



City Council Meeting Schedule December 2020

City Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

December 1, 2020 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
December 8, 2020 Tuesday, 6:30 p.m.	WORKSHOP MEETING - CANCELLED
December 15, 2020 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
December 22, 2020 Tuesday, 6:30 p.m.	WORKSHOP MEETING - CANCELLED
December 29, 2020 Tuesday, 6:30 p.m.	NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

December 2020
Updated 11/18/20



CITY COUNCIL REGULAR MEETING AGENDA
December 15, 2020 at 6:30 p.m.
City's Website

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The City of Kennewick broadcasts City Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>. The City will be providing options for citizen comment via Zoom and the City's website (see more information under Visitors on the agenda.)

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

- Retiree Recognition – Lynne Brown
- Santa Clause Proclamation

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of December 1, 2020.
- b. (1) Motion to approve Claims Roster for November 25, 2020.
(2) Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for October 2020.
- c. Motion to approve Payroll Roster for November 30, 2020.
- d. Motion to approve the 2021 lodging tax funding recommendations as submitted by the City's LTAC.
- e. Motion to authorize the Mayor to sign the Columbia Park Golf Course Management Agreement Extension with Kennewick Golf Corporation.
- f. Resolution 20-16: Authorized Signatories for Executing Financial Transactions.
- g. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the Final Plat of Apple Valley Phase 5A contingent upon payment of fees, bonding for incomplete sidewalk and landscape work.
- h. Motion to accept the work of Iron Horse, LLC. for Contract P1930-20, UPRR 24-inch Interceptor Sewer Rehab Phase 3, in the amount of \$678,071.25.
- i. Motion to authorize the City Manager to sign the Outside Utility Agreement with Matson Development LLC to provide water and sanitary sewer services.
- j. Motion to authorize the Mayor to sign the Consent form in regards to the LS Networks' transfer of ownership.
- k. Motion to award Contract P2021-20 2021 Bituminous Surface Treatment, to Tommer Construction, in the amount of \$562,333.00, plus a 10% contingency amount of \$56,233.30, for a total amount of \$618,566.30.
- l. Motion to accept the work of Tapani, Inc. for contract P1912-19, Zone 2 W. 7th Ave. Transmission Main Project, in the amount of \$3,436,612.94.
- m. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southridge Phase 9 contingent upon payment of fees and bonding for incomplete sidewalks.

4. VISITORS

The City asks all members of the public that would like to comment under the Visitors section of the agenda to fill out an online form at <https://www.go2kennewick.com/VisitorsComments> no later than 5:00 p.m. on Monday, December 14th to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 5:00 p.m. on Monday, December 14th to be included in the Council packet.

If you wish to comment under the Visitors section during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_9cN4VSBQTgeD60RY3nbBsg. Registrations must be received by 4:00 p.m. on Tuesday, December 15, 2020.

5. ORDINANCES/RESOLUTIONS

- a. Ordinance 5888: Ethics Code Amendment
- b. Ordinance 5889: Charter Franchise Agreement Extension

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT



Proclamation

WHEREAS, the visit from Santa Claus this year WILL take place. Santa Claus going from house to house across the world has been deemed essential travel and not needing quarantining; and

WHEREAS all children better not cry and they better not pout because Santa Claus will be coming to town and children will need to be on his NICE list; and

WHEREAS, the children of the world will need to go to bed on time and not stay up to watch for him as Santa's arrival will require social distancing; and

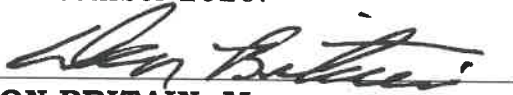
WHEREAS, The City of Kennewick honors and recognizes SANTA CLAUS for his hard work and that of his reindeer and elves.

NOW, THEREFORE, I, DON BRITAIN, Mayor of the City of Kennewick, do hereby dedicate this proclamation to

SANTA CLAUS

for continuing his work in spite of the pandemic. We congratulate him for his accomplishment and recognize his hard work and exemplary dedication to the children of the world.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed this 15th day of December 2020.


DON BRITAIN, Mayor

Attest:


JACQUELYN L. AMAN, Deputy City Clerk



CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
December 1, 2020

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

Councilmembers and staff joined remotely. Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Greg McCormick	Trevor White
Bill McKay	Christina Palmer	Chad Michael
Chuck Torelli	Lisa Beaton	Evelyn Lusignan
Jim Millbauer	Cary Roe	Bruce Mills
Brad Beauchamp	Terri Wright	Krystal Townsend
Mayor Don Britain	Dan Legard	Corey Osborn
Marie Mosley	Emily Estes-Cross	

Mayor Pro Tem Lee moved, seconded by Mr. Millbauer to excuse the absence of Mr. Trumbo at tonight's meeting. The motion passed.

Mayor Britain led the Pledge of Allegiance.

HONORS & RECOGNITIONS

- Retiree Recognition – Jim Valdez (22-years)

Mayor Britain read the retirement plaque words and thanked Mr. Valdez for his 22-years of service to the City.

2. APPROVAL OF AGENDA

Mayor Pro Tem Lee moved, seconded by Mr. Torelli to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of. November 17, 2020.
- b. (1) Motion to approve Claims Roster for November 13, 2020.
(2) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for October 2020.
- c. Motion to approve Payroll Roster for November 15, 2020.
- d. Resolution 20-15: Authorizing the City Manager to make formal application to the Recreation and Conservation Office for grant assistance for the Columbia Park Boat Launch Boarding Float Rehabilitation.
- e. Motion to authorize the Council to endorse the Two Rivers Behavioral Health Recovery Center Project.
- f. Motion to authorize the City Manager to sign service agreements with the Northwest HIDTA contractors and the Fiscal Agent Services agreement.

Mayor Pro Tem Lee moved, seconded by Mr. Torelli to approve the Consent Agenda. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS

- a. Ordinance 5887: KMC 3.40 Funds. Dan Legard, Finance Director reported.

ORDINANCE NO. 5887

AN ORDINANCE RELATING TO FUNDS AND ADDING A NEW SECTION 3.40.116 TO THE KENNEWICK MUNICIPAL CODE

Mayor Pro Tem Lee moved, seconded by Mr. McKay to adopt Ordinance No. 5887. The motion passed unanimously.

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. ADJOURNMENT

Meeting adjourned at 6:56 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet 	Agenda Item Number	3.b.(1)	Council Date	12/15/2020	Consent Agenda	☒
	Agenda Item Type	General Business Item			Ordinance/Reso	☐
	Subject	Claims Roster			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated November 25, 2020, in the amount \$1,180,193.17, and comprised of check numbers 155640 through 155818 and wire transfer numbers 300428 through 300430.

Summary

The payments on this Claims Roster are comprised of the following issued 11/14/20 - 11/25/20:

Check numbers 155640 through 155818	\$1,033,889.63
Wire transfer number 300428	217.00
Wire transfer number 300429	105,455.50
Wire transfer number 300430	40,631.04

Total	\$1,180,193.17

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None

Fiscal Impact

\$1,180,193.17

Through	Michele Hamada Dec 03, 14:28:11 GMT-0800 2020	Attachments: 
Dept Head Approval	Dan Legard Dec 03, 14:56:42 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:21:09 GMT-0800 2020	
		☐ Recording Required?

City of Kennewick

Claims Roster

11/14/2020 - 11/25/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
001 GENERAL FUND						
010 CITY COUNCIL						
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY SUPPLIES/RENEWAL FOR CHRIS'	79.85
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CAMERA EQUIPMENT	105.30
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LEIRA MEMBERSHIP - VANESSA KAPAON	50.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETIREMENT PLAQUES.	136.18
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WEBINAR REGISTRATION REFUND - C TO	-75.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WEBINAR REGISTRATION - C TORELLI.	25.00
Total amount by Department						\$ 321.33
020 CITY MANAGER						
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	130.04
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2ND PAPER TRAY - NEW CITY MGR'S OFFI	65.72
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HP LASERJET M553DN PRINTER - CITY MC	238.56
Total amount by Department						\$ 434.32
032 SUPPORT SERVICES-FINANCE						
155775	11/25/2020	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATIONS	75.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL GOVERNMENTAL GAAP UPDATI	125.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL GOVERNMENTAL GAAP UPDATI	140.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL GOVERNMENTAL GAAP UPDATI	140.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR RETURN OF PROGRAM COVI	-19.53
Total amount by Department						\$ 460.47
033 SUPPORT SERVICES-PURCHASING						
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	156.36
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.21
Total amount by Department						\$ 192.57
034 SUPPORT SERVICES - INFO SYSTEMS						
155697	11/25/2020	08295	CENTURYLINK	in	PS/ALI - ALI/SR PER 100 REC	7.18
155709	11/25/2020	06375	COMPUNET INC	in	INFORMACAST RENEWAL	2,440.25
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,148.44
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	(2) 1500VA UPS REPLACEMENTS - IT	347.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GIS USER GROUP MEMBERSHIP RENE	10.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	USB EXTENSION CABLE AND USB-C ADA	27.67
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SSL CERTIFICATE RENEWAL FOR 'REMOT	236.75
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY PHONE SERVICE CHARGES	380.72
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	10 DELL 24" MONITORS FOR SHELF SPARI	1,764.97

City of Kennewick

Claims Roster

11/14/2020 - 11/25/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	5 DELL THUNDERBIRD MOBILE DOCKS	1,281.42
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HDMI CABLE EXTENDER FOR SOUTHRID	96.75
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NETWORK PATCH CABLES FOR SETTING	77.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN OF COMPACT FLASH MEMORY C	-41.68
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EXTENDED POWER CORDS, ZIP TIES, ANE	68.72
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT DESK PHONE FOR FROST	98.90
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PMI MEMBERSHIP FEE - CODY LEWIS	175.95
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROJECT MGMT CAPM EXAM FEE - COD	225.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GIS USER GROUP MEMBERSHIP RENE	10.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NESSUS SUBSCRIPTION RENEWAL 2020/20	2,191.27
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SPIRAL NOTEBOOKS - IT (7)	15.13
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SPIRAL NOTEBOOKS - IT (3)	6.42
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY WEBEX SUBSCRIPTION	108.33
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRILL BIT AND TORX BITS FOR WORK ON	27.28
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GIS USER GROUP CONFERENCE REGI	20.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1 SPIRAL NOTEBOOK - IT	2.14
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1500VA UPS REPLACEMENT - IT	173.75
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY CREDIT CARD PROCESSING FE	545.75
Total amount by Department						\$ 11,446.11
035 SUPPORT SERVICES-CUSTOMER SERVICE						
155715	11/25/2020	03530	DATAPROSE INC	in	OCT 2020	8,954.98
155733	11/25/2020	00006	IMPREST PETTY CASH FUND	in	PETTY CASH REIMBURSEMENT	13.96
155810	11/25/2020	04479	WEBCHECK INC	in	WEBCHECK - OCT 2020	1,920.05
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WEBINAR.	90.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES.	10.84
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES.	93.37
Total amount by Department						\$ 11,083.20
041 CITY CLERK						
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TCH MONTHLY SUBSCRIPTION	9.99
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW CLERKS VIRTUAL TRAINING SERIES	200.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ZOOM WEBINAR	59.71
Total amount by Department						\$ 269.70
042 LEGAL SERVICES						
155753	11/25/2020	05561	MENKE JACKSON BEYER EHLIS & HARPI	in	412 - RE UGA EXPANSION	1,814.29
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	144.82
155763	11/25/2020	08800	OGDEN MURPHY WALLACE, PLLC	in	CABLE FRANCHISE NEGOTIATIONS	1,309.00

City of Kennewick

Claims Roster

11/14/2020 - 11/25/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
155770	11/25/2020	03467	PRONTO PROCESS SERVICE, INC	in	MESSENGER SERVICE - AUG 2020	40.00
155770	11/25/2020	03467	PRONTO PROCESS SERVICE, INC	in	MESSENGER SERVICE - SEPT 2020	40.00
155770	11/25/2020	03467	PRONTO PROCESS SERVICE, INC	in	MESSENGER SERVICE - OCT 2020	40.00
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	124.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHRISTY NOTARY LICENSE RENEWAL	22.50
Total amount by Department						\$ 3,534.61
050 CIVIL SERVICE						
155678	11/25/2020	03035	ADEPT TESTING OCCUPATIONAL MEDIC	in	PROFESSIONAL SERVICES	745.00
155742	11/25/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
155742	11/25/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
155742	11/25/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	51.31
Total amount by Department						\$ 2,596.31
061 CODE ENFORCEMENT						
155693	11/25/2020	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,100.83
155735	11/25/2020	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	PRINTER CARTRIDGE - CF410 X LSR PRIN	124.88
155735	11/25/2020	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	PRINTER CARTRIDGE - HP414A CODE ENF	309.47
155735	11/25/2020	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	PRINTER CARTRIDGE - HP414A CODE ENF	65.15
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	100.16
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEATH CERTIFICATE.	20.00
Total amount by Department						\$ 3,720.49
062 LONG RANGE PLANNING						
155733	11/25/2020	00006	IMPREST PETTY CASH FUND	in	PETTY CASH REIMBURSEMENT	82.70
155768	11/25/2020	06672	PLANNING ASSC OF WASHINGTON	in	2021 MEMBERSHIP - PLANNING ASSOC OF	450.00
Total amount by Department						\$ 532.70
063 ECONOMIC & BUSINESS DEVELOPMENT						
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	68.48
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VIRTUAL ECONOMIC DEVELOPMENT TR	650.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MAILING PROPERTY INFO TO TWO PROFI	9.35
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2ND PAPER TRAY - NEW CITY MGR'S OFFI	65.72
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HP LASERJET M553DN PRINTER - CITY MC	238.55
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMAIL MANAGEMENT FOR MARKETING .	103.18
Total amount by Department						\$ 1,135.28
071 POLICE DEPT. - ADMINISTRATION						
155699	11/25/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	470.02

City of Kennewick

Claims Roster

11/14/2020 - 11/25/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
155800	11/25/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	16.58
155800	11/25/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	91.51
155800	11/25/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	16.13
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROTARY EXPENSE	16.27
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PPE BAG	41.20
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BASIC CABLE SERVICES	241.46
Total amount by Department						\$ 893.17
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155796	11/25/2020	07228	TRANSUNION RISK ALTERNATIVE DATA	in	PPEOPE SEARCH	195.48
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	92.88
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICAC LAB INTERNET SERVICE	109.99
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	.357 SIG AMMO FOR NIBN BALLISTICS TE	21.71
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOOD FOR NCMEC PRESENTATION ON SO	10.64
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOOD FOR NCMEC PRESENTATION ON SO	46.48
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOOD FOR NCMEC PRESENTATION ON SO	223.72
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOOD FOR NCMEC PRESENTATION ON SO	28.20
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	USB DRIVE	7.59
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DET. WEATHERBEE - AAPP ANNUAL DUES	125.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CAT SURVEILLANCE EQUIPMENT	95.97
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CAT VEHICLE WINDOW SHADES	73.80
Total amount by Department						\$ 1,302.71
073 POLICE DEPT. - PATROL						
155712	11/25/2020	02153	COOPER, LEE	in	TRAINING REIMBURSEMENT	160.00
155733	11/25/2020	00006	IMPREST PETTY CASH FUND	in	PETTY CASH REIMBURSEMENT	56.82
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155752	11/25/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25

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155772	11/25/2020	09461	RAMOS FERNANDO	in	UNIFORM ALLOWANCE	156.25
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	6,624.45
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND- DUE TO WRONG ITEMS BEING S	-64.53
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VIRTUAL K9 CONFERENCE	50.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WIND FILTER AND EXTERNAL CALIBRAT	287.29
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADMINISTRATIVE TRAINING	347.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONSTITUTION POCKET BOOKS FOR NEV	35.00
Total amount by Department						\$ 8,032.53
074 POLICE DEPT. - STAFF SERVICES						
155692	11/25/2020	04965	BETTENDORF'S PRINTING & DESIGN JUD	in	BUSINESS CARDS	60.81
155790	11/25/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	79.61
155790	11/25/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	85.29
155809	11/25/2020	01033	WASHINGTON STATE PATROL	in	ACCESS USER FEE	600.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROPHONE FOR MEDIA PRODUCTION.	42.36
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLASHLIGHT	184.57
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADMINISTRATIVE TRAINING	347.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SECTOR PAPER	490.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FENCE FABRIC FOR VEHICLE STORAGE L	434.24
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LEIRA MEMBERSHIP - CHRISTINA WALTE	50.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	78.09
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEPARTMENT PENS	337.74
Total amount by Department						\$ 2,790.21
075 POLICE DEPT. - INTERGOVERNMENTAL						
155687	11/25/2020	00014	BENTON COUNTY	in	JAIL SERVICE	235,352.75
155698	11/25/2020	10777	CHRISTINE JULIE KATHLEEN	in	HIDTA FISCAL OFFICER SERVICES	4,304.63
155707	11/25/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSIC	in	PRISONER MEDICAL	2,069.00
155716	11/25/2020	10225	DURAN MATTHEW LAWRENCE	in	HIDTA FISCAL OFFICER SERVICES	6,299.00
155744	11/25/2020	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	23.00
155798	11/25/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LLC	in	PRISONER MEDICAL	1,978.74
155811	11/25/2020	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	7,365.00
Total amount by Department						\$ 257,392.12
076 POLICE DEPT - PROFESSIONAL STANDARDS						
155736	11/25/2020	09739	INSIGHT PUBLIC SECTOR INC	in	ENTCAL ALNG LICSA PK MVL PLTFRM DV	2,071.24
155745	11/25/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	1,600.64
155745	11/25/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	532.14
155745	11/25/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	158.06

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155745	11/25/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	1,320.41
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 PAIRS OF TRAFFIC MC PANTS FOR OFC :	741.93
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TAPE AND SCREWS TO ASSEMBLE TARGE	20.83
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORMS AND EQUIPMENT.	469.05
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CELL PHONE CASES	173.68
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUBSCRIPTION	107.66
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING CLASS REFUND	-483.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADMIN UNIFORMS	30.40
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PHONE CASES	36.10
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FITNESS APP	15.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORM BOOTS	190.05
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL AWARDS	950.25
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RANGE SUPPLIES	296.48
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PHONE ACCESSORIES	128.87
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORMS	199.25
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADMIN UNIFORM SUPPLIES.	1,559.35
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORM EQUIPMENT	947.43
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADMIN BOOTS	114.03
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORM EQUIPMENT	78.18
Total amount by Department						\$ 11,258.03
081 FIRE DEPT. - ADMINISTRATION						
155680	11/25/2020	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	93.19
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	RELOCATE ST. 2 EXHAUST SYSTEM	1,392.80
155699	11/25/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE - 4 LOCATIONS	89.37
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3	13.10
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 1	19.65
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	19.65
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 4	19.65
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 1	13.10
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	24.89
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3	26.20
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 4	23.58
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	18.34
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	26.20
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	13.10
155736	11/25/2020	09739	INSIGHT PUBLIC SECTOR INC	in	ENTCAL ALNG LICAPK MVL PLTFRM DV	1,035.62
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	RELOCATION OF ST.2 EXHAUST SYS	1,390.55

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155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	RELOCATION OF ST.1 EXHAUST SYS	863.93
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	INSTALL GROUNDING CONNECTION FOR	50.49
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES PURCHASE - HANC	16.95
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL FEE	16.15
Total amount by Department						\$ 5,166.51
082 FIRE DEPT. - SUPPRESSION						
155701	11/25/2020	00100	CITY OF RICHLAND	in	VHF RADIO MAINTENANCE	16,602.79
155725	11/25/2020	05823	GALLS, LLC	in	OFFICER TIE BARS	5.69
155725	11/25/2020	05823	GALLS, LLC	in	BC UNIFORM SHIRTS	27.35
155725	11/25/2020	05823	GALLS, LLC	in	UNIFORM BELTS	7.49
155750	11/25/2020	02254	MCMaster-CARR SUPPLY COMPANY	in	FOLD-UP ELEVATING STEP	92.57
155754	11/25/2020	10880	MISSION SUPPORT ALLIANCE LLC	in	FIRE RECRUIT TRAINING AT HAMMER FA	1,068.43
155764	11/25/2020	07831	ON SCENE MEDICAL SERVICES PC	in	PROFESSIONAL SERVICES	2,175.00
155765	11/25/2020	00917	OXARC, INC.	in	CYLINDER BRACKETS	65.49
155779	11/25/2020	07872	SEA WESTERN INC	in	HAIX XR1 STATION/WILDLAND BOOTS	193.33
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	18.25
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	19.10
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	17.02
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	17.39
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.39
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	13.97
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.11
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	17.39
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	13.40
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	29.32
155803	11/25/2020	08884	US FIRE EQUIPMENT LLC L HAMILTON V	in	PHENIX FIRE HELMETS (WHITE)	644.67
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,102.33
155813	11/25/2020	04401	WEST COAST FIRE & RESCUE	in	EXTRICATION TOOL REPAIR	651.60
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ZOOM MONTHLY SUBSCRIPTION FEE FOR	16.27
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY LIBIB CHARGE FOR KFD LIBRA	6.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHELF BIN DIVIDERS FOR NEW AMBULA	27.16
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BINS FOR NEW AMBULANCES.	165.59
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BIN DIVIDERS FOR NEW AMBULANCES.	30.95
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BINS FOR NEW AMBULANCES.	10.95
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRAWER DIVIDERS FOR NEW AMBULAN	41.24
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN/REFUND FOR BIN DIVIDERS FOR	-27.16
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IFSTA BOOK PURCHASE FOR KFD LIBRA	87.00

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Total amount by Department					\$ 23,171.08
083 FIRE PREVENTION & INVESTIGATION					
155790	11/25/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in PREVENTION OFFICE SUPPLIES	354.06
155790	11/25/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in PREVENTION OFFICE SUPPLIES	26.62
155790	11/25/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in PREVENTION OFFICE SUPPLIES	287.17
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SWENSON & STRADLEY 2018 IFC CODE U	250.00
Total amount by Department					\$ 917.85
090 ENGINEERING					
155762	11/25/2020	03700	OFFICE DEPOT INC	in ENG: 2021 CALENDARS	210.97
155762	11/25/2020	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	23.52
155762	11/25/2020	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	13.41
155805	11/25/2020	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	606.39
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	2.48
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LSAW VIRTUAL CONFERENCE REGISTRA	245.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SAMSUNG 43" 4K MONITOR - ENGINEERII	304.06
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 11 HDMI TO DISPLAYPORT CABLES - ENG	155.18
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SAMSUNG 43" MONITORS - ENGINEERING	1,216.28
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DELL 27" MONITOR - ENGINEERING	309.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 43" SAMSUNG MONITORS - ENGINEERIN	912.21
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SAMSUNG 43" MONITORS - ENGINEERING	1,400.89
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SURVEY SOFTWARE RENEWAL	195.00
Total amount by Department					\$ 5,594.89
101 CORPORATE & COMMUNITY SERVICES					
155705	11/25/2020	01682	COLUMBIA FITNESS SYSTEMS	in MAINTENANCE SERVICES	209.06
155748	11/25/2020	09277	LOURDES OCCUPATIONAL HEALTH	in PROFESSIONAL SERVICES	90.00
155756	11/25/2020	10463	MORAN BALDOMERO	in TANKER ENDORSEMENT REIMBURSEMEI	35.00
155756	11/25/2020	10463	MORAN BALDOMERO	in DRIVER LICENSE FEE REIMBURSEMENT	10.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2ND PAPER TRAY - NEW CITY MGR'S OFFI	65.72
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HP LASERJET M553DN PRINTER - CITY MC	238.55
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DOT DRUG & ALCOHOL CLEARINGHOUSI	125.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL MEMBERSHIP FEE FOR IPMA-HF	417.00
Total amount by Department					\$ 1,190.33
113 PARKS DEPT.-RECREATION SERVICES					
155769	11/25/2020	10767	PRO WEST PRODUCTIONS RJF SERVICES	in SCREEN RENTAL - DRIVE IN MOVIES	1,709.99
155784	11/25/2020	07555	SHERWIN-WILLIAMS COMPANY	in OFFICE PAINT	102.37

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155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	222.41
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	THERMOMETERS	97.71
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BATTERIES	13.88
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKS & REC THERMOMETER	37.92
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVENT SUPPLIES	39.09
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVENT SUPPLIES	16.26
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	THERMOMETER	28.12
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA UPGRADE MEMBERSHIP UP TO 20 F	100.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRIZE FOR FLICK-OR-TREAT EVENT. PAID	324.71
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVENT SUPPLIES	22.66
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	THERMOMETER	32.57
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WIGGLES & GIGGLES MEDICATION LOCK	20.08
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FALL DAY CAMP ARTS AND CAMPS	11.39
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ELECTRONIC DUSTER, SWIFTER DUSTER	49.09
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FALL DAY CAMP ARTS & CRAFTS	8.82
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACEBOOK BOOST POST	8.28
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STOOLS FOR PAVILION FRONT DESK	543.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IMAGES FOR EMAIL MARKETING	31.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISPOSABLE FACEMASKS	7.59
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CINEMA SERVICE	199.85
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVENT PHOTO BOOTH FOR FLICK OR TRI	599.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEPARTMENT CALENDARS	61.23
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PANDORA FOR PAVILION	29.27
Total amount by Department						\$ 4,316.79
114 PARKS DEPT.-FACILITIES MAINT.						
155677	11/25/2020	08623	ACE SALES & SERVICE INC	in	PORTABLE RR	337.80
155679	11/25/2020	10587	ALOHA GARAGE DOOR COMPANY INC	in	FIRE STATION #2 FRONT ROLL UP DOOR	2,169.83
155679	11/25/2020	10587	ALOHA GARAGE DOOR COMPANY INC	in	REMOVAL AND REPLACEMENT OF 2 OPEI	1,058.85
155679	11/25/2020	10587	ALOHA GARAGE DOOR COMPANY INC	in	FURNISH & INSTALL CONTROL BOARD - I	619.02
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	TROUBLESHOOT SWAMP	203.63
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	FAN MOTOR	449.55
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	2020 HVAC MAINTENANCE	3,049.47
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	TROUBLESHOOT HEATING UNITS	123.80
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	UNIT 2 MOTOR REPLACEMENT	4,317.99
155685	11/25/2020	01726	BAVCO APPARATUS & VALVE CO	in	REBUILD KIT	101.22
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	27.58
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	137.22

