CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
April 1, 2025

City Council Present:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Laurencio Sanguino, *City Attorney*
John Cowling, *Public Works Director*
Anthony Muai, *Planning Director*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
Robert Ball, *Deputy Fire Chief*
Krystal Johnston, *City Clerk*
Trever Davis, *Police Commander*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Johnston stated all councilmembers were in attendance with the exception of Councilmembers Anderson and Beauchamp.

MOTION:	Councilmember Millbauer moved to excuse the absence of Councilmember Anderson and Councilmember Beauchamp.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (5-0).**

Mayor Pro Tem Torelli led the Pledge of Allegiance.

Christine Heric provided the invocation.

Retirement Service Recognition: B.J. Moos, Police Commander, 29 Years of Service

Mayor Crawford presented Commander Moos with a plaque and read it into the record. Commander Moos offered a brief word of appreciation.

At 6:35 p.m. Mayor Crawford announced a 10-minute recess to celebrate Commander Moos.

At 6:45 p.m. Mayor Crawford called the meeting back to order.

2. VISITORS:

A citizen described a dispute with a neighbor and asked for assistance.

A citizen requested printed agendas, an easier way to arrange for invocation dates, and urged enforcement of Title IV.

A citizen spoke to the grant applications and BFCOG agenda items and encouraged incorporating shade trees for these projects to mitigate the results of climate change.

3. APPROVAL OF AGENDA

Councilmember Millbauer pulled item 4.c., Proclamations: Approval of 2025 List of Ceremonial Proclamations from the Consent Agenda. This item was considered under new business.

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as amended.
SECOND:	Councilmember McShane.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (5-0).**

4. CONSENT AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the consent agenda as amended.
SECOND:	Councilmember McShane.
VOTE:	**The motion passed unanimously (5-0).**

a. **Meeting Minutes: March 18, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.

b. **Meeting Minutes: March 25, 2025, City Council Workshop Meeting**
Motion to approve the minutes as presented.

d. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for February 2025 in the amount of $588,114.91 comprised of check numbers 28050-28183 in the amount of $545,973.54 and electronic transfers in the amount of $42,141.37.

e. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for February 2025 in the amount of $34,137.03 comprised of all electronic transfers.

f. **Payroll Roster: For the Pay Period Ending 03/15/2025**
Motion to approve the payroll roster for the pay period ending 03/15/2025.

g. **Grants: Authorizing a Grant Application to the National Highway System (NHS) Asset Management Program Call for Projects**
Motion to authorize staff to apply for funding for the Columbia Drive (Fruitland to SR-397) Pavement Preservation and Clearwater Ave. (Kellogg to Union) Pavement Preservation projects as presented.

h. **Grants: Authorizing a Grant Application to the Local Bridge Program Call for Projects**
Motion to authorize staff to submit a Local Bridge Program grant application for the Washington/W 6th Ave. C.I.D. Canal bridge and the Columbia Park Bridge as presented.

i. **Interlocal Agreement: Memorandum of Understanding between Benton-Franklin Council of Governments (BFCOG), Richland, Pasco, and Kennewick Concerning the Tri-City Regional Public Facilities District Administration**
Motion to approve the memorandum of understanding as presented.

j. **Board & Commission Vacancy: Historic Preservation Commission Appointment**
Motion to approve the Interview Committee's recommendation to appoint Jennifer Harper to Position 1 of the Historic Preservation Commission with a term expiring March 31, 2029.

k. **Board & Commission Vacancy: Planning Commission Appointments**
Motion to approve the Interview Committee's recommendation for the appointment of Mark Barger to Position 1, Michelle Morales to Position 2, and Christopher Arneson to Position 3 of the Planning Commission with terms expiring March 31, 2029.

5. **PUBLIC HEARINGS/MEETINGS:**

a. **Public Input: Establishing a Fire Impact Fee (no final action):**

Chief Michael provided a comprehensive staff report. Together with Ms. Erdman, he answered Council's questions.

Mayor Crawford opened the public hearing at 7:08 p.m.

No persons provided testimony for or against the matter.

The public hearing was closed at 7:08 p.m.

No action taken.

b. **Resolution 25-04: Vacation of a 10.00-Foot Utility and Irrigation Easement at 3627 S Palouse Ct**

Mr. Cowling provided a staff report on the matter, explaining the easement is not needed and should be considered surplus. He responded to Council questions.

Mayor Crawford opened the public hearing at 7:10 p.m.

No persons provided testimony for or against the matter.

The public hearing was closed at 7:11 p.m.

MOTION:	Mayor Pro Tem Torelli moved to approve the resolution as presented.
SECOND:	Councilmember McShane.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (5-0).**
The City Clerk assigned Resolution No. 25-04	

6. **NEW BUSINESS:**

a. **Project Acceptance: Garfield-Blackberry Canyon Drainage Outlet Project**

Mr. Cowling provided a staff report on the matter and responded to Council questions.

At 7:17 p.m., Mayor Crawford announced Council would meet in Executive Session until 7:30 p.m. pursuant to RCW 42.30.110(1)(i) to discuss potential litigation.

At 7:30 p.m., Mayor Crawford resumed the open session.

MOTION:	Councilmember Millbauer moved to unilaterally accept the work of Allstar Construction Group, Inc. for contract P2019-21 P2010-23, Garfield-Blackberry Canyon Drainage Outlet, in the amount of $727,842.76.
SECOND:	Councilmember Trumbo.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (5-0).**

4.c. Proclamations: Approval of 2025 List of Ceremonial Proclamations

Councilmember Millbauer pulled the item to further discuss the Be SMART proclamation. Based on concerns about the accuracy and completeness of the draft proclamation, Ms. Johnston advised it may be appropriate to remove this proclamation from the list and bring the item forward separately at a future meeting with a final version for Council consideration/approval.

MOTION:	Councilmember Millbauer moved to strike the Be SMART proclamation and direct staff to bring a final proclamation forward for consideration at a future meeting.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	Councilmembers spoke to the importance of crafting a meaningful, accurate proclamation, prior to approval.
VOTE:	**The motion passed unanimously (5-0).**
MOTION:	Councilmember Millbauer moved to approve the 2025 Ceremonial Proclamations List as amended.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (5-0).**

7. COUNCIL COMMENTS/DISCUSSION:

Councilmembers and Ms. Erdman reported on their respective activities, upcoming events, and items of concern.

8. ADJOURNMENT: Mayor Crawford concluded the meeting at 7:47 p.m.

Krystal Johnston

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/338987