



CITY COUNCIL REGULAR MEETING AGENDA
November 16, 2021 at 6:30 p.m.
City's Website

City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded.

The City of Kennewick broadcasts City Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>. The City will be providing options for citizen comment via Zoom and the City's website (see more information under Visitors and Public Meetings/Hearings on the agenda.)

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

- Retiree Recognition - Matthew Towne 28-years and Eric Hanson 30-years

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of November 2, 2021.
- b. (1) Motion to approve Claims Roster for October 2021.
- c. Motion to approve Payroll Roster for October 31, 2021.
- d. Motion to authorize the City Manager to sign the Quit Claim Deed for the Drainage Easement at 5514 S. Newport Pl.

4. VISITORS

The City asks all members of the public that would like to comment under the Visitors section of the agenda to fill out an online form at <https://www.go2kennewick.com/VisitorsComments> no later than 4:30 p.m. on Monday, November 15th to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 4:30 p.m. on Monday, November 15th to be included in the Council packet.

If you wish to comment under the Visitors section during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_jDyiOfsRW2Yqb165uinYg. Registrations must be received by 4:00 p.m. on Tuesday, November 16th.

5. ORDINANCES/RESOLUTIONS

- a. (1) Ordinance 5947: Adding KMC 4.13 Mitigation of Development Impacts
(2) Ordinance 5948: Adding KMC 5.56.065 Required Public and Private Improvements
- b. Ordinance 5953: Repealing Appendices A7 through A-11 in Shoreline Master Plan KMC 18.68

6. PUBLIC HEARINGS/MEETINGS

The City asks all members of the public that would like to comment regarding items under Public Hearings/Meetings fill out an online form at <https://www.go2kennewick.com/FormCenter/> no later than 4:30 p.m. on Monday, November 15th to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 4:30 p.m. on Monday, November 15th to be included in the Council packet.

If you wish to comment on the public hearing during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_jDyiQfsRW2Ygb165uinYg. Registrations must be received by 4:00 p.m. on Tuesday, November 16th.

- a. 2022 HUD Draft Annual Action Plan
- b. Ordinance 5949: Right-of-Way Vacation at 1026 and 1048 N. Lincoln St
- c. Resolution 21-12: Developer Preliminary Latecomers Reimbursement Agreement for Colorado St Utilities
- d. Ordinance 5950: Mid-Biennium Review and Budget Adjustment
- e. Ordinance 5951: 2022 Property Tax Levy

7. NEW BUSINESS

- a. City Manager's Performance Review

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
November 2, 2021

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 5:30 p.m.

Meeting was conducted through an online, virtual meeting platform. Councilmembers and staff joined remotely. City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Marie Mosley	Chris Guerrero
John Trumbo	Anthony Muai	Chad Michael
Bill McKay	Lisa Beaton	Evelyn Lusignan
Chuck Torelli	Cary Roe	Corey Osborn
Jim Millbauer	Terri Wright	Bruce Mills
Brad Beauchamp	Dan Legard	
Mayor Don Britain	Emily Estes-Cross	

Mr. Torelli led the Pledge of Allegiance.

HONORS & RECOGNITIONS

- Retiree Recognition – Thomas Cole 32-years

Mayor Britain read the retirement plaque words and thanked Mr. Cole for his 32-years of service to the City. Mr. Cole was not in attendance.

2. APPROVAL OF AGENDA

Mr. Torelli moved, seconded by Mayor Pro Tem Lee to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of October 19, 2021.
- b. (1) Motion to approve Claims Roster – None
(2) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for September 2021.
- c. Motion to approve Payroll Roster for October 15, 2021.
- d. Motion to authorize the Mayor and City Manager to sign the Kennewick Police Department Support Specialist Guild Collective Bargaining Agreement.
- e. Motion to authorize the Mayor to sign Amendment No. 1 to Agreement GCB 3138, for the US395/Ridgeline Interchange Project.
- f. Motion to authorize the City Manager to sign the Interlocal Agreement for the driveway relocation at 6601 W. Deschutes Ave with the Port of Kennewick.

Mayor Pro Tem Lee moved, seconded by Mr. Millbauer to approve the Consent Agenda. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS - None

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. ADJOURNMENT

Meeting adjourned at 5:40 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	11/16/2021
Agenda Item Type	General Business Item		
Subject	Claims Roster - October		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster for October 2021.

Motion for Consideration

I move to approve the Claims Roster for October 2021 in the amount of \$3,112,941.15, comprised of electronic payments and check numbers 301709-302084.

Summary

The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 10/01/2021-10/31/2021:

Check numbers 301709-302084:	\$2,953,314.94
Electronic payments (EFT):	159,626.21

Total	\$3,112,941.15

Alternatives

None.

Fiscal Impact

Total \$3,112,941.15.

Through

Denise Winters
Nov 08, 10:32:14 GMT-0800 2021

Dept Head Approval

Dan Legard
Nov 10, 11:57:52 GMT-0800 2021

City Mgr Approval

Marie Mosley
Nov 11, 11:19:26 GMT-0800 2021

Attachments: Roster

☐ Recording
Required?

City of Kennewick
Claims Roster
10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
001 GENERAL FUND					
000 FUND ACTIVITY					
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	370.99
301779	10/08/2021	1931	KENNEWICK POLICE DEPARTMENT	PETTY CASH	300.00
301855	10/07/2021	70001	BENTON COUNTY TREASURER	SEPTEMBER-2021 CRIME VICTIM'S COMPENSATION	890.74
301856	10/07/2021	70000	WASHINGTON STATE TREASURER	SEPTEMBER-2021	54,189.03
302059	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	350.22
302060	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	457.00
302061	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	500.00
302062	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	464.00
302063	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	165.00
302064	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	125.00
302065	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	500.00
302066	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	130.00
302067	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	44.00
302068	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	427.22
302069	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	572.78
302070	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	420.00
302071	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	72.00
302072	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	250.00
302073	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	60.00
302074	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	165.00
302075	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	1,000.00
302076	10/21/2021	99992	CIVIC REC REFUNDS	RECREATION REFUND	500.00
Total amount by Division					\$61,952.98
012 CITY MANAGER					
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	87.16
Total amount by Division					\$87.16
023 RECREATION SERVICES					
EFT	10/01/2021	77146	GLOBAL PAYMENTS	CIVICREC MERCHANT FEES	1,029.14
EFT	10/04/2021	77146	GLOBAL PAYMENTS	CIVIC REC MERCHANT FEES	1,644.49
301712	10/08/2021	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	290.00
301823	10/08/2021	6466	SYNERGY DANCE PROJECT LLC	SYNERGY DANCE CLASSES, SUMMER 2021	2,440.00
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	179.68
301923	10/22/2021	7711	CULLIGAN WATER CONDITIONING	BOTTLE WATER & DLVRY - SOUTHRIDGE SPORTS COMPLEX	62.99
301984	10/22/2021	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	POOL RULES SIGNS - POOL	464.20
301999	10/22/2021	118	PARKER HODGE	SOUND AND MUSIC SERVICE - 9/11 EVENT	126.00

City of Kennewick

Claims Roster

10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
302018	10/22/2021	400	SKYHAWKS SPORTS ACADEMY LLC	SUMMER DAY CAMP FEES	6,995.00
302040	10/22/2021	3564	US LINEN AND UNIFORM	TABLE CLOTHS	135.75
Total amount by Division					\$13,367.25
024	FACILITIES MAINTENANCE				
301714	10/08/2021	10587	ALOHA GARAGE DOOR COMPANY INC	PHOTO EYES, WAGE, SERV. CALL - PURCH. DEPT.	273.67
301714	10/08/2021	10587	ALOHA GARAGE DOOR COMPANY INC	SIGN SHOP ROLL UP DOOR & WAGE - FROST BLDG.	180.82
301716	10/08/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	HVAC LABOR & MAT - KENN. POL. STAT	16,805.47
301719	10/08/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - RYAN BRISBY - RAIN COAT	145.52
301724	10/08/2021	80	BRUTZMAN'S INC	FROST FIRST FLOOR WORKSTATION ADDITION	5,823.03
301735	10/08/2021	1332	COFFEY REFRIGERATION	2 DRAWER FRIDGE - COL. PARK TRAIL	955.25
301735	10/08/2021	1332	COFFEY REFRIGERATION	FREEZER & DRAIN LINE HEAT - 500 S AUBURN	655.98
301755	10/08/2021	9237	FIKES NORTHWEST CORP	AIR FRESHENER SERVICE - MAINT SERV. & SUPPL.	37.34
301755	10/08/2021	9237	FIKES NORTHWEST CORP	AIR FRESHENER SERVICE - MAINT SERV. & SUPPL.	37.34
301755	10/08/2021	9237	FIKES NORTHWEST CORP	AIR FRESHENER SERVICE - MAINT SERV. & SUPPL.	56.02
301755	10/08/2021	9237	FIKES NORTHWEST CORP	AIR FRESHENER SERVICE - MAINT SERV. & SUPPL.	37.34
301755	10/08/2021	9237	FIKES NORTHWEST CORP	AIR FRESHENER SERVICE - MAINT SERV. & SUPPL.	19.67
301767	10/08/2021	6626	HELSLEY, DANIEL	UNIFORM ALLOWANCE	162.89
301772	10/08/2021	1112	IRRIGATION SPECIALISTS INC	MOTOR & FISHING POND PUMP	1,848.95
301777	10/08/2021	124	JUSTIN CROSBY	UNIFORM ALLOWANCE	144.41
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	CITY HALL - 112317	44.53
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	KPD - 11305	79.82
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	FROST - 119529	38.02
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	SOUTHRIDGE - 17229	76.02
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	FIRE - 27578	41.27
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	COLUMBIA PARK GOLF - 34879	75.97
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	FIRE STATION #4 - FIR2620	76.02
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	FIRE STATION #2 - FIR414	76.02
301797	10/08/2021	4520	OTIS ELEVATOR	MAINTENANCE - FROST BLDG.	6,537.19
301797	10/08/2021	4520	OTIS ELEVATOR	HANDRAIL INSTALL - FROST BLDG.	4,126.78
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	946.46
301851	10/08/2021	2054	WOELBER, STEVE	UNIFORM ALLOWANCE	162.86
301862	10/22/2021	8623	ACE SALES & SERVICE INC	TOILET & DAMAGE RISK GRD - K-4 BALL FIELDS	137.80
301862	10/22/2021	8623	ACE SALES & SERVICE INC	TOILET & DMG RISK GRD - COL. PARK	108.65
301864	10/22/2021	10587	ALOHA GARAGE DOOR COMPANY INC	GARAGE DOORS WAGE, SERV CALL, LIFT - FIRE STN 2	322.54
301864	10/22/2021	10587	ALOHA GARAGE DOOR COMPANY INC	HINGES, LIFT, WAGE, SERV CALL - FIRE STAT #5	400.46
301865	10/22/2021	5911	AMERICAN BUILDING MAINTENANCE	JANITORIAL SVC - OCT 2021	13,543.46
301869	10/22/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2021-10 HVAC MAINT	3,049.50
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - LUKAS MILLER	10.36
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - JOHN SHORTHILL	377.21

City of Kennewick

Claims Roster

10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - KEN LACEY	198.59
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - RYAN BRISBY	150.87
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - ROGER BRUNSON	63.34
301873	10/22/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - RYAN BRISBY - BASIN DEPT STORE	118.37
301880	10/22/2021	94	BENTON COUNTY TREASURER	2ND HALF FROST PROP TAXES	13,495.79
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	26.69
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	3,175.85
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	127.07
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	44.59
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	18.26
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	82.21
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	3,054.53
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	247.09
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	7,504.79
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	778.80
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	58.11
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	290.25
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	13,741.31
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	17.90
301888	10/22/2021	9100	BLUE MOUNTAIN FIRE PROTECTION, INC	KFD #5 - 5 YEAR SPINKLER INSPECTION	1,303.20
301892	10/22/2021	11055	BRISBY, RYAN	UNIFORM ALLOWANCE	173.68
301895	10/22/2021	310	BUILDERS FIRSTSOURCE	FIRE PANEL INSTALL REP.	17.38
301896	10/22/2021	749	BUILDERS HARDWARE & SUPPLY CO	PADLOCKS	82.54
301933	10/22/2021	5426	EWING IRRIGATION PRODUCTS, INC	FIBERGLASS TRENCH - IRRIGATION SUPPL.	32.21
301933	10/22/2021	5426	EWING IRRIGATION PRODUCTS, INC	WING QVC - IRRIGATION REP.	-87.11
301934	10/22/2021	166	FARMERS EXCHANGE	BACKPACK SPRAYERS	293.20
301934	10/22/2021	166	FARMERS EXCHANGE	WEED EATER STRING	65.15
301934	10/22/2021	166	FARMERS EXCHANGE	CHAINS	62.23
301934	10/22/2021	166	FARMERS EXCHANGE	WEED EATER HEAD	86.86
301934	10/22/2021	166	FARMERS EXCHANGE	CHAINS FOR SAW SHARPENED	9.12
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	FAUCETS	433.31
301948	10/22/2021	865	HD FOWLER COMPANY INC	IRRIGATION RADIO	686.52
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	RACK STRAP - IRRIGATION SUPPL.	120.70
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	DIVING BOARD O-RING	2.06
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	ELL/NIPPLE/PIPE PVC'S - IRRIGATION REP.	67.03
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	SWITCH AND BOX	14.24
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	BULBS - TENNIS COURT	46.71
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	DIRECT BURY SPLIC KIT - IRRIGATION REPAIR	145.29
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	GARBAGE DISPOSALS W/ CORD	494.56
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	COVER, WALLPLATE, & CONNECTOR	109.08

City of Kennewick

Claims Roster

10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	KEY, R/B QCV, RATCHET, MARKR - IRRIGATION REP.	372.15
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	BUSH PVC - IRRIGATION REP.	118.34
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	R/B ROTOR - IRRIGATION REP.	20.40
302001	10/22/2021	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	BULBS - LIBRARY	317.98
302001	10/22/2021	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHTS	60.60
302001	10/22/2021	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	RACEWAY - FIRE PANEL	14.90
302001	10/22/2021	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHT BULBS - TENNIS COURT	72.16
302001	10/22/2021	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHTS AND FIXTURE	336.58
302014	10/22/2021	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - TOYOTA CTR & ARENA	1,830.15
302014	10/22/2021	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	3,518.41
302016	10/22/2021	7555	SHERWIN-WILLIAMS COMPANY	BUCKETS & SUPPLY CHAIN CHARGE	24.86
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	TROUBLESHOOT LABOR - COL. PARK	184.62
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	VEND MACH LABOR & MAT - CITY HALL	794.13
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	EXTERIOR LIGHTS - COL PARK GOLF	184.62
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	TRBLSHOOT PUMP - KEYWAIDIN PRK	92.31
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	GFCI REPLACEMENT LBR - SOUTHRIDGE SPRT FIELD 4	232.56
302030	10/22/2021	5945	TK ELEVATOR	ELEVATOR MAINTENANCE	52.08
302031	10/22/2021	9823	TOP TREE SERVICE LLC	HEALTH & SAFETY ASSESSMENT	1,485.00
302056	10/22/2021	1755	WILBUR-ELLIS COMPANY	RODEO HERBICIDE	127.77
302079	10/25/2021	83	CASCADE NATURAL GAS	GAS SERVICE	1,600.69
302079	10/25/2021	83	CASCADE NATURAL GAS	GAS SERVICE	1,261.84
Total amount by Division					\$117,469.16
026	ECONOMIC DEVELOPMENT				
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	56.44
Total amount by Division					\$56.44
032	ACCOUNTING				
301712	10/08/2021	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	259.04
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	73.37
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	17.78
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	64.15
302007	10/22/2021	1314	REHN & ASSOCIATES, INC.	COBRA NOTIFICATION FOR OCTOBER RETIREMENT	25.00
302046	10/22/2021	976	WA STATE AUDITOR'S OFFICE	AUDIT 53952 2020	8,395.90
Total amount by Division					\$8,835.24
033	HUMAN RESOURCES				
301728	10/08/2021	5827	CALIPER MANAGEMENT INC	PROFESSIONAL SERVICES	736.00
301783	10/08/2021	9102	LAUDENSLAGER, STEVE	DOT CDL PHYSICAL REIMBURSEMENT	95.00
301860	10/22/2021	6874	A WORKSAFE SERVICE INC	DOT CDL INITIAL DRUG SCREEN FOR ROGER B.	55.00
301904	10/22/2021	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHREDDING SERVICES - ADMINISTRATIVE HALLWAY	92.95

City of Kennewick

Claims Roster

10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301928	10/22/2021	6103	EBIX INC	WELLNESS CALENDARS FOR 2022	48.81
302023	10/22/2021	8315	STERLING	PROFESSIONAL SERVICES	621.19
Total amount by Division					\$1,648.95
034	CIVIL SERVICE				
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	41.08
Total amount by Division					\$41.08
035	CUSTOMER SERVICE				
EFT	10/04/2021	70016	U.S. BANK	MERCHANT FEES	24,028.71
301834	10/08/2021	1298	US POSTAL SERVICE, (NEOPOST POSTAGE-ON-CALL)	POSTAGE FOR CITY HALL POSTAGE METER	8,000.00
301844	10/08/2021	4479	WEBCHECK INC	WEBCHECK - SEPT 2021	1,764.75
301859	10/22/2021	929	1ST CLASS OFFICE SOLUTIONS	INK CARTRIDGES - CITY HALL MAIL MACHINE	597.94
Total amount by Division					\$34,391.40
036	CODE ENFORCEMENT				
301717	10/08/2021	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	3,100.83
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	142.18
301872	10/22/2021	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	3,100.83
Total amount by Division					\$6,343.84
042	CITY ATTORNEY				
301763	10/08/2021	10564	GRANDGEORGE, TYLER	MILEAGE REIMBURSEMENT	257.04
301812	10/08/2021	10226	SANGUINO, LAURENCIO	MILEAGE REIMBURSEMENT	224.46
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	159.94
301846	10/08/2021	853	WEST GROUP PAYMENT CENTER	LIBRARY PLAN CHGS/SUB PRODUCT CHGS	301.66
301904	10/22/2021	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	CI RECURRING SHRED SERVICE	79.85
301979	10/22/2021	5561	MENKE JACKSON BEYER EHLIS, & HARPER, LLP	UGA EXPANSION	5,189.60
301994	10/22/2021	8800	OGDEN MURPHY WALLACE, PLLC	CABLE FRANCHISE NEGOTIATIONS	1,001.00
302003	10/22/2021	3467	PRONTO PROCESS SERVICE, INC	SEPTEMBER MESSENGER SERVICE	50.00
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	124.02
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	75.60
302054	10/22/2021	853	WEST GROUP PAYMENT CENTER	ONLINE/SOFTWARE SUBSCRIPTION CHARGES	2,539.65
Total amount by Division					\$10,002.82
051	CITY CLERK				
301828	10/08/2021	172	THE TRI-CITY HERALD	PUBLICATION - ORDINANCES 5927-5933 SUMMARIES	149.55
301983	10/22/2021	9289	MUNICODE, MUNICIPAL CODE CORP	ONLINE MUNICIPAL CODE UPDATES	1,131.00
302029	10/22/2021	172	THE TRI-CITY HERALD	ORD 5934-5937, 5939-5945 SUMMARIES	137.51
Total amount by Division					\$1,418.06
053	PURCHASING				
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	41.08

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - PAT MENDENHALL	72.00
Total amount by Division					\$113.08
054	INFORMATION TECHNOLOGY				
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	1,043.32
301854	10/08/2021	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	6,818.89
301914	10/22/2021	6375	COMPUNET INC	CISCO SECURITY DEPLOYMENT SERVICES	262.50
301982	10/22/2021	8210	MOBILEGUARD INC	NET GUARD	1,377.40
302080	10/25/2021	8295	CENTURYLINK	PS/ALI - ALI/SR PER 100 REC	7.02
Total amount by Division					\$9,509.13
062	PLANNING				
301828	10/08/2021	172	THE TRI-CITY HERALD	LEGAL PUBLICATION - ED 21-27 DNS - CODE UPDATES	200.12
301828	10/08/2021	172	THE TRI-CITY HERALD	LEGAL PUBLICATION - PP 21-02 CRIMSON HILLS NOPH	271.56
301828	10/08/2021	172	THE TRI-CITY HERALD	LEGAL PUBLICATION - PP 21-03 WA MEADOWS NOPH	256.77
302029	10/22/2021	172	THE TRI-CITY HERALD	LEGAL AD AFFIDAVIT OF PUBLISHING ZOA 21-04 NOPH	118.53
Total amount by Division					\$846.98
070	POLICE REVENUES				
EFT	10/06/2021	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	1,496.00
EFT	10/18/2021	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	939.00
Total amount by Division					\$2,435.00
071	KPD-ADMINISTRATION				
301712	10/08/2021	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	270.00
301833	10/08/2021	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	11.24
301854	10/08/2021	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	208.20
301904	10/22/2021	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHRED SERVICE	467.61
301911	10/22/2021	1308	COLUMBIA VALLEY DAYBREAK, ROTARY	QUARTERLY DUES - WHITE	175.00
301962	10/22/2021	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATIONS SERVICE - CREDIT	-81.82
301962	10/22/2021	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICE	36.55
301962	10/22/2021	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICES	71.63
302011	10/22/2021	11	ROTARY CLUB OF COLUMBIA, CENTER	QUARTERLY DUES - HOHENBERG	65.00
302045	10/22/2021	1433	W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	ASSOCIATE DUES - KIEL/KELLY	75.00
Total amount by Division					\$1,298.41
072	KPD-CRIMINAL INVESTIGATION				
301810	10/08/2021	294	ROCK-IT RADIO	EVIDENCE VAN BACKUP CAMERA	434.40
301887	10/22/2021	4965	BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS - REIL/MCGEE	130.32
301906	10/22/2021	2134	CITY OF SPOKANE, UTILITIES BILLING	DRUG DISPOSAL	102.32
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301987	10/22/2021	4055	NET TRANSCRIPTS INC	TRANSCRIPTS	131.34
302034	10/22/2021	7228	TRANSUNION RISK ALTERNATIVE, DATA SOLUTIONS INC	PEOPLE SEARCH	1.73
Total amount by Division					\$1,125.61
073	KPD-PATROL				
301712	10/08/2021	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	1,405.62
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	6,213.03
301837	10/08/2021	971	WA CRIMINAL JUSTICE, TRAINING COMMISSION	BLEA - GARCILAZO	3,404.00
301925	10/22/2021	9827	DAY WIRELESS SYSTEMS	WIRELESS REMOTE SPEAKER MIC	321.19
301925	10/22/2021	9827	DAY WIRELESS SYSTEMS	RADIO MAINTENANCE- VEHICLE #7789	154.65
301972	10/22/2021	10237	MARKLEY, DYLAN	SWAT TRAINING REIMBURSEMENT	982.55
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
301977	10/22/2021	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	54.25
302027	10/22/2021	10971	THE BUNKER	PEPPER SPRAY	3,001.65
302048	10/22/2021	104	WA STATE LABOR & INDUSTRIES	EXPLOSIVE LICENSE - MELONE	50.00
Total amount by Division					\$16,292.19
074	KPD-STAFF SERVICES				
EFT	10/04/2021	70016	U.S. BANK	MERCHANT FEES	44.99
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	63.48
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	218.37
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	218.11
301839	10/08/2021	1033	WASHINGTON STATE PATROL	ACCESS USER FEE	600.00
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	35.89
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	242.83

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	75.11
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	38.89
302049	10/22/2021	1033	WASHINGTON STATE PATROL	CPL BACKGROUND CHECKS	834.75
Total amount by Division					\$2,372.42
075	KPD-INTERGOVERNMENTAL				
301854	10/08/2021	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	70.29
Total amount by Division					\$70.29
076	KPD-PROFESSIONAL STANDARDS				
301782	10/08/2021	4244	L N CURTIS & SONS	QUARTERMASTER SUPPLIES - HULL/CHRISTENSEN	478.52
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	70.61
301827	10/08/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - CHRISTENSEN	703.73
301827	10/08/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - HULL	11.40
301827	10/08/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - HULL	640.20
301862	10/22/2021	8623	ACE SALES & SERVICE INC	PORTABLE TOILET - SHOOTING RANGE	68.90
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	19.42
301939	10/22/2021	5823	GALLS, LLC	QUARTERMASTER SUPPLIES - CREDIT	-73.41
301939	10/22/2021	5823	GALLS, LLC	QUARTERMASTER SUPPLIES	165.25
302013	10/22/2021	1549	SAN DIEGO POLICE EQUIPMENT CO, INC	AMMO FEDERAL 5.56MM 55GR FMJ-BT	34,862.77
302025	10/22/2021	3630	SYMBOLARTS,LLC	CHIEFS COINS	1,926.84
302027	10/22/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - HULL	292.42
302027	10/22/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - CHRISTENSEN	228.89
302027	10/22/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES	190.61
302027	10/22/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - CHRISTENSEN	343.18
302027	10/22/2021	10971	THE BUNKER	QUARTERMASTER SUPPLIES - HULL	348.61
302045	10/22/2021	1433	W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	ASSOCIATE DUES - KIEL/KELLY	75.00
Total amount by Division					\$40,352.94
081	FIRE ADMINISTRATION				
301715	10/08/2021	5681	AMERIGAS PROPANE LP	FIRE STATION PROPANE & TANK	38.00
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	35.49
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	118.90
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	176.02
301885	10/22/2021	8137	BERK CONSULTING INC	KFD STRATEGIC PLAN CONSULTANT	2,277.50
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	157.80
Total amount by Division					\$2,803.71
082	FIRE SUPPRESSION				
301757	10/08/2021	106	LESLIE ALLAN BARNETT	FIRE OFFICER 1 TRAINING	450.00
301757	10/08/2021	106	LESLIE ALLAN BARNETT	FIRE OFFICER 2 TRAINING	475.00
301757	10/08/2021	106	LESLIE ALLAN BARNETT	FIRE OFFICER 1 (EXAM TEST DAY CHALLENGE)	350.00

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301757	10/08/2021	106	LESLIE ALLAN BARNETT	FIRE SERVICE INSTRUCTOR 1 TRAINING	375.00
301757	10/08/2021	106	LESLIE ALLAN BARNETT	FIRE OFFICER 1 TRAINING	450.00
301757	10/08/2021	106	LESLIE ALLAN BARNETT	FIRE SERVICE INSTRUCTOR 1 TRAINING	375.00
301782	10/08/2021	4244	L N CURTIS & SONS	STRUCTURE FIREFIGHTING GLOVES	309.62
301814	10/08/2021	7872	SEA WESTERN INC	SCBA SUPPLIES	529.86
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	1,052.08
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM REPAIR & CLEANING	12.29
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM CLEANING	8.19
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM CLEANING	5.01
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	7.82
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	3.83
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	8.19
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	4.89
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	UNIFORM HATS	67.77
301878	10/22/2021	44	BENTON COUNTY FIRE DISTRICT #1	FTC TRAINING EQUIPMENT	1,000.00
301879	10/22/2021	44	BENTON COUNTY FIRE DISTRICT #1	2021-2022 SEWAG ASSESSMENT	7,473.50
301939	10/22/2021	5823	GALLS, LLC	BADGE	23.79
Total amount by Division					\$12,981.84
090	ENGINEERING				
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	11.64
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	32.57
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	623.16
301993	10/22/2021	3700	OFFICE DEPOT INC	2 WEBCAMS	128.47
301993	10/22/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	23.96
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	11.38
Total amount by Division					\$831.18
100	GF-NONDEPARTMENTAL				
EFT	10/22/2021	511	WA STATE DEPT OF RETIREMENT, SYSTEMS	PRIOR SERVICE CONTRIBUTION	217.00
301721	10/08/2021	8297	BENTON CO COMMISSIONERS	OPD BILLINGS	36,273.20
301733	10/08/2021	435	CITY OF PASCO	1/3 COST OF NEW ANIMAL SHELTER DESIGN	6,182.98
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	MCL - 113129	44.53
301865	10/22/2021	5911	AMERICAN BUILDING MAINTENANCE	JANITORIAL SVC - OCT 2021	4,917.85
301869	10/22/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2021-10 HVAC MAINT	247.61
301875	10/22/2021	8297	BENTON CO COMMISSIONERS	DIST COURT/PROBATION BILLINGS	57,255.76
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	3,273.22
301973	10/22/2021	8208	MCBRIDE PUBLIC AFFAIRS LLC, THOMAS AND ANGELA MCB	LOBBYIST EXPENSES	4,120.00
302077	10/25/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	DUCTLESS UNIT REPLACEMENT AT U	18,924.61
302079	10/25/2021	83	CASCADE NATURAL GAS	GAS SERVICE	207.02

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
					Total amount by Division
					\$131,663.78
					Total amount by Fund
					\$478,310.94
102	STREET FUND				
010	FUND ACTIVITY				
301770	10/08/2021	113	INLAND ASPHALT COMPANY, CPM DEVELOPMENT CORP	9.69 TONS OF HMA	705.06
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	59.18
301807	10/08/2021	554	REILAND, KEVIN	UNIFORM ALLOWANCE	90.11
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	122.88
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - JOSH SOGGIE	179.86
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - KEVIN REILAND	38.66
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - JUAN LOPEZ	16.55
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - EDDIE CUEVAS	10.10
301958	10/22/2021	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - AUGUST 2021	68.18
302032	10/22/2021	6529	TOTEM PACIFIC CORPORATION	ROAD SALT	2,348.55
302032	10/22/2021	6529	TOTEM PACIFIC CORPORATION	ROAD SALT	2,782.63
					Total amount by Division
					\$6,421.76
110	TRAFFIC				
301739	10/08/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DECORATIVE LIGHT REPAIR PARTS	857.94
301742	10/08/2021	417	KAR-GOR INC	CAMERAS FOR VEHICLE DETECTION	18,262.65
301817	10/08/2021	680	SIERRA ELECTRIC, INC.	TROUBLE SHOOT OF SIGNAL	173.76
301817	10/08/2021	680	SIERRA ELECTRIC, INC.	NEW BULB INSTALLATION	107.51
301817	10/08/2021	680	SIERRA ELECTRIC, INC.	REPAIR OF STREET LIGHT	847.04
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	424.24
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	593.26
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	44.52
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	433.11
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	662.85
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	1,460.59
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	67.53
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	3,761.31
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	63.24
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	47.75
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	247.32
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	17,052.49
301897	10/22/2021	1817	RADIO SERVICE COMPANY INC	MAINTENANCE CHARGES	55.75
301922	10/22/2021	417	KAR-GOR INC	CAMERA CABLES	164.14
301922	10/22/2021	417	KAR-GOR INC	MONITORS	2,151.85
301941	10/22/2021	1775	GRAINGER	FILTERS FOR TRAFFIC SIGNAL CABINET	155.34

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301941	10/22/2021	1775	GRAINGER	HAMMER DRILL FOR SIGN TRUCK	376.47
301958	10/22/2021	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - AUGUST 2021	68.18
302033	10/22/2021	367	TRAFFIC SAFETY SUPPLY CO INC	PREMARK THERMO PLASTIC	9,887.70
302033	10/22/2021	367	TRAFFIC SAFETY SUPPLY CO INC	RR CROSSING PLASTIC FOR FRUITLAND AND CANAL DR	616.17
302035	10/22/2021	4651	TRASTAR INC	12" LED GREEN BALL FOR SIGNAL HEADS	438.08
302055	10/22/2021	2368	WESTERN SYSTEMS INC	POWER SUPPLY FOR SIGNAL CABINET	4,841.73
					Total amount by Division
					\$63,862.52
					Total amount by Fund
					\$70,284.28
103	ARTERIAL STREET FUND				
010	FUND ACTIVITY				
301731	10/08/2021	7002	CENTRAL WASHINGTON ASPHALT INC	P2101 PAY EST 3	281,148.21
					Total amount by Division
					\$281,148.21
					Total amount by Fund
					\$281,148.21
106	BI-PIN OPERATIONS FUND				
010	FUND ACTIVITY				
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	87.16
					Total amount by Division
					\$87.16
					Total amount by Fund
					\$87.16
107	COMMUNITY DEVELOPMENT FUN				
130	CDBG				
301870	10/22/2021	7859	ARC OF TRI-CITIES, THE	ARC OF TRI-CITIES 2021 CDBG SCHOLARSHIP COSTS	24,000.00
301905	10/22/2021	395	CITY OF KENNEWICK	2021 CDBG COK YOUTH SCHOLARSHIPS	7,301.75
301905	10/22/2021	395	CITY OF KENNEWICK	2021 CDBG COK YOUTH SCHOLARSHIPS	982.80
301905	10/22/2021	395	CITY OF KENNEWICK	2021 CDBG COK PARKS YOUTH SCHOLARSHIPS	3,513.00
302037	10/22/2021	4380	TU DECIDES (YOU DECIDE -, A BILINGUAL NEWSPAPER)	TUDECIDES ADS FOR 2022 CDBG APP AND PUBLIC HEARING	800.00
					Total amount by Division
					\$36,597.55
131	CARES-CDBG				
301882	10/22/2021	1626	BENTON FRANKLIN COMMUNITY ACTION COMMITTEE	CDBG-CV EMERGENCY UTILITY PAYMENTS	3,647.78
					Total amount by Division
					\$3,647.78
140	HOME				
301884	10/22/2021	4125	BENTON-FRANKLIN TITLE CO.	DPA 2K15-29 6YR PD OF AFFORDABILITY RECONVEYENCE	280.00
					Total amount by Division
					\$280.00
					Total amount by Fund
					\$40,525.33
111	ASSET FORFEITURE FUND				

City of Kennewick

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
010	FUND ACTIVITY				
301966	10/22/2021	3914	LITTRELL, CHRISTOPHER	CAT REIMBURSEMENT	190.00
Total amount by Division					\$190.00
Total amount by Fund					\$190.00
116	LODGING TAX FUND				
010	FUND ACTIVITY				
301709	10/05/2021	73761	TRI-CITIES VISITOR & CONV. BUR	SEPTEMBER-21 TOURISM	103,119.68
301830	10/08/2021	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2021-SEPT	22,070.00
Total amount by Division					\$125,189.68
Total amount by Fund					\$125,189.68
117	CRIMINAL JUSTICE SALES TAX FUND				
000	FUND ACTIVITY				
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	18.23
Total amount by Division					\$18.23
042	CITY ATTORNEY				
301763	10/08/2021	10564	GRANDGEORGE, TYLER	MILEAGE REIMBURSEMENT	85.68
301812	10/08/2021	10226	SANGUINO, LAURENCIO	MILEAGE REIMBURSEMENT	74.82
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	53.31
301904	10/22/2021	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	CI RECURRING SHRED SERVICE	26.62
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	41.33
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	25.21
302054	10/22/2021	853	WEST GROUP PAYMENT CENTER	ONLINE/SOFTWARE SUBSCRIPTION CHARGES	846.55
Total amount by Division					\$1,153.52
073	KPD-PATROL				
301720	10/08/2021	5425	BELL, BROWN & RIO	DEPARTMENT TRAINING	1,100.00
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	782.55
Total amount by Division					\$1,882.55
076	KPD-PROFESSIONAL STANDARDS				
301720	10/08/2021	5425	BELL, BROWN & RIO	DEPARTMENT TRAINING	2,500.00
Total amount by Division					\$2,500.00
Total amount by Fund					\$5,554.30
118	HIDTA FIDUCIARY PROGRAM				
010	FUND ACTIVITY				
301732	10/08/2021	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	5,075.60

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301745	10/08/2021	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	6,706.07
301747	10/08/2021	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	3,572.30
301786	10/08/2021	105	LORD, VICTORIA	NW HIDTA INTELLIGENCE ANALYST	3,541.67
301804	10/08/2021	11026	POWELL, ELIZABETH	NW HIDTA PUBLIC HEALTH ANALYST	2,916.67
301805	10/08/2021	10914	RASK, ANDREA ROBIN	NW HIDTA OPERATIONS MANAGER	4,234.69
301811	10/08/2021	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	4,860.13
301845	10/08/2021	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR	7,844.17
301903	10/22/2021	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	5,075.60
301927	10/22/2021	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	6,706.07
301932	10/22/2021	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	3,572.30
301967	10/22/2021	105	LORD, VICTORIA	NW HIDTA INTELLIGENCE ANALYST	3,541.67
302002	10/22/2021	11026	POWELL, ELIZABETH	NW HIDTA PUBLIC HEALTH ANALYST	2,916.67
302006	10/22/2021	10914	RASK, ANDREA ROBIN	TRAVEL REIMBURSEMENT	1,017.46
302006	10/22/2021	10914	RASK, ANDREA ROBIN	NW HIDTA OPERATIONS MANAGER	4,234.69
302010	10/22/2021	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	4,860.13
302051	10/22/2021	10001	WEINER, JONATHAN M	TRAVEL REIMBURSEMENT	136.79
302051	10/22/2021	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR	7,844.17
Total amount by Division					\$78,656.85
Total amount by Fund					\$78,656.85
119 CORONAVIRUS FISCAL RECOVER					
010 FUND ACTIVITY					
301926	10/22/2021	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL - PRECISION 3930 RACK - QUANTITY 7	9,320.68
Total amount by Division					\$9,320.68
Total amount by Fund					\$9,320.68
300 CAPITAL IMPROVEMENTS FUND					
010 FUND ACTIVITY					
301733	10/08/2021	435	CITY OF PASCO	INTERLOCAL AGREEMENT	158,172.54
301900	10/22/2021	9971	CCTV SECURITY PROS LLC	TRAFFIC SIGNAL DVR	3,397.39
301922	10/22/2021	417	KAR-GOR INC	LED BLANK OUT SIGNS	6,230.93
301970	10/22/2021	3083	MACKAY SPOSITO INC	K2104 CONSULTANT INVOICE	4,241.25
301970	10/22/2021	3083	MACKAY SPOSITO INC	K2104 CONSULTANT INVOICE	3,818.75
302055	10/22/2021	2368	WESTERN SYSTEMS INC	SCHOOL BEACONS PLUS SUBSCRIPTIONS	38,552.35
Total amount by Division					\$214,413.21
160 LAND & FACILITIES					
301817	10/08/2021	680	SIERRA ELECTRIC, INC.	KPD - WEST GATE OPENER REPLACEMENT	19,233.06
301822	10/08/2021	6811	SUPERIOR TREE SERVICE LLC	TREE TRIMMING - COL PARK	621.19
301826	10/08/2021	7079	TCA ARCHITECTURE PLANNING INC	ST. #5 LOCUTION - INTERFACE DESIGN SERVICES	668.00