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155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	18.79
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,554.13
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	209.63
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	150.28
155695	11/25/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	4,955.41
155722	11/25/2020	08774	FASTENAL COMPANY	in	DOCK REPAIR	60.58
155722	11/25/2020	08774	FASTENAL COMPANY	in	DOCK REPAIR	75.81
155724	11/25/2020	00086	FERGUSON ENTERPRISES INC	in	SINK SENSOR	234.04
155738	11/25/2020	09928	IRONESQUE INCORPORATED	in	GATE REPAIR	657.84
155743	11/25/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	REPLACEMENT LIGHT	98.13
155743	11/25/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	URINAL REPAIR	20.20
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	CITY HALL - 112317	44.53
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	KPD - 11305	79.82
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	FROST- 119529	38.02
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE -17229	76.02
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE - 27578	41.27
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	COLUMBIA PARK GOLF - 34879	75.97
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #4 - FIR2620	76.02
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #2 FIR414	76.02
155766	11/25/2020	00112	PALLIS POOL & PATIO INC	in	CHLORINE PUMP REPAIR	425.71
155773	11/25/2020	00957	RANCH & HOME INC	in	TOOLS	24.96
155773	11/25/2020	00957	RANCH & HOME INC	in	REBUILD KIT - PATIO HEATERS	10.47
155777	11/25/2020	03631	RFP MFG SHARON E PRUSACK	in	COVID BARRIERS	969.26
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	192.22
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	119.46
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	CS408 CORNERSTONE - ANSI 107 CLASS 3	58.10
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	PARKING LOT LIGHT REPLACEMENT	289.88
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	INSTALL POWER SUPPLY	230.78
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	LIGHT FIXTURE AND BALLAST	1,341.05
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	EMERGENCY LIGHTING REPAIR	120.93
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	IRRIGATION REPAIR	92.31
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	PARKING LOT LIGHT REPLACEMENT	2,009.10
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	REGIONAL MEMORIAL LIGHTING REFAB	1,510.05
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	9/11 MEMORIAL LIGHTING	435.54
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	TROUBLESHOOT AND REPAIR WIRING HV	242.72
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	REPAIR RECEPTACLE	92.31
155794	11/25/2020	05945	THYSSENKRUPP ELEVATOR CORP	in	BATTERY FOR LIFT	895.95

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155795	11/25/2020	09823	TOP TREE SERVICE LLC	in	TREE TRIMMING - LAYTON PARK	14,543.50
155801	11/25/2020	00493	UNITED RENTALS NORTHWEST INC	in	COMPRESSOR 350-450 CPM 150 PSI T4	4,544.26
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,028.29
155808	11/25/2020	01035	WASHINGTON HARDWARE AND FURNITURE	in	SQUIRREL ERADICATION	89.00
155808	11/25/2020	01035	WASHINGTON HARDWARE AND FURNITURE	in	SLIDE REPAIR	16.28
155808	11/25/2020	01035	WASHINGTON HARDWARE AND FURNITURE	in	SQUIRREL ERADICATION	37.59
155808	11/25/2020	01035	WASHINGTON HARDWARE AND FURNITURE	in	BUG SPRAY	10.85
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	70.99
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	PESTICIDE APPLICATOR INTERNET RECEIPT	15.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	PESTICIDE APPLICATOR INTERNET RECEIPT	15.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	NRPA UPGRADE MEMBERSHIP UP TO 20 F	100.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	COVID SIGNS	289.71
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	LIGHT BULBS FOR SCOTT PARK	94.42
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	SECURITY LIGHTING AT CP STORAGE BLIND	217.16
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	DEPARTMENT CALENDARS	541.48
Total amount by Department						\$ 52,812.80
120 NON-DEPARTMENTAL						
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	2020 HVAC MAINTENANCE	247.61
155695	11/25/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	406.41
155700	11/25/2020	00435	CITY OF PASCO	in	ANIMAL CONTROL	22,266.11
155714	11/25/2020	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	293.22
155714	11/25/2020	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	9.77
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	MCL - 113129	44.53
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	EXTERIOR WALL BALLAST REPLACEMENT	134.49
300428	11/17/2020	00511	WA STATE DEPT OF RETIREMENT SYSTEM	in	PRIOR SERVICE CONTRIBUTION	217.00
Total amount by Department						\$ 23,619.14
360 MISCELLANEOUS REVENUE						
155733	11/25/2020	00006	IMPREST PETTY CASH FUND	in	PETTY CASH REIMBURSEMENT	41.08
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	51.40
Total amount by Department						\$ 92.48
Total amount by Fund						\$ 434,277.73
101 STREET FUND						
010 STREETS						
155702	11/25/2020	05777	CLEARWATER NAPA TAYLOR AUTOMOTIVE	in	ST/STRM: CABLE CONNECTOR	39.51
155722	11/25/2020	08774	FASTENAL COMPANY	in	ST/STRM: LYNCH PIN	4.79

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155726	11/25/2020	01413	GOODMAN & MEHLENBACHER, INC.	in	INSURANCE CERTIFICATE	100.00
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	17.32
155774	11/25/2020	03569	RAY POLAND AND SONS INC	in	INSURANCE CERTIFICATE	100.00
155782	11/25/2020	00111	SHARPE & PRESZLER CONSTRUCTION	in	INSURANCE CERTIFICATE	100.00
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	204.17
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	112.15
Total amount by Department						\$ 677.94
020 TRAFFIC						
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	355.18
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	49.07
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	437.59
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	100.29
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	724.90
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,657.68
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	74.99
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	69.43
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	36.64
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	5.77
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	102182 CARHARTT HEAVY COAT - FR FULL	2,671.53
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	TRAFF: REPAIR CONDUIT	352.35
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	TRAFF: CONDUIT FOR TRAFFIC LIGHT	871.86
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	TRAFF: TRAFFIC LIGHT REPAIR	2,654.89
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	493.66
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	194.45
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ITE ANNUAL DUES FOR SORIN JUSTER	337.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ITE ANNUAL DUES FOR JOE SEET	312.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ITE ANNUAL DUES FOR JOSHUA HAZLET	384.50
Total amount by Department						\$ 11,783.78
360 MISCELLANEOUS REVENUES						
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	1.43
Total amount by Department						\$ 1.43
Total amount by Fund						\$ 12,463.15
102 ARTERIAL STREET FUND						
010 ARTERIAL STREET FUND						
155734	11/25/2020	00113	INLAND ASPHALT COMPANY CPM DEVEI	in	CONTRACT P2001-20	261,892.63

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155737	11/25/2020	00529	INTERMOUNTAIN MATERIAL TESTING	in	ENG: TESTING SERVICES	558.50
155793	11/25/2020	00172	THE TRI-CITY HERALD	in	ENG: INVITATION TO BID	377.98
Total amount by Department						\$ 262,829.11
Total amount by Fund						\$ 262,829.11
103 URBAN ARTERIAL STREET FUND						
010 REIMBURSEABLE GRANTS						
155690	11/25/2020	00084	BENTON PUD NO. 1	in	ENG: STREET LIGHT MAINT.	353.54
155696	11/25/2020	05265	CASCADE TITLE CO	in	ENG: LIMITED LIABILITY REPORT	271.50
155696	11/25/2020	05265	CASCADE TITLE CO	in	ENG: LIMITED LIABILITY REPORT	325.80
155793	11/25/2020	00172	THE TRI-CITY HERALD	in	ENG: PUBLICATION	170.55
Total amount by Department						\$ 1,121.39
Total amount by Fund						\$ 1,121.39
106 BI-PIN OPERATIONS FUND						
010 BI-PIN OPERATIONS FUND						
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TAPE DRIVE CLEANING TAPE - BIPIN	48.84
Total amount by Department						\$ 48.84
Total amount by Fund						\$ 48.84
107 COMMUNITY DEVELOPMENT FUND						
030 CURRENT PROGRAM YEAR						
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IDIS BASICS TRAINING - A. PIPER	350.00
Total amount by Department						\$ 350.00
Total amount by Fund						\$ 350.00
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
155736	11/25/2020	09739	INSIGHT PUBLIC SECTOR INC	in	ENTCAL ALNG LICAPK MVL PLTFRM DV	2,071.24
Total amount by Department						\$ 2,071.24
Total amount by Fund						\$ 2,071.24
117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	48.27

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155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	895.77
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY SUPPLIES/RENEWAL FOR CHRIS'	26.62
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHRISTY NOTARY LICENSE RENEWAL	7.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VIDEO/AUDIO REDACTION SERVICES (LO	45.44
Total amount by Department						\$ 1,023.60
Total amount by Fund						\$ 1,023.60
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
155711	11/25/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	in	TRAFF: LIGHT FIXTURE	3,837.92
155718	11/25/2020	10652	ELECTROTECHNICS ELTEC	in	TRAFF: GPS CLOCK	4,292.52
155737	11/25/2020	00529	INTERMOUNTAIN MATERIAL TESTING	in	ENG: TESTING SERVICES	219.50
155797	11/25/2020	04651	TRASTAR INC	in	TRAFFIC LIGHTS	2,999.10
155817	11/25/2020	08115	YOUNG ELECTRIC SIGN COMPANY YESC	in	RETAINAGE RELEASE - SIGN INSTALLATI	2,177.80
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	4.19
Total amount by Department						\$ 13,531.03
020 LAND AND FACILITIES						
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	KPD EXPANSION TANK	7,731.16
155736	11/25/2020	09739	INSIGHT PUBLIC SECTOR INC	in	ENTCAL ALNG LICSA PK MVL PLTFRM DV	4,142.48
155778	11/25/2020	06582	ROYAL ROOFING INC	in	FLEET ROOF REPAIR	4,219.11
155780	11/25/2020	00817	SENSKE LAWN & TREE CARE INC	in	TREE TRIMMING PHASE 1	3,646.25
155780	11/25/2020	00817	SENSKE LAWN & TREE CARE INC	in	TREE TRIMMING POD PICNIC AREA	3,439.91
155789	11/25/2020	07654	SOUTHWEST SOLUTIONS GROUP INC	in	REFRIGERATED LOCKER KPD	14,416.31
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ST.5 - EPSON DOT MATRIX PRINTER FOR I	347.94
Total amount by Department						\$ 37,943.16
075 GO BOND 2020A						
155737	11/25/2020	00529	INTERMOUNTAIN MATERIAL TESTING	in	FIRE STATION #3 TESTING	1,003.10
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROWAVE OVENS FOR FIRE STATION #	651.47
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ST. #3 - SPEED QUEEN: COMMERCIAL WA	4,532.36
Total amount by Department						\$ 6,186.93
900 CAPITAL PURCHASES						
155709	11/25/2020	06375	COMPUNET INC	in	CNET PRO SERVICES	1,379.56
155799	11/25/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT - CONTR	13,426.22
155799	11/25/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT - CONTR	12,000.00
155799	11/25/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT - CONTR	11,340.00

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155799	11/25/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT - CONTR	4,410.00
155799	11/25/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT - CONTR	14,999.83
155799	11/25/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT - CONTR	6,300.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CODE ENFORCEMENT CONVERSION FILE	500.00
Total amount by Department						\$ 64,355.61
Total amount by Fund						\$ 122,016.73
401 WATER AND SEWER FUND						
155724	11/25/2020	00086	FERGUSON ENTERPRISES INC	in	METER - SENSUS 3/4" IPERL 100CF SM 6	22,211.74
Total amount by Department						\$ 22,211.74
010 WATER/SEWER OPERATIONS						
155681	11/25/2020	07400	ANALYTICAL SERVICES INC	in	LAB ANALYSIS ENDOSPORES	215.00
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	2020 HVAC MAINTENANCE	700.49
155688	11/25/2020	00093	BENTON FRANKLIN DISTRICT HEALTH	in	LAB ANALYSIS	2,690.00
155688	11/25/2020	00093	BENTON FRANKLIN DISTRICT HEALTH	in	QUARTERLY TEST	152.00
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	69.81
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,766.82
155689	11/25/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	50.60
155695	11/25/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	609.34
155720	11/25/2020	09032	ENDRESS + HAUSER INC	in	LEVEL SENSOR FOR HOLDING TANK	1,069.97
155723	11/25/2020	04147	FEDEX	in	SHIPPING	39.30
155723	11/25/2020	04147	FEDEX	in	SHIPPING - WATER/SEWER	19.00
155723	11/25/2020	04147	FEDEX	in	SHIPPING	44.64
155724	11/25/2020	00086	FERGUSON ENTERPRISES INC	in	ANGLE METER STOPS	903.68
155724	11/25/2020	00086	FERGUSON ENTERPRISES INC	in	PIPE FITTING FOR E. 2ND AVENUE	28.38
155729	11/25/2020	01482	HACH COMPANY	in	PORTABLE DO PROBE	984.95
155729	11/25/2020	01482	HACH COMPANY	in	AMMONIA TEST KITS	411.15
155730	11/25/2020	00865	HD FOWLER COMPANY INC	in	SEWER PIPE	318.05
155736	11/25/2020	09739	INSIGHT PUBLIC SECTOR INC	in	ENTCAL ALNG LICSA PK MVL PLTFRM DV	1,035.62
155739	11/25/2020	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE - RANNEY COL	5,476.79
155743	11/25/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	EMERY CLOTH	22.84
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	WFP - 10128	41.27
155755	11/25/2020	05112	MOON SECURITY SERVICES, INC	in	SCADA - DAK0001	31.50
155757	11/25/2020	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	PADLOCKS FOR METERS	684.44
155760	11/25/2020	04466	NORTHSTAR CHEMICAL INC	in	PHOSPHORIC ACID 75% - FOR RANNEY	5,317.50

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155761	11/25/2020	06196	NSI SOLUTIONS INC	in	GGA CONCENTRATE SNIPS	354.00
155762	11/25/2020	03700	OFFICE DEPOT INC	in	WW: TONER	27.85
155762	11/25/2020	03700	OFFICE DEPOT INC	in	ENG: GLUE DOTS	6.40
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	353.52
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	31.78
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	2.89
155781	11/25/2020	08114	SERV-A-PURE COMPANY	in	DI TANK FOR LAB WATER	302.91
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	231.86
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	196.57
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	116.20
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	114.57
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	2300 GILDAN ULTRA 100% COTTON T-SHIRT	200.91
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	G830 GILDAN 50/50 - T-SHIRT WITH POCKET	109.69
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	PC61LS PORT & COMPANY - LONG SLEEVED	39.10
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	100504 CARHARTT HI-VISIBILITY, CLASS 1	272.59
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	5000 GILDAN 5.4 OZ 100% COTTON T-SHIRT	182.45
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK WTP	184.62
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRICAL WORK COLLECTOR 5	2,221.80
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	TROUBLESHOOT PUMP WIRING	138.47
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	TROUBLESHOOT MCC PLANT	92.31
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	ELECTRIC TROUBLESHOOTING	415.40
155800	11/25/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	38.73
155804	11/25/2020	07925	USA BLUEBOOK HD SUPPLY FACILITIES	in	REPAIR PARTS FOR ONLINE INST.	990.43
155804	11/25/2020	07925	USA BLUEBOOK HD SUPPLY FACILITIES	in	CL2 REAGENTS	419.49
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,921.92
155807	11/25/2020	00164	WA STATE DEPARTMENT OF ECOLOGY	in	INSPECTION FEE -DAM SAFETY PROGRAM	881.00
155807	11/25/2020	00164	WA STATE DEPARTMENT OF ECOLOGY	in	DEBT SERVICE PAYMENT L1300030	85,194.36
155808	11/25/2020	01035	WASHINGTON HARDWARE AND FURNITURE	in	ADAPTERS	7.36
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	86,469.38
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	DELL MOBILE PRECISION LAPTOP - WATER	1,950.67
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	PNPW PRETREATMENT WORKSHOP - VIRGINIA	30.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	PNPW PRETREATMENT WORKSHOP - VIRGINIA	30.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	P.H. BUFFER NOZZLE HOLDERS FOR WWTP	121.76
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	AWWA WEBINAR REGISTRATION FOR J. L.	75.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	GETTING THE LEAD OUT: LEGAL ISSUES	75.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	2020 EMERGENCY PREPAREDNESS ONLINE	120.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MORRIS	in	MATH FOR OPERATORS WORKSHOP - ONLINE	50.00

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Total amount by Department						\$ 208,654.13
050 2020 REVENUE BOND						
155683	11/25/2020	10835	ATLAS TECHNICAL CONSULTANTS, L	in	3RD PARTY SPECIAL INSPECTIONS	2,344.65
Total amount by Department						\$ 2,344.65
Total amount by Fund						\$ 233,210.52
402 MEDICAL SERVICES FUND						
010 MEDICAL SERVICES						
155680	11/25/2020	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	93.15
155682	11/25/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	RELOCATE ST. 2 EXHAUST SYSTEM	1,392.79
155694	11/25/2020	03495	BOUND TREE MEDICAL LLC	in	MEDICATION	57.10
155694	11/25/2020	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	4.05
155694	11/25/2020	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	7.63
155694	11/25/2020	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	550.27
155694	11/25/2020	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	31.50
155694	11/25/2020	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	232.88
155699	11/25/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE - 4 LOCATIONS	89.36
155701	11/25/2020	00100	CITY OF RICHLAND	in	VHF RADIO MAINTENANCE	16,602.79
155703	11/25/2020	00695	COLUMBIA BASIN COLLEGE	in	FALL 2020 ALS/OTEP	32.10
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3	13.10
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 1	19.65
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	19.65
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 4	19.65
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 1	13.10
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	24.89
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3	26.20
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 4	23.58
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	18.34
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	26.20
155704	11/25/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	13.10
155725	11/25/2020	05823	GALLS, LLC	in	OFFICER TIE BARS	32.27
155725	11/25/2020	05823	GALLS, LLC	in	BC UNIFORM SHIRTS	154.94
155725	11/25/2020	05823	GALLS, LLC	in	UNIFORM BELTS	42.44
155747	11/25/2020	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	29.54
155747	11/25/2020	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	2,077.86
155747	11/25/2020	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	12.38

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155747	11/25/2020	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	845.99
155751	11/25/2020	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	153.81
155751	11/25/2020	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	289.93
155759	11/25/2020	05532	NORCO, INC.	in	CYLINDER RENTAL	23.57
155765	11/25/2020	00917	OXARC, INC.	in	OXYGEN	79.39
155765	11/25/2020	00917	OXARC, INC.	in	OXYGEN	47.15
155765	11/25/2020	00917	OXARC, INC.	in	OXYGEN	98.03
155765	11/25/2020	00917	OXARC, INC.	in	CYLINDER RENTAL	138.49
155779	11/25/2020	07872	SEA WESTERN INC	in	HAIX XR1 STATION/WILDLAND BOOTS	142.90
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	RELOCATION OF ST.2 EXHAUST SYS	1,390.54
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	RELOCATION OF ST.1 EXHAUST SYS	863.92
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in	INSTALL GROUNDING CONNECTION FOR	50.49
155791	11/25/2020	10778	SYSTEMS DESIGN WEST LLC	in	EMS BILLING AUGUST 2020	8,998.00
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	103.38
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	108.23
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	96.46
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	98.54
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	87.23
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	79.15
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	85.61
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	98.54
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	75.92
155802	11/25/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	166.16
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	814.73
155818	11/25/2020	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	21.35
155818	11/25/2020	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	612.45
155818	11/25/2020	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	97.15
155818	11/25/2020	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	42.70
155818	11/25/2020	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	64.05
155818	11/25/2020	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	1,804.06
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	14,724.44
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRANSFER PUMP FOR NEW CLEANING SC	7.59
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES PURCHASE - HANE	16.95
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL FEE	16.15
Total amount by Department						\$ 54,003.56
Total amount by Fund						\$ 54,003.56

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403 BUILDING SAFETY FUND						
010 BUILDING SAFETY						
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,511.75
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICC - 11 OR MORE RENEWALS: TONY OSTOJA	130.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICC STORE - 2015 RESIDENTIAL MECHANICAL	69.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	43" MONITOR - TONY OSTOJA	249.77
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS OFFICE DEPOT - OFFICE SUPPLIES	44.09
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS OFFICE DEPOT - BLACK UNIBALL	6.30
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS OFFICE DEPOT - UNIBALL BLACK	8.24
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS OFFICE DEPOT - MISC OFFICE SUPPLIES	164.64
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICC STORE - 2015 IMC RECORDED WEBINARS	59.00
Total amount by Department						\$ 2,242.79
Total amount by Fund						\$ 2,242.79
405 STORMWATER UTILITY FUND						
010 STORMWATER						
155743	11/25/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	ST/STRM: BALL VALVE	13.74
155762	11/25/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	17.32
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	PC61T PORT & COMPANY - 100% COTTON	58.64
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	12000 GILDAN 50/50 DRYBLEND CREWNECK	121.63
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	335.69
155807	11/25/2020	00164	WA STATE DEPARTMENT OF ECOLOGY	in	INSPECTION FEE - DAM SAFETY PROGRAM	1,208.00
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	3,805.39
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RECURRING MONTHLY CHARGE FOR GPS	41.85
Total amount by Department						\$ 5,602.26
Total amount by Fund						\$ 5,602.26
501 EQUIPMENT RENTAL FUND						
155708	11/25/2020	08852	COMMERCIAL TIRE	in	TIRE - FIRESTONE 245/55R18 PURSUIT	1,986.76
155708	11/25/2020	08852	COMMERCIAL TIRE	in	TIRE #005345 - FIRESTONE DESTINATION	219.38
155732	11/25/2020	08711	HUGHES FIRE EQUIPMENT INC	in	OIL - PUC TRANS/DRIVE OIL XPL3000	242.83
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY PARTS	298.96
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FILTER OIL - 1372 NAPA GOLD	259.33
155767	11/25/2020	06241	PASCO TIRE FACTORY INC	in	LT265/70R17 BFG KO2 AT RWL 10PLY	768.33
Total amount by Department						\$ 3,775.59

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010 EQUIPMENT RENTAL						
155684	11/25/2020	04052	BATTERIES PLUS	in	BATTERIES - VEH 3318	1,609.13
155684	11/25/2020	04052	BATTERIES PLUS	in	CREDIT BATTERIES - VEH 3318	-536.38
155686	11/25/2020	03707	BAXTER AUTO PARTS	in	BULBS - VEH 5702	1.93
155702	11/25/2020	05777	CLEARWATER NAPA TAYLOR AUTOMOTI	in	AIR FILTER - VEH 2803	25.51
155706	11/25/2020	00505	COLUMBIA GRAIN & FEED INC	in	CARB AND GASKETS - VEH F16P	98.49
155708	11/25/2020	08852	COMMERCIAL TIRE	in	TIRE & SERVICE - VEH 4612	550.33
155721	11/25/2020	00166	FARMERS EXCHANGE	in	PARTS - VEH 3530	39.38
155722	11/25/2020	08774	FASTENAL COMPANY	in	PART - VEH 3313	12.73
155731	11/25/2020	08572	HIGH DESERT MAINTENANCE INC	in	REPAIR OF VEH 0086	511.59
155731	11/25/2020	08572	HIGH DESERT MAINTENANCE INC	in	REPAIR OF VEH 0152	2,128.56
155732	11/25/2020	08711	HUGHES FIRE EQUIPMENT INC	in	SENSOR AND CABLE - VEH 2307	582.13
155732	11/25/2020	08711	HUGHES FIRE EQUIPMENT INC	in	SWITCH - VEH 2003	627.28
155732	11/25/2020	08711	HUGHES FIRE EQUIPMENT INC	in	DIP STICK - VEH 2307	362.32
155732	11/25/2020	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS - VEH 2717	30.06
155740	11/25/2020	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	651.60
155741	11/25/2020	03363	JIM'S PACIFIC GARAGES INC	in	PARTS - VEH 0150	7.54
155741	11/25/2020	03363	JIM'S PACIFIC GARAGES INC	in	TERMINAL - VEH 0150	4.56
155749	11/25/2020	03154	M & M BOLT COMPANY, LLC	in	PARTS - VEH 3313	13.36
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PART - VEH 0150	4.52
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FUSES - VEH 0007	3.57
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FUEL FILTERS - VEH 1090	38.01
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTER - VEH 1090	56.22
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	TRANS FILTER - VEH 1090	13.29
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	OIL FILTER - VEH 1090	8.39
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FILTER - VEH 1090	13.81
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTER - VEH 0059	24.92
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTER - VEH 0059	41.00
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	OIL FILTER - VEH 0059	4.72
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	AIR FILTERS - VEH 4204	76.05
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FUEL FILTER - VEH 4204	18.13
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	FUEL FILTER - VEH 4204	17.46
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	HYDRAULIC FLUID - VEH 4510	20.03
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PART - VEH 5705	56.86
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	STROBE - VEH 4510	60.27
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	WIPER BLADES - VEH 4510	27.93
155758	11/25/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	REFLECTOR - VEH 4510	3.95

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155765	11/25/2020	00917	OXARC, INC.	in	SAFETY GLASSES FOR FLEET	51.50
155773	11/25/2020	00957	RANCH & HOME INC	in	PROPANE - VEH 0401	19.27
155785	11/25/2020	00724	SHOWCASE SPECIALTIES, INC.	in	5000 GILDAN 5.4 OZ 100% COTTON T-SHIR	44.53
155787	11/25/2020	09797	SIGNS BY SUE	in	DECALS & MARKING - VEH 2005	494.13
155805	11/25/2020	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	148.83
155814	11/25/2020	05380	WESTERN SYSTEMS FABRICATION INC	in	PARTS - VEH 0100	469.46
155816	11/25/2020	01241	WOODPECKER TRUCK	in	PARTS - VEH 0150	11.66
155816	11/25/2020	01241	WOODPECKER TRUCK	in	PART - VEH 0230	259.29
155816	11/25/2020	01241	WOODPECKER TRUCK	in	KEYS - VEH 0156	21.63
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT RETURNED FLOOR MATS VEHICL	-260.53
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLOOR MATS VEHICLE 5001	138.96
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLOOR MATS VEHICLE 5001 (RETURNED)	280.08
Total amount by Department						\$ 8,888.06
Total amount by Fund						\$ 12,663.65
502 CENTRAL STORES FUND						
155713	11/25/2020	05727	COSTCO ANYWHERE CITI VISA	in	TUBULAR BANDANA - SA CO	289.48
155727	11/25/2020	01775	GRAINGER	in	BATTERY - "AAA" CELL ALKALINE	536.83
155747	11/25/2020	08868	LIFE-ASSIST	in	SOAP - ANTIMICROBIAL PUMP BOTTLE	309.12
155747	11/25/2020	08868	LIFE-ASSIST	in	SOAP - ANTIMICROBIAL PUMP BOTTLE	231.84
155790	11/25/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	CLOROX WIPES	10.30
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	36.79
Total amount by Department						\$ 1,414.36
010 CENTRAL STORES						
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	298.45
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	291.82
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	430.62
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	447.96
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	174.72
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	677.73
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	82.03
155676	11/25/2020	01526	ABADAN	in	COPIER MAINTENANCE	287.26
155746	11/25/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	387.25
155746	11/25/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	181.37
155746	11/25/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	166.17

