



9/24/2025

**BLOCK GRANT ADVISORY COMMITTEE AGENDA
COUNCIL CHAMBERS - 210 W. 6TH AVE
PUBLIC CALL INTO MEETING 509-585-4566**

2:30 PM

- 1. CALL TO ORDER**
- 2. ATTENDANCE**
- 3. APPROVAL OF MINUTES**
 - a. Review and approval of the July 23, 2025 minutes
- 4. OPEN ISSUES**
- 5. NEW BUSINESS**
 - a. Public Hearing for 2026 CDBG Funds
 - b. 2026 CDBG Presentations and Deliberations
 - c. OPMA Training for Committee Members
- 6. COMMITTEE COMMENTS/DISCUSSION**
- 7. ADJOURNMENT**

DRAFT
CITY OF KENNEWICK
CDBG COMMITTEE
July 23, 2025

1. CALL TO ORDER:

Ron Hue called to order the meeting of the Block Grant Advisory Committee at 4:00 p.m. on July 23, 2025 in the City Hall Council Chambers.

2. ATTENDANCE:

Members Present

Ron Hue, Chair
VACANT, Vice Chair
Carlo D'Alessandro
Grace Stalder
Amy Johnson
Councilman Millbauer, Council Liaison
Kylie Peel, Staff Liaison

Members Excused/Absent

Bruce Donner (*unexcused*)
Jerry Martin (*unexcused*)
Anthony Muai, Planning Director (*excused*)

3. APPROVAL OF MINUTES:

Ron Hue opened the discussion on the March 26, 2025 minutes and asked for a motion. Carlo D'Alessandro motioned for the minutes to be approved as written. Ron Hue seconded the motion – vote approved unanimously.

4. OPEN ISSUES:

2024/2025 Project Updates – Kylie Peel gave a brief update for 2024/2025 projects:

13th & Gum St. Sidewalk & Offsites is starting to move along. There is no construction taking place as of yet, but civil plans and permits are being taken care of first so construction can begin hopefully around September/October.

Façade Improvement project has no update. It was said that Downtown Kennewick is having some major budget complications and is in the midst of navigating that. Kylie has tried emailing HDKP staff multiple times with no response so she will try going to the office instead.

Domestic Violence Roof Replacement is out gathering bids for work to begin.

All public service subreceptients are running smoothly.

5. NEW BUSINESS:

Funding Updates – Kylie Peel gave a brief update regarding 2026 funding. At the time of the meeting, nothing has been officially confirmed if funding will occur or not but based off news updates we receive periodically, it looks like funding may go through. Application season (August – September) is still planned to take place.

2026 Application Period – Kylie informed the committee that the application packet for 2026 funding will be available starting August 1st and open until September 12th. She reminded all committee members to please mark their calendars for September 24, 2025 at 2:30 p.m. in Council Chambers to review all applications received and deliberate on funding awards. Amy asked if the application packet could be sent to committee members so they could get a grasp on the process before the September meeting.

6. COMMITTEE COMMENTS/DISCUSSION:

All committee members asked about the process for voting in a new vice chair. Kylie was unsure of the process at that moment but will look into the bylaws and will put it on the agenda for the September meeting.

7. ADJOURNMENT:

The meeting adjourned at 4:30 p.m.

The next scheduled meeting is set for September 24, 2025 at 2:30 p.m.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Senior Life Resources NW/ Mid-Columbia Meals on Wheels		
Address	1824 Fowler St Richland, WA 99352		
Project/Service Name	Meals on Wheels		
Contact Person	Brian Kinner		
Telephone	509-735-1995	Email	bkinner@seniorliferesources.org
Federal Tax ID #	91-0909913 <small>(required)</small>	UEI #	942598632 <small>(required)</small>
CDBG Funds Requested	\$45,000	Match	\$2,720,348

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:
 Mid-Columbia Meals on Wheels is a donation-based meal program meeting the social and nutritional needs of older adults in the Kennewick community. We serve delicious and nutritious meals at seven different senior dining centers across +
2. Describe the unmet need in the community using statistics, demographics or other factual information:
 The senior population in our community is growing rapidly, and with it, the demand for our services. In 2024, Mid-Columbia Meals on Wheels provided 278,247 meals to seniors across Benton and Franklin Counties – an increase of more than 21,000 +
3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?
 Goal # III Strategy # 2 Objective # 1 Outcome # 1
4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)
 A. High Priority B. Average Priority C. Low Priority D. No Priority
 Explain how your proposal satisfies that priority:
 Providing nutrition services to seniors is aligned with several key priorities including enhancing public health, supporting economic stability, fostering community +
5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)
 The program provides nutritious meals to older adults, many of whom are low- or moderate-income individuals. By focusing on seniors who may have limited financial resources, the proposal directly addresses the needs of those who qualify as low- or +

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	0	1 person/meal	\$8.50	0
2 nd Quarter	50 seniors/1,764 meals	1 person/meal	\$8.50	\$14,994
3 rd Quarter	50 seniors/1,764 meals	1 person/meal	\$8.50	\$14,994
4 th Quarter	50 seniors/1,766 meals	1 person/meal	\$8.50	\$15,011
TOTAL	150 seniors/5,294 meals			\$44,999

- 8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	
Number of clients below 60% median income	
Number of clients below 80% median income	
Number of elderly clients	150
Number of minority clients	
Number of disabled clients	
Total Kennewick residents served	150

- 9. What is the dollar amount of CDBG funds your agency has received in the past four years?

Please see data below

	2025	2024	2023	2022
Kennewick	\$32,471	\$30,000	\$35,000	\$25,000
Richland	\$11,476	\$8,030	\$15,023	\$10,000
Pasco			\$61,604.53	\$78,285.47

10. What impact will your project have in the community? How will you measure your success?

Mid-Columbia Meals on Wheels (MOW) helps the fight against food-insecurities for Kennewick seniors by providing consistent daily nutrition as well as

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL: Salaries	\$0	\$1,666,698	Fundraising/Grants/ALTC	\$1,666,698
OPERATIONS: Rent/Lease Utilities Supplies	\$45,000	\$922,300	Fundraising, Grants, ALTC, Public Support	\$967,300
CONSTRUCTION: Engineering Materials Labor / Contracts				
PROPERTY: Purchase Price Closing Costs				
OTHER: (Describe)		Marketing \$131,350	Fundraising/Grants	\$131,350
TOTAL	\$45,000	\$2,720,348		\$2,765,348

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

We do not receive more that \$750,000 in federal funds

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

Any shortfall between what we receive from traditional sources and funds required to meet program expenses to serve those in need will be met through fundraising. We currently do NOT have a waiting list for our services, and we +

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

We work closely with SE Washington Aging and Long Term Care Council of Governments for essential nutrition fundina. These funds are meant to provide +

16. Check "yes" or "no" for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Signature of Authorized Agency Official

Brian Kinner - Director, Mid-Columbia Meals on Wheels

Printed Name & Title

8/25/2025

Date

Community Development Block Grant Application 2026 CDBG Program Year

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 1974

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
 All employees must hold current Health Department Food Worker cards, and we are required to employ a Registered Dietitian and have at least one Certified Food Protection Manager on staff. In addition, all volunteers who work directly +

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
 We haven't signed any contracts yet in 2025, but we maintain close communication with each of our funding sources. They are well-established and +

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: 1974

8. If you receive funding for 2025, how will your program be funded in the future?
 This long-standing, sustainable program has served the community for 50 years and, with its strong reputation and established infrastructure, is positioned to thrive +

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
 In 2026, our organization plans to expand its senior nutrition services to meet the growing needs of the community. Our program is projected to increase by 5% +

Meals on Wheels

Expanded questions for print version

- 1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:**

Mid-Columbia Meals on Wheels is a donation-based meal program meeting the social and nutritional needs of older adults in the Kennewick community. We serve delicious and nutritious meals at seven different senior dining centers across Benton and Franklin counties, and volunteers deliver meals to the homebound elderly, Monday through Friday. We serve seniors age 60 and older. Through August 25, 2025, our Kennewick-based client population comprises 37% of total clients, consumed 41% of meals served to all clients and averages 74 years of age.

We cook, serve, & deliver complete entree and frozen meals. Hot and frozen meals are packaged in trays for all home delivery meals with fresh raw food. With the costs of food and supplies on the rise, MOW costs have skyrocketed to nearly \$900,000 for food supplies alone.

CDBG funds will be used to purchase raw food and supplies for meal service to Kennewick.

- 2. Describe the unmet need in the community using statistics, demographics or other factual information:**

The senior population in our community is growing rapidly, and with it, the demand for our services. In 2024, Mid-Columbia Meals on Wheels provided 278,247 meals to seniors across Benton and Franklin Counties—an increase of more than 21,000 meals compared to 2023. This upward trend is expected to continue through 2025 and 2026. Our impact extends beyond nutrition: results from our 2024 client survey show that 96% of participants say receiving meals helps them remain independent in their own homes, 80% report feeling more socially connected, and 96% state they eat healthier and enjoy a greater variety of food.

Question #3 is provided in the application with no cutoff.

- 4. Explain how your proposal satisfies that priority:**

Providing nutrition services to seniors is aligned with several key priorities including enhancing public health, supporting economic stability, fostering community engagement, and addressing inequality. By addressing these priorities, such programs not only improve the lives of seniors but also contribute to the broader goals of the city, creating a healthier, more inclusive, and supportive community for everyone. We attend to the physical and mental health of our seniors through proper nutrition, socialization, and access to appropriate community referrals as needed.

- 5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?**

The program provides nutritious meals to older adults, many of whom are low- or moderate-income individuals. By focusing on seniors who may have limited financial resources, the proposal directly addresses the needs of those who qualify as low- or moderate-income.

The meals are provided at no cost to the participants, ensuring that financial constraints do not prevent eligible seniors from receiving essential nutrition. This approach helps reduce food insecurity among low-income seniors, improving their overall well-being.

The program operates in specific communities, including Kennewick, where a significant percentage of clients are low-income seniors. By concentrating resources in these areas, the proposal ensures that assistance is directed where it is most needed.

By offering meals and related services, the program helps seniors maintain their health and independence, potentially reducing the need for more costly healthcare interventions. This can indirectly benefit the broader community by alleviating some financial burdens on public health systems.

The allocation of CDBG funds to purchase raw food and supplies directly supports the provision of these meals to low- and moderate-income seniors. This targeted use of funding aligns with the objective of providing benefits to those who meet income eligibility criteria.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

Mid-Columbia Meals on Wheels (MOW) helps the fight against food-insecurities for Kennewick seniors by providing consistent daily nutrition as well as opportunities for socialization. Each year, we conduct a survey of all our clients to help us measure success. In our 2024 survey, 96% of responses from home delivery clients indicated that our meals help them eat healthier and more balanced meals. Additionally, 96% reported that the meals help them remain independent in their own homes. 96% of our congregate dining participants shared they feel more socially active/connected as a result of MOW services. Various survey methodologies are used including paper surveys, phone surveys and participant interviews.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

Any shortfall between what we receive from traditional sources and funds required to meet program expenses to serve those in need will be met through fundraising. We currently do NOT have a waiting list for our services, and we consider that option to be an absolute last resort. Our Board of Directors is very committed to serving every vulnerable local senior and has established fundraising as a strategic priority.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

Governments for essential nutrition funding. These funds are meant to provide seed money that encourages local communities to support their senior citizens who require assistance to remain in their homes. We pursue a wide variety of funding sources, including non-profit foundations, local corporations, private donors, and fundraising events to secure adequate funding.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

All employees must hold current Health Department Food Worker cards, and we are required to employ a Registered Dietitian and have at least one Certified Food Protection Manager on staff. In addition, all volunteers who work directly with food are required to have Food Worker cards.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

We haven't signed any contracts yet in 2025, but we maintain close communication with each of our funding sources. They are well-established and historically secure. In addition, our community is very supportive of our work and have generously helped fund our program.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

This long-standing, sustainable program has served the community for 50 years and, with its strong reputation and established infrastructure, is positioned to thrive for another 50. Strategic planning guides the addition of programs that enhance our mission and expand impact. Future funding will be supported through a diverse revenue strategy that includes federal and state funding, private and corporate donors, competitive grants, planned giving, and strengthened donor relationships. This balanced approach ensures stability and growth, allowing us to continue meeting the needs of seniors for decades to come.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

In 2026, our organization plans to expand its senior nutrition services to meet the growing needs of the community. Our program is projected to increase by 5% when comparing the 2025 statistics to 2024. Many seniors live on fixed incomes that have not kept pace with the rising cost of living. With inflation and increased costs for essentials, many older adults struggle to afford healthy food. Based on the growing needs of seniors in our community and the continuously rising food costs, we are preparing to serve 300,000 meals in 2026. The increase in senior nutrition services planned for 2026 is a direct response to the rising senior population, increasing food insecurity, and growing health needs in the community. This proactive approach will contribute to improved health outcomes, reduced food insecurity, and a stronger, more connected community.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	The Arc of Tri-Cities		
Address	1455 Fowler St. Richland, Washington 99352		
Project/Service Name	Therapeutic Recreation		
Contact Person	Donna Tracy		
Telephone	509-783-1131 ext. 105	Email	donnat@arcoftricity.com
Federal Tax ID #	91-605636 <small>(required)</small>	UEI #	83-492-8293 <small>(required)</small>
CDBG Funds Requested	24,225	Match	65,000

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The Arc will provide individuals with developmental disabilities who reside in the city of Kennewick with Therapeutic Recreational Opportunities. Activities that will occur at Kennewick School District facilities, Kennewick parks and recreation +

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Individuals with developmental disabilities are recognized nationally to face the following community barriers. a. They are vulnerable: The Surgeon General and the United States Public Health Service report that people with disabilities are at +

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 3 Strategy # 2 Objective # 1 Outcome # 1

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

This proposal will satisfy that priority by increasing accessibility to the community for individuals with developmental disabilities and their families, increasing child care +

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter				
2 nd Quarter				
3 rd Quarter	51		475	24,225
4 th Quarter				
TOTAL				

- 8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	_____
Number of clients below 60% median income	_____
Number of clients below 80% median income	_____
Number of elderly clients	_____
Number of minority clients	_____
Number of disabled clients	51
Total Kennewick residents served	51

- 9. What is the dollar amount of CDBG funds your agency has received in the past four years?