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301869	10/22/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	HVAC DUCT SMOKE SENSORS	11,198.45
301910	10/22/2021	6389	COLUMBIA ELECTRIC SUPPLY	FROST LIGHTING UPGRADE	8,717.87
301910	10/22/2021	6389	COLUMBIA ELECTRIC SUPPLY	FROST LIGHTING UPGRADE	3,337.28
302014	10/22/2021	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - THREE RIVERS ENTERTAINMENT DISTRICT	2,903.20
302024	10/22/2021	6811	SUPERIOR TREE SERVICE LLC	TREE TRIMMING - COL. PARK POD AREA	12,194.70
302024	10/22/2021	6811	SUPERIOR TREE SERVICE LLC	TREE TRIMMING - COL. PARK	9,875.54
302078	10/25/2021	10584	CAMTEK INC	SWR21-003 CITY HALL FIRE PANEL	27,194.32
302083	10/29/2021	2696	GAMETIME C/O GREAT WESTERN, RECREATION	K2106 PAY EST #1	326,190.02
Total amount by Division					\$422,133.63
170	CAPITAL PURCHASES				
302038	10/22/2021	1566	TYLER TECHNOLOGIES INC	EDEN REPLACEMENT PROJECT - CONTRACT 19-013	1,400.00
Total amount by Division					\$1,400.00
Total amount by Fund					\$637,946.84
303	URBAN ARTERIAL STREET FUND				
010	FUND ACTIVITY				
301913	10/22/2021	32	COMMONSTREET CONSULTING LLC	P2012 CONSULTANT INVOICE	7,432.21
Total amount by Division					\$7,432.21
Total amount by Fund					\$7,432.21
340	PARK RESERVE FUND				
010	FUND ACTIVITY				
301907	10/22/2021	6084	CJR DESIGNS	HAPPY HUMAN BALLARD (EDEN PO 210301 INVOICE)	5,430.00
Total amount by Division					\$5,430.00
Total amount by Fund					\$5,430.00
370	GO BOND 2020A FUND				
010	FUND ACTIVITY				
301713	10/08/2021	10058	ALLIANCE MANAGEMENT &, CONSTRUCTION SOLUTIONS	FIRE STATION 3 CONSTRUCTION MANAGEMENT	2,984.00
301771	10/08/2021	589	INTERWEST TECHNOLOGY SYSTEMS, INC.	FIRE STATION #3 LOCUTION INSTALLATION	1,668.12
301771	10/08/2021	589	INTERWEST TECHNOLOGY SYSTEMS, INC.	FIRE STATION #3 LOCUTION INSTALLATION	6,939.57
301829	10/08/2021	8748	TOTAL SITE SERVICES, LLC	PAY APP 013 - FIRE STATION 3 CONSTRUCTION	69,630.20
301841	10/08/2021	29	WAVE DESIGN GROUP LLC	FIRE ST.#3 INTERIOR DESIGN CONTRACT	5,296.77
301857	10/08/2021	8302	ROGERS SURVEYING, INC. P.S.	ST. #3 - DEDICATION EASEMENT	180.00
301876	10/22/2021	34	BENTON COUNTY AUDITOR	WARRANTY DEED RECORDING FEE	205.50
301881	10/22/2021	94	BENTON COUNTY TREASURER	EXCISE TAX FEE	10.00
301902	10/22/2021	5050	CENTRAL HOSE & FITTINGS INC	ST. #3 - HOSE FITTINGS	97.51
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	ST. #3 SHOWER HEADS	372.20

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301961	10/22/2021	9379	KUSSMAUL ELECTRONICS CO., INC.	ST. #3 - CONNECTORS FOR NEDERMAN	290.60
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	ST.#3 - INSTALL POWER TO UPS	441.62
302039	10/22/2021	4955	ULINE	SHELVING - FIRE ST.#3	1,286.61
302039	10/22/2021	4955	ULINE	ST. #3 - GARBAGE CANS	433.65
Total amount by Division					\$89,836.35
Total amount by Fund					\$89,836.35
371 GO BOND 2021 FUND					
010 FUND ACTIVITY					
301826	10/08/2021	7079	TCA ARCHITECTURE PLANNING INC	FIRE STATION #1 ARCHITECTURAL SERVICES	13,500.00
Total amount by Division					\$13,500.00
Total amount by Fund					\$13,500.00
402 MEDICAL SERVICES FUND					
000 FUND ACTIVITY					
EFT	10/05/2021	70016	U.S. BANK	SDW NSF CHECK BANK FEE	10.00
302082	10/28/2021	99993	AMBULANCE REFUNDS	KFD2003658 - AMBULANCE REFUND	725.00
Total amount by Division					\$735.00
010 FUND ACTIVITY					
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	14,039.37
301715	10/08/2021	5681	AMERIGAS PROPANE LP	FIRE STATION PROPANE & TANK	38.01
301782	10/08/2021	4244	L N CURTIS & SONS	CREDIT - RETURNED BOOTS (REF: INV510625)	-547.21
301782	10/08/2021	4244	L N CURTIS & SONS	STRUCTURAL FIREFIGHTING BOOTS	1,111.17
301782	10/08/2021	4244	L N CURTIS & SONS	STRUCTURAL FIREFIGHTING BOOTS	560.33
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	35.48
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	118.88
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	176.01
301824	10/08/2021	10778	SYSTEMS DESIGN WEST LLC	EMS BILLING AUG 2021	10,464.30
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	777.62
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM REPAIR & CLEANING	69.65
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM CLEANING	46.38
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM CLEANING	28.33
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	44.31
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	21.69
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	46.38
301858	10/22/2021	552	10TH AVENUE CLEANERS,LLC	UNIFORM SEWING	27.69
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	UNIFORM HATS	384.01
301885	10/22/2021	8137	BERK CONSULTING INC	KFD STRATEGIC PLAN CONSULTANT	2,277.50
301890	10/22/2021	3495	BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	33.92

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301890	10/22/2021	3495	BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	38.43
301890	10/22/2021	3495	BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	5.37
301898	10/22/2021	7715	CARDINAL HEALTH 411, INC	MEDICATION	57.26
301898	10/22/2021	7715	CARDINAL HEALTH 411, INC	MEDICATION	172.38
301898	10/22/2021	7715	CARDINAL HEALTH 411, INC	MEDICATION	318.52
301939	10/22/2021	5823	GALLS, LLC	BADGE	134.78
301965	10/22/2021	8868	LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	1,801.33
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	146.61
301965	10/22/2021	8868	LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	776.64
301965	10/22/2021	8868	LIFE-ASSIST	IV SUPPLIES	1,216.32
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	495.22
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	289.08
301965	10/22/2021	8868	LIFE-ASSIST	CREDIT/RETURN - GENERAL MEDICAL SUPPLIES	-195.48
301965	10/22/2021	8868	LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	994.90
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	469.15
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	32.25
301965	10/22/2021	8868	LIFE-ASSIST	MEDICATION	106.90
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	2.54
301965	10/22/2021	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	5.89
301976	10/22/2021	1206	MED-TECH RESOURCE INC	GENERAL MEDICAL SUPPLIES	79.16
301976	10/22/2021	1206	MED-TECH RESOURCE INC	GENERAL MEDICAL SUPPLIES	77.95
301997	10/22/2021	917	OXARC, INC.	OXYGEN	75.65
301997	10/22/2021	917	OXARC, INC.	OXYGEN	112.05
301997	10/22/2021	917	OXARC, INC.	OXYGEN	70.29
301997	10/22/2021	917	OXARC, INC.	OXYGEN	51.94
301997	10/22/2021	917	OXARC, INC.	CYLINDER RENTAL	177.72
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	157.78
302026	10/22/2021	7618	TELEFLEX LLC	IV SUPPLIES	1,115.50
302058	10/22/2021	6869	ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	478.35
302058	10/22/2021	6869	ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	97.15
302058	10/22/2021	6869	ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	97.15
					Total amount by Division
					\$39,212.60
					Total amount by Fund
					\$39,947.60
403	BUILDING SAFETY FUND				
000	FUND ACTIVITY				
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	0.78
					Total amount by Division
					\$0.78
010	FUND ACTIVITY				

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
EFT	10/04/2021	70016	U.S. BANK	MERCHANT FEES	2,364.60
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	344.36
Total amount by Division					\$2,708.96
Total amount by Fund					\$2,709.74
405 STORMWATER UTILITY FUND					
010 FUND ACTIVITY					
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	3,482.82
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	2.57
301798	10/08/2021	1912	OWEN EQUIPMENT COMPANY	CLAMPS FOR VAC CON	263.11
301800	10/08/2021	6603	PAPE MACHINERY INC	JOHN DEERE KEY FOR LOADER AND MINI	69.35
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	330.24
301854	10/08/2021	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	60.35
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - TIM HAZEN	111.36
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - HAYDEN DOCKEN	116.29
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - BRYAN GARZA	163.46
301871	10/22/2021	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - KEITH WALKER	240.09
301897	10/22/2021	1817	RADIO SERVICE COMPANY INC	MAINTENANCE CHARGES	55.75
301902	10/22/2021	5050	CENTRAL HOSE & FITTINGS INC	NOZZLES FOR DECANT WASHDOWNS	169.12
301902	10/22/2021	5050	CENTRAL HOSE & FITTINGS INC	SWEEPER REPAIR PARTS	42.68
301934	10/22/2021	166	FARMERS EXCHANGE	RAKE FOR SWEEPER	21.71
301993	10/22/2021	3700	OFFICE DEPOT INC	WIRELESS MOUSE	59.28
301993	10/22/2021	3700	OFFICE DEPOT INC	2 WEBCAMS	128.46
301995	10/22/2021	5251	ONSITE ENVIRONMENTAL INC	VACCON AND OIL WATER SEPARATOR TEST	1,100.00
Total amount by Division					\$6,416.64
Total amount by Fund					\$6,416.64
406 COLUMBIA PARK GOLF COURSE I					
010 FUND ACTIVITY					
302053	10/22/2021	5904	WEST COAST NETTING	GOLF COURSE NETTING - BROKEN CABLE REPAIR	5,049.90
Total amount by Division					\$5,049.90
Total amount by Fund					\$5,049.90
410 WATER AND SEWER FUND					
000 FUND ACTIVITY					
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	126.15
301718	10/08/2021	108	BADGER METER INC	302513 METER BADGER - (#103-2231) M120 - 1-1/2"	12,119.76
301765	10/08/2021	865	HD FOWLER COMPANY INC	INV 400 DUCTILE LIDS	2,128.23
301765	10/08/2021	865	HD FOWLER COMPANY INC	INV 400 PIPE	760.20

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301948	10/22/2021	865	HD FOWLER COMPANY INC	INV 300 METER ADAPTER	1,609.45
Total amount by Division					\$16,743.79
010	FUND ACTIVITY				
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	75,049.64
301712	10/08/2021	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	1,161.22
301716	10/08/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	HVAC LABOR & MAT - WATER TREAT PLANT	1,383.85
301727	10/08/2021	50455	BUGHER, DEAN	UNIFORM ALLOWANCE	170.77
301730	10/08/2021	5050	CENTRAL HOSE & FITTINGS INC	REPAIR PARTS FOR PAC SYSTEM	6.28
301749	10/08/2021	166	FARMERS EXCHANGE	SALT FOR WATER SOFTENER	36.33
301751	10/08/2021	8774	FASTENAL COMPANY	PUMP REPAIR BOLTS	8.57
301753	10/08/2021	4147	FEDEX	SHIPPING	34.28
301754	10/08/2021	86	FERGUSON ENTERPRISES INC	FIRE HYDRANT PARTS FOR COLUMBIA CENTER MALL	676.96
301759	10/08/2021	499	GERLACH, DUSTIN	UNIFORM ALLOWANCE	95.50
301773	10/08/2021	4624	JCI JONES CHEMICALS INC	RC5 SODIUM HYPOCHLORITE	2,873.21
301778	10/08/2021	78	KENNEWICK INDUSTRIAL & ELEC	REPAIR PARTS FOR PAC SYTEM	34.93
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	WFP - 10128	41.27
301790	10/08/2021	5112	MOON SECURITY SERVICES, INC	SCADA - DAK0001	31.50
301792	10/08/2021	4748	NORTH COAST ELECTRIC COMPANY	ABB VARIABLE FREQUENCY DRIVE WWTP	20,073.90
301792	10/08/2021	4748	NORTH COAST ELECTRIC COMPANY	LEVEL TRANSMITTER INSTALL PARTS FOR CANYON LAKES	112.11
301795	10/08/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	18.02
301815	10/08/2021	111	SHARPE & PRESZLER CONSTRUCTION	P1936 PAY EST 1	384,680.67
301817	10/08/2021	680	SIERRA ELECTRIC, INC.	COMPRESSOR REPAIR	184.62
301817	10/08/2021	680	SIERRA ELECTRIC, INC.	TEMP AC UNITS FOR HIGH SERVICE ROOM PUMPS	1,184.92
301828	10/08/2021	172	THE TRI-CITY HERALD	INVITATION TO BID FOR P2025	345.18
301832	10/08/2021	2900	U.S. ARMY CORPS OF ENGINEERS, WALLA WALLA DISTRIC	EASEMENT RENEWAL FEE - DACW68-2-73-15	7,000.00
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	2,505.63
301843	10/08/2021	1346	WEBB, KEVIN	UNIFORM ALLOWANCE	228.00
301854	10/08/2021	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	405.43
301864	10/22/2021	10587	ALOHA GARAGE DOOR COMPANY INC	CIRCUIT BOARD REPLACEMENT - WEST GATE	241.09
301864	10/22/2021	10587	ALOHA GARAGE DOOR COMPANY INC	DOOR OPERATOR WAGE, SERV CALL, LIFT - WWP	202.00
301865	10/22/2021	5911	AMERICAN BUILDING MAINTENANCE	JANITORIAL SVC - OCT 2021	567.96
301867	10/22/2021	7400	ANALYTICAL SERVICES INC	ENDSPORE ANALYSIS	215.00
301867	10/22/2021	7400	ANALYTICAL SERVICES INC	WATER ANALYSIS	215.00
301868	10/22/2021	2738	ANATEK LABS INC	P2024 THIRD PARTY TESTING	1,167.00
301868	10/22/2021	2738	ANATEK LABS INC	METALS TESTING LAGOON #1	324.00
301868	10/22/2021	2738	ANATEK LABS INC	METALS TESTING LAGOON #1	324.00
301868	10/22/2021	2738	ANATEK LABS INC	METALS TESTING LAGOON #1	324.00
301868	10/22/2021	2738	ANATEK LABS INC	WATER ANALYSIS	350.00
301869	10/22/2021	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2021-10 HVAC MAINT	700.46

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301873	10/22/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - TROY FULTON	242.17
301873	10/22/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - BRIAN BRITAIN	264.97
301873	10/22/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - JUAN TIJERINA	168.32
301873	10/22/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - RAMON CHAVARRIA - BASIN DEPT STORE	242.17
301873	10/22/2021	214	BASIN DEPARTMENT STORE	OE UNIFORM - ANGEL GOMEZ SR.	118.37
301874	10/22/2021	8246	BEAVER BARK & ROCK PRODUCTS	CONCRETE FOR SIDEWALK PANEL REPLACEMENT	206.32
301874	10/22/2021	8246	BEAVER BARK & ROCK PRODUCTS	SOD REPLACEMENT FOR MAINLINE REPAIR	84.71
301874	10/22/2021	8246	BEAVER BARK & ROCK PRODUCTS	CONCRETE FOR SIDEWALK PANEL REPAIR	206.32
301874	10/22/2021	8246	BEAVER BARK & ROCK PRODUCTS	REPLACEMENT LANDSCAPE ROCK FIRE STATION 5 HYDRANT	51.02
301877	10/22/2021	34	BENTON COUNTY AUDITOR	UTILITIES EASEMENT RECORDING FEE	205.50
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	78.63
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	33,687.21
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	6,749.55
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	27,966.62
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	9,758.19
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	97.12
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	15,441.60
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	283.63
301883	10/22/2021	84	BENTON PUD NO. 1	ELECTRICITY	24,107.59
301895	10/22/2021	310	BUILDERS FIRSTSOURCE	SHIMS FOR MANHOLES	5.36
301897	10/22/2021	1817	RADIO SERVICE COMPANY INC	MAINTENANCE CHARGES	55.74
301899	10/22/2021	555	CASCADE COLUMBIA DISTRIBUTION, CO	PAX XL-8 FOR WTP	10,949.51
301899	10/22/2021	555	CASCADE COLUMBIA DISTRIBUTION, CO	SODIUM PERMANGANATE 20%	3,442.50
301902	10/22/2021	5050	CENTRAL HOSE & FITTINGS INC	FITTING FOR VAPEX UNIT	5.66
301910	10/22/2021	6389	COLUMBIA ELECTRIC SUPPLY	CORD GRIP SEALING RINGS FOR 75 HP AERATORS	27.76
301918	10/22/2021	13	CORE & MAIN LP	FIRE HYDRANT REPAIR PARTS	75.72
301924	10/22/2021	8116	D&D TELECOMMUNICATIONS, PROPERTIES, LLC	INSPIRATION POINT	782.87
301925	10/22/2021	9827	DAY WIRELESS SYSTEMS	ANTENNA CABLE FOR WATER RESERVOIRS COMMUNICATIONS	75.19
301930	10/22/2021	8581	ELLIOTT, STEVE	REIMB - UNIFORM ALLOWANCE	195.46
301935	10/22/2021	8774	FASTENAL COMPANY	8MM BOLTS FOR SMALL GAS POWERED PUMP	3.24
301935	10/22/2021	8774	FASTENAL COMPANY	COTTER KEYS FOR TRENCH BOX	3.42
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	VALVE CAN REPLACEMENTS	523.69
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	METER WRENCH REPLACEMENTS FOR UTILITY TRUCKS	42.83
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	FIRE HYDRANT REPAIR KIT	291.83
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	REPAIR BANDS	457.88
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	FIRE HYDRANT REPAIR KIT	321.31
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	MAINLINE REPAIR PARTS	613.45
301936	10/22/2021	86	FERGUSON ENTERPRISES INC	METER WRENCHES FOR SERVICE TRUCKS	150.26
301938	10/22/2021	9431	G & R AG PRODUCTS INC	FILTER SCREENS FOR PRE TREATMENT DEVICES	37.29
301940	10/22/2021	9091	GOMEZ SR, ANGEL	UNIFORM ALLOWANCE	144.21

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301941	10/22/2021	1775	GRAINGER	AIR FILTERS	286.56
301941	10/22/2021	1775	GRAINGER	LOCATE PAINT GUN	42.83
301941	10/22/2021	1775	GRAINGER	LUBE FOR THE FINAL CLARIFIERS	45.74
301943	10/22/2021	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	REPAIR AIR RELIEF ASR	6.49
301944	10/22/2021	7234	GROUNDWATER SOLUTIONS INC, GSI WATER SOLUTIONS	P2024 CONSULTANT INVOICE	4,892.16
301945	10/22/2021	1482	HACH COMPANY	REAGENTS FOR CL17 OPERATION	247.13
301945	10/22/2021	1482	HACH COMPANY	REAGENTS FOR THE CL17	247.13
301945	10/22/2021	1482	HACH COMPANY	CALIBRATION SOLUTION FOR TURB METERS	405.38
301946	10/22/2021	15	HARBOR FREIGHT TOOLS	TOOLS FOR LOCATING	34.73
301947	10/22/2021	130	HAYDEN HOMES LLC	ORCHARD SUB WL OVERSIZE	69,354.85
301948	10/22/2021	865	HD FOWLER COMPANY INC	REPAIR BAND FOR 6" STEEL MAINLINE	129.68
301949	10/22/2021	6569	HDR INC	P1822 CONSULTANT INVOICE	905.44
301951	10/22/2021	9099	IDEXX DISTRIBUTION INC	FECAL QC TESTING KIT	193.67
301951	10/22/2021	9099	IDEXX DISTRIBUTION INC	FECAL TESTING SUPPLIES	1,201.96
301954	10/22/2021	4624	JCI JONES CHEMICALS INC	WTP CHEMICALS	5,691.77
301957	10/22/2021	1037	KAMAN INDUSTRIAL TECHNOLOGIES	PARTS TO REBUILD MOTOR TO GEAR BOX ADAPTER	194.33
301958	10/22/2021	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - AUGUST 2021	70.25
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	LIGHT SWITCH & ZIP LOCK TIES FOR WWTP	51.93
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	STRAP FOR MOUNTING PROBE	1.41
301959	10/22/2021	78	KENNEWICK INDUSTRIAL & ELEC	PARTS FOR PROBE INSTALL AT ASR	10.06
301960	10/22/2021	9852	KOZAK, ROBERT	UNIFORM ALLOWANCE	249.05
301968	10/22/2021	8805	LUSTIG, JEREMY	REIMB - LICENSE RENEWAL	116.00
301969	10/22/2021	3154	M & M BOLT COMPANY, LLC	SHOP SUPPLIES AND CAMERA REPAIR	33.93
301969	10/22/2021	3154	M & M BOLT COMPANY, LLC	BOLTS AND NUTS FOR HYDRANTS	36.08
301975	10/22/2021	2254	MCMASTER-CARR SUPPLY COMPANY	FITTINGS FOR UV REBUILD	20.91
301978	10/22/2021	2085	MENDOZA, GREGORIO	UNIFORM ALLOWANCE	375.21
301980	10/22/2021	1955	MID-AMERICAN RESEARCH CHEMICAL	ODOR BLOCKS FOR LIFT STATIONS	316.68
301990	10/22/2021	4466	NORTHSTAR CHEMICAL INC	PHOSPHORIC ACID FOR RC5	4,582.50
301991	10/22/2021	6196	NSI SOLUTIONS INC	GGA FOR BOD TESTING	279.00
301993	10/22/2021	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	23.97
302005	10/22/2021	957	RANCH & HOME INC	RAT BAIT	65.15
302005	10/22/2021	957	RANCH & HOME INC	TIE DOWN ASSEMBLY FOR SAW TRAILER	61.40
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	POWER PANEL WORK FOR HRT AERATOR	184.62
302017	10/22/2021	680	SIERRA ELECTRIC, INC.	HOOK UP NEW PUMP AND TROUBLE SHOOT AERATOR	200.91
302022	10/22/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	31.72
302041	10/22/2021	7925	USA BLUEBOOK, HD SUPPLY FACILITIES MAIN	HARDNESS TEST KIT	77.83
302041	10/22/2021	7925	USA BLUEBOOK, HD SUPPLY FACILITIES MAIN	FREEZE KIT FOR 3/4 AND 1" COPPER	593.38
302041	10/22/2021	7925	USA BLUEBOOK, HD SUPPLY FACILITIES MAIN	DISPENSERS FOR REAGENTS	214.06
302041	10/22/2021	7925	USA BLUEBOOK, HD SUPPLY FACILITIES MAIN	DISPENSERS OF REAGENT FOR CHLORINE RES. TESTING	212.83
302041	10/22/2021	7925	USA BLUEBOOK, HD SUPPLY FACILITIES MAIN	SLEEVE FOR FREEZE KIT	114.88

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302042	10/22/2021	3881	UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	626.94
302043	10/22/2021	30	VERIZON NORTHWEST	AIR CARD FOR CAMERA PROJECT	33.24
302047	10/22/2021	63	WA STATE DEPT TRANSPORTATION, HIGHWAYS & LOCAL PR	ADMIN SERVICES FOR AUG 2021	659.19
302079	10/25/2021	83	CASCADE NATURAL GAS	GAS SERVICE	76.93
302079	10/25/2021	83	CASCADE NATURAL GAS	GAS SERVICE	52.02
302084	10/29/2021	9723	MAGELSEN, WILLIAM	UNIFORM ALLOWANCE	173.75
Total amount by Division					\$734,564.17
205	SEWER AREA CHARGE				
301953	10/22/2021	4713	J-U-B ENGINEERS INC	P1605 CONSULTANT INVOICE	668.00
Total amount by Division					\$668.00
Total amount by Fund					\$751,975.96
411	W/S 2019 REVENUE BOND FUND				
010	FUND ACTIVITY				
301949	10/22/2021	6569	HDR INC	P1810 CONSULTANT INVOICE	1,622.58
302012	10/22/2021	7084	ROTSCHY INC	P1810 PAY EST 18	117,676.25
Total amount by Division					\$119,298.83
Total amount by Fund					\$119,298.83
501	EQUIPMENT RENTAL FUND				
000	FUND ACTIVITY				
EFT	10/22/2021	167	WA STATE DEPT OF REVENUE	EXCISE TAX	53.59
301737	10/08/2021	8852	COMMERCIAL TIRE	800010 TIRE - FIRESTONE 245/55R18 PURSUIT 000702	1,519.78
301740	10/08/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	700 INV - BRAKE PADS & ROTORS	652.41
301741	10/08/2021	5727	COSTCO ANYWHERE CITI VISA	INV 700 KUBOTA FILTERS	163.07
301749	10/08/2021	166	FARMERS EXCHANGE	INV 700 BLADE RESHARPENING	73.85
301749	10/08/2021	166	FARMERS EXCHANGE	INV 700 RESHARPEN BLADES	130.32
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 OIL FILTERS	59.95
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 OIL FILTERS	99.72
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INVENTORY 700	183.79
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 FILTERS	260.00
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	701348 FILTER OIL - 1348 NAPA	11.99
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 - OIL, OIL FILTER, BRK	164.19
301794	10/08/2021	4217	O'REILLY AUTO PARTS	INV 700 - CABIN FILTERS	42.94
301801	10/08/2021	6241	PASCO TIRE FACTORY INC	800000 TIRES - MICHELIN 225/70R19.5 XDS2 - TIRE FA	3,132.80
301901	10/22/2021	5061	CEDAR RAPIDS TIRE CO	800080 TIRE - K968 23-11.00-10 PLY 4 31-K96810-231	255.54
301916	10/22/2021	4853	CONNELL OIL INC, 76 DISTRIBUTING	INV 700 - OIL FOR SHOP	1,418.31
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	731050 BRAKE PADS - BRF - 1475 MOTORCRAFT	266.11
301920	10/22/2021	5727	COSTCO ANYWHERE CITI VISA	741040 AUTO EJECT QUICK DISCONNECT	115.90

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301934	10/22/2021	166	FARMERS EXCHANGE	755040 BELT - TORO (#105-7790)	381.45
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 FLEET INVENTORY	70.75
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 FLEET INVENTORY	41.55
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	701372 FILTER OIL - 1372 NAPA GOLD	36.00
Total amount by Division					\$9,134.01
010	FUND ACTIVITY				
301723	10/08/2021	10612	BRAUN INDUSTRIES INC	PART VEH 2512	90.50
301723	10/08/2021	10612	BRAUN INDUSTRIES INC	ROLLER ASSY VEH 2716	505.92
301723	10/08/2021	10612	BRAUN INDUSTRIES INC	LATCH VEH 2716	475.76
301726	10/08/2021	2579	BUD CLARY FORD/HYUNDAI, CLARY LONGVIEW LLC	V7104 2021 FORD POLICE INTERCEPTOR	41,629.12
301729	10/08/2021	10504	CANYON COUNTRY CYCLE, CANYON COUNTRY CYCLE LLC	FUEL PUMP PARTS VEH 3109	193.88
301729	10/08/2021	10504	CANYON COUNTRY CYCLE, CANYON COUNTRY CYCLE LLC	SENSOR VEH 3109	153.07
301730	10/08/2021	5050	CENTRAL HOSE & FITTINGS INC	HOSE CLAMP VEH 0059	2.30
301736	10/08/2021	1310	COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL	26,361.14
301736	10/08/2021	1310	COLEMAN OIL COMPANY	DIESEL #2 FOR COLUMBIA PARK SHOP	384.00
301737	10/08/2021	8852	COMMERCIAL TIRE	PARTS VEH 0481	237.70
301740	10/08/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	REPAIR VEH 7781	495.37
301743	10/08/2021	9827	DAY WIRELESS SYSTEMS	ARMREST VEH 7817	121.88
301749	10/08/2021	166	FARMERS EXCHANGE	RADIATOR VEH 3630	1,452.97
301749	10/08/2021	166	FARMERS EXCHANGE	RADIATOR VEH 3731	1,561.57
301749	10/08/2021	166	FARMERS EXCHANGE	BLADE RECYLER VEH 3524	121.75
301749	10/08/2021	166	FARMERS EXCHANGE	PARTS VEH 3210	178.05
301758	10/08/2021	9431	G & R AG PRODUCTS INC	BOLTS VEH 3735	13.36
301758	10/08/2021	9431	G & R AG PRODUCTS INC	BRAKE PARTS VEH 3735	138.14
301762	10/08/2021	1775	GRAINGER	PAINT MARKER PENS FOR SHOP	14.16
301769	10/08/2021	8711	HUGHES FIRE EQUIPMENT INC	PARTS VEH 2004	129.96
301774	10/08/2021	3363	JIM'S PACIFIC GARAGES INC	PARTS VEH 2801	84.18
301780	10/08/2021	6243	KIMBALL MIDWEST	PARTS FOR SHOP	170.23
301789	10/08/2021	2357	MCCURLEY CHEVROLET INC	PARTS VEH 0113	145.73
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FITTING VEH 4510	12.86
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	TOOL FOR SHOP	15.17
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	SEAL VEH 3007	11.60
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	SWITCH VEH 3007	18.45
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH 2803	12.01
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CABIN FILTER VEH 2803	11.27
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CORE CREDIT VEH 3524	-19.55
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH 4204	89.25
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 4204	23.49
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FUEL FILTERS VEH 4204	37.99

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301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FUEL FILTERS VEH 4204	37.99
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FUEL FILTER VEH 4204	14.65
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FUEL FILTER VEH 4204	23.28
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 4204	48.07
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BATTERY SWITCH KNOB VEH 5555	7.04
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 3910	10.18
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	OIL FILTER VEH 3910	6.75
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 7369	9.00
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CREDIT - FUEL FILTERS VEH 4204	-37.99
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 2801	120.70
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	OIL FILTER VEH 2801	20.12
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CABIN FILTER VEH 5802	12.01
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 5802	9.00
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BRAKE FLUID VEH 2715	6.49
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BRAKE FLUID VEH 2715	9.80
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	HEADLIGHT HARNESS VEH 7808	10.59
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	LAMPS VEH 2717	23.67
301791	10/08/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	OIL VEH 3817	26.02
301794	10/08/2021	4217	O'REILLY AUTO PARTS	CONTROL KNOB 0051	12.66
301794	10/08/2021	4217	O'REILLY AUTO PARTS	COOLANT VEH 2307	71.61
301794	10/08/2021	4217	O'REILLY AUTO PARTS	HOSE CLAMPS VEH 2307	11.03
301794	10/08/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 7678	169.34
301794	10/08/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 7789	169.34
301794	10/08/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 7358	169.34
301794	10/08/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 7341	169.34
301794	10/08/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 2802	465.20
301796	10/08/2021	11063	OSW EQUIPMENT AND REPAIR LLC	REPAIR VEH 0155	10,303.53
301798	10/08/2021	1912	OWEN EQUIPMENT COMPANY	PARTS VEH 5116	1,307.03
301798	10/08/2021	1912	OWEN EQUIPMENT COMPANY	PARTS VEH 5116	622.57
301799	10/08/2021	8428	PACIFIC GOLF AND TURF INC	BRAKE KITS VEH 3910	265.10
301800	10/08/2021	6603	PAPE MACHINERY INC	PART VEH 0055	1,126.36
301800	10/08/2021	6603	PAPE MACHINERY INC	CREDIT - PART VEH 0055	-1,126.36
301801	10/08/2021	6241	PASCO TIRE FACTORY INC	TIRE VEH 3007	152.26
301801	10/08/2021	6241	PASCO TIRE FACTORY INC	TIRES VEH 2715	389.70
301801	10/08/2021	6241	PASCO TIRE FACTORY INC	TIRES VEH 4204	3,081.58
301801	10/08/2021	6241	PASCO TIRE FACTORY INC	TIRES VEH 0095	5,964.80
301806	10/08/2021	5903	RATTLESNAKE MOUNTAIN, HARLEY-DAVIDSON	CLUTCH AND OIL CHANGE VEH 7100	987.01
301809	10/08/2021	3691	RMT EQUIPMENT	STEERING STUD VEH 3907	249.33
301820	10/08/2021	247	SS EQUIPMENT, PASCO NEW HOLLAND	PARTS VEH 3904	256.47
301825	10/08/2021	4379	TACOMA SCREW PRODUCTS INC, ACCTS RECEIVABLE	BRAKE & PARTS CLEANER FOR SHOP	168.12

City of Kennewick

Claims Roster

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	128.24
301847	10/08/2021	5380	WESTERN SYSTEMS FABRICATION, INC	MOTOR NOZZLE AND HARDWARE VEH 4204	2,752.58
301852	10/08/2021	1241	WOODPECKER TRUCK	LAMP VEH 0230	58.26
301866	10/22/2021	2759	AMERICAN RADIATOR INC	RADIATOR VEH 4206	445.26
301889	10/22/2021	3304	BLUELINE EQUIPMENT CO	FILTERS VEH 3907	131.53
301891	10/22/2021	10612	BRAUN INDUSTRIES INC	PARTS VEH 2716	140.14
301894	10/22/2021	2579	BUD CLARY FORD/HYUNDAI, CLARY LONGVIEW LLC	2021 FORD POLICE INTERCEPTOR VEH 7105	41,629.12
301908	10/22/2021	1310	COLEMAN OIL COMPANY	FUEL FOR CITY WIDE FLEET	25,274.28
301908	10/22/2021	1310	COLEMAN OIL COMPANY	DIESEL #2 FOR COLUMBIA PARK SHOP	721.94
301908	10/22/2021	1310	COLEMAN OIL COMPANY	CITY-WIDE FLEET FUEL	23,712.64
301912	10/22/2021	8852	COMMERCIAL TIRE	FLAT REPAIR VEH 2001	35.84
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	DAMPER AND LEVER VEH 0016	53.05
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	ENGINE MOUNTS VEH 7814	1,483.00
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SEAL VEH 2715	49.99
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SEAL VEH 2715	49.99
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	PART VEH 7132	11.15
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	HOSE VEH 7352	42.16
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	REGULATOR FOR VEH MET7	145.20
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	CAP VEH 2716	7.48
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	MODULE VEH 3628	157.63
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	TUBE VEH 7677	89.56
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	INDICATOR VEH 0138	43.56
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	TIRE SENSORS VEH 7827	136.84
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SENSORS VEH 7810	224.63
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	BRAKE AND BRACKET REPAIR VEH 7817	1,046.40
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SHAFT VEH 7352	163.86
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	VALVES VEH 7817	21.47
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	DEHYDRATOR VEH 7786	66.94
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	CREDIT SUSPENSION PARTS VEH 4001	-118.82
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	CREDIT LEVER VEH 0016	-53.05
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	LEVER VEH 0016	53.05
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SENSOR VEH 7817	224.63
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SENSOR VEH 7806	224.63
301919	10/22/2021	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	BUCKLE VEH 7826	108.93
301925	10/22/2021	9827	DAY WIRELESS SYSTEMS	PARTS VEH 7809	154.76
301925	10/22/2021	9827	DAY WIRELESS SYSTEMS	REPAIR LIGHTS VEH 7818	146.61
301934	10/22/2021	166	FARMERS EXCHANGE	PARTS VEH P116	9.81
301934	10/22/2021	166	FARMERS EXCHANGE	BELTS VEH 3817	123.23
301934	10/22/2021	166	FARMERS EXCHANGE	BALL JOINT VEH 3817	115.98
301937	10/22/2021	81	FNS COLLISION GROUP LLC	VEHICLE PAINT VEH 7104	1,798.42

City of Kennewick

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301950	10/22/2021	8711	HUGHES FIRE EQUIPMENT INC	LATCH AND GASKET VEH 2004	127.25
301950	10/22/2021	8711	HUGHES FIRE EQUIPMENT INC	PART VEH 2003	127.30
301952	10/22/2021	3313	J & L HYDRAULICS	PARTS VEH 2003	6.13
301955	10/22/2021	2285	JIFFY CAR WASH, INC.	CITY WIDE FLEET CAR WASH	651.60
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	REPAIR VEH 2717	2,891.61
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	REPAIR VEH 5116	1,677.59
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	MOTOR BLOWER VEH 5116	176.92
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	CREDIT SENSOR VEH 4206	-121.44
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	SENSOR VEH 4206	171.23
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	SENSOR VEH 4206	121.44
301956	10/22/2021	3363	JIM'S PACIFIC GARAGES INC	REPAIR VEH 0153	1,830.09
301969	10/22/2021	3154	M & M BOLT COMPANY, LLC	NUTS & BOLTS FOR SHOP	5.00
301969	10/22/2021	3154	M & M BOLT COMPANY, LLC	PARTS VEH 2802	41.08
301974	10/22/2021	2357	MCCURLEY CHEVROLET INC	SENSORS VEH 5518	43.92
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	COOLANT VEH 0230	7.59
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	HYD FILTER VEH 3817	15.56
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	SUPPORT VEH 0230	23.33
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	SWAY BARS VEH 7782	73.39
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 3906	28.04
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	HARNESS AND BULB VEH 7810	20.78
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	WINDSHIELD WASH FOR SHOP	48.67
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	ACTUATOR VEH 7128	29.32
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CLAMPS VEH 7105	7.49
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH 4206	89.25
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	HYD FLUID VEH F17P	77.10
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	TERMINAL VEH 0093	3.70
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	GAS CAP VEH 0045	13.38
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	PARTS VEH 7812	20.78
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	ANTIFREEZE VEH 0016	30.10
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	ANTIFREEZE VEH 0051	39.06
301985	10/22/2021	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	OIL FILTER VEH 5312	16.56
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERIES (2) VEH 4510	465.20
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CREDIT - SHAFT VEH 7352	-127.70
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERIES (2) VEH 0230	512.98
301992	10/22/2021	4217	O'REILLY AUTO PARTS	COUPLER VEH 2003	8.68
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CABIN FILTER VEH 7818	7.81
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 2308	149.12
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CREDIT - BATTERY VEH 2308	-149.12
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CREDIT - BATTERY VEH 6004	-149.12
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 0214	170.36

