$728.30
322969	01/23/2026	329 PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	BOOSTER STATION PLC CABINET LIGHT	\$21.51
322984	01/23/2026	680 SIERRA ELECTRIC, INC.	PUMP MOTOR TESTING	\$117.50
323004	01/23/2026	787 UNIVAR USA INC.	WTP CHEMICALS	\$9,831.00
323015	01/23/2026	49 WOODWARD, ROSS	UNIFORM ALLOWANCE	\$211.95
323022	01/30/2026	4147 FEDEX	W/S GENERAL ADMINISTRATION- POSTAGE EXPENSE	\$71.33
323027	01/30/2026	1214 SUNSTATE EQUIPMENT CO LLC	COMPETENT TRAINING CLASS AT RICHLAND CITY SHOPS	\$1,500.00
010 - Fund Activity Subtotal:				\$2,975,637.79
Total For Fund 410				\$3,085,764.20
Fund 501				
000 - Fund Activity				
EFT	01/23/2026	167 WA STATE DEPT OF REVENUE	DECEMBER 2025 EXCISE TAX	\$829.60
322591	01/09/2026	7868 CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	INV 700 RELAY	\$23.15
322628	01/09/2026	8711 HUGHES FIRE EQUIPMENT INC	INV 700 HUGHES FIRE (QUOTE 151146)	\$1,971.93
322661	01/09/2026	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	\$521.99
322670	01/09/2026	4217 O'REILLY AUTO PARTS	INV 700 O'REILLY	\$312.79
322675	01/09/2026	6241 PASCO TIRE FACTORY INC	INV 800 TRAILER KING TIRES	\$1,363.81
322936	01/23/2026	8711 HUGHES FIRE EQUIPMENT INC	INV 700 HUGHES FIRE (QUOTE 151362)	\$324.71
322955	01/23/2026	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	\$1,082.83
322959	01/23/2026	4217 O'REILLY AUTO PARTS	INV 700 O'REILLY	\$545.48
322966	01/23/2026	6241 PASCO TIRE FACTORY INC	INV 800 TIRES	\$4,469.51
322995	01/23/2026	964 TANKMAX INC	INV 700 DRIVELINE	\$516.07
323002	01/23/2026	956 TRIMAX MOWING SYSTEMS INC	INV 700 TRIMAX PARTS PER QUOTATION SQ2003812-2	\$329.46
000 - Fund Activity Subtotal:				\$12,291.33
010 - Fund Activity				
322550	01/09/2026	1109 JOHN MOORE	WIRING HARNESS VEH 7506 7507	\$2,536.75
322551	01/09/2026	7809 A-1 INDUSTRIAL SUPPLY LLC	UNIBODY BALL VALVE FLEET PARTS VEH 0229	\$729.77
322553	01/09/2026	1247 ALLEN PARTNERS LLC	STEEL CUTTING EDGE VEH 3909	\$244.00
322561	01/09/2026	1166 ANR GROUP INC	UPFIT LABOR VEH 2501	\$1,720.32
322575	01/09/2026	1105 GAMBER JOHNSON	BLAC RAC GUN MOUNT POLICE VEH 7512	\$623.24
322588	01/09/2026	1310 COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL 12/31/2025	\$21,756.50
322591	01/09/2026	7868 CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	REPAIR FLEET PARTS VEH 7818	\$8,395.77
322595	01/09/2026	9827 DAY WIRELESS SYSTEMS	ANTENNAS VEH 2501	\$401.07
322600	01/09/2026	9818 ENVIRO-CLEAN EQUIPMENT INC	PUMP, MOTOR AND INSTALL VEH 5520	\$43,744.56
322621	01/09/2026	1775 GRAINGER	WIPER MOTOR VEH 0055	\$179.74
322628	01/09/2026	8711 HUGHES FIRE EQUIPMENT INC	WIPER NOZZLES VEH 2717	\$244.77
322637	01/09/2026	2285 JIFFY CAR WASH, INC.	FLEET CAR WASHES MARCH-JAN	\$6,528.00
322651	01/09/2026	2254 MCMASTER-CARR SUPPLY COMPANY	GAUGE VEH 2802	\$104.18
322661	01/09/2026	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	LIT 6IN BAR KIT FLEET PARTS VEH 0417	\$439.53
322666	01/09/2026	876 TAMPA ENTERPRISES LLC	TUNEUP & PARTS VEH MOST	\$184.94
322670	01/09/2026	4217 O'REILLY AUTO PARTS	SERP BELT RETURN CREDIT VEH 0045	\$1,241.95
322673	01/09/2026	6603 PAPE MACHINERY INC	2026 JOHN DEERE 444 SOURCEWELL	\$205,144.67
322675	01/09/2026	6241 PASCO TIRE FACTORY INC	TIRES VEH 4105	\$730.64
322689	01/09/2026	9107 RWC INTERNATIONAL LTD	FENDER EXTENSION VEH 0230	\$375.02
322701	01/09/2026	1022 SNAP ON INDUSTRIAL	TOOL SHELF TRAY FOR FLEET	\$108.02
322703	01/09/2026	9499 SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	NFORCE WB 18LED VEH 2501	\$197.84
322706	01/09/2026	1156 SPOKANE HOUSE OF HOSE, INC.	HOSES VEH 0401	\$304.79
322708	01/09/2026	1184 STARK DESIGN LLC	VEHICLE MARKING VEH 7512	\$491.38
322723	01/09/2026	956 TRIMAX MOWING SYSTEMS INC	UNIVERSAL JOINT FLEET REPAIR VEH 3404	\$214.85
322726	01/09/2026	9405 TRUCKPRO LLC SIX STATES, TRUCKPRO HOLDING CORP	FUEL FILTER VEH 5788	\$2,021.78
322733	01/09/2026	3564 US LINEN AND UNIFORM	LINEN SERVICE-NOV	\$141.28
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$168.16
322742	01/09/2026	8909 WATEROUS COMPANY	DISCHARGE & BALL VALVE FLEET PARTS VEH 0229	\$1,282.25
322754	01/15/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$195.84
322866	01/23/2026	344 A DIFFERENT SHADE LLC	WINDOW TINT F-150 VEHICLE 7063 (J.ROBLES)	\$217.60
322904	01/23/2026	1310 COLEMAN OIL COMPANY	COLUMBIA PARK MOWER FUEL	\$23,168.93
322907	01/23/2026	6375 COMPUNET INC	PANORAMA ANTENNA POLICE VEH 7512	\$617.85
322912	01/23/2026	591 DANA SAFETY SUPPLY	BRACKETS AND HARDWARE VEH 2501	\$1,340.17
322929	01/23/2026	1775 GRAINGER	KEY SELECTOR SWITCH VEH 0119	(\$99.53)
322935	01/23/2026	8572 HIGH DESERT MAINTENANCE INC	POWDER COAT WHEELS VEH 0093	\$911.74
322936	01/23/2026	8711 HUGHES FIRE EQUIPMENT INC	HYDRAULIC GAUGE VEH 2802	\$3,292.52
322940	01/23/2026	3363 JIM'S PACIFIC GARAGES INC	FIRETRUCK ENGINE DIAGNOSIS VEH 2307	\$1,964.21
322946	01/23/2026	8933 LES SCHWAB TIRE CENTERS, OF WASHINGTON INC	FLAT REPAIR VEH 4104	\$56.57

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
322950	01/23/2026	3284 MEL'S INTER-CITY TOWING	CITY CONTRACT RATE TOW	\$591.60
322955	01/23/2026	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	NAPA ANTIFREEZE VEH 2715	\$16.72
322957	01/23/2026	876 TAMPA ENTERPRISES LLC	FLEET PARTS VEH MOST	\$495.62
322959	01/23/2026	4217 O'REILLY AUTO PARTS	BATTERY CORE CHARGE/EXCHANGE VEH 0214	\$1,636.37
322964	01/23/2026	6603 PAPE MACHINERY INC	FLEET PARTS VEH 0055	\$2,199.82
322965	01/23/2026	981 PARTSTREE.COM	AIR CLEANER VEH MOPK	\$99.72
322966	01/23/2026	6241 PASCO TIRE FACTORY INC	MICHELIN MED TRUCK WHEEL VEH 4510	\$14,530.52
322968	01/23/2026	241 PERFORMANCE SYSTEMS INTEGRATION	FIRE EXTINGUISHER INSPECTIONS	\$3,747.37
322988	01/23/2026	1156 SPOKANE HOUSE OF HOSE, INC.	GATES HOSE FLEET PARTS VEH 4105	\$252.33
323021	01/30/2026	1310 COLEMAN OIL COMPANY	CP ADJUSTMENT	\$1,353.41
010 - Fund Activity Subtotal:				\$356,845.15
Total For Fund 501				\$369,136.48
Fund 502				
000 - Fund Activity				
322554	01/09/2026	8871 ALLIED MATERIALS AND EQUIPMENT, CO INC	INV 200 FLAGS	\$547.65
322582	01/09/2026	8416 CHEMSEARCH, NCH CORPORATION	INV 200 CHEMSEARCH	\$908.43
322647	01/09/2026	8868 LIFE-ASSIST	INV 200 NITRILE GLOVES	\$7,507.20
322662	01/09/2026	10230 NATIONAL BARRICADE AND SIGN CO, LEGEND INVESTMENT	INV 900 STRAPPING	\$437.38
322665	01/09/2026	2904 NORTHERN SAFETY CO., INC.	261005 GLOVES - LG LEATHER WORK MEMPH #25517 L	\$3,874.76
322905	01/23/2026	175 COLUMBIA BASIN PAPER & SUPPLY	INV 200 COLUMBIA BASIN PAPER & SUPPLY	\$255.68
322910	01/23/2026	481 CROWN PAPER & JANITORIAL, SUPPLY	INV 200 CROWN JANITORIAL	\$3,053.88
322923	01/23/2026	5426 EWING IRRIGATION PRODUCTS, INC	INV 500 EWING	\$199.33
322929	01/23/2026	1775 GRAINGER	INV 200 GRAINGER	\$1,689.21
322952	01/23/2026	10360 MINUTEMAN PRESS OF KENNEWICK, WESTJAN ENTERPRISES	INV 100 CHECK STOCK	\$891.27
000 - Fund Activity Subtotal:				\$19,364.79
010 - Fund Activity				
322646	01/09/2026	6743 LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2025	\$525.51
322867	01/23/2026	1526 ABADAN	COPIER MAINTENANCE - 2026	\$1,992.02
322945	01/23/2026	6743 LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2026	\$3,033.43
010 - Fund Activity Subtotal:				\$5,550.96
Total For Fund 502				\$24,915.75
Fund 503				
010 - Fund Activity				
EFT	01/06/2026	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$630.00
EFT	01/15/2026	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$15.00
EFT	01/23/2026	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$30.00
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$38.38
322744	01/09/2026	1855 WCIA WASHINGTON CITIES, INSURANCE AUTHORITY	WCIA ANNUAL INSURANCE PREMIUM 2026	\$1,649,520.00
322754	01/15/2026	502 HSI WORKPLACE COMPLIANCE, SOLUTIONS, INC.	HR/SAFETY TRAINING	\$65.27
322908	01/23/2026	35 CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	SIGNAL CABINET BASE, 170W LED, CANAL & VOLLAND	\$840.95
322967	01/23/2026	467 PERFECTION GLASS, INC.	BROKEN GLASS REPAIR AT FOODIES	\$870.40
322984	01/23/2026	680 SIERRA ELECTRIC, INC.	WO 2025-14, BOB OLSON & 24TH-REPLACE DAMAGED STR L	\$63,393.70
322998	01/23/2026	404 THE CINCINNATI INSURANCE COMPANY	BUILDERS RISK INSURANCE 2026-BIOSOLIDS BUILDING	\$23,065.00
010 - Fund Activity Subtotal:				\$1,738,468.70
Total For Fund 503				\$1,738,468.70
Fund 611				
010 - Fund Activity				
322916	01/23/2026	5685 ECKERT, NANCY	LEOFF 1 PENSION	\$1,882.02
322971	01/23/2026	6700 PURDY, PAULA	LEOFF 1 PENSION	\$1,201.55
322975	01/23/2026	145 REMUS, LARRY J	LEOFF 1 PENSION	\$1,152.33
322981	01/23/2026	148 SHAW, LEONARD	LEOFF 1 PENSION	\$848.04
322985	01/23/2026	150 SLEATER, LARRY L	LEOFF 1 PENSION	\$1,859.45
010 - Fund Activity Subtotal:				\$6,943.39
Total For Fund 611				\$6,943.39
Fund 612				
010 - Fund Activity				
322536	01/02/2026	148 SHAW, LEONARD	1030-REIMB NOVEMBER 2025	\$6,743.83
322577	01/09/2026	185 BUCK, GARY E	1010-MEDICARE PART B	\$185.00
322598	01/09/2026	1894 EASLING, CONNIE	1010-MEDICARE PART B	\$185.00
322604	01/09/2026	41 FARNKOFF, ROBERT C	1010-MEDICARE PART B	\$185.00
322606	01/09/2026	58 FEARING, DOUG	1010-MEDICARE PART B	\$185.00
322620	01/09/2026	134 GONDERMAN, DAVID A	1010-MEDICARE PART B	\$185.00
322622	01/09/2026	62 GROSS, ROBERT	1010-MEDICARE PART B	\$185.00
322625	01/09/2026	455 HEIMBIGNER, MICHAEL	1010-MEDICARE PART B	\$185.00
322627	01/09/2026	6744 HIRSCHDEL, ARTHUR D	1010-MEDICARE PART B	\$104.90
322638	01/09/2026	3891 JOPLIN, ALAN	1010-MEDICARE PART B	\$185.00

City of Kennewick
Claims Roster by Fund/Division

1/1/2026 to 1/31/2026



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
322639	01/09/2026	65 JUERGENS, CURT	1010-MEDICARE PART B	\$185.00
322643	01/09/2026	60 KRAFT, JAMES	1010-MEDICARE PART B	\$185.00
322648	01/09/2026	50 MACE, BILL	1010-MEDICARE PART B	\$185.00
322649	01/09/2026	52 MAPLETHORPE, JOHN G., JR	1010-MEDICARE PART B	\$206.68
322669	01/09/2026	142 O'HAIR, RONALD L	1010-MEDICARE PART B	\$185.00
322676	01/09/2026	5554 PENNEY, MICHAEL	1010-MEDICARE PART B	\$134.00
322685	01/09/2026	145 REMUS, LARRY J	1010-MEDICARE PART B	\$185.00
322692	01/09/2026	1821 SCHARNHORST, DEAN	1010-MEDICARE PART B	\$185.00
322695	01/09/2026	148 SHAW, LEONARD	1010-MEDICARE PART B	\$185.00
322699	01/09/2026	150 SLEATER, LARRY L	1010-MEDICARE PART B	\$185.00
322700	01/09/2026	1199 KRISTI SMITH	DISABILITY BOARD ADMIN/CONSULT FEES-DEC 2025	\$1,200.00
322704	01/09/2026	66 SOUTHWICK, JOHN J., JR.	1010-MEDICARE PART B	\$185.00
322725	01/09/2026	1318 TRIPP, GREG	1010-MEDICARE PART B	\$385.00
322740	01/09/2026	8584 WAGNER, BRIAN	1010-MEDICARE PART B	\$181.00
322743	01/09/2026	9944 WATERS, DENNIS	1010-MEDICARE PART B	\$185.00
322748	01/09/2026	2997 WILLIAMS, GARY	1010-MEDICARE PART B	\$185.00
322750	01/09/2026	9776 YADEN, MARK	1010-MEDICARE PART B	\$185.00
322981	01/23/2026	148 SHAW, LEONARD	1040-REIMB DECEMBER 2025	\$3,377.42
010 - Fund Activity Subtotal:				\$16,032.83
Total For Fund 612				\$16,032.83
Fund 642				
000 - Fund Activity				
322570	01/09/2026	14 BENTON COUNTY	NOV 2025 METRO OT REIMBURSEMENT	\$594.00
322585	01/09/2026	435 CITY OF PASCO	NOV 2025 METRO OT REIMBURSEMENT	\$193.39
322883	01/23/2026	14 BENTON COUNTY	DEC 2025 METRO OT REIMBURSEMENT	\$891.01
322901	01/23/2026	1516 CITY OF WEST RICHLAND	NOV 2025 METRO OT REIMBURSEMENT	\$545.00
000 - Fund Activity Subtotal:				\$2,223.40
010 - Fund Activity				
322588	01/09/2026	1310 COLEMAN OIL COMPANY	METRO UC VEH FUEL	\$40.89
322670	01/09/2026	4217 O'REILLY AUTO PARTS	UC VEH MAINTENANCE	\$24.15
322675	01/09/2026	6241 PASCO TIRE FACTORY INC	UC VEH MAINTENANCE	\$1,366.00
322727	01/09/2026	457 TRUCKS & AUTO AUCTIONS	VEHICLE STORAGE FEE (JAN)	\$905.00
322735	01/09/2026	30 VERIZON NORTHWEST	CITY WIDE CELL PHONES	\$76.76
322751	01/09/2026	5471 ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-DEC 2025	\$158.93
322911	01/23/2026	7711 CULLIGAN WATER CONDITIONING	METRO-CULLIGAN WATER SERVICE	\$112.36
323010	01/23/2026	70000 WASHINGTON STATE TREASURER	10% DUE TO STATE FOR FORFEITURE-METRO	\$3,497.94
010 - Fund Activity Subtotal:				\$6,182.03
Total For Fund 642				\$8,405.43
Fund 888				
000 - Fund Activity				
EFT	01/16/2026	5000 COMMERCIAL CARD SOLUTIONS, JP MORGAN CHASE - VISA	DECEMBER 2025 P-CARD	\$65,248.56
000 - Fund Activity Subtotal:				\$65,248.56
Total For Fund 888				\$65,248.56
				\$10,350,243.06

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due

Jessica Platt, Finance Director

The payments on this claims roster are comprised of the following:	
Check Numbers 322536 through 323031:	\$8,737,474.11
Electronic Payments (EFT):	<u>\$1,612,768.95</u>
Total	\$10,350,243.06

City of Kennewick
Claims Roster by Fund/Division
1/1/2026 to 1/31/2026



CLAIMS SUMMARY		
FUND	DESCRIPTION	AMOUNT
001	GENERAL FUND	2,780,934.08
102	STREET FUND	152,081.48
106	BI-PIN OPERATIONS FUND	17,285.15
107	COMMUNITY DEVELOPMENT FUND	574,316.76
111	ASSET FORFEITURE FUND	3,884.14
116	LODGING TAX FUND	93,929.42
117	CRIMINAL JUSTICE SALES TAX FND	36,706.90
118	HIDTA FIDUCIARY PROGRAM	155,608.29
300	CAPITAL IMPROVEMENTS FUND	974,089.64
303	URBAN ARTERIAL STREET FUND	124,153.28
402	MEDICAL SERVICES FUND	87,913.90
403	BUILDING SAFETY FUND	9,401.04
405	STORMWATER UTILITY FUND	25,023.64
410	WATER AND SEWER FUND	3,085,764.20
501	EQUIPMENT RENTAL FUND	369,136.48
502	CENTRAL STORES FUND	24,915.75
503	RISK MANAGEMENT FUND	1,738,468.70
611	FIREMENS PENSION FUND	6,943.39
612	OPEB TRUST FUND	16,032.83
642	METRO DRUG FORFEITURE FUND	8,405.43
888	RESIDUAL FUND	65,248.56
Total:		10,350,243.06

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
001 - GENERAL FUND				
CITY COUNCIL	3717	AMAZON.COM	IPAD CASE FOR NEW COUNCIL - KLIPPERT	14.79
CITY COUNCIL	999998	PP*RISE & SHINE BAKE	GRETLE CRAWFORD COOKIES	95.20
CITY COUNCIL	999998	AA COINS AND PINS	CITY LOGO LAPEL PINS	156.67
City Council Subtotal:				\$266.66
CITY MANAGER	10158	PROCARD, CANVA	CANVA SUBSCRIPTION	85.49
CITY MANAGER	3699	TRI-CITY AREA CHAMBER, OF COMMERCE	LEGISLATIVE SEND-OFF LUNCHEON	195.84
CITY MANAGER	999998	AA COINS AND PINS	CITY LOGO LAPEL PINS	156.67
CITY MANAGER	3717	AMAZON.COM	2026 YEARLY CALENDAR	168.10
City Manager Subtotal:				\$606.10
PIO / MARKETING	999998	THEWHATCOULDBEECO	J. HENZE: CITY HALL ART INVOICE	150.00
PIO / MARKETING	10459	PROCARD, PAYFLOW/PAYPAL	JILLIAN HENZE: PRSA ICON 2026 ORLANDO FLA.	1,455.00
PIO / MARKETING	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	JILLIAN HENZE: DESIGN & POP-UP SIGN	712.64
PIO / Marketing Subtotal:				\$2,317.64
RECREATION SERVICES	3717	AMAZON.COM	SR OFFICE SUPPLIES (ORDER CANCELLED)	99.52
RECREATION SERVICES	3717	AMAZON.COM	KCC SUPPLIES	15.71
RECREATION SERVICES	3717	AMAZON.COM	KCC CLEANING SUPPLIES	14.11
RECREATION SERVICES	3717	AMAZON.COM	SR SUPPLIES	32.50
RECREATION SERVICES	3717	AMAZON.COM	SR CLEANING SUPPLIES	20.56
RECREATION SERVICES	3717	AMAZON.COM	SR OFFICE SUPPLIES	107.67
RECREATION SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES - ORDER CANCELLED	(99.52)
RECREATION SERVICES	6701	RED APPLE MARKET	DEPARTMENT SUPPLIES	19.33
RECREATION SERVICES	3717	AMAZON.COM	SR #'S FOR MAIL BOXES	7.61
RECREATION SERVICES	3717	AMAZON.COM	KCC POPCORN SUPPLIES	38.07
RECREATION SERVICES	3717	AMAZON.COM	KCC POPCORN SUPPLIES (1 DAMAGED & RETURNED)	63.08
RECREATION SERVICES	7429	PROCARD, KINDLE-THE NEW YORKT	KCC POPCORN SUPPLIES (1 DAMAGED & RETURNED)	(12.61)
RECREATION SERVICES	3717	AMAZON.COM	SR COLD PACKS	70.17
RECREATION SERVICES	9553	COLUMBIA SAFETY LLC	CPR / 1ST AID CLASS - GUEST SERVICES - KILEY WHITE & KELLE GUZMAN	174.24
RECREATION SERVICES	3717	AMAZON.COM	KCC OFFICE SUPPLIES	91.87
RECREATION SERVICES	999998	GREEN CLEANERS	SR TABLE CLOTH CLEANING	251.18
RECREATION SERVICES	7680	PANDORA*INTERNET RADIO	PANDORA FOR THE PAVILION	32.59
RECREATION SERVICES	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	DEPARTMENT EMPLOYEE OF THE YEAR AWARD	61.93
RECREATION SERVICES	3647	DOLLARTREE	ITEMS FOR XMAS PARTY	22.16
RECREATION SERVICES	999998	GREEN CLEANERS	CLEANING RAGS	38.08
RECREATION SERVICES	6620	STK*SHUTTERSTOCK.COM	PHOTO FOR ACTIVITY GUIDE COVER	31.56

