



12/16/2025

HISTORIC PRESERVATION COMMISSION AGENDA
KENNEWICK CITY HALL - 210 W. 6TH AVE
CASCADE CONFERENCE ROOM

4:30 PM

1. CALL TO ORDER

Roll Call/Pledge of Allegiance

- a. Roll Call

2. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick Historic Preservation Commission for reading and study. They are considered routine and will be enacted by the one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Agenda
- b. Approval of Minutes - 18 November 2025

3. VISITORS NOT ON AGENDA

4. OLD BUSINESS

- a. 2026 Work Plan

5. NEW BUSINESS

- a. Outreach Program

6. REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF

7. ADJOURNMENT

Kennewick Historic Preservation Commission: 11/18/2025 Minutes

The meeting was called to order at 4:30 pm.

Roll Call:

Present: Chair Harper, Vice Chair Clark, Commissioner Simmons, Commissioner Nelson, Commissioner Robinson, Commissioner Smith.

Excused: Commissioner Holt.

Ms. Didier declared a quorum achieved.

Staff Present: Matt Halitsky, Senior Planner; Melinda Didier, Administrative Assistant

Approval of Consent Agenda:

- a. Approval of Agenda
- b. Approval of 16 September, 2025 Minutes

Commissioner Simmons moved to approve the Consent Agenda; Vice Chair Clark seconded the motion. The motion passed unanimously.

Visitors Not on the Agenda: None

Old Business: None

New Business:

- a. Commissioner Interview Questionnaire Review.

Commissioners reviewed the questionnaire and asked that their suggested additions and revisions be forwarded to City Clerk Krystal Johnston for consideration.

- b. 2026 Work Plan

Mr. Halitsky informed the Commissioners of the City Council request for all Boards and Commissions to provide the 2025 accomplishments and a 2026 work plan. The commissioners will list 2025 accomplishments and the 2026 work plan, Mr. Halitsky will prepare a document for a HPC vote. The work plan will be presented to Council by Chair Harper in January.

Reports, Comments or Discussion of Commissioners and Staff: None

Adjournment: Meeting adjourned at 5:37 PM.