



Leading the Way

**CIVIL SERVICE COMMISSION MEETING
CITY OF KENNEWICK
Tuesday, August 19, 2025 - 5:30 PM
Meeting Minutes**

Commissioners Present: Mike Rader, Ron Mabry, Joe Lusignan

Staff Members Present: Police Commander Jason Kiel, Interim Fire Chief Michael Heffner, Executive Services Director Chad Crouch, Senior HR Generalist/Civil Service Chief Examiner Cristina Templeton, HR Generalist Susan Price

1. CALL TO ORDER

Commissioner Rader called the meeting to order at 5:29PM.

2. APPROVAL OF AGENDA

Commissioner Mabry made a motion to approve the agenda as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

3. APPROVAL OF MINUTES: July 15, 2025

Commissioner Mabry made a motion to approve the minutes from the July 15, 2025 meeting as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

4. VISITORS

None

5. UNFINISHED BUSINESS

a. Request to Remove Names from the Public Safety Testing (PST) - GSI Police Officer Eligibility List.

i. Hired: Tray Melendez, Taylor Wilson

Commissioner Mabry made a motion to remove the presented names due to being hired. Commissioner Lusignan seconded. **MOTION CARRIED.**

b. Request to Approve the Public Safety Testing (PST) – GSI Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the Public Safety Testing (PST) – GSI Police Officer Eligibility List as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**



Leading the Way

- c. Request to Approve the National Testing Network (NTN) Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the National Testing Network (NTN) Police Officer Eligibility List as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

- d. Request to Remove Names from the Lateral Police Officer Eligibility List

- i. Does not meet department standards: Patrick Woods

Commissioner Mabry made a motion to remove the presented name due to not meeting department standards. Commissioner Lusignan seconded. **MOTION CARRIED.**

- e. Request to Approve the Lateral Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the Lateral Police Officer Eligibility List as presented. Commissioner Lusignan seconded. **MOTION CARRIED.**

- f. Request to Remove Names from the National Testing Network (NTN) Firefighter/EMT Eligibility List.

- i. Hired: Jared Rios, Justin Hansen, Brandon Mbugua

Commissioner Lusignan made a motion to remove the presented names due to being hired. Commissioner Mabry seconded. **MOTION CARRIED.**

- ii. Does not meet department standards: Liam McCarty

Commissioner Lusignan made a motion to remove the presented name due to not meeting department standards. Commissioner Mabry seconded. **MOTION CARRIED.**

- iii. Requested to be removed: David Buckingham

Commissioner Lusignan made a motion to remove the presented name per the candidate's request. Commissioner Mabry seconded. **MOTION CARRIED.**

- iv. Expired: Erik Kristensen, Joel Williamson, Alex Pedack, Gavin Hartzell, Brandon Barnes, Erick Reveles, Gabriel Johnson, Zachary Gaudette, Noah Nichols, Chase Moskovitz

Commissioner Lusignan made a motion to remove the presented names due to being expired. Commissioner Mabry seconded. **MOTION CARRIED.**

- g. Request to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List.

Commissioner Lusignan made a motion to approve the National Testing Network (NTN) Firefighter/EMT Eligibility List as presented. Commissioner Mabry seconded. **MOTION CARRIED.**



Leading the Way

h. Request to Remove Names from the National Testing Network (NTN) Firefighter/Paramedic Eligibility List.

i. Requested to be removed: Kolby Phelps

Commissioner Lusignan made a motion to remove the presented name per the candidate's request. Commissioner Mabry seconded. **MOTION CARRIED.**

ii. Did not respond to the request: Blake Schuler

Commissioner Lusignan made a motion to remove the presented name due to not responding to the request. Commissioner Mabry seconded. **MOTION CARRIED.**

6. NEW BUSINESS

a. Request to conduct a promotional examination for the position of Corporal.

Commissioner Lusignan made a motion to approve the request to conduct an examination for the position of Corporal. Commissioner Mabry seconded. **MOTION CARRIED.**

b. Promotion of an appointed Lieutenant

c. Staff Updates:

i. Police Department

- 1 vacancy, Lateral Police Officer filling the vacancy on 9/1/25
- 7 Police Officers in training
- 3 Police Officers graduating academy in Spokane mid-September
- 9 Police Officers currently attending local academy in Pasco

ii. Fire Department

- 3 Firefighters at State academy in North Bend, graduating on 10/31/25
- 1/1/25, Fire Department will be able to raise minimum staffing
- Authorized to hire 3 additional Firefighters January 2026
- 1 conditional offer of employment out
- 1 Fire Captain planning on retiring at the end of August
- Fire Chief recruitment is currently ongoing, Deputy Fire Chief recruitment will begin soon

Meeting adjourned at 5:52PM.

Next Regular Meeting: September 16, 2025



Leading the Way

Certified: 9/16/2025

A handwritten signature in black ink, appearing to read "Mike Rader", written over a horizontal line.

Mike Rader, Commissioner

A handwritten signature in black ink, appearing to read "Ron Mabry", written over a horizontal line.

Ron Mabry, Commissioner

ABSENT

Joe Lusignan, Commissioner