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
RECREATION SERVICES	3223	WALMART SUPERCENTER	THANK YOU CARDS	9.77
RECREATION SERVICES	999998	ANTHEM SPORTS, LLC	YOUTH BASKETBALLS (KINDER)	208.21
RECREATION SERVICES	999998	T SHIRT FACTORY PASCO	PRINT ON BASKETBALL JERSEYS	268.80
RECREATION SERVICES	999998	SP COACHDECK	YBB COACHING CARDS	1,075.50
RECREATION SERVICES	999998	SLING.COM	SLING FOR THE PAVILION	70.98
RECREATION SERVICES	3325	YOKE'S FRESH MARKET	REC RETREAT SUPPLIES	81.46
RECREATION SERVICES	999998	IFEA	IFEA MEMBERSHIP	375.00
Recreation Services Subtotal:				\$3,169.53
FACILITIES MAINTENANCE	7237	GOTPRINT.COM	BUSINESS CARDS FOR JARED WILLIAMS	38.70
FACILITIES MAINTENANCE	999998	CARHARTT COMPANY GEAR	OE CLOTHING ALEJANDRO MENDOZA 2ND HALF COMP REQ 1250896	195.83
FACILITIES MAINTENANCE	299	WA STATE DEPT OF AGRICULTURE	PESTICIDE LICENSE CLASS - LACEY, BRUNSON	100.00
FACILITIES MAINTENANCE	299	WA STATE DEPT OF AGRICULTURE	TRANSACTION FEE WSDA PESTICIDE LICENSE	3.00
FACILITIES MAINTENANCE	999998	TRUDOR LLC	GATE LATCH - CITY HALL	73.10
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	ROOF PATCH - CITY HALL	199.09
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	ROOF PATCH - CITY HALL	143.69
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	RETURN - ROOF PATCH - CITY HALL	(117.40)
FACILITIES MAINTENANCE	3717	AMAZON.COM	DAY PLANNER	72.83
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	WET/DRY VAC FOR FACILITIES	183.84
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	ROOF PATCH FOR PD	337.23
FACILITIES MAINTENANCE	299	WA STATE DEPT OF AGRICULTURE	PESTICIDE RENEWALS	585.00
FACILITIES MAINTENANCE	299	WA STATE DEPT OF AGRICULTURE	CC FEE FOR PESTICIDE RENEWAL	17.55
Facilities Maintenance Subtotal:				\$1,832.46
ECONOMIC DEVELOPMENT	999998	FACEBK *XDFLG99DS2	J. HENZE: INSTAGRAM ADV. SHOP KENNEWICK	116.57
ECONOMIC DEVELOPMENT	999998	ARCTOS TECHNOLOGY SOLU	G. RAY: ARCTOS DEFENSE MANUF. CONFERENCE REFUND	(995.00)
ECONOMIC DEVELOPMENT	3717	AMAZON.COM	A. MUAI: ECON DEVELOP GREETING CARDS; COMMUN PLANNING OFFICE DOOR SIGN	30.02
ECONOMIC DEVELOPMENT	999998	EB *2026 BASIC ECONOMIC	G. RAY: 2026 ECONOMIC DEVELOP COURSE - GEORGIA TECH	750.00
ECONOMIC DEVELOPMENT	854	INTERNATIONAL ECONOMIC, DEVELOPMENT COUNCIL	G. RAY: IEDC - CEDD EXAM ESSENTIALS WORKSHOP (3@ \$535 EACH)	1,605.00
ECONOMIC DEVELOPMENT	854	INTERNATIONAL ECONOMIC, DEVELOPMENT COUNCIL	G. RAY: IEDC 2026 LEADERSHIP SUMMIT	875.00
ECONOMIC DEVELOPMENT	999998	AMERICAN AIRLINES	G. RAY: AMERICAN AIRLINES RT TO PHOENIX, AZ	342.59
ECONOMIC DEVELOPMENT	999998	USPS PO 5440320336	GEORGE RAY: USPS POSTAGE FEE	91.80
ECONOMIC DEVELOPMENT	3233	MICHAELS #9605	GERORGE RAY: MICHAELS STORE - CHRISTMAS RIBBON	28.28

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
ECONOMIC DEVELOPMENT	3242	ALASKA AIRLINES	GEORGE RAY: ICSC TRAINING CONFERENCE FLIGHT	333.99
ECONOMIC DEVELOPMENT	7217	FACEBOOK	JILLIAN HENZE: META ADS - SHOP KENNEWICK	98.83
ECONOMIC DEVELOPMENT	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	GEORGE RAY: SIGN LAYOUT & 10' POP-UP SIGN	712.64
Economic Development Subtotal:				\$3,989.72
ACCOUNTING	999998	MRSC.ORG	MRSC TRAINING AUDITS - J. PRATT	50.00
ACCOUNTING	999998	MRSC.ORG	MRSC TRAINING DEVELOPMENT AGREEMENTS - J. PRATT	50.00
ACCOUNTING	3700	OFFICE DEPOT INC	OFFICE SUPPLIES - FINANCE	447.67
ACCOUNTING	999998	STAPLES	OFFICE SUPPLIES - FINANCE	57.74
ACCOUNTING	3717	AMAZON.COM	AMAZON CALENDARS - FINANCE	234.50
Accounting Subtotal:				\$839.91
HUMAN RESOURCES	7237	GOTPRINT.COM	BUSINESS CARDS FOR SUSAN HELSLEY	39.76
HUMAN RESOURCES	5727	COSTCO ANYWHERE CITI VISA	WELLNESS EVENT SUPPLIES - MARIETTA	102.98
HUMAN RESOURCES	999998	TEE TIME	WELLNESS EVENT REFUND - TEETIME	(135.01)
HUMAN RESOURCES	710	SANDY'S TROPHIES INC	CHILI COOK OFF TROPHIES - WELLNESS	81.23
HUMAN RESOURCES	999998	WABO	WABO JOB POSTIANG	57.00
HUMAN RESOURCES	3717	AMAZON.COM	OFFICE SUPPLIES	86.14
HUMAN RESOURCES	999998	SOCIETYFORHUMANRESOURCE	TAUSHA SHRM MEMBERSHIP	254.15
HUMAN RESOURCES	4638	HUBBY'S PIZZA	ART RETREAT SUPPLIES	88.72
HUMAN RESOURCES	6701	RED APPLE MARKET	ARTS RETREAT SUPPLIES	5.10
HUMAN RESOURCES	7851	GREAT HARVEST BREAD, SUNRISE BAKERY LLC	COUNCILMEMBER KLIPPERT LUNCH MEET AND GREET	219.78
HUMAN RESOURCES	7851	GREAT HARVEST BREAD, SUNRISE BAKERY LLC	GREAT HARVEST _ PARKS & REC CANDIDATE	285.12
HUMAN RESOURCES	3717	AMAZON.COM	WELLNESS GYM SUPPLIES	54.39
HUMAN RESOURCES	3717	AMAZON.COM	WELLNESS SUPPLIES	659.30
Human Resources Subtotal:				\$1,798.66
CUSTOMER SERVICE	3717	AMAZON.COM	AMAZON - CUSTOMER SERVICE	46.77
CUSTOMER SERVICE	999998	MRSC.ORG	MRSC TRAINING AUDITS - M. ANGEL	50.00
CUSTOMER SERVICE	999998	ATTORNEY & NOTARY SUPPLY	NOTARY SUPPLIES - E. D'HONDT	317.65
CUSTOMER SERVICE	999998	DOL - PROFESSIONAL LICEN	NOTARY LICENSE - E. D'HONDT	40.00
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES - CUSTOMER SERVICE	12.77
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES - CUST SVC	135.75
Customer Service Subtotal:				\$602.94
CITY ATTORNEY	999998	BOSE CORPORATION	BOSE MICROPHONE - L SANGUINO	21.99
CITY ATTORNEY	10600	PROCARD, IN *WASHINGTON ASPHALT PA	WAPRO ANNUAL MEMBERSHIP FEE 2026 - L SANGUINO	25.00
CITY ATTORNEY	2435	WA STATE SECRETARY OF STATE	WA SECRETARY OF STATE ANNUAL REPORT FILING FEE - COK FOUNDATION	15.00

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
City Attorney Subtotal:				\$61.99
CITY CLERK	999998	LEGACY.COM* LEGAL TRIC	LEGAL NOTICE: ORDINANCE SUMMARY	98.40
CITY CLERK	14	BENTON COUNTY	RECORDING FEES 2025-029793	315.80
CITY CLERK	5257	WAPRO	ANNUAL DUES - K JOHNSTON	25.00
City Clerk Subtotal:				\$439.20
PURCHASING	3717	AMAZON.COM	AMAZON CALENDARS - PURCHASING	22.00
Purchasing Subtotal:				\$22.00
INFORMATION TECHNOLOGY	10195	ENOM.COM	COKINTRANET.COM DOMAIN NAME RENEWAL	25.00
INFORMATION TECHNOLOGY	10459	PROCARD, PAYFLOW/PAYPAL	MONTHLY CREDIT CARD PROCESSING FEES	1,306.85
INFORMATION TECHNOLOGY	999998	ISC2.ORG	CISSP ANNUAL MEMBERSHIP - ANTHONY WRIGHT	135.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	DESKTOP WHITEBOARD TRAY - IT	25.83
INFORMATION TECHNOLOGY	3717	AMAZON.COM	2026 WALL CALENDARS - IT	144.04
INFORMATION TECHNOLOGY	10195	ENOM.COM	VINTAGEATTHERIDGE.COM DOMAIN NAME RENEWAL	25.00
INFORMATION TECHNOLOGY	999998	ISC2.ORG	CISSP ANNUAL MEMBERSHIP - JONATHAN DICKEY	135.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	WIRELESS MOUSE/ERGO KEYBOARD - IT	77.23
INFORMATION TECHNOLOGY	3292	BEST BUY	(1) WIRED USB HEADSDET - IT	25.01
INFORMATION TECHNOLOGY	3292	BEST BUY	(3) WIRED USB HEADSDET - IT	75.03
INFORMATION TECHNOLOGY	4169	INTEGO	SNAGIT LICENSE - DESTINEE - IT	47.92
INFORMATION TECHNOLOGY	4169	INTEGO	SNAGIT MAINTENANCE RENEWAL	27.05
INFORMATION TECHNOLOGY	999998	CDW GOVT #IT-DESTINEE	ADOBE PRO LICENSE - DESTINEE - IT	45.86
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	CREDIT CARD PROCESSING FEES - OCT 2025	86.90
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	CREDIT CARD PROCESSING FEES - NOV 2025	77.90
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	CREDIT CARD PROCESSING FEES - SEPT 2025	88.00
INFORMATION TECHNOLOGY	999998	SP TRAININGINDUSTRY	CPTM TRAINING - DESTINEE - IT	3,140.75
INFORMATION TECHNOLOGY	999998	BCM ONE INC	MONTHLY PHONE LINE CHARGES - DECEMBER 2025	394.26
INFORMATION TECHNOLOGY	999998	PAYFLOW/PAYPAL	REFUND FOR OVERCHARGE ON PREVIOUS MONTHS	(1,185.55)
INFORMATION TECHNOLOGY	999998	GENETEC USA	GENETEC RECERTIFICATION TESTING - ROBERTO HERRERA	270.00
Information Technology Subtotal:				\$4,967.08
PLANNING	999998	MRSC.ORG	A. MUAI: MRSC COURSE - DEVELOP. AGREEMENTS	50.00
PLANNING	999998	AMERICAN PLANNING ASSOCI	S. DONOVAN: 2026 APA/AICP/WA CHAPTER MEMBERSHIP DUES	681.40
PLANNING	3717	AMAZON.COM	A. MUAI: ECON DEVELOP GREETING CARDS; COMMUN PLANNING OFFICE DOOR SIGN	13.49
Planning Subtotal:				\$744.89
KPD-ADMINISTRATION	10158	PROCARD, CANVA	ANNUAL SUBSCRIPTION	149.90
KPD-ADMINISTRATION	999998	MICROSOFT#G129395372	SUBSCRIPTION	5.71
KPD-ADMINISTRATION	999998	THEIACP	ANNUAL MEMBERSHIP DUES - C GUERRERO	380.00
KPD-Administration Subtotal:				\$535.61

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-CRIMINAL INVESTIGATION	999998	DOMINO'S 7168	FOOD FOR DETECTIVES WORKING MURDER INVESTIGATION	92.79
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	(4) IPHONE 15 CASES - KPD	28.80
KPD-CRIMINAL INVESTIGATION	999998	WWW.WSNIA.ORG	WSNIA TRAINING CONFERENCE REGISTRATION FEE	1,100.00
KPD-CRIMINAL INVESTIGATION	7278	COEUR D'ALENE RESORT	WSNIA CONFERENCE LODGING (CORY MCGEE)	325.12
KPD-CRIMINAL INVESTIGATION	7278	COEUR D'ALENE RESORT	WSNIA CONFERENCE LODGING (CREDIT-CORY MCGEE)	(162.56)
KPD-CRIMINAL INVESTIGATION	7278	COEUR D'ALENE RESORT	WSNIA CONFERENCE LODGING (CREDITED BACK AND PAID UNDER 5272093150001)	162.56
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	ANTI-STATIC BAGS FOR FORENSIC EXAMINER	18.28
KPD-CRIMINAL INVESTIGATION	7988	T-MOBILE USA, INC	EXPEDITED CALL DETAIL RECORDS FROM T-MOBILE FOR HOMICIDE INVESTIGATION	300.00
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	ELECTRONIC WIPES FOR OFFICE	16.48
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	FILE ORGANIZER FOR OFFICE	37.44
KPD-CRIMINAL INVESTIGATION	999998	INTERNATIONAL TRANSACTION	TRANSACTION FEE RELATED TO PURCHASE OF PIX4D SCENE DOCUMENTATION ONLINE TRAINING	4.35
KPD-CRIMINAL INVESTIGATION	999998	PIX4D	PIX4D SCENE DOCUMENTATION ONLINE TRAINING FOR A DETECTIVE	290.00
KPD-CRIMINAL INVESTIGATION	999998	INTERNATIONAL TRANSACTION	TRANSACTION FEE RELATED TO COREY NUTRITION K9 DOG FOOD PURCHASE	4.46
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-066633	87.15
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-071993	87.15
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-075309	87.15
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-072524	87.15
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-072524 - CREDIT	(83.00)
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-56179	261.45
KPD-Criminal Investigation Subtotal:				\$2,744.77
KPD-PATROL	999998	COREY NUTRITION COMPANY I	DOG FOOD FOR K9	297.28
KPD-PATROL	999998	PCI L805 PASCO TRI CITIES	TRAVEL PARKING	36.00
KPD-PATROL	9872	PROCARD, GAYLORD OPRYLAND RETAI	CHARGED IN ERROR / WILL BE CREDITED NEXT MONTH	12.15
KPD-Patrol Subtotal:				\$345.43
KPD-STAFF SERVICES	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	KEYS MADE FOR PRIVATE SCHOOL ACCESS FOR PATROL	37.54
KPD-STAFF SERVICES	999998	NORTH AMERICAN RESCUE LL	TOURNIQUETS FOR SOUTHRIDGE HS SRO	138.05
KPD-STAFF SERVICES	3717	AMAZON.COM	MEDICAL BAG FOR SOUTHRIDGE HS SRO	30.34
KPD-STAFF SERVICES	999998	POSITIVE CONCEPTS	SECTOR PAPER	260.00
KPD-STAFF SERVICES	3717	AMAZON.COM	SPECIALTY STOOL FOR NINA WILLIAMS	134.23
KPD-STAFF SERVICES	999998	MRSC.ORG	ASHLEY WILLIAMS CLASS- FIRST AMENDMENT AUDITS	50.00
KPD-STAFF SERVICES	5257	WAPRO	ASHLEY WILLIAMS WAPRO MEMBERSHIP	25.00
KPD-STAFF SERVICES	999998	MRSC.ORG	POLICE PDR- CASE LAW UPDATE	50.00
KPD-STAFF SERVICES	999998	DAIGLE LAW GROUP	IA TRAINING FOR COMMANDER	795.00

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-STAFF SERVICES	5526	VISTAPR*VISTAPRINT.COM	CHRISTMAS CARDS	478.71
KPD-STAFF SERVICES	3717	AMAZON.COM	LED LIGHTS	40.21
KPD-STAFF SERVICES	10360	MINUTEMAN PRESS OF KENNEWICK, WESTJAN ENTERPRISES	WALL PHOTOS	585.03
KPD-STAFF SERVICES	3717	AMAZON.COM	KEY TAGS	16.29
KPD-STAFF SERVICES	3717	AMAZON.COM	PICTURE FRAMES	97.90
KPD-Staff Services Subtotal:				\$2,738.30
KPD-SPECIAL SERVICES	999998	SQ *NATIONAL TACTICAL OFF	ANNUAL MEMBERSHIP DUES FOR NATIONAL TACTICAL OFFICERS ASSOCIATION	50.00
KPD-SPECIAL SERVICES	999998	NORTH AMERICAN RESCUE LL	COMBAT TOURNIQUETS	265.81
KPD-SPECIAL SERVICES	999998	HERO'S PRIDE	UNIFORM STRIPES	261.12
KPD-SPECIAL SERVICES	999998	GALLS	PATROL PEPPER SPRAY	308.11
KPD-SPECIAL SERVICES	945	TRI CITY CLEANERS	UNIFORM DRY CLEANING	17.68
KPD-SPECIAL SERVICES	3717	AMAZON.COM	GUN CLEANING SUPPLIES	103.32
KPD-SPECIAL SERVICES	1775	GRAINGER	RANGE TARGET BACKER (1 OF 2 TRANSACTIONS)	75.69
KPD-SPECIAL SERVICES	1775	GRAINGER	RANGE TARGET BACKER (2 OF 2 TRANSACTIONS)	75.69
KPD-SPECIAL SERVICES	3717	AMAZON.COM	PATROL RADIO MICROPHONES	1,372.09
KPD-SPECIAL SERVICES	3717	AMAZON.COM	MAGAZINE AND HANDCUFF CASE	52.66
KPD-SPECIAL SERVICES	999998	USPS PO 5440320336	POSTAGE FOR UNIFORM RETURNS	20.10
KPD-SPECIAL SERVICES	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	RANGE SUPPLIES	48.93
KPD-SPECIAL SERVICES	999998	PAYPAL	WATERSHED COATS FOR NEW HIRES	1,536.70
KPD-SPECIAL SERVICES	999998	CURTIS WEB	DEPARTMENT BADGE MOURNING BANDS	52.93
KPD-SPECIAL SERVICES	999998	GALLS	NEW HIRE DEPARTMENT EQUIPMENT	1,572.48
KPD-SPECIAL SERVICES	999998	NORTH AMERICAN RESCUE LL	TOURNIQUET HOLDERS FOR NEW HIRES	195.54
KPD-SPECIAL SERVICES	999998	SQ *COOKIE HOUSE	SUPPLIES FOR PROMOTION	200.00
KPD-SPECIAL SERVICES	3883	U R M CASH & CARRY	OPERATING TRAINING SUPPLIES	117.55
KPD-SPECIAL SERVICES	5727	COSTCO ANYWHERE CITI VISA	OPERATING TRAINING SUPPLIES	272.85
KPD-Special Services Subtotal:				\$6,599.25
FIRE ADMINISTRATION	3717	AMAZON.COM	VARIOUS STATION SUPPLY NEEDS	263.07
FIRE ADMINISTRATION	999998	SMART APPLIANCE REPAIR L	PARTS FOR APPLIANCES AT STATION 5	201.38
FIRE ADMINISTRATION	3717	AMAZON.COM	STATION HAMPERS FOR LAUNDRY	26.54
FIRE ADMINISTRATION	3717	AMAZON.COM	STATION EQUIPMENT BENCHES CO DETECTOR	127.27
FIRE ADMINISTRATION	999998	HARBOR FREIGHT TOOLS3048	AIR FITTING FOR STATIONS	26.39
FIRE ADMINISTRATION	7070	PROCARD, SQUARE INC	2026 WALL CALENDARS	189.26
Fire Administration Subtotal:				\$833.91
FIRE SUPPRESSION	655	WALLA WALLA SAW	REPAIR PARTS CHAINSAWS	172.97
FIRE SUPPRESSION	999998	HARBOR FREIGHT TOOLS3048	TOOL BAGS FOR TOOLS AND CHAINS	71.76

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FIRE SUPPRESSION	945	TRI CITY CLEANERS	SEWING FOR DOTTA UNIFORMS	1.63
FIRE SUPPRESSION	3717	AMAZON.COM	VEHICLE SUPPLIES/TOOLS	226.78
FIRE SUPPRESSION	999998	PY *GREG WALDEN	HAT EMBROIDERY - HERLING	4.04
FIRE SUPPRESSION	3717	AMAZON.COM	TONER FOR LOGISTICS PRINTER	243.70
FIRE SUPPRESSION	8607	PROCARD, NUSHOE	BOOT RE-SOLE CONDITION RILEY	21.00
FIRE SUPPRESSION	945	TRI CITY CLEANERS	UNIFORM SEWING CLASS B	1.63
FIRE SUPPRESSION	3717	AMAZON.COM	TUBES TO STORE SAWZALL BLADES	37.94
FIRE SUPPRESSION	999998	BA SHIELDS	BA SHIELDS FOR MASKS	600.00
FIRE SUPPRESSION	999998	IN *RESCUE PRODUCTS INTER	ICE RESCUE EQUIPMENT	1,606.80
FIRE SUPPRESSION	999998	SP IDENTIFIRE	SCBA NAMETAGS	215.88
FIRE SUPPRESSION	999998	TRI CITY CLEANERS INC	SEWING CLASS B NEW HIRES	11.87
FIRE SUPPRESSION	999998	WESSPURTREEANDEQUIPMENTI	ROPE FOR ICE RESCUE	372.10
FIRE SUPPRESSION	999998	ALL SAFE INDUSTRIES	O2 SENSORS MULTIRAE	1,843.35
FIRE SUPPRESSION	7070	PROCARD, SQUARE INC	2026 WALL CALENDARS	40.98
Fire Suppression Subtotal:				\$5,472.43
FIRE PREVENTION/INVESTIGATION	999998	ALABAMA FIRE COLLEGE AND	COURSE REGISTRATION FOR IFSAC FIRE INVESTIGATOR	600.00
FIRE PREVENTION/INVESTIGATION	1889	UNITED AIR LINES, INC.	INSPECTOR LOVE FLIGHT TO BIRMINGHAM FOR FIRE INVESTIGATOR COURSE	443.94
FIRE PREVENTION/INVESTIGATION	999998	NFPA NATL FIRE PROTECT	ONLINE NFPA LINK ANNUAL RENEWAL	1,370.87
Fire Prevention/Investigation Subtotal:				\$2,414.81
ENGINEERING	3717	AMAZON.COM	AMAZON - \$80.92 HEADLAMP/FLASHLIGHT	80.92
ENGINEERING	3717	AMAZON.COM	AMAZON \$62.29 MARKERS	62.29
ENGINEERING	3717	AMAZON.COM	AMAZON \$190.35 PLOTTER INK	190.35
ENGINEERING	999998	SQ *WASHINGTON STATE RECY	WSRA POLICY SEMINAR WEBINAR \$10.00 M. NELSON	10.00
ENGINEERING	3717	AMAZON.COM	AMAZON \$304.20 CABLES/CHARGER	304.20
ENGINEERING	999998	LSAW	LSAW REGISTRATION \$620.50 - B. OWEN	620.50
ENGINEERING	999998	LSAW	LSAW REGISTRATION \$620.50 S. SZENDRE	620.50
ENGINEERING	999998	AASHTO	AASHTO GUARDRAIL TRAINING - E. CUEVAS	300.00
ENGINEERING	999998	AASHTO	AASHTO \$300.00 - GUARDRAIL TRAINING C.DEVOIR	300.00
ENGINEERING	999998	AASHTO	AASHTO GUARDRAIL TRAINING \$300.00 - B. GARZA	300.00
ENGINEERING	3717	AMAZON.COM	AMAZON \$196.38 OFFICE SUPPLIES	196.38
ENGINEERING	3717	AMAZON.COM	AMAZON \$52.11 OFFICE SUPPLIES	52.11
Engineering Subtotal:				\$3,037.25
001 - GENERAL FUND Total:				\$46,380.54

102 - STREET FUND

FUND ACTIVITY	999998	HARBOR FREIGHT TOOLS3048	JACK & SOCKETS FOR STREET SHOP	401.35
---------------	--------	--------------------------	--------------------------------	--------

