

**DISABILITY BOARD
REGULAR MEETING
August 5, 2025**

1. **CALL TO ORDER:** Police Representative Jim Kraft called the regular meeting of the Kennewick Disability Board to order at 4:30 p.m.

2. **ATTENDANCE:**

Board Members Present:

Gretl Crawford, Mayor
Chuck Torelli, Mayor Pro Tem (Arrived late after attendance)
Jim Kraft, Police Representative
Kathryn Armstrong, Member-At-Large

City Staff Present:

Brandi Ralston, Board Secretary
Jessica Platt, Finance Director
Joyce Pascua, Senior Accounting Specialist
Edgar Castro, Accounting Supervisor
Kristi Smith, Disability Board Consultant

3. **PUBLIC COMMENT:** NONE

4. **APPROVAL OF MINUTES:** The minutes of July 1, 2025, were unanimously approved as presented.

5. **FIRE CLAIMS:** NONE

6. **POLICE CLAIMS:**

a. **SUMMARY OF CLAIMS:** Mrs. Ralston noted that the bubble packs noted for Member #15's claim are prescription medication packaging to individually package medication by day and time period (morning, afternoon, evening). **The motion to approve the police claims was unanimously approved as presented.**

7. **NEW BUSINESS:**

- a. **Claim: Fire Member # 21 requesting reimbursement for medical supplies:** The Board briefly discussed the claim. **The motion to approve Fire Member #21's claim for reimbursement in the amount of \$341.40 was unanimously approved as presented.**
- b. **Claim: Fire Member #11 requesting reimbursement for hearing aids:** The Board briefly discussed the claim. **The motion to approve Fire Member # 11's claim for reimbursement in the amount of \$1,844.78 was unanimously approved as presented.**
- c. **Claim: Police Member #13 requesting reimbursement for glasses and frames:** The Board briefly discussed the claim. **The motion to approve Police Member # 13's claim for reimbursement in the amount of \$269.98 was unanimously approved as presented.**
- d. **Claim: Police Member #25 requesting reimbursement for massage:** The Board briefly discussed the claim. **The motion to request Police member # 25 to obtain additional information from doctor was unanimously approved as presented.**
- e. **Preapproval: Police Member # 14 seeking preapproval for dental work:** The Board briefly discussed the claim. **The motion to approve Police member # 14's preapproval for dental work as presented in the amount of \$4,579.40 was unanimously approved as presented.**
- f. **Preapproval: Police Member # 15 seeking preapproval for hearing aids:** The Board briefly discussed the claim. **The motion to approve Police member #15 for**

reimbursement for hearing aids up to \$5,000.00 was unanimously approved as presented.

8. UNFINISHED BUSINESS: NONE

9. BOARD COMMENTS/DISCUSSION:

Mr. Kraft noted that a preapproval for in home care was submitted to the board and will be coming up for review. Ms. Ralston noted that the paperwork was received the day prior from the Police Member's family along with an additional preapproval request for in home care for a Fire Member. Ms. Ralston noted that it may be prudent to hold a special meeting to address the claims due to the urgency of the requests. The Board noted that they agreed. A special meeting of the Disability Board will be held on August 12, 2025 at 4:30 p.m.

Ms. Platt introduced Ms. Smith the new Disability Board Consultant that has been obtained to assist with the processing of the claims submitted by members of the Disability Board.

ADJOURNMENT: Mr. Kraft concluded the meeting at 5:20 p.m.



Brandi Ralston, CPRO
Disability Board Secretary