City Council Meeting Schedule July 2019

July 2, 2019
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

July 9, 2019
Tuesday, 6:30 p.m. — WORKSHOP MEETING

1. 2020 Census Update
2. MyTri 2030
3. WATV on City ROW
4. Executive Session – RCW 42.30.110(c) Purchase & Sale (15 minutes)

July 16, 2019
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

July 23, 2019
Tuesday, 6:30 p.m. — WORKSHOP MEETING

1. 2020 Legislative Priorities
2. Development Process & Project Update

July 30, 2019
Tuesday, 6:30 p.m. — NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

CITY COUNCIL REGULAR MEETING AGENDA
July 2, 2019 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave

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1. CALL TO ORDER
Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA
All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

a. (1) Minutes of Special Meeting of June 8, 2019.
   (2) Minutes of Regular Meeting of June 18, 2019.
b. (1) Motion to approve Claims Roster for June 15, 2019.
   (2) Motion to approve Claims Roster for the Columbia Park Golf Course Account for May 2019.
c. Motion to approve Payroll Roster for June 15, 2019.
d. Motion to authorize the Mayor to sign the professional services agreement with HDR Engineering for the Water Treatment Plant Condition Assessment and Filter Membrane Optimization (P1919).
e. <u>Resolution 19-14</u>: Motion to approve the amendment of the KAC "Traffic Code", Section 13-54-020, "Changing Speed Limits in Certain Zones."
f. Motion to authorize the Mayor to execute a franchise agreement with Benton County, allowing City utilities and facilities along County roads.
g. Motion for City Council to award Contract P1823-19 Kennewick Ave Pavement Preservation Project to Inland Asphalt in the amount of $1,567,852.10, plus a 15% contingency amount of $235,177.82, for a total amount of $1,803,029.92.

4. VISITORS

5. ORDINANCES/RESOLUTIONS

<u>Ordinance 5812</u>: Adding KMC Chapter 2.06 Council Code of Ethics.
<u>Ordinance 5813</u>: Amending KMC 2.04.050 and 2.04.130 City Council.
<u>Ordinance 5814</u>: Amending KMC 18.12.270 Transportable Units.
<u>Resolution 19-13</u>: Amending KAC Chapter 7-10 and Section 7-32-010.

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

CITY OF KENNEWICK
CITY COUNCIL
Special Meeting
June 8, 2019

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 8:05 a.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Marie Mosley
Paul Parish	Terri Wright
John Trumbo	
Bill McKay	
Chuck Torelli	
Mayor Don Britain	

2. APPROVAL OF AGENDA

Mr. Parish moved, seconded by Mayor Pro Tem Lee to approve the Agenda as presented. The motion passed unanimously.

3. NEW BUSINESS

a. Candidate Interviews

Interviews for the vacancy on the City Council created by the death of Council Member Steve Young were conducted for the following applicants; Russel Del Gesso, Ubaldina Creek, Leo Perales, Robb Heston, Cameron Fordmeir, James Millbauer, Ed Pacheco, Ed Frost, Lindy Verhei, Bob Parks and Brooke Yount.

Names were previously drawn to determine the order in which candidates would be interviewed. The first interview began at 8:10 a.m. Breaks were taken throughout with final interview ending at 12:10 p.m.

b. Executive Session (Candidate Qualifications per RCW 42.30.110(1)(h) - 15 minutes)

Mayor Britain announced that Council would take a lunch break and then go into Executive Session at 12:45 p.m. for 15 minutes regarding Candidate Qualifications per RCW 42.30.110(1)(h).

The meeting re-convened at 1:00 p.m.

c. Election of Councilmember

Mayor Britain stated all applicants interviewed were nominated for the vacant position on the City Council. City Clerk, Terri L. Wright called the roll in alphabetical order.

Mayor Britain, Mayor Pro Tem Lee and Mr. Torelli cast their votes for Leo Perales, Mr. McKay and Mr. Trumbo cast their votes for Edwin Frost, Mr. Parish cast his vote for James Millbauer.

Mayor Britain asked to conduct another roll call vote. City Clerk, Terri L. Wright called the roll in alphabetical order. Mayor Britain and Mr. Parish cast their votes for James Millbauer, Mayor Pro Tem Lee and Mr. Torelli cast their votes for Leo Perales, Mr. McKay and Mr. Trumbo cast their votes for Edwin Frost.

Mayor Britain asked to conduct another roll call vote. City Clerk, Terri L. Wright called the roll in alphabetical order. Mayor Britain and Mr. Parish cast their votes for James Millbauer, Mayor Pro Tem Lee, Mr. McKay, Mr. Torelli and Mr. Trumbo cast their votes for Edwin Frost.

Edwin Frost was selected to fill the vacant Council position by a 4 to 2 vote.

The Oath of Office will be administered to Mr. Frost at a special meeting on June 11, 2019.

4. ADJOURNMENT

Meeting was adjourned at 1:03 p.m.

Terri L. Wright, CMC
City Clerk

CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
June 18, 2019

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Wes Romine	Trevor White
Ed Frost	Lisa Beaton	Evelyn Lusignan
Paul Parish	Cary Roe	Bruce Mills
John Trumbo	Terri Wright	Sorin Juster
Bill McKay	Dan Legard	Bruce Beauchene
Chuck Torelli	Terry Walsh	
Mayor Don Britain	Vince Beasley	

Cary Roe led the Pledge of Allegiance.

HONORS & RECOGNITIONS

Mayor Britain read Resolution 19-10 recognizing the outstanding contributions of Team Rubicon to the City of Kennewick.

Mr. Parish moved, seconded by Mayor Pro Tem Lee to adopt Resolution 19-10. The motion passed unanimously.

Mayor Britain presented a plaque of appreciation to Bruce Beauchene for his 27-years of service to the City of Kennewick.

Mayor Britain stated there would be a ten-minute break to allow everyone the opportunity to congratulate Mr. Beauchene and enjoy some refreshments.

Mayor Britain called the meeting back to order at 6:50 p.m.

2. APPROVAL OF AGENDA

Mayor Pro Tem Lee moved, seconded by Mr. Parish to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

a. (1) Minutes of the Regular Meeting of June 4, 2019.
(2) Minutes of the Special Meeting of June 11, 2019.
b. (1) Motion to approve Claims Roster for May 24, 2019.
(2) Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for April 2019.
c. Motion to approve Payroll Roster for May 31, 2019.
d. Motion to authorize the City Manager to sign the License Agreement with Panoramic Heights.
e. Motion to accept the work of Rotschy, Inc. for Contract P1604-18, UPRR 24-Inch Interceptor Sewer Rehabilitation, in the amount of $836,559.11.
f. Motion to reject all bids received for the West 10th Ave Widening Project.
g. Motion for City Council to award Contract P1906-19 West 36th Ave. Sidewalk Project to Ray Poland & Sons, Inc. in the amount of $304,542.88, plus a 10% contingency amount of $30,454.29, for a total amount of $334,997.17.
h. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of The Village at Southridge Ph 2 contingent upon payment of fees, bonding for incomplete street and landscape work, and drainage easements in place.

i. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southcliffe Phase 2 contingent upon payment of fees and bonding for incomplete street and landscape work.

Mr. McKay moved, seconded by Mr. Parish to approve the Consent Agenda. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS

a. Ordinance 5811: Mixed-Use Master Plan Code Revision. Wes Romine, Development Services Manager reported.

ORDINANCE NO. 5811

AN ORDINANCE RELATING TO COMPREHENSIVE PLAN AMENDMENTS AND AREA-WIDE REZONE PROCEDURES AND AMENDING SECTION 4.12.110 OF THE KENNEWICK MUNICIPAL CODE

Mr. Parish moved, seconded by Mayor Pro Tem Lee to adopt Ordinance No. 5811. The motion passed 6-1 with Mr. McKay opposed.

6. PUBLIC HEARINGS/MEETINGS

a. Resolution 19-11: 2020-2025 Six-Year Transportation Improvement Plan (TIP). Sorin Jester, Transportation Manager reported.

Public hearing was opened and closed at 7:08 p.m.

RESOLUTION NO. 19-11

A RESOLUTION ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM AS REQUIRED BY RCW 35.77.010

Mr. Parish moved, seconded by Mayor Pro Tem Lee to adopt Resolution No. 19-11. The motion passed unanimously.

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. AJOURNMENT

Meeting was adjourned at 7:14 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet

Agenda Item Number	3.b.(1)	Council Date	07/02/2019
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated June 14, 2019, in the amount $ 4,387,096.44, and comprised of check numbers 147162 through 147477 and wire transfer numbers 300367, 300369, and 300371.

Summary

The payments on this Claims Roster are comprised of the following issued 05/25/19 - 06/14/19:

Check numbers 147162 through 147477	$ 2,654,771.89
Wire transfer number 300367	1,652,901.77
Wire transfer number 300369	79,205.78
Wire transfer number 300371	217.00

Total	$ 4,387,096.44

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

$ 4,387,096.44.

Through	Lynne Brown Jun 17, 16:08:52 GMT-0700 2019
Dept Head Approval	Dan Legard Jun 17, 17:12:50 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 15:44:05 GMT-0700 2019

Attachments: Claims Roster

- [ ] **Recording Required?**

City of Kennewick
Claims Roster
5/25/2019 - 6/14/2019

Accounting Period
2020

001 GENERAL FUND

010 CITY COUNCIL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CITY APPAREL FOR COUNCILMAN TOREL	171.20	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCHEON - C T	20.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COUNCIL MEETING REFRESHMENTS	30.87	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC CHAMBER LUNCHEON - 6 PEOPLE.	50.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLOCKS FOR MEETING ROOMS 1. ATOMI(	103.12	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 RETIREMENT PLAQUES.	155.30	C
						Total amount by Department	**$ 530.49**	

020 CITY MANAGER

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	83.82	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC CHAMBER LUNCHEON - 6 PEOPLE.	25.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	7 EASELS	486.42	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES FOR CTUIR MEETING	6.93	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW EMPLOYEE MEETING SUPPLIES.	156.93	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES.	79.93	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	50 THUMB DRIVES	228.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VARIDESK - J AMAN.	428.97	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLOCKS FOR MEETING ROOMS 1. ATOMI(	14.87	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW EMPLOYEE MEET AND GREET.	625.02	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH WIRELESS MOUSE - JACKIE AI	10.85	C
						Total amount by Department	**$ 2,147.24**	

032 SUPPORT SERVICES-FINANCE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	314.00	
	147332	06/14/2019	00202	LEGARD DAN	in	TRAVEL EXPENSE	934.09	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WFOA MEMBERSHIP FEE WINTERS	75.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WSCPA MEMBERSHIP RENEWAL LEGARD	305.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	GAAFR REVIEW NEWSLETTER.	50.00	C
						Total amount by Department	**$ 1,678.09**	

033 SUPPORT SERVICES-PURCHASING

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.56	
	147306	06/14/2019	00021	HUSK OFFICE FURNITURE AND SUPPLIE!	in	OFFICE SUPPLIES - WAREHOUSE	28.23	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2019 MRSC ROSTER SYSTEM FEE	575.00	C
						Total amount by Department	**$ 642.79**	

034 SUPPORT SERVICES - INFO SYSTEMS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147186	06/07/2019	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	6,557.05	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	872.86	
	147265	06/14/2019	03344	CONSOLIDATED TECHNOLOGY SVCS	in	SCAN CHARGES	333.45	
	147352	06/14/2019	08210	MOBILEGUARD INC	in	NET GUARD	1,072.50	
	147419	06/14/2019	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	3,350.00	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER USER CONFERENCE - HOTEL - PAT	1,319.75	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IT UNIFORM SHIRTS	487.51	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	INTERNATIONAL TRANSACTION FEE FOR	0.21	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COPYTRANS SOFTWARE MAINTENANCE	13.99	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AMAZON PRIME BUSINESS ANNUAL MEM	129.23	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY CREDIT CARD PROCESSING FE	468.95	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1 CASE OF KLEENEX (18 BOXES) - IT	29.18	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT HEADSET CABLE FOR JOI	63.87	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SERVICES.CI.KENNEWICK.WA.US SSL CEI	178.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KASEYA ANNUAL SUBSCRIPTION RENEW	1,573.53	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CART	65.14	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ACTIVE DISPLAY PORT TO DVI CABLE - IT	14.75	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LOGITECH WEBCAM - IT	141.17	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VEEAM USER CONFERENCE/TRAINING RI	1,499.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	3 SPARE 24" MONITORS - IT	521.25	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APC 1500VA UPS - IT	225.88	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APC 1500VA UPS - IT	225.88	C
						Total amount by Department	**$ 19,143.15**	

035 SUPPORT SERVICES-CUSTOMER SERVICE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147269	06/14/2019	03530	DATAPROSE INC	in	DUNNING & BILL PRINTS	8,241.97	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	1.00	
	147457	06/14/2019	04479	WEBCHECK INC	in	WEBECHECK - MAY 2019	1,369.45	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REGISTRATION REFUND - COLLABORATI	-35.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REGISTRATION FEE: MANAGING EMOTIC	149.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LEADERSHIP TRAINING	35.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2019 CODE SPECIALIST WEBINAR.	100.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSAPT SPRING EDUCATION CONFERENC	200.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSAPT MEMBERSHIP RALSTON	35.00	C
						Total amount by Department	**$ 10,096.42**	

041 CITY CLERK

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	147177	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEE	108.00

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147178	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	105.00	
	147179	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	103.00	
	147180	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	103.00	
	147181	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	103.00	
	147182	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	102.00	
	147183	06/07/2019	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	102.00	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	252.56	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	PUBLICATION	42.02	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	PUBLICATION	59.32	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR JOSEE SALDUA	28.82	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INDEX CARDS	6.18	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PAPER, DIVIDERS, ARROW FLAGS	63.96	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECEIVED DATE STAMP - PDR UNIT	63.53	C
						Total amount by Department	**$ 1,242.39**	
042 LEGAL SERVICES								
	147224	06/14/2019	03331	BENTON COUNTY DISTRICT COURT	in	DANGEROUS DOG APPEAL	83.00	
	147284	06/14/2019	07610	FOLTZ JESSICA	in	TRAVEL EXPENSE	234.20	
	147387	06/14/2019	03467	PRONTO PROCESS SERVICE, INC	in	MAY MESSENGER SERVICE	40.00	
	147459	06/14/2019	00853	WEST GROUP PAYMENT CENTER	in	WESTLAW CHARGES - MAY 19	2,906.03	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL REPORT C K WA CORPORATION	60.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RE: CITY OF KENNEWICK V. 8Z0163952	28.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LEGAL DOCUMENTATION RE: CITY OF KE	2.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	E-FILING FEE FOR JUDGE'S COPY OF RESI	10.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FILING FEE FOR E-FILE OF RESPONSE RE:	2.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WSAMA CONFERENCE HOTEL ROOM FOR	433.92	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL ROOM FOR WSAMA CONFERENCE	433.92	C
						Total amount by Department	**$ 4,234.07**	
050 CIVIL SERVICE								
	147234	06/14/2019	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	PROFESSIONAL SERVICES	1,540.00	
	147354	06/14/2019	09181	MOON, TAE IM, PH.D.	in	PROFESSIONAL SERVICES	800.00	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	4/10/19 SERGEANT EXAM - 1 NIGHT STAY	151.30	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SERGEANT PROMOTIONAL EXAM, BREAI	54.50	C
						Total amount by Department	**$ 2,545.80**	
061 CODE ENFORCEMENT								
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	110.09	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INT'L CODE COUNCIL WEBINAR	49.00	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL FOR CONSTRUCTION EXAM CENT	255.08	C
						Total amount by Department	**$ 414.17**	

062 LONG RANGE PLANNING

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.01	
	147248	06/14/2019	02481	CI INFORMATION MANAGEMENT CI SUP	in	DOCUMENT IMAGING SERVICES	375.78	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	6.49	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	LEGAL PUBLICATION	88.99	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	LEGAL PUBLICATION	249.65	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BART TRANSPORTATION FEE SAN FRANC	9.65	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS (BOTTLED WATER AND (	16.62	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HILTON SAN FRANCISCO UNION SQUARE	974.70	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SKILLPATH WEBINAR - MASTERING MICF	161.82	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW PLANNING COMMISSIONER JAMES I	42.03	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES (FILE FOLDERS, N	96.89	C
						Total amount by Department	**$ 2,062.63**	

063 ECONOMIC & BUSINESS DEVELOPMENT

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	181.13	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	697.00	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	28.49	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PURCHASE OF CLIPPER CARD AND TRAN	18.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER TRIP SEATAC TO BELL HARBOR CO	38.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER TRIP SEATAC TO BELL HARBOR CO	5.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER FROM CONVENTION CENTER TO AI	1.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER TRIP FROM CONVENTION CENTER	6.92	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER TRIP FROM AMAZON TO SEATAC - T	5.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER TRIP FROM AMAZON TO SEATAC - I	33.96	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADD CLIPPER TRANSIT VALUE.	20.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER TIP FOR TRAVEL FROM HOTEL TO (	1.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UBER FOR TRAVEL FROM HOTEL TO CON	7.26	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADD CLIPPER TRANSIT VALUE.	8.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IMAGES FOR MARKETING MATERIAL	31.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKING FOR ECON. DEVELOPMENT TRA	10.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMAIL MANAGEMENT-MARKETING	103.18	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FINAL HOTEL TRANSACTION FOR APA NF	974.70	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC CHAMBER LUNCHEON - 6 PEOPLE.	75.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MARKETING MATERIAL FOR BOOTH	85.85	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOTH ITEMS FOR ICSC-RETAIL RECRUIT	20.63	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TABLE RENTAL AT ICSC	129.25	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TABLE CLOTHS FOR ROUNDS	32.12	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	43" MONITOR - MILES THOMAS	304.07	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INTERNATIONAL TRANSACTION FEE FOR	0.44	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISPLAY FUSION SOFTWARE - ROHANNA	29.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH WIRELESS MOUSE/KEYBOARI	46.70	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MARKETING MATERIALS FOR RETAIL RE	1,426.02	C
						Total amount by Department	**$ 4,319.22**	

071 POLICE DEPT. - ADMINISTRATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147186	06/07/2019	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	213.10	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	122.00	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	42.00	
	147325	06/14/2019	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMB	19.00	
	147330	06/14/2019	02280	LANGUAGE LINE SERVICES, INC	in	INTERPRETATION SERVICES	85.55	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	64.31	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	84.77	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLEA GRADUATION - CHIEF HOHENBERG	276.59	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATPA MEETING - CHIEF HOEHENBERG	156.59	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HIDTA BOARD MEETING - CHIEF HOHENE	248.61	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATPA BOARD MEETING - CHIEF HOHENI	13.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BASIC CABLE SERVICE	231.34	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	KPD MAILING TO SCOTLAND.	3.23	C
						Total amount by Department	**$ 1,560.09**	

072 POLICE DEPT.- CRIMINAL INVESTIGATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,597.60	
	147225	06/14/2019	03331	BENTON COUNTY DISTRICT COURT	in	WEAPONS FORFEITURE	83.00	
	147226	06/14/2019	03331	BENTON COUNTY DISTRICT COURT	in	WEAPONS FORFEITURE	83.00	
	147227	06/14/2019	03331	BENTON COUNTY DISTRICT COURT	in	WEAPONS FORFEITURE	83.00	
	147298	06/14/2019	04575	HAMEL AARON	in	PARKING REIMB	105.46	
	147325	06/14/2019	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMB	62.90	
	147339	06/14/2019	07830	MAGNET FORENSICS USA INC	in	SOFTWARE RENEWAL	2,000.00	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147411	06/14/2019	07974	SIRCHIE FINGER PRINT LABORATORIES	in	EVIDENCE SUPPLIES	938.65	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICAC LAB INTERNET SERVICE	207.51	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSTRUCTOR HOTEL ROOMS FOR TRAINI	874.24	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 IPHONE 7 CASES - PATROL	120.24	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVIDENCE AND CRIME SCENE SUPPLIES	657.63	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL AND PARKING EXPENSE FOR WSN	153.75	C
						Total amount by Department	**$ 7,075.48**	

073 POLICE DEPT. - PATROL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	6,593.31	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	3,325.16	
	147271	06/14/2019	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINT - VEH #7823	114.04	
	147271	06/14/2019	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINT - VEH #7820	230.77	
	147325	06/14/2019	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMB	51.00	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	147447	06/14/2019	03997	VISTA VETERINARY HOSPITAL INC	in	K-9 MEDICAL	95.18	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FUEL FOR RENTAL CAR FOR K9 - FOUND/	23.40	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FUEL FOR RENTAL CAR FOR K9 - FOUND/	24.21	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FUEL FOR EVIDENCE VAN FOR K9 - FOUN	60.34	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL IN NORTHPORT, AL FOR K9 - FOUN	489.25	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL IN NORTHPORT, AL FOR K9 - FOUN	489.25	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL PARKING - FOUNDATION	71.23	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RENTAL CAR FOR K9 PURCHASE	736.37	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL FOR K9 PURCHASE	1,002.59	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL FOR K9 PURCHASE	1,002.59	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLEA GRADUATION - CMDR CHRIS GUER	276.59	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 LEASHES, FUR SAVOR - FOUNDATION	171.97	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEOPRENE QUARRY SLEEVES - FOUNDAT	91.98	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FURMINATOR, SHAMPOO, LEASH - FOUNI	75.33	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DOG BOWL FOR K9 CAR - FOUNDATION	10.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ROPE FOR IVAN KONGS - FOUNDATION	2.20	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FILTERS FOR SWAT AVON MASKS	340.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WA ST. K9 ASSOCIATION DUES - MERKL	50.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WA ST. K9 ASSOCIATION DUES - KOHN	50.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WCIA - AFFORDABLE HOUSING AND HOM	35.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PEACE KEEPER REPAIR	629.15	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GANG OFFICER TRAINING	100.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GANG OFFICER TRAINING	100.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TACTICAL ENERGETIC ENTRY SYSTEMS S	1,900.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL STAY IN SEATTLE FOR K9 - FOUND	224.55	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL IN SEATTLE FOR K9 - FOUNDATIO	211.38	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BLEA GRADUATION - AIRPORT PARKING	13.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TACTICAL ENERGETIC ENTRY SYSTEMS S	482.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FUEL FOR RENTAL CAR FOR K9 - FOUNDA	33.72	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MUZZLE, HARNESS AND FUR SAVOR - FO	468.00	C
						Total amount by Department	**$ 20,225.41**	

074 POLICE DEPT. - STAFF SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	494.68	
	147233	06/14/2019	04965	BETTENDORF'S PRINTING & DESIGN	in	BUSINESS CARDS	54.30	
	147325	06/14/2019	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMB	116.00	
	147416	06/14/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	184.64	
	147416	06/14/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	268.02	
	147472	06/14/2019	10203	WYSOCK NINA	in	UNIFORM ALLOWANCE	389.58	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DUAL MONITOR ARM	211.77	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CRIME PREVENTION TRAINING	265.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HP LASERJET PRO 500 COLOR MFP - KPD I	856.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES	19.55	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ISCPP MEMBER RENEWAL - MIKE BLATM	35.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 PORT PRINTER SWITCH AND USB CABL	36.89	C
						Total amount by Department	**$ 2,932.28**	