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	HAND TOOLS FOR STREET SHOP	473.39
FUND ACTIVITY	5039	IMSA	IMSA CERTIFICATION RENEWALL FOR PAUL GAFFEY	40.00
Fund Activity Subtotal:				\$914.74
TRAFFIC	172	THE TRI-CITY HERALD	2026 ANNUAL SUBSCRIPTION RENEWAL FOR CARY ROE	161.99
Traffic Subtotal:				\$161.99
102 - STREET FUND Total:				\$1,076.73
106 - BI-PIN OPERATIONS FUND				
FUND ACTIVITY	999998	DIGICERT	SSL CERTIFICATE RENEWAL - BIPINSUPPORT.COM	332.18
Fund Activity Subtotal:				\$332.18
106 - BI-PIN OPERATIONS FUND Total:				\$332.18
117 - CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	999998	BOSE CORPORATION	BOSE MICROPHONE - L SANGUINO	7.33
CITY ATTORNEY	2435	WA STATE SECRETARY OF STATE	WA SECRETARY OF STATE ANNUAL REPORT FILING FEE - COK FOUNDATION	5.00
City Attorney Subtotal:				\$12.33
KPD-PATROL	999998	SPECTRUM	REDUNDANT INTERNET CONNECTION	580.00
KPD-Patrol Subtotal:				\$580.00
117 - CRIMINAL JUSTICE SALES TAX FND Total:				\$592.33
402 - MEDICAL SERVICES FUND				
FUND ACTIVITY	999998	TACTICAL GEAR JUNKIE	VELCRO PATCHES FOR RADIO STRAPS BADGE NUMBERS	209.20
FUND ACTIVITY	3717	AMAZON.COM	EMS SUPPLIES	56.75
FUND ACTIVITY	7070	PROCARD, SQUARE INC	2026 WALL CALENDARS	24.00
FUND ACTIVITY	999998	CASTLE BRANCH	HUNTER IV TECH DRUG TEST	51.99
FUND ACTIVITY	999998	CASTLE BRANCH	WATKINS BACKGROUND CHECK	122.73
FUND ACTIVITY	999998	CASTLE BRANCH	BENDER DRUG TEST	51.99
FUND ACTIVITY	999998	FSP*COLUMBIA SAFETY	JESSOMEACLSOURCE	239.58
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	FARRIASMEDICSSCHOOLTUITION	1,469.74
FUND ACTIVITY	999998	CASTLE BRANCH	ANDERSONBACKGROUNDCHECKIV	122.73
FUND ACTIVITY	999998	CASTLE BRANCH	ANDERSEONDRUGTESTIV	51.99
FUND ACTIVITY	999998	CASTLE BRANCH	HUCKBACKGROUNDIV	122.73
FUND ACTIVITY	999998	CASTLE BRANCH	HUCKDRUGTESTIV	51.99
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	ANDERSONIVTUITION	990.90
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	HUCKIVTUITION	990.90
FUND ACTIVITY	999998	LABCORP*ONDEMAND	HUCKBLOODWORKIV	507.00
FUND ACTIVITY	999998	CASTLE BRANCH	BENDERBACKGROUNDIV	122.73

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	HUCKTEXTBOOKIV	125.24
FUND ACTIVITY	999998	COLUMBIA BASIN CYBER	WATKINSIVTUITION	990.90
FUND ACTIVITY	999998	CASTLE BRANCH	RILEYBACKGROUNDIV	122.73
FUND ACTIVITY	999998	CASTLE BRANCH	RILEYDRUGTESTIV	51.99
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	RILEYIVTEXT	139.14
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	RILEYIVTUITION	990.90
FUND ACTIVITY	3717	AMAZON.COM	VARIOUS STATION SUPPLY NEEDS	263.07
FUND ACTIVITY	999998	SMART APPLIANCE REPAIR L	PARTS FOR APPLIANCES AT STATION 5	201.37
FUND ACTIVITY	3717	AMAZON.COM	STATION HAMPERS FOR LAUNDRY	26.54
FUND ACTIVITY	945	TRI CITY CLEANERS	SEWING FOR DOTTA UNIFORMS	9.25
FUND ACTIVITY	999998	PY *GREG WALDEN	HAT EMBROIDERY - HERLING	22.87
FUND ACTIVITY	8607	PROCARD, NUSHOE	BOOT RE-SOLE CONDITION RILEY	119.00
FUND ACTIVITY	945	TRI CITY CLEANERS	UNIFORM SEWING CLASS B	9.25
FUND ACTIVITY	3717	AMAZON.COM	STATION EQUIPMENT BENCHES CO DETECTOR	127.26
FUND ACTIVITY	999998	HARBOR FREIGHT TOOLS3048	AIR FITTING FOR STATIONS	26.39
FUND ACTIVITY	999998	TRI CITY CLEANERS INC	SEWING CLASS B NEW HIRES	67.29
Fund Activity Subtotal:				\$8,480.14
402 - MEDICAL SERVICES FUND Total:				\$8,480.14
403 - BUILDING SAFETY FUND				
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	D. WOOLSEY: ICC 2021 IPC COODE & STUDY PACK	200.74
FUND ACTIVITY	3717	AMAZON.COM	JERIANN & RAQUEL: CLOROX WIPES; 2026 WALL CALENDAR	33.94
FUND ACTIVITY	999998	WASHINGTON STATE ASSOC	D. KALINOWSKI: 2026 WSAPT MEMBERSHIP DUES	50.00
Fund Activity Subtotal:				\$284.68
403 - BUILDING SAFETY FUND Total:				\$284.68
405 - STORMWATER UTILITY FUND				
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$10.33 CHARGING CORD	10.33
FUND ACTIVITY	999998	BWY*SWANA 800 467 9262	MOLO TRAINING COURSE FOR PAUL GAFFEY	793.00
Fund Activity Subtotal:				\$803.33
405 - STORMWATER UTILITY FUND Total:				\$803.33
410 - WATER AND SEWER FUND				
FUND ACTIVITY	3883	U R M CASH & CARRY	URM \$24.26 WWTP SUPPLIES	24.26
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	HOME DEPOT \$2377.20 GREENHOUSE APPLIANCES	2,377.20
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	HOME DEPOT \$107.61 GREENHOUSE MICROWAVE	107.61
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$533.81 PHONES	533.81

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	7683	NETSUPPORT INC	NETSUPPORT MAINTENANCE \$160.21	160.21
FUND ACTIVITY	1831	SETCOM CORPORATION, PINNACLE PEAK HOLDING COR	SETCOM \$1075.74 WIRELESS HEADSET	1,075.74
FUND ACTIVITY	3717	AMAZON.COM	AMAZON \$96.42 WATER DIST. TAPE	96.42
FUND ACTIVITY	3717	AMAZON.COM	OFFICE CHAIR - WWTP	108.79
FUND ACTIVITY	172	THE TRI-CITY HERALD	2026 ANNUAL SUBSCRIPTION RENEWAL FOR CARY ROE	162.00
FUND ACTIVITY	999998	PAYPAL	2026 WWCPA CERTIFICATION RENEWAL FEE'S FOR 7 EMPLOYEE'S	175.00
Fund Activity Subtotal:				\$4,821.04
410 - WATER AND SEWER FUND Total:				\$4,821.04
501 - EQUIPMENT RENTAL FUND				
FUND ACTIVITY	754	DEPARTMENT OF LICENSING	LICENSING AND REGISTRATION VEHICLE 7507	64.00
FUND ACTIVITY	2435	WA STATE SECRETARY OF STATE	REPORT OF SALE VEH W021 TRASH PUMP TRAILER	13.65
FUND ACTIVITY	999998	JUNIPER SYSTEMS	REPAIR OF WATER/SEWER HANDHELD	345.15
FUND ACTIVITY	999998	WAYTEK INC	CABLE TIES FOR FLEET	553.79
FUND ACTIVITY	10114	OVERTURF VW KIA, OVERTURF MOTOR CO INC	DIAGNOSTIC FOR V7509	220.52
FUND ACTIVITY	999998	MIXER & PLANT PARTS MANUF	SPRING HANGERS FOR V4105	408.48
FUND ACTIVITY	3717	AMAZON.COM	PLASTIC WELDER & RODS FOR FLEET	38.72
FUND ACTIVITY	10114	OVERTURF VW KIA, OVERTURF MOTOR CO INC	O RING FOR V7933	10.59
FUND ACTIVITY	999998	AMAZON MKTPL	PORTABLE POWER STATIONS FOR FLEET	783.46
Fund Activity Subtotal:				\$2,438.36
501 - EQUIPMENT RENTAL FUND Total:				\$2,438.36
642 - METRO DRUG FORFEITURE FUND				
FUND ACTIVITY	3717	AMAZON.COM	METRO OFFICE SUPPLIES(DRYERASE,LYSOL,BATTERIES)	39.23
Fund Activity Subtotal:				\$39.23
642 - METRO DRUG FORFEITURE FUND Total:				\$39.23
Grand Total:				\$65,248.56

City of Kennewick
PCard Roster by Fund
12/1/2025 to 12/31/2025



I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

A handwritten signature in black ink that reads "Jessica Platt". The signature is written in a cursive style with a horizontal line extending from the end of the name.

Jessica Platt, Finance Director

Council Agenda Coversheet	Item Number: 4.d. Date: 2/17/2026 Item Type: General Business Item	Category: Consent Agenda
	Subject: Payroll Roster: For the Pay Period Ending 1/31/2026 Department: Finance	
<u>Recommendation</u> Staff recommends that Council approve the payroll roster as presented. <u>Motion for Consideration</u> Motion to approve the payroll roster for the pay period ending 1/31/2026. <u>Summary</u> None. <u>Alternatives</u> None. <u>Fiscal Impact</u> 1/31/2026 Total: \$3,074,993.56		
<u>Attachments:</u> 1. Roster		

Payroll Roster for Pay Period Ending 01/31/2026

All Departments:

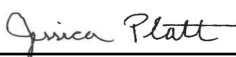
	86,352.56
Building Safety	7,644.50
City Attorney	31,033.25
City Council	5,137.50
City Manager	13,482.67
Community Planning	20,827.33
Engineering	65,125.07
Finance	64,158.99
Fire	137,761.72
Management Services	85,235.04
Non-Departmental	3,003.41
Parks, Recreation & Facilities	95,938.37
Police	584,004.02
Subtotal - General Fund	1,199,704.43
	3,684.45
BI-PIN	21,431.26
Building Safety	55,779.97
Criminal Justice	89,146.48
Equipment Rental	15,916.75
Management Services	4,132.50
Medical Services	540,115.86
Stormwater	29,632.85
Street	48,986.10
Water & Sewer	188,206.68
Subtotal - Other Funds	997,032.90
Total Salaries and Wages	2,196,737.33

Benefits

Dental Insurance	25,737.67
DRS Retirement	117,329.98
Employee Assistance Program	28.77
Medical Expense Reimbursement Plan	3,562.50
Medical Insurance	412,371.39
Medicare	31,130.70
MissionSquare Deferred Compensation	98,356.05
Social Security (OASDI)	95,986.77
Vision Insurance	3,666.03
WA Paid Family & Medical Leave	6,835.09
Worker's Compensation Insurance	83,251.28
Total Benefits	878,256.23
Grand Total	\$3,074,993.56

I, Jessica Platt, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$3,074,993.56 comprised of check numbers 78418 through 78444 and direct deposit numbers 243627 through 244093.

Approved for payment:



 Jessica Platt, Finance Director

Council Agenda Coversheet 	Item Number: 4.e. Date: 2/17/2026 Item Type: Contract/Agreement/Lease Subject: Contract: Kennewick Transportation System Plan Consultant Agreement Amendment #2 with Transpo Group for the US 395 (I-82 to I-182) Corridor Planning Study Project (P2511) Department: Public Works Project #: P2511	Category: Consent Agenda
<u>Recommendation</u> Staff recommends City Council authorize the City Manager to sign Amendment #2 which will allow Transpo Group to update the US 395 (I-82 to I-182) Corridor Planning Study. <u>Motion for Consideration</u> Motion to approve Amendment #2 with Transpo Group as presented. <u>Summary</u> On June 17, 2025, City Council awarded Transpo Group of Kirkland, WA to perform engineering services to provide an updated city-wide transportation plan. This involves a comprehensive review and analysis of its transportation system and existing Transportation System Plan. The work also includes a review of the City's current Transportation Impact Fee (TIF) program to determine what projects should be TIF eligible. Due to the complexity of this project and the specialized software for modeling future traffic demand, the City has to contract this work out to a consultant. Supplemental Agreement #1, a no-cost supplement, extended the completion date of the original Consultant Agreement to March 31, 2026. Supplemental Agreement #2, as presented, will provide scope to update a corridor study on US 395 (I-82 to I-182) which was originally performed in 2014 by WSDOT (Washington State Department of Transportation). With the continued growth the Tri-Cities has seen, this corridor study was prepared in order to identify current and future issues and to identify strategies to maintain or enhance mobility in this corridor while maintaining safe and efficient operations over the next 20 years. Since this study is over 10-years old, many if not all of the projected traffic modeling is severely out of date along with all of the cost estimates tied to those proposed strategies identified in the study. <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> WSDOT Contribution of a maximum of \$30,000 (See Item 4.f. on this Consent Agenda for approval of WSDOT Agreement) City of Kennewick match of \$30,000 from Planning Dept.'s Contractual/Consulting Services fund.		
<u>Attachments:</u> 1. Agreement		



**AMENDMENT NO. 2
TO
AGREEMENT BETWEEN CITY AND CONSULTANT
FOR
THE CITY-WIDE TRANSPORTATION UPDATE**

This Amendment (“Amendment No. 2”) is made between the City of Kennewick, a Washington municipal corporation (“City”), and Transpo Group, a (“Consultant”). The City and Consultant (together “Parties”), for valuable consideration and by mutual consent of the Parties, agree to amend the original Agreement for the City-Wide Transportation Update (“Agreement”) dated effective June 27, 2025, as **amended by Supplemental Agreement No. 1** as follows:

1. AMENDED TERM

The term of the Agreement, as referenced by Section 2 of the Agreement and any prior amendments thereto, shall be amended and continue until the completion of the Services, but in any event no later than **December 31, 2026** (“Amended Term”).

2. AMENDED SERVICES

The Services, as described in Exhibit A and referenced by Section 1 of the Agreement, shall be amended to include, in addition to the Services and terms required under the original Agreement and any prior amendments thereto, the additional services described in Exhibit **B**, attached hereto and incorporated by this reference (“Additional Services”).

3. AMENDED COMPENSATION

The compensation amount, as referenced by Section 3 of the Agreement, shall be amended to change the total compensation the City shall pay the Consultant and the rate or method of payment, as delineated in Exhibit B, attached hereto and incorporated by this reference. The Consultant agrees that any hourly or flat rate charged by it for its services contracted for herein shall remain locked at the negotiated rate(s) for the Amended Term. Except as otherwise provided in an attached Exhibit B, the Consultant shall be solely responsible for the payment of any taxes imposed by any jurisdiction arising from the performance and payment of this Agreement.

4. GENERAL PROVISIONS

All other terms and provisions of the Agreement, together with any prior amendments thereto, not explicitly modified by this Amendment, shall remain in full force and effect. Any and all acts committed by either Party consistent with the authority of the Agreement, together with any prior amendments thereto, after the previous expiration date and prior to the effective date of this Amendment, are hereby ratified as having been performed under the Agreement, as modified by any prior amendments, as it existed prior to this Amendment. The provisions of Section 12 of the Agreement shall apply to and govern this Amendment. The Parties whose names appear below swear under penalty of perjury that they are authorized to enter into this Amendment and bind their respective Parties.

[Signature Page Follows]



CITY HALL
210 W 6th Avenue
PO Box 6108
Kennewick, WA 99336
www.go2Kennewick.com

This Amendment may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which shall constitute one (1) and the same instrument. This Amendment may be delivered by facsimile, electronic mail, or other means and those signatures shall be treated as original signatures for all applicable purposes. The persons signing this Amendment represent that they are authorized to sign on behalf of their respective Parties and bind them.

IN WITNESS WHEREOF, the Parties hereto enter this Amendment on the date of the last signature execution hereon.

CITY OF KENNEWICK

Erin Erdman
City Manager

Date

ATTEST:

Krystal Johnston
City Clerk

Date

APPROVED AS TO FORM:

Laurencio Sanguino
City Attorney

Date

CONSULTANT

Jon C. Pascal
Managing Principal
Transpo Group

Date



EXHIBIT B

ADDITIONAL COMPENSATION

1. Total Compensation: In return for the Additional Services, the City shall pay the Consultant an additional amount not to exceed [**Fifty-seven thousand, seven hundred and 00/100 dollars (\$57,700.00)**]. The total amount payable to the Consultant/Contractor pursuant to the original Agreement, all previous Amendments, and this Amendment, shall be an amount not to exceed [**Two Hundred Fifty-six thousand, five hundred and 00/100 dollars (\$256,500.00)**].

2. Method of Compensation:

Hourly Rate

In consideration of the Consultant performing the Services, the City agrees to pay the Consultant an amount calculated on the basis of the hourly labor charge rate schedule for Consultant personnel as shown in the attached Exhibit B.

Reimbursable Expenses

The actual customary and incidental expenses incurred by the Consultant in performing the Services, including Traffic Count Vendors and other reasonable costs; provided, however, that such costs shall be deemed reasonable in the City's sole discretion and shall not exceed [**Five thousand, two hundred and 00/100 dollars (\$5,200.00)**].

Exhibit B—Scope of Services, Fee & Schedule

Client Name:	City of Kennewick		
Project Name:	Addendum to US 395 – I-82 to I-182 Corridor Planning Study		
Exhibit Dated:	November 17, 2025	TG:	1.25121.P1

SCOPE OF SERVICES

The scope of services provides an update the US 395 – I-82 to I-182 Corridor Planning Study (December 2014) to reflect the latest conditions in the area and revised 20-year forecast conditions. The addendum is intended to be an addition to the original Corridor Planning Study (2014 CPS), and as such, not everything in the original report will be addressed again.

Key assumptions:

- Scope is limited to the section of US 395 generally within the City of Kennewick, from I-82 to just south of the Columbia River.
- Future 20-year conditions assumes no capacity improvements to the Columbia River crossings.
- The background, goals, and vision of the corridor as provided in 2014 CPS Chapter 1 are assumed unchanged.
- The 2014 CPS Chapter 3 (Population, Land Use, and Comprehensive Plan Review) will not be updated. These plans in the region are also being updated concurrently with this project and may not be adopted by the time that information is needed for this update.
- The 2014 CPS Chapter 4 (Environmental Resources) will not be updated. It is assumed that most of this information is unchanged from the original study.
- The original native word file will be provided by WSDOT or the City.

Task 1. Existing Conditions Update

The following sections of 2014 CPS Chapter 2 will be updated with new information. The information will be summarized only by what has changed since the original study was completed.

- Changes in access control, speed limits, and roadway channelization will be summarized.
- Average annual daily traffic volumes and PM peak hour volumes along US 395 will be updated.
 - Mainline US 395 segments between intersections/interchanges
 - Ridgeline Drive Interchange (4 ramps)
 - SR 240/Columbia Drive Interchange (6 ramps)
- Existing level of service at 11 study intersections will be updated (PM peak hour only)
 - Ridgeline Drive Interchange (2 roundabouts)
 - Hildebrand Boulevard (signal)
 - 27th Avenue (signal)
 - 19th Avenue (signal)
 - 10th Avenue (signal)
 - 7th Avenue (signal)
 - 2nd Avenue (stop-control)

- Kennewick Avenue (signal)
 - Clearwater Avenue/Vista Way (signal)
 - Yelm Street (signal)
- Changes in crash history will be updated. Crash history will be based on the latest 5-year history that is available and summarized by study intersection and corridor segment.
- Changes to the active transportation network facilities in the immediate area of the corridor will be summarized, if any.
- Changes to the public transportation system in the immediate area of the corridor will be summarized, if any.

Agency Support

- Available GIS and traffic count data
- Synchro networks and signal timing
- Review of existing inventory summaries
- Obtain updated traffic counts

Key Deliverables

- New traffic counts (11 intersections, 10 ramps, 1 mainline)
- Updated Chapter 2

Task 2. Future without Improvements Update

The 2014 CPS Chapter 5 sections will be updated with new information. The information will be summarized only by what has changed since the original study was completed.

Future vehicle volume forecasts will be developed based on the latest available BFCOG Travel Demand Model for the study intersections and roadway sections. The 20-year forecast horizon year will match the City of Kennewick Comprehensive Plan future horizon year.

Future traffic operations analysis will be evaluated at study intersections and roadways using the same methodology used in the existing conditions section. No planned improvements will be assumed along the corridor. Corridor operations will be summarized similar to the “Signalized Corridor Overview” section format used in the 2014 CPS Chapter 5.

Agency Support

- Feedback on draft materials

Key Deliverables

- Updated traffic forecasts
- Updated traffic operations analysis
- Updated Chapter 5

Task 3. Update Proposed Strategies

This task will review the strategies found in 2014 CPS Chapter 6. Transpo will work with the City and WSDOT to identify the strategies for further study. The following sets of strategies are assumed for consideration.

- The Short-Range, Medium-Range, and Long-Range Strategies listed in 2014 CPS Chapter 7 Plan Implementation (except completed projects and additional Columbia River Crossing)

- The “Strategies Removed from Consideration” in Chapter 6.
- The “Strategies for Local Streets” in Chapter 6.
- The “Strategies for Consideration” in Chapter 6.

The first step will include a review of the “Strategies Removed from Consideration” to identify up to 4 strategies to reconsider given the updated data and analysis. Additional strategies not contained in the original study may also be identified and considered. Any previously removed strategy or new strategy to advance to consideration is assumed to not exceed 4 strategies for purpose of estimating a budget and overall level of effort.

A matrix will be assembled that summarizes any new strategies or previously removed strategies and will be qualitatively evaluated based on the screening criteria identified in Chapter 6. The matrix will be presented and discussed at a workshop with City and WSDOT staff to identify up to 4 strategies to advance along with the previously identified strategies for consideration.

The operations analysis for the strategies is limited to the following assumptions:

1. Future traffic volumes will remain the same for all scenarios, except for minor rerouting of trips
2. Intersection operation analysis is limited to corridor study locations
3. The original “Proposed Strategies” will have updated operations analysis, if needed.
4. Other Strategies will be analyzed initially at a high-level qualitative assessment as discussed above. If a more detailed analysis is needed, a limit of four (4) strategies to evaluate quantitatively is assumed.

It is assumed the “Proposed Strategies” contained in the original study will be retained unless the City or WSDOT requests that one or more is removed. The new strategies (up to 4) will be in addition to the original “Proposed Strategies.”

Agency Support

- Identify additional strategies to advance
- Feedback on draft materials

Key Deliverables

- Updated strategy analysis
- Updated Chapter 6

Task 4. Planning Level Cost Estimates

This task will update the general cost levels (high, medium, and low) for each of the proposed strategies. In addition, more defined planning level project cost estimates for the purposes of funding and implementation in the short-term will be prepared. It is assumed that up to five (5) transportation strategies/projects will have cost estimate worksheets prepared. The 5 strategies/projects will be identified and confirmed by City and WSDOT staff utilizing the information contained in Chapter 7.

Agency Support

- Feedback on draft materials

Key Deliverables

- Updated cost levels
- Planning level cost estimates for 5 strategies/projects
- Updated Chapter 7



Cost Estimate Worksheet

Number / Project Name
US 395 Study Update 1.25121.P1

Billing rates are effective from June 28, 2025 through June 26, 2026, within the ranges shown in the attachment.
Only key staff are shown and other staff may work on and charge to the project as needed by the project manager.