	2025	2024	2023	2022
Kennewick	24,000	24,000	24,000	24,000
Richland	9836	10,400	14,500	11500
Pasco		5,000	9000	5000

10. What impact will your project have in the community? How will you measure your success?

Families will be able to maintain stability through affordable and accessible daycare. Clients participating will increase and maintain their skills and

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries				
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:				
Engineering				
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)	Scholarships: 24,225			
TOTAL				

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

No

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

Because Kennewick funds are used to scholarship families, less funding=less people served.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

The purpose of the funds is to provide scholarships for individuals and families who meet the low-income status. These funds are not used to maintain the

16. Check "yes" or "no" for each of the following questions: +

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Signature of Authorized Agency Official

Donna Tracy

Printed Name & Title

08/06/2025

Date

**Community Development Block Grant Application
2026 CDBG Program Year**

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 1962

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
Business License

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
Kennewick School District - 18,500

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program?
a. Year began: 1965 Yes No

8. If you receive funding for 2025, how will your program be funded in the future?
The Arc looks to the community to ensure opportunities to exist for individual with developmental and intellectual disabilities and look for ways our local community +

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
Families do not have daycare options for kids over 12 years old, and few daycares will accept any child with developmental disabilities, behavioral issues or personal +

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The Arc will provide individuals with developmental disabilities who reside in the city of Kennewick with Therapeutic Recreational Opportunities. Activities that will occur at Kennewick School District facilities, Kennewick parks and recreation facilities, and community events. The Arc of Tri-Cities Therapeutic Recreational Services start at age two but funding for this grant will serve participants age 18 and older. Activities include VIP Club, dances, exercise, cooking classes, community event support and summer camps. Activities will occur year round. Staff and over 1000 volunteers will offer supports including, reduced pricing, personal care, physical assistance, behavior, and cognitive support. This support offers increased activity in the community for those who need assistance.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Individuals with developmental disabilities are recognized nationally to face the following community barriers. a. They are vulnerable: The Surgeon General and the United States Public Health Service report that people with disabilities are at greater risk for violence and abuse. (U. S. Department of Health and Human Services, 1990) b. They are socially isolated. c. Poverty Level Income- Nationally, adults with developmental disabilities are recognized to be below 80% median income. d. Families need help: 25% higher divorce rate for parents who have children with mental disabilities. (U.S. House of Representatives Select Committee on Children. Washington State Stats include 81% of individuals with developmental disabilities live with their families. Less than 15% of individuals with IDD have any employment. City Parks and Rec. activities do not offer physical, cognitive, or care support. The Arc provides a bridge to community activities, recruiting volunteers and partnerships.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

This proposal will satisfy that priority by increasing accessibility to the community for individuals with developmental disabilities and their families, increasing child care support options for families with a child or an adult with IDD, increasing fitness opportunities (individuals with IDD have lower levels of fitness and higher levels of obesity than their peers (Murphy and Carbone, 2008), offering relief to their caregivers and families (U.S. Department of Healthy and Human Services identified that caregivers of individuals with IDD show higher levels of depression, stress, frustration, and are at greater risk for health issues including heart disease, etc.), decreasing social isolation (scientific review of 148 previous studies involving more than 300,000 people has revealed that social disconnection is a risk factor equivalent to smoking 15 cigarettes per day), and increasing overall healthy and wellness (participation promotes inclusion, less deconditioning, and enhances overall quality of life.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

Checkbox C – severely disabled adults.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

Families will be able to maintain stability through affordable and accessible daycare. Clients participating will increase and maintain their skills and independence. Success will be measured through a participant survey.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

Because Kennewick funds are used to scholarship families, less funding=less people served.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

The purpose of the funds is to provide scholarships for individuals and families who meet the low-income status. These funds are not used to maintain the operation of our organization. Without these funds, families with low-income will not be able to access these services and resources that they so desperately need.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

Business License

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

Kennewick School District - 18,500

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

The Arc looks to the community to ensure opportunities to exist for individuals with developmental and intellectual disabilities and look for ways our local community can help support and fund our population and services.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

Families do not have daycare options for kids over 12 years old, and few daycares will accept any child with developmental disabilities, behavioral issues or personal care

needs. Each year, we are met with new families who have more intensive diagnoses and needs and less resources. The more funding we receive, the more families we can help.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	<u>Columbia Industries DBA Columbia Ability Alliance</u>		
Address	<u>900 S Dayton St, Kennewick, WA 99336</u>		
Project/Service Name	<u>Community Center Recreational Scholarships</u>		
Contact Person	<u>Michael Novakovich</u>		
Telephone	<u>509-582-4142</u>	Email	<u>michaeln@ourcaa.com</u>
Federal Tax ID #	<u>91-0776525</u> <small>(required)</small>	UEI #	<u>HLE4ZCKGAP61</u> <small>(required)</small>
CDBG Funds Requested	<u>\$20,000</u>	Match	<u>\$5,000 (pending)</u>

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

We are requesting CDBG funds to provide recreational scholarships for adults with disabilities who might otherwise face financial barriers to participating in our Community Center, located near Downtown Kennewick. The individuals we serve. +

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Recent census data estimates that 14.4% of Benton County residents live with a disability. Our Community Center plays a vital role in meeting the needs of this population by providing a safe, inclusive space where individuals can build life. +

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 3 Strategy # 1 Objective # 1 Outcome # 1

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

This proposal will directly benefit special needs populations (adults with disabilities) by expanding access to recreational activities and social opportunities that enrich. +

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	8	People	\$625.00	\$5,000.00
2 nd Quarter	8	People	\$625.00	\$5,000.00
3 rd Quarter	8	People	\$625.00	\$5,000.00
4 th Quarter	8	People	\$625.00	\$5,000.00
TOTAL	32			\$20,000.00

- 8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	
Number of clients below 60% median income	
Number of clients below 80% median income	
Number of elderly clients	
Number of minority clients	
Number of disabled clients	32
Total Kennewick residents served	32

- 9. What is the dollar amount of CDBG funds your agency has received in the past four years?

	2025	2024	2023	2022
Kennewick	\$18,971	\$0.00	\$0.00	\$0.00
Richland	\$0.00	\$0.00	\$0.00	\$0.00
Pasco	\$0.00	\$0.00	\$0.00	\$0.00

10. What impact will your project have in the community? How will you measure your success?

Our project will enhance the lives of individuals with disabilities by providing safe, inclusive recreational respite services through scholarships to our Community

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries				
OPERATIONS:				
Rent/Lease	\$20,000	\$5,000	MDU Resources Foundation	\$25,000
Utilities		(pending)		
Supplies				
CONSTRUCTION:				
Engineering				
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)				
TOTAL	\$20,000	\$5,000		\$25,000

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

\$997,960 - Federal Building Source America contract
 \$124,920 - Naval Hoods Source America contract
 Both of these are fee-for-service contracts, not grant funds.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we do not receive the requested funds or only a portion of what we request, we will continue to seek grant funding or cash donations from our community to fund the scholarship program.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

16. Check "yes" or "no" for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Michael Novakovich Digitally signed by Michael Novakovich
Date: 2025.09.08 13:59:10 -07'00'

Signature of Authorized Agency Official

Michael Novakovich, President & CEO

Printed Name & Title

September 8, 2025

Date

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

We are requesting CDBG funds to provide recreational scholarships for adults with disabilities who might otherwise face financial barriers to participating in our Community Center, located near Downtown Kennewick. The individuals we serve include people who are autistic, have intellectual or developmental disabilities, have experienced traumatic brain injuries, live with mental health challenges, or have physical disabilities such as vision or hearing loss. Many of our clients utilize respite funding through the Developmental Disabilities Administration (DDA), while others pay privately if they do not qualify for DDA services or if their allotted funding runs short. Scholarships supported through this grant would allow private-pay clients in need to access our programs at no cost, or help cover shortfalls in months when DDA funding is insufficient. Grant funds could also support community-based outings, such as bowling, mini-golf, or visits to trampoline parks, which provide critical opportunities for socialization, recreation and community integration. These experiences not only foster friendships and personal growth, but also promote inclusion by ensuring individuals with disabilities can participate fully in community life. This project addresses a vital need by removing financial barriers and ensuring adults with disabilities have consistent access to safe, engaging and enriching activities that enhance their quality of life.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Recent census data estimates that 14.4% of Benton County residents live with a disability. Our Community Center plays a vital role in meeting the needs of this population by providing a safe, inclusive space where individuals can build life skills, connect with peers and engage in meaningful community activities. Research highlighted in the National Library of Medicine article "Understanding Factors Influencing People with Disabilities' Participation in Sports and Cultural Activities" shows that involvement in physical and social activities supports mental health, strengthens social connections and increases overall well-being. Recreational participation has been shown to reduce stress and anxiety, which can be common challenges for many people with disabilities. Through offerings such as gardening, music, yoga, art projects and cooking, our clients gain both practical skills and opportunities for creative expression. These activities foster independence, confidence and a sense of belonging. Yet, without programs like our Community Center, many adults with disabilities would lack consistent access to these types of recreational and social outlets, leaving a significant gap in services within our community.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

This proposal will directly benefit special needs populations (adults with disabilities) by expanding access to recreational activities and social opportunities that enrich daily life and foster inclusion. For many individuals with disabilities, opportunities to connect and participate in their community are limited by financial and social barriers. By reducing these obstacles, our project promotes meaningful engagement and helps ensure that all

people can experience the sense of belonging and community that is a fundamental human right.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

Checkbox C – severely disabled adults.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

Our project will enhance the lives of individuals with disabilities by providing safe, inclusive recreational respite services through scholarships to our Community Center. Participants will gain independence, improve their quality of life and access social and recreational activities that they might not otherwise be able to afford or reach. These scholarships also provide essential support to families and caregivers by offering respite care, giving them peace of mind while their loved ones are safely engaged and supported. Success will be measured by tracking number of clients served, sessions attended and participation in community outings funded by the grant. This ensures more Kennewick residents can access the Center and enjoy meaningful community experiences, promoting inclusion and connection for all.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we do not receive the requested funds or only a portion of what we request, we will continue to seek grant funding or cash donations from our community to fund the scholarship program.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

CARF (Commission on Accreditation of Rehabilitation Facilities)

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

We have applied for Block Grant Funding with the City of Richland and the City of Pasco to serve clients who reside in those respective cities. Both requests are pending. We will be applying for a grant from the MDU Resources Foundation to support additional scholarships for clients living in any city.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

Scholarships will always be necessary to help bridge the gap for so many of our clients who are underfunded or do not qualify for respite care. We will continue to seek community support through grants, sponsorships and individual contributions so that we can continue to provide a much-needed service to our vulnerable population.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

Over the past year, attendance at our Community Center has increased 11% and continues to grow each month. We are seeing new faces almost every week, and the need for scholarship support continues to climb as we bring on new clients. Currently, roughly 50% of our client base lives in Kennewick, and we expect that number to grow through our continued outreach efforts in 2025/2026.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Kennewick Parks & Recreation		
Address	500 S. Auburn St., Kennewick, WA 99336		
Project/Service Name	Youth Scholarship Program		
Contact Person	Nick Farline, Parks & Recreation Director		
Telephone	509-585-4544	Email	Nick.Farline@ci.kennewick.wa.us
Federal Tax ID #	91-6001253	UEI #	_____
	(required)		(required)
CDBG Funds Requested	\$15,000	Match	_____

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The Kennewick Parks & Recreation Youth Scholarship Program is a key initiative designed to ensure that children from low-income families have equitable access to a wide range of recreational programs and services. By removing financial
2. Describe the unmet need in the community using statistics, demographics or other factual information:

In Kennewick, there is a need for affordable access to recreational programs for families with limited income. Kennewick's population is growing, and as of 2022, 12.44% of households are in poverty, indicating a need for affordable and
3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 3 Strategy # 1&2 Objective # 1 Outcome # 2
4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

This program satisfies the average priority requirement by reducing or eliminating the financial barriers for disadvantaged youth to participate in recreational
5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	25	People		\$1,500
2 nd Quarter	55	People		\$3,500
3 rd Quarter	110	People		\$8,500
4 th Quarter	10	People		\$1,500
TOTAL	200	People		\$15,000

- 8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	110
Number of clients below 60% median income	55
Number of clients below 80% median income	35
Number of elderly clients	_____
Number of minority clients	_____
Number of disabled clients	_____
Total Kennewick residents served	200

- 9. What is the dollar amount of CDBG funds your agency has received in the past four years?

	2025	2024	2023	2022
Kennewick	\$15,000	\$20,000	\$24,700	\$25,000
Richland				
Pasco				

10. What impact will your project have in the community? How will you measure your success?

Our Youth Scholarship program will significantly impact the community by fostering greater inclusivity and enhancing the well-being of children from

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries				
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:				
Engineering				
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)	\$15,000		Co-Pay \$2300	\$18,300
TOTAL	\$15,000		\$2,300	\$18,300

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

No.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we receive less than the full amount of funding, we will carefully review and prioritize core recreational programming to ensure that the most critical programs are maintained. This may involve reducing the number of scholarships awarded ⁺

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

n/a

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Nicholas Farline Digitally signed by Nicholas Farline
Date: 2025.09.11 08:22:34 -07'00'

Signature of Authorized Agency Official

Nick Farline, Parks & Recreation Director

Printed Name & Title

9/12/2025

Date

Community Development Block Grant Application 2026 CDBG Program Year

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? Incorporated in 1904

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
n/a

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
n/a

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: 2004

8. If you receive funding for 2025, how will your program be funded in the future?
Kennewick Parks & Recreation will continue to apply for CDBG funds as a primary source of support to fund the Youth Scholarship Program and maintain accessibility.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
Kennewick continues to grow, leading to an increased demand for accessible recreational services. As of 2022, 13.11% of households in our City lived below

Kennewick Recreation Youth Scholarships
Expanded questions for print version

- 1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:**

The Kennewick Parks & Recreation Youth Scholarship Program is a key initiative designed to ensure that children from low-income families have equitable access to a wide range of recreational programs and services. By removing financial barriers, we aim to foster inclusivity and promote healthier, more connected communities.

- 2. Describe the unmet need in the community using statistics, demographics or other factual information:**

In Kennewick, there is a need for affordable access to recreational programs for families with limited income. Kennewick's population is growing, and as of 2022, 13.11% of households are in poverty, indicating a need for affordable and accessible recreation programs. In 2023, 185 children received financial assistance through this program, allowing them to gain important life skills, improve their physical and mental fitness, and providing them with invaluable opportunities for connection and social interaction.

Question #3 is provided in the application with no cutoff.

- 4. Explain how your proposal satisfies that priority:**

This program satisfies the average priority requirement by reducing or eliminating the financial barriers for disadvantaged youth to participate in recreational programming.

- 5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?**

Checkbox A – receive income data verification from each participant.

Questions #6-9 are provided in the application with no cutoff.

- 10. What impact will your project have in the community? How will you measure your success?**

Our Youth Scholarship program will significantly impact the community by fostering greater inclusivity and enhancing the well-being of children from low-income families. By providing these children with access to recreational activities, we will promote healthy lifestyles, enhance social integration, support family engagement, and encourage personal development. To assess the effectiveness of the program, we will track participation metrics, and participant surveys.

Questions #11-13 are provided in the application with no cutoff.

