

**DISABILITY BOARD  
REGULAR MEETING  
JULY 1, 2025**

1. **CALL TO ORDER:** Police Representative Jim Kraft called the regular meeting of the Kennewick Disability Board to order at 4:30 p.m.
2. **ATTENDANCE:**

<b>Board Members Present:</b> Gretl Crawford, <i>Mayor</i> Chuck Torelli, <i>Mayor Pro Tem</i> Dennis Waters, <i>Fire Representative</i> Jim Kraft, <i>Police Representative</i> Kathryn Armstrong, <i>Member-At-Large</i>	<b>City Staff Present:</b> Brandi Ralston, <i>Board Secretary</i> Jessica Platt, <i>Finance Director</i> Joyce Pascua, <i>Senior Accounting Specialist</i>
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3. **PUBLIC COMMENT:** NONE
4. **APPROVAL OF MINUTES:** The minutes of June 3, 2025, were unanimously approved as presented.
5. **FIRE CLAIMS:**
  - a. **SUMMARY OF CLAIMS:** The Board briefly discussed the claim. **The motion to approve the Fire claim was unanimously approved as presented.**
6. **POLICE CLAIMS:**
  - a. **SUMMARY OF CLAIMS:** Mrs. Ralston noted that the bubble packs noted for Member #15's claim are prescription medication packaging to individually package medication by day and time period (morning, afternoon, evening). **The motion to approve the Fire claims was unanimously approved as presented.**
7. **NEW BUSINESS:**
  - a. **Claim: Fire Member # 19 requesting reimbursement for medical supplies:** The Board briefly discussed the claim. **The motion to approve Fire Member #19's claim for reimbursement in the amount of \$163.04 was unanimously approved as presented.**
  - b. **Claim: Fire Member #28 requesting reimbursement for dental work.** The Board briefly discussed the claim. **The motion to approve Fire Member # 28's claim for reimbursement in the amount of \$5893.20, was unanimously approved as presented.**
  - c. **Claim: Fire Member #21 requesting reimbursement for three claims.**
    1. **Claim for reimbursement submitted 4-9-2025.** The Board briefly discussed the claim. **The motion to approve Fire Member # 21's claim for reimbursement in the amount of \$936.07, was unanimously approved as presented.**
    2. **Claim for reimbursement submitted 5-22-2025.** The Board briefly discussed the claim. **The motion to approve Fire Member # 21's claim for reimbursement in the amount of \$406.46, was unanimously approved as presented.**
    3. **Claim for reimbursement submitted 5-22-2025.** The Board briefly discussed the claim. **The motion to approve Fire Member # 21's claim for reimbursement in the amount of \$286.63, was unanimously approved as presented.**

**8. UNFINISHED BUSINESS:**

- a. **Claim: Police Member #25 requesting reimbursement for massage:** The Board briefly discussed the claim. **The motion to approve Police Member #25's claim for reimbursement in the amount of \$360.00 was unanimously approved as presented.**

**9. BOARD COMMENTS/DISCUSSION:**

Ms. Ralston noted that this was her last meeting staffing the Board as Secretary. Ms. Ralston introduced Ms. Pascua as the new Board Secretary.

**ADJOURNMENT:** Mr. Kraft concluded the meeting at 5:14 p.m.

A handwritten signature in cursive script, appearing to read "Brandi Ralston".

Brandi Ralston, CPRO  
Disability Board Secretary