	Project Manager	Quality Control	Project Engineer	Planner	Project Admin
initials	bmt	jcp	jl1	jbdh	AMC
labor category	Eng L6	Prin L7	Eng L5	Tech L3	PA L5
cost rate	\$265.00	\$305.00	\$195.00	\$155.00	\$200.00

Labor:

	Work Task					Hours	Cost
1	Task 1					0	\$0
2	Data collection	4		2		6	\$1,450
3	Existing volumes and LOS	8		16		24	\$5,240
4	Collision/safety	2		4	8	14	\$2,550
5	Chapter update	4	1	2	8	19	\$3,795
6	Task 2					0	\$0
7	Future volumes and LOS	8		16		24	\$5,240
8	Additional active transporation analysis	4			12	16	\$2,920
9	Chapter update	4	1	2	8	19	\$3,795
10	Task 3					0	\$0
11	Identify additional strategies for consideration	4	2	8		14	\$3,230
12	Operations analysis	8		24		32	\$6,800
13	Chapter update	4	1	2	8	19	\$3,795
14	Task 4					0	\$0
15	Update cost levels	4		8		12	\$2,620
16	Cost estimates	4	2	16	16	38	\$7,270
17	Chapter update	4	1	2	8	19	\$3,795
18						0	\$0
19						0	\$0
20						0	\$0

Total Hours	62	8	102	68	16	256	
Labor Costs	\$16,430	\$2,440	\$19,890	\$10,540	\$3,200		\$52,500

Reimbursable Expenses:

	Item	Reimburs. Cost
1	Application	
2	Business Meals	
3	Mileage	
4	Miscellaneous	
5	Models/Renderings/Photos	
6	Parking	
7	Records Filing	
8	Registrations	
9	Reproductions	
10	Shipping/Courier	
11	Specialty Software	
12	Supplies	
13	Traffic Accident Data	
14	Traffic Count Vendors	\$5,200
15	Travel, Hotel, Taxi, & Air Fare	

Sub Total	\$5,200
Total Cost	\$5,200

Subconsultants:

	Firm	Subs. Cost
1		
2		
3		
4		
5		
Sub Total		\$0
Total Cost		\$0

TOTAL ESTIMATE	\$57,700
-----------------------	-----------------

Cost Estimate Prepared on: 11/17/2025

Council Agenda Coversheet 	Item Number: 4.f. Date: 2/17/2026 Item Type: Contract/Agreement/Lease Subject: Agreement: WSDOT US395 Corridor Planning Study Update (GCC 1326) Department: Public Works Ordinance/Resolution #: Added by Clerk Contract #: Enter # Here if Applicable Project #: Enter # Here if Applicable Permit #: Enter # Here if Applicable	Category: Consent Agenda
<u>Recommendation</u> Staff recommends City Council authorize the City Manager to sign the Special Transportation Study Agreement with WSDOT that will provide funding to update the US-395 Corridor Planning Study. <u>Motion for Consideration</u> Motion to authorize the City Manager to sign the WSDOT Special Transportation Planning Study Agreement as presented. <u>Summary</u> This Special Transportation Study Agreement with WSDOT (Washington State Department of Transportation) will partner the City in a corridor study on US 395 (I-82 to I-182) which was originally performed in 2014 by WSDOT. With the continued growth the Tri-Cities has seen, this corridor study was prepared in order to identify current and future issues and to identify strategies to maintain or enhance mobility in this corridor while maintaining safe and efficient operations over the next 20 years. Since this study is over 10-years old, many if not all of the projected traffic modeling is severely out of date along with all of the cost estimates tied to those proposed strategies identified in the study. The City currently has Transpo under contract for our Transportation System Plan update, who is fully capable of updating this study which was originally completed by WSDOT. Transpo has provided a price for these services of which will be amended to their current contract (concurrent to approval of this agreement). The attached WSDOT agreement commits to a 50% contribution to this study, with a not-to-exceed amount of \$30,000. The City will also be committing a 50% match of up to \$30,000. <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> WSDOT contribution of a not-to-exceed amount of \$30,000		
<u>Attachments:</u> 1. Agreement		



Special Transportation Planning Study Agreement Work by Planning Organization - Actual Cost		Organization and Address City of Kennewick 210 W 6th Ave Kennewick, WA 99336
		Statewide Vendor No.: SWV0000311 00
Agreement Number GCC 1326	Total Amount Authorized \$30,000	Project Title and Description US 395 – I-82 to I-182 Corridor Planning Study Update
Project Manager Todd Daley	Agreement Expiration Date June 30, 2027	

This Agreement is between the Washington State Department of Transportation (WSDOT) and the above-named organization (Planning Agency) hereinafter referred to individually as the "Party" and collectively as the "Parties."

Recitals

1. WSDOT and the Planning Agency recognize the need for the transportation planning project, herein after Project, as described above, and
2. It is deemed in the best interest of WSDOT to participate in funding said Project for the mutual benefit of local and state roadway planning in the area of the Project, and
3. WSDOT and the Planning Agency now wish to define responsibility for preparation of the transportation planning Project.

Now therefore, pursuant to chapter 39.34 RCW , the above recitals, which are incorporated herein as if set forth below, and in consideration of the terms, conditions, covenants, and performances contained herein, and in the Exhibits attached hereto and hereby made a part of this Agreement, it is mutually agreed as follows:

1. Scope of Work

- 1.1 The Planning Agency shall undertake the Project as described above, which shall include the tasks set forth in Exhibit A, attached hereto.

2. Period of Performance

- 2.1 This Agreement shall be effective upon execution and shall terminate upon the expiration date listed above or final payment has been accepted.

3. Payment

- 3.1 WSDOT agrees to reimburse the Planning Agency's actual direct and related indirect costs of the Project. The maximum amount that WSDOT shall reimburse the Planning Agency shall not exceed the "Total Amount Authorized" listed above. Payment by task shall be made as set forth in Exhibit B. All costs must be consistent with the Federal cost principles contained in 2 CFR 200.
- 3.2 The Planning Agency may submit requests to the WSDOT for reimbursement of funds as they are expended on activities at any time, but not more frequently than one (1) such request every month. Such requests for reimbursement shall document the amount of funds that have been expended during the contract period, as well as for the current billing period. The request for reimbursement shall contain sufficient detail to inform WSDOT and any other entities providing funding for the work as to the progress on the planning effort. WSDOT shall review and approve each request for payment and shall reimburse the Planning Agency thirty (30) business days after the date of receipt of invoice.
- 3.3 All indirect costs will be consistent with the federal de minimus rate found in 2 C.F.R. 200 or based on an indirect cost rate proposal that is approved by Planning Agency annually and maintained on file by for audit purposes. If indirect costs are based on an approved indirect cost allocation plan, the Planning Agency will provide a copy to WSDOT annually, or when updated.

4. Reports

- 4.1 The Planning Agency shall prepare and present to WSDOT an annual progress report. The report shall be completed and submitted to WSDOT within 30 calendar days following the end of each fiscal year. This annual report shall summarize work accomplished under the scope of work, costs incurred by work element, and shall identify any carryover of funds.
- 4.2 WSDOT however, reserves the right to request an interim report(s) during the fiscal year. The interim report(s) is due to WSDOT within 21 calendar days of being notified in writing by WSDOT. The interim report(s) shall include a summary of work progress during the course of the fiscal year, costs incurred in accordance with the approved scope of work and budget, and progress to date, including any problems or work delays. WSDOT may delay reimbursement of billings if the requested interim report(s) is not submitted in a timely manner.
- 4.3 The final product of this agreement will provide documentation of all technical data and their analysis. The Planning Agency shall submit copies of the final product to WSDOT for acceptance. Electronic submittal is acceptable. This requirement for a final product may be waived in writing by WSDOT, with email being acceptable.

5. Modifications or Amendments

- 5.1 Either Party may request changes in these provisions. Such changes which are mutually agreed upon shall be incorporated as written amendments to this Agreement. No variation or alteration of the terms of this Agreement shall be valid unless made in writing and signed by authorized representatives of the Parties hereto.

6. Audits, Inspection, and Retention of Records

- 6.1 All records related to this Agreement shall be held and kept available for inspection and audit for a period of six (6) years from the date of termination of this Agreement or any final payment authorized under this Agreement, whichever is later. Each Party shall have full access to and right to examine said records, during normal business hours and as often as deemed necessary. In the event of litigation or claim arising from the performance of this Agreement, the Parties agree to maintain the records and accounts until such litigation, appeal or claims are finally resolved. This section shall survive the termination of this Agreement.
- 6.2 In accordance with 2 CFR 200, the Planning Agency is required to arrange for audit of funds expended.
- 6.3 The Public Records Act, RCW 42.56 shall apply to all information and documents, both paper and electronic, submitted to WSDOT. If federal funds are applied the Planning Agency understands and agrees that the Freedom of Information Act (FOIA), 5 U.S.C. § 552 shall also apply to all information and documents, both paper and electronic, submitted to WSDOT. The Planning Agency should therefore be aware that all applications and materials submitted will become agency records and are subject to public release through state and federal disclosure requests.

7. Termination

- 7.1 Termination for Convenience. WSDOT and/or the Planning Agency may suspend or terminate this AGREEMENT, in whole or in part, and all or any part of the financial assistance provided herein, at any time by written notice to the other Party. WSDOT and the Planning Agency shall agree upon the AGREEMENT termination provisions including but not limited to the settlement terms, conditions, and in the case of partial termination the portion to be terminated. Written notification must set forth the reasons for such termination, the effective date, and in case of a partial termination the portion to be terminated. However, if in the case of partial termination, WSDOT determines that the remaining portion of the award will not accomplish the purposes for which the award was made, WSDOT may terminate the award in its entirety. The Parties may terminate this AGREEMENT for convenience for reasons including, but not limited to, the following:
 - 7.1.1 The requisite funding becomes unavailable through failure of appropriation or otherwise;
 - 7.1.2 WSDOT determines, in its sole discretion, that the continuation of the Project would not produce beneficial results commensurate with the further expenditure of funds;
 - 7.1.3 The Planning Agency is prevented from proceeding with the Project as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense; or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources;
 - 7.1.4 The Planning Agency is prevented from proceeding with the Project by reason of a temporary preliminary, special, or permanent restraining order or injunction of a court of competent jurisdiction where the issuance of such order or injunction is primarily caused by the acts or omissions of persons or agencies other than the Planning Agency; or
 - 7.1.5 The State Government determines that the purposes of the statute authorizing the Project would not be adequately served by the continuation of financial assistance for the Project.

- 7.2 Termination for Default. WSDOT may suspend or terminate this AGREEMENT for default, in whole or in part, and all or any part of the financial assistance provided herein, at any time by written notice to the Planning Agency, if the Planning Agency materially breaches or fails to perform any of the requirements of this AGREEMENT, including:
- 7.2.1 Takes any action pertaining to this AGREEMENT without the approval of WSDOT, which under the procedures of this AGREEMENT would have required the approval of WSDOT;
 - 7.2.2 Jeopardizes its ability to perform pursuant to this AGREEMENT, United States of America laws, Washington state laws, or local governmental laws under which the Planning Agency operates;
 - 7.2.3 Fails to make reasonable progress on the Project or other violation of this AGREEMENT that endangers substantial performance of the Project; or
 - 7.2.4 Fails to perform in the manner called for in this AGREEMENT or fails, to comply with, or is in material violation of, any provision of this AGREEMENT. WSDOT shall serve a notice of termination on the Planning Agency setting forth the manner in which the Planning Agency is in default hereunder. If it is later determined by WSDOT that the Planning Agency had an excusable reason for not performing, such as events which are not the fault of or are beyond the control of the Planning Agency, such as a strike, fire or flood, WSDOT may: (a) allow the Planning Agency to continue work after setting up a new delivery of performance schedule, or (b) treat the termination as a termination for convenience.
- 7.3 WSDOT, in its sole discretion may, in the case of a termination for breach or default, allow the Planning Agency ten (10) business days, or such longer period as determined by WSDOT, in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions. If the Planning Agency fails to remedy to WSDOT's satisfaction the breach or default within the timeframe and under the conditions set forth in the notice of termination, WSDOT shall have the right to terminate this AGREEMENT without any further obligation to Planning Agency. Any such termination for default shall not in any way operate to preclude WSDOT from also pursuing all available remedies against Planning Agency and its sureties for said breach or default.
- 7.4 In the event that WSDOT elects to waive its remedies for any breach by Planning Agency of any covenant, term or condition of this AGREEMENT, such waiver by WSDOT shall not limit WSDOT's remedies for any succeeding breach of that or of any other term, covenant, or condition of this AGREEMENT.
- 7.5 If this AGREEMENT is terminated, whether for convenience or for default, before the specified end date set forth in the caption header, "Term of Agreement", WSDOT and the Planning Agency shall execute an amendment to this AGREEMENT identifying the termination date and the reason for termination.

8. Applicable Laws

- 8.1 The Planning Agency agrees to abide by all applicable state and federal laws and regulations including but not limited to, those concerning employment, equal opportunity employment, nondiscrimination assurances, project record keeping necessary to evidence compliance with such federal and state laws and regulations, and retention of all such records. The Planning Agency will adhere to all applicable nondiscrimination provisions in chapter 49.60 RCW. Except when a federal statute or regulation preempts state or local law, no provision of the AGREEMENT shall require the Planning Agency to observe or enforce compliance with any provision, perform any other act, or do any other thing in contravention of state or local law. If any provision or compliance with any provision of this AGREEMENT violate state or local law, or would require the Planning Agency to violate state or local law, the Planning Agency agrees to notify WSDOT immediately in writing. Should this occur, WSDOT and the Planning Agency agree to make appropriate arrangements to proceed with or, if necessary, expeditiously, terminate the AGREEMENT.

9. Indemnification

- 9.1 Each Party to this Agreement will protect, defend, indemnify, and save harmless the other Party, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and property), arising out of, or in any way resulting from, each Party's negligent acts or omissions with respect to the provisions of this Agreement. Neither Party will be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and property) is caused by the sole negligence of the other Party. Where such claims, suits, or actions result from the concurrent negligence of the Parties, their agents, officials or employees, and/or involve those actions covered by RCW 4.24.115, the indemnity provisions provided herein will be valid and enforceable only to the extent of the negligence of the indemnifying Party, its agents, officials or employees.
- 9.2 Further, the Planning Agency specifically assumes potential liability for actions brought by its own employees or agents against WSDOT and, solely for the purpose of this indemnification and defense, the Planning Agency specifically waives any immunity under State industrial insurance laws, Title 51 RCW.
- 9.3 The provisions of this Section shall survive the termination of this Agreement.

10. Subcontracting

- 10.1 The services of the Planning Agency are to be directed by the Project Manager identified above. The Planning Agency shall not assign, sublet, or transfer any of the work provided for under this Agreement without prior written approval from WSDOT, and WSDOT shall review and approve the Planning Agency's consultant agreement prior to execution. The Planning Agency shall comply with all Federal and State laws and regulations governing the selection and employment of consultants. WSDOT reserves the right to appoint a representative to serve on the Consultant Selection Committee. Subcontracts greater than \$10,000 must contain all the required provisions of this contract.

11. Travel

- 11.1 Current state travel rates shall apply to all in-state and out-of-state travel for which reimbursement is claimed during the term of this Agreement. Reimbursement of travel expenses is limited to travel necessary for the completion of the Scope of this Agreement. All travel by the Planning Agency using state funds is subject to state travel rules as outlined in the State Administrative & Accounting Manual (SAAM). All travel by the Planning Agency using federal funds is subject to federal rules and regulations as outlined in 2 C.F.R. pt. 200. In addition, all travel by the Planning Agency using federal funds must be in compliance with its own internal policies, those of the fiscal agent, or the State's policies, whichever is more restrictive.
- 11.2 Any out-of-state travel must have prior written approval of WSDOT to be eligible for reimbursement. Current WSDOT travel regulations and rates shall apply to all in-state and out-of-state travel for which reimbursement is claimed during the term of this Agreement.

12. Liability

- 12.1 No liability shall attach to WSDOT or the Planning Agency by reason of entering into this Agreement except as expressly provided herein.

13. Venue

- 13.1 In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Spokane County. The Parties agree that the laws of the State of Washington shall apply.

14. Independent Contractor

- 14.1 The Planning Agency shall be deemed an independent contractor for all purposes and the employees of the Planning Agency or any of its contractors, subcontractors, and the employees thereof, shall not in any manner be deemed to be employees of WSDOT.

15. Severability

- 15.1 If any covenant or provision in this Agreement shall be adjudged void, such adjudication shall not affect the validity, obligation, or performance of any other covenant or provision which in itself is valid, if such remainder would then continue to conform to the terms and requirements of applicable law and the intent of this contract.

16. Equipment

- 16.1 All equipment to be purchased under this Agreement shall be listed in the scope of work. All equipment must be purchased, managed, and disposed of in accordance with 2 CFR 200

17. Counterpart and Electronic Signature

- 17.1 This Agreement may be signed in multiple counterparts, each of which constitutes an original and all of which taken together constitute one and same Agreement. Electronic signatures or signatures transmitted via e-mail in a "PDF" may be used in place of original signatures on this Agreement. The Parties intend to be bound by its electronic or "PDF" signature on this Agreement, are aware that the other Parties are relying on its electronic or "PDF" signature and waives any defenses to the enforcement of this Agreement based upon the form of signature.

In Witness Whereof, the Parties hereto have executed this Agreement as of the Party's date last signed below

Planning Agency	Washington State Department of Transportation
Sign and Date	Sign and Date
Print Name	Print Name W. Brian White, P.E.
Title	Title South Central Region Administrator

Exhibit A — Scope of Services

Client Name:	City of Kennewick		
Project Name:	Addendum to US 395 – I-82 to I-182 Corridor Planning Study		
Exhibit Dated:	November 17, 2025	TG:	1.25121.P1

SCOPE OF SERVICES

The scope of services provides an update the US 395 – I-82 to I-182 Corridor Planning Study (December 2014) to reflect the latest conditions in the area and revised 20-year forecast conditions. The addendum is intended to be an addition to the original Corridor Planning Study (2014 CPS), and as such, not everything in the original report will be addressed again.

Key assumptions:

- Scope is limited to the section of US 395 generally within the City of Kennewick, from I-82 to just south of the Columbia River.
- Future 20-year conditions assumes no capacity improvements to the Columbia River crossings.
- The background, goals, and vision of the corridor as provided in 2014 CPS Chapter 1 are assumed unchanged.
- The 2014 CPS Chapter 3 (Population, Land Use, and Comprehensive Plan Review) will not be updated. These plans in the region are also being updated concurrently with this project and may not be adopted by the time that information is needed for this update.
- The 2014 CPS Chapter 4 (Environmental Resources) will not be updated. It is assumed that most of this information is unchanged from the original study.
- The original native word file will be provided by WSDOT or the City.

Task 1. Existing Conditions Update

The following sections of 2014 CPS Chapter 2 will be updated with new information. The information will be summarized only by what has changed since the original study was completed.

- Changes in access control, speed limits, and roadway channelization will be summarized.
- Average annual daily traffic volumes and PM peak hour volumes along US 395 will be updated.
 - Mainline US 395 segments between intersections/interchanges
 - Ridgeline Drive Interchange (4 ramps)
 - SR 240/Columbia Drive Interchange (6 ramps)
- Existing level of service at 11 study intersections will be updated (PM peak hour only)
 - Ridgeline Drive Interchange (2 roundabouts)
 - Hildebrand Boulevard (signal)
 - 27th Avenue (signal)
 - 19th Avenue (signal)
 - 10th Avenue (signal)
 - 7th Avenue (signal)
 - 2nd Avenue (stop-control)

- Kennewick Avenue (signal)
 - Clearwater Avenue/Vista Way (signal)
 - Yelm Street (signal)
- Changes in crash history will be updated. Crash history will be based on the latest 5-year history that is available and summarized by study intersection and corridor segment.
- Changes to the active transportation network facilities in the immediate area of the corridor will be summarized, if any.
- Changes to the public transportation system in the immediate area of the corridor will be summarized, if any.

Agency Support

- Available GIS and traffic count data
- Synchro networks and signal timing
- Review of existing inventory summaries
- Obtain updated traffic counts

Key Deliverables

- New traffic counts (11 intersections, 10 ramps, 1 mainline)
- Updated Chapter 2

Task 2. Future without Improvements Update

The 2014 CPS Chapter 5 sections will be updated with new information. The information will be summarized only by what has changed since the original study was completed.

Future vehicle volume forecasts will be developed based on the latest available BFCOG Travel Demand Model for the study intersections and roadway sections. The 20-year forecast horizon year will match the City of Kennewick Comprehensive Plan future horizon year.

Future traffic operations analysis will be evaluated at study intersections and roadways using the same methodology used in the existing conditions section. No planned improvements will be assumed along the corridor. Corridor operations will be summarized similar to the “Signalized Corridor Overview” section format used in the 2014 CPS Chapter 5.

Agency Support

- Feedback on draft materials

Key Deliverables

- Updated traffic forecasts
- Updated traffic operations analysis
- Updated Chapter 5

Task 3. Update Proposed Strategies

This task will review the strategies found in 2014 CPS Chapter 6. Transpo will work with the City and WSDOT to identify the strategies for further study. The following sets of strategies are assumed for consideration.

- The Short-Range, Medium-Range, and Long-Range Strategies listed in 2014 CPS Chapter 7 Plan Implementation (except completed projects and additional Columbia River Crossing)

- The “Strategies Removed from Consideration” in Chapter 6.
- The “Strategies for Local Streets” in Chapter 6.
- The “Strategies for Consideration” in Chapter 6.

The first step will include a review of the “Strategies Removed from Consideration” to identify up to 4 strategies to reconsider given the updated data and analysis. Additional strategies not contained in the original study may also be identified and considered. Any previously removed strategy or new strategy to advance to consideration is assumed to not exceed 4 strategies for purpose of estimating a budget and overall level of effort.

A matrix will be assembled that summarizes any new strategies or previously removed strategies and will be qualitatively evaluated based on the screening criteria identified in Chapter 6. The matrix will be presented and discussed at a workshop with City and WSDOT staff to identify up to 4 strategies to advance along with the previously identified strategies for consideration.

The operations analysis for the strategies is limited to the following assumptions:

1. Future traffic volumes will remain the same for all scenarios, except for minor rerouting of trips
2. Intersection operation analysis is limited to corridor study locations
3. The original “Proposed Strategies” will have updated operations analysis, if needed.
4. Other Strategies will be analyzed initially at a high-level qualitative assessment as discussed above. If a more detailed analysis is needed, a limit of four (4) strategies to evaluate quantitatively is assumed.

It is assumed the “Proposed Strategies” contained in the original study will be retained unless the City or WSDOT requests that one or more is removed. The new strategies (up to 4) will be in addition to the original “Proposed Strategies.”

Agency Support

- Identify additional strategies to advance
- Feedback on draft materials

Key Deliverables

- Updated strategy analysis
- Updated Chapter 6

Task 4. Planning Level Cost Estimates

This task will update the general cost levels (high, medium, and low) for each of the proposed strategies. In addition, more defined planning level project cost estimates for the purposes of funding and implementation in the short-term will be prepared. It is assumed that up to five (5) transportation strategies/projects will have cost estimate worksheets prepared. The 5 strategies/projects will be identified and confirmed by City and WSDOT staff utilizing the information contained in Chapter 7.

Agency Support

- Feedback on draft materials

Key Deliverables

- Updated cost levels
- Planning level cost estimates for 5 strategies/projects
- Updated Chapter 7

AGREEMENT GCC 1326
EXHIBIT "B" - COST ESTIMATE
CITY OF KENNEWICK - STATE (WSDOT)
US 395 – Traffic Study

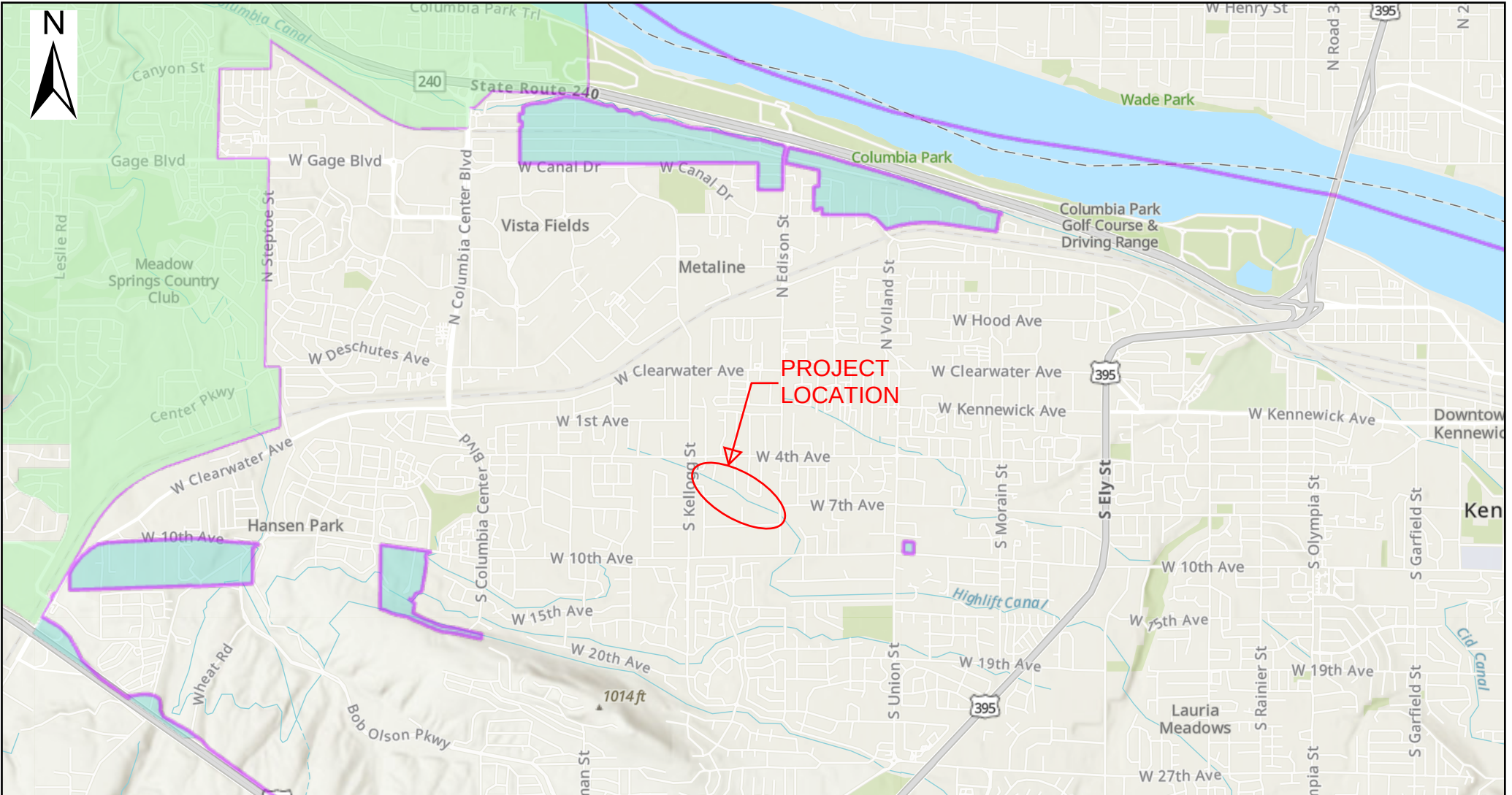
US 395 – I-82 to I-182 Corridor Planning Study Update	Total Cost
TASK 1: Existing Conditions Update	\$ 13,035
TASK 2: Future without Improvements Update	\$ 11,955
TASK 3: Update Proposed Strategies	\$ 13,825
TASK 4: Planning Level Cost Estimates	\$ 13,685
	Total \$ 52,500
	50% Contribution \$ 26,250

WSDOT Contribution Not to Exceed \$30,000

Note: Cost shown is a preliminary estimate. The City of Kennewick will be reimbursed for 50% of actual expenses incurred for the tasks shown, up to the amount of \$30,000. Reimbursement requests will be submitted to WSDOT by the City of Kennewick and will include itemized invoices.