- 14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?**

If we receive less than the full amount of funding, we will carefully review and prioritize core recreational programming to ensure that the most critical programs are maintained. This may involve reducing the number of scholarships awarded or further limiting the amount of financial assistance offered per child.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

N/A.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

N/A.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

Kennewick Parks & Recreation will continue to apply for CDBG funds as a primary source of support to fund the Youth Scholarship Program and maintain accessibility for low-income families.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

Kennewick continues to grow, leading to an increased demand for accessible recreational services. As of 2022, 13.11% of households in our City lived below the poverty line. This figure highlights a persistent and substantial segment of our population that struggles to afford recreational activities. For these families, financial constraints often limit their access to programs that can significantly boost their quality of life. Kennewick Parks & Recreation actively collaborates with various agencies, including the Kennewick Housing Authority and Kennewick School District to enhance program reach and effectiveness. With funding from CDBG, we will be able to provide access to diverse and year-round recreational programs that will foster greater community integration and engagement among low-income families.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Elijah Family Homes		
Address	921 S. Auburn St.		
Project/Service Name	Transition to Success Case Management		
Contact Person	Lisa Godwin		
Telephone	509-943-6610	Email	lgodwin@elijahfamilyhomes.org
Federal Tax ID #	204058168 <small>(required)</small>	UEI #	LJSULTQS1RJ1 <small>(required)</small>
CDBG Funds Requested	\$10,000	Match	

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The Elijah Family Homes Transition to Success Case Management is critical to the 96% success rate we see with our clients. TTS serves low-income families in Benton and Franklin Counties that have been clean and sober for at least a year. +
2. Describe the unmet need in the community using statistics, demographics or other factual information:

In 2020, the opioid-related overdose death rate reached 23 per 100,000 residents, equating to around 70 deaths in one year--a more than 100% increase from previous years in Benton and Franklin County. While overall overdose numbers +
3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 3 Strategy # 1 Objective # 1 Outcome # 1
4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

Elijah Family Homes Transition to Success Program provides case management services to low income families who are unable to find housing due to reasons other +
5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	3	People	714.29	2,142.85
2 nd Quarter	3	People	714.29	2,142.85
3 rd Quarter	4	People	714.29	2,857.15
4 th Quarter	4	People	714.29	2,857.15
TOTAL	14			\$10,000

8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	14
Number of clients below 60% median income	0
Number of clients below 80% median income	0
Number of elderly clients	0
Number of minority clients	6
Number of disabled clients	0
Total Kennewick residents served	14

9. What is the dollar amount of CDBG funds your agency has received in the past four years?

\$76,082

	2025	2024	2023	2022
Kennewick	0	\$10,000	0	0
Richland	\$7,582	\$10,000	\$30,000	\$18,500
Pasco	0	0	0	0

10. What impact will your project have in the community? How will you measure your success?

The community impact is extensive. The TTS Program emphasizes responsibility, home maintenance, and positive community engagement, helping

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries	10,000	\$46,738	grants	\$56,738
OPERATIONS:				
Rent/Lease	0	0		0
Utilities				
Supplies				
CONSTRUCTION:				
Engineering	0	0		0
Materials				
Labor / Contracts				
PROPERTY:				
Purchase Price	0	0		0
Closing Costs				
OTHER:				
(Describe)	0	0		0
TOTAL	\$10,000	\$46,738		\$56,738

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

No.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

We will continue to find other funding through business grants, donor acquisition, business partners, and fundraising efforts.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

N/A

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Signature of Authorized Agency Official

Lisa Godwin, Executive Director

Printed Name & Title

8/22/2025

Date

**Community Development Block Grant Application
2026 CDBG Program Year**

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 2005

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
N/A

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
I applied to the City of Richland.

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: Not sure

8. If you receive funding for 2025, how will your program be funded in the future?
Elijah Family Homes seeks funds through fundraising efforts, business grants, and donor acquisition. +

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
We did not receive money in 2024.

Elijah Family Homes
Expanded questions for print version

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The Elijah Family Homes Transition to Success Case Management is critical to the 96% success rate we see with our clients. TTS serves low-income families in Benton and Franklin Counties that have been clean and sober for at least a year. This program is trauma-informed and recovery based. We provide housing along with wraparound case management services in the areas of education, job placement, expunging criminal records, budgeting, transportation, health care and more. Clients work through three stages where they are eventually graduate the program self-sufficient. We mandate monthly drug testing and attendance at either NA, AA, or Celebrate Recovery. Meetings with Case Managers happen weekly and in person for accountability and goal setting. CDBG funding would assist in supporting the case managers work with the clients. Due to currently serving 25 clients with 7 on the waiting list we are in need of more case management hours to continue the success rates we are experiencing.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

In 2020, the opioid-related overdose death rate reached 23 per 100,000 residents, equating to around 70 deaths in one year--a more than 100% increase from previous years in Benton and Franklin County. While overall overdose numbers briefly dipped in 2021, fentanyl has since become responsible for nearly all overdose deaths in the region--accounting for 37 of 43 in Benton County and 14 of 22 in Franklin County as stated in the Tri City Herald. Benton and Franklin Counties is experiencing interlinked social challenges. Benton/Franklin Health District Community Health Needs Assessment identified substance use, mental health, housing instability, and access to healthcare as the top four pressing concerns facing the community. Also, the increased rent and unaffordable housing options, the high cost of living, the rise in substance use disorder and the lack of resources for mental health needs are all stated as being linked to the increased risk of homelessness according to the 2025-2029 Tri-Cities Consolidated Plan for Richland, Pasco, and Kennewick. The Transition to Success Program intentionally addresses removing these barriers for each and every family in the program through case management.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

Elijah Family Homes Transition to Success Program provides case management services to low income families who are unable to find housing due to reasons other than money. TTS Case Managers assist with removing barriers such as criminal record expunging, education, job placement, child care, parenting classes, budging and increasing the client's credit score over the period of up to three years. When the client graduates the TTS program they are self-sufficient.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

Checkbox A – receive income data verification from each participant.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

The community impact is extensive. The TTS Program emphasizes responsibility, home maintenance, and positive community engagement, helping families integrate successfully into neighborhoods and reducing stigma. As participants become more self-sufficient, they not only stop relying on community resources, but begin giving back through work, volunteerism, and active civic participation. With opioid-related deaths in Benton and Franklin Counties increasing by over 100% between 2019 and 2023, 12% of adults in our area struggling with Substance Use Disorder, and over one in four children living in households affected by addiction experience frequent moves, absenteeism and lower test scores which points to the drastic need for this program in our community. We are seeking to change not just one generation, but many generations to come as we help the clients set a new trajectory for their families.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

We will continue to find other funding through business grants, donor acquisition, business partners, and fundraising efforts.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

N/A.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

Applied to the City of Richland.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

Elijah Family Homes seeks funds through fundraising efforts, business grants, and donor acquisition.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

We did not receive money in 2024.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Domestic Violence Services of Benton and Franklin Counties		
Address	3311 W Clearwater Ave. Suite C-140 Kennewick, WA 99336		
Project/Service Name	DVSBF Kennewick Housing		
Contact Person	Mary A. Pacheco		
Telephone	509.735.1295	Email	Angie.P@dvsbf.org
Federal Tax ID #	870704852 <small>(required)</small>	UEI #	Y2N1CT83EH6 <small>(required)</small>
CDBG Funds Requested	70,000.00	Match	\$10,000

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:
 Domestic Violence Services of Benton & Franklin Counties (DVSBF) is requesting Community Development Block Grant (CDBG) funding from the City of Kennewick to support the replacement of siding at our DVSBF housing 4-plex located in +
2. Describe the unmet need in the community using statistics, demographics or other factual information:
 Kennewick faces high poverty rates and a severe lack of affordable housing, especially for low-income survivors of domestic violence. Rising rents, limited vacancies, and aging housing stock create barriers to safe, stable housing. Many +
3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?
 Goal # 2 Strategy # 7 Objective # 1 Outcome # 1
4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)
 A. High Priority B. Average Priority C. Low Priority D. No Priority
 Explain how your proposal satisfies that priority:
 Safe, affordable housing for low- and moderate-income families is identified as a High Priority in the City of Kennewick’s Consolidated Plan. This proposal preserves +
5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	16	4	\$4,375.00	\$17,500.00
2 nd Quarter	16	4	\$4,375.00	\$17,500.00
3 rd Quarter	16	4	\$4,375.00	\$17,500.00
4 th Quarter	16	4	\$4,375.00	\$17,500.00
TOTAL	64	16	\$17,500.00	\$70,000.00

8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	64
Number of clients below 60% median income	_____
Number of clients below 80% median income	_____
Number of elderly clients	_____
Number of minority clients	_____
Number of disabled clients	_____
Total Kennewick residents served	64

9. What is the dollar amount of CDBG funds your agency has received in the past four years?

	2025	2024	2023	2022
Kennewick	\$25,500.00	0	\$50,000.00	0
Richland	\$5,456.00	\$30,000.00	\$35,000.00	\$14,200.00
Pasco	0	\$18,000.00	0	0

10. What impact will your project have in the community? How will you measure your success?

The project will preserve safe, affordable housing for survivors of domestic violence, helping families stabilize and rebuild their lives. It improves health,

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries				
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:				
Engineering	\$70,000.00	\$10,000.00	Donations and Fundraosomg	\$80,000.00
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)				
TOTAL	\$70,000.00	\$10,000.00		\$80,000.00

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

No

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we receive partial funding, we will prioritize siding replacement on the most deteriorated units first and explore matching funds from other grants, in-kind donations, or fundraising to complete the project. However, without full funding, **+**

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

N/A

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input checked="" type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Mary A. Pacheco Digitally signed by Mary A. Pacheco
Date: 2025.09.11 14:21:31 -07'00'

Signature of Authorized Agency Official

Mary A.Pacheco, Executive Director

Printed Name & Title

09/11/2025

Date

Community Development Block Grant Application 2026 CDBG Program Year

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 2003

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
 DVSBF plans to apply for county funds once they become available. Additionally, we will make an effort to secure funds through donations. +

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: 2011

8. If you receive funding for 2025, how will your program be funded in the future?
 The objective is not a continuous requirement but rather a goal to maintain habitable housing and rejuvenate the community. +

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
 In 2024, CDBG funds allowed us to replace the roof on our 4-plex, preserving essential housing for up to 4 families at a time. In 2025, with siding replacement, +

Domestic Violence Services
Expanded questions for print version

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

Domestic Violence Services of Benton & Franklin Counties (DVSBF) is requesting Community Development Block Grant (CDBG) funding from the City of Kennewick to support the replacement of siding at our DVSBF housing 4-plex located in Kennewick. This facility serves as safe, affordable housing for survivors of domestic violence and their children as they work toward stability and independence. CDBG funds will be specifically used to cover the costs of siding replacement, including materials and labor. The current siding is outdated, worn, and no longer provides adequate insulation or protection from the elements. Upgrading the siding will improve energy efficiency, prevent water damage and mold, and ensure a safe and dignified living environment for the families we serve.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Kennewick faces high poverty rates and a severe lack of affordable housing, especially for low-income survivors of domestic violence. Rising rents, limited vacancies, and aging housing stock create barriers to safe, stable housing. Many served by DVSBF are low-income underserved population in Benton and Franklin Counties. Upgrading the 4-plex siding ensures long-term, safe housing for vulnerable families transitioning from crisis to stability.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

Safe, affordable housing for low- and moderate-income families is identified as a High Priority in the City of Kennewick's Consolidated Plan. This proposal preserves critical supportive housing for survivors of domestic violence, addressing urgent health, safety, and stability needs. By repairing the 4-plex siding, we ensure long-term use of these units for vulnerable families facing housing insecurity.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

Checkbox C – Battered Spouses.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

The project will preserve safe, affordable housing for survivors of domestic violence, helping families stabilize and rebuild their lives. It improves health, safety, and energy efficiency, supporting long-term housing stability. Success will be measured by project completion, the number of families housed annually, tenant retention, and improved satisfaction with housing conditions through client feedback and staff inspections.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we receive partial funding, we will prioritize siding replacement on the most deteriorated units first and explore matching funds from other grants, in-kind donations, or fundraising to complete the project. However, without full funding, the scope may be limited, potentially delaying needed repairs and prolonging safety risks for families in residence. We remain committed to preserving this critical housing resource.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

N/A.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

DVSBF plans to apply for county funds once they become available. Additionally, we will make an effort to secure funds through donations.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

The objective is not a continuous requirement but rather a goal to maintain habitable housing and rejuvenate the community.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

In 2024, CDBG funds allowed us to replace the roof on our 4-plex, preserving essential housing for up to 4 families at a time. In 2025, with siding replacement, we will improve safety, energy efficiency, and longevity—ensuring continued use of this housing for 15+ years. Demand has increased due to rising housing costs, limited vacancies, and more survivors seeking safe, affordable housing after fleeing violence. This project addresses that urgent need.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Kennewick Parks & Recreation		
Address	500 S. Auburn St., Kennewick, WA 99336		
Project/Service Name	Park Projects		
Contact Person	Nick Farline, Parks & Recreation Director		
Telephone	509-585-4544	Email	Nick.Farline@ci.kennewick.wa.us
Federal Tax ID #	91-6001253	UEI #	_____
	<small>(required)</small>		<small>(required)</small>
CDBG Funds Requested	\$255,000	Match	_____

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The City of Kennewick is proposing three neighborhood park improvement projects designed to enhance safety, accessibility, and community use. Eastgate Park – Multi-Use Field Renovations. +

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Kennewick’s neighborhoods demonstrate clear unmet needs in access to safe, accessible, and inclusive recreational facilities. According to U.S. Census Bureau data, over 40% of residents within Kennewick’s CDBG-eligible census tracts are +

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 2 Strategy # 4, 5, 7 8, 9 Objective # 1 Outcome # 3

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

The proposed projects directly advance Goal II: Improve Community Infrastructure, Public Facilities and Local Economies: Strategy 4 – Expand or improve basic +

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

The proposed park improvement projects—Eastgate Park Multi-Use Field Renovations, Vancouver Pump Track Covered Shelter, and Hawthorne Park Swings and Surfacing Replacement—are all located within or adjacent to CDBG-eligible +

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter				
2 nd Quarter				
3 rd Quarter				
4 th Quarter	2921	number of people below poverty line	\$87.30	255,000
TOTAL				

8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	
Number of clients below 60% median income	
Number of clients below 80% median income	2670
Number of elderly clients	
Number of minority clients	
Number of disabled clients	
Total Kennewick residents served	2670

9. What is the dollar amount of CDBG funds your agency has received in the past four years?

	2025	2024	2023	2022
Kennewick				
Richland				
Pasco				

10. What impact will your project have in the community? How will you measure your success?

The proposed projects will provide lasting improvements to Kennewick’s public park system, with direct benefits to low- and moderate-income residents, children,

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	<u>1 Person</u>	<u>2 People</u>	<u>3 People</u>	<u>4 People</u>	<u>5 People</u>	<u>6 People</u>	<u>7 People</u>	<u>8 People</u>
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries	0	0	COK	
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:				
Engineering	\$2550,000	0		255,000
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)				
TOTAL				255,000

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

No.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we receive less than the full amount of funding, we will carefully review the listed projects and determine based on funding allocation which projects we can accomplish with the given budget.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

n/a

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input checked="" type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Nicholas Farline Digitally signed by Nicholas Farline
Date: 2025.09.11 08:17:41 -07'00'

Signature of Authorized Agency Official

Nick Farline, Parks & Recreation Director

Printed Name & Title

9/11/2025

Date

**Community Development Block Grant Application
2026 CDBG Program Year**

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? _____
 2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No
 3. Does your agency have federal IRS non-profit status? Yes No
 4. List any required accreditation your agency / staff must have in order to do business:

 5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

 6. Will CDBG assist in leveraging or matching other funding? Yes No
 7. Is this the first year for the CDBG program? Yes No
 - a. Year began: _____
 8. If you receive funding for 2025, how will your program be funded in the future?

 9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
-

Parks Department Park Upgrades
Expanded questions for print version

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The City of Kennewick is proposing three neighborhood park improvement projects designed to enhance safety, accessibility, and community use. Eastgate Park – Multi-Use Field Renovations.

