City Council Regular Meeting Agenda

July 15, 2025 at 6:30 PM

City Hall Council Chambers - 210 W 6th Ave and Virtual

Meetings are broadcast live at https://www.go2kennewick.com/CouncilMeetingBroadcasts.
Public comment registration and instructions are available at https://www.go2kennewick.com/PublicComments.

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1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

2. VISITORS

A total of thirty minutes is allocated for visitor comments, with each person permitted to speak once for a maximum of three minutes. Visitors are welcome to address any topic, except for: campaigns; ballot measures; candidates running for office; and item 6.a.. Comments can be submitted in person, remotely via Zoom, or in writing. Written comments will be distributed to each Councilmember but not read into the record. If you want to provide feedback through Zoom or written format, please reach out to the City Clerk or our website for guidance.

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All items included in the Consent Agenda have been provided to each member of the Kennewick City Council for review and consideration. These items are deemed routine and will be approved with a single motion from the Council, without any separate discussion. A Councilmember may remove an item for further consideration under New Business.

a. **Meeting Minutes: July 1, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.

b. **Board & Commissions: Appoint Grace Stalder to Position 2 on the Block Grant Advisory Committee**
Motion to approve the Interview Committee's recommendation to appoint Grace Stalder to Position 2 of the Block Grant Advisory Committee with a term expiring March 31, 2029.

c. **Board & Commissions: Appoint Joseph Thornton to the Parks & Recreation Commission, Position 7, an Unexpired Term**
Motion to approve the Interview Committee's recommendation to appoint Joseph Thornton to Position 7 of the Parks & Recreation Commission with a term expiring March 31, 2028.

d. **Claims Roster: June 2025**
Motion to approve the Claims Roster for June 2025 in the amount of $7,615,947.94 comprised of electronic payments and check numbers 319854-320242.

To Assure Disabled Persons The Opportunity To Participate In Or Benefit From City Services, Please Provide Twenty-Four (24) Hour Advance Notice For Additional Arrangements To Reasonably Accommodate Special Needs. Please Be Advised That All Kennewick City Council Meetings Are Audio And Video Taped.

e. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for May 2025 in the amount of $190,962.26 comprised of check numbers 28343-28394 in the amount of $39,383.14 and electronic transfers in the amount of $151,579.12.

f. **Payroll Roster: For the Pay Period Ending 06/30/2025**
Motion to approve the payroll roster for the pay period ending 06/30/2025.

g. **Final Plat: Southridge Townhome Estates Phase 2, Located at 6157 W 34th Place; SUB-2025-0006**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Southridge Townhome Estates Phase 2, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

h. **Grants: Authorizing a Grant Application to TIB Urban Arterial Program Call for Projects**
Motion to authorize staff to apply for funding as presented.

i. **Contract: Ranney Well Collector 5 (RC5) PFAS Treatment Project with Hazen and Sawyer**
Motion to approve the professional services agreement with Hazen and Sawyer for the preliminary design of the Ranney Well Collector 5 (RC5) PFAS Treatment Project as presented.

j. **Project Acceptance: 2024 City-Wide Asphalt Patching Project**
Motion to accept the work of Central Paving, LLC. for contract P2414-24, 2024 City-Wide Asphalt Patching contract, in the amount of $774,966.00.

k. **Project Acceptance: Wastewater Treatment Plant (WWTP) Non-Potable Water System**
Motion to accept the work of DDB LLC for contract 2113-23, Waste Water Treatment Plant (WWTP) Non-Potable Water System, in the amount of $1,047,166.48.

5. ORDINANCES

a. Ordinance: Civil Service Commission Terms, Amending KMC 2.16.300

6. PUBLIC HEARING

a. Resolution: Vacation of a 20-Foot Public Utility Easement, a 15-Foot Irrigation & Utility Easement, and a 30-Foot Access Easement Located at 9678, 10072, 10170, 10314, 10600, 10840, 11134 & 11292 W Clearwater Ave and 9304 W Clearwater Dr

7. COUNCIL COMMENTS & DISCUSSION

8. CONCLUSION

Council Agenda Coversheet					Category:
	Item Number:	4.a.	Date:	7/15/2025	Consent Agenda
	Item Type:	General Business Item			
	Subject:	**Meeting Minutes: July 1, 2025, City Council Regular Meeting**			
	Department:	Executive Services			

Recommendation

Staff recommends Council approve the meeting minutes as presented.

Motion for Consideration

Motion to approve the minutes as presented.

Summary

The City Clerk's Office has prepared action-format meeting minutes for City Council's consideration.

Alternatives

The City Council may make corrections to errors and approve the meeting minutes as amended.

Fiscal Impact

None.

Attachments:

1. Minutes - Draft

CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
July 1, 2025

City Council Present:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember (Remote)*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Laurencio Sanguino, *City Attorney*
Jessica Platt, *Finance Director*
Nick Farline, *Parks Director*
John Cowling, *Public Works Director*
Chris Guerrero, *Police Chief*
Michael Heffner, *Deputy Fire Chief*
Cary Roe, *Deputy City Manager*
Brandi Ralston, *Public Records Officer*
Chad Crouch, *Executive Services Director*
Dana Dollarhyde, *Executive Assistant*
Trever Davis, *Police Commander*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Ralston stated all councilmembers were in attendance with the exception of Councilmember McShane and that a quorum was established. Ms. Ralston noted that Councilmember Beauchamp was attending remotely.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absence of Councilmember McShane.
SECOND:	Councilmember Anderson.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (6-0)**

Mayor Pro Tem Torelli led the Pledge of Allegiance.

No invocation given.

Proclamation: Parks & Recreation Month. Mayor Crawford read the proclamation into the record and presented it to Parks & Recreation Commissioner Ken Hahn. Commissioner Hahn commented thanking the Council and giving praise to the Parks and Recreation Commission and City Parks and Recreation department.

Retirement Recognition: Dan Wilson, Community Planning Department, 23 Years of Service. Mayor Crawford recognized Mr. Wilson and read a plaque into the record to commemorate his years of service. Mr. Wilson commented regarding his employment with the City and thanked his team.

At 6:39 p.m. Mayor Crawford called a brief recess to celebrate Mr. Wilson's retirement and the years of service he's given.

At 6:49 p.m., the Mayor reconvened the meeting.

2. VISITORS:

Seven visitors urged Council to construct an indoor aquatic center.

One visitor urged Council to require additional landscaping in reference to item 4.i. on the agenda.

3. APPROVAL OF AGENDA

MOTION:	Councilmember Trumbo moved to approve the agenda as presented.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (6-0)**

4. CONSENT AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the consent agenda as presented.
SECOND:	Councilmember Trumbo.
VOTE:	**The motion passed unanimously (6-0)**

a. **Meeting Minutes: June 17, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.

b. **Meeting Minutes: June 24, 2025, City Council Workshop Meeting**
Motion to approve the minutes as presented.

c. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for May 2025 in the amount of $61,745.62 consisting of check numbers 2898-2909 and 2963-2969 in the amount of $13,710.04 and electronic transfers in the amount of $48,035.58.

d. **Payroll Roster: For the Pay Period Ending 06/15/2025**
Motion to approve the payroll roster for the pay period ending 06/15/2025.

e. **CONTRACT: Amendments to the Northwest High Intensity Drug Trafficking Area (HIDTA) Contractor Agreements**
Motion to authorize the City Manager to execute the contract amendments as presented.

f. **Final Plat: Southcliffe Phase 8, SUB-2024-0010**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Southcliffe Phase 8, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

g. **Contract: OpenCounter Software Contract Award**
Motion to award Contract to Accela for OpenCounter software in the amount of $125,992.12 and authorize the City Manager to execute the contract.

h. **Grant: Authorizing Supplement 1 to Fund the Columbia Center Blvd. Widening Project's Right-of-Way Phase**
Motion to authorize the Mayor to sign the agreement as presented.

i. **License Agreement: Right-of-Way Frontage Improvements at 7715 West Quinault Ave by TRICITY HOTEL CORP**
Motion to authorize the City Manager to sign the License Agreement for 7715 West Quinault Ave. with the TRICITY HOTEL CORP.

j. **Cancellation of July 8, 2025, City Council Workshop**
Motion to cancel the City Council Workshop meeting on July 8, 2025 due to a lack of topics on the agenda

5. **ORDINANCES & RESOLUTIONS**

a. **Resolution: Three Rivers Convention Center Expansion Funding**
Ms. Platt provided a staff report and answered Council's questions.

MOTION:	Mayor Pro Tem Torelli moved to adopt the resolution as presented.
SECOND:	Councilmember Anderson
DISCUSSION:	Councilmember Millbauer noted that there was a typo in the title of the Resolution that needed to be corrected.
VOTE:	**The motion passed unanimously (6-0)**
The City Clerk assigned Resolution No. 25-09.	

6. **COUNCIL COMMENTS/DISCUSSION:**

Councilmembers reported on their respective activities, upcoming events, and items of concern.

7. **CONCLUSION:** Mayor Crawford concluded the meeting at 7:37 p.m.

DRAFT
Brandi Ralston, CPRO
Public Records Officer

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/348796

Council Agenda Coversheet	**Item Number:**	4.b.	**Date:**	7/15/2025	**Category:** Consent Agenda
	Item Type:	Boards and Commissions			
	Subject:	**Board & Commissions: Appoint Grace Stalder to Position 2 on the Block Grant Advisory Committee**			
	Department:	City Manager			

Recommendation

Staff recommends Council appoint the best qualified candidate.

Motion for Consideration

Motion to approve the Interview Committee's recommendation to appoint Grace Stalder to Position 2 of the Block Grant Advisory Committee with a term expiring March 31, 2029.

Summary

CANDIDATE SELECTION: Positions 2 and 3 expire March 31, 2025. The City Clerk has advertised for applicants since January 31. On July 8, 2025, the Interview Committee, comprising Mayor Pro Tem Torelli and Councilmember Trumbo, conducted an interview with Grace Stalder, a candidate seeking appointment to this commission.

The Committee determined Grace Stalder is a qualified candidate and recommended that Council appoint her to the Block Grant Advisory Committee with a term expiring March 31, 2029.

Applications are still being accepted to fill the remaining vacancy.

Alternatives

The alternative is to deny the Interview Committee's recommendation.

Fiscal Impact

No financial impact exists.

Attachments:

1. Application

Krystal Johnston

From: noreply@civicplus.com
Sent: Wednesday, June 18, 2025 2:01 PM
To: ClerkInfo
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

First Name	Grace
Last Name	Stalder
Date	6/18/2025
Address	[redacted]
City	Kennewick
State	WA
Zip Code	99338
Phone Number	[redacted]
Email Address	[redacted]
I am interested in serving on the following Commission	Block Grant Advisory Committee
Describe your occupational status and background	I’m a full-time stay-at-home mom to two toddlers and a newborn, and while I haven’t attended college, I’ve spent the past six years studying politics and natural weather independently, driven by a strong desire to understand the systems that shape our lives. I’m passionate about community improvement and believe deeply in listening to residents—especially those whose voices often go unheard—so we can build solutions that reflect what people truly need. I’ve worked in retail, restaurants, fast food, assisted living, manufacturing, and quality assurance, which has given me a broad understanding of the challenges working families face. I’ve also moved several times in recent years, giving me a personal view into housing and neighborhood issues from different angles. In my spare time, I enjoy upcycling unusable or discarded materials into useful creations, reflecting my belief in finding value where others might not see it.

	I'm applying to this committee because I want to help ensure funds are allocated in ways that are both practical and meaningful to everyday people. I'm ready to listen, learn, and contribute.
What unique qualities or attitudes will you bring to this position?	I bring a grounded, real-world perspective shaped by both life experience and a genuine passion for helping others. As a mother of three young children, I've developed patience, problem-solving skills, and the ability to see the bigger picture while staying focused on practical needs. I listen deeply and consider multiple points of view, especially from people who might not usually feel heard. I'm resourceful, thoughtful, and not afraid to ask questions or challenge ideas when needed—but always with respect and the goal of making things better. I believe in fairness, creativity, and working with others to find solutions that actually serve the people in our community. I also bring a strong sense of follow-through, even when things are tough or slow-moving.
Describe any community related activities and/or organizational affiliations	I'm still young and haven't yet joined many formal community organizations, but I've volunteered at local cleanups and visited nursing homes to sing and spend time with residents. Being new to Washington, I bring a fresh perspective that helps me see challenges others might overlook. I'm committed to fostering a community where everyone feels seen and heard.
Describe your volunteer experience.	My volunteer experience includes participating in community cleanups and providing companionship to nursing home residents through singing and activities such as puzzles. These experiences have taught me the importance of small acts of kindness and the impact they can have on individuals' well-being. Additionally, I have volunteered for jury duty and embraced it as a meaningful way to serve my community. Unlike many, I welcomed the opportunity to contribute to the justice system and found it to be a valuable and enriching experience. Outside of formal volunteer roles, I naturally seek to uplift those around me through everyday gestures like offering kind words, opening doors, and sharing positivity.
What interests you about this particular board, commission, or committee?	I've always been passionate about improving the community where I live. In my previous state, I joined a group of local moms advocating for a splash pad in our town. Although our request was ultimately denied, the experience gave me valuable insight into the decision-making process. I often wondered if I could have been the person to say "yes" if it were

	within budget and aligned with community needs. Maybe funds were limited, or priorities were focused elsewhere, but I want to be the person who thoughtfully considers these opportunities and advocates for positive change. When I saw the Block Grant Advisory Committee was seeking volunteers, it felt like a calling I couldn't pass up. I want to start building my public service career, and this is a meaningful way to contribute. In the short time I've lived here, I've seen firsthand some of the housing and infrastructure challenges we face. Our new home was nearly unaffordable, and our current apartment is also expensive—reflecting the growing difficulties many families experience. If we can work together to make housing and community resources more accessible and affordable, I want to be part of that effort. This committee offers a chance to listen, learn, and help guide decisions that truly impact people's lives, and I'm excited to contribute my voice and energy to that mission.
What makes you a good choice for this board/commission?	I bring a strong commitment to improving our community and have actively sought opportunities to get involved, including applying for my neighborhood HOA in Kennewick. As a new resident of Washington, I offer a fresh perspective that can identify challenges and opportunities others may overlook. I am approachable, open to dialogue, and skilled in collaboration and negotiation. As a middle-class family member myself, I understand the concerns of many residents and am dedicated to contributing thoughtfully and responsibly to the community's growth and well-being.
Relevant personal or professional experience:	I possess a diverse range of personal and professional experiences that inform my understanding of community needs. My background in retail, restaurants, assisted living, manufacturing, and quality assurance has provided valuable insight into the challenges confronting working families. As a stay-at-home mother of three, I appreciate the critical importance of accessible and affordable housing, as well as essential community services. Having relocated multiple times, I bring a well-rounded perspective on housing and infrastructure issues. Additionally, I am committed to sustainable living, regularly repurposing materials to promote resourcefulness and environmental stewardship. These experiences equip me to

	contribute thoughtfully to sustainable community development and effective resource management.
Why are you seeking appointment?	I am seeking appointment to this committee due to my strong commitment to contributing to the enhancement and well-being of our community. As a recent resident of Washington, I am eager to actively engage in addressing the housing and infrastructure challenges that I have observed firsthand. This opportunity aligns with my dedication to sustainable community development and my desire to advocate for accessible and affordable resources. Serving on this committee would allow me to apply my unique perspective as a new community member while contributing to the development of thoughtful and inclusive solutions. Additionally, this appointment represents a meaningful step toward my long-term aspiration of public service, enabling me to acquire the experience and relationships necessary to make a lasting impact.
To the best of your knowledge, would any conflict of interest be created as a result of your appointment?	To the best of my knowledge, no conflict of interest would arise from my appointment to this committee. I am fortunate to have a very supportive husband, as well as friends and trusted caregivers, who enable me to dedicate the necessary time and energy to public service. Their support ensures that I can fully commit to the responsibilities of this role without distraction. I am deeply committed to serving the community with integrity, and I will devote my utmost effort to fulfilling the duties entrusted to me.
Personal references (names and contact information required):	[redacted]
Disclaimer and Electronic Signature Agreement	I Agree
Electronic Signature	Grace M Stalder

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Council Agenda Coversheet					
	Item Number:	4.c.	**Date:**	7/15/2025	**Category:** Consent Agenda
	Item Type:	Boards and Commissions			
	Subject:	**Board & Commissions: Appoint Joseph Thornton to the Parks & Recreation Commission, Position 7, an Unexpired Term**			
	Department:	City Manager			

Recommendation

Staff recommends Council appoint the best qualified candidate.

Motion for Consideration

Motion to approve the Interview Committee's recommendation to appoint Joseph Thornton to Position 7 of the Parks & Recreation Commission with a term expiring March 31, 2028.

Summary

CANDIDATE SELECTION: The current commissioner in the position has resigned effective August 1, 2025, due to relocating to Richland, which renders him ineligible to continue in his role. In June, the City Clerk began advertising for applicants. On July 8, 2025, the Interview Committee, consisting of Mayor Pro Tem Torelli, and Councilmember Trumbo interviewed Joseph Thornton, a candidate interested in joining this commission.

The Committee has concluded that Joseph Thornton is a qualified candidate and recommends that the Council appoint him to the Parks and Recreation Commission, with a term set to expire on March 31, 2028.

Alternatives

The alternative is to deny the Interview Committee's recommendation.

Fiscal Impact

No financial impact exists.

Attachments:

1. Application

Krystal Johnston

From: noreply@civicplus.com
Sent: Tuesday, June 24, 2025 1:08 PM
To: ClerkInfo
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

First Name	JOSEPH
Last Name	THORNTON
Date	6/24/2025
Address	[redacted]
City	KENNEWICK
State	WA
Zip Code	99336
Phone Number	[redacted]
Email Address	[redacted]
I am interested in serving on the following Commission	Parks & Recreation Commission
Describe your occupational status and background	I’m the founder and president of the Big Bro Joe Foundation, a nonprofit organization I started in 2021 with a mission to mentor and empower young males ages 8 to 17. Through our structured, curriculum-based program, we focus on the core principles of Perseverance, Education, Manhood, and Service, what we call our 4 PEMS. My goal has always been to give our youth the guidance, support, and real-life tools they need to succeed. In addition to my work with the foundation, I co-own Total Impact Athletics, a performance training company where we specialize in speed, strength, and agility training for youth athletes and active adults. I also run Thornton Event Design & Management (TMG Events), where I help bring community events, fundraisers, and private functions to life across the region.

	My passion for this work is deeply personal. I played college football at the University of Tennessee at Chattanooga and went on to play professionally in the Indoor Football League and the CFL. Sports taught me discipline, resilience, and leadership, all of which I now pass on to the next generation. Over the years, I've been blessed to be recognized for my efforts, including receiving the 2024 MLK Spirit Award from Columbia Basin College and being named Grand Marshal of the 2024 Juneteenth Parade. But more than the accolades, it's the impact I get to make in the lives of young people that keeps me going. I'm committed to building a legacy of leadership, empowerment, and opportunity, right here in my community.
What unique qualities or attitudes will you bring to this position?	As a candidate for the Parks & Recreation Commission, I bring a unique blend of community-driven leadership, youth advocacy, and entrepreneurial experience that sets me apart. My work as the founder of the Big Bro Joe Foundation has given me firsthand insight into what young people and families in our community need; safe spaces, structured programs, and accessible opportunities to grow, learn, and thrive. I understand the power of parks and recreation in shaping not only physical health but also mental wellness, social development, and community unity. I bring a visionary mindset, someone who not only sees what exists but imagines what's possible. My background in event planning, youth mentorship, and fitness programming gives me the tools to create engaging and inclusive initiatives that appeal to diverse age groups and interests. Just as importantly, I bring a servant leader's heart. I'm a listener, a collaborator, and someone who believes in showing up for the community, not just in meetings, but on the ground, at the parks, and in the lives of the people we serve. I understand the importance of equity, accessibility, and intentional programming, especially for underserved communities. Through this position, I plan to advocate for programs that encourage family engagement, youth development, and community wellness because I've seen firsthand how access to positive outlets can change lives.
Describe any community related activities and/or organizational affiliations	I've had the honor of serving my community in many capacities that reflect my commitment to youth development, community unity, and creating safe, empowering spaces for families. As both a nonprofit leader and small business owner, my work is

rooted in service, mentorship, and opportunity. Here are some of my most meaningful community-related activities and affiliations:

Founder and President – Big Bro Joe Foundation
I'm the founder of the Big Bro Joe Foundation, a 501(c)(3) nonprofit mentoring organization for young males ages 8–17. Our program is built around the core values of perseverance, education, manhood, and service (PEMS). We provide a year-round, structured curriculum that includes weekly workshops, leadership development, group mentorship, and community service projects.

We also host several annual events that directly impact hundreds of youth and families:

Big Bro Joe Day – A community celebration featuring outdoor field events, food, and fun for all ages.

Trunk or Treat – A safe, family-friendly Halloween event filled with decorated trunks, costumes, and candy giveaways. This event last year saw over 4,000 kids/adults. There were 54 registered local business owners also apart of this event as well.

Back 2 School Bash – In 2024, we supported over 430 youth by providing backpacks, school supplies, haircuts, and resources to help them succeed in the classroom.

2025 Clothing Drive (August 9th) – This year, we've partnered with Tri-City Union Gospel Mission to host a community clothing drive at our youth center in Kennewick, providing clothing for families in need across the Tri-Cities.

Co-Owner – Total Impact Athletics
As co-owner of Total Impact Athletics, I help young athletes and active adults improve their speed, strength, and agility. Our training programs not only support athletic performance but also promote discipline, confidence, and physical wellness.

Owner – Thornton Event Design & Management (TMG Events)
Through my event planning business, I produce impactful events including wellness expos, fundraisers, formal galas, and community celebrations that bring people together for positive experiences and causes.

Current Youth President – NAACP Chapter 1135-B
I proudly serve as the youth president of our local NAACP

	chapter, where I advocate for youth empowerment, educational equity, and civic engagement. In this role, I lead youth initiatives, speak at local events, and support the development of future community leaders. Motivational Speaker and Youth Advocate I regularly speak at schools, youth summits, and leadership conferences throughout the region, using my journey as an athlete, entrepreneur, and mentor to inspire others. I'm currently leading a Youth Empowerment Tour, visiting schools across the state to deliver powerful messages about resilience, vision, and leadership. These experiences have allowed me to stay connected to the heart of the community and work directly with families, youth, and local organizations. I bring a spirit of service, vision, and collaboration to everything I do, always striving to create spaces where our community can grow, thrive, and feel seen.
Describe your volunteer experience.	My volunteer experience has always centered around service, connection, and uplifting the community—especially our youth and families. I believe in being hands-on and showing up where it counts, and that's reflected in the wide range of causes and events I've been honored to support over the years. I've participated in several community awareness and fundraising events that support important causes, including: The Buddy Walk in support of individuals with Down syndrome and their families The Alzheimer's Walk to raise awareness and funding for Alzheimer's care, support, and research The City of Pasco Cable Bridge Run, which brings people across the Tri-Cities together for health, wellness, and community unity In addition to participating in community walks and events, I've spent time volunteering in more direct youth outreach efforts, including my time at the Benton County Juvenile Justice Center. There, I've led sessions speaking with youth about decision-making, self-worth, accountability, and the power of second chances. These moments are especially important to me, as I know how vital it is for young people to see leaders who relate to their struggles and genuinely want to see them succeed.

	I also volunteer through my own nonprofit, the Big Bro Joe Foundation, where I work side-by-side with other mentors and community members to host events, lead workshops, and provide mentorship to young males across the Tri-Cities. Whether it's organizing our annual Big Bro Joe Day, running our Trunk or Treat event, or supporting our back-to-school initiatives, I treat every opportunity to serve as a chance to give back, uplift others, and help build a stronger community.
What interests you about this particular board, commission, or committee?	What interests me most about serving on the Parks & Recreation Commission is the opportunity to help shape the spaces and programs that bring our community together. I've seen firsthand how access to safe, engaging parks and recreational activities can positively impact the lives of young people and families, mentally, physically, and socially. As someone deeply involved in youth mentorship and community outreach, I recognize how vital it is for our parks and recreation systems to be inclusive, creative, and accessible to all. This commission aligns directly with my passion for youth development, event planning, and creating environments that promote health, connection, and growth. I'm also interested in helping to develop new ideas, support community partnerships, and bring diverse voices to the table. I believe my lived experiences, community relationships, and hands-on involvement in organizing local events can bring a fresh, energetic perspective to this board. This is more than just policy, it's about people, and I'm excited at the chance to help serve in a way that reflects the needs and vision of our growing community.
What makes you a good choice for this board/commission?	I believe I'm a strong choice for the Parks & Recreation Commission because of my deep-rooted commitment to community, my hands-on experience working with youth and families, and my ability to bring people together through service, leadership, and events. As the founder of the Big Bro Joe Foundation and a small business owner, I've led programs and initiatives that directly rely on and benefit from quality parks and recreation spaces. I understand what our residents especially our youth need in terms of safe, accessible, and engaging environments. I've organized large-scale community events like Big Bro Joe Day, our annual Trunk or Treat, and a back-to-school drive that impacted over 430 youth. These events require coordination with city services, attention to detail, and a vision for how public

	spaces can best serve the people who use them. I've also partnered with other organizations like the Tri-City Union Gospel Mission and have volunteered for city-wide efforts such as the Buddy Walk, Alzheimer's Walk, and Cable Bridge Run. In addition, my experience speaking at the Benton County Juvenile Justice Center and leading mentorship programs has given me a unique insight into the value of preventive, community-based recreation opportunities. I bring a collaborative spirit, a solution-oriented mindset, and a strong connection to the people this board serves. I want to be a voice that ensures our parks and recreation efforts reflect the diversity, creativity, and potential of our community.
Relevant personal or professional experience:	My personal and professional experience is deeply rooted in community service, youth advocacy, and program development, all of which align closely with the goals of the Parks and Recreation Commission. As the founder and president of the Big Bro Joe Foundation, I lead a 501(c)(3) nonprofit that mentors young males ages 8 to 17 through a structured curriculum focused on character development, leadership, and life skills. I've organized major community events such as Big Bro Joe Day, our annual Trunk or Treat, and a Back 2 School Bash that supported over 430 students with supplies, resources, and encouragement for the school year. These events have required collaboration with local parks, city departments, and other community stakeholders. Professionally, I also co-own Total Impact Athletics, where I provide sports performance training to youth and adults, often utilizing public recreational facilities and open spaces for classes. I understand how important well-maintained, inclusive parks are to support physical health and community engagement. In addition, I serve as the current Youth President of the NAACP Chapter 1135B and have volunteered at the Benton County Juvenile Justice Center, where I've spoken to incarcerated youth about second chances, accountability, and finding positive outlets like sports and community involvement. All of these experiences have helped me build strong relationships within the community and given me a clear understanding of how parks and recreation systems can serve as powerful tools for connection, development, and public well-being.

Why are you seeking appointment?	I am seeking appointment because I want to stay actively involved in my community and continue making a meaningful impact, especially for our youth. I believe parks and recreation spaces are more than just places to gather—they are environments where growth, connection, and positive change take place. Working closely with young people through my nonprofit and community involvement, I see firsthand how important it is for them to have access to safe, engaging, and inclusive spaces. Serving on this commission would give me the opportunity to be a voice for our youth, to advocate for programs that support their development, and to help ensure our parks meet the needs of all residents. This is a chance for me to lead with purpose, give back, and help shape the future of our community in a way that reflects unity, opportunity, and growth.
To the best of your knowledge, would any conflict of interest be created as a result of your appointment?	No, I do not believe any conflict of interest would be created as a result of my appointment. I am fully committed to serving the community with transparency, integrity, and in the best interest of the public.
Personal references (names and contact information required):	[redacted]
Disclaimer and Electronic Signature Agreement	I Agree
Electronic Signature	Joseph M. Thornton

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Council Agenda Coversheet	Item Number:	4.d.	Date:	7/15/2025	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	**Claims Roster: June 2025**			
	Department:	Finance			

Recommendation

Staff recommends Council approve the Claims Roster for June 2025.

Motion for Consideration

Motion to approve the Claims Roster for June 2025 in the amount of $7,615,947.94 comprised of electronic payments and check numbers 319854-320242.

Summary

The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 6/1/2025-6/30/2025:

Check numbers 319854:320242	$4,972,262.94
Electronic payments (EFT):	$2,643,685.00
Total	**$7,615,947.94**

Alternatives

None.