Council Agenda Coversheet	Item Number: 4.g. Date: 2/17/2026 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Agreement: WSDOT Agreement and Prospectus to Obligate PE Funds for the Edison to Kellogg Kennewick Irrigation District ROW Pathway Project (P2602) Department: Public Works Project #: P2602	
<u>Recommendation</u> Staff recommends City Council authorize the Mayor to sign the funding agreement and prospectus with WSDOT as presented. <u>Motion for Consideration</u> Motion to authorize the Mayor to sign the agreement and project prospectus as presented. <u>Summary</u> Staff received direction from City Council on 3/18/25 to submit an application to solicit Federal funding through the Transportation Alternative Program (TAP) to construct a 2,600 LF, 12-foot wide asphalt trail on Kennewick Irrigation District (KID) Right of Way from Edison to Kellogg, where the old channel has been piped. This project was identified in the Regional Bicycle Plan and the City's Pathways and Trails Master Plan (approved by Council March 4, 2025). This Federal program funds projects that support the objectives of the Metropolitan Transportation Plan and the BFCOG Regional Bicycle Plan, which can proceed with project delivery on a committed schedule. Last year, the City was notified that their application was successful in receiving funding through this program. The total project cost is \$320,000, with no matching funds required from the City. The attached agreement is only for the Design Phase, which is estimated at \$20,000 and will be performed by City staff. A Local Agency Agreement with Washington State DOT and Project Prospectus are required to be executed in order to obligate Federal dollars for this project. <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> There is no impact by the City. This grant provides 100% funding for this project.		
<u>Attachments:</u> 1. Map 2. Agreement 3. Prospectus		

Vicinity Map - KID ROW Pathway



The City of Kennewick authorizes the user access, for non-commercial use only, to the information that has been made available by the City pursuant to any and all restrictions, limitations, and prohibitions imposed by Federal and State Public Information laws. Nothing contained herein shall be construed as conferring by implication or otherwise any license or right under any patent or trademark of the City or any third party. It is the users own responsibility to know what those restrictions, limitations, and prohibitions are and how they apply to their purpose and use of the information provided and agree to abide by the impacts imposed. The user accepts this information provided by the City with the understanding that it is not guaranteed to be accurate, correct, or complete. Conclusions drawn from this information are the responsibility of the user. Every effort has been made to ensure the accuracy, correctness, and timeliness of the materials presented.

CityLimits

CityName

Kennewick

Richland

UrbanGrowthBoundary

World_Hillshade

1 inch equals 5,198 feet

00.30.61.1mi

00.30.61.2mi

2/6/2026



Page 57 of 120



**Washington State
Department of Transportation**

Agency City of Kennewick

PO Box 6108
Address Kennewick, WA 99336-0108

Local Agency Agreement

ALN No. 20.205 - Highway Planning and Construction

(Assistance Listing Number)

Federal Highway Administration (FHWA)

Project Number

Agreement Number

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name Kennewick Irrigation District ROW Pathway

Length 0.5 Miles

Termini Kellogg St. to Edison St.

Description of Work

Construct 3,700 LF of 12-foot wide paved trail on Kennewick Irrigation District Right of Way of which irrigation canal has been piped underground.

Project Agreement End Date 12/31/2029

Advertisement Date

Indirect Cost Rate

☒ Yes ☐ No

Type of Work		Estimate of Funding		
		(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE	a. Agency	19,000.00	0.00	19,000.00
100 %	b. Other			
Federal Aid	c. Other			
Participation	d. State Services	1,000.00	0.00	1,000.00
Ratio(s) for PE	e. Total PE Cost Estimate	20,000.00	0.00	20,000.00
Right of Way	f. Agency			
%	g. Other			
Federal Aid	h. Other			
Participation	i. State Services			
Ratio(s) for RW	j. Total R/W Cost Estimate	0.00	0.00	0.00
CN	k. Contract			
%	l. Other			
Federal Aid	m. Other			
Participation	n. Other			
Ratio(s) for CN	o. Agency			
	p. State Services			
	q. Total CN Cost Estimate	0.00	0.00	0.00
	r. Total Project Cost Estimate	20,000.00	0.00	20,000.00

Agency Official

By

Title Mayor, City of Kennewick

Agency Date

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction cost (line 5, column 2) in the amount of \$ _____ at \$ _____ per month for _____ months.

Local Force or Local Ad and Award

Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on _____, _____, Resolution/Ordinance No. _____.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

Instructions

1. **Agency Name and Billing Address** – Enter the Agency of primary interest which will become a party to the agreement.
2. **Project Number** – Leave blank. This number will be assigned by WSDOT. Not including all fund program prefixes (ex. “STBGR”), Project Number is defined as the Federal Award Identification Number (FAIN).
3. **Agreement Number** – Leave blank. This number will be assigned by WSDOT.
- 4.

- a. **Project Description** – Enter the project name, total length of the project (in miles), and a brief description of the termini. Data entered here must be consistent with the name, length, and termini noted in the STIP and Project Prospectus

Example: (Name) “Regal Road”, (Length) “1.2 miles”, (Termini) “Smith Road to Main Street”

- b. **Description of Work** – Enter a concise statement of the major items of work to be performed. Statement must be consistent with the description of work noted in the STIP and Project Prospectus.

Example: “Overlay Regal Road; install curb, gutter, and sidewalk; illumination; and traffic signal at the intersection of Regal Road and Dakota Avenue.”

- c. **Project Agreement End Date** – Enter the Project Agreement End Date (mm/dd/yy). This date is based on the project’s Period of Performance (2 CFR 200.309).

For Planning Only projects – WSDOT recommends agencies estimate the end of the project’s period of performance and add three years to determine the “Project Agreement End Date”.

For PE and RW – WSDOT recommends agencies estimate when the phase will be completed and add three years to determine the “Project Agreement End Date”. For Construction – WSDOT recommends agencies estimate when construction will be completed and add three years to determine the “Project Agreement End Date”.

- d. **Advertisement Date** – At construction authorization only, enter the proposed project advertisement date (mm/dd/yy).

- e. **Claiming Indirect Cost Rate** – Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized must be provided with the local agency agreement. Indirect cost rate approval by your cognizant agency or through your agency’s self-certification and supporting documentation is required to be available for review by FHWA, WSDOT and /or State Auditor. Check the No box if the agency will not be claiming indirect costs on the project. See section 23.5 for additional guidance.

4. Type of Work and Funding (Round all dollar amounts to the nearest whole dollar)

- a. **PE** – Lines a through d show Preliminary Engineering costs for the project by type of work (e.g., consultant, agency, state services, etc.).

*Federal aid participation ratio for PE – enter ratio for PE lines with amounts in column 3.

- **Line a** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line b & c** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line d** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line e** – Total of lines a + b + c + d.

- b. **Right of Way** – If a Right of Way phase is authorized on the project, the appropriate costs are shown in lines f through i.

*Federal aid participation ratio for RW – enter ratio for RW lines with amounts in column 3.

- **Line f** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line g & h** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line i** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line j** – Total of lines f + g + h + i.

- c. **Construction** – Lines k through p show construction costs for the project by type of work (e.g., contract, consultant, agency, state services, etc.).

*Federal aid participation ratio for CN – enter ratio for CN lines with amounts in column 3.

- **Line k** – Enter the estimated cost of the contract.
- **Lines l, m, & n** – Enter other estimated costs such as utility and construction contracts or non-federally matched contract costs.
- **Line o** – Enter estimated costs of all construction related agency work.
- **Line p** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line q** – Total Construction Cost Estimate. Total of lines k + l + m + n + o + p.

d. Total Project Cost Estimate

- **Line r** – Total Cost Estimate of the Project. Total of lines e + j + q.

*Please remember, if the federal aid participation rate entered is not the maximum rate allowed by FHWA, then the participation rate entered becomes the maximum rate allowed.

6. **Signatures** – An authorized official of the local agency signs the agreement and enters their title and date of signature (mm/dd/yy). **Note:** Do NOT enter a date on the Date Executed line.
7. **Method of Construction Financing** – Choose the method of financing for the construction portion of the project.
 - a. **Method “A”** is used when the state administers the contract for the agency.
 - b. **Method “B”** is also used when the state administers the contract for the agency.
 - c. **Method “C”** is used with projects administered by the local agency. The agency will submit billings monthly through the state to FHWA for all eligible costs. The billings must document the payment requests from the contractor. If state-force work, such as audit and construction engineering, is to receive federal participation, it will be billed to the agency and FHWA simultaneously at the indicated ratio. To show continuous progress agencies should bill monthly until agreement is closed.
8. **Resolutions/Ordinances** – When someone other than the County Executive/Chairman, County Commissioners/Mayor is authorized to sign the agreement, the agency must submit to WSDOT with the agreement a copy of the Resolution/Ordinance designating that individual.



Local Agency Federal Aid Project Prospectus

Prefix	Route	()	Date	2/17/2026
Federal Aid Project Number			DUNS Number	040187544
Local Agency Project Number	P2602	(WSDOT Use Only)	Federal Employer Tax ID Number	91-6001253

Agency City of Kennewick	CA Agency ☒ Yes ☐ No	Federal Program Title ☒ 20.205 ☐ Other			
Project Title Kennewick Irrigation District ROW Pathway	Start Latitude N 46.205277 End Latitude N 46.202279	Start Longitude W -119.201202 End Longitude W -119.192037			
Project Termini From-To Kellogg St. Edison St.	Nearest City Name Kennewick	Project Zip Code (+4) 99336-0108			
Begin Mile Post	End Mile Post	Length of Project 3,700 LF	Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad		
Route ID	Begin Mile Point	End Mile Point	City Number 0610	County Number 03	County Name Benton
WSDOT Region South Central Region	Legislative District(s) 8	Congressional District(s) 4	Urban Area Number 4		

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date
P.E.	\$20,000	\$0	\$20,000	Month Year March 2026
R/W				
Const.	\$300,000	\$0	\$300,000	August 2026
Total	\$320,000	\$0	\$320,000	

Description of Existing Facility (Existing Design and Present Condition)

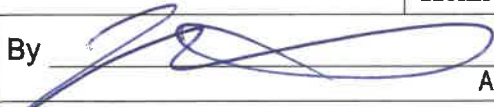
Roadway Width N/A	Number of Lanes N/A
----------------------	------------------------

Currently a gravel maintenance road within 50' of Kennewick Irrigation District Right of Way with a buried irrigation line in the middle of it.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Construct 3,700 LF of 12-foot wide paved trail on Kennewick Irrigation District Right of Way of which irrigation canal has been piped underground.

Local Agency Contact Person Heath Mellotte	Title Design Services Manager	Phone 509-585-4287	
Mailing Address PO Box 6108	City Kennewick	State WA	Zip Code 99336-0108
Project Prospectus	By  Title John Cowling, PE	Approving Authority Public Works Director	Date 2/9/2026

Agency City of Kennewick	Project Title Kennewick Irrigation District ROW Pathway	Date 2/17/2026
-----------------------------	--	-------------------

Type of Proposed Work

Project Type (Check all that Apply)	Roadway Width 12	Number of Lanes 2
☐ New Construction ☒ Path / Trail ☐ 3-R ☐ Reconstruction ☐ Pedestrian / Facilities ☐ 2-R ☐ Railroad ☐ Parking ☐ Other ☐ Bridge		

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	☐ Urban	☐ Urban
	☐ Rural	☐ Rural
	☐ NHS	☐ NHS
	☐ Principal Arterial	☐ Principal Arterial
	☐ Minor Arterial	☐ Minor Arterial
	☐ Collector	☐ Collector
	☐ Major Collector	☐ Major Collector
	☐ Minor Collector	☐ Minor Collector
	☒ Local Access	☐ Local Access
Terrain	☒ Flat ☐ Roll ☐ Mountain	☐ Flat ☐ Roll ☐ Mountain
Posted Speed	N/A	
Design Speed	N/A	
Existing ADT	N/A	
Design Year ADT	N/A	
Design Year	N/A	
Design Hourly Volume (DHV)	N/A	

Performance of Work

Preliminary Engineering Will Be Performed By City of Kennewick Engineering	Others 0 %	Agency 100 %
Construction Will Be Performed By Contractor	Contract 100 %	Agency 0 %

Environmental Classification

☐ Class I - Environmental Impact Statement (EIS) ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement ☐ Class III - Environmental Assessment (EA) ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements	☒ Class II - Categorically Excluded (CE) ☐ Projects Requiring Documentation (Documented CE)
--	---

Environmental Considerations

Agency City of Kennewick	Project Title Kennewick Irrigation District ROW Pathway	Date 2/17/2026
-----------------------------	--	-------------------

Right of Way

☒ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation ☐ Relocation Required
--	--

Utilities ☐ No utility work required ☐ All utility work will be completed prior to the start of the construction contract ☒ All utility work will be completed in coordination with the construction contract	Railroad ☒ No railroad work required ☐ All railroad work will be completed prior to the start of the construction contract ☐ All the railroad work will be completed in coordination with the construction contract
---	---

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

 City will coordinate with KID on adjustment of several irrigation valve risers that may reside within the pathway footprint.

FAA Involvement
 Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

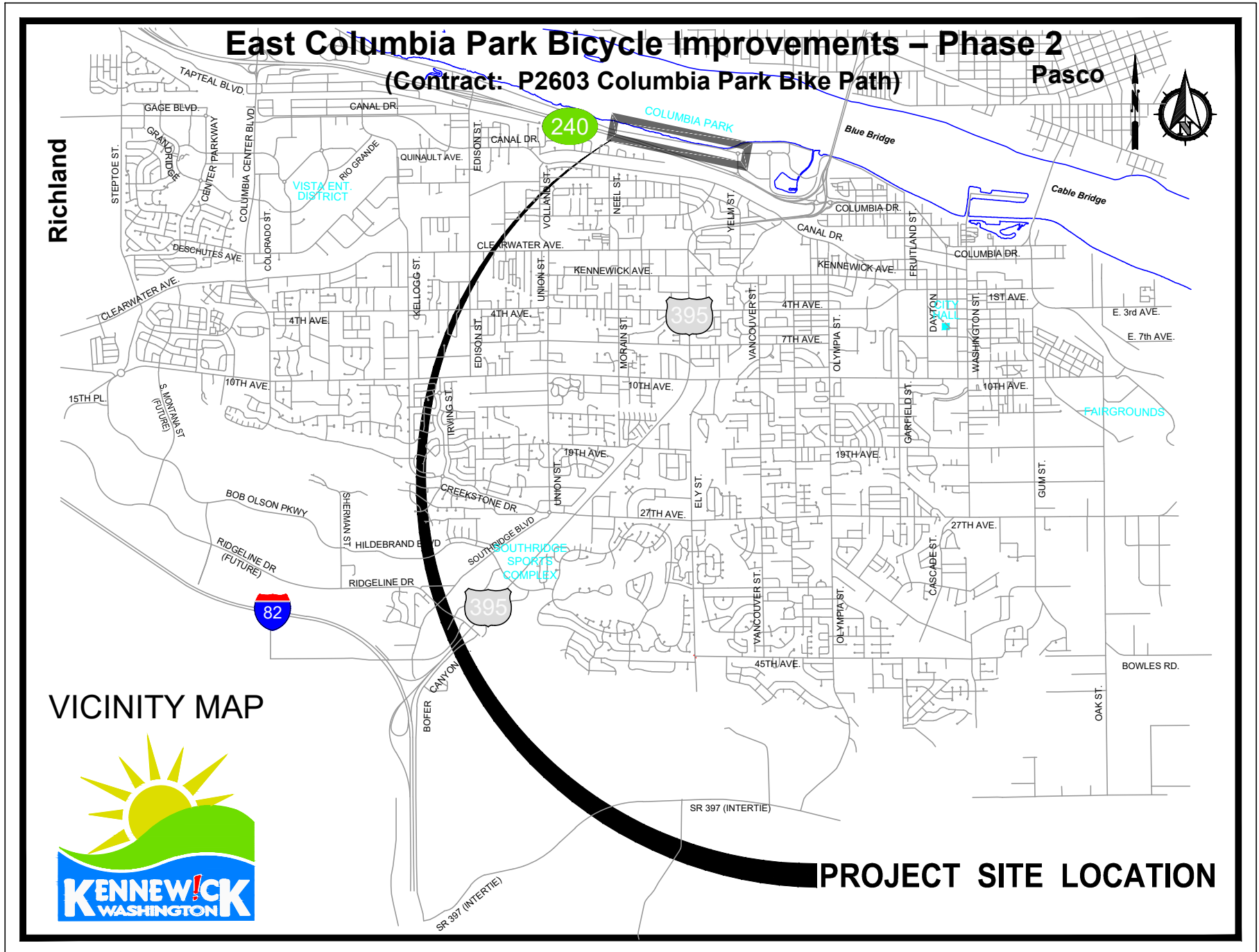
This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Kennewick

Date

By _____
 Mayor/Chairperson

Council Agenda Coversheet	Item Number: 4.h. Date: 2/17/2026 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Agreement: WSDOT Agreement and Prospectus to Obligate PE Funds for East Columbia Park Bicycle Improvements Project Phase 2 (P2603) Department: Public Works Project #: P2603	
<u>Recommendation</u> Staff recommends City Council authorize the Mayor to sign the Funding Agreement and Prospectus with the Washington State DOT as presented. <u>Motion for Consideration</u> Motion to authorize the Mayor to sign the Agreement and Project Prospectus as presented. <u>Summary</u> Staff received direction from City Council on 3/18/25 to submit an application to solicit Federal funding through the Transportation Alternative Program (TAP) to widen the roadway pavement to allow for dedicated bicycle lanes, including permanent pavement marking and signage from the roundabout to the Columbia Park Golf Course. This project was identified in the Regional Bicycle Plan and the City's Paths and Trails Master Plan (approved by Council March 4, 2025). This is also Phase 2 of a two-phase project to improve bicycle travel on the east end of the park. Phase 1, completed in 2016, included re-striping the east end of the park to create bike lanes and also install Rectangular Rapid Flash Beacons at the SR-395 "Blue Bridge" pedestrian/bike path on-ramp. The Federal TAP program funds projects that support the objectives of the Metropolitan Transportation Plan and the BFCOG Regional Bicycle Plan which can proceed with project delivery on a committed schedule. Last year, the City was notified that their application was successful in receiving funding through this program. The total project cost is \$320,000, with no matching funds required from the City. The attached agreement is only for the Design Phase, which is estimated at \$20,000 and will be performed by City staff. A Local Agency Agreement with Washington State DOT and Project Prospectus are required to be executed in order to obligate Federal dollars for this project. <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> There is no impact by the City. This grant provides 100% funding for this project.		
<u>Attachments:</u> 1. Map 2. Agreement 3. Prospectus		





Agency City of Kennewick

Address PO Box 6108
Kennewick, WA 99336-0108

Local Agency Agreement

ALN No. 20.205 - Highway Planning and Construction

(Assistance Listing Number)

Federal Highway Administration (FHWA)

Project Number

Agreement Number

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name East Columbia Park Bicycle Improvements – Phase 2

Length 0.36 Miles

Termini SR240 Entrance to 1900 feet west

Description of Work

Construct pavement widening for dedicated bicycle lanes, including permanent pavement markings and signage from roundabout to the golf course club house.

Project Agreement End Date 12/31/2029

Advertisement Date

Indirect Cost Rate

☒ Yes ☐ No

Type of Work		Estimate of Funding		
		(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE 100 % Federal Aid Participation Ratio(s) for PE	a. Agency	19,000.00	0.00	19,000.00
	b. Other			
	c. Other			
	d. State Services	1,000.00		1,000.00
	e. Total PE Cost Estimate	20,000.00	0.00	20,000.00
Right of Way % Federal Aid Participation Ratio(s) for RW	f. Agency			
	g. Other			
	h. Other			
	i. State Services			
	j. Total R/W Cost Estimate	0.00	0.00	0.00
CN % Federal Aid Participation Ratio(s) for CN	k. Contract			
	l. Other			
	m. Other			
	n. Other			
	o. Agency			
	p. State Services			
	q. Total CN Cost Estimate	0.00	0.00	0.00
r. Total Project Cost Estimate		20,000.00	0.00	20,000.00

Agency Official

By

Title Mayor, City of Kennewick

Agency Date

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction cost (line 5, column 2) in the amount of \$ _____ at \$ _____ per month for _____ months.

Local Force or Local Ad and Award

Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on _____, _____, Resolution/Ordinance No. _____.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

Instructions

1. **Agency Name and Billing Address** – Enter the Agency of primary interest which will become a party to the agreement.
2. **Project Number** – Leave blank. This number will be assigned by WSDOT. Not including all fund program prefixes (ex. “STBGR”), Project Number is defined as the Federal Award Identification Number (FAIN).
3. **Agreement Number** – Leave blank. This number will be assigned by WSDOT.

4.

- a. **Project Description** – Enter the project name, total length of the project (in miles), and a brief description of the termini. Data entered here must be consistent with the name, length, and termini noted in the STIP and Project Prospectus

Example: (Name) “Regal Road”, (Length) “1.2 miles”, (Termini) “Smith Road to Main Street”

- b. **Description of Work** – Enter a concise statement of the major items of work to be performed. Statement must be consistent with the description of work noted in the STIP and Project Prospectus.

Example: “Overlay Regal Road; install curb, gutter, and sidewalk; illumination; and traffic signal at the intersection of Regal Road and Dakota Avenue.”

- c. **Project Agreement End Date** – Enter the Project Agreement End Date (mm/dd/yy). This date is based on the project’s Period of Performance (2 CFR 200.309).

For Planning Only projects – WSDOT recommends agencies estimate the end of the project’s period of performance and add three years to determine the “Project Agreement End Date”.

For PE and RW – WSDOT recommends agencies estimate when the phase will be completed and add three years to determine the “Project Agreement End Date”. For Construction – WSDOT recommends agencies estimate when construction will be completed and add three years to determine the “Project Agreement End Date”.

- d. **Advertisement Date** – At construction authorization only, enter the proposed project advertisement date (mm/dd/yy).
- e. **Claiming Indirect Cost Rate** – Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized must be provided with the local agency agreement. Indirect cost rate approval by your cognizant agency or through your agency’s self-certification and supporting documentation is required to be available for review by FHWA, WSDOT and /or State Auditor. Check the No box if the agency will not be claiming indirect costs on the project. See section 23.5 for additional guidance.

4. Type of Work and Funding (Round all dollar amounts to the nearest whole dollar)

- a. **PE** – Lines a through d show Preliminary Engineering costs for the project by type of work (e.g., consultant, agency, state services, etc.).

*Federal aid participation ratio for PE – enter ratio for PE lines with amounts in column 3.

- **Line a** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line b & c** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line d** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line e** – Total of lines a + b + c + d.