City of Kennewick

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301992	10/22/2021	4217	O'REILLY AUTO PARTS	FAN CLUTCH VEH 3313	47.70
301992	10/22/2021	4217	O'REILLY AUTO PARTS	HOSE VEH 7372	34.88
301992	10/22/2021	4217	O'REILLY AUTO PARTS	COOLANT VEH 7372	17.37
301992	10/22/2021	4217	O'REILLY AUTO PARTS	INJECTOR CLEANER VEH 2001	10.85
301992	10/22/2021	4217	O'REILLY AUTO PARTS	OIL FILTER VEH 5903	16.11
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CABIN FILTER VEH 7807	10.76
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CABIN FILTER VEH 7827	10.76
301992	10/22/2021	4217	O'REILLY AUTO PARTS	OIL FILTER VEH 4204	10.43
301992	10/22/2021	4217	O'REILLY AUTO PARTS	WINDOW REG VEH 7127	216.66
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CREDIT BATTERY VEH 7364	-188.89
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 7364	188.89
301992	10/22/2021	4217	O'REILLY AUTO PARTS	SHAFT VEH 7352	127.70
301992	10/22/2021	4217	O'REILLY AUTO PARTS	TRUNK SUPPORT VEH 7357	73.93
301992	10/22/2021	4217	O'REILLY AUTO PARTS	CORE CREDITS VEH 0230	-47.78
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERIES VEH 2004	465.20
301992	10/22/2021	4217	O'REILLY AUTO PARTS	HEATER CORE VEH 0051	67.20
301992	10/22/2021	4217	O'REILLY AUTO PARTS	BATTERY VEH 0230	232.60
301992	10/22/2021	4217	O'REILLY AUTO PARTS	TRANS FLUID VEH 2802	15.18
301992	10/22/2021	4217	O'REILLY AUTO PARTS	KEYLESS REMOTE VEH 7573	45.63
301992	10/22/2021	4217	O'REILLY AUTO PARTS	PARTS VEH 3006	28.02
301992	10/22/2021	4217	O'REILLY AUTO PARTS	DOOR HANDLE VEH 3006	113.22
301996	10/22/2021	1912	OWEN EQUIPMENT COMPANY	PARTS VEH 5116	729.99
301996	10/22/2021	1912	OWEN EQUIPMENT COMPANY	PARTS VEH 5116	618.69
301998	10/22/2021	6603	PAPE MACHINERY INC	BROOM HARDWARE VEH 0055	1,154.01
301998	10/22/2021	6603	PAPE MACHINERY INC	SWITCH AND CONNECTORS VEH 0093	193.50
301998	10/22/2021	6603	PAPE MACHINERY INC	PARTS VEH 0095	51.43
301998	10/22/2021	6603	PAPE MACHINERY INC	PARTS VEH 0095	1,482.55
302000	10/22/2021	6241	PASCO TIRE FACTORY INC	TIRES VEH 4204	1,384.85
302005	10/22/2021	957	RANCH & HOME INC	PROPANE FOR VEH 0401	25.15
302005	10/22/2021	957	RANCH & HOME INC	PARTS VEH 3007	92.74
302009	10/22/2021	3691	RMT EQUIPMENT	HARDWARE VEH 3737	206.64
302020	10/22/2021	2366	SPECK BUICK GMC OF TRICITIES, SPECK THREE INC	TRANSMISSION CABLE VEH 5518	408.74
302021	10/22/2021	247	SS EQUIPMENT, PASCO NEW HOLLAND	COVER VEH 3906	8.34
302036	10/22/2021	9405	TRUCK PRO LLC SIX STATES, TRUCK PRO HOLDING CORP	UNIV JOINT VEH 2307	105.81
Total amount by Division					\$218,967.82
Total amount by Fund					\$228,101.83

502 CENTRAL STORES FUND
000 FUND ACTIVITY

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301748	10/08/2021	5426	EWING IRRIGATION PRODUCTS, INC	INV 700 IRRIGATION SUPPLIES	54.48
301748	10/08/2021	5426	EWING IRRIGATION PRODUCTS, INC	INV 500	372.16
301762	10/08/2021	1775	GRAINGER	INV 200 RAKES SHOVELS	449.68
301785	10/08/2021	8868	LIFE-ASSIST	INV 200 NITRILE GLOVES	6,081.60
301785	10/08/2021	8868	LIFE-ASSIST	260010 WIPES - ANTIMICROBIAL SANIHANDS #AL354A	152.04
301821	10/08/2021	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	INV 200 BOTTLED WATER	515.84
301842	10/08/2021	4772	WAXIE'S ENTERPRISES INC, WAXIE SANITARY SUPPLY	211450 TRASH - BAGS 24 X 24 1.0 MIL WAXIE #707077	987.17
301842	10/08/2021	4772	WAXIE'S ENTERPRISES INC, WAXIE SANITARY SUPPLY	211450 TRASH - BAGS 24 X 24 1.0 MIL WAXIE #707077	276.41
301909	10/22/2021	175	COLUMBIA BASIN PAPER & SUPPLY	INV 200 PINK HAND SOAP	105.56
301921	10/22/2021	481	CROWN PAPER & JANITORIAL, SUPPLY	211477 MLD BOWL CLEANER SPARTAN #SP722503	193.09
301921	10/22/2021	481	CROWN PAPER & JANITORIAL, SUPPLY	INV 200 BATH TISSUE	981.47
301933	10/22/2021	5426	EWING IRRIGATION PRODUCTS, INC	INV 500 IRRIGATION	74.37
301941	10/22/2021	1775	GRAINGER	INV 200 - SANITARY NAPKIN DISPOSAL	182.39
301941	10/22/2021	1775	GRAINGER	INV 200 FACE MASKS	185.06
301941	10/22/2021	1775	GRAINGER	205001 BATTERY - "AAA" CELL ALKALINE	394.57
301941	10/22/2021	1775	GRAINGER	INV 200 BATTERIES AND SAW BLADES	158.50
301981	10/22/2021	10360	MINUTEMAN PRESS OF KENNEWICK, WESTJAN ENTERPRISES	156580 CHECK STOCK (2BX/CS (BX=2000 CHECKS))	607.14
301986	10/22/2021	1525	NATIONAL BARRICADE CO LLC	INV 900 DELINEATORS	3,082.51
301988	10/22/2021	4770	NETWORK SERVICES COMPANY	220022 SANITIZER - REFILL BETCO BE75529 CLARI	570.15
301989	10/22/2021	2904	NORTHERN SAFETY CO., INC.	261015 GLOVES - LEATHER WORK - 2X LARGE NS 1665 2X	195.39
302028	10/22/2021	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	INVENTORY - MULTI-FOLD TOWELS	6,339.42
302033	10/22/2021	367	TRAFFIC SAFETY SUPPLY CO INC	260098 SAFETY VEST - XLARGE ZIPPER W/POCKETS V25	353.55
Total amount by Division					\$22,312.55
010	FUND ACTIVITY				
301710	10/08/2021	1526	ABADAN	12 COPIER MAINTENANCE - 2021	601.94
301710	10/08/2021	1526	ABADAN	COPIER MAINTENANCE - SEPT 2021	195.17
301784	10/08/2021	6743	LEAF CAPITAL FUNDING LLC	12 COPIER LEASE - SEPTEMBER 2021	1,214.72
301784	10/08/2021	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - SEPT 2021	519.11
301861	10/22/2021	1526	ABADAN	COPIER MAINTENANCE - SEPT 2021	285.76
301861	10/22/2021	1526	ABADAN	COPIER LEASE - SEPT 2021	426.92
301861	10/22/2021	1526	ABADAN	COPIER MAINTENANCE - SEPT 2021	262.73
301861	10/22/2021	1526	ABADAN	COPIER MAINTENANCE -SEPT 2021	140.19
301861	10/22/2021	1526	ABADAN	12 COPIER MAINTENANCE - SEPT 2021	587.29
301963	10/22/2021	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - SEPT 2021	622.49
301963	10/22/2021	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - SEPT 2021	210.68
301963	10/22/2021	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - SEPT 2021	387.25
Total amount by Division					\$5,454.25
Total amount by Fund					\$27,766.80

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
503 RISK MANAGEMENT FUND					
010 FUND ACTIVITY					
301739	10/08/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DAMAGED LIGHT POLE – CANAL & FRUITLAND	2,818.17
301739	10/08/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DAMAGED LIGHT POLE – 102 E. COLUMBIA DR.	2,600.97
301739	10/08/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DAMAGED LIGHT POLE – 3405 S. CASCADE	581.39
301756	10/08/2021	81	FNS COLLISION GROUP LLC	PARKS #3903	4,251.31
301756	10/08/2021	81	FNS COLLISION GROUP LLC	KPD #7809	3,238.94
301802	10/08/2021	6876	PAYNEWEST INSURANCE INC	PAYNEWEST - STATION #3 ADDITION	4,417.00
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	41.08
301863	10/22/2021	8615	ADVANCED TRAFFIC PRODUCTS INC	PEDESTRIAN PUSH BUTTON – 10TH & UNION	407.60
301917	10/22/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DAMAGED LUMINAIRE – 52ND OLYMPIA	482.82
301917	10/22/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DAMAGED LUMINAIRE – COLUMBIA DR. KENT	482.82
301917	10/22/2021	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	DAMAGED LIGHT POLE – CANAL FRUITLAND	482.82
301937	10/22/2021	81	FNS COLLISION GROUP LLC	KPD #7820	821.02
301937	10/22/2021	81	FNS COLLISION GROUP LLC	KPD #7814	1,068.57
302050	10/22/2021	1855	WCIA WASHINGTON CITIES, INSURANCE AUTHORITY	WCIA - INLAND MARINE COVERAGE	1,401.00
Total amount by Division					\$23,095.51
Total amount by Fund					\$23,095.51
611 FIREMENS PENSION FUND					
010 FUND ACTIVITY					
301886	10/22/2021	4065	BERNA, LETA	LEOFF 1 PENSION	329.14
301915	10/22/2021	128	COMSTOCK, WILLIAM J	LEOFF 1 PENSION	962.80
301929	10/22/2021	5685	ECKERT, NANCY	LEOFF 1 PENSION	1,468.13
301942	10/22/2021	122	GRAVES, MARJORIE	LEOFF 1 PENSION	2,618.65
302004	10/22/2021	6700	PURDY, PAULA	LEOFF 1 PENSION	937.31
302008	10/22/2021	145	REMUS, LARRY J	LEOFF 1 PENSION	975.11
302015	10/22/2021	148	SHAW, LEONARD	LEOFF 1 PENSION	721.58
302019	10/22/2021	150	SLEATER, LARRY L	LEOFF 1 PENSION	1,501.24
302044	10/22/2021	152	VICKERMAN, THOMAS	LEOFF 1 PENSION	563.98
302052	10/22/2021	10500	WELCH, BETTY JEAN	LEOFF 1 PENSION	945.31
302057	10/22/2021	154	WILLEBY, DONALD R	LEOFF 1 PENSION	799.72
Total amount by Division					\$11,822.97
Total amount by Fund					\$11,822.97
612 OPEB TRUST FUND					
010 FUND ACTIVITY					
301711	10/08/2021	24	ADKINS, WILLIAM	RETIREE MEDICAL	148.50
301725	10/08/2021	185	BUCK, GARY E	RETIREE MEDICAL	148.50

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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301738	10/08/2021	128	COMSTOCK, WILLIAM J	RETIREE MEDICAL	148.50
301738	10/08/2021	128	COMSTOCK, WILLIAM J	RETIREE MEDICAL	4,792.42
301744	10/08/2021	324	DUNCAN, LARRY	RETIREE MEDICAL	148.50
301746	10/08/2021	1894	EASLING, CONNIE	RETIREE MEDICAL	148.50
301750	10/08/2021	41	FARNKOFF, ROBERT C	RETIREE MEDICAL	148.50
301752	10/08/2021	58	FEARING, DOUG	RETIREE MEDICAL	148.50
301760	10/08/2021	181	GIER, CHARLES W.	RETIREE MEDICAL	148.50
301761	10/08/2021	134	GONDERMAN, DAVID A	RETIREE MEDICAL	148.50
301764	10/08/2021	62	GROSS, ROBERT	RETIREE MEDICAL	148.50
301766	10/08/2021	455	HEIMBIGNER, MICHAEL	RETIREE MEDICAL	148.50
301768	10/08/2021	6744	HIRSCHEL, ARTHUR D	RETIREE MEDICAL	104.90
301775	10/08/2021	3891	JOPLIN, ALAN	RETIREE MEDICAL	148.50
301776	10/08/2021	65	JUERGENS, CURT	RETIREE MEDICAL	148.50
301781	10/08/2021	60	KRAFT, JAMES	RETIREE MEDICAL	148.50
301787	10/08/2021	50	MACE, BILL	RETIREE MEDICAL	148.50
301788	10/08/2021	52	MAPLETHORPE, JOHN G., JR	RETIREE MEDICAL	148.50
301793	10/08/2021	142	O'HAIR, RONALD L	RETIREE MEDICAL	148.50
301803	10/08/2021	5554	PENNEY, MICHAEL	RETIREE MEDICAL	134.00
301808	10/08/2021	145	REMUS, LARRY J	RETIREE MEDICAL	139.50
301808	10/08/2021	145	REMUS, LARRY J	RETIREE MEDICAL	174.00
301813	10/08/2021	1821	SCHARNHORST, DEAN	RETIREE MEDICAL	144.60
301816	10/08/2021	148	SHAW, LEONARD	RETIREE MEDICAL	148.50
301818	10/08/2021	150	SLEATER, LARRY L	RETIREE MEDICAL	148.50
301819	10/08/2021	66	SOUTHWICK, JOHN J., JR.	RETIREE MEDICAL	148.50
301831	10/08/2021	1318	TRIPP, GREG	RETIREE MEDICAL	148.50
301836	10/08/2021	152	VICKERMAN, THOMAS	RETIREE MEDICAL	148.50
301838	10/08/2021	8584	WAGNER, BRIAN	RETIREE MEDICAL	140.50
301840	10/08/2021	9944	WATERS, DENNIS	RETIREE MEDICAL	148.50
301848	10/08/2021	154	WILLEBY, DONALD R	RETIREE MEDICAL	148.50
301848	10/08/2021	154	WILLEBY, DONALD R	RETIREE MEDICAL	5,309.08
301849	10/08/2021	2997	WILLIAMS, GARY	RETIREE MEDICAL	135.50
301850	10/08/2021	1415	WILLIAMS, KEN	RETIREE MEDICAL	135.50
301853	10/08/2021	9776	YADEN, MARK	RETIREE MEDICAL	148.50
302081	10/27/2021	455	HEIMBIGNER, MICHAEL	RETIREE MEDICAL	1,019.46
					Total amount by Division
					\$15,941.96
					Total amount by Fund
					\$15,941.96

642 METRO DRUG FORFEITURE FUND
000 FUND ACTIVITY

City of Kennewick

Claims Roster

10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
301722	10/08/2021	14	BENTON COUNTY	METRO REIMBURSEMENT	737.11
301733	10/08/2021	435	CITY OF PASCO	METRO REIMBURSEMENT	849.48
301734	10/08/2021	1516	CITY OF WEST RICHLAND	METRO REIMBURSEMENT	385.17
Total amount by Division					\$1,971.76
010	FUND ACTIVITY				
301835	10/08/2021	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	31.08
301854	10/08/2021	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	158.93
301923	10/22/2021	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY - SEPT 2021	97.36
301931	10/22/2021	1933	EMPLOYMENT SECURITY DEPARTMENT, TREASURY UNIT	EMPLOYMENT HISTORY -- KPD 21-38085	9.50
301964	10/22/2021	69	LEANDRO CANTU	SEIZURE HEARING (TF 20-056) -- 10/01/2021	100.00
301964	10/22/2021	69	LEANDRO CANTU	SEIZURE HEARING (METRO 19-057) -- 10/08/2021	100.00
301975	10/22/2021	2254	MCMASTER-CARR SUPPLY COMPANY	EXTENSION CORD FOR METRO RAID VAN	68.53
301975	10/22/2021	2254	MCMASTER-CARR SUPPLY COMPANY	POWER CORD/CONNECTORS FOR METRO RAID VAN	152.71
Total amount by Division					\$718.11
Total amount by Fund					\$2,689.87
888	RESIDUAL FUND				
000	FUND ACTIVITY				
EFT	10/28/2021	5000	COMMERCIAL CARD SOLUTIONS, JP MORGAN CHASE - VISA	PCARD PURCHASES - SEPT 2021	34,710.71
Total amount by Division					\$34,710.71
Total amount by Fund					\$34,710.71

City of Kennewick
Claims Roster
10/1/2021 - 10/31/2021

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
Grand Total:					<u><u>\$3,112,941.15</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 301709 through 302084:	\$2,953,314.94
Electronic Payments (EFT) :	<u>\$ 159,626.21</u>
Total	\$3,112,941.15

Exceptions:

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
001 GENERAL FUND				
CITY COUNCIL	999998	P-CARD OTP	REGISTRATION FOR DON BRITAIN	15.00
RECREATION SERVICES	7237	GOTPRINT.COM	BUSINESS CARDS FOR DREA MEYERS	11.38
RECREATION SERVICES	7237	GOTPRINT.COM	BUSINESS CARDS HALEY TARICANI	22.75
RECREATION SERVICES	3292	BEST BUY	WIRELESS KEYBOARD - BRANDON LANGE	40.16
RECREATION SERVICES	3717	AMAZON.COM	2 BLACK TONER CARTRIDGES - LASERJET - RECREATION	199.58
RECREATION SERVICES	10608	PROCARD, ZOOM.US	ZOOM LICENSE - BRANDON LANGE	205.78
RECREATION SERVICES	999998	P-CARD OTP	KENNEWICK PORTION OF GEOCOIN EVENT, COINS	953.94
RECREATION SERVICES	3717	AMAZON.COM	BOOK SHELVES FOR COMMUNITY CENTER	142.51
RECREATION SERVICES	3717	AMAZON.COM	BANKERS BOXES	51.03
RECREATION SERVICES	3717	AMAZON.COM	WATER JUG RACK FOR COMMUNITY CENTER	54.29
RECREATION SERVICES	9521	PROCARD, CPR CERTIFICATION	STAFF CPR RECERTIFICATION	14.95
RECREATION SERVICES	7070	PROCARD, SQUARE INC	TAXI FARE: AIRPORT - HOTEL, NRPA CONFERENCE	34.00
RECREATION SERVICES	999998	P-CARD OTP	TAXI FARE: HOTEL - AIRPORT, NRPA CONFERENCE	25.00
RECREATION SERVICES	2971	HILTON HOTELS	CITY OF NASHVILLE ROOM FEE, NRPA CONFERENCE	10.00
RECREATION SERVICES	3223	WALMART SUPERCENTER	SWIFFER DUST MOP FOR COMMUNITY CENTER	37.31
RECREATION SERVICES	999998	P-CARD OTP	STAFF NAME TAG	30.03
RECREATION SERVICES	7217	FACEBOOK	FACEBOOK AD	79.37
RECREATION SERVICES	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	62.91
RECREATION SERVICES	3223	WALMART SUPERCENTER	STAFF APPRECIATION ITEMS	29.12
RECREATION SERVICES	3223	WALMART SUPERCENTER	EXTENSION POWER STRIP	5.30
RECREATION SERVICES	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	SIGN REDO-SR MAPS	162.90
RECREATION SERVICES	3700	OFFICE DEPOT INC	KLEENEX FOR PAVILLON	98.71
RECREATION SERVICES	3717	AMAZON.COM	MAGIC ERASER	24.42
RECREATION SERVICES	80	BRUTZMAN'S INC	DESK PARTS FOR GSR	572.76
RECREATION SERVICES	80	BRUTZMAN'S INC	OFFICE CHAIR GS	509.33
RECREATION SERVICES	3700	OFFICE DEPOT INC	FILE CABINET	162.89
RECREATION SERVICES	7680	PANDORA*INTERNET RADIO	PANDORA FOR THE PAVILION	29.27
RECREATION SERVICES	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	48.89
RECREATION SERVICES	3717	AMAZON.COM	BATTERIES	31.08
RECREATION SERVICES	3717	AMAZON.COM	WALL CALENDAR	16.82
RECREATION SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES	69.67
RECREATION SERVICES	3717	AMAZON.COM	REFUND FOR DAMAGED MONITOR RISER	(30.40)
RECREATION SERVICES	3223	WALMART SUPERCENTER	APPLE AUX ADAPTER	9.64
RECREATION SERVICES	9708	EIG	CONSTANT CONTACT	577.76

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
FACILITIES MAINTENANCE	7237	GOTPRINT.COM	BUSINESS CARDS FOR DREA MEYERS	11.37
FACILITIES MAINTENANCE	8365	PROCARD, NEWARKINONE-US00000109	SWITCH FOR DESERT HILLS CHALLENGE COURSE	131.75
FACILITIES MAINTENANCE	999998	P-CARD OTP	CPRP COURSE MATERIALS FOR I. DEZEMBER	550.00
FACILITIES MAINTENANCE	8621	SUPERIOR GLASS LLC	SKYLIGHT FOR PARKS RESTROOMS	1,352.07
FACILITIES MAINTENANCE	8367	GREEN CLEANERS	DRY CLEANING	156.38
ECONOMIC DEVELOPMENT	6620	STK*SHUTTERSTOCK.COM	IMAGES FOR MARKETING	31.50
ECONOMIC DEVELOPMENT	9708	EIG	EMAIL MARKETING AND MANAGEMENT	211.78
ACCOUNTING	229	DELL MARKETING L.P., C/L DELL USA L.P.	11 DELL 24" MONITORS	251.12
ACCOUNTING	716	CDW GOVERNMENT, INC.	ONLINE EDUCATION CLASSES	170.00
ACCOUNTING	3717	AMAZON.COM	OFFICE SUPPLIES	13.15
ACCOUNTING	999998	P-CARD OTP	CAFR SUBMISSION	610.00
HUMAN RESOURCES	2760	COLUMBIA BASIN CHAPTER SHRM	SEPTEMBER REGISTRATION FEE FOR WEBINAR WITH LO	20.00
HUMAN RESOURCES	2760	COLUMBIA BASIN CHAPTER SHRM	CREDIT FOR REGISTRATION FEE - SEPTEMBER WEBINAR	(20.00)
HUMAN RESOURCES	2541	SOCIETY FOR HUMAN RESOURCE, MANAGEMEN	ANNUAL MEMBERSHIP FEE FOR SHRM AND LOCAL CHAI	219.00
HUMAN RESOURCES	999998	P-CARD OTP	RECERTIFICATION FEE FOR APHR CERTIFICATE (TAUSH/	169.00
CUSTOMER SERVICE	3292	BEST BUY	3 WEBCAMS - CUSTOMER SERVICE	228.03
CUSTOMER SERVICE	3292	BEST BUY	3 WEBCAMS - CUSTOMER SERVICE - ORDER #2	228.03
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	38.00
CUSTOMER SERVICE	8462	PERMITTECHNATION	CODE SPECIALIST 3-DAY WEBINAR	100.00
CUSTOMER SERVICE	2499	NORTHWEST BUSINESS STAMP, INC.	OFFICE SUPPLIES -STAMPS	327.90
CUSTOMER SERVICE	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	PERMIT TECH EXAM - CARRASCO	219.00
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	244.29
CITY ATTORNEY	999998	P-CARD OTP	CLE VACCINATION LAW WEBINAR - BEATON	134.25
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - BEATON	77.22
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - FOLTZ	77.22
CITY ATTORNEY	10010	PROCARD, WPY*PAW	WAPRO VIRTUAL FALL CONFERENCE - FOLTZ	48.75
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - SANGUINO	77.22
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - GRANDGEORGE	77.22
CITY ATTORNEY	7070	PROCARD, SQUARE INC	WAPA DISTRICT COURT WEBINAR - SANGUINO	75.00
CITY ATTORNEY	7070	PROCARD, SQUARE INC	WAPA DISTRICT COURT WEBINAR - GRANDGEORGE	75.00
CITY CLERK	10010	PROCARD, WPY*PAW	WAPRO FALL CONFERENCE-WRIGHT	65.00
CITY CLERK	10010	PROCARD, WPY*PAW	WAPRO FALL CONFERENCE - TOWNSEND	65.00
CITY CLERK	3717	AMAZON.COM	STANDING DESK CONVERTER	119.45
CITY CLERK	172	THE TRI-CITY HERALD	TCH MONTHLY SUBSCRIPTION	9.99
INFORMATION TECHNOLOGY	3292	BEST BUY	2 WEBCAMS - IT	130.30
INFORMATION TECHNOLOGY	10459	PROCARD, PAYFLOW/PAYPAL	MONTHLY CREDIT CARD PROCESSING FEES	513.95
INFORMATION TECHNOLOGY	3292	BEST BUY	WEBCAM - AARON LOWE	65.15

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
INFORMATION TECHNOLOGY	1964	CISCO SYSTEMS	WEBEX SUBSCRIPTION RENEWAL	16.29
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	CREDIT CARD PROCESSING FEES	30.50
INFORMATION TECHNOLOGY	10608	PROCARD, ZOOM.US	ZOOM RENEWAL - 19 CITY LICENSES	4,993.54
INFORMATION TECHNOLOGY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	RJ11 TELEPHONE PLUGS	8.50
INFORMATION TECHNOLOGY	229	DELL MARKETING L.P., C/L DELL USA L.P.	11 DELL 24" MONITORS	2,511.15
INFORMATION TECHNOLOGY	3292	BEST BUY	43" MONITOR - IT	325.79
INFORMATION TECHNOLOGY	5776	MONOPRICE INC	5 USB HEADSETS	85.74
INFORMATION TECHNOLOGY	3717	AMAZON.COM	2 2TB EXTERNAL HARD DRIVES - IT	130.30
INFORMATION TECHNOLOGY	8107	PROCARD, SKYPE.COM	SKYPE RENEWAL	8.52
INFORMATION TECHNOLOGY	3717	AMAZON.COM	SIT-STAND DESK - JOHN BEALER	162.89
INFORMATION TECHNOLOGY	10646	NEXVORTEX	MONTHLY PHONE LINE CHARGES	391.84
INFORMATION TECHNOLOGY	3717	AMAZON.COM	DISPLAYPORT TO HDMI CABLE - LEVI TIPPS	14.11
INFORMATION TECHNOLOGY	1566	TYLER TECHNOLOGIES INC	TYLER UNIVERISTY LAB - MARIETTA - ENERGEOV IO/GEO	660.00
INFORMATION TECHNOLOGY	9994	NORTHWEST GIS USER GROUP, INC	NORTHWEST GIS USER GROUP CONFERENCE REGISTRAT	40.00
PLANNING	3292	BEST BUY	2 WEBCAMS - BUILDING/PLANNING	65.15
PLANNING	6302	ATTORNEY & NOTARY SUPPLY, OF WASHINGTC	NOTARY SUPPLIES - BOLDT	271.88
PLANNING	10010	PROCARD, WPY*PAW	2021 WAPRO FALL VIRTUAL TRAINING CONFERENCE - M	65.00
KPD-ADMINISTRATION	3242	ALASKA AIRLINES	AIRLINE TICKET FOR HIDTA BOARD MEETING	467.40
KPD-ADMINISTRATION	3717	AMAZON.COM	DIGITAL VOICE RECORDER	58.37
KPD-ADMINISTRATION	3717	AMAZON.COM	WEB CAMERAS	253.80
KPD-ADMINISTRATION	3717	AMAZON.COM	4-PORT USB HUB	47.75
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	CID INVESTIGATIONS FOOD	16.08
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	CID INVESTIGATIONS FOOD	2.50
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	CID INVESTIGATIONS FOOD	2.29
KPD-CRIMINAL INVESTIGATION	3432	DOMINO'S PIZZA #07168	CID INVESTIGATIONS FOOD	117.95
KPD-CRIMINAL INVESTIGATION	10459	PROCARD, PAYFLOW/PAYPAL	CONFIDENTIAL INFORMANT TRAINING FOR 4 DETECTIVI	160.00
KPD-CRIMINAL INVESTIGATION	856	BEST WESTERN HOTELS	LODGING FOR HOMICIDE AUTOPSY	157.40
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	CLEAN UP AFTER SIU SEARCH WARRANT	789.20
KPD-CRIMINAL INVESTIGATION	2432	CHARTER COMMUNICATIONS	ICAC LAB INTERNET SERVICE	119.99
KPD-CRIMINAL INVESTIGATION	837	SKAMANIA LODGE, SKAMANIA OPCO, LLC	LODGING FOR WASPC FALL CONFERENCE	151.99
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	WEB CAMERAS	50.76
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	FLASHLIGHT BATTERIES	100.62
KPD-CRIMINAL INVESTIGATION	856	BEST WESTERN HOTELS	LODGING FOR HOMICIDE AUTOPSY	131.69
KPD-PATROL	999998	P-CARD OTP	RADIO EAR PIECES	139.49
KPD-PATROL	999998	P-CARD OTP	RADIO EAR PIECES	139.49
KPD-PATROL	8413	PROCARD, LIFELINE TRAINING - CA	PTO TRAINING CLASS/SCENARIOS FOR OFFICER JOSH SU	259.00
KPD-PATROL	5823	GALLS, LLC	SWAT SHIRTS AND PANTS FOR DYLAN MARKLEY	396.90

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
KPD-PATROL	999998	P-CARD OTP	UAS REGISTRATION	10.00
KPD-PATROL	3432	DOMINO'S PIZZA #07168	FOOD- MAJOR CRIME SCENE	58.59
KPD-PATROL	3717	AMAZON.COM	WEB CAMERAS	50.76
KPD-STAFF SERVICES	5257	WAPRO	VIRTUAL FALL CONFERENCE FOR POWELL	65.00
KPD-STAFF SERVICES	999998	P-CARD OTP	RECORDS FOR CPL BACKGROUND CHECK	12.49
KPD-STAFF SERVICES	6963	PROCARD, UMATILLA CNTY TRL08024	BACKGROUND CHECK FOR CPL	3.00
KPD-STAFF SERVICES	999998	P-CARD OTP	BACKGROUND CHECK FOR CPL	5.99
KPD-STAFF SERVICES	716	CDW GOVERNMENT, INC.	ADOBE PRO DC - AARON CLEM	111.68
KPD-STAFF SERVICES	3717	AMAZON.COM	TABLET STANDS AND 4-PORT USB HUB	131.05
KPD-STAFF SERVICES	3717	AMAZON.COM	TABLET STANDS - REFUND	(34.20)
KPD-STAFF SERVICES	10600	PROCARD, IN *WASHINGTON ASPHALT PA	SCRAPBOOK REFILL PAGES FOR NEWSPAPER ARCHIVES	154.81
KPD-STAFF SERVICES	3717	AMAZON.COM	TABLET STANDS	51.00
KPD-STAFF SERVICES	3717	AMAZON.COM	WEB CAMERAS	101.52
KPD-PROFESSIONAL STANDARDS	999998	P-CARD OTP	KPD FITNESS APP	15.00
KPD-PROFESSIONAL STANDARDS	10642	5.11, INC.	QUARTERMASTER SUPPLIES	586.44
KPD-PROFESSIONAL STANDARDS	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	WOOD STICKS FOR TARGET STANDS AT KPD RANGE	104.39
KPD-PROFESSIONAL STANDARDS	3717	AMAZON.COM	OC HOLDERS FOR OFFICER'S DUTY BELTS	152.62
KPD-PROFESSIONAL STANDARDS	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	BAGS OF SAND TO ASSIST IN THE PAT PORTION OF THE I	20.76
KPD-PROFESSIONAL STANDARDS	3717	AMAZON.COM	PEPPER SPRAY HOLDERS FOR OFFICERS DUTY BELT AND	505.44
KPD-PROFESSIONAL STANDARDS	3717	AMAZON.COM	CROWD CONTROL PEPPER SPRAY HOLDERS	678.50
KPD-PROFESSIONAL STANDARDS	3717	AMAZON.COM	COACHING AND TRAINING BOOK/MATERIAL FOR FIREAR	112.21
KPD-PROFESSIONAL STANDARDS	3542	FBI ACADEMY	TRAINING REGISTRATION FEE - CLEM	395.00
KPD-PROFESSIONAL STANDARDS	3542	FBI ACADEMY	TRAINING REGISTRAION FEE - KIEL	495.00
FIRE ADMINISTRATION	9877	PROCARD, WASTE MGMT WM EZPAY	MONTHLY RX DISPOSAL	16.15
FIRE ADMINISTRATION	3717	AMAZON.COM	LAMINATOR & THERMAL POUCHES	27.12
FIRE ADMINISTRATION	3717	AMAZON.COM	LAMINATOR & THERMAL POUCHES	20.97
FIRE ADMINISTRATION	3717	AMAZON.COM	STATION OPERATING SUPPLIES	127.45
FIRE ADMINISTRATION	3717	AMAZON.COM	STATION OPERATING SUPPLIES	27.14
FIRE SUPPRESSION	7993	PROCARD, VIMEO.COM	ANNUAL SERVICE FEE	216.12
FIRE SUPPRESSION	8038	LIBB.COM	MONTHLY SOFTWARE SERVICE FEE	6.00
FIRE SUPPRESSION	10608	PROCARD, ZOOM.US	MONTHLY SERVICE FEE	16.27
FIRE SUPPRESSION	999998	P-CARD OTP	TRT MANUALS FOR TRENCH, ROPE, CONFINED SPACE	313.85
FIRE SUPPRESSION	999998	P-CARD OTP		9.75
FIRE PREVENTION/INVESTIGATION	3292	BEST BUY	WEBCAM - FIRE PREVENTION	76.01
ENGINEERING	7237	GOTPRINT.COM	BUSINESS CARDS KRISTIN STOWE	23.06
ENGINEERING	229	DELL MARKETING L.P., C/L DELL USA L.P.	DISPLAYPORT ADAPTERS FOR LAPTOPS - MARTIN NELSC	106.83
ENGINEERING	3292	BEST BUY	65" TV - DPW	705.89

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
ENGINEERING	3292	BEST BUY	25' HDMI CABLE - DPW	32.57
ENGINEERING	3292	BEST BUY	FULL MOTION TV WALL MOUNT - DPW	65.15
ENGINEERING	3292	BEST BUY	BLUETOOTH ADAPTER FOR K.STOWE COMPUTER	27.67
ENGINEERING	3717	AMAZON.COM	REFUND OF 2 PROJECTOR LAMPS	(101.82)
ENGINEERING	999998	P-CARD OTP	HI-VIS SAFETY VESTS FOR INSPECTORS, DESIGNERS & SI	154.63
ENGINEERING	999998	P-CARD OTP	HI-VIS SAFETY VESTS FOR INSPECTORS, DESIGNERS & SI	66.35
ENGINEERING	999998	P-CARD OTP	HI-VIS SAFETY VESTS FOR INSPECTORS, DESIGNERS & SI	89.36
ENGINEERING	999998	P-CARD OTP	HI-VIS SAFETY VEST FOR SURVEYOR - ENGINEERING	41.97
Fund Total:				\$30,380.65
102 STREET FUND				
TRAFFIC	999998	P-CARD OTP	PTOE CERTIFICATION RENEWAL FOR S.JUSTER	315.00
Fund Total:				\$315.00
106 BI-PIN OPERATIONS FUND				
FUND ACTIVITY	3717	AMAZON.COM	REPLACEMENT HARD DRIVE - BIPIN ARRAY	90.92
FUND ACTIVITY	3717	AMAZON.COM	REPLACEMENT HARD DRIVE - BIPIN ARRAY	90.92
FUND ACTIVITY	3717	AMAZON.COM	LTO CLEANING TAPE - BIPIN	48.87
Fund Total:				\$230.71
117 CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	999998	P-CARD OTP	CLE VACCINATION LAW WEBINAR - BEATON	44.75
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - BEATON	25.74
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - FOLTZ	25.74
CITY ATTORNEY	10010	PROCARD, WPY*PAW	WAPRO VIRTUAL FALL CONFERENCE - FOLTZ	16.25
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - SANGUINO	25.74
CITY ATTORNEY	9932	CVENT, PROCARD	WSAMA WEBINAR - GRANDGEORGE	25.74
CITY ATTORNEY	7070	PROCARD, SQUARE INC	WAPA DISTRICT COURT WEBINAR - SANGUINO	25.00
CITY ATTORNEY	7070	PROCARD, SQUARE INC	WAPA DISTRICT COURT WEBINAR - GRANDGEORGE	25.00
KPD-STAFF SERVICES	10010	PROCARD, WPY*PAW	WAPRO FALL CONFERENCE - HANSEN	65.00
Fund Total:				\$278.96
300 CAPITAL IMPROVEMENTS FUND				
FUND ACTIVITY	1754	QUANTUM ENGINEERING	UNIVERSAL HAND HOLE COVERS FOR TRAFFIC	549.00
LAND & FACILITIES	3717	AMAZON.COM	2 SWIVEL TV STANDS - FIRE 3 AND FIRE 5	32.42
Fund Total:				\$581.42
370 GO BOND 2020A FUND				

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
FUND ACTIVITY	3717	AMAZON.COM	2 SWIVEL TV STANDS - FIRE 3 AND FIRE 5	32.42
Fund Total:				\$32.42
402 MEDICAL SERVICES FUND				
FUND ACTIVITY	9877	PROCARD, WASTE MGMT WM EZPAY	MONTHLY RX DISPOSAL	16.15
FUND ACTIVITY	3717	AMAZON.COM	STATION OPERATING SUPPLIES	127.45
FUND ACTIVITY	3717	AMAZON.COM	STATION OPERATING SUPPLIES	27.15
FUND ACTIVITY	3717	AMAZON.COM	BUBBLE PACKS FOR MEDICATIONS IN VENDING MACHIN	26.03
FUND ACTIVITY	3717	AMAZON.COM	KEYBOARD AND MOUSE FOR STANDING DESK IN EMS OI	31.37
Fund Total:				\$228.15
403 BUILDING SAFETY FUND				
FUND ACTIVITY	3292	BEST BUY	2 WEBCAMS - BUILDING/PLANNING	65.15
FUND ACTIVITY	999998	P-CARD OTP	AT A GLANCE 2022 48 X 32 WALL CALENDAR - TONY OST	54.52
FUND ACTIVITY	3700	OFFICE DEPOT INC	OFFICE DEPOT 8 1/2" X 11" FLUORESCENT YELLOW FULL	236.17
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC 2-5 RENEWALS & REINSTATEMENT FEE - DAN WOOL:	226.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC 6-10 RENEWALS - THOMAS WOODS	126.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC 2015 RES. PLUMB. INSPECTOR STUDY GUIDE; 2015 INT	98.00
Fund Total:				\$805.84
405 STORMWATER UTILITY FUND				
FUND ACTIVITY	10389	ONESTEPGPS.COM	RECURRING MONTHLY CHARGE FOR GPS TRACKER UNIT	30.30
Fund Total:				\$30.30
410 WATER AND SEWER FUND				
FUND ACTIVITY	9192	INTERNATIONAL TRANSACTION	INTERNATIONAL TRANSACTION FEE - BINARY FORTRES:	0.44
FUND ACTIVITY	999998	P-CARD OTP	DISPLAYFUSHION SOFTWARE FOR LUKE FREEMAN	29.00
FUND ACTIVITY	7818	PROCARD, AWWA.ORG	WEBINAR TRAINING FOR J.LUSTIG	75.00
FUND ACTIVITY	1790	EVERGREEN RURAL WATER, OF WASHINGTON	ERWOW WTPO EXAM REVIEW TRAINING (VIRTUAL) - RO	300.00
FUND ACTIVITY	1831	SETCOM CORPORATION, PINNACLE PEAK HOLD	REPAIR & SHIPPING COST OF HEAD SET FOR VACTOR - W	205.49
FUND ACTIVITY	1831	SETCOM CORPORATION, PINNACLE PEAK HOLD	HEAD SET FOR VACTOR - WWTP	700.00
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	TORCH KITS FOR BACT. SAMPLING - WTP	213.27
Fund Total:				\$1,523.20
501 EQUIPMENT RENTAL FUND				
FUND ACTIVITY	3717	AMAZON.COM	ELECTRIC TRAILER JACK FOR VEH 4803	230.87
FUND ACTIVITY	754	DEPARTMENT OF LICENSING	REPORT OF SALE VEHICLE 0007	13.65
Fund Total:				\$244.52

City of Kennewick

Pcard Roster

Paid by EFT - 10/28/21

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
642 METRO DRUG FORFEITURE FUND				
FUND ACTIVITY	10459	PROCARD, PAYFLOW/PAYPAL	INTEL CLASS FOR NEW METRO DETECTIVE	40.00
FUND ACTIVITY	5122	USPS (STAMPS.COM)	MONTHLY SERVICE FEE -- SEPT 2021	19.54
Fund Total:				\$59.54
Pcard Grand Total:				\$34,710.71

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	11/16/2021
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 10/31/2021		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 10/31/2021 in the amount of \$1,973,516.91 comprised of check numbers 75275 through 75290 and direct deposit numbers 196693 through 197134.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$1,973,516.91.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
Nov 10, 10:40:59 GMT-0800 2021

Marie Mosley
Nov 11, 11:21:47 GMT-0800 2021

Attachments: payroll roster

☐ Recording
Required?