075 POLICE DEPT. - INTERGOVERNMENTAL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147186	06/07/2019	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	67.92	
	147229	06/14/2019	01517	BENTON COUNTY PROSECUTOR	in	KIDS HAVEN	4,170.26	
	147230	06/14/2019	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	6,328.48	
	147326	06/14/2019	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	81.00	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147398	06/14/2019	10000	ROUND 3 LLC MATTHEW LAWRENCE DU	in	HIDTA DEPUTY DIRECTOR SERVICES	5,980.00	
	147398	06/14/2019	10000	ROUND 3 LLC MATTHEW LAWRENCE DU	in	TRAVEL REIMB	1,267.66	
	147403	06/14/2019	10002	SEDAM PENNY	in	HIDTA FISCAL OFFICER SERVICES	3,891.00	
	147430	06/14/2019	09790	TRIOS HEALTH RCCH TRIOS HEALTH LL(	in	PRISONER MEDICAL	2,448.78	
	147458	06/14/2019	10001	WEINER JONATHAN M	in	TRAVEL REIMB	1,291.52	
	147458	06/14/2019	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	6,990.00	
	147469	06/14/2019	10204	WILLIS OF FLORIDA INC	in	LIABILITY INS - HIDTA	4,085.37	
						Total amount by Department	**$ 36,601.99**	

076 POLICE DEPT - PROFESSIONAL STANDARDS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147197	06/14/2019	08623	ACE SALES & SERVICE INC	in	PORTABLE TOILET	75.00	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	931.55	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	27.99	
	147287	06/14/2019	05823	GALLS, LLC	in	CREDIT	-279.02	
	147287	06/14/2019	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	83.30	
	147287	06/14/2019	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	12.14	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	0.55	
	147401	06/14/2019	01549	SAN DIEGO POLICE EQUIPMENT CO INC	in	TRAINING SUPPLIES	5,114.41	
	147432	06/14/2019	02861	TROPHY SHOPPE, THE	in	CHIPS NAMEPLATES	23.89	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECRUITING ADVERSTISING	200.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER	51.95	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES FOR THE RANGE	74.37	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VOLUNTEER SUPPLIES	29.29	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECRUITING ADVERTISING	200.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ASSESSOR FOOD FOR SERGEANT TESTIN	185.76	C
						Total amount by Department	**$ 6,731.18**	

081 FIRE DEPT. - ADMINISTRATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE - TANK RENTAL	50.50	
	147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE - TANK RENTAL	50.50	
	147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE	14.67	
	147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE	19.52	
	147248	06/14/2019	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	37.54	
	147255	06/14/2019	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	26.20	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	5.58	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2-CASES PAPER	78.17	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WASHINGTON FIRE CHIEFS CONFERENCE	250.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: MISTY SI	32.58	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL DUES, INTERNATIONAL ASSOCI	142.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	4GB USB DRIVES (QTY.2)	10.73	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT: LOST ORDER - CASE OF COPY PA	-78.17	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MATTRESSES FOR STATION 1	1,321.80	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: KIRKLAN	34.20	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: TOILET P	80.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 27" MONITORS - FIRE (JULIE)	594.24	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: LITHIUM	29.31	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DURACE	28.52	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	48.30	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DAWN DI	111.28	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CREW HI	21.63	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL FEE	16.15	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2-CASES PAPER; 1-REAM BRIGHT WHITE (	136.02	C
						Total amount by Department	**$ 3,061.77**	

082 FIRE DEPT. - SUPPRESSION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,362.49	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	1.63	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	1.23	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	2.44	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	1.23	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	4.89	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	REPAIR BAG	16.29	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	1.23	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW PATCHES & HEM PANTS	4.40	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	6.12	
	147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	5.87	
	147228	06/14/2019	00044	BENTON COUNTY FIRE DISTRICT #1	in	FTC CAPITAL FUND	5,000.00	
	147287	06/14/2019	05823	GALLS, LLC	in	JACKETS - NEW HIRES	105.91	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRE	22.81	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	57.98	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM PANTS	59.76	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	29.00	
	147287	06/14/2019	05823	GALLS, LLC	in	SOFTSHELL JACKET	13.28	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM SHIRT	16.77	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	31.88	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	15.94	

City of Kennewick
Claims Roster
5/25/2019 - 6/14/2019

Accounting Period

2020

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	79.70	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	95.73	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRE	95.74	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	250.86	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	29.89	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM - NEW HIRES	91.21	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	179.29	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	15.94	
	147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM PANTS	19.58	
	147297	06/14/2019	07790	HAGLUND'S TROPHIES LLC	in	SUPPLIES	890.52	
	147301	06/14/2019	08572	HIGH DESERT MAINTENANCE INC	in	HYDRAULIC TOOL REPAIR	341.24	
	147312	06/14/2019	10166	ISPYFIRE INC	in	ANNUAL SUBSCRIPTION	692.33	
	147329	06/14/2019	04244	L N CURTIS & SONS	in	HOSE NOZZLES	521.28	
	147346	06/14/2019	01206	MED-TECH RESOURCE INC	in	OXYGEN REGULATOR	359.97	
	147356	06/14/2019	03450	MUNICIPAL EMERGENCY SVS DEPOSITO	in	HOSE NOZZLES	161.18	
	147356	06/14/2019	03450	MUNICIPAL EMERGENCY SVS DEPOSITO	in	NOZZLE ADAPTER	162.99	
	147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	MAINTENANCE SUPPLIES	37.64	
	147389	06/14/2019	00957	RANCH & HOME INC	in	WILDLAND GLOVES	37.96	
	147391	06/14/2019	02116	RANSIER, RAY	in	SCBA MOUNTING BRACKETS	54.78	
	147394	06/14/2019	08467	REGION 8 FIRE COUNCIL	in	IFSAC FF1 TEST	625.00	
	147417	06/14/2019	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	MAINTENANCE SUPPLIES	47.86	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.54	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	18.53	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.82	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.45	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.67	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.60	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	17.39	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.25	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.54	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	26.06	
	147440	06/14/2019	08884	US FIRE EQUIPMENT LLC L HAMILTON V	in	HELMET	4,601.38	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	10 GETAC BATTERIES, 1 DOCKING STATIC	1,228.12	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHARGER FOR HANDHELD SPOTLIGHT.	19.49	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING EXPENSE - JATC CERTIFICATE	199.39	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIMSUSHARE ANNUAL SOFTWARE RENEV	74.95	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EXCHANGE STREAMLIGHT LIGHTS FOR I	68.80	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHEMICAL GUYS HEX-3 6.5" BUFFING PAI	32.55	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BRASS FIRE HYDRANT ADAPTER W/PIN L	182.40	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LADDER 1815 LADDER BELTS (QTY.4)	885.64	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY FEE WEBINAR MEETING SERV	24.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DIXON BTN75 BRASS TWIST NOZZLE, 3/4'	130.24	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ONLINE LIBRARY SUBSCRIPTI	6.00	C
						Total amount by Department	**$ 19,180.65**	

083 FIRE PREVENTION & INVESTIGATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	756.96	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	42.88	
	147329	06/14/2019	04244	L N CURTIS & SONS	in	HYDRANT WRENCHES	185.33	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRE INVESTIGATOR COURSE REGISTRAT	570.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRE INVESTIGATOR COURSE REGISTRAT	570.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRLINE CANCELLATION PLAN FOR FIRE	96.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRE INVESTIGATOR COURSE REGISTRAT	570.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE ROMERO - FIRE INVESTIGATOR	441.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE SWENSON - FIRE INVESTIGATOI	441.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE BISHOP - FIRE INVESTIGATOR C	441.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: KIRKLAI	36.35	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2019 PACIFIC NW FIRE INVESTIGATION SY	1,004.24	C
						Total amount by Department	**$ 5,156.26**	

090 ENGINEERING

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	790.68	
	147255	06/14/2019	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - FROST BUILDING	32.23	
	147357	06/14/2019	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMB	97.61	
	147370	06/14/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	78.02	
	147370	06/14/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	55.71	
	147370	06/14/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	10.31	
	147370	06/14/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	15.56	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LINKEDIN-370 TRAINING MEMBERSHIP (F	550.24	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONTEXT CAMERA IPHONE APP - STEVEI	10.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES - SIGN HOLDER FOR FR	8.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR KYLIE PEEL AND A	24.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	7/1/19 - 6/30/2020 APWA MEMBERSHIP DUE	975.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	37.98	C
						Total amount by Department	**$ 2,687.89**	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
101 CORPORATE & COMMUNITY SERVICES								
	147184	06/07/2019	05727	CITI COSTCO ANYWHERE VISA	in	EMPLOYEE LUNCHEON	190.53	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	15.67	
	147194	06/14/2019	06874	A WORKSAFE SERVICE INC	in	PROFESSIONAL SERVICES	55.00	
	147207	06/14/2019	10165	AMBER PREJEAN	in	TRAFFIC BOX ART	400.00	
	147239	06/14/2019	05827	CALIPER MANAGEMENT INC	in	PROFESSIONAL SERVICES	310.00	
	147239	06/14/2019	05827	CALIPER MANAGEMENT INC	in	PROFESSIONAL SERVICES	310.00	
	147299	06/14/2019	09630	HANFORD CHOIR AND DRAMA	in	BOARDS/COMMISSIONS BANQUET	200.00	
	147300	06/14/2019	10202	HEART OF HEART DESIGN	in	TRAFFIC BOX ART	400.00	
	147307	06/14/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	20.00	
	147335	06/14/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	90.00	
	147335	06/14/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	90.00	
	147335	06/14/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	90.00	
	147335	06/14/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	90.00	
	147361	06/14/2019	01030	NAVIA BENEFIT SOLUTIONS CLIENT PAY	in	FLEX PLAN SERVICES	464.80	
	147373	06/14/2019	06997	OSBORN COREY	in	TRAVEL EXPENSE	156.57	
	147456	06/14/2019	10159	WATSON JASON	in	TRAFFIC BOX ART	400.00	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FOR TAUSHA L. APRIL LUNCHEO	-25.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WELLNESS EVENT - BOWLING	228.06	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APRIL SHRM LUNCHEON REGISTRATION	25.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LRI REGISTRATION FOR TAUSHA L. 5/1/19	320.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COLUMBIA BASIN SHRM LUNCHEON FOR	50.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LRI REGISTRATION WHITTON 5/1/19-5/3/1	320.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LRI REGISTRATION OSBORN 5/1/19-5/3/19	320.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COLUMBIA BASIN SHRM SPRING SEMINA	125.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NOTEBOOKS FOR NEW COMMISSIONERS	15.62	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APWA - JOB ANNOUNCEMENT FOR WATE	325.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AWWA CAREER CENTER - JOB ANNOUNC	249.00	C
						Total amount by Department	**$ 5,235.25**	
113 PARKS DEPT.-RECREATION SERVICES								
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	226.98	
	147204	06/14/2019	05553	ALLINGTON, SARA	in	PETTY CASH - SR CENTER	21.44	
	147206	06/14/2019	04447	AMATEUR SOFTBALL ASSC #3	in	REGISTRATION FEES	185.00	
	147251	06/14/2019	05296	CKJT ARCHITECTS PLLC	in	COMMUNITY CENTER REMODEL	8,666.00	
	147268	06/14/2019	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	45.61	
	147355	06/14/2019	08250	MOSES LAKE MENS SOFTBALL	in	UMPIRE FEES	2,808.00	
	147384	06/14/2019	04517	PORTOLITE PRODUCTS INC	in	OPERATING SUPPLIES	18,683.54	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147405	06/14/2019	07253	SENIOR CENTER PETTY CASH	in	PETTY CASH - SR CENTER	50.00	
	147429	06/14/2019	09631	TRI-CITIES WU YING TAO	in	KARATE INSTRUCTION	1,305.80	
	147441	06/14/2019	03564	US LINEN AND UNIFORM	in	LINENS - EVENT	189.24	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DRY/ERASE BOARD	22.15	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NRPA CERTIFICATION RENEWAL	195.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SEMINAR CONFERENCE - GROWING FOR'	79.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL - STAFF JULIA BONNELL, ATTEND	365.64	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONITOR STAND, CLIPBOARDS	54.97	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK ADVERTISING	274.83	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ZIP LOC BAGS	16.22	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DOUBLE SIDED TAPE	65.28	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BATTING HELMET RACKS	569.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PLAYGROUND OF DREAMS MEDAL	9.72	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1 DAY CREDIT HILTON HOTEL VANCOUVI	-184.16	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POPCORN OIL	51.78	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SENIOR EXPO CANDY	7.69	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUILDING SIGNAGE	417.28	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WATER BILL INSERT	880.48	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STEEL MESH PHONE STAND	14.98	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISCOVER THE CHARMS EVENT SUPPLIE	39.08	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISCOVER THE CHARMS EVENT SUPPLIE	7.59	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FRONT DESK NAME TAG	20.29	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CHIP FOR ARBOR DAY EVENT	23.84	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STORAGE BOXES FOR WIGGLES & GIGGI	60.66	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POPCORN FOR ARBOR DAY EVENT	13.86	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PRO FUSION MEDIA PLAYER- PANDORA M	29.27	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WIGGLES & GIGGLES PRESCHOOL PROGI	29.68	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT HEADSET FOR AMBER M.	177.90	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLOWER POTS AT SOUTHRIDGE	76.67	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POPCORN SUPPLIES	58.97	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1ST THURSDAY SUPPLIES	4.66	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISCOVER THE CHARMS EVENT MATERL	57.93	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STORAGE CABINET DEPOSIT	1,500.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE & PROGRAM TOOLS	14.16	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DUAL MONITOR DESKTOP MONITOR STA	79.26	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RECREATION ACTIVITY GUIDE UPLOAD	299.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ID NAME BADGE FOR NEW P & R COMMIS	19.55	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DUGOUT BANNERS	1,943.94	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WATER COOLER UNIT	217.19	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CART	182.62	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CART	182.62	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLY	1.08	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES	16.22	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACILITY SUPPLIES	199.83	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES	26.48	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CUPS FOR REFRESHMENTS FOR ARBOR D	9.86	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFRESHMENTS FOR DEPT STAFF MEETI	29.43	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFRESHMENTS FOR ALL DEPARTMENT S	19.97	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PROGRAM MARKETING FLYER	2.99	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES	405.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS CARDS FOR SARA ALLINGTON	28.82	C
						Total amount by Department	**$ 40,801.24**	

114 PARKS DEPT.-FACILITIES MAINT.

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147187	06/07/2019	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	344.05	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	933.95	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	794.00	
	147208	06/14/2019	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	13,171.46	
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	SPORTS COMPLEX MAINT.	120.55	
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	PURCHASING MAINTENANCE	172.10	
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	80.36	
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	JUNE 2019 HVAC MAINT.	3,049.47	
	147221	06/14/2019	04052	BATTERIES PLUS	in	BATTERIES	15.62	
	147231	06/14/2019	00093	BENTON FRANKLIN DISTRICT HEALTH	in	SPLASH PAD PERMITS	222.00	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	43.68	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	2,114.14	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	43.62	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	CITY PARKS	7,068.22	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	803.12	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	CITY PARKS	277.47	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	CITY FACILITIES	12,330.42	
	147255	06/14/2019	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - PUBLIC WORKS	42.96	
	147277	06/14/2019	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION REPAIR	173.37	
	147277	06/14/2019	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION REPAIR	136.84	
	147277	06/14/2019	05426	EWING IRRIGATION PRODUCTS, INC	in	BALL FIELD CHALK	1,238.70	

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147278	06/14/2019	00166	FARMERS EXCHANGE	in	WEED EATER PARTS	72.74
147278	06/14/2019	00166	FARMERS EXCHANGE	in	GRASS SEED	104.82
147283	06/14/2019	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	201.88
147285	06/14/2019	00409	FRONTIER FENCE INC	in	GATE REPAIR	20.24
147286	06/14/2019	09431	G & R AG PRODUCTS INC	in	PARTS & SUPPLIES	15.73
147286	06/14/2019	09431	G & R AG PRODUCTS INC	in	SPRAYER REPAIR	28.96
147286	06/14/2019	09431	G & R AG PRODUCTS INC	in	HOSE - BALL FIELDS	90.30
147301	06/14/2019	08572	HIGH DESERT MAINTENANCE INC	in	PARKS REPAIRS	785.18
147301	06/14/2019	08572	HIGH DESERT MAINTENANCE INC	in	PUMP REPAIR	176.93
147301	06/14/2019	08572	HIGH DESERT MAINTENANCE INC	in	REPAIR - FROST GATE	958.40
147310	06/14/2019	10208	INTERIOR TECHNOLOGY INC	in	FIRE #5 DOOR REPAIR	1,731.08
147320	06/14/2019	06917	KELLER SUPPLY COMPANY	in	KEYS	107.15
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	465.36
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PUMP HOUSE REPAIR	45.56
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	GARDEN HOSE PARTS	14.34
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	RESTROOM REPAIRS	242.09
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	TOILET REPAIR	15.80
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	53.52
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	49.33
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	36.04
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	231.39
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	193.17
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	248.65
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	4.31
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARKS ZIP TIES	59.65
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	2.01
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	23.47
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	3.74
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	DRINKING FOUNTAIN REPAIR	1.87
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	TIME CLOCK RELOCATE	34.69
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	DRINKING FOUNTAIN REPAIR	12.33
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	TEMP WATER HOOK UP	17.42
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	WATER CONTROLLER	106.81
147349	06/14/2019	01955	MID-AMERICAN RESEARCH CHEMICAL	in	GRAFFITI REMOVER	328.38
147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	FIRE ALARM TESTING	195.48
147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	CITY HALL MAINT	98.28
147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	KPD ALARM MONITORING	135.76

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	CITY HALL - 112317	44.53	
	147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	FROST- 119529	38.01	
	147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE -17229	76.02	
	147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	FIRE - 27578	41.27	
	147374	06/14/2019	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	WATER SHOP MAINT	528.32	
	147374	06/14/2019	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	RETAINAGE	734.94	
	147376	06/14/2019	00917	OXARC, INC.	in	DRUM DEPOSIT	1,301.62	
	147377	06/14/2019	01174	P B S ENGINEERING & ENVIRONMENTAL	in	PROFESSIONAL SERVICES	400.00	
	147389	06/14/2019	00957	RANCH & HOME INC	in	IRRIGATION TOOLS	7.59	
	147389	06/14/2019	00957	RANCH & HOME INC	in	COUPLER CLAMPS	29.46	
	147389	06/14/2019	00957	RANCH & HOME INC	in	BANNER TIE DOWNS	19.53	
	147389	06/14/2019	00957	RANCH & HOME INC	in	BANNER TIE DOWNS	141.18	
	147389	06/14/2019	00957	RANCH & HOME INC	in	GROOMER REPAIR	15.19	
	147389	06/14/2019	00957	RANCH & HOME INC	in	SPRAYER REPAIR	6.51	
	147390	06/14/2019	00957	RANCH & HOME INC	in	VALVE REPAIR	3.56	
	147392	06/14/2019	03569	RAY POLAND AND SONS INC	in	RETAINAGE RELEASE	645.00	
	147397	06/14/2019	04618	RODDA PAINT COMPANY	in	PAINT	44.30	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL	969.26	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	STUMP GRINDING	461.55	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	STUMP GRINDING	380.10	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	STUMP GRINDING	374.67	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL	1,333.07	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT 18-040	3,518.41	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT 18-040	1,830.15	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT P1902-19	1,302.62	
	147409	06/14/2019	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT - SOCCER FIELD	180.38	
	147424	06/14/2019	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	48.84	
	147425	06/14/2019	09823	TOP TREE SERVICE LLC	in	ASSESSMENT	7,137.00	
	147462	06/14/2019	09339	WHITE SHIELD INC	in	PROFESSIONAL SERVICES	1,577.20	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEAL FOR VOLUNTEERS, TEAM RUBICOI	4.06	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEAL FOR VOLUNTEERS, TEAM RUBICOI	204.98	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SALAD FOR MEAL/VOLUNTEERS TEAM R	8.12	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEAL FOR VOLUNTEERS, TEAM RUBICOI	428.97	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CITY HALL OUTDOOR PLANTS	88.49	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LODGING FOR D HENSLEY DURING AFO (	349.02	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES - SIGN HOLDER FOR FR	2.95	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CANOPY FOR VEHICLE 0073 BACKHOE FC	469.99	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS FOR VOLUNTEERS, TEAI	32.72	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS, PLATES, FORKS, FOR VC	29.46	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS FOR VOLUNTEERS, TEAI	164.04	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICE, VOLUNTEERS TEAM RUBISON	6.99	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEAL FOR VOLUNTEERS, ZINTEL CANYC	290.31	C
						Total amount by Department	**$ 75,359.34**	
120 NON-DEPARTMENTAL								
	147208	06/14/2019	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,590.86	
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	80.36	
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	JUNE 2019 HVAC MAINT.	247.61	
	147223	06/14/2019	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	83,623.72	
	147223	06/14/2019	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	40,840.38	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	CITY FACILITIES	3,393.42	
	147247	06/14/2019	10206	CHICLE ANIMAL FOUNDATION DEBORAI	in	DOG SHELTER	1,200.00	
	147249	06/14/2019	00435	CITY OF PASCO	in	ANIMAL CONTROL	22,266.11	
	147249	06/14/2019	00435	CITY OF PASCO	in	ANIMAL CONTROL	22,266.11	
	147268	06/14/2019	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	414.85	
	147268	06/14/2019	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	24.98	
	147268	06/14/2019	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	44.50	
	147294	06/14/2019	09593	GUERRERO CHRISTOPHER	in	TUITION REIMBURSEMENT	979.00	
	147303	06/14/2019	00769	HISTORIC DOWNTOWN KENNEWICK PAF	in	HDKP BANQUET	360.00	
	147344	06/14/2019	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00	
	147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	MCL - 113129	44.53	
	147428	06/14/2019	00662	TRI-CITIES WATER FOLLIES ASSOCIATIOI	in	RIVER OF FIRE	10,000.00	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNITED WAY CAMPAIGN CELEBRATION -	160.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNITED WAY CAMPAIGN CELEBRATION -	60.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNITED WAY CAMPAIGN CELEBRATION.	20.00	C
T	300371	06/11/2019	00511	WA STATE DEPT OF RETIREMENT SYSTEI	in	PRIOR SERVICE CONTRIBUTION	217.00	
						Total amount by Department	**$ 194,953.43**	
						Total amount by Fund	**$ 470,618.72**	
101 STREET FUND								
010 STREETS								
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	191.20	
	147217	06/14/2019	02181	ARROW CONSTRUCTION SUPPLY INC	in	ASPHALT SUPPLIES	483.60	
	147222	06/14/2019	03707	BAXTER AUTO PARTS	in	STARTING FLUID	5.08	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147276	06/14/2019	06054	EVERGREEN SAFETY COUNCIL	in	FLAGGER CERT CLASS	87.86	
	147301	06/14/2019	08572	HIGH DESERT MAINTENANCE INC	in	MOWER PARTS	442.83	
	147309	06/14/2019	00113	INLAND ASPHALT COMPANY	in	ASPHALT	426.36	
	147309	06/14/2019	00113	INLAND ASPHALT COMPANY	in	REPAIR SUPPLIES	419.07	
	147309	06/14/2019	00113	INLAND ASPHALT COMPANY	in	ASPHALT	554.13	
	147321	06/14/2019	05148	KELLEY'S TELE-COMMUNICATIONS	in	ANSWERING SERVICE	65.66	
	147336	06/14/2019	03154	M & M BOLT COMPANY, LLC	in	PATCH PARTS	5.95	
	147357	06/14/2019	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMB	7.83	
	147392	06/14/2019	03569	RAY POLAND AND SONS INC	in	CONTRACTOR SERVICES	8,337.84	
	147393	06/14/2019	03803	RDO EQUIPMENT	in	MOWER PARTS	16.42	
	147393	06/14/2019	03803	RDO EQUIPMENT	in	MOWER PARTS	147.78	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT P1902-19	31,516.12	
	147417	06/14/2019	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	MOWER PARTS	66.08	
	147448	06/14/2019	01855	W C I A WASHINGTON CITIES INSURANCI	in	WCIA TRAINING	25.00	
	147454	06/14/2019	01035	WASHINGTON HARDWARE AND FURNITU	in	MAINTENANCE SUPPLIES	21.70	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES - SIGN HOLDER FOR FR	2.95	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLAGGER REPLACEMENT CARD FOR TIM	20.00	C
						Total amount by Department	**$ 42,843.46**	