Fiscal Impact

$7,615,947.94

Attachments:

1. Claims Roster

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
Fund 001					
000 - Fund Activity					
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	**$355.83**
319856	06/05/2025	998	HALEY PINK	2025 POOL PETTY CASH	**$100.00**
319857	06/05/2025	99990	MISC REFUNDS	PUBLIC RECORD REQUEST REFUND PRR-2025-172	**$0.66**
319859	06/12/2025	70001	BENTON COUNTY TREASURER	CRIME VICTIM'S COMPENSATION	**$837.12**
319860	06/12/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 87925096	**$750.00**
319861	06/12/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 88476305	**$100.00**
319862	06/12/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 87937061	**$1,300.00**
319863	06/12/2025	70000	WASHINGTON STATE TREASURER	COURT FINES- MAY 2025	**$62,837.59**
320070	06/19/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 88682014	**$700.00**
320071	06/19/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 88660063	**$700.00**
320072	06/19/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 89110680	**$100.00**
320073	06/19/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 88970892	**$750.00**
320074	06/19/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST-89036283	**$75.00**
320078	06/25/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST- 89374138	**$250.00**
				000 - Fund Activity Subtotal:	**$68,856.20**
011 - City Council					
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$240.06**
320165	06/27/2025	556	MILLBAUER, JIM	TRVL REIMB:ECA FORUM APRIL 2025	**$336.64**
				011 - City Council Subtotal:	**$576.70**
012 - City Manager					
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$127.85**
				012 - City Manager Subtotal:	**$127.85**
023 - Recreation Services					
EFT	06/02/2025	77146	GLOBAL PAYMENTS	MERCHANT FEES	**$6,621.08**
319982	06/13/2025	8250	MOSES LAKE MENS SOFTBALL	ADULT SOFTBALL UMPIRE FEES	**$1,820.00**
320016	06/13/2025	400	SKYHAWKS SPORTS ACADEMY LLC	SKYHAWKS SUPERTOTS PROGRAM WINT/SPRG 2025	**$773.50**
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$207.10**
320169	06/27/2025	8250	MOSES LAKE MENS SOFTBALL	UMPIRE FEES FOR JUNE 9-19	**$980.00**
320232	06/27/2025	70	VICTORIA LYNN YOCOM	MAD VOLLEYBALL SHIRTS	**$1,486.43**
				023 - Recreation Services Subtotal:	**$11,888.11**
024 - Facilities Maintenance					
319866	06/13/2025	8623	ACE SALES & SERVICE INC	PORTABLE TOILETS FOR TOURNAMENT	**$576.00**
319871	06/13/2025	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	RTU'S - CONTACTOR AND CAPACITOR	**$9,161.38**
319878	06/13/2025	4052	BATTERIES PLUS	FIRE ALARM SYSTEM	**$146.47**
319879	06/13/2025	8246	BEAVER BARK & ROCK PRODUCTS	COMPOST FOR POLLINATOR BEDS COMMUNITY GARDEN	**$70.60**

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319891	06/13/2025	749	BUILDERS HARDWARE & SUPPLY CO	LATCH KITS FOR FRONT DOORS	$1,922.93
319892	06/13/2025	10584	CAMTEK INC	FIRE MONITORING	$244.80
319912	06/13/2025	7711	CULLIGAN WATER CONDITIONING	WATER FOR EDISON SHOP	$54.67
319925	06/13/2025	5426	EWING IRRIGATION PRODUCTS, INC	TURFACE BALL FIELD AMENDMENT	$2,509.30
319928	06/13/2025	8774	FASTENAL COMPANY	GREASE FOR BI-FOLD DOORS	$88.39
319938	06/13/2025	1775	GRAINGER	TRASH BAGS FOR COMPACTORS	$99.19
319939	06/13/2025	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM-CHAD PURDY-GRIGGS	$274.40
319946	06/13/2025	8977	HERITAGE PROF LANDSCAPING INC	LANDSCAPING AND IRRIGATION MAI	$14,501.66
319954	06/13/2025	303	INTERMOUNTAIN CLEANING SERVICE INC.	CARPET CLEANING - PURCHASING	$133.00
319960	06/13/2025	979	KACIE COMBE	PESTICIDE REIMBURSMENT	$25.00
319962	06/13/2025	78	KENNEWICK INDUSTRIAL & ELEC	HAND PUMP FOR IRRIGATION	$904.99
319970	06/13/2025	10534	LIBERTY LAWN AND SAW SHOP	EDGER BLADES AND TRIMMER LINE	$143.75
319980	06/13/2025	484	MILNE NAIL,POWER TOOL & REPAIR	TOOLS FOR VAN	$76.16
319985	06/13/2025	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	DUGOUT COVER	$498.30
320003	06/13/2025	957	RANCH & HOME INC	NUTS AND BOLTS FOR REPAIRS	$33.23
320007	06/13/2025	1137	RIMROCK LANDSCAPES LLC	P2501 PAY EST 2	$4,095.25
320015	06/13/2025	7555	SHERWIN-WILLIAMS COMPANY	PAINT	$47.76
320039	06/13/2025	3564	US LINEN AND UNIFORM	LINEN SERVICE	$273.13
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$1,165.53
320047	06/13/2025	1035	WASHINGTON HARDWARE AND, FURNITURE CO	SPRINKLER FOR NEW SOD	$96.71
320064	06/19/2025	711	HOOKED UP PASCO INC	ABANDONED VEHICLE TOW SERVICE	$2,240.90
320079	06/27/2025	8623	ACE SALES & SERVICE INC	PORTABLE TOILETS	$518.97
320086	06/27/2025	2395	AQUATIC SPECIALTY SERVICES, INC.	2025 POOL CHEMICALS PULSAR	$38,057.96
320094	06/27/2025	84	BENTON PUD NO. 1	ELECTRICITY	$33,145.23
320097	06/27/2025	749	BUILDERS HARDWARE & SUPPLY CO	DOOR LOCKSETS AND DEADBOLT FOR STOCK	$1,906.88
320099	06/27/2025	83	CASCADE NATURAL GAS	GAS SERVICE	$9,514.34
320100	06/27/2025	5265	CASCADE TITLE CO	LIMITED LIABILITY REPORT - S. ELY ST TITLE SEARCH	$380.80
320127	06/27/2025	5426	EWING IRRIGATION PRODUCTS, INC	SPRAY PAINT FOR FIELDS	$1,598.49
320129	06/27/2025	9431	FAIRBANK EQUIPMENT	REPLACEMENT PUMP/FILTER FOR EAST SECTION SPRAYER	$47.24
320130	06/27/2025	8774	FASTENAL COMPANY	SHEETROCK ANCHORS FOR STOCK	$94.84
320132	06/27/2025	9237	FIKES NORTHWEST CORP	SCENT	$201.76
320138	06/27/2025	1775	GRAINGER	CHAINSAW CHAPS	$450.88
320142	06/27/2025	8977	HERITAGE PROF LANDSCAPING INC	LANDSCAPING AND IRRIGATION MAI	$44,095.90
320148	06/27/2025	303	INTERMOUNTAIN CLEANING SERVICE INC.	CONTRACT	$19,901.00
320153	06/27/2025	6917	KELLER SUPPLY COMPANY	FOUNTAIN WRENCHES	$1,111.86
320155	06/27/2025	78	KENNEWICK INDUSTRIAL & ELEC	SPRINKLER PARTS	$1,669.10
320166	06/27/2025	484	MILNE NAIL,POWER TOOL & REPAIR	ROTO HAMMER BITS	$164.97
320168	06/27/2025	5112	MOON SECURITY SERVICES, INC	SOUTHRIDGE - 17229	$755.65
320179	06/27/2025	5460	NRC ENVIRONMENTAL SERVICES INC	DES STATE CONTRACT 06419 ENCAMPMENT CLEANUP	$3,987.22
320182	06/27/2025	4520	OTIS ELEVATOR	ALARM TEST	$711.27

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320187	06/27/2025	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	ELECTRICAL TESTER	$436.79
320192	06/27/2025	957	RANCH & HOME INC	TIE DOWNS FOR EQUIPMENT	$94.93
320206	06/27/2025	680	SIERRA ELECTRIC, INC.	EXTERIOR LIGHT	$630.56
320213	06/27/2025	1812	SUNBELT RENTALS	MAN LIFT FOR PLAYGROUND SHADE 1 OF 2	$1,964.09
320218	06/27/2025	10836	THE DRAIN SURGEON, GALLURY INC	SNAKE URINALS	$684.81
320227	06/27/2025	1147	TYLER INES	UNIFORM-JEANS	$184.88
320228	06/27/2025	493	UNITED RENTALS NORTHWEST INC	BLOW OUT POOL, SPLASHPAD AND CIVIC RESTROOMS 2024	$1,320.01
320235	06/27/2025	1035	WASHINGTON HARDWARE AND, FURNITURE CO	TIE DOWNS AND STRAPS	$30.43
320238	06/27/2025	398	RENTOKIL NORTH AMERICA INC	PEST CONTROL AT STATION 1, 2 AND 4	$1,223.78
				024 - Facilities Maintenance Subtotal:	**$204,268.14**
026 - Economic Development					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$244.19
319948	06/13/2025	1969	HOME BUILDERS ASSOCIATION, OF TRI-CITIES	HOME BUILDERS ASSOCIATION OF TRI-CITIESANNUAL DUES	$495.00
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$88.67
				026 - Economic Development Subtotal:	**$827.86**
032 - Accounting					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$635.01
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$41.42
320042	06/13/2025	976	WA STATE AUDITOR'S OFFICE	ACCOUNTABILITY, FEDERAL, FINANCIAL AUDIT 24-24	$4,587.00
320055	06/13/2025	50465	WITTMAN, RENE	TRVL REIMB-TYLER CONNECT 2025	$115.15
				032 - Accounting Subtotal:	**$5,378.58**
033 - Human Resources					
319901	06/13/2025	1682	COLUMBIA FITNESS SYSTEMS	FROST GYM PM	$272.00
320000	06/13/2025	936	PROCOM	PRE-EMPLOYMENT TESTING	$128.00
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$41.42
320059	06/19/2025	1034	BAKER TILLY US LLP	PROFESSIONAL SERVICES	$10,000.00
320104	06/27/2025	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	PROFESSIONAL SHRED	$105.71
320163	06/27/2025	5561	MENKE JACKSON BEYER EHLIS, & HARPER, LLP	PROFESSIONAL SERVICES - ARBITRATION	$648.00
320174	06/27/2025	1030	NAVIA BENEFIT SOLUTIONS, CLIENT PAY	FLEX PLAN SERVICES	$649.30
320212	06/27/2025	370	SUMMIT LAW GROUP, PLLC	PROFESSIONAL SERVICES	$19,779.50
				033 - Human Resources Subtotal:	**$31,623.93**
034 - Civil Service					
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$134.26
320134	06/27/2025	10993	FOSTER GARVEY PC	PROFESSIONAL/LEGAL SERVICES	$1,783.00
320189	06/27/2025	326	PUBLIC SAFETY PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL EXAM	$2,809.08
				034 - Civil Service Subtotal:	**$4,726.34**
035 - Customer Service					
EFT	06/02/2025	70016	U.S. BANK	MERCHANT FEES	$33,857.95

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319914	06/13/2025	3530	DATAPROSE INC		$10,624.25
				035 - Customer Service Subtotal:	**$44,482.20**
036 - Code Enforcement					
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$281.55
320090	06/27/2025	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	$3,286.92
320217	06/27/2025	10971	THE BUNKER	TONY GOTT: UNIFORM - TCTL PANT WOLF GREY (2)	$136.94
				036 - Code Enforcement Subtotal:	**$3,705.41**
042 - City Attorney					
320002	06/13/2025	3467	PRONTO PROCESS SERVICE, INC	MONTHLY COURIER SERVICE - MAY 2025	$52.50
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$167.48
320052	06/13/2025	853	WEST GROUP PAYMENT CENTER	ONLINE SOFTWARE SUBSCRIPTION - MAY 2025	$2,903.63
320104	06/27/2025	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	RECURRING SHRED SERVICE	$39.64
				042 - City Attorney Subtotal:	**$3,163.25**
051 - City Clerk					
319884	06/13/2025	34	BENTON COUNTY AUDITOR	RECORDING FEE FOR 7129 W ARROWHEAD AVE	$307.50
320069	06/19/2025	172	THE TRI-CITY HERALD	05-20-2025 ORDINANCE SUMMARIES 25-6093 TO 25-6106	$251.58
320219	06/27/2025	172	THE TRI-CITY HERALD	04-01-2025: ORDINANCE SUMMARIES 25-6085 TO 25-6089	$232.30
				051 - City Clerk Subtotal:	**$791.38**
053 - Purchasing					
319907	06/13/2025	7436	CORREIO, JON	MILEAGE REIMUBURSEMENT MAY 2025	$3.50
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$41.42
320138	06/27/2025	1775	GRAINGER	INV 200/500 GRAINGER	$44.01
				053 - Purchasing Subtotal:	**$88.93**
054 - Information Technology					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$578.00
319894	06/13/2025	716	CDW GOVERNMENT, INC.	WORKSPACEONE SUBSCRIPTION RENEWAL 2025-2026	$10,689.60
319902	06/13/2025	6375	COMPUNET INC	TENABLE NESSUS CONSULTING	$2,150.00
320028	06/13/2025	1128	TRACY TROUTMAN	TRVL REIMB-TYLER CONNECT 2025	$185.27
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$1,049.25
320057	06/13/2025	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-APRIL 2025	$14,300.64
320061	06/19/2025	8131	CIVICPLUS, ICON ENTERPRISES INC	CIVIC PLUS MUNICODE RENEWAL	$2,797.11
320101	06/27/2025	716	CDW GOVERNMENT, INC.	ADOBE CLOUD SUBSCRIPTION RENEWAL	$16,509.15
320110	06/27/2025	6375	COMPUNET INC	CISCO UMBRELLA AND AMP 3 YEAR RENEWAL - YEAR 2	$64,648.35
320196	06/27/2025	1084	RICHARD M HICKS CONSULTING INC	ALWAYS ON TRAINING FOR IT	$5,990.00
320209	06/27/2025	8210	SMARSH INC	NET GUARD	$1,676.32
				054 - Information Technology Subtotal:	**$120,573.69**
062 - Planning					

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$141.72
319974	06/13/2025	1073	MAKERS ARCHITECTURE AND URBAN DESIGN LLP	#25-002 - MIDDLE HOUSING PROF SERV. THRU 5/29/2025	$91,178.17
320219	06/27/2025	172	THE TRI-CITY HERALD	LEGAL PUBLICATION: SUB-2025-0001 NOPH	$1,599.77
				062 - Planning Subtotal:	**$92,919.66**
070 - Police Revenues					
EFT	06/06/2025	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	$1,376.00
319855	06/05/2025	99994	CPL REFUNDS	CPL REFUND REQUEST-006891-0005	$64.00
				070 - Police Revenues Subtotal:	**$1,440.00**
071 - KPD-Administration					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$135.00
319883	06/13/2025	14	BENTON COUNTY	2024 JAG GRANT	$7,907.18
319967	06/13/2025	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICES	$1,150.28
320057	06/13/2025	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-APRIL 2025	$481.36
320104	06/27/2025	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHRED SERVICES - MAY 25	$372.21
320189	06/27/2025	326	PUBLIC SAFETY PSYCHOLOGICAL SERVICES	KPD PRE-EMPLOYMENT PSYCH EVALUATION	$500.00
320200	06/27/2025	619	RYAN YATES	PRE-EMPLOYMENT POLYGRAPH EXAM	$500.00
320233	06/27/2025	1433	W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	SPRING CONFERENCE REGISTRATION	$400.00
				071 - KPD-Administration Subtotal:	**$11,446.03**
072 - KPD-Criminal Investigation					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$3,070.88
319889	06/13/2025	333	BOWEN HADLEY	TRVL REIMB-NWGIA GANG TRAINING	$55.68
319953	06/13/2025	1019	INTERACTIVE DATA, LLC	PEOPLE SEARCH - MAY 2025	$207.59
319978	06/13/2025	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	$81.60
319987	06/13/2025	4055	NET TRANSCRIPTS INC	TRANSCRIPTS	$1,047.48
320006	06/13/2025	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH	$262.90
320095	06/27/2025	4965	BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	$76.09
320160	06/27/2025	7830	MAGNET FORENSICS USA INC	GRAYKEY LICENSES-	$12.41
				072 - KPD-Criminal Investigation Subtotal:	**$4,814.63**
073 - KPD-Patrol					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$1,205.44
319887	06/13/2025	4965	BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	$538.07
319963	06/13/2025	2754	KENNEWICK SCHOOL DISTRICT	CROSSING GUARD PICNIC	$295.00
319978	06/13/2025	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	$897.60
320026	06/13/2025	10971	THE BUNKER	SWAT VESTS	$7,027.33
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$92.84
320043	06/13/2025	3597	WA STATE CRIMINAL JUSTICE, TRAINING COMMISSION	COLLISION INVESTIGATION TRAINING	$200.00
320065	06/19/2025	1101	JESSICA COMSTOCK	PRO-RATED UNIFORM ALLOWANCE	$406.25
320066	06/19/2025	1102	NICHOLAS WILTZ	PRO-RATED UNIFORM ALLOWANCE	$406.25

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320085	06/27/2025	5557	APPLIED CONCEPTS INC	PATROL ERGONOMIC REMOTE CONTROL SCREW LATCH	$162.90
320095	06/27/2025	4965	BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	$119.57
320096	06/27/2025	1100	BRICE DODGE	PRO-RATED UNIFORM ALLOWANCE	$406.25
320118	06/27/2025	9827	DAY WIRELESS SYSTEMS	RADIO MAINTENANCE	$993.17
320120	06/27/2025	1130	DYLAN GILBERT	PRO-RATED UNIFORM ALLOWANCE	$406.25
320136	06/27/2025	4614	GENERAL PACIFIC INC	M30T CARE ENTERPRISE BASIC 1 YEAR (DRONES)	$2,216.26
320162	06/27/2025	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	$1,244.40
320217	06/27/2025	10971	THE BUNKER	BALLISTICS VEST	$8,231.79
320233	06/27/2025	1433	W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	SPRING CONFERENCE REGISTRATION	$400.00
				073 - KPD-Patrol Subtotal:	**$25,249.37**
074 - KPD-Staff Services					
320022	06/13/2025	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	$1,139.98
320049	06/13/2025	1033	WASHINGTON STATE PATROL	CPL BACKGROUND CHECKS - MAY 2025	$372.00
320236	06/27/2025	1033	WASHINGTON STATE PATROL	ACCESS USER FEES	$600.00
				074 - KPD-Staff Services Subtotal:	**$2,111.98**
075 - KPD-Intergovernmental					
319882	06/13/2025	14	BENTON COUNTY	JAIL SERVICE - APRIL 2025	$228,646.53
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$10,249.91
320093	06/27/2025	14	BENTON COUNTY	JAIL SERVICES - MAY 25	$244,799.05
320105	06/27/2025	100	CITY OF RICHLAND	800 MHZ RADIOS	$31,661.76
				075 - KPD-Intergovernmental Subtotal:	**$515,357.25**
076 - KPD-Special Services					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$135.00
319931	06/13/2025	9312	FIRST RESPONDER OUTFITTERS INC.	QUARTERMASTER SUPPLIES	$386.07
320006	06/13/2025	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH	$187.00
320026	06/13/2025	10971	THE BUNKER	QUARTERMASTER SUPPLIES	$254.31
320058	06/13/2025	6869	ZOLL MEDICAL CORPORATION	AED PADS	$611.18
320062	06/19/2025	422	CLARITY POINT PLLC	WELLNESS PROGRAM	$3,195.80
320094	06/27/2025	84	BENTON PUD NO. 1	ELECTRICITY	$34.82
320133	06/27/2025	9312	FIRST RESPONDER OUTFITTERS INC.	QUARTERMASTER SUPPLIES	$192.03
320188	06/27/2025	4186	PROFORCE LAW ENFORCEMENT	LESS LETHAL RELOADABLE INSERTS	$1,234.71
320201	06/27/2025	710	SANDY'S TROPHIES INC	FLAG BOX	$77.44
320217	06/27/2025	10971	THE BUNKER	QUARTERMASTER SUPPLIES	$571.71
320233	06/27/2025	1433	W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	SPRING CONFERENCE REGISTRATION	$400.00
				076 - KPD-Special Services Subtotal:	**$7,280.07**
081 - Fire Administration					
320003	06/13/2025	957	RANCH & HOME INC	PROPANE	$13.50
320022	06/13/2025	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS5 STATION SUPPLIES	$86.96

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320031	06/13/2025	168	TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL FEE	$15.37
320039	06/13/2025	3564	US LINEN AND UNIFORM	TABLE LINEN SVCS.	$61.70
320147	06/27/2025	8984	IMAGETREND INC	IMAGETREND FIRE/EMS	$5,755.81
				081 - Fire Administration Subtotal:	**$5,933.34**
082 - Fire Suppression					
319935	06/13/2025	5823	GALLS, LLC	PANTS - MISCH	$276.38
319966	06/13/2025	4244	L N CURTIS & SONS	REPLACEMENT QUICK-FILL SYS. POUCH	$2,534.56
320012	06/13/2025	7872	SEA WESTERN INC	STRUCTURAL FF BOOTS	$469.11
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$1,277.48
320048	06/13/2025	4175	WASHINGTON STATE FIRE, FIGHTERS JATC	APPRENTICE WINTER QTR TUITION	$860.89
320178	06/27/2025	5059	NORTHWEST SAFETY CLEAN	ADV. TURNOUT CLEANING & REPAIR	$687.46
320202	06/27/2025	7872	SEA WESTERN INC	MULTI-USE STRAPS	$9,469.51
				082 - Fire Suppression Subtotal:	**$15,575.39**
083 - Fire Prevention/Investigation					
319923	06/13/2025	1125	ERIC LOVE	TRVL REIMB- FIREWORKS RETAIL STAND 05/2025	$47.00
				083 - Fire Prevention/Investigation Subtotal:	**$47.00**
090 - Engineering					
319955	06/13/2025	529	INTERMOUNTAIN MATERIAL TESTING	MATERIAL TESTING P2011	$1,776.50
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$634.25
320181	06/27/2025	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	$175.37
320219	06/27/2025	172	THE TRI-CITY HERALD	INVITATION TO BID P2112-25 STEPTOE & ARROWHEAD SIG	$539.95
320224	06/27/2025	6270	TRI-CITY SIGN & BARRICADE	INSPECTOR SUPPLIES	$359.43
				090 - Engineering Subtotal:	**$3,485.50**
100 - GF-Nondepartmental					
319881	06/13/2025	8297	BENTON CO COMMISSIONERS	OPD EXPENSES - MAY 2025 (48.83%)	$221,115.29
319954	06/13/2025	303	INTERMOUNTAIN CLEANING SERVICE INC.	CARPET CLEANING	$2,833.00
319998	06/13/2025	241	PERFORMANCE SYSTEMS INTEGRATION	FIRE EXTINGUISHERS	$229.04
320094	06/27/2025	84	BENTON PUD NO. 1	ELECTRICITY	$3,621.61
320099	06/27/2025	83	CASCADE NATURAL GAS	GAS SERVICE	$186.17
320148	06/27/2025	303	INTERMOUNTAIN CLEANING SERVICE INC.	WINDOWS	$988.00
320168	06/27/2025	5112	MOON SECURITY SERVICES, INC	MCL - 113129	$88.94
320242	06/27/2025	246	WOLVERINE WEST LLC	2025 RIVER OF FIRE - BARGE & FIREWORKS DISPLAY	$133,430.00
				100 - GF-Nondepartmental Subtotal:	**$362,492.05**
				Total For Fund 001	**$1,549,230.84**
Fund 102					
000 - Fund Activity					
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$4.46

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
				000 - Fund Activity Subtotal:	$4.46
010 - Fund Activity					
319979	06/13/2025	217	RODDA PAINT (FORMERLY MILLER PAINT)	TRAFFIC PAINT FOR STREETS	$97,389.60
320007	06/13/2025	1137	RIMROCK LANDSCAPES LLC	P2501 PE1 2025	$45,631.09
320029	06/13/2025	367	TRAFFIC SAFETY SUPPLY CO INC	TORCH FOR THERMOPLASTIC	$689.69
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$345.72
320063	06/19/2025	8852	COMMERCIAL TIRE	TIRE DISPOSAL FEE FOR DUMPED TIRES	$195.84
320092	06/27/2025	14	BENTON COUNTY	SOLID WASTE JULY-SEPT2023 LSWFA Q-1	$68,493.95
320098	06/27/2025	1817	RADIO SERVICE COMPANY INC	RADIO CONTRACT	$167.40
320224	06/27/2025	6270	TRI-CITY SIGN & BARRICADE	WHITE MARKING PAINT	$113.01
320239	06/27/2025	1117	WESTERN ROCK PRODUCTS	5/8 TOP COURSE GRAVEL	$17,250.41
				010 - Fund Activity Subtotal:	$230,276.71
110 - Traffic					
319961	06/13/2025	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - MAY	$422.60
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$374.90
320088	06/27/2025	91	ATHENS TECHNICAL SPECIALISTS INC	CERTIFICATION AND CALIBRATION OF TESTING EQUIPMENT	$1,980.35
320094	06/27/2025	84	BENTON PUD NO. 1	ELECTRICITY	$27,967.70
320155	06/27/2025	78	KENNEWICK INDUSTRIAL & ELEC	SEALANT AND SCRUBBING TOWELS	$53.31
320223	06/27/2025	4651	TRASTAR INC	LED LIGHTS FOR SIGNAL HEADS	$2,054.40
				110 - Traffic Subtotal:	$32,853.26
				Total For Fund 102	$263,134.43
Fund 106					
010 - Fund Activity					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$254.99
319902	06/13/2025	6375	COMPUNET INC	BIPIN PALO ALTO PA850 REPLACEMENT - PROF SERVICES	$250.00
320028	06/13/2025	1128	TRACY TROUTMAN	TRVL REIMB-TYLER CONNECT 2025	$185.28
320041	06/13/2025	30	VERIZON NORTHWEST	BIPIN CELL PHONES	$129.26
				010 - Fund Activity Subtotal:	$819.53
				Total For Fund 106	$819.53
Fund 107					
130 - CDBG					
320154	06/27/2025	1163	KENNEWICK HOUSING AUTHORITY	CHIP: KHA INVOICE 1	$123,556.26
				130 - CDBG Subtotal:	$123,556.26
140 - HOME					
319886	06/13/2025	4125	BENTON-FRANKLIN TITLE CO.	DPA RECON FOR 2K19-01 MENDEZ	$380.00
319897	06/13/2025	100	CITY OF RICHLAND	HOME DPA PAYOFF 2K10-06 E.CABALLERO	$9,000.00

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
				140 - HOME Subtotal:	$9,380.00
				Total For Fund 107	$132,936.26
Fund 111					
010 - Fund Activity					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$578.00
320025	06/13/2025	4174	TAYLOR, JEREMY	CAT REIMBURSEMENT	$100.00
320215	06/27/2025	4174	TAYLOR, JEREMY	CAT REIMBURSEMENT	$100.00
				010 - Fund Activity Subtotal:	$778.00
				Total For Fund 111	$778.00
Fund 116					
010 - Fund Activity					
EFT	06/10/2025	70586	TOYOTA CENTER	OPERATING SUBSIDY	$261,739.45
319858	06/05/2025	73761	TRI-CITIES VISITOR & CONV. BUR	TOURISM PROMOTION AREA DISTRIBUTION	$89,777.62
320030	06/13/2025	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2025-MAY	$25,286.72
				010 - Fund Activity Subtotal:	$376,803.79
				Total For Fund 116	$376,803.79
Fund 117					
042 - City Attorney					
320002	06/13/2025	3467	PRONTO PROCESS SERVICE, INC	MONTHLY COURIER SERVICE - MAY 2025	$17.50
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$83.72
320052	06/13/2025	853	WEST GROUP PAYMENT CENTER	ONLINE SOFTWARE SUBSCRIPTION - MAY 2025	$949.32
320104	06/27/2025	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	RECURRING SHRED SERVICE	$13.21
				042 - City Attorney Subtotal:	$1,063.75
072 - KPD-Criminal Investigation					
320020	06/13/2025	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED HOMICIDE/MISSING PERSON CASES/ORG CON	$2,500.00
320210	06/27/2025	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED HOMICIDE/MISSING PERSON CASES/ORG CON	$2,500.00
				072 - KPD-Criminal Investigation Subtotal:	$5,000.00
073 - KPD-Patrol					
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$1,476.44
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$1,397.72
				073 - KPD-Patrol Subtotal:	$2,874.16
				Total For Fund 117	$8,937.91
Fund 118					
010 - Fund Activity					
319895	06/13/2025	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	$3,397.06

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319904	06/13/2025	1114	CONNIE M PATTERSON	NW HIDTA ASSISTANT FINANCIAL MANAGER	$1,466.18
319915	06/13/2025	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	$10,060.65
319919	06/13/2025	11026	ELIZABETH POWELL	NW HIDTA PUBLIC HEALTH	$5,450.25
319924	06/13/2025	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	$4,405.82
319934	06/13/2025	397	GABRIEL JOHNSTON VELASCO	ISC REGION I&II ANALYST MEETING, SAN DIEGO, CA	$5,724.50
319943	06/13/2025	403	HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	$3,599.81
319950	06/13/2025	830	IAN WAYNE MCKENZIE	NHAC TRAINING CONFERENCE-MIAMI, FL	$6,330.27
319956	06/13/2025	974	INTERNATIONAL NARCOTICS INTERDICTION ASSOCIATION	5/22-SEMINAR-CRACKING THE DIGITAL CASE	$2,750.00
319981	06/13/2025	301	MICHAEL J MIZER	WA ST TRIBAL OPIOID FENTANYL SUMMIT	$5,515.25
319989	06/13/2025	492	NORTHWEST GANG INVESTIGATORS ASSOCIATION	NWGIA TRAINING SYMPOSIUM -SPEAKER 5/5-5/9	$5,000.00
320001	06/13/2025	1133	PROFESSIONAL LAW ENFORCEMENT TRAINING	CONTRACT FEE-SURVIVING OFF-DUTY ENCOUNTERS	$3,950.00
320008	06/13/2025	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	$5,626.08
320014	06/13/2025	396	SHAWN ALEXANDER MITCHELL	TNT/CLARK COUNTY SIU-WKLY TRAVEL	$6,396.30
320051	06/13/2025	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR	$11,216.66
320068	06/19/2025	262	SELIG FAMILY HOLDINGS LLC	046869 - MONTHLY RENT-JUNE 2025	$21,441.80
320080	06/27/2025	465	AFFIRMA CONSULTING LLC	MAY-WEBSITE MANAGED SERVICE	$2,215.00
320103	06/27/2025	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	$3,397.06
320112	06/27/2025	1114	CONNIE M PATTERSON	NW HIDTA ASSISTANT FINANCIAL MANAGER	$1,466.18
320119	06/27/2025	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	$8,915.93
320123	06/27/2025	11026	ELIZABETH POWELL	NW HIDTA PUBLIC HEALTH	$5,450.25
320126	06/27/2025	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	$4,405.82
320135	06/27/2025	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	$4,405.82
320145	06/27/2025	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER	$5,285.00
320167	06/27/2025	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER	$4,405.82
320198	06/27/2025	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	$5,626.08
320205	06/27/2025	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST	$4,405.82
320237	06/27/2025	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR	$10,488.21
				010 - Fund Activity Subtotal:	**$162,797.62**
				Total For Fund 118	**$162,797.62**

Fund 200

256 - 2022 GO Bond Issue

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$218,100.00
				256 - 2022 GO Bond Issue Subtotal:	**$218,100.00**

