

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
SEPTEMBER 2, 2025**

CITY COUNCIL PRESENT:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*

Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

CITY STAFF PRESENT:

Erin Erdman, *City Manager*
Lisa Beaton, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Michael Heffner, *Fire Chief*
John Cowling, *Public Works Director*

Jessica Platt, *Finance Director*
Chad Crouch, *Executive Services Director*
Anthony Muai, *Planning Director*
Nick Farline, *Parks & Recreation Director*
Krystal Johnston, *City Clerk*
Jose Santoy, *Police Commander*
Jillian Henze, *PIO/Communications Supervisor*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m. Ms. Johnston stated all councilmembers were in attendance and that a quorum was established.

Councilmember Trumbo led the Pledge of Allegiance. No invocation provided.

2. VISITORS

A visitor spoke to the importance of communicating in multiple languages rather than simply English.

Two visitors invited Councilmembers and staff to an upcoming competitive swim event September 13.

A citizen volunteered their time and resources to study tree health in the community.

3. APPROVAL OF AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the agenda as presented.

SECOND: Councilmember Millbauer.

DISCUSSION: None.

VOTE: **The motion passed unanimously (7-0)**

4. CONSENT AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the consent agenda as presented.

SECOND: Councilmember Anderson.

VOTE: **The motion passed unanimously (7-0)**

- a. **Meeting Minutes: August 19, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: August 26, 2025, City Council Workshop**
Motion to approve the minutes as presented.
- c. **Proclamation: Authorization for Proclamation Commemorating the Carmichael Memorial Rededication**
Motion to authorize the proclamation as presented.

- d. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for July 2025 in the amount of \$393,061.94 comprised of check numbers 28455-28505 in the amount of \$107,783.40 and electronic transfers in the amount of \$285,278.54.
- e. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for July 2025 in the amount of \$56,349.56 consisting of check numbers 2927-2949 and 2970-2981 in the amount of \$16,910.10 and electronic transfers in the amount of \$39,439.46.
- f. **Payroll Roster: For the Pay Period Ending 08/15/2025**
Motion to approve the payroll roster for the pay period ending 08/15/2025.
- g. **Final Plat: Clearwater North Phase 1 at 10010 W Clearwater Drive; SUB-2025-0005**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Clearwater North Phase 1, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.
- h. **Final Plat: South Hill Manors at 742 W 54th Avenue; SUB-2025-0008**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of South Hill Manors, contingent on payment of fees and bonding for incomplete sidewalk and landscape work.
- i. **Contract Award: 2025 City-Wide Asphalt Patching Project; Project P2515**
Motion to award the project to Central Paving LLC as presented and authorize the City Manager to execute the contract.
- j. **Grants: Authorizing a 2026 Community Development Grant Program Application for Infrastructure Improvements on S Juniper St**
Motion to authorize staff to apply for funding for improvements on S Juniper St.
- k. **Grants: Authorizing a 2026 Community Development Grant Program Application for Lighting Improvements at Lawrence Scott Park**
Motion to authorize staff to apply for grant funding for multi-use field renovations at Eastgate Park, covered shelter at Vancouver pump track and new swings and surface at Hawthorne Park.

5. ORDINANCES

- a. **Ordinance 25-6137: City Council Salaries, Amending Section 2.04.075 of the Kennewick Municipal Code**

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE RELATING TO CITY COUNCIL SALARIES AND AMENDING SECTION 2.04.075 OF THE KENNEWICK MUNICIPAL CODE

Ms. Erdman provided a brief staff report; no questions were asked.

MOTION: Mayor Pro Tem Torelli moved to adopt the ordinance as presented.

SECOND: Councilmember Anderson

DISCUSSION: None

VOTE: The motion passed unanimously (7-0)

The City Clerk assigned Ordinance No. 25-6137.

- b. **Ordinance 25-6138: Dog Park Regulations Amending Section 10.08.040 of the Kennewick Municipal Code**

Ms. Johnston read the ordinance title into the record:

AN ORDINANCE RELATING TO OFFENSES AGAINST PUBLIC ORDER AND AMENDING SECTION 10.08.040 OF THE KENNEWICK MUNICIPAL CODE

Mr. Farline provided a staff report and highlighted a proposed amendment to the ordinance to better clarify paragraph 3.g. to strike the existing language and replace it with "Food, treats, alcoholic beverages, and glass containers are prohibited in the dog park."

Council asked clarifying questions and discussed the merits of paragraphs 3.b., 3.g. and the park rules in general.

Council asked for clarification regarding penalties; Mr. Farline and Mr. Sanguino answered that the ordinance provides that any person violating the rules would be found to have committed a class 3 infraction rather than a misdemeanor.

MOTION:	Mayor Pro Tem Torelli moved to strike the original language in paragraph 3.g. and replace it with, "Food, treats, alcoholic beverages, and glass containers are prohibited in the dog park".
SECOND:	Councilmember Anderson
DISCUSSION:	Council discussed dog waste stations amenities; Mr. Farline described the number of stations. Councilmember McShane brought up a point of order regarding whether the motion should encompass the adoption of the Ordinance. The City Clerk clarified that the subsequent motion would include the adoption of the ordinance.
VOTE:	The motion passed unanimously (7-0)
MOTION:	Councilmember Anderson moved to adopt the ordinance as amended.
SECOND:	Councilmember McShane
DISCUSSION:	A comment was offered that this ordinance will providing a starting point for dog park rules in Kennewick.
VOTE:	The motion passed unanimously (7-0)
<i>The City Clerk assigned Ordinance No. 25-6138.</i>	
NOTE:	Upon finalizing and signing the ordinance, the Clerk identified a scrivener's error in which the violation provision had been unintentionally left out of the introductory text for the new paragraph 3. The Clerk revised the language in the final version of the ordinance to align with the explanation provided during the staff report and consistency with the other provisions in the ordinance: "Any person violating any of the below noted provisions shall have committed a class 3 infraction."

6. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, and items of concern.

7. CONCLUSION: Mayor Crawford concluded the meeting at 7:21 p.m.

Krystal Johnston

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/354284>