020 TRAFFIC

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	415.66	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	487.64	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	SIGNALS	3,462.11	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	CITY FACILITIES	33.44	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	FLASHERS	222.85	
	147232	06/14/2019	00084	BENTON PUD NO. 1	in	STREET LIGHTS	16,655.03	
	147236	06/14/2019	00080	BRUTZMAN'S INC	in	OFFICE SUPPLIES	146.71	
	147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS - PAINT TRUCK	36.16	
	147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	PAINT TRUCK HOSE	51.79	
	147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	PAINT TRUCK SUPPLIES	79.54	
	147255	06/14/2019	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - FROST BUILDING	53.71	
	147291	06/14/2019	01775	GRAINGER	in	SECURITY LANYARD	55.44	
	147317	06/14/2019	09946	JUSTER SORIN	in	RENEWAL FEE	337.00	
	147321	06/14/2019	05148	KELLEY'S TELE-COMMUNICATIONS	in	ANSWERING SERVICE	65.66	
	147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	21.29	
	147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	57.00	
	147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PVC CONDUITS	91.71	
	147357	06/14/2019	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMB	15.66	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147370	06/14/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	13.51	
	147388	06/14/2019	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	147389	06/14/2019	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	51.24	
	147404	06/14/2019	09853	SEET JOE	in	TRAVEL EXPENSE	56.00	
	147409	06/14/2019	07555	SHERWIN-WILLIAMS COMPANY	in	ROAD PAINT	54.26	
	147417	06/14/2019	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	PARTS & SUPPLIES	336.17	
	147417	06/14/2019	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	TERRY CLOTH TOWELS	151.84	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.77	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	7.95	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	UNIVERSAL HAND HOLE COVERS FOR ST	614.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - SIGN HOLDER FOR FR	2.95	C
						Total amount by Department	**$ 23,636.28**	
						Total amount by Fund	**$ 66,479.74**	

103 URBAN ARTERIAL STREET FUND

010 REIMBURSEABLE GRANTS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147270	06/14/2019	00867	DAVID EVANS & ASSOCIATES, INC.	in	CONSULTANT SERVICES	98,498.89	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	PUBLICATION	299.62	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	PUBLICATION	377.98	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	PUBLICATION	387.20	
	147450	06/14/2019	07477	WA STATE DEPT TRANSPORTATION	in	GCB AGREEMENT - P1402	131.51	
						Total amount by Department	**$ 99,695.20**	
						Total amount by Fund	**$ 99,695.20**	

106 BI-PIN OPERATIONS FUND

010 BI-PIN OPERATIONS FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147419	06/14/2019	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER USER CONFERENCE - HOTEL - TRA	1,204.45	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER USER CONFERENCE - BAGGAGE F	30.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER USER CONFERENCE - BAGGAGE F	30.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER USER CONFERENCE - HOTEL - CHI	1,262.10	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER CONFERENCE - BAGGAGE FEE - C	30.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TYLER USER CONFERENCE - TAXI - CHRI	52.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BIPINTC.ORG DOMAIN NAME RENEWAL -	25.47	C
						Total amount by Department	**$ 2,904.02**	
						Total amount by Fund	**$ 2,904.02**	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
107 COMMUNITY DEVELOPMENT FUND								
030 CURRENT PROGRAM YEAR								
	147434	06/14/2019	04380	TU DECIDES (YOU DECIDE - A BILINGUA	in	PUBLIC AD	250.00	
						Total amount by Department	**$ 250.00**	
330 INTERGOVERNMENTAL REVENUE								
	147250	06/14/2019	00100	CITY OF RICHLAND	in	HOME PAYOFF	5,000.00	
						Total amount by Department	**$ 5,000.00**	
						Total amount by Fund	**$ 5,250.00**	
111 ASSET FORFEITURE FUND								
010 ASSET FORFEITURE FUND								
	147334	06/14/2019	03914	LITTRELL, CHRISTOPHER	in	CAT REIMBURSEMENT	100.00	
	147334	06/14/2019	03914	LITTRELL, CHRISTOPHER	in	CAT REIMBURSEMENT	50.00	
	147334	06/14/2019	03914	LITTRELL, CHRISTOPHER	in	CAT REIMBURSEMENT	75.00	
						Total amount by Department	**$ 225.00**	
						Total amount by Fund	**$ 225.00**	
116 LODGING TAX FUND								
010 LODGING TAX FUND								
	147427	06/14/2019	00176	TRI-CITIES VISITOR & CONVENTION BUI	in	CONTRACT DUES 2019	22,092.00	
						Total amount by Department	**$ 22,092.00**	
						Total amount by Fund	**$ 22,092.00**	
117 CRIMINAL JUSTICE SALES TAX FUND								
010 CRIMINAL JUSTICE SALES TAX FUND								
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,044.42	
	147200	06/14/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	252.56	
	147325	06/14/2019	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMB	124.89	
	147414	06/14/2019	07685	SPECIAL CONSULTING SERVICES LLC	in	SPECAIL INVESTIGATIONS	1,516.75	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOI	in	REDUNDANT INTERNET CONNECTION	580.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOI	in	FLAGS, POLES AND SUPPLIES FOR HONOI	802.60	C
						Total amount by Department	**$ 4,321.22**	
						Total amount by Fund	**$ 4,321.22**	
300 CAPITAL IMPROVEMENTS FUND								

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
010 STREET IMPROVEMENTS								
	147238	06/14/2019	07832	C&E TRENCHING LLC	in	CONTRACT P1707-18	196,937.33	
	147263	06/14/2019	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in	STREETING LIGHTING	55,521.21	
	147263	06/14/2019	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in	STREET LIGHTING	2,172.00	
	147263	06/14/2019	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in	STREET LIGHTING	271.50	
	147263	06/14/2019	00035	CONSOLIDATED ELECTRICAL DISTRIBU	in	SIGNAL & PEDESTRIAN POLES	8,997.51	
	147275	06/14/2019	07864	ECONOLITE CONTROL PRODUCTS INC	in	SIGNAL CONTROLLER	26,727.94	
	147275	06/14/2019	07864	ECONOLITE CONTROL PRODUCTS INC	in	SIGNAL CONTROLLER	380.10	
	147338	06/14/2019	03083	MACKAY SPOSITO INC	in	PROJECT MANAGEMENT SERVICES	9,483.50	
	147338	06/14/2019	03083	MACKAY SPOSITO INC	in	PROJECT MANAGEMENT SERVICES	3,606.03	
	147351	06/14/2019	09992	MIOVISION TECHNOLOGIES INC	in	TRAFFIC DATA	86.40	
	147351	06/14/2019	09992	MIOVISION TECHNOLOGIES INC	in	TRAFFIC DATA	151.20	
	147358	06/14/2019	07969	MUSTANG SIGN GROUP WANG ENTERPR	in	MONUMENT SIGNS	1,409.07	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN	250,776.83	
						Total amount by Department	**$ 556,520.62**	
020 LAND AND FACILITIES								
	147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	UPGRADES - FROST HVAC	13,156.53	
	147377	06/14/2019	01174	P B S ENGINEERING & ENVIRONMENTAL	in	INDUSTRIAL HYGIENE SERVICES	403.58	
	147392	06/14/2019	03569	RAY POLAND AND SONS INC	in	405 S DAYTON	3,155.20	
	147406	06/14/2019	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT 18-040	2,903.20	
						Total amount by Department	**$ 19,618.51**	
040 PARK RESERVE								
	147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	BACKFLOW COVER BOX	186.65	
						Total amount by Department	**$ 186.65**	
900 CAPITAL PURCHASES								
	147260	06/14/2019	06375	COMPUNET INC	in	ERP REPLACEMENT	46,105.87	
	147363	06/14/2019	00886	NEW HORIZONS COMPUTER LEARNING (	in	WINDOWS 10 TRAINING	7,015.00	
	147423	06/14/2019	10109	THORNBURG COMPUTER SERVICES LLC	in	DELL THUNDERBOLT DOCK	1,032.79	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VIDEO CABLES FOR WORKSTATION REPL	198.80	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	5YR WARRANTY FOR TERRY WALSH'S RE	874.24	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 LAPTOP DOCKING STATIONS FOR TESTI	606.93	C
						Total amount by Department	**$ 55,833.63**	
						Total amount by Fund	**$ 632,159.41**	

401 WATER AND SEWER FUND

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147282	06/14/2019	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	2,888.09
147282	06/14/2019	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	2,196.24
147295	06/14/2019	00865	H D FOWLER COMPANY INC	in	INVENTORY	2,808.37
147295	06/14/2019	00865	H D FOWLER COMPANY INC	in	INVENTORY	835.84
147295	06/14/2019	00865	H D FOWLER COMPANY INC	in	INVENTORY	987.29
					Total amount by Department	**$ 9,715.83**
010 WATER/SEWER OPERATIONS						
147186	06/07/2019	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	391.82
147187	06/07/2019	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	165.35
147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,481.51
147201	06/14/2019	04327	ADVANCED ANALYTICAL SOLUTIONS LI	in	LAB SUPPLIES	443.00
147201	06/14/2019	04327	ADVANCED ANALYTICAL SOLUTIONS LI	in	LAB SUPPLIES	121.00
147205	06/14/2019	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1913-19	4,322.99
147209	06/14/2019	02396	AMERICAN ROCK PRODUCTS INC.	in	WSDOT TOP COURSE	4,177.89
147209	06/14/2019	02396	AMERICAN ROCK PRODUCTS INC.	in	WSDOT TOP COURSE	6,316.53
147209	06/14/2019	02396	AMERICAN ROCK PRODUCTS INC.	in	WSDOT TOP COURSE	2,623.66
147209	06/14/2019	02396	AMERICAN ROCK PRODUCTS INC.	in	CREDIT	-13.94
147209	06/14/2019	02396	AMERICAN ROCK PRODUCTS INC.	in	CREDIT	-21.07
147209	06/14/2019	02396	AMERICAN ROCK PRODUCTS INC.	in	CREDIT	-8.77
147211	06/14/2019	07400	ANALYTICAL SERVICES INC	in	LAB SERVICES	215.00
147212	06/14/2019	02738	ANATEK LABS INC	in	QUARTERLY DBP	1,472.00
147213	06/14/2019	09793	ANATUM GEOMOBILE SOLUTIONS LLC	in	GPS HAND HELD UNIT	3,632.00
147215	06/14/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	JUNE 2019 HVAC MAINT.	700.49
147216	06/14/2019	00490	APPLIED INDUSTRIAL TECH, INC.	in	SCREEN REPAIR	140.14
147221	06/14/2019	04052	BATTERIES PLUS	in	BACK-UPS	117.23
147222	06/14/2019	03707	BAXTER AUTO PARTS	in	TV REPAIR	29.26
147231	06/14/2019	00093	BENTON FRANKLIN DISTRICT HEALTH	in	WATER SAMPLES	2,685.00
147231	06/14/2019	00093	BENTON FRANKLIN DISTRICT HEALTH	in	WATER SAMPLES	2,695.00
147231	06/14/2019	00093	BENTON FRANKLIN DISTRICT HEALTH	in	WATER SAMPLES	2,720.00
147231	06/14/2019	00093	BENTON FRANKLIN DISTRICT HEALTH	in	LAB SAMPLES	175.00
147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	80.71
147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	36,358.28
147232	06/14/2019	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	4,696.76
147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	32,426.44
147232	06/14/2019	00084	BENTON PUD NO. 1	in	CITY PARKS	12,226.69
147232	06/14/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	284.02

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147232	06/14/2019	00084	BENTON PUD NO. 1	in	WATER FILTRATION	21,386.37
147233	06/14/2019	04965	BETTENDORF'S PRINTING & DESIGN	in	WEB DESIGN - CCR	211.77
147238	06/14/2019	07832	C&E TRENCHING LLC	in	CONTRACT P1707-18	292,735.95
147242	06/14/2019	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	POLYALUMINUM CHLORIDE	10,790.92
147242	06/14/2019	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	POLYALUMINUM CHLORIDE	10,643.36
147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	GOLF CL2 REPAIR	0.96
147245	06/14/2019	05616	CERTIFIED LABORATORIES	in	SCREEN LUBE	855.06
147255	06/14/2019	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - FROST BUILDING	85.94
147256	06/14/2019	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT UPGRADE	388.79
147256	06/14/2019	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT UPGRADE	3,889.51
147256	06/14/2019	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT UPGRADE	979.57
147256	06/14/2019	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT UPGRADE	1,552.98
147256	06/14/2019	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT UPGRADE	973.06
147258	06/14/2019	00376	COLUMBIA IRRIGATION DIST	in	ENGINEERING FEE - P1606	59.40
147264	06/14/2019	04907	CONSOLIDATED SUPPLY CO	in	FIRE HYDRANT	2,343.34
147276	06/14/2019	06054	EVERGREEN SAFETY COUNCIL	in	FLAGGER CERT CLASS	351.44
147278	06/14/2019	00166	FARMERS EXCHANGE	in	LANDSCAPING SUPPLIES	44.60
147278	06/14/2019	00166	FARMERS EXCHANGE	in	BRUSH REPAIR	60.98
147278	06/14/2019	00166	FARMERS EXCHANGE	in	SMALL TOOLS	21.71
147281	06/14/2019	04147	FEDEX	in	SHIPPING	67.56
147282	06/14/2019	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	86.88
147283	06/14/2019	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
147291	06/14/2019	01775	GRAINGER	in	FUSES	56.00
147291	06/14/2019	01775	GRAINGER	in	BUILDING FILTERS	236.66
147296	06/14/2019	01482	HACH COMPANY	in	LAB SUPPLIES	1,501.58
147296	06/14/2019	01482	HACH COMPANY	in	LAB SUPPLIES	51.84
147296	06/14/2019	01482	HACH COMPANY	in	LAB MATERIALS	885.10
147296	06/14/2019	01482	HACH COMPANY	in	PH PROBE	318.20
147296	06/14/2019	01482	HACH COMPANY	in	METER REPAIR	340.72
147296	06/14/2019	01482	HACH COMPANY	in	CREDIT	-1,154.42
147296	06/14/2019	01482	HACH COMPANY	in	CREDIT	-347.16
147301	06/14/2019	08572	HIGH DESERT MAINTENANCE INC	in	SPLASH GUARD	785.18
147308	06/14/2019	00532	INDUSTRIAL SOFTWARE SOLUTIONS	in	SOFTWARE	8,959.50
147311	06/14/2019	05737	INTERNATIONAL BELT & RUBBER SUPPL	in	BELTS - HVAC	46.92
147313	06/14/2019	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE	5,321.15
147318	06/14/2019	01037	KAMAN INDUSTRIAL TECHNOLOGIES	in	SEALS - CLARIFIER	30.89
147321	06/14/2019	05148	KELLEY'S TELE-COMMUNICATIONS	in	ANSWERING SERVICE	65.48

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	POWER RECEPTACLE	1.68
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLANT LANDSCAPE REPAIRS	3.93
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	LANDSCAPE REPAIR	10.14
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	LANDSCAPE SUPPLIES	176.78
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	LANDSCAPE SUPPLIES	1.25
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	LANDSCAPE SUPPLIES	4.16
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-167.40
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	LANDSCAPE SUPPLIES	9.38
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	REPAIR - HOSE BIB	9.71
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	CHLORINE SYSTEM REPAIR	2.67
147328	06/14/2019	05680	KUSTERS ZIMA CORP DBA WASTE TECH	in	INF SCREEN PARTS	1,058.98
147336	06/14/2019	03154	M & M BOLT COMPANY, LLC	in	VACTOR REPAIR	2.90
147336	06/14/2019	03154	M & M BOLT COMPANY, LLC	in	PARTS - VACCON	3.56
147336	06/14/2019	03154	M & M BOLT COMPANY, LLC	in	CLARIFIER REPAIR	12.23
147350	06/14/2019	00217	MILLER PAINT CO	in	FIRE HYDRANT PAINT	179.03
147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	WFP - 10128	41.27
147353	06/14/2019	05112	MOON SECURITY SERVICES, INC	in	SCADA - DAK0001	31.50
147357	06/14/2019	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMB	70.90
147359	06/14/2019	01290	N C L OF WISCONSIN, INC.	in	LAB SUPPLIES	316.49
147364	06/14/2019	05532	NORCO, INC.	in	EYE WASH	33.54
147366	06/14/2019	04466	NORTHSTAR CHEMICAL INC	in	SODIUM HYPOCHLORITE	1,082.30
147368	06/14/2019	06196	NSI SOLUTIONS INC	in	LAB SUPPLIES	206.00
147370	06/14/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	81.33
147375	06/14/2019	01912	OWEN EQUIPMENT COMPANY	in	VACTOR PARTS	973.28
147376	06/14/2019	00917	OXARC, INC.	in	NITROGEN	60.09
147379	06/14/2019	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS	116.54
147379	06/14/2019	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTER	45.74
147379	06/14/2019	01040	PARAMOUNT SUPPLY COMPANY	in	FILTERS	92.40
147382	06/14/2019	07671	PETERSON STRUCTURAL ENGINEERS	in	CONSULTANT SERVICES	6,190.80
147382	06/14/2019	07671	PETERSON STRUCTURAL ENGINEERS	in	CONSULTANT SERVICES	12,700.80
147383	06/14/2019	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	38.76
147388	06/14/2019	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86
147389	06/14/2019	00957	RANCH & HOME INC	in	HOSE CASE	59.72
147389	06/14/2019	00957	RANCH & HOME INC	in	MOWER TIRE	54.29
147389	06/14/2019	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	20.61
147396	06/14/2019	06065	RH2 ENGINEERING INC	in	CONSULTANT SERVICES	1,533.59
147407	06/14/2019	08114	SERV-A-PURE COMPANY	in	WATER TANK	203.00

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147410	06/14/2019	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	159.64	
	147410	06/14/2019	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	175.93	
	147418	06/14/2019	06864	TAPANI INC	in	CONTRACT P1606-18	209,966.51	
	147420	06/14/2019	03952	TESSCO INC	in	PARTS & SUPPLIES	1,205.76	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	PUBLICATION	271.96	
	147423	06/14/2019	10109	THORNBURG COMPUTER SERVICES LLC	in	SCADA PROJECT	3,173.90	
	147426	06/14/2019	00930	TOTAL ENERGY MANAGEMENT	in	FLOW METER CALIBRATION	821.02	
	147436	06/14/2019	00017	TWIN CITY METALS INC	in	PARTS - REPAIRS	185.81	
	147436	06/14/2019	00017	TWIN CITY METALS INC	in	BRUSH SYSTEM	32.58	
	147436	06/14/2019	00017	TWIN CITY METALS INC	in	BRUSH REPAIR	21.72	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	12.28	
	147438	06/14/2019	04764	UNITED PARCEL SERVICE	in	SHIPPING	6.33	
	147442	06/14/2019	07925	USA BLUEBOOK	in	CL2 TESTING	221.70	
	147443	06/14/2019	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	445.05	
	147443	06/14/2019	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	559.86	
	147444	06/14/2019	09678	VALIN CORPORATION	in	PARTS & SUPPLIES	665.31	
	147445	06/14/2019	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	50.04	
	147448	06/14/2019	01855	W C I A WASHINGTON CITIES INSURANCI	in	WCIA TRAINING	25.00	
	147448	06/14/2019	01855	W C I A WASHINGTON CITIES INSURANCI	in	WCIA TRAINING	25.00	
	147451	06/14/2019	01090	WA STATE DEPT TRANSPORTATION SOUT	in	WSDOT INSPECTION - P1606	174.50	
	147454	06/14/2019	01035	WASHINGTON HARDWARE AND FURNITU	in	WEATHER STRIPPING	6.49	
	147454	06/14/2019	01035	WASHINGTON HARDWARE AND FURNITU	in	LANDSCAPE REPAIR	13.54	
	147454	06/14/2019	01035	WASHINGTON HARDWARE AND FURNITU	in	HVAC REPAIR	10.84	
	147461	06/14/2019	05380	WESTERN SYSTEMS FABRICATION INC	in	CAMERA REPAIR	1,991.90	
	147463	06/14/2019	00355	WHITNEY EQUIPMENT CO INC	in	CONCERTOR PUMP	13,999.63	
	147463	06/14/2019	00355	WHITNEY EQUIPMENT CO INC	in	OPERATING SUPPLIES	7,053.57	
	147464	06/14/2019	01755	WILBUR-ELLIS COMPANY	in	WEED CONTROL	69.97	
	147470	06/14/2019	07226	WINCAN LLC PIPELINE ANALYTICS LLC	in	ANNUAL SOFTWARE SUPPORT	1,500.00	
	147476	06/14/2019	00164	WA STATE DEPARTMENT OF ECOLOGY	in	HAZARDOUS WASTE FEE	54.00	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN	304,791.67	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN	161,765.63	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN	549,843.75	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN PAYMENT	133,073.69	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN	252,638.89	
T	300367	06/01/2019	07466	DEPARTMENT OF COMMERCE	in	2019 PWTF LOAN	11.31	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WWTP OFFICE CHAIRS	868.71	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TOOLS FOR THE TV VAN	254.88	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS CARDS FOR MICHAEL HANSON	28.82	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONTROL VALVES - REMOVING THE MYS	160.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	43" MONITOR - BOB BEPPLE	260.63	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HDMI CABLE - BOB BEPPLE	10.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	INTERNATIONAL TRANSACTION FEE FOR	0.44	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISPLAYFUSION SOFTWARE - BOB BEPPL	29.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - SIGN HOLDER FOR FR	8.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 TRIPP LITE POWER DISTRIBUTION UNIT	202.37	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - PERFORATED PAPER F	261.34	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONTROL VALVES - REMOVING THE MYS	160.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONTROL VALVES - REMOVING THE MYS	160.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONTROL VALVES - REMOVING THE MYS	480.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS CARDS FOR KYLIE PEEL AND A	24.85	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	THERMOSTATS FOR WTP AND WWTP	475.65	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	THERMOSTATS FOR WTP AND WWTP	152.03	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	4K VIDEO CARD - BOB BEPPLE	53.21	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - PUBLIC WORKS WEEK	93.68	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	65" TV - WATER PLANT	542.99	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SOD FOR HYDRANT REPLACEMENT AT FI	57.25	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TAPE MEASURE AND TURBO NOZZLE FOI	73.17	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	7/1/19 - 6/30/2020 APWA MEMBERSHIP DUE	585.00	C
						Total amount by Department	**$ 2,161,588.26**	
						Total amount by Fund	**$ 2,171,304.09**	