280 - 2015B GO Bond Issue

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$78,225.00
				280 - 2015B GO Bond Issue Subtotal:	**$78,225.00**

285 - 2015A GO Bond Issue

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$2,114.00

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
				285 - 2015A GO Bond Issue Subtotal:	$2,114.00
290 - 2016 GO Bond Issue					
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$85,870.00
				290 - 2016 GO Bond Issue Subtotal:	$85,870.00
295 - 2020A GO Bond Issue					
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$99,343.75
				295 - 2020A GO Bond Issue Subtotal:	$99,343.75
296 - 2020B GO Bond Refunding					
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$110,900.00
				296 - 2020B GO Bond Refunding Subtotal:	$110,900.00
				Total For Fund 200	$594,552.75
Fund 300					
010 - Fund Activity					
319854	06/05/2025	435	CITY OF PASCO	REGIONAL CENTERS SALES & USE TAX	$187,604.78
319900	06/13/2025	6389	COLUMBIA ELECTRIC SUPPLY	LED LUMINAIRES AND PHOTOCELLS	$27,515.52
319910	06/13/2025	417	KAR-GOR INC	CAMERAS, CAMERA CABLE AND MONITORS	$31,102.35
319917	06/13/2025	7864	ECONOLITE CONTROL PRODUCTS INC	VISION CAMERA SYSTEM	$116,416.00
320053	06/13/2025	2368	WESTERN SYSTEMS INC	BATTERIES FOR NEW SIGNAL CABINET	$2,891.00
320219	06/27/2025	172	THE TRI-CITY HERALD	INVITATION TO BID P2319-25	$583.42
				010 - Fund Activity Subtotal:	$366,113.07
160 - Land & Facilities					
319871	06/13/2025	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	UNION LIBRARY BOILER PUMPS	$6,450.26
319879	06/13/2025	8246	BEAVER BARK & ROCK PRODUCTS	CONCRETE FOR CIVIC SPLASH PAD AREA	$815.25
319891	06/13/2025	749	BUILDERS HARDWARE & SUPPLY CO	MAG LOCKS	$8,630.57
319933	06/13/2025	409	FRONTIER FENCE INC	10TH SHOPS BOLLARD INSTALL	$4,732.80
319962	06/13/2025	78	KENNEWICK INDUSTRIAL & ELEC	PVC PIPE FOR REPAIR	$302.72
319994	06/13/2025	1134	PARAGON NATIVE, LLC	AUDUBON TRAIL REVITALIZATION PROJECT	$117,504.00
319999	06/13/2025	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	ELETRICAL WASHERS	$82.67
320003	06/13/2025	957	RANCH & HOME INC	ANCHOR BOLTS FOR DOG PARK PUMP ASSEMBLY	$79.55
320091	06/27/2025	8246	BEAVER BARK & ROCK PRODUCTS	CONCRETE FOR CIVIC SPLASH PAD	$489.15
320127	06/27/2025	5426	EWING IRRIGATION PRODUCTS, INC	IRRIGATION CONTROLLER	$1,288.61
320128	06/27/2025	822	EXTREME COATINGS INC	CIVIC POOL SANDBLASTING	$48,081.27
320138	06/27/2025	1775	GRAINGER	SIGN BRACKETS FOR SOUTHRIDGE	$840.71
320149	06/27/2025	1112	IRRIGATION SPECIALISTS INC	IRRIGATION PARTS	$47.92
320155	06/27/2025	78	KENNEWICK INDUSTRIAL & ELEC	DOG PARK IRRIGATION REPAIR	$1,563.19
320170	06/27/2025	1097	MOST DEPENDABLE FOUNTAINS INC	DOG PARK WATER FOUNTAINS	$12,075.00
320184	06/27/2025	1085	PACIFIC MOBILE STRUCTURES, INC.	CIVIC STORAGE CONTAINER	$3,046.40

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320221	06/27/2025	930	TOTAL ENERGY MANAGEMENT	10TH SHOPS MECHANICAL BAY HVAC	$29,592.02
				160 - Land & Facilities Subtotal:	**$235,622.09**
170 - Capital Purchases					
319876	06/13/2025	960	AVIDEX INDUSTRIES LLC	AVIDEX ONBOARDING - CONFIGURATION, TESTING	$22,119.37
320037	06/13/2025	1566	TYLER TECHNOLOGIES INC	TYLER PACE SUPPORT	$15,000.00
320122	06/27/2025	1144	EDGAR CASTRO	TRVL REIMB-TYLER CONNECT CONFERENCE	$120.88
320151	06/27/2025	938	JESSICA PLATT	TRVL REIMB-TYLER CONNECT CONFERENCE	$1,252.90
				170 - Capital Purchases Subtotal:	**$38,493.15**
				Total For Fund 300	**$640,228.31**
Fund 303					
010 - Fund Activity					
319872	06/13/2025	501	APOLLO, INC.	P2011 PAY EST 3	$381,677.33
320053	06/13/2025	2368	WESTERN SYSTEMS INC	P2112 SIGNAL CAB / ACCS STEPTOE & ARROWHEAD	$1,552.02
320100	06/27/2025	5265	CASCADE TITLE CO	LIMITED LIABILITY REPORT P2403	$380.80
320241	06/27/2025	2368	WESTERN SYSTEMS INC	P2112 SIGNAL CAB / ACCS STEPTOE & ARROWHEAD	$56,672.92
				010 - Fund Activity Subtotal:	**$440,283.07**
				Total For Fund 303	**$440,283.07**
Fund 402					
000 - Fund Activity					
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$117.60
320077	06/25/2025	99993	AMBULANCE REFUNDS	AMBULANCE REFUND-280-KFD2501969	$119.21
				000 - Fund Activity Subtotal:	**$236.81**
010 - Fund Activity					
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$16,546.01
319874	06/13/2025	1121	ARMANDO FARIAS	REIMB. MEDIC SCHOOL TUITION	$1,412.74
319888	06/13/2025	3495	BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	$370.97
319893	06/13/2025	7715	CARDINAL HEALTH 411, INC	MEDICATION	$479.23
319918	06/13/2025	903	EDDIE HIGGINBOTHAM	REIMB. MEDIC SCHOOL TUITION	$1,423.93
319935	06/13/2025	5823	GALLS, LLC	PANTS - MISCH	$1,566.16
319971	06/13/2025	8868	LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	$3,649.38
319993	06/13/2025	917	OXARC, INC.	OXYGEN	$383.81
320003	06/13/2025	957	RANCH & HOME INC	PROPANE	$13.50
320012	06/13/2025	7872	SEA WESTERN INC	STRUCTURAL FF BOOTS	$703.65
320022	06/13/2025	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS5 STATION SUPPLIES	$86.97
320024	06/13/2025	5689	STRYKER SALES CORPORATION, STRYKER MEDICAL	LUCAS SUCTION CUPS	$612.22
320031	06/13/2025	168	TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL FEE	$15.37
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$944.23

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320058	06/13/2025	6869	ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	$2,482.45
320147	06/27/2025	8984	IMAGETREND INC	IMAGETREND FIRE/EMS	$23,761.16
320202	06/27/2025	7872	SEA WESTERN INC	MULTI-USE STRAPS	$14,204.26
320216	06/27/2025	7618	TELEFLEX LLC	IV SUPPLIES	$2,200.00
				010 - Fund Activity Subtotal:	$70,856.04
				Total For Fund 402	$71,092.85

Fund 403

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$0.03
320075	06/19/2025	99991	PERMIT REFUNDS	PERMIT REFUND BLDR-2025-1444	$349.89
320076	06/19/2025	99991	PERMIT REFUNDS	PERMIT REFUND BLDR-2025-1622	$25.19
				000 - Fund Activity Subtotal:	$375.11

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/02/2025	70016	U.S. BANK	MERCHANT FEES	$6,770.87
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$141.72
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$408.49
				010 - Fund Activity Subtotal:	$7,321.08
				Total For Fund 403	$7,696.19

Fund 404

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/10/2025	70586	TOYOTA CENTER	OPERATING SUBSIDY	$224,765.87
				000 - Fund Activity Subtotal:	$224,765.87
				Total For Fund 404	$224,765.87

Fund 405

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$3,932.33
319875	06/13/2025	2181	ARROW CONSTRUCTION SUPPLY LLC	MASTIC FOR LOOSE JOINT	$17.40
319925	06/13/2025	5426	EWING IRRIGATION PRODUCTS, INC	FABRIC FOR GARFIELD STORM PROJECT	$687.96
320007	06/13/2025	1137	RIMROCK LANDSCAPES LLC	P2501 PAY EST 2	$2,216.47
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$364.95
320057	06/13/2025	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-APRIL 2025	$149.60
320082	06/27/2025	2396	AMERICAN ROCK PRODUCTS, INC.	DRAIN ROCK FOR 5TH AND NELSON STORM	$6,649.29
320131	06/27/2025	86	FERGUSON ENTERPRISES INC	PIPE AND CAP FOR 5TH AND NELSON	$5,113.29
320137	06/27/2025	1110	GEOSYNTEC CONSULTANT, INC	P2409 CONSULTANT INVOICE	$25,236.25
320155	06/27/2025	78	KENNEWICK INDUSTRIAL & ELEC	FABRIC FOR 5TH AND NELSON STORM	$1,372.75
320194	06/27/2025	366	REESE CONCRETE PRODUCTS MFG, INC	RINGS FOR CATCH BASINS	$6,484.48

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320240	06/27/2025	5380	WESTERN SYSTEMS FABRICATION, INC	TV CAMERA REPAIR	$504.16
				010 - Fund Activity Subtotal:	$52,728.93
				Total For Fund 405	$52,728.93

Fund 410

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$222.90
319877	06/13/2025	108	BADGER METER INC	INV 300 BADGER METER	$4,698.53
319906	06/13/2025	13	CORE & MAIN LP	INV 300 WATER INVENTORY	$1,253.37
319930	06/13/2025	86	FERGUSON ENTERPRISES INC	INV 400 METER LIDS & BOXES	$179,487.36
319944	06/13/2025	865	HD FOWLER COMPANY INC	INV 300 HD FOWLER	$11,689.65
320140	06/27/2025	865	HD FOWLER COMPANY INC	INV 300/400 HD FOWLER	$7,263.43
				000 - Fund Activity Subtotal:	$204,615.24

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/13/2025	6441	MERRELL BROTHERS INC	P2209 PAY EST 8	$1,144,282.98
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$82,892.85
319867	06/13/2025	9628	ADAPCO LLC, AZELIS US HOLDING INC	MIDGE FLY PESTICIDE	$1,351.74
319869	06/13/2025	7400	ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	$620.00
319870	06/13/2025	2738	ANATEK LABS INC	YEAR METALS TEST FOR PRETREATMENT PERMIT	$2,090.05
319871	06/13/2025	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	LEAKY UNIT NEEDS TO BE REPLACED	$709.35
319873	06/13/2025	5050	ARG INDUSTRIAL	SWIVEL FITTINGS FOR NEW FIRE HYDRANT METERS	$2,959.84
319885	06/13/2025	93	BENTON FRANKLIN DISTRICT, HEALTH	COLIFORM (BAC T) SAMPLING	$7,327.00
319898	06/13/2025	1516	CITY OF WEST RICHLAND	2025 QUAD CITY WATER RIGHTS	$1,849.70
319906	06/13/2025	13	CORE & MAIN LP	FIRE HYDRANT DRAIN VALVES AND FACINGS FOR CLOW 250	$200.16
319911	06/13/2025	2966	CULBERT CONSTRUCTION INC	P2211 PAY EST 5	$614,840.47
319913	06/13/2025	8116	D&D TELECOMMUNICATIONS, PROPERTIES, LLC	INSPIRATION POINT - MAY 2024	$1,565.74
319920	06/13/2025	182	ELLISON EARTHWORKS LLC	P2415 PAY EST 3 FINAL	$15,398.53
319922	06/13/2025	9032	ENDRESS + HAUSER INC	MAG FLOW METER FOR 54TH & OLYMPIA BOOSTER STATION	$2,063.21
319928	06/13/2025	8774	FASTENAL COMPANY	NUTS & BOLT RETURN	($70.29)
319930	06/13/2025	86	FERGUSON ENTERPRISES INC	MUELLER FIRE HYDRANT GASKETS	$76,532.62
319938	06/13/2025	1775	GRAINGER	BRUSH HEADS FOR THE INT CLARIFIER'S	$1,017.05
319939	06/13/2025	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM ORDER - DANIEL LAVULO	$215.60
319941	06/13/2025	2612	H & N ELECTRIC	GOLF COURSE BOOSTER STATION VFD TROUBLESHOOTING	$544.00
319944	06/13/2025	865	HD FOWLER COMPANY INC	6" VALVE AND PARTS TO REPLACE BROKEN VALVE	$3,619.73
319951	06/13/2025	9099	IDEXX DISTRIBUTION INC	FECAL COLIFORM FOR TESTING	$263.40
319952	06/13/2025	116	INDUSTRIAL CONSTRUCTION OF WASHINGTON LLC	P2310 PAY EST 5 FINAL	$6,162.16
319955	06/13/2025	529	INTERMOUNTAIN MATERIAL TESTING	MATERIAL TESTING P2209	$3,600.00
319961	06/13/2025	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - MAY	$217.70
319962	06/13/2025	78	KENNEWICK INDUSTRIAL & ELEC	BUILDING WASHDOWN HOSE GASKETS	$36.96
319972	06/13/2025	3154	M & M BOLT COMPANY, LLC	ROLL PINS TO REPAIR CLOW 2500 FIRE HYDRANT DRAINS	$46.26

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319993	06/13/2025	917	OXARC, INC.	REGULATORS FOR CUT OFF TORCH	$452.00
320003	06/13/2025	957	RANCH & HOME INC	MOUSE TRAPS FOR RESERVOIR PUMP ROOMS	$131.59
320004	06/13/2025	366	REESE CONCRETE PRODUCTS MFG, INC	8" MONUMENT LID	$68.00
320007	06/13/2025	1137	RIMROCK LANDSCAPES LLC	P2501 PAY EST 2	$1,335.51
320010	06/13/2025	950	RYAN BURNS	UNIFORM ALLOWANCE	$215.35
320033	06/13/2025	1051	TROJAN TECHNOLOGIES CORP	RC5 UV SYSTEM REBUILD PARTS	$10,125.47
320036	06/13/2025	17	TWIN CITY METALS INC	STEEL TO REPLACE BROKEN VALVE OPERATING NUT	$43.52
320038	06/13/2025	1374	UNITED LABORATORIES INC	CLEANING WIPES FOR UV BULB SLEEVES	$404.03
320039	06/13/2025	3564	US LINEN AND UNIFORM	LINEN SERVICE	$163.20
320040	06/13/2025	7925	HD SUPPLY INC	WWTP USB THUMB DRIVES FOR LIFT STATION PROGRAMMING	$2,314.85
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$3,313.48
320044	06/13/2025	164	WA STATE DEPARTMENT OF ECOLOGY	WWTP OPERATOR CERTIFICATION TESTING FEE - R.RUNYON	$75.00
320045	06/13/2025	7297	WA STATE DEPT OF HEALTH	PROJECT AND PLAN REVIEW FEES	$306.00
320057	06/13/2025	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-APRIL 2025	$976.34
320067	06/19/2025	8218	QUALITY CONTROL SERVICES, INC.	CALIBRATE SCALE WEIGHT	$272.83
320083	06/27/2025	2738	ANATEK LABS INC	DBP SAMPLING	$4,505.00
320089	06/27/2025	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM - DANIEL LAVULO	$318.85
320094	06/27/2025	84	BENTON PUD NO. 1	ELECTRICITY	$127,860.47
320099	06/27/2025	83	CASCADE NATURAL GAS	GAS SERVICE	$427.97
320109	06/27/2025	114	COLUMBIA RIGGING CORPORATION	NEW PICKING SLINGS	$151.37
320111	06/27/2025	4853	CONNELL OIL INC, 76 DISTRIBUTING	OIL FOR GEAR BOXES	$315.76
320114	06/27/2025	13	CORE & MAIN LP	MALE IRON PIPE TO QUICK JOINT TO CONNECT POLY PIPE	$164.00
320117	06/27/2025	8116	D&D TELECOMMUNICATIONS, PROPERTIES, LLC	INSPIRATION POINT - JULY 2024	$782.87
320125	06/27/2025	9032	ENDRESS + HAUSER INC	WTP SUBMERSIBLE LEVEL SENSOR	$1,425.07
320130	06/27/2025	8774	FASTENAL COMPANY	WASHERS AND NUTS FOR FIRE HYDRANT METERS	$52.22
320131	06/27/2025	86	FERGUSON ENTERPRISES INC	SPECIAL ORDER HYDRANT TO REPLACE A DEEP HYDRANT	$6,498.54
320138	06/27/2025	1775	GRAINGER	WATER FILTER WRENCH	$93.87
320139	06/27/2025	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	TOOLS FOR PLANT MAINTENANCE	$178.78
320141	06/27/2025	6569	HDR INC	P1905 CONSULTANT INVOICE	$37,988.02
320146	06/27/2025	9099	IDEXX DISTRIBUTION INC	STERILE WATER FOR FECAL TEST	$1,699.34
320150	06/27/2025	4624	JCI JONES CHEMICALS INC	RC5 CHEMICALS - SODIUM HYPOCHLORITE	$18,262.07
320155	06/27/2025	78	KENNEWICK INDUSTRIAL & ELEC	CONDUIT CONNECTOR/POWER FOR CL2 ANALYZER @ 54/OLY	$22.44
320168	06/27/2025	5112	MOON SECURITY SERVICES, INC	WFP - 10128	$94.96
320172	06/27/2025	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	PADLOCKS FOR WATER TURN OFFS	$688.92
320175	06/27/2025	1290	NCL OF WISCONSIN, INC.	GGA FOR BOD TEST	$161.58
320176	06/27/2025	4466	NORTHSTAR CHEMICAL INC	WTP CHEMICALS	$8,104.68
320181	06/27/2025	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	$9.23
320183	06/27/2025	917	OXARC, INC.	GRINDING WHEELS TO RETROFIT AMI RADIOS TO LIDS	$140.51
320191	06/27/2025	8218	QUALITY CONTROL SERVICES, INC.	YEARLY LAB EQUIPMENT CERTIFICATION	$505.00
320192	06/27/2025	957	RANCH & HOME INC	SALT FOR WATER SOFTENER	$691.99

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320197	06/27/2025	4064	ROSEMOUNT INC.	CHLORINE ANALYZERS FOR ASR WELL AND RESERVOIRS	$14,939.87
320206	06/27/2025	680	SIERRA ELECTRIC, INC.	INSTALL CONDUIT FOR NEW CHLORINE SYSTEM IN UV ROOM	$993.16
320222	06/27/2025	367	TRAFFIC SAFETY SUPPLY CO INC	CONES FOR WATER DISTRIBUTION ACTIVITIES	$2,383.57
320229	06/27/2025	787	UNIVAR USA INC.	WTP CHEMICALS	$19,562.00
320230	06/27/2025	3881	UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	$388.80
320231	06/27/2025	6105	PASCO VICS - PROFESSIONAL AUTOMOTIVE PAINT DIST	328984 - SUPPLIES TO CLEAN/DETAIL WORK TRUCKS	$106.95
320234	06/27/2025	63	WA STATE DEPT TRANSPORTATION, HIGHWAYS & LOCAL PR	WSDOT UTILITIES PERMIT	$3,086.21
320239	06/27/2025	1117	WESTERN ROCK PRODUCTS	5/8 TOP COURSE GRAVEL	$17,250.38
				010 - Fund Activity Subtotal:	**$2,260,388.43**
				Total For Fund 410	**$2,465,003.67**

Fund 411

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/02/2025	73881	US BANK NATIONAL ASSOC.	DEBT SERVICE INTEREST PAYMENTS	$204,500.00
				010 - Fund Activity Subtotal:	**$204,500.00**
				Total For Fund 411	**$204,500.00**

Fund 501

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/25/2025	167	WA STATE DEPT OF REVENUE	MAY 2025 EXCISE TAX	$1,195.15
319992	06/13/2025	4217	O'REILLY AUTO PARTS	INV 700 O'REILLY	$295.74
320144	06/27/2025	8711	HUGHES FIRE EQUIPMENT INC	INV 700 HUGHES FIRE	$1,007.88
320180	06/27/2025	4217	O'REILLY AUTO PARTS	CREDIT INV 700	$3,058.50
				000 - Fund Activity Subtotal:	**$5,557.27**

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319864	06/13/2025	8802	A1 TRUCK WASH	WASH FOR V5100	$136.13
319868	06/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$204.00
319873	06/13/2025	5050	ARG INDUSTRIAL	O-RING FOR FLEET	$9.62
319875	06/13/2025	2181	ARROW CONSTRUCTION SUPPLY LLC	COMPRESSOR MAINT PART VEH 4205	$552.19
319899	06/13/2025	1310	COLEMAN OIL COMPANY	CITYWIDE FUEL	$31,074.62
319903	06/13/2025	4853	CONNELL OIL INC, 76 DISTRIBUTING	BULK GREASE FOR FLEET	$677.60
319907	06/13/2025	7436	CORREIO, JON	MILEAGE REIMUBURSEMENT MAY 2025	$17.85
319926	06/13/2025	9431	FAIRBANK EQUIPMENT	IDLER VEH 3735	$225.87
319949	06/13/2025	8711	HUGHES FIRE EQUIPMENT INC	HANDLE VEH 2003	$294.28
319957	06/13/2025	3363	JIM'S PACIFIC GARAGES INC	ENGINE REPAIR VEH 2801	$57,957.65
319964	06/13/2025	5495	KOOL SHADES WINDOW TINTING, JOVENTINO M CORREA	WINDOW TINT VEH 7509	$479.16
319969	06/13/2025	8933	LES SCHWAB TIRE CENTERS, OF WASHINGTON INC	FLAT REPAIR VEH 4104	$56.57
319976	06/13/2025	2357	MCCURLEY CHEVROLET INC	SENSORS VEH 2803	$249.57
319977	06/13/2025	2254	MCMASTER-CARR SUPPLY COMPANY	FASTENER BASES VEH 0229	$73.00

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319983	06/13/2025	819	MOTION AND FLOW CONTROL PRODUCTS INC	FITTINGS VEH 4300	**$323.04**
319984	06/13/2025	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	REPLACEMENT KEYS VEH 3818	**$12.94**
319986	06/13/2025	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	COOLANT VEH 7936	**$174.23**
319988	06/13/2025	1677	NORTHSTAR CLEAN CONCEPTS HOTSY, CLEAN CONCEPTS GR	90% PAYMENT SHOPS CAR WASH - PRESSURE WASHER	**$13,411.67**
319992	06/13/2025	4217	O'REILLY AUTO PARTS	RADIATOR VEH 5705	**$2,350.65**
319995	06/13/2025	981	PARTSTREE.COM	FILTERS PARKS SMALL EQUIP	**$29.01**
319996	06/13/2025	6241	PASCO TIRE FACTORY INC	TIRES VEH 3906	**$2,959.17**
320003	06/13/2025	957	RANCH & HOME INC	PROPANE FOR 0401	**$2,741.23**
320009	06/13/2025	9107	RWC INTERNATIONAL LTD	CREDIT FOR RETRACTOR ASSY FOR V5116	**$413.19**
320018	06/13/2025	9499	SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	LED BEACONS VEH 4802	**$616.66**
320021	06/13/2025	247	SS EQUIPMENT, PASCO NEW HOLLAND	PUMP AND HARDWARE VEH 3906	**$46.98**
320023	06/13/2025	696	M&A TIRE AND AUTO REPAIR INC	WATER PUMP REPLACEMENT VEH 6305	**$4,340.72**
320035	06/13/2025	4283	TURF STAR - WESTERN	2025 VENTRAC TRACTOR	**$62,387.03**
320039	06/13/2025	3564	US LINEN AND UNIFORM	LINEN SERVICE	**$141.29**
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$174.27**
320081	06/27/2025	7305	ALL POINTS LOCKSMITH COMPANY	REKEY OF V0138, V3815, V3200, & V3033	**$1,179.40**
320084	06/27/2025	857	ANEGA LLC	FRONT BELT GUARD FOR FLEET	**$79.73**
320087	06/27/2025	2181	ARROW CONSTRUCTION SUPPLY LLC	HEATED HOSE FOR V4205	**$3,829.71**
320107	06/27/2025	1310	COLEMAN OIL COMPANY	CITYWIDE FUEL	**$32,285.47**
320115	06/27/2025	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	SEAT PAD AND COVER V2001	**$2,531.71**
320116	06/27/2025	9415	CUMMINS INC	CIRCUIT CARD FOR V5210	**$1,096.10**
320143	06/27/2025	8572	HIGH DESERT MAINTENANCE INC	OIL PAN REPAIR FOR V3906	**$119.57**
320144	06/27/2025	8711	HUGHES FIRE EQUIPMENT INC	NFPA/DOT INSPECTION V2717	**$712.86**
320152	06/27/2025	3363	JIM'S PACIFIC GARAGES INC	SENSOR FOR V2307	**$76.22**
320156	06/27/2025	5495	KOOL SHADES WINDOW TINTING, JOVENTINO M CORREA	WINDOW TINT NEW VEH 7508	**$511.36**
320159	06/27/2025	136	LITHIA DODGE OF TRI-CITIES	SEAT AND COVER FOR V3902	**$884.00**
320161	06/27/2025	2254	MCMASTER-CARR SUPPLY COMPANY	TOGGLE SWITCH FOR V4612	**$32.29**
320164	06/27/2025	1576	MID COLUMBIA FORKLIFT, INC.	INSTALL PNEUMATIC TIRES ON V0457	**$330.56**
320171	06/27/2025	819	MOTION AND FLOW CONTROL PRODUCTS INC	CREDIT FITTING VEH 2003	**$564.70**
320173	06/27/2025	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	COOLANT FOR V2512	**$125.19**
320177	06/27/2025	876	NORTHWEST POWER EQUIPMENT	GREASE CAP FOR V3818	**$34.74**
320180	06/27/2025	4217	O'REILLY AUTO PARTS	BELT FOR V3817	**$5,704.74**
320185	06/27/2025	6603	PAPE MACHINERY INC	FILTERS FOR V4201	**$123.33**
320186	06/27/2025	6241	PASCO TIRE FACTORY INC	TIRE FOR V3404	**$256.14**
320193	06/27/2025	3803	RDO EQUIPMENT	COMPRESSOR VEH 3907	**$211.44**
320199	06/27/2025	9107	RWC INTERNATIONAL LTD	COVER AND HINGE FOR V0230	**$708.69**
320203	06/27/2025	1942	SETINA MANUFACTURING CO., INC.	SETINA PD UPFIT EQUIPMENT VEH 7506 7507	**$10,433.38**
320207	06/27/2025	9797	SIGNS BY SUE	DECALS FOR V3531	**$54.45**
320211	06/27/2025	247	SS EQUIPMENT, PASCO NEW HOLLAND	BELT & WHEEL FOR V3904	**$1,163.36**
320214	06/27/2025	5320	SWS EQUIPMENT, LLC	SWITCH ASSY FOR V4105	**$303.97**

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320220	06/27/2025	7982	TITAN TRUCK EQUIPMENT	HOSE HOLDER FOR V6004	$237.83
320221	06/27/2025	930	TOTAL ENERGY MANAGEMENT	10TH SHOPS MECHANICAL BAY HVAC	$7,637.76
320225	06/27/2025	10779	TRUCKVAULT INC	TRUCK VAULTS DETECTIVE SUV 7508	$4,827.50
				010 - Fund Activity Subtotal:	**$258,186.39**
				Total For Fund 501	**$263,743.66**

Fund 502

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319908	06/13/2025	5727	COSTCO ANYWHERE CITI VISA	INV 200 SUNSCREEN	$477.90
319909	06/13/2025	481	CROWN PAPER & JANITORIAL, SUPPLY	INV 200 CROWN JANITORIAL	$2,282.62
320027	06/13/2025	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	INV 200 PAPER TOWELS	$3,299.26
320102	06/27/2025	8416	CHEMSEARCH, NCH CORPORATION	INV 200 CHEMSEARCH	$724.55
320108	06/27/2025	175	COLUMBIA BASIN PAPER & SUPPLY	INV 200 COLUMBIA BASIN PAPER & SUPPLY	$783.36
320127	06/27/2025	5426	EWING IRRIGATION PRODUCTS, INC	INV 500 EWING	$13,392.07
320138	06/27/2025	1775	GRAINGER	INV 200/500 GRAINGER	$2,788.33
320158	06/27/2025	8868	LIFE-ASSIST	INV 200 NITRILE GLOVES	$7,632.32
320226	06/27/2025	4283	TURF STAR - WESTERN	INV 500 TURF STAR	$4,030.34
				000 - Fund Activity Subtotal:	**$35,410.75**

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319865	06/13/2025	1526	ABADAN	COPIER MAINTENANCE - 2025	$1,700.90
319968	06/13/2025	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2025	$1,233.56
320157	06/27/2025	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2025	$2,503.67
				010 - Fund Activity Subtotal:	**$5,438.13**
				Total For Fund 502	**$40,848.88**

Fund 503

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/10/2025	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACT	$15.00
EFT	06/25/2025	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	$135.00
EFT	06/25/2025	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACT	$15.00
EFT	06/25/2025	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACT	$15.00
319897	06/13/2025	100	CITY OF RICHLAND	NW MOBILE FLAGGER CERTIFICATION CLASS 4-29-2025	$500.00
319905	06/13/2025	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT 108 VISTA WAY	$2,718.22
319932	06/13/2025	81	FNS COLLISION GROUP LLC	REPAIR 2024 FORD F150 (80161D)	$4,885.94
319942	06/13/2025	519	H&L AUTO GLASS LLC	REPLACE PASSENGER WINDOW IN FIRETRUCK	$3,035.10
319990	06/13/2025	536	NORTHWEST MOBILE FLAGGING ACADEMY	TRAFFIC FLAGGING CLASS ON 4/29/2025	$1,300.00
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$41.42
320113	06/27/2025	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT PAUL PARISH DRIVE	$5,059.20
320206	06/27/2025	680	SIERRA ELECTRIC, INC.	REPLACE STREETLIGHT AT PARISH DRIVE AT BOAT LAUNCH	$10,838.71