November 16, 2021

All Departments:

October 31, 2021

ADMINISTRATIVE TEAM	4,245.31
CITY COUNCIL	4,612.50
CITY MANAGER	12,803.09
CIVIL SERVICE	2,842.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	22,131.14
EMPLOYEE & COMMUNITY RELATIONS	46,833.39
ENGINEERING	62,249.38
FACILITIES & GROUNDS	76,447.40
FINANCE	48,011.44
FIRE	102,539.26
LEGAL SERVICES	25,053.05
MANAGEMENT SERVICES	82,622.78
POLICE	497,648.94
Subtotal General Fund	988,039.68
STREETS	27,719.46
TRAFFIC	20,317.48
Subtotal Street Fund	48,036.94
BI-PIN	10,248.02
BUILDING SAFETY	45,628.22
COMMUNITY DEVELOPMENT	4,125.98
CRIMINAL JUSTICE	67,156.71
EQUIPMENT RENTAL	11,953.34
MEDICAL SERVICES	375,355.12
RISK MANAGEMENT	4,214.09
STORMWATER UTILITY	18,219.13
WATER & SEWER	137,865.72
Subtotal Other Funds	674,766.33
Total Salaries and Wages	1,710,842.95
<u>Benefits:</u>	
Comp Cashout	1,158.80
Comptime Cashout	1,021.19
Industrial Insurance	36,791.48
Medical Retirement Account	3,375.00
Retirement	122,969.92
Social Security (FICA)	95,140.61
WA Family Leave	2,216.96
Total Benefits	262,673.96
Grand Total	<u>\$1,973,516.91</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$1,973,516.91 comprised of check numbers 75275 through 75290 and direct deposit numbers 196693 through 197134.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet



Agenda Item Number	3.d	Council Date	11/16/2021
Agenda Item Type	Contract/Agreement/Lease		
Subject	Drainage Easement Release 5514 S Newport Pl		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Authorize the City Manager to sign the Quit Claim Deed for Drainage Easement at 5514 South Newport Place.

Motion for Consideration

I move to authorize the City Manager to sign the Quit Claim Deed for the Drainage Easement at 5514 South Newport Place.

Summary

As a condition for platting Sunrise Ridge Number 3, Jim Aust is requesting the City the release of an existing 20' Drainage Easement by Quit Claim Deed. The Easement was granted to the City of Kennewick in 2018 as part of the grading requirements when Jim Aust began developing Sunrise Ridge. Now that the Final Phase for the Plat of Sunrise Ridge has been completed and all storm and infrastructure fall within the newly dedicated road right-of-way, the 20' Drainage Easement is no longer needed.

Alternatives

None.

Fiscal Impact

None.

Through	Bruce Mills Nov 10, 16:28:48 GMT-0800 2021
Dept Head Approval	Cary Roe Nov 10, 16:32:40 GMT-0800 2021
City Mgr Approval	Marie Mosley Nov 11, 11:31:47 GMT-0800 2021

Attachments:

Deed
Map

☒ Recording
Required?

Return To:

**City of Kennewick
PO Box 6108
Kennewick, WA 99336**

QUIT CLAIM DEED

Location: 5514 South Newport Place

Tax Parcel ID # 1-2489-303-0001-000

THE GRANTOR, CITY OF KENNEWICK, for and in consideration of mutual interest, conveys and quit claims to **DJ SUNRISE DEVELOPMENT LLC, A WASHINGTON LIMITED LIABILITY COMPANY, NIHAD SAKIC AND AMRA SAKIC, HUSBAND AND WIFE, MEJRA VELIC, A MARRIED MAN AS HIS SEPARATE ESTATE AND SERMENO PLASTERING INC. (THE PRESENT UNDERLYING OWNERS)** the following described 20.00 drainage easement situated in the County of Benton, State of Washington, together with all after acquired title of the Grantor therein:

A DRAINAGE EASEMENT RECORDED UNDER AUDITOR FILE NUMBER 2018-002664, BENTON COUNTY, WASHINGTON, LYING IN LOT 2, 11, 14, 16, 17, 18, AND 19 OF THE PLAT OF SUNRISE RIDGE NUMBER 3, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 15 OF PLATS, PAGE 0726 RECORDS OF BENTON COUNTY, WASHINGTON, SITUATE IN THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, WILLAMETTE MERIDIAN, BEING 20.00 FEET IN WIDTH WITH 10.00 FEET OF SAID WIDTH LYING ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

BEGINNING AT THE NORTHEAST CORNER OF LOT 4 OF SHORT PLAT 2820, ACCORDING TO THE SHORT PLAT THEREOF RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2820, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE NORTH 1°09'09" WEST 354.97 FEET ALONG THE EAST LINE LOT 3 OF SAID SHORT PLAT TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 56°42'28" WEST 212.39 FEET; THENCE SOUTH 38°04'59" WEST 363.53 FEET; THENCE SOUTH 64°40'12" WEST 104.69 FEET; THENCE SOUTH 22°57'28" WEST 67.02 FEET; THENCE SOUTH 29°12'28" WEST 125.00 FEET; THENCE SOUTH 24°12'28" WEST 105.00 FEET; THENCE SOUTH 33°42'29" WEST 43.78 FEET TO THE SOUTH LINE OF SAID LOT 3 AND THE TERMINUS OF SAID CENTERLINE.

THE SIDELINES OF SAID STRIP TO BE SHORTENED OR LENGTHENED TO TERMINATE AT THE EAST & SOUTH LINES OF SAID LOT 3.

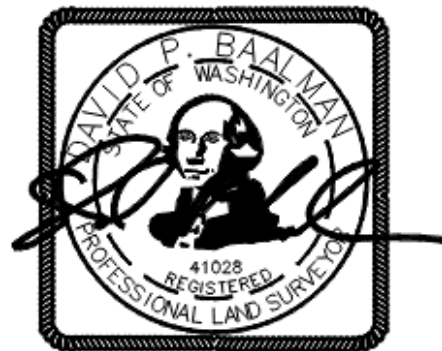
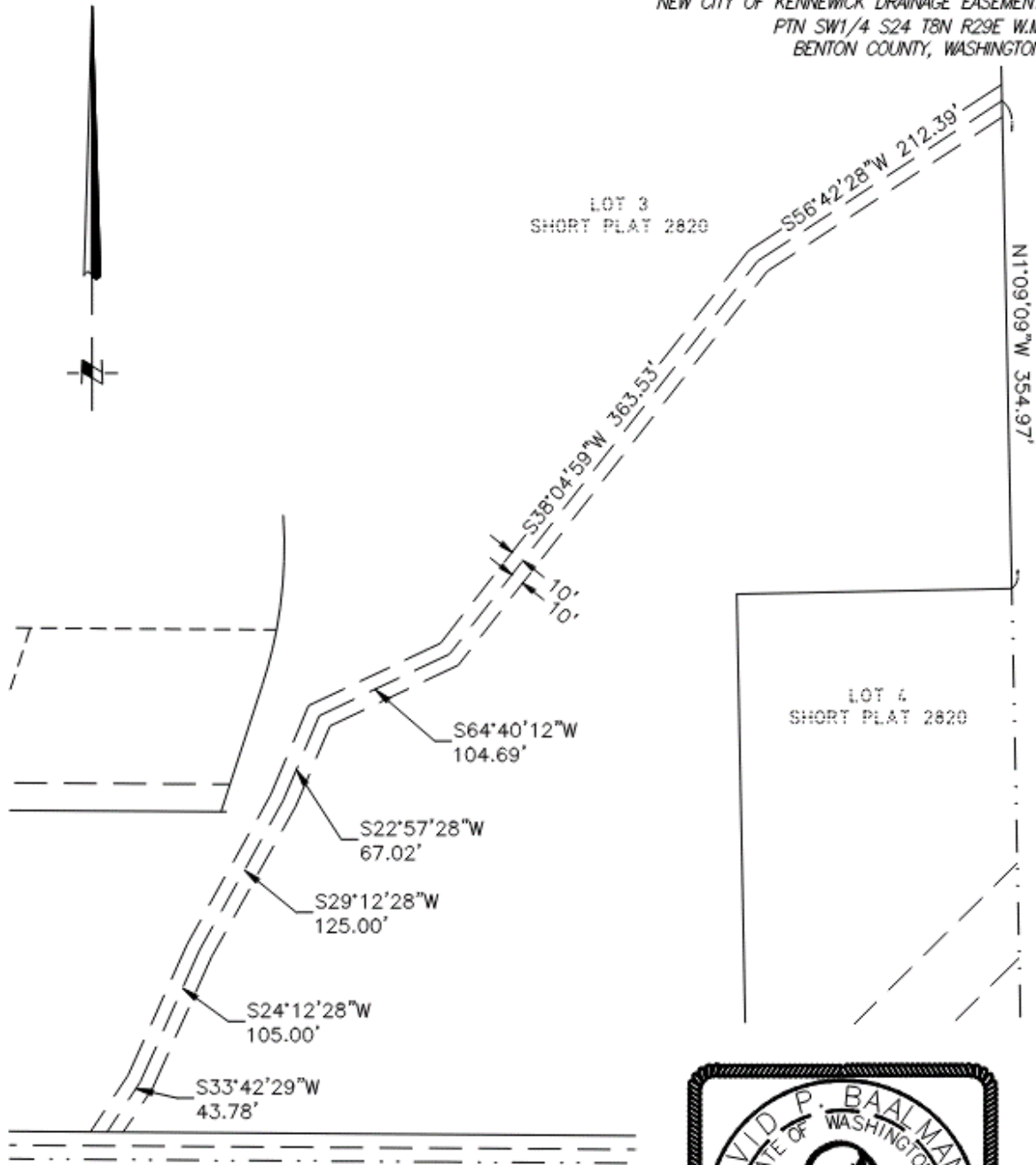
CITY OF KENNEWICK, WASHINGTON

STATE OF WASHINGTON)
)ss.
COUNTY OF BENTON)

Witness my hand and official seal hereto affixed the day and year first above written.

Notary Public in and for the State of
Washington residing at _____
My Commission Expires: _____

EXHIBIT MAP
NEW CITY OF KENNEWICK DRAINAGE EASEMENT
PTN SW1/4 S24 T8N R29E W.M.
BENTON COUNTY, WASHINGTON



RSI ROGERS
SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

22917

1-26-18

PLAT OF SUNRISE RIDGE NUMBER 3

LOCATED IN A PORTION OF THE SW 1/4 OF THE SW 1/4,
AND THE NW 1/4 OF THE SW 1/4 OF
SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M.
CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON

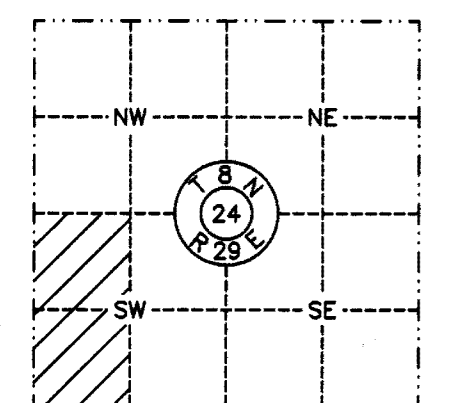
LEGAL DESCRIPTION

PARCEL A:
LOT 4, SHORT PLAT NO. 2820, ACCORDING TO THE SURVEY THEREOF RECORDED UNDER
AUDITOR'S FILE NO. 2004-023957, RECORDS OF BENTON COUNTY, WASHINGTON.
PARCEL B:
TRACT A, SUNRISE RIDGE NUMBER 2, ACCORDING TO THE PLAT THEREOF RECORDED IN
VOLUME 15 OF PLATS, PAGE 707, RECORDS OF BENTON COUNTY, WASHINGTON.

SURVEYOR'S NOTES:

1. BASIS OF BEARINGS IS GRID, US STATE PLANE NAD 83/2011, BASED ON RTK GNSS OBSERVATIONS.
2. O - DENOTES SET 5/8"x24" REBAR WITH ORANGE PLASTIC CAP STAMPED "RSI DPB 41028".
3. ● - DENOTES FOUND 5/8" REBAR WITH ORANGE PLASTIC CAP STAMPED "RSI DPB 41028". PER FINAL PLAT OF SUNRISE RIDGE NO.1 (A.F.# 2018-006809), MONUMENTS VISITED DECEMBER 7-14, 2017.
4. ✕ - DENOTES FOUND 5/8" REBAR WITH ORANGE PLASTIC CAP STAMPED "RSI DPB 41028". PER RECORD SURVEY 4683, MONUMENTS VISITED NOVEMBER 23, 2015.
5. ⓧ - DENOTES FOUND 5/8" REBAR WITH YELLOW PLASTIC CAP STAMPED "WORLEY 13352". PER SHORT PLAT 2820, 1508, OR 371. DATE VISITED AUGUST 30, 2021.
6. EQUIPMENT AND PROCEDURES USED: MULTI FREQUENCY GNSS RECEIVERS UTILIZING REAL TIME KINEMATIC METHODS.
7. (M)=MEASURED
(R)=RECORD OF FINAL PLAT OF SUNRISE RIDGE NO. 1, RECORDED IN VOLUME 15, PAGE 0581 OF PLATS, RECORDS OF BENTON COUNTY, WASHINGTON.
(R1)=RECORD OF PLAT OF SUNRISE RIDGE NO. 2, RECORDED IN VOLUME 15, PAGE 0707 OF PLATS, RECORDS OF BENTON COUNTY, WASHINGTON.
8. AT THE TIME OF COMPLETION OF THIS PLAT, AN APPLICATION TO VACATE THE 20' WIDE DRAINAGE EASEMENT CREATED UNDER AF# 2018-002664 IS IN PROCESS AT THE CITY OF KENNEWICK.
9. AT THE TIME OF COMPLETION OF THIS PLAT, THE DEVELOPER IS IN NEGOTIATION WITH THE OWNERS OF ADJOINING LOTS TO VACATE THE 60' ACCESS EASEMENT DEDICATED PER SHORT PLAT 2820.

TRACT USE
TRACT A - FUTURE DEVELOPMENT
TRACT B - FUTURE DEVELOPMENT



SURVEYOR'S CERTIFICATION

I, DAVID P. BAALMAN, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF WASHINGTON (REGISTRATION NO. 41028) HEREBY CERTIFY THAT THE PLAT OF SUNRISE RIDGE NUMBER 3, AS SHOWN HEREON IS BASED UPON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED AND THAT ALL ANGLES, DISTANCES, AND COURSES ARE CORRECTLY SHOWN AND THAT THE MONUMENTS HAVE BEEN SET AND THE LOT CORNERS STAKED AS SHOWN ON THE PLAT.



David P. Baalman
DAVID P. BAALMAN
10-1-2021
DATE

AUDITOR'S CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF ROGERS SURVEYING INC. RECORDED IN VOLUME 15 OF PLATS, PAGE 736, RECORDS OF BENTON COUNTY, WASHINGTON, AT 2:41 MINUTES PAST 3:00 P.M., THIS 5th DAY OF October, 2021.

Brendachi Hony
Merry Boatright
BENTON COUNTY AUDITOR
2021-044089
FEE NUMBER

RSI ROGERS SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 98862
PHONE (509) 788-4141
FAX: (509) 788-8984
www.rogerssurveying.com

CURVE	LENGTH	RADIUS	DELTA	CH. BRNG.	CHORD
C1	64.51	220.00	16°48'05"	N71°14'54"E	64.28
C2	116.15	200.00	33°16'28"	N15°29'05"E	114.52
C3	104.53	180.00	33°16'28"	N15°29'05"E	103.07
C4	63.25	220.00	16°28'23"	N23°53'08"E	63.03
C5	5.94	510.00	0°40'04"	N32°27'21"E	5.94
C6	26.57	470.00	3°14'23"	N33°44'30"E	26.57
C7	86.99	510.00	9°46'20"	N37°40'33"E	86.88
C8	118.75	470.00	14°28'33"	N42°35'58"E	118.43
C9	86.92	510.00	9°45'54"	N47°28'41"E	86.82
C10	297.49	490.00	34°47'09"	N49°30'53"E	292.94
C11	94.74	470.00	11°32'59"	N55°36'44"E	94.58
C12	92.15	510.00	10°21'09"	N57°30'12"E	92.02
C13	38.08	25.00	87°15'42"	S74°58'56"E	34.50
C14	11.08	220.00	2°53'05"	N32°47'37"W	11.07
C15	8.75	220.00	2°16'42"	S33°05'49"E	8.75
C16	22.50	18.00	71°38'06"	S53°46'37"E	21.07
C17	28.70	100.00	16°26'45"	S81°22'18"E	28.61
C18	48.09	324.57	8°29'19"	N0°16'12"E	48.04
C19	35.39	324.57	6°14'52"	N7°38'17"E	35.37
C20	41.40	324.57	7°18'28"	N14°24'57"E	41.37
C21	60.19	180.00	19°09'28"	N24°39'26"W	59.91
C22	50.78	200.00	14°32'46"	N26°57'47"W	50.64

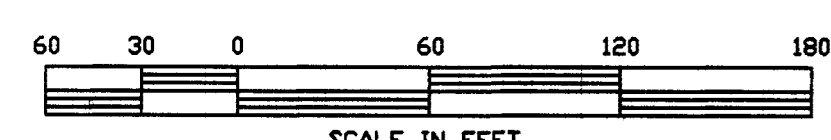
CURVE	LENGTH	RADIUS	DELTA	CH. BRNG.	CHORD
C23	21.85	200.00	6°15'35"	N16°33'36"W	21.84
C24	33.21	25.00	76°06'36"	S24°37'29"W	30.82
C25	27.89	95.00	16°49'19"	N5°01'10"W	27.79
C26	36.75	95.00	22°09'46"	N14°28'23"E	36.52
C27	43.72	95.00	26°22'14"	N38°44'23"E	43.34
C28	135.89	75.00	103°48'38"	N38°28'30"E	118.05
C29	99.65	55.00	103°48'38"	N38°28'30"E	86.57
C30	57.68	95.00	34°47'14"	N69°19'06"E	56.80
C31	6.08	95.00	3°40'05"	N88°32'46"E	6.08
C32	5.18	180.00	1°38'53"	N14°15'15"W	5.18
C33	13.65	18.00	43°26'44"	S68°40'57"W	13.32
C34	71.61	55.00	74°36'06"	N84°15'38"E	66.66
C35	52.20	55.00	54°22'38"	S82°33'26"W	50.26
C36	90.05	55.00	93°48'26"	S11°32'06"E	80.32
C37	31.61	55.00	32°55'55"	N73°47'18"W	31.18
C38	37.79	55.00	39°21'46"	N37°38'27"W	37.05
C39	49.20	39.20	71°54'36"	N64°23'03"W	46.03

LINE	DIRECTION	LENGTH
L1	S34°14'10"E	27.66
L2	N20°34'45"E	24.57
L3	N18°04'11"E	97.10
L4	S1°08'32"E	49.13
L5	N54°37'53"W	18.00
L6	N73°08'55"W	38.53
L7	N89°34'27"W	62.79
L8	S79°54'59"W	75.34
L9	N13°25'49"W	76.82
L10	S89°34'27"E	59.54
L11	N58°02'32"E	21.95
L12	N55°45'50"E	40.00
L13	N0°24'19"E	23.71
L14	N0°24'19"E	32.21
L15	N32°07'19"E	10.60

FND WRSR BRASS CAP PER SP2820
DATE VISITED: 11-13-15

FND 2" IRON PIPE
1/16 COR
PER SP 2820
DATE VISITED: 11-13-15

1"= 60'



Council Agenda Coversheet 	Agenda Item Number	5.a.(1)	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Add KMC 4.13 Mitigation of Development Impacts			Public Mtg / Hrg	☐
	Ordinance/Reso #	5947	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Planning Commission recommends that the City Council approve the proposed amendment to add KMC 4.13 - Mitigation of Development Impacts, by adopting Ordinance 5947.

Motion for Consideration

I move to adopt Ordinance 5947.

Summary

On October 5, 2021 the City Council approved text amendments to the Comprehensive Plan, incorporating the tenants of nexus and rough proportionality into the Comp Plan as they relate to appropriate development requirements, along with a new transportation goal that states:

Goal 5: Provide for implementation of planned transportation corridors by establishing predictable and appropriate methods to mitigate impacts from growth.

POLICIES

1. Assure adequate right-of-way is preserved and dedicated for existing and future planned corridors to accommodate growth, including corridors established in the Transportation System Plan.
2. Assure that street improvements be completed along existing and future planned corridors concurrent with development that abuts or encompasses corridors established in the Transportation System Plan.
3. Clearly define appropriate mitigation measures to address impacts from growth and provide flexibility to achieve this.

In a 10/26/21 Council workshop, staff presented related proposed KMC amendment 4.13, to codify and consolidate requirements for mitigation of development impacts, and to assure consistent expectations for staff and developers as they work together on proposed developments.

Proposed Ordinance 5947 adds new section 4.13 to Kennewick Municipal Code.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Bruce Mills Oct 27, 10:39:40 GMT-0700 2021	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Nov 04, 16:33:53 GMT-0700 2021	
City Mgr Approval	Marie Mosley Nov 11, 13:34:58 GMT-0800 2021	

CITY OF KENNEWICK
ORDINANCE NO. 5947

AN ORDINANCE RELATING TO MITIGATION OF DEVELOPMENT
IMPACTS ADDING SECTION 4.13 TO THE KENNEWICK MUNICIPAL
CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 4.13 of the Kennewick Municipal Code, be, and the same hereby is, added to
read as follows:

4.13.010: - Purpose

The purpose of this Chapter is to address mitigation for development impacts in a consistent
manner.

4.13.020: - Definitions

- (1) *Development* is as defined in KMC 18.09.540.
- (2) *Mitigation* is as defined in KMC 18.09.1300.

4.13.030: - Determination of Direct Impact

Before any development is given the required approval or is permitted to proceed, the official or
body charged with deciding whether such approval should be given shall determine direct
impacts, if any, that are a consequence of the proposed development and which require
mitigation, considering, but not limited to, the following factors:

- (1) Predevelopment versus post-development need for services such as city streets,
sewers, water supplies, drainage and stormwater retention facilities, parks,
playgrounds, recreational facilities, schools, police services, fire services and
other municipal facilities or services;
- (2) Likelihood that a direct impact of a proposed development would require
mitigation due to the cumulative effect of such impact when aggregated with the
similar impacts of future development in the immediate vicinity of the proposed
development;
- (3) Size, number, condition and proximity of existing facilities to be affected by the
proposed development;
- (4) Nature and quantity of capital improvements reasonably necessary to mitigate
specific direct impacts identified as a consequence of the proposed development;
- (5) Likelihood that the users of the proposed development will benefit from any
mitigating capital improvements or programs;

- (6) Any significant adverse environmental impacts of the proposed development identified in the process of complying with the environmental policy, KMC Chapter 4.08, or the State Environmental Policy Act, RCW 43.21C.010 et seq.;
- (7) Consistency with the city's transportation system plan, comprehensive plan and any of its subparts;
- (8) Likelihood of city growth by annexation into areas immediately adjacent to the proposed development;
- (9) Appropriateness of financing necessary capital improvements by means of local improvement districts;
- (10) Whether the designated capital improvement furthers the public health, safety or general welfare; and
- (11) Any other facts deemed by the city to be relevant.

4.13.040: - Costs

The cost of any investigations, analysis or reports necessary for a determination of direct impact shall be borne by the developer.

4.13.050: - Mitigation of Direct Impacts

The official or body charged with granting the necessary approval for a proposed development shall review a developer's proposal for mitigating any identified direct impacts and determine whether such proposal is an acceptable mitigation measure considering the cost and land requirements of the required improvement and the extent to which the necessity for the improvement is attributable to the direct impacts of the proposed development. No official or body shall approve a development unless provisions have been made to mitigate identified direct impacts that are consequences of such development.

4.13.060: - Methods of Mitigation

- (1) The methods of mitigating identified direct impacts required as a condition of any development approval may include, but are not limited to, dedication of land to any public body, off-site improvements, on-site improvements, and other capital or noncapital methods that may effectively reduce direct impacts.
- (2) In lieu of a dedication of land or to mitigate a direct impact that has been identified as a consequence of a proposed development, the city may approve a voluntary payment agreement with the developer, provided no such agreement shall be required as a condition of approval, and shall be subject to the following provisions:
 - (a) The official or body approving development must find that the money offered will mitigate or is a satisfactory alternative to mitigate the identified direct impact, and is adequate to allow the City to perform the mitigation improvements if necessary.

- (b) The payment shall be held in a reserve account and may only be expended to fund a capital improvement or program agreed upon by the parties to mitigate the identified direct impact.
- (c) The payment shall be expended or encumbered in all cases within applicable time limitations of Chapter 82.02 RCW, unless otherwise agreed to by the developer.
- (d) Unless the property owner elects to defer payments authorized in KMC 13.16.140 and 3.90.110, any payment not expended or encumbered within applicable time limitations shall be refunded to the property owners of record at the time of the refund with interest at the rate earned in the city's reserve account applicable at the time of refund. If the payment is not expended or encumbered within the applicable time limitations due to delay attributable to the developer, the payment shall be refunded without interest.
- (e) Property owners entitled to a refund and/or interest under the provisions of this chapter may voluntarily and in writing waive their right to a refund for a specified period of time in the interest of providing the designated capital improvement or other capital improvement or program identified by the property owner and acceptable to the city.
- (f) The developer may voluntarily and in writing waive on behalf of the developer and subsequent purchasers the right to interest and/or a refund in order to facilitate completion of an improvement. Under no condition shall such a waiver be required as a condition of approval. Such waiver shall be recorded with the county where the property is situated and shall be binding on subsequent owners.

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5947 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 17th day of
November, 2021.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

KMC CODE AMENDMENTS:

DEVELOPMENT IMPROVEMENTS AND MITIGATION

City Council

November 16, 2021

Two proposed new chapters

- ▶ **4.13 – Mitigation of Development Impacts**
- ▶ **5.56.065 – Required Public and Private Improvements**
- ▶ **Both are tied to Comprehensive Plan goals adopted on October 5, 2021**
- ▶ **Both modeled after City of Federal Way**
 - ▶ Positively applied for several years

PROPOSED NEW CODE

I. NEW CHAPTER 4.13:

MITIGATION OF DEVELOPMENT IMPACTS

Recommended by Planning
Commission 4-0 on October 18

Several thin, parallel white lines of varying lengths and slopes are positioned on the right side of the slide, extending from the top right towards the bottom left.

▶ **Proposed amendment:**

- ▶ **Consolidates mitigation instructions** for both staff and developers in one place
- ▶ **Assures reasonable and consistent expectations** for the developer
- ▶ **Sets limitations** and factors for mitigation
- ▶ **Assures a fair and proportionate share** of mitigation improvements - attributed to development

SUMMARY OF AMENDMENTS

1. Lists possible development impacts and factors that must be addressed, including:

- ▶ Pre/Post development needs
- ▶ Cumulative effect in vicinity
- ▶ Existing facilities affected
- ▶ Capital improvements needed & benefits to new development
- ▶ Environmental impacts
- ▶ Consistency with transportation & comprehensive plan
- ▶ Public health, safety, welfare

PROPOSED CHANGES

2. Assures that investigations, analysis and reports are borne by developer

- ▶ Necessary to determine impacts per standards

3. Development approval based on acceptable mitigation measures

- ▶ Of direct impacts from development

4. Establishes Methods of Mitigation

- ▶ Dedication of land, off-site improvements, on-site improvements that reduce direct impacts of development
- ▶ Voluntary payment for City to perform work is an allowed alternative

PROPOSED CHANGES

QUESTIONS?

for Chapter 4.13-

**Mitigation of Development
Impacts**



II. NEW CHAPTER 5.56.065:

REQUIRED PUBLIC AND PRIVATE IMPROVEMENTS

- ▶ **Proposed amendment provides:**
 - ▶ **More specific direction** to require right-of-way dedication and street improvements attributable to development
 - ▶ **Assures reasonable and consistent expectations** for the developer
 - ▶ **Assures dedication and construction of established corridors** adopted in the long-range Transportation System Plan
 - ▶ **Provides flexibility** to administer program

SUMMARY OF AMENDMENTS

1. Limited right-of-way is dedicated along adopted corridors

- ▶ Maximum 300 sf of ROW dedication per daily trip generated (meets rough proportionality test)

2. Easements dedicated for sidewalks, street lighting and traffic control devices

3. Construct half-street for adopted corridors

- ▶ With flexibility for site conditions

PROPOSED CHANGES

4. Option to pay prorata share if construction is not feasible or timely

5. Construct certain offsite improvements such as traffic signals, channelization, and turn lanes if necessary based on impacts

6. Allows for EXCEPTIONS to requirements:

- ▶ Improvements recently done along frontage
- ▶ Façade & tenant improvement applications
- ▶ If scheduled in adopted Six-Year TIP (can pay prorata portion)

PROPOSED CHANGES

SUMMARY

Amendments largely follow established practices of City

There is a need to compile and formally adopt these into code:

- To avoid past mistakes
- To make sure staff and developers know what to expect as they work together

PROPOSED CHANGES

QUESTIONS?

for Chapter 5.56.065-

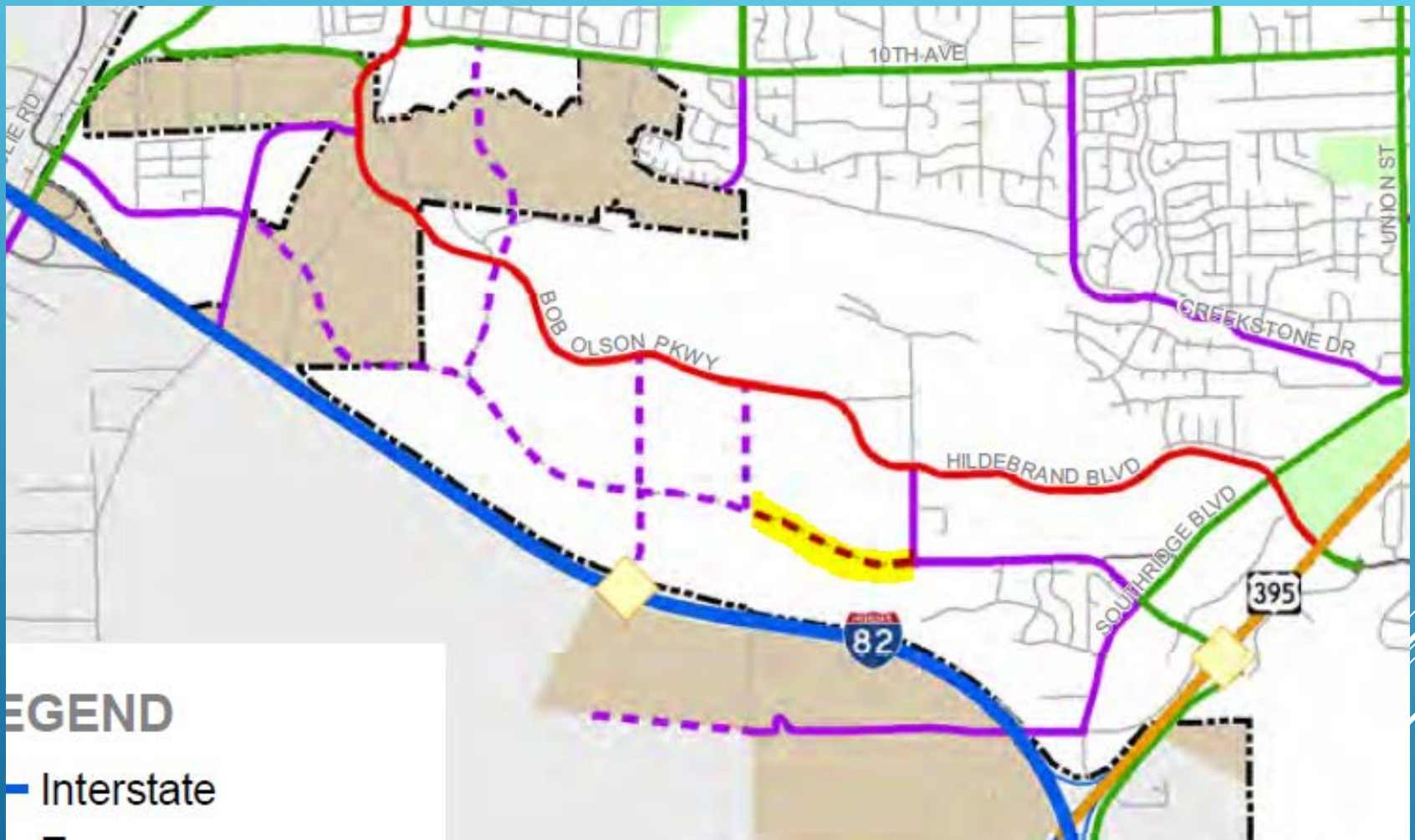
**Required Public and Private
Improvements**



Optional slides



Ridgeline Drive



EXAMPLE FOR CHANGE

Council Agenda Coversheet 	Agenda Item Number	5.a.(2)	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Add KMC 5.56.065 Public & Private Improvements			Public Mtg / Hrg	☐
	Ordinance/Reso #	5948	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Recommend that the City Council approve the proposed amendment to add KMC 5.56.065 - Required Public and Private Improvements, by adopting Ordinance 5948.

Motion for Consideration

I move to adopt Ordinance 5948.

Summary

On October 5, 2021 the City Council approved text amendments to the Comprehensive Plan, incorporating the tenants of nexus and rough proportionality into the Comp Plan as they relate to appropriate development requirements, along with a new transportation goal that states:

Goal 5: Provide for implementation of planned transportation corridors by establishing predictable and appropriate methods to mitigate impacts from growth.

POLICIES

1. Assure adequate right-of-way is preserved and dedicated for existing and future planned corridors to accommodate growth, including corridors established in the Transportation System Plan.
2. Assure that street improvements be completed along existing and future planned corridors concurrent with development that abuts or encompasses corridors established in the Transportation System Plan.
3. Clearly define appropriate mitigation measures to address impacts from growth and provide flexibility to achieve this.

In a 10/26/21 Council workshop, staff presented related proposed KMC amendment 5.56.065, to codify specific development requirements related to right-of-way dedication and street improvements along established and adopted transportation corridors.

Proposed Ordinance 5948 adds new section 5.56.065 to Kennewick Municipal Code.

Alternatives

None recommended

Fiscal Impact

None

Through	Bruce Mills Oct 27, 09:49:18 GMT-0700 2021	Attachments: 
Dept Head Approval	Cary Roe Nov 04, 16:30:31 GMT-0700 2021	
City Mgr Approval	Marie Mosley Nov 11, 13:36:21 GMT-0800 2021	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5948

AN ORDINANCE RELATING TO REQUIRED PUBLIC AND PRIVATE
IMPROVEMENTS ADDING SECTION 5.56.065 TO THE KENNEWICK
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 5.56.065 of the Kennewick Municipal Code, be, and the same hereby is,
added to read as follows:

5.56.065: - Required Public and Private Improvements

- (1) The developer shall provide the improvements required by this section if the developer engages in any activity that requires a development permit, except as noted in subsection (11) below.
- (2) Right-of-way adjacent to and within proposed development must be dedicated and improved consistent with the requirements of this section, unless different requirements are imposed by the city as part of the development application process.
- (3) Ingress/egress and utilities easements, tracts or alleys may be permitted subject to the conditions established in the city of Kennewick Public Works Standard Specifications.
- (4) The Standard Specifications in KMC 5.56.040 establish the improvements that must be installed, based on the classification of the various rights-of-way within the city. The developer shall, consistent with the provisions of this section, install all improvements established in KMC 5.56.040 along the frontage of each right-of-way that abuts and traverses the subject property, commensurate with the impacts of the development, including all corridors adopted in the City's Transportation System Plan and the City's Comprehensive Plan. At a minimum, half-street improvements shall be required on the abutting side of the right-of-way and a minimum 10-foot lane on the side of the right-of-way opposite the frontage.
- (5) The Public Works Director shall have the authority to adopt and modify standards for ingress/egress and utilities easements, tracts or alleys which may be determined subject to the conditions and standards established in the Standard Specifications.
- (6) Additional dimensions and improvements. The developer may increase the dimensions of any required improvement or install additional improvements within the right-of-way with the written consent of the Public Works Director.

- (7) Authority to require dedication. If a right-of-way abutting the subject property has inadequate width based on the requirements in KMC 5.56.040, the developer shall dedicate a portion of the subject property parallel to the right-of-way and equal in width to the difference between the present right-of-way width and the width required by KMC 5.56.040 for that right-of-way required per the functional classification of the street. The Public Works Director may waive additional dedication or may permit dedication of a lesser amount of the subject property for additional right-of-way width if:
- (a) It is likely to anticipate that, within the near future, the property across the right-of-way from the subject property will be required to dedicate property for public right-of-way; or
 - (b) The reduction in the required right-of-way width will nonetheless provide adequate room for all improvements, infrastructure and functions within the right-of-way. For the purpose of determining the rough proportionality of right-of-way dedication to the development's impacts, the city may require up to 300 square feet of right-of-way dedication per average daily trip generated by the development. Interior streets to the developments are not part of this calculation. Dedicated right-of-way is in addition to the required easements for utilities and sidewalks. All dedications under this subsection shall be by conveyance through a statutory warranty deed or plat or binding site plan.
- (8) Partial right-of-way improvements. Where a right-of-way abutting the subject property does not, even after dedications required under subsection (7) of this section, contain adequate width to install all of the improvements required within that right-of-way under this section, the developer shall install improvements within the right-of-way which will provide a safe and efficient right-of-way and which will facilitate completion of all right-of-way improvements required in this section at a later date. The specific extent and nature of improvements, where full right-of-way width is not available, will be determined by the Public Works Director on a case-by-case basis.
- (9) Easements. The Public Works Director may require the developer to grant such easements over, under and across the subject property as are reasonably necessary or appropriate under the circumstances, including but not limited to easements for the following:
- (a) Pedestrian access and sidewalks.
 - (b) Street lighting.
 - (c) Traffic control devices.