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Total amount by Department					\$ 3,425.38
Total amount by Fund					\$ 4,839.74
503 RISK MANAGEMENT FUND					
010 RISK MANAGEMENT					
155678	11/25/2020	03035	ADEPT TESTING OCCUPATIONAL MEDIC	in PROFESSIONAL SERVICES	90.00
155711	11/25/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in DAMAGED STREETLIGHT - NELSON & RII	339.66
155711	11/25/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in DAMAGED STREETLIGHT - NELSON & RII	67.97
155711	11/25/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in DAMAGED STREETLIGHT - NELSON & RII	313.85
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DECORATIVE POLE AT 1ST & AUBURN	806.17
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED RRFB - 23RD & OLYMPIA	323.09
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED RRFB NEAR SOUTHGATE ELEI	661.57
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED PEDESTRIAN PUSHBUTTON PO	635.47
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED STREELIGHT - LESLIE & CLEA	138.47
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED STREETLIGHT - 4TH EAST OF :	1,602.82
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED STREETLIGHT - 3675 S NELSOI	735.79
155786	11/25/2020	00680	SIERRA ELECTRIC, INC.	in DAMAGED STREETLIGHT - 10TH & ELY	1,426.46
155805	11/25/2020	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	51.31
300429	11/25/2020	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	1.68
Total amount by Department					\$ 7,194.31
Total amount by Fund					\$ 7,194.31
611 FIREMEN'S PENSION FUND					
010 FIREMEN'S PENSION					
155691	11/25/2020	04065	BERNA LETA	in LEOFF 1 PENSION	322.69
155710	11/25/2020	00128	COMSTOCK WILLIAM J	in LEOFF 1 PENSION	897.50
155717	11/25/2020	05685	ECKERT NANCY	in LEOFF 1 PENSION	1,439.34
155728	11/25/2020	00122	GRAVES MARJORIE	in LEOFF 1 PENSION	2,618.65
155771	11/25/2020	06700	PURDY PAULA	in LEOFF 1 PENSION	918.93
155776	11/25/2020	00145	REMUS, LARRY J	in LEOFF 1 PENSION	911.76
155783	11/25/2020	00148	SHAW, LEONARD	in LEOFF 1 PENSION	667.44
155788	11/25/2020	00150	SLEATER, LARRY L	in LEOFF 1 PENSION	1,420.47
155806	11/25/2020	00152	VICKERMAN THOMAS	in LEOFF 1 PENSION	513.14
155812	11/25/2020	10500	WELCH BETTY JEAN	in LEOFF 1 PENSION	926.77
155815	11/25/2020	00154	WILLEBY, DONALD R	in LEOFF 1 PENSION	743.74
Total amount by Department					\$ 11,380.43

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Total amount by Fund						\$ 11,380.43
634 BI-COUNTY POLICE INFO NETWORK						
010 BI-COUNTY POLICE INFO NETWORK						
155792	11/25/2020	00008	TELCO WIRING & REPAIR INC	in	BIPIN NETWORK TRANSPORT 19-014	12,114.20
Total amount by Department						\$ 12,114.20
Total amount by Fund						\$ 12,114.20
642 METRO DRUG FORFEITURE FUND						
155640	11/18/2020	00014	BENTON COUNTY	in	METRO REIMBURSEMENT	222.73
155640	11/18/2020	00014	BENTON COUNTY	in	METRO REIMBURSEMENT	296.98
Total amount by Department						\$ 519.71
010 NONE						
155719	11/25/2020	01933	EMPLOYMENT SECURITY DEPARTMENT	in	EMPLOYMENT HISTORY	9.50
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	93.36
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHIPPING FEES	50.00
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DIGITAL VOICE RECORDER	47.81
300430	11/25/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SERVICE CHARGE FOR STAMP	19.54
Total amount by Department						\$ 220.21
Total amount by Fund						\$ 739.92

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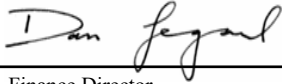
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Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Grand Total:					<u><u>\$ 1,180,193.17</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 155640 through 155818	\$ 1,033,889.63
Wire transfer number 300428	217.00
Wire transfer number 300429	105,455.50
Wire transfer number 300430	40,631.04

Total	<u><u>\$ 1,180,193.17</u></u>
-------	-------------------------------

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	12/15/2020
Agenda Item Type	General Business Item		
Subject	Toyota Center/Arena Accounts		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Staff recommends that Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for October 2020.

Motion for Consideration

I move to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for October 2020 in the amount of \$30,146.39, comprised of check numbers 21684-21699 in the amount of \$29,790.74 and electronic transfers in the amount of \$355.65.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$30,146.39.

Through

Denise Winters
Dec 07, 14:29:41 GMT-0800 2020

Dept Head Approval

Dan Legard
Dec 07, 16:59:31 GMT-0800 2020

City Mgr Approval

Marie Mosley
Dec 10, 20:22:10 GMT-0800 2020

Attachments: Roster

☐ Recording
Required?

**Toyota Center and Toyota Arena
Operations Claims Roster
October 2020**

Num	Date	Name	Memo	Account	Paid Amount
21684	10/28/2020	Advanced Protection Services, Inc.		1006.1 · Sterling Operating Account	
P 79646	09/30/2020		Troubleshoot Ammonia System	8039 · Security & Fire Alarm System	-150.95
R 124327	10/01/2020		Vault Monitoring Services 10/1/20-10/31/20	8039 · Security & Fire Alarm System	-43.39
R 124326	10/01/2020		Temperatue Monitoring-10/1/20-10/31/20	8039FB · Sec & Fire Alarm, Food & Bev	-43.39
R 124325	10/01/2020		Fire Monitoring Services-10/1/20-10/31/20	8039 · Security & Fire Alarm System	-73.79
R 124324	10/01/2020		Ammonia Monitoring Services-10/1/20-10/31/20	8039 · Security & Fire Alarm System	-52.07
R 124323	10/01/2020		TA Fire Monitoring Services-10/1/20-10/31/20	8039 · Security & Fire Alarm System	-46.64
P 79690	10/12/2020		TA-Annual Fire Alarm Inspection	8039 · Security & Fire Alarm System	-302.99
					<u>-713.22</u>
21685	10/28/2020	Apollo Inc		1006.1 · Sterling Operating Account	
T-9410029802	09/01/2020		Tax from Invoice 9410029802	8038 · Repairs & Maintenance-HVAC	-150.67
940030452	10/02/2020		October HVAC Maintenance Billing	8038 · Repairs & Maintenance-HVAC	-1,902.67
					<u>-2,053.34</u>
21686	10/28/2020	Benton PUD		1006.1 · Sterling Operating Account	
LG 9/7/20-10/7/20	10/10/2020		LG General Electrical Service 9/7/20-10/7/20	8036.3 · Electricity	-3,498.76
Sign 9/7/20-10/7/20	10/10/2020		Sign Electrical Services 9/7/20-10/7/20	8036.3 · Electricity	-324.86
					<u>-3,823.62</u>
21687	10/28/2020	Canon Solutions America (Oce)	BHA806	1006.1 · Sterling Operating Account	
4034170429	10/01/2020		Copier Maintenance-QHM07777-9/24-10/23/20	8007 · Printing & Copiers	-27.98
					<u>-27.98</u>
21688	10/28/2020	Cascade Natural Gas - COL	Natural Gas Services 9/12/20-10/9/20-TC	1006.1 · Sterling Operating Account	
9/12-10/9/20	10/13/2020		Natural Gas Services 9/12/20-10/9/20-TC	8036.2 · Natural Gas	-14.21
					<u>-14.21</u>
21689	10/28/2020	Cascade Natural Gas - ICE	Natural Gas Services 9/11/20-10/9/20-TA	1006.1 · Sterling Operating Account	
9/11-10/9/20	10/13/2020		Natural Gas Services 9/11/20-10/9/20-TA	8036.2 · Natural Gas	-26.36
					<u>-26.36</u>
21690	10/28/2020	Cougar Digital Marketing & Design LLC	TA-Monthly Website Maintenance	1006.1 · Sterling Operating Account	
6958	10/01/2020		TA-Monthly Website Maintenance	8003 · Non-Event Advertising	-149.00
					<u>-149.00</u>
21691	10/28/2020	Culligan	230326	1006.1 · Sterling Operating Account	
105954	10/18/2020		Water Cooler Rentals 10/18-11/18/20	8098 · Supplies & Equipment	-10.86
					<u>-10.86</u>
21692	10/28/2020	Daktronics	133692-003	1006.1 · Sterling Operating Account	
6904571	10/01/2020		Maintenance Agreement 9/28/20-9/27/21	8041 · Repairs & Maintenance-Building	-6,944.98
					<u>-6,944.98</u>
21693	10/28/2020	Devfuzion	September Website Hosting	1006.1 · Sterling Operating Account	
W-14510	09/30/2020		September Website Hosting	8003 · Non-Event Advertising	-30.00
					<u>-30.00</u>
21694	10/28/2020	Quality Signs	Fabrication and Install of Metal Panels for Maruqe	1006.1 · Sterling Operating Account	
5453	10/15/2020		Sign Electrical Services 9/7/20-10/7/20	8042 · Repairs & Maintenance-Equipment	-1,078.40
					<u>-1,078.40</u>
21695	10/28/2020	Spectrum Business	Phone and Internet Services 9/26/20-10/25/20	1006.1 · Sterling Operating Account	
0883924092620	09/26/2020		Internet Services 9/26/20-10/25/20	8034.3 · Internet	-1,719.98
			Phone Services 9/26/20-10/25/20	8034.1 · Telephone	-906.32
					<u>-2,626.30</u>

**Toyota Center and Toyota Arena
Operations Claims Roster
October 2020**

Num	Date	Name	Memo	Account	Paid Amount
21696	10/28/2020	Spokane Production Service	Labor for An American In Paris-1/13/2020	1006.1 · Sterling Operating Account	
AmericanInParis	10/20/2020		Labor for An American In Paris-1/13/2020	5073 · Reimbursed Outside Services	-2,002.35
					<u>-2,002.35</u>
21697	10/28/2020	Sunbelt Rentals	Manlift for Marque Repairs	1006.1 · Sterling Operating Account	
105216003-0001	09/04/2020		Manlift for Marque Repairs	8096 · Rental Equipment	-508.36
					<u>-508.36</u>
21698	10/28/2020	The UPS Store	PO#3377-Annual Exposure Report Booklet	1006.1 · Sterling Operating Account	
10072020	10/07/2020		PO#3377-Annual Exposure Report Booklet	8007 · Printing & Copiers	-117.68
					<u>-117.68</u>
21699	10/28/2020	VenuWorks, Inc.	October 2020 Management Fee	1006.1 · Sterling Operating Account	
16914	10/01/2020		October 2020 Management Fee	8124 · VenuWorks Management Fee	-9,664.08
					<u>-9,664.08</u>
AUTO	10/31/2020	American Payment Solutions	Credit card processing Oct 2020	1006.1 · Sterling Operating Account	
			Credit card processing Oct 2020	8109 · Credit Card Fees	-35.45
					<u>-35.45</u>
AUTO	10/31/2020	USAePay	CC processing setup for TOYO - Oct 2020	1006.1 · Sterling Operating Account	
			CC processing setup for Center - Oct 2020	8109 · Credit Card Fees	-12.50
			CC processing setup for Arena - Oct 2020	8109 · Credit Card Fees	-12.50
					<u>-25.00</u>
AUTO	10/31/2020	Ignite Payment Systems	Card processing fees - TOYO Oct 2020	1006.1 · Sterling Operating Account	
			Card processing fees - TOYO Oct 2020	8109 · Credit Card Fees	-55.80
			Card processing fees - ARENA Oct 2020	8109 · Credit Card Fees	-33.45
					<u>-89.25</u>

Total Paid

29,940.44

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 21684-21699
Electronic transfers

Total

\$	29,790.74
	149.70
\$	<u>29,940.44</u>

Exceptions:

Toyota Center and Toyota Arena
Box Office Claims Roster
October 2020

Num	Date	Name	Memo	Account	Paid Amount
AUTO	10/31/2020	American Express	AMEX fees	1006.3 - Sterling Box Office Account	
			AMEX Fees - Oct 2020	8109 - Credit Card Fees	-7.95
			AMEX - Refunds issues Oct 2020	3601 - Unearned Revenue-Ticket Sales	-198.00
					<u>-205.95</u>

Total Paid

205.95

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Electronic transfers		\$	205.95
	Total	\$	<u>205.95</u>

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	12/15/2020
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 11/30/2020		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 11/30/2020 in the amount of \$2,946,485.90 comprised of check numbers 74744 through 74936 and direct deposit numbers 186905 through 187318.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$2,946,485.90.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
Dec 03, 14:24:35 GMT-0800 2020

Marie Mosley
Dec 10, 20:22:47 GMT-0800 2020

Attachments: payroll roster

☐ Recording
Required?

December 15, 2020

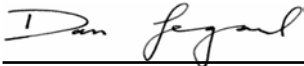
All Departments:

November 30, 2020

ADMINISTRATIVE TEAM	2,011.50
CITY COUNCIL	4,525.00
CITY MANAGER	20,802.44
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	24,553.80
EMPLOYEE & COMMUNITY RELATIONS	38,395.15
ENGINEERING	54,459.02
FACILITIES & GROUNDS	70,603.55
FINANCE	67,733.75
FIRE	167,873.04
LEGAL SERVICES	22,637.37
MANAGEMENT SERVICES	78,098.18
POLICE	977,533.65
Subtotal General Fund	1,529,226.45
STREETS	15,143.01
TRAFFIC	24,680.81
Subtotal Street Fund	39,823.82
BI-PIN	9,925.04
BUILDING SAFETY	43,040.09
COMMUNITY DEVELOPMENT	4,025.18
CRIMINAL JUSTICE	169,315.91
EQUIPMENT RENTAL	12,324.21
MEDICAL SERVICES	622,390.39
RISK MANAGEMENT	3,957.88
STORMWATER UTILITY	18,333.52
WATER & SEWER	143,948.22
Subtotal Other Funds	1,027,260.44
Total Salaries and Wages	2,596,310.71
Benefits:	
Industrial Insurance	28,421.85
Medical Retirement Account	3,412.50
Retirement	179,347.19
Social Security (FICA)	135,907.44
WA Family Leave	3,086.21
	350,175.19
Total Benefits	
Grand Total	\$2,946,485.90

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,946,485.90 comprised of check numbers 74744 through 74936 and direct deposit numbers 186905 through 187318.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet 	Agenda Item Number	3.d.	Council Date	12/15/2020	Consent Agenda	☒	
	Agenda Item Type	General Business Item				Ordinance/Reso	☐
	Subject	2021 Lodging Tax Recommendations				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #		Permit #		Quasi-Judicial	☐	
	Department	Finance					

Recommendation

Staff recommends the approval of the 2021 lodging tax funding recommendations from the City's Lodging Tax Advisory Committee (LTAC).

Motion for Consideration

I move to approve the 2021 lodging tax funding recommendations as submitted by the City's LTAC.

Summary

During 2013, legislation was adopted by the State that made permanent several provisions of previous legislation that had temporarily provided more flexibility in the use of lodging tax proceeds. In addition, the new legislation also expanded reporting requirements for lodging tax applicants and the role of the City's LTAC. Applicants are now required to complete an application packet that includes estimates on the number of people that will stay in Kennewick overnight, travel over 50 miles or more, or come from another state or country, as a result of the event or activity requesting funding. The City's LTAC then makes a recommendation to the City Council on a list of candidates to receive funding, including the amount recommended for each applicant. Based on this recommendation, City Council has the authority to make a final determination on funding. City Council can only approve funding for applicants from the LTAC's recommended list and at the amount recommended for each applicant, but may choose to fund all, some, or none of the applicants.

The City of Kennewick's LTAC met on Thursday, October 29th, to discuss applications for 2021 lodging tax funding and has recommended the following items for funding:

City of Kennewick - Southridge Sports & Events Complex Field Improvements: \$10,000
 Visit Tri-Cities - Tourism Promotion Contract: \$266,000 (estimated - actual amount will be per contract)
 City of Kennewick (Toyota Center & Arena) - 2021 Operations: \$320,000
 City of Kennewick (Toyota Center & Arena) - 2021 Capital Improvements: \$300,000

Alternatives

None recommended. Under state law, City Council can choose to approve funding awards to all, some, or none of the candidates recommended by the LTAC. Candidates that receive awards must receive the amount recommended by the LTAC.

Fiscal Impact

The recommended award total from the City's LTAC for 2020 is \$896,000, which will be funded through the City's anticipated lodging tax revenue for 2021. The City's lodging tax revenue is projected to be 25% lower in 2021 than the amount received in 2019, due to the ongoing impacts of the COVID-19 pandemic on business and leisure travel and lodging. The total amount of lodging tax awards recommended by the LTAC reflect this reduction in anticipated lodging tax revenue for 2021.

Through		Attachments: 
Dept Head Approval	Dan Legard Oct 30, 11:09:32 GMT-0700 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:23:35 GMT-0800 2020	
		☐ Recording Required?

Council Agenda Coversheet 	Agenda Item Number	3.e.	Council Date	12/15/2020	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	Golf Course Management Agreement			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Parks & Recreation				

Recommendation

Staff recommends Council authorize the Mayor to sign the Columbia Park Golf Course Management Agreement Extension on behalf of the City.

Motion for Consideration

I move to authorize the Mayor to sign the Columbia Park Golf Course Management Agreement Extension with Kennewick Golf Corporation.

Summary

The Columbia Park Golf Course Management Agreement Extension extends the 2015-2020 operating agreement between the City and its current operator, Kennewick Golf Corporation, for one year. The extension is intended to give course and restaurant operators an opportunity to cohabitate and collaborate in the shared Columbia River Landing facility in a post-COVID-19 environment, to better determine if golf course operating agreement terms should be renegotiated.

Since the Columbia River Landing facility construction was completed in late spring 2019, the restaurant opened in November 2019, and both golf and restaurant operations were limited in 2020 due to COVID-19 closures, the two parties have had little time together to identify what terms should be reconsidered to facilitate synergy and success. The City's recreation, event, and marketing staff is working with course and restaurant operators to update the Columbia Park Tri-Plex Marketing and Operations Strategy, to be discussed during a Council workshop in early 2021.

Alternatives

None recommended.

Fiscal Impact

Operations of the golf course continue with no changes to monthly revenues and expenditures.

Through	Emily Estes-Cross Dec 08, 13:06:42 GMT-0800 2020	Attachments: 
Dept Head Approval	Emily Estes-Cross Dec 08, 13:06:45 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:25:03 GMT-0800 2020	

☐ Recording Required?

**Extension Agreement Re Golf Course Management Agreement
between
The City of Kennewick and Kennewick Golf Corporation**

This Extension Agreement is between the City of Kennewick ("City") and Kennewick Golf Corporation, a California corporation ("Operator") dated December ___, 2020.

Recitals

City and Operator are parties to that certain Golf Course Management Agreement between the City of Kennewick and Kennewick Golf Corporation dated November 17, 2015, as amended by the Addendum No. 1 Amending Golf Course Management Agreement Between The City of Kennewick and Kennewick Golf Corporation dated April 2, 2019 (collectively, the "Management Agreement") pertaining to the operation and management of the Columbia Park Golf Course in Kennewick, Washington.

The initial term of the Management Agreement, per Section 2.01 thereof, expires on December 31, 2020 and the parties now wish to extend the initial term for one year.

Agreement

Therefore, for valuable consideration, receipt of which is hereby acknowledged, City and Operator hereby agree to extend the initial term of the agreement to December 31, 2021 and for that purpose hereby amend Section 2.01 of the Management Agreement to read as follows:

2.01 **Term.** The initial term of this Agreement shall commence on January 1, 2016 (the Effective Date") and expire on December 31, 2021, unless it is terminated or extended pursuant to the terms of this Agreement.

Any and all references in the Management Agreement to the "term" or the "initial term" shall mean and refer to the term referenced in Section 2.01 as amended by this Extension Agreement, and, except as amended herein, all of the terms, conditions and provision of the Management Agreement are incorporated herein and shall remain in full force and effect for the remainder of the initial term as extended hereby.

City:

CITY OF KENNEWICK

By: _____
DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

Approved as to form:

LISA BEATON, City Attorney

Operator:

KENNEWICK GOLF CORPORATION,
a California corporation

By: _____
MICHAEL SHARP, President

Council Agenda Coversheet 	Agenda Item Number	3.f.	Council Date	12/15/2020	Consent Agenda	☒
	Agenda Item Type	Resolution			Ordinance/Reso	☒
	Subject	Authorized Signatories			Public Mtg / Hrg	☐
	Ordinance/Reso #	20-16	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

Council adopt Resolution 20-16 authorizing Dan Legard, Denise Winters and Michele Hamada as signatories for executing financial transactions for the City of Kennewick.

Motion for Consideration

I move to adopt Resolution 20-16.

Summary

The retirement of an Accounting Supervisor and the addition of a signer from the Finance Department require an update of the City's designated signatories for City accounts at authorized places of deposit. This resolution repeals Resolution 11-02, removes Lynne C. Brown and Christina Palmer as authorized signatories for the City with regard to banking transactions and authorizes Dan Legard, Finance Director/Treasurer, Denise Winters, Accounting Manager and Michele Hamada, Accounting Supervisor to sign City checks and conduct other banking and investment transactions for the City.

Alternatives

None.

Fiscal Impact

None.

Through	Lynne Brown Nov 30, 15:22:10 GMT-0800 2020	Attachments: 
Dept Head Approval	Dan Legard Nov 30, 16:21:50 GMT+0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:26:04 GMT-0800 2020	
		☐ Recording Required?

CITY OF KENNEWICK
RESOLUTION NO. 20-16

A RESOLUTION AUTHORIZING DAN LEGARD, DENISE WINTERS, AND MICHELE HAMADA, TO SIGN CITY CHECKS AT THE CITY OF KENNEWICK'S AUTHORIZED PLACES OF DEPOSIT AND REPEALING RESOLUTION NO. 11-02

WHEREAS, with the retirement of Lynne C. Brown it is necessary to remove her as an authorized signatory of City checks; and

WHEREAS, adding an authorized signer from the Finance Department is more efficient operationally and makes it possible to remove Christina Palmer as an authorized signatory; and

WHEREAS, authorized signatories are necessary for executing financial transactions; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that Dan Legard, Finance Director/Treasurer, Denise Winters, Accounting Manager; and Michele Hamada, Accounting Supervisor, be, and the same hereby are, authorized to sign City checks and other banking and investment transactions at the City of Kennewick's authorized places of deposit, in their respective capacities above-named, for the City of Kennewick; and

BE IT FURTHER RESOLVED that Resolution No. 11-02, be, and the same hereby is, repealed.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of December, 2020, and signed in authentication of its passage this 15th day of December, 2020.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 20-16 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 16th day of December, 2020.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Council Agenda Coversheet 	Agenda Item Number	3.g.	Council Date	12/15/2020	Consent Agenda	☒	
	Agenda Item Type	Final Plat				Ordinance/Reso	☐
	Subject	Apple Valley Phase 5A				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	FP 20-06	Permit #	PLN-2020-03112	Quasi-Judicial	☐	
	Department	Planning					

Recommendation

That City Council authorize the Mayor (or in his absence Mayor Pro Tem) to sign the Final Plat of Apple Valley Phase 5A contingent upon payment of fees, bonding for incomplete sidewalk and landscape work.

Motion for Consideration

I move to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the Final Plat of Apple Valley Phase 5A contingent upon payment of fees, bonding for incomplete sidewalk and landscape work.

Summary

An application has been submitted by Matt Smith for the Final Plat of Apple Valley Phase 5A. The plat consists of 45 lots and six tracts on 27.70 acres located west of the S Sherman Street and Ridgeline Drive intersection. The site is zoned Residential, Low Density (RL) which allows a minimum lot size of 7,500 square feet. The smallest lot is 7,904 square feet, the largest lot is 11,378 square feet and the average lot size is 8,200 square feet. The Preliminary Plat of Apple Valley Phase 5 was approved by the Hearing Examiner's decision dated January 28, 2020.

Staff has reviewed the final plat application and has found it to be in conformance with all applicable City development regulations. Prior to signing the final plat, the outstanding conditions will be met, in addition to payment of fees and bonding for incomplete sidewalk and landscape work. Following Council approval and plat signatures, the plat can be recorded and lots sold to individual owners.