- b. **Right of Way** – If a Right of Way phase is authorized on the project, the appropriate costs are shown in lines f through i.

*Federal aid participation ratio for RW – enter ratio for RW lines with amounts in column 3.

- **Line f** – Enter the estimated amount of agency work in columns 1 through 3.
- **Line g & h** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
- **Line i** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line j** – Total of lines f + g + h + i.

- c. **Construction** – Lines k through p show construction costs for the project by type of work (e.g., contract, consultant, agency, state services, etc.).

*Federal aid participation ratio for CN – enter ratio for CN lines with amounts in column 3.

- **Line k** – Enter the estimated cost of the contract.
- **Lines l, m, & n** – Enter other estimated costs such as utility and construction contracts or non-federally matched contract costs.
- **Line o** – Enter estimated costs of all construction related agency work.
- **Line p** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line q** – Total Construction Cost Estimate. Total of lines k + l + m + n + o + p.

d. **Total Project Cost Estimate**

- **Line r** – Total Cost Estimate of the Project. Total of lines e + j + q.

*Please remember, if the federal aid participation rate entered is not the maximum rate allowed by FHWA, then the participation rate entered becomes the maximum rate allowed.

6. **Signatures** – An authorized official of the local agency signs the agreement and enters their title and date of signature (mm/dd/yy). **Note:** Do NOT enter a date on the Date Executed line.
7. **Method of Construction Financing** – Choose the method of financing for the construction portion of the project.
- a. **Method “A”** is used when the state administers the contract for the agency.
 - b. **Method “B”** is also used when the state administers the contract for the agency.
 - c. **Method “C”** is used with projects administered by the local agency. The agency will submit billings monthly through the state to FHWA for all eligible costs. The billings must document the payment requests from the contractor. If state-force work, such as audit and construction engineering, is to receive federal participation, it will be billed to the agency and FHWA simultaneously at the indicated ratio. To show continuous progress agencies should bill monthly until agreement is closed.
8. **Resolutions/Ordinances** – When someone other than the County Executive/Chairman, County Commissioners/Mayor is authorized to sign the agreement, the agency must submit to WSDOT with the agreement a copy of the Resolution/Ordinance designating that individual.



Local Agency Federal Aid Project Prospectus

Prefix	Route	()	Date	2/17/2026
Federal Aid Project Number			DUNS Number	040187544
Local Agency Project Number	P2603	(WSDOT Use Only)	Federal Employer Tax ID Number	91-6001253
Agency City of Kennewick	CA Agency ☒ Yes ☐ No	Federal Program Title ☒ 20.205 ☐ Other		
Project Title East Columbia Park Bicycle Improvements-P2	Start Latitude N 46.22230	Start Longitude W -119.15148		
	End Latitude N 46.22359	End Longitude W -119.16021		
Project Termini From-To SR240 Entrance 1900 feet west	Nearest City Name Kennewick	Project Zip Code (+4) 99336-0108		
Begin Mile Post	End Mile Post	Length of Project App. 0.36 Miles	Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad	
Route ID	Begin Mile Point	End Mile Point	City Number 0610	County Number 03 County Name Benton
WSDOT Region South Central Region	Legislative District(s) 8	Congressional District(s) 4	Urban Area Number 4	

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
P.E.	\$20,000	\$0	\$20,000	Month March	Year 2026
R/W	\$0	\$0	\$0		
Const.	\$300,000	\$0	\$300,000	January	2027
Total	\$320,000	\$0	\$320,000		

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width 22	Number of Lanes 2
---------------------	----------------------

The existing conditions for cyclists are to ride off the shoulder of the paved roadway in rough gravel with exposed river rocks and pot holes, or to merge into the vehicle drive lane.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Construct pavement widening for dedicated bicycle lanes, including permanent pavement markings and signage from roundabout to the golf course club house.

Local Agency Contact Person Ryan Durham	Title Senior Design Engineer	Phone (509) 585-4385
Mailing Address PO Box 6108	City Kennewick	State WA Zip Code 99336-0108
Project Prospectus	By  Title John A. Cowling, P.E. Public Works Director	Approving Authority Date 2/10/26

Agency City of Kennewick	Project Title East Columbia Park Bicycle Improvements-	Date 2/17/2026
-----------------------------	---	-------------------

Type of Proposed Work

Project Type (Check all that Apply)	Roadway Width 22	Number of Lanes 2
☐ New Construction ☒ Path / Trail ☐ 3-R ☐ Reconstruction ☐ Pedestrian / Facilities ☐ 2-R ☐ Railroad ☐ Parking ☐ Other ☐ Bridge		

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	☐ Principal Arterial	☐ Principal Arterial
	☐ Minor Arterial	☐ Minor Arterial
	☒ Urban	☒ Urban
	☐ Rural	☐ Rural
	☐ NHS	☐ NHS
	☐ Collector	☐ Collector
	☐ Major Collector	☐ Major Collector
	☐ Minor Collector	☐ Minor Collector
	☒ Local Access	☒ Local Access
Terrain	☒ Flat ☐ Roll ☐ Mountain	☒ Flat ☐ Roll ☐ Mountain
Posted Speed	30 MPH	25 MPH
Design Speed	30 MPH	25 MPH
Existing ADT		
Design Year ADT		
Design Year		
Design Hourly Volume (DHV)		

Performance of Work

Preliminary Engineering Will Be Performed By City of Kennewick, Public Works Engineering Division	Others %	Agency 100 %
Construction Will Be Performed By Contractor	Contract 100 %	Agency %

Environmental Classification

☐ Class I - Environmental Impact Statement (EIS) ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement	☒ Class II - Categorically Excluded (CE) ☐ Projects Requiring Documentation (Documented CE)
☐ Class III - Environmental Assessment (EA) ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations

Agency City of Kennewick	Project Title East Columbia Park Bicycle Improvements-	Date 2/17/2026
-----------------------------	---	-------------------

Right of Way

☒ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation ☐ Relocation Required
---	---

Utilities

☒ No utility work required ☐ All utility work will be completed prior to the start of the construction contract ☐ All utility work will be completed in coordination with the construction contract

Railroad

☒ No railroad work required ☐ All railroad work will be completed prior to the start of the construction contract ☐ All the railroad work will be completed in coordination with the construction contract
--

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

None required.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Kennewick

Date

By _____ Mayor/Chairperson

Council Agenda Coversheet	Item Number: 5.a. Date: 2/17/2026	Category: Resolution
	Item Type: Resolution Subject: Resolution: Joint Resolution with the Kennewick School District Regarding Less Restrictive Alternative Facilities for Sexual Offenders Department: City Manager Resolution #:	
<u>Recommendation</u> Staff recommends the City Council adopt the joint resolution opposing the placement of the LRA housing facility and authorizing the City Manager to transmit the resolution to state legislators, the Governor's Office, and DSHS leadership. <u>Motion for Consideration</u> Motion to adopt the resolution as presented and instruct the City Manager to transmit it to state legislators, the Governor's Office, and DSHS leadership. <u>Summary</u> This item presents a joint resolution between the Kennewick City Council and the Kennewick School District Board of Directors opposing the placement of a Less Restrictive Alternative (LRA) housing facility for civilly committed sexually violent predators within residential neighborhoods and in proximity to schools. <u>Background</u> An LRA housing provider has proposed the placement of an LRA housing facility within a residential neighborhood in Kennewick. Under current Washington State law and Department of Social and Health Services (DSHS) administrative procedures, there is no requirement for advance notification to, consultation with, or approval from affected local governments or school districts prior to state approval of such placements. The Kennewick School District has expressed significant concerns about this proposed placement and its potential impacts on student safety. City staff has been contacted by concerned residents and parents regarding the lack of local input in this process. <u>Discussion</u> The proposed joint resolution raises several key concerns: 1. Public Safety: The placement of LRA housing facilities in close proximity to schools, bus routes, parks, and residential areas presents safety concerns for students and residents. 2. Lack of Local Authority: Current state procedures exclude local jurisdictions from the approval process, preventing municipalities and school districts from assessing impacts on public safety, emergency preparedness, and transportation. 3. Absence of Notification Requirements: There is no mechanism for advance notice to local governments, eliminating the opportunity for community input or local safety planning. 4. Jurisdictional Responsibility Without Authority: While cities and school districts bear responsibility for public safety and student protection, they lack any decision-making power over LRA siting decisions that directly affect those responsibilities. <u>Action</u> The joint resolution calls upon the Washington State Legislature and DSHS to: • Halt the use of the currently proposed site • Reconsider policies allowing LRA placements without local approval • Establish a process requiring local control, transparency, early notification, and mandatory consultation with affected jurisdictions <u>Alternatives</u>		

<u>Fiscal Impact</u>
N/A
Attachments: 1. Resolution

Joint Resolution Opposing the Placement of a Less Restrictive Alternative (LRA) Housing Facility Near Schools and Residential Neighborhoods

WHEREAS, the Kennewick School District Board of Directors and the Kennewick City Council are entrusted with the responsibility to protect the safety, security, and well-being of students, staff, families, and the broader community; and

WHEREAS, the placement of Less Restrictive Alternative (LRA) housing facilities for individuals civilly committed as sexually violent predators in close proximity to schools, school bus routes, playgrounds, parks, and residential neighborhoods presents unacceptable and unnecessary risks to children and families; and

WHEREAS, a Less Restrictive Alternative (LRA) housing provider has proposed the placement of an LRA housing facility within a residential neighborhood in the Kennewick community; and

WHEREAS, the Washington State Department of Social and Health Services (DSHS) and associated state agencies operate under policies and procedures that do not require advance notification to, meaningful consultation with, or approval from affected school districts or local governments prior to approving such LRA placements; and

WHEREAS, the state approval process for such LRA placements does not require meaningful consultation, collaboration, or advance notification to the Kennewick School District or the City of Kennewick, denying local jurisdictions the opportunity to assess, plan for, or mitigate impacts to student safety, transportation, public safety, and emergency preparedness; and

WHEREAS, local school districts and municipalities bear direct responsibility for student supervision, safety planning, and maintaining public trust, yet lack authority, oversight, or decision-making power over state LRA siting decisions that significantly affect those responsibilities; and

WHEREAS, the School Board and City Council have received substantial and ongoing concerns from parents, guardians, staff, and community members regarding the impact of this placement on student and community safety; and

WHEREAS, the lack of transparency, accountability, and local consent in the LRA siting process undermines public confidence and places an undue burden on school districts and municipalities charged with protecting children;

NOW, THEREFORE, BE IT RESOLVED, that the Kennewick School District Board of Directors and the Kennewick City Council unequivocally oppose the placement of the LRA housing facility at its proposed current location at 5304 W 8th Ave, Kennewick WA, or at any similar location, within close proximity to schools, school transportation routes, or residential neighborhoods; and

BE IT FURTHER RESOLVED, that we formally call upon the Washington State Legislature, DSHS, and all relevant state agencies to immediately halt the use of this site and to reconsider policies that allow LRA placements without meaningful local approval and involvement; and

BE IT FURTHER RESOLVED, that we demand future LRA housing placement decisions be governed by a process grounded in local control, full transparency, early notification, shared accountability, and mandatory consultation with, and consent from, affected school districts and local governments; and

BE IT FURTHER RESOLVED, that the Superintendent of the Kennewick School District and the City Manager of the City of Kennewick are directed to transmit this resolution to state legislators, the Governor's Office, DSHS leadership, and all relevant state agencies, and to advocate for policies that place student and community safety first; and

BE IT FINALLY RESOLVED, that this resolution affirms our unwavering commitment to maintaining safe, secure, and supportive communities and learning environments, and declares that decisions of this magnitude must not be made without those most directly impacted.

Adopted this ____ day of _____, 2026.

Kennewick School District
Resolution No. __ 2025-2026

City of Kennewick
Resolution No. 26-_____

Gabe Galbraith
President, Board of Directors
Kennewick School District

Jason McShane
Mayor
City of Kennewick

Lance R. Hansen
Superintendent
Kennewick School District

Erin Erdman
City Manager
City of Kennewick

Chris Guerrero
Chief of Police
City of Kennewick

Council Agenda Coversheet 	Item Number: 5.b. Date: 2/17/2026 Item Type: General Business Item Subject: Resolution: Shoreline Reconveyance Memorandum of Agreement with Local Tribes and Municipalities Department: City Manager Resolution #:	Category: Resolution
<u>Recommendation</u> Staff recommends Council adopt the resolution approving the Memorandum of Agreement with the Cultural Practices Easement and Napuutwit Ground Disturbing Protocols as exhibits. <u>Motion for Consideration</u> Motion to adopt the resolution as presented, accepting the Memorandum of Agreement and associated exhibits for the Shoreline Reconveyance project. <u>Summary</u> PURPOSE Council is requested to adopt a resolution approving the Memorandum of Agreement (MOA) for the Shoreline Reconveyance project. This follows the workshop held on January 13, 2026, during which TRIDEC presented the historical background of the Shoreline Reconveyance Project and provided an update on the collaborative work completed by local jurisdictions and tribes to advance this project toward Congressional submission. DOCUMENTS FOR ADOPTION The resolution will adopt the MOA with the following exhibits: 1. Memorandum of Agreement (MOA) – to be executed by all participating jurisdictions and the tribes 2. Cultural Practices Easement – As an exhibit to the MOA with the understanding that this is the agreed-upon template and once properties and legal descriptions of easement areas are finalized, they will be recorded with the reconveyance. 3. Napuutwit Ground Disturbing Protocols – An exhibit to the MOA to be effective with the MOA upon reconveyance BACKGROUND These documents represent extensive negotiations between the jurisdictions and tribes. All jurisdictions retained a specialized tribal attorney to represent our collective interests throughout the negotiation process, ensuring our concerns and requirements were appropriately addressed. NEXT STEPS 1. All parties adopt MOAs 2. Concurrent Activity: Finalize legislation and property descriptions 3. Submit legislation to Congress to begin the formal reconveyance process 4. During the Congressional process: Develop legal descriptions for cultural practices easement areas 5. Upon completion: Return to each jurisdiction and associated tribes for agreement and adoption 6. Final step: Record easements upon completion of conveyance <u>Alternatives</u> Deny adoption of the resolution, thereby removing the property the City of Kennewick is requesting from the federal reconveyance legislation.		

Fiscal Impact

Fiscal impact to date has been around \$2,600 for legal services. Future impact is unknown at this time and will better be determined through the legislative process.

Attachments:

1. MOU Packet
2. Resolution

**MEMORANDUM OF AGREEMENT
BETWEEN BENTON COUNTY, THE CITY OF KENNEWICK, THE CITY OF PASCO,
THE CITY OF RICHLAND, FRANKLIN COUNTY, AND THE PORT OF PASCO AND
THE CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION
REGARDING COLUMBIA RIVER SHORELINE RECONVEYANCE LEGISLATION**

WHEREAS, Benton County, the City of Kennewick, the City of Pasco, the City of Richland, Franklin County, and the Port of Pasco, Washington (the “Local Municipalities” or “Municipalities”, and each a “Municipality”), are municipal governments incorporated under the laws of the State of Washington with the powers granted by the Constitution and general law of the State, and have an interest in having certain lands conveyed to them as described in Exhibit 1 (the “Reconveyed Lands”), which are located within lands ceded by the Confederated Tribes of the Umatilla Indian Reservation (“CTUIR”) in its Treaty of 1855 (the “Treaty”) and within the CTUIR aboriginal use area, from the U.S. Army Corps of Engineers through a legislative action known as Columbia River Shoreline Reconveyance (the “Reconveyance”); and

WHEREAS, Tri-City Development Council (“TRIDEC”), an organization that works to improve the economic health of the Tri-Cities area by promoting economic diversification, job creation and retention, and advocates and leads the Tri-Cities community on issues of economic importance, had worked to develop draft federal legislation to support the Local Municipalities’ land conveyance requests and has lead consultation efforts between the Local Municipalities and the CTUIR; and

WHEREAS, the CTUIR is a federally recognized Indian Tribe that consists of a confederation of the Cayuse, Umatilla, and Walla Walla Tribes; and

WHEREAS, pursuant to Article 1 of the Walla Walla Council Treaty of 1855, 12 Stat. 945, the CTUIR reserved perpetual off-reservation rights to fish at usual and accustomed stations, and to hunt, gather, and pasture livestock on unclaimed lands, as well as all activities related thereto, such as camping; and

WHEREAS, the United States government has a trust responsibility to the CTUIR and accompanying fiduciary responsibilities to ensure that tribal resources are managed to protect and uphold CTUIR interests. The trust responsibility is a legally enforceable fiduciary obligation on the part of the United States to protect tribal Treaty reserved rights, lands, assets, and resources, as well as a duty to comply with the mandates of federal law related thereto; and

WHEREAS, when lands are transferred out of federal ownership and control, the trust responsibilities and fiduciary obligations of the United States are lost with respect to future non-federal management of those lands. The CTUIR has expressed their concerns about the transfer of lands out of federal ownership because their ability to exercise some of their reserved Treaty rights may be limited, and the federal trust responsibility also has limited applicability; and

WHEREAS, the CTUIR has an inherent responsibility to protect and manage their Treaty-reserved rights and cultural and natural resources for the future of the CTUIR and its members; and

WHEREAS, the CTUIR, TRIDEC, and the Local Municipalities have held numerous meetings starting in 2019 to discuss and address each other's concerns and issues and this Memorandum of Agreement ("MOA"), along with legislative language for the Reconveyance addressing those concerns; and

WHEREAS, the CTUIR, TRIDEC, and the Local Municipalities collectively known as the "Parties," have agreed to enter into this MOA; and

WHEREAS, by entering into this MOA, the Parties agree to collaborate to avoid adverse impacts that the Reconveyance may have on the CTUIR's Treaty rights and Treaty-protected natural and cultural resources; and

WHEREAS, the Parties will work collaboratively to build a strong partnership, reflecting a mutual respect of each Party's values, goals, and governmental duties of preserving, protecting and promoting the cultural and economic development interests, including residential and commercial development, of its constituents. The Parties desire to set forth commitments in this MOA that provide a framework for fostering continued coordination and consultation; and

WHEREAS, the Parties deem it to be in their mutual best interest to collaborate and consult in the development of specific projects, activities, and procedures to achieve shared interests in lands conveyed to them from the Reconveyance; and

WHEREAS, this MOA represents commitments that are being made by the Parties in partnership that will perpetuate CTUIR's reserved Treaty rights, cultural heritage, and land management, and will promote the public recreation and economic development interests, including residential and commercial development, of the CTUIR and the Local Municipalities. The Parties believe that by working in partnership, mutual benefit will be experienced by all Parties; and

WHEREAS, nothing in this MOA affects the legal rights of the Parties, except as expressly agreed to herein, nor shall it subject any Party to any jurisdiction to which it otherwise would not be subject, except as provided herein.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the Parties declare their respective objectives as follows:

STIPULATIONS

1. Government-to-Government Relationship

1.1 The Parties will establish a government-to-government relationship for the purpose of discussing a range of shared interests, including, but not limited to: protection and exercise of CTUIR's Treaty-reserved rights including Tribal access for fishing and gathering sites; protection and management of CTUIR's cultural and natural resources; preservation and education surrounding CTUIR's history and use of the Reconveyed Lands; and economic development including tourism, recreational, and community development within the Reconveyed Lands and any relevant urban growth boundary.

Reconveyance MOA btw. CTUIR and Municipalities

Page 2 of 26

143509\288132\49915578.1

1.2 The CTUIR, represented by its Board of Trustees, and the Municipalities, represented by each respective Council, will meet annually to review the status of projects and procedures developed to implement the Parties' shared interests. The Parties agree to alternate the hosting of this event, with the CTUIR to host in even years and one of the Municipalities to host in odd years, unless the Parties mutually agree otherwise.

1.3 In addition to the above annual meeting, the Parties agree to meet administratively, as approved through their respective management structures, for the purpose of carrying out the intent of this MOA and otherwise developing projects, activities, and procedures that will implement collaboration. For purposes of this MOA, an "administrative meeting" means a meeting between management staff or other staff as deemed appropriate for the subject matter from all Parties, exclusive of the governing boards or political appointees of either Party.

2. Protection and Exercise of the CTUIR's Treaty-Reserved Rights

2.1 The Parties agree to address ongoing protection and exercise of Treaty-reserved rights and cultural resources through consultation meetings and follow the *Napiutkwit* Ground Disturbing Protocols, attached hereto at Exhibit 2. Meetings will be held bi-annually, and as needed, to provide updates, share information, and receive input on the Reconveyed Land, with a particular focus on any land modifications or land use changes being considered and any potential actions that could impact CTUIR's Treaty-reserved rights and/or cultural resources.

2.2 The Municipalities agree, in developing management decisions regarding the Reconveyed Lands, to take into account the ability of the CTUIR to access such lands for the purpose of exercising its Treaty-reserved rights, and to pursue mutually agreeable solutions to maintain and provide the CTUIR access to the Reconveyed Lands to the greatest extent possible. The Municipalities shall give CTUIR reasonable advance written notice of any temporary restriction or suspension of access to the Easement Areas, except that in the event of an emergency, the Municipalities may temporarily restrict or suspend access to the Easement Areas without notice to CTUIR provided that the applicable Municipality uses commercially reasonable efforts to provide notice appropriate under the circumstances, which shall include without limitation e-mail or website posting, and in any event subsequently notifies CTUIR as soon as reasonably practicable thereafter. The Municipalities shall use commercially reasonable efforts to minimize the duration of any temporary restriction or suspension of access.

3. Protection and Management of Cultural and Natural Resources

3.1 Reconveyed Lands will be managed in a manner consistent with current and future land use designations, with applicable federal, state, and local laws, and with the conditions of a cultural resources clearance process that follows a process similar to the National Historic Preservation Act ("NHPA") Section 106.

3.2 The Municipalities commit that for any action taken that may trigger a State Environmental Policy Act ("SEPA") review on the Reconveyed Lands, they will consult with the CTUIR early and before initiating a SEPA application, and include an analysis of any potential impacts to Treaty rights and cultural and natural resources.

3.2.1 The Municipalities will provide notice to the CTUIR of SEPA applications by including the CTUIR on the Municipalities' permit notification distribution list. Further, should the CTUIR choose to make comments, the Municipalities will take into consideration the CTUIR's comments, and agree to give great weight to comments related to the perceived impacts that an action might have on the CTUIR's traditional hunting, fishing, and gathering grounds, cultural and natural resources, and ancestral remains.

3.3 The Parties will develop a long-term strategy and management plan to protect and preserve cultural and natural resources for the Reconveyed Lands.

3.3.1 The Parties will develop a strategy and management plan within one (1) year of land Reconveyance. Shoreline lands will have a management approach that takes into consideration recreation, all cultural and natural resources – fish, wildlife, native plants and medicines, archaeological sites, historic properties of religious and cultural significance – and will comply with state laws and the CTUIR's Treaty-reserved rights. The plan will also include access locations to Treaty fishing and gathering areas.

3.3.2 The Parties will work together to obtain funding for restoration and habitat enhancement projects.

4. Tribal History and Interpretation

4.1 The CTUIR will work with the Municipalities to create a stronger presence of CTUIR history in the Tri-Cities area through collaboration on interpretation projects, public education, and outreach events and activities.

4.2 The Parties will work together to obtain funding for these projects and activities.

5. Economic Development including Tourism, Recreational and Community Development

5.1 The Parties recognize that each Party maintains interest in the land development process and possess the ability to influence the land development process. With this MOA, the Parties agree to cooperate, to the extent feasible, to encourage economic development opportunities, pursue projects for recreation, and ensure the protection and enhancement of natural and cultural resources which are compatible with the CTUIR's Treaty-reserved rights.

5.2 The Parties will review and coordinate on projects and activities that the Parties have interest in potentially developing jointly.

5.3 Such projects and activities may include development of property, including planning, land acquisitions, land transfers, and facilities development and construction, and/or development of services and infrastructure necessary to service economic development and recreation properties in which the Parties have an interest.

6. Necessary Documents. The Parties agree to negotiate and execute such other agreements that may, from time to time, become necessary to carry out of the purposes of this MOA, including, but not limited to: Cultural Practices Easements substantially similar in form to Exhibit 3; and any

other documents necessary for compliance with the laws, ordinances, rules, and regulations of any applicable governmental authorities (“Related Agreements”).

7. Dispute Resolution Procedures

7.1 Application. The Parties agree and intend that this dispute resolution procedure applies to this MOA and any Related Agreements.