- (10) The city may require the developer to pave or install additional improvements within rights-of-way, either abutting or not abutting the subject property. This may include traffic signals, channelization, turn lanes, and other improvements necessary or appropriate to improve traffic circulation and safety, the need for which is directly attributable to development of the subject property. Where appropriate, the Public Works Director may permit the developer to fulfill the developer's obligation under this section by paying to the city the pro rata share of the costs of the required improvements attributable to development of the subject property, as determined by the Public Works Director. The city may also require the developer to provide traffic studies and other data describing the traffic impacts of the proposed development, the need for improvements under this section, and the reasonable pro rata share of the costs of these improvements to be borne by the developer.
- (11) Exceptions to the requirements of this section include the following:
- (a) The developer need not comply with the provisions of this section if, within the immediately preceding four years, public improvements were installed along the subject property as part of any subdivision or discretionary land use approval under this or any prior zoning code.
 - (b) The developer need not comply with the provisions of this section if the proposal is to locate a personal wireless services facility (PWSF) on the subject property.
 - (c) The developer need not comply with the provisions of this section if the proposal is for facade improvements only.
 - (d) Tenant improvements, unless the proposed improvements add additional floor area.
 - (e) If the required improvement is part of a larger project that has been scheduled for construction in the city's adopted six-year transportation improvement plan, the Public Works Director may permit the developer to fulfill the developer obligation under this section by paying to the city the pro rata share of the costs of the required improvements attributable to the development of the subject property, as determined by the Public Works Director. For purposes of determining the developer's pro rata share, funds received by the city from any federal, state, or local grant for the project shall be excluded from the total cost of the planned six-year transportation improvement.

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5948 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 17th day of
November, 2021.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet	Agenda Item Number	5.b.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Shoreline Master Program Update			Public Mtg / Hrg	☐
	Ordinance/Reso #	5953	Contract #		Other	☐
	Project #	ZOA 21-01	Permit #	AMD-2021-01141	Quasi-Judicial	☐
	Department	Planning				

Recommendation

It is recommended that the City Council adopt Ordinance 5953, repealing Appendices A-7 through A-11 of KMC 18.68 Shoreline Management.

Motion for Consideration

I move to adopt Ordinance 5953.

Summary

On September 21, 2021, City Council adopted Ordinance 5927 amending the City of Kennewick's Shoreline Master Program (SMP) contained in KMC 18.68: Shoreline Management. Kennewick's SMP has eleven appendices associated that provide background, analysis and regulations specific to the Kennewick's shorelines. Appendices A-7 through A-11 are copies of existing chapters of the Kennewick Municipal Code.

In 2009, Kennewick adopted amendments to it's previous SMP to bring it into consistency with the Shoreline Management Act (SMA) and the Growth Management Act (GMA) as required by state statute. The requirement to be consistent with GMA also came with timelines for jurisdictions throughout the state to complete the update. Kennewick chose to be proactive in completing this update ahead of time and was classified as an "early adopter", completing the task 4 years ahead of schedule. At the time, existing portions of the Kennewick Municipal Code were added as appendices and were used specifically to regulate the shoreline area. This strict approach at integrating specific regulations in order to be consistent with GMA was used frequently at the early stages of updates across the state. Over time this approach created inconsistency in regulation between lands developed within the shoreline area and those developed outside of the shoreline area because code provisions would be amended in the body of the municipal code, but the same section in the SMP would not be amended. Staff has therefore proposed, with support from the Department of Ecology, that these appendices be repealed.

This issue was presented to the City Council at the September 21, 2021 Council meeting, however it was not included in the 59 page ordinance.

Alternatives

None recommended.

Fiscal Impact

None.

Through		Attachments: Ordinance
Dept Head Approval	Anthony Muai Nov 09, 17:49:47 GMT-0800 2021	
City Mgr Approval	Marie Mosley Nov 11, 13:41:31 GMT-0800 2021	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5953

AN ORDINANCE RELATING TO SHORELINE MANAGEMENT AND
REPEALING APPENDICES A-7 THROUGH A-11 OF THE SHORELINE
MASTER PROGRAM (KMC 18.68)

WHEREAS, the Shoreline Master Program Periodic update was adopted by the City Council on September 21, 2021 by Ordinance 5927; and

WHEREAS, the Shoreline Master Program contains eleven appendices addressing a variety of issues including, critical areas, best available science, shoreline assessment and copies of existing chapters of the Kennewick Municipal Code; and

WHEREAS, the existing chapters of the Kennewick Municipal Code are applicable to areas regulated by the Shoreline Master Program; and

WHEREAS, the inclusion of chapters of the Kennewick Municipal Code as appendices in the Shoreline Master Program creates duplication of and inconsistency between areas regulated by the Shoreline Master Program and other areas which causes unneeded confusion when applying regulations within the shoreline area; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Appendices A-7, A-8, A-9, A-10 and A-11 of the Shoreline Master Program (KMC 18.68), are hereby repealed.

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

TERRI L. WRIGHT, City Clerk

DON BRITAIN, Mayor

ORDINANCE NO. 5953 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 17th day of
November, 2021.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet 	Agenda Item Number	6.a.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Public Hearing			Ordinance/Reso	☐
	Subject	2022 HUD Draft Annual Action Plan			Public Mtg / Hrg	☒
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Management Services				

Recommendation

Staff recommends the approval of the 2022 Draft Community Development Block Grant (CDBG) Annual Action Plan as prepared by the Community Development Block Grant Advisory Committee (Committee) and Staff.

Motion for Consideration

I move approval of the 2022 Draft Community Development Block Grant Annual Action Plan and funding recommendation as prepared by the CDBG Committee and Staff.

Summary

The City of Kennewick is an entitlement City as granted by the Federal Department of Housing and Urban Development (HUD) and so is an annual recipient of CDBG and HOME funds.

HUD regulations stipulate certain eligible uses for these funds and require the City to submit a five-year plan as to community needs followed by an Annual Action plan that specifies how the needs will be addressed using the available funds. The amount of the 2022 grant has not yet been established, but historical indications are that the Block Grant will be approximately \$675,000 with an additional \$198,000 in HOME funds. The Committee held a virtual Public Hearing in late summer to gather community input after which applicants were given four weeks to submit applications for grant funding. The Committee reviewed the applications and conducted oral presentations and virtual interviews with the applicants.

The Committee and staff considered the objectives on the Consolidated Plan and the Allocation Policy as they established the recommendation for the funding summary that is attached. The decision to fund a project was also based on any past experience with the applicant, their ability to obtain funding elsewhere, and the benefit to Kennewick low- and moderate-income residents.

Alternatives

Return to Committee for further consideration.

Fiscal Impact

None.

Through		Attachments: 2022 Council Funding Recommendations 2022 Annual Action Plan 2nd draft
Dept Head Approval	Christina Palmer Nov 08, 16:46:24 GMT-0800 2021	
City Mgr Approval	Marie Mosley Nov 11, 13:58:33 GMT-0800 2021	

☐ **Recording Required?**

FY 2022 CDBG Funding Recommendations

		GRANT	REQUEST	APPLICANT	PROJECT	COMMENTS
Facility / Infrastructure Improvements	1	\$400,000	\$400,000	COK Public Works	W. Canal Dr.- Install sidewalk, curb, and gutters for accessibility to Hatfield Park.	LMI Area
	2	\$286,000	\$286,000	COK Public Works	W. 6 th Ave.- Install sidewalk, curb, gutters, and storm drainage for accessibility to Underwood Park.	LMI Area
		\$686,000				
Public Service Projects 15% Cap \$101,250	3	\$25,000	\$25,000	COK Youth Scholarship	Youth Recreation Scholarships	Request less than 2021
	4	\$24,000	\$23,920	ARC of Tri-Cities	Therapeutic Recreation	
	5	\$25,000	\$25,000	Senior Life Resources	Senior Health Services Meals on Wheels	
		\$ 74,000				
		\$135,000	\$135,000	20% Admin. Cap	15% PS Cap = \$101,250	
		\$895,000	TOTAL (spends \$180,000 in previous year funds)			

HUD 2022 Entitlement "Guesstimate"	\$675,000	Total Facilities	\$686,000
2022 Program Income "Guesstimate"	<u>\$ 40,000</u>	Total Public Service	<u>\$ 74,000</u>
Estimated TOTAL funding	\$715,000	Total	\$760,000
PREVIOUS YEAR CDBG FUNDS AVAILABLE	\$450,807		



2022 ANNUAL ACTION PLAN

Supplement to
2020 – 2024 Consolidated Plan

For further information contact:

Alisha Piper
City of Kennewick
Community & Corporate Services
P.O. Box 6108
210 West 6th Avenue
Kennewick, WA 99336
(509) 585-4432



THIRD YEAR ACTION PLAN

INTRODUCTION (AP15)

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title 1 of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2020-2024 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The activities proposed in the 2022 Annual Action Plan will be funded by CDBG allocations, program income, and existing unallocated funds. The City of Kennewick also has the option as an entitlement community to apply for a Section 108 Loan guarantee in an amount not to exceed five times its current year annual CDBG allocation.

If the 2022 CDBG funding is above the anticipated amount listed under “Expected Resources”, the additional funds could be applied to the infrastructure projects. If CDBG funding is below the anticipated amount, the shortfall in funds will be covered through the expenditure of existing unallocated previously awarded funds. Should the amount of unallocated funds not be enough to cover the shortfall, the scope of the infrastructure projects will be reduced commensurately and the Public Service project awards will each be reduced to reflect the expenditure of no more than 15% of the entitlement.

EXPECTED RESOURCES**Table 1: Expected Resources Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Amount Available Remainder of Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Federal	Admin/Planning Economic Development Public Improvements Public Services	\$675,000**	\$40,000	\$0 TBD at the end of 2021	\$715,000	\$0 TBD at the end of 2021	Expected funds based on 2021 award and program income projected annually over a 5-year period

Prior year resources can include the following:

- Entitlement funds from previous years that were not fully spent down due to projects coming in under budget (i.e. youth recreation scholarships that did not have as many program applicants and participants as expected or Public Works projects that received lower than anticipated bids)

Leveraging Funds and Matching Requirements (AP15)

The Cities of Richland, Kennewick and Pasco are supportive of efforts by other agencies to apply for or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that will meet a housing and community development need as identified in the 2020-2024 Consolidated Plan, and, within staffing capacity, will assist other organizations that implement portions of the Plan to apply for funds from other local, state, or federal resources.

Each city, as a participating jurisdiction of the Consortium, must make a permanent contribution to show support of affordable housing in the community. The contribution is considered to be a match for federal HOME dollars and must be 25% of the funds drawn from the jurisdiction's HOME Investment Trust Fund Treasury account, excluding funds identified for administering the HOME program and program income. Match obligations are satisfied by permanent non-federal investment in, or contribution to, HOME assisted or HOME eligible projects by reduction or contribution from the City's General or other non-federal funds, reduced cost for land purchased below appraised value, reduced financing fees from lenders and appraisers, grants for affordable housing from non-federal sources, donated construction/housing materials, and volunteer labor.

ANNUAL GOALS AND OBJECTIVES

Table 2: Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Community development	2022	2022	Non-housing community development	N/A	Community & economic development	\$686,000	Public facility or infrastructure other than low/moderate-income housing benefit: persons assisted
Homeless & services	2022	2022	Non-homeless special needs	N/A	Homeless & public services	\$74,000	Public services activities other than low/moderate-income housing benefit: persons assisted

PROJECTS

Introduction (AP35)

If any additional amount of funding is required to complete the 2022 infrastructure projects, those funds will come from additional unallocated CDBG entitlement funds or Program Income.

Table 3: Project Information

Project #	Project Name
1	Infrastructure Improvements
a	COK W. Canal Dr. Sidewalks
b	COK W. 6 th Ave. Sidewalks
2	Public Service
a	COK Youth Recreation Scholarships
b	ARC Therapeutic Recreation Scholarships
c	Senior Life Resources Meals on Wheels
3	CDBG Administration

1a	Project name	COK W. Canal Dr. Sidewalks
	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Improve access for LMI area, that includes persons with disabilities, and safe access to a neighborhood park.
	Funding	CDBG : \$400,000
	Description	Install new sidewalks, street lighting, and ADA ramps along a collector street. Create safe access to the neighborhood park by removing barriers.
	Location description	W. Canal Drive- Carmichael Dr. to SR-395
	Planned activity	See above
	Target date	October 31, 2022
	Objective/outcome	Suitable living environment and availability/accessibility
1b	Project name	COK W. 6th Ave. Sidewalks

	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Improve access for LMI area, that includes persons with disabilities, and safe access to a neighborhood park.
	Funding	CDBG: \$286,000
	Description	Install new sidewalk to complete the access to bus routes and retail location. Create safe access to those services and the neighborhood park, by removing barriers.
	Location description	W. 6 th Avenue- Vancouver St. to Tacoma St.
	Planned activity	See above
	Target date	October 31, 2022
	Objective/outcome	Suitable living environment and availability/accessibility
2a	Project name	COK Youth Recreation Scholarships
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of low- and moderate-income families
	Funding	CDBG: \$25,000
	Description	Support public services for youth
	Location description	Throughout the City
	Planned activity	See above
	Target date	December 31, 2022
	Objective/outcome	Suitable living environment and affordability
2b	Project name	ARC Therapeutic Recreation Scholarships
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of developmentally disadvantaged adults
	Funding	CDBG: \$24,000
	Description	Support public services for targeted population
	Location description	Throughout Tri-Cities, but for Kennewick residents
	Planned activity	See above
	Target date	December 31, 2022
	Objective/outcome	Suitable living environment and affordability
2c	Project name	Meals on Wheels
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of the elderly
	Funding	CDBG: \$25,000
	Description	Support public services for the elderly
	Location description	Senior Center onsite dining room and delivery service to the homebound seniors.
	Planned activity	See above
	Target date	December 31, 2022
	Objective/outcome	Suitable living environment and affordability
3	Project name	CDBG Administration
	Target area	
	Goals supported	Increase and preserve affordable housing choices, community neighborhood & economic development, homeless intervention & prevention, and supportive services.

Needs addressed	Suitable living environment and create economic opportunity and improve accessibility
Funding	CDBG: \$135,000 (not to exceed 20% of entitlement)
Description	Administration
Location description	210 W. 6 th Ave.
Planned activity	Administer, plan, and deliver community development programs to ensure compliance and success of programs to benefit low and moderate income people
Target date	December 31, 2022
Objective/outcome	N/A

Allocation Priorities and Barriers (AP35)

Funding priorities are consistent with those stated in the Strategic Plan. The City of Kennewick intends to maximize the use of limited resources to ensure the highest benefit within the capacity to administer the program. Reduced funds have increased the challenge. Given the limited capacity, bricks and mortar projects resulting in visual physical improvements are important when those projects reduce barriers for physically impaired persons; result in the acquisition, construction or improvement to public facilities; and/or, result in neighborhood preservation and revitalization. High priority is also placed on projects that would result in enhancing the economic opportunities of residents.

The City likewise places a priority on bricks and mortar projects that result in the creation or preservation of housing for the elderly or populations with special needs. The City also funds social services to address community needs including projects to assist seniors or populations with special needs and disadvantaged youth.

Whenever feasible, projects that leverage additional funds and/or are coordinated with community partners are emphasized and given priority. The City does not anticipate obstacles to meeting the underserved needs addressed in the projects (within the anticipated funding levels).

GEOGRAPHIC DISTRIBUTION (AP50)

All of the City's infrastructure improvements are located in low and moderate-income areas as defined by Census Tracts. Low and moderate-income Public Service projects are located throughout the City.

AFFORDABLE HOUSING

Introduction (AP55)

In 2022, HOME goals are included in reporting by the City of Richland, the HOME lead.

A goal of the three Cities is to provide decent affordable housing for its residents. To support this effort each city has programs to address this need. The following provides a general overview of the types of programs and projects that supports this effort.

- HOME – Down Payment Assistance Program. Each City provides a down payment program, providing funds for low and moderate income first time homebuyers.
- HOME – CHDO. Support efforts of a CHDO to develop single-family homeownership units.
- HOME – TBRA. The Consortium has created a Tenant Based Rental Assistance Program to support affordable housing. Using a subrecipient, the Consortium provides HOME funds to assist tenants with rent and utilities.

PUBLIC HOUSING

Actions to Support Public Housing Needs (AP60)

The City of Kennewick will help address the needs of public housing and activities in 2022 by continuing to work closely with and supporting efforts of the Kennewick Housing Authority. The City and Authority will continue to coordinate housing activities throughout the City.

There are a variety of assisted affordable housing options available in the Tri-Cities. HUD and the State of Washington (Washington State Housing Trust Funds and Washington State Housing Finance Commission Tax Credits) subsidized housing programs have generated an inventory of housing; the majority of those are family units.

Actions to Encourage Residents (AP60)

The Kennewick Housing Authority (KHA) Governing Board includes one position designated as a Resident-Assisted Commissioner. The position is currently vacant but is being advertised to be filled. Public Housing residents are encouraged to attend Resident Council meetings to discuss how to become more self-sufficient. The meetings are temporarily curtailed due to COVID-19 social distancing requirements. KHA also periodically provides information via notices to all residents.

KHA has hosted flu and COVID-19 vaccination clinics for residents and the general public this year. The clinics are a new service, and they provide the best access for tenants and especially the elderly, that want to limit their exposure to others.

The Kennewick Housing Authority encourages Section 8 participants to get their “Ducks in a Row for Housing Choice Voucher Homeownership”. This program provides an opportunity to utilize their rental assistance payment for homeownership; however due to COVID-19, many participants are not actively shopping for homes. KHA’s lobby is closed, but lease up and rental assistance continue with most services being provided remotely or by individual appointment in order to adhere to the Governor’s Proclamations during the pandemic in order to keep everyone as safe as possible.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (AP65)

The three cities will continue to be involved in the Benton Franklin Human Services planning efforts. The BFHS developed a plan for the homeless with the express purpose of giving nonprofit and government

agency providers a “road map” of actions to follow to reduce homelessness in Benton and Franklin Counties. The plan is a concerted effort by numerous agencies, including the three cities, to develop a common understanding of the needs of the homeless and to agree upon a coordinated plan to improve services and housing for homeless. The goal of the plan is to move homeless individuals and families through a continuum of housing and supportive services leading them to permanent housing with the highest level of self-sufficiency they can achieve.

Assessing Individual Needs (AP65)

Richland, Kennewick and Pasco will continue to encourage cooperation in sharing information to identify existing resources that might be available to meet the needs of the homeless, or those at risk of becoming homeless. Staff from the City will also participate, if available, and support the annual Point-in-Time Count in Benton and Franklin counties scheduled for January 2022.

Addressing Emergency Shelter and Transitional Housing Needs (AP65)

Emergency Solutions Grant funds are not directly administered by the Continuum of Care. However, the Continuum consults on funding decisions. The cities do not address emergency shelter and transitional housing needs of homeless, except through their involvement with Benton Franklin Community Action Committee (BFCAC) and Benton Franklin Human Services. The three cities do not receive ESG funds but will continue to support the development of homeless housing through community resources such as, potentially, the HOME program and 2060 and 2163 Recording Fee resources, as they have in the past.

Transitions to Permanent Housing and Homeless Prevention (AP65)

Kennewick purchased and rehabilitated a two-story 4-bedroom home to serve as transitional housing for homeless veterans. This facility has been in operation since 2010 and has housed many individuals for varying lengths of time. The facility is run by the Columbia Basin Veterans Coalition.

In 2010, the City purchased and rehabilitated a 4-plex to serve as transitional housing. Two of the units are used for housing victims of domestic violence and the other two are used for housing families recovering from substance abuse. The facility is jointly run by Domestic Violence Services of Benton and Franklin Counties and Elijah Family Homes.

Assistance with Discharge Housing and services (AP65)

Except for involvement with BFCAC, the three Cities do not provide assistance to those being discharged from publicly funded institutions or receiving assistance from public or private agencies.

BARRIERS TO AFFORDABLE HOUSING (AP75)

The purchase price and downpayment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing

programs provide affordable housing opportunities for lower-income households by financing down payment assistance.

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

OTHER ACTIONS (AP85)

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. The City attends, supports, and is an active member of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

Actions to Meet Underserved Needs (AP85)

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs, and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

Actions toward Affordable Housing (AP85)

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable populations are able to reside in decent, safe housing.

Actions to Reduce Lead-Based Paint Hazards (AP85)

The City will undertake the following actions in program years 2020-2024 to increase community awareness of lead based paint and its hazards. The City will provide education on lead based paint including information on Safe Work Practices, actions to take when rehabbing or remodeling a home, and steps to take if exposure to lead hazards is suspected.

The pamphlets “Renovate Right” and “Protect Your Family from Lead in Your Home” published by Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City’s website.

Actions to Reduce Number of Poverty-Level Families (AP85)

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium. The City supports economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

Actions to Develop Institutional Structure (AP85)

The City will pursue various activities outlined in the 2020-2024 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Kennewick staff will participate in the Point-in-Time Count of the homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

Actions to Enhance Coordination (AP85)

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2020-2024 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

Council Agenda Coversheet 	Agenda Item Number	6.b.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Right-Of-Way Vacation 1026 & 1048 N Lincoln St			Public Mtg / Hrg	☒
	Ordinance/Reso #	5949	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Staff recommends vacation of a portion of right-of-way located at 1026 and 1048 North Lincoln Street, following a public hearing.

Motion for Consideration

I move to adopt Ordinance 5949.

Summary

At the October 19, 2021 Council meeting, the date of November 16, 2021 was set for a public hearing, and all conditions of proper notice have been fulfilled.

Jose Chavallo and Tammy Steele are requesting the vacation of a portion (50' x 258') of public right-of-way abutting 1026 and 1048 North Lincoln Street. This vacation will help facilitate the construction of a proposed 220 to 260 unit multi-unit apartment complex (See attached map). As a result of vacating this portion of North Lincoln Street, the applicant will be required to construct a new access point to North Kellogg Street at the northern leg of West Okanogan Loop, which will maintain two access points for the Columbia Addition neighborhood south of the applicant's property.

Public Works has assessed this section of North Lincoln Street and determined that with the construction of the new access point, this section of North Lincoln Street is will no longer be needed. Vacating this portion of North Lincoln Street includes the requirement that the developer sign and record the attached agreement, meeting certain requirements for construction of improvements, prior to finalizing the vacation.

Alternatives

None recommended

Fiscal Impact

None.

Through	Bruce Mills Nov 08, 13:24:20 GMT-0800 2021	Attachments: 
Dept Head Approval	Cary Roe Nov 08, 15:05:58 GMT-0800 2021	
City Mgr Approval	Marie Mosley Nov 11, 14:05:13 GMT-0800 2021	
		☒ Recording Required?

When recorded, return to:

Kennewick City Clerk
P. O. Box 6108
Kennewick, WA 99336

CITY OF KENNEWICK
ORDINANCE NO. 5949

AN ORDINANCE RELATING TO VACATION OF STREET RIGHT-OF-WAY
ON A PORTION OF PUBLIC RIGHT-OF-WAY ABUTTING 1026 AND 1048
NORTH LINCOLN STREET

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

WHEREAS, the City Council of the City of Kennewick, Washington, by Resolution No. 21-11 initiated proceedings to vacate a portion of right-of-way abutting 1026 and 1048 North Lincoln Street and by said resolution fixed the 16th day of November, 2021, at 6:30 p.m. at Kennewick City Hall as the time when the vacation of a portion of right-of-way abutting 1026 and 1048 North Lincoln Street should be heard and determined, and notice of such hearing was given as required by law; and

WHEREAS, such hearing was duly held at the time and place appointed by resolution and objections to said resolution were heard and considered by the City Council, and the City Council having determined to make said vacation; and

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. That portion of street right-of-way described as follows:

Parcels 1-3399-202-0024-005 And 1-3399-202-0024-006

Portion of North Lincoln Street to be vacated

A portion of North Lincoln Street lying in the Southwest quarter of the Northwest quarter of Section 33, Township 9 North, Range 29 East W.M. and also lying in the Southeast quarter of the Northeast quarter of Section 32, Township 9 North, Range 29 East W.M. Benton County, Washington, and described as follows:

Commencing at the Southwest corner of the Northwest quarter of said Section 32, being a brass cap in a monument case City of Kennewick Control point 929 as shown on Record Survey 1540 Records of Benton County Washington; thence along the West line thereof North 01°01'03" West for 659.95 feet to the True Point of Beginning; thence South 89°15'00" West for 25.00 feet to the Easterly Right of Way line of North Kellogg Street as shown on the plat of Vista Industrial Park as recorded in Volume 14 of Plats page 56 under Auditor's file number 858456 records of Benton County, Washington; thence along said Right of Way North 01°01'03" West for 257.66 feet; thence North 89°16'06" East for 25.00 feet to the Westerly line of the Northwest quarter of said Section 32; thence continuing North 89°16'06" East for 25.00 feet to the Easterly Right of Way of North Lincoln Street; thence along said Easterly Right of Way South 01°01'03" East for 257.64 feet; thence South 89°15'00" West for 25.00 feet to the True Point of Beginning.

Containing 12,883 Square Feet

shall be and hereby is vacated.

Section 2. The City retains an Utility, Sidewalk and Irrigation easement in, on under and over the west 15.00 feet of land vacated in Section 1 of this ordinance and for access and construction, repair and maintenance of public utilities, sidewalk and irrigation.

Section 3. Pursuant to RCW 35.79.030, as a condition for approval of the request to vacate public right of way the adjacent property owner and beneficiary (Jose Chavallo and Tammy Steele) shall compensate the City in the amount of one half the appraised value of the vacated right-of-way.

1. **Parcel No. 1-3399-202-0024-005:** The assessed value is \$1.18 per square foot. The established value of the 8,258 square foot right-of-way at one-half \$1.18 per square foot is \$4,872.22; **and**

Parcel No. 1-3399-202-0024-006: The assessed value is \$7.04 per square foot. The established value of the 4,625 square foot right-of-way at one-half \$7.04 per square foot is \$16,280.

2. Execute and fulfill the terms of the Vacation Agreement attached as Exhibit A.

Section 4. Findings of Fact.

1. The vacation has been approved by affected utility companies.
2. The vacation has been approved by City staff.
3. No abutting property owners object to this vacation.
4. In accordance with RCW 35.79.030, Jose Chavallo and Tammy Steele will pay half the appraised value of the property being vacated in the amount of \$21,152.22, execute and comply with the terms of the Vacation Agreement

5. This ordinance will be in effect once payment for the property being vacated has been received by the City.
6. This right-of-way will be considered as vacated when Jose Chavallo and Tammy Steele comply with the terms contained herein and the recording of this Ordinance.

Section 5. This ordinance shall be in full force upon completion of the terms and conditions of the Vacation Agreement, the receipt by the City of the \$21,152.22, publication as required by law, and final recording per RCW 35.79.030 for a certified copy of this Ordinance with the County Auditor's Office.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5949 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 17th day of November, 2021.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Return to:
City Clerk's Office
City of Kennewick
PO Box 6108
Kennewick, WA 99336

STREET VACATION AGREEMENT

Grantor(s): CITY OF KENNEWICK, A WASHINGTON MUNICIPAL CORPORATION

Grantee: JOSE CHAVALLO AND TAMMY STEELE

Legal Description (abbreviated) Portion of the SW 1/4 of the NW 1/4, Section 33, T. 9 N., R. 29 E., W.M.

Assessor's Tax Parcel ID No(s): 1-3399-202-0024-005 And 1-3399-202-0024-006

Reference Nos. Ordinance 5949

THIS STREET VACATION AGREEMENT is entered into by and between and the CITY OF KENNEWICK, a Washington municipal corporation ("Grantor"), and JOSE CHAVALLO AND TAMMY STEELE, HUSBAND AND WIFE ("Grantee"), referred to collectively as the "Parties".

RECITALS

WHEREAS, Grantor is the sole owner of certain road right of way located in Benton County, Washington, which is being vacated under Ordinance 5949 to the Grantee; and

WHEREAS, said vacation of right of way shall not be considered as complete and in full force, nor recorded until all Terms and Conditions have been complied with as set forth herein.

NOW THEREFORE, the following terms and conditions shall be met prior to completion of the vacation of right of way under Ordinance 5949.

TERMS AND CONDITIONS

1. Grantee shall design and construct a new full access street approach onto North Kellogg Street from West Okanogan Loop, approximately 525 feet north of W. Metaline Avenue, per civil design plans approved by the City.
2. Grantee shall install necessary City-approved signage and barricade at the North end and South end of vacated North Lincoln Street.
3. Grantee shall design and construct new Kellogg Street frontage improvements along Grantee's property, including landscaping and sidewalk, per civil design plans approved by the City, including approved tie-ins to sidewalk and Lincoln Street north and south of Grantee's property, respectively.

DATED THIS _____ day of _____, 20____, for **CITY OF KENNEWICK**

DON BRITAIN, Mayor

Attest:

Approved as to Form:

TERRI L. WRIGHT, City Clerk

LISA BEATON, City Attorney

DATED THIS _____ day of _____, 20____, for Grantee

GRANTEE:

JOSE CHAVALLO

TAMMY STEELE

STATE OF WASHINGTON)

)ss.

COUNTY OF BENTON)

On this _____ day of _____ before me personally appeared _____, each one to me known to be one of the duly elected, qualified and acting County Commissioners of Benton County, Washington, that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said County, for the uses and purposes therein mentioned, and each on oath stated that he (she) was authorized to execute said instrument by resolution of the Board of County Commissioners of said County, and that the seal affixed is the official seal of said County.

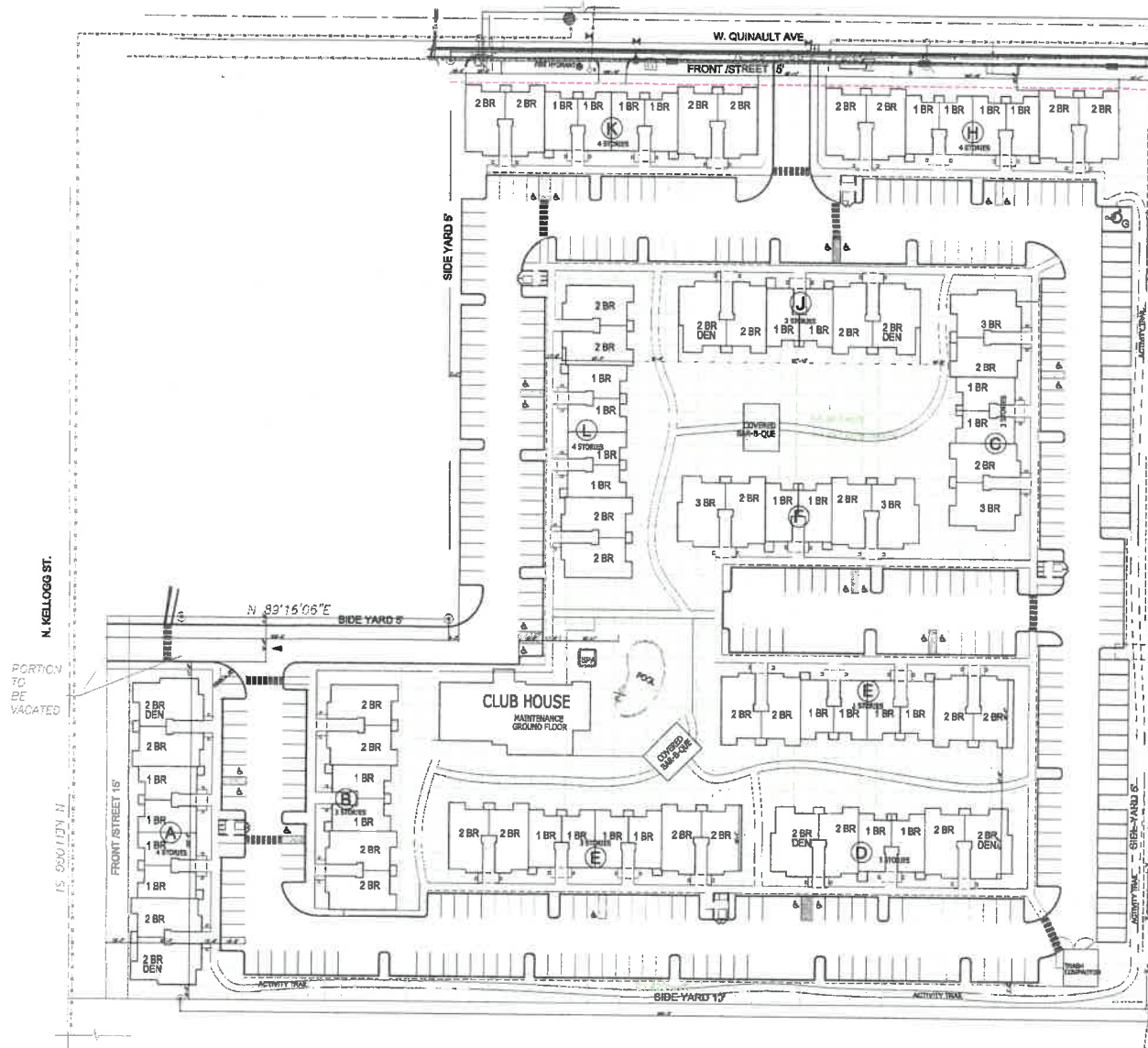
GIVEN under my hand and official seal the day and year last above written.

(SEAL)

Notary Public in and for the State of
Washington, residing at _____

My commission expires _____





ZONING & REQUIREMENTS

ZONING _____ RH
 LOT SIZE _____ 357,056 ???
 DENSITY _____ ??? 221.4 UNITS (8.2 ACRES X 27)
 DENSITY INCREASE _____ 20% INCREASE
 MAXIMUM DENSITY _____ ??? 266 UNITS (221.4 X 1.20)
 MAX HEIGHT _____ 45'
 SETBACKS
 FRONT (STREET 15') _____
 SIDE YARD 5' - 10' ABUTTING RESIDENTIAL

PARCELS: 133992020024001
 133992020024002
 133992020024003
 133992020024006

OPEN SPACE CALCULATIONS

OPEN SPACE REQUIRED: 300 PLUS 200 SQ/FT PER BEDROOM = 85,300 SQ/FT

90,392 SQ/FT PROVIDED

UNIT MIX	UNIT - OPEN SPACE
1 BR - 116	1 BR - 116 = 23,700 SQ/FT
2 BR - 116	2 BR - 116 = 46,400
2 BR/den - 20	2 BR/den - 20 = 6,000
3 BR - 12	3 BR - 12 = 7,200
TOTAL - 266	TOTAL - 266 = 85,300 SQ/FT

REQUIRED PARKING

1 BR - 116 = 116 STALLS + 5.0 GUEST
 2 BR - 116 = 174 STALLS + 8.7 GUEST
 2 BR/den - 20 = 30 STALLS + 1.5 GUEST
 3 BR - 12 = 18 STALLS + 1 GUEST
 357 STALLS REQUIRED

300 - STANDARD STALLS
 18 - ADA STALLS
 4 - ADA VAN STALLS
 1 - ADA GARAGE
 37 - GARAGES

360 PARKING STALLS PROVIDED

13 JULY 21 - SUBMIT FOR PRE-APPLICATION MEETING

STATES LICENSED
 WASHINGTON
 BOARD
 ARIZONA
 ARKANSAS
 CALIFORNIA
 CONNECTICUT
 FLORIDA
 GEORGIA
 ILLINOIS
 INDIANA
 IOWA
 KANSAS
 KENTUCKY
 LOUISIANA
 MAINE
 MARYLAND
 MASSACHUSETTS
 MICHIGAN
 MINNESOTA
 MISSISSIPPI
 MISSOURI
 MONTANA
 NEBRASKA
 NEVADA
 NEW HAMPSHIRE
 NEW JERSEY
 NEW MEXICO
 NEW YORK
 NORTH CAROLINA
 NORTH DAKOTA
 OHIO
 OKLAHOMA
 OREGON
 PENNSYLVANIA
 RHODE ISLAND
 SOUTH CAROLINA
 SOUTH DAKOTA
 TENNESSEE
 TEXAS
 UTAH
 VERMONT
 VIRGINIA
 WISCONSIN
 WYOMING

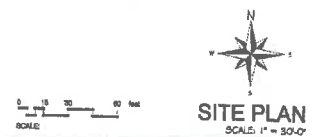
PROJECT
 266 UNIT 'QUINALT VILLAGE APARTMENTS'
 LOCATION
 W. QUINALT AVE. KENNEWICK WA
 OWNER
 JOSE CHAVALLO

CHARLES MORGAN & ASSOCIATES, LLC

ARCHITECTS

7301 BOVEY LAKE
 EVYDENT, WA 98553

PHONE 425-333-0288
 EMAIL info@cmarch.com



SITE PLAN
 SCALE: 1" = 30'-0"

DATE	15 SEPT 21	SHEET
		A1.1

Lincoln Street

Write a description for your map.

Legend

Not to Scale



Council Agenda Coversheet	Agenda Item Number	6.c.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Resolution			Ordinance/Reso	☒
	Subject	Preliminary Latecomers Reimbursement Agreement			Public Mtg / Hrg	☒
	Ordinance/Reso #	21-12	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

The Council adopt Resolution 21-12, authorizing the City Manager to sign a Developer Preliminary Latecomers Reimbursement Agreement for Colorado Street Utilities construction.

Motion for Consideration

I move to adopt Resolution 21-12.

Summary

Kennewick Municipal Code 5.60 establishes procedures for Developer Latecomer Reimbursement Agreements for reimbursement of utilities and arterial/collector streets constructed by developers.

Staff received an application from Tri Cities Development Company, LLC to establish a reimbursement area and cost assessments for a latecomer agreement, in association with the extension of sanitary sewer, water and storm drainage main line utilities in future Colorado Street, to approximately 650-ft south of Bob Olson Parkway, and the southern boundary of future Fire Station No. 6. Total estimated costs are \$23,644 sewer, \$58,422 water and \$37,192 storm drainage - totaling \$119,258.

Jaycee Structure LLC is the owner of property on the west side of future Colorado Street and the potential future beneficiary of these utility extensions. The latecomer agreement would establish a potential pro rata reimbursement from the current or future owner of the Jaycee Structure property, should they connect to these utilities in the next 20 years.

Notice of the proposed Latecomer Agreement, along with property owner's rights, have been mailed to all affected property owners of record as shown on the records of the Benton County Assessor.

Following the public hearing, Council may reject, accept or modify the proposed latecomer agreement and preliminary determination of area boundaries and assessments. Additional information is included in an attached staff memo.

Alternatives

Reject or modify the proposed agreement.

Fiscal Impact

None to City.

Through	Bruce Mills Oct 26, 16:06:17 GMT-0700 2021	Attachments: Agreement Resolution Memo
Dept Head Approval	Cary Roe Oct 26, 16:27:25 GMT-0700 2021	
City Mgr Approval		

☐ Recording Required?

Developer Preliminary Latecomers Reimbursement Agreement

KMC 5.60

Facility Contract

Water or sanitary sewer or storm drainage, or collector or arterial street

THIS AGREEMENT entered into this date by and between the City of Kennewick, Washington hereinafter called "City," and Tri Cities Development Company, LLC, hereinafter called "Owner;"

WITNESSETH:

WHEREAS, the City has, by resolution adopted by the City Council, on the _____ day of _____, 20 ____, approved the construction of facilities by the Owner(s) to a certain tract of land and established a preliminary or land assessment reimbursement area and preliminary pro rata share of costs, NOW THEREFORE,

IT IS AGREED AS FOLLOWS:

1. Owner(s) of land herein described and set forth in Exhibit A shall construct at his (their) expense, the facility as per construction plans signed and approved by the City Engineer and as described in Exhibit A. Said facility shall be constructed in accordance with the City Standard Specifications and Drawings in effect governing the construction and specifications for facilities of such type, and subject to the approval of the City Engineer or his agent.