402 MEDICAL SERVICES FUND

010 MEDICAL SERVICES

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,007.04
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	9.23
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	6.92
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	13.85
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	6.92
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	27.69
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	6.92
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW PATCHES & HEM PANTS	24.92
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	34.61
147193	06/14/2019	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	33.23
147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE - TANK RENTAL	50.50

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE - TANK RENTAL	50.50
147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE	14.66
147210	06/14/2019	05681	AMERIGAS PROPANE LP	in	PROPANE	19.51
147214	06/14/2019	09663	AP TRITON LLC KURT HENKE	in	GEMT PROCEED SHARE	15,358.00
147218	06/14/2019	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	1,115.50
147218	06/14/2019	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	118.92
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	407.76
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	39.58
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	19.33
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	53.84
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	24.63
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	406.26
147235	06/14/2019	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	447.43
147241	06/14/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	347.70
147241	06/14/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	76.84
147241	06/14/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	240.64
147241	06/14/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	699.31
147241	06/14/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	119.02
147241	06/14/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	27.45
147248	06/14/2019	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	37.54
147254	06/14/2019	00695	COLUMBIA BASIN COLLEGE	in	ALS/OTEP CLASSES	114.60
147254	06/14/2019	00695	COLUMBIA BASIN COLLEGE	in	ALS/OTEP CLASSES	32.10
147255	06/14/2019	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	26.20
147287	06/14/2019	05823	GALLS, LLC	in	JACKETS - NEW HIRES	600.10
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRE	129.22
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	328.85
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM PANTS	338.67
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	164.42
147287	06/14/2019	05823	GALLS, LLC	in	SOFTSHELL JACKET	75.24
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM SHIRT	95.03
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	180.87
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	90.43
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	452.16
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	542.51
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRE	542.50
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	1,421.46
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	169.33

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM - NEW HIRES	516.91
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	1,016.00
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORMS - NEW HIRES	90.43
147287	06/14/2019	05823	GALLS, LLC	in	UNIFORM PANTS	110.95
147312	06/14/2019	10166	ISPYFIRE INC	in	ANNUAL SUBSCRIPTION	936.67
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	773.60
147333	06/14/2019	08868	LIFE-ASSIST	in	IV SUPPLIES	158.01
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	575.03
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	332.16
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	84.71
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	28.37
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	483.47
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	362.51
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	26.98
147333	06/14/2019	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	74.54
147333	06/14/2019	08868	LIFE-ASSIST	in	GENERAL MEDICAL	73.48
147342	06/14/2019	09938	MASIMO AMERICAS INC	in	ADH SENSOR	302.99
147345	06/14/2019	01676	MEDLINE INDUSTRIES INC	in	DIGITAL THERMOMETERS	1,670.05
147345	06/14/2019	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	382.48
147345	06/14/2019	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	89.17
147364	06/14/2019	05532	NORCO, INC.	in	CYLINDER RENTAL	22.89
147369	06/14/2019	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	35.00
147376	06/14/2019	00917	OXARC, INC.	in	OXYGEN	130.21
147376	06/14/2019	00917	OXARC, INC.	in	OXYGEN	102.47
147376	06/14/2019	00917	OXARC, INC.	in	OXYGEN	131.42
147376	06/14/2019	00917	OXARC, INC.	in	OXYGEN	94.40
147376	06/14/2019	00917	OXARC, INC.	in	OXYGEN	54.03
147376	06/14/2019	00917	OXARC, INC.	in	CYLINDER RENTAL	187.01
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	93.69
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	105.00
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	95.33
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	93.24
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	88.81
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	88.38
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	98.54
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	92.08
147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	93.69

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147439	06/14/2019	05807	UPTOWN CLEANERS	in	2019-2020 UNIFORM LAUNDRY SERVICES	147.70	
	147474	06/14/2019	06869	ZOLL MEDICAL CORPORATION	in	ECG ELECTRODES	390.96	
	147474	06/14/2019	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	713.73	
	147474	06/14/2019	06869	ZOLL MEDICAL CORPORATION	in	CHILD BP CUFF	48.47	
	147474	06/14/2019	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	327.70	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASHINGTON FIRE CHIEFS CONFERENCE	250.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: MISTY SI	32.57	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ANNUAL DUES, INTERNATIONAL ASSOCI	142.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MATTRESSES FOR STATION 1	1,321.79	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: KIRKLAN	34.19	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: TOILET P	80.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: LITHIUM	29.31	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: DURACE	28.51	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: BRIGHTC	48.30	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: DAWN DI	111.27	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: CREW HI	21.63	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SURGE PROTECTORS FOR MEDIC UNITS (	45.42	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY RX DISPOSAL FEE	16.15	C
						Total amount by Department	**$ 39,634.84**	
						Total amount by Fund	**$ 39,634.84**	

403 BUILDING SAFETY FUND

010 BUILDING SAFETY

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	482.70	
	147421	06/14/2019	06977	THE BUILDING DEPARTMENT INC	in	CONTRACT INSPECTIONS - MAY	1,818.75	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICC STORE - 2-5 RENEWALS, REINSTATEM	215.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BEST WESTERN ALDERWOOD; TRAINING	181.82	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAINING LODGING ALDERWOOD BEST V	181.82	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BEST WESTERN ALDERWOOD; TRAINING	90.91	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BEST WESTERN ALDERWOOD; TRAINING	90.91	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICC STORE; 2015 INTERNATIONAL RES CC	170.45	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICC STORE: MISC. ITEMS FOR BUILDING S	22.21	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TOLL ROAD FEE HWY 405 SEATTLE 3/27/1	6.75	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MISC OFFICE SUPPLIES (WHITEBOARD EI	23.31	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL FOR CONSTRUCTION EXAM CENT	255.07	C
						Total amount by Department	**$ 3,539.70**	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
						Total amount by Fund	**$ 3,539.70**	
404 COLISEUM FUND								
010 COLISEUM								
	147203	06/14/2019	10058	ALLIANCE MANAGEMENT & CONSTRUC	in	TOYOTA CTR MECHANICAL ROOM	3,500.00	
	147319	06/14/2019	09627	KDA ARCHITECTURE INC	in	CONTRACT 18-025	6,752.79	
						Total amount by Department	**$ 10,252.79**	
						Total amount by Fund	**$ 10,252.79**	
405 STORMWATER UTILITY FUND								
010 STORMWATER								
	147186	06/07/2019	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	60.54	
	147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	352.83	
	147205	06/14/2019	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1913-19	26,120.07	
	147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	SWEEPER PARTS	13.01	
	147278	06/14/2019	00166	FARMERS EXCHANGE	in	2 CYCLE FUEL	108.59	
	147278	06/14/2019	00166	FARMERS EXCHANGE	in	WEED TRIMMERS	714.10	
	147286	06/14/2019	09431	G & R AG PRODUCTS INC	in	SWEEPER PARTS	161.68	
	147286	06/14/2019	09431	G & R AG PRODUCTS INC	in	SWEEPER PARTS	64.77	
	147340	06/14/2019	00317	MAHAFFEY ENTERPRISES INC	in	CONTRACTOR SERVICES	167,741.40	
	147343	06/14/2019	10207	MATERIALS TESTING & INSPECTION	in	TESTING SERVICES	256.25	
	147377	06/14/2019	01174	P B S ENGINEERING & ENVIRONMENTAL	in	CONSULTANT SERVICES	3,006.25	
	147385	06/14/2019	04920	PREMIER EXCAVATION INC	in	CONTRACT P1607 - 18	384,916.51	
	147388	06/14/2019	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	147477	06/14/2019	00164	WA STATE DEPARTMENT OF ECOLOGY	in	DEBT SERVICE PAYMENT	33,296.12	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2019 OPERATING PERMIT FEES: DECANT I	1,100.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2019 OPERATING PERMIT FEES: INERT & I	800.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - SIGN HOLDER FOR FR	2.95	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	7/1/19 - 6/30/2020 APWA MEMBERSHIP DUE	195.00	C
						Total amount by Department	**$ 618,965.26**	
						Total amount by Fund	**$ 618,965.26**	
406 COLUMBIA PARK GOLF COURSE FUND								
010 COLUMBIA PARK GOLF COURSE								
	147220	06/14/2019	03500	BARGREEN-ELLINGSON	in	GOLF COURSE FURNITURE	8,152.17	
	147220	06/14/2019	03500	BARGREEN-ELLINGSON	in	GOLF COURSE FURNITURE	2,102.76	
	147251	06/14/2019	05296	CKJT ARCHITECTS PLLC	in	CONSULTING SVCS-CPGC	528.00	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147260	06/14/2019	06375	COMPUNET INC	in	PROFESSIONAL SERVICES	3,500.00	
	147376	06/14/2019	00917	OXARC, INC.	in	FIRE EXTINGUISHERS	350.24	
	147419	06/14/2019	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	115.00	
	147422	06/14/2019	00172	THE TRI-CITY HERALD	in	LEGAL PUBLICATION	139.59	
	147453	06/14/2019	10162	WASHINGTON GREEN HYDROSEEDING I	in	HYDROSEEDING	1,086.00	
	147466	06/14/2019	05761	WILLIAMS SCOTSMAN INC	in	CPGC ADA RAMP	561.31	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 CISCO 7841 PHONES - GOLF COURSE	167.93	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GOLF COURSE CLUBHOUSE SMALL WARI	1,914.43	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COLUMBIA RIVER LANDING KITCHEN EQ	221.47	C
						Total amount by Department	**$ 18,838.90**	
						Total amount by Fund	**$ 18,838.90**	

501 EQUIPMENT RENTAL FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	147259	06/14/2019	08852	COMMERCIAL TIRE	in	INVENTORY - TIRES	1,582.07
	147291	06/14/2019	01775	GRAINGER	in	WORKLAMP	104.30
	147305	06/14/2019	08711	HUGHES FIRE EQUIPMENT INC	in	INVENTORY	266.00
	147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	146.95
	147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	64.28
	147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	CREDIT	-74.39
	147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	SCHAEFFERS QT 75W	249.56
	147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	90.93
	147380	06/14/2019	06241	PASCO TIRE FACTORY INC	in	TIRE INVENTORY	755.30
						Total amount by Department	**$ 3,185.00**

010 EQUIPMENT RENTAL

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147185	06/07/2019	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	23,485.39
147187	06/07/2019	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	142.28
147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.59
147195	06/14/2019	07809	A-1 INDUSTRIAL SUPPLY LLC	in	PARTS & SUPPLIES - VEH 4101	87.65
147202	06/14/2019	07305	ALL POINTS LOCKSMITH COMPANY	in	REKEY SERV - VEH 7368 *7370	439.83
147219	06/14/2019	00362	AUTOSHADES INC	in	WINDOW TINTING - VEH 6902	217.20
147240	06/14/2019	09942	CAMPING WORLD RV SALES FOLEY RV (	in	REPAIR - VEH. 2512	288.50
147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS - SHOP REPAIR	548.59
147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE PARTS - SHOP	455.23
147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	CREDIT	-2.15
147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	CREDIT	-4.94

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147243	06/14/2019	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE - VEH. 0153	1.87
147244	06/14/2019	01315	CENTRAL MACHINERY SALES INC	in	FILTERS - VEH. 4611	435.88
147246	06/14/2019	03110	CHARLIE'S AUTOMOTIVE INC	in	RADIATOR SERV - VEH 0153	500.62
147253	06/14/2019	01310	COLEMAN OIL COMPANY	in	CP MOWER FUEL	453.55
147253	06/14/2019	01310	COLEMAN OIL COMPANY	in	DIESEL #2 - GEN W010	520.99
147253	06/14/2019	01310	COLEMAN OIL COMPANY	in	FUEL CARD HOLDERS - FLEET	108.60
147257	06/14/2019	02579	COLUMBIA FORD	in	2019 FORD F350 PICKUP TRUCK	37,107.49
147257	06/14/2019	02579	COLUMBIA FORD	in	2019 FORD F350 PICKUP	37,107.49
147259	06/14/2019	08852	COMMERCIAL TIRE	in	TIRES - VEH. 2715	1,875.44
147262	06/14/2019	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL TANK ADAPTER - FLEET	62.45
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	PARTS - VEH. 2715	36.41
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	FUEL FILTER - VEH 6004	69.93
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	MODULE - VEH 7362	53.80
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	OIL LEAK REPAIR - VEH. 2206	210.08
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	OIL CHANGE - VEH 2716	139.57
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	SERVICE - VEH. 7817	51.69
147266	06/14/2019	07868	CORWIN FORD - TRI CITIES	in	CREDIT - CABLE VEH. 7814	-326.52
147278	06/14/2019	00166	FARMERS EXCHANGE	in	PULLYS - VEH. W100	24.41
147278	06/14/2019	00166	FARMERS EXCHANGE	in	SHAFT - VEH C042	86.78
147278	06/14/2019	00166	FARMERS EXCHANGE	in	STRAP KIT - VEH. W018	24.97
147278	06/14/2019	00166	FARMERS EXCHANGE	in	CARBURETOR - VEH W018	150.51
147288	06/14/2019	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	DOOR WINDOW - VEH 3002	137.84
147292	06/14/2019	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	PARTS & SUPPLIES - S073 & S079	246.08
147305	06/14/2019	08711	HUGHES FIRE EQUIPMENT INC	in	DOOR ROLLERS - VEH 2512	715.32
147305	06/14/2019	08711	HUGHES FIRE EQUIPMENT INC	in	GAUGE - VEH 0228	413.30
147305	06/14/2019	08711	HUGHES FIRE EQUIPMENT INC	in	GAUGE - VEH 0228	147.02
147314	06/14/2019	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	651.60
147315	06/14/2019	03363	JIM'S PACIFIC GARAGES INC	in	BRAKE CAN REPAIR - VEH. 0150	800.53
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	CREDIT	-106.73
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	BRAKES KIT - VEH. 3002	247.11
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	CONNECTOR - VEH. 0090	12.85
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	COOLANT - VEH. 0090	18.33
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	HUBCAP WIND - VEH. 2802	8.13
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES - VEH. 7358	36.66
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	DISPENSING SYSTEM - FLEET	127.91
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	OIL & FILTER - VEH. 5312	20.34
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	OIL - VEH. 3631	6.93

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	FITTING - FLEET	1.39
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	COOLANT - VEH. 3002	21.70
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	O RINGS - VEH 3002	5.72
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	FILTERS - VEH. 3813	20.91
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	OIL - VEH. 7812	20.80
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE - VEH. 4611	16.11
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE - SHOP	48.67
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 0482	11.29
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	SENSOR VALVES - VEH. 2514	6.13
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	VBELT - VEH. S025	23.28
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	CABIN AIR FILTER - VEH. 7814	6.05
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. S026	8.22
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	BELT - VEH W100	18.47
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES - VEH 0058	71.00
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH 6004	46.57
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	PLATINUM PLUG KIT - VEH 6004	47.77
147360	06/14/2019	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE - VEH. 0200	17.53
147367	06/14/2019	01677	NORTHSTAR CLEAN CONCEPTS HOTSY (	in	HARDWARE - CAR WASH CW02	10.64
147367	06/14/2019	01677	NORTHSTAR CLEAN CONCEPTS HOTSY (	in	REPAIR - VEH. P010	151.50
147367	06/14/2019	01677	NORTHSTAR CLEAN CONCEPTS HOTSY (	in	PARTS & SUPPLIES - VEH CW02	44.53
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 5801	152.09
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 0055	152.09
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 7781	151.20
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 0153	227.16
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	MARKER LIGHT - VEH. 0482	12.37
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	BATTERY TENDER - VEH 0100	107.51
147372	06/14/2019	04217	O'REILLY AUTO PARTS	in	CABIN FILTER - VEH. 0010	14.06
147378	06/14/2019	06603	PAPE MACHINERY INC	in	PARTS - VEH 0153	62.02
147378	06/14/2019	06603	PAPE MACHINERY INC	in	REPAIR - VEH. 0153	964.81
147378	06/14/2019	06603	PAPE MACHINERY INC	in	PARTS - VEH. 0153	192.50
147380	06/14/2019	06241	PASCO TIRE FACTORY INC	in	TIRES - VEH. MET7	377.65
147386	06/14/2019	06730	PREMIER POWER SPORTS	in	2019 KAWASAKI MULE	12,219.31
147389	06/14/2019	00957	RANCH & HOME INC	in	JACK WELD TOP - VEH. 0165	217.16
147389	06/14/2019	00957	RANCH & HOME INC	in	TIRES - VEH S035	76.00
147393	06/14/2019	03803	RDO EQUIPMENT	in	TIRES - VEH. 0434	314.94
147393	06/14/2019	03803	RDO EQUIPMENT	in	ELECTRICAL PART - VEH 0434	81.32
147393	06/14/2019	03803	RDO EQUIPMENT	in	PART - VEH. 0434	59.08

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147400	06/14/2019	03660	S A S AUTO ELECTRIC, INC.	in	ALTERNATOR - VEH. 4204	249.56	
	147410	06/14/2019	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	200.91	
	147417	06/14/2019	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	BRAKE CLEANER - SHOP	287.15	
	147433	06/14/2019	09405	TRUCK PRO LLC SIX STATES	in	DRAIN VALVE - VEH. 0153	19.07	
	147460	06/14/2019	00613	WESTERN PETERBILT, INC.	in	MIRROR MOTOR - VEH. 0153	665.19	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	BRAKE VALVE FOR VEHICLE 5116	523.47	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	VALVE - VEH 5116	137.16	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	TUBE - VEH 5116	6.22	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	THROTTLE COUPLING - VEH 5116	61.46	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	FAN - VEH 5116	314.50	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	REPAIR FAN - VEH. 0230	716.76	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLOOR MATS FOR VEHICLE 7933 AND 793	458.78	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WINDOW VENT COVERS FOR VEHICLES 7	212.89	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPORT OF SALE FEE FOR VEHICLE 0629	8.75	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	T-HANDLE LATCH FOR VEHICLE 0095. HA	73.98	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SCALE WEIGHING OF VEH. 2307	11.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SCALE WEIGHING OF VEH. 2716	11.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SCALE WEIGHING OF VEH. 0230	11.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SCALE WEIGHING OF VEH. 2105	11.50	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FILE CABINET FLEET KEY HOLDERS FOR	195.51	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LICENSE AND REGISTRATION FOR VEHIC	108.67	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	7/1/19 - 6/30/2020 APWA MEMBERSHIP DUE	195.00	C
						Total amount by Department	**$ 128,336.98**	
						Total amount by Fund	**$ 131,521.98**	

502 CENTRAL STORES FUND

147184	06/07/2019	05727	CITI COSTCO ANYWHERE VISA	in	INVENTORY	333.03
147267	06/14/2019	00481	CROWN PAPER & JANITORIAL SUPPLY	in	GENERAL SUPPLIES	438.11
147267	06/14/2019	00481	CROWN PAPER & JANITORIAL SUPPLY	in	INVENTORY	2,383.78
147277	06/14/2019	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION - INVENTORY	241.79
147277	06/14/2019	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION - INVENTORY	312.67
147291	06/14/2019	01775	GRAINGER	in	INVENTORY	317.15
147291	06/14/2019	01775	GRAINGER	in	GENERAL SUPPLIES	148.54
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION INVENTORY	3,217.25
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION INVENTORY	2,118.61
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-5.43

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION INVENTORY	2,155.94
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-49.18
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-5.43
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION INVENTORY	2.43
147324	06/14/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-5.43
147365	06/14/2019	02904	NORTHERN SAFETY CO., INC.	in	INVENTORY	86.15
147365	06/14/2019	02904	NORTHERN SAFETY CO., INC.	in	GLOVES	964.74
147435	06/14/2019	04283	TURF STAR - WESTERN	in	IRRIGATION - INVENTORY	1,042.12
147435	06/14/2019	04283	TURF STAR - WESTERN	in	IRRIGATION INVENTORY	985.87
147435	06/14/2019	04283	TURF STAR - WESTERN	in	IRRIGATION INVENTORY	1,570.57
147475	06/14/2019	04578	ZUMAR INDUSTRIES INC	in	INVENTORY - STREETS	4,377.88
					Total amount by Department	**$ 20,631.16**

010 CENTRAL STORES

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147196	06/14/2019	01526	ABADAN	in	COPIER MAINTENANCE	62.35
147196	06/14/2019	01526	ABADAN	in	COPIER MAINTENANCE	731.81
147331	06/14/2019	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	1,214.72
147331	06/14/2019	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	49.30
147362	06/14/2019	04770	NETWORK SERVICES COMPANY	in	ENGINEERING SUPPLIES	161.99
147473	06/14/2019	06353	XEROX CORPORATION	in	COPIER MAINTENANCE	218.37
147473	06/14/2019	06353	XEROX CORPORATION	in	COPIER MAINTENANCE	440.90
147473	06/14/2019	06353	XEROX CORPORATION	in	COPIER MAINTENANCE	398.05
					Total amount by Department	**$ 3,277.49**
					Total amount by Fund	**$ 23,908.65**