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION		AMOUNT
					010 - Fund Activity Subtotal:	$28,558.59
					Total For Fund 503	$28,558.59

Fund 611

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION		AMOUNT
320121	06/27/2025	5685	ECKERT, NANCY	LEOFF 1 PENSION		$1,816.62
320190	06/27/2025	6700	PURDY, PAULA	LEOFF 1 PENSION		$1,159.80
320195	06/27/2025	145	REMUS, LARRY J	LEOFF 1 PENSION		$993.29
320204	06/27/2025	148	SHAW, LEONARD	LEOFF 1 PENSION		$706.04
320208	06/27/2025	150	SLEATER, LARRY L	LEOFF 1 PENSION		$1,675.45
					010 - Fund Activity Subtotal:	$6,351.20
					Total For Fund 611	$6,351.20

Fund 612

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319890	06/13/2025	185	BUCK, GARY E	RETIREE MEDICAL	$185.00
319916	06/13/2025	1894	EASLING, CONNIE	RETIREE MEDICAL	$185.00
319927	06/13/2025	41	FARNKOFF, ROBERT C	RETIREE MEDICAL	$185.00
319929	06/13/2025	58	FEARING, DOUG	RETIREE MEDICAL	$354.00
319936	06/13/2025	181	GIER, CHARLES W.	RETIREE MEDICAL	$174.70
319937	06/13/2025	134	GONDERMAN, DAVID A	RETIREE MEDICAL	$185.00
319940	06/13/2025	62	GROSS, ROBERT	RETIREE MEDICAL	$185.00
319945	06/13/2025	455	HEIMBIGNER, MICHAEL	RETIREE MEDICAL	$185.00
319947	06/13/2025	6744	HIRSCHEL, ARTHUR D	RETIREE MEDICAL	$104.90
319958	06/13/2025	3891	JOPLIN, ALAN	RETIREE MEDICAL	$185.00
319959	06/13/2025	65	JUERGENS, CURT	RETIREE MEDICAL	$185.00
319965	06/13/2025	60	KRAFT, JAMES	RETIREE MEDICAL	$185.00
319973	06/13/2025	50	MACE, BILL	RETIREE MEDICAL	$185.00
319975	06/13/2025	52	MAPLETHORPE, JOHN G., JR	RETIREE MEDICAL	$185.00
319991	06/13/2025	142	O'HAIR, RONALD L	RETIREE MEDICAL	$185.00
319997	06/13/2025	5554	PENNEY, MICHAEL	RETIREE MEDICAL	$134.00
320005	06/13/2025	145	REMUS, LARRY J	RETIREE MEDICAL	$185.00
320011	06/13/2025	1821	SCHARNHORST, DEAN	RETIREE MEDICAL	$185.00
320013	06/13/2025	148	SHAW, LEONARD	RETIREE MEDICAL	$185.00
320017	06/13/2025	150	SLEATER, LARRY L	RETIREE MEDICAL	$185.00
320019	06/13/2025	66	SOUTHWICK, JOHN J., JR.	RETIREE MEDICAL	$1,784.99
320032	06/13/2025	1318	TRIPP, GREG	RETIREE MEDICAL	$185.00
320046	06/13/2025	8584	WAGNER, BRIAN	RETIREE MEDICAL	$181.00
320050	06/13/2025	9944	WATERS, DENNIS	RETIREE MEDICAL	$185.00
320054	06/13/2025	2997	WILLIAMS, GARY	RETIREE MEDICAL	$185.00

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
320056	06/13/2025	9776	YADEN, MARK	RETIREE MEDICAL	$185.00
				010 - Fund Activity Subtotal:	**$6,433.59**
				Total For Fund 612	**$6,433.59**

Fund 642

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319896	06/13/2025	435	CITY OF PASCO	APR 2025 METRO OT REIMBURSEMENT	$1,705.57
320060	06/19/2025	2595	CHRISTOPHER BENNETT	METRO BUY FUNDS	$10,000.00
320106	06/27/2025	1516	CITY OF WEST RICHLAND	METRO OVERTIME	$635.84
				000 - Fund Activity Subtotal:	**$12,341.41**

010 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
319899	06/13/2025	1310	COLEMAN OIL COMPANY	UC VEHICLE FUEL EXPENSE	$115.31
319921	06/13/2025	1933	EMPLOYMENT SECURITY DEPARTMENT, TREASURY UNIT	EMPLOYMENT HISTORY(TF25-052)(1/2)	$19.00
320034	06/13/2025	457	TRUCKS & AUTO AUCTIONS	VEHICLE STORAGE FEE (JUN)	$985.00
320041	06/13/2025	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$81.43
320057	06/13/2025	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC-APRIL 2025	$317.86
320124	06/27/2025	1933	EMPLOYMENT SECURITY DEPARTMENT, TREASURY UNIT	EMPLOYMENT HISTORY (TF25-047)	$9.50
320162	06/27/2025	3284	MEL'S INTER-CITY TOWING	EVID TOW(TF25-002)	$81.60
				010 - Fund Activity Subtotal:	**$1,609.70**
				Total For Fund 642	**$13,951.11**

Fund 888

000 - Fund Activity

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
EFT	06/17/2025	5000	COMMERCIAL CARD SOLUTIONS, JP MORGAN CHASE - VISA	MAY P-CARD 2025	$59,770.89
				000 - Fund Activity Subtotal:	**$59,770.89**
				Total For Fund 888	**$59,770.89**
					$7,615,947.94

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Jessica Platt

Jessica Platt, Finance Director

The payments on this claims roster are comprised of the following:

Check Numbers 319854 through 320242:	$4,972,262.94
Electronic Payments (EFT):	$2,643,685.00
Total	**$7,615,947.94**

City of Kennewick
Claims Roster by Fund/Division
6/1/2025 to 6/30/2025

CLAIMS SUMMARY		
FUND	DESCRIPTION	AMOUNT
001	GENERAL FUND	1,549,230.84
102	STREET FUND	263,134.43
106	BI-PIN OPERATIONS FUND	819.53
107	COMMUNITY DEVELOPMENT FUND	132,936.26
111	ASSET FORFEITURE FUND	778.00
116	LODGING TAX FUND	376,803.79
117	CRIMINAL JUSTICE SALES TAX FND	8,937.91
118	HIDTA FIDUCIARY PROGRAM	162,797.62
200	DEBT SERVICE FUND	594,552.75
300	CAPITAL IMPROVEMENTS FUND	640,228.31
303	URBAN ARTERIAL STREET FUND	440,283.07
402	MEDICAL SERVICES FUND	71,092.85
403	BUILDING SAFETY FUND	7,696.19
404	COLISEUM FUND	224,765.87
405	STORMWATER UTILITY FUND	52,728.93
410	WATER AND SEWER FUND	2,465,003.67
411	W/S 2019 REVENUE BOND FUND	204,500.00
501	EQUIPMENT RENTAL FUND	263,743.66
502	CENTRAL STORES FUND	40,848.88
503	RISK MANAGEMENT FUND	28,558.59
611	FIREMENS PENSION FUND	6,351.20
612	OPEB TRUST FUND	6,433.59
642	METRO DRUG FORFEITURE FUND	13,951.11
888	RESIDUAL FUND	59,770.89
	Total:	7,615,947.94

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
001 - GENERAL FUND				
CITY COUNCIL	10182	PROCARD, ASSOCIATION OF WASHINGTON	ANNUAL AWC CONFERENCE - ERIN, JIM, CHUCK	1,170.00
			City Council Subtotal:	**$1,170.00**
CITY MANAGER	999998	NATIONAL COMMUNITY DEVELO	NATIONAL COMMUNITY DEVELOPMENT ASSOCIATION	968.20
CITY MANAGER	999998	MRSC.ORG	MRSC - WEBINAR FOR LISA B	40.00
CITY MANAGER	10158	PROCARD, CANVA	CANVA SUBSCRIPTION	70.99
CITY MANAGER	999998	OPENAI *CHATGPT SUBSCR	CHATGPT SUBSCRIPTION	21.76
CITY MANAGER	3699	TRI-CITY AREA CHAMBER, OF COMMERCE	REGIONAL CHAMBER LUNCHEON	180.00
CITY MANAGER	999998	MYLAWCLE ALL ACCESS	MYLAWCLE - LISA BEATON ALL ACCESS PASS (YEARLY)	395.00
CITY MANAGER	999998	ADOBE *ADOBE	ADOBE SUBSCRIPTION	38.07
CITY MANAGER	10182	PROCARD, ASSOCIATION OF WASHINGTON	ANNUAL AWC CONFERENCE - ERIN, JIM, CHUCK	585.00
			City Manager Subtotal:	**$2,299.02**
RECREATION SERVICES	3717	AMAZON.COM	KCC SUPPLIES	246.80
RECREATION SERVICES	3717	AMAZON.COM	WATER DIESPENSER FOR THE KCC	184.95
RECREATION SERVICES	6179	ARC*SERVICES/TRAINING	SWIM LESSON TRAINING FACILITY FEES	975.00
RECREATION SERVICES	3717	AMAZON.COM	SR SUPPLIES	59.45
RECREATION SERVICES	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	BOOKSHELF FOR ADMIN	42.11
RECREATION SERVICES	999998	KIEFER AQUATICS	LIFE GUARD UNIFORMS	382.63
RECREATION SERVICES	3717	AMAZON.COM	HIGHLANDS GRANGE SUPPLIES	27.13
RECREATION SERVICES	3717	AMAZON.COM	POOL OFFICE SUPPLIES	16.30
RECREATION SERVICES	999998	KIEFER AQUATICS	REFUND FOR LIFEGUARD UNIFORMS	(172.85)
RECREATION SERVICES	3717	AMAZON.COM	POOL SUPPLIES	248.54
RECREATION SERVICES	3717	AMAZON.COM	KCC FRONT DESK SPEAKER	93.56
RECREATION SERVICES	3717	AMAZON.COM	SAFE FOR THE POOL	315.51
RECREATION SERVICES	3717	AMAZON.COM	POOL / LIFEGUARD SUPPLIES	97.74
RECREATION SERVICES	7217	FACEBOOK	FACEBOOK MARKETING	186.78
RECREATION SERVICES	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	COVER FOR EVENT GAMES	16.30
RECREATION SERVICES	999998	PANDORA FOR BUSINESS B	PANDORA FOR THE PAVILION	32.59
RECREATION SERVICES	3223	WALMART SUPERCENTER	MOUNTING PUTTY FOR EVENT	7.75
RECREATION SERVICES	3717	AMAZON.COM	SR- MIXER FOR SOUND SYSTEM	179.51
RECREATION SERVICES	5727	COSTCO ANYWHERE CITI VISA	BATTERIES FOR WRPA	34.79
RECREATION SERVICES	3223	WALMART SUPERCENTER	GRANGE KITCHEN OVEN BURNER COVERS	32.38
RECREATION SERVICES	999998	SP GEARBOX SPORTS	PICKLEBALL BALLS	69.98
RECREATION SERVICES	999998	SLING.COM	SLING FOR THE PAVILION	70.98
RECREATION SERVICES	7653	BSN SPORTS WEST	ADULT SOFTBALL SCOREBOOKS	190.40
RECREATION SERVICES	10158	PROCARD, CANVA	CANVA SUBSCRIPTION	119.99

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
RECREATION SERVICES	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	DOG PARK WATER FOUNTAIN SIGN	106.62
RECREATION SERVICES	3700	OFFICE DEPOT INC	PRINTS	270.91
RECREATION SERVICES	999998	KIEFER AQUATICS	LIFEGUARD UNIFORMS	3,329.75
RECREATION SERVICES	3647	DOLLARTREE	WRPA SUPPLIES	13.60
RECREATION SERVICES	999998	NRPA OPERATING	NRPA CONFERENCE REGISTRATION-NICK FARLINE	372.50
			Recreation Services Subtotal:	**$7,551.70**
FACILITIES MAINTENANCE	93	BENTON FRANKLIN DISTRICT, HEALTH	BFHD POOL PERMIT $785.00 PARKS DEPT	785.00
FACILITIES MAINTENANCE	3554	DELTA AIRLINES	NRPA FLIGHT-JAMIE O'NEILL	714.36
FACILITIES MAINTENANCE	999998	NRPA OPERATING	NRPA-CONFERENCE REGISTRATION-JAMIE O'NEILL	745.00
FACILITIES MAINTENANCE	999998	NRPA OPERATING	NRPA CONFERENCE REGISTRATION-NICK FARLINE	372.50
FACILITIES MAINTENANCE	3717	AMAZON.COM	HANDLE PULL	39.11
FACILITIES MAINTENANCE	999998	PACIFIC NW ISA	ISA TRAINING	735.33
FACILITIES MAINTENANCE	999998	GRANZOW INC	VALVES	2,224.47
FACILITIES MAINTENANCE	7653	BSN SPORTS WEST	FENCING FOR BASEBALL	1,597.04
FACILITIES MAINTENANCE	5449	ARBOR DAY FOUNDATION	SOUTHRIDGE TREES	130.53
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	BOOKSHELF FOR ADMIN	42.10
			Facilities Maintenance Subtotal:	**$7,385.44**
ECONOMIC DEVELOPMENT	10158	PROCARD, CANVA	ORDER OF THANK YOU CARDS FOR MARKETING	84.00
ECONOMIC DEVELOPMENT	999998	MGM GRAND - ADV DEP	HOTEL STAY FOR ICSC 2025	255.11
ECONOMIC DEVELOPMENT	999998	MGM GRAND - FRONT DESK	RESORT FEES	44.22
ECONOMIC DEVELOPMENT	8305	CONSTANT CONTACT INC	EMAIL SERVICE FOR PUBLIC ADVERTISING	403.65
ECONOMIC DEVELOPMENT	999998	PP*RISE &AMP SHINE BAKE	LUNCH FOR DEVELOPERS FORUM	324.06
			Economic Development Subtotal:	**$1,111.04**
ACCOUNTING	999998	HI SAN ANTONIO RIVERWALK	RENE WITTMAN - TYLER TECH CONFERENCE HOTEL	840.48
ACCOUNTING	11028	PROCARD, GOVERNMENT FINANCE OFFIC	GFOA BOOKS - R. STODDARD	398.00
ACCOUNTING	999998	ODP BUS SOL LLC # 101078	OFFICE SUPPLIES	135.00
ACCOUNTING	999998	BNP MEDIA SUB-ENR AR NEWS	BNP MEDIA SUBSCRIPTION - R. STODDARD	17.98
ACCOUNTING	999998	WASHINGTON FINANCE OFF	WFOA REGISTRATION - A. MICHAEL	125.00
ACCOUNTING	3869	HAMPTON INNS	HOTEL TYLER CONFERENCE - E. CASTRO	407.79
ACCOUNTING	999998	WASHINGTON FINANCE OFF	WFOA MEMBERSHIP - C. TUDOR	75.00
ACCOUNTING	999998	WASHINGTON FINANCE OFF	WFOA REGISTRATION - C. TUDOR	125.00
			Accounting Subtotal:	**$2,124.25**
HUMAN RESOURCES	488	APWA	REPOST JOB ANNOUNCEMENT FOR ELECTRICIAN	375.00
HUMAN RESOURCES	9860	PROCARD, PAYPAL	AWC JOB.NET POSTING FOR ELECTRICIAN	50.00
HUMAN RESOURCES	6669	JOBTARGET LLC	JOB POSTING FOR UTILITY SVCS CAPITAL PROJECTS ENGINEER	125.00
HUMAN RESOURCES	488	APWA	JOB POSTING FOR TRAFFIC ENGINEERING MANAGER	375.00

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
HUMAN RESOURCES	9860	PROCARD, PAYPAL	AWC JOB.NET POSTING FOR TRAFFIC ENGINEERING MANAGER	50.00
HUMAN RESOURCES	9513	PROCARD, YOURMEMBER-CAREERS	AWWA JOB POSTING FOR UTILITY SVCS CAPITAL PROJECTS ENGINEER	299.00
HUMAN RESOURCES	9860	PROCARD, PAYPAL	AWC JOB.NET POSTING FOR UTILITY SVCS CAPITAL PROJECTS ENGINEER	50.00
			Human Resources Subtotal:	**$1,324.00**
CUSTOMER SERVICE	7237	GOTPRINT.COM	BUSINESS CARDS FOR CUSTOMER SERVICE	46.54
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	40.38
			Customer Service Subtotal:	**$86.92**
CITY ATTORNEY	7458	PROCARD, WASHINGTON	DANGEROUS DOG APPEAL FILING FEE - CONTRERAS, EFRAIN B25-17848	87.15
CITY ATTORNEY	2435	WA STATE SECRETARY OF STATE	CK WA CORPORATION ANNUAL FILING FEE - MAY 2025	52.50
CITY ATTORNEY	999998	MRSC.ORG	MRSC WEBINAR: TORT LAW CRASH COURSE: WHAT LOCAL GOVERNMENTS SHOULD KNOW - LAURENCIO SANGUINO	40.00
			City Attorney Subtotal:	**$179.65**
PURCHASING	999998	NATIONAL INSTITUTE OF GO	NIGP RENEWAL DUES FOR PURCHASING	295.00
			Purchasing Subtotal:	**$295.00**
INFORMATION TECHNOLOGY	7237	GOTPRINT.COM	BUSINESS CARDS FOR TRACY TROUTMAN	38.17
INFORMATION TECHNOLOGY	999998	NAME-CHEAP.COM* JHBGAR	DOMAIN NAME RENEWAL - GOLFKENNEWICK.COM/KENNEWICKTRIPLEX.COM	51.48
INFORMATION TECHNOLOGY	10459	PROCARD, PAYFLOW/PAYPAL	MONTHLY CREDIT CARD PROCESSING FEES	559.25
INFORMATION TECHNOLOGY	999998	GRAND HYATT SAN ANTONIO	TYLER CONNECT 2025 - HOTEL - PAT SPARKS	1,265.04
INFORMATION TECHNOLOGY	999998	GRAND HYATT SAN ANTONIO	TYLE R CONNECT 2025 - HOTEL - MARIETTA KOSTENKO	948.78
INFORMATION TECHNOLOGY	999998	NAME-CHEAP.COM* QT7CC2	DOMAIN NAME RENEWAL - KPDTIPS.COM	17.16
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	MONTHLY CREDIT CARD PROCESSING FEES	85.60
INFORMATION TECHNOLOGY	999998	UBER *TRIP	TYLER CONNECT 2025 - UBER - AIRPORT/HOTEL TIP- PAT SPARKS	5.00
INFORMATION TECHNOLOGY	999998	UBER *TRIP	TYLER CONNECT 2025 - UBER - AIRPORT/HOTEL - PAT SPARKS	27.95
INFORMATION TECHNOLOGY	999998	UBER *TRIP	TYLER CONNECT 2025 - UBER - AIRPORT/HOTEL - MARIETTA KOSTENKO	68.30
INFORMATION TECHNOLOGY	999998	UBER *TRIP	TYLER CONNECT 2025 - UBER - HOTEL/AIRPORT - PAT SPARKS	35.73
INFORMATION TECHNOLOGY	999998	UBER *TRIP	TYLER CONNECT 2025 - UBER - HOTEL/AIRPORT TIP - PAT SPARKS	7.00
			Information Technology Subtotal:	**$3,109.46**
PLANNING	999998	HILTON HOTELS	A. VONMOOS: SAN ANTONIO CONFERENCE HOTEL-NO SHOW FEE	309.71
PLANNING	999998	ICMA ONLINE	A. MUAI: 2025 ICMA MEMBERSHIP DUES	200.00
PLANNING	999998	PP*RISE &AMP SHINE BAKE	LUNCH FOR DEVELOPERS FORUM	324.06
PLANNING	999998	HILTON GARDEN INN SAN ANT	TYLER CONNECT 2025 - HOTEL - ANTHONY VONMOOS	261.09
			Planning Subtotal:	**$1,094.86**
KPD-ADMINISTRATION	9665	PROCARD, THE DAVENPORT GRAND HO		704.51

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-ADMINISTRATION	3242	ALASKA AIRLINES	HIDTA EXECUTIVE BOARD MEETING	366.60
KPD-ADMINISTRATION	9665	PROCARD, THE DAVENPORT GRAND HO	SPRING WASPC CONFERENCE	157.11
KPD-ADMINISTRATION	999998	UPS	UPS	510.73
KPD-ADMINISTRATION	999998	MICROSOFT-G092004170	SUBSCRIPTION	5.45
KPD-ADMINISTRATION	3717	AMAZON.COM	BATTERIES FOR DISPLAY CASES	175.32
			KPD-Administration Subtotal:	**$1,919.72**
KPD-CRIMINAL INVESTIGATION	999998	NW FRAUD INVEST ASSOC	TRAINING - REES, NEBEKER	800.00
KPD-CRIMINAL INVESTIGATION	7073	PROCARD, SPORTSMANS WAREHOUSE 207	NIBIN AMMO	14.13
KPD-CRIMINAL INVESTIGATION	999998	SQ *NATIONAL TACTICAL OFF	TRAINING FOR COMMANDER	801.00
KPD-CRIMINAL INVESTIGATION	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	SUPPLIES FOR EVIDENCE TECH	46.76
KPD-CRIMINAL INVESTIGATION	999998	B&H PHOTO 800-606-6969	DIGITAL STORAGE EQUIPMENT FOR FORENSIC EXAMINER	3,285.66
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	TONER FOR PRINTER IN CAT SERGEANT'S OFFICE	78.33
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	DIGITAL STORAGE EQUIPMENT FOR FORENSIC EXAMINER	293.75
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE~ CASE #25-28603	87.15
KPD-CRIMINAL INVESTIGATION	999998	WSDOT-GOODTOGO ONLINE	TOLL FEE	6.50
			KPD-Criminal Investigation Subtotal:	**$5,413.28**
KPD-PATROL	999998	INTERNATIONAL TRANSACTION	INTERNATIONAL FEE FOR K9 DOG FOOD	4.46
KPD-PATROL	999998	COREY NUTRITION COMPANY I	K9 DOG FOOD	297.28
KPD-PATROL	999998	PSI EXAMS	FAA DRONE LICENSE TEST - SEVERSON	175.00
KPD-PATROL	999998	PSI EXAMS	FAA DRONE LICENSE TEST - ARMITAGE	175.00
KPD-PATROL	999998	SP CRASH DATA GROUP	TRAFFIC DONGLE	337.40
KPD-PATROL	999998	NORMED	PED GLOVES	1,803.90
KPD-PATROL	999998	WWW.DRONELOGBOOK.COM		720.00
			KPD-Patrol Subtotal:	**$3,513.04**
KPD-STAFF SERVICES	7217	FACEBOOK	FB ADVERTISING FOR COMMUNITY SURVEY	200.00
KPD-STAFF SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES	62.19
KPD-STAFF SERVICES	11079	PROCARD, OUR COOKIE HOUSE	COOKIES FOR CITIZENS ACADEMY GRADUATION	100.00
KPD-STAFF SERVICES	11079	PROCARD, OUR COOKIE HOUSE	COOKIES FOR A RETIREMENT	100.00
			KPD-Staff Services Subtotal:	**$462.19**
KPD-SPECIAL SERVICES	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR WASPC CONFERENCE IN SPOKANE	691.42
KPD-SPECIAL SERVICES	999998	NATIONAL REGISTRY EMT	MARKLEY EMS CERT	104.00
KPD-SPECIAL SERVICES	999998	PRIMARY ARMS	TRAFFIC RIFLE PARTS	924.66
KPD-SPECIAL SERVICES	999998	SQ *NATIONAL TACTICAL OFF	TRAINING - PAGE	25.00
KPD-SPECIAL SERVICES	3717	AMAZON.COM	TRAFFIC RIFLE PARTS	130.52
KPD-SPECIAL SERVICES	999998	DANNER LFI	REPLACEMENT BOOTS FOR ALVAREZ	302.46
KPD-SPECIAL SERVICES	1775	GRAINGER	TARGE BACKERS - SPLIT ORDER	127.74
KPD-SPECIAL SERVICES	1775	GRAINGER	TARGET BACKERS - SPLIT ORDER	22.55

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-SPECIAL SERVICES	3883	U R M CASH & CARRY	TRAINING OPERATING SUPPLIES	52.05
			KPD-Special Services Subtotal:	**$2,380.40**
FIRE REVENUES	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	HOME DEPOT MISC HAZMAT CONSUMABLES	387.21
			Fire Revenues Subtotal:	**$387.21**
FIRE ADMINISTRATION	3717	AMAZON.COM	ANNUAL KITCHEN SUPPLIES	615.85
FIRE ADMINISTRATION	3717	AMAZON.COM	ANNUAL STATION SUPPLIES	58.74
FIRE ADMINISTRATION	3717	AMAZON.COM	AMAZON REFUND #111-8890157-4740221	(3.82)
FIRE ADMINISTRATION	5727	COSTCO ANYWHERE CITI VISA	BLENDER #4	46.23
FIRE ADMINISTRATION	999998	BADGES EX CETERA	AWARDS - AWARDS CEREMONY	54.00
FIRE ADMINISTRATION	3223	WALMART SUPERCENTER	SUPPLIES - AWARDS CEREMONY	39.04
FIRE ADMINISTRATION	999998	HOLIDAY INN ST PAUL DOWN	LODGING - IMAGETREND CONFERENCE	243.71
FIRE ADMINISTRATION	3700	OFFICE DEPOT INC	SUPPLIES - AWARDS CEREMONY	26.96
FIRE ADMINISTRATION	3700	OFFICE DEPOT INC	ADMIN OFFICE SUPPLIES	26.10
FIRE ADMINISTRATION	999998	BOX, INC.	BOX SUBSCRIPTION RENEWAL	195.84
FIRE ADMINISTRATION	3717	AMAZON.COM	ANTI-FATIGUE FLOOR MAT	49.99
FIRE ADMINISTRATION	3717	AMAZON.COM	SUPPLIES - AWARDS CEREMONY	52.15
FIRE ADMINISTRATION	5782	HOBBY-LOBBY #457	SUPPLIES - AWARDS CEREMONY	120.47
FIRE ADMINISTRATION	3238	ALBERTSONS	SUPPLIES - AWARDS CEREMONY	131.26
FIRE ADMINISTRATION	999998	OFFICHRSUSA	REPLACEMENT ERGONOMIC OFFICE CHAIR	1,010.86
FIRE ADMINISTRATION	999998	UPS	UPS	8.41
			Fire Administration Subtotal:	**$2,675.79**
FIRE SUPPRESSION	3717	AMAZON.COM	ORBITAL POLISHER FOR APPARATUS	185.67
FIRE SUPPRESSION	999998	HARBOR FREIGHT TOOLS	TOOLS FOR LOGISTICS VAN	15.20
FIRE SUPPRESSION	999998	HARBOR FREIGHT TOOLS	TOOLS FOR THE LOGISTICS VAN	563.93
FIRE SUPPRESSION	3717	AMAZON.COM	DUFFLE BAG PPE STORAGE	356.74
FIRE SUPPRESSION	999998	CLEARWATER CLEANERS	REPAIR SCBA POUCHES	278.36
FIRE SUPPRESSION	999998	DALESIO, INC.	PASSPORT SUPPLIES	1,765.64
FIRE SUPPRESSION	3717	AMAZON.COM	TOOLS LOGISTICS VAN	38.06
FIRE SUPPRESSION	999998	THE PUBLIC SAFETY STOR	SCBA MASK BAGS	499.75
FIRE SUPPRESSION	3717	AMAZON.COM	PRESSURE REDUCER DECON LINE	28.69
FIRE SUPPRESSION	3717	AMAZON.COM	VEHICLE/APPARATUS SUPPLY	73.37
FIRE SUPPRESSION	2435	WA STATE SECRETARY OF STATE	SEWSOG WA-SOS ANNUAL RPT. FEE	20.00
			Fire Suppression Subtotal:	**$3,825.41**
FIRE PREVENTION/INVESTIGATION	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ERIC LOVE - ICC EXAM	305.00
FIRE PREVENTION/INVESTIGATION	1099	LOWE'S HARDWARE	NEW HYDRANT FLOW EQUIPMENT	13.97
FIRE PREVENTION/INVESTIGATION	999998	QR-CODE.IO	QR CODES FOR WUI HANDOUTS	49.95
FIRE PREVENTION/INVESTIGATION	3700	OFFICE DEPOT INC	ADDRESS LABELS	45.03