Location: Eastgate Park, Kennewick, WA Use of CDBG Funds: \$100,000 will be used to import topsoil, perform minor grading, and level existing multi-use fields. Need/Service:

The current fields are uneven, creating unsafe playing conditions and limiting programming for youth sports leagues. Renovations will provide safe, playable surfaces that support organized youth sports and informal community recreation, serving hundreds of children and families in the surrounding neighborhoods.

Vancouver Pump Track – Covered Shelter

Location: Vancouver Park Pump Track, Kennewick, WA

Use of CDBG Funds: \$65,000 will be used to construct a covered shelter adjacent to the new pump track.

Need/Service: The pump track, funded through 2025 CDBG allocations and scheduled for completion in September 2025, currently lacks any sheltered area. The new shelter will provide shade and weather protection for participants and spectators, improving comfort and inclusivity for families, especially children and teens who frequent the facility.

Hawthorne Park – Swings and Surfacing Replacement

Location: Hawthorne Park, Kennewick, WA

Use of CDBG Funds: \$90,000 will be used to replace outdated swing equipment and install new ADA-compliant safety surfacing.

Need/Service: The existing swings are original to the park and the pea gravel surfacing no longer meets accessibility standards. Upgrades will modernize the play environment, improve safety, and provide inclusive opportunities for children of all abilities, ensuring equitable access to recreation.

Persons Served and Project Need. All three projects serve residents of Kennewick's neighborhoods, with a focus on children, youth, and families who rely on nearby parks for recreation. The improvements address critical safety, accessibility, and usability needs. Renovated sports fields will allow youth leagues to thrive, new shelter will ensure equitable access and comfort at the pump track, and upgraded play equipment will provide safe and inclusive play for children. Collectively, these projects strengthen neighborhood livability, promote active lifestyles, and ensure that all community members—particularly those with limited resources—have access to high-quality recreational facilities close to home.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Kennewick's neighborhoods demonstrate clear unmet needs in access to safe, accessible, and inclusive recreational facilities. According to U.S. Census Bureau data, over 40% of residents within Kennewick's CDBG-eligible census tracts are low- to moderate-income (LMI), with children and youth making up a significant share of this population. These families often rely on nearby parks and public facilities as their

primary access point for recreation, wellness, and social activity, as they may not have the financial resources to participate in private sports clubs or childcare centers.

Youth Access & Safety: Kennewick serves more than 11,000 youth under age 18. A large proportion of these children participate in community sports programs, yet existing fields at Eastgate Park are unsafe due to uneven conditions, limiting programming and reducing equitable access to affordable youth sports.

Inclusive & Accessible Play: Hawthorne Park's outdated swing set and pea gravel surfacing do not meet current ADA standards. In Benton County, 11% of residents under 65 live with a disability, and the lack of compliant surfacing creates a barrier for children with mobility challenges to enjoy inclusive play.

Safe Gathering Spaces: The Vancouver Pump Track, opening in 2025, will serve hundreds of local youth and families but lacks any covered shelter. In Kennewick, summer temperatures average over 90°F for 48 days per year, with limited shade in many neighborhoods. Without a covered area, children and families face barriers to safe and comfortable use of this new public asset.

Collectively, these gaps underscore a critical unmet need for investment in basic recreational infrastructure. By addressing field conditions, accessibility barriers, and the absence of sheltered gathering space, these projects will directly serve low- to moderate-income families, youth, and residents with disabilities, ensuring equitable access to safe, modern, and inclusive neighborhood parks.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

The proposed projects directly advance Goal II: Improve Community Infrastructure, Public Facilities and Local Economies: Strategy 4 – Expand or improve basic community infrastructure in lower-income neighborhoods while minimizing costs to households below 80% of AMI.

Renovation of Eastgate Park's multi-use fields directly addresses a basic infrastructure gap in youth sports facilities, ensuring safe, affordable recreation for LMI households. Strategy 5 – Improve access for persons with disabilities and the elderly by improving public facilities.

Replacement of swings and outdated pea gravel surfacing at Hawthorne Park enhances ADA accessibility and safety, providing inclusive opportunities for children of all abilities. Strategy 7 – Support the revitalization of neighborhoods by improving and supporting public facilities that serve low- and moderate-income households. All three projects (Eastgate, Vancouver, and Hawthorne) enhance public facilities in CDBG-eligible neighborhoods, directly improving quality of life for families who rely on neighborhood parks.

Strategy 8 – Improve parks and recreation facilities in targeted neighborhoods. Each project represents a direct investment in targeted park facilities that meet HUD's requirement of serving low- and moderate-income residents.

The activities fit under HUD's Objective

1: Suitable Living Environment by improving local infrastructure and facilities to benefit families and individuals in their neighborhoods. Outcome 1: Improve Availability/Accessibility Eastgate Park: Provides safe, level playing surfaces accessible to all youth and leagues, including those from LMI households. Vancouver Pump Track: Adds a covered shelter that increases accessibility and usability during hot summer conditions, especially for children and families who may not have other recreation

options. Hawthorne Park: Ensures ADA-compliant surfacing and safe, modern swings for inclusive play.

Indicators Addressed Public facility or infrastructure activities (all three projects). Geographically targeted revitalization effort (located in neighborhoods with high proportions of LMI households). Access for persons with disabilities (Hawthorne surfacing replacement).

Summary This proposal directly satisfies both local priorities outlined in Kennewick's Strategic Plan and federal CDBG priorities by: Improving neighborhood public facilities in LMI communities.

Addressing safety and accessibility deficiencies that limit equitable use of parks.

Supporting youth, families, and residents with disabilities who rely most on these public assets.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

The proposed park improvement projects—Eastgate Park Multi-Use Field Renovations, Vancouver Pump Track Covered Shelter, and Hawthorne Park Swings and Surfacing Replacement—are all located within or adjacent to CDBG-eligible census tracts in Kennewick where a majority of residents are low- to moderate-income (households earning less than 80% of Area Median Income).

These projects clearly meet the National Objective of benefiting low- and moderate-income persons in the following ways:

Neighborhood-Based Service

Each project is a public facility improvement that serves residents in its immediate neighborhood. Because these parks are located in areas with high concentrations of LMI households, the primary users—children, families, and residents—are predominantly low- and moderate-income persons.

Equitable Access to Safe Facilities

Eastgate Park: Renovating uneven sports fields removes barriers to safe youth programming, providing affordable access to sports for LMI children and families who rely on public fields rather than private leagues.

Hawthorne Park: Replacing outdated swings and pea gravel surfacing ensures ADA-compliant, inclusive play for children in an LMI neighborhood, directly benefiting both low-income families and residents with disabilities.

Vancouver Pump Track: Adding a covered shelter ensures safe and comfortable use of a CDBG-funded facility by youth and families, including those without alternative recreation options during extreme weather.

Public Benefit Over Private Gain

The improvements are not fee-based, exclusive, or limited to select groups. They provide free, open access to all neighborhood residents, ensuring that low- and moderate-income persons directly benefit.

Consistency with HUD Performance Measurement

HUD identifies Public Facility or Infrastructure Activities and Geographically Targeted Revitalization Efforts as eligible categories. These projects qualify under both, as they improve existing public parks located in LMI neighborhoods and expand access to safe, accessible, and inclusive recreational infrastructure.

Summary:

By upgrading basic park infrastructure in CDBG-eligible neighborhoods, the City of Kennewick ensures that low- and moderate-income families have equitable access to safe recreation, youth sports, and inclusive play facilities. This proposal directly satisfies

the CDBG National Objective of benefiting low- and moderate-income persons through neighborhood-based, publicly accessible, and non-exclusive improvements.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

The proposed projects will provide lasting improvements to Kennewick's public park system, with direct benefits to low- and moderate-income residents, children, youth, and families. Collectively, these investments will:

Increase Safety and Playability

Eastgate Park renovations will transform uneven and unsafe athletic fields into safe, functional surfaces. This will reduce injuries, support youth sports programming, and encourage greater participation in low-cost recreation.

Promote Accessibility and Inclusion

At Hawthorne Park, replacing outdated swings and non-compliant pea gravel surfacing will ensure ADA accessibility, allowing children of all abilities to safely enjoy the playground. This strengthens equity and inclusion for families with children who currently face barriers to participation.

Enhance Comfort and Usability of Public Spaces

The new covered shelter at the Vancouver Pump Track will provide shade and weather protection, enabling year-round use and creating a safe gathering space for families. This addresses extreme heat and weather challenges that disproportionately impact households without access to private recreation alternatives.

Strengthen Neighborhood Livability

By upgrading these parks, the City is investing in neighborhood quality of life. Parks and recreation spaces improve community health, provide safe youth activities, and help retain and attract families in Kennewick's neighborhoods.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If we receive less than the full amount of funding, we will carefully review the listed projects and determine based on funding allocation which projects we can accomplish with the given budget.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

N/A.

- 5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?**

No answer.

Questions #6 & 7 are provided on the application with no cutoff.

- 8. If you receive funding for 2025, how will your program be funded in the future?**

No answer.

- 9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.**

No answer.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	City of Kennewick		
Address	1010 E. Chemical Drive		
Project/Service Name	S. Juniper St. Sidewalk (6th Ave. to 7th Ave.)		
Contact Person	Heath Mellotte, Design Services Manager		
Telephone	509-585-4287	Email	heath.mellotte@ci.kennewick.wa.us
Federal Tax ID #	91-6001253 <small>(required)</small>	UEI #	040187544 <small>(required)</small>
CDBG Funds Requested	\$160,000	Match	\$0

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The project will design and construct a concrete sidewalk along the east side of S. Juniper Street filling a gap between E. 6th Ave. and E. 7th Ave. Other improvements will include constructing ADA-accessible ramps for pedestrians. At +
2. Describe the unmet need in the community using statistics, demographics or other factual information:

This project serves Census Tract 011300 Block 4, which is 59% low to moderate income. Noting that, a Local Improvement District in which the neighborhood would pay for the improvements would not be feasible. In addition, the neighborhood +
3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 11 Strategy # 4,5,6,7 Objective # 1 Outcome # 1,3
4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

This project will improve both Community infrastructure and Public facilities by constructing sidewalks and ADA accessible ramps, all at no cost to the +
5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d) +

	2025	2024	2023	2022
Kennewick	\$0	\$0	\$0	\$686,000
Richland				
Pasco				

10. What impact will your project have in the community? How will you measure your success?

The project will allow the elderly, the disabled and school children to safely navigate the streets by providing them an ADA accessible route to walk outside of

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries				
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:				
Engineering	\$12,000			\$12,000
Materials	\$148,000			\$148,000
Labor / Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)				
TOTAL	\$160,000			\$160,000

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

Federal Surface Transportation Block Grant Funds (STBG)

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

The project will not be constructed.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

N/A

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input checked="" type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Heath Mellotte

Digitally signed by Heath Mellotte
DN: C=US, E=heath.mellotte@ci.kennewick.wa.us,
O=City of Kennewick, OU=Design Services Manager,
CN=Heath Mellotte
Date: 2025.09.11 11:30:54-07'00'

(please insert your own digital signature)

Signature of Authorized Agency Official

Heath Mellotte, Design Services Manager
Printed Name & Title

9/12/2025
Date

Juniper St. Sidewalk
Expanded questions for print version

- 1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:**

The project will design and construct a concrete sidewalk along the east side of S. Juniper Street filling a gap between E. 6th Ave. and E. 7th Ave. Other improvements will include constructing ADA-accessible ramps for pedestrians. At completion, this project will serve as a designated route for neighborhood children and parents walking to and from Eastgate Elementary, Eastgate Park, BF Transit bus stops as well as the County Fairgrounds.

- 2. Describe the unmet need in the community using statistics, demographics or other factual information:**

This project serves Census Tract 011300 Block 4, which is 59% low to moderate income. Noting that, a Local Improvement District in which the neighborhood would pay for the improvements would not be feasible. In addition, the neighborhood children need a safe route to school since all are within walking routes to Eastgate Elementary School which is immediately to the south.

Question #3 is provided in the application with no cutoff.

- 4. Explain how your proposal satisfies that priority:**

This project will improve both Community infrastructure and Public facilities by constructing sidewalks and ADA accessible ramps, all at no cost to the homeowners and residents. At project completion, the improvements will be a major component of revitalizing the neighborhood.

- 5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?**

Project serves only a limited area which is proven to be primarily low-moderate income.

Questions #6-9 are provided in the application with no cutoff.

- 10. What impact will your project have in the community? How will you measure your success?**

The project will allow the elderly, the disabled and school children to safely navigate the streets by providing them an ADA accessible route to walk outside of the roadway. It will also improve the overall appearance of the neighborhood. Success will be measured by observed activity.

Questions #11-13 are provided in the application with no cutoff.

- 14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?**

The project will not be constructed.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

N/A.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

No answer is required.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

No answer is required.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

No answer is required.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Columbia Basin Veterans Center		
Address	4601 W. Grande Ronde Ave. Kennewick, WA 99336		
Project/Service Name	Transitional Veteran Housing Repair and Upgrade		
Contact Person	Kristopher Dahir		
Telephone	5096192982	Email	Kristopher@Columbiabasinvetcenter.org
Federal Tax ID #	27-1349745 <small>(required)</small>	UEI #	ZXHJLTKKHFS9 <small>(required)</small>
CDBG Funds Requested	85,333.00	Match	120,000.00

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The project will remodel the kitchen and bathroom as they are outdated and broken. Additional funding will go towards rehoming some residents while construction occurs.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

There are 187 homeless veterans in the region according to HUD statistics. We offer a living situation for 8 homeless at a time and have been full since since purchase home in 2011

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 3 Strategy # 1-4 Objective # 1&2 Outcome # 1

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

- 1 Preservation of housing for the veteran homeless population
- 2. Offers prevention of an ongoing unsheltered veteran population

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

Housing Sustainability

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
- | | | |
|---|--|---|
| <input type="checkbox"/> Elderly persons | <input checked="" type="checkbox"/> Homeless persons | <input type="checkbox"/> Severely disabled adults |
| <input type="checkbox"/> Illiterate persons | <input type="checkbox"/> Abused children | <input type="checkbox"/> Persons living with AIDS/HIV |
| <input type="checkbox"/> Battered spouses | <input type="checkbox"/> Migrant farm workers | |

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	10	n/a	n/a	n/a
2 nd Quarter	12	n/a	n/a	n/a
3 rd Quarter	11	n/a	n/a	n/a
4 th Quarter	12	n/a	n/an/a	85,333
TOTAL	45	n/a		85,333

8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	45
Number of clients below 60% median income	_____
Number of clients below 80% median income	_____
Number of elderly clients	_____
Number of minority clients	_____
Number of disabled clients	_____
Total Kennewick residents served	_____

9. What is the dollar amount of CDBG funds your agency has received in the past four years?

	2025	2024	2023	2022
Kennewick	0	0	0	0
Richland	0	0	0	0
Pasco	0	0	0	0

10. What impact will your project have in the community? How will you measure your success?

Our success will be measured by continuing to keep the bedrooms full with the homeless/transitional veteran population and in compliance for use.