503 RISK MANAGEMENT FUND

010 RISK MANAGEMENT

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147188	06/07/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.91
147198	06/14/2019	08874	ADEN MASONRY INC	in	FIRE STATION #5 - REPAIRS	950.25
147198	06/14/2019	08874	ADEN MASONRY INC	in	REPAIRS - ROUNDABOUT	4,132.23
147234	06/14/2019	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	PROFESSIONAL SERVICES	30.00
147275	06/14/2019	07864	ECONOLITE CONTROL PRODUCTS INC	in	TRAFFIC CABINET	26,727.94
147275	06/14/2019	07864	ECONOLITE CONTROL PRODUCTS INC	in	TRAFFIC CABINET	380.10
147278	06/14/2019	00166	FARMERS EXCHANGE	in	REPAIR - MOWER	1,346.19
147288	06/14/2019	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	WINDSHIELD REPLACEMENT	588.44
147304	06/14/2019	01969	HOME BUILDERS ASSOCIATION OF TRI-C	in	MEMBERSHIP DUES	420.00
147305	06/14/2019	08711	HUGHES FIRE EQUIPMENT INC	in	REPAIR - ENGINE E1811	506.31

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147305	06/14/2019	08711	HUGHES FIRE EQUIPMENT INC	in	REPAIR - ENGINE E1811	27.08	
	147471	06/14/2019	01241	WOODPECKER TRUCK	in	REPAIR - SNOW PLOW	4,171.55	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS -SEMINAR AT SOUTHRIC	24.64	C
						Total amount by Department	**$ 39,341.64**	

370 GAINS/LOSSES AND OTHER INCOME

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	147415	06/14/2019	04478	ST PAUL FIRE & MARINE	in	CLAIM V2Z4198	100.00
						Total amount by Department	**$ 100.00**
						Total amount by Fund	**$ 39,441.64**

612 OPEB TRUST FUND

010 OPEB TRUST FUND

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
147199	06/14/2019	00024	ADKINS WILLIAM	in	RETIREE MEDICAL	135.50
147237	06/14/2019	00185	BUCK, GARY E	in	RETIREE MEDICAL	135.50
147252	06/14/2019	00127	CLEAVENGER, BUDDY L	in	RETIREE MEDICAL	135.50
147261	06/14/2019	00128	COMSTOCK, WILLIAM J	in	RETIREE MEDICAL	5,410.50
147272	06/14/2019	00121	DEINES, JAMES I	in	RETIREE MEDICAL	365.90
147273	06/14/2019	00324	DUNCAN LARRY	in	RETIREE MEDICAL	135.50
147274	06/14/2019	01894	EASLING, CONNIE	in	RETIREE MEDICAL	134.00
147279	06/14/2019	00041	FARNKOFF, ROBERT C	in	RETIREE MEDICAL	135.50
147280	06/14/2019	00058	FEARING, DOUG	in	RETIREE MEDICAL	214.70
147289	06/14/2019	00181	GIER, CHARLES W.	in	RETIREE MEDICAL	135.50
147290	06/14/2019	00134	GONDERMAN, DAVID A	in	RETIREE MEDICAL	135.50
147293	06/14/2019	00062	GROSS ROBERT	in	RETIREE MEDICAL	135.50
147302	06/14/2019	06744	HIRSCHEL ARTHUR D	in	RETIREE MEDICAL	104.90
147316	06/14/2019	00065	JUERGENS, CURT	in	RETIREE MEDICAL	135.50
147327	06/14/2019	00060	KRAFT, JAMES	in	RETIREE MEDICAL	295.50
147337	06/14/2019	00050	MACE, BILL	in	RETIREE MEDICAL	135.50
147341	06/14/2019	00052	MAPLETHORPE, JOHN G., JR	in	RETIREE MEDICAL	135.50
147348	06/14/2019	00055	MERCER, BILL	in	RETIREE MEDICAL	162.60
147371	06/14/2019	00142	O'HAIR, RONALD L	in	RETIREE MEDICAL	135.50
147381	06/14/2019	05554	PENNEY MICHAEL	in	RETIREE MEDICAL	134.00
147395	06/14/2019	00145	REMUS, LARRY J	in	RETIREE MEDICAL	680.04
147399	06/14/2019	00147	RUMLEY, LARRY M	in	RETIREE MEDICAL	112.50
147402	06/14/2019	01821	SCHARNHORST, DEAN	in	RETIREE MEDICAL	135.50
147408	06/14/2019	00148	SHAW, LEONARD	in	RETIREE MEDICAL	135.50
147412	06/14/2019	00150	SLEATER, LARRY L	in	RETIREE MEDICAL	135.50

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147413	06/14/2019	00066	SOUTHWICK, JOHN J., JR.	in	RETIREE MEDICAL	135.50	
	147431	06/14/2019	01318	TRIPP, GREG	in	RETIREE MEDICAL	480.50	
	147446	06/14/2019	00152	VICKERMAN THOMAS	in	RETIREE MEDICAL	135.50	
	147452	06/14/2019	08584	WAGNER BRIAN	in	RETIREE MEDICAL	133.50	
	147455	06/14/2019	09944	WATERS DENNIS	in	RETIREE MEDICAL	135.50	
	147465	06/14/2019	00154	WILLEBY, DONALD R	in	RETIREE MEDICAL	4,748.99	
	147467	06/14/2019	02997	WILLIAMS GARY	in	RETIREE MEDICAL	135.50	
	147468	06/14/2019	01415	WILLIAMS, KEN	in	RETIREE MEDICAL	287.64	
						Total amount by Department	**$ 15,839.77**	
						Total amount by Fund	**$ 15,839.77**	

634 BI-COUNTY POLICE INFO NETWORK

010 BI-COUNTY POLICE INFO NETWORK

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147437	06/14/2019	01566	TYLER TECHNOLOGIES INC	in	PROJECT MANAGEMENT	7,015.56	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COFFEE FOR BIPIN PROJECT MEETING	55.22	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 FIBER OPTIC PATCH CABLES - BIPIN PR(	23.30	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BIPIN PROJECT MEETING	26.09	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRIPP LITE RACK CABLE MANAGER (7) - I	403.36	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TYLER USER CONFERENCE - BAGGAGE F	30.00	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POWERVAULT MD1200 BACKUP TAPE DRI	1,632.69	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POWEREDGE R330 SERVER EXTENDED W.	417.39	C
						Total amount by Department	**$ 9,603.61**	
						Total amount by Fund	**$ 9,603.61**	

642 METRO DRUG FORFEITURE FUND

010 NONE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	147186	06/07/2019	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	158.93	
	147322	06/14/2019	02598	KELLY, RYAN	in	METRO REIMB	97.71	
	147347	06/14/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	83.57	
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SERVICE CHARGE FOR STAMP	15.99	C
T	300369	05/25/2019	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	143.70	C
						Total amount by Department	**$ 499.90**	
						Total amount by Fund	**$ 499.90**	

City of Kennewick
Claims Roster
5/25/2019 - 6/14/2019

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount $
				Grand Total:	**$ 4,387,096.44**

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 147162 through 147477	$ 2,654,771.89
Wire transfer number 300367	1,652,901.77
Wire transfer number 300369	79,205.78
Wire transfer number 300371	217.00
Total	$ 4,387,096.44

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet

Agenda Item Number	3.b.(2)	Council Date	07/02/2019
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for May 2019.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for May 2019 in the amount of $18,181.30, comprised of check numbers 268-272, 2472-2479 in the amount of $6,794.95 and electronic transfers in the amount of $11,386.35.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total $18,181.30.

Through	Denise Winters Jun 25, 15:39:25 GMT-0700 2019
Dept Head Approval	Dan Legard Jun 25, 16:05:00 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 15:45:28 GMT-0700 2019

Attachments: Roster

- [ ] **Recording Required?**

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
MAY 2019

Check Number	Vendor Check Name	Check Date	Amount	Type
268	KING BEVERAGE	5/2/2019	$90.93	Check
269	KING BEVERAGE	5/9/2019	$96.83	Check
270	KING BEVERAGE	5/16/2019	$51.08	Check
271	KING BEVERAGE	5/23/2019	$28.11	Check
272	KING BEVERAGE	5/30/2019	$157.54	Check
2472	COLUMBIA POINT GOLF COURSE	5/2/2019	$428.27	Check
2473	KENNEWICK GOLF CORPORATION	5/2/2019	$4,665.14	Check
2474	COURSECO, INC	5/8/2019	$20.60	Check
2475	QUEST DIAGNOSTICS	5/8/2019	$63.90	Check
2476	COLUMBIA POINT GOLF COURSE	5/16/2019	$894.60	Check
2477	TOTAL E INTEGRATED INC.	5/16/2019	$137.95	Check
2478	YELP	5/22/2019	$40.00	Check
2479	MELISSA HIBBARD	5/22/2019	$120.00	Check
ADP 534517524	ADP, LLC	5/3/2019	$95.03	EFT
ADP 536059530	ADP, LLC	5/31/2019	$95.03	EFT
ADPTS 006919284	ADP TOTAL SOURCE (AUTOPAY)	5/10/2019	$3,209.65	EFT
CIG 809147	CAPITAL INSURANCE GROUP	5/1/2019	$547.09	EFT
CIG 809147	CAPITAL INSURANCE GROUP	5/31/2019	$547.09	EFT
258687	BLUE ROOM	5/2/2019	$319.00	EFT
258617	BRIDGESTONE GOLF, INC	5/2/2019	$325.00	EFT
258658	PEPSI COLA BOTTLING CO.	5/2/2019	$51.00	EFT
258658	PEPSI COLA BOTTLING CO.	5/2/2019	$18.92	EFT
259798	SIMPLOT PARTNERS	5/7/2019	$575.58	EFT
259806	PEPSI COLA BOTTLING CO.	5/7/2019	$13.80	EFT
259806	PEPSI COLA BOTTLING CO.	5/7/2019	$24.58	EFT
262535	BRIDGESTONE GOLF, INC	5/22/2019	$58.39	EFT
262535	BRIDGESTONE GOLF, INC	5/22/2019	$96.17	EFT
262539	CALLAWAY	5/22/2019	$436.20	EFT
262548	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	5/22/2019	$255.28	EFT
262580	ALA CART GOLF CARTS, L.L.C.	5/22/2019	$259.00	EFT
262606	EASY PICKER GOLF PRODUCTS	5/22/2019	$2,050.36	EFT
262613	PEPSI COLA BOTTLING CO.	5/22/2019	$174.35	EFT
262613	PEPSI COLA BOTTLING CO.	5/22/2019	$25.31	EFT
262613	PEPSI COLA BOTTLING CO.	5/22/2019	$48.35	EFT
262613	PEPSI COLA BOTTLING CO.	5/22/2019	$26.59	EFT
262622	FRONTIER COMMUNICATIONS	5/22/2019	$292.37	EFT
Paid by ACH	CINTAS CORPORATION #608	5/2/2019	$105.01	EFT
Paid by ACH	COLEMAN OIL COMPANY	5/2/2019	$474.70	EFT
Paid by ACH	WESTERN EQUIPMENT	5/2/2019	$258.40	EFT
Paid by ACH	WESTERN EQUIPMENT	5/2/2019	$88.44	EFT
Paid by ACH	WESTERN EQUIPMENT	5/7/2019	$197.87	EFT
Paid by ACH	WESTERN EQUIPMENT	5/7/2019	$23.65	EFT
Paid by ACH	WESTERN EQUIPMENT	5/7/2019	$132.49	EFT
Paid by ACH	CINTAS CORPORATION #608	5/22/2019	$105.01	EFT
Paid by ACH	CINTAS CORPORATION #608	5/22/2019	$105.01	EFT
Paid by ACH	COLEMAN OIL COMPANY	5/22/2019	$351.63	EFT
			$18,181.30	

*VOID

Check	Vendor	Date	Amount		Debit	Credit
268	KING BEVERAGE	5/2/2019		$90.93		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			90.93
	PURCH	49300-070-244-00	COGS - BEER		90.93	
269	KING BEVERAGE	5/9/2019		$96.83		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			96.83
	PURCH	49300-070-244-00	COGS - BEER		96.83	
270	KING BEVERAGE	5/16/2019		$51.08		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			51.08
	PURCH	49300-070-244-00	COGS - BEER		51.08	
271	KING BEVERAGE	5/23/2019		$28.11		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			28.11
	PURCH	49300-070-244-00	COGS - BEER		28.11	
272	KING BEVERAGE	5/30/2019		$157.54		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			157.54
	PURCH	49300-070-244-00	COGS - BEER		157.54	
2472	COLUMBIA POINT GOLF	43587	428.27			
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			428.27
	PURCH	50100-060-244-00	SALARIES		192.30	
	PURCH	50100-080-244-00	SALARIES		192.30	
	PURCH	50200-060-244-00	HOURLY WAGES		43.67	
2473	KENNEWICK GOLF CORP	5/2/2019		$4,665.14		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			4,665.14
	PURCH	59600-080-244-00	ACCOUNTING FEES		1,166.91	
	PURCH	59610-080-244-00	MANAGEMENT FEE		3,498.23	
2474	COURSECO, INC	5/8/2019		$20.60		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			20.60
	PURCH	51900-080-244-00	CONTRACT SERVICES		20.60	
2475	QUEST DIAGNOSTICS	43593		63.9		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			63.90
	PURCH	51800-080-244-00	PROFESSIONAL SERVICES		63.90	
2476	COLUMBIA POINT GOLF	43601		894.6		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			894.60
	PURCH	50100-060-244-00	SALARIES		192.30	
	PURCH	50100-080-244-00	SALARIES		192.30	
	PURCH	48100-050-244-00	LESSON COGS		510.00	
2477	TOTAL E INTEGRATED	43601		$137.95		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			137.95
	PURCH	51900-050-244-00	CONTRACT SERVICES		137.95	
2478	YELP	43607		40		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING		40.00	
2479	MELISSA HIBBARD	43607		$120.00		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			120.00
	PURCH	52100-080-244-00	TELECOMMUNICATIONS		120.00	
ADP 534517524	ADP, LLC	43588		95.03		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			95.03
	PURCH	51900-080-244-00	CONTRACT SERVICES		95.03	
ADP 536059530	ADP, LLC	43616		95.03		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			95.03
	PURCH	51900-080-244-00	CONTRACT SERVICES		95.03	
ADPTS 006919284	ADP TOTAL SOURCE (AUTOPAY)	43595		3209.65		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			3,209.65
	PURCH	50800-050-244-00	HEALTH BENEFITS		1,594.03	
	PURCH	50800-060-244-00	HEALTH BENEFITS		1,615.62	
CIG 809147	CAPITAL INSURANCE GROUP	43586		547.09		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			547.09
	PURCH	18400-000-244-00	PREPAID GEN LIAB INS		547.09	

Check	Vendor	Date	Amount		Debit	Credit
CIG 809147	CAPITAL INSURANCE GROUP	43616		547.09		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			547.09
	PURCH	18400-000-244-00	PREPAID GEN LIAB INS		547.09	
258687	BLUE ROOM	43587		319		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			319.00
	PURCH	51900-050-244-00	CONTRACT SERVICES		238.00	
	PURCH	51900-050-244-00	CONTRACT SERVICES		81.00	
258617	BRIDGESTONE GOLF, INC	43587		325		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			325.00
	PURCH	53200-080-244-00	PROMO & ENTER		325.00	
258658	PEPSI COLA BOTTLING CO.	43587		51		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			51.00
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		51.00	
258658	PEPSI COLA BOTTLING CO.	43587		18.92		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			18.92
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		18.92	
259798	SIMPLOT PARTNERS	43592		575.58		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			575.58
	PURCH	57000-060-244-00	CHEMICALS - FERTILIZER		575.58	
259806	PEPSI COLA BOTTLING CO.	43592		13.8		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			13.80
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		13.80	
259806	PEPSI COLA BOTTLING CO.	43592		24.58		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			24.58
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		24.58	
262535	BRIDGESTONE GOLF, INC	43607		58.39		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			58.39
	PURCH	47150-050-244-00	COGS MERCHANDISE		58.39	
262535	BRIDGESTONE GOLF, INC	43607		96.17		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			96.17
	PURCH	47150-050-244-00	COGS MERCHANDISE		96.17	
262539	CALLAWAY	43607		436.2		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			436.20
	PURCH	47150-050-244-00	COGS MERCHANDISE		436.20	
262548	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	43607		255.28		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			255.28
	PURCH	47150-050-244-00	COGS MERCHANDISE		255.28	
262580	ALA CART GOLF CARTS, L.L.C.	43607		259		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			259.00
	PURCH	54900-050-244-00	REPAIR GOLF CART OUTSIDE LABOR		259.00	
262606	EASY PICKER GOLF PRODUCTS	43607		2050.36		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			2,050.36
	PURCH	55150-050-244-00	GOLF CART SUPPLIES		2,050.36	
262613	PEPSI COLA BOTTLING CO.	43607		174.35		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			174.35
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		174.35	
262613	PEPSI COLA BOTTLING CO.	43607		25.31		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			25.31
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		25.31	
262613	PEPSI COLA BOTTLING CO.	43607		48.35		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			48.35
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		48.35	
262613	PEPSI COLA BOTTLING CO.	43607		26.59		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			26.59
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		26.59	

Check	Vendor	Date	Amount		Debit	Credit
262622	FRONTIER COMMUNICATIONS	43607		292.37		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			292.37
	PURCH	52100-080-244-00	TELECOMMUNICATIONS		292.37	
Paid by ACH	CINTAS CORPORATION #608	43587		105.01		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			105.01
	PURCH	51900-080-244-00	CONTRACT SERVICES		62.61	
	PURCH	51900-060-244-00	CONTRACT SERVICES		42.40	
Paid by ACH	COLEMAN OIL COMPANY	43587		474.7		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			474.70
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE		434.05	
	PURCH	58300-050-244-00	FUEL & OIL GOLF		40.65	
Paid by ACH	WESTERN EQUIPMENT	43587		258.4		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			258.40
	PURCH	58100-060-244-00	EQUIPMENT PARTS		258.40	
Paid by ACH	WESTERN EQUIPMENT	43587		88.44		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			88.44
	PURCH	55800-060-244-00	OTHER DEPT SUPPLIES		18.44	
	PURCH	55850-060-244-00	COURSE ACCESSORIES GOLF		70.00	
Paid by ACH	WESTERN EQUIPMENT	43592		197.87		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			197.87
	PURCH	58100-060-244-00	EQUIPMENT PARTS		197.87	
Paid by ACH	WESTERN EQUIPMENT	43592		23.65		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			23.65
	PURCH	59300-060-244-00	IRRIGATION ELEC PARTS		23.65	
Paid by ACH	WESTERN EQUIPMENT	43592		132.49		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			132.49
	PURCH	55850-060-244-00	COURSE ACCESSORIES GOLF		132.49	
Paid by ACH	CINTAS CORPORATION #608	43607		105.01		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			105.01
	PURCH	51900-080-244-00	CONTRACT SERVICES		62.61	
	PURCH	51900-060-244-00	CONTRACT SERVICES		42.40	
Paid by ACH	CINTAS CORPORATION #608	43607		105.01		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			105.01
	PURCH	51900-080-244-00	CONTRACT SERVICES		62.61	
	PURCH	51900-060-244-00	CONTRACT SERVICES		42.40	
Paid by ACH	COLEMAN OIL COMPANY	43607		351.63		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			351.63
	PURCH	58300-050-244-00	FUEL & OIL MAINTENANCE		311.38	
	PURCH	58300-060-244-00	FUEL & OIL GOLF		40.25	

Council Agenda Coversheet

Agenda Item Number	3.c.	Council Date	07/02/2019
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 6/15/2019		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 6/15/2019 in the amount of $2,675,338.37, comprised of check numbers 73664 through 73705 and direct deposit numbers 171041 through 171523.

Summary

Alternatives

None.

Fiscal Impact

Total $2,675,338.37.

Through	
Dept Head Approval	Dan Legard Jun 18, 13:40:46 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 15:46:06 GMT-0700 2019

Attachments: Roster

☐ **Recording Required?**

July 2, 2019

All Departments:		June 15, 2019
ADMINISTRATIVE TEAM		1,779.00
CITY COUNCIL		3,757.34
CITY MANAGER		12,331.68
CIVIL SERVICE		1,972.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		43,479.97
EMPLOYEE & COMMUNITY RELATIONS		54,236.97
ENGINEERING		57,566.03
FACILITIES & GROUNDS		85,295.29
FINANCE		48,180.15
FIRE		110,917.61
LEGAL SERVICES		23,205.08
MANAGEMENT SERVICES		82,488.70
POLICE		468,191.40
	Subtotal General Fund	**993,401.22**
STREETS		25,350.37
TRAFFIC		28,876.68
	Subtotal Street Fund	**54,227.05**
BI-PIN		10,878.03
BUILDING SAFETY		39,886.50
COMMUNITY DEVELOPMENT		4,023.08
CRIMINAL JUSTICE		72,026.99
EQUIPMENT RENTAL		11,391.55
MEDICAL SERVICES		363,635.77
RISK MANAGEMENT		3,437.70
STORMWATER UTILITY		20,177.81
WATER & SEWER		139,514.33
	Subtotal Other Funds	**664,971.76**
	Total Salaries and Wages	**1,712,600.03**

Benefits:		
Dental Insurance		44,368.50
Industrial Insurance		27,998.48
Life Insurance		4,306.98
Long Term Disability Insurance		4,847.57
Medical Insurance		629,800.10
Medical Retirement Account		3,337.50
Retirement		142,096.05
Social Security (FICA)		96,862.43
Vision Insurance		7,581.76
WA Family Leave		1,538.97
	Total Benefits	**962,738.34**
	Grand Total	**$2,675,338.37**

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $2,675,338.37 comprised of check numbers 73664 through 73705 and direct deposit numbers 171041 through 171523.

Approved for payment:

Dan Legard

Dan Legard, Finance Director

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.d.
Council Date	07/02/2019
Agenda Item Type	Contract/Agreement/Lease
Subject	WTP Condition Assessment & Optimization
Ordinance/Reso #	
Contract #	
Project #	P1919
Permit #	
Department	Public Works

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

That the City Council authorize the Mayor to sign the professional services agreement with HDR Engineering for the Water Treatment Plant Condition Assessment and Filter Membrane Optimization (P1919).

Motion for Consideration

I move to authorize the Mayor to sign the professional services agreement with HDR Engineering for the Water Treatment Plant Condition Assessment and Filter Membrane Optimization (P1919).

Summary

The City's potable Water Treatment Plant (WTP) was constructed and dedicated in 1981. In 2004 and 2007, the treatment plant had several upgrades. Many of the treatment system components are original equipment. The Water Treatment Plant Condition Assessment and Filter Membrane Optimization professional services agreement provides for critical asset condition and remaining life cycle assessments. As part of the condition assessment, the consultant will also assist with exploring opportunities to improve or optimize process operations; including, but not limited to membrane filtration performance / water production.

As water production demands increase with growth the WTP performance and reliability is increasingly important. This condition assessment is a vital aspect to the future WTP capacity upgrade.

Alternatives

None recommended.

