

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
July 1, 2025**

City Council Present:

Gretl Crawford, Mayor
Chuck Torelli, Mayor Pro Tem
Loren Anderson, Councilmember

Brad Beauchamp, Councilmember (Remote)
Jim Millbauer, Councilmember
John Trumbo, Councilmember

City Staff Present:

Erin Erdman, City Manager
Laurencio Sanguino, City Attorney
Jessica Platt, Finance Director
Nick Farline, Parks Director
John Cowling, Public Works Director
Chris Guerrero, Police Chief
Michael Heffner, Deputy Fire Chief

Cary Roe, Deputy City Manager
Brandi Ralston, Public Records Officer
Chad Crouch, Executive Services Director
Dana Dollarhyde, Executive Assistant
Trever Davis, Police Commander

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Ralston stated all councilmembers were in attendance with the exception of Councilmember McShane and that a quorum was established. Ms. Ralston noted that Councilmember Beauchamp was attending remotely.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absence of Councilmember McShane.
SECOND:	Councilmember Anderson.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0)

Mayor Pro Tem Torelli led the Pledge of Allegiance.

No invocation given.

Proclamation: Parks & Recreation Month. Mayor Crawford read the proclamation into the record and presented it to Parks & Recreation Commissioner Ken Hahn. Commissioner Hahn commented thanking the Council and giving praise to the Parks and Recreation Commission and City Parks and Recreation department.

Retirement Recognition: Dan Wilson, Community Planning Department, 23 Years of Service. Mayor Crawford recognized Mr. Wilson and read a plaque into the record to commemorate his years of service. Mr. Wilson commented regarding his employment with the City and thanked his team.

At 6:39 p.m. Mayor Crawford called a brief recess to celebrate Mr. Wilson's retirement and the years of service he's given.

At 6:49 p.m., the Mayor reconvened the meeting.

2. VISITORS:

Seven visitors urged Council to construct an indoor aquatic center.

One visitor urged Council to require additional landscaping in reference to item 4.i. on the agenda.

3. APPROVAL OF AGENDA

MOTION:	Councilmember Trumbo moved to approve the agenda as presented.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0)

4. CONSENT AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the consent agenda as presented.
SECOND:	Councilmember Trumbo.
VOTE:	The motion passed unanimously (6-0)

- a. **Meeting Minutes: June 17, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: June 24, 2025, City Council Workshop Meeting**
Motion to approve the minutes as presented.
- c. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for May 2025 in the amount of \$61,745.62 consisting of check numbers 2898-2909 and 2963-2969 in the amount of \$13,710.04 and electronic transfers in the amount of \$48,035.58.
- d. **Payroll Roster: For the Pay Period Ending 06/15/2025**
Motion to approve the payroll roster for the pay period ending 06/15/2025.
- e. **CONTRACT: Amendments to the Northwest High Intensity Drug Trafficking Area (HIDTA) Contractor Agreements**
Motion to authorize the City Manager to execute the contract amendments as presented.
- f. **Final Plat: Southcliffe Phase 8, SUB-2024-0010**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Southcliffe Phase 8, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.
- g. **Contract: OpenCounter Software Contract Award**
Motion to award Contract to Accela for OpenCounter software in the amount of \$125,992.12 and authorize the City Manager to execute the contract.
- h. **Grant: Authorizing Supplement 1 to Fund the Columbia Center Blvd. Widening Project's Right-of-Way Phase**
Motion to authorize the Mayor to sign the agreement as presented.
- i. **License Agreement: Right-of-Way Frontage Improvements at 7715 West Quinault Ave by TRICITY HOTEL CORP**
Motion to authorize the City Manager to sign the License Agreement for 7715 West Quinault Ave. with the TRICITY HOTEL CORP.
- j. **Cancellation of July 8, 2025, City Council Workshop**
Motion to cancel the City Council Workshop meeting on July 8, 2025 due to a lack of topics on the agenda

5. ORDINANCES & RESOLUTIONS

a. Resolution: Three Rivers Convention Center Expansion Funding

Ms. Platt provided a staff report and answered Council's questions.

MOTION:	Mayor Pro Tem Torelli moved to adopt the resolution as presented.
SECOND:	Councilmember Anderson
DISCUSSION:	Councilmember Millbauer noted that there was a typo in the title of the Resolution that needed to be corrected.
VOTE:	The motion passed unanimously (6-0)

The City Clerk assigned Resolution No. 25-09.

6. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, and items of concern.

7. CONCLUSION: Mayor Crawford concluded the meeting at 7:37 p.m.



Brandi Ralston, CPRO
Public Records Officer

At the time of publishing these minutes, the City Council meeting recording is available at:
<https://kennewickwa.new.swagit.com/videos/348796>