Exhibit A: includes legal description of owner property together with a written description of the improvements proposed to be constructed that will benefit the properties in the reimbursement area, together with a legal description of the property that have contributed to the cost of the improvements.

2. It is the intent of the Developer Preliminary Latecomers Agreement, that for a period of 15 years for a street project, or 20 years for any utility (water, sanitary sewer or storm drainage) project from date of final acceptance of the project by the City, that any person, firm, or corporation owning real estate and not contributing to the original cost of such facility, who subsequently connects into or uses the same, shall pay a fair pro rata share of the cost of construction of said facility in accordance with the schedule and reimbursement area map set forth in Exhibit B, which is attached hereto and incorporated herein by reference as though fully set forth.

Exhibit B: includes a description of each tract of land within the reimbursement area, with the preliminary assessment amount contemplated to be assessed against each property. (Preliminary reimbursement area assessment roll).

3. Upon completion of construction of the extension and its acceptance by the City Engineer, the facility shall become a part of the municipal system of the City.

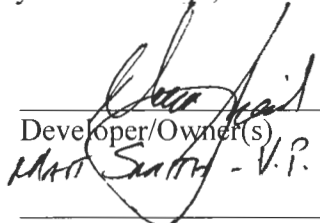
Maintenance and operation costs of said facilities after acceptance shall be borne by the City, except for work and corrections covered by the contractor's one-year warranty bond.

4. It is the intent of the Developer Preliminary Latecomers Reimbursement Agreement that following completion of construction and passage of a Developer Final Latecomers Reimbursement Agreement, by the City Council, that no person, firm, or corporation shall be granted a permit or be authorized by the City to connect into or use any such facility, or extensions thereof, during the period of time prescribed in Paragraph (2) of this contract without first paying to the City, in addition to any and all other costs and charges made and assessed for such connection or use, the amount required by the provisions of the contract under which the facility so connected onto or used or constructed, as set forth in Exhibit B. All amounts so received by the municipality, less a handling, processing and administration fee equal to ten percent (10%) of the reimbursement collected, shall be remitted to the Owner(s) or assignee within sixty (60) days after the receipt thereof. After expiration of this time prescribed in Paragraph 2 of the contract, City standard fees in effect at the time will apply.
5. It is the intent of the Developer Preliminary Latecomers Reimbursement Agreement, that following passage of a Developer Final Latecomers Reimbursement Agreement by the City Council, that whenever any connection is made onto the facility described in Paragraph (1) under this contract without such payment having first been made in accordance with Exhibit B, the City may remove or cause to be removed, such unauthorized connection and all connecting lines or pipe located in the facility right-of-way, and dispose of such material removed without any liability whatsoever.
6. Owner(s) hereunder is/are an independent contractor and not an agent or employee of the City.
7. Owner(s) agree to pay to the City a handling, processing, and administrative fee of ten percent (10%) of all reimbursements collected by the City on behalf of the owner.
8. Owner(s) release and waive any claims for any liability of the City, its officials, agents, and employees in the establishment and enforcement of the Developer Preliminary and Final Latecomers Reimbursement Agreement.
9. It is the intent of the Developer Preliminary Latecomers Reimbursement Agreement that following completion of construction and passage of a Developer Final Latecomers Reimbursement Agreement, by the City Council, that the City shall not be responsible for locating any beneficiary or survivor entitled to benefits by or through a Developer Final Latecomers Reimbursement Agreement. Any funds collected under the Developer Final Latecomers Reimbursement Agreement that are unclaimed by Owner(s) after ninety (90) days from the payment of each latecomers assessment, shall be returned to the parties making payment to the City, if they may be reasonably found, minus a ten percent (10%) city handling, processing and administration fee. After one hundred and twenty (120) days from the payment of each latecomers

assessment, any remaining undeliverable funds shall inure to the benefit of the appropriate utility and/or fund approved by City Council.

10. It is the intent of the Developer Preliminary Latecomers Reimbursement Agreement that following completion of construction and passage of a Developer Final Latecomers Reimbursement Agreement, by the City Council, that the City in no way guarantees payment of assessments by latecomers, or enforceability of assessments, or enforceability of the Developer Final Latecomers Reimbursement Agreement, or the amount(s) thereof against such persons or property. Nor will the offices or finances of the City be used for enforcement or collection of latecomers obligations beyond those duties specifically undertaken by the City herein. It shall be the obligations of the Owner(s) to take whatever authorized means are available to enforce payment of latecomers assessments within the term of the Developer Final Latecomers Reimbursement Agreement; and Owner(s) is hereby authorized to take such actions.

DATED at City of Kennewick, Washington, this _____ day of _____, 20 ____.

	15 SW Colorado Blvd, #2, 97702
Developer/Owner(s)	Address
MATT SMITH - V.P. - T21 CITIES DEVELOPMENT CO., LLC	

Developer/Owner(s)

Address

Developer/Owner(s)

Address

City Manager

EXHIBIT A

Legal Description of Contributing Property Owner (Tri Cities Development Company, LLC – East Side):

Adjusted Parcel C as shown on Record Survey 5375 as recorded in Volume 1 of Surveys, Page 5375, Auditor File Number 2020-032347, records of Benton County, Washington. See attached Exhibit A-1

Description of Improvements Benefitting Reimbursement Area

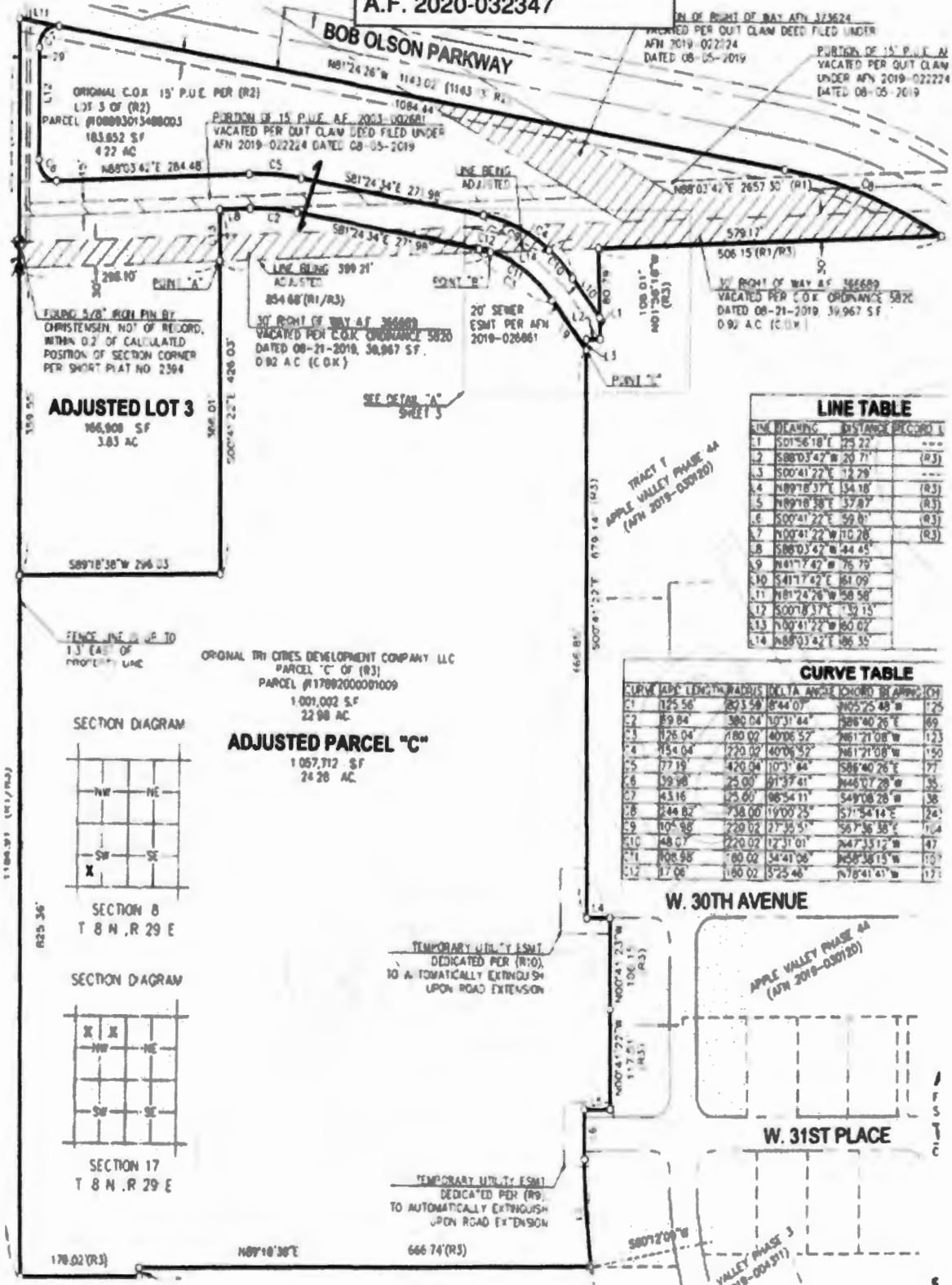
Per approved plans for DPW-2021-01315.

Sanitary Sewer mainline construction – 473-ft

Water mainline construction – 647-ft

Storm Drain mainline/pond connections construction – 640-ft

**EXHIBIT A-1
ADJUSTED PARCEL C
RECORD SURVEY 5375
A.F. 2020-032347**



LINE TABLE

LINE	BEARING	DISTANCE	REMARKS
1	S01°56'18"E	25.22'	---
2	S88°03'42"W	20.71'	(R3)
3	S00°41'22"E	12.28'	---
4	N89°18'37"E	34.18'	(R3)
5	N89°18'38"E	37.87'	(R3)
6	S00°41'22"E	59.01'	(R3)
7	N00°41'22"W	110.28'	(R3)
8	S88°03'42"W	44.45'	---
9	N41°17'42"E	76.79'	---
10	S41°17'42"E	81.09'	---
11	N81°24'26"W	58.58'	---
12	S00°18'37"E	39.15'	---
13	N00°41'22"W	80.02'	---
14	N88°03'42"E	186.35'	---

CURVE TABLE

LINE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD DISTANCE
1	125.56'	873.58'	8°44'07"	S05°25'48"W	125'
2	89.84'	388.04'	10°31'44"	S88°40'26"E	89'
3	126.04'	180.02'	40°06'57"	N61°21'08"W	123'
4	154.04'	720.02'	40°06'57"	N61°21'08"W	150'
5	77.19'	420.04'	10°31'44"	S88°40'26"E	77'
6	59.98'	25.00'	91°37'41"	N46°02'28"W	55'
7	43.16'	125.00'	96°54'11"	S49°08'28"W	38'
8	244.82'	738.00'	19°00'75"	S71°54'14"E	244'
9	10°48'	220.02'	27°35'51"	S67°36'38"E	104'
10	48.07'	220.02'	12°31'01"	N47°33'12"W	47'
11	106.98'	80.02'	34°41'06"	N58°38'15"W	107'
12	17.06'	180.02'	5°25'46"	N78°41'41"W	17'

EXHIBIT B

Legal Description of Benefitting Property Owners (2 parcels combined – West Side, owned by Jaycee Structure LLC):

Adjusted Parcel C as shown on Record Survey 5006 as recorded in Volume 1 of Surveys, Page 5006, Auditor File Number 2018-009389, records of Benton County, Washington. See attached Exhibit B-1

Preliminary Reimbursement Area Assessment Roll

Utility	Prelim Cost	Developer Share	Jaycee Structure LLC Share	Comments
Sewer Mainline Construction 473-ft	20,507	*0	20,507	*Developer is serving his property by other internal sewer system.
Design 8%	1,641	0	1,641	
PW Permit 5%	1,025	0	1,025	
Latecomer Application	471**	0	471	
Sewer Subtotal:	23,644	0	23,644	
Water Mainline Construction 647-ft	50,670	13.91% 7,048	86.09% 43,622	Developer 0.5 x 180'. West property 0.5 x 180' + 100% of other 467'
Design 8%	4,054	564	3,490	
PW Permit 5%	2,534	352	2,182	
Latecomer Application	1,164**	162	1,002	
Water Subtotal:	58,422	8,126	50,296	
Storm Drain Mainline Construction	32,012	50% 16,006	50% 16,006	Split costs evenly
Design 8%	2,561	1,281	1,280	
PW Permit 5%	1,601	800	801	
Latecomer Application	735**	509	509	
Storm Drain Subtotal:	37,192	18,596	18,596	
TOTAL:	119,258	26,722	92,536	

** - Latecomer Application split based on % of total construction costs per utility, totaling \$2,370.

EXHIBIT B-1
ADJUSTED PARCEL C
RECORD SURVEY 5006
A.F. 2018-009389

RIGHT OF WAY DEED TO CITY OF KENNEWICK PER 2011-036131. 15' SIDEWALK AND UTILITY EASEMENT ON EACH SIDE.

WITH NO CAP
FROM
D POSITION
91000001003
CTURES LLC)

FROM
POSITION
(1014.32')(R1)
1° E 1021.16'

M
ON

005
LLC)

PARCEL #118891000001004
(JAYCEE STRUCTURES LLC)

ADJUSTED
PARCEL C

3,889,408 S.F.
89.29 AC.

FD. N 47° E 0.11' FROM
CALCULATED POSITION

AMON PUMP LATERAL

PARCEL
#118891000001007
(JAYCEE
STRUCTURES LLC)

[R1][01]
(2343.81)
2343.86

S 00°41'22" E

CITY OF KENNEWICK
RESOLUTION NO. 21-12

A RESOLUTION APPROVING A DEVELOPER PRELIMINARY LATECOMERS
REIMBURSEMENT AGREEMENT FOR COLORADO STREET UTILITIES

WHEREAS, Tri Cities Development Company, LLC have requested to enter into a Developer Latecomers Reimbursement Agreement with the City of Kennewick for the construction of sanitary sewer, water and storm drainage facilities along a portion of Colorado Street south of Bob Olson Parkway; and

WHEREAS, Kennewick Municipal Code 5.60 provides for the potential reimbursement of costs for utilities that could benefit other nearby properties; and

WHEREAS, on October 21, 2021, in accordance with KMC 5.60.070(6) a minimum of twenty (20) days in advance of the public hearing held on this date, the preliminary determination of area boundaries and assessments, along with a description of the property owners' rights was forwarded by certified mail to the property owners of record as shown on the records of the Benton County Assessor within the proposed assessment area; and

WHEREAS, notice was published on November 5, 2021 that a public hearing would be held on this date concerning the latecomers agreement; and

WHEREAS, on this date City Council held a public hearing; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, AS FOLLOWS:

Section 1. The following properties shall be subject to this Developer Preliminary Latecomers Reimbursement Agreement:

Adjusted Parcel C, Record Survey 5006, Volume 1 of Surveys, Page 5006, Auditor File Number 2018-009389, Records of Benton County, Washington.

Section 2. The City Manager is authorized to sign the Developer Preliminary Latecomers Reimbursement Agreement.

Section 3. The construction of utilities along a portion of Colorado Street has been approved.

Section 4. The preliminary assessments for the costs of such improvements are approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 21-12 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington, this 17th day of November, 2021

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk



Leading the Way

MEMORANDUM

Public Works Department

October 20, 2021

To: Kennewick City Council

From: Bruce Mills, PE, Deputy Public Works Director

Subject: **Developer Preliminary Latecomers Reimbursement Agreement – Colorado Street Utilities**

Project Description

Tri Cities Development Company, LLC (“Developer”) is constructing utilities and the east half of Colorado Street from Bob Olson Parkway to approximately 650-ft south, to the southern property line of the future Kennewick Fire Station No. 6.

A portion of the construction will benefit a large property on the west side of Colorado Street adjacent to the construction limits. In particular, the sanitary sewer, water and storm drainage main lines are of benefit to the adjacent property on the west side of Colorado owned by Jaycee Structure LLC. Other work being performed by the Developer to solely benefit their own property is not eligible for a latecomer reimbursement agreement.

By terms set forth in a 3/10/2019 Memorandum of Agreement between the Developer and City, the Developer is constructing utilities and the east half of Colorado Street with no additional cost to the City of Kennewick.

Assessment Reimbursement Area

The property adjacent to the work area along the west side of Colorado Street is determined to be the potential beneficiary of Developer’s construction, and prorata shares are as determined below.

Benefitting Property (Jaycee Structure LLC):

Adjusted Parcel C as shown on Record Survey 5006 as recorded in Volume 1 of Surveys, Page 5006, Auditor File Number 2018-009389, records of Benton County, Washington.

Benefits

The Jaycee Structure LLC property along the west side of future Colorado Street benefits by their future use of the utilities constructed by Developer. Estimated prorata shares of the construction, design, and permitting costs are determined on the following table.

PUBLIC WORKS

Preliminary Reimbursement Area Assessment Roll

Utility	Prelim Cost	Developer Share	Jaycee Structure LLC Share	Comments
Sewer Mainline Construction 473-ft	20,507	*0	20,507	*Developer is serving his property by other internal sewer system.
Design 8%	1,641	0	1,641	
PW Permit 5%	1,025	0	1,025	
Latecomer Application	471**	0	471	
Sewer Subtotal:	23,644	0	23,644	
Water Mainline Construction 647-ft	50,670	13.91% 7,048	86.09% 43,622	Developer 0.5 x 180'. West property 0.5 x 180' + 100% of other 467'
Design 8%	4,054	564	3,490	
PW Permit 5%	2,534	352	2,182	
Latecomer Application	1,164**	162	1,002	
Water Subtotal:	58,422	8,126	50,296	
Storm Drain Mainline Construction	32,012	50% 16,006	50% 16,006	Split costs evenly
Design 8%	2,561	1,281	1,280	
PW Permit 5%	1,601	800	801	
Latecomer Application	735**	509	509	
Storm Drain Subtotal:	37,192	18,596	18,596	
TOTAL:	119,258	26,722	92,536	

** - Latecomer Application split based on % of total construction costs per utility, totaling \$2,370.

Additional Eligible Costs

Other items paid by the Developer are eligible costs include the 5% Public Works permit fee, the 8% design fee (both based on construction costs); and the latecomer application fee, which is: [\$500 x 3 utilities (sewer & storm drain), + \$200 x 1 benefitting properties] = \$1,700, plus an inflationary fee adjustment of the ENR Construction Cost Index for Seattle, from the ordinance date (8/2013) to present (8/2021). Per <https://www.mortenson.com/cost-index/seattle>, index is 149/107 = +39.25%. Application fee is 1700 x 149/107 = \$2,370.

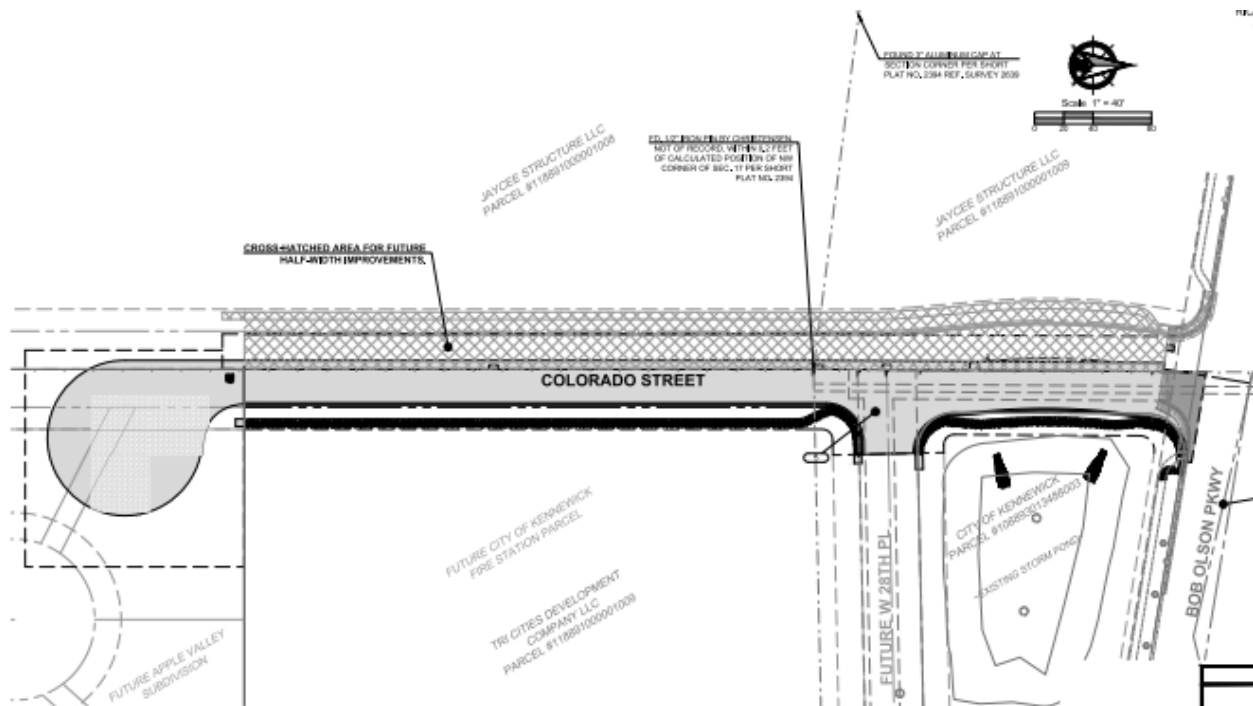
Term and Timing of Reimbursements

Per KMC 5.60.030, latecomers can be for 20 years for utility improvements (sanitary sewer, water and storm drainage).

If the Jaycee Structure LLC property develops within the 20-year period, following approval of a final latecomer's reimbursement agreement, they will be required to pay for their above estimated shares for each utility they connect to, with amounts finalized following completion of construction.

As for timing of payment, reimbursement from the Jaycee Structure LLC property will be required at the time they (or subsequent owners) require a Public Works permit to develop any portion of their property that requires connection to or use of a particular utility (sanitary sewer, water or storm drainage) constructed by Developer.

Colorado Street Extension:



Council Agenda Coversheet 	Agenda Item Number	6.d.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Mid-Biennium Review & Budget Adjustment			Public Mtg / Hrg	☒
	Ordinance/Reso #	5950	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

Staff recommends Council adopt Ordinance 5950.

Motion for Consideration

I move to adopt Ordinance 5950.

Summary

State law requires that the City prepare a mid-biennium budget review and modification between September 1st and December 31st of the first year of the biennium. The mid-biennium review of the City's financial position provided at the November 9th workshop meeting and this budget adjustment serve to fulfill that requirement.

The budget adjustment ordinance provides an opportunity to formally appropriate items previously approved by Council and to bring matters of special interest to Council's attention. It may be used to update revenue estimates and appropriate for unanticipated expenditures. This is the second adjustment to the City's 2021/2022 biennial budget. Significant items include:

- To appropriate \$16,062,000 for Coronavirus State and Local Fiscal Recovery Funds awarded to the City under the American Rescue Plan Act (ARPA).
- To revise projections for Regular Sales and Optional Sales tax for the biennium.
- To appropriate estimated General Fund transfer to the Cash Reserve Fund based on the annual change in the consumer price index (CPI).
- To appropriate a FEMA grant award reimbursing expenses at the mass vaccination site.
- To appropriate City Assistance funding for KPD body/dash camera purchases.
- To appropriate for additional costs associated with scheduled general governmental fleet replacements due to supply chain issues.
- To appropriate HSIP grants for the Pedestrian Crossing Safety project and Photometric Data Collection & Study.

Alternatives

None recommended.

Fiscal Impact

Total increase in appropriations of \$34,616,114 to the City's 2021/2022 adjusted biennial budget, which represents an 8.7% to the current adjusted budget overall. However, the majority of the proposed increase is attributable to the City's ARPA Coronavirus State and Local Fiscal Recovery Funds award. The proposed increase to the adjusted budget would be approximately 2% without budget adjustments for the ARPA program included.

Through		Attachments: Ordinance Budget Adjustment Detail Budget Summary 21-22
Dept Head Approval	Dan Legard Nov 10, 19:05:45 GMT-0800 2021	
City Mgr Approval	Marie Mosley Nov 11, 14:54:58 GMT-0800 2021	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5950

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2021/2022
BIENNIAL BUDGET

WHEREAS, KMC 3.05.130 requires a mid-biennium review of the City's biennial budget; and

WHEREAS, the City Manager has prepared the proposed budget modifications; and

WHEREAS, notice of a public hearing on the proposed amendment was published and a public hearing was held at a regular meeting of the City Council on November 16, 2021; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That certain expenditures as set out below must be made during 2021 that were not foreseeable at the time of preparing the 2021/2022 biennial budget and it is necessary to make appropriations as set forth below and to adjust certain fund income not forecast for 2021/2022, and to make expenditures and changes as designated below, and the following funds shall be changed as follows:

General Fund	\$1,988,322
Street Fund	30,000
Arterial Street Fund	1,000,000
CSLFRF Fund	16,062,000
Capital Improvement Fund	1,169,792
Water & Sewer Fund	3,960,000
Coliseum Fund	2,690,000
Equipment Rental Fund	<u>2,136,000</u>
Total Increase in Appropriations	<u>\$29,036,114</u>

Section 2. That the increases in appropriations and anticipated revenues in the above funds, for said uses and purposes and proper City officials be, and hereby are, authorized and directed to issue warrants or transfer of said funds in accordance with this ordinance.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5950 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington this 17th day of November, 2021.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account			Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
GENERAL FUND REVENUES						
001000	311101	Real and Personal Property Tax	\$ 26,375,479	\$ 71,875	\$ 26,447,354	MRWF and WM franchise fee impact on General Fund.
001000	313101	Local Retail Sales and Use Tax	20,216,000	2,200,000	22,416,000	Estimated tax increase due to economic recovery.
001070	331005	JAG Grant	-	16,047	16,047	New grant for purchase of MDTs and gas masks.
001000	333038	FEMA Grant	-	398,000	398,000	Mass vaccination site grant.
001000	336006	City Assistance	-	339,400	339,400	Funding for KPD body/dash cameras.
001000	397051	Transfer fm CLSFRF Fund	-	1,163,000	1,163,000	Funding for KPD body/dash cameras.
Net Increase (Decrease) in Revenues				<u>\$ 4,188,322</u>		
GENERAL FUND EXPENDITURES						
FINANCE DEPARTMENT						
<i>Finance</i>						
B1514230	511000	Salaries and Wages	\$ 1,728,695	\$ 43,569	\$ 1,772,264	Replace 1/2 FTE Office Specialist with 1.0 FTE Sr Acctg Spec
B1514230	520001	Social Security (FICA)	117,453	4,122	121,575	" " " "
B1514230	520002	Industrial Insurance	4,431	99	4,530	" " " "
B1514230	520003	Retirement	190,628	4,155	194,783	" " " "
B1514230	520007	WA Family Leave	2,262	72	2,334	" " " "
B1514230	520011	Medical Insurance	300,149	10,255	310,404	" " " "
B1514230	520013	Life Insurance	4,818	237	5,055	" " " "
B1514230	520014	Dental Insurance	24,251	10	24,261	" " " "
B1514230	520015	Long Term Disability Insurance	5,343	234	5,577	" " " "
B1514230	520016	Vision Insurance	3,536	109	3,645	" " " "
Total Finance				62,862		
FIRE DEPARTMENT						
<i>IMT Reimbursement</i>						
F1522240	512000	Overtime	-	155,300	155,300	Mass vaccination site support.
F1522240	520001	Social Security (FICA)	-	2,600	2,600	" " " "
F1522240	520002	Industrial Insurance	-	8,800	8,800	" " " "
F1522240	520003	Retirement	-	9,400	9,400	" " " "
F1522240	520007	WA Family Leave	-	300	300	" " " "
<i>Fire Training</i>						
F1522450	531002	Operating Supplies	23,648	1,000	24,648	Carryover of late 2020 donation for FTC training equipment.
Total Fire				177,400		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account			Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
PARKS AND RECREATION DEPARMENT						
<i>Recreation Services</i>						
K1571210	535001	Small Tools and Minor Equip	7,500	10,032	17,532	Cubicle additions for Southridge personnel workstations.
<i>General Parks Facilities</i>						
K2576810	531031	Irrigation Repair/Maint Supply	47,000	11,304	58,304	Hansen Park irrigation reconfiguration.
K2576810	531031	Irrigation Repair/Maint Supply	58,304	5,666	63,970	Replacement irrigation pump at Kiwanis well pump house.
K2576810	541092	Professional Services	29,500	19,727	49,227	Encampment cleanup at Col Park to comply with USACE lease.
K2576810	548059	Tree Trimming & Maint Program	25,000	45,000	70,000	Increase maintenance on hazardous trees in City parks.
<i>Other City Facilities</i>						
K2576900	531012	Building Repair/Maint Supplies	78,500	5,823	84,323	Cubicle build out at Frost facility.
K2576900	541005	Contractual/Consulting Srves	75,000	1,700	76,700	Monitoring contract for FS#3 fire alarm system.
K2576900	541005	Contractual/Consulting Srves	76,700	54,930	131,630	Citywide roofing inspection & repair contract.
K2576900	541052	Contractual Srves-HVAC Mntnce	72,000	16,805	88,805	KPD HVAC replacement components due to failures.
K2576900	549032	Building Demolition	-	160,000	160,000	Demo abandoned buildings at campground per USACE lease.
Total Parks/Rec				330,987		
POLICE DEPARMENT						
<i>Records Services</i>						
L1521150	511000	Salaries and Wages	3,062,881	49,000	3,111,881	Additional PSS for the 2021/2022 biennium only.
L1521150	520001	Social Security (FICA)	226,160	3,750	229,910	" " " "
L1521150	520002	Industrial Insurance	40,039	290	40,329	" " " "
L1521150	520003	Retirement	239,644	5,020	244,664	" " " "
L1521150	520007	WA Family Leave	4,294	80	4,374	" " " "
L1521150	520011	Medical Insurance	705,621	17,750	723,371	" " " "
L1521150	520013	Life Insurance	2,739	40	2,779	" " " "
L1521150	520014	Dental Insurance	52,275	1,500	53,775	" " " "
L1521150	520015	Long Term Disability Insurance	5,241	190	5,431	" " " "
L1521150	520016	Vision Insurance	8,820	280	9,100	" " " "
<i>Police Facilities</i>						
L1521500	541069	Government Pass-through	-	6,418	6,418	New grant for purchase of MDTs and gas masks.
<i>Patrol</i>						
L1521710	512000	Overtime	313,180	18,000	331,180	Mass vaccination site support.
L1521710	520001	Social Security (FICA)	944,099	1,600	945,699	" " " "
L1521710	520002	Industrial Insurance	276,711	600	277,311	" " " "
L1521710	520003	Retirement	619,960	1,100	621,060	" " " "
L1521710	535001	Small Tools and Minor Equip	91,000	9,629	100,629	New grant for purchase of MDTs and gas masks.
L1521710	545015	Body/Dash Cams	-	1,502,400	1,502,400	Purchase of KPD body/dash cameras.
Total Police				1,617,647		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
MANAGEMENT SERVICES DEPARTMENT					
<i>Information Technology</i>					
M3518800 511000	Salaries and Wages	2,408,678	100,620	2,509,298	New Analyst II position.
M3518800 520001	Social Security (FICA)	169,460	7,700	177,160	" " " "
M3518800 520002	Industrial Insurance	6,139	290	6,429	" " " "
M3518800 520003	Retirement	266,318	10,320	276,638	" " " "
M3518800 520007	WA Family Leave	3,313	150	3,463	" " " "
M3518800 520011	Medical Insurance	413,381	17,680	431,061	" " " "
M3518800 520013	Life Insurance	6,779	370	7,149	" " " "
M3518800 520014	Dental Insurance	30,361	1,500	31,861	" " " "
M3518800 520015	Long Term Disability Insurance	8,610	400	9,010	" " " "
M3518800 520016	Vision Insurance	4,799	280	5,079	" " " "
<i>Information Technology Capital</i>					
M3594180 564010	Software	-	120,000	120,000	Electronic voting for Council meetings.
	Total Mgmt Srvc		259,310		
NON-DEPARTMENTAL					
<i>Central Services</i>					
Z1518900 513000	Part-Time Wages	140,000	23,800	163,800	Shared PT intern support for HR and KFD.
Z1518900 520001	Social Security (FICA)	10,710	1,820	12,530	" " " "
Z1518900 520002	Industrial Insurance	9,565	240	9,805	" " " "
Z1518900 520003	Retirement	7,725	2,440	10,165	" " " "
Z1518900 520007	WA Family Leave	-	40	40	" " " "
<i>Other Gov't Services</i>					
Z1518910 541005	Contractual/Consulting Svcs	-	25,670	25,670	Regional COVID-19 messaging campaigns.
Z1518910 541005	Contractual/Consulting Svcs	25,670	42,000	67,670	Mass vaccination site expenses.
<i>Library</i>					
Z1572500 548011	Maintenance Agreements	15,000	19,838	34,838	Library ductless HVAC unit replacement due to failure.
<i>Transfers Out</i>					
Z1597100 500015	Transfer to Capital Imprv Fund	-	174,000	174,000	HCM rescheduling cost increases.
Z1597100 500015	Transfer to Capital Imprv Fund	174,000	1,000,000	1,174,000	Reinstitute annual transfer for priority capital projects.
Z1597100 500031	Transfer to Cash Reserve Fund	-	180,000	180,000	Estimated CPI set aside for the biennium.
<i>Allowance for Under Expenditure</i>					
Z1597200 511001	Allowance for Under Expenditure	(2,850,000)	(25,670)	(2,875,670)	Regional COVID-19 messaging campaigns.
	Total Non-Deptl		1,444,178		
Z1508900 500000	Ending Fund Balance	5,864,206	295,938	6,160,144	Impact on ending fund balance.
	Net Increase (Decrease) in Appropriations		\$ 4,188,322		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
STREET FUND							
102000	311101		Real and Personal Property Tax	\$ 903,629	\$ (71,875)	\$ 831,754	New MRWF opening and Waste Mgt franchise fee.
102000	321902		Solid Waste Recycling Fees	135,300	101,875	237,175	" " " "
			Net Increase (Decrease) in Revenues		<u>\$ 30,000</u>		
<i>Street Maintenance Admin</i>							
P2542900	549058		Solid/Haz Wastes - Contracting	\$ 20,000	\$ 30,000	\$ 50,000	" " " "
			Net Increase (Decrease) in Appropriations		<u>\$ 30,000</u>		
ARTERIAL STREET FUND							
103000	397051		Transfer fm CLSFRF Fund	\$ -	\$ 1,000,000	\$ 1,000,000	Provide funding for expanded pavement preservation program.
			Net Increase (Decrease) in Revenues		<u>\$ 1,000,000</u>		
<i>Preliminary Engineering</i>							
P3595110	563161		2022 Local Pavement Pres	\$ 37,500	\$ 12,500	\$ 50,000	" " " "
<i>Construction Engineering</i>							
P3595120	563161		2022 Local Pavement Pres	37,500	12,500	50,000	" " " "
<i>Roadway</i>							
P3595300	563161		2022 Local Pavement Pres	2,925,000	975,000	3,900,000	" " " "
			Net Increase (Decrease) in Appropriations		<u>\$ 1,000,000</u>		
CASH RESERVE FUND							
115000	397001		Transfer fm General Fund	\$ -	\$ 180,000	\$ 180,000	Estimated CPI set aside for the biennium.
			Net Increase (Decrease) in Revenues		<u>\$ 180,000</u>		
R3508400	500000		Ending Fund Balance	\$ 2,971,529	\$ 180,000	\$ 3,151,529	Estimated CPI set aside for the biennium.
			Net Increase (Decrease) in Appropriations		<u>\$ 180,000</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account		Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
LODGING TAX FUND						
R4597100	500034	Transfer to Coliseum Fund	\$ 1,290,000	\$ (150,000)	\$ 1,140,000	Reduce capital contributions for COVID-19 impact.
R4508300	500000	Ending Fund Balance	\$ 223,793	\$ 150,000	\$ 373,793	Impact on fund balance.
		Net Increase (Decrease) in Appropriations		\$ -		
CSLFRF FUND						
119000	331017	CSLFRF - ARPA Funds	\$ -	\$ 16,062,000	\$ 16,062,000	Kennewick ARPA award.
		Net Increase (Decrease) in Revenues		\$ 16,062,000		
F3522200	535001	Small Tools and Minor Equip	\$ -	\$ 160,000	\$ 160,000	Portable radio replacement for Fire & EMS.
F3522200	535001	Small Tools and Minor Equip	160,000	15,000	175,000	Purchase 4 gas detectors for Fire & EMS.
F3522200	535001	Small Tools and Minor Equip	175,000	9,000	184,000	Purchase PPE totes and gear bags.
F3594221	564003	Machinery & Equipment	-	60,000	60,000	Purchase mechanical CPR device.
F3594221	564003	Machinery & Equipment	60,000	70,000	130,000	Purchase extrication equipment.
M6518801	541125	Cyber Security	-	313,500	313,500	Contract for cyber security.
M6594181	564022	Council Chambers AV project	-	255,000	255,000	AV improvements for remote meetings.
M6594181	564009	Hardware	-	60,000	60,000	NAS storage system.
K3518201	548065	Facilities Improvements	-	344,000	344,000	HVAC Replacement at Union library, KFD#4 and KPD.
K3518201	548065	Facilities Improvements	344,000	45,860	389,860	Security access and bunk room doors at fire stations.
K3576801	548066	Park Maintenance/Field Restoration	-	246,000	246,000	Restoration/laser leveling at SR, Civic Complex, LS ballfields.
K3594761	563162	Lawrence Scott Park Infrastructure Upgrades	-	800,000	800,000	Restrooms/shelter/pickleball courts at Lawrence Scott Park.
K3594222	564023	Generator Replacement	-	14,000	14,000	Generator replacement and repurpose at KFD 2 & 3.
R6557301	541107	T/C Visitor & Convention Bureau	-	25,000	25,000	Travel bloggers exchange sponsorship agreement.
R6597100	500001	Transfer to General Fund	-	1,163,000	1,163,000	Body/dash cameras for KPD.
R6597100	500014	Transfer to Equipment Rental Fund	-	1,800,000	1,800,000	Sustain PD fleet replacement through 2023/2024.
R6597100	500004	Transfer to Arterial Street Fund	-	1,000,000	1,000,000	Unfunded street overlay for 2021/2022.
R6597100	500011	Transfer to Water/Sewer Fund	-	3,960,000	3,960,000	Water/Sewer infrastructure improvements.
R6597100	500034	Transfer to Coliseum Fund	-	2,500,000	2,500,000	Installation of retractable seating.
R6597100	500034	Transfer to Coliseum Fund	2,500,000	200,000	2,700,000	Replacement of handrails for safety.
R6597100	500034	Transfer to Coliseum Fund	2,700,000	140,000	2,840,000	Repair/replace lower level flooring to address safety issues.
R6508300	500000	Ending Fund Balance	-	2,881,640	2,881,640	Impact on fund balance.
		Net Increase (Decrease) in Appropriations		\$ 16,062,000		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account		Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
CAPITAL IMPROVEMENT FUND						
300000	313102	Optional Sales Tax	\$ 10,766,000	\$ 2,200,000	\$ 12,966,000	Estimated tax increase due to economic recovery.
300000	333045	HSIP Grant	-	60,000	60,000	HSIP grant for Photometric Data Collection & Study.
300000	333045	HSIP Grant	60,000	860,000	920,000	HSIP grant for Pedestrian Crossing Safety.
300000	334035	Dept of Commerce Grant	-	37,240	37,240	Commerce grant for Duffy's Pond trail improvements.
300000	334022	WTSC Grant	-	30,842	30,842	School flashing beacon grant.
300000	337008	Kennewick School District	-	7,710	7,710	KSD contribution toward flashing beacon project.
300000	397001	Transfer fm General Fund	-	174,000	174,000	HCM rescheduling cost increases.
300000	397001	Transfer fm General Fund	174,000	1,000,000	1,174,000	Reinstitute annual transfer for priority capital projects.
		Net Increase (Decrease) in Revenues		<u>\$ 4,369,792</u>		
<i>Land and Facilities</i>						
K3576800	548050	Shoreline Stabilization	\$ 251,799	\$ 24,978	\$ 276,777	Shoreline stabilization, repair & vegetation control at CP.
K3576800	548058	Tree Removal	145,550	150,000	295,550	Park-wide tree maintenance to reduce risk of injury.
K3576800	548064	Deferred Maintenance Program	-	132,495	132,495	Roof repairs at various city facilities.
K3594180	562003	City Hall	42,000	26,753	68,753	Additional fire prevention requirements on HVAC system.
K3594180	562041	Automatic Gate Program	34,000	5,025	39,025	Gate opener replacement at KPD and purchasing facilities.
K3594760	562030	Swimming Pool	-	156,000	156,000	Pool safety improvements to chlorine system and boiler.
M6594180	564014	ERP Replacement	1,101,846	174,000	1,275,846	HCM rescheduling cost increases.
<i>Street Improvements</i>						
P4595610	563077	Pedestrian Improvements	-	150,000	150,000	Duffy's Pond trail improvement.
P4595630	563104	Street Lighting-Misc Locations	102,760	39,171	141,931	Photometric study funded with HSIP grant.
P4595640	563038	RRFB Pedestrian Safety Improvements	-	860,900	860,900	Construction of 15 pedestrian crossing improvements.
P4595640	563054	Flashing School Beacon	-	38,552	38,552	Flashing beacon project.
P4597100	500014	Transfer to Equip Rental Fund	1,758,000	336,000	2,094,000	Fleet replacement cost increases due to supply chain issues.
P4508500	500000	Ending Fund Balance	14,131,319	2,275,918	16,407,237	Impact on fund balance.
		Net Increase (Decrease) in Appropriations		<u>\$ 4,369,792</u>		
WATER/SEWER FUND						
410000	397051	Transfer fm CLSFRF Fund	\$ -	\$ 3,960,000	\$ 3,960,000	Provide funding for UGA utility extensions.
		Net Increase (Decrease) in Revenues		<u>\$ 3,960,000</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
WATER/SEWER FUND (Continued)							
<i>Sewer</i>							
W1535540	548012		Biosolids Management	\$ 2,500,000	\$ (855,000)	\$ 1,645,000	Reallocation to unanticipated operating and capital expenses.
W1535900	541101		Sewer Plan Studies (Comp Plan)	200,000	75,000	275,000	" " " "
<i>Water Utility Capital</i>							
W1594340	565009		Automated Meter Reading	5,943,635	3,960,000	9,903,635	Additional funding for AMI project.
<i>Sewer Utility Capital</i>							
W1594350	565080		Ridgeline Dr/Hwy 395 Dryline	112,000	300,000	412,000	Reallocation to unanticipated operating and capital expenses.
W1594350	565081		WWTP Reclaim Water	150,000	10,000	160,000	" " " "
W1594350	565083		Highlands & NW Interceptor	874,100	340,000	1,214,100	" " " "
<i>Water/Sewer Utility Combined Capital</i>							
W1594380	564021		Plant Equipment & Machinery	35,000	130,000	165,000	" " " "
Net Increase (Decrease) in Appropriations				\$	3,960,000		
COLISEUM FUND							
404000	397009		Transfer fm Lodging Tax Fund	\$ 1,290,000	\$ (150,000)	\$ 1,140,000	Reduced contribution due to COVID-19 impact on revenues.
404000	397015		Transfer fm CLSFRF Fund	-	2,840,000	2,840,000	Funding for capital improvements.
Net Increase (Decrease) in Revenues				\$	2,690,000		
Q1594750	563073		Other Improvements	\$ 668,000	\$ (150,000)	\$ 518,000	Reduced contribution due to COVID-19 impact on revenues.
Q1594750	563073		Other Improvements	518,000	2,500,000	3,018,000	Installation of retractable seating.
Q1594750	563073		Other Improvements	3,018,000	200,000	3,218,000	Replacement of handrails in the facility.
Q1594750	563073		Other Improvements	3,218,000	140,000	3,358,000	Replacement of lower flooring to address safety issues.
Net Increase (Decrease) in Appropriations				\$	2,690,000		
STORMWATER FUND							
S1595310	563055		Garfield - Blackberry Canyon Outlet	\$ 550,000	\$ 230,000	\$ 780,000	Capital project realignment.
S1595310	563156		Ohrts Addition Subdivision	915,000	(230,000)	685,000	" " "
Net Increase (Decrease) in Appropriations				\$	-		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5950