Fiscal Impact

Budget No. 401.010.534.90.41.14

Professional Services Agreement:	$121,500
Management Reserve:	$ 12,150
Total:	$133,650

Through	John Cowling Jun 20, 09:06:49 GMT-0700 2019
Dept Head Approval	Cary Roe Jun 20, 09:08:06 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 15:56:29 GMT-0700 2019

Attachments: Agreement

- [ ] **Recording Required?**

Contract No.P1919

AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, is made between the City of Kennewick, PO Box 6108, 210 W. 6th Ave., Kennewick, Washington, (hereinafter referred to as the "City"), and HDR Engineering, Inc., 2805 St. Andrews Loop Suite A, Pasco, WA 99301 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK AND AGREEMENT CONTENTS

a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide engineering services for the Water Treatment Plant Condition Assessment and Filter Membrane Optimization.

b) This Agreement consists of this Agreement, and other documents listed below issued prior to the execution of this agreement and all modifications and change orders issued subsequent thereto. These form the entire agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between documents the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
   (i) This Agreement No. P1919 between the City and Consultant.
   (ii) Exhibit A: Scope of Work

2) GENERAL REQUIREMENTS

a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Kennewick representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) **TIME FOR BEGINNING AND COMPLETION**
The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by March 31, 2020.

4) **PAYMENT**
a) The City shall pay the Consultant an amount not to exceed **One Hundred Twenty-One Thousand Five Hundred Dollars ($121,500)** to complete the services rendered under this Agreement. Payment shall be made on a "time and materials" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work (Exhibit A).

b) Invoices not in dispute by the City will be paid within thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices

c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.

d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance.

e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.

f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) **INDEPENDENT CONTRACTOR**
a) The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said

employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any negligent act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this contract is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) DISPUTE RESOLUTION

a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

9) DEBARMENT CERTIFICATION

a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:
www.sam.gov and
http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp

10) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

a) In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

11) ATTORNEY'S FEES

a) The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

12) INSURANCE

a) Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

b) No Limitation

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the Owner's recourse to any remedy available at law or in equity.

c) Minimum Scope of Insurance

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as Insurance Services Office (ISO) form CA 00 01.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The Owner shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the Owner using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

d) Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit.

e) Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Owner. Any insurance, self-insurance, or self-insured pool coverage maintained by the Owner shall be excess of the Consultant's insurance and shall not contribute with it.

f) Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g) Verification of Coverage

The Consultant shall furnish the Owner with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before the Owner shall issue a Notice to Proceed.

h) Notice of Cancellation

The Consultant shall provide the Owner with written notice of any policy cancellation within two business days of their receipt of such notice.

i) Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the Owner may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Owner on demand, or at the sole discretion of the Owner, offset against funds due the Consultant from the Owner.

j) Owner Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the Owner shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the Owner evidences limits of liability lower than those maintained by the Consultant.

13) INDEMNIFICATION / HOLD HARMLESS

a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent or wrongful acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14) STANDARD OF CARE

a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

15) SUCCESSORS OR ASSIGNS

a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

16) EQUAL OPPORTUNITY AGREEMENT

a) The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, sexual orientation, or any other protected class status.

17) PARTIAL INVALIDITY

a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

18) AMENDMENTS

a) All amendments must be in writing and be approved and signed by both parties.

19) CHANGE IN LAW

a) The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

20) CONFIDENTIALITY

a) In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

21) CHANGES OF WORK

a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any negligent errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

22) EXTRA WORK

a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

23) PUBLIC DISCLOSURE

a) The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this agreement and/or for documents and/or materials provided to the City under this agreement, generally such information will be a public record and must be disclosed to the public records requester. However, the City agrees to notify the Consultant if it receives such a public records request and the date the City plans to release the records. If the Consultant fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Consultant shall be deemed to have given the City full authority to release the records on the date specified, and the Consultant understands it has thereby given up all rights to challenge the disclosure in any forum.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by facsimile or other electronic means and those signatures shall be treated as original signatures for all applicable purposes. The person signing this Agreement for Consultant represents that he or she has full and proper authority to do so and to bind the party which they are representing. This Agreement will become binding on the date of last execution hereon:

EXECUTED THIS ____ day of ____________, ______.

CITY OF KENNEWICK, WASHINGTON

____
Don Britain
Mayor

ATTEST:

____
Terri L. Wright
City Clerk

APPROVED AS TO FORM:

____
Lisa Beaton
City Attorney

HDR Engineering, Inc.

Karen Doherty
Karen Doherty
Sr. Vice President

929 108th Avenue, Suite 300
Bellevue, WA 98004-4361

Phone: (425) 450-6200
Fax: (425) 453-7107

EXHIBIT A
Detailed Scope of Work

City of Kennewick, Washington
Water Treatment Plant Condition Assessment and Filter Membrane Optimization

Scope of Services

June 7, 2019

HDR
929 108th Avenue NE
Suite 1300
Bellevue, WA 98004-5549
(425) 450-6200

Table of Contents

EXHIBIT A

SCOPE OF SERVICES

Background

The City of Kennewick, Washington (City) has retained HDR Engineering, Inc. (HDR) to conduct a two-part study of the City's Columbia River Water Treatment Plant (WTP): a condition assessment of the WTP equipment and structures, and a membrane system optimization. The goals for this study are as follows:

A. Condition assessment

  i. Identify the condition and remaining useful life of all major and most minor/ancillary equipment, piping, and structures.
  ii. Prioritize items based on immediate (<2 years), near-term (2 – 5 years), mid-term (5 – 10 years), and long-term (>10 years) refurbishment/replacement.
  iii. Develop budgetary-level cost estimates for the immediate and near-term items and conceptual-level cost estimates for the other items.

B. Membrane optimization

  i. Improve water efficiency and reduce backwash waste volumes.
  ii. Improve cleaning efficacy and minimize cleaning chemical usage.
  iii. Reduce electricity usage.

The study will be executed with the following tasks/subtasks:

100 – Project management

200 – Condition assessment

- 210 – Initial data collection
- 220 – Piping/structures condition assessment
- 230 – Mechanical systems condition assessment
- 240 – Condition assessment report

300 – Membrane Optimization

- 310 – Data review and options development
- 320 – Initial testing
- 330 – Final testing
- 340 – Membrane optimization report

This document describes the scope, fee, and schedule to complete these tasks.

WTP systems/facilities that are excluded from this scope are:

1. Offices, control room, the laboratory, conference room, storage room.
2. SCADA and I&C systems (except those associated with membrane optimization).
3. Building mechanical systems (HVAC, water/sewer plumbing, and fire).

4. Building structure (roof, exterior and interior walls, floor slabs).
5. Physical and cybersecurity systems.
6. Electrical and lighting systems.
7. Sewer system.
8. Stormwater system.
9. Site paving and landscaping.

General Assumptions

The following general assumptions are common to all tasks unless stated otherwise:

1. Meetings and workshops are held at the WTP conference room and be three hours in duration.
2. Site visits and inspections will have at least one City staff present at all times to review and verify safe work site conditions.
3. Travel time for each out-of-town workshop/meeting participant is included in the budget and will be based on the following:
    a. Pierre Kwan and any Seattle-based staff: flying into Pasco the morning of the workshop, workshop is in the afternoon, and leaving the evening after the workshop.
    b. Nathan Kutil and any other staff: flying into Pasco the evening prior to the workshop, workshop is in the afternoon, and leaving the following morning.
4. City staff will review and submit one set of consolidated comments on all submittals transmitted by HDR within two weeks of the date of transmittal.
5. Submittals identified in the following task descriptions will be electronic submittals in PDF format transmitted via email.

Scope of Services

Task 100 Project Management

Objective

Monitor, control and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

1. Prepare a Project Management Plan (Project Guide) outlining the project scope, team organization, schedule, and communications information.
2. Prepare a project specific health and safety plan; including specifics needed for site visits and confined space entry.
3. Coordinate and manage the project team.
4. Prepare monthly status reports describing the following:
    A. Services completed during the month

   B. Services planned for the next month
   C. Needs for additional information
   D. Scope/schedule/budget issues
   E. Schedule update and financial status summary
5. Prepare monthly invoices formatted in accordance with contract terms.
6. Project Manager will have monthly project conference calls with City Project Manager to review project scope, schedule, and budget issues.

City Responsibilities

1. Attend project management conference calls.
2. Timely processing and payment of invoices.
3. Review and process contract change requests and amendments, if needed.

Assumptions

1. The project duration will be from July 2019 to December 2019 (six months).
2. One project management meeting will be held per month with 1.5 hours of project manager time will be required for each meeting preparation, attendance, follow-up, and notes.
3. Invoices will be HDR standard invoice format.
4. Expense backup will not be provided with invoices but will be available for review at HDR.

Deliverables

1. Monthly reports and invoices.
2. Monthly project schedule and budget updates.
3. Project management meeting agenda and notes (e-mailed PDF files).

Task 200 Condition Assessment

Subtask 210 Kick-off Meeting and Initial Data Collection

Objective

Conduct a kick-off meeting to review project objectives and collect data for the existing WTP conditions and operations.

HDR Services

1. A project kick-off meeting to review the project objectives and interview with WTP staff to review current system conditions. Specific activities include:
   A. Agreeing upon what major and minor equipment will be reviewed.
   B. Review inspection procedures and health and safety requirements.
   C. Identifying those equipment which HDR does not currently have data sheets for and request that information.

D. Interviewing WTP staff to understand which equipment, piping, and structures the WTP staff has already identified needing immediate or near-term renewal/replacement (R&R). Interview includes detailed site walk.

2. Collate data sheets for the newer equipment with the existing ones HDR has and prepare an equipment tracking spreadsheet.
3. Prepare separate tracking spreadsheets for assessing and recording piping and structural conditions.

City Responsibilities

1. Participate in kick-off meeting.
2. Provide equipment data sheets in electronic format for HDR's use.

Assumptions

1. The kick-off meeting details are as follows:
   A. Eight hours in duration – two hours for reviewing project objectives and six hours for the WTP staff interviews, site walk, and review of equipment datasheets.
   B. Attended by Pierre Kwan and Sarah Lingley for equipment assessment and Glenn Edgemon and Margo Kalieva for piping and structures assessment.
   C. The site walk will have Pierre and Sarah working as one team separately from Glenn and Margo. City will have at least one person with each team to provide information.

Deliverables

1. Kick-off meeting agenda.
2. Kick-off meeting notes.

Subtask 220 Piping/Structures Condition Assessment

Objective

This subtask focuses on the WTP piping and major structures.

HDR Services

1. Conduct the first round of assessments while the WTP is operating.
   A. Conduct a surface assessment of buried piping using closed interval potential surveying.
   B. Inspect the exteriors of readily accessible, exposed pipes.
2. Conduct the second round of assessments while the WTP is offline.
   A. Conduct a visual assessment of the membrane filter basins that includes confined space entry.
3. Prioritize and develop costs for replacing/refurbishing piping and membrane filter basins.
4. Conduct a workshop to review results of the piping/structures condition assessment.

City Responsibilities

1. Locate and mark the buried piping prior to the CIP survey.

2. Provide safety equipment for HDR's use to enter confined space membrane filter basins. Equipment can include, but is not limited to, ladders, gas monitors, retrieval harnesses, and retrieval cranes/tripods.
3. Prior to entry, conduct a job hazard analysis of conditions and make the final determination of safe entry/work conditions.
4. Be present for the entire duration of the entries to maintain safe work conditions.

Assumptions

1. Inspection of piping and major structures will use a combination of:
   A. Closed interval potential (CIP) surveys to identify locations of possible corroding pipe ,
   B. Concrete sounding.
2. Only staff with current certifications and training in confined space entry will enter confined spaces.
3. Review workshop is one hour in duration and will be attended by Glenn Edgemon, Margo Kalieva, and Pierre Kwan.

Deliverables

1. Site map showing areas of CIP surveys.
2. Review workshop agenda and notes.

Subtask 230 Mechanical Systems Condition Assessment

Objective

This subtask focuses on the WTP mechanical systems.

HDR Services

1. Conduct site visits to review of identified major WTP mechanical systems.
2. Coordinate with equipment vendors to determine remaining equipment life and conditions.
3. Prioritize and develop costs for replacing/refurbishing mechanical systems.
   A. Cost assessment to include energy savings from replacing old, worn-out equipment with newer, more efficient units.
4. Identify existing equipment deficiencies and required repairs to address deficiencies. Up to four deficiencies will be addressed, two of which are:
   A. Placement of chemical feed pumps.
   B. Size and location of high service pump station surge tank.
5. Prioritize and develop costs for addressing deficient mechanical systems.
6. Conduct a workshop to review results of the mechanical systems condition assessment.

City Responsibilities

1. Be present for site visits and operate equipment that HDR identifies in order to obtain working pressures, flowrates, and other operational points.

Assumptions

1. No equipment will be removed or disassembled for inspection.
2. Review workshop will be two hours in duration and will be attended by Pierre Kwan and Sarah Lingley.

Deliverables

1. Review workshop agenda and notes.

Subtask 240 Condition Assessment Report

Objective

Prepare condition assessment report.

HDR Services

1. Incorporate results from Subtasks 210, 220, and 230 into draft condition assessment report and submit to the City.
2. Review City comments to draft report.
3. Conduct review meeting with City to discuss City comments.
4. Prepare final report with comment response log.

City Responsibilities

1. Provide comments to draft report.
2. Participate in review meeting.

Assumptions

1. Draft condition assessment report is no longer than 50 pages, including any graphics, figures, and appendices.
2. Review meeting will be two hours in duration and attended by Pierre Kwan and Glenn Edgemon.

Deliverables

1. Draft report.
2. Review meeting agenda and notes.
3. Final report with comment response log.

Task 300 Membrane Optimization

Subtask 310 Data Review and Options Development

Objective

Meet with WTP staff to review membrane operational data and coordinate with Evoqua, membrane vendor, to develop optimization options.

HDR Services

1. Conduct a review of historical operating data and compare values against programmed setpoints to determine past performance and operating practices.

2. Develop an assessment of the overall membrane system health and estimate remaining life of the membrane filters.
3. Review current membrane warranty conditions and compare it to current operating conditions to assess when the warranty would be voided.
4. Develop a list of draft optimization options to test and send to City and Evoqua. List includes:
   A. Goal of option (ex. energy savings, chemical use reduction, increased water efficiency).
   B. Membrane system setpoints to be adjusted.
   C. Duration of test.
   D. Potential downsides/negative impacts.
   E. Success criteria.
5. Lead a review conference call and with City and Evoqua to review list of draft options and identify those to test.
6. Conduct a conference call with City and Nathan Ikehara, Washington Department of Health (DOH) regional engineer to describe tests and identify issues to prevent a Treatment Notice of Violation.

City Responsibilities

1. Provide membrane operational data and current membrane system setpoints.
2. Review list of optimization options.
3. Participate in review conference call.

Assumptions

1. Review conference call will be two hours and attended by Pierre Kwan at the City and Nathan Kutil and Mohamed El-zaemey on the phone.
2. Conference call will include a shared desktop session using Skype for Business.
3. A total of six draft options will be developed.
4. Three options will be selected for Task 320 initial testing, with each on average two weeks in duration (six weeks total).
5. Conference call with DOH will be one hour in duration and attended by Pierre Kwan and Nathan Kutil.

Deliverables

1. List of draft optimization options.
2. Options review conference call agenda and notes.
3. List of selected optimization options.
4. DOH conference call agenda and notes.

Subtask 320 Initial Testing

Objective

Conduct and monitor selected optimization options.

HDR Services

1. Coordinate with WTP staff for setting setpoints prior to each test.
2. Conduct biweekly conference calls during this time to review results and overall WTP operations, determine if enough data has been collected, and plan the next strategy test.
3. Plot data to determine results and share with City and Evoqua prior to each call.

City Responsibilities

1. Adjust setpoints for each test.
2. Operate the membrane system.
3. Terminate any test if plant performance or water quality degrades.
4. Provide HDR access to membrane data historian to download and plot.

Assumptions

1. The proposed testing schedule is follows:
   A. Week 1 – Change membrane system setpoints to new test values.
   B. Week 2 – HDR downloads data on Thursday morning and distributes on Thursday afternoon. Hold conference call on Friday morning.
2. Conference calls are 1-hour in duration.

Deliverables

1. Biweekly data reviews.
2. Biweekly conference call agenda and notes; level of effort assumed to be 6 hours (each) for three HDR team members.

Subtask 330 Final Testing

Objective

Test all the successful options at the same time to quantify the full benefits to the City.

HDR Services

1. Coordinate with WTP staff for setting setpoints for final testing.
2. Continue biweekly conference calls during this time to review results and overall WTP operations.
3. Plot data to determine results and share with City and Evoqua prior to each call.

City Responsibilities

1. Adjust setpoints for the final test.
2. Operate the membrane system.
3. Terminate the test if plant performance or water quality degrades.
4. Continue providing HDR access to membrane data historian to download and plot.
5. Participate in biweekly conference calls.

Assumptions

1. Same assumptions as Subtask 330.

Deliverables

1. Biweekly data reviews.
2. Biweekly conference call agenda and notes.

Subtask 340 Membrane Optimization Report

Objective

Prepare membrane optimization report.

HDR Services

1. Incorporate results from Subtasks 310, 320, and 330 into draft membrane optimization report and submit to the City and Evoqua.
2. Review City and Evoqua comments to draft report.
3. Conduct review meeting with City to discuss City and Evoqua comments.
4. Prepare final report with comment response log.

City Responsibilities

1. Provide comments to draft report.
2. Participate in review meeting.

Assumptions

1. Draft membrane optimization report is no longer than 40 pages, including figures, graphics and appendices.
2. Evoqua will not be present at review meeting.

Deliverables

1. Draft report.
2. Review meeting agenda and notes.
3. Final report with comment response log.

Schedule

Milestones	Date
Notice to Proceed	July 1, 2019
200 – Condition Assessment	
210 – Kick-off Meeting/Site Walk/Staff Interviews	July 2019
220 – Piping/Structures Condition Assessment Workshop	October 2019
230 – Mechanical Systems Condition Assessment Workshop	August 2019
240 – Draft Condition Assessment Report	November 2019
240 – Final Condition Assessment Report	December 2019
300 – Membrane Optimization	
310 – City/Evoqua Conference Call to Review Options	July 2019
320 – Conference Call with DOH	July 2019
320 – Initial Testing	August – Sept. 2019
330 – Final Testing	October 2019
340 – Draft Membrane Optimization Report	November 2019
340 – Final Membrane Optimization Report	December 2019
Project Completion	December 31, 2019

Fee

Task/Subtask	Fee Subtotal	Fee Total
100 – Project Management	$6,900	$6,900
200 – Condition Assessment		$74,700
210 – Kick-off Meeting and Initial Data Collection	$9,900	
220 – Piping/Structures Condition Assessment	$21,200	
230 – Mechanical Systems Condition Assessment	$18,000	
240 – Condition Assessment Report	$25,600	
300 – Membrane Optimization		$39,900
310 – Data Review and Options Development	$13,100	
320 – Initial Testing	$6,600	
330 – Final Testing	$4,200	
340 – Membrane Optimization Report	$16,000	
Total		$121,500

Council Agenda Coversheet

Agenda Item Number	3.e.	Council Date	07/02/2019
Agenda Item Type	Resolution		
Subject	Proposed Speed Limit Changes		
Ordinance/Reso #	19-14	Contract #	
Project #		Permit #	
Department	Public Works		

- Consent Agenda ☒
- Ordinance/Reso ☒
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That City Council amends the Kennewick Administrative Code, "Traffic Code, Section 13-54-020, Increasing Speed Limit in Certain Zones" by adopting Resolution 19-14.

Motion for Consideration

I move to adopt Resolution 19-14.

Summary

Section 1. Section 13-54-020 of the Kennewick Administrative Code relating to changing and posting Speed Limits in Certain Zones is hereby amended to add the following streets and to designate speed limits as follows:

1. West Metaline Avenue, North Kellogg Street to North Edison Street from 25 mph to 30 mph.
2. Ridgeline Drive, South Sherman Street to US 395 new speed posting of 35 mph.

Alternatives

None

Fiscal Impact

$2,000 for sign installation.

Through	Sorin Juster Jun 25, 11:43:52 GMT-0700 2019
Dept Head Approval	Cary Roe Jun 26, 16:54:06 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 15:59:14 GMT-0700 2019

Attachments: Resolution
Traffic Safety Commission Minutes

☐ **Recording Required?**

CITY OF KENNEWICK
RESOLUTION NO. 19-14

A RESOLUTION RELATING TO POSTING SPEED LIMITS IN CERTAIN ZONES AND AMENDING SECTION 13-54-020 OF THE KENNEWICK ADMINISTRATIVE CODE

WHEREAS, on the 21st day of February, 2019, the Traffic Safety Commission met and discussed amendments to the speed limits on certain streets within the City of Kennewick; and

WHEREAS, on the 21st day of February, 2019, the Traffic Safety Commission met and made a recommendation to amend the speed limits on certain streets within the City of Kennewick; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, AS FOLLOW:

Section 1. Section 13-54-020 of the Kennewick Administrative Code relating to changing and posting Speed Limits in Certain Zones is hereby amended to add the following streets and to designate speed limits as follows:

1. West Metaline Avenue, North Kellogg Street to North Edison Street from 25 mph to 30 mph.
2. Ridgeline Drive, South Sherman Street to US 395 new speed posting of 35 mph.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of July, 2019, and signed in authentication of its passage this 2nd day of July, 2019.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 19-14 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 3rd day of July, 2019.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

TRAFFIC SAFETY COMMISSION
February 21, 2019

Members Present:

Chairman, Ken Hohenberg (Chief of Police)	Alisha Piper (COK Traffic Technician)
Vice Chairman, Cary M. Roe, P.E. (COK Public Works Director)	Bill Barlow (Ben Franklin Transit)
Vince Beasley (COK Fire Dept. Chief)	Matthew Newton (KPD Traffic Division)
Sorin Juster, (COK Traffic Manager)	Bruce Mills, (COK Public Works)

Members Absent: Greg McCormick (COK Planning)
Brandon Potts (Kennewick School District)
Robert Blain (Benton County)
Jim Thoelke (Ben Franklin Transit)
Lisa Beaton (COK City Attorney)
Joe Seet, P.E. (COK Assistant Traffic Engineer)
Matt Rasmussen (Benton County)
Dale Daniels, Citizen Representative

COK Staff Present:

Amy Lynch (COK PW Administrative Assistant)

Visitor: Chuck Torelli, City Councilmember

CALL TO ORDER

Chairman Ken Hohenberg called the meeting to order at 1:30 p.m. and welcomed all present. Introductions were made around the table.

APPROVAL OF SUMMARY

The agenda for this meeting and summary for the March 8, 2018 meeting were provided. Motion was made Cary Roe and seconded by Vince Beasley to approve the March 8, 2018 Traffic Safety Commission meeting summary as written. Motion carried. Cary indicated that he did hear from Canyon View Elementary and they said the striping and signing changes were working and were very appreciative.