Alternatives

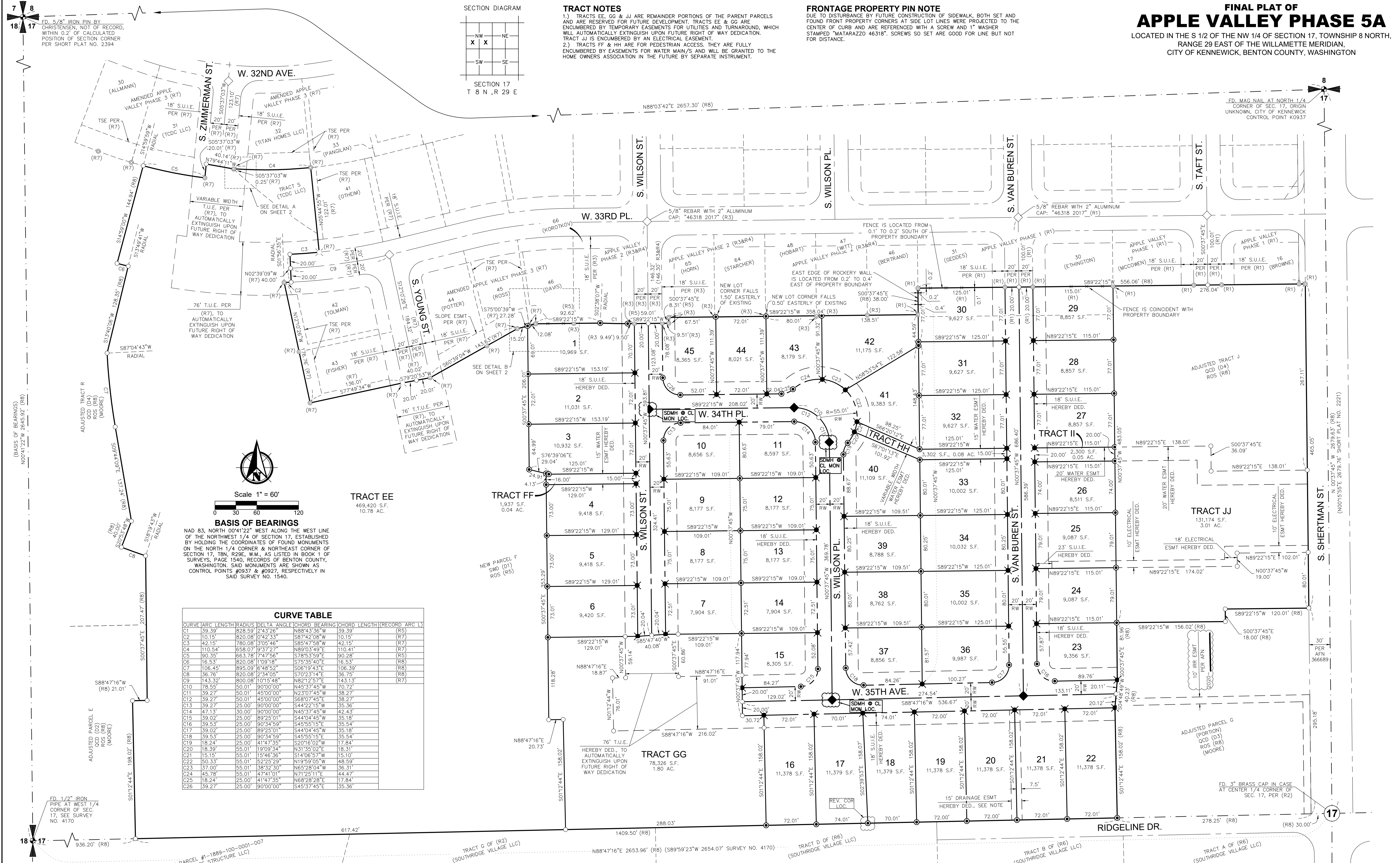
No alternatives were reviewed or are recommended, the applicant has met the applicable standards.

Fiscal Impact

None.

Through	Steve Donovan Dec 04, 08:29:33 GMT-0800 2020	Attachments: 
Dept Head Approval	Gregory McCormick Dec 04, 08:35:39 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:27:44 GMT-0800 2020	

☐ Recording Required?



FINAL PLAT OF
APPLE VALLEY PHASE 5A
LOCATED IN THE S 1/2 OF THE NW 1/4 OF SECTION 17, TOWNSHIP 8 NORTH,
RANGE 29 EAST OF THE WILLAMETTE MERIDIAN,
CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON

TRACT NOTES
1. TRACTS EE, GG & JJ ARE REMAINDER PORTIONS OF THE PARENT PARCELS AND ARE RESERVED FOR FUTURE DEVELOPMENT. TRACTS EE & GG ARE ENCLOSED BY TEMPORARY EASEMENTS FOR UTILITIES AND TURNAROUND, WHICH WILL AUTOMATICALLY EXTINGUISH UPON FUTURE RIGHT OF WAY DEDICATION. TRACT JJ IS ENCLOSED BY AN ELECTRICAL EASEMENT.
2. TRACTS FF & HH ARE FOR PEDESTRIAN ACCESS. THEY ARE FULLY ENCLOSED BY EASEMENTS FOR WATER MAIN/S AND WILL BE GRANTED TO THE HOME OWNERS ASSOCIATION IN THE FUTURE BY SEPARATE INSTRUMENT.

FRONTAGE PROPERTY PIN NOTE
DUE TO DISTURBANCE BY FUTURE CONSTRUCTION OF SIDEWALK, BOTH SET AND FOUND FRONT PROPERTY CORNERS AT SIDE LOT LINES WERE PROJECTED TO THE CENTER OF CURB AND ARE REFERENCED WITH A SCREW AND 1" WASHER STAMPED "MATARAZZO 46318". SCREWS SO SET ARE GOOD FOR LINE BUT NOT FOR DISTANCE.

TRACT EE
469,420 S.F.
10.78 AC.

TRACT FF
1,937 S.F.
0.04 AC.

TRACT GG
78,326 S.F.
1.80 AC.

TRACT HH
11,379 S.F.

TRACT JJ
131,174 S.F.
3.01 AC.

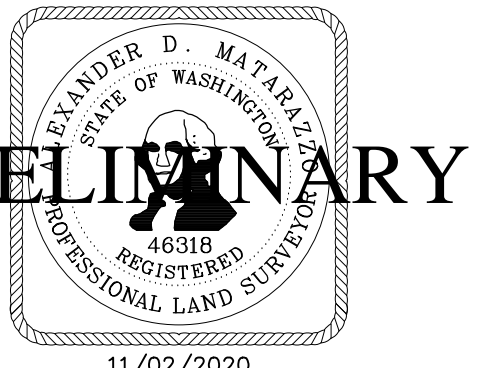
CURVE TABLE									
CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH	RECORD ARC L			
C1	39.39'	828.59'	2°43'26"	N88°43'36"W	39.39'	(R5)			
C2	10.15'	820.08'	0°42'33"	S87°42'08"W	10.15'	(R7)			
C3	42.15'	780.08'	3°05'46"	S85°47'58"W	42.15'	(R7)			
C4	110.54'	658.07'	9°37'27"	N89°03'49"E	110.41'	(R7)			
C5	90.35'	663.78'	7°47'56"	S78°53'59"E	90.28'	(R5)			
C6	16.53'	820.08'	1°09'18"	S75°35'40"E	16.53'	(R8)			
C7	106.45'	895.09'	6°48'52"	S06°19'43"E	106.39'	(R8)			
C8	36.76'	820.08'	2°34'05"	S70°23'14"E	36.75'	(R8)			
C9	143.32'	800.08'	10°15'48"	N82°12'57"E	143.13'	(R7)			
C10	78.55'	50.01'	90°00'00"	N45°37'45"W	70.72'	(R5)			
C11	39.27'	50.01'	45°00'00"	N23°07'45"W	38.27'	(R5)			
C12	39.27'	50.01'	45°00'00"	S68°07'45"E	38.27'	(R5)			
C13	39.27'	25.00'	90°00'00"	S44°22'15"W	35.36'	(R5)			
C14	47.13'	50.00'	90°00'00"	N45°37'45"W	42.43'	(R5)			
C15	39.02'	25.00'	89°25'01"	S44°04'45"W	35.18'	(R5)			
C16	39.53'	25.00'	90°34'59"	S45°55'15"E	35.54'	(R5)			
C17	39.02'	25.00'	89°25'01"	S44°04'45"W	35.18'	(R5)			
C18	39.53'	25.00'	90°34'59"	S45°55'15"E	35.54'	(R5)			
C19	18.24'	25.00'	41°47'35"	S20°16'02"W	17.84'	(R5)			
C20	18.39'	55.01'	19°09'34"	N31°35'02"E	18.31'	(R5)			
C21	15.15'	55.01'	15°46'36"	S10°06'57"W	15.10'	(R5)			
C22	50.33'	55.01'	52°25'29"	N19°59'05"W	48.59'	(R5)			
C23	37.00'	55.01'	38°32'30"	N65°28'04"W	36.31'	(R5)			
C24	15.78'	55.01'	47°41'01"	N71°56'11"E	44.47'	(R5)			
C25	18.24'	25.00'	41°47'35"	N68°28'28"E	17.84'	(R5)			
C26	39.27'	25.00'	90°00'00"	S45°37'45"E	35.36'	(R5)			

SURVEYOR'S CERTIFICATE
THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF TRI CITIES DEVELOPMENT COMPANY LLC. IN 2020.

ALEXANDER D. MATARAZZO, PLS 46318 DATE _____

AUDITOR'S CERTIFICATE
FILED FOR RECORD THIS _____ DAY OF _____, 2020 AT _____ M. IN VOLUME _____ OF PLATS AT PAGE _____ AT THE REQUEST OF PBS ENGINEERING & ENVIRONMENTAL INC.

COUNTY AUDITOR _____



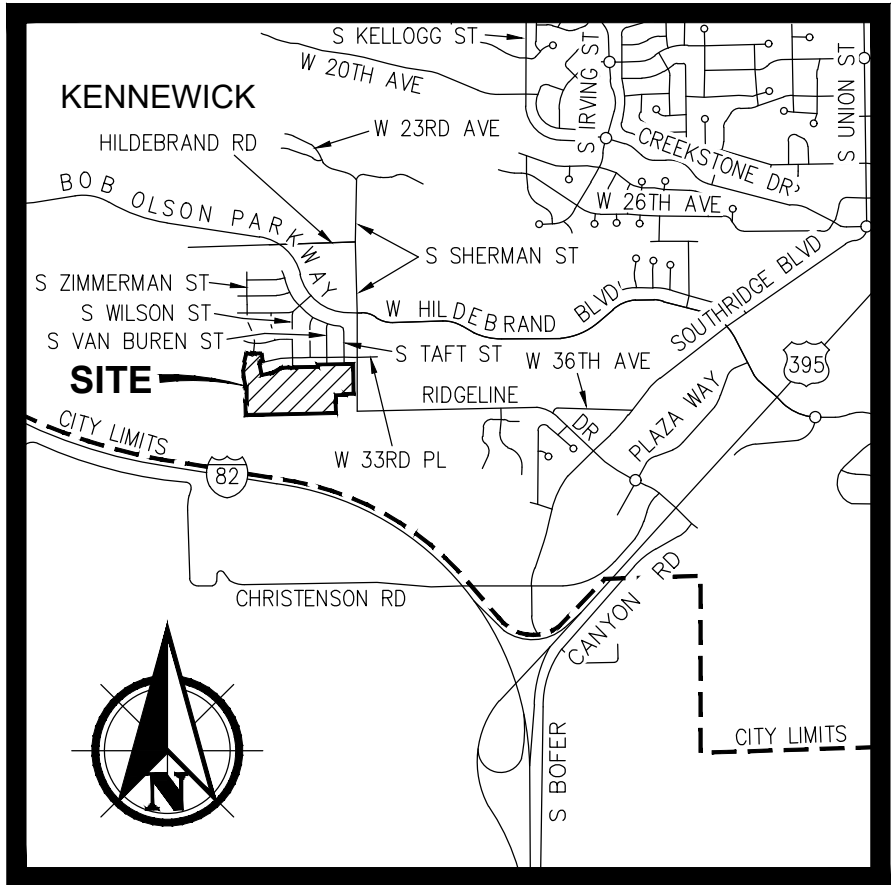
DRAINAGE EASEMENT NOTE
THE TEMPORARY DRAINAGE EASEMENT GRANTED PER THE AGREEMENT RECORDED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2019-018338 BENEFITING THE VILLAGE AT SOUTHRIDGE PHASE 2 (R6) IS HEREBY TERMINATED AS ALLOWED BY SECTION 7 OF SAID AGREEMENT. IN COMPLIANCE WITH SECTION 4 OF SAID AGREEMENT, A DRAINAGE EASEMENT BETWEEN LOTS 20 & 21 IS HEREIN DEDICATED. IT ENCOMPASSES A PORTION OF THE DRAINAGE FACILITIES PERTINENT TO SAID AGREEMENT, WHILE THE REMAINDER PORTION HAS BEEN RE-ROUTED TO THE PUBLIC RIGHT OF WAY AND HAS BEEN CONNECTED TO A PERMANENT STORM SYSTEM. IT IS HEREBY EXPRESSED THAT THE LOCATION OF THE DRAINAGE FACILITIES IN THE CORRIDOR BETWEEN SAID LOTS 20 & 21 IS COINCIDENT WITH THE LOT LINE. CAUTION SHOULD BE EXERCISED FOR INSTALLATION OF ANY IMPROVEMENTS, SUCH AS FENCING, TO PROTECT SAID DRAINAGE FACILITIES.

SURVEY / DEED REFERENCES
(R1) PLAT OF APPLE VALLEY PHASE 1 (AFN 2017-028841) BY MATARAZZO
(R2) PLAT OF THE VILLAGE AT SOUTHRIDGE PHASE 1 (AFN 2017-029283) BY MATARAZZO
(R3) PLAT OF APPLE VALLEY PHASE 2 (AFN 2017-037689) BY MATARAZZO
(R4) CORRECTIONS TO PLAT OF APPLE VALLEY PHASE 2 SURVEY NO. 5025 (AFN 2018-016051) BY MATARAZZO
(R5) PLAT EXEMPTION SURVEY NO. 5151 (AFN 2019-007030) BY MATARAZZO
(R6) PLAT OF THE VILLAGE AT SOUTHRIDGE PHASE 2 (AFN 2019-017936) BY BECKER
(R7) AMENDED PLAT OF APPLE VALLEY PHASE 3 (AFN 2019-022102) BY MATARAZZO
(R8) BOUNDARY LINE ADJUSTMENT SURVEY NO. 5292 (AFN 2020-002409)
(D1) NEW PARCEL F STATUTORY WARRANTY DEED (AFN 2019-008431)
(D2) ADJUSTED PARCEL E QUIT CLAIM DEED (AFN 2020-003837)
(D3) ADJUSTED PARCEL G QUIT CLAIM DEED (AFN 2020-003839)
(D4) ADJUSTED TRACTS R & J QUIT CLAIM DEED (AFN 2020-003841)



CLIENT: TRI CITIES DEVELOPMENT COMPANY LLC		PROJECT NO.: 66909.001	
SURVEYOR: ALEXANDER D. MATARAZZO		DATE: 11/02/2020	
CALC BY: ROP	DRAWN BY: ROP	SCALE: 1" = 60'	
SECTION: 17	TOWNSHIP: 8 NORTH	RANGE: 29 EAST	
CITY: KENNEWICK	COUNTY: BENTON	SHEET 1 OF 2	

FINAL PLAT OF
APPLE VALLEY PHASE 5A
LOCATED IN THE S 1/2 OF THE NW 1/4 OF SECTION 17, TOWNSHIP 8 NORTH,
RANGE 29 EAST OF THE WILLAMETTE MERIDIAN,
CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON



VICINITY MAP
NOT TO SCALE

NARRATIVE

THIS PROJECT WAS PERFORMED AT THE REQUEST OF TRI CITIES DEVELOPMENT COMPANY LLC. TO SUBDIVIDE THOSE LANDS KNOWN AS TRACT S OF THE AMENDED PLAT OF APPLE VALLEY PHASE 3 RECORDED IN VOLUME 15 AT PAGE 647 UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2019-022102, NEW PARCEL F DESCRIBED IN DEED RECORDED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2019-008431 AND DEPICTED ON PLAT EXEMPTION SURVEY NO. 5151 RECORDED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2019-007030 & ADJUSTED TRACT J DESCRIBED IN DEED RECORDED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2020-003841 AND DEPICTED ON BOUNDARY LINE ADJUSTMENT SURVEY NO. 5292 RECORDED UNDER BENTON COUNTY AUDITOR'S FILE NUMBER 2020-002409.

THIS SURVEY WAS PERFORMED AS A REAL TIME KINEMATIC SURVEY USING DUAL FREQUENCY TRIMBLE R8 GPS RECEIVERS HAVING AN ACCURACY OF ONE CENTIMETER +/- 1 PPM PER MEASURED LENGTH. THE MONUMENTS & PINS SHOWN HEREIN WERE VISITED AND TIED DURING OUR SURVEYS BETWEEN FEBRUARY 2015 THROUGH JANUARY 2019.

SUBDIVISION GUARANTEE REFERENCE

ALL TITLE INFORMATION SHOWN ON THIS MAP HAS BEEN EXTRACTED FROM INFORMATION CONTAINED IN BENTON-FRANKLIN TITLE COMPANY SUBDIVISION GUARANTEE, ORDER No. BF11216, DATED: SEPTEMBER 02, 2020 AT 08:00 AM. IN PREPARING THIS PLAT, PBS ENGINEERING AND ENVIRONMENTAL, INC. HAS CONDUCTED NO INDEPENDENT TITLE SEARCH, NOR IS PBS ENGINEERING AND ENVIRONMENTAL, INC. AWARE OF ANY TITLE ISSUES AFFECTING THE PROPERTY OTHER THAN THOSE SHOWN ON THE PLAT AND DISCLOSED BY THE REFERENCED BENTON-FRANKLIN TITLE COMPANY SUBDIVISION GUARANTEE. PBS ENGINEERING AND ENVIRONMENTAL, INC. HAS RELIED WHOLLY ON BENTON-FRANKLIN TITLE COMPANY'S REPRESENTATION OF THE TITLE'S CONDITION TO PREPARE THIS MAP AND THEREFORE, PBS ENGINEERING AND ENVIRONMENTAL, INC. QUALIFIES THE MAP'S ACCURACY AND COMPLETENESS TO THAT EXTENT.

LEGAL DESCRIPTIONS

THE FOLLOWING WERE DERIVED FROM THE DESCRIPTIONS IN EXHIBIT "A" OF THE REFERENCED TITLE REPORT.

TRACT S

LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 8 NORTH, RANGE 29 EAST OF THE WILLAMETTE MERIDIAN, CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

TRACT S, AMENDED APPLE VALLEY PHASE 3, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 15 OF PLATS, PAGE 647, RECORDS OF BENTON COUNTY, WASHINGTON.

NEW PARCEL F

LOCATED IN THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 8 NORTH, RANGE 29 EAST OF THE WILLAMETTE MERIDIAN, CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

NEW PARCEL F AS DEPICTED AND DESCRIBED ON RECORD SURVEY NO. 5151, RECORDED UNDER AUDITOR'S FILE NO. 2019-007030, RECORDS OF BENTON COUNTY, WASHINGTON.

ADJUSTED TRACT J

LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 8 NORTH, RANGE 29 EAST OF THE WILLAMETTE MERIDIAN, CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ADJUSTED TRACT J AS DEPICTED AND DESCRIBED ON RECORD SURVEY NO. 5292, RECORDED UNDER AUDITOR'S FILE NO. 2020-002409, RECORDS OF BENTON COUNTY, WASHINGTON.

DEDICATION

WE, TRI CITIES DEVELOPMENT COMPANY LLC., A WASHINGTON LIMITED LIABILITY COMPANY HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE TRACT OF LAND DESCRIBED HEREON AND THAT WE HAVE CAUSED SAID LAND TO BE SURVEYED AND THE LOTS CREATED AS SHOWN AND THAT THE STREET RIGHT-OF-WAY AND THE UTILITY EASEMENTS ARE HEREBY DEDICATED TO THE USE OF THE PUBLIC.

FOR TRI CITIES DEVELOPMENT COMPANY LLC. TITLE	DATE
J.F. MOORE	DATE
GLADYS MOORE	DATE

ACKNOWLEDGEMENT

STATE OF _____
COUNTY OF _____

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT _____, HAS SIGNED THIS PLAT ON BEHALF OF TRI CITIES DEVELOPMENT COMPANY LLC., ON OATH STATED THAT _____ IS AUTHORIZED TO EXECUTE THIS PLAT AND ACKNOWLEDGED IT AS THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED ON THIS PLAT.

NOTARY PUBLIC	DATE
MY APPOINTMENT EXPIRES	
RESIDING	

ACKNOWLEDGEMENT

STATE OF _____
COUNTY OF _____

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT J.F. AND GLADYS MOORE, HUSBAND AND WIFE, HAVE SIGNED THIS PLAT TO EXECUTE THIS PLAT AND ACKNOWLEDGED IT AS THE FREE AND VOLUNTARY ACT OF EACH PARTY FOR THE USES AND PURPOSES MENTIONED ON THIS PLAT.

NOTARY PUBLIC	DATE
MY APPOINTMENT EXPIRES	
RESIDING	

TREASURE'S CERTIFICATE

I HEREBY CERTIFY THAT THE TAXES ON THE LAND DESCRIBED HEREON HAVE BEEN PAID TO AND INCLUDING THE YEAR 20____ A.D. TAX PARCELS: 1-1789-202-0005-000, 1-1789-200-0001-012 & 1-1789-200-0001-013 (PTN).

BENTON COUNTY TREASURER	DATE
BENTON COUNTY ASSESSOR	DATE

APPROVALS

THE PLAT IS HEREBY APPROVED BY AND FOR THE CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON.

CITY OF KENNEWICK PLAT ADMINISTRATOR FP 20____/ PLN-2020-____	DATE
KENNEWICK CITY ENGINEER	DATE
MAYOR, CITY OF KENNEWICK	DATE
ATTEST:	
CITY CLERK, CITY OF KENNEWICK	DATE

UTILITY APPROVAL

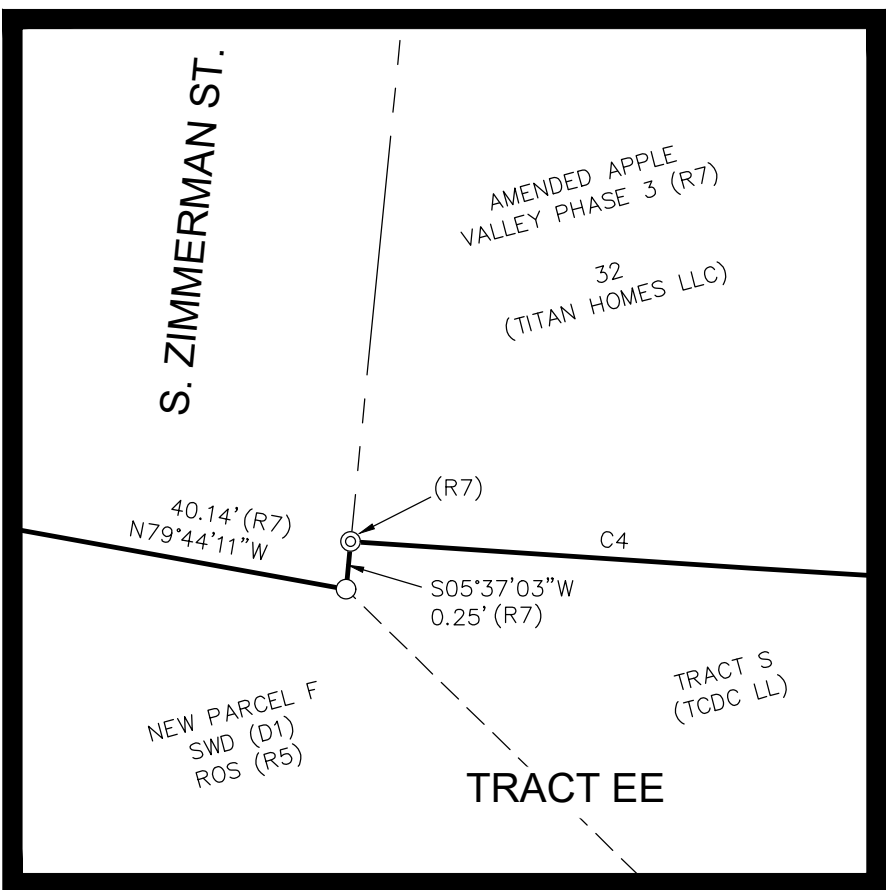
THE UTILITY EASEMENTS AS SHOWN HEREON ARE HEREBY APPROVED BY THE FOLLOWING UTILITIES:

FOR BENTON PUD NO. 1	TITLE	DATE
FOR CASCADE NATURAL GAS	TITLE	DATE
FOR FRONTIER NORTHWEST	TITLE	DATE
FOR CHARTER COMMUNICATIONS	TITLE	DATE

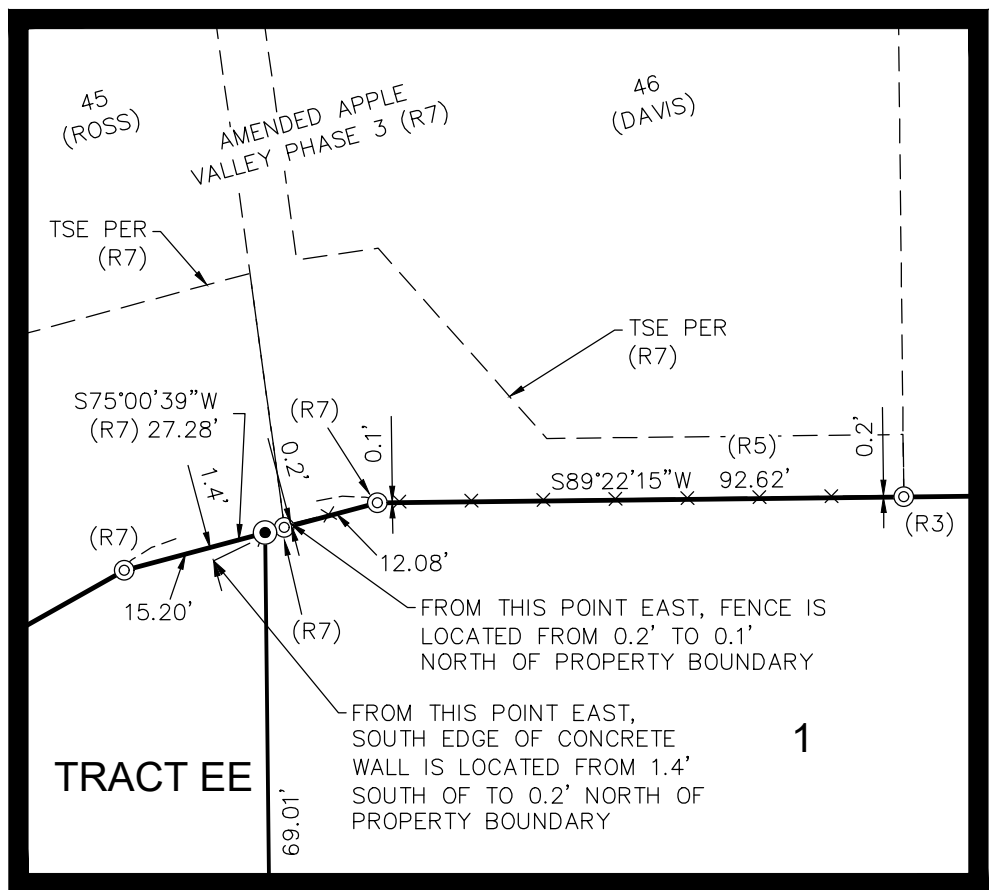
IRRIGATION APPROVAL

I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED HEREIN IS LOCATED WITHIN THE BOUNDARIES OF THE KENNEWICK IRRIGATION DISTRICT, THAT THE IRRIGATION EASEMENTS SHOWN ON THIS PLAT ARE ADEQUATE TO SERVE ALL LOTS SHOWN HEREON. I FURTHER CERTIFY THAT THOSE LOTS WHICH ARE ENTITLED TO IRRIGATION WATER UNDER THE OPERATING RULES AND REGULATIONS OF THE DISTRICT HAVE SATISFIED THE REQUIREMENTS OF RCW 58.17.310 AND THAT ALL ASSESSMENTS HAVE BEEN PAID THROUGH THE YEAR 20____ A.D.

