

**DISABILITY BOARD  
REGULAR MEETING  
September 2, 2025**

1. **CALL TO ORDER:** Police Representative Jim Kraft called the regular meeting of the Kennewick Disability Board to order at 4:30 p.m.

2. **ATTENDANCE:**

**Board Members Present:**

**Gretl Crawford, Mayor**  
**Chuck Torelli, Mayor Pro Tem**  
**Jim Kraft, Police Representative**  
**Kathryn Armstrong, Member-At-Large**

**City Staff Present:**

**Jessica Platt, Finance Director**  
**Joyce Pascua, Senior Accounting Specialist**  
**Krystal Johnston, City Clerk**  
**Kristi Smith, Disability Board Benefits Administrator**

3. **PUBLIC COMMENT:** NONE

4. **APPROVAL OF MINUTES:** The minutes of August 5, 2025 and August 12, 2025, were unanimously approved as presented.

5. **TREASURER'S REPORT:** Ms. Platt delivered the Treasurer's reports for June and July

6. **FIRE CLAIMS:** NONE

7. **POLICE CLAIMS:**

a. **SUMMARY OF CLAIMS:** The motion to approve the police claim was unanimously approved as presented.

8. **NEW BUSINESS:**

a. **Claim: Fire Member # 21 requesting reimbursement for medical supplies:** The Board briefly discussed the claim. **The motion to approve Fire Member #21's claim for reimbursement in the amount of \$347.49 was unanimously approved as presented.**

b. **Claim: Fire Member # 30 requesting reimbursement for hospital outpatient visit:** The Board briefly discussed the claim. Board requests additional information on statement details and review of insurance coverage for claim.

c. **Home Healthcare Cost Analysis Discussion with Smith Consulting:** Ms. Smith discussed current average home care costs with board members.

9. **UNFINISHED BUSINESS:**

a. **Claim: Police Member #25 requesting reimbursement for massage:** The Board briefly discussed the claim with requested additional information from doctor presented. **The motion to approve Police Member #25's claim for reimbursement in the amount of \$590.00 was unanimously approved as presented.**

10. **BOARD COMMENTS/DISCUSSION:**

Mr. Kraft noted that a request for massage therapy was submitted to the board and may result in a reimbursement request. The member will be asked to seek insurance coverage before the claim can be presented to the board for review and approval.

Ms. Smith addressed the board, noting that she is currently reviewing existing board policies and member insurance coverage, and outlined some of the enhanced services she will be able to

provide members in the future.

Ms. Johnston discussed the plan to update all City-wide policies, including the Disability Board policies, which will eventually be formally adopted into the Kennewick Municipal Code.

**11. ADJOURNMENT:** Mr. Kraft concluded the meeting at 5:07 p.m.

A handwritten signature in cursive script that reads "Joyce Pascua".

Joyce Pascua  
Disability Board Secretary