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:	2000			
Salaries				
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:	75,333			
Engineering				
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:	8000- Food, she			
(Describe)				
TOTAL	85,333			

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

no

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

Continue searching for other funds and manage where we can

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

Internal and VA services

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input checked="" type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:



_____ (please insert your own digital signature)
Signature of Authorized Agency Official

Kristopher Dahir, Executive Director

Printed Name & Title

09/11/2025

Date

**Community Development Block Grant Application
2026 CDBG Program Year**

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 2009

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
n/a

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
VA helps us run the program through GDP grant funding

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: 2011

8. If you receive funding for 2025, how will your program be funded in the future?
GDP and General funds

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
N/A

Columbia Basin Vet Center
Expanded questions for print version

- 1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:**

The project will remodel the kitchen and bathroom as they are outdated and broken. Additional funding will go towards rehoming some residents while construction occurs. We currently run a transitional home for veterans at 4601 W. Grande Ronde Ave. in Kennewick. This house has been open since February 2011. We have since then housed 4-5 veterans who are struggling with a place to live.

- 2. Describe the unmet need in the community using statistics, demographics or other factual information:**

There are 187 homeless veterans in the region according to HUD statistics. We offer a living situation for 8 homeless at a time and have been full since purchase of the home in 2011.

Question #3 is provided in the application with no cutoff.

- 4. Explain how your proposal satisfies that priority:**

- 1 Preservation of housing for the veteran homeless population
2. Offers prevention of an ongoing unsheltered veteran population

- 5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?**

Housing Sustainability. Receive income data verification from each participant.

Questions #6-9 are provided in the application with no cutoff.

- 10. What impact will your project have in the community? How will you measure your success?**

Our success will be measured by continuing to keep the bedrooms full with the homeless/transitional veteran population and in compliance for use.

Questions #11-13 are provided in the application with no cutoff.

- 14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?**

Continue searching for other funds and manage where we can.

- 15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?**

Internal and VA services.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

N/A.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

VA helps us run the program through GDP grant funding

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

GDP and General funds

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

N/A



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Lutheran Community Services Northwest		
Address	3321 W Kennewick Ave. Suite 150 Kennewick, WA 99336		
Project/Service Name	Kennewick Canal Street Building Project		
Contact Person	Tillia Lusk		
Telephone	5038228143	Email	tlusk@lcsnw.org
Federal Tax ID #	93-0386860 <small>(required)</small>	UEI #	K3AHYL5LSR28 <small>(required)</small>
CDBG Funds Requested	\$250,000	Match	

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

Lutheran Community Services Northwest (LCSNW) has provided behavioral health services in the Tri-Cities for over 60 years. Each year, our Tri-Cities team of more than 120 clinicians, care coordinators, and peer counselors serves over 400.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Youth mental health in our region is at a tipping point. Between 2015 and 2019, suicide attempts among youth in Benton County more than doubled from 32 to 72 (Benton County Health District). Recent data from the 2022 Healthy Youth Survey.

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 3 Strategy # 3 Objective # 1 Outcome # 1

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

Our project will include moving to and making improvements to the facility at 7011 W Canal Drive, transforming it into a safe space where community members can

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

Youth are the primary individuals we serve.

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
- | | | |
|---|---|---|
| <input type="checkbox"/> Elderly persons | <input type="checkbox"/> Homeless persons | <input type="checkbox"/> Severely disabled adults |
| <input type="checkbox"/> Illiterate persons | <input type="checkbox"/> Abused children | <input type="checkbox"/> Persons living with AIDS/HIV |
| <input type="checkbox"/> Battered spouses | <input type="checkbox"/> Migrant farm workers | |

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	400	Anticipated unduplicated clients in a single quarter.		
2 nd Quarter	425	Anticipated unduplicated clients in a single quarter.		
3 rd Quarter	450	Anticipated unduplicated clients in a single quarter.		
4 th Quarter	450	Anticipated unduplicated clients in a single quarter.		
TOTAL	800	Anticipated total unduplicated clients for the year.		

8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	unknown
Number of clients below 60% median income	unknown
Number of clients below 80% median income	unknown
Number of elderly clients	0
Number of minority clients	304
Number of disabled clients	unknown
Total Kennewick residents served	380

9. What is the dollar amount of CDBG funds your agency has received in the past four years?

\$0

	2025	2024	2023	2022
Kennewick	0	0	0	0
Richland	0	0	0	0
Pasco	0	0	0	0

10. What impact will your project have in the community? How will you measure your success?

This project represents a pivotal moment for our organization and a chance to scale our impact and ensure that no youth in our region is turned away due to

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:	0	0		0
Salaries				
OPERATIONS:	0	0		0
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:	\$250,000	\$1,585,000	LCSNW Reserve Funds: \$200,000	\$4,082,000
Engineering				
Materials				
Labor /				
Contracts			Landlord Tenant Improvement Allowance: \$1,385,000	
PROPERTY:	0	0		0
Purchase Price				
Closing Costs				
OTHER:	0	0	0	0
(Describe)				
TOTAL	\$250,000	\$1,585,000		\$4,082,000

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

No

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If our funding request is not met, we will continue to seek funding from other sources. Our staff, leadership and executive teams, and board of directors are all committed to the success of this project and, given the vital community need, will

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

This is a one time funding campaign. Once the project is complete, future costs, including rent, ongoing maintenance and additional supplies will be included in

16. Check "yes" or "no" for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is this a new activity for the organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:



_____ (please insert your own digital signature)

Signature of Authorized Agency Official

Jaimie Fournier, Chief Advancement Officer

Printed Name & Title

9/12/2025

Date

Community Development Block Grant Application 2026 CDBG Program Year

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 1921

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
 Department of Health License – Behavioral Health Agency (BHA)
 Medicaid Certification
 Business License +

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
 Committed:
 Lutheran Community Services NW Reserve Funds: \$200,000 +

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: _____

8. If you receive funding for 2025, how will your program be funded in the future?
 This is a one-time funding campaign. Once the project is complete, future costs, including rent, ongoing maintenance and additional supplies will be included in +

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
 NA

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

Lutheran Community Services Northwest (LCSNW) has provided behavioral health services in the Tri-Cities for over 60 years. Each year, our Tri-Cities team of more than 120 clinicians, care coordinators, and peer counselors serves over 400 youth through evidence-based, trauma-informed services. We deliver outpatient therapy, crisis stabilization, and school-based support to youth ages 3–21.

Our Kennewick-based programs have outgrown their current space and despite operating at full capacity, we continue to receive a steady stream of new referrals. The growing demand highlights a painful truth: too many youths face long delays or fragmented care due to space limitations. Services are currently spread across multiple aging buildings, limiting our ability to collaborate, ensure privacy, or grow with demand.

Funding from CDBG would be used to help us consolidate our services into a new 40,000-square-foot facility at 7011 W Canal Drive in Kennewick Washington. This move will double our usable space and allow us to operate from a single, trauma-informed setting designed for youth and families. It will streamline staff collaboration by co-locating departments that are currently siloed, reducing wasted travel time between buildings and improving coordination. The new facility will also allow us to host all-staff meetings and family engagement events on-site, which is something our current space cannot accommodate.

In addition to expanding services, the new space will address longstanding infrastructure concerns. It will provide improved HVAC systems, eliminate reliance on space heaters, reduce fire hazards from aging outlets, and support modern IT needs with upgraded technology infrastructure. The facility will also offer a more welcoming, professional environment that reflects the high quality of care we provide and supports clients' dignity from the moment they arrive. This expansion will also increase our capacity to serve youth with co-occurring disorders and high-acuity needs. It will reduce staff burnout, eliminate fragmentation, and allow us to respond more effectively to families in crisis, with the goal of fewer youth entering detention unnecessarily, stronger family reunification outcomes, and increased youth engagement in education and employment.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Youth mental health in our region is at a tipping point. Between 2015 and 2019, suicide attempts among youth in Benton County more than doubled from 32 to 72 (Benton County Health District). Recent data from the 2023 Healthy Youth Survey show some stabilization, but rates of depression and suicidal ideation remain high, especially among adolescents. Families often face long waitlists or fragmented care, with the mental-health-provider ratio at 1:630, nearly twice the federal shortage threshold. We see the urgency daily in the number of new intakes we receive with many of our youth in acute crisis.

LCSNW specializes in outpatient therapy, crisis stabilization, and school-based support. This includes Wraparound with Intensive Services (WISe), the region's only Medicaid-funded program for youth with serious mental or behavioral health challenges. Our team provides youth-centered, strengths-based support in partnership with juvenile justice, schools, and families. Through WISe, we work within detention facilities, offer court support, and reduce recidivism by surrounding youth with a dedicated care team. In addition, we serve immigrant and refugee families navigating complex challenges through integrated, culturally responsive programming.

Accessible mental health care is critical in addressing barriers to self-sufficiency and future resilience. In considering Maslow's Hierarchy of Needs, it can be argued that stable mental health both depends on and contributes to every level of human needs; physiological, safety, belonging, esteem, and self-actualization. Poor mental health can interfere with basic physiological needs like sleep, appetite, and energy, while access to care and stable environments influences a person's safety. At the social level, belonging and healthy relationships are vital for emotional well-being, and struggles with connection can worsen issues like depression or anxiety. Mental health also affects esteem, influencing confidence, motivation, and self-worth. Finally, strong mental health supports self-actualization, allowing creativity, growth, and fulfillment. In essence, mental health is both foundational for and dependent on the satisfaction of needs across the entire hierarchy.

Demand for our services continues to grow, but our space in Kennewick can no longer meet the needs of our clients or our staff. This project will allow us to expand care, reduce staff burnout, and launch new programming for youth with substance use challenges, an urgent, unmet need in our community. With referrals on the rise, the need for space, privacy, and unified care is urgent. Without expanded capacity, we risk turning away eligible youth, including many of whom are facing detention or hospitalization without appropriate intervention. Expanding our space will allow us to grow programming and ensure that youth with the highest needs receive personalized care at the right time.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

Our project will include moving to and making improvements to the facility at 7011 W Canal Drive, transforming it into a safe space where community members can access vital behavioral health services. This larger space will allow us to hire more staff, create additional job opportunities and further reduce the gap that exists between available providers and people who need care. The facility already adheres to ADA compliance, and we will ensure that accessibility is maintained and carried forward into any additional improvements or renovations that are made. Our hope is that this space will contribute to the wellbeing of the community in as many ways as possible.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

Youth are the primary individuals we serve. Receive income data verification from each participant.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

This project represents a pivotal moment for our organization and a chance to scale our impact and ensure that no youth in our region is turned away due to space constraints while empowering individuals to improve the quality of life for people who are often forgotten, especially youth facing mental health crises, trauma, and poverty.

By consolidating services and adding programmatic capacity, we expect to serve at least 200 additional youth per year, serving approximately 400 unduplicated youth per quarter and an estimated 800 unduplicated youth throughout 2026. We will monitor client outcomes, service timeliness, family engagement, and staff retention as key indicators of success. Over time, we expect this project to meaningfully improve the mental health and long-term well-being of youth across Benton County and the surrounding region, including better school performance, less involvement in juvenile justice systems, and a reduction in youth suicide attempts.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If our funding request is not met, we will continue to seek funding from other sources. Our staff, leadership and executive teams, and board of directors are all committed to the success of this project and, given the vital community need, will do what it takes to make it a reality.

The total cost of the Canal Drive expansion is estimated to be \$4 million. Our future landlord has generously committed \$1.3 million in tenant improvements as in-kind support. LCSNW has invested \$200,000 in initial funding and launched a coordinated fundraising campaign to secure the rest. We are engaging both public and private funders, including the MacFarlane Foundation, the Bolger Foundation, the Battelle Foundation, Murdock Charitable Trust, the Hearst Foundation, and more. We are also inviting individual donors and community members to contribute through targeted outreach and our upcoming fundraising events, which will be dedicated entirely to this effort.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

This is a one time funding campaign. Once the project is complete, future costs, including rent, ongoing maintenance and additional supplies will be included in organizational budgets and when needed, will be included in future grant or donor requests.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

Department of Health License – Behavioral Health Agency (BHA)
Medicaid Certification
Business License

Council of Accreditation
Professional Licensure for individuals:
Agency Affiliate Councilor (AAC)
Certified Peer Specialist (CPS)
Professional Licensure for Clinicians:
Licensed Mental Health Counselor /Associate (LMHC/A)
Licensed Independent Clinical Social Worker (LICSW/A)

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

Committed:

Lutheran Community Services NW Reserve Funds: \$200,000
Landlord Tenant Improvement Allowance: \$1,385,000
Total Committed: \$1,585,000

Applied/Pending:

MacFarlane Foundation: \$75,000
Tony Robbins Foundation: \$100,000
Decolonizing Wealth – Youth Mental Health Fund: \$200,000
Bolger Foundation: \$200,000
Total Pending: \$575,000

Planned Applications:

Battelle Foundation: \$50,000
Sunderland Foundation: \$100,000
Providence: \$222,000
Gates Foundation: \$600,000
Hearst Foundations: \$100,000
Multicare: \$100,000
Murdock Charitable Trust: \$500,000
Total Planned: \$1,672,000

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

This is a one-time funding campaign. Once the project is complete, future costs, including rent, ongoing maintenance and additional supplies will be included in organizational budgets and when needed, will be included in future grant or donor requests.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

N/A



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Boys & Girls Clubs of Benton and Franklin Counties Kennewick Clubhouse		
Address	901 W 7th Pl. Kennewick, WA 99336		
Project/Service Name	Kennewick Clubhouse Teen Services		
Contact Person	Brianna Harty		
Telephone	(509) 543-9980	Email	brianna.harty@greatclubs.org
Federal Tax ID #	91-1673327 <small>(required)</small>	UEI #	601-515-333 <small>(required)</small>
CDBG Funds Requested	\$30,000	Match	

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:
 Boys & Girls Clubs of Benton and Franklin Counties (BGCBFC) has been serving youth at the Kennewick Clubhouse since 2019. The Kennewick Clubhouse located at 910 W 7th Place, serves as a safe and supportive space for youth during critical.
2. Describe the unmet need in the community using statistics, demographics or other factual information:
 Youth in Kennewick, particularly teens, face persistent barriers to academic success, safety, and long-term economic opportunity. These challenges are most acute in low income neighborhoods where families have limited access to.
3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?
 Goal # 3 Strategy # 1 Objective # 1 Outcome # 2
4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)
 A. High Priority B. Average Priority C. Low Priority D. No Priority
 Explain how your proposal satisfies that priority:
 This is a social service project that addresses community needs—specifically, by providing assistance to disadvantaged youth.
5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
- | | | |
|---|---|---|
| <input type="checkbox"/> Elderly persons | <input type="checkbox"/> Homeless persons | <input type="checkbox"/> Severely disabled adults |
| <input type="checkbox"/> Illiterate persons | <input type="checkbox"/> Abused children | <input type="checkbox"/> Persons living with AIDS/HIV |
| <input type="checkbox"/> Battered spouses | <input type="checkbox"/> Migrant farm workers | |

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	85	people	\$88.24	\$7,500
2 nd Quarter	165	people	\$45.45	\$7,500
3 rd Quarter	90	people	\$83.33	\$7,500
4 th Quarter	85	people	\$88.24	\$7,500
TOTAL	425	people	\$70.58	\$30,00

8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	148
Number of clients below 60% median income	123
Number of clients below 80% median income	89
Number of elderly clients	-
Number of minority clients	300
Number of disabled clients	-
Total Kennewick residents served	425