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FIRE PREVENTION/INVESTIGATION	3292	BEST BUY	TV FOR USE AS A COMPUTER MONITOR	266.53
			Fire Prevention/Investigation Subtotal:	**$680.48**
ENGINEERING	3717	AMAZON.COM	AMAZON RETURN ($60.87) SMARTLEVEL	(60.87)
ENGINEERING	999998	H TO O SUPPLY	H TO O SUPPLY $157.49 - SMARTLEVEL	157.49
ENGINEERING	3717	AMAZON.COM	AMAZON $59.18 OFFICE SUPPLIES	59.18
ENGINEERING	3717	AMAZON.COM	AMAZON $15.97 OFFICE SUPPLIES	15.97
ENGINEERING	999998	USPS PO 5440320336	USPS $9.68 CERTIFIED MAIL	9.68
ENGINEERING	3717	AMAZON.COM	AMAZON $174.03 PLOTTER INK	174.03
ENGINEERING	999998	AASHTO	RIGHT OF WAY ENGINEERING ESSENTIALS ONLINE TRAINING COURSE - STEVEN GROSS	175.00
			Engineering Subtotal:	**$530.48**
GF-NONDEPARTMENTAL	999998	GAMES N FR* (1 OF 1 PA	ARCHERY FOR NNO CITYWIDE EVENT	399.00
GF-NONDEPARTMENTAL	10304	KNOCKERBALL TRICITIES LLC, BOYD JASEN HINSHAW	KNOCKERBALL (LASERTAG) EMPLOYEE APPRECIATION LUNCHEON (DOWN PAYMENT)	113.61
GF-NONDEPARTMENTAL	3647	DOLLARTREE	EMPLOYEE APPRECIATION LUNCHEON - SUPPLIES	25.02
GF-NONDEPARTMENTAL	3717	AMAZON.COM	EMPLOYEE APPRECIATION LUNCH SUPPLIES	114.21
			GF-Nondepartmental Subtotal:	**$651.84**
			001 - GENERAL FUND Total:	**$50,171.18**
102 - STREET FUND				
TRAFFIC	999998	ITE	ITE TRAINING - $600.00 K. BIERSNER TRAINING	600.00
			Traffic Subtotal:	**$600.00**
			102 - STREET FUND Total:	**$600.00**
106 - BI-PIN OPERATIONS FUND				
FUND ACTIVITY	999998	GRAND HYATT SAN ANTONIO	TYLER CONNECT 2025 - HOTEL - KANDY GONSALVES	1,265.04
FUND ACTIVITY	999998	GRAND HYATT SAN ANTONIO	TYLER CONNECT 2025 - HOTEL - TRACY TROUTMAN	1,265.04
			Fund Activity Subtotal:	**$2,530.08**
			106 - BI-PIN OPERATIONS FUND Total:	**$2,530.08**
107 - COMMUNITY DEVELOPMENT FUND				
CDBG	999998	GB* WASHINGTON HOMEOWN	2025 WA STATE AFFORDABLE HOMEOWNERSHIP FORUM-KYLEE	16.51
			CDBG Subtotal:	**$16.51**
			107 - COMMUNITY DEVELOPMENT FUND Total:	**$16.51**
111 - ASSET FORFEITURE FUND				
FUND ACTIVITY	999998	UBER *TRIP	UBER RIDE TRAINING FBI LEEDA PIO COURSE IN HENDERSON	68.95
FUND ACTIVITY	999998	UBER *TRIP	UBER RIDE FOR TRAINING FBI LEEDA PIO HENDERSON	16.90
FUND ACTIVITY	999998	UBER *TRIP	UBER RIDE FOR TRAINING FBI LEEDA PIO IN HENDERSON	16.96
FUND ACTIVITY	999998	UBER *TRIP	UBER RIDE FOR TRAINING. FBI LEEDA PIO IN HENDERSON	78.05

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	999998	UBER *TRIP	UBER RIDE FOR TRAINING. FBI LEEDA PIO IN HENDERSON.	39.17
FUND ACTIVITY	999998	SUNSET HOTEL FD	HOTEL FOR FBI LEEDA PIO TRAINING IN HENDERSON	1,105.96
			Fund Activity Subtotal:	**$1,325.99**
			111 - ASSET FORFEITURE FUND Total:	**$1,325.99**
117 - CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	2435	WA STATE SECRETARY OF STATE	CK WA CORPORATION ANNUAL FILING FEE - MAY 2025	17.50
			City Attorney Subtotal:	**$17.50**
KPD-PATROL	999998	SPECTRUM	REDUNDANT INTERNET CONNECTION	580.00
			KPD-Patrol Subtotal:	**$580.00**
KPD-STAFF SERVICES	999998	WP*LEOFIRSTLINE.COM	REFUND FOR CLASS REGISTRATION	(475.00)
			KPD-Staff Services Subtotal:	**($475.00)**
			117 - CRIMINAL JUSTICE SALES TAX FND Total	**$122.50**
300 - CAPITAL IMPROVEMENTS FUND				
LAND & FACILITIES	999998	DR POWER	TRIMMER/MOWER	924.79
LAND & FACILITIES	1414	FOUNTAIN PEOPLE, INC. THE	SPLASH PAD NOZELS	607.09
			Land & Facilities Subtotal:	**$1,531.88**
			300 - CAPITAL IMPROVEMENTS FUND Total	**$1,531.88**
350 - PARK IMPACT FEE FUND				
FUND ACTIVITY	10004	STITES, AARON W	COK PERMIT $ 125.00 - PARKS DEPT	125.00
			Fund Activity Subtotal:	**$125.00**
			350 - PARK IMPACT FEE FUND Total	**$125.00**
402 - MEDICAL SERVICES FUND				
FUND ACTIVITY	3717	AMAZON.COM	EMS SUPPLIES	176.88
FUND ACTIVITY	3717	AMAZON.COM	ORAL GLUCOSE MEDICATION	193.99
FUND ACTIVITY	695	COLUMBIA BASIN COLLEGE	DAY PALS CLASS	285.00
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	SIMMAN CLEANING SUPPLIES	20.52
FUND ACTIVITY	999998	HOLIDAY INN ST PAUL DOWN	LODGING - IMAGETREND CONFERENCE	243.70
FUND ACTIVITY	999998	BOX, INC.	BOX SUBSCRIPTION RENEWAL	195.84
FUND ACTIVITY	3717	AMAZON.COM	ANNUAL KITCHEN SUPPLIES	615.81
FUND ACTIVITY	3717	AMAZON.COM	ANNUAL STATION SUPPLIES	58.73
FUND ACTIVITY	3717	AMAZON.COM	AMAZON REFUND #111-8890157-4740221	(3.80)
FUND ACTIVITY	5727	COSTCO ANYWHERE CITI VISA	BLENDER #4	46.22
			Fund Activity Subtotal:	**$1,832.89**
			402 - MEDICAL SERVICES FUND Total:	**$1,832.89**
403 - BUILDING SAFETY FUND				

City of Kennewick
PCard Roster by Fund
5/1/2025 to 5/31/2025

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	7237	GOTPRINT.COM	BUSINESS CARDS FOR CHRIS BABKA	38.17
FUND ACTIVITY	999998	HILTON GARDEN INN SAN ANT	TYLER CONNECT 2025 - HOTEL - ANTHONY VONMOOS	261.10
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC SAFE PERMIT TECH CERT - J. RAMOS	100.00
			Fund Activity Subtotal:	**$399.27**
			403 - BUILDING SAFETY FUND Total:	**$399.27**
405 - STORMWATER UTILITY FUND				
FUND ACTIVITY	999998	BWY*SWANA 800 467 9262	MEMBERSHIP DUES FOR PAUL GAFFEY	305.00
			Fund Activity Subtotal:	**$305.00**
			405 - STORMWATER UTILITY FUND Total	**$305.00**
410 - WATER AND SEWER FUND				
FUND ACTIVITY	3717	AMAZON.COM	AMAZON $ 66.02 OFFICE SUPPLIES	66.02
FUND ACTIVITY	10600	PROCARD, IN *WASHINGTON ASPHALT PA	HYDRASHIELD $159.09 WATER DIST. LOCKS	159.09
FUND ACTIVITY	3883	U R M CASH & CARRY	CLR & DISTILLED WATER FOR WTP	84.05
FUND ACTIVITY	3717	AMAZON.COM	2-QTY TONER CARTRIDGES FOR TV VAN - WW COLLECTIONS	144.90
FUND ACTIVITY	999998	HAMPTON INNS	HOTEL CHARGE FOR TY DOTY FOR LOCATING TRAINING CLASS IN PORTLAND, OR	358.26
FUND ACTIVITY	999998	HAMPTON INNS	CREDIT - HOTEL CHARGE FOR TY DOTY FOR LOCATING TRAINING CLASS IN PORTLAND, OR	(358.26)
FUND ACTIVITY	999998	LABCONCO CORPORATION	3-QTY. BOD BOTTLE INSERTS - WWTP	433.80
FUND ACTIVITY	999998	PP*RISE &AMP SHINE BAKE	LUNCH FOR DEVELOPERS FORUM	324.06
FUND ACTIVITY	999998	UPS	UPS	240.02
			Fund Activity Subtotal:	**$1,451.94**
			410 - WATER AND SEWER FUND Total	**$1,451.94**
501 - EQUIPMENT RENTAL FUND				
FUND ACTIVITY	754	DEPARTMENT OF LICENSING	REPLACEMENT LICENSE PLATES VEHICLE 3903	21.50
FUND ACTIVITY	3717	AMAZON.COM	PARTIAL CREDIT REFRIGERATOR VEHICLE 2001	(10.85)
			Fund Activity Subtotal:	**$10.65**
			501 - EQUIPMENT RENTAL FUND Total	**$10.65**
642 - METRO DRUG FORFEITURE FUND				
FUND ACTIVITY	999998	THE COEUR DALENE	WSNIA ROOM REIMBURSEMENT	(667.66)
FUND ACTIVITY	999998	USPS PO 5471400352	POSTAGE EXPENSE(TF25-030-1)	10.41
FUND ACTIVITY	999998	USPS PO 5471400352	POSTAGE EXPENSE(TF24-129-1)	5.25
			Fund Activity Subtotal:	**($652.00)**
			642 - METRO DRUG FORFEITURE FUND Total:	**($652.00)**
			Grand Total:	**$59,770.89**

City of Kennewick

PCard Roster by Fund

5/1/2025 to 5/31/2025

I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Jessica Platt

Jessica Platt, Finance Director

Council Agenda Coversheet					
	Item Number:	4.e.	**Date:**	7/15/2025	**Category:** Consent Agenda
	Item Type:	General Business Item			
	Subject:	**Claim Roster: Toyota Center Operations and Box Office Accounts**			
	Department:	Finance			

Recommendation

Staff recommends that Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for May 2025 as presented.

Motion for Consideration

Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for May 2025 in the amount of $190,962.26 comprised of check numbers 28343-28394 in the amount of $39,383.14 and electronic transfers in the amount of $151,579.12.

Summary

The payments on this Claims Roster are comprised of the following issuances during the period 5/1/2025-5/31/2025:

Check numbers 28343-28394:	$151,579.12
Electronic payments (EFT):	$39,383.14
Total	**$190,962.26**

Alternatives

Fiscal Impact

$190,962.26

Attachments:

1. Claims Roster

Toyota Center and
Toyota Arena

All TOYO Bank Accounts

Thursday, May 1, 2025 - Saturday, May 31, 2025

Date	Check	Method	Name				Amount
TOYO Sterling Operating Account							
05/08/25	**28343**	**Auto Check**	**Backstage Electric, Inc. (00002752)**				
				VOID			**0.00**
05/08/25	**28344**	**Auto Check**	**Boskovich Paul (00002984)**				
				VOID			**0.00**
05/08/25	**28345**	**Auto Check**	**Rocky Mountain Rigging (00002781)**				
				VOID			**0.00**
05/08/25	**28345**	**Auto Check**	**Backstage Electric, Inc. (00002752)**				**13,224.50**
05/08/25	2923		Rigging charge for A Fernandez			13,224.50	
107404	• *Event Contracted Labor*		*Rigging Charges for Alejandro Fernandez*		13,224.50		
05/08/25	**28346**	**Auto Check**	**Tri-City Americans (00000851)**				
				VOID			**0.00**
05/08/25	**28346**	**Auto Check**	**Boskovich Paul (00002984)**				**900.00**
05/08/25	25-0508365		Runner for Event Set Up			900.00	
104320	• *Reimbursed Event Labor*		*Runner for Event Set Up*		900.00		
05/08/25	**28347**	**Auto Check**	**Rocky Mountain Rigging (00002781)**				**15,239.60**
05/08/25	05/05/25-05/08/25		Riggers for Event 9061			15,239.60	
107304	• *Contracted Services*		*8 Riggers for Alejandro Fernandez Event*		15,239.60		
05/08/25	**28348**	**Auto Check**	**Tri-City Americans (00000851)**				**53,727.02**
05/08/25	1205012025CC		FOOD & BEV SPONSORSHIP			6,875.00	
104241	• *Signage & Display Sponsorship - Tenant Share*		*FOOD & BEVERAGE SPONSORSHIP*		6,875.00		
05/08/25	Ams v Victoria 4/1		Ams v Victoria 4/1			12,799.05	

	102150	*• A/P Settlements*	*Ams v Victoria 4/1*	*12,799.05*		
	05/08/25	Ams v Victoria 4/2	Ams v Victoria 4/2		12,609.12	
	102150	*• A/P Settlements*	*Ams v Victoria 4/2*	*12,609.12*		
	05/08/25	Ams v Victoria 4/4	Ams v Victoria 4/4		21,443.85	
	102150	*• A/P Settlements*	*Ams v Victoria 4/4*	*21,443.85*		
05/16/25		**Wire Transfer**	**AMERICAN EXPRESS (00003298)**			**8,237.36**
	05/16/25	001	Gas for TC Truck		95.75	
	107214	*• Fuel & Vehicle Costs*	*Gas for TC Truck*	*95.75*		
	05/16/25	003-1	Hulu Account for TC Suites		101.16	
	107106	*• Dues & Subscriptions*	*Hulu Account for TC Suites*	*101.16*		
	05/16/25	003-4	Pandora Account		32.59	
	107106	*• Dues & Subscriptions*	*Pandora Account for Business*	*32.59*		
	05/16/25	004-1	Kitchen Supplies/Paint Repair		424.81	
	107509	*• F&B Building Repairs & Maintenance*	*Lowes-Kitchen Supplies/Paint Repair*	*384.60*		
			Due To/From TRCC	40.21		
	05/16/25	005	Confetti Cannon		746.36	
	109010	*• Capital Improvements*	*Amazon-Confetti Cannon*	*746.36*		
	05/16/25	005-1	Confetti Cannon		2,894.06	
	109010	*• Capital Improvements*	*Amazon-Confetti Cannon*	*2,894.06*		
	05/16/25	005-01	Amazon-Supplies		619.07	
	107103	*• Computer Equipment & Software*	*Amazon-Supplies*	*619.07*		
	05/16/25	005-02	Replacement Flags		338.12	
	107211	*• Equipment Repairs & Maintenance*	*Flags-A-Flying Replacement Flags*	*338.12*		
	05/16/25	005-03	Confetti Cannon		2,985.44	
	109010	*• Capital Improvements*	*Amazon-Confetti Cannon Large*	*2,985.44*		
05/16/25	**28349**	**Auto Check**	**Adamson Janine (00002809)**			**80.00**
	05/16/2025	APRIL 2025	LTS - APRIL		80.00	
	105004	*• Learn to Skate*	*LTS - APRIL*	*80.00*		
05/16/25	**28350**	**Auto Check**	**ADAMSON LIVIAN (00004259)**			**54.00**
	05/16/2025	APRIL 2025	LTS - APRIL		54.00	
	105004	*• Learn to Skate*	*LTS - APRIL*	*54.00*		
05/16/25	**28351**	**Auto Check**	**Ads on Boards (00003935)**			**1,050.00**
	05/16/25	1426	Clean & Seal Complete Board		1,050.00	
	107212	*• Building Repairs & Maintenance*	*Complete Board Cleaning & Seal*	*1,050.00*		
05/16/25	**28352**	**Auto Check**	**Advanced Protection Services, Inc. (00002751)**			**732.37**
	05/16/25	R161237	Comm Ammonia Monitoring		79.29	
	107209	*• Security & Fire Alarm System*	*Commercial Ammonia Monitoring May 2025 TC*	*79.29*		
	05/16/25	R161238	Fire Communication & Monitorin		73.86	

	107209	*• Security & Fire Alarm System*	*TC-Main Fire Cellular Communication & Commercial Fire Monitoring May 2025*	*73.86*		
	05/16/25	R161236	Comm Fire Monitoring & Communi		73.86	
	107209	*• Security & Fire Alarm System*	*TC-Ice Rink Commercial Fire Monitoring & Fire Cellular Communication May 2025*	*73.86*		
	05/16/25	R161239	OpenEye Video Cloud License		418.50	
	107108	*• Licenses & Permits*	*TC-Open Eye Video Cloud License Views May 2025*	*418.50*		
	05/16/25	R161240	TC-Temp Security Monitoring		43.43	
	107209	*• Security & Fire Alarm System*	*TC-Temp Commercial Securtiy Monitoring May 2025*	*43.43*		
	05/16/25	R161241	TC-Vault Security Monitoring		43.43	
	107209	*• Security & Fire Alarm System*	*TC-Vault Commercial Security Monitoring May 2025*	*43.43*		
05/16/25	**28353**	**Auto Check**	**Andy See (00002880)**			**50.13**
	05/16/25	50125	Lunch to renew Sponsorships		50.13	
	107112	*• Travel & Entertainment*	*Lunch with King Bev to discuss renewals on Kona & Elysian Sponsorships*	*50.13*		
05/16/25	**28354**	**Auto Check**	**Apollo Heating & Air Conditioning (00002789)**			**1,170.17**
	05/16/25	940064391	HVAC Repairs & Maintenance		353.69	
	107210	*• HVAC Repairs & Maintenance*	*HVAC Repairs & Maintenance*	*353.69*		
	05/16/25	940065321	HVAC Repairs & Maintenance		816.48	
	107210	*• HVAC Repairs & Maintenance*	*HVAC Repairs & Maintenance*	*816.48*		
05/16/25	**28355**	**Auto Check**	**Apollo Heating and Air Conditioning (00002933)**			**3,796.20**
	05/16/25	KS-940062973	HVAC Repairs & Maintenance		208.96	
	107210	*• HVAC Repairs & Maintenance*	*HVAC Repairs & Maintenance*	*208.96*		
	05/16/25	940065728	HVAC Maintenance		3,587.24	
	107210	*• HVAC Repairs & Maintenance*	*TC-HVAC Maintenance*	*3,587.24*		
05/16/25	**28356**	**Auto Check**	**Bond Craig (00002810)**			**612.50**
	05/16/25	APRIL 2025	LTS - APRIL		612.50	
	105004	*• Learn to Skate*	*LTS - APRIL*	*612.50*		
05/16/25	**28357**	**Auto Check**	**Bond Jennifer (00002941)**			**1,612.50**
	05/16/25	APRIL LTS 2025	LTS - APRIL		612.50	
	105004	*• Learn to Skate*	*LTS - APRIL*	*612.50*		
	05/16/25	May 2025 LTS	May 2025 LTS		1,000.00	
	105004	*• Learn to Skate*	*May 2025 LTS*	*1,000.00*		
05/16/25	**28358**	**Auto Check**	**Brashear Electric, Inc. (00002756)**			**897.60**
	05/16/25	42920	Event Expense A Fernandez		897.60	
	107401	*• Outside Event Expense*	*Event Expense for Alejandro Fernandez*	*897.60*		

05/16/25	**28359**	**Auto Check**	**Canon Financial Services, Inc (00002793)**				**405.12**
	05/16/25	40610730	Printing Services April 2025			405.12	
	107105	*• Printing / Copying*	*Printing Services 4/1/25-4/30/25*		202.56		
				Due To/From TRCC	202.56		
05/16/25	**28360**	**Auto Check**	**Canon Solutions (00002757)**				**45.16**
	05/16/25	6011787923	TC-Copier Maintenance			45.16	
	107105	*• Printing / Copying*	*TC-Copier Maintenance QHM - TC Arena*		45.16		
05/16/25	**28361**	**Auto Check**	**Chisholm's Saw & Supply, Inc. (00002760)**				**319.32**
	05/16/25	84291	Zambonie Knife Sharpening			319.32	
	107201	*• Tools & Supplies*	*Zambonie Knife Sharpening*		319.32		
05/16/25	**28362**	**Auto Check**	**CI Information Management (00002840)**				**130.81**
	05/16/25	0181646	TC-Shredding Services April 25			130.81	
	107304	*• Contracted Services*	*TC-Shredding Services April 25*		130.81		
05/16/25	**28363**	**Auto Check**	**City of Kennewick - Misc (00002830)**				**2,280.00**
	05/16/25	17135	Security Services AMS vs Victo			2,280.00	
	107404	*• Event Contracted Labor*	*Security Services 4/1/25 AMS vs Victoria*		760.00		
	107404	*• Event Contracted Labor*	*Security Services 4/2/25 AMS vs Victoria*		760.00		
	107404	*• Event Contracted Labor*	*Security Services 4/4/25 AMS vs Victoria*		760.00		
05/16/25	**28364**	**Auto Check**	**Cougar Digital Marketing & Design (00002861)**				**241.75**
	05/16/25	15011	Advertising			132.75	
	107302	*• Venue Marketing & Non-Event Advertising*	*Monthly Website Maintenance*		89.00		
	107302	*• Venue Marketing & Non-Event Advertising*	*Cookie Banner Advertising*		10.00		
	107402	*• Event Advertising*	*Cole Swindell-Event Advertising*		33.75		
	05/16/25	15040	Advertising Maintenance			109.00	
	107302	*• Venue Marketing & Non-Event Advertising*	*Monthly Website Maintenance*		109.00		
05/16/25	**28365**	**Auto Check**	**DevFuzion (00000278)**				**6,826.35**
	05/16/25	27329	IT Support May 2025			6,826.35	
				Due To/From TRCC	3,413.17		
	107104	*• IT Support Services*	*IT Support May 2025*		3,413.18		
05/16/25	**28366**	**Auto Check**	**Ferrell Gas (00002769)**				**532.48**
	05/16/25	1130351325	Propane			532.48	
	107214	*• Fuel & Vehicle Costs*	*TC-Propane*		425.98		
				Due To/From TRCC	106.50		

05/16/25	**28367**	**Auto Check**	**Gamache Landscaping, Inc. (00002798)**				**2,060.95**
	05/16/25	2177	Grounds Maintenance April			2,060.95	
	107213	• *Grounds Repairs & Maintenance*	*Grounds Maintenance April*		2,060.95		
05/16/25	**28368**	**Auto Check**	**GoTo Communications, Inc. (00003770)**				**1,283.88**
	05/16/25	IN7103825724	Phone Communications May 2025			1,283.88	
	107205	• *Communications*	*TC-Phone Communications May 2025*		641.94		
				Due To/From TRCC	641.94		
05/16/25	**28369**	**Auto Check**	**Jacob's Radio (00002833)**				**185.00**
	05/16/25	25040202	Event Advertising Cole Swindel			160.00	
	107402	• *Event Advertising*	*Event Advertising - Cole Swindell*		160.00		
	05/16/25	25040014	Cole Swindell-Event Advertisin			25.00	
	107402	• *Event Advertising*	*Cole Swindell-Event Advertising*		25.00		
05/16/25	**28370**	**Auto Check**	**Kaur Genna (00004198)**				**102.00**
	05/16/25	APRIL 2025	LTS - APRIL			102.00	
	105004	• *Learn to Skate*	*LTS - APRIL*		102.00		
05/16/25	**28371**	**Auto Check**	**Kendrick Equipment (USA) LLC (00003867)**				**2,024.03**
	05/16/25	GST Adjust 2024 Charges	GST Adjust 2024 Charges			-1,634.22	
	101912	• *Coliseum Equipment*	*GST Adjust 2024 Charges*		-1,634.22		
	05/16/25	U52605	EQUIPMENT REPAIRS WELDMENT			330.65	
	107211	• *Equipment Repairs & Maintenance*	*EQUIPMENT REPAIRS WELDMENT, BB, ARM, FREIGHT*		330.65		
	05/16/25	U52677	Equipment Repairs & Maintenanc			3,327.60	
	107211	• *Equipment Repairs & Maintenance*	*Equipment Repairs & Maintenance*		3,327.60		
05/16/25	**28372**	**Auto Check**	**Loomis (00002895)**				**308.45**
	05/16/25	13726475	Armored Car Services			308.45	
	107304	• *Contracted Services*	*Armored Car Services 4/25-5/25*		154.23		
				Due To/From TRCC	154.22		
05/16/25	**28373**	**Auto Check**	**Lowe's Commercial Services (00002776)**				**577.43**
	05/16/25	040125-043025	Misc Supplies both buildings			577.43	
	107201	• *Tools & Supplies*	*Oil & Spark Plugs*		21.66		
	107201	• *Tools & Supplies*	*Misc. Tools & Supplies*		356.18		
				Due To/From TRCC	36.52		
	107201	• *Tools & Supplies*	*Concrete Repair for TOYO*		63.87		
				Due To/From TRCC	99.20		

05/16/25	**28374**	**Auto Check**	**McGrail Brynn (00004197)**				**140.00**
	05/16/25	APRIL 2025	LTS - APRIL			140.00	
	105004	*• Learn to Skate*		*LTS - APRIL*	140.00		
05/16/25	**28375**	**Auto Check**	**Overhead Door Co (00002907)**				**887.80**
	05/16/25	33809	Building Repairs & Maintenance			887.80	
	107212	*• Building Repairs & Maintenance*		*TC-Building Repairs & Maintenance-Spring Repair*	887.80		
05/16/25	**28376**	**Auto Check**	**Oxarc (00002929)**				**844.23**
	05/16/25	0032322994	C02 Cylinderr Charges-Arena			717.91	
	107305	*• General Rental Equipment*		*Arena C02 Cylinder Wurcharges & Siphon Tubes*	717.91		
	05/16/25	0062023716	Cylinder Rental TC Arena			126.32	
	107305	*• General Rental Equipment*		*TC Arena Cylinder Rental*	126.32		
05/16/25	**28377**	**Auto Check**	**Pacific Breeze (00003739)**				**359.88**
	05/16/25	27102895	Diffuser/Deodorizer Service			359.88	
	107304	*• Contracted Services*		*Mini Breeze Diffuser Service/Deodorizer Service*	359.88		
05/16/25	**28378**	**Auto Check**	**Reign Drop LLC (00003211)**				
					VOID		**0.00**
05/16/25	**28379**	**Auto Check**	**Space Age Synthetics, Ltd. (00004282)**				**12,917.00**
	05/16/25	INV16496	Event Deck floor covering			12,917.00	
				Due To/From TRCC	12,917.00		
05/16/25	**28380**	**Auto Check**	**Springhill Suites of Kennewick (00002726)**				**1,323.36**
	05/16/25	83902	Hotel for Event Set Up			147.04	
	107304	*• Contracted Services*		*Hotel for Event Set Up for Alejandro Fernandez*	147.04		
	05/16/25	83901	Hotel for Event Set Up			147.04	
	107304	*• Contracted Services*		*Hotel for Event Set Up for Alejandro Fernandez*	147.04		
	05/16/25	83899	Hotel for Event Set Up			147.04	
	107304	*• Contracted Services*		*Hotel for Event Set Up for Alejandro Fernandez*	147.04		
	05/16/25	83900	Lodging for Rigger			147.04	
	107304	*• Contracted Services*		*Lodging for Rigger for Alejandro Fernandez Event*	147.04		
	05/16/25	82926	Airwall Maintenance for TRCC			147.04	
				Due To/From TRCC	147.04		
	05/16/25	83903	Rigger Hotel Room A Fernandez			147.04	
	107304	*• Contracted Services*		*Rigger Hotel Room Alejandro Fernandez*	147.04		
	05/16/25	83904	Rigger Hotel Room A Fernandez			147.04	
	107304	*• Contracted Services*		*Rigger Hotel Room Alejandro Fernandez*	147.04		
	05/16/25	83905	Rigger Hotel Room A Fernandez			147.04	
	107304	*• Contracted Services*		*Rigger Hotel Room Alejandro Fernandez*	147.04		

	05/16/25	83906	Rigger Hotel Room A Fernandez				147.04	
	107304	*• Contracted Services*		*Rigger Hotel Room Alejandro Fernandez*		147.04		
05/16/25	**28381**	**Auto Check**	**Stafford Laura Alice (00004199)**					**119.00**
	05/16/25	LTS - APRIL	LTS - APRIL				119.00	
	105004	*• Learn to Skate*		*LTS - APRIL*		119.00		
05/16/25	**28382**	**Auto Check**	**Staples Advantage (00002740)**					**548.11**
	05/16/25	6029602483	Office Supplies				11.09	
	107102	*• Office Supplies*		*TC Office Supplies*		5.55		
					Due To/From TRCC	5.54		
	05/16/25	6029602481	Office Supplies				478.50	
	107102	*• Office Supplies*		*TC Office Supplies*		239.25		
					Due To/From TRCC	239.25		
	05/16/25	6029889147	Office Supplies				58.52	
	107102	*• Office Supplies*		*TC Office Supplies*		29.26		
					Due To/From TRCC	29.26		
05/16/25	**28383**	**Auto Check**	**Stephens Media Group (00002844)**					**374.00**
	05/16/25	IN-1250415333	Advertising-Cole Swindell				374.00	
	107402	*• Event Advertising*		*Cole Swindell-Event Advertising*		374.00		
05/16/25	**28384**	**Auto Check**	**Sunbelt Rentals, Inc. (00002783)**					**5,192.43**
	05/16/25	166252461-0001					2,644.09	
	107305	*• General Rental Equipment*		*Forklift & Manlift Rental*		2,644.09		
	05/16/25	168282628-0002	Equipment Rental A Fernandez				971.26	
	107410	*• Event Rental Equipment*		*Equipment Rental Alejandro Fernandez*		971.26		
	05/16/25	168282628-0003	Rental Equipment A Fernandez				1,156.44	
	107410	*• Event Rental Equipment*		*Rental Equipment for Alejandro Fernandez Event*		1,156.44		
	05/16/25	168282628-0004	Equipment Rental A Fernandez				420.64	
	107410	*• Event Rental Equipment*		*Equipment Rental for Alejandro Fernandez*		420.64		
05/16/25	**28385**	**Auto Check**	**Taylor Lee Nelson (00003414)**					**36.00**
	05/16/25	APRIL 2025	LTS - APRIL				36.00	
	105004	*• Learn to Skate*		*LTS - APRIL*		36.00		
05/16/25	**28386**	**Auto Check**	**Tim Berry (00002808)**					**220.50**
	05/16/25	APRIL 2025	LTS - APRIL				220.50	
	105004	*• Learn to Skate*		*LTS - APRIL*		220.50		
05/16/25	**28387**	**Auto Check**	**Townsquare Media-Tri Cities (00002784)**					**460.00**
	05/16/25	5688689-1	Event Advertising Cole Swindel				460.00	

	107402	*• Event Advertising*		*Event Advertising - Cole Swindell*	460.00		
05/16/25	**28388**	**Auto Check**	**US Foods (00002786)**				**52.37**
	05/16/25	3048347	FOOD			52.37	
	101411	*• Inventory - Food*		*TC FOOD*	52.37		
05/16/25	**28389**	**Auto Check**	**USA Hockey (00003119)**				**750.00**
	05/16/25	6/27/25-8/16/25	TC-Arena USA Hockey Sanctions			750.00	
	107414	*• Other Event Expense*		*TC-Arena USA Hockey Santction:Rebels Tournament*	250.00		
	107414	*• Other Event Expense*		*TC-Arena USA Hockey Sanction:Clark Cup*	250.00		
	107414	*• Other Event Expense*		*TC-Arena USA Hockey Sanction:Frozen Bogey*	250.00		
05/16/25	**28390**	**Auto Check**	**VenuWorks, Inc. (00000894)**				**14,279.56**
	05/16/25	20227	May 2025 Management Fee			10,965.13	
	107306	*• VenuWorks Management Fee*		*May 2025 Management Fee*	10,965.13		
	05/16/25	CC1705	Gabriel Iglesias Marketing			799.62	
	107402	*• Event Advertising*		*Facebook Gabriel Iglesias Marketing*	799.62		
	05/16/25	CC17051	Campus Microsoft Subscription			47.82	
	107103	*• Computer Equipment & Software*		*Campus Microsoft Subscription*	23.91		
				Due To/From TRCC	23.91		
	05/16/25	CC1705	Tools & Supplies			830.15	
	107202	*• Small Equipment & Furniture*		*Cabinet Case, Webcam, Screwdriver Set & Magnetic Bits*	830.15		
	05/16/25	CC1688	Campus Microsoft Subscription			638.62	
	107103	*• Computer Equipment & Software*		*Campus Microsoft Subscription*	319.31		
				Due To/From TRCC	319.31		
	05/16/25	CC1688-2	Tri City Herald Subscription			219.99	
	107106	*• Dues & Subscriptions*		*Tri City Herald Subscription*	109.99		
				Due To/From TRCC	110.00		
	05/16/25	CC1688	Confetti Cannon			745.67	
	109010	*• Capital Improvements*		*Confetti Cannon-Amazon*	745.67		
	05/16/25	CC1688-3	Campus Music Subscription			32.56	
	107106	*• Dues & Subscriptions*		*Pandora-Campus Music Subscription*	32.56		
05/16/25	**28391**	**Auto Check**	**Vics Auto and Supply Kennewick (00003098)**				**121.15**
	05/16/25	343870	Tools & Supplies			45.08	
	107201	*• Tools & Supplies*		*TC Detailer, Tire Wet & Water Spot Remover*	45.08		
	05/16/25	344511	Power Ball Polisher			76.07	
	107103	*• Computer Equipment & Software*		*TC-Mother's Power Ball Polisher*	76.07		
05/16/25	**28392**	**Auto Check**	**Volz, Madeline (00004258)**				**126.00**
	05/16/25	APRIL 2025	LTS April			126.00	
	105004	*• Learn to Skate*		*LTS - APRIL*	126.00		

05/16/25	**28393**	**Auto Check**	**WCP Solutions (00002788)**			**1,863.37**
05/16/25	14047468		Janitorial Supplies TC		594.14	
107203	*• Janitorial Supplies*		*Janitorial Supplies TC*	594.14		
05/16/25	14047467		Janitorial Supplies TC		1,269.23	
107203	*• Janitorial Supplies*		*Janitorial Supplies TC*	1,269.23		
05/16/25	**28394**	**Auto Check**	**Weaver Exterminating Service, Inc. (00002804)**			**495.04**
05/16/25	32228		Monthly Pest Control May 25		165.38	
107304	*• Contracted Services*		*TC Arena-Monthly Pest Control May 25*	165.38		
05/16/25	32230		Monthly Pest Control May 25		329.66	
107304	*• Contracted Services*		*TC-Monthly Pest Control May 25*	329.66		
05/27/25		**Wire Transfer**	**Washington State Department of Revenue (00002989)**			**11,812.38**
05/27/25	TOYO Apr 2025 B&O Taxes				11,812.38	
102325	*• B&O Tax Payable*		*TOYO Apr 2025 B&O Taxes*	636.46		
102310	*• Sales Tax Payable - State*		*TOYO Apr 2025 Use Taxes*	2,385.47		
102310	*• Sales Tax Payable - State*		*TOYO Apr 2025 Sales Taxes*	7,142.94		
107603	*• B&O Taxes*		*TOYO Apr 2025 B&O Taxes*	1,647.51		
05/30/25		**Wire Transfer**	**The Odom Corporation (00002856)**			**1,520.31**
05/30/25	8895868		TC-Beer		1,520.31	
101413	*• Inventory - Beer*		*TC-Beer*	1,520.31		
05/30/25		**Wire Transfer**	**King Beverage Inc. (00002728)**			**15,026.50**
05/30/25	3135241		TC-Beer		15,026.50	
101413	*• Inventory - Beer*		*TC-Beer*	15,026.50		
05/30/25		**Wire Transfer**	**Southern Glazer's of WA (00002855)**			**2,279.46**
05/30/25	1034921		TC-Liquor		2,279.46	
101415	*• Inventory - Liquor*		*TC-Liquor*	2,279.46		
05/31/25		**Wire Transfer**	**American Payment Solutions - APS (00002969)**			**461.26**
05/31/25	TOYO CC fees May 2025				461.26	
107310	*• Credit Card Fees*		*TOYO CC fees May 2025*	461.26		
05/31/25		**Wire Transfer**	**Fintech (00003296)**			**26.47**
05/31/25	16109407				26.47	
107514	*• F&B Credit Card & Banking Fees*		*Fintech fees for May 2025*	26.47		
05/31/25		**Wire Transfer**	**Toast Inc (00004170)**			**1.25**
05/31/25	May POS fees				1.25	
107514	*• F&B Credit Card & Banking Fees*		*Toast fees for May 2025*	1.25		

Total Paid Toyota Center Operating: 190,944.11

TOYO Sterling Box Office Account

05/31/25	**Wire Transfer AMERICAN EXPRESS (00003298)**				**18.15**
05/31/25	May 2025 CC fees			18.15	
107310	• *Credit Card Fees*	*Box office CC fees AMEX May 2025*			
		Credit Card Fees	18.15		

Total Paid Toyota Center Box Office: 18.15

Total Paid Toyota Center COMBINED: 190,962.26

Total Paid: 190,962.26

I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Jessica Platt

Jessica Platt, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 28343-28394	$	151,579.12
Electronic transfers - Operations		39,383.14
Total	$	190,962.26

Exceptions:

Council Agenda Coversheet	Item Number:	4.f.	Date:	7/15/2025	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	**Payroll Roster: For the Pay Period Ending 06/30/2025**			
	Department:	Finance			

Recommendation

Staff recommends that Council approve the payroll roster as presented.

Motion for Consideration

Motion to approve the payroll roster for the pay period ending 06/30/2025.

Summary

None.

Alternatives

None

Fiscal Impact

06/30/2025 Total:$2,949,748.79

Attachments:

1. Roster

All Departments:

City Attorney	34,301.70
City Council	5,137.50
City Manager	11,700.16
Civil Service	1,203.18
Community Planning	21,734.90
Economic Development	7,836.50
Engineering	67,138.07
Finance	64,376.22
Fire	122,642.89
Human Resources	22,003.00
Management Services	90,697.32
Non-Departmental	3,073.77
Parks, Recreation & Facilities	180,351.15
Police	559,562.99
Subtotal - General Fund	**1,191,759.35**
BI-PIN	15,519.26
Building Safety	52,210.09
Community Development	3,641.00
Criminal Justice	106,120.84
Equipment Rental	14,873.52
Medical Services	471,126.49
Stormwater	28,803.06
Street	45,292.78
Water & Sewer	174,701.50
Subtotal - Other Funds	**912,288.54**
Total Salaries and Wages	**2,104,047.89**

Benefits

Dental Insurance	23,990.37
DRS Retirement	142,195.51
Employee Assistance Program	28.07
Medical Expense Reimbursement Plan	3,337.50
Medical Insurance	377,213.79
Medicare	29,840.18
MissionSquare Deferred Compensation	92,288.50
Social Security (OASDI)	94,980.47
Vision Insurance	3,620.42
WA Paid Family & Medical Leave	5,331.34
Worker's Compensation Insurance	72,874.75
Total Benefits	**845,700.90**
Grand Total	**$2,949,748.79**

I, Jessica Platt, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $2,949,748.79 comprised of check numbers 78053 through 78066 and direct deposit numbers 236976 through 237478.

Approved for payment:

Jessica Platt

Jessica Platt, Finance Director

Council Agenda Coversheet	Item Number:	4.g.	Date:	7/15/2025	Category: Consent Agenda
	Item Type:	Final Plat			
	Subject:	**Final Plat: Southridge Townhome Estates Phase 2, Located at 6157 W 34th Place; SUB-2025-0006**			
	Department:	Community Planning			
	Permit #:	SUB-2025-0006			

Recommendation

Staff recommends that City Council authorize the Mayor (or in her absence Mayor Pro Tem) to sign the Final Plat of Southridge Townhomes Estates Phase 2, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

Motion for Consideration

Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Southridge Townhome Estates Phase 2, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

Summary

The Final Plat Application for Southridge Townhome Estates, Phase 2 was submitted by Dan Swanson. This phase of the plat consists of 23 lots and two tracts on seven acres. The subdivision is located at 6157 W 34th Place and is zoned Residential, Medium. The smallest lot is 3,000 square feet, the largest lot is 9,085 square feet and the average lot size is 4,260 square feet. The Preliminary Plat of Southridge Townhome Estates was approved by the Hearing Examiner on May 24, 2021.

Staff reviewed the final plat application and found it to be in conformance with all applicable city development regulations. Prior to signing the final plat, all outstanding conditions will be met, in addition to payment of fees and bonding for incomplete sidewalk and landscape work. Following Council approval and plat signatures, the plat may be recorded and lots sold to individual owners.

Alternatives

No alternatives were reviewed or are recommended, the applicant has met the applicable standards.

Fiscal Impact

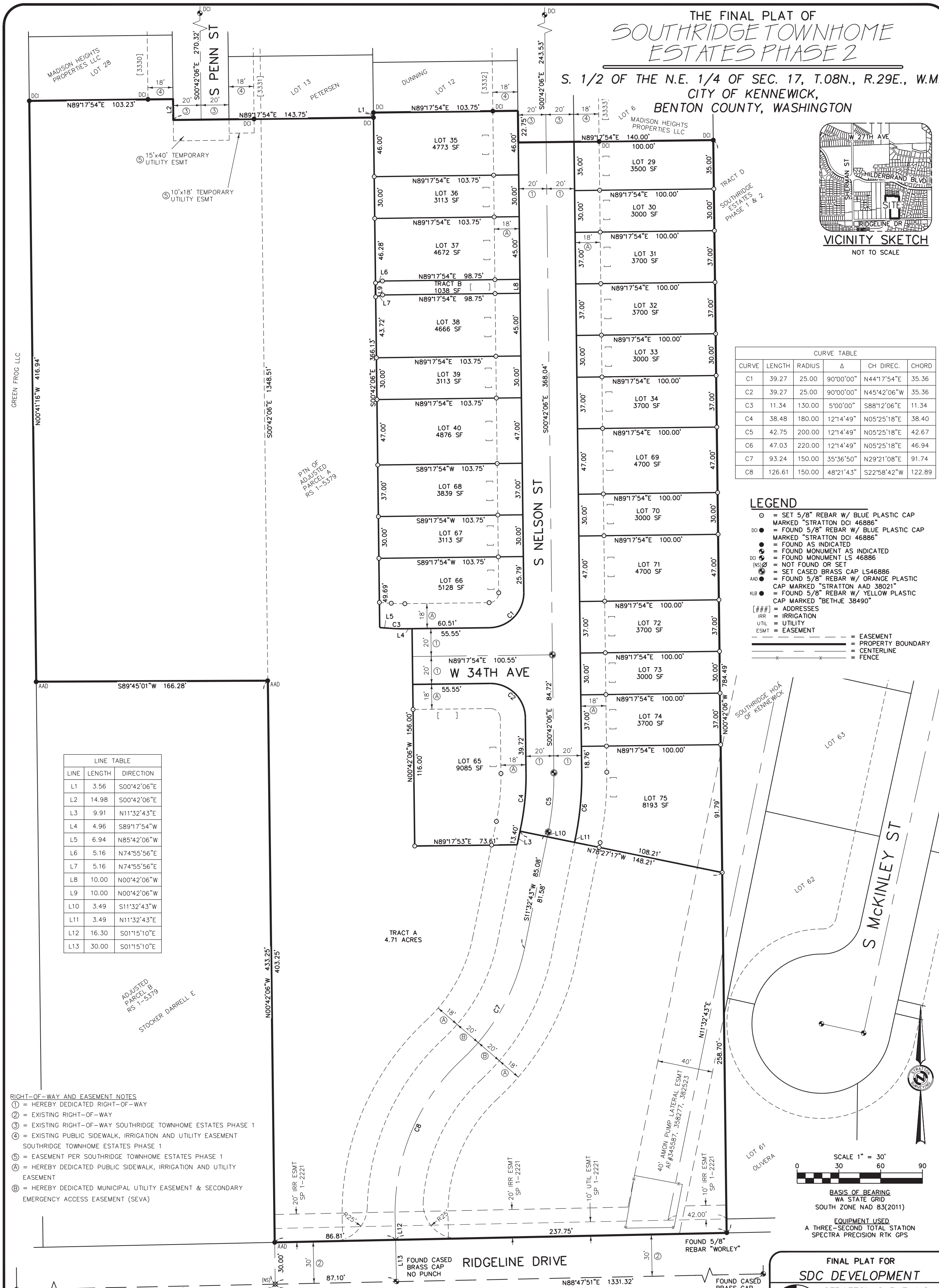
None

Attachments:

1. Final Plat

THE FINAL PLAT OF
SOUTHRIDGE TOWNHOME ESTATES PHASE 2

S. 1/2 OF THE N.E. 1/4 OF SEC. 17, T.08N., R.29E., W.M., CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON



VICINITY SKETCH
NOT TO SCALE

CURVE TABLE					
CURVE	LENGTH	RADIUS	Δ	CH DIREC.	CHORD
C1	39.27	25.00	90°00'00"	N44°17'54"E	35.36
C2	39.27	25.00	90°00'00"	N45°42'06"W	35.36
C3	11.34	130.00	5°00'00"	S88°12'06"E	11.34
C4	38.48	180.00	12°14'49"	N05°25'18"E	38.40
C5	42.75	200.00	12°14'49"	N05°25'18"E	42.67
C6	47.03	220.00	12°14'49"	N05°25'18"E	46.94
C7	93.24	150.00	35°36'50"	N29°21'08"E	91.74
C8	126.61	150.00	48°21'43"	S22°58'42"W	122.89

LEGEND

- ⊙ = SET 5/8" REBAR W/ BLUE PLASTIC CAP MARKED "STRATTON DCI 46886"
- DCI ● = FOUND 5/8" REBAR W/ BLUE PLASTIC CAP MARKED "STRATTON DCI 46886"
- ● = FOUND AS INDICATED
- = FOUND MONUMENT AS INDICATED
- DCI = FOUND MONUMENT LS 46886
- (NS) = NOT FOUND OR SET
- = SET CASED BRASS CAP LS46886
- AAD ● = FOUND 5/8" REBAR W/ ORANGE PLASTIC CAP MARKED "STRATTON AAD 38021"
- KLB ● = FOUND 5/8" REBAR W/ YELLOW PLASTIC CAP MARKED "BETHJE 38490"
- [###] = ADDRESSES
- IRR = IRRIGATION
- UTIL = UTILITY
- ESMT = EASEMENT
- = EASEMENT
- = PROPERTY BOUNDARY
- = CENTERLINE
- = FENCE

LINE TABLE		
LINE	LENGTH	DIRECTION
L1	3.56	S00°42'06"E
L2	14.98	S00°42'06"E
L3	9.91	N11°32'43"E
L4	4.96	S89°17'54"W
L5	6.94	N85°42'06"W
L6	5.16	N74°55'56"E
L7	5.16	N74°55'56"E
L8	10.00	N00°42'06"W
L9	10.00	N00°42'06"W
L10	3.49	S11°32'43"W
L11	3.49	N11°32'43"E
L12	16.30	S01°15'10"E
L13	30.00	S01°15'10"E

RIGHT-OF-WAY AND EASEMENT NOTES
1. = HEREBY DEDICATED RIGHT-OF-WAY
2. = EXISTING RIGHT-OF-WAY
3. = EXISTING RIGHT-OF-WAY SOUTHRIDGE TOWNHOME ESTATES PHASE 1
4. = EXISTING PUBLIC SIDEWALK, IRRIGATION AND UTILITY EASEMENT SOUTHRIDGE TOWNHOME ESTATES PHASE 1
5. = EASEMENT PER SOUTHRIDGE TOWNHOME ESTATES PHASE 1

- A = HEREBY DEDICATED PUBLIC SIDEWALK, IRRIGATION AND UTILITY EASEMENT
- B = HEREBY DEDICATED MUNICIPAL UTILITY EASEMENT & SECONDARY EMERGENCY ACCESS EASEMENT (SEVA)

BASIS OF BEARING
WA STATE GRID
SOUTH ZONE NAD 83(2011)

EQUIPMENT USED
A THREE-SECOND TOTAL STATION
SPECTRA PRECISION RTK GPS

INDEX

¼ ¼	SEC	T.	R.
	17	08N	29E

SURVEYOR'S CERTIFICATE:

I, DEREK C. INGALSBE, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY CERTIFY THAT THE PLAT OF "SOUTHRIDGE TOWNHOME ESTATES PHASE 2", AS SHOWN HEREON, IS BASED ON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED, AND THAT ALL COURSES AND DISTANCES ARE CORRECTLY SHOWN, AND THAT SAID PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

DEREK C. INGALSBE LS46886 DATE

DEREK C. INGALSBE STATE OF WASHINGTON 46886 REGISTERED PROFESSIONAL LAND SURVEYOR

PRELIMINARY FOR REVIEW

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS ________ DAY OF ________, 20___ AT ____ MINUTES PAST ___.M, AND RECORDED IN VOLUME ______ OF PLATS PAGE ____, AT THE REQUEST OF DEREK C. INGALSBE, P.L.S.

BENTON COUNTY AUDITOR

DEPUTY FEE NO.

FINAL PLAT FOR
SDC DEVELOPMENT

STRATTON SURVEYING & MAPPING P.C.
313 NORTH MORAIN STREET
KENNEWICK, WA 99336
(509) 735-7364
www.strattonsurvey.com

5219FP2.DWG	© 2025
DATE: 05/14/25	SHT.1 OF 2
DRAWN BY: DCI	JOB # 5219

Council Agenda Coversheet	Item Number:	4.h.	Date:	7/15/2025	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	**Grants: Authorizing a Grant Application to TIB Urban Arterial Program Call for Projects**			
	Department:	Public Works			

Recommendation

Staff recommends authorizing staff to submit the grant application to the Washington State Transportation Improvement Board (TIB) to capture State funding for the Kennewick Ave Widening (Morain St. to Union St.) Project.

Motion for Consideration

Motion to authorize staff to apply for funding as presented.

Summary

The Legislature created the Transportation Improvement Board (TIB) to foster state investment in quality local transportation projects. The TIB distributes grant funding, which comes from the revenue generated by three cents of the statewide gas tax, to cities and counties for funding transportation projects. TIB's grant programs are categorized by the type of customer agency each program is intended to serve.

For cities like the City of Kennewick with a population of 5,000 or more and counties with urban unincorporated areas, TIB provides funding through a grant program called the Urban Arterial Program (UAP). Eligible projects must be located within the federally designated urban area and be in compliance with the Growth Management Act. Projects must be consistent with state, regional and local transportation plans. Projects are selected annually on a competitive basis. The Urban Arterial Program funds projects in one of the following bands: Safety, Commercial Growth and Development, Mobility, and Physical Condition.

City staff is proposing to submit the Kennewick Ave. Widening (Union to Morain) project, which is listed in the City's Six-Year Transportation Improvement Plan and the 20-Year Transportation System Plan. Plans include reconstructing and widening the street to a 3-lane standard width and improving curb, gutter, sidewalk, storm drainage, and illumination.

The local match requirement is determined by the city's valuation, or in the case of counties, by its road levy valuation.

Alternatives

The alternative is to not apply for funding.

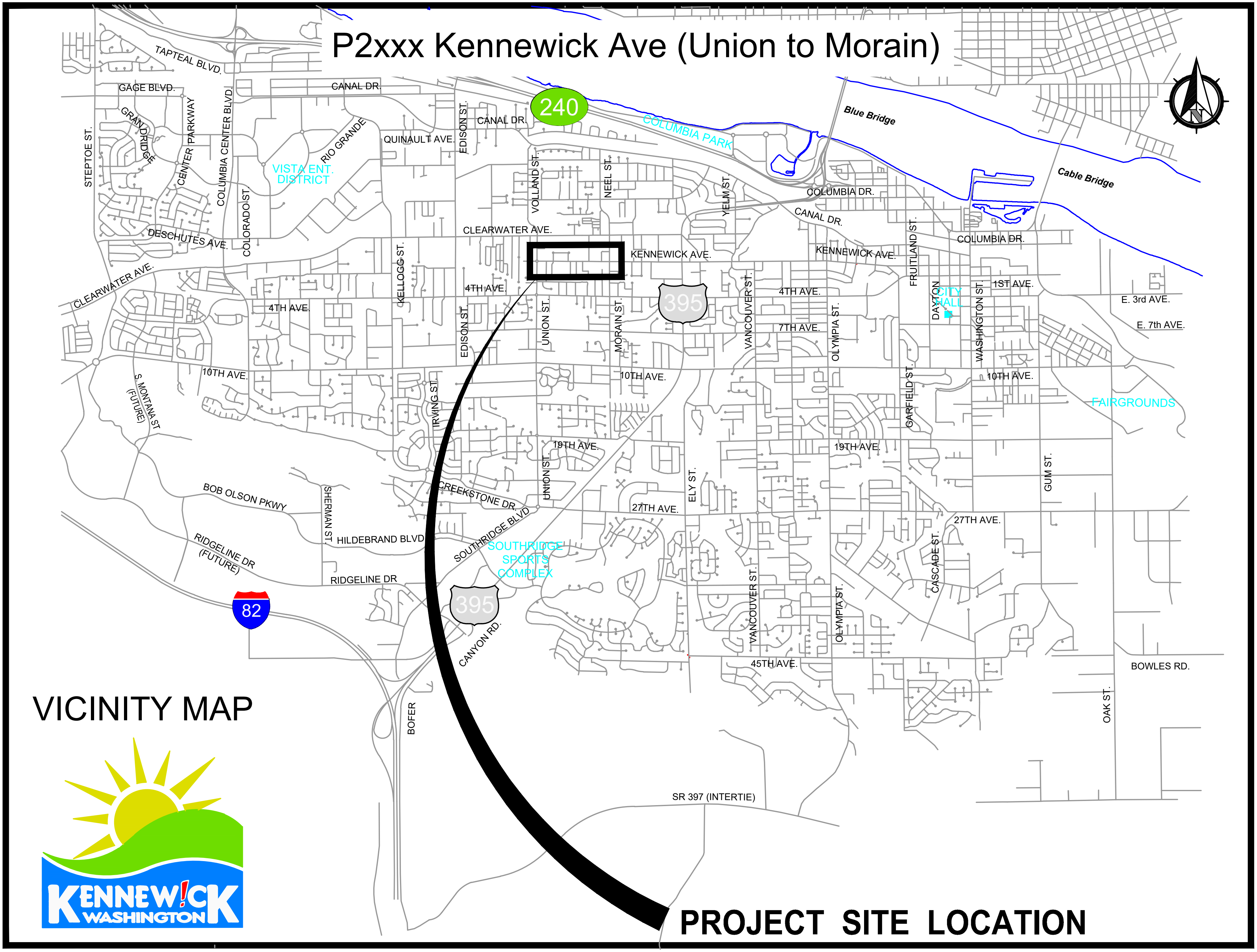
Fiscal Impact

Total Project Cost is estimated at $3,300,000. City set aside $1,560,000 of UAB Funds for match, which leaves $1,740,000 for potential TIB grant funding.

Attachments:

1. Map

P2xxx Kennewick Ave (Union to Morain)



Council Agenda Coversheet					Category:
	Item Number:	4.i.	Date:	7/15/2025	Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	**Contract: Ranney Well Collector 5 (RC5) PFAS Treatment Project with Hazen and Sawyer**			
	Department:	Public Works			
	Project #:	P2508			

Recommendation

Staff recommends that City Council approve the professional services agreement as presented.

Motion for Consideration

Motion to approve the professional services agreement with Hazen and Sawyer for the preliminary design of the Ranney Well Collector 5 (RC5) PFAS Treatment Project as presented.

Summary

On April 10, 2024, the EPA released the final maximum contaminant levels (MCLs) for several Per- and Polyfluoroalkyl Substances (PFAS) contaminants in drinking water. The memo attached highlights the project background, description, scope of work, and funding.

Based on water sample results, the City will need to construct PFAS treatment infrastructure at the Ranney Collector 5 site as a result of this new EPA requirements.

The City was recently awarded $15 million toward this project via the Drinking Water State Revolving Fund (DWSRF), $5.25 million is eligible for principal forgiveness.

Alternatives

No alternatives are recommended.

Fiscal Impact

Water and Sewer Fund: $498,117 Paid by Rate Revenues

Attachments:

1. Memo
2. Agreement

Memorandum

Public Works

To: John A. Cowling, P.E.
Public Works Director

Through: Jeremy J. Lustig, P.E. JL
Deputy Public Works Director

From: Caleb E. Shannon, P.E. CS
Utility Services Manager

Date: July 8, 2025

Subject: P2508 Ranney Collector 5 (RC5) PFAS Treatment Project
Professional Service Agreement with Hazen and Sawyer

Project Description/ Background

In 2014, the City of Kennewick took water samples from all sources, as part of the Unregulated Contaminant Monitoring Rule (UCMR3), and tested for the required PFAS contaminants identified within the rule. Results for all samples taken were non-detect as the laboratory's practical detection limits were at micro-grams per liter (ug/l) OR parts per billion (ppb).

In 2021, the Washington State Board of Health (SBOH) adopted a PFAS rule that required Washington State water systems test for select PFAS contaminants not regulated at that time by the Environmental Protection Agency (EPA). This new rule also required water systems to notify residents/ customers if PFAS test results exceed a State Action Level (SAL). Laboratory detection limits for this new rule require detection at nano-grams per liter (ng/l) OR parts per trillion (ppt). Samples taken in July 2022 at Ranney Collector 5 (RC5) showed some PFAS detections under the State SBOH SAL limits at parts per trillion.

In March of 2023, the EPA released draft regulations for six (6) PFAS contaminants with limits lower than the SBOH's SAL.

Water samples taken in March of 2023 resulted in an exceedance of the SBOH SAL limit for PFOS (the SAL for PFOS is 15.0 ppt and the sample result was 17.9 ppt). A Public Notification was issued to City of Kennewick customers.

Water samples taken in March of 2024 also resulted in an exceedance of the SBOH SAL limit for PFOS, with sample results of 16.7 ppt. A Public Notification was issued to City of Kennewick customers.

On April 10, 2024, the EPA released the final maximum contaminant limits (MCLs) for several PFAS contaminants. As a result, several contaminants will consistently exceed the MCL location running annual average (LRAA) at the RC5 facility. The EPA's new and final rule requires utilities to collect results during the first 3 years following the rule to determine the extent of exceedance and develop a plan to reduce or eliminate PFAS from the drinking water. In the 2 years following data collection necessary improvements must be in place (before April 2029).

In May of 2025, the EPA issued a statement detailing upcoming modifications to the recently adopted PFAS rule. Proposed modifications will likely eliminate extend the timeframe from April 2029 to 2031, allowing for an additional 2 years for compliance. The modification will also likely rescind the regulations for PFHxS, PFNA, HFPO-DA, and maintain the MCLs previously established for PFOA and PFOS.

Based on sampling results, the City will need to construct additional treatment infrastructure at the Ranney Collector 5 site as a result of this new EPA requirement.

Consultant Selection and Scope of Work

In March 2025 City staff issued a Request for Proposals (RFP) from qualified engineering firms to perform engineering services associated with PFAS treatment and compliance with EPA's final PFAS requirements. Hazen and Sawyer was selected as the most qualified firm and a Scope of Work was negotiated.

Preliminary project scope includes an evaluation of the existing performance of RC5 with recommendations for regaining additional capacity, as it is the most cost efficient water production facility for the City. Following the results of the evaluation, a well rehabilitation project may be performed prior to the construction of the PFAS treatment infrastructure.

Project scope for PFAS treatment infrastructure includes selection of PFAS treatment options (granular activated carbon (GAC) vs. ion exchange), bench testing of PFAS treatment media using RC5 water, permitting support services, and preliminary civil and site improvements. Deliverables for these services include a preliminary engineering report (PER) and 30% plans, specs, and engineer's estimate (PS&E). The current scope and fee covers project administration and design services for the preliminary design only. It is anticipated the final detailed design and full project delivery will be added at a later date by a Supplemental Agreement amendment.

Scope Item	Cost	
Task 1 - Project Administration	**$**	**39,521**
Project Management	$	29,170
Project Kick-Off Meeting and Site Visit	$	10,351
Task 2 - Preliminary Engineering Services	**$**	**458,595**
Preliminary Design	$	222,884
Collector Well Performance and Rehabilitation Assessment	$	102,618
Bench Scale Adsorbent Testing	$	94,226
Permitting Support Services	$	38,867
Total Cost	**$**	**498,117**

Note: Cost includes subconsultant and direct costs.

At the conclusion of this initial work, the following will be available to proceed with final design:

- Well performance evaluation to determine if rehabilitation is feasible, providing for PFAS treatment design capacity
- PFAS bench scale testing results, which will provide for the best media selection

- 30% level design

Anticipated next steps as part of the future design scope of work, likely to include:

- Well rehabilitation efforts
- Geotechnical investigation
- Detailed design

Project Funding

The City was recently awarded $15 million toward this project via the Drinking Water State Revolving Fund (DWSRF), $5.25 million is eligible for principal forgiveness.

Agreement No. _P2508

AGREEMENT BETWEEN CITY AND CONSULTANT
RANNEY WELL COLLECTOR 5 (RC5) PFAS TREATMENT PROJECT

THIS AGREEMENT, is made between the City of Kennewick, PO Box 6108, 210 W. 6th Ave., Kennewick, Washington, (hereinafter referred to as the "City"), and Hazen and Sawyer, 1601 Fifth Avenue, Suite 600, Seattle, WA 98101 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK AND AGREEMENT CONTENTS

a) The Consultant shall furnish all services necessary to conduct and complete the work as designated in this Agreement. In performing these services, the Consultant shall at all times comply with all Federal, State and local statutes, rules, regulations and Ordinances applicable to the performance of such services. In addition, the services shall be performed diligently and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.

b) This Agreement consists of this Agreement, and other documents listed below issued prior to the execution of this agreement and all modifications and change orders issued subsequent thereto. These form the entire Agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between documents the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:

(i) This Agreement No. P2508 between the City and Consultant.
(ii) Exhibit A: Scope of Work

2) TERM AND TERMINATION

a) The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to complete all work described under this Agreement by **December 31, 2026**.

b) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

c) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

3) PAYMENT

a) The City shall pay the Consultant an amount not to exceed **four hundred ninety-eight thousand one hundred seventeen dollars ($498,117)** to complete the services rendered under this Agreement. Payment shall be made on a “time and materials” basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Exhibit A, Scope of Work.

b) City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the agreement number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.

c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.

d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least one hundred fifty (150) miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance.

e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.

f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this agreement is initiated before the expiration of the three (3)-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

4) INDEPENDENT CONSULTANT

a) The Consultant, and any and all employees of the Consultant engaged in the performance of any work or services required of the Consultant under this Agreement, are independent and shall not be considered employees of the City.

5) OWNERSHIP OF DOCUMENTS

a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. Consultant shall retain its ownership rights in its databases, computer software, processes, techniques, trade secrets, intellectual property and other proprietary property. Consultant owns Consultant IP and grants City a limited, non-exclusive, non-transferable, non-sublicensable, non-assignable license under Consultant's intellectual property rights to use the applicable Consultant IP solely to the extent necessary for City to use the Deliverables for the purposes contemplated by this Agreement. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

b) For the avoidance of doubt, "Consultant IP" means the intellectual property, and derivatives thereof; (a) Consultant owned prior to the Effective Date; (b) Consultant created separate from this Agreement; (c) Consultant created pursuant to suggestions or other feedback from City and/or third parties of City; (d) in the tools, programs, templates, dashboards, models, software or other systems used or created by Consultant hereunder.

6) GENERAL REQUIREMENTS

a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Kennewick representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City and defined in the Scope of Work. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

7) DISPUTE RESOLUTION

a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

8) **DEBARMENT CERTIFICATION**

a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this agreement by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or agreements related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:
www.sam.gov and
http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp

9) **VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

a) In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

10) **ATTORNEY'S FEES**

a) The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken as determined by a court of competent jurisdiction.

11) **INSURANCE**

a) Insurance Terms: The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the negligent performance of the work hereunder by the Consultant, its agents, representatives, or employees.

b) No Limitation The Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the City's recourse to any remedy available at law or in equity.

c) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide liability coverage.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

d) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of one million dollars ($1,000,000) per accident.

2. Commercial General Liability insurance shall be written with limits no less than two million dollars ($2,000,000) each occurrence, two million dollars ($2,000,000) general aggregate.

3. Professional Liability insurance shall be written with limits no less than two million dollars ($2,000,000) per claim and two million ($2,000,000) policy aggregate limit.

e) Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.

g) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including, but not limited to, the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

h) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.

i) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of agreement, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

j) City's Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

12) INDEMNIFICATION / HOLD HARMLESS

a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including reasonable attorney fees, to the extent arising out of or resulting from the negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b) Should a court of competent jurisdiction determine that this Agreement is subject to Revised Code of Washington (RCW 4.24.115), then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

c) Limitation of Liability. Notwithstanding anything to the contrary:

i. Consultant's aggregate liability in any and all causes of action arising under, out of, or in relation to this Agreement, its negotiation, performance, breach or termination shall not exceed the total amount actually paid to Consultant by City pursuant to this Agreement. This is whether the causes of action arise in tort, including without limitation, negligence or strict liability, contract under statute or otherwise.

ii. As a separate and independent limitation on liability, Consultant's liability is limited to direct damages, and Consultant shall not be liable for any (i) indirect, incidental, special or consequential damages; nor (ii) any revenues, profits or data lost by City, construction costs, or losses that result from the action or inaction of contractor(s), regardless of whether such losses are categorized as direct damages or otherwise.

13) STANDARD OF CARE

a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

14) SUCCESSORS OR ASSIGNS

a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

15) EQUAL OPPORTUNITY AGREEMENT

a) The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

16) PARTIAL INVALIDITY

a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

17) AMENDMENTS

a) All amendments must be in writing and be approved and signed by both parties.

18) CHANGE IN LAW

a) The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

19) CONFIDENTIALITY

a) In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, agreement terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

20) CHANGES OF WORK

a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

21) EXTRA WORK

a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City and in accordance with Section 17.

22) PUBLIC DISCLOSURE

a) The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this Agreement and/or for documents and/or materials provided to the City under this Agreement, generally such information will be a public record and must be disclosed to the public records requester. However, if the Consultant identified any portions of their proposal exempt from disclosure under the provisions of RCW 42.56 et seq, the City agrees to notify the Consultant if it receives such a public records request and the date the City plans to release the records. If the Consultant fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Consultant shall be deemed to have given the City full authority to release the records on the date specified, and the Consultant understands it has thereby given up all rights to challenge the disclosure in any forum.

Signature Page Follows

This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by facsimile or other electronic means and those signatures shall be treated as original signatures for all applicable purposes. The person signing this Agreement for Consultant represents that he or she has full and proper authority to do so and to bind the party which they are representing. This Agreement will become binding on the date of last execution hereon:

CITY OF KENNEWICK, WASHINGTON	HAZEN AND SAWYER
___________________________	___________________________
Erin Erdman City Manager	Signature
Date Signed: ______________________	Date Signed: ______________________
ATTEST:	___________________________
	___________________________ Printed Name & Title
___________________________ Krystal Townsend City Clerk	___________________________ Address
Date Signed: ______________________	___________________________ City, State Zip
______________________ APPROVED AS TO FORM:	
___________________________ Laurencio City Attorney	Sanguino
Date Signed:______________________	

EXHIBIT A: Detailed Scope of Work

Hazen and Sawyer
1601 Fifth Avenue, Suite 600
Seattle, WA 98101 • 206.796.9044

July 2, 2025

Caleb Shannon, P.E., Project Manager
City of Kennewick
1010 E. Chemical Dr.
Kennewick, WA 99336

Re: Scope of Work for the Ranney Well Collector 5 (RC5) PFAS Treatment Project, Rev. 5

Dear Caleb:

Please find enclosed our revised scope of work for the above referenced project. The scope of work has been modified based on feedback received via email on July 2nd.

Please don't hesitate to reach out with any questions or comments.

Very truly yours,

Aaron W Duke, PE, BCEE
Project Manager
Vice President

Attachments:
Exhibit A – Scope of Work (Description of Project Approach and Deliverables with Schedule)
Exhibit B – Fee Proposal
Exhibit C – Preliminary 30% Deliverable Drawing Count

Job no. 80022-000

City of Kennewick
Ranney Well Collector 5 PFAS Treatment
Design & Construction Management Services

SCOPE OF SERVICES

BACKGROUND

The City of Kennewick (City) owns and operates facilities dedicated to supplying drinking water to a population of more than 86,000 people. These facilities include the Ranney Well Collector 4 (RC4), Ranney Well Collector 5 (RC5), and the Columbia River Water Treatment Plant (WTP). With the implementation of the U.S. Environmental Protection Agency's (EPA) Maximum Contaminant Levels (MCLs) for per- and polyfluoroalkyl substances (PFAS), the City collected and tested water samples from each of their facilities to identify level of compliance. The samples obtained at the RC4 and RC5 indicated levels of PFAS above the published limits, while samples obtained at the WTP did not.

The City completed a Water Supply Analysis in August 2024 to identify water supply alternatives for consideration to address the elevated PFAS contaminants identified in the raw water at the RC4 and RC5 facilities. Three alternatives were presented in the analysis with one being recommended for implementation. The City ultimately agreed with the recommended alternative and is implementing a PFAS treatment process at the RC5 facility. In addition to the implementation of a PFAS treatment process, the City also desires to identify options to address the reduction in the RC5 production capacity.

The City has retained Hazen and Sawyer (Hazen) to provide engineering services to implement a PFAS treatment process at the RC5 facility. The purpose of this Project is to implement a treatment process to achieve removal of PFAS contaminants from the RC4 and RC5 groundwater collection wells and identify options for consideration to address the reduced RC5 production capacity. Hazen will provide the City with professional engineering services to deliver this project in the following tasks:

- Task 1 – Project Administration
- Task 2 – Preliminary Design Services

It is understood that, while the current scope and fee covers project administration and design services for the preliminary engineering phase, the City intends to modify this agreement to incorporate the remaining phases required for full delivery of the project as listed below:

- Task 3 – Detailed Design Services
- Task 4 – Bid Phase Support Services
- Task 5 – Engineering Services During Construction
- Task 6 – Construction Close-Out Services

General Scope

The general scope of services for this project is to provide the City of Kennewick with engineering design services to implement a PFAS treatment process at RC5 to treat flows from both RC4 and RC5 and provide recommendations to address the decreased production capacity of RC5. The City has retained Hazen to provide engineering services to meet the objectives described above. Specifically, Hazen will:

- Subcontract with Environmental Science Associates (ESA) for environmental permitting support.
- Subcontract with Layne, A Granite Company (Layne) for well capacity recovery support.
- Provide design engineering services for preliminary, intermediate and final construction design packages. As noted in the introduction to this scope of work, only preliminary engineering is being scoped in detail at this stage. Once the preliminary engineering phase is completed and the extent and nature of design needs is understood, the contract will be amended to provide the remainder of detailed design, bidding and construction phase support.
- Hazen will facilitate coordination meetings with Hazen discipline engineers, subconsultants, cost estimators, and QA/QC reviewers to respond to and coordinate project design needs and questions.
- Provide permitting assistance.
- Provide engineering support services during the bid phase.
- Provide limited engineering support services during construction.

General Assumptions

The following general assumptions are common to each task and subtask under this Scope of Services, unless stated otherwise:

- The City will provide Hazen one set of consolidated and reconciled City comments on submittals from Hazen. City review times are estimated as no more than 10 business days from the date of transmittal of each deliverable from Hazen to the City.
- Final submittals identified in the following task and subtask descriptions will be electronic in PDF format transmitted via email or Hazen file transfer application.
- Hazen has a reasonable right to rely on the accuracy of information, data and documents provided by the City without independent verification by Hazen.
- The City will provide all surveying services required for this project. The Hazen team will identify the extent of survey needed at the project kickoff meeting and will coordinate with the City regarding the specific information to be obtained as part of the survey.
- Geotechnical investigation work for this project will be performed during detailed design services.
- The opinions of probable project or construction cost (OPCC) provided by Hazen are made based on information available to Hazen at the time of development and based on Hazen's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, Hazen has no control over the cost of labor, materials, equipment, or services furnished by others, or the contractor(s') methods of determining prices, or competitive bidding or market conditions, Hazen therefore does not guarantee that proposals, bids or actual project or

Job no

construction cost will not vary from opinions of probable cost Hazen prepares. Each OPCC prepared for this project will have a range of accuracy based upon Association for the Advancement of Cost Estimating (AACE) International Recommended Practice No. 18R-97, as defined in this scope for each deliverable.

- A preliminary project schedule is outlined at the end of this Scope of Services.
- A preliminary 30% drawing package is estimated to contain the drawings identified in Exhibit C of this Scope of Services.

Task 1 – Project Administration

Task 1.1 – Project Management

Objective

The purpose of this task is to manage scope, schedule, and budget throughout the completion of all tasks. Budget in this task will allow for project oversight and management by the Project Manager. Tasks include monthly invoicing, progress and schedule updates, management of project team, a written management plans, and general coordination with the City of Kennewick and the larger project team to deliver this scope of services.

Hazen Services

- Prepare the Project Management Plan (PMP) outlining project scope, team organization, preliminary project schedule, and project communications protocol
- Prepare the project Quality Assurance and Quality Control (QA/QC) Plan to outline the QA/QC procedures for this project.
- Prepare the project Risk Management Plan to map out the project lifecycle (e.g., operations, shutdowns, suppliers, constraints, etc.) to identify opportunities and risks. Hazen will prepare and maintain a design risk register to account for these and other related challenges: schedule, scope, cost, safety, nonperformance conditions, phasing and coordination with treatment plant, uncertainties of water demand, contractor pre-qualifications, contractor selection, contracting method, etc.
- Hazen will conduct quality assurance reviews (Project Approach and Resource Review and project review meetings) at project commencement and regularly throughout project to discuss technical approach, team resources, other available or required firm resources, and project management approach. The review at project commencement will be performed by two senior drinking water engineers not directly associated with the project.
- Coordinate with and manage the project team and subconsultants
- Prepare monthly invoices in accordance with the contract terms and conditions.
- Prepare a monthly status report, describing the following:
    - Services completed during the invoice month
    - Services planned for the following month
    - Needs for additional information

  - Scope/Schedule/Budget status
  - Project schedule update and financial status summary
- The Hazen Project Manager will attend a monthly project management meeting with the City Project Manager to review scope, schedule, and budget. This meeting will provide a means for communication of potential issues and project challenges.

City Responsibilities

- Participate in project management meetings.
- Timely processing and payment of project invoices.
- Review and process contract change requests and amendments, if required.

Assumptions

- Task 1.1 duration is 5 months for preliminary design services.
- Project schedule as shown at the end of this Scope of Services.
- One (1), 30-minute project management and design update meeting will be held bi-weekly for the duration of the project, for a total of 10 meetings. Project management and design update meeting will be conducted via phone or teleconference. Invoices will be standard Hazen format in electronic format (Portable Document Format [PDF] file).
- 2 staff-hours have been allocated for project management and design update meeting preparation and summary notes development.

Deliverables

- Project management meeting agenda and notes (PDF file).
- Monthly progress report and invoice (PDF file).
- Monthly project schedule and budget updates (PDF file).

Task 1.2 – Project Kick-Off and Site Visit

Objective

Conduct and participate in a project kick-off meeting with City staff and provide for an opportunity to participate in a site visit with City Staff to collect and identify existing conditions and project site data for design considerations including limitations and restrictions that will apply to the project.

Hazen Services

- Prepare for and conduct the project kick-off meeting with City staff.
  - The kick-off meeting will introduce project team members, identify roles and responsibilities, define communication organization, review project background, review

scope of services, present a baseline project schedule, and identify critical issues related to the project.

City Responsibilities

- Facilitate and participate in the project kick-off meeting.
- Provide access to the RC5 site and facility for Hazen staff to conduct a field investigation.

Assumptions

- The project kick-off meeting is limited to a single 2-hour period.
- The project kick-off meeting will be attended by up to five (5) Hazen staff, who will then proceed to perform the 2-hour site visit and field investigation. Up to two (2) additional Hazen team members required to participate that are not local to the area will attend via teleconference.
- Staff-hours have been added to the project kick-off meeting for travel, meeting prep, and summary notes

Deliverables

- Project kick-off meeting agenda and notes (PDF file).

Task 2 – Preliminary Design Services

Task 2.1 – Preliminary Design

Objective

Develop and establish the design concept and criteria based on decisions and direction provided by the City as guidelines for project systems and major components of the tasks identified in this Scope of Services. Results of the design development will be documented in a preliminary engineering report (PER) for further development during final design.

Hazen Services

- Collect and review existing and record data applicable to the site and RC5 facility and PFAS testing and investigations.
- Facilitate and conduct an internal project kick-off meeting with design discipline leads
- Facilitate and conduct weekly internal progress meetings with the project team to coordinate information and provide progress updates between disciplines.
- Prepare a draft and final PER.
- Prepare and submit project preliminary design documents (30% design) for City review and comment.

- Conduct a PER and preliminary design review workshop with key City staff.
- Develop an opinion of probable construction cost (OPCC) for the 30% preliminary design.

To accomplish the above, Hazen staff will perform the following analyses:

Process Mechanical design to support the PFAS treatment unit, supporting mechanical, residuals handling, and well pump designs. Specifically:

- Perform an evaluation of historical raw water quality data (source water from RC4, RC5, and blended) to characterize raw water quality parameters and PFAS concentrations.
- Establish the basis of design for the PFAS treatment system, including preferred treatment technology, loading rates, empty bed contact times (EBCTs), size and number of units, headloss, pretreatment needs, and waste flows (both startup and during media changeout). The final size and number of PFAS treatment vessels will be based on the expected well capacity resulting from the well capacity recovery efforts.
- Size the PFAS treatment facility and evaluate alternative building/shelter options for the PFAS treatment facility, including an enclosed building or an open-sided weather canopy, and establish a preferred approach.
- Evaluate the existing disinfection and chemical feed systems at RC5 to identify any required modifications.
- Develop a hydraulic profile through the treatment system, including flows from RC4, to identify pressure requirements for new treatment vessels, piping and related equipment, and identify required pumping modifications (if any). If required, pumping modifications may include upsizing the existing RC4 and RC5 well pumps or adding booster pumps.
- The well pump hydraulic evaluation will include well pump field testing to document system losses and determine existing pump performance relative to published operating curves. Testing will be performed at both RC4 and RC5.
- Identify the required sewer discharge flows and coordinate with the City to understand limitations on disposal rate and potential contaminant concentrations (e.g., arsenic). Establish the volume and configuration of the residuals holding/equalization tank to accommodate sewer discharge flow restrictions and identify pumping / flow control valve requirements. Evaluate returning decant water from the residuals holding/equalization tank to the head of the treatment train.
- Virgin GAC media can leach arsenic during start-up. Media vendors offer pre-rinsed media to reduce the amount of leaching during start-up. Evaluate the cost implications of specifying pre-washed media against designing additional residuals equalization volume to manage start-up waste water with virgin media.
- Identify new pipe routing and necessary tie-ins between existing and proposed piping to incorporate the PFAS treatment system and residuals holding/equalization tank.
- Identify preliminary maintenance of operations considerations needed to construct the new facilities.
- Depict all major pieces of process mechanical equipment, including location of electrical power connections, key instruments, control and isolation valves, relief valves, etc.
- Identify equipment removal considerations in consultation with structural and architectural disciplines.

- Identify the basis for the process piping design, including proposed pipe classes and flange types, valve classes and associated differential pressures, etc.

Preliminary site/civil design for the new facilities:

- Site plan to locate facilities and incorporate required site grading for constructability and access.
- Preliminary stormwater management facility design and location on the site.
- Development of paving plans and modifications to the site to allow for media replacement delivery truck access.
- Incorporate available project related information, which may include the City's water and sewer utility construction record drawings, grid maps, GIS base maps, and utility purveyor record drawings. Incorporate pertinent utility information into the base drawings utilizing survey files from the City as a basis.

Preliminary electrical design for the new facilities:

- Evaluate the existing electrical system and provide recommendations for electrical upgrades and/or infrastructure required to provide power to the proposed treatment facility and any well pumping modifications that may be required.
- Develop the preliminary single line diagram for electrical improvements required for the system.
- Update the preliminary loads list for the facility.
- If needed, begin coordination with the serving electric utility in consultation with the Owner. Working with the Owner, identify the preliminary easement for the primary conductors/power feed to the site and utility transformer.
- Size the PFAS treatment system electrical room.

Preliminary structural and architectural design for the new facilities:

- The PFAS treatment facility superstructure will be sized to meet the requirements for the process mechanical design components and associated electrical room and will be coordinated with the City to determine the preferred approach for the facility: an enclosed building or an open structure.
- The residuals holding/equalization tank structure, either below grade or above grade, will be determined based on process mechanical requirements. The structural design plan will accommodate the selected tank structure for preliminary design.
- Equipment will be supported on pads designed by the engineer as will pipe supports for areas subjected to high forces like thrust, surge, or external seismic & wind forces. These latter items will be identified on the 30% design plans.
- The structural and architectural plans will show key elements of the design identified through coordination with other disciplines, including equipment access and removal of the equipment away from the building for maintenance/replacement purposes as well as the appropriate clearances for life safety egress and exit access. The architectural plans will also consider architectural details to match existing facilities and will be in accordance with the City's standard of design and applicable building codes. Codes,

standards, and references will provide the minimum standard for fire resistance, serviceability and quality of materials used for construction. Materials used for existing buildings will be considered preferred materials for new structures.

- Identify code considerations for the PFAS treatment building and summarize on a preliminary code data sheet and incorporate these into the design of the structure.

Preliminary HVAC and plumbing design for the new facilities:

- Identify and incorporate building mechanical concepts onto preliminary HVAC and plumbing plans.
- If an enclosed building is selected for the PFAS treatment system, the interior will be served via combination of exhaust fans/louvers and unit heaters, except for the electrical room, which will be served via a commercial split-type AC unit. The design assumes that the building will be designed to prevent freezing and provide ventilation, not for human comfort.
- Non-potable water for washdown will be provided via backflow preventer and hose bibbs around the mechanical room as will pump seal water (if required). Floor drains will be provided to collect and discharge washdown, drain and instrument discharge flows and will be connected to the existing sewer line serving the property.

Preliminary instrumentation and controls design for the new facilities:

- Develop preliminary process and instrumentation diagrams (P&ID) for the PFAS treatment system and any necessary pump upgrades along with a written summary control narrative.

Preliminary pre-procurement considerations:

- Coordinate with equipment suppliers for key project components to identify expected equipment lead times and potential construction costs
- Coordinate with the City regarding potential components to pre-procure and the strategy to be used for pre-procurement (pre-purchase, pre-selecting and assigning to a contractor through the Bid Form, etc.). Factors to be considered in the selection of approach include costs, procurement regulations and potential risks during construction.
- Coordinate with the City regarding potential strategies for the evaluation of equipment to be pre-procured in concert with the City's procurement department, including the ability to select based on an evaluated bid (technical and cost factors), cost-based selection only, etc., and the nature of the RFPs and scoring frameworks.
- Include a discussion of equipment pre-procurement in the PER.

City Responsibilities

- Provide requested reference documents and information on a timely basis including, but not limited to the following:
  - City of Kennewick standards or preferences for
    - Electrical and I&C equipment

        - Network communication media and protocols
        - Preferred equipment suppliers/manufacturers including associated sole-source justification and requirements.
        - Structural and Architectural
        - Site development and details
    - Ranney Collector 5 well facility
        - Facility record drawings, including upgrades and expansion projects
        - Maintenance data
        - PFAS monitoring and testing data
- Support Hazen in field investigations and testing
- Coordinate with the serving electric utility company if the existing utility service needs to be upgraded.
- Review draft PER and provide consolidated and adjudicated review comments
- Review preliminary design drawings and provide consolidated and adjudicated review comments.

Assumptions

- The project design team internal kick-off meeting will be a 2-hour meeting attended by up to six (6) Hazen staff.
- A 30-minute internal project team coordination meeting will take place weekly. 2 staff-hours for each discipline lead is included for each month of the design schedule.
- The well pump field testing effort will require one day onsite and will be attended by up to one (1) Hazen staff in-person. Testing support will be provided by City staff. Existing well pumps at RC4 and RC5 have discharge pressure gauges and flow meters and the City has operational flexibility to achieve a range of pumping conditions on the day of field testing.
- The foundations for the PFAS treatment facility structure and residuals holding/equalization tank are based on an assumed mat foundation slab or a floor slab on grade with isolated and continuous spread footings for columns and walls.
- The HVAC design of the PFAS treatment building accounts for the normal ASHRAE design temperature of 93 degrees rather than record high temperatures in the area. The electrical room will be provided with a dedicated AC system for the sensitive equipment.
- The preliminary engineering design for improvements to RC5 well pumps (if needed) and downstream treatment facilities for PFAS removal relies upon the previous surge analysis and design performed by HDR, Inc for the RC5 facility and assumes that the current system is adequate to protect the downstream facilities and transmission main.
- The PER includes up to approximately 100 pages.
- The 2-hour PER and preliminary design workshop will be attended by up to three (3) Hazen staff in-person and two (2) Hazen staff via teleconference.
- Preliminary project OPCC will be a Class 4 estimate

Deliverables

1. Draft PER (MS Word file)

2. Final PER (PDF file)
3. Draft and final preliminary design drawings (PDF file) – see Exhibit C for 30% drawing list
4. Draft and final preliminary list of design specifications (PDF file)
5. PER and preliminary design review meeting agenda and notes (PDF file)

Task 2.2 – Collector Well Performance and Rehabilitation Assessment

Objective

Undertake a comprehensive review of historical collector well information, performance data, and available construction records to establish a basis of understanding of well performance or aquifer issues and inform the design of a targeted field investigation.

Following the data review, develop and implement a well inspection plan to quantify specific capacities, drawdown behavior, well efficiency, and water quality. If access allows, a downhole video inspection will be performed to visually assess screen or lateral collector conditions.

Results from the field investigation will be used to identify possible causes of performance declines, evaluate rehabilitation options, and estimate the potential for enhancing well capacity.

Subconsultant Services – Well Assessment Services

Hazen will contract with qualified water well contractor to conduct an inspection of RC4 and RC5, as well as a step-drawdown and constant rate pumping tests at RC5, with the goals of assessing current well conditions, quantifying specific capacities, drawdown behavior, well efficiency, and characterizing water quality. The well inspection will be directed by a hydrogeologist, supplemented by a professional diver and support crew experienced in collector well inspections. The well inspection will include the following tasks:

- The dive crew will complete an onsite safety meeting with City staff to review ingress and egress from the well during the inspection and pump lockout/tag out procedures. The divers plan to access the well using a man rated man basket and a temporary davit system (provided by Layne). The divers will provide a tripod as a standby/emergency hoist system. The man basket has maximum dimensions for 23.5 x 28.5 inches. To facilitate access, we assume the City will assist with the following:
    - Lock out/tag out of pumps as necessary during the inspection.
    - If the davit system is insufficient and a crane is required to access the well, City staff will assist in the removal of the roof hatch directly above the caisson floor hatch entry point. We currently believe the inspection can be completed without removing the hatch but will need the City's assistance if site conditions prove otherwise.
- With all pumps offline and locked out/tagged out, the diver will enter the well and confirm that baskets are attached to the inlets of the permanent pumps. If missing, the diver will place a temporary basket strainer on one pump (provided by Layne), and that pump will

later be returned to service to facilitate the inspection. A pump will be run while the diver is in the well to aid in maintaining visibility in case fines get stirred up. The other pumps must be locked out and tagged out by the City for the remainder of the inspection.

- The diver will inspect the underwater portion of the well including such features as: the lateral control valves, caisson walls, the bottom of the caisson (for accumulated materials such as sand, organic growths, or scale accumulations) and the pump column and intake area.
- Following the initial inspection, the diver will use a push/pull CCTV camera system to evaluate the condition of each lateral. A color video camera will be operated during the inspection to record underwater activities performed by the diver. The diver will also collect video of the accessible length of each of the laterals. The diver will take a still photograph inside the control valve for each lateral to document the condition of each lateral screen. An underwater video log and photographic inspection log will be prepared for each lateral screen.
- The diver will measure the relative rate of flow and temperature from each lateral utilizing a specially modified hand-held flow meter/thermister. The relative efficiency of each lateral can then be determined, potential problems identified, and possible corrective measures evaluated.
- If, during the inspection, the diver identifies a lateral that is producing significant quantities of sand, the diver may install a blind flange on the lateral control valve to stop sand production. This decision will be made in consultation with the Engineer and Owner. Two blind flanges and two grates, with hardware, will be shipped as part of the mobilization.
- Conduct a step-drawdown and constant rate pumping test at RC5 to evaluate current well and aquifer conditions. Water levels will be measured in the Ranney well and nearby observation wells (if available) during the pumping test. This step will be omitted at RC4.
- Collect field-measured parameters (pH, electrical conductivity [EC], temperature, reduction-oxidation potential [REDOX] and dissolved oxygen [DO]) and water quality samples at the start and end of the constant rate test. This step will be omitted at RC4. One water quality sample will be collected at the end of the pumping test, and analysis will at a minimum include:
  - Major ions (cations/anions), alkalinity, and hardness;
  - Turbidity and Total Suspended Solids (TSS);
  - Dissolved Metals (Al, Cu, Fe, Mn, Zn); and
  - Microbiological (including Heterotrophic Plate Count [HPC], Iron-related bacteria (IRB), and sulfate-reducing bacteria [SRB]).
- Provide data for the development of the RC4 and RC5 Well Performance and Rehabilitation Assessment technical memo (TM).

Hazen Services

- Review of existing well data (e.g., construction records, rehabilitation records), prior step-drawdown and/or constant rate pumping test results, and historical operating data (production rates and water levels).

- Develop a detailed field investigation plan outlining testing procedures and water quality sampling protocols for the well performance and rehabilitation assessment.
- Analysis of pumping test results to assess specific capacity, well efficiency, and potential well losses, and compare current performance to historical data and benchmarks.
- Review of current and historical water quality to assess potential indicators of issues such as well clogging, degradation, or encrustation.
- Identification of potential causes of reduced capacity related to the aquifer (aquifer depletion or clogging), or the well (structural issues, well encrustation/biofouling, or operational factors).
- Consult with a qualified water well contractor to provide a recommended approach for well-rehabilitation with an opinion of probable construction cost (OPCC).
- Preparation of a Well Performance and Rehabilitation Assessment TM summarizing methods, findings, and recommendations, including well-specific rehabilitation options and a reasonable estimated range of well capacity recovery (if considered feasible).

City Responsibilities

- Assist with lock out/tag out of pumps as necessary during the inspection and removal of the roof hatch directly above the caisson floor hatch entry point (if required).
- Provide historic RC4 and RC5 records and documentation, as well as any associated reports or data related to aquifer testing or monitoring of nearby surface water features.
- Review and provide comments for the Field Investigation Plan.
- Coordinate and pay for analysis of water quality samples collected under this task. Other water quality samples under the RSSCT task will be coordinated and paid for by Hazen.
- Review and provide comments for the Well Performance Assessment and Rehabilitation TM.
- Provide access to the RC4 and RC5 sites for a field investigation, including any necessary permits.

Assumptions

- The City will provide access to RC4 and RC5, including any necessary site preparation, utilities, and operational support for downhole video inspections, pumping tests, and/or water quality sampling.
- The City will designate an appropriate location for discharge of pumped water during testing. An appropriate location will be such that it does not interfere with testing activities. The divers will use potable water inspection equipment such that water pumped during the dive inspection can be discharged to the potable water distribution system.
- One (1) Hazen staff member will be onsite during the field investigation work for up to two (2) days during the downhole televiewer, and up to five (5) days during the step-drawdown and CRT testing.
- The City will be responsible for the coordination of and payment for analysis of water quality samples.

- Televiewer inspections will be conducted on both RC4 and RC5 to assess the structural condition of each well; however, step-drawdown, constant-rate pumping test, and water quality sampling will only be performed on RC5, based on its greater overall production. This approach is intended to optimize cost-efficiency while still providing diagnostic data that may be applicable to both wells, recognizing that similar construction and aquifer conditions may result in shared performance-limiting factors.
- There is no obstruction below the well access hatch that will impede access (ladder, etc.).
- The fee estimate assumes that all work can be completed in three (3), 10-hour working days and assume a crane will not be required to access the well. If a fourth day of diving is required due to access issues or time required to install grates or blind flanges, additional cost will be incurred (itemized in fee estimate table). If a crane is required for personnel entrance to the well bottom, additional cost will be incurred (itemized in fee estimate table) unless the City is able to provide a suitable crane and operator. If the City has a crane fit for personnel lifting (fit with anti-two block) and with sufficient cable length to reach the bottom of the well, that equipment can be used instead of mobilizing a crane and operator.
- The scope of work is limited to identifying the primary cause(s) of well performance decline related to the aquifer (aquifer depletion or clogging) or the well (structural issues, well encrustation/biofouling, or operational factors). Assessment of river or surface water influence changes is excluded and would require additional evaluation, if deemed necessary.
- Well Performance and Rehabilitation Assessment TM includes up to 50 pages.
- Rehabilitation OPCC will be a Class 4 estimate.

Deliverables

1. Field Investigation Plan for RC4 and RC5 Well Performance (PDF file).
2. Well Performance and Rehabilitation Assessment TM (PDF file).

Task 2.3 – Bench-Scale Adsorbent Testing

Objective

Evaluate the applicability of adsorbents to remove PFAS from the City of Kennewick's blended RC4 and RC5 source water and provide a recommendation for implementation.

Subconsultant Services – Testing Services

Hazen will contract with a testing laboratory to perform bench-scale adsorbent testing with applicable methods to determine the effectiveness of selected adsorbents with water sourced from the RC4 and RC5 systems.

- Prepare a bench-testing plan to outline objectives, procedures and analytical requirements for each test performed.

- Receive and store water sourced from the blended RC4 and RC5 system.
- Confirm presence of PFAS in sampled water.
- Perform bench-scale testing with alternative adsorbent materials and applicable methods.
- Provide a data analysis and summary report to document processes, results, summary and recommendations.

Hazen Services

- Conduct a bench-testing process kick-off meeting with City staff.
- Coordinate testing requirements with the subconsultant.
- Coordinate with carbon and ion-exchange manufacturers to obtain samples of adsorbents for testing.
- Obtain water samples of blended RC4 and RC5 water from the RC5 site.
- Package, prepare and ship samples to the subconsultant.
- Manage testing subconsultant contract.
- Coordinate and pay for analysis of water quality samples.
- Review and provide comments on bench testing plan.
- Review and provide comments on data analysis and summary report.
- Incorporate the results of the data analysis and summary report with media cost estimate and recommendation as part of the PER (Task 2.1 deliverable).

City Responsibilities

- Provide applicable historical testing results and reports.
- Participate in the bench-testing kick-off meeting.
- Review and provide comments on bench testing plan.
- Review and provide comments on data analysis and summary report.

Assumptions

- The sample water will be collected in 55-gallon drums at the RC5 site and shipped to the testing agency by Hazen. Shipment of these drums will be on a pallet (three drums per pallet) wrapped together with each drum approximately 90% full. The shipment will be a class 50, less than load (LTL) shipment. Shipments will be coordinated through a shipping broker such as Freight Center or directly through a shipping company like TForce Freight. Drums and pallet for shipment be procured from Uline (Drum Part Number: S-10757BLU, Pallet Part Number: H-1211). It is assumed that shipment will require liftgate at pickup and dropoff locations.
- Adsorbent testing will be performed with up to three (3) types of adsorbents:
  - Granular Activated Carbon (GAC)
  - Ion-Exchange (IX) Resin
  - Specialty Adsorbent, Proprietary source
- Testing will be conducted on up to six media samples.

- Two raw water samples will be collected and analyzed for PFAS, TOC, UV254, alkalinity, hardness, iron, manganese, iron, manganese, sulfate, nitrate, chloride, chlorine, and pH.
- The effluent of each of the six media samples will be analyzed for PFAS (up to 10 samples per media sample), TOC (up to 10 samples per media sample), UV254 (up to 6 samples per media sample), and sulfate, nitrate, and chlorine (up to 3 samples per media sample).
- Adsorbent testing data analysis and summary report will consist of up to 50 pages.

Deliverables

1. Adsorbent Testing Data Analysis and Summary Report (PDF file).

Task 2.4 – Permitting Support Services

Objective

Understand the environmental compliance and permitting requirements, anticipated timelines (including anticipated agency review timelines) and review processes for the project as part of preliminary engineering services and develop an environmental permitting matrix and environmental permitting strategy memorandum to help navigate permit applications preparation and submittals during detailed design.

Hazen Services

Hazen and Sawyer will, through its subconsultant ESA, provide the following services:

- Review available site information, maps, reports, and preliminary or conceptual design plans to better understand the environmental and permitting landscape.
- Participate in the project kick-off meeting and site visit (see Task 1.2) with one (1) ESA staff person for up to 10 total hours including travel and preparation.
- Develop a preliminary permitting matrix that identifies anticipated federal, state, and/or local permits, submittal requirements, and agency review times, as known.
- Develop a preliminary permitting schedule, which will include environmental permits and will be on a Gantt chart or similar format that shows dependencies and critical paths.
- Prepare a permitting strategy document that can be used as a roadmap for permit applications preparation and submittals during the detailed design phase of the project. The strategy will explain how the project team can obtain the necessary permits within the project schedule.
- Participate in pre-application meetings and coordination with agencies, including but not limited to the WA State Department of Health, the USACE, and the City of Kennewick.

City Responsibilities

- Review and provide comments on the permit matrix, permitting schedule, and permitting strategy memorandum.
- Obtain and provide Right of Entry Agreements and required permitting for any field work/site visits required.
- Attend the pre-application meetings with the agencies, if desired.

Assumptions

- Meetings will be held online.
- Up to six (6) 1-hour agency meetings will be required. Up to 2 ESA and 2 Hazen staff may participate in each meeting. Effort will include up to 2.5 hours of meeting preparation for each meeting, as needed.
- One (1) ESA staff will participate in a site visit.
- The permit matrix, permit schedule, and permitting strategy memorandum will be developed for one (1) project alternative. Hazen will provide ESA with the project alternative.
- The City will provide summarized and consolidated review comments to Hazen for the deliverables in this task.
- 16 hours have been added to the fee estimate to cover any initial permitting work, SEPA checklist, etc. that can be advanced ahead of the detailed design phase services. Work beyond that, including preparing and submitting the environmental permit applications and fulfilling environmental compliance requirements, would be covered under a modification to this contract to add detailed design phase services.
- The deliverables prepared in this task will be revisited during the detailed design phase to see if there have been any project changes that change permitting needs or assumptions. A maximum of five (5), 1-hour permit coordination meetings with up to two (2) Hazen staff will be required

Deliverables

1. Draft and Final Preliminary Engineering Phase Permit Matrix (PDF File)
2. Draft and Final Preliminary Engineering Phase Permitting Schedule (PDF File)
3. Draft and Final Preliminary Engineering Phase Permitting Strategy Memorandum. (PDF File)
4. SEPA checklist

PROJECT SCHEDULE

Work will begin as soon as written Notice to Proceed is issued by the City of Kennewick (email is sufficient). The anticipated start date is approximately July 18, after notice of award following the July 17 board meeting. Anticipated project schedule is as follows:

- **Engineer Notice of Award** **March 28, 2025**
- **Engineer Notice to Proceed** **July 2025**
- **Project Kickoff Meeting** **week of July 28, 2025**
- **Preliminary Design Submittal** **July 2025 – November 2025**

Exhibit B – Fee Proposal

The fee estimate for this effort by task is shown in the attached fee breakdown. Payment shall be hourly not-to-exceed, invoiced monthly on a time-and-expense basis.

Other Direct Expenses (ODCs) will be billed to the project at cost with no markup. Mileage will be billed to the project at standard IRS rates with no markup.

Scope Item	Cost
Task 1 - Project Administration	**$ 39,521**
Project Management	$ 29,170
Project Kick-Off Meeting and Site Visit	$ 10,351
Task 2 - Preliminary Engineering Services	**$ 458,595**
Preliminary Design	$ 222,884
Collector Well Performance and Rehabilitation Assessment	$ 102,618
Bench Scale Adsorbent Testing	$ 94,226
Permitting Support Services	$ 38,867
Total Cost	**$ 498,117**
Note: Cost includes subconsultant and direct costs.	

Exhibit C – Preliminary 30% Design Drawing Count

	General	Hydraulic Profile and Process Flow Diagram	Demolition	Existing RC4 Pump Building	Existing RC5 Pump Building	Existing RC5 Treatment Building	RC5 PFAS Treatment Facility	Residuals Equalization Tank	Chemical Feed Schematic	Site Plan	Code Data	Process and Instrumentation Diagram	Single-Line Diagram		
General	2	2												4	
Civil	1		1							3				5	
Architectural	1						2				1			4	
Structural	1						2	1						4	
Process-Mechanical			3	1	1	2	4	1	1					13	
Plumbing	1						1							2	
HVAC	2						1							3	
Fire Protection														0	
Electrical	2									1			1	4	
Instrumentation	2											3		5	
	12	2	4	1	1	2	10	2	1	4	1	3	1	44	sheet count

Council Agenda Coversheet	Item Number:	4.j.	Date:	7/15/2025	Category: Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	**Project Acceptance: 2024 City-Wide Asphalt Patching Project**			
	Department:	Public Works			
	Project #:	P2414-24			

Recommendation

Staff recommens that Council accept the work of Central Paving, LLC. for contract P2414-24, 2024 City-Wide Asphalt Patching contract, in the amount of $774,966.00.

Motion for Consideration

Motion to accept the work of Central Paving, LLC. for contract P2414-24, 2024 City-Wide Asphalt Patching contract, in the amount of $774,966.00.

Summary

Original Contract: $773,363.50
Change Orders: $0.00
Quantity Changes: $1,602.50
Total: $774,966 (0.20% above original contract)

This project was for Hot Mix Asphalt (HMA) patching of various streets city-wide that were experiencing isolated areas of failure. Work involved sawcutting and removing existing asphalt and 6-finches of rock course, preparing and replacing with Crushed Surfacing Top Course, compacting, placing HMA, and crack sealing patched areas.

This project had zero (0) change orders.

Quantity changes included increases in asphalt patching and crushed surfacing top course.

Alternatives

No alternatives are recommended.

Fiscal Impact

Streets - Pavement Restoration: $774,966.00

Attachments:
None

Council Agenda Coversheet					Category:
	Item Number:	4.k.	Date:	7/15/2025	Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	**Project Acceptance: Wastewater Treatment Plant (WWTP) Non-Potable Water System**			
	Department:	Public Works			
	Project #:	P2113-23			

Recommendation

Staff recommends Council accept the work of DDB LLC for contract 2113-23, Waste Water Treatment Plant (WWTP) Non-Potable Water System, in the amount of $1,047,166.48.

Motion for Consideration

Motion to accept the work of DDB LLC for contract 2113-23, Waste Water Treatment Plant (WWTP) Non-Potable Water System, in the amount of $1,047,166.48.

Summary

This project consisted of constructing a non-potable water system which supplies treated effluent wastewater throughout the Waste Water Treatment Plant (WWTP) to be used for onsite utility; wash water, irrigation, seal water, etc. The system included a new intake system, a dry well with two pumps, an automatic self-cleaning filter, an emergency potable water connection, approximately 1,200 linear feet of 8" distribution piping, approximately 100 linear feet of 6" distribution piping, and several connections/disconnections to and from existing potable and non-potable service lines. Additionally, the project included connecting the Administrative Building to an existing backup power source. The WWTP was previously the highest potable water user within the city, and this conversion to non-potable will save potable water, energy, and free up existing potable water treatment capacity that can be utilized for future growth.

The project had five change orders that included conflicts with unknown underground utilities, additional fittings to align pipes, mitigation of groundwater while installing the wet well, installation of a reduced pressure backflow assembly (RPBA), addition of conduit for chlorination to the wet well, and increased asphalt patching. Minor quantity changes were due to field deletions of redundant valves.

Original Contract:	$996,098.54
Change Orders:	$58,123.66
Quantity Changes:	($7,055.72)
Total:	**$1,047,166.48 (5.1% above original contract)**

Alternatives

None recommended.

Fiscal Impact

Water and Sewer Fund $1,047,166.48

Attachments:
None

Council Agenda Coversheet					
	Item Number:	5.a.	**Date:**	7/15/2025	**Category:** Ordinance
	Item Type:	Ordinance			
	Subject:	Ordinance: Civil Service Commission Terms, Amending KMC 2.16.300			
	Department:	City Manager			
	Ordinance #:				

Recommendation

The City Clerk recommends adopting the ordinance as presented.

Motion for Consideration

Motion to adopt the ordinance as presented.

Summary

In accordance with state law, the term length for Civil Service Commissioners is six years (RCW 41.08.030 and 41.12.030(1)). However, the Kennewick Municipal Code specifies a four-year term. This ordinance resolves the inconsistency by specifying a six-year term.

Alternatives

No alternatives have been identified.

Fiscal Impact

There are no direct fiscal impacts.

Attachments:

1. Ordinance
2. Redline

CITY OF KENNEWICK
ORDINANCE NO. 25-_______

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS AND AMENDING SECTION 2.16.300 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 2.16.300 of the Kennewick Municipal Code be, and the same hereby is, amended to read as follows:

2.16.300: Civil Service Commission—Establishment.

There shall be a civil service system and a Civil Service Commission, as provided for in RCW 41.08 and 41.12, consisting of three members appointed by the City Manager for a term of six years, expiring on March 31 or until such time as their successor is selected. The Civil Service Commission shall have no jurisdiction concerning any person appointed as fire chief or chief of police after July 1, 1987.

(Ord. 25-_______, Sec. 1, 2025; Ord. 3915 Sec. 2, 2000; Ord. 3448 Sec. 1, 1993; Ord. 3188 Sec. 1, 1989; Ord. 2363 Sec. 1(part), 1979; Ord. 772 Secs. 1, 2, 1954; Ord. 390 Secs. 1, 2, 1943)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 15th day of July 2025.

Attest:

____
GRETL J. CRAWFORD, Mayor

____
KRYSTAL JOHNSTON, City Clerk

Approved as to Form:

____
LAURENCIO SANGUINO, City Attorney

DATE OF PUBLICATION: ___________________________________

ORDINANCE EFFECTIVE DATE: ___________________________________

CITY OF KENNEWICK
ORDINANCE NO. 25-_______

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS AND AMENDING SECTION 2.16.300 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 2.16.300 of the Kennewick Municipal Code be, and the same hereby is, amended to read as follows:

2.16.300: Civil Service Commission—Establishment.

There shall be a civil service system and a Civil Service Commission, as provided for in RCW 41.08 and 41.12, consisting of three members appointed by the City Manager for a term of ~~four~~ six years, expiring on March 31 or until such time as their successor is selected. The Civil Service Commission shall have no jurisdiction concerning any person appointed as fire chief or chief of police after July 1, 1987.

(Ord. 25-_______, Sec. 1, 2025; Ord. 3915 Sec. 2, 2000; Ord. 3448 Sec. 1, 1993; Ord. 3188 Sec. 1, 1989; Ord. 2363 Sec. 1(part), 1979; Ord. 772 Secs. 1, 2, 1954; Ord. 390 Secs. 1, 2, 1943)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 15th day of July 2025.

Attest:

____
GRETL J. CRAWFORD, Mayor

____
KRYSTAL JOHNSTON, City Clerk

Approved as to Form:

____
LAURENCIO SANGUINO, City Attorney

DATE OF PUBLICATION: _______________________________

ORDINANCE EFFECTIVE DATE: _______________________________

Council Agenda Coversheet					Category:
	Item Number:	6.a.	Date:	7/15/2025	Resolution Public Mtg / Hrg
	Item Type:	Public Hearing			
	Subject:	Resolution: Vacation of a 20-Foot Public Utility Easement, a 15-Foot Irrigation & Utility Easement, and a 30-Foot Access Easement Located at 9678, 10072, 10170, 10314, 10600, 10840, 11134 & 11292 W Clearwater Ave and 9304 W Clearwater Dr			
	Department:	Public Works			
	Resolution #:				

Recommendation

Staff recommends that Council adopt the resolution as presented. The resolution declares a surplus of a portion of a 15-foot irrigation & utility easement, and a 30-foot access easement located at 9678, 10072, 10170, 10314, 10600, 10840, 11134 & 11292 W Clearwater Ave and 9304 W Clearwater Dr. Staff further recommends that Council authorize the Mayor to execute all required documents, including the Quit Claim Deed.

Motion for Consideration

Motion to adopt the resolution as presented and authorize the Mayor Pro Tem to execute all necessary documents.

Summary

N44 DESERTSAND LLC, a Washington Limited Liability Company, MICHEL FAMILY, LLC, a Washington Limited Liability Company, STRIZHAK'S HAVEN RANCH LLC, a Washington Limited Liability Company and MOODY FAMILY PROPERTY, LLC, a Washington Limited Liability Company request the vacation of a portion of a 15-foot irrigation & utility easement, and a 30-foot access easement located at 9678, 10072, 10170, 10314, 10600, 10840, 11134 & 11292 W Clearwater Ave and 9304 W Clearwater Dr. to allow for development of the properties.

The easements are currently not being used and, with the construction of W. 10th Avenue Extension and W. Clearwater Drive, new street right of way and utility easements will be dedicated to the City.

The request has been reviewed by City staff and utility companies, there are no objections to the proposed vacation.

Alternatives

None recommended.

Fiscal Impact

There are no fiscal impacts to the City of Kennewick.

Attachments:

1. Resolution
2. Deed
3. Map

CITY OF KENNEWICK
RESOLUTION NO. 25-________

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS A PORTION OF A 20.00-FOOT PUBLIC UTILITY EASEMENT A 15.00-FOOT WIDE IRRIGATION AND UTILITY EASEMENT AND A 30.00-FOOT WIDE ACCESS EASEMENT WITHIN 9678, 10072, 10170, 10314, 10600, 10840, 11134 AND 11292 WEST CLEARWATER AVENUE AND 9304 WEST CLEARWATER DRIVE

WHEREAS, N44 DESERTSAND LLC, a Washington Limited Liability Company, MICHEL FAMILY, LLC, a Washington Limited Liability Company, STRIZHAK'S HAVEN RANCH LLC, a Washington Limited Liability Company and MOODY FAMILY PROPERTY, LLC, a Washington Limited Liability Company have requested the vacation of a certain access, utility and irrigation easements located on their property; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice has been published on July 3, 2025, that a public hearing would be held on this date concerning disposal of this property; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that property originally acquired for the purpose of an access, utility and irrigation easement and described as follows:

Parcel Numbers: 1-0188-4BP-5063-024, 1-0188-4BP-5063-025, 1-0188-4BP-5063-026, 1-0188-4BP-5063-027, 1-0188-4BP-5063-022, 1-0188-4BP-5063-020, 1-0188-4BP-5063-008, 1-0188-4BP-5063-007 and 1-0188-4BP-3354-002

EASEMENT RELINQUISHMENT AREA:

PORTION OF SW AND SE QUARTER OF SECTION 1, TOWNSHIP 8 NORTH, RANGE 28 EAST, W.M. BENTON COUNTY, WASHINGTON

20-FOOT PUBLIC UTILITY EASEMENT:

ALL THAT PORTION OF THE 20-FOOT PUBLIC UTILITY EASEMENT DEPICTED AND DEDICATED ON FACE OF BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR’S FILE NUMBER 2018-026507, SHOWN AS BEING PARALLEL AND ADJACENT TO THE NORTHERLY LOT LINES OF LOTS 1 AND 2 AND ADJACENT TO THE BURLINGTON NORTHERN RAILROAD RIGHT OF WAY.

30-FOOT ACCESS EASEMENT:

ALL THAT PORTION OF THE 30-FOOT ACCESS EASEMENT DEPICTED AND DEDICATED ON FACE OF BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR’S FILE NUMBER 2018-026507, SHOWN AS BEING CENTERED ON THE COMMON LOT LINES OF LOTS 1 THROUGH 10, INCLUSIVE, OF SAID BINDING SITE PLAN.

15-FOOT IRRIGATION AND UTILITY EASEMENT:

ALL THAT PORTION OF THE 15-FOOT IRRIGATION AND UTILITY EASEMENT DEPICTED AND DEDICATED ON FACE OF BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, SHOWN AS BEING PARALLEL WITH AND ADJACENT TO THE 30.00-FOOT ACCESS EASEMENT BEING CENTERED ON THE COMMON LOT LINES OF LOTS 1 THROUGH 10, INCLUSIVE, OF SAID BINDING SITE PLAN.

is hereby found to be surplus to the City's needs and not required for the providing of continued services; and

BE IT FURTHER RESOLVED that the consideration to be paid for the release of this easement shall be $50.00; and

BE IT FURTHER RESOLVED that the Mayor of the City of Kennewick is authorized to deed by quit claim to N44 DESERTSAND LLC, a Washington Limited Liability Company, MICHEL FAMILY, LLC, a Washington Limited Liability Company, STRIZHAK'S HAVEN RANCH LLC, a Washington Limited Liability Company and MOODY FAMILY PROPERTY, LLC, a Washington Limited Liability Company the above-described easement and deliver the same upon payment.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, and signed in authentication of its passage this 15th day of July 2025.

Attest:

CHARLES TORELLI, Mayor Pro Tem

KRYSTAL JOHNSTON, City Clerk

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

Return To:

City Clerk, City of Kennewick
PO Box 6108
Kennewick, WA 99336

QUIT CLAIM DEED

Location: 9678, 10072, 10170, 10314, 10600, 10840, 11134 AND 11292 WEST CLEARWATER AVENUE AND 9304 WEST CLEARWATER DRIVE

Tax Parcel ID #: 1-0188-4BP-5063-024, 1-0188-4BP-5063-025, 1-0188-4BP-5063-026, 1-0188-4BP-5063-027, 1-0188-4BP-5063-022, 1-0188-4BP-5063-020, 1-0188-4BP-5063-008, 1-0188-4BP-5063-007 and 1-0188-4BP-3354-002

THE GRANTOR, CITY OF KENNEWICK, a Washington municipal corporation for and in consideration of mutual interest, conveys and quit claims to **N44 DESERTSAND LLC,** a Washington Limited Liability Company, **MICHEL FAMILY, LLC,** a Washington Limited Liability Company, **STRIZHAK'S HAVEN RANCH LLC,** a Washington Limited Liability Company **and MOODY FAMILY PROPERTY, LLC,** a Washington Limited Liability Company the following described sidewalk, utility and irrigation easements situated in the County of Benton, State of Washington, together with all after acquired title of the Grantor therein:

EASEMENT RELINQUISHMENT AREA:

PORTION OF SW AND SE QUARTER OF SECTION 1, TOWNSHIP 8 NORTH, RANGE 28 EAST, W.M. BENTON COUNTY, WASHINGTON

20-FOOT PUBLIC UTILITY EASEMENT:

ALL THAT PORTION OF THE 20-FOOT PUBLIC UTILITY EASEMENT DEPICTED AND DEDICATED ON FACE OF BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, SHOWN AS BEING PARALLEL AND ADJACENT TO THE NORTHERLY LOT LINES OF LOTS 1 AND 2 AND ADJACENT TO THE BURLINGTON NORTHERN RAILROAD RIGHT OF WAY.

30-FOOT ACCESS EASEMENT:

ALL THAT PORTION OF THE 30-FOOT ACCESS EASEMENT DEPICTED AND DEDICATED ON FACE OF BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, SHOWN AS BEING CENTERED ON THE COMMON LOT LINES OF LOTS 1 THROUGH 10, INCLUSIVE, OF SAID BINDING SITE PLAN.

15-FOOT IRRIGATION AND UTILITY EASEMENT:

ALL THAT PORTION OF THE 15-FOOT IRRIGATION AND UTILITY EASEMENT DEPICTED AND DEDICATED ON FACE OF BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, SHOWN AS BEING PARALLEL WITH AND ADJACENT TO THE 30.00-FOOT ACCESS EASEMENT BEING CENTERED ON THE COMMON LOT LINES OF LOTS 1 THROUGH 10, INCLUSIVE, OF SAID BINDING SITE PLAN.

DATED:July 15, 2025

CITY OF KENNEWICK, WASHINGTON

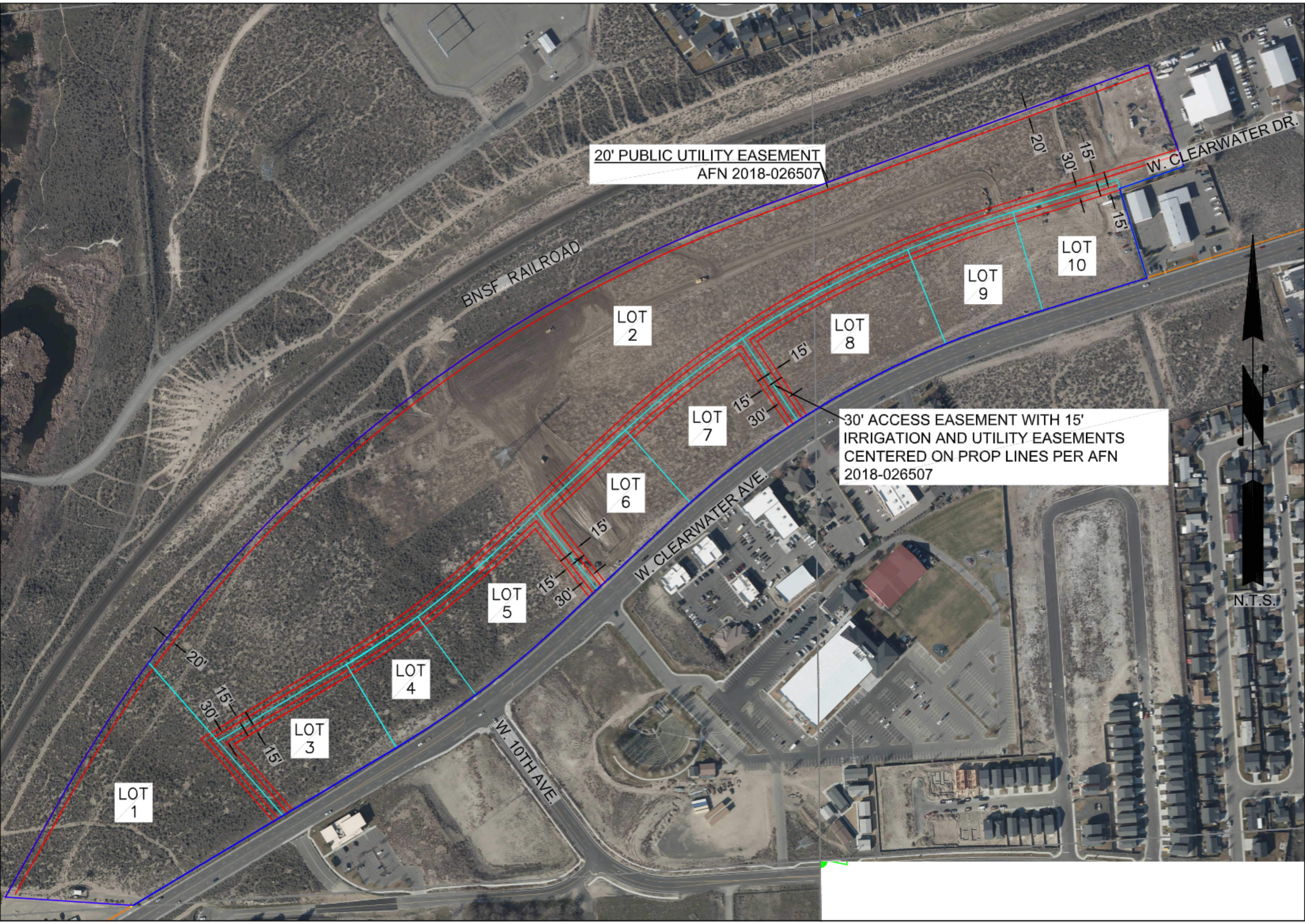
CHARLES TORELLI, Mayor Pro Tem

STATE OF WASHINGTON

COUNTY OF BENTON

I certify that on this 15th day of July 2025, before me, the undersigned Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared CHARLES TORELLI, known to be the Mayor Pro Tem of the City of Kennewick, Washington, the corporation that executed the foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated is authorized to execute said instrument. Witness my hand and official seal hereto affixed the day and year first above written.

Notary Public in and for the State of Washington
Residing in Benton, County, Washington
My Commission Expires July 10, 2026


20' PUBLIC UTILITY EASEMENT
AFN 2018-026507
BNSF RAILROAD
W. CLEARWATER DR.
W. CLEARWATER AVE.
W. 10TH AVE.
LOT 1
LOT 2
LOT 3
LOT 4
LOT 5
LOT 6
LOT 7
LOT 8
LOT 9
LOT 10
20'
30'
15'
30' ACCESS EASEMENT WITH 15' IRRIGATION AND UTILITY EASEMENTS CENTERED ON PROP LINES PER AFN 2018-026507
N.T.S.