FOR KENNEWICK IRRIGATION DISTRICT	TITLE	DATE
-----------------------------------	-------	------



DETAIL A
1" = 1'



DETAIL B
1" = 20'

LEGEND & ABBREVIATIONS

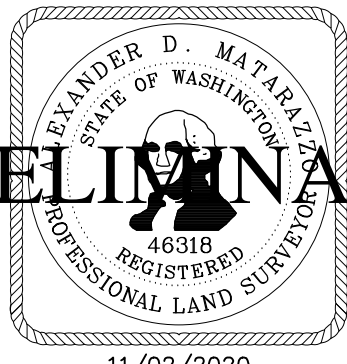
	FOUND (FD.) SURVEY MONUMENT AS NOTED
	FOUND 3" BRASS CAP IN MONUMENT CASE AND COVER STAMPED: "MATABRAZZO 46318" WITH THE CORRESPONDING YEAR PER (R1) THROUGH (R8)
	FOUND 5/8" IRON REBAR WITH YELLOW PLASTIC CAP STAMPED: "MATABRAZZO 46318" PER (R1) THROUGH (R8)
	FOUND SCREW WITH 1" BRASS WASHER STAMPED: "MATABRAZZO 46318" PER (R1) THROUGH (R8). SEE FRONTAGE PROPERTY PIN NOTE ON SHEET 1 FOR ADDITIONAL INFORMATION
	SET 3" BRASS CAP IN MONUMENT CASE AND COVER STAMPED: "PBS LS 46318 2020" WITH THIS PLAT
	SET 5/8"x30" IRON REBAR WITH YELLOW PLASTIC CAP STAMPED: "MATABRAZZO 46318" WITH THIS PLAT
	SET SCREW WITH 1" BRASS WASHER STAMPED: "MATABRAZZO 46318" WITH THIS PLAT. SEE FRONTAGE PROPERTY PIN NOTES ON SHEET 1 FOR ADDITIONAL INFORMATION
	CALCULATED POSITION ONLY, NOT SET OR FOUND
R# / (D#)	DENOTES SURVEY / DEED REFERENCE, SEE LISTS, ALSO DENOTES MEASURED DIMENSION MATCHES RECORD DIMENSION UNLESS NOTED OTHERWISE
[]	DENOTES STREET ADDRESS
AF#	AUDITOR FILE NUMBER
C#	DENOTES CURVE DATA, SEE TABLE
DED.	DEDICATED
ESMT	EASEMENT
IRR ESMT	IRRIGATION EASEMENT
/ SWD / ROS	QUIT CLAIM DEED / STATUTORY WARRANTY DEED / RECORD OF SURVEY
RW	DENOTES RIGHT OF WAY HEREBY DEDICATED
SEC.	SECTION
S.F. / AC.	SQUARE FEET / ACRES
S.U.I.E.	SIDEWALK, UTILITY & IRRIGATION EASEMENT
TCDCC, LLC	TRI CITIES DEVELOPMENT COMPANY, LLC.
T.T.U.E.	TEMPORARY TURNAROUND & UTILITY EASEMENT
T.U.E.	TEMPORARY UTILITY EASEMENT
— . . . —	

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 2020 AT _____ M. IN VOLUME _____ OF PLATS AT PAGE _____ AT THE REQUEST OF PBS ENGINEERING & ENVIRONMENTAL, INC.

COUNTY AUDITOR

PRELIMINARY



SURVEY / DEED REFERENCES

- (R1) PLAT OF APPLE VALLEY PHASE 1 (AFN 2017-028841) BY MATARAZZO
- (R2) PLAT OF THE VILLAGE AT SOUTHRIDGE PHASE 1 (AFN 2017-029283) BY MATARAZZO
- (R3) PLAT OF APPLE VALLEY PHASE 2 (AFN 2017-037669) BY MATARAZZO
- (R4) CORRECTIONS TO PLAT OF APPLE VALLEY PHASE 2 SURVEY NO. 5025 (AFN 2018-016051) BY MATARAZZO
- (R5) PLAT EXEMPTION SURVEY NO. 5151 (AFN 2019-007030) BY MATARAZZO
- (R6) PLAT OF THE VILLAGE AT SOUTHRIDGE PHASE 2 (AFN 2019-017936) BY BECKER
- (R7) AMENDED PLAT OF APPLE VALLEY PHASE 3 (AFN 2019-022102) BY MATARAZZO
- (R8) BOUNDARY LINE ADJUSTMENT SURVEY NO. 5292 (AFN 2020-002409) BY MATARAZZO
- (D1) NEW PARCEL F STATUTORY WARRANTY DEED (AFN 2019-008431)
- (D2) ADJUSTED PARCEL E QUIT CLAIM DEED (AFN 2020-003837)
- (D3) ADJUSTED PARCEL G QUIT CLAIM DEED (AFN 2020-003839)
- (D4) ADJUSTED TRACTS R & J QUIT CLAIM DEED (AFN 2020-003841)

	PBS Engineering and Environmental Inc. 400 Bradley Blvd, Ste 106 Richland, WA 99352 509.942.1600 pbsusa.com		CLIENT: TRI CITIES DEVELOPMENT COMPANY LLC	PROJECT NO.: 66090.001
			SURVEYOR: ALEXANDER D. MATARAZZO	DATE: 11/02/2020
	CALC BY: ROP	DRAWN BY: ROP	SCALE: N/A	
	SECTION: 17	TOWNSHIP: 8 NORTH	RANGE: 29 EAST	
CITY: KENNEWICK		COUNTY: BENTON	SHEET 2 OF 2	

Council Agenda Coversheet



Agenda Item Number	3.h.	Council Date	12/15/2020
Agenda Item Type	Contract/Agreement/Lease		
Subject	UPRR 24-inch Interceptor Sewer Rehab Phase 3		
Ordinance/Reso #		Contract #	
Project #	P1930-20	Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Staff recommends that council accept the work of Iron Horse, LLC for Contract P1930-20, UPRR 24-inch Interceptor Sewer Rehab Phase 3.

Motion for Consideration

I move to accept the work of Iron Horse, LLC for Contract P1930-20, UPRR 24-inch Interceptor Sewer Rehab Phase 3, in the amount of \$678,071.25.

Summary

Original Contract	\$ 680,922.00
Change Orders	\$ 0.00
Quantity Changes	\$ -2,850.75
Total	\$ 678,071.25

This project consisted of rehabilitating a portion of the UPRR 24-inch Interceptor Sewer, generally east of Edison St. The rehabilitation efforts included approximately 3,173 linear feet using trenchless rehabilitation cured-in-place-pipe (CIPP UV cured). This project also included the lining of all manholes to reduce hydrogen sulfide induced corrosion.

No change orders occurred with with phase.

Quantity Changes included: decreased rail road flagging labor during rehabilitation.

Alternatives

None recommended

Fiscal Impact

Water and Sewer Fund: \$ 678,071.25

Through

John Cowling
Dec 03, 10:24:32 GMT-0800 2020

Dept Head Approval

Cary Roe
Dec 04, 10:39:30 GMT-0800 2020

City Mgr Approval

Marie Mosley
Dec 10, 20:28:20 GMT-0800 2020

Attachments:

☐ Recording
Required?

Council Agenda Coversheet



Agenda Item Number	3.i.	Council Date	12/15/2020
Agenda Item Type	Contract/Agreement/Lease		
Subject	Outside Utility Agreement - Matson Development		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That City Council authorize the City Manager to sign the Outside Utility Agreement with Matson Development LLC to provide water and sanitary sewer services

Motion for Consideration

I move to authorize the City Manager to sign the Outside Utility Agreement with Matson Development LLC to provide water and sanitary sewer services.

Summary

Matson Development LLC owns Parcel numbers 112881012932001 and 112881012932002 located on the south side of 10th Ave and West of Bob Olson Parkway. Said parcels are outside the City Limits but within the Urban Growth Area. This Outside Utility agreement will allow extension of and connection to existing water and sanitary sewer services upon permitting and payment of applicable connection fees.

Per KMC 14.10.040 and 14.22.040 public water and sanitary sewer extensions outside the City limits shall be approved by the City Council.

Alternatives

N/A

Fiscal Impact

N/A

Through

John Cowling
Dec 03, 10:23:53 GMT-0800 2020

Dept Head Approval

Cary Roe
Dec 04, 10:38:29 GMT-0800 2020

City Mgr Approval

Marie Mosley
Dec 10, 20:29:27 GMT-0800 2020

Attachments: OUA

☒ Recording
Required?

After Recording, Return to:

City of Kennewick
P.O. Box 6108
Kennewick WA 99336

CITY OF KENNEWICK OUTSIDE UTILITY AGREEMENT

THIS AGREEMENT is made between the City of Kennewick, a municipal corporation, hereinafter referred to as “City,” and the undersigned Owner(s), hereinafter referred to as “Owner.”

Owner Name: Matson Development LLC.

Address: NKA W. 10th Ave. Kennewick, WA 99338

Parcel Number: 112881012932001 and 112881012932002

Legal Description: see page 6 for legal descriptions

SECTION 1. DEFINITIONS.

Unless otherwise specifically stated in this Agreement, the following terms shall have the following meanings:

- 1.1 The term “property” shall mean the property as shown in “Exhibit A” which is attached to this Agreement and incorporated by reference. The term shall also mean the individual lots or parcels that occur or are created as a result of the subdivision of the property as shown in “Exhibit A.”
- 1.2 The term “Owner” and “Owners” shall mean any person, corporation, partnership, entity, being, trust, or agency that currently has title, or obtains title or ownership at any time in the future, to the property or properties as shown in “Exhibit A” of this Agreement. The definition of “Owner” as contemplated by this Agreement is intended to include the owner’s heirs, successors, and assigns. The term shall also mean any person, corporation, partnership, entity, being, trust, or agency who purchases or otherwise obtains title to a lot or lots that are created as a result of the subdivision of the property as shown in “Exhibit A.”

SECTION 2. RECITALS.

- 2.1 The City of Kennewick is not legally required to provide water and/or sewer service to property located outside of the Kennewick city limits.
- 2.2 Pursuant to Kennewick Municipal Code (KMC) 14.10.040 and 14.22.040(1), no extensions of the public water system or public sewer system shall be made outside of city limits except by contract approved by City Council.
- 2.3 Paragraph 2 of Resolution 13-28 provides that in exchange for supplying utility services, property owners are to sign an Outside Utility Agreement which conveys to the City the right to petition for annexation or protest any annexation or proposed annexation of the property receiving utility services.
- 2.4 The Outside Utility Agreement signed by the property owner(s) does not result in immediate annexation of the owner’s property, but instead grants the City of Kennewick the authority to act on the property owner’s behalf with regard to

the issue of annexation should the property ever become eligible for annexation.

- 2.5 The Outside Utility Agreement does not give the City of Kennewick title to, or an ownership interest in, the property receiving utility services.

SECTION 3. UTILITY SERVICE CONDITIONS.

- 3.1 **Annexation Agreement.** In consideration and as a condition of receiving water and/or sewer service provided by the City of Kennewick, and for not denying a local improvement district as authorized under RCW 35.43.075, Owner agrees that at such time as the City desires to annex the property as shown in "Exhibit A," Owner shall fully cooperate with and agree to the annexation as follows:
- 3.1.1 Owner has been advised and understands that the City may commence annexation proceedings regarding the property as shown in "Exhibit A" at any time after the property becomes eligible for annexation following the authorization and recording of this Agreement.
 - 3.1.2 Whenever so requested, Owner shall sign any letter, notice, petition, or other document initiating, furthering, or accomplishing the annexation of the property as shown in "Exhibit A" to the City.
 - 3.1.3 Owner agrees that this document, once signed and recorded, shall be considered a valid petition for annexation of the property as shown in "Exhibit A," or any portion thereof, subject to any debt or zoning requirements imposed by the City upon such petition.
 - 3.1.4 By entering into this Agreement, Owner knowingly, intelligently, and voluntarily waives any right to actively protest annexation of the property receiving utility services, whether annexation be by petition or otherwise.
 - 3.1.5 By accepting the terms of this Agreement, Owner grants to the City an irrevocable power of attorney to execute any annexation documents on behalf of the Owner, or as may be necessary to complete the annexation, so long as the City remains a municipal corporation. This power of attorney shall not be affected by the disability of the principal.
- 3.2 **Utility Improvements.** Water and/or sewer service shall not be provided until all applicable utility improvements are constructed, inspected and approved, and meet City standards and specifications. Owner shall pay to the City, when due, all connection charges, capital recovery fees, service fees, local improvement assessments, and any other charges and fees required by law to be paid for the utility services being applied for. Connection to, or extension of, the public utility system will be at Owner's expense and liability. Further, Owner is required to obtain and record any easements as may be required.
- 3.3 **Change in Development.** Any change in the site development from the approved use or corresponding development plan as provided to the City, that is determined by the City to constitute a significant change in the demand on the utility system, may result in the imposition of additional conditions to this Agreement, or the revocation of this Agreement.
- 3.4 **Fire Protection.** The City's approval of water service does not guarantee fire protection flow requirements.

SECTION 4. MISCELLANEOUS PROVISIONS.

- 4.1 **Modification.** No modification of this Agreement, with the exception of the conditions imposed by the City pursuant to subsection 3.2 of this Agreement, shall be made unless mutually agreed upon by the parties in writing.
- 4.2 **Severability.** In the event that any term or clause of this Agreement conflicts with applicable law, the conflicting term shall be severed, and such conflict shall not affect the other terms and conditions of this Agreement.
- 4.3 **Costs and Attorney Fees.** In the event that litigation of this Agreement results between the parties hereto, the prevailing party shall be awarded, in addition to other damages allowed by law, its reasonable attorney fees and costs incurred in pursuing such litigation. Further, Owner agrees that, should it be necessary for the City to enforce any of the provisions of this Agreement, Owner shall pay to the City all reasonable attorney fees and costs incurred by the City in enforcing this Agreement.
- 4.4 **Agreement Runs With Land.** The terms and conditions of this Agreement shall constitute covenants running with the land and shall be binding upon the heirs, successors, and assigns of the Owner.
- 4.5 **Community Property.** When the property receiving utility services is community property, Owner acknowledges and agrees that subsequent removal of one spouse's name from the property's title does not void, rescind, or otherwise invalidate this Agreement.
- 4.6 **Recording.** This Agreement shall be recorded immediately upon execution among the land records of the Benton County Auditor. In addition, this Agreement shall be recorded and shall appear on the title of each parcel or lot that is created as a result of the subdivision of the property, if applicable. All recordings of this Agreement shall occur at Owner's expense.
- 4.7 **Breach.** The failure to meet any of the terms or conditions of this Agreement shall constitute a material breach of this Agreement. In the event of a breach, the City may, in addition to any other remedy provided by law, refuse to provide water and/or sewer service to the breaching party or the affected property.
- 4.8 **Release of Claims.** By signing this Agreement, Owner releases the City from any and all lawsuits, claims, causes of action, damages or fees, whether known or unknown, that it may have or may bring against the City as a result of the process for obtaining the water and/or sewer service as contemplated by this Agreement.
- 4.9 **Complete Agreement.** This Agreement represents and contains the entire understanding between Owner and the City with regard to obtaining water and/or sewer services outside of City limits. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document. Any such prior agreements are specifically terminated.

Owner(s) have been given an opportunity to address any questions and concerns with the attorney of their choosing. By signing below, Owner(s) agree that they have read this Agreement, or have had this Agreement read to them. Further, Owner(s) agree that they understand the terms and conditions of this Agreement, and have chosen to enter into this Agreement in a knowing, intelligent, and voluntary manner.

Dated this 3 day of December, 2020.


Signature of Property Owner
Printed Legal Name: Ben Matson

City Manager (Representative)

Printed Legal Name: Travis Matson

STATE OF WASHINGTON)
) ss.
County of Benton)

A circular notary seal for Diane K. Matson, a Notary Public in the State of Washington. The seal features her name "DIANE K MATSON" at the top, "APPOINTMENT EXPIRES" on the right, "NOTARY PUBLIC" in the center, and "STATE OF WASHINGTON" at the bottom. The commission expiration date "03/12/2022" is stamped across the bottom right. The seal is surrounded by a decorative border of small dots.

STATE OF WASHINGTON)
County of Benton) ss.
)

DIANE K. MAISON
NOTARY
PUBLIC
APPOINTMENT EXPIRES
03/12/2022
STATE OF WASHINGTON

STATE OF WASHINGTON)
) ss.
County of Benton)

OUTSIDE UTILITY AGREEMENT – Page 4

Notary Public in and for the State of Washington,
residing at _____. My Com. Exp.: _____.

Exhibit A, Map



Legal Description:

Section 12 Township 8 Range 28 Quarter NE; SHORT PLAT #2932, LOT 1, RECORDED 2/28/2006, UNDER AUDITOR'S FILE NO. 2006-006201. RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2932, RECORDS OF BENTON COUNTY, WASHINGTON.

and

Section 12 Township 8 Range 28 Quarter NE; SHORT PLAT #2932, LOT 2, RECORDED 2/28/2006, UNDER AUDITOR'S FILE NO. 2006-006201. RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2932, RECORDS OF BENTON COUNTY, WASHINGTON.

Council Agenda Coversheet 	Agenda Item Number	3.j.	Council Date	12/15/2020	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	LS Networks' Consent to Transfer Ownership			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	City Attorney				

Recommendation

Staff recommends City Council authorize the Mayor to sign the Consent form.

Motion for Consideration

I move to authorize the Mayor to sign the Consent form in regards to the LS Networks' transfer of ownership.

Summary

In 2012, the City of Kennewick entered into a Franchise Agreement with LS Networks granting permission for the use of the City's right of way for the installation of fiber-optic cable. The Franchise Agreement requires notice to the City of any transfer or assignment of ownership of the Franchisee, and requires the City's consent to the transfer. On October 27, 2020 the City received notice from LS Networks that they had recently agreed to sell all of the shares in LS Networks to Instar AGF Asset Management Inc. The notice indicated that while control of the company will change, LS Networks, its operations, and services will remain the same. According to the notice, LS Networks will continue to own and operate its facilities in Kennewick and adhere to the requirements of the Franchise Agreement. The notice has been routed to Public Works for their review, and they have no concerns or objections to consenting to the transfer. Attached to this summary is a copy of the notice and the Consent to Transfer. Staff recommends council authorize the Mayor to sign the Consent form.

Alternatives

None

Fiscal Impact

None

Through	Selena Swearingen Dec 07, 07:19:54 GMT-0800 2020	Attachments:  ☐ Recording Required?
Dept Head Approval	Lisa Beaton Dec 08, 11:01:27 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:30:34 GMT-0800 2020	



LS NETWORKS

October 21, 2020

Marie Mosley
City Manager
City of Kennewick
210 W. 6th Ave
Kennewick, WA 99336



Re: LS Networks Shareholder Change Notice and Consent Request

Dear Marie Mosley:

On October 10, 2020, LS Networks' Shareholders agreed to sell all shares in LS Networks to InstarAGF Asset Management Inc. LS Networks' Franchise Agreement with Kennewick requires that we provide notice and request approval from Kennewick of changes in ownership. While control of the company will change, LS Networks, its operations, and services will remain the same.

InstarAGF, like LS Networks, is a company with values focused on enriching people's lives through support of critical infrastructure that connects people and communities. Our team is excited about this partnership and looks forward to continuing our work of providing reliable, high-speed internet options to our Pacific Northwest communities. Additional information can be found in the attached press release.

LS Networks will continue to own and operate its facilities in Kennewick and adhere to the requirements of its Franchise Agreement. Because the transaction is time-sensitive and we are eager to close as soon as possible, we request that Kennewick review and provide consent in 45 days. To streamline this process for Kennewick and to fulfill the requirements in Section 22 of our Franchise Agreement, we have included a consent page for signature. Please sign and return this to us at your earliest convenience. If you believe a formal council meeting is necessary, could you please place this on your agenda for the next meeting and inform myself or the contact below when this request will be reviewed.

LS NETWORKS

503.227.8585

503.294.5300

921 WASHINGTON ST

SUITE 370

PORTLAND OR 97205

WWW.LSNETWORKS.NET

Marie Mosley, City of Kennewick
October 14, 2020
Page 2

If you have any questions, please let us know. I can be reached at (503) 414-0494 or lboro@lsnetworks.net.

Thank you,

LS Networks

A handwritten signature in black ink, appearing to be 'LB', written in a cursive, stylized manner.

Leslie Boro
Corporate Counsel

**CONSENT TO TRANSFER OF LS NETWORKS STOCK TO
INSTARAGF ASSET MANAGEMENT INC.**

On October 10, 2020, LS Networks' shareholders agreed to sell all shares in LS Networks to InstarAGF Asset Management Inc. While ownership of the company will change, LS Networks, its operations, and services will remain the same. As a result, LS Networks will remain the franchisee and will continue to be bound by the lawful terms and conditions of its current franchise agreement with the City of Kennewick ("Franchise Agreement").

LS Networks' Franchise Agreement with Kennewick requires that LS Networks provide notice to and request approval from Kennewick of changes in ownership. To comply with Section 22 of the Franchise Agreement, LS Networks provided notice of the sale of its stock to Kennewick on October 21, 2020, to which Kennewick hereby consents as executed below.

I hereby warrant that I, on the behalf of the City of Kennewick, am authorized to consent to the transfer of ownership described above. No amendment or other alteration of the Franchise Agreement is adopted at this time. This consent is effective upon execution and shall have the force of a continuing agreement with the franchisee, LS Networks.

Executed on the ____ of _____, 202__.

Signature

Printed Name of Signatory

Title

ATTEST:

Clerk



InstarAGF AGREES TO ACQUIRE LS NETWORKS

New partnership positions best-in-class digital pioneer for next phase of growth and connectivity in the Pacific Northwest

Denver, Colorado and Portland, Oregon (October 15, 2020) --- InstarAGF Asset Management Inc. ("InstarAGF"), today announced it has entered into a definitive agreement to acquire 100% of LS Networks ("the "Company"), a leading fiber-optic bandwidth infrastructure services provider in the Pacific Northwest, from a collective of Oregon rural electric cooperatives. The Company's current management team will continue to lead the business, which will remain headquartered in Portland, Oregon.

LS Networks delivers essential digital reliability, quality and capacity to large and small commercial and individual customers in rural and urban communities to support family, business growth and sustainability. The Company's carrier-grade network includes over 7,000 route miles of fiber and extended reach throughout the Pacific Northwest serving national and international carriers, ISPs, data centers, schools, governments, healthcare organizations and businesses. LS Networks also provides Ethernet and dark fiber transport to towers, with existing connectivity to more than 500 on-net towers, with near-net proximity to an additional 800 towers throughout the region.

"LS Networks is a premier essential digital infrastructure platform with an established operating history, deep, diverse customer relationships and attractive growth profile," said Jack Bittan, Partner, InstarAGF. "We are delighted to partner with the leading provider of innovative solutions in the Pacific Northwest to help extend competitive fiber connectivity and advanced technologies to bridge the digital divide in our communities."

"As a long-term investor and owner of essential infrastructure businesses, InstarAGF's purpose as an organization is to enrich people's lives," said Gregory Smith, President and Chief Executive Officer, InstarAGF. "We share the Company's core values and look forward to building on its heritage of investing in local communities and enhancing critical digital infrastructure services, which are more important than ever before to our economy, well-being and future."

"Central Electric Cooperative and InstarAGF share a mutual interest in seeing LS Networks reach its full potential," said Dave Markham, President and CEO of Central Electric Cooperative and Chairman of LS Networks. "Under InstarAGF's leadership, the Company is positioned well to successfully expand on its core mission to provide high-speed connectivity throughout the state of Oregon and beyond."

"We are very excited to welcome InstarAGF to the LS Networks family," said Byron Cantrall, President and Chief Executive Officer, LS Networks. "We have a proud history of connecting rural and underserved communities to advanced technologies and innovating to address the evolving needs of our current and future customers for fiber-based networking solutions. We are grateful for the longstanding support and vision of our shareholders as LS Networks positions for our next phase of growth and connectivity, which includes expanding our high-quality network and service offering regionally and working hard to exceed our customers' expectations."

Financial terms of the transaction were not disclosed. The transaction is expected to close in early 2021, following the satisfaction of customary closing conditions, including required regulatory approvals. LS Networks was advised on the transaction by Stifel and Davis Wright Tremaine LLP. InstarAGF was advised by Wells Fargo Securities, LLC and DLA Piper LLP.

About InstarAGF Asset Management

InstarAGF is an independent alternative asset management firm focused on North American middle-market opportunities in the infrastructure sector and other alternative real asset categories. InstarAGF's growing footprint spans North America with a portfolio that includes aviation infrastructure, district energy, renewable energy, midstream energy services, and specialty ports and logistics businesses that deliver essential services and value to communities, partners and investors, helping us to fulfil our purpose of enriching people's lives. InstarAGF is a signatory to the United Nations-supported Principles for Responsible Investment. For more information: www.instaragf.com

About LS Networks

Headquartered in Portland, Oregon, LS Networks operates the largest locally owned and operated fiber-optic network in the Pacific Northwest. For more than 15 years, LS Networks has served rural, urban and underserved communities with high-speed connectivity and market-leading bandwidth that is transforming the regional telecommunications landscape for customers and partners. With a mission to be the most trusted provider of digital infrastructure through a focus on quality and innovation, LS Networks is proud to invest in local communities and create opportunities for businesses and citizens. For more information: www.lsnetworks.net.