9. What is the dollar amount of CDBG funds your agency has received in the past four years?

\$13,820

	2025	2024	2023	2022
Kennewick	-	-	-	-
Richland	-	\$13,820	-	-
Pasco	-	-	-	-

10. What impact will your project have in the community? How will you measure your success?

The Kennewick Clubhouse serves as a vital prevention and intervention resource, providing meaningful alternatives to risk factors such as chronic absenteeism, low

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries		\$704,158.60	Grants/Fundraising	\$704,158.60
OPERATIONS:				
Rent/Lease	\$30,000	\$116,860.00	Grants/Fundraising	\$146,860.00
Utilities				
Supplies				
CONSTRUCTION:				
Engineering	-	-		
Materials				
Labor / Contracts				
PROPERTY:				
Purchase Price	-	-		
Closing Costs				
OTHER:				
(Describe)		\$131,794	Grants/Fundraising	131,794
TOTAL	\$30,000			982,812.60

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

Yes. Our organization has received federal funding in excess of \$750,000. Specifically: \$1,200,000 in American Rescue Plan Act (ARPA) funding from the City of Pasco to support a renovation project at the Pasco Clubhouse. \$150,000 through the FY24 FEMA Nonprofit Security Grant Program (NSGP) for

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If full funding is not awarded, we will prioritize sustaining core program operations at the Kennewick Clubhouse by leveraging other revenue sources, including individual donations, special events, and private grants. A reduction in CDBG

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

Boys & Girls Clubs of Benton and Franklin Counties is deeply committed to long-term sustainability and does not rely on CDBG funding as a primary means

16. Check "yes" or "no" for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Do you own the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input checked="" type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

a0b0885c-86e8-4722-94c2-5e89a1acc597 Digitally signed by
a0b0885c-86e8-4722-94c2-5e89a1acc597
Date: 2025.09.11 13:32:52 -07'00'

Signature of Authorized Agency Official

Brian Ace, CEO

Printed Name & Title

9/11/2025

Date

Community Development Block Grant Application 2026 CDBG Program Year

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 1995

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No

3. Does your agency have federal IRS non-profit status? Yes No

4. List any required accreditation your agency / staff must have in order to do business:
Cleared background checks, CPR/1st Aid and food handlers card are required for all staff. Additional requirements include new hire orientation, clubhouse orientation, annual safety training (including CPS reporting).

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?
We do not have other pending funding requests specific to Kennewick Clubhouse operations at this time; however, we are actively engaged in year-round +

6. Will CDBG assist in leveraging or matching other funding? Yes No

7. Is this the first year for the CDBG program? Yes No
 - a. Year began: 2019

8. If you receive funding for 2025, how will your program be funded in the future?
Boys & Girls Clubs of Benton and Franklin Counties employs a diversified fundraising strategy to ensure long-term sustainability, including individual +

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
N/A

Boys & Girls Club
Expanded questions for print version

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

Boys & Girls Clubs of Benton and Franklin Counties (BGCBFC) has been serving youth at the Kennewick Clubhouse since 2019. The Kennewick Clubhouse located at 910 W 7th Place, serves as a safe and supportive space for youth during critical out-of-school hours. The Club opens its doors when school dismisses and remains open until 6:30 p.m., also providing extended hours of programming offered during spring, summer, and winter breaks. All services are offered at no cost to families and include a nutritious snack and free dinner for every member.

The Kennewick Clubhouse serves over 760 youth annually, with over 50% of those members in grades 6–12. Teenagers are among the most vulnerable youth in our community, facing increased risks of academic disengagement, substance use, and involvement with the juvenile justice system. Providing a safe, enriching environment where teens can build relationships, receive academic support, and explore pathways for their future is essential to disrupting cycles of poverty and violence.

This funding request of \$30,000 will directly support the growth and sustainability of teen programming at the Kennewick Clubhouse—the fastest-growing segment of our membership. As participation increases, so too do operational costs. This investment will help us maintain high-quality programming while expanding access to meet rising demand.

The Club provides a high-quality, developmentally enriching experience to hundreds of youth daily. Last year, over 400 Kennewick teens were directly served through our programs. Of these, 296 identify as minority youth, and a significant majority come from low-income households: 148 are from families earning below 30% of area median income (AMI), 123 fall below 50% AMI, and 89 are below 80% AMI.

The need for our services in Kennewick is both significant and well-documented. In Benton County, 14% of children live in poverty, and more than 60% of students in the Kennewick School District qualify for Free or Reduced-Price Lunch. Academic outcomes fall well below state averages, with only 33% of middle schoolers and 36% of high schoolers meeting math proficiency standards. Chronic absenteeism affects nearly 30% of students, and fewer than half of high school graduates are prepared for college-level coursework without remediation.

Additionally, youth in Benton County face elevated risks related to public safety and behavioral health, with arrest rates and adolescent behavioral health concerns highlighted in the Benton-Franklin Community Health Needs Assessment.

These realities highlight the systemic barriers many Kennewick youth face. The Kennewick Clubhouse plays a vital role in addressing these challenges by offering daily academic assistance, career and STEM exploration, workforce readiness activities, and mentorship during the hours of highest risk (3–6 p.m.). This investment in operational

funding will help ensure continuity of these essential services and empower local teens to succeed in school, develop leadership skills, and build brighter futures.

2. Describe the unmet need in the community using statistics, demographics or other factual information:

Youth in Kennewick, particularly teens, face persistent barriers to academic success, safety, and long-term economic opportunity. These challenges are most acute in low-income neighborhoods, where families have limited access to affordable, high-quality out-of-school time programming.

Benton County has one of the highest rates of child poverty in Eastern Washington, with 14% of children living below the poverty line (County Health Rankings & Roadmaps). Economic hardship is widespread in the Kennewick School District, where more than 60% of students qualify for Free or Reduced-Price Lunch (Washington OSPI). Academic outcomes reflect these challenges: only 33% of middle school students and 36% of high school students in Kennewick meet math proficiency standards, while English Language Arts proficiency stands at 41% for middle schoolers and 55% for high schoolers (U.S. News).

Attendance is also a concern. Nearly 30% of students in Kennewick are chronically absent, meaning they miss 18 or more days of school per year (Washington OSPI). Chronic absenteeism is a strong predictor of dropping out, and students who fall behind in middle and high school are far less likely to graduate on time. Washington consistently ranks among the worst states for chronic absenteeism (AP News), and Kennewick students are not immune from this statewide trend.

Beyond academics, many youth in Kennewick also face public safety risks and behavioral health concerns. In Benton County, youth arrest rates remain elevated, and the Benton-Franklin Community Health Needs Assessment highlights rising levels of substance use and behavioral health crises among adolescents. These issues are compounded by a lack of affordable afterschool care. According to the Afterschool Alliance, for every child enrolled in an afterschool program in Washington, five more are waiting to get in—leaving an estimated 648,752 children statewide without access to these vital services. Between 3–6 p.m.—the peak hours for youth to engage in risky behaviors or become victims of crime—133,508 Washington youth are unsupervised (Afterschool Alliance).

In this context, the need for expanded, no-cost youth development programming in Kennewick is urgent. The Boys & Girls Clubs' Kennewick Clubhouse, which opened in 2019, is uniquely positioned to meet this need. The Club serves hundreds of local youth each year, providing safe spaces, caring mentors, and transformative programming in academic success, life and workforce readiness, health and well-being, and character and leadership. Investment in this site to sustain and grow teen programming is critical. Teens remain one of the most underserved and at-risk populations in Kennewick, and the Kennewick Clubhouse provides them with positive alternatives, leadership development, and pathways toward brighter futures.

Question #3 is provided in the application with no cutoff.

4. Explain how your proposal satisfies that priority:

This is a social service project that addresses community needs—specifically, by providing assistance to disadvantaged youth.

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?

Receive income data verification from each participant.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

The Kennewick Clubhouse serves as a vital prevention and intervention resource, providing meaningful alternatives to risk factors such as chronic absenteeism, low academic achievement, and the lack of supervision during after-school hours which is the peak time for risky behaviors and juvenile crime. By offering daily access to caring mentors, individualized academic support, workforce readiness opportunities, and structured enrichment activities, the program builds protective factors that foster school engagement, strengthen social-emotional skills, and prepare teens for long-term success.

The impact of this project will be felt not only in the personal growth of participating teens but also in the overall health and safety of the Kennewick community. When young people have access to safe, positive environments, they are more likely to stay in school, avoid involvement in the justice system, and make choices that support their well-being and strengthen their neighborhoods.

We measure success through both quantitative and qualitative tools, including daily attendance records, member and parent surveys, and school performance data (when available through district partnerships). In addition, youth voice is prioritized through regular feedback sessions and program assessments, ensuring that services remain responsive and youth-driven. Each year, more than 400 underserved teens participate in programs at the Kennewick Clubhouse, demonstrating strong engagement, improved academic persistence, and meaningful social-emotional growth.

By equipping young people with the skills, supports, and opportunities they need to thrive, the Kennewick Clubhouse helps close opportunity gaps and contributes to a safer, stronger, and more resilient community.

Questions #11-12 are provided in the application with no cutoff.

13. Do you receive \$750,000 or more in federal funds?

Yes. Our organization has received federal funding in excess of \$750,000.

Specifically: \$1,200,000 in American Rescue Plan Act (ARPA) funding from the City of Pasco to support a renovation project at the Pasco Clubhouse.

\$150,000 through the FY24 FEMA Nonprofit Security Grant Program (NSGP) for safety improvements at the Prosser Clubhouse (to be expended in FY25).

\$200,000 through the FY24 FEMA NSGP Supplemental Funding round for safety improvements at the Pasco Clubhouse.

Of note, none of these federal funds are allocated to the Kennewick Clubhouse. All funding is designated for capital projects at other Club sites.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If full funding is not awarded, we will prioritize sustaining core program operations at the Kennewick Clubhouse by leveraging other revenue sources, including individual donations, special events, and private grants. A reduction in CDBG support may result in scaled-back program offerings or inability to expand capacity to serve more youth; however, we remain committed to providing safe, consistent access to essential services. We will actively pursue alternative funding to close any gaps and ensure that high-need youth continue to receive critical support.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

Boys & Girls Clubs of Benton and Franklin Counties is deeply committed to long-term sustainability and does not rely on CDBG funding as a primary means of maintaining core operations. Rather, the support requested through this grant will serve as a catalytic investment, strengthening and sustaining teen programming during a particularly challenging budget year. With the loss of state funding and the broader financial pressures nonprofits are facing in today's rapidly changing environment, these funds are critical to ensuring that teens in Kennewick continue to have access to safe spaces, caring mentors, and high-quality programs.

To support sustainability, we employ a diversified fundraising strategy that includes individual contributions, monthly giving programs, foundation and corporate grants, special events, and public-private partnerships. We actively cultivate relationships with regional and national funders and have a strong track record of securing competitive grants that advance youth development initiatives.

Over the past year, we have also made strategic investments in donor stewardship and grant capacity-building to strengthen recurring revenue and deepen community engagement.

At the same time, we are navigating the financial strain caused by decreased state funding and shifting philanthropic priorities, which places additional pressure on annual fundraising. This grant funding will help stabilize teen programming at the Kennewick Clubhouse while we adjust our fundraising strategy to align with new realities in the nonprofit sector.

We anticipate that the operational costs supported by this request, such as program supplies and teen enrichment activities, will be fully absorbed into our general operating budget as our revenue sources rebalance. In the interim, CDBG funding will allow us to maintain high-quality teen services at the Kennewick Clubhouse and position us for long-term sustainability through continued philanthropic, corporate, and grant support.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

Cleared background checks, CPR/1st Aid and food handlers card are required for all staff. Additional requirements include new hire orientation, clubhouse orientation, annual safety training (including CPS reporting).

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

We do not have other pending funding requests specific to Kennewick Clubhouse operations at this time; however, we are actively engaged in year-round fundraising efforts to support our organization's overall operational needs, including those of the Kennewick Clubhouse. This includes pursuing foundation and corporate grants, cultivating individual donor support, and leveraging special events to generate unrestricted revenue. As new funding opportunities become available, we continually assess alignment with our programmatic goals and submit applications to support ongoing operations across all Club sites.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

Boys & Girls Clubs of Benton and Franklin Counties employs a diversified fundraising strategy to ensure long-term sustainability, including individual contributions, monthly giving, foundation and corporate grants, special events, and public-private partnerships. While 2025 is a challenging budget year due to the loss of state funding and broader nonprofit funding pressures, CDBG support will provide critical short-term stability for teen programs at the Kennewick Clubhouse. Looking ahead, we are actively strengthening donor stewardship and grant capacity to grow recurring revenue and anticipate that operational costs supported by this request will be absorbed into our general operating budget as our fundraising strategy rebalances.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

N/A



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Tri-City Alano Club		
Address	102 E. Kennewick Ave.		
Project/Service Name	Alano Club Revitalization Project		
Contact Person	Ann Wright		
Telephone	509 947-4243	Email	annwright1028@gmail.com
Federal Tax ID #	23-7049682 <small>(required)</small>	UEI #	pending <small>(required)</small>
CDBG Funds Requested	\$50,000	Match	\$25,000 (Alano Club)

1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

The Tri-City Alano Club provides a safe, alcohol- and drug-free environment for individuals and families participating in 12-step recovery programs. Our project seeks funding to improve the Club's facility by: Installing a new air-conditioning

2. Describe the unmet need in the community using statistics, demographics or other factual information:

The Tri-City Alano Club meets a critical unmet need in our community as the only Alano Club serving residents across Benton and Franklin counties. We provide a safe, supportive environment for individuals and families in recovery, including

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?

Goal # 2 Strategy # 4 & 7 Objective # 3 Outcome # 1

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

Our proposal aligns with the High Priority category by funding bricks-and-mortar improvements that enhance both the facility and surrounding neighborhood. The

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

Our project meets HUD's national objective of benefiting low- and moderate-income (LMI) persons by providing a safe, accessible, and supportive space for individuals and families in recovery from alcoholism and substance use disorders. Many

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:

Census Tract # _____ Block Groups # _____

- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers

- d. Your project will create jobs that employ low to moderate-income employees

6. Provide a map (separate page) showing the location of the project or service area.

7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success.*

** Public Service / Housing – Unit of measure is people*

** Homebuyer – Unit of measure is households*

** Rehabilitation – Unit of measure is houses*

** Economic Development – Unit of measure is FTE jobs and / or businesses*

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
1 st Quarter	150	people		
2 nd Quarter	150	people		
3 rd Quarter	150	people		
4 th Quarter	150	people		
TOTAL	600	people		

- 8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals:

Number of clients below 30% median income	75
Number of clients below 60% median income	225
Number of clients below 80% median income	300
Number of elderly clients	75
Number of minority clients	100
Number of disabled clients	600
Total Kennewick residents served	_____

- 9. What is the dollar amount of CDBG funds your agency has received in the past four years?

