

**DISABILITY BOARD
REGULAR MEETING
January 6, 2026**

1. **CALL TO ORDER:** Police Representative Jim Kraft called the regular meeting of the Kennewick Disability Board to order at 4:30 p.m.
2. **ATTENDANCE:**

Board Members Present: Chuck Torelli, <i>Mayor Pro Tem</i> Jim Kraft, <i>Police Representative</i> Dennis Waters, <i>Fire Representative</i> Kathryn Armstrong, <i>Member-At-Large</i>	City Staff Present: Jessica Platt, <i>Finance Director</i> Joyce Pascua, <i>Senior Accounting Specialist</i> Kristi Smith, <i>Disability Board Benefits Administrator</i> Krystal Johnston, <i>City Clerk</i>
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3. **PUBLIC COMMENT:** NONE
4. **APPROVAL OF MINUTES:** The minutes of December 2, 2025 were unanimously approved as presented.
5. **TREASURER’S REPORT:** Ms. Platt delivered the Treasurer's reports and analytics for November.
6. **FIRE CLAIMS:** NONE
7. **POLICE CLAIMS:**
 - a. **SUMMARY OF CLAIMS:** The Board briefly discussed the claims. **The motion to approve the police claims was unanimously approved as presented.**
8. **NEW BUSINESS:**
 - a. **Claim: Fire Member # 21 requesting reimbursement for OTC medication:** The Board briefly discussed the claim. **The motion to approve Fire Member # 21’s claim for reimbursement in the amount of \$18.72 was unanimously approved as presented.**
 - b. **Disability Board Recruitment for Position 3, At-Large:** Ms. Johnston explained the recruitment process for the at-large board position to ensure compliance with KMC 2.16.925 and RCW 41.26.115(1)(a), including the eligibility and selection criteria, the appointment process, and the importance of compliance.
9. **UNFINISHED BUSINESS:**
 - a. **Disability Board policy, rules and regulations draft review:** The Board discussed the proposed changes to the Disability Board policies regarding home health and long-term care, in section 18-36-160(1)(a-g).
10. **BOARD COMMENTS/DISCUSSION:** Ms. Smith will present proposed updates to the massage therapy language at next the meeting.
11. **ADJOURNMENT:** Mr. Kraft concluded the meeting at 5:15 p.m.



Joyce Pascua
Disability Board Secretary