BARS Account			Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
EQUIPMENT RENTAL FUND							
501000	397015		Transfer fm Capital Improvement	\$ 1,758,000	\$ 336,000	\$ 2,094,000	Fleet replacement cost increases due to supply chain issues.
501000	397051		Transfer from CLSFRF Fund	-	1,800,000	1,800,000	Funding for KPD fleet replacement.
			Net Increase (Decrease) in Revenues		<u>\$ 2,136,000</u>		
M7594180	564008		Transportation Equipment	\$ 3,526,445	\$ 100,000	\$ 3,626,445	Replacement of cots in Medic units from reserves.
M7594180	564008		Transportation Equipment	3,626,445	40,000	3,666,445	Addtl equipment for camera truck #5200 from reserves.
M7594180	564008		Transportation Equipment	3,666,445	29,000	3,695,445	New Field Inspector vehicle from reserves.
M7594180	564008		Transportation Equipment	3,695,445	336,000	4,031,445	Fleet replacement cost increases due to supply chain issues.
M7594180	564008		Transportation Equipment	4,031,445	1,800,000	5,831,445	KPD fleet replacement funding.
M7508800	500000		Ending Fund Balance	6,383,622	(169,000)	6,214,622	Impact on fund balance.
			Net Increase (Decrease) in Appropriations		<u>\$ 2,136,000</u>		

CITY OF KENNEWICK
SUMMARY OF 2021/2022 BIENNIAL BUDGET ADJUSTMENTS

	Original Biennial Budget	Ord. #5910 Adjustment (5/21)	Ord. #5950 Adjustment (11/21)	Amended Biennial Budget
GENERAL GOV'T OPERATIONS				
General Fund	\$ 107,892,451	\$ 3,193,211	\$ 4,188,322	\$ 115,273,984
Street Fund	4,812,229	-	30,000	4,842,229
Subtotal	112,704,680	3,193,211	4,218,322	120,116,213
CAPITAL PROJECTS				
Urban Arterial Street Fund	8,680,500	788,048	-	9,468,548
Capital Improvement Fund	44,652,625	10,848,015	4,369,792	59,870,432
ENTERPRISE & INTERNAL SERVICE				
Water & Sewer Fund	68,803,501	24,781,285	3,960,000	97,544,786
Medical Services Fund	30,596,950	4,058,171	-	34,655,121
Building Safety Fund	5,560,000	252,808	-	5,812,808
Coliseum Fund	6,588,000	(81,053)	2,690,000	9,196,947
Stormwater Utility Fund	6,672,675	348,774	-	7,021,449
Columbia Park Golf Course Fund	922,500	2,652	-	925,152
Equipment Rental Fund	13,052,260	299,375	2,136,000	15,487,635
Central Stores Fund	669,750	20,886	-	690,636
Risk Management Fund	4,655,275	343,269	-	4,998,544
DEBT SERVICE				
Debt Service Fund	8,609,800	10,899	-	8,620,699
LID Guaranty Fund	38,900	(26)	-	38,874
SPECIAL REVENUE				
Arterial Street Fund	5,000,000	-	1,000,000	6,000,000
BI-PIN Operations Fund	1,779,774	-	-	1,779,774
Community Development Fund	1,707,115	1,119,497	-	2,826,612
Asset Forfeiture Fund	123,500	(5,758)	-	117,742
Public Safety Fund	4,514,542	-	-	4,514,542
Cash Reserve Fund	2,933,400	38,129	180,000	3,151,529
Lodging Tax Fund	3,753,300	20,493	-	3,773,793
Criminal Justice Sales Tax Fund	6,455,000	217,094	-	6,672,094
HIDTA Program Fund	4,500,000	-	-	4,500,000
CSLFRF Fund	-	-	16,062,000	16,062,000
FIDUCIARY TRUST FUNDS				
Fire Pension Fund	1,316,000	(849)	-	1,315,151
OPEB Trust Fund	5,611,010	28,528	-	5,639,538
Total	\$ 349,901,057	\$ 46,283,448	\$ 34,616,114	\$ 430,800,619

Ordinance #5910 (5/21) adjusted beginning fund balances and appropriated for 2019/20 carry over, use of forfeiture funds for capital, appropriated for David Evans CE contract on US395/Ridgeline and Duffy's pond USACE permitting and reimbursement. Ordinance #5950 (11/21) is the mid-biennium budget adjustment and appropriation of CSLFRF funds.

Council Agenda Coversheet 	Agenda Item Number	6.e.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Property Tax Levy 2022			Public Mtg / Hrg	☒
	Ordinance/Reso #	5951	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

That Council hold a public hearing and take testimony on the property tax levy for 2022 and adopt the 2022 property tax levy.

Motion for Consideration

I move to adopt Ordinance 5951.

Summary

Ordinance 5951 establishes the City's annual property tax levy for 2022. As discussed at the November 9th City Council workshop, the proposed 2022 levy ordinance is based on the most recent preliminary assessed valuation (AV) information provided by the Benton County Assessor on November 3rd and results in a proposed 2022 levy of \$14,416,944, which would be an increase of \$363,810 from the prior year's levy. Of this total increase, \$221,867 is attributable to new construction value added to the City's tax rolls for the year. The remaining increase of \$141,943 is attributable to a 1% increase from the prior year's (base) levy as authorized under state law.

Based on information provided by the County Assessor's Office, the City's assessed value increased by approximately \$691.5 million for the year to just over \$8.4 billion. This increase includes \$122.1 million in new construction value and \$569.4 million from the revaluation of existing properties within Kennewick, which represents a 7.4% increase in the value of those properties.

Based on the proposed 2022 levy and current AV, the proposed levy rate for 2022 would be \$1.71 per \$1,000 of AV, or a reduction of 11¢ per thousand of AV when compared to the prior year. For the owner of a median value home of \$215,500 in Kennewick, assuming a 7.4% increase in AV and the proposed levy rate of \$1.71, the amount of property tax paid to the City would increase by \$3.56 in 2022, or approximately 30¢ per month.

As is the case every year, staff will finalize the levy with the County in January based on the final AV amounts provided and the intent of this ordinance.

Alternatives

None recommended. Council could adopt the property tax levy ordinance without the 1% change to the base levy allowed by state law and approved by voters under Initiative 747.

Fiscal Impact

The 2022 property tax levy is estimated to generate a total of \$14,416,944 in revenue. Of this amount, \$67,000 would be allocated to the City's Fire Pension Fund and an estimated \$370,274 would be allocated to the Capital Improvement Fund and be used for a portion of the debt service for the bonds issued as part of the City's Local Revitalization Financing (LRF) program in Southridge as required by state law. The remaining \$13,979,670 would be allocated to the City's General and Street Funds.

Through		Attachments: 
Dept Head Approval	Dan Legard Nov 10, 17:31:37 GMT-0800 2021	
City Mgr Approval	Marie Mosley Nov 11, 15:03:21 GMT-0800 2021	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5951

AN ORDINANCE PROVIDING FOR A PROPERTY TAX LEVY IN THE
CITY OF KENNEWICK FOR THE YEAR 2022 IN ACCORD WITH STATE
LAW

WHEREAS, the City Manager has provided the City Council with updated information on the financial resources available in the 2021/2022 biennial budget as submitted by the Treasurer at the November 9, 2021, Council workshop; and

WHEREAS, the City Council and City Manager have considered the City's anticipated financial requirements for the remaining fiscal biennium and the ensuing year; and

WHEREAS, notice of a hearing on the proposed property tax levy was published and a public hearing was held at a regular meeting of the Kennewick City Council on the 16th day of November, 2021; and

WHEREAS, the City's actual general operating levy amount from the previous year, excluding the amount to be refunded under RCW 84.55.070, was \$14,053,134; and

WHEREAS, the population of the City is more than 10,000; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. A tax for the following sums of money, or as much thereof as may be authorized by law, including all previously certified totals that may have been adjusted according to RCW 84.56.430, to defray the expenses and liabilities of the City of Kennewick, be, and the same is hereby levied for the purpose specified against all taxable property in the City for the fiscal year 2022 which includes a 1.01% increase over the actual operating levy amount from the previous year:

General Operating Levy:	
Base Levy	\$ 13,986,134
New Construction, State Utilities and Annexations	221,867*
1% Increase of Highest Lawful Levy since 1985	141,943
Firemen's Pension Fund	<u>67,000</u>
 TOTAL	 \$14,416,944

*Or at the final amount determined by the County Assessor.

Section 2. The Treasurer shall certify this ordinance to the Benton County Commissioners as required by RCW 84.52.020.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 16th day of November, 2021, and signed in authentication of its passage this 16th day of November, 2021.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5951 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 17th day of November, 2021.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

2022 PROPERTY TAX LEVY

2021 Tax Levy		\$14,053,134
1% Change (over highest lawful levy since 1985)	\$14,194,292	141,943
Administrative Refunds (Provided by BC Treasurer)		-
Additions:		
New Construction *	\$122,113,020	221,867
Increased Utility Values *	-	-
	<u>122,113,020</u>	
x 2021 Tax Rate	<u>1.8169</u>	221,867
Annexation Calculation:		
Total Regular Levy (base, 1% & new construction)	14,416,944	
Valuation of original district (w/o annexations)	<u>8,426,344,827</u>	
Rate to apply to Annexations	1.710937	
Annexations *	-	-
2022 Levy Amount		<u><u>\$14,416,944</u></u>
Preliminary Taxable Value*:		<u><u>\$8,426,344,827</u></u>

Property Tax Distribution		
	<u>2022 Levy</u>	<u>2022 Tax Rate</u>
Operating Levy:		
General Fund	\$13,979,670	\$1.6590
CIP Fund - LRF Program	370,274	0.0439
Fire Pension	<u>67,000</u>	<u>0.0080</u>
Total	<u><u>\$14,416,944</u></u>	<u><u>\$1.7109</u></u>

* Preliminary values per Benton County Assessor dated 11/3/2021.

ASSESSED VALUATION
(in \$1,000s)

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Projected* 2022
Assessed Valuation	\$4,858,965	\$5,061,564	\$5,203,490	\$5,330,559	\$5,403,889	\$5,617,282	\$5,794,192	\$5,933,111	\$6,630,200	\$7,319,088	\$7,734,837
New Construction	90,065	90,516	122,448	86,175	130,508	116,328	95,626	83,294	158,690	199,301	122,113
Annexations	-	-	-	-	5,000	-	-	-	-	-	-
Utilities	11,794	(4,882)	(3,976)	1,872	(1,538)	(626)	(212)	(4,475)	7,221	-	-
Increase (Decrease) *	100,740	56,292	8,597	(14,717)	79,423	61,208	43,505	618,270	522,977	216,448	569,395
Total Valuation	<u>\$5,061,564</u>	<u>\$5,203,490</u>	<u>\$5,330,559</u>	<u>\$5,403,889</u>	<u>\$5,617,282</u>	<u>\$5,794,192</u>	<u>\$5,933,111</u>	<u>\$6,630,200</u>	<u>\$7,319,088</u>	<u>\$7,734,837</u>	<u>\$8,426,345</u>
 * Valuation Increase	 2.1%	 1.1%	 0.2%	 -0.3%	 1.5%	 1.1%	 0.8%	 10.4%	 7.9%	 3.0%	 7.4%
 Base Revenue Change	 1.0%	 1.0%	 1.0%	 1.0%	 1.0%	 0.953%	 1.0%	 1.0%	 1.0%	 0.6%	 1.0%
Levy:											
General Fund Tax Levy	10,573,436	10,905,359	11,225,866	11,461,354	\$11,827,288	\$12,353,669	\$12,636,677	\$12,882,565	\$13,251,179	\$13,626,216	\$13,979,670
LRF	22,379	34,896	90,559	159,025	234,427	154,434	176,057	240,742	285,590	359,918	370,274
Firemen's Pension Fund	114,000	114,000	96,000	96,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000
Library Bond	400,000	401,000	406,000	410,000	403,000	-	-	-	-	-	-
Total	<u>\$11,109,815</u>	<u>\$11,455,255</u>	<u>\$11,818,425</u>	<u>\$12,126,379</u>	<u>\$12,531,715</u>	<u>\$12,575,103</u>	<u>\$12,879,734</u>	<u>\$13,190,307</u>	<u>\$13,603,769</u>	<u>\$14,053,134</u>	<u>\$14,416,944</u>
Tax Rates:											
General Levy	\$2.0890	\$2.0958	\$2.1059	\$2.1209	\$2.1055	\$2.1321	\$2.1299	\$1.9430	\$1.8105	\$1.7617	\$1.6590
LRF	0.0044	0.0067	0.0170	0.0294	0.0417	0.0267	0.0297	0.0363	0.0390	0.0465	0.0439
Firemen's Pension	0.0225	0.0219	0.0180	0.0178	0.0119	0.0116	0.0113	0.0101	0.0092	0.0087	0.0080
Subtotal General Govt	2.1159	2.1244	2.1409	2.1681	2.1592	2.1703	2.1708	1.9894	1.8587	1.8169	1.7109
Library Bond	0.0796	0.0776	0.0766	0.0765	0.0722	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Total Levy	<u>\$2.1955</u>	<u>\$2.2020</u>	<u>\$2.2175</u>	<u>\$2.2446</u>	<u>\$2.2314</u>	<u>\$2.1703</u>	<u>\$2.1708</u>	<u>\$1.9894</u>	<u>\$1.8587</u>	<u>\$1.8169</u>	<u>\$1.7109</u>

* Preliminary values per Benton County Assessor dated 11/3/2021.

2021 PROPERTY TAX RATES (Per \$1,000 Assessed Valuation)

	<u>Kennewick</u>	<u>Benton County</u>
State - Schools Parts 1 & 2	\$ 2.6783	\$ 2.6783
County	1.0590	1.0590
City - Regular Levy (Note 1)	1.8169	-
County Road	-	1.3379
Mid-Columbia Library District	0.3154	0.3154
School District #17	3.6953	3.6953
Kennewick Hospital	0.1114	0.1114
Fire District #1	-	1.5694
Port of Kennewick	0.2786	0.2786
 Total (Note 2 & 3)	 <u><u>\$ 9.9549</u></u>	 <u><u>\$ 11.0453</u></u>

Note 1 - levy base valuation \$7,734,837,150.

Note 2 - Both City and County property is also subject to a noxious weed assessment.

Note 3 - Tax codes used as examples are K-1 and 1731.

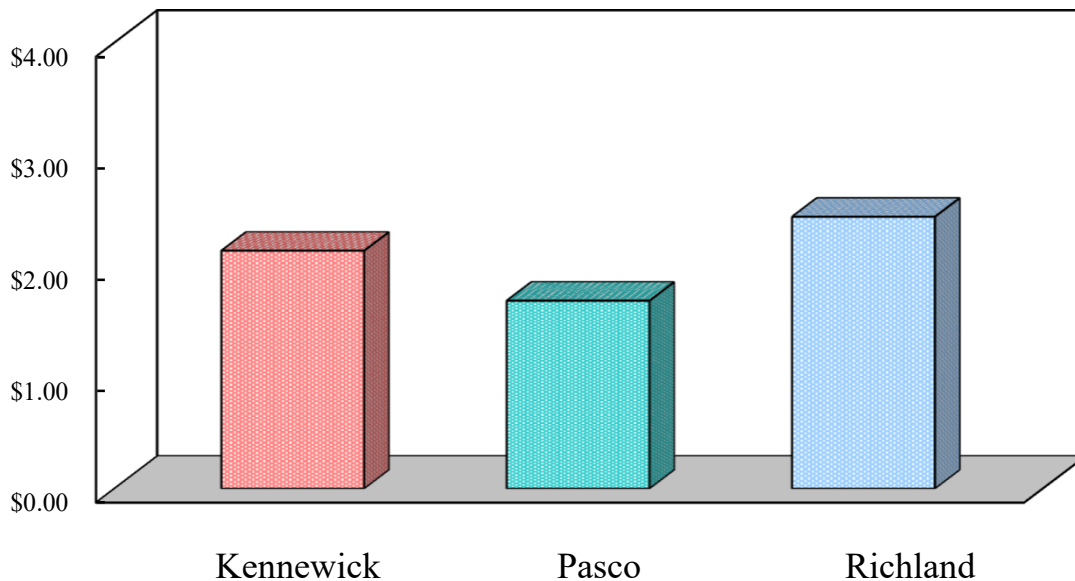
Where does your tax dollar go?



COMPARATIVE PROPERTY TAX RATES
Tri-Cities 2021

	<u>Kennewick</u>	<u>Pasco</u>	<u>Richland</u>
Regular Levy	\$ 1.8169	\$ 1.6842	\$ 2.2532
Voted G.O. Bonds	0.0000	0.0000	0.1845
Library District	<u>0.3154</u>	<u>0.0000</u>	<u>0.0000</u>
Total Rate Per \$1,000	<u><u>\$ 2.1323</u></u>	<u><u>\$ 1.6842</u></u>	<u><u>\$ 2.4377</u></u>

Property Tax Rate
per \$1,000 of Assessed Valuation



PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
(Per \$1,000 Assessed Valuation)

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
City of Kennewick:										
General Fund	\$2.1159	\$2.1244	\$2.1409	\$2.1681	\$2.1592	\$2.1703	\$2.1708	\$1.9894	\$1.8587	\$1.8169
Voted G.O. Bonds	0.0796	0.0776	0.0766	0.0765	0.0722	0.0000	0.0000	0.0000	0.0000	0.0000
Total City	2.1955	2.2020	2.2175	2.2446	2.2314	2.1703	2.1708	1.9894	1.8587	1.8169
State	2.3154	2.3914	2.3194	2.3044	2.1378	2.1453	3.1670	2.7391	3.0680	2.6783
County	1.2771	1.2796	1.2831	1.2799	1.2694	1.2753	1.2788	1.1708	1.0830	1.0590
School District	4.9063	4.9088	4.9834	5.0506	5.1535	5.0190	5.0049	3.5092	3.6813	3.6953
Library District	0.3803	0.3786	0.3775	0.3728	0.3722	0.3645	0.3671	0.3443	0.3283	0.3154
Hospital	0.1417	0.1418	0.1436	0.1439	0.1394	0.1362	0.1336	0.1209	0.1130	0.1114
Port	0.3315	0.3309	0.3337	0.3337	0.3320	0.3326	0.3333	0.3068	0.2825	0.2786
Total	\$11.5478	\$11.6331	\$11.6582	\$11.7299	\$11.6357	\$11.4432	\$12.4555	\$10.1805	\$10.4148	\$9.9549

Council Agenda Coversheet 	Agenda Item Number	7.a.	Council Date	11/16/2021	Consent Agenda	☐
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	City Manager Performance Review			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☒
	Project #		Permit #		Quasi-Judicial	☐
	Department	City Manager				

Recommendation

That Council waive the executive session to discuss the City Manager's performance in an open public meeting and determine a potential salary adjustment for the City Manager effective January 1, 2022 based on achievement of goals and performance.

Motion for Consideration

I move to waive the executive session and discuss the City Manager's performance in an open public meeting.
I move to authorize a x% salary adjustment for the City Manager effective January 1, 2022 based on achievement of goals and overall performance.

Summary

The 2021/2022 biennial budget set forth a strategic plan for the city and staff to implement during the biennium. That strategic plan became the organization and City Manager goals for the biennium that are in alignment with Council's goals and priorities. The goals are identified in the attached presentation and performance review.

During the workshop on November 9th, the City Manager reviewed the biennial goals and accomplishments for the first year of the 2021/2022 biennium. During that workshop, a recommendation was made to condense the evaluation process by combining the steps where council conduct an executive session and then the Mayor and Mayor Pro-Tem meet with the City Manager to discuss the results of the executive session. In lieu of those two steps, the City Manager recommended that her performance review discussion occur in an open public meeting rather than an executive session.

In keeping with the City's core values and responsible government priority area objectives, as well as Council's and the City Manager's desire to have open public transparency, the modification is suggested as a trial for this year only and then to determine next year if Council would like to change the process to this format versus what is currently set forth in the Kennewick Administrative Code.

Alternatives

To hold an executive session to discuss the City Manager's performance as described in the Kennewick Administrative Code (KAC).

Fiscal Impact

Each 1% increase results in a \$171 salary increase per month.

Through		Attachments: 
Dept Head Approval		
City Mgr Approval	Marie Mosley Nov 12, 09:16:13 GMT-0800 2021	
		☐ Recording Required?



CITY OF KENNEWICK
PERFORMANCE REVIEW

Employee Name:	Marie Mosley	Employee Number:	
Title:	City Manager	Review Type:	☒ Annual ☐ Probationary
Department:	City Manager	Supervisor:	City Council
Period Evaluated:	1/1/2021-12/31/2021	Length of Time Supervising Employee:	11 years

2021/2022 PAY-FOR-PERFORMANCE GOALS

Organizational Goals			
Goals	Weight	Measurement	Year-End Evaluation
Community Safety		Combat Criminal Gang Activity: - Continue implementation of existing program commitments - Work with Benton County on partnership opportunities - District Court, OPD, Probation - Negotiate Jail Contract - Provide Recommendation on future of the work crew program - Implement Lexipol to develop comprehensive police policies	- Continue to work on partnership commitments including administering METRO and grant funding - Partnership Updates with Benton County: - Completed jail contract negotiations adopted contract on 2/16/21 - Provided notice to cancel contract for work crew in late 2020 and reallocated work crew budget to contract services in Parks/Facilities. Communicated with County that the City has interest in shared work crew in the future, when full crew can be established and sustained - Implemented Lexipol in 2021 to assist with comprehensive police policies
Community Safety		Enhance School Safety: Work with the School District to evaluate SRO's in all 5 middle schools	- Will continue to have discussions with the school district on the SRO program in all 5 middle schools as we continue to manage through COVID. Have continued with the SRO's in Highlands and Park Middle School as well as the High Schools - Replaced KSD school zone flashing beacon system – Washington Traffic Safety Commission grant of \$140k
Community Safety		Strategic Fire Station Planning: - Hire a consultant to develop a strategic plan - Work with the Council, staff, regional partners and community to seek input - Provide recommendation and strategy for future implementation	- Entered into a contract with Berk Consulting Inc on 9/10/21 to assist the City with the Fire Strategic Plan - Began interviews with staff, regional partners, community leaders, community survey and will workshop with Council on 11/9/21 - During 2022, will develop measurable goals with supporting strategies that can be continually updated over time - Started the Fire Department peak hour pilot program that may be modified over time based on data driven needs; intended to help direct resources to the days and times when they are most needed

<i>Community Safety</i>		Implement the recommendations from the Water/Sewer Rate Study approved by Council and incorporated into the biennial budget: 1. Priority Capital Projects 2. Water & Sewer Comprehensive Plan Updates	Proposed rates for 2021 and 2022 and adopted by Council at the 10/6/20 council meeting 1. Implement priority projects (see below under Infrastructure & Growth for further updates): - o AMI contracts were approved on 9/21/21 - o 18th & Kellogg Reservoir was completed and became operational in October, 2021 2. Sewer Comp Plan consultant agreement has been approved and is underway 3. Closely monitored Columbia River Algal Bloom to adjust drinking water treatment processes as needed
<i>Economic Development</i>		Support & Promote the Industrial Development Area: 1. Implement the comprehensive plan amendment for land use designation 2. Partnership with the developer and TRIDEC to identify new businesses 3. Plan for extension of utilities and infrastructure	1. Comprehensive plan amendments were adopted by Council on 10/5/21 2. Coordinated with TRIDEC to provide promotion materials and location information that met site selection criteria as provided by the Dept of Commerce. Also worked directly with several developers and business site selectors to provide the same 3. Funding for water and Sewer infrastructure included in the 21/22 biennial budget. Recommending use of ARPA funding, which will free up funding in W/S Fund for other priority projects.
<i>Economic Development</i>		Connect the Waterfront to the Downtown: 1. Wine Village & Columbia Drive – In partnership with the Port of Kennewick, Columbia Basin College, Benton County and Historic Downtown Kennewick Partnership; Washington Street Improvements making a more pedestrian friendly connection	1. Finalized MOU with Port of Kennewick for \$500K contribution to the Washington Street Corridor improvements project. Remaining funding for \$1M project is a \$425K TIB Complete Streets grant and City match (15%). Project Completed 2. Partnering with the Port of Kennewick on a potential road diet for Columbia Drive (Washington to SR 397)
<i>Economic Development</i>		Vista Field Partnership: 1. Identify the funding source for expanding the Convention Center 2. Work in partnership with A1 Peral as they identify funding for the hotel 3. In partnership with the Port of Kennewick, construct Fire Station #3, the access road and landscaping to achieve the vision for Vista Field	1. In Process. A-1 Pearl provided a status update on 5/25/21 outlining challenges associated with COVID. PSA was amended (#2) on 7/21/20 to extend due diligence period by 24 months for both the City and A-1 Pearl. PSA was amended 6/23/21 to allow A-1 to defer construction of 40,000 sq. ft. commercial structure. 2. Continue monthly meetings with A1 Pearl and held a Joint Coliseum Advisory Committee meeting on 9/28/21 3. Fire Station #3 is complete and firefighters have moved into this new location; access road and landscaping is also complete and complementary to the vision

<i>Economic Development</i>		Southridge Opportunity Center: 1. Work in partnership with property owners and developers to implement the vision of Southridge	1. Work has been done to identify and mitigate or avoid impacts in order to provide efficient and effective emergency services on hillsides. Comprehensive plan amendments have also been approved that will create a more balanced and efficient distribution of land uses. Continue to have discussions with potential developers and property owners in the area.
<i>Economic Development</i>		Reopen & Economic Recovery: 1. Focus on Tournaments & Tourism in partnership with Visit Tri-Cities, Toyota Center, Carousel of Dreams, Historic Downtown Kennewick Partnership and others	1. HDKP Flag Plaza Licensing Agreement authorized by Council on 6/1. Collaborated with Three Rivers Carousel Foundation on River of Fire and supported Water Follies Airshow and Columbia Cup. Hosted Vintage at the Ridge and new 3-on-3 basketball tournament at Southridge, Water Lantern Festival at Columbia Park, and 15 baseball/softball tournaments. Parks and Recreation efforts awarded the Regional Chamber's Most Valuable COVID Response Award for government agencies. Partnered with HDKP on the applying for the South Columbia Creative District (SOCO). The SOCO was approved on October 6, 2021. Having this new creative arts district designation will further promote our Historic Downtown, create new vibrancy and provide new creative enterprise opportunities. Worked with Trios to reestablish Auburn Street connection to 10th Avenue to reopen campus and improve emergency response.
<i>Economic Development</i>		Support Economic Development Incentives: 1. Work with our legislators and lobbyist to identify and support incentives (including Building Business Ecosystems) to help our economy recover from the pandemic and create growth and vibrancy	1. Tax increment financing legislation approved during the 2021 Legislative Session, but limited to local property tax increments (No State Incentive).
<i>Economic Development</i>		Economic Development Priorities: 1. Evaluate the economic development manager position during the biennium and focus efforts on contracting video and digital marketing materials in preparation for the future	1. Have worked in partnership on video and digital marketing materials that were presented at the 10/26/21 workshop. Expected to finalize plan and fill Economic Development position by the end of 2021
<i>Infrastructure and Growth</i>		Sustainable Funding for Priority Capital Facilities Plan: 1. Pavement Preservation – \$2M annually plus funding of pavement condition rating update and funding for an additional \$1M in 2022 if determined to be needed 2. One Time Funding - \$2M capital transfer – defer for the biennium	1. Recommending increase in pavement preservation of \$1M for biennium, to reach an average of \$3M annually for 2021/2022; Completed successful BST and crack seal contracts in 2021 and overlays to Southridge Blvd and 27th Avenue; completed pavement condition rating in 2021; developing pavement cut policy in partnership with Pasco, Richland and West Richland

		3. Priority Capital Needs (strategic plan to manage the aging infrastructure): • Animal Shelter – \$2M to build shelter in partnership with Pasco & Richland • Police & Fire Fleet Replacement Program • Street & Parks Partial Fleet Replacement – highest priorities • Fire Stations – complete station #3 and begin station #1 replacements • Ridgeline/395 Intersection – in partnership with WSDOT • Replacement of City Hall – (in 5 years) update facility study and include civic center master planning efforts • Technology Improvements – continue implementation of IT Strategic Plan	2. Implemented with 2021/2022 adopted budget. Will review opportunity to reinstate \$1M transfer in 2022 at mid-biennium 3. Priority Capital Needs – In Process: • \$2M funded in 2021/2022 budget • 2021/2022 items funded; Recommending use of one-time ARPA funding for 2023 KPD fleet replacement to ensure long-term viability of program. • Addressing shortfall due to inflationary increases in costs at mid-biennium. • Will be completed at budgetary savings, allowing for the reallocation of 2020 bond proceeds to Station #1 project in 2022; completed station #3 and will begin design and planning for station #1 replacement • Ridgeline/395 is underway in partnership with DOT for completion in Fall, 2022; includes water and sewer utilities for future growth • City facility needs study is in process with recommendation in 2022 • IT priority projects in process (see responsible government section) • Completed a comprehensive facility assessment of the Fire Training Center and identified key repairs, improvements and associated costs
<i>Infrastructure and Growth</i>		Implement Creative Solutions to Maintain Existing Infrastructure: 1. Consolidate the Park & PW capital project team and prioritize projects	1. Consolidation occurred and the capital projects team is working closely together to implement the highest priority projects
<i>Infrastructure and Growth</i>		Sustainable Funding for Utility Capital Facility Plan Priority Projects: 1. Advanced Metering Infrastructure (AMI) project– continue implementation of the new system along with meters which provide the ability to reallocate existing meter reader positions 2. Priority plant & infrastructure capital needs 3. Continue construction of 6MG Reservoir (18th & Kellogg) 4. Planning for future plant expansion & most effective operations and maintenance of our infrastructure (Florida Green Model for the Wastewater treatment plant improvements) 5. Increase the funding for drywell repairs and rehabilitation by an additional \$125,000 in this biennium	1. Contract in place for installation of network, meters/transmitters and customer portal software; construction and implementation Feb-Dec, 2022 2. Continue to focus on priority plant and infrastructure capital needs (see below additional items #6) 3. Reservoir complete and in operation; new booster pump station and demolition of existing 10MG reservoir to be complete in 2022 4. Completed Facility plan update; received progressive design build approval by the State’s capital projects advisory review board, state revolving loan application submitted 5. Repaired several locations and rerouted stormwater near Southridge/Ridgeline in 2021
<i>Infrastructure and Growth</i>		Other Priority Plant & Infrastructure Capital Needs – Water & Sewer	Other Priority Projects:

			- Completed stormwater comprehensive plan update in early 2021, including first adopted 10-year capital improvement plan - Repair/improve aging 19th/Olympia & 47th/Olympia reservoirs to reduce future failures or contamination; inspection report complete; project awarded - Design and Plan Water Transmission Mains to support existing and future growth Seventh Ave Zone 2 Transmission Main complete, Zone 3 Kansas Reservoir Transmission main design and easement acquisition underway - Improve and replace aging sewer lift station at 23rd and Gum to address increased flows and safety concerns. Contract awarded, construction to begin in Spring 2022 - Completed lining of corroded sewer transmission mains to avoid future collapses and failures. Three phases complete, fourth phase awarded with construction beginning late 2021
<i>Infrastructure and Growth</i>		Other Priority Plant & Infrastructure Capital Needs – Transportation Programs	Other Priority Projects - Completed local roads safety plan - Street light evaluation - \$60k grant - Pedestrian crossing improvements – 15 RRFB's - \$860,900 grant - Performed CCB corridor traffic signal coordination, greatly improving travel times along corridor
<i>Infrastructure and Growth</i>		Other Priority Plant & Infrastructure Capital Needs – Solid Waste & Recycling Program	Other Priority Projects - Negotiated contract addendum with Waste Management to address market changes for recycling, extra carts and free trips to transfer station - Moderate Risk Waste Facility is being constructed after working closely with Benton County and other regional partners
<i>Infrastructure and Growth</i>		Other Priority Plant & Infrastructure Capital Needs – Development Related Items	Other Priority Projects - Amended KMC to make plats/BSPs consistent and allow for bonding of pavement to avoid cold weather paving - Amended Comprehensive Plan and KMC to consolidate requirements for mitigation of development impacts and to assure preservation of ROW and street improvements along adopted transportation corridors - Public Works and Building Departments successfully addressed Ecology concerns to keep debris and illicit discharges out of streets, working with HBA and through building inspections
<i>Quality of Life</i>		Support & Promote Conveyance of Shoreline:	1. Working closely with TRIDEC, USACE, CTUIR and the region on