NEW BUSINESS
(Power Point Presentation)

Traffic Studies

1. Speed Studies: W. Metaline from N. Kellogg Street to N. Edison Street

Sorin gave brief overview on this. He explained this street was just recently widened into a three-lane street.

- Two speed studies were done by a police volunteer and our own speed study measurement device. 85 percentile observed speed measured by both devices was 34 mph. We are proposing a change to 30 mph. Sorin explained about the 85 percentile. It's actually what people really drive, what they feel comfortable at. This method of setting posted speed limit is widely used across the country. Our recommendation is 30 mph. Going from a 25 to 30 seems reasonable. Cary pointed out that the south side is almost all owned by the School District. It's a big connection between Kellogg and Edison. All in agreement with the recommendation of changing the speed limit from 25 mph to 30 mph.

2. Ridgeline Drive from S. Sherman to SR-395

- Two speed studies were performed in May 2018 and January 2019. Eighty-five percentile speed varied in these studies, vary between 33 to 39 mph. We are proposing 35 mph posted speed limit. This section of street is still undeveloped, but that will probably change soon. The south side is almost developed. Currently, there is no speed limit posted. There eventually will be a rapid flash at Nelson Street. Cary said that we are planning and designing a new interchange at US395 and Ridgeline Drive. We thought the 35 mph consistency was the way to go. All agreed with the recommendation. We will bring these recommendations to the next IOCmeeting, then to council for final approval.

3. Memorial Sign Policy
Sorin explained that this program/policy will provide families of persons fatally injured in crashes with a way to sponsor a memorial sign to be erected near the scene of the collision. It was decided to look into having a policy with certain guidelines to follow. We researched communities in the mountain states and west coast to see what they are doing. Goals of this policy include:

- Providing families of persons fatally injured in crashes with a way to sponsor a memorial sign to be erected near the scene of the crash;
- Ensure that memorial signs are located and installed in a safe and consistent manner;
- Increase the public's awareness of the need to drive safely.
- . It must be requested by an immediate family member and in the City of Kennewick ROW. Sorin went over the application form with the committee. Chief suggested, since there is always a focus on safety in work zones, with flaggers, policemen and firemen, could we possibly have a 6th option that addressed that? It gives the family an opportunity to express their loss and has an educational message. It pertains to any type of fatality. Cary pointed out that when this was presented to the Department Heads, it was decided to add a cost recovery component to this. A $500.00 cost would pay for the fabrication, materials, labor and installation. Chief commented that

engineering design has been a huge factor in making our streets much safer over the years. There may also be a hardship case, where someone could not afford the $500.00. Might we insert prior to council approval, a hardship provision? Maybe our council will be sensitive to that. The question was asked about what other cities are charging? Some don't charge at all, some charge $250 – $300 to fabricate the sign. Bruce suggested a cost of $250.00, which he thought was a more reasonable amount. Cary explained that the cost recovery concept amount came from the Dept. Heads.

- Sorin explained that each permanent sign will be allowed for five years. After that, they will be removed. Putting the city logo on the signs was discussed. That would show the sign as sanctioned by the City. The Commission thanked Sorin for his presentation. It was decided to examine and implement the proposed changes brought-up during the meeting. There was general acceptance of the proposed draft of the Memorial Sign Policy. Revised draft will be presented to the IOC meeting next.

4. Conversion of W. Kennewick Avenue- Olympia St. to Dayton St.- from four lanes to three lanes with bike lanes

- Sorin explained the meaning of "Road Diet". The Road Diet will increase the overall safety of the corridor by reducing accidents and improving the overall operation of this corridor. Discussion on the width of each proposed lane and bike lane. Cary has worked in a lot more congested environment in the past, and has never created a left hand turn that is less than 12 ft., thereby having a functional safe lane and functional safe bicycle lane.

- Chief: We have several million dollars of federal money and we are going to put pavement down with a clean slate. When we do an overlay, how do we need to channelize this road to make it safer and more functional? Sorin explained that the road diet is suitable for traffic if under 10,000 vehicles per day, per research done by the Federal Highway Association. If daily vehicles are above 25,000, this plan is not suitable. Research has shown that the response time of emergency vehicles will be decreased following the Road Diet process.

- Operational Benefits would be for all modes of transportation, vehicles, pedestrian & bicyclists. Time-travel videos were shown of Kennewick Avenue, east and westbound. This is an older part of town and pretty much built out, not much growth. Bruce noticed on the video, that the section between Dayton and S Carmichael, had cars parked on the roadway. He asked if that will be eliminated. What impact will this have on those houses? The same was done on Canal Drive, a through lane, bike lane and residential parking. It was agreed that the parallel parking, if existing, for that stretch will be maintained. Bruce pointed out that the overlay ends at Fruitland. The section from Fruitland to Dayton would be outside of the overlay project. There was general acceptance of the proposed road diet concept. PW team will implement and address the comments presented at the meeting. Next step will be to incorporate the relevant striping changes into the proposed overlay plans. The Road Diet presentation will be presented at the next IOC meeting.

UNFINISHED BUSINESS

None

INFORMATION ITEMS

None

OTHER DISCUSSION

Chief pointed out that over the years since the PD has been built across from city hall, we are receiving more complaints about walking across 6th Avenue between the two buildings. If we have a council meeting and they are parking on the PD side of the street, it's dark at night and we have a safety issue. He thought this might be a good location for a RRFB Rectangular Rapid Flashing Beacon. Cary mentioned having to find funding for this. It will be looked at.

Bill Barlow said they would like to meet with the TSC to go over their city-wide amenity project, which is an entire detail down to each stop level. This would be good to go over this with the committee.

ADJOURNMENT

The next Traffic Safety Commission meeting is scheduled for June 13, 2019 at 8:30 a.m.

The meeting was adjourned by Cary Roe at 2:46 p.m.

Respectfully submitted,

Sorin Juster, P.E., P.T.O.E.
Secretary

Council Agenda Coversheet

Agenda Item Number	3.f.	Council Date	07/02/2019
Agenda Item Type	Contract/Agreement/Lease		
Subject	Water & Sewer Franchise Agreement w/Benton Co.		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

Authorize the Mayor to execute a franchise agreement with Benton County, allowing City utilities and facilities along County roads.

Motion for Consideration

I move to authorize the Mayor to execute a franchise agreement with Benton County, allowing City utilities and facilities along County roads.

Summary

In 2009, the City entered into a 10-year franchise with Benton County, whereby Benton County allows City utilities and facilities to be placed and operated along County roads.

This action creates a new 10-year franchise agreement renewal, to continue to allow the City of Kennewick to locate, construct, maintain, operate, use and if necessary, remove water, sewer, stormwater and street light utilities systems and facilities along Benton County roads, outside of the City boundary limits.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Bruce Mills Jun 25, 07:48:59 GMT-0700 2019
Dept Head Approval	Cary Roe Jun 25, 07:52:41 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 16:04:19 GMT-0700 2019

Attachments: Franchise Agreement

☐ **Recording Required?**

Return to:
Benton County Public Works
P. O. Box 1001
Prosser, WA 99350

Grantor: Benton County
Grantee: City of Kennewick

BEFORE THE BOARD OF COUNTY COMMISSIONERS

BENTON COUNTY, STATE OF WASHINGTON

IN THE MATTER OF THE APPLICATION OF THE CITY OF KENNEWICK FOR A NONEXCLUSIVE FRANCHISE TO LOCATE, CONSTRUCT, MAINTAIN, OPERATE, USE, AND IF NECESSARY, REMOVE WATER, SEWER, STORMWATER AND STREET LIGHT UTILITIES SYSTEMS AND FACILITIES WITHIN THE COUNTY OF BENTON, STATE OF WASHINGTON, UPON, OVER, UNDER, ALONG, AND ACROSS CERTAIN COUNTY ROADS AND PUBLIC HIGHWAYS, OR PARTS THEREOF, NOT WITHIN THE LIMITS OF ANY INCORPORATED CITY OR TOWN.	)	No.____________________ ORDER AND AGREEMENT FOR NONEXCLUSIVE FRANCHISE

FINDINGS

NOW, on this ______ day of ________________________ the petition and application of THE CITY OF KENNEWICK, for the authority and nonexclusive Franchise, for a term of ten (10) years, to install, locate, construct, maintain, operate, use, and, if necessary, remove WATER, SEWER, STORMWATER AND STREET LIGHT UTILITIES SYSTEMS AND FACILITIES under, upon, over, along and across Benton County roads, highways, streets, alleys, bridges, and rights-of-ways, or other County property, hereinafter called County roads or rights-of-ways, described in said application by reference to the sections, townships, and ranges in which said County roads or rights-of-ways are physically located within the County of

Benton, State of Washington, and not within the corporate limits of any incorporated city or town therein, coming on to be heard before this, the Board of County Commissioners of and from said Benton County, Washington, and this Board having heretofore fixed this time and place for the hearing of said petition, and it appearing that the County Engineer has given notice of the time and place of said hearing by posting in three places in the Benton County Courthouse with written or printed notices of the time and place of this hearing in accordance with the laws of the State of Washington, and also by publishing a like notice two (2) times in the Tri-City Herald, a daily newspaper of general circulation published in Benton County, Washington, and it appearing that the notices so posted and published stated the name of the applicant and a description by reference to sections, townships and ranges in which the County roads or rights-of-ways to be included in the Franchise for which application is made are physically located, and also state the time and place fixed for said hearing, and after hearing all persons interested in the matter of said petition, and at which hearing the qualifications of the Grantee were heard, the Board deeming it for the public interest to grant the Franchise and authority so applied for.

ORDER

IT IS HEREBY ORDERED BY THE BOARD OF COUNTY COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

There is hereby granted to THE CITY OF KENNEWICK, hereafter called the Grantee, subject to all provisions, conditions, covenants and requirements of this order and agreement, the right, privilege and nonexclusive Franchise, to install, locate, construct, maintain, operate, use, and, if necessary, remove WATER, SEWER, STORMWATER AND STREET LIGHT UTILITIES SYSTEMS AND FACILITIES, and all necessary appurtenances thereto, hereinafter called the distribution system, under, upon, over, along, or across those portions of any and all County roads or rights-of-ways, which lie within those legal subdivisions within the County of Benton, State of Washington, set forth and described in "Exhibit A" attached hereto and by this reference made a part hereof, excluding, however, from such subdivisions any portion thereof which is within the corporate limits of any incorporated city or town, but including all portions of said subdivisions which are within any unincorporated town or community. Benton County Resolution No. 72-220, regarding Policy on Accommodation of Utilities on County Road Rights-of-Way, shall apply in all respects to this Franchise and the distribution system.

AGREEMENT

I. APPROVAL BY COUNTY ENGINEER

All locations, construction, installation, maintenance, relocation or removal of the distribution system or any portion thereof within County roads or rights-of-ways outside the corporate limits of any incorporated town shall be subject to the approval and pass inspection of the County Engineer.

II. PERMIT REQUIRED – MAP AND SPECIFICATIONS TO BE FILED APPROVAL BY COUNTY ENGINEER – PERFORMANCE BOND

Prior to commencement of any work on or construction of any portion of the distribution system, Grantee shall file with the County Engineer its application for permit to do such work or construction together with plans and specifications in form and number as approved by the County Engineer showing the position, depth, or height, and location of all lines and facilities sought to be constructed, laid, installed or erected at that time, showing their relative position to existing County roads or rights-of-ways, upon plans drawn to scale indicating exact distance hereinafter collectively referred to as the "map of definite location". Grantee is hereby authorized to extend its facilities throughout the area authorized hereunder.

The distribution system shall be constructed in exact conformity with said map of definite location, except in instances in which deviation may be allowed by the prior written consent of the County Engineer pursuant to application by Grantee. The plans and specifications shall specify, as applicable, the class and type of materials and equipment to be used, manner of excavation, construction, installation, backfill, erection of temporary structures, erection of permanent structures, traffic control, traffic turnouts, and road obstructions, and manner and means by which they affect County roads or rights-of-ways, will be restored to a condition as good as that which existed prior to such work or construction. No such work or construction shall be commenced until the Grantee has first secured a written permit from the County Engineer, which shall include approval by the County Engineer endorsed on one set of plans and specifications to be returned to the Grantee. All such work or construction shall require the inspection and approval of the County Engineer. The Grantee shall pay all reasonable costs and expenses incurred in the examination, inspection, and approval of such work or construction by the County Engineer as herein provided.

The County Engineer may require a performance bond in a sum sufficient to guarantee to Benton County that any County roads or rights-of-ways, including the surfaces thereof, affected by any work or construction by the Grantee, shall be restored to a condition as good as that which existed prior to such work or construction, the amount of said bond to be fixed by the County Engineer. The County Engineer, upon notice to the Grantee, may at any time order any and all work that he considers necessary to restore to a safe condition any portion of the County roads or rights-of-ways, the condition of which has been rendered dangerous to the safety of persons or property by reason of any work, construction, of facilities of Grantee, and Grantee, upon demand, shall pay to Benton County all costs of such work, done by order of the County Engineer.

III. COUNTY ROADS TO BE RESTORED

In any work which requires breaking of surface of the County roads or rights-of-ways subject to this Franchise for the purpose of locating, constructing, installing, relocating, removing, maintaining and/or repairing the distribution system, and/or making connections between the same to structures and buildings of consumers or making connections to other facilities of the Grantee now in existence or hereafter constructed, the Grantee shall be governed by and strictly conform to the instructions set forth in the permit issued by the County Engineer for such work; and the Grantee, at its own expense and with all reasonable speed, shall complete the work for which the County roads or rights-of-ways, surface has been broken and repair and restore the affected County roads or rights-of-ways, and the surface thereof to a condition as good as that which existing before the work was commenced. Noxious weed control will be required, at the Grantee's expense, and shall meet all requirements of the Benton County Weed Board.

Except in cases of emergency as hereinafter provided, no breaking of surface of any County roads or rights-of-ways, shall be done until Grantee has first obtained a permit therefor issued by the County Engineer as specified in Section II of this Agreement.

PROVIDED, however, that in cases of emergency which occur out of office hours when immediate work may be necessary for the protection or safety of persons or property, the emergency shall be immediately reported to the Benton County Sheriff and the necessary work may be immediately undertaken upon the express condition that an application for a permit for such work, as hereinabove provided, shall be submitted to the County Engineer on or before noon of the business day next following the commencement of the emergency work.

IV. INTERFERENCE WITH EXISTING FACILITIES

No location, construction, installation, maintenance, repair, removal or relocation of the distribution system or any portion thereof, performed along or under any County roads or rights-of-ways, shall in any way interfere with the grading or improvement of such County roads or rights-of-ways, or with the construction and maintenance of any existing utility, public or private, drain, drainage ditch or structure, or irrigation ditch or structure, located along or under such county roads, right-of-way or property. In the event that it is necessary to relocate any such county road or right-of-way or alter the grade of any such county road or right-of-way, requiring relocation of any utilities, including rights-of-way, preferences as to positioning of such utilities, shall be given in the order of the original location and installation of such utilities, the utility first having been located and installed being given first preference as to positioning and relocation.

V. MINIMUM INTERFERENCE WITH PUBLIC TRAVEL – GRANTEE LIABLE FOR DAMAGE

All work done under this Franchise shall be done in a thorough and workmanlike manner. All construction, installation, maintenance, repair, relocation, or removal of the distribution system, or any portion thereof, shall be conducted in a manner that will interfere as little as possible with public use of and travel upon County roads or rights-of-ways, shall include all due and necessary measures and precautions to prevent danger to persons or property. Specifically, where such construction, installation, maintenance, repair, relocation or removal involves open trenches, ditches, or tunnels which are left open at night, the Grantee shall place sufficient warning lights and barricades about such trenches, ditches or tunnels to give adequate warning of such work. The Grantee shall assume sole liability for any injury to persons or property which occurs by reason of any trenches, ditches, or tunnels dug or maintained by the Grantee.

VI. ALL COUNTY ROAD RIGHTS RESERVED

Benton County expressly reserves any and all rights which it now has or may hereafter acquire with respect to County roads or rights-of-ways, and this Franchise shall not be construed to in any way limit or restrict any authority, power, rights, or privileges which Benton County now has or may hereafter acquire to control and regulate the use of County roads or rights-of-ways covered by this Franchise.

VII. COUNTY MAY CHANGE AND IMPROVE ROADS WITHOUT LIABILITY

If Benton County shall at any time improve or change any County roads or rights-of-ways, subject to this Franchise by grading, regrading, surfacing , or paving the same, or by changing, altering, repairing, or relocating the grade thereof or by construction of drainage facilities, the Grantee shall, upon written notice from the County Engineer, at Grantee's sole expense, with all reasonable speed, change the location or readjust the elevation of its distribution system and other facilities so that the same shall not interfere with such county work and so such lines and facilities shall conform to such new grades as may be established. Benton County shall in no respect be held liable for any damages, costs, or expenses to said Grantee that may occur by reason of any of the County's improvements, changes or work above enumerated, except insofar as such damages, costs or expenses shall be caused by negligence of the County's employees or agents.

All work performed by the Grantee under this section shall be under the direction, approval, and shall pass the inspection of the County Engineer. The Grantee shall pay all reasonable costs of and expenses incurred in the examination, inspection, and approval of such work.

VIII. REFERENCE MONUMENTS AND MARKERS

Before any work is performed under this Franchise which may affect any existing monuments or markers of any nature relating to subdivisions, plats, roads, and all other surveys, the Grantee shall reference all such monuments and markers. The reference points shall be so located that they will not be disturbed during the Grantee's operation under this Franchise. The method of referencing these monuments or other points to be referenced shall be approved by the County Engineer. The replacement of all such monuments or markers disturbed during construction shall be made as expeditiously as conditions permit, and as directed by the County Engineer. The cost of monuments or other markers lost, destroyed or disturbed, and the expense of replacement by approved monuments shall be borne by the Grantee.

IX. VACATION OF COUNTY ROADS – ALTERNATE ROUTE

If at any time Benton County shall vacate any County road, right-of-way, or other County property which is subject to rights granted by this Franchise the Board of County Commissioners for Benton County may, after granting an alternate route with the consultation of Grantee, by giving thirty (30) days written notice to the Grantee, terminate this Franchise with reference to such County road, right-of-way, or other County property so vacated and said Benton County shall in no respect be liable for any damages, costs, or expenses to the Grantee that may occur by reason of such termination.

X. GRANTEE TO INDEMNIFY COUNTY – LIABILITY INSURANCE

The Grantee covenants, agrees and promises that it shall fully indemnify Benton County from any and all liability, loss, injury, damage, costs, charges or expenses of any nature whatever, occurring to any person, association, corporation or property of any kind by reason of any acts, actions, omissions, defaults, or neglect of the Grantee in the construction, operation, or maintenance of the distribution system.

The Grantee further covenants, agrees and promises that, in the event that any claim, suit, or cause of action shall be brought against Benton County by reason of any act, action, omission, defaults, or neglect of the Grantee in the construction, operation, or maintenance of the distribution system, it shall, at its own cost and expense, defend any such claim, suit, or cause of action, and shall pay any and all costs, charges, attorneys' fees, and other expenses therein, and any and all judgments that may be incurred by or obtained against Benton County in any such claim, suit, or cause of action.

The Grantee further covenants, agrees and promises that, in order to secure to the County full and complete performance of the covenants and conditions of this Section "X", it shall, at its own cost and expense, obtain and maintain in effect continually during the term of this Franchise, liability insurance in a company or companies to be approved by the County, such insurance to name the Grantee and Benton County as the insured and to have minimum limits of not less than $500,000.00. Written evidence of such insurance in effect shall be furnished to the County Engineer no later than the date that any work or construction under the terms of this Franchise commences. Such additional written evidence of such insurance shall be furnished to the County Engineer from time to time as the County Engineer shall require; in any event, such additional written evidence shall be provided to the County Engineer at least annually during the term of this Franchise. The Grantee's compliance with the provisions of this paragraph relating to liability insurance shall in no way alter, affect, modify or limit any of the other covenants, conditions, and provisions of this paragraph. Acceptance or approval by the County of any work performed by the Grantee shall not constitute a waiver by the County of any of the provisions of this Section "X", and shall not excuse the Grantee from any of the covenants, provisions, or requirements set forth herein.

XI. FRANCHISE NOT EXCLUSIVE

This Franchise shall not be deemed to be an exclusive Franchise. It shall in no manner prohibit Benton County from granting other Franchises of a like nature or Franchises for public or private utilities under, along, across, over, and upon any of the County roads or rights-of-ways, subject to this Franchise and shall in no way restrict, prevent, or prohibit Benton County from constructing, altering, maintaining, or using any of said roads or rights-of-way, drainage structures or facilities, irrigation structures or facilities, or any other County property or affect its jurisdiction over them or any part of them with full power to make all necessary construction, alterations, changes, relocations, repairs, or maintenance, which the County may deem necessary.

XII. PROVISIONS HEREOF BIND SUCCESSOR

All provisions, conditions, covenants, and requirements herein contained shall be binding upon any and all successors and assigns of the Grantee, and all privileges, as well as all obligations and liabilities of the Grantee, shall inure to its successors and assigns equally as if they were specifically mentioned herein wherever the Grantee is mentioned, provided, however, that neither this Franchise nor any rights, privileges, or obligations granted in this order and agreement shall be assigned without the prior written approval of the County Engineer, unless such assignments is to a wholly-owned subsidiary of the Grantee or to a parent company owning more than 50% of the Grantee, and unless Benton County is provided with prior written notice of such assignment giving the name and address of the subsidiary or parent company assignee.

XIII. REVOCATION FOR NON-COMPLIANCE

In the event that the Grantee substantially violates or fails to comply with any of the material provisions of this Franchise, the Grantee shall forfeit all rights conferred hereunder and this Franchise shall be revocable by the Board of Benton County Commissioners at their discretion, provided, however, the Board of County Commissioners shall provide the Grantee with written notice of its intention to revoke the Franchise, specifying the nature of such violation, failure, or neglect, and giving the Grantee thirty (30) days in which to cure such violation, failure, or neglect. The Grantee shall be entitled to a hearing, within such thirty-day period, before the Board of County Commissioners.

In the event such hearing is held, the Grantee shall be given prior written notice of the time and place for such hearing. Subject to applicable federal and state law, in the event the Board of County Commissioners, after such hearing, determines that Grantee is in default of any provision of the Franchise, the Board of County Commissioners may:

a. Foreclose on all or any part of any security provided under this Franchise, if any, including, without limitation, any bonds or other surety; provided, however, the foreclosure shall only be in such a manner and in such amount as the Franchising Authority reasonably determines is necessary to remedy the default;

b. Commence an action at law for monetary damage or seek other equitable relief;

c. In the case of substantial default of a material provision of the Franchise, declare the Franchise Agreement to be revoked; or

d. Seek specific performance of any provision, which reasonably leads itself to such remedy, as an alternative to damages.