7.2 Informal Dispute Resolution. A Party claiming a dispute shall give the other Party written notice within thirty (30) days of the notifying Party’s actual knowledge of the act, event, or omission giving rise to the dispute. At a minimum, the Parties shall hold at least one informal, face-to-face meeting within thirty (30) days after notice to attempt to resolve the dispute. All reasonable requests for information made by one Party to the other shall be honored. If the Parties are unable to resolve a dispute through informal negotiations, the Parties agree to pursue mediation as detailed below.

7.3 Mediation. If the Parties are unable to resolve a dispute through informal negotiations, they shall pursue mediation using a neutral mediator unanimously selected by the Parties. Any request for mediation must be made within fifteen (15) days after notice by a Party that the informal meetings did not resolve the dispute. The Parties will select a mediator within thirty (30) days after the request for mediation. The mediator shall mediate the dispute during the next sixty (60) days after its selection.

7.4 Binding Arbitration. If the Parties are unable to resolve a dispute through mediation, either Party may refer the dispute to binding arbitration within fifteen (15) days after the date the referring Party determines that mediation has failed. Binding arbitration shall be the sole legally binding forum available to the Parties for resolution of a dispute hereunder. The arbitration shall be conducted in the State of Washington or such other location as the parties may mutually agree, administered by the American Arbitration Association (“AAA”) before an arbitration panel consisting of three (3) arbitrators (one (1) arbitrator to be selected by each Party and one (1) neutral arbitrator to be appointed by the arbitrators selected by each Party no more than twenty (20) days following the Parties’ selections of arbitrators). If a Party fails to designate an arbitrator within twenty (20) days of the initiating Party’s notice, the AAA shall appoint such arbitrator. The decision or award of the arbitrator shall be final and binding on both Parties. The arbitrators shall have the authority to order such discovery and production of documents, and to make such orders for interim relief, including injunctive relief, as they may deem just and equitable. The arbitrators shall make a determination regarding which Party’s legal position in any dispute is the more substantially correct (the “Prevailing Party”). Notwithstanding the foregoing, the arbitrators shall be empowered only to interpret and apply the terms of this MOA and any Related Agreement, and shall not be empowered to revise or amend any provision of this MOA or any Related Agreement, or to make a decision based on any such revision or amendment. Any legal action necessary to enforce the arbitrators’ final decision shall be in a court of competent jurisdiction in Eastern Washington.

7.5 Confidentiality. All negotiations pursuant to this Section are confidential and shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence,

except as required under the Washington Public Records Act, Chapter 42.56 RCW as applicable to each Municipality.

7.6 Timing. Any of the time periods anticipated in this Section may be reasonably extended or shortened by agreement of the Parties, or as necessary to conform to the procedure of an agency or court with jurisdiction over the dispute.

7.7 Costs. Unless otherwise agreed among the Parties, each Party shall bear its costs for its own participation in dispute resolution.

7.8 Applicable Law. Washington State law shall govern this MOA.

8. Limited Waiver of Sovereign Immunity. CTUIR hereby expressly and irrevocably grants to the Local Municipalities a limited waiver of sovereign immunity for the sole purpose of resolving any dispute arising from this MOA and any other document or agreement executed pursuant to this MOA, including any Cultural Practices Easement. The CTUIR expressly and irrevocably agrees and consents to the above described choice of law and dispute resolution provisions, including consenting to Washington state court jurisdiction to enforce the arbitrators' decision in connection with dispute resolution arising directly from this MOA. The CTUIR's waiver of sovereign immunity is expressly limited to claims for specific performance of the CTUIR's obligations under this MOA or any other agreement executed pursuant thereto, and shall not extend to any claim for monetary damages. CTUIR hereby expressly and irrevocably waives any application of the exhaustion of tribal remedies or abstention doctrine and any other law, rule, regulation, or interpretation that might otherwise require, as a matter of law or comity, that resolution of any dispute be heard first in a tribal court or any other tribal dispute resolution process, or that an arbitration award be naturalized in a tribal forum prior to enforcement in a court in the state of Washington. CTUIR certifies that it has duly executed a Resolution authorizing this limited waiver of sovereign immunity, attached hereto as Exhibit 4.

9. Assumption of Risk. No representation, express or implied, respecting any matter or thing relating to this MOA, including, without limitation, the condition of the Reconveyed Lands, the Easement Areas, the safety, security, or suitability regarding the actual or intended use thereof by CTUIR or any Member, has been made to CTUIR, any Member, person or entity by or on behalf of any Municipality other than as may be expressly contained herein. CTUIR acknowledges that portions of the Reconveyed Lands and the Easement Areas are located within or adjacent to the channel of the Columbia River and/or the Yakima River which creates potential exposure to hazardous conditions including, but not limited to: high or fast water events or conditions; activities of third parties; and unpredictable events such as weather, snow melt, unusual runoff, debris, and the like. Any easement or agreement is granted by any of the Municipalities and accepted by CTUIR on behalf of itself and its members without warranty or covenant of title or quiet enjoyment. ALL WARRANTIES, EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED BY GRANTOR, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, HABITABILITY, OR THAT THE SUBJECT RECONVEYED LANDS OR ANY PORTION THEREOF IS SAFE OR SUITABLE FOR THE ACTUAL OR INTENDED PURPOSES OF ANY GRANTEE OR ANY MEMBER. GRANTOR MAKES NO, AND SPECIFICALLY NEGATES AND DISCLAIMS ANY, WARRANTIES OR REPRESENTATIONS OF ANY KIND OR CHARACTER

WHATSOEVER, EXPRESS OR IMPLIED, ORAL OR WRITTEN, AS TO, CONCERNING, OR WITH RESPECT TO THE CONDITION OF THE SUBJECT RECONVEYED LANDS OR ANY PORTION THEREOF.

10. Severability. If any provision of this MOA is invalid, illegal, or incapable of being enforced by any rule of law or public policy, all other conditions and provisions of this MOA shall nevertheless remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner adverse to any Party. Upon any such determination, the Parties shall negotiate in good faith to modify this MOA to effectuate their original intent as closely as possible in an acceptable manner so that transactions contemplated hereby are fulfilled to the extent possible. Notwithstanding any other provision of this MOA, the invalidation of any provision herein relating to the Parties' remedies shall not be interpreted to prevent an injured Party from seeking actual damages.

11. Amendments. No amendment to this MOA shall be effective unless set forth in writing and executed by all Parties.

12. No Third Party Beneficiaries. Nothing in this MOA, express or implied, is intended to confer on any person other than the Parties and their respective successors and permitted assigns any rights, remedies, obligations or liabilities under or by reason of this MOA.

13. Term. This MOA will take effect upon the execution of CTUIR and at least one Municipality. Upon signing, each executing Party shall be immediately bound by the terms and conditions herein, which shall continue in perpetuity or until such date as mutually agreed by the Parties pursuant to the Termination and Dissolution Provisions below. The signature of all Municipalities is not required for this MOA to be valid and binding upon those Parties that have executed it.

14. Termination. This MOA may be terminated by mutual written agreement of the Parties. Any Party desiring to terminate this MOA by mutual termination must provide written notice to the other Party, at the address provided in this Agreement or as updated from time to time. Within thirty (30) days of such written notice, the Parties shall meet in good faith to determine if the Agreement may be mutually terminated and develop a transition plan.

15. Notice. Any notice required, permitted, or contemplated hereunder shall be in writing, shall be addressed to the party to be notified at the address set forth below. Each notice required, permitted, or contemplated hereunder shall be deemed to have been validly served, given or delivered as follows: (i) if sent by United States mail with proper first class postage prepaid, five (5) business days following the date of the postmark on the envelope in which such notice was deposited in the United States mail, as the case might be; (ii) if sent by a regularly scheduled overnight delivery carrier with delivery fees either prepaid or an arrangement with such carrier made for the payment of such fees, the next business day after the same is delivered by the sending party to such carrier; (iii) if sent by fax or electronic mail and if concurrently with the transmittal of such fax or electronic mail the sending party confirms with the receiving party at the phone number set forth above that such fax or electronic mail has been received; or (iv) if delivered in person, upon receipt by the receiving party. If notice is delivered by more than one method described above, notice shall be deemed to have been validly served, given or delivered upon the

earliest effective delivery.

To Confederated Tribes of the Umatilla Indian Reservation: Confederated Tribes of the Umatilla Indian Reservation

Address: _____

Phone: _____

Email: _____

To Benton County: Benton County

Address: _____

Phone: _____

Email: _____

To City of Kennewick: City of Kennewick

Address: _____

Phone: _____

Email: _____

To City of Pasco: City of Pasco

Address: _____

Phone: _____

Email: _____

To City of Richland: City of Richland

Address: _____

Phone: _____

Email: _____

To Franklin County: Franklin County

Address: _____

Phone: _____

Email: _____

To Port of Pasco: Port of Pasco

Address: _____

Phone: _____

Email: _____

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement on the ____ day of _____, 202__.

**FOR: CONFEDERATED TRIBES
OF THE UMATILLA INDIAN
RESERVATION**

FOR: XXX

N. KATHRYN BRIGHAM, Chair
Board of Trustees

XXX

Exhibit 1
Reconveyed Lands

Exhibit 2
Ground Disturbing Protocols

***NAPÍUTKWIT* GROUND DISTURBING PROTOCOLS**

The *Napiútkwit* Ground Disturbing Protocols will be overseen by the *Napiútkwit* Committee, which shall consist of representatives from the Confederated Tribes of the Umatilla Indian Reservation's ("CTUIR") Cultural Resources Protection Program ("CRPP").¹ The *Napiútkwit* Committee will meet once a month, or as needed, with a designated representative from the Tri-City Development Council ("TRIDEC") and the Municipalities, as the Reconveyed Lands are proposed to be developed, improved, or otherwise involve ground disturbance work. The purpose of the meeting will be to discuss ground disturbing activities and coordinate how to best comply with the cultural resource protection procedures below. It is noted the land has been transferred with the intent of development, recreation and conservation. It is not the intent of the *Napiútkwit* Committee to hold up development projects. The only interest of the *Napiútkwit* Committee is to ensure the protection of cultural resources through identification, evaluation and/or relocation.

Unless otherwise defined here, all defined terms shall have the meaning set forth in the Memorandum of Agreement dated XX.

The land owners are responsible for funding compliance with the protocol.

1. Project Location Planning. Prior to the selection of potential locations, the Municipalities shall consider the likelihood of the project impacting burial sites and cultural resources that may be within or adjacent to the proposed project's area of potential effect. Methods to be involved in making this assessment may include but not be limited to literature reviews, oral history reviews, archaeological survey and/or testing, and remote sensing as recommended and agreed upon by the *Napiútkwit* Committee.

2. Selected Project Location. Once a preferred project location (area of potential effect) has been chosen, the *Napiútkwit* Committee shall agree upon the appropriate level of cultural resource investigation to be conducted. Methods to be involved in this assessment may include but not be limited to literature reviews, archaeological survey and/or testing, monitoring, and/or remote sensing investigation.

2.1 Any cultural resources work required must comply with applicable professional standards. All contractors shall comply with the United States Department of the Interior professional qualification standards found at 36 C.F.R. Part 61.

2.2 The associated cultural resource report must be sent to the CTUIR and the Washington Department of Archaeology and Historic Preservation ("DAHP") for review. The CTUIR shall review and either concur or not concur with the findings of the report within thirty (30) days.

¹ **Napiútkwit* means legacy, inheritance, and things that are: taught, cherished, heirloom, teachings, guidance.

2.2.1 Clearance shall be granted by the DAHP if one of the following conditions is satisfied:

- A. The action has no potential to cause an effect to cultural resources;
- B. The action has no effect to cultural resources;
- C. The action will have no adverse effect to cultural resources; or
- D. The action will have an adverse effect to cultural resources; then one

of the following actions will be taken:

- 1. Avoid the impact to cultural resources;
- 2. Minimize the effects of the project to the cultural resource;

or

3. Mitigate through the development of a data recovery plan, as approved by the CRPP to include relocation of the cultural material to resolve those effects.

2.3 If items suspected to be cultural resources are observed, all activities occurring within 100 feet of the discovery must cease in order to protect the integrity of such resources. Reasonable steps shall be taken to secure the area. No cultural resources will be further disturbed or transported from its original location, unless approved by the CTUIR & DAHP.

The land owner must contact CTUIR to determine the next steps. These may include, but shall not be limited to, documentation, avoidance, excavation, determining site eligibility, or no additional work needed. Activities in the area of the find may resume only after receipt of written approval from the DAHP.

2.4 **Exempted Notifications.** If a project does not include direct federal funding, federal ownership, or when permitting would otherwise require compliance with the National Historic Preservation Act or within a documented cultural resources site, the following notifications are not necessary where subsurface disturbance is at a depth greater than six (6) inches below sod level, and where development or construction occurs within either 0 or 250 to 1,320 linear feet of the mean high water levels of the Columbia River, depending on the agreed-upon distance for each municipality, for:

2.4.1 Colocation of utilities in existing utility trenches;

2.4.2 Maintenance within existing irrigation trenches and canals;

2.4.3 Excavation to access existing utility vaults;

2.4.4 Maintenance or replacement of existing roadway, curb, gutter prism, sidewalk and paved trails with no disturbance of native soil;

2.4.5 Replacement of existing landscaping within existing location within developed parks and right-of-way;

2.4.6 Stump grinding; or

2.4.7 Notification of the exact same project was provided to the CTUIR within the prior five years.

2.5 Inadvertent discoveries are subject to the Inadvertent Discovery Field Protocols in the next Section (below).

2.6 Projects will be subject to archaeological consultant fees based on clearance work required.

2.7 For projects meeting the definition of a federal undertaking as defined by 36 CFR 800.16, the National Historic Preservation Act Section 106 process will be followed.

3. INADVERTENT DISCOVERY FIELD PROTOCOLS. Revised Code of Washington (RCW) 27.53.010, “declared that the public has an interest in the conservation, preservation, and protection of the state’s archaeological resources, and the knowledge to be derived and gained from the scientific study of these resources,” and RCW 27.53.060 requires a permit to disturb any “historic or prehistoric archaeological resource or site.” Prehistoric resources are not defined in state law but are addressed under RCW 27.53.040, which declares archaeological resources to be “all sites, objects, structures, artifacts, implements, and locations of prehistorical or archaeological interest, whether previously recorded or still unrecognized, including, but not limited to, those pertaining to prehistoric and historic American Indian or aboriginal burials, campsites, dwellings, and habitation sites...” Historic archaeological resources are defined by RCW 27.53.030 as “historic properties which are listed in or eligible for listing in the Washington state register of historic places (RCW 27.34.220) or the national register of historic places as defined in the national historic preservation act of 1996.” Finally, RCW 27.44 details the procedures for the identification and protection of human remains, which include burial sites, cairns, artifacts associated with cairns or graves, glyptic markings, and historic graves.

4. Procedures for the Inadvertent Discovery of Archaeological Materials

4.1 If any member of the construction work force or the archaeological monitor, if present, believes they have identified archaeological material in any portion of the project area, all work adjacent to the discovery will stop and the construction supervisor, CTUIR-CRPP, and the applicable Municipality will be notified. Archaeological material could include, but is not limited to: non-human bone, an arrowhead, stone flakes (chips), burned rocks, areas of stained or burned earth, stacked rocks, foundations or other historic-period features, and clusters of bottles or other glass, ceramics, or metal cans. Should human remains or related items be identified, the procedures outlined in Section B of these Inadvertent Discovery Field Protocols shall be followed.

4.2 The construction supervisor or the archaeological monitor, if present, will secure and protect the find from damage or removal. An archaeological monitor or archaeologist will determine if the discovery is an archaeological resource protected under state law; depending on the nature of the find, if only a monitor is present, they may need to consult with a qualified archaeologist to make this determination. If it is determined that discovery is not an archaeological resource protected under state law, work will be allowed to resume in the area. If the discovery is determined to be a protected archaeological resource, the immediate vicinity of the find should be protected by flagging or fencing. No vehicles or construction equipment will be allowed to drive over or through the area, and no other project activities will take place in the area that has the

potential to affect the resource. No new ground disturbance should be carried out within 100 feet of the find.

4.3 Either the Municipality or the archaeologist will notify DAHP and the CTUIR-CRPP of the find. The project representative for the Municipality, DAHP, and CTUIR will coordinate on how and when to move forward. Depending on the nature of the find, potential outcomes of the coordination may include:

4.3.1 Documentation of the find and continuation of construction activities under observation of an archaeological monitor (generally for small finds of historic-period artifacts fewer than 10 artifacts in disturbed contexts only);

4.3.2 Avoidance of the archaeological resource through alteration of the construction technique, approach, or location;

4.3.3 Evaluation of the archaeological resource (potentially including excavation under a DAHP excavation permit) to determine the nature, significance, and potential effects to the resource; or

4.3.4 Treatment measures to minimize or mitigate adverse impacts.

5. Procedures for the Inadvertent Discovery of Human Remains

This document follows DAHP's recommended standard language for the inadvertent discovery of human remains (<https://dahp.wa.gov/recommended-inadvertent-human-remains-discovery-language>).

5.1 If ground-disturbing activities encounter human skeletal remains during the course of construction, then all activity will cease that may cause further disturbance to those remains. The area of the find will be secured and protected from further disturbance until DAHP provides notice to proceed. The project representative for the Municipality and CTUIR-CRPP will be immediately notified.

5.2 The finding of human skeletal remains will be reported to the applicable County Coroner and local law enforcement in the most expeditious manner possible. The remains **will not** be touched, moved, or further disturbed. The applicable County Coroner will assume jurisdiction over the human skeletal remains and make a determination of whether those remains are forensic or non-forensic.

5.3 If the applicable County Coroner determines the remains are non-forensic, then they will report that finding to DAHP who will then take jurisdiction over the remains. DAHP will notify any appropriate cemeteries and all affected tribes of the find.

5.4 The State Physical Anthropologist will make a determination of whether the remains are Indian or Non-Indian and report that finding to any appropriate cemeteries and the affected Tribes. DAHP will then handle all coordination with the affected parties as to the future preservation, excavation, and disposition of the remains.

5.5 If the applicable County Coroner determines the remains are forensic, they retain jurisdiction over the remains.

6. Contact List

Organization	Name	Phone	Email
City of Kennewick	Erin Erdman, City Manager	509-585-4251	erin.erdman@ci.kennewick.wa.us
	Anthony Muai, Community Planning Director	509-585-4386	anthony.muai@ci.kennewick.wa.us
City of Pasco	Harold Stewart, City Manager	(509)544-3060	Stewarth@pasco-wa.gov
City of Richland	Joe Schiessl, Deputy City Manager	(509) 942-7778	jschiessl@richlandwa.gov
Benton County	Adam J. Fyall, Sustainable Development Manager	509-736-3053	Adam.fyall@co.benton.wa.us
Franklin County			
Port of Pasco	Adam Lincoln, Executive Director	(509) 547-3378	alincoln@portofpasco.org
DAHP	Sydney Hanson, Local Government Archaeologist	360-280-7563	sydney.hanson@dahp.wa.gov
	Guy Tasa, State Physical Anthropologist	360-790-1633	guy.tasa@dahp.wa.gov
CTUIR	Teara Farrow Ferman, Cultural Resources Protection Program Manager	541-429-7230	tearafarrowferman@ctuir.org
	Ashley Morton, Archaeologist II	541-429-7214	ashleymorton@ctuir.org
Benton County Coroner	William Leach, Coroner	509-736-2720	william.leach@co.benton.wa.us
Franklin County Coroner	Curtis McGary, Coroner	509-546-5885	cmcgary@franklincountywa.gov

Exhibit 3
Cultural Practices Easement

PERPETUAL CULTURAL PRACTICES EASEMENT

[INSERT MUNICIPAL ENTITY NAME], a Washington State municipal entity (“Grantor”), hereby grants and conveys to each of the **CONFEDERATED TRIBES AND BANDS OF THE YAKAMA NATION** (“Yakama Nation”), a federally recognized Indian tribe, and the **CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION** (“CTUIR”) a federally recognized Indian tribe (each tribe a “Grantee” and collectively the “Grantees”), a Cultural Practices Easement (“Easement”) upon and across the property described herein, subject to and conditioned upon the terms and conditions contained herein. Grantor and each Grantee separately shall be referred to herein as a “Party”, and Grantor and Grantees together shall be referred to as the “Parties”. Unless otherwise defined herein, all defined terms shall have the meaning set forth in the Memorandum of Agreement dated XX.

RECITALS

WHEREAS, Grantor will acquire or has already acquired certain property in **[INSERT CITY NAME]**, Washington (the “Reconveyed Lands”), Assessor Parcel No(s). **[INSERT PARCEL NUMBER(S)]** in **[INSERT COUNTY NAME]**, Washington, as further in described in that certain Deed recorded **[INSERT DEED DATE, VOL. PAGE, ETC.]**, in the Official Records of **[INSERT COUNTY NAME]**, County. The Reconveyed Lands are further described on the attached *Exhibit “A”* and graphically depicted on the attached *Exhibit “A-1”*.

WHEREAS, Grantees have treaty-reserved rights and cultural interests, as defined in Section 3.1 of this Easement (the “Cultural Practices”) on the Reconveyed Lands.

WHEREAS, Grantor desires to preserve, protect, and promote Grantees’ treaty-reserved rights and cultural interests.

WHEREAS, Grantors have agreed to grant the Easement across certain areas of the Reconveyed Lands, as described in *Exhibit “B”* (the “Easement Area”) and graphically depicted in *Exhibit “B-1”*, to accommodate Grantees treaty-reserved rights, subject to the terms and conditions set forth herein and in furtherance of the Memorandums of Agreement dated XXXXX and XXXXX (“MOAs”) and Columbia River Shoreline Reconveyance.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the Parties, the Parties each agree as follows:

TERMS, CONDITIONS, AND COVENANTS

1. Term. The term of this Easement shall be perpetual and non-revocable, except as provided otherwise under this Easement.

1.1 Effective Date. The effective date of this Easement shall be the date the fully executed Easement is recoded in **[INSERT COUNTY NAME]** by Grantor.

2. Purpose and Effect of Easement. This Easement is intended to provide each Grantee with access to and use of the Easement Area (identified in Section 3 below) to facilitate Grantees' exercise of their treaty-reserved rights without encumbrance or restriction, except as otherwise provided herein.

2.1 Tribal Rights. Nothing in this Easement is intended to nor shall it create, abrogate, diminish, waive, or otherwise alter any right or immunity of any Grantee, including but not limited to, any rights reserved or established by or in any treaty, executive order, statute, rule, caselaw, common law or otherwise, except as otherwise provided in the MOA. Further, nothing in this Easement is intended to nor shall it create, expand, abrogate, diminish, waive, or otherwise alter the responsibilities of the United States toward any Grantee under any federal treaty, executive order, statute, or otherwise.

3. Grantee's Use of Easement Area. Each Grantee shall have the right to enter upon the Easement Area, generally described as 200 feet of the shoreline landward from the Ordinary High Water Mark and other such areas as the Parties may agree to for ingress and egress and to facilitate protection of historical and cultural sites and artifacts as may be present, for the limited purpose of exercising the Cultural Practices hereto and for no other use or purpose.

3.1 The Cultural Practices include the non-exclusive access to and use of the Easement Area for the following uses and purposes and for no other: (1) *[reserved]*; (2) *[reserved]*; (3) *[reserved]*; and (4) *[reserved]*.

3.2 No other rights, uses, development, or construction, other than as outlined above in this Section are authorized within the Easement Area.

3.3 Access. For each Grantee and its Members, access under this Easement is expressly and strictly limited to the Easement Area for the purposes herein described. Such access also includes ingress or egress across, over, under or through any other adjacent real property of Grantor as may be necessary to access the Easement Area. Such access through adjacent real property is intended to be through public roadways, sidewalks, paths, parking lots, or other common means of accessing property.

3.4 Grantee's Acceptance of Easement Area. Each Grantee, on behalf of itself and its Members, accepts the Reconveyed Lands and the Easement Area "*AS IS*" in the condition existing as such of Grantee's execution hereof with no improvement, alteration, remediation, or other work required to be performed by Grantor. Grantor is not obligated to provide any utility service to any Grantee, any Member, or the Easement Area for the benefit of anyone other than Grantor.

3.5 Assumption of Risk. Each Grantee, for itself and for its Members, acknowledges the Assumption of Risk provision described in the MOAs.