None

	2025	2024	2023	2022
Kennewick	0	0	0	0
Richland				
Pasco				

10. What impact will your project have in the community? How will you measure your success?

This project will have a dual impact: Enhancing member comfort and safety: A new air-conditioning system will create a climate-controlled space for recovery

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
PERSONNEL:				
Salaries				
OPERATIONS:				
Rent/Lease				
Utilities				
Supplies				
CONSTRUCTION:				
Engineering	\$50,000 (A/C = \$25,000, parking lot = \$25,000, lighting = \$15,000)	up to \$25,000	TC Alano Club reserve fund and income generated over next year.	\$75,000
Materials				
Labor /				
Contracts				
PROPERTY:				
Purchase Price				
Closing Costs				
OTHER:				
(Describe)				
TOTAL				

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those funds:

N/A

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If the Alano Club does not receive the full amount of requested funds, we will prioritize the installation of the new air-conditioning system, as it is our most urgent need to ensure member comfort and safety. To support this, we are

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

N/A

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is this a new activity for the organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input type="checkbox"/>	
b. Economic Development	<input type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input checked="" type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:



_____ (please insert your own digital signature)

Signature of Authorized Agency Official

Michael Bostic (President, Tri-City Alano Club)

Printed Name & Title

Sept. 12th. 2025

Date

**Community Development Block Grant Application
2026 CDBG Program Year**

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? _____
 2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No
 3. Does your agency have federal IRS non-profit status? Yes No
 4. List any required accreditation your agency / staff must have in order to do business:

 5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

 6. Will CDBG assist in leveraging or matching other funding? Yes No
 7. Is this the first year for the CDBG program? Yes No
 - a. Year began: _____
 8. If you receive funding for 2025, how will your program be funded in the future?

 9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
-

Alano Club

Expanded questions for print version

- 1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:**

The Tri-City Alano Club provides a safe, alcohol- and drug-free environment for individuals and families participating in 12-step recovery programs. Our project seeks funding to improve the Club's facility by: Installing a new air-conditioning system to ensure a comfortable environment for meetings, fellowship, and recreational activities, particularly during extreme summer temperatures. Upgrading the parking lot to enhance accessibility, reduce hazards, and provide safe entry and exit for members and visitors. Adding outdoor lighting around the facility to improve visibility, enhance safety for Club members, and deter criminal activity in the surrounding neighborhood. The Club serves individuals in recovery from alcoholism and other substance use disorders, as well as their families. Many participants rely on the Club as a consistent, supportive space critical to their ongoing recovery. These facility improvements are needed to ensure a safe, welcoming, and accessible environment that protects the well-being of our members and benefits the surrounding community.

- 2. Describe the unmet need in the community using statistics, demographics or other factual information:**

The Tri-City Alano Club meets a critical unmet need in our community as the only Alano Club serving residents across Benton and Franklin counties. We provide a safe, supportive environment for individuals and families in recovery, including numerous minority participants, and we host meetings in both English and Spanish to reduce barriers to access. The need is significant: as of 2023, a resident of Benton or Franklin Counties dies of addiction every 5.2 days. In Benton County, over 20% of adults reported binge or heavy drinking. Because this statistic is based on self-reporting—and given the stigma surrounding alcoholism—the actual number is likely even higher. The facility improvements we are requesting will ensure the Club remains a safe, welcoming, and accessible space where recovery can take root and grow.

Question #3 is provided in the application with no cutoff.

- 4. Explain how your proposal satisfies that priority:**

Our proposal aligns with the High Priority category by funding bricks-and-mortar improvements that enhance both the facility and surrounding neighborhood. The project includes installation of a new air-conditioning system, upgrading the parking lot, and adding outdoor lighting. These improvements provide physical enhancements to the Club building, reduce barriers to accessibility for members with mobility or other physical challenges, and contribute to neighborhood preservation and revitalization by improving safety, visibility, and overall appearance of the area. Together, these enhancements fulfill the criteria for high-priority community development projects as outlined in the Allocation Policy.

- 5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?**

Our project meets HUD's national objective of benefiting low- and moderate-income (LMI) persons by providing a safe, accessible, and supportive space for individuals and

families in recovery from alcoholism and substance use disorders. Many members of the Alano Club are from LMI households and rely on the Club as a cost-free resource for recovery meetings, fellowship, and recreational activities. By improving the facility with air-conditioning, a safer parking lot, and enhanced outdoor lighting, we ensure that these community members have continued access to a secure and welcoming environment, directly supporting their health, well-being, and recovery efforts.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

This project will have a dual impact: Enhancing member comfort and safety: A new air-conditioning system will create a climate-controlled space for recovery meetings and events, supporting the health and engagement of members. Improved parking and lighting will reduce hazards, making the facility more accessible and secure for participants of all ages. Strengthening community safety: Enhanced lighting and a safer parking lot will increase visibility around the Club, which may reduce crime, break-ins, and other safety concerns for nearby homes and businesses. We will measure success using several indicators: Facility use and participation: Track the number of meetings held and overall attendance at Club events. Member feedback: Collect input on comfort, safety, and accessibility following project completion. Community impact: Document any reported reductions in neighborhood safety incidents in coordination with local authorities, and gather informal feedback from neighbors and business owners regarding improvements to the area's safety and appearance. Together, these measures will demonstrate that the project not only improves the Club's facilities but also enhances the safety and well-being of the broader community.

Questions #11-13 are provided in the application with no cutoff.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

If the Alano Club does not receive the full amount of requested funds, we will prioritize the installation of the new air-conditioning system, as it is our most urgent need to ensure member comfort and safety. To support this, we are prepared to contribute up to \$25,000 from our reserve account. If funding falls short for the parking lot and outdoor lighting upgrades, we will either phase these improvements over time or seek additional funding sources to complete them at a later date.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

No answer.

- 5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?**

No answer.

Questions #6 & 7 are provided on the application with no cutoff.

- 8. If you receive funding for 2025, how will your program be funded in the future?**

No answer.

- 9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.**

No answer.



Kennewick Community Development Block Grant Application 2026 Program Year

Applicant/Organization	Adult Day Services of the Tri-Cities		
Address	10 N. Washington St. Ste. 110		
Project/Service Name	Access Improvements		
Contact Person	Salem Thompson		
Telephone	509-581-7570	Email	salem.thompson@aduldaytc.org
Federal Tax ID #	91-1169578 <small>(required)</small>	UEI #	G75HC3349AN5 <small>(required)</small>
CDBG Funds Requested	\$65,000.00	Match	\$65,000.00

- Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:

Adult Day Services of the Tri-Cities (ADS) operates a licensed adult day health and day support program at 10 N. Washington St., Suite 110, Kennewick. The “Access Improvements” project will correct critical safety and access barriers in the parking and entry approach used daily by participants, caregivers, paratransit providers, and medical transport vans. CDBG funds will be used for a fixed-capital scope that includes: (a) milling and repaving deteriorated asphalt surfaces; (b) replacing failed curb ramps and heaved concrete; (c) restriping and adding ADA-compliant accessible stalls (including van-accessible), aisle markings, and signage; (d) installing detectable warnings and ensuring compliant cross-slopes on the primary route of travel; and (e) modest lighting and wayfinding upgrades to improve visibility and safety during dark winter months. All work will be completed in accordance with ADA 2010 Standards and local code.

- Describe the unmet need in the community using statistics, demographics or other factual information:

ADS is one of the region’s only center-based adult day programs providing therapeutic and social support to older adults and adults with disabilities. We are the only Adult Day Health Program in both Benton and Franklin Counties. Internal attendance tracking shows sustained demand with average daily attendance ranging from the low-70s to mid-80s across quarters. Participants rely on drop-off and pick-up at the front approach; the current pavement and ramp conditions create fall risks and delay paratransit operations. Given the growing share of older residents and caregivers needing respite, the absence of safe, ADA-compliant access presents a persistent service barrier that

disproportionately affects LMI households.

3. Refer to the Community Priority Needs (Attachment B) – what Goal, Strategy, Objective and Outcome does your project fulfill?
- Goal II: Improve Community Infrastructure, Public Facilities and Local Economies
 - Strategies: #2 (support essential services to lower-income neighborhoods), #4 (expand/improve basic community infrastructure in lower-income neighborhoods), #5 (improve access for persons with disabilities and the elderly by improving streets and sidewalk systems), and #6 (access new funding to revitalize neighborhoods)

Goal # II Strategy # 2,4,5,6 Objective # 3 Outcome # 1,3

4. Projects will also be ranked according to the attached Allocation Policy (Attachment A) (Check only one box)

A. High Priority B. Average Priority C. Low Priority D. No Priority

Explain how your proposal satisfies that priority:

- Goal II: Improve Community Infrastructure, Public Facilities and Local Economies
- Strategies: #2 (support essential services to lower-income neighborhoods), #4 (expand/improve basic community infrastructure in lower-income neighborhoods), #5 (improve access for persons with disabilities and the elderly by improving streets and sidewalk systems), and #6 (access new funding to revitalize neighborhoods)

5. How does your proposal meet the National Objective of benefiting low and moderate-income persons? (Check only one box – a, b, c, d)

This is a bricks-and-mortar project that results in visible physical improvements to a public-facing facility, reduces barriers for physically impaired persons, and improves a public facility serving LMI residents. The scope aligns directly with “High Priority” criteria in Attachment A.

- a. You receive income data verification from each participant in the program
- b. Your project/activity serves only a limited area which is proven by American Community Survey data to be primarily low-moderate income:
 Census Tract # _____ Block Groups # _____
- c. Your project serves one of the following clientele? (check only one box)
 - Elderly persons
 - Homeless persons
 - Severely disabled adults
 - Illiterate persons
 - Abused children
 - Persons living with AIDS/HIV
 - Battered spouses
 - Migrant farm workers
- d. Your project will create jobs that employ low to moderate-income employees -
- 6. Provide a map (separate page) showing the location of the project or service area.- **Attached**
- 7. Provide program benchmarks you hope to achieve in 2026. For example, how many unduplicated persons will be served, how many homes assisted, how many jobs created or retained. *Do not inflate your estimates – the numbers provided will be used to assess your proposed project success. **N/A Since we are not using funds for client participation, there will be no CDBG cost per unit. Instead, we will aim to meet our center goals of increasing census to capacity (currently 85-90 persons on M,W,F and 50 persons on Tu, Th through our own means of client recruitment and referral.***

* Public Service / Housing – Unit of measure is people
 * Rehabilitation – Unit of measure is houses

* Homebuyer – Unit of measure is households
 * Economic Development – Unit of measure is FTE jobs and / or businesses

	Number Served	Unit of Measure	CDBG Cost Per Unit	CDBG Total Cost
	120	Clients enrolled	0	0

- 8. Of the total “number served” listed in the above table, please categorize your clientele by the criteria that coincides with your stated program goals: **Please note these are estimates as enrolled clients fit multiple categories, and the total number of Kennewick residents enrolled varies by month.**

Number of clients below 30% median income	5
Number of clients below 60% median income	20
Number of clients below 80% median income	60
Number of elderly clients	55
Number of minority clients	25
Number of disabled clients	65
Total Kennewick residents served	45-60

- 9. What is the dollar amount of CDBG funds your agency has received in the past four

years?

NONE

	2025	2024	2023	2022
Kennewick				
Richland				
Pasco				

10. What impact will your project have in the community? How will you measure your success?

Impact will be in the smooth and free access to all of our entrances and exits from Washington Street, and the alleyways. The sidewalks will be more even and lighting will be an improvement for safety and deterrence to unauthorized use of the property.

We will measure our success in terms of less risk to private property (vehicles) and public transportation vehicles that enter our property from Washington Street. We will have less risk of falls in uneven sidewalk areas and have less complaints from clients and tenants on the condition of the parking lot and entrances.

11. The following are the maximum income guidelines for CDBG funded programs (80% is the maximum eligible). These guidelines will be updated mid-year 2026.

2025 HUD income Limit Guidelines for Kennewick – Pasco - Richland								
	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
30%	\$22,200	\$25,400	\$28,550	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
50%	\$37,000	\$42,250	\$47,550	\$52,800	\$57,050	\$61,250	\$65,500	\$69,700
80%	\$59,150	\$67,000	\$76,050	\$84,500	\$91,300	\$98,050	\$104,800	\$111,550

12. Give a detailed breakdown of the total budget for this project. Show where the CDBG funds you are requesting will be applied toward the listed expenses. List any other sources of funds you will use to match with the CDBG funds. Your total expenses should equal the amount of CDBG funds requested and all other source funds.

Expense	Requested CDBG Funds	Other Funds	Source of Other Funds	TOTAL BUDGET
Construction Contract — Materials (HMA + 5/8" rock)	\$28,795.00	\$0.00	n/a	\$28,795.00
Construction Contract — Labor/Contracts & Tax	\$36,205.00	\$8,068.14	ADS	\$44,273.14
Owner-Funded — Engineering, Survey & Permitting	\$0.00	\$15,000.00	ADS/KPHD	\$15,000.00

Owner-Funded — Construction Administration & Inspection	\$0.00	\$12,000.00	ADS/KPHD	\$12,000.00
Owner-Funded	\$0.00	\$20,000.00	ADS/KPHD	\$20,000.00

— ADA Signage/Lighting/ Wayfinding (separate trades)				
Owner-Funded — Owner's Contingency (unforeseen/esca lation)	\$0.00	\$9,931.86	ADS/KPHD	\$9,931.86
TOTAL	\$65,000.00	\$65,000.00	—	\$130,000.00

13. Do you receive \$750,000 or more in federal funds? If so, please list every federal source of those gg
Yes, we receive Medicaid funds as reimbursements for providing Day Health and Day Respite services.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

We will likely need a larger short term loan to complete the project, and will seek assistance From our bank and potentially the Kennewick Public Hospital District and utilize our own funds.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future? (The purpose of CDBG funds is not to fund projects that are the general responsibility of government or to maintain the operation of a non-profit organization.)

N/A

16. Check “yes” or “no” for each of the following questions:

Assessment Question	Yes	No
1. Is your organization new to the CDBG program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is this a new activity for the organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Has this activity been completed successfully in prior years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Have CDBG performance goals been met in prior years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the organization have unresolved audit findings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is staff responsible for the CDBG project new or inexperienced?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does your project displace or relocate any individual or business?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does your project involve construction / renovation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do you own the property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do you have experience with federal Davis-Bacon wage requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. What type of CDBG activity is your project? (Choose one)		
a. Public Service	<input type="checkbox"/>	
b. Economic Development	<input checked="" type="checkbox"/>	
c. Acquisition	<input type="checkbox"/>	
d. Public or community infrastructure / housing / facilities	<input type="checkbox"/>	

Certifications and Assurances

I/We make the following certifications and assurances as a required element of the application to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent of the award or continuation of the related contract(s).

The City of Kennewick reserves the right at its sole discretion to reject any or all proposals received without penalty and is not obligated to enter into a contract with any applicant. Incomplete, late or ineligible application packets will be returned to the applicant without further consideration.

I understand that the City will not reimburse for any costs incurred in the preparation of this application or any pre-award costs. All applications will become the property of the City, and I/we claim no proprietary right to the ideas, writings, items or samples.