XIV. CONFORMITY WITH STATE AND COUNTY

Benton County expressly reserves the right at any time, upon ninety (90) days written notice to the Grantee, to change, amend, modify, or amplify any of the provisions or conditions herein enumerated to conform to any state statute, rule or regulation, or county ordinance, rule or regulation, relating to the regulation of highways or the public welfare, health, safety, as may hereafter be enacted, adopted or promulgated, and the County further expressly reserves the right to terminate this Franchise at any time, in accordance with the procedures stated in Section "XIII" above, in the event that the Grantee's distribution system is not operated or maintained in accordance with such statute, ordinance, rule, or regulation.

XV. FEDERAL REGULATION

Any lawful modification required by amendment of Section 76.31 ("Franchise Standards") of the Rules and Regulations of the Federal Communications Commission shall be incorporated into this Franchise as of the date such modifications become obligatory under FCC regulations, or in the event no obligatory date is established, within one (1) year of adoption or at the time of Franchise renewal, whichever occurs first.

XVI. ACTS OF GOD

The Grantee shall not be held in default or non-compliance with the provisions of the Franchise, nor suffer any enforcement or penalty relating thereto, where such non-compliance or alleged defaults are caused by strikes, acts that are solely the result of an Act of God or similar circumstance, power outages, or other events reasonably beyond its ability to control.

XVII. SEVERABILITY

If any section, sentence, paragraph, term, or provision hereof is determined to be illegal, invalid, or unconstitutional, by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction thereof, such determination shall have no effect on the validity of any other Section, sentence, paragraph, term, or provision hereof, all of which will remain in full force and effect for the term of the Franchise or any renewal or renewals thereof.

XVIII. COMPLAINT PROCEDURES

The Grantee agrees to maintain a local business office which subscribers may telephone during regular business hours without incurring added message or toll charges so that service shall be promptly available. The Grantee agrees to notify each subscriber, at the time of initial subscription to the Grantee's service, of the procedures for reporting and resolving such complaints.

XIX. ACCEPTANCE BY GRANTEE

Written acceptance by the Grantee of the Franchise granted herein and all provisions, conditions, covenants, and requirements contained in this order and agreement shall be indicated by endorsement by the Grantee where indicated herein below, and a copy of this order and agreement so endorsed by the Grantee shall be filed with the Clerk of the Board of County Commissioners of Benton County within thirty (30) days from the date of acceptance by the Board. Such filing of the endorsed order and agreement within the period above specified shall be a condition precedent to this Franchise taking effect, and unless this order and agreement is accepted and filed within such time, it shall be null and void.

XX. TERM

This nonexclusive Franchise agreement shall be in full force and effect upon execution and shall expire April 30, 2029.

XXI. GRANTEE'S ADDRESS

Information for the Grantee is:

- Bruce Mills
- PO Box 6108
  Kennewick, WA 99336-0108
- Phone: 509-585-4431
- E-mail: bruce.mills@ci.kennewick.wa.us

Any notification required to be given to the Grantee may be given to the address above stated, provided that the Grantee may from time to time notify Benton County in writing of address to which notifications are to be sent.

FOR GRANTEE:

____
Don Britain, Mayor

Date______________________

ATTEST:

____
Terri L. Wright, City Clerk

Date______________________

APPROVED AS TO FORM:

____
Lisa Beaton, City Attorney

Date______________________

FOR BENTON COUNTY, WASHINGTON.

____
Chairman

____
Chairman Pro-Tem

____
Member

Constituting the Board of County Commissioners, Benton County, Washington.

ATTEST:

____
Clerk of the Board

Date______________________

APPROVED AS TO FORM:

____
Reid Hay, Deputy Prosecuting Attorney

Date 6/20/19

EXHIBIT A

All unincorporated areas of Benton County

Council Agenda Coversheet					
	Agenda Item Number	3.g.	Council Date	07/02/2019	Consent Agenda ☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso ☐
	Subject	Kennewick Ave Pavement Preservation Project			Public Mtg / Hrg ☐
	Ordinance/Reso #		Contract #		Other ☐
	Project #	P1823-19	Permit #		Quasi-Judicial ☐
KENNEWICK WASHINGTON	Department	Public Works			

Recommendation

That City Council award Contract P1823-19 (Kennewick Ave. Pavement Preservation Project), to Inland Asphalt Co., in the amount of $1,567,852.10, plus a 15% contingency amount of $235,177.82, for a total amount of $1,803,029.92.

Motion for Consideration

I move to award Contract P1823-19 (Kennewick Ave. Pavement Preservation Project), to Inland Asphalt Co., in the amount of $1,567,852.10, plus a 15% contingency amount of $235,177.82, for a total amount of $1,803,029.92.

Summary

Three (3) bids were received on June 25, 2019 at 10:00 a.m.

Inland Asphalt Co.	$ 1,567,852.10	Engineer's Estimate:	$ 1,892,778.00
Central Washinton Asphalt	$ 1,578,855.92		
Granite Construction	$ 1,651,255.15		

The City received Federal funding through the National Highway System (NHS) Asset Management Program to grind and overlay Kennewick Ave. from SR 395 to Fruitland St. Additional work includes lowering of existing utilities, planing, patching miscellaneous failed areas, overlaying, pavement lane striping, cross walks, stop bars, signage, removing/replacing of curb ramps to ADA standards and upgrading street lights to LEDs.

The lower than anticipated bid allows the City to increase the contingency from the typical 10% to 15% since there is a surplus of Federal funding. With additional funds, we intend to provide improved transitions at all of the intersections.

State law requires that we award contracts to a responsible bidder with the lowest responsive bid. We have reviewed all bids and determined them all to be responsive. We are recommending award of this project to Inland Asphalt Co., who we have determined to be a responsive bidder with the lowest responsive bid.

Alternatives

None.

Fiscal Impact

Urban Arterial Street Fund (103.010.595.30.63.24): $1,874,790

NHS Grant for Construction: $1,639,833

Through	Heath Mellotte Jun 26, 13:08:58 GMT-0700 2019	*Attachments:*
Dept Head Approval	Cary Roe Jun 26, 14:53:29 GMT-0700 2019	
City Mgr Approval	Marie Mosley Jun 27, 16:06:28 GMT-0700 2019	☐ **Recording Required?**

Council Agenda Coversheet

Agenda Item Number	5.a.	Council Date	07/02/2019
Agenda Item Type	Ordinance		
Subject	Code of Ethics		
Ordinance/Reso #	5812	Contract #	
Project #		Permit #	
Department	City Attorney		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Adopt Ordinance 5812.

Motion for Consideration

I move to adopt Ordinance 5812.

Summary

Ordinance 5812 will add a new chapter to Title 2 of the Kennewick Municipal Code titled Council Code of Ethics. The proposed code has been reviewed by the Budget and Administrative Committee at two separate meetings as well as the full Council at two workshops. Council was provided a copy of the proposed code following the first workshop in May and encouraged to review and provide feedback. Comments and suggested edits have been incorporated in this final version. This Code of Ethics is intended to replace the existing policy statement in the Kennewick Administrative Code. It will provide a more formal process to address ethics complaints against Council Members. As noted in the prior workshops, there is no legal requirement to adopt an ethics code, nor is there a legal requirement to process complaints in a specific manner, with a specific outcome, or remedy. Our insurance risk pool, WCIA, requires that we have an ethics policy as a means to reduce risk related to Council conduct.

Alternatives

None recommended.

Fiscal Impact

Unknown at this time. The ordinance creates an Ethics Officer position. A Request for Proposal will be issued for an Ethics Officer and after that process is complete, staff will be in a better position to estimate what the potential cost will be.

Through	Bonnie Lanning Jun 24, 11:37:13 GMT-0700 2019
Dept Head Approval	Jessica Foltz Jun 25, 08:47:15 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 16:09:32 GMT-0700 2019

Attachments: Ordinance

- [ ] **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5812

AN ORDINANCE RELATING TO COUNCIL CODE OF ETHICS AND ADDING A NEW CHAPTER 2.06 TO THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. There is hereby added a new Chapter 2.06 to the Kennewick Municipal Code, to read as follows:

CHAPTER 2.06 COUNCIL CODE OF ETHICS

2.06.010: Policy:

(1) Purpose. The Kennewick City Council has adopted a Code of Ethics for members of the City Council to promote public confidence in the integrity of local government and its fair operation. This Code of Ethics will provide the basis for education and training for Council Members; both elected and appointed, to ensure that the highest standards and best practices with regard to ethics will be followed.

(2) Intent. The citizens and businesses of Kennewick are entitled to have fair, ethical and accountable local government that has earned the public's full confidence. The City Council is committed to upholding the City of Kennewick Core Values which state:

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. We value integrity, inclusiveness, stewardship and communication.

We are accountable to our community for innovation and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

Integrity: We hold ourselves to the highest standard of professionalism and ethical conduct.

Inclusiveness: We embrace diversity and value different perspectives as we work together for the common good.

Stewardship: We ensure the public's resources are used responsibly to provide the greatest benefit.

Communication: We will listen and engage in an open, honest and timely exchange of information.

(3) In keeping with the City of Kennewick's commitment to excellence, the effective functioning of democratic government therefore requires that:
   (a) Public officials, both elected and appointed, comply with the laws and policies affecting the operations of government;
   (b) Public officials be independent, impartial and fair in their judgment and actions;
   (c) Public office be used for the public good, not for personal gain; and
   (d) Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

(Ord. 5812 Sec. 1 (part), 2019)

2.06.020: Definitions:

(1) "Official" means a member of the City Council elected or appointed.

(2) "Relative" means spouse or domestic partner, child, step-child, parent, step-parent, parent-in-law, grandparent, grandchild, sibling, aunt, uncle, niece, nephew, son- or daughter-in-law, brother- or sister-in-law.

(Ord. 5812 Sec. 1 (part), 2019)

2.06.030: Prohibited Conduct:

(1) Conflicts of Interest. In order to ensure their independence and impartiality on behalf of the common good, officials shall not participate in government decisions in which any of the following has a financial interest: (a) the official; (b) a relative; (c) an individual with whom the official resides; or (d) an entity that the official serves as an officer, director, trustee, partner or employee. Officials shall abstain from participating in deliberations and decision-making where conflicts exist.

(2) Appearance of Conflict. If it could appear to a reasonable person, having knowledge of the relevant circumstances, that the official's judgment is impaired because of either: (a) a personal or business relationship not covered under the foregoing subsection; or (b) a transaction or activity engaged in by the official, the official shall disclose the facts giving rise to the appearance of a conflict before participating in the matter.

(3) Misuse of Public Position or Resources. Except for infrequent use at little or no cost to the City, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.

(4) Representation of Third Parties. The members of the City Council shall not appear on behalf of the financial interest of third parties before the Council or any board, commission or proceeding of the City, or in interaction with staff.

(5) Solicitations of Charitable Contributions. No official may make direct personal solicitations for charitable contributions from city employees.

(6) Gifts and Favors. Officials shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which are not available to the public in general. They may not solicit or receive any thing of monetary value from any person or entity where the thing of monetary value has been solicited, or received or given or, to a reasonable person, would appear to have been solicited, received or given with intent to give or obtain special consideration or influence as to any action by the official in his or her official capacity; provided, that nothing shall prohibit campaign contributions which are solicited or received and reported in accordance with applicable law.

(7) Confidential Information. Officials shall not disclose or use any confidential information gained by reason of their official position for other than a city purpose. "Confidential information" means: (a) specific information, rather than generalized knowledge, that are not available to a person who files a public records request; and (b) information made confidential by law.

(Ord. 5812 Sec. 1 (part), 2019)

2.06.040: Ethical Standards:

In addition to Section 2.06.030 of the Code of Ethics, which shall be administered by the Ethics' Officer, officials are also required to comply with the following standards:

(1) Compliance with Other Laws. Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include, but are not limited to: the United States and Washington Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies. See Appendix A. As required by RCW42.17A.565, no official shall knowingly solicit or encourage, directly or indirectly, any political contribution from any city employee. Except under limited circumstances described in RCW42.17A.555 no official may use or authorize the use of the facilities of the City for the purpose of assisting a campaign for the election of any person to any office, or for the promotion of or opposition to any ballot proposition in a manner not available to the general public on the same terms.

(2) Personal Integrity. The professional and personal conduct of officials must be above reproach and avoid even the appearance of impropriety. Officials shall refrain from abusive conduct, threats of official action, personal accusations or verbal attacks upon the character or motives of other members of Council, boards and commissions, the staff or public. Officials shall maintain truthfulness and honesty and not compromise themselves for advancement, honor, or personal gain. Additionally, officials shall not directly or indirectly induce, encourage or aid anyone to violate the Code of Ethics and it is incumbent upon officials to make a good faith effort to address apparent violations of this Code of Ethics.

(3) Working for the Common Good. Recognizing that stewardship of the public interest must be their primary concern, officials will work for the common good of the people of Kennewick and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the City Council. Officials need to be mindful that making special requests of staff – even when the response does not benefit the official personally – puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.

(4) Respect for Process. Officials shall perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by city staff.

(5) Commitment to Transparency. Transparency, openness, and accountability are fundamental values of the City – and are also required by the laws of the state of Washington. The public has a right to inspect and copy public records unless exempt by law from disclosure. All materials relating to the conduct of city government that are prepared, possessed, used or retained by any official, including email, text messages and other electronic records, are subject to requirements for retention, protection, and disclosure. Officials may assume that all copies of materials received from city staff have already been archived and do not need to be retained. Officials shall not discard, damage, or destroy the original copy of any public record unless directed by the city public records officer (the city clerk), who has responsibility to ensure that the City complies with the record retention schedules established under Chapter 40.14 RCW. Officials shall promptly provide any records requested by the public records officer in response to a disclosure request under the Public Records Act, Chapter 42.56 RCW. It is the responsibility of the public records officer, together with the city attorney, to decide which records meet the definition of "public record" and whether or not they are exempt from disclosure; officials must not take it upon themselves to decide whether a record meets the definition of a public record, that a record is exempt from disclosure, or to otherwise conceal a record.

(6) Conduct of Public Meetings. Officials shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

(7) Decisions Based on Merit. Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

(8) Ex Parte Communications. In quasi-judicial matters, officials shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.

(9) Attendance. Attendance at regular council meetings by Council Members is required absent being excused. As provided in RCW 35A.12.060, a Council Member shall forfeit his or her office by failing to attend three consecutive regular meetings of the Council without being excused by the Council.

(10) Nepotism. A Council Member may not vote or participate in the interview or appointment of a relative to boards or commissions or other appointed positions.

(11) Advocacy. When acting in an official capacity as a city official representing the City, officials shall represent the official policies or positions of the City Council, to the best of their ability when the City Council has taken a position or given an instruction. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Kennewick, nor will they allow the inference that they do. Officials have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to make or display endorsements during council meetings, board/commission meetings, or other official city meetings.

(12) Policy Role of Officials. Officials shall respect and adhere to the council-manager structure of Kennewick city government as outlined by Chapter 35A.13 RCW. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and city staff. Except as provided by state law, officials shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they impair the ability of staff to implement Council policy decisions.

APPENDIX A

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.12.060	Vacancy for nonattendance
Ch. 35A.13 RCW	Council-Manager plan of government
	Incompatible offices
Ch. 40.14 RCW	Preservation and destruction of public records
RCW 42.17A.555	Use of public office or agency facilities in campaigns – Prohibition – Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or employees
Ch. 42.23 RCW	Code of Ethics for municipal officers – Contract interests
Ch. 42.36 RCW	Appearance of Fairness Doctrine – Limitations
Ch. 42.56 RCW	Public Records Act

(Ord. 5812 Sec. 1 (part), 2019)

2.06.050: Ethics Officer:

(1) The City Council creates the position of Ethics' Officer. The Ethics' Officer shall be appointed by the City Manager and subject to confirmation by the Kennewick City Council. The Ethics' Officer will provide for annual review of the Code of Ethics, review of training materials provided for education regarding the Code of Ethics, and advisory opinions concerning the Code of Ethics. The Ethics' Officer

shall also be responsible for the prompt and fair enforcement of its provisions when necessary.

(2) The Ethics' Officer, in addition to other duties, may recommend changes or additions to this Code of Ethics to the City Council.

(Ord. 5812 Sec. 1 (part), 2019)

2.06.060: Complaints, Investigations, Hearings and Enforcement:

The Ethics' Officer may resolve inadvertent and minor violations of the Code of Ethics informally, unless the Ethics' Officer determines that doing so would not serve the public interest. When a violation is neither inadvertent nor minor, the Ethics' Officer shall initiate an action in accordance with this section.

(1) Complaint Process.

(a) Complaint Requirements – Service. Two officials are required to sign off on a written complaint before it can be filed with the Ethics' Officer alleging one or more violations of this Code of Ethics by an official. The complaint must set forth specific facts with enough precision and detail for the Ethics' Officer to make a determination of sufficiency. It must be signed under penalty of perjury by the officials submitting it in a manner consistent with Chapter 9A.72 RCW. The complaint shall be filed with the city clerk who will date stamp it as received and forward it to the Ethics' Officer.

(b) Finding of Sufficiency. The Ethics' Officer shall make a determination of sufficiency within thirty days of receipt of the written complaint. A complaint shall be sufficient if the allegations, if established, would violate Section 2.06.030 or 2.06.040 of this code. The Ethics' Officer's determination is not reviewable. If the finding is one of sufficiency of the complaint, then the Ethics' Officer shall investigate the complaint as set forth below.

(c) Dismissal. The Ethics' Officer shall dismiss the complaint if the Ethics' Officer determines that the violation was inadvertent and minor; or a violation occurred, but appropriate actions have been taken to fully address the allegedly unethical conduct. A decision for dismissal as noted above is final and not reviewable.

(d) Notice. Notice of action by the Ethics' Officer shall be provided as follows:

(i) Notice of a finding of insufficiency or dismissal of a complaint by the Ethics' Officer shall be sent to the officials who made the complaint and the official complained against within seven days of the decision by the Ethics' Officer. A finding of insufficiency or dismissal of a complaint by the Ethics' Officer is final and binding, and no administrative or other legal appeal is available through the Ethics' Officer.

(ii) Within seven days of the Ethics' Officer rendering a finding of sufficiency, the city clerk shall send notice to the officials who made the complaint and the official complained against, of the Ethics' Officer's determination. If, after investigation, the Ethics'

Officer has reason to believe that a material violation of Section 2.06.030 or 2.06.040 has occurred, the city clerk shall give notice of the public hearing which will be held to determine if a violation has occurred. Notice shall be provided at least thirty days prior to the date set for the hearing. The official complained against shall have the right to file a written answer to the charge and to appear at the hearing with or without legal counsel, submit testimony, be fully heard, and to examine and cross examine witnesses.

(e) Stipulations. At any time after a complaint has been filed with the Ethics' Officer, the Ethics' Officer may seek and make recommendations that the City Council enter into a stipulation with the official complained against. The recommended stipulation will include the nature of the complaint, relevant facts, the reasons the Ethics' Officer thinks a stipulation is appropriate, an admission of the violation by the official complained against, a promise by the official complained against not to repeat the violation, and if appropriate, a recommended remedy or penalty. The recommended stipulation shall be sent to the officials who made the complaint and the official complained against and forwarded to the City Council for action.

(2) Conduct of Hearings.

(a) All hearings on complaints found to be sufficient shall be conducted by the Ethics' Officer. The hearing shall be informal, meaning that the Ethics' Officer shall not be bound by the strict rules of evidence prevailing in courts of law or equity. The Ethics' Officer may call witnesses on his or her own motion and compel the production of books, records, papers, or other evidence as needed. To that end, the Ethics' Officer shall issue subpoenas and subpoenas duces tecum. All testimony shall be under oath administered by the Ethics' Officer. The Ethics' Officer may adjourn the hearing from time to time to allow for the orderly presentation of evidence. The Ethics' Officer shall prepare an official record of the hearing, including all testimony, which shall be recorded by mechanical device, and exhibits; provided, that the Ethics' Officer shall not be required to transcribe such records unless presented with a request accompanied by payment of the cost of transcription.

(b) Within thirty days after the conclusion of the hearing, the Ethics' Officer shall, based upon a preponderance of the evidence, make and fully record in his or her permanent records, findings of fact, conclusions of law, and his or her recommended disposition. A copy of the findings, conclusions, and recommended disposition shall be sent to the officials who made the complaint and to the official complained against. Additional copies of the findings, conclusions, and recommendations shall be forwarded to the City Council.

(3) City Council Action. Final City Council action to decide upon stipulations and recommendations from the Ethics' Officer or findings, conclusions, and recommendations from the Ethics' Officer shall be by majority vote in a public meeting. Deliberations by the Council may be in executive session. The member of the Council against whom the complaint was made will not participate in any

executive session and shall not vote on any matter involving him or herself. However, upon request of the member of the Council against whom the complaint was made, a public meeting before the Council will be held on the issue of penalties.

(4) Disposition. In the event the Ethics' Officer finds that the person against whom the complaint was made has violated the Code of Ethics, then the City Council may take any of the following actions by a majority vote of the Council. The action of the City Council shall be final and not subject to further review or appeal except as may be otherwise provided by law or as provided in subsection (5) of this section.

(a) Dismissal. Dismissal of the complaint without penalties.

(b) Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.

(c) Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the mayor pro-tem or his/her designee, to the official.

(d) Reprimand. A reprimand shall be administered to the official by a motion of reprimand by the majority of the City Council.

(e) Censure. A resolution of censure shall be a resolution read to the person in public. The resolution shall be prepared by the City Council and shall be signed by the mayor, or if the complaint is against the mayor, the mayor pro-tem. The person shall appear at a City Council meeting at a time and place directed by the City Council to receive the resolution of censure. Notice shall be given at least twenty calendar days before the scheduled appearance at which time a copy of the proposed resolution of censure shall be provided to the person. The resolution of censure shall be read publicly, and the person shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the official appears as required.

(f) Civil Penalties. The City Council may assess a civil penalty of up to one thousand dollars or three times the economic value of anything received in violation of this Code of Ethics or three times the economic value of any loss to the City, whichever is greater. Any monetary penalty assessed civilly shall be placed in the City's general fund. The City Council may also suspend a portion of a civil penalty imposed on condition the Council Member have no other violations of the Council Code of Ethics for one year.

(g) Contract Void. As provided by RCW 42.23.050, any contract made in violation of Chapter 42.23 RCW, "Code of Ethics for municipal officers – contract interests," is void.

(h) Other Penalties. The City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the city for any regional or multijurisdictional body or membership on any board or commission which requires an appointment or confirmation of an appointment by the City Council.

(5) Review of Civil Penalties. If the City Council orders an official to pay a civil penalty, the official may seek a writ of review from the superior court pursuant to Chapter 7.16 RCW, within thirty days of the City Council's order.

(6) Protection Against Retaliation. Neither the City nor any official may take or threaten to take, directly or indirectly, official or personal action, including but not limited to discharge, discipline, personal attack, harassment, intimidation, or change in job, salary, or responsibilities, