

**DISABILITY BOARD
REGULAR MEETING
April 1, 2025**

1. **CALL TO ORDER:** Mayor Crawford called the regular meeting of the Kennewick Disability Board to order at 4:39 p.m. The late start was due to unsuccessful attempts to reach a board member by phone.

2. **ATTENDANCE:**

Board Members Present:

Gretl Crawford, Mayor
Chuck Torelli, Mayor Pro Tem
Dennis Waters, Fire Representative

City Staff Present:

Krystal Johnston, Acting Board Secretary
Richard Stoddard, Accounting Supervisor

3. **PUBLIC COMMENT:** NONE

4. **APPROVAL OF MINUTES:**

Ms. Johnston clarified that according to Robert's Rules of Order, newly elected members have the right to vote on the minutes from meetings that occurred before they joined the Board.

Motion/second/carried unanimously to approve the March 4, 2025 minutes as presented.

5. **FIRE CLAIMS:** NONE

6. **POLICE CLAIMS:** NONE

7. **NEW BUSINESS:**

- a. **Pre-approval: Police Member #23 is requesting preapproval for hearing aids:** The Board briefly discussed the claim.

Motion/second/carried unanimously to direct the member to submit itemized quotes from Costco and Hearing Healthcare Associates with equipment and care plan costs listed separately.

- b. **WSLEA Conference Approval to Attend:** Ms. Johnston outlined the efforts made to locate registration and conference information online, as well as to confirm whether WSLEA is a registered non-profit organization. This investigation arose because their previous website is now linked to a casino and calls to event organizers were not successful.

Through thorough research, the City Clerk's office successfully found registration materials from another city. Upon examining the conference agenda and previous Disability Board meeting documents, it became apparent that the benefits of the sessions for the Disability Board were unclear, and there was no documented process for debriefing those who did not attend.

Lastly, there was no evidence to suggest that the City of Kennewick is a member of WSLEA, as no dues payments were recorded in the City's financial system.

Motion/second/carried unanimously to deny sending a delegate due to lack of information and lack of a formal request for participation by board members present.

8. **UNFINISHED BUSINESS:** NONE

9. BOARD COMMENTS/DISCUSSION:

Commissioner Waters spoke to his efforts to get in touch with Fire members who have not submitted their required paperwork. He will work directly with Secretary Ralston about his next steps. Commissioner Waters suggested the police member seeking assistance with his claims might find it helpful to work directly with Commissioner Kraft.

Commissioner Waters will reach out to Chief Thrall, current president of the WSLEA to get good contact information and a better understanding of the conference.

10. CONCLUSION: Mayor Crawford concluded the meeting at 4:58 p.m.

Krystal Johnston

Krystal Johnston, CMC, CPRO
City Clerk, Acting Disability Board Secretary