3.6 Exercise of Grantee's Rights. The rights granted by the Grantor herein are of equal priority as among the Grantees.

3.7 Members. The rights granted each Grantee hereunder shall extend to the members of such Grantee ("Members"). Grantees shall be solely responsible for determining

who constitutes their Members at their sole discretion, but each Grantee remains solely responsible for regulating the conduct of its Members solely related to this Easement. Each Grantee and its Members shall, in each instance, promptly take such actions as are necessary and appropriate to promptly and strictly abide by the terms and conditions of this Easement. However, damages caused by Grantee's individual Members will be accountable to the Grantor through the individual Member responsible, and any damages or remedies requested by the Grantor in that instance shall be against said Member directly in an appropriate forum.

4. Grantor's Use. Grantor shall have and retain the right to access and use the Easement Area for all purposes, including the right of Grantor to grant to third parties any such rights to use the Easement Area. Grantor's use of the Easement Area shall not be inconsistent with the purposes described in [the enabling federal legislative language]. No right of Grantor shall lapse or be waived in the event Grantor fails to use the Easement Area, or any portion thereof, on a continuous basis. The Parties agree that the Dispute Resolution provisions in the MOAs will be used to resolve any disputes regarding access and use of the Easement Area.

4.1 Grantor's Right to Restrict or Suspend Access. Grantor reserves the right, without liability to any person or entity, to temporarily restrict or suspend access to the Easement Area as Grantor deems reasonably necessary to protect life and property, or to address safety and security concerns related to the Reconveyed Lands, as further described in the MOAs.

4.2 Retained Property Interests. No Grantee, Member, or any other person shall, by this Easement, prior conduct, the passage of time, or any other basis, obtain any right, title or interest in any of the real property interests of Grantor, save and except for those rights specifically granted by this Easement.

5. Amendments. No amendment to this Easement shall be effective unless set forth in writing and executed by Grantor and Grantees.

6. Priority. Any rights granted by Grantor to Grantee under this Easement take precedence over future interests, if any, affecting the Reconveyed Lands and/or Easement Area (recorded or unrecorded), that are established anytime time after Grantor's acquisition of the Reconveyed Lands to the extent that such rights conflict with this Easement.

7. Fees & Expenses. Grantees shall have no obligation to pay for maintenance or operation costs, administrative fees, or taxes associated with the Reconveyed Lands. Notwithstanding, each respective Grantee shall bear the entire cost and expense incurred with respect to the activities of such Grantee and those of its Members on or associated with the Easement Area. Grantor shall have no obligation to reimburse or otherwise pay any Grantee or other person for any assistance, participation, cooperation or any other activities pursuant to or associated with this Easement.

8. Default. Time is of the essence with respect to every term, condition, obligation, and provision contained in this Easement. Each Grantee and its Members shall strictly perform and comply with all terms, conditions, and provisions set forth in this Easement in a timely manner, and each Grantee agrees to promptly notify Grantor in writing upon learning of the occurrence of any event which constitutes a breach of any obligation under this Easement. Grantor shall only be

deemed to be in default under the terms of this Easement in the event Grantor shall fail to observe, keep or perform any covenant or agreement that is not observed, kept or performed by Grantor within thirty (30) calendar days after the receipt by Grantor of written notice from a Grantee of such failure, which notice shall specifically set out the failure and any alleged damages accruing therefrom. Grantor shall not be considered in default so long as Grantor commences to cure the failure in a diligent manner and Grantor shall thereafter be allowed such additional time as reasonably necessary to correct the failure. Default by Grantor as to any Grantee shall not constitute a default as to any other Grantee unless and until such other Grantee complies with this Section.

9. Remedies. Notwithstanding anything to the contrary contained herein, Grantor and each Grantee shall have the right to enforce this Easement by any legal or equitable proceedings available under applicable law, in accordance with the MOAs.

10. Dispute Resolution Procedures. The Parties agree to incorporate by reference the dispute resolution procedures agreed to in the MOAs.

11. Governing Law, Jurisdiction and Venue. The Parties agree to incorporate by reference those provisions regarding governing law, jurisdiction, and venue agreed to in the MOAs.

12. Limited Waiver of Sovereign Immunity. The Parties agree to incorporate by reference the limited waiver of sovereign immunity granted in the MOAs. The Grantees hereby ratify and confirm that the limited waiver of sovereign immunity is still in effect and that no Grantee has acted to rescind the limited waiver.

13. Failure to Perform Due to Force Majeure. Grantor shall not be liable to any Grantee for breach of this Easement as a result of or failure to perform or for delay in performance of any provision of this Easement if such performance is delayed or prevented by force majeure. The term “force majeure” means any cause reasonably beyond Grantor’s commercially reasonable control, whether of the kind specifically enumerated or otherwise, whether unforeseen, foreseen, foreseeable, or unforeseeable, and regardless of the fault or negligence of Grantor. Force majeure may include, but is not limited to, natural events; labor or civil disruption; governmental or quasi-governmental orders, restraints, expropriation or delays; orders of any court, authority, or agency having jurisdiction over Grantor’s actions; delay in issuance of any required approval, permit or license; or commercially unreasonable cost or risk to Grantor. Grantor shall notify the Grantees in writing within ten (10) business days, or otherwise as soon as reasonably practicable, after Grantor determines that an event constitutes force majeure. Such notice shall identify the event causing the delay or anticipated delay, estimate the anticipated length of delay, state the measures taken or to be taken to minimize the delay, and estimate the timetable for implementation of the measures. Grantor shall employ commercially reasonable efforts to promptly resume performance of Grantor’s

obligations pursuant to this Easement and, when able, to resume performance of its obligations.

14. Notice. Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this Easement to be served on or received by any Party to the other shall be in writing (including via email).

14.1 Notice to Grantor. Notice to Grantor shall be delivered to such Grantee by email (and copied by US Mail) at the contact address(es) set forth in the MOAs.:

14.2 Notice to Grantee. Notices to any Grantee shall be delivered to such Grantee by email (and copied by US Mail) at the contact address(es) set forth in the MOAs.

15. Waiver. Except as otherwise expressly agreed to in this Easement or the MOAs, neither Grantor nor Grantees shall be deemed to have waived any rights under this Easement unless and until such waiver is given in writing and signed by Grantor or Grantee.

16. Transfer, Conveyance, and Assignment. All rights and obligations of the Grantor under this Easement shall be binding on Grantor's successors and assigns. Any conveyance or transfer of Grantor's rights of ownership of the Reconveyed Lands, whether voluntarily or by operation of law, shall transfer each and all of Grantor's rights and obligations under this agreement. No Grantee, either voluntarily or by operation of law, may transfer or assign all or any part of its rights hereunder in any fashion, license, or sublet the Easement Area or any portion thereof, or encumber or pledge all or any portion of this Easement or any rights hereunder.

17. Miscellaneous Provisions.

17.1 This Easement shall not be construed for or against any party by reason of its authorship or alleged authorship.

17.2 Partnership. This Easement shall not be deemed or construed to create or establish any relationship of partnership or joint venture or similar relationship or arrangement between Grantor and any Grantee or Member.

17.3 Counterparts. This Easement may be executed in counterparts, and such counterparts together shall constitute but one original of the Easement. Each counterpart shall be equally admissible in evidence, and each original shall fully bind each party who has executed it.

17.4 Severability. The provisions of this Easement are severable, and if one or more provisions are determined to be unenforceable, in full or in part, by a court of competent jurisdiction, the validity of the remaining provisions, including any partially unenforceable provisions, to the extent enforceable, shall not be affected in any respect whatsoever. Grantor, exclusively, shall record this Easement.

17.5 Entire Agreement. This instrument, along with any exhibits and attachments or other documents affixed hereto or referred to herein, constitute the entire and exclusive agreement between each Grantee and Grantor relative to the Easement. This Easement is made on the

understanding that each term is in consideration and support of every other term, and each term is a necessary part of the entire agreement.

17.6 The terms of this Easement shall constitute covenants running with the land and shall bind the Easement Area described herein and be binding upon and inure to the benefit of parties hereto and their respective successors and assigns. The Easement is an in-gross easement and is not appurtenant to any particular property of any Grantee.

IN WITNESS WHEREOF, Grantor has caused this Easement to be executed effective as of the ____ day of _____, 20____.

[SIGNATURE PAGES & NOTARY ACKNOWLEDGMENTS TO FOLLOW]

GRANTOR:

[INSERT MUNICIPAL ENTITY NAME],

a Washington State municipal entity

By: _____

Printed Name: _____

Title: _____

STATE OF _____)

) ss.

County of _____)

This instrument was acknowledged before me on the _____ day of _____, 20____, by _____ as the _____ and authorized representative of ***[INSERT MUNICIPAL ENTITY NAME]***, a Washington State municipal entity (“Grantor”) who personally appeared before me and acknowledged the foregoing instrument to be their voluntary act and deed.

Notary

Public

for

My

Commission

Expires:

IN WITNESS WHEREOF, the undersigned Grantee has caused this Easement to be executed this ____ day of _____, 202__.

GRANTEE:

CONFEDERATED TRIBES AND BANDS OF THE YAKAMA NATION

By: _____

Name: _____

Title: _____

STATE OF _____)

) ss.

County of _____)

This instrument was acknowledged before me on the ____ day of _____, 202__, by _____ as the _____ and authorized representative of **CONFEDERATED TRIBES AND BANDS OF THE YAKAMA NATION** (“Grantee”) who personally appeared before me and acknowledged the foregoing instrument to be his or her voluntary act and deed.

Notary Public for

My Commission Expires:

IN WITNESS WHEREOF, the undersigned Grantee has caused this Easement to be executed this ____ day of _____, 202__.

GRANTEE:

CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION

By: _____

Name: _____

Title: _____

STATE OF _____)

) ss.

County of _____)

This instrument was acknowledged before me on the ____ day of _____, 202__, by _____ as the _____ and authorized representative of **CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION** (“Grantee”) who personally appeared before me and acknowledged the foregoing instrument to be his or her voluntary act and deed.

Notary

Public

for

My

Commission

Expires:

Exhibit 4
Tribal Council Resolution

CITY OF KENNEWICK
RESOLUTION NO. 26-_____

A RESOLUTION OF THE CITY OF KENNEWICK REGARDING
THE UNITED STATES ARMY CORPS OF ENGINEERS'
RECONVEYANCE OF SHORELINE PROPERTY

WHEREAS, the Tri-City Development Council ("TRIDEC") manages the Shoreline Reconveyance Project ("Project"); and

WHEREAS, the Project is a regional effort to transfer property owned by the United States Army Corps of Engineers ("USACE") to the Cities of Kennewick, Pasco, and Richland; Counties of Benton and Franklin; Port of Pasco ("Local Municipalities"); Confederated Tribes of the Umatilla Indian Reservation ("CTUIR"); and Confederated Tribes and Bands of the Yakama Nation ("Yakama Nation"), federally-recognized Indian tribes; and

WHEREAS, the Project involves the execution of memoranda of agreement between the Local Municipalities, CTUIR, and Yakama Nation to ensure that treaty rights, cultural resources, and tribal access remain protected if the land is transferred out of federal ownership; and

WHEREAS, the Local Municipalities executed a joint counsel agreement to obtain unified legal advice from an experienced tribal law attorney; and

WHEREAS, the City of Kennewick ("City") will request certain real property from USACE located in Kennewick, Benton County, Washington, more particularly described as:

- i. Approximately 40.00 acres consisting of tax identification parcel 1-28994000001000;
- ii. Approximately 10.00 acres consisting of tax identification parcel 1-27993000002000;
- iii. Right-of-Way beginning at Pioneer Memorial Bridge and extending East past Ed Hendler Bridge to City of Kennewick Municipal Boundaries. Encompassing all right-of-way North of existing parcels to Columbia River, including retention basin commonly known as 'Duffy's Pond', but not including Clover Island;
- iv. Approximately 55.00 acres consisting of tax identification parcel 1-29992000001000
- v. Approximately 52.00 acres consisting of tax identification parcel 1-28993000001000;
- vi. Approximately 38.00 acres consisting of tax identification parcel 1-34991000001000;
- vii. Approximately 154.00 acres consisting of tax identification parcel 1-35991000001000;
- viii. Approximately 5.00 acres consisting of tax identification parcel 1-36991000001000;

Said description is not a legal description, but included herein for identification purposes; and

WHEREAS, the Requested Property excludes flood control structures and equipment operated by USACE; and

WHEREAS, the City intends to use the Requested Property pursuant to the Kennewick Municipal Code ("KMC") and City's Comprehensive Plan; and

WHEREAS, the National Defense Authorization Act (“NDAA”) or Water Resources Development Act (“WRDA”) is the appropriate federal legislative vehicle to effectuate reconveyance.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Kennewick that the City Manager is authorized to execute a memorandum of agreement (“MOA”) with the CTUIR in substantially the form attached as Exhibit A.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a MOA with the Yakama Nation in substantially the form attached as Exhibit A.

BE IT FURTHER RESOLVED that the City Manager, or her designee, is authorized to participate in the federal legislative process as necessary to request congressional direction and authority to implement the Project.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 17th day of February 2026.

Attest:

JASON R. McSHANE, Mayor

KRYSTAL JOHNSTON,
City Clerk

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

Council Agenda Coversheet	Item Number: 6.a. Item Type: Resolution Subject: Resolution: Vacation of a Portion of a 20-Foot Water Line Easement Located at 5775, 5803, 5831, W 28th Pl and 5748 W 28th Ave (ENG-2026-0001) Department: Public Works Resolution #:	Date: 2/17/2026 Category: Resolution Public Mtg / Hrg Permit #: ENG-2026-0001
		
<u>Recommendation</u> Staff recommends that Council adopt the resolution as presented and authorize the Mayor to execute all necessary documents.		
<u>Motion for Consideration</u> Motion to adopt the resolution as presented and authorize the Mayor to execute all necessary documents.		
<u>Summary</u> Scot & Tyler, LLC requests the vacation of a portion of a 20-foot wide water line easement that is no longer needed that encumbers four lots in the Plat of Southridge Phase 9. When they developed Southridge Phase 9, this water line was relocated from crossing the subject four lots and reinstalled in West 28th Place. The resolution declares a surplus of a portion of a 20-foot-wide water line easement located 5775, 5803, 5831, W 28th Pl and 5748 W 28th Ave. The request has been reviewed by City staff; there are no objections to the proposed vacation.		
<u>Alternatives</u> None recommended.		
<u>Fiscal Impact</u> There are no fiscal impacts to the City of Kennewick.		
<u>Attachments:</u> 1. Resolution 2. Deed 3. Map		

CITY OF KENNEWICK
RESOLUTION NO. 26-_____

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS
A PORTION OF A 20.00 FOOT WATER LINE EASEMENT WITHIN 5775,
5803, 5831, WEST 28TH PLACE AND 5748 WEST 28TH AVENUE

WHEREAS, Richard Frank Weatherill and Angela Maria Lemos Weatherill, husband and wife, Charles R. Hamaker-Teals and Molly E. Hamaker-Teals, husband and wife, Kyle Towne and Caralee Towne, a married couple and David Sieler and Laura Sieler, a married couple have requested the vacation of a certain water line easements located on their property; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice has been published on February 6, 2026, that a public hearing would be held on this date concerning disposal of this property; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK,
WASHINGTON that property originally acquired for the purpose of an water line easement and described as follows:

Parcel Numbers: 1-1789-106-0000-007, 1-1789-106-0000-008, 1-1789-106-0000-009
and 1-1689-101-3832-011

EASEMENT RELINQUISHMENT AREA:

THOSE PORTIONS OF THAT CERTAIN EASEMENT DESCRIBED IN DEED
RECORDED UNDER AUDITOR'S FILE NUMBER 2014-020486, RECORDS OF
BENTON COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF SAID EASEMENT LYING IN LOT 7, PLAT OF
SOUTHRIDGE PHASE 9, ACCORDING TO THE SURVEY THEREOF RECORDED
IN VOLUME 15 OF PLATS, PAGE 699, RECORDS OF BENTON COUNTY

EXCEPT THAT PORTION THEREOF LYING IN THE NORTHWESTERLY 37.50
FEET OF SAID LOT 7

AND EXCEPT THAT PORTION THEREOF LYING IN THE NORTHEASTERLY
5.00 FEET OF SAID LOT 7

AND ALL THAT PORTION OF SAID EASEMENT LYING IN LOT 8, SAID PLAT
OF SOUTHRIDGE PHASE 9

EXCEPT THAT PORTION THEREOF LYING IN THE SOUTHWESTERLY 10.00 FEET OF SAID LOT 8

AND ALL THAT PORTION OF SAID EASEMENT LYING IN LOT 9, SAID PLAT OF SOUTHRIDGE PHASE 9

EXCEPT THAT PORTION THEREOF LYING IN THE SOUTHEASTERLY 18.00 FEET OF SAID LOT 9

AND ALL THAT PORTION OF SAID EASEMENT LYING IN TRACT C, SAID PLAT OF SOUTHRIDGE PHASE 9

EXCEPT THAT PORTION THEREOF LYING IN THE SOUTHEASTERLY 18.00 FEET OF SAID TRACT C

is hereby found to be surplus to the City's needs and not required for the providing of continued services; and

BE IT FURTHER RESOLVED that the consideration to be paid for the release of this easement shall be \$50.00; and

BE IT FURTHER RESOLVED that the Mayor of the City of Kennewick is authorized to deed by quitclaim to Richard Frank Weatherill and Angela Maria Lemos Weatherill, husband and wife, Charles R. Hamaker-Teals and Molly E. Hamaker-Teals, husband and wife, Kyle Towne and Caralee Towne, a married couple and David Sieler and Laura Sieler, a married couple the above-described easement and deliver the same upon payment.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 17th day of February 2026.

Attest:

JASON R. MCSHANE, Mayor

KRYSTAL JOHNSTON, City Clerk

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

Return To:

**City of Kennewick
ATTN: City Clerk
PO Box 6108
Kennewick, WA 99336**

QUIT CLAIM DEED

Location: 5775, 5803, 5831, WEST 28TH PLACE AND 5748 WEST 28TH AVENUE
Tax Parcel ID #: **1-1789-106-0000-007, 1-1789-106-0000-008, 1-1789-106-0000-009 and
1-1689-101-3832-011**

THE GRANTOR, CITY OF KENNEWICK, a Washington municipal corporation for and in consideration of mutual interest, conveys and quit claims to **Richard Frank Weatherill and Angela Maria Lemos Weatherill, husband and wife, Charles R. Hamaker-Teals and Molly E. Hamaker-Teals, husband and wife, Kyle Towne and Caralee Towne, a married couple and David Sieler and Laura Sieler, a married couple** the following described water line easements situated in the County of Benton, State of Washington, together with all after acquired title of the Grantor therein:

EASEMENT RELINQUISHMENT AREA:

PORTION OF SW AND SE QUARTER OF SECTION 1, TOWNSHIP 8 NORTH, RANGE 28 EAST, W.M.
BENTON COUNTY, WASHINGTON

20 FOOT PUBLIC UTILITY EASEMENT:

THOSE PORTIONS OF THAT CERTAIN EASEMENT DESCRIBED IN DEED RECORDED UNDER AUDITOR'S FILE NUMBER 2014-020486, RECORDS OF BENTON COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF SAID EASEMENT LYING IN LOT 7, PLAT OF SOUTHRIDGE PHASE 9, ACCORDING TO THE SURVEY THEREOF RECORDED IN VOLUME 15 OF PLATS, PAGE 699, RECORDS OF BENTON COUNTY

EXCEPT THAT PORTION THEREOF LYING IN THE NORTHWESTERLY 37.50 FEET OF SAID LOT 7

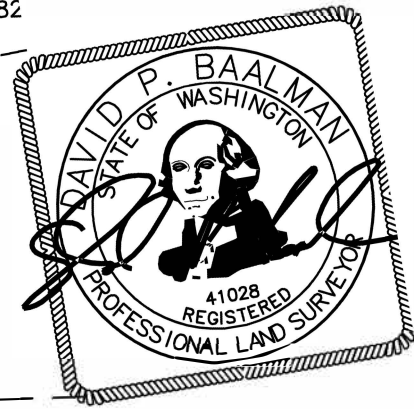
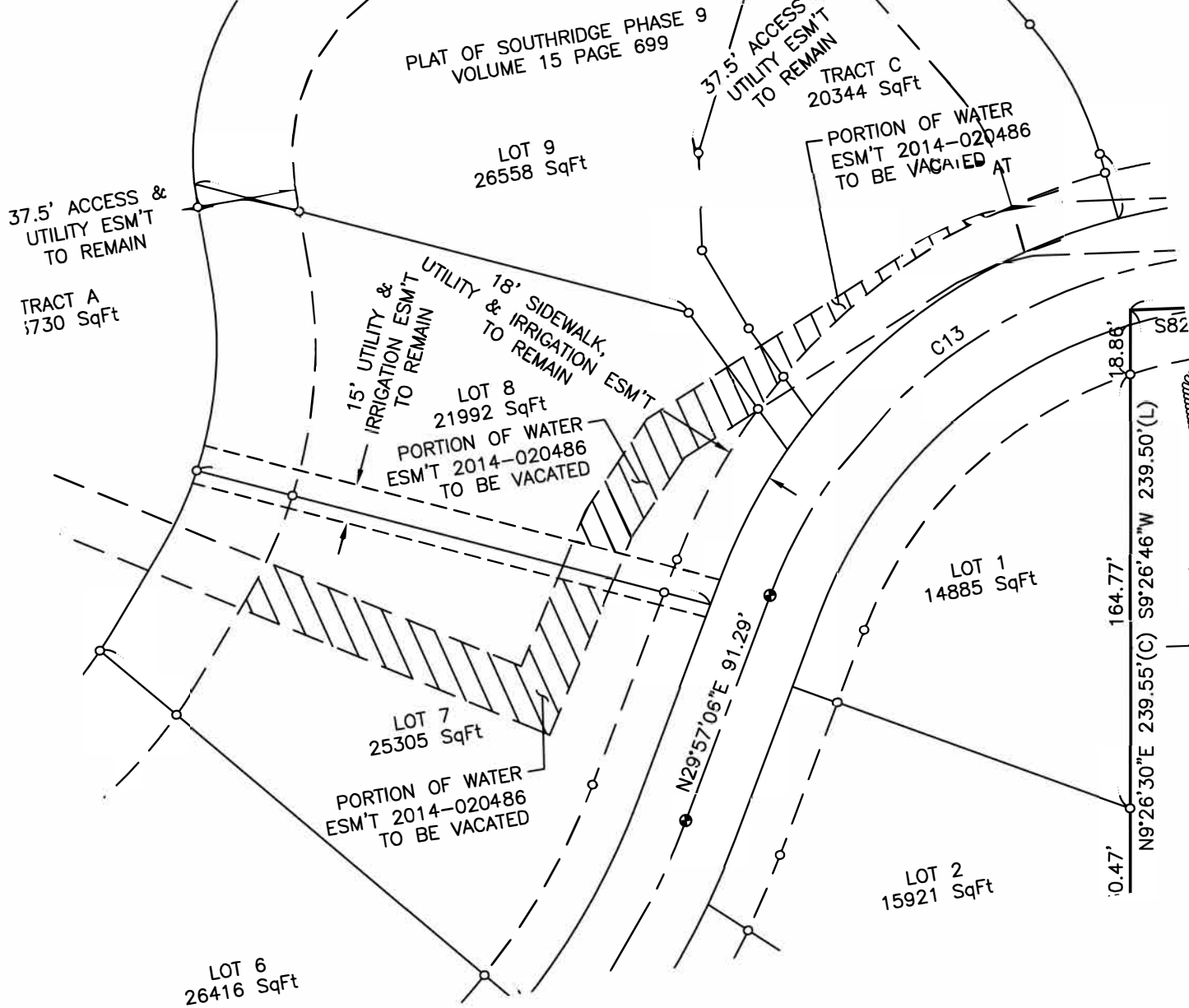
AND EXCEPT THE THAT PORTION THEREOF LYING IN THE NORTHEASTERLY 5.00 FEET OF SAID LOT 7

AND ALL THAT PORTION OF SAID EASEMENT LYING IN LOT 8, SAID PLAT OF SOUTHRIDGE PHASE 9

EXCEPT THAT PORTION THEREOF LYING IN THE SOUTHWESTERLY 10.00 FEET OF SAID LOT 8

EXHIBIT A-1

EASEMENT VACATION
PTN NW1/4 S16 T8N R29E W.M.
CITY OF KENNEWICK,
BENTON COUNTY, WASHINGTON



RSI
26820-WaterVac.DWG
1-28-21

EXHIBIT MAP