Disclaimer:

This release contains "forward-looking information" within the meaning of Canadian provincial securities laws and "forward-looking statements" within the meaning of the United States' federal securities laws. Forward-looking statements include statements that are predictive in nature, depend upon or refer to future events or conditions, include statements regarding the operations, business, financial condition, expected financial results, performance, prospects, opportunities, priorities, targets, goals, ongoing objectives, and includes words such as "believes", "seeks", or negative versions thereof and other similar expressions, or future conditional verbs, such as "may", "will", "should", "would" and "could."

Although InstarAGF Asset Management believes that future anticipated results, performance or achievements expressed or implied by the forward-looking statements and information are based upon reasonable assumptions, the reader should not place undue reliance on forward-looking statements or information as statements or information involve known and unknown risks, uncertainties and other factors which may cause the actual results, performance or achievements to differ materially from anticipated future results, performance or achievements express or implied by such forward looking statements and information.

Factors that could cause actual results to differ materially from those contemplated or implied by forward-looking statements include: economic and financial conditions; the behavior of financial markets (including fluctuations in exchange and interest rates); availability of equity and debt financing; strategic actions including dispositions; the ability to complete and effectively integrate acquisitions and the ability to obtain expected benefits; regulatory and political factors; acts of God; and the possible impact of international conflicts, including terrorism, among other risks and factors.

This document is for informational purposes only and does not constitute a general solicitation, offer or invitation in any InstarAGF-managed funds in the United States or in any other jurisdiction and has not been prepared in connection with any such offer. In addition, the information contained in this document may not be relied on in any manner as legal, tax or investment advice. The views expressed herein do not constitute investment or any other advice and are subject to change.

This document has not been approved by the United States Securities and Exchange Commission or by any regulatory or supervisory authority of any state or other jurisdiction, nor has any such authority or commission passed on the adequacy of this document. Any representation to the contrary is unlawful.

For more information:

Sarah Borg-Olivier
Chief Operating Officer
InstarAGF Asset Management Inc.
Tel: (416) 568-1329
Email: Sarah.Borg-Olivier@InstarAGF.com

Dan Swanson
Vice President, Marketing
LS Networks
Tel: (971) 361-9765
Email: dswanson@lsnetworks.net

Council Agenda Coversheet 	Agenda Item Number	3.k.	Council Date	12/15/2020	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	2021 Bituminous Surface Treatment Seal Coat				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P2021-20	Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

That City Council award Contract P2021-20 2021 Bituminous Surface Treatment, to Tommer Construction, in the amount of \$562,333.00, plus a 10% contingency amount of \$56,233.30, for a total amount of \$618,566.30.

Motion for Consideration

I move to award Contract P2021-20 2021 Bituminous Surface Treatment, to Tommer Construction, in the amount of \$562,333.00, plus a 10% contingency amount of \$56,233.30, for a total amount of \$618,566.30.

Summary

Six (6) bids were received on December 8, 2020 at 10:00 a.m.

Tommer Construction	\$562,333.00	Engineer's Estimate:	\$650,021.36
Sierra Construction	\$596,222.00		
Granite Construction	\$601,106.00		
Central Washington Asphalt	\$646,074.05		
American Rock Products	\$690,898.90		
Road Products, Inc.	\$715,570.00		

This project includes the application of bituminous surface treatment (BST) seal coat of approximately 9.1 miles of streets within the Kennewick city limits. Work also includes patching of selected areas of BST streets, pre- project sweeping by City crews, traffic control, covering and uncovering of utilities, minor manhole adjustments, and removal and replacement of plastic pavement markings.

State law requires that we award contracts to a responsible bidder with the lowest responsive bid. We have reviewed all bids and determined them all to be responsive. We are recommending award of this project to Tommer Construction, who we have determined to be a responsive bidder with the lowest responsive bid.

Alternatives

None recommended.

Fiscal Impact

Contract Budget: Arterial Street Fund
2021 Local Pavement Preservation: \$618,566.30

Through	Heath Mellotte Dec 08, 14:38:09 GMT-0800 2020	Attachments: 
Dept Head Approval	Cary Roe Dec 08, 16:18:41 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:31:10 GMT-0800 2020	

☐ Recording Required?

Council Agenda Coversheet 	Agenda Item Number	3.I.	Council Date	12/15/2020	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	Zone 2 W. 7th Ave Transmission Main				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P1912-19	Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

Staff recommends that Council accept the work of Tapani, Inc. for contract P1912-19, Zone 2 W. 7th Ave. Transmission Main Project.

Motion for Consideration

I move to accept the work of Tapani, Inc. for contract P1912-19, Zone 2 W. 7th Ave Transmission Main Project, in the amount of \$3,436,612.94.

Summary

Original Contract \$ 3,217,955.29 (Authorized amount with 10% contingency was \$3,539,750.82)
Change Orders \$ 126,435.44
Quantity Changes \$ 92,222.21
Total \$ 3,436,612.94 (6.8% over original contract)

This project was for the installation of a 30-inch diameter ductile iron transmission main pipe from the W. 10th Ave. and S. Edison St. intersection along Edison St. to W. 7th Ave., then along W. 7th Ave. to a private access road and utility easement, then along the private access road to W. 4th Ave. totaling roughly 2 miles. The project also included the installation of a 16-inch diameter ductile iron transmission main pipe from W. 10th Ave. and S. Edison St. intersection along W. 10th Ave. to S. Dawes St.

This project had four (4) change orders which included additional work encountered at tie-in points and utility conflicts not shown on the plans, tying in additional services that were not anticipated, install restrained joints that weren't shown on the plans, reroute side sewers above what was required by the plans, replace an additional deficient hydrants, add CDF at sewer crossings, reroute transmission main to make the project more constructible and increase future ease of maintenance and install monuments that were not identified in the project design.

Quantity changes included increases in trench pavement restoration, 30-inch water line, sewer service locate, flange x mg adapter and dig & verify; and decreases in cold mix patching, CDF backfill and 2-inch temporary blow-off assembly.

Alternatives

None recommended.

Fiscal Impact

Zone 2 West – 7th Ave Trans. Main (401.010.594.34.65.50) \$ 3,436,612.94

Through	Kendrick Glover Dec 08, 13:29:26 GMT-0800 2020	Attachments:  ☐ Recording Required?
Dept Head Approval		
City Mgr Approval	Marie Mosley Dec 10, 20:32:21 GMT-0800 2020	

Council Agenda Coversheet 	Agenda Item Number	3.m.	Council Date	12/15/2020	Consent Agenda	☒	
	Agenda Item Type	Final Plat				Ordinance/Reso	☐
	Subject	Southridge Phase 9				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	FP 20-07	Permit #	PLN-2020-03102	Quasi-Judicial	☐	
	Department	Planning					

Recommendation

It is recommended that the City Council move to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southridge Phase 9 contingent upon payment of fees and bonding for incomplete sidewalks.

Motion for Consideration

I move to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southridge Phase 9 contingent upon payment of fees and bonding for incomplete sidewalks.

Summary

A final plat application has been submitted by Scot & Tyler (2453 Morency Dr., Richland, WA 99352) for the final plat of Southridge Phase 9. The plat consists of 9 lots on approximately 6.57 acres located between S. Kellogg St. and the Thompson Hill Reservoir, and north of W. Hildebrand Blvd. The Comprehensive Plan Land Use designation is Low Density Residential, and the property is zoned Residential Low Density.

Staff has reviewed the final plat application and has found it to be in conformance with all applicable City development regulations. With the exception of payment of fees and bonding for incomplete sidewalks conditions of the preliminary plat have been met. Following Council approval and plat signatures, the plat can be recorded and lots can be sold to individual owners. Prior to the City plat signatures fees will be paid and bonding will be in place.

Alternatives

No alternatives were reviewed or are recommended as the applicant has met the applicable standards.

Fiscal Impact

None

Through	Anthony Muai Dec 09, 12:22:05 GMT-0800 2020	Attachments: 
Dept Head Approval	Gregory McCormick Dec 10, 09:31:13 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:33:50 GMT-0800 2020	

☐ Recording Required?

FINAL PLAT OF
SOUTHRIDGE PHASE 9

LOCATED IN A PORTION OF SECTION 16,
TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M.
CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON

SURVEYOR'S NOTES:

- BASIS OF BEARINGS IS GRID, US STATE PLANE NAD 83/2011 BASED ON RTK GNSS OBSERVATIONS.
- = FOUND MONUMENT AS NOTED.
- = SET 5/8"x24" REBAR WITH ORANGE PLASTIC CAP STAMPED "RSI DPB 41028". THE ROAD RIGHT OF WAY FALLS IN THE FUTURE SIDEWALK, FRONT LOT CORNERS ARE SET AT THE BACK OF THE 18' SIDEWALK & UTILITY EASEMENT.
- (M) = MEASURED PER THIS SURVEY, (R1) = RECORD PER PLAT OF SOUTHRIDGE PHASE 3 (V15 PG 522) (R2) = RECORD PER RECORD SURVEY 5250 (C) = COMPUTED

Curve Table					
CURVE	LENGTH	RADIUS	DELTA	CH. BRNG.	CHORD
C1	166.76	180.00	53°04'54"	S56°29'33"W	160.86
C2	27.18	320.00	4°52'00"	N32°23'06"E	27.17
C3	93.76	320.00	16°47'18"	N43°12'46"E	93.43
C4	87.86	320.00	15°43'53"	N59°28'21"E	87.59
C5	10.15	320.00	1°49'01"	N68°14'48"E	10.15
C6	91.01	320.00	16°17'46"	N77°18'12"E	90.71
C7	181.60	280.00	37°09'39"	N66°52'15"E	178.44
C8	89.62	280.00	18°20'20"	N39°07'16"E	89.24
C9	54.47	220.00	14°11'13"	S37°02'42"W	54.33
C10	15.73	220.00	4°05'48"	S46°11'13"W	15.73
C11	140.56	220.00	36°36'22"	S66°32'18"W	138.18
C12	47.74	220.00	12°26'03"	N88°56'30"W	47.65
C13	235.00	200.00	67°19'26"	S63°36'49"W	221.72
C14	290.60	300.00	55°29'59"	N57°42'06"E	279.37
C15	61.57	149.57	23°35'09"	N54°39'20"E	61.14
C16	7.46	149.57	2°51'30"	N41°26'01"E	7.46
C17	32.14	149.57	12°18'42"	N33°50'56"E	32.08
C18	74.29	149.57	28°27'26"	N13°27'52"E	73.53
C19	8.90	112.50	4°32'00"	S1°30'09"W	8.90
C20	100.82	112.50	51°20'44"	S29°26'31"W	97.48
C21	47.36	112.50	24°07'11"	N43°54'52"W	47.01
C22	56.38	127.00	25°26'14"	N19°08'09"W	55.92

LINE TABLE		
LINE	DIRECTION	LENGTH
L1	N11°59'49"W	30.25
L2	N11°59'49"W	28.53
L3	S40°00'17"W	38.19
L4	S0°45'51"E	26.97
L5	S21°30'17"E	34.52
L6	S26°19'50"E	41.12
L7	S26°19'50"E	63.93
L8	S6°25'03"E	25.51
L9	N85°27'05"E	19.87

TRACT LISTING:

TRACT A: FUTURE DEVELOPMENT
TRACT B: CONVEYANCE TO HOMEOWNERS ASSOCIATION
TRACT C: FUTURE DEVELOPMENT

AUDITOR'S CERTIFICATE:

FILED FOR RECORD THIS _____ DAY OF _____, 20____ A.D., AT _____
MINUTES PAST _____ M. AND RECORDED IN VOLUME _____ OF PLATS,
PAGE _____, AT THE REQUEST OF _____

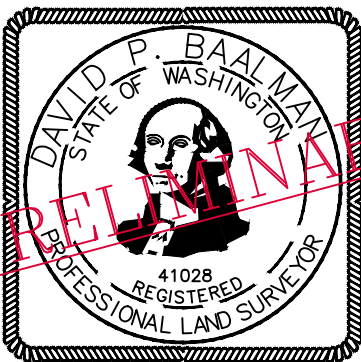
BENTON COUNTY AUDITOR

FEE NUMBER

BY DEPUTY

SURVEYOR'S CERTIFICATION

I, DAVID P. BAALMAN, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF WASHINGTON, (REG. 41028) HEREBY CERTIFY THAT THIS PLAT CORRECTLY REPRESENTS A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION, THAT THE DISTANCES, COURSES AND ANGLES ARE SHOWN TRUE AND CORRECT THEREON, AND THAT THE MONUMENTS HAVE BEEN SET AND LOT CORNERS STAKED ON THE GROUND AS SHOWN ON THE MAP.



DAVID P. BAALMAN

DATE

RSI ROGERS
SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

10-7-20 DRN BY: ALM 26820-PHASE 9.DWG

LEGAL DESCRIPTION:

THAT PORTION OF LANDS DESCRIBED IN STATUTORY WARRANTY DEED
RECORDED UNDER AUDITOR'S FILE 2019-038810, RECORDS OF BENTON
COUNTY, WASHINGTON, LYING WITHIN SECTION 16 TOWNSHIP 8 NORTH, RANGE
29 EAST WILLAMETTE MERIDIAN, CITY OF KENNEWICK, BENTON COUNTY,
WASHINGTON.

OWNERS CERTIFICATE:

KNOW ALL PERSONS BY THESE PRESENTS THAT SCOT AND TYLER, LLC, A WASHINGTON LIMITED LIABILITY
COMPANY, ARE THE OWNERS OF THE LAND SHOWN ON THE PLAT OF SOUTHRIDGE TRICITIES DEVELOPMENT,
PHASE 9, HEREBY DECLARE SAID PLAT AND DEDICATE TO THE PUBLIC, FOR THE USE OF THE PUBLIC
FOREVER, ALL EASEMENTS AND RIGHT OF WAYS AS SHOWN HEREON.

SCOT BAUDER, MEMBER
SCOT AND TYLER, LLC, A
WASHINGTON LIMITED LIABILITY CO.

ACKNOWLEDGMENT:

STATE OF WASHINGTON }
COUNTY OF BENTON } s.s.

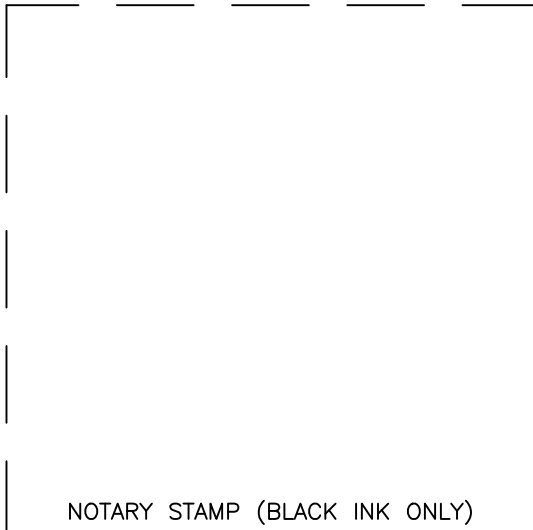
I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT SCOT BAUDER IS THE PERSON WHO
APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT HE SIGNED THIS INSTRUMENT, ON OATH
STATED THAT HE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS A MEMBER OF
SCOT AND TYLER LLC, A WASHINGTON LIMITED LIABILITY COMPANY TO BE THE FREE AND VOLUNTARY ACT
OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATED _____

SIGNATURE _____

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON RESIDING AT _____

MY APPOINTMENT EXPIRES _____



NOTARY STAMP (BLACK INK ONLY)

DATE _____



APPROVALS:

THE UTILITY EASEMENTS SHON HEREON ARE HEREBY APPROVED BY THE UTILITIES OF WASHINGTON.

_____	_____	_____
BENTON COUNTY P.U.D. NO. 1	TITLE	DATE
_____	_____	_____
CASCADE NATURAL GAS CORP.	TITLE	DATE
_____	_____	_____
CHARTER COMMUNICATIONS	TITLE	DATE

THE PLAT IS HEREBY APPROVED BY AND FOR THE CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON.

CITY OF KENNEWICK FILE NUMBER

SIGNATURE, CITY OF KENNEWICK PLAT ADMINISTRATOR

DATE

SIGNATURE, KENNEWICK CITY ENGINEER

DATE

SIGNATURE, MAYOR, CITY OF KENNEWICK

DATE

CITY CLERK, CITY OF KENNEWICK

DATE

CITY OF KENNEWICK NOTES:

1. ADDRESSES [SHOWN IN BRACKETS] ARE SUBJECT TO CHANGE. ZIP CODE: 99338.

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THE TAXES ON THE LAND DESCRIBED HEREON HAVE BEEN PAID TO AND
INCLUDING THE YEAR 20____. PARCEL NUMBER: 1-3598-300-0001-048

BENTON COUNTY TREASURER

DATE

BENTON COUNTY ASSESSOR

DATE

IRRIGATION APPROVAL:

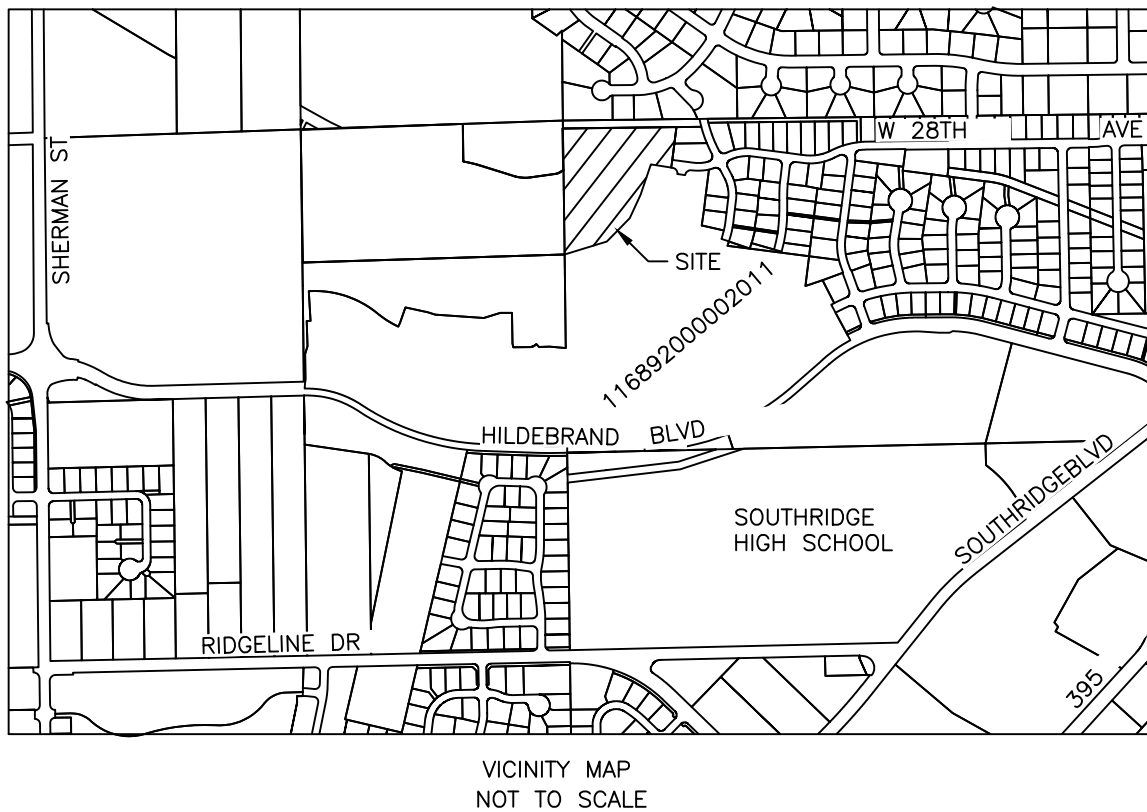
I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED HEREON IS LOCATED WITHIN THE BOUNDARIES
OF THE KENNEWICK IRRIGATION DISTRICT BUT THAT THIS PROPERTY IS NOT CLASSIFIED AS
IRRIGABLE LAND AND IS NOT ENTITLED TO IRRIGATION WATER UNDER THE EXISTING OPERATING
RULES AND REGULATIONS OF THIS DISTRICT. I FURTHER CERTIFY THAT THE IRRIGATION EASEMENTS
SHOWN ON SAID PLAT ARE ADEQUATE TO SERVE ALL LOTS SHOWN HEREON PER THE
REQUIREMENTS OF RCW 88.17.310.

KENNEWICK IRRIGATION DISTRICT

DATE

IRRIGATION DISTRICT NOTES:

1. THIS PROPERTY IS LOCATED WITHIN THE BOUNDARIES OF THE KENNEWICK IRRIGATION DISTRICT AND IN
THE IMMEDIATE VICINITY OF IRRIGATION INFRASTRUCTURE.
PLEASE REFER TO www.kid.org FOR FURTHER INFORMATION.



FINAL PLAT OF
SOUTHRIDGE PHASE 9

LOCATED IN A PORTION OF SECTION 16,
TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M.
CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON

AUDITOR'S CERTIFICATE:

FILED FOR RECORD THIS _____ DAY OF _____, 20____, A.D., AT _____
MINUTES PAST _____ M. AND RECORDED IN VOLUME _____ OF PLATS,
PAGE _____, AT THE REQUEST OF _____

BENTON COUNTY AUDITOR

FEE NUMBER

BY DEPUTY

RSI ROGERS
SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

10-7-20 DRN BY: ALM 26820-PHASE9.DWG

Council Agenda Coversheet 	Agenda Item Number	5.a.	Council Date	12/15/2020	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Ethics Code Amendment			Public Mtg / Hrg	☐
	Ordinance/Reso #	5888	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	City Attorney				

Recommendation

Staff recommends the City adopt Ordinance 5888 amending the Ethics Code.

Motion for Consideration

I move to adopt Ordinance 5888.

Summary

On August 25, 2020, the City of Kennewick Ethics Officer provided Council with his annual review and provided several recommendations to clarify the complaint process and standards. At the October 13, 2020, workshop meeting, staff provided a presentation discussing the risk management purpose of the code of ethics. Staff also proposed several options to address the recommendation by the Ethics Officer as well as the concerns expressed by several Council members. Based upon the discussion during the October workshop, staff prepared an ordinance amending the ethics code. Ordinance 5888 will amend the ethics code as follows: (1) it amends KMC 2.06.040(2) by eliminating "Professional Integrity" as an ethical standard; (2) it incorporates the recommendation by the Ethics Officer into KMC 2.06.060 requiring the answer to a complaint, any motions regarding any procedural or technical objections, and any witness list be filed with the City Clerk 15 days before the hearing; and (3) it provides for a stay of the proceedings if at any time there is a petition for recall which alleges the same violations.

Alternatives

None

Fiscal Impact

None

Through	Selena Swearingen Dec 02, 11:32:06 GMT-0800 2020	Attachments:  ☐ Recording Required?
Dept Head Approval	Lisa Beaton Dec 02, 13:53:23 GMT-0800 2020	
City Mgr Approval	Marie Mosley Dec 10, 20:41:23 GMT-0800 2020	

CITY OF KENNEWICK
ORDINANCE NO. 5888

AN ORDINANCE RELATING TO COUNCIL CODE OF ETHICS AND
AMENDING SECTIONS 2.06.040 AND 2.06.060 OF THE KENNEWICK
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON DO ORDAIN AS
FOLLOWS:

Section 1. Section 2.06.040 of the Kennewick Municipal Code, be and the same hereby is
amended to read as follows:

2.06.040: Ethical Standards:

In addition to Section 2.06.030 of the Code of Ethics, which shall be administered by the
Ethics Officer, officials are also required to comply with the following standards:

- (1) Compliance with Other Laws. Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include, but are not limited to: the United States and Washington Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies. See Appendix A. As required by RCW 42.17A.565, no official shall knowingly solicit or encourage, directly or indirectly, any political contribution from any city employee. Except under limited circumstances described in RCW 42.17A.555 no official may use or authorize the use of the facilities of the City for the purpose of assisting a campaign for the election of any person to any office, or for the promotion of or opposition to any ballot proposition in a manner not available to the general public on the same terms.
- ~~(2) Professional Integrity. The professional conduct of officials on behalf of the City of Kennewick must be above reproach and avoid even the appearance of impropriety. Officials shall refrain from abusive conduct, threats of official action, personal accusations or verbal attacks upon the character or motives of other members of Council, boards and commissions, the staff or public. Officials shall maintain truthfulness and honesty when representing the city and not compromise themselves or utilize their title as a council member for personal advancement, or personal gain. Additionally, officials shall not directly or indirectly induce, encourage or aid anyone to violate the Code of Ethics and it is incumbent upon officials to make a good faith effort to address apparent violations of this Code of Ethics.~~
- (32) Working for the Common Good. Recognizing that stewardship of the public interest must be their primary concern, officials will work for the common good of the people of Kennewick and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the City Council. Officials need to be mindful that making special requests of staff - even when the response does not benefit the official personally - puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.

- (43) Respect for Process. Officials shall perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by city staff.
- (54) Commitment to Transparency. Transparency, openness, and accountability are fundamental values of the City and are also required by the laws of the state of Washington. The public has a right to inspect and copy public records unless exempt by law from disclosure. All materials relating to the conduct of city government that are prepared, possessed, used or retained by any official, including email, text messages and other electronic records, are subject to requirements for retention, protection, and disclosure. Officials may assume that all copies of materials received from city staff have already been archived and do not need to be retained. Officials shall not discard, damage, or destroy the original copy of any public record unless directed by the city public records officer (the city clerk), who has responsibility to ensure that the City complies with the record retention schedules established under Chapter 40.14 RCW. Officials shall promptly provide any records requested by the public records officer in response to a disclosure request under the Public Records Act, Chapter 42.56 RCW. It is the responsibility of the public records officer, together with the city attorney, to decide which records meet the definition of "public record" and whether or not they are exempt from disclosure; officials must not take it upon themselves to decide whether a record meets the definition of a public record, that a record is exempt from disclosure, or to otherwise conceal a record.
- (65) Conduct of Public Meetings. Officials shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.
- (76) Decisions Based on Merit. Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
- (87) Ex Parte Communications. In quasi-judicial matters, officials shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.
- (98) Attendance. Attendance at regular council meetings by Council Members is required absent being excused per KMC 2.04.050(2). As provided in RCW 35A.12.060, a Council Member shall forfeit his or her office by failing to attend three consecutive regular meetings of the Council without being excused by the Council.
- (409) Nepotism. A Council Member may not vote or participate in the interview or appointment of a relative to boards or commissions or other appointed positions.
- (1110) Advocacy. When acting in an official capacity as a city official representing the City, officials shall represent the official policies or positions of the City Council, to the best of their ability when the City Council, has taken a position or given an instruction. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Kennewick, nor will

they allow the inference that they do. Officials have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to make or display endorsements during council meetings, board/commission meetings, or other official city meetings.