		1. Partners with USACE, TRIDEC & other agencies 2. Discuss Options for Golf Course Mgmt and Bite at the Landing Partnership	shoreline re-conveyance; Meeting with CTUIR economic development and cultural resources departments; TRIDEC provided an update on 10/12/21 2. Bite at the Landing operation agreement renewed for one year on 11/01/21; CourseCo contract renewal in process
<i>Quality of Life</i>		Leverage Partnership in Community 1. Wildland/Urban interface mitigation plan – Zintel Canyon partnership with KID and cross function team 2. Recreation Program Recommendations: - o Reduce Community Center Hours M-TH closing at 5pm rather than 8pm - o Partner with Boys & Girls Club & YMCA to determine best service delivery method - o Realign recreation staffing resources to focus on priority program 3. Homelessness & Housing – Cross functional team partnership with Housing Authority, Benton County Human Services, United Way and other agencies	1. Continue work with KID and city staff team to improve Zintel Canyon 2. Recreation Program Recommendations: - o Implemented Community Center hours of operation - o Provided day cam study hall program during COVID with SkyHawks; Established new partnership with Siri Brazilian Jiu Jitsu; eligible for CDBG assistance - o Moved recreation coordinator to tournament and event coordinator 3. Proposals to complete housing market and feasibility study for 10th Ave due 1/11/22; continue to coordinate regionally on homelessness
<i>Quality of Life</i>		Park & Greenway Maintenance: 1. Tree replacement & maintenance program 2. Work on creative solutions (Arts in Roundabouts); seek sponsorship opportunities 3. Eliminate jail work crew and reallocate dollars to contract services & seasonal PT wages while prioritizing workload	1. Recommending addition of \$45k to existing contracted service budget at the mid-biennium for hazardous trees at City Parks 2. Repaired and reinstalled art at Hildebrand & Zintel; Continue work with Arts Commission for STCU sponsored traffic box wraps 3. Completed the jail crew reallocation of resources
<i>Quality of Life</i>		Toyota Center Partnership: 1. Leverage resources for funding operations directly associated to the Toyota Center	1. Lodging Tax Advisory Committee approved \$320k annually in 2021 and 2022 for Toyota Center/Arena operating needs; This is supplemented by \$200k annually from General Fund
<i>Responsible Government</i>		Implement the 5-Year IT Strategic Plan 1. ERP/Eden System Replacement 2. BIPIN System Replacement 3. Network Equipment Replacements 4. Network Resiliency 5. Telephone System Replacement 6. Workstation Replacement 7. Audio/Video Upgrades in Council Chambers	1. Phase 1 financials went live 6/1/21; phase 2 EnerGov Online Permitting goes live 11/1/21; Phase 3 Asset Maintenance/Work Orders begins 1/22 and projected to go live in 11/22 2. BIPIN expected to go live in 2022 3. To be completed in 2022 4. To be completed in 2022 5. To be completed in 2022 6. To be completed in 2022 7. To be completed in 2021

<i>Responsible Government</i>		Internal Cross Functional Teams and Succession Planning 1. Development Review 2. Inspection Program 3. Zintel Canyon Mitigation & Opportunity 4. Consolidate Park & PW Capital Program	1. Development Review continued uninterrupted throughout City Hall closure; review times were maintained at pre-closure levels throughout City Hall closure and while working on ERP transition 2. Building Inspections continued uninterrupted throughout City Hall Closure; Service level was maintained throughout while also working on ERP transition 3. Repaired several bridges; ongoing vegetation control to maintain first responder access through the Canyon; coordinate and support of Eagle Scout volunteer project to repaint park amenities and landscaping; Continue to discuss partnership options with KID 4. Completed & working on priority projects
<i>Responsible Government</i>		Evaluate Vacant Positions & Fill Vacancies Based on Priority Work	• Prioritized hiring schedule was developed/implemented in early 2021. Reduced vacancies from 33 in early 2021 to 20 currently, despite multiple retirements. • Continue to evaluate each vacancy to ensure we are filling priority positions during the uncertainty of COVID
<i>Responsible Government</i>		Budgeting By Priorities Model 1. Monitor Revenue Projections & Provide Updates 2. Mid-Biennium Review – Evaluate potential reductions for implementation as needed and based on priorities	• 2020 financial review was completed 4/27/21; quarterly reports/monthly financial briefings continue to be issued • Mid-Biennium Review will be conducted 11/9/21
<i>Responsible Government</i>		Complete process review of the criminal division procedures and implement changes that are responsive to the significant changes in technological function of partner agencies	• Completed first quarter of 2021; met with Benton County District Court staff and obtained access to County's Onbase system to retrieve documents filed in court to avoid extra step of requesting it from their staff. • Improved victim notification process and improved pre-trial preparedness by contacting witnesses and victims earlier in the litigation process
<i>Responsible Government</i>		Work with Public Works and City staff on small cell deployment and implement proposed code revisions relating to mitigating impacts of development	• Negotiated draft small cell franchise with US Cellular, final version scheduled for adoption in December 2021 • Worked with PW staff on Comprehensive Plan Amendments to goals and policies regarding traffic and connectivity; worked with staff on code revisions to implement goals and policies to mitigate traffic impacts of development, code revisions scheduled for adoption November 2021

<i>Responsible Government</i>		Work with Planning Department and retain counsel to complete UGA expansion appeal process and implementation of industrial development regulation in newly annexed area	• Reviewed briefing filed for City in UGA appeal with retained counsel; reviewed motions and briefing to obtain stay with Growth Board; reviewed recent case law to assure briefing was still good law; reviewed argument of retained counsel before Div. III of the Court of Appeals September 9, 2021; awaiting decision by Div. III
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<i>Other Accomplishments</i>		Due to the COVID pandemic and police reform, 2021 was a very different year. The following are accomplishments that were not identified during the biennial budget relating to COVID Response, Police Reform & Other Significant Accomplishments	• Completed review of KMC Titles 8, 9, and 10; drafted and presented to council four batches of code amendments in January, March, June and September 2021; code amendments will ensure the KMC is current with state law and case interpretation and will ensure convictions are less susceptible to appeal • Administration of 3 additional HUD grants related to COVID-19 • Keewaydin Community Center interior renovation • Cascade Linear Park • Keewaydin Park playground replacement and accessibility upgrades • Significant support to the Covid Mass Vaccination Site held at the Benton County Fairgrounds. City staff provided approximately 5,000 hours of support to this community effort. • In July we implemented our KPD succession plan with the announcement of my retirement the previous February. The creation of the Assistant Chief position as well as backfilling the Command Staff. The department is set for great leadership into the future. • Dealing with police reform—as we continue to combat criminal gang activity we are also dealing with limitations and restrictions on how we go about dealing with criminal activity. KPD continues to be relentless in dealing with criminal gang activity and other crimes against people and property. • COVID challenges—ensuring staffing levels are appropriate to be able to handle incoming calls and deal with criminal gang activity; continue work with regional partners to advocate for our community and implement required mandates • Hiring challenges—due to legislative challenges and our hiring standards we continue to hire the best and the brightest as well as promote the best. • Performed successful BST pilot project for Fire Station #2 parking lot • Partnered with Deschutes property owners (Morin to Johnson) to repair shared private street • Regional Mass Vaccination Site – staff in several departments participated as partners in the vaccination sites, which was recognized as being the most efficient model in the State of Washington, resulting in over 80,000
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			people in our community being vaccinated • Succession Planning – All departments continue to work on succession planning. An example is the hiring of Anthony Muai when Greg McCormick retired and the Fire Department taking active steps to help prepare staff to take on future roles and responsibilities by initiating the company officer and chief officer development programs
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2021 FOUNDATIONAL COMPETENCIES & CORE VALUES

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through empowerment of each employee. We value **Integrity, Inclusiveness, Stewardship** and **Communication**. We are accountable to our community for innovative and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

STRATEGIC THINKING & ORGANIZATIONAL ALIGNMENT: Possess the ability to link long range vision and concepts to daily work; able to think conceptually and see the “big picture.” Understands the purpose of one’s job and how it fits into the organization as a whole. [Strategic Thinking]

EMPLOYEE: I continue to work on aligning Council Goals with staffing resources and overall City-wide priorities. I have developed a strategic program for the organization that helps to keep our work focused on implementing strategic council goals and objectives. We continue to work with the boards and commissions to implement strategic workplans that are aligned with council goals and priorities to assure staffing resources are aligned and the organization, boards, commissions and Council are all moving forward together to implement overall goals and priorities. It is important to continue to assure we are all moving forward together and to periodically reassess Council goals and priorities. Establishing and reassessing council overall goals and priorities will allow our resources to be allocated to the high priority projects and programs and will also help, as we implement our biennial budget, to appropriately allocate our budget resources to operational and capital priorities. As you also heard recently, Chief Michael and our organization are working on a Fire Department Strategic Plan that will provide alignment with the City strategic plan and establish goals and priorities for the future. We are focused on hiring and promoting the right people to be a part of our City team that will look at creative ways (within the legal constraints) to implement priorities. During COVID when our revenues were uncertain, we worked to identify areas we could reduce in order to remain focused on high priority programs while providing a sustainable budget. I provided the biennial accomplishments in implementing our strategic plan during the November 9, 2021 workshop. Those accomplishments are also identified above.

SUPERVISOR:

LEADERSHIP: Takes an active role in promoting the development of an inspiring, relevant vision for the City. Influences others to share ownership of the City’s mission to create an ethical environment that delivers value for the community and fosters individual growth. [Initiative; Inclusiveness; Communication; Integrity; Progressiveness]

EMPLOYEE: The Department Head Team is infusing the City’s core values into all aspects of our jobs (including hiring, promotions, evaluations, pay for performance, resource allocation, etc.). We are holding staff accountable to these core values and to achieving Council goals and priorities. I have tried to keep the organization updated on the biennial budget process and progress in implementing Council’s strategic plan and other priorities, so that the organization is aware of Council’s priorities and any changes that have occurred so we are moving forward together in alignment. Unfortunately, due to COVID I was not able to meet this year or last year in small groups to get feedback from the organization regarding goals, priorities and other areas of concern. However, I did offer to meet virtually with any of the department staff and was able to provide an update to the expanded staff group as well as provide a virtual employee appreciation lunch in November. I have been involved in the Washington City Managers Association and the Chamber of Commerce Women’s Leadership Conference in an effort to encourage others interested in leadership roles in the City Manager field and in our community.

SUPERVISOR:	
PERSONAL TRAITS: Is aware of own strengths and limitations, has willingness to change, acts with integrity, has acceptable attendance and demonstrates an understanding of the City's values and a commitment to the City's mission. [Attendance; Dependability; Willingness to Improve; Integrity; Communication; Professionalism]	
EMPLOYEE:	I am committed to our City's overall mission and core values. I continue working to demonstrate my commitment each day. We have a great leadership team with diverse experiences and expertise that make us a cohesive group that can discuss the best approaches to implement programs, policies and procedures that achieve council goals and priorities. I continue to review and evaluate how other organizations are succeeding and try to implement solutions to challenges the City of Kennewick faces based on experiences and successes from other agencies. I encourage the leadership team and organization to provide flexible, creative solutions as we are implementing the regulatory requirements for the organization.
SUPERVISOR:	
LEARNING SYSTEMS: Effectively uses all experiences as opportunities to learn and grow as an individual and to translate that growth to the organization as a whole. [Willingness to grow professionally and/or academically; Adaptability; Stress Management]	
EMPLOYEE:	I continue to access resources and learn from others success. I work to implement policies and procedures that help us to be a better organization and to assure we are moving forward together in alignment with Council goals and priorities. I continually look at best practices that other organizations have implemented and learn how to implement those practices in the City of Kennewick. There are many organizations available to learn from (ICMA, AWC, MRSC, Community Partners, Local Professional Organizations, etc.) and I continue to try to capture experience and expertise from those organizations and our local partners. I encourage each of the leadership team to be involved and seek best practices from their professional organizations. I was a board member for Washington City & County Managers Association and continue to network and learn from other organizations.
SUPERVISOR:	
QUALITY MANAGEMENT: Creates and maintains a professional, high performing environment, delivering quality products and services against established standards. [Work Quality; Focus; Productivity; Effectiveness in position]	
EMPLOYEE:	We work to hire and promote the most qualified employees that are committed to the City's overall goals, objectives and core values. I continue to work with all staff to ensure we are the most effective organization and are working together to implement Council's priorities. I have set up small group meetings that allow discussion of the City's overall goals and priorities as well as receiving feedback to ensure the City is aligned with Council's overall goals and priorities (although with COVID, these meetings have been offered virtually and also continue to provide email updates). I continue to meet with our partners to make our community a better place and leverage our resources to implement (as a community) the priorities of the council. Our leadership team and organization does an exceptional job of implementing goals and priorities of Council as well as providing over 300 services to our community in an exceptional manner.
SUPERVISOR:	
RELATIONSHIP MANAGEMENT: Possesses the ability to identify and develop positive relationships, internal and external to the City, to facilitate work efforts and gain support/cooperation. [Teamwork; Communication; Cooperation]	
EMPLOYEE:	I have worked on establishing relationships with our community partners and business community. We are working together as an organization to anticipate potential vulnerabilities and alleviate them before they occur. We have developed a business friendly environment for our builders and developers. We continue to work with our local and regional partners to utilize our resources most effectively for the betterment of our community. I have worked on the relationships with developers by meeting periodically with the development community and HBA. I meet frequently with the Port of Kennewick, the Corps of Engineers, CTUIR and other key partners in the community. During COVID we implemented creative options for our small businesses to be able to operate with outdoor dining and retail opportunities and continually look for opportunities to assist our businesses and residents (including utility assistance and business grants). We are continuing to work on the public/private partnership project for the expansion of the Convention Center, Performing Arts Theater and adjacent hotel, which we continue to meet monthly in a coordinated effort to move this project forward. In addition, there will be an opportunity for a phase II development with this partner. This occurred after years of cultivating a trusting relationship with the developer and the community.

SUPERVISOR:	
TECHNICAL SKILLS: Develops and maintains the knowledge, skills and expertise to successfully carry out the City's mission. [Technical Skills; Technical Understanding]	
EMPLOYEE:	I continue to work on enhancing my knowledge, skills and expertise through training, networking and doing research to gain insight into how others have been successful. I meet with other City Managers and County Administrators frequently to discuss regional priorities and network about effective and creative ideas and opportunities. The Department Head team meets weekly and continues to review and evaluate the Budgeting by Priorities model and our accomplishments toward implementation of the Council's goals and priorities. I continue to attend training webinars and research complex issues through AWC, MRSC and other sources.
SUPERVISOR:	

YEAR-END EVALUATION SIGNATURES

_____ Employee	_____ Date:
_____ Mayor	_____ Date:
_____ Mayor Pro Tem	_____ Date:

Employee and Supervisor retain electronic copies; HR receives original signed copy.



STRATEGIC PLAN GOALS & PRIORITIES

November 2021 Update

PRIORITY AREAS



**Community
Safety**



**Economic
Development**



**Infrastructure
and Growth**



**Quality
of Life**

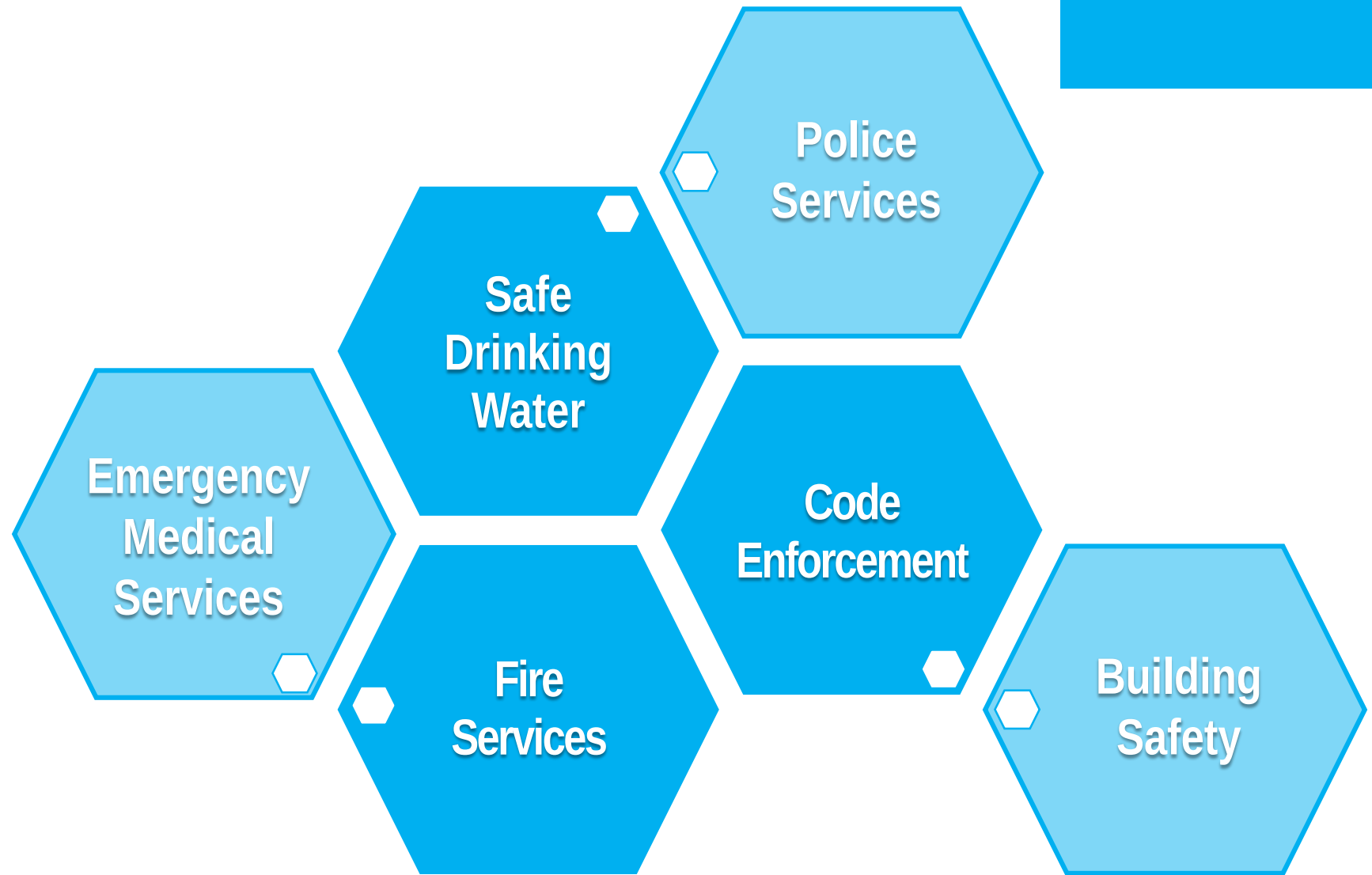


**Responsible
Government**

COMMUNITY SAFETY

OBJECTIVE

Continue to Ensure the Safety of our Community by Maintaining Current Service Levels & Partnerships



A Safe Place to Live, Work and Play

Combat Gang Activity

- Continue existing program commitments
- Partnership opportunities with Benton County
 - District Court, OPD, Probation Contracts
 - Negotiate jail contract – **COMPLETED (Council adopted 2.16.21)**
 - Recommendation on future of Work Crew Program – **COMPLETED**
- Implement Lexipol for comprehensive police policies – **COMPLETED**

Enhance School Safety

- SRO evaluation for all 5 KSD middle schools –
Continue to discuss partnership options with the School District while providing SRO at Highlands & Park Middle Schools and High Schools



Fire Department Strategic Planning

- Hire Strategic Plan Consultant – **Contract with Berk Consulting Inc approved on 9.10.21**
- Seek input from Council, staff, regional partners, and community – **Interviews in process & workshop tonight**
- Provide recommendation and strategy for future implementation – **Develop goals in 2022**
- **Started the Fire Department peak hour pilot program in January**

Safe Drinking Water

- Water/Sewer rate study implementation recommendation – **COMPLETED (Council adopted 10.6.20)**
- Priority Capital Projects – **AMI contracts approved on 9.21.21; 18th & Kellogg Reservoir completed Oct 21**
- Water and Sewer Comprehensive Plan Updates – **Sewer Comp Plan consultant agreement approved**
- **Closely monitored Columbia River algal bloom**



Council Priority: Community Safety

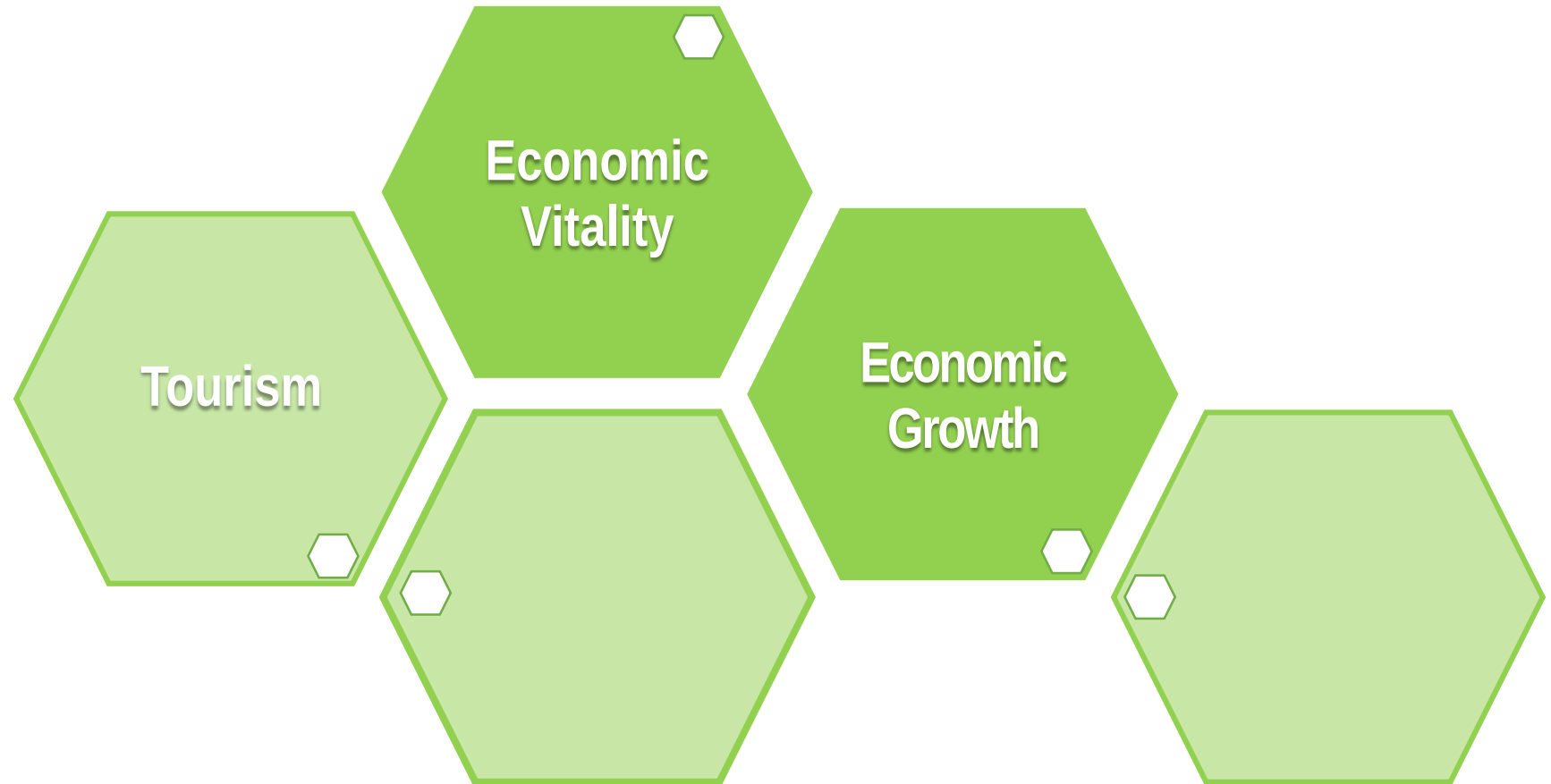
- Propose implementation of code amendments to Titles 8,9, and 10 of the KMC.
 - Amendments reflect changes in case law and the RCW, and will facilitate clarity within the code. – **COMPLETED (Drafted and presented to Council in four batches Jan., March, June, and Sept. of 2021).** Code Amendments ensure KMC is current with state law and interpretation, convictions are less susceptible to appeal



ECONOMIC DEVELOPMENT

OBJECTIVE

Support Existing
Businesses and the
Creation of Sustainable
Family Wage Jobs



A Diverse & Vibrant Economy

Support & Promote Industrial Development Area

- Implement Comprehensive Plan amendment for land use designation – **COMPLETED (Council adopted 10.5.21)**
- Partnership with TRIDEC and developers to identify new businesses
 - Marketing material and location information provided to Department of Commerce that met site selection criteria in coordination with TRIDEC.
 - Direct correspondence with developers and site selectors to provide similar materials.
- Utilities and infrastructure extension plan
 - Funding included in 21/22 biennial budget. ARPA funding recommended, allowing water/sewer funds to be reallocated to other priority projects.



Connect Waterfront to Downtown

- Wine Village & Columbia Drive – **IN PROCESS** (\$500k MOU finalized with POK for Washington Street corridor improvements project contribution. Remaining funding for \$1M project is a \$425k TIB Complete Streets grant with 15% city match.)
 - Partnership with Port of Kennewick, Columbia Basin College, Benton County and Historic Downtown Kennewick Partnership.
 - Washington Street improvements to improve multi-modal transportation and connectivity

Vista Field Partnership

- Identify funding source for Convention Center expansion– **IN PROCESS (monthly meetings continue)**
 - A-1 Pearl provided update on 5.25.21, challenges associated with COVID
 - Amended PSA (#2) on 7.21.20, extended due diligence period 24 months for city and A-1 Pearl.
 - PSA amended on 6.23.21, A-1 Pearl will defer construction of 40k SF commercial structure.
- Partnership with A-1 Pearl on hotel funding identification
- Partnership with Port of Kennewick on Fire Station #3 construction
 - Landscaping and access road in accordance with Vista Field vision.

Opportunity Centers

- Partnerships with property owners and developers for vision implementation at Southridge – **IN PROCESS**
 - Identify and mitigate/avoid impacts to provide efficient and effective emergency services on hillsides.
 - Amendments made to Comprehensive Plan to create a more balanced and efficient distribution of land use.
- Reopen & Economic Recovery– **IN PROCESS**
 - Tournaments & tourism focus in partnership with Visit Tri-Cities, Toyota Center, Carousel of Dreams, Historic Downtown Kennewick Partnership and others.

Flag Plaza License Agreement
(Council authorized on 6.1.21)

River of Fire, Water Follies Airshow & Columbia Cup
collaboration with Three Rivers Carousel Foundation

Vintage at the Ridge and new 3-on-3
basketball tournament at Southridge

Parks and Recreation received award for Most
Valuable COVID Response for government agencies
from Regional Chamber

15 baseball/softball tournaments

Water Lantern Festival at Columbia Park

- Partnership with HDKP on Creative District application – **COMPLETED (South Columbia Creative District (SOCO) designated 10.6.21)**

Support Economic Development Incentives:

- Collaborate with legislators/lobbyist to identify and support incentives for economy recovery and to create growth opportunities (including Building Better Ecosystems Act) – **IN PROCESS**
 - Local tax increment financing approved during 2021 Legislative Session (no state incentive)

Economic Development Priorities:

- Evaluation of Economic Development Manager position with focus on contracting video and digital media materials – **IN PROCESS**



INFRASTRUCTURE and GROWTH

OBJECTIVE

Maintain Existing
Infrastructure and Build
New Infrastructure to
Support Economic
Development &
Expansion



A Well-Maintained City with Infrastructure Keeping Pace with Growth

Sustainable Funding for Priority General Governmental Capital Facilities Plan

- Pavement Preservation - \$2M annually with additional \$1M in 2022 if needed
 - Recommended increase to \$3M annually for 2021/2022
 - Completed Successful BST, Crack Seal and Overlay contracts in 2021
- One-time funding - \$2M capital transfer-defer for the biennium
 - Implemented with 21/22 adopted budget with review opportunity to reinstate \$1M transfer in 2022 at mid-biennium

Priority Capital Needs

Strategic plan for aging infrastructure and a sustainable future

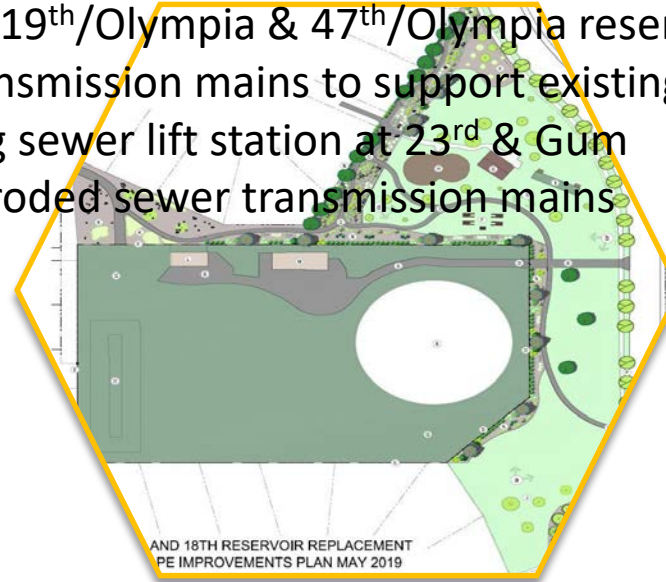
- Animal Shelter - **\$2M funded in 2021/2022 budget**
- Police & Fire fleet replacement program - **2021/2022 items funded**
 - One-time ARPA funding recommendation for 2023 KPD fleet replacement
- Streets & Parks partial fleet replacement – **Highest priorities funded (addressing funding shortfall due to inflation at mid-biennium)**
- Fire Stations – **COMPLETED Station #3 and beginning Station #1 project**
 - Budgetary savings from Station #3 reallocated to Station #1 project for 2022
- Ridegeline/Hwy 395 Intersection (in partnership with WSDOT) – **IN PROCESS**
- Replacement of City Hall (in 5 years) - **2021/2022 items funded**
 - Evaluating broader facility needs to include civic master planning efforts
- Technology improvements – IT Strategic Plan implementation continued
- Fire Training Center – Completed facility assessment & identified key repairs & costs

Implement Creative Solutions to Maintain Existing Infrastructure

- Capital Project Team – Consolidate Parks and PW team and set highest priority projects - **COMPLETED**

Sustainable Funding for Utility Capital Facility Plan Priorities Project

- Utility Capital Projects included in the Water, Sewer, Stormwater rate study
 - Advanced Metering Infrastructure (AMI) project – **IN PROCESS**
 - Contracts in place and construction to take place in 2022
 - Construction of 6MG reservoir (18th & Kellogg) – **IN PROCESS**
 - Reservoir complete & in operation; new booster pump & demo of existing reservoir in 2022
 - Future plant expansion and efficiency planning (Florida Green Model) – **IN PROCESS**
 - \$125,000 biennium increase for drywell repair/rehabilitation funding – **Repaired Several Locations**
 - Completed Stormwater Comprehensive Plan in early 2021
 - Repair & Improve aging 19th/Olympia & 47th/Olympia reservoirs
 - Design & plan water transmission mains to support existing & future growth
 - Improve & replace aging sewer lift station at 23rd & Gum
 - Completed lining of corroded sewer transmission mains



QUALITY of LIFE

OBJECTIVE

Maintain Parks, Provide
for Diverse
Entertainment Options,
and Offer Recreation
Programs for a Well
Planned Community



Access to a Variety of Amenities and Opportunities in a Safe Environment

Support & Promote Conveyance of Shoreline

- Partner with USACE, TRIDEC & other agencies on Shoreline Reconveyance – **IN PROCESS**
- Golf course management and Bite at the Landing partnership discussions – **Renewed restaurant operation agreement**

Leverage Partnerships in Community

- Wildland/Urban interface mitigation plan – Zintel Canyon partnership with KID and cross-functional team
- Recreation Program Recommendations:
 - Community Center hours reduced to M-TH 5pm (instead of 8pm) closing – **COMPLETED**
 - Boys & Girls Club and YMCA partnerships and evaluation of all recreation program offerings – **Day camp study hall offered during COVID shutdown (with SkyHawks). Siri Brazilian Jiu Jitsu Fall 2021, CDBG eligible financial assistance**
 - Realign recreation staffing resources with focus on priority programs – **COMPLETED**
- Housing & Homelessness – Partnership with Housing Authority, Benton County Human Services, United Way and other agencies
 - 10th Ave Housing Market and Feasibility Study – **Due 1.11.2022**

Park & Greenway Maintenance

- Continue tree replacement and maintenance program based on highest priority - **\$45k budget increase at mid-biennium for hazardous city park trees**
- Creative solutions for art and roundabouts
 - Arts Commission collaboration and sponsorship opportunities – **Repair and reinstall STCU funded roundabout at Hildebrandt/Zintel. Traffic box wraps with STCU and other sponsorship.**
- Jail work crew elimination with funds reallocated to seasonal part-time staffing - **COMPLETED**

Columbia Park Golf Course

- Providing community with quality of life, economic development activity vs. enterprise type of activity
- Partnerships:
 - CourseCo – Operates and maintains course (for a contracted management fee)
 - Bite at the Landing – Lease agreement for operation of Club House Restaurant with potential shared revenue for special events operations – **Renewed Restaurant Concessionaire License through October 2022**



Toyota Center

- Providing community with quality of life, economic development activity vs. enterprise type of activity
- Partnerships:
 - PFD – Interlocal agreement for management
 - City owns Toyota Center & Toyota Arena
 - PFD owns Convention Center – City & PFD sales tax credit contributions
 - VenuWorks – PFD operates and maintains campus (for a contracted management fee)
 - Sponsorships – Toyota of Tri-Cities, Retter & Company, HAPO
- Operating subsidy – Admission Tax generated by Toyota Center & Arena and Lodging Tax – **LTAC approved \$320k in 2021 and 2022 for Toyota Center & Arena for operating needs in addition to \$200k from General Fund.**

Council Priority: Quality of Life

- Continue with citywide efforts to streamline internal processes relate to nuisance and substandard code enforcement cases – **IN PROCESS - transition to a new case system delayed due to COVID, will begin more proactive abatement in 2022**



RESPONSIBLE GOVERNMENT

OBJECTIVE

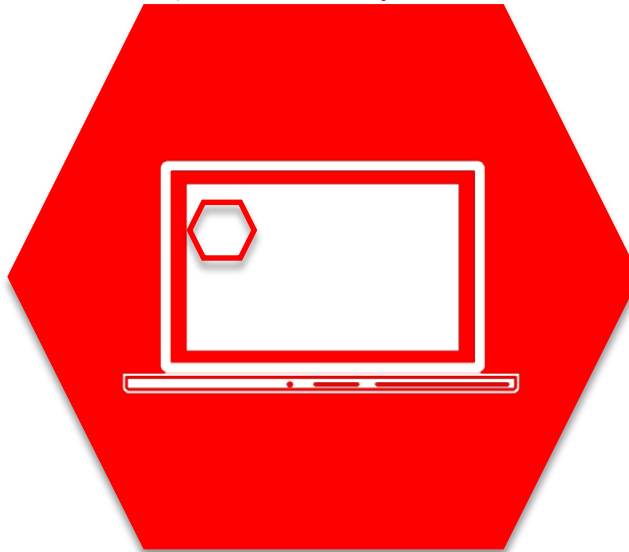
Provide Exceptional
Public Service,
Stewardship,
Transparency, and a
Sustainable Future



Responsive, Responsible, and Fiscally Accountable Government

IT Strategic Plan

- ERP/Eden System replacement – **IN PROCESS**
 - Phase 1 financials live on 6.1.2021
 - Phase 2 EnerGov Online Permitting live on 11.1.2021
 - Phase 3 Asset Maintenance/Work Orders begins January 2022 and go live November 2022
- BIPIN system replacement – **IN PROCESS (projected to go live in 2022)**
- Network equipment replacement – phase 1 – **IN PROCESS (to be completed in 2022)**
- Network resiliency – phase 1 – **IN PROCESS (to be completed in 2022)**
- Telephone system replacement – phase 1 – **IN PROCESS (to be completed in 2022)**
- Workstation replacement – phase 1 – **IN PROCESS (to be completed in 2022)**
- Audio/Video Council Chamber upgrades – **IN PROCESS (to be completed in 2021)**



Internal Cross Functional Teams and Succession Planning

- Development review – Uninterrupted during COVID closure with pre-closure levels and timelines maintained
- Inspection program - Uninterrupted during COVID closure with pre-closure levels and timelines maintained
- Zintel Canyon mitigation and opportunity – Repaired bridges; vegetation control; support Eagle Scout project to repaint amenities and landscape; continue partnership opportunity discussions with KID
- Parks & Public Works capital program consolidation – COMPLETED
- Vacant position evaluation/fill based on priority – Decreased vacancy from 33 to 20, despite multiple retirements; continue to evaluate each vacancy to ensure we are filling priority positions
- Budgeting by priorities model evaluation
 - Monitor revenue projections and provide updates – 2020 review completed 4.27.21, quarterly reports and monthly financial briefings issued
 - Mid-biennium review – IN PROCESS – completed 11.9.21



Council Priority: Responsible Government

- Process review of criminal division procedures and implement changes to coincide with technological functions of partner agencies – **COMPLETED**
 - Obtained access to Benton County's system for document retrieval
 - Early notification to victims and witnesses to allow for improved pre-trial preparedness

Council Priority: Responsible Government

- Small cell deployment and code revisions related to mitigating impacts of development
 - Negotiated draft of small cell franchise with US Cellular, final version scheduled for adoption December 2021
 - Comprehensive Plan amendments to goals and policies for improved traffic and connectivity, code revision scheduled for adoption November 2021

Council Priority: Responsible Government

- Complete UGA expansion appeal process and implementation of industrial development regulations in newly annexed area
 - Reviewed motions, briefings and recent case law regarding UGA appeal
 - Reviewed argument of retained counsel before Div. III of the Court of Appeals on 9.9.2021, awaiting decision by Dev. III

ADDITIONAL ACCOMPLISHMENTS

- Administration of 3 additional HUD grants related to COVID-19
- Interior renovation of Keewaydin Community Center
- Cascade Linear Park Completion
- Playground replacement and accessibility upgrades completed at Keewaydin Park
- City staff provided approximately 5,000 hours of support at the COVID mass vaccination site held at Benton County Fairgrounds
- KPD succession plan implemented in July 2021 with the announcement of Chief Hohenberg's retirement
 - Assistant Chief position created
 - Backfilled Command staff
- Navigating police reform while continuing to combat criminal gang activity and other crimes against people and property
- Overcoming challenges related to COVID
 - Continue work with regional partners to advocate for our community and implement required mandates
 - Ensuring staffing levels are appropriate for call levels and for combating gang activity & assigned duties
 - Maintain hiring standards despite legislative challenges
- Performed BST pilot project for fire station #2 parking lot
- Continue work on succession planning efforts by providing training and promotional opportunities
- Completed transportation projects – safety plan, street light elevation, pedestrian crossings, signal coordination
- Completed solid waste & recycling projects – addendum to Waste Management agreement; MRWF partnership
- Development related projects – KMC & comp plan amendments; ecology concerns regarding debris addressed



QUESTIONS?

THANK YOU

11.9.2021



City Council Meeting Schedule November 2021

City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

November 2, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

November 9, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website

<https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Fire Department Strategic Plan
2. City Manager's Strategic Plan Update
3. Mid-Biennium Review and Budget Adjustment
4. 2022 Property Tax Levy

November 16, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

November 23, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website

<https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Council Meeting Policy Updates
2. Public Works Capital Update
3. WWTP Phase II Update
4. Code Amendments - Hearing Examiner & Comp Plan Appeals

November 30, 2021

Tuesday, 6:30 p.m.

NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

November 2021
Updated 11/10/21



City Council Meeting Schedule December 2021

City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

December 7, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 14, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website

<https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Facilities Master Plan Update
2. KMC Amendments - Park Rules & Public Camping
3. KMC Amendment - Public Records Policy
4. Legislative Priorities

December 21, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 28, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING - CANCELLED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

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December 2021
Updated 11/09/21