SUBMITTED BY:

Salem S. Thompson

_____ (please insert your own digital signature)

Signature of Authorized Agency Official

Salem S. Thompson, Executive Director

Printed Name & Title

9.12.2025

Date

**Community Development Block Grant Application
2026 CDBG Program Year**

Public Service Special Attachment #1

Complete this page if you are proposing to provide a "Public Service"

1. What year was your agency organized / formed? 1982

2. Is your agency a Washington State non-profit corporation and/or a faith based organization? Yes No
3. Does your agency have federal IRS non-profit status? Yes No
4. List any required accreditation your agency / staff must have in order to do business:
Staff requiring accreditation/licenses: RN, CNA, MA, Speech Therapy Aide, Physical Therapy Aide.
5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose? NONE

6. Will CDBG assist in leveraging or matching other funding? Yes No
7. Is this the first year for the CDBG program? Yes No
 - a. Year began: _____
8. If you receive funding for 2025, how will your program be funded in the future?
If we receive funding in 2026 for the accessibility and rehabilitation project,
no requirement for future funding.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.
N/A

Attachment X — Narrative Responses (Inserted by ADS)

The following responses are included here to ensure completeness where the form offered limited space or did not auto-render the fillable field.

ADS is the region's only center-based adult day health program providing therapeutic and social support to older adults and adults with disabilities. Internal attendance tracking shows sustained demand with average daily attendance ranging from the low-70s to mid-80s across quarters. Participants rely on drop-off and pick-up at the front approach; the current pavement and ramp conditions create obstacles and personal property damage liabilities (for participants who arrive by private transport) that are a risk to our operation. Also fall risks are present. Given the growing share of older residents and caregivers needing respite, the absence of safe, smooth access presents a persistent service barrier that disproportionately affects LMI households.

In 2024 we issued a Statement of Work and went through a competitive process to select a contractor to provide the parking lot and sidewalk repairs. We selected a contractor, but other capital expenses have taken priority year after year. We aim to have funds necessary to cover expenses and do not want to draw down limited reserves if we can secure funding.

Since the 2022 purchase of the building, ADS has invested well over \$300,000 from our own funds to pay for capital improvements from deferred maintenance, replacement of HVAC systems, complete re-do of gutters and plumbing, and much more. We are very proud of how our facility looks in the downtown area, and now must address the problematic areas in our entrances and sidewalks.

2) Project Description, Location, Use of Funds, Persons Served, and Need

Adult Day Services of the Tri-Cities (ADS) operates a licensed adult day health and day support program at 10 N. Washington St., Suite 110, Kennewick. The "Access Improvements" project will correct critical safety and access barriers in the parking and entry approach used daily by participants, caregivers, paratransit providers, and medical transport vans. CDBG funds will be used for a fixed-capital scope that includes: (a) milling and repaving deteriorated asphalt surfaces; (b) replacing failed curb ramps and heaved concrete; (c) restriping and adding ADA-compliant accessible stalls (including van-accessible), aisle markings, and signage; (d) installing detectable warnings and ensuring compliant cross-slopes on the primary route of travel; and (e) modest lighting and wayfinding upgrades to improve visibility and safety during dark winter months. All work will be completed in accordance with ADA 2010 Standards and local code.

Persons served: primarily low- and moderate-income (LMI) older adults and adults with disabilities residing in Kennewick. ADS participants require reliable, barrier-free access for wheelchairs, walkers, and caregiver assistance. Based on ADS program records, the majority of participants qualify for Medicaid or other income-restricted programs, and many have mobility or cognitive impairments. The project addresses documented hazards—surface failures, ponding/ice, and insufficient accessible loading/unloading—which limit safe ingress/egress, contribute to missed attendance, and increase caregiver burden.

3) Unmet Need in the Community

ADS is one of the region's only center-based adult day programs providing therapeutic and social support to older adults and adults with disabilities. We are the only Adult Day Health Program in both Benton and Franklin Counties. Internal attendance tracking shows sustained demand with average daily attendance ranging from the low-70s to mid-80s across quarters. Participants rely on drop-off and pick-up at the front approach; the current pavement and ramp conditions create fall risks and delay paratransit operations. Given the growing share of older residents and caregivers needing respite, the absence of safe, ADA-compliant access presents a persistent service barrier that disproportionately affects LMI households.

4) Community Priority Needs — Goal, Strategy, Objective & Outcome

- Goal II: Improve Community Infrastructure, Public Facilities and Local Economies
- Strategies: #2 (support essential services to lower-income neighborhoods), #4 (expand/improve basic community infrastructure in lower-income neighborhoods), #5 (improve access for persons with disabilities and the elderly by

improving streets and sidewalk systems), and #6 (access new funding to revitalize neighborhoods)

- Objective: #3 — Create Economic Opportunity (facility access enhancements that enable participation and reduce caregiver work disruptions)
- Outcomes: #1 Improve availability/accessibility; #3 Improve sustainability (long-lived facility improvements)

5) Allocation Policy Priority — Explanation of “High Priority”

This is a bricks-and-mortar project that results in visible physical improvements to a public-facing facility, reduces barriers for physically impaired persons, and improves a public facility serving LMI residents. The scope aligns directly with “High Priority” criteria in Attachment A.

6) National Objective — Benefit to LMI (Limited Clientele)

ADS will qualify the activity under the Limited Clientele (LMC) category by restricting the use/benefit to presumed LMI groups. The center primarily serves severely disabled adults and elderly persons—both HUD-presumed LMI categories. ADS also maintains income documentation for participants whose eligibility is established via Medicaid or means-tested programs. A vicinity map of the facility location is attached/separately provided.

2026 Program Benchmarks (Outputs & Outcomes)

Outputs (Capital Completion)

- Complete construction by Q3 2026 (weather permitting).
- Deliver 4 marked ADA stalls (≥ 1 van-accessible) with signage and aisles.
- Replace ≥ 2 curb ramps; correct primary route cross-slope; add detectable warnings.
- Re-establish smooth, durable pavement at main loading/unloading zone.
- Install/upgrade lighting and wayfinding at primary approach.

Outcomes (Service Access & Safety)

- Reduce reported exterior trip/fall incidents to 0 during the 12 months post-construction.
- Maintain average daily attendance within the 72–85 range with fewer missed days attributable to access barriers.
- Improve on-time paratransit arrivals/departures (target $\geq 95\%$ within scheduled window).

Project Impact & Measurement of Success

Impact: Safer, ADA-compliant access enables consistent participation by LMI seniors and adults with disabilities, stabilizes caregiver work schedules, and reduces risk exposure for participants, staff, and the City. Measurement: ADS will track (1) incident reports related to exterior access, (2) paratransit timeliness, (3) average daily attendance and reasons for absence, and (4) completion of ADA elements as-built. Quarterly summaries will be reconciled to reimbursement draws and submitted per award terms.

If No or Partial Funding

If ADS does not receive the requested amount, the project will be phased to prioritize life-safety and ADA elements (van-accessible stall, ramps, primary route) and defer non-critical items (lighting/wayfinding) to the match source or a later phase. Scope reductions will not compromise ADA compliance.

Plan for Future Supplies/Replacement

This is a capital rehabilitation project with no recurring supplies funded by CDBG. Routine maintenance and any future minor replacements (e.g., repainting stripes) will be budgeted in ADS operating funds and/or supported by non-federal sources.

Public Service Special Attachment #1 — Clarifications

Year Organized: 1982. Washington State non-profit corporation and IRS 501(c)(3): Yes. Required staff licensing/accreditation as applicable: RN, CNA, MA, therapy aides per role.

Leveraging: Yes — ADS cash and/or short-term financing via Kennewick Public Hospital District will be used as match to complete the full scope. CDBG is not a substitute for other committed non-federal resources.

Adult Day Services

Expanded questions for print version

- 1. Describe your project and its proposed location, including what exactly the CDBG funds will be used for, a description of the persons you will be serving and why the project is needed:**

Adult Day Services of the Tri-Cities (ADS) operates a licensed adult day health and day support program at 10 N. Washington St., Suite 110, Kennewick. The “Access Improvements” project will correct critical safety and access barriers in the parking and entry approach used daily by participants, caregivers, paratransit providers, and medical transport vans. CDBG funds will be used for a fixed-capital scope that includes: (a) milling and repaving deteriorated asphalt surfaces; (b) replacing failed curb ramps and heaved concrete; (c) restriping and adding ADA-compliant accessible stalls (including van-accessible), aisle markings, and signage; (d) installing detectable warnings and ensuring compliant cross-slopes on the primary route of travel; and (e) modest lighting and wayfinding upgrades to improve visibility and safety during dark winter months. All work will be completed in accordance with ADA 2010 Standards and local code.

- 2. Describe the unmet need in the community using statistics, demographics or other factual information:**

ADS is one of the region’s only center-based adult day programs providing therapeutic and social support to older adults and adults with disabilities. We are the only Adult Day Health Program in both Benton and Franklin Counties. Internal attendance tracking shows sustained demand with average daily attendance ranging from the low-70s to mid-80s across quarters. Participants rely on drop-off and pick-up at the front approach; the current pavement and ramp conditions create fall risks and delay paratransit operations. Given the growing share of older residents and caregivers needing respite, the absence of safe, ADA-compliant access presents a persistent service barrier that disproportionately affects LMI households.

Question #3 is provided in the application with no cutoff.

- 4. Explain how your proposal satisfies that priority:**

- Goal II: Improve Community Infrastructure, Public Facilities and Local Economies
- Strategies: #2 (support essential services to lower-income neighborhoods), #4 (expand/improve basic community infrastructure in lower-income neighborhoods), #5 (improve access for persons with disabilities and the elderly by improving streets and sidewalk systems), and #6 (access new funding to revitalize neighborhoods)

- 5. How does your proposal meet the National Objective of benefiting low and moderate-income persons?**

- This is a bricks-and-mortar project that results in visible physical improvements to a public-facing facility, reduces barriers for physically impaired persons, and improves a public facility serving LMI residents. The scope aligns directly with “High Priority” criteria in Attachment A.

Questions #6-9 are provided in the application with no cutoff.

10. What impact will your project have in the community? How will you measure your success?

Impact will be in the smooth and free access to all of our entrances and exits from Washington Street, and the alleyways. The sidewalks will be more even and lighting will be an improvement for safety and deterrence to unauthorized use of the property.

We will measure our success in terms of less risk to private property (vehicles) and public transportation vehicles that enter our property from Washington Street. We will have less risk of falls in uneven sidewalk areas and have less complaints from clients and tenants on the condition of the parking lot and entrances.

Questions #11-12 are provided in the application with no cutoff.

13. Do you receive \$750,000 or more in federal funds?

Yes, we receive Medicaid funds as reimbursements for providing Day Health and Day Respite services.

14. If you do not receive the requested funds or receive only a portion of what you request, what will you do?

We will likely need a larger short term loan to complete the project, and will seek assistance from our bank and potentially the Kennewick Public Hospital District and utilize our own funds.

15. If your request includes supplies, etc., what is your plan to secure funds for these needs in the future?

N/A.

Public Service Attachment #1

Questions #1-3 are provided in the application with no cutoff.

4. List any required accreditation your agency / staff must have in order to do business:

Staff requiring accreditation/licenses: RN, CNA, MA, Speech Therapy Aide, Physical Therapy Aide.

5. To what other agencies have you applied for funding and what commitments have you obtained for this purpose?

None.

Questions #6 & 7 are provided on the application with no cutoff.

8. If you receive funding for 2025, how will your program be funded in the future?

If we receive funding in 2026 for the accessibility and rehabilitation project, no requirement for future funding.

9. If you received CDBG funding in 2024, please quantify the increase in service that you will provide during 2025 and explain why there is a new demand or an unmet need in the community for this service.

N/A.

FY 2026 CDBG Funding Requests

	REQUEST	APPLICANT	PROJECT	PROJ. BREAKDOWN	STAFF COMMENTS & RECOMMENDATIONS	
Facility / Infrastructure Improvements	1	\$160,000	COK Public Works	Juniper St. Sidewalk	Help keeps kids walking to and from school safe instead of walking in street.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$160,000 - THIS IS SAFETY IMPROVEMENTS FOR CHILDREN
	2	\$255,000	COK Parks	Multiple Park Upgrades (Eastgate, Vancouver & Hawthorne)	Upgrading playground equipment, adding shade structures, level fields and add topsoil.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$150,000 - NARROW DOWN TO 1-2 PARKS. PAST PROJECTS HAVE RUN AGAINST TIMELINESS. HAS RVCD. FUNDS CONSISTENTLY SINCE 2023.
	3	\$65,000	Adult Day Services	Entryway Barrier Removal	Repaving broken asphalt surfaces, replacing curb ramps, restriping and adding ADA stalls, lighting and removal of wayfinding sign.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$65,000 - ASPHALT, CURB RAMPS, ADA STALLS/RESTRIPIING.
	4	\$50,000	Tri-City Alano Club	Building Upgrades	New AC unit, replace parking lot, add safety lighting.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$49,000
	5	\$85,333	Columbia Basin Vet Center	House Upgrades	Remodel kitchen, remodel bathroom, hotel stay for residents during construction.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$0
	6	\$250,000	Lutheran Community Services	Acquire Building	Assist in purchasing building to expand services.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$0 - APPLICANT HAS SECURED \$3.5 MILLION IN OTHER COMMITTED FUNDS
	7	\$70,000	Domestic Violence Services	New Siding for Shelter	Replace siding on Kennewick shelter home.	Maximum allocation for this category is \$424,000 STAFF RECOMMENDATION: \$0 ALSO HAS NOT SPENT ANY MONEY IN 2025 DUE TO CASH FLOW ISSUES WHICH HAS CAUSED TIMELINESS RISKS.
\$935,333						
jects	4	\$24,225	ARC of Tri-Cities	Therapeutic Recreation Scholarships	Programs to help disabled adults with sensory, social, and learning skills.	Maximum allocation for this category is \$90,000. STAFF RECOMMENDATION: \$20,000
	5	\$10,000	Elijah Family Homes	Transition to Success Case Management	Drug abuse conseling and services for homeless persons.	Maximum allocation for this category is \$90,000. STAFF RECOMMENDATION: \$10,000

		REQUEST	APPLICANT	PROJECT	PROJ. BREAKDOWN	STAFF COMMENTS & RECOMMENDATIONS
Public Service Pro	6	\$45,000	Senior Life Resources	Meals on Wheels	Provide hot and cold meals to seniors both at café and home delivery.	Maximum allocation for this category is \$90,000. STAFF RECOMMENDATION: \$20,000
	7	\$15,000	COK Recreation	Youth Scholarships	Provide scholarships to youth for camps and programs.	Maximum allocation for this category is \$90,000. STAFF RECOMMENDATION: \$0
	8	\$30,000	Boys & Girls Club	After School Teen Programming	Day time programs and meals for teens after school.	Maximum allocation for this category is \$90,000. STAFF RECOMMENDATION: \$20,000

	REQUEST	APPLICANT	PROJECT	PROJ. BREAKDOWN	STAFF COMMENTS & RECOMMENDATIONS
9	\$20,000	Columbia Ability Alliance	CC Scholarships	Day time programs for developmentally disabled adults.	Maximum allocation for this category is \$90,000. STAFF RECOMMENDATION: \$20,000
	\$144,225				\$0
	TOTAL REQUESTED: \$1,079,558				\$0

2026 Guesstimate	600,000.00	
Unallocated Funds	24,000.00	FAÇADE
Est. Program Income	10,000.00	
Total resources	634,000.00	
Admin	(120,000.00)	
Avail for Allocation	514,000.00	
Public Service Cap (15%)	90,000.00	
Avail for Facilities	424,000.00	
Total Allocated	514,000.00	