- (121) Policy Role of Officials. Officials shall respect and adhere to the council-manager structure of Kennewick city government as outlined by Chapter 35A.13 RCW. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and city staff. Except as provided by state law, officials shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they impair the ability of staff to implement Council policy decisions.

APPENDIX A

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.12.060	Vacancy for nonattendance
Ch. 35A.13 RCW	Council-Manager plan of government
	Incompatible offices
Ch. 40.14 RCW	Preservation and destruction of public records
RCW 42.17A.555	Use of public office or agency facilities in Campaigns – Prohibition – Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or Employees
Ch. 42.23 RCW	Code of Ethics for municipal officers – Contract Interests
Ch. 42.36 RCW	Appearance of Fairness Doctrine – Limitations
Ch. 42.56 RCW	Public Records Act

(Ord. 5888 Sec. 1, 2020; Ord. 5812 Sec. 1(part), 2019)

Section 2. Section 2.06.060 of the Kennewick Municipal Code be, and the same hereby is, amended to read as follows:

2.06.060: Complaints, Investigations, Hearings and Enforcement:

The Ethics Officer may resolve inadvertent and minor violations of the Code of Ethics informally, unless the Ethics' Officer determines that doing so would not serve the public interest. When a violation is neither inadvertent nor minor, the Ethics' Officer shall initiate an action in accordance with this section.

(1) Complaint Process.

- (a) Complaint Requirements – Service.** Two officials are required to sign off on a written complaint before it can be filed with the Ethics' Officer alleging one or more violations of this Code of Ethics by an official. The complaint must set forth specific facts with enough precision and detail for the Ethics' Officer to make a determination of sufficiency. It must be signed under penalty of perjury by the officials submitting it in a manner consistent with Chapter 9A.72 RCW. The complaint shall be filed with the city clerk who will date stamp it as received and forward it to the Ethics' Officer.
- (b) Finding of Sufficiency.** The Ethics' Officer shall make a determination of sufficiency within thirty days of receipt of the written complaint. A complaint shall be sufficient if the allegations, if established, would violate Section 2.06.030 or 2.06.040 of this code. The Ethics' Officer's determination is not reviewable. If the finding is one of sufficiency of the complaint, then the Ethics' Officer shall investigate the complaint as set forth below.
- (c) Dismissal.** The Ethics' Officer shall dismiss the complaint if the Ethics' Officer determines that the violation was inadvertent and minor; or a violation occurred, but appropriate actions have been taken to fully address the allegedly unethical conduct. A decision for dismissal as noted above is final and not reviewable.
- (d) Notice.** Notice of action by the Ethics' Officer shall be provided as follows:
 - (i)** Notice of a finding of insufficiency or dismissal of a complaint by the Ethics' Officer shall be sent to the officials who made the complaint and the official complained against within seven days of the decision by the Ethics' Officer. A finding of insufficiency or dismissal of a complaint by the Ethics' Officer is final and binding, and no administrative or other legal appeal is available through the Ethics' Officer.
 - (ii)** Within seven days of the Ethics Officer rendering a finding of sufficiency, the city clerk shall send notice to the officials who made the complaint and the official complained against, of the Ethics Officer's determination. If, after investigation, the Ethics Officer has reason to believe that a material violation of Section 2.06.030 or 2.06.040 has occurred, the city clerk shall give notice of the public hearing which will be held to determine if a violation has occurred. Notice shall be provided at least 30 days prior to the date set for the hearing. ~~The official complained against shall have the right to file a written answer to the charge and to appear at the~~

~~hearing with or without legal counsel, submit testimony, be fully heard, and to examine and cross-examine witnesses.~~ The following must be submitted to the Ethics Officer via the City Clerk at least fifteen (15) days prior to the scheduled hearing:

- A. Written response to the assertions in the complaint by the accused
- B. Any motions by the accused asserting Procedural or Technical challenges to the Complaint
- C. Witness list including contact information (Name, Address, and Telephone number).

(iii) If at any point in the process, a recall petition is filed based on substantially the same charges as the ethics complaint as determined by the Ethics Officer, the process will be stayed until final resolution of the recall petition.

- (e) Stipulations. At any time after a complaint has been filed with the Ethics Officer, the Ethics Officer may seek and make recommendations that the City Council enter into a stipulation with the official complained against. The recommended stipulation will include the nature of the complaint, relevant facts, the reasons the Ethics Officer thinks a stipulation is appropriate, an admission of the violation by the official complained against, a promise by the official complained against not to repeat the violation, and if appropriate, a recommended remedy or penalty. The recommended stipulation shall be sent to the officials who made the complaint and the official complained against and forwarded to the City Council for action.

(2) Conduct of Hearings.

- (a) All hearings on complaints found to be sufficient shall be conducted by the Ethics Officer and are open to the public. The official who is the subject of the complaint may appear at the hearing with or without counsel and may call witnesses and cross-examine witnesses. The hearing shall be informal, meaning that the Ethics Officer shall not be bound by the strict rules of evidence prevailing in courts of law or equity. The Ethics Officer may call witnesses on his or her own motion and compel the production of books, records, papers, or other evidence as needed. To that end, the Ethics Officer shall issue subpoenas and subpoenas duces tecum. All testimony shall be under oath administered by the Ethics Officer. The Ethics Officer may adjourn the hearing from time to time to allow for the orderly presentation of evidence. The Ethics Officer shall prepare an official record of the hearing, including all testimony, which shall be recorded by mechanical device, and exhibits; provided, that the Ethics Officer shall not be required to transcribe such records unless presented with a request accompanied by payment of the cost of transcription.
- (b) Within 30 days after the conclusion of the hearing, the Ethics Officer shall, based upon a preponderance of the evidence, make and fully record in his or her permanent records, findings of fact, conclusions of law, and his or her recommended disposition. A copy of the findings, conclusions,

and recommended disposition shall be sent to the officials who made the complaint and to the official complained against. Additional copies of the findings, conclusions, and recommendations shall be forwarded to the City Council.

- (3) City Council Action. Final City Council action to decide upon stipulations and recommendations from the Ethics Officer or findings, conclusions, and recommendations from the Ethics Officer shall be by majority vote in a public meeting. Deliberations by the Council may be in executive session. The member of the Council against whom the complaint was made will not participate in any executive session and shall not vote on any matter involving him or herself. However, upon request of the member of the Council against whom the complaint was made, a public meeting before the Council will be held on the issue of penalties.
- (4) Disposition. In the event the Ethics' Officer finds that the person against whom the complaint was made has violated the Code of Ethics, then the City Council may take any of the following actions by a majority vote of the Council. The action of the City Council shall be final and not subject to further review or appeal except as may be otherwise provided by law or as provided in subsection (5) of this section.
 - (a) Dismissal. Dismissal of the complaint without penalties.
 - (b) Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.
 - (c) Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the mayor pro-tem or his/her designee, to the official.
 - (d) Reprimand. A reprimand shall be administered to the official by a motion of reprimand by the majority of the City Council.
 - (e) Censure. A resolution of censure shall be a resolution read to the person in public. The resolution shall be prepared by the City Council and shall be signed by the mayor, or if the complaint is against the mayor, the mayor pro-tem. The person shall appear at a City Council meeting at a time and place directed by the City Council to receive the resolution of censure. Notice shall be given at least 20 calendar days before the scheduled appearance at which time a copy of the proposed resolution of censure shall be provided to the person. The resolution of censure shall be read publicly, and the person shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the official appears as required.
 - (f) Civil Penalties. The City Council may assess a civil penalty of up to ~~\$1,000.00~~ one thousand dollars or three times the economic value of anything received in violation of this Code of Ethics or three times the economic value of any loss to the City, whichever is greater. Any monetary penalty assessed civilly shall be placed in the City's general

fund. The City Council may also suspend a portion of a civil penalty imposed on condition the Council Member have no other violations of the Council Code of Ethics for one year.

- (g) Contract Void. As provided by RCW 42.23.050, any contract made in violation of Chapter 42.23 RCW, "Code of Ethics for municipal officers - contract interests," is void.
 - (h) Other Penalties. The City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the city for any regional or multijurisdictional body or membership on any board or commission which requires an appointment or confirmation of an appointment by the City Council.
- (5) Review of Civil Penalties. If the City Council orders an official to pay a civil penalty, the official may seek a writ of review from the superior court pursuant to Chapter 7.16 RCW, within 30 days of the City Council's order.
 - (6) Protection Against Retaliation. Neither the City nor any official may take or threaten to take, directly or indirectly, official or personal action, including, but not limited to, discharge, discipline, personal attack, harassment, intimidation, or change in job, salary, or responsibilities, against any council member because that council member files a complaint with the Ethics Officer.
 - (7) Public Records. Records filed with the Ethics Officer become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by RCW 42.56.230(2), identity information may be redacted when an unsubstantiated complaint is made available in response to a public records request; however, in each case, the justification for the redaction shall be explained fully in writing. A finding by the Ethics Officer determining that a complaint is sufficient shall contain at the beginning the following specific language:

NOTICE: ANY PORTION OF THIS FINDING DETERMINING SUFFICIENCY OF ANY PORTION OF A COMPLAINT DOES NOT DETERMINE THE TRUTH OR FALSITY OF THE ALLEGATIONS CONTAINED IN THE COMPLAINT FILED WITH THE ETHICS' OFFICER. THE ETHICS' OFFICER HAS ONLY DETERMINED THAT IF CERTAIN FACTS CONTAINED IN THE COMPLAINT ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED BY THE ETHICS' OFFICER, THEN VIOLATION(S) OF THE CODE OF ETHICS MAY BE FOUND TO HAVE OCCURRED.

The City shall release copies of any written reports resulting from an investigation of a sustained complaint, any Ethics' Officer Orders, and any written censures or reprimands issued by the City Council, in response to public records requests consistent with Chapter 42.56 RCW and any other applicable public disclosure laws.

- (8) Liberal Construction - Limitation Period - Effective Date.
 - (a) This Code of Ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.

- (b) Any action taken under this Code of Ethics must be commenced within two years from the date of violation.

(Ord. 5888 Sec. 2(part), 2020; Ord. 5812 Sec. 1(part), 2019)

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON this 15th day of December, 2020, and signed in authentication of its passage this 15th day of December, 2020.

Attest:

DON BRITAIN, Mayor

TERRI_L. WRIGHT, City Clerk

ORDINANCE NO. 5888 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 16th day of
December, 2020.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L.WRIGHT, City Clerk

DATE OF PUBLICATION_____

CITY OF KENNEWICK
ORDINANCE NO. 5888

AN ORDINANCE RELATING TO COUNCIL CODE OF ETHICS AND
AMENDING SECTIONS 2.06.040 AND 2.06.060 OF THE KENNEWICK
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON DO ORDAIN AS
FOLLOWS:

Section 1. Section 2.06.040 of the Kennewick Municipal Code, be and the same hereby is
amended to read as follows:

2.06.040: Ethical Standards:

In addition to Section 2.06.030 of the Code of Ethics, which shall be administered by the
Ethics Officer, officials are also required to comply with the following standards:

- (1) Compliance with Other Laws. Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include, but are not limited to: the United States and Washington Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies. See Appendix A. As required by RCW 42.17A.565, no official shall knowingly solicit or encourage, directly or indirectly, any political contribution from any city employee. Except under limited circumstances described in RCW 42.17A.555 no official may use or authorize the use of the facilities of the City for the purpose of assisting a campaign for the election of any person to any office, or for the promotion of or opposition to any ballot proposition in a manner not available to the general public on the same terms.
- (2) Working for the Common Good. Recognizing that stewardship of the public interest must be their primary concern, officials will work for the common good of the people of Kennewick and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the City Council. Officials need to be mindful that making special requests of staff - even when the response does not benefit the official personally - puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.
- (3) Respect for Process. Officials shall perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by city staff.
- (4) Commitment to Transparency. Transparency, openness, and accountability are fundamental values of the City and are also required by the laws of the state of Washington. The public has a right to inspect and copy public records unless exempt by law from disclosure. All materials relating to the conduct of city government that are prepared, possessed, used or retained by any official, including email, text messages and other electronic records, are subject to requirements for retention, protection, and disclosure. Officials may assume that all copies of

materials received from city staff have already been archived and do not need to be retained. Officials shall not discard, damage, or destroy the original copy of any public record unless directed by the city public records officer (the city clerk), who has responsibility to ensure that the City complies with the record retention schedules established under Chapter 40.14 RCW. Officials shall promptly provide any records requested by the public records officer in response to a disclosure request under the Public Records Act, Chapter 42.56 RCW. It is the responsibility of the public records officer, together with the city attorney, to decide which records meet the definition of "public record" and whether or not they are exempt from disclosure; officials must not take it upon themselves to decide whether a record meets the definition of a public record, that a record is exempt from disclosure, or to otherwise conceal a record.

- (5) Conduct of Public Meetings. Officials shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.
- (6) Decisions Based on Merit. Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
- (7) Ex Parte Communications. In quasi-judicial matters, officials shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.
- (8) Attendance. Attendance at regular council meetings by Council Members is required absent being excused per KMC 2.04.050(2). As provided in RCW 35A.12.060, a Council Member shall forfeit his or her office by failing to attend three consecutive regular meetings of the Council without being excused by the Council.
- (9) Nepotism. A Council Member may not vote or participate in the interview or appointment of a relative to boards or commissions or other appointed positions.
- (10) Advocacy. When acting in an official capacity as a city official representing the City, officials shall represent the official policies or positions of the City Council, to the best of their ability when the City Council, has taken a position or given an instruction. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Kennewick, nor will they allow the inference that they do. Officials have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to make or display endorsements during council meetings, board/commission meetings, or other official city meetings.
- (11) Policy Role of Officials. Officials shall respect and adhere to the council-manager structure of Kennewick city government as outlined by Chapter 35A.13 RCW. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and city staff. Except as provided by state law, officials shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they impair the ability of staff to implement Council policy decisions.

APPENDIX A

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.12.060	Vacancy for nonattendance
Ch. 35A.13 RCW	Council-Manager plan of government
	Incompatible offices
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Ch. 42.36 RCW	Appearance of Fairness Doctrine – Limitations
Ch. 42.56 RCW	Public Records Act

(Ord. 5888 Sec. 1, 2020; Ord. 5812 Sec. 1(part), 2019)

Section 2. Section 2.06.060 of the Kennewick Municipal Code be, and the same hereby is, amended to read as follows:

2.06.060: Complaints, Investigations, Hearings and Enforcement:

The Ethics Officer may resolve inadvertent and minor violations of the Code of Ethics informally, unless the Ethics' Officer determines that doing so would not serve the public interest. When a violation is neither inadvertent nor minor, the Ethics' Officer shall initiate an action in accordance with this section.

(1) Complaint Process.

- (a) Complaint Requirements – Service.** Two officials are required to sign off on a written complaint before it can be filed with the Ethics' Officer alleging one or more violations of this Code of Ethics by an official. The complaint must set forth specific facts with enough precision and detail for the Ethics' Officer to make a determination of sufficiency. It must be signed under penalty of perjury by the officials submitting it in a manner consistent with Chapter 9A.72 RCW. The complaint shall be filed with the city clerk who will date stamp it as received and forward it to the Ethics' Officer.

- (b) Finding of Sufficiency. The Ethics' Officer shall make a determination of sufficiency within thirty days of receipt of the written complaint. A complaint shall be sufficient if the allegations, if established, would violate Section 2.06.030 or 2.06.040 of this code. The Ethics' Officer's determination is not reviewable. If the finding is one of sufficiency of the complaint, then the Ethics' Officer shall investigate the complaint as set forth below.
- (c) Dismissal. The Ethics' Officer shall dismiss the complaint if the Ethics' Officer determines that the violation was inadvertent and minor; or a violation occurred, but appropriate actions have been taken to fully address the allegedly unethical conduct. A decision for dismissal as noted above is final and not reviewable.
- (d) Notice. Notice of action by the Ethics' Officer shall be provided as follows:
 - (i) Notice of a finding of insufficiency or dismissal of a complaint by the Ethics' Officer shall be sent to the officials who made the complaint and the official complained against within seven days of the decision by the Ethics' Officer. A finding of insufficiency or dismissal of a complaint by the Ethics' Officer is final and binding, and no administrative or other legal appeal is available through the Ethics' Officer.
 - (ii) Within seven days of the Ethics Officer rendering a finding of sufficiency, the city clerk shall send notice to the officials who made the complaint and the official complained against, of the Ethics Officer's determination. If, after investigation, the Ethics Officer has reason to believe that a material violation of Section 2.06.030 or 2.06.040 has occurred, the city clerk shall give notice of the public hearing which will be held to determine if a violation has occurred. Notice shall be provided at least 30 days prior to the date set for the hearing. The following must be submitted to the Ethics Officer via the City Clerk at least fifteen (15) days prior to the scheduled hearing:
 - A. Written response to the assertions in the complaint by the accused.
 - B. Any motions by the accused asserting Procedural or Technical challenges to the Complaint.
 - C. Witness list including contact information (Name, Address, and Telephone number).
 - (iii) If at any point in the process, a recall petition is filed based on substantially the same charges as the ethics complaint as determined by the Ethics Officer, the process will be stayed until final resolution of the recall petition.
- (e) Stipulations. At any time after a complaint has been filed with the Ethics Officer, the Ethics Officer may seek and make recommendations that the City Council enter into a stipulation with the official complained against. The recommended stipulation will include the nature of the complaint,

relevant facts, the reasons the Ethics Officer thinks a stipulation is appropriate, an admission of the violation by the official complained against, a promise by the official complained against not to repeat the violation, and if appropriate, a recommended remedy or penalty. The recommended stipulation shall be sent to the officials who made the complaint and the official complained against and forwarded to the City Council for action.

(2) Conduct of Hearings.

- (a) All hearings on complaints found to be sufficient shall be conducted by the Ethics Officer and are open to the public. The official who is the subject of the complaint may appear at the hearing with or without counsel and may call witnesses and cross examine witnesses. The hearing shall be informal, meaning that the Ethics Officer shall not be bound by the strict rules of evidence prevailing in courts of law or equity. The Ethics Officer may call witnesses on his or her own motion and compel the production of books, records, papers, or other evidence as needed. To that end, the Ethics Officer shall issue subpoenas and subpoenas duces tecum. All testimony shall be under oath administered by the Ethics Officer. The Ethics Officer may adjourn the hearing from time to time to allow for the orderly presentation of evidence. The Ethics Officer shall prepare an official record of the hearing, including all testimony, which shall be recorded by mechanical device, and exhibits; provided, that the Ethics Officer shall not be required to transcribe such records unless presented with a request accompanied by payment of the cost of transcription.
- (b) Within 30 days after the conclusion of the hearing, the Ethics Officer shall, based upon a preponderance of the evidence, make and fully record in his or her permanent records, findings of fact, conclusions of law, and his or her recommended disposition. A copy of the findings, conclusions, and recommended disposition shall be sent to the officials who made the complaint and to the official complained against. Additional copies of the findings, conclusions, and recommendations shall be forwarded to the City Council.

(3) City Council Action. Final City Council action to decide upon stipulations and recommendations from the Ethics Officer or findings, conclusions, and recommendations from the Ethics Officer shall be by majority vote in a public meeting. Deliberations by the Council may be in executive session. The member of the Council against whom the complaint was made will not participate in any executive session and shall not vote on any matter involving him or herself. However, upon request of the member of the Council against whom the complaint was made, a public meeting before the Council will be held on the issue of penalties.

(4) Disposition. In the event the Ethics' Officer finds that the person against whom the complaint was made has violated the Code of Ethics, then the City Council may take any of the following actions by a majority vote of the Council. The action of the City Council shall be final and not subject to further review or

appeal except as may be otherwise provided by law or as provided in subsection (5) of this section.

- (a) Dismissal. Dismissal of the complaint without penalties.
 - (b) Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.
 - (c) Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the mayor pro-tem or his/her designee, to the official.
 - (d) Reprimand. A reprimand shall be administered to the official by a motion of reprimand by the majority of the City Council.
 - (e) Censure. A resolution of censure shall be a resolution read to the person in public. The resolution shall be prepared by the City Council and shall be signed by the mayor, or if the complaint is against the mayor, the mayor pro-tem. The person shall appear at a City Council meeting at a time and place directed by the City Council to receive the resolution of censure. Notice shall be given at least 20 calendar days before the scheduled appearance at which time a copy of the proposed resolution of censure shall be provided to the person. The resolution of censure shall be read publicly, and the person shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the official appears as required.
 - (f) Civil Penalties. The City Council may assess a civil penalty of up to one thousand dollars or three times the economic value of anything received in violation of this Code of Ethics or three times the economic value of any loss to the City, whichever is greater. Any monetary penalty assessed civilly shall be placed in the City's general fund. The City Council may also suspend a portion of a civil penalty imposed on condition the Council Member have no other violations of the Council Code of Ethics for one year.
 - (g) Contract Void. As provided by RCW 42.23.050, any contract made in violation of Chapter 42.23 RCW, "Code of Ethics for municipal officers - contract interests," is void.
 - (h) Other Penalties. The City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the city for any regional or multijurisdictional body or membership on any board or commission which requires an appointment or confirmation of an appointment by the City Council.
- (5) Review of Civil Penalties. If the City Council orders an official to pay a civil penalty, the official may seek a writ of review from the superior court pursuant to Chapter 7.16 RCW, within 30 days of the City Council's order.
- (6) Protection Against Retaliation. Neither the City nor any official may take or threaten to take, directly or indirectly, official or personal action, including, but not limited to, discharge, discipline, personal attack, harassment, intimidation, or

change in job, salary, or responsibilities, against any council member because that council member files a complaint with the Ethics Officer.

- (7) Public Records. Records filed with the Ethics Officer become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by RCW 42.56.230(2), identity information may be redacted when an unsubstantiated complaint is made available in response to a public records request; however, in each case, the justification for the redaction shall be explained fully in writing. A finding by the Ethics Officer determining that a complaint is sufficient shall contain at the beginning the following specific language:

NOTICE: ANY PORTION OF THIS FINDING DETERMINING SUFFICIENCY OF ANY PORTION OF A COMPLAINT DOES NOT DETERMINE THE TRUTH OR FALSITY OF THE ALLEGATIONS CONTAINED IN THE COMPLAINT FILED WITH THE ETHICS' OFFICER. THE ETHICS' OFFICER HAS ONLY DETERMINED THAT IF CERTAIN FACTS CONTAINED IN THE COMPLAINT ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED BY THE ETHICS' OFFICER, THEN VIOLATION(S) OF THE CODE OF ETHICS MAY BE FOUND TO HAVE OCCURRED.

The City shall release copies of any written reports resulting from an investigation of a sustained complaint, any Ethics' Officer Orders, and any written censures or reprimands issued by the City Council, in response to public records requests consistent with Chapter 42.56 RCW and any other applicable public disclosure laws.

- (8) Liberal Construction - Limitation Period - Effective Date.
- (a) This Code of Ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.
 - (b) Any action taken under this Code of Ethics must be commenced within two years from the date of violation.

(Ord. 5888 Sec. 2(part), 2020; Ord. 5812 Sec. 1(part), 2019)

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON this 15th day of December, 2020, and signed in authentication of its passage this 15th day of December, 2020.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5888 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 16th day of
December, 2020.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet



Agenda Item Number	5.b.	Council Date	12/15/2020
Agenda Item Type	Contract/Agreement/Lease		
Subject	Charter Franchise Agreement Extension		
Ordinance/Reso #	5889	Contract #	
Project #		Permit #	
Department	City Attorney		

Consent Agenda	☐
Ordinance/Reso	☒
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Staff recommends council adopt Ordinance 5889 in regards to the Charter Franchise Agreement Extension.

Motion for Consideration

I move to adopt Ordinance 5889.

Summary

Ordinance 5889 authorizes a month to month extension of the current cable franchise with Charter not to exceed one year. Since August 2019, the City has been in negotiations with Charter to establish a new Cable Franchise Agreement. The negotiations process has been lengthy due to staffing changes by Charter, the Covid-19 pandemic in 2020, as well as a change in outside counsel representing the City. The parties have made progress since the last extension was approved, there are a few remaining provisions which need to be resolved. It is anticipated a final franchise agreement will be presented to Council in the next couple of months. Staff recommends council adopt Ordinance 5889.

Alternatives

None

Fiscal Impact

None

Through

Selena Swearingen
Dec 08, 15:49:36 GMT-0800 2020

Dept Head Approval

Lisa Beaton
Dec 08, 16:09:29 GMT-0800 2020

City Mgr Approval

Marie Mosley
Dec 10, 20:35:57 GMT-0800 2020

Attachments:

Ordinance
Charter Franchise

☐ Recording
Required?

ORDINANCE NO. 5889

AN ORDINANCE OF THE CITY OF KENNEWICK WASHINGTON, GRANTING A CABLE TELEVISION FRANCHISE EXTENSION TO SPECTRUM PACIFIC WEST, LLC, AN INDIRECT SUBSIDIARY OF CHARTER COMMUNICATIONS INC AND FIXING AN EFFECTIVE DATE.

WHEREAS, the City of Kennewick (the “City”) granted a cable franchise to TCI Cablevision of Southeast Washington (“TCI”) by way of Ordinance No. 3504 effective September 5, 1994 (the “Franchise”); and

WHEREAS, TCI transferred the Franchise to Falcon Video Communications, L.P., subsequently assumed by Spectrum Pacific West, LLC, an indirect subsidiary of Charter Communications Inc, locally known as Charter Communications (“Charter”); and

WHEREAS, Charter is the “Grantee” as that term is defined in the Franchise; and

WHEREAS, the Franchise granted by Ordinance No. 3504 was due to expire on September 5, 2019; and

WHEREAS, Charter and the City desired to engage in negotiations in accordance with the provisions of 47 U.S.C. § 546; and

WHEREAS, on July 16, 2019 the City adopted Ordinance No. 5815 granting an extension of the existing Franchise through August 31, 2020; and

WHEREAS, on August 18, 2020, the City adopted Ordinance No. 5877 granting an extension of the existing Franchise through December 31, 2020; and

WHEREAS, the parties have not concluded their franchise renewal negotiations; and

WHEREAS, Charter and the City find it mutually beneficial to extend the existing Franchise on a month to month basis (for a period not to exceed one year) to enable the parties to complete the negotiations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Franchise Extension. The term of the cable television franchise granted under Ordinance No. 3504 (the “Franchise”), currently held by Charter Communications (“Charter”) which was extended through August 31, 2020 under Ordinance No. 5815, and through December 31, 2020 under Ordinance No. 5877 is hereby extended on a month to month basis for a period not to exceed one (year) from the effective date of this Ordinance and only until such time as the City of Kennewick (the “City”) has adopted a further franchise ordinance that supersedes this Ordinance. The parties have agreed to work in good faith to complete negotiations of the successor franchise Ordinance as soon as practical.

Section 2. Compliance with Franchise Terms. As a condition of the extension granted by this Ordinance, Charter shall provide its written and acknowledged unconditional acceptance and promise to continue to comply with all provisions, terms and conditions of the Franchise during this extension period. By the adoption of this Ordinance, the City agrees to continue to comply with all provisions, terms and conditions of the Franchise during the extension period. All provisions in the Franchise shall remain in effect throughout the duration of the Franchise extension as identified in this Ordinance, except the provision for the duration of the Franchise which will be extended on a month to month basis for a period not to exceed one (1) year from the effective date of this Ordinance.

Section 3. Performance Bond and Insurance. The Performance Bond and insurance

policies provided by Charter pursuant to the Franchise shall remain in effect during the extension period.

Section 4. Acceptance. The rights and privileges granted pursuant to this Ordinance shall not become effective until its terms and conditions are accepted by Charter. Acceptance shall be accomplished by the submission of a written instrument, executed and sworn to by a corporate officer of Charter before a Notary Public, and filed with the City within sixty (60) days after the effective date of this Ordinance. Such instrument shall evidence the unconditional acceptance of the terms hereof and a promise to comply with and abide by the provisions, terms and conditions hereof.

Section 5. Reservation of Rights. Both the City and Charter reserve and retain all of their rights under both the formal renewal process and informal renewal process under 47 U.S.C. § 546.

Section 6. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 7. Effective Date. This Ordinance, shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title. This extension is expressly conditioned upon the City's receipt of Charter's written acceptance as described in Section 4.

APPROVED by the Kennewick City Council this ____ day of _____, 2020.

Don Britain, MAYOR

ATTEST/AUTHENTICATED:

Terri Wright
CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY _____
Lisa Beaton
CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE: ORDINANCE
NO. 5889 _____

SUMMARY OF ORDINANCE NO. 5889 of

the City of Kennewick, Washington

On the ____ day of ____, 2020 the City Council of the City of Kennewick, passed Ordinance No. 5889. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF KENNEWICK, WASHINGTON, GRANTING A CABLE TELEVISION FRANCHISE EXTENSION TO FALCON VIDEO COMMUNICATIONS, L.P., AND FIXING AN EFFECTIVE DATE.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2020.

Terri Wright
CITY CLERK

ACKNOWLEDGEMENT OF EXTENSION OF FRANCHISE

This Acknowledgement of Extension of Franchise is made this ____ day of _____, 2020 by and between Spectrum Pacific West, LLC, an indirect subsidiary of Charter Communications, Inc. f/k/a Falcon Video Communications, LP., dba Charter Communications, ("Charter") and the City of Kennewick, Washington, a Washington municipal corporation (the "City").

Charter and the City acknowledge and agree as follows:

1. Term. The Franchise is hereby acknowledged and agreed to be extended on a month to month basis for a period not to exceed one year from the effective date of Ordinance No. 5889, and only until such time as the City has adopted a new franchise ordinance. The parties have agreed to work in good faith to complete negotiations of the successor franchise Ordinance as soon as practical.
2. Ratification. All terms and conditions of the Franchise are hereby ratified and confirmed, except the provision for the duration of the Franchise which is hereby extended on a month to month basis for a period not to exceed one year. Charter hereby unconditionally accepts and promises to comply with all provisions, terms and conditions of the Franchise during the extension period, and shall maintain during this extended term the Performance Bond and insurance policies as described in the Franchise.

CITY OF KENNEWICK

By: _____
MAYOR

Dated: _____

CHARTER

By: _____
Its: _____
Dated: _____

EXHIBIT A

CHARTER FRANCHISE

EXHIBIT A

CHARTER
FRANCHISE

ACKNOWLEDGEMENT OF EXTENSION OF FRANCHISE

This Acknowledgement of Extension of Franchise is made this 16th day of July, 2019, by and between FALCON VIDEO COMMUNICATIONS, LP., dba CHARTER COMMUNICATIONS, ("Charter") and the CITY OF KENNEWICK, WASHINGTON, a Washington municipal corporation (the "City").

Charter and the City acknowledge and agree as follows:

1. Term. The Franchise is hereby acknowledged and agreed to be extended until August 31, 2020, or until such time as the City has adopted a new franchise ordinance, whichever occurs sooner.
2. Ratification. All terms and conditions of the Franchise are hereby ratified and confirmed, except the provision for the duration of the Franchise which is hereby extended to August 31, 2020 . Charter hereby unconditionally accepts and promises to comply with all provisions, terms and conditions of the Franchise during the extension period, and shall maintain during this extended term the Performance Bond and insurance policies as described in the Franchise.

CITY OF KENNEWICK

CHARTER

By: _____
DON BRITAIN, Mayor

By: _____
Its: _____

Dated: _____

Dated: _____

First Reading August 2, 1994 Second Reading August 16, 1994

CITY OF KENNEWICK
ORDINANCE NO. 3504

AN ORDINANCE GRANTING A FRANCHISE TO OPERATE A CABLE
TELEVISION SYSTEM TO TCI CABLEVISION OF SOUTHEAST
WASHINGTON

WHEREAS, the City, having found that the financial, legal, and technical ability of the Grantee is sufficient to provide services, facilities, and equipment to meet the future cable television needs of the community, wants to issue this Franchise to Grantee so it may construct and operate a cable system in the City.

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THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1 - DEFINITION OF TERMS

The following definitions apply in this Ordinance. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular

number, and words in the singular number include the plural number:

- A. "Basic Cable" is the tier of service regularly provided to all subscribers that includes the retransmission of local broadcast television signals.
- B. "Cable Act" means the Cable Communications Act of 1984, as amended, and The Cable Television Consumer Protection and Competition Act of 1992.
- C. "Cable Service" means the one-way transmission to subscribers of video programming or other programming service, and subscriber interaction, if any, that is needed to select Video Programming or Other Programming Services.
- D. "Cable System" means a facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment or other communications equipment designed to provide Cable Service to subscribers.
- E. "FCC" means Federal Communications Commission, or its successor governmental entity.
- F. "Franchise" means the initial authorization, or renewal of it, issued by the City, whether that authorization is called a franchise, permit, license, resolution, contract, certificate, or otherwise, that allows construction and operation of the Cable System for offering Cable Service to Subscribers.
- G. "City" means the City of Kennewick or its lawful successor, transferee, or assignee.
- H. "Grantee" means TCI of Northern New Jersey Inc. d/b/a TCI Cablevision of Southeast Washington, or its lawful successor, transferee, or assignee.
- I. "Gross Revenues" mean any revenue received by the Grantee from the operation of the Cable System in the Service Area, but does not mean any fees or taxes on Cable Service that are imposed directly or indirectly on any Subscriber by any governmental unit or agency that are collected by the Grantee for the governmental units or agency.
- J. "Person" means an individual, partnership, association, joint stock company, trust corporation, or governmental entity.
- K. "Public Way" means the surface of, and the space above and below, any public street, highway, freeway, bridge, land path, alley, court, boulevard, sidewalk, parkway, way, lane, public way, drive, circle, or other public right-of-way, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses and any temporary or permanent fixtures or improvements located in them now or from now on held by the City in the Service Area.
- L. "Service Area" means the present municipal boundaries of the City and any additions

by annexation or other legal means.

- M. "Subscriber" means a person or user of the Cable System who lawfully receives Cable Services or other services from it with the Grantee's permission.
- N. "Video Programming" means programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

SECTION 2 - GRANT OF FRANCHISE

2.1 Grant. The City grants to the Grantee a nonexclusive Franchise to construct and operate a Cable System and offer Cable Service and other services in, along, among, upon, across, above, over, under, or in any manner connected with Public Ways within the Service Area and for that purpose to erect, install, construct, repair, replace, reconstruct, maintain, or retain in, on, over, under, upon, across, or along any Public Way and all extensions of them and additions to them, poles, wires, cables, conductors, ducts, conduits, vaults, manholes, pedestals, amplifiers, appliance, attachments, and other related property or equipment needed to operate the Cable System.

2.2 Term. This Franchise is for an initial term of 25 years starting on its effective date, unless otherwise lawfully terminated.

SECTION 3 - STANDARDS OF SERVICE

3.1 Conditions of Street Occupancy. All transmission and distribution structures, poles, other lines, and equipment installed or erected by the Grantee must be located to cause minimum interference with the proper use of Public Ways and with the rights and convenience of property owners and occupants adjoining them.

3.2 Excavations in Public Ways. The Grantee may make needful and necessary excavations in any Public Way. All work must be done according to city ordinances, regulations and standard specifications for similar work. The Grantee must obtain all necessary permits and assume responsibility for safety and traffic controls. The Grantee must provide compaction tests acceptable to the City Engineer or use compaction methods approved by him. No cuts are allowed in new or overlaid streets for five years without the approval of the City Engineer.

Whenever the Grantee disturbs any Public Way, it must restore it without delay. The City may fix a reasonable time within which repairs and restoration must be completed. The City may make these repairs at the expense of Grantee if it does not.

Should any work become defective, dangerous, or otherwise in disrepair or should any trench or excavation in a public way settle, the Grantee must repair it promptly.

3.3 Relocation at Request of City. Within five business day's notice, the Grantee must, at its expense, relocate or remove any of its property when lawfully required by the City because of traffic conditions, public safety, street abandonment, freeway and street construction, change in or establishment of street grade, installation of sewers, drains, gas or water pipes, or any other type of structures or improvements by the City; but, the Grantee has the right of abandonment of its

property. If public funds are available for defraying the cost of removal or relocation, the City will apply for such funds for the Grantee.

3.4 Relocation at Request of Third Party. The Grantee must, on two week's written notice by any person holding a building moving permit issued by the City, temporarily raise or lower its wires to allow the moving of the building, but the expense must be paid in advance by the permittee.

3.5 Trimming of Trees and Shrubbery. The Grantee may trim trees or other natural growth overhanging its Cable System to prevent branches from contacting its wires, cables, or other equipment. The Grantee must pay the City for any damage caused by this trimming, or it may replace all trees or shrubs it has damaged. Replacement satisfies all obligations the Grantee may have to the City under this Section.

3.6 Safety. Construction, installation, and maintenance of the Cable System must be performed in an orderly and workmanlike manner and in accord with FCC or other federal, state, and local regulations and the National Electric Safety Code. The Cable System may not unreasonably endanger or interfere with the safety of persons or property.

3.7 Undergrounding. In those parts of the Service Area where the transmission or distribution facilities of both telephone and electric service are underground or are placed underground, the Grantee must also construct, operate and maintain its transmission and distribution facilities underground. Amplifiers and connectors may be in appropriate housing upon or above the ground. Upon sufficient notice, work must be done when other facilities are placed underground. All work must be done according to City regulations and so as to not injure streets and neighborhoods.

3.8 Required Extensions of Service. The Cable System now meets the provisions of this Ordinance. Whenever the Grantee receives a request for service from at least 15 houses within 1320 cable-bearing strand feet (one-quarter cable mile) of its trunk or distribution cable, it must extend its Cable System to those Subscribers at no cost to them other than the usual connection fees if the extension is technically feasible and will not adversely affect the operation, financial condition, or market development of the Cable System.

3.9 Subscriber Charges for Extensions of Service.

A. Existing Developments. No Subscriber may be refused service arbitrarily. Service will be provided where there is a density of less than 15 houses per 1320 cable-bearing strand feet of trunk or distribution cable if the subscribers pay a capital contribution in aid of construction, including cost of material, labor, and easements. The Grantee will contribute an amount equal to the construction and other costs per mile, multiplied by a fraction whose numerator equals the actual number of houses per 1320 cable-bearing strand feet of its trunks or distribution cable, and whose denominator equals 15 houses. The Subscribers will bear the remainder of the construction and other costs. The Grantee may require prepayment of the capital contribution. An additional charge may be assessed to underground a cable from an overhead line or for a drop more than 150 feet from a distribution cable.

B. New Developments. In new developments the developer must dig all necessary trenches and backfill them including necessary imported backfill. The Grantee must provide the engineering and

labor to put the cable conduit in the trench, must pull in the cable, and must provide the plant electronics. Installation from utility easements to individual homes or other structures is at the cost of the owner or developer unless otherwise provided.

3.10 Service to Public Buildings. The Grantee must provide without charge one outlet of Basic Service to those City offices, fire stations, police stations, public schools and public school administration buildings within 250 feet of its Cable System. The outlets of Basic Service may not be used to distribute or sell Cable Services in or throughout those buildings, nor may the outlets be located in areas open to the public. By using these outlets the Agency agrees to hold the Grantee harmless from all liability or claims arising out of their use, including but not limited to, copyright liability. The Grantee need not provide an outlet to any buildings where the drop line from the feeder cable to the buildings or premises exceeds 250 feet unless the Agency agrees to pay the incremental cost of the drop line over 250 cable feet.

3.11 Emergency Use. During an emergency or disaster, the Grantee must make its facilities available for the City to provide emergency information and instructions.

3.12 Cable Channels for Education or Governmental Use. Consistent with Section 4.3, the Grantees must provide, at least one video programming channel for educational and City use. If use exceeds channel capacity, the City Manager may require that additional video programming channels be provided not to exceed three. The Grantee may use excess channel capacity for other services.

The Grantee must provide and maintain without charge cable feeds for all bona fide permanent production facilities of the City or any public educational institution that is within 250 feet of the Grantee's cables. The Grantee must be given at least six months' notice for any installation.

The Grantees shall make available complete, state of the art television studio production services and mobile television production services for use by the City of Kennewick and educational institutions consistent with reasonable production scheduling. The quality of these services shall be high industrial or low commercial grade, consistent with current practices in the cable service and television industries.

3.13 Capital Grant. To provide educational and governmental programs, the Grantee will provide a capital grant to the City to purchase access equipment and facilities for \$500,000.00. The City must decide to use this grant during the first ten years of the franchise and the Grantee may make payment of the funds over a period of five years. The facilities constructed and equipment purchased must be used to produce programs for distribution through the Grantee's facilities, for the City or other governmental agencies for cablecast to the public exclusively. The facilities and equipment shall not be used to produce programs or other material for other cable operators without the express permission of the Grantee.

SECTION 4 - REGULATION BY CITY

4.1 Franchise Fee.

A. **Fee Assessed.** The Grantees shall pay a Franchise fee of five percent (5%) of gross revenues. The Grantee may credit this fee against any gross receipt tax imposed by the City to the extent that

the tax is imposed upon the same revenue as the franchise fee.

B. Limitation on Franchise Fee Actions. The period of limitation for recovering a franchise fee is three years from the date on which payment by the Grantee was due. Unless within three years from the payment due date the City initiates an action to recover the franchise fees, recovery is barred and the City shall be estopped from asserting any claims at all against the Grantee relating to the alleged deficiency unless the deficiency was the product of fraud or intentionally false information.

4.2 Rates and Charges. The City may regulate rates for the provision of Basic Cable and other services and equipment as permitted by applicable law.

4.3 Future System Improvement.

A. Threshold. If the City finds that the Grantee's system in another Washington community or another system of similar subscriber base in Washington provides an improved or higher level of residential service or operation, then Grantee may be required by the City improve its system to provide equivalent service within thirty-six (36) months of notification. No more than one such request may be made every 15 years and no such request will be made for the first three years of this franchise.

B. Franchise Extension - Grantee Investment. Any time during this Franchise the Grantee may give the City plans for system improvements to maintain a high level of technical excellence. The plans must include the financial scope of the project, its duration and a specific request for a Franchise extension to realize a reasonable rate of return on the project. The City may approve an extension, but a voluntary system improvement does not obligate the City to extend the Franchise.

C. Franchise Extension - City Requirements. If the City makes the Grantee improve its system, the Franchise will be extended under the same terms and conditions for ten years or less, as determined by the City, after the improvement is complete. The extension will be long enough to realize a reasonable rate of return including a return on the investment in the project.

4.4 Renewal of Franchise. Any proceedings for the renewal of this Franchise will be governed by 47 U.S.C. §546, or subsequent provision of federal or state law.

The City will notify the Grantee of its assessments of future cable-related community needs and interests, and the Franchise performance of the Grantee. This preliminary assessment will be provided to the Grantee promptly so it will have enough time to submit a proposal under 42 U.S.C. §546(b) and complete renewal of the Franchise before its expiration.

While affording the public appropriate notice and opportunity to comment, the City and the Grantee may undertake and complete informal negotiations regarding renewal of the Franchise, and the City may grant a renewal. The Grantee and the City consider the terms set forth in this section to be consistent with the express provisions of 42 U.S.C. §546.

4.5 Conditions of Sale. If a renewal or extension of the Grantee's Franchise is denied or the Franchise is lawfully terminated and the City either lawfully acquires ownership of the Cable System or effects a transfer of ownership of the Cable System to another party, the cost of the

acquisition or transfer shall be decided under 42 U.S.C. §547.

If the Franchise is revoked, the Grantee may transfer of its Cable System to a qualified third party. The Grantee may continue to operate pursuant to the terms of this Franchise for no more than six months from the effective date of revocation. If the Grantee is unsuccessful in obtaining a qualified transferee or assignee of its Cable System that is acceptable to the City, the Grantee and the City may avail themselves of any rights they may have under federal or state law. The Grantee's continued operation of its Cable System during the six month period is not a waiver nor an extinguishment of any rights of either the City or the Grantee.

4.6 Transfer of Franchise. The Grantee's right, title, or interest in the Franchise may not be sold, transferred, assigned, or encumbered, other than to an entity controlling, controlled by, or under common control with the Grantee, without the prior consent of the City. Consent will not be unreasonably withheld. No consent is required for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or Cable System in order to secure indebtedness. Within 30 days of receiving the request for transfer, the City must, following FCC rules and regulations, notify the Grantee in writing of the information it needs to learn the legal, financial and technical qualifications of the transferee. If the City does not take action on the request within 120 days after receiving that information, consent by the City shall be deemed given.

SECTION 5 - COMPLIANCE AND MONITORING

5.1 Testing for Compliance. The City may perform technical tests of the Cable System during reasonable times and in ways that do not interfere with the normal business operations of the Grantee or the Cable System to decide if the Grantee meets the terms of this Franchise and applicable state or federal laws. Except in emergency circumstances, tests may be undertaken only after giving the Grantee two business day's notice, and allowing a representative of the Grantee to be present during the tests. If a test shows that the Grantee has failed to comply, the cost of the test will be paid by the Grantee. If a test shows that the Grantee has complied, the cost of the tests will be paid by the City.

5.2 Books, Records. The City may review the Grantee's books, records, plant, installations, and other like material, during normal business hours as necessary to monitor compliance with this Franchise or applicable law. These records include, but are not limited to, any public records that must be kept by the Grantee pursuant to the rules and regulations of the FCC. The Grantee need not reveal information that is proprietary or confidential. The City agrees to treat any information revealed by the Grantee as confidential and only to show it to its employees, representatives, and agents that have a need to know, or to enforce these provisions. The Grantee need not give subscriber information in violation of 42 U.S.C. §551. All inspections are at the City's expense.

SECTION 6 - INSURANCE, INDEMNIFICATION, AND BONDS OR OTHER SURETY

6.1 Insurance. The Grantee must maintain in full force and effect, at its own cost and expense, during the term of the Franchise, Comprehensive General Liability Insurance for \$5,000,000 combined single limit for bodily injury, and property damage. The Grantee must provide a Certificate of Insurance designating the City as an additional insured. The insurance may not be

canceled except upon 30 day's written notice to the City.

6.2 Indemnification. The Grantee agrees to indemnify, save and hold harmless, and defend the City, its officers, boards and employees, from and against any liability for damages and for any liability or claims resulting from property damage or bodily injury (including accidental death), which arise out of the Grantee's construction, operation, or maintenance of its Cable System, including, but not limited to, reasonable attorneys' fees and costs, if the City gives the Grantee written notice of its obligation to indemnify the City. If the City decides that it must employ separate counsel, it will pay his costs.

6.3 Bonds and Other Surety. The Grantee need not obtain or maintain a bond or other surety as a condition of this Franchise. If a bond or other surety is needed, the City will give the Grantee at least 60 days prior written notice stating the exact reason for the surety. Such reason must show a change in the Grantee's legal, financial, or technical qualifications that impair its ability to comply with this Franchise or other applicable law.

SECTION 7 - ENFORCEMENT AND TERMINATION OF FRANCHISE

7.1 Notice of Violation. If the City believes that the Grantee has not complied with this Franchise, it must notify the Grantee in writing of the exact nature of that default.

7.2 Grantee's Right to Cure or Respond. The Grantee will have 30 days from receipt of the notice to respond to the City contesting the default or to cure the default, or if by its nature the default cannot be cured within 30 days, take steps to remedy the default and notify the City of the steps being taken and when they will be completed.

7.3 Enforcement. If the City Council, after notice and hearing, decides that the Grantee is in default of any provision of the Franchise, the City may:

- A. Seek specific performance,
- B. Seek monetary damages or equitable relief,
- C. In the case of a substantial default of a material provision of the Franchise, revoke this Franchise.

The Grantee will not be relieved of any of its obligations to comply promptly with any provision of this Franchise just because the City failed to enforce prompt compliance.

7.4 Impossibility of Performance. The Grantee may not be held in default for strikes, acts of God, power outages, federal preemption, or other events beyond its control.

7.5 Administration. Administration of this ordinance on behalf of the City shall be by the City Manager or the City's Chief Executive Officer. He shall have the power to resolve disputes, allocate access to public programming and issue such rules and regulations as he may deem necessary to carry the terms of this Franchise into effect. Decisions of the City Manager made in accord with this section are final, subject to administrative review provided by general ordinance.

SECTION 8 - MISCELLANEOUS PROVISIONS

8.1 Actions of Parties. In any action by the City or its representative, it must act in a reasonable, expeditious, and timely manner. In any case where approval or consent is needed, it will not be unreasonably withheld.

8.2 Equal Protection. If the City grants a franchise, permit, license, authorization, or other agreement of any kind with any other person other than the Grantee to enter into the City's Public Ways to construct or operate a cable system or provide cable service, its material provisions must be comparable to these so that one operator is not granted an unfair competitive advantage over the other and to give all parties equal protection under the law.

8.3 Notice. Unless expressly agreed otherwise every notice or response must be served upon the City or the Grantee in writing, and shall be deemed to have been duly give to the required party five business days after having been posted in a properly sealed and correctly addressed envelope, postage prepaid, when hand delivered or by certified or registered mail.

The notices or responses to the City shall be addressed as follows:

City of Kennewick
210 W. 6th Avenue
Kennewick, WA 99336

The notices or responses to the Grantee shall be addressed as follows:

TCI of Northern New Jersey, Inc. d/b/a
TCI Cablevision of Southeast Washington
639 N. Kellogg
Kennewick, WA 99336

with a copy to:

TCI of Northern New Jersey, Inc. d/b/a
TCI Cablevision of Southeast Washington
Attention: Legal Department
P. O. Box 91220
Bellevue, WA 98009-9220

The City and the Grantee may designate another address or addresses from time to time by giving notice to the other.

8.4 Changes in Law. This franchise will be construed to remain in harmony with changes to existing law, new laws, regulations, and new regulations so as to provide both parties with similar benefits and obligations despite those changes. As written, this franchise is consistent with 47 U.S.C. §522 and §531 et seq. and FCC regulations.

8.5 Descriptive Headings. The captions to Sections are a convenience. They do not affect the

meaning or interpretation of the text.

8.6 Severability. If any Section, sentence, paragraph, term, or provision is found to be illegal, invalid, or unconstitutional, by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction, that determination has no effect on the validity of any other Section, sentence, paragraph, term or provision. They remain in full force and effect for the term of the Franchise, or any renewal or renewals thereof.

8.7 Repeal. Ordinance 1908 entitled "AN ORDINANCE GRANTING TO MICRO-CABLE COMMUNICATIONS CORPORATION, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE TO CONSTRUCT, OPERATE AND MAINTAIN A COAXIAL CABLE SUBSCRIBER SYSTEM FOR TELEVISION SIGNAL DISTRIBUTION THROUGHOUT THE CITY OF KENNEWICK" and passed by the City Council on the 20th day of January 1976, be, and the same hereby is, repealed. A contract between the City and Columbia Cable dated May 23, 1985, is terminated.

8.8 Effective Date. This franchise shall be effect five days from and after its approval, passage, and publication as required by law and upon its acceptance by the Grantee.

Passed, adopted and effective this 5th day of September, 1994, subject to applicable federal, state and local law.

Attest:

M. A. Price
M. A. PRICE, City Clerk

Approved as to Form:

William L. Cameron
WILLIAM L. CAMERON
City Attorney

L. B. Showalter
L. B. SHOWALTER, Mayor

ORDINANCE NO. 3504 filed and
recorded in the office of the
City Clerk of the City of Kenne-
wick, Washington this 17th day
of August, 1994.

M. A. Price
M. A. PRICE, City Clerk

DATE OF PUBLICATION August 31, 1994

Accepted this 24 day of August, 1994, subject to applicable federal, state and local law.

TCI of Northern New Jersey, Inc.
d/b/a TCI Cablevision of
Southeast Washington

By: David M. Reynolds
Title: DAVID M. REYNOLDS-EXEC. VP/COO



City Council Meeting Schedule January 2021

City Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

January 5, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

January 12, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

January 19, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

January 26, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. CourseCo Annual Operating Plan

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

January 2021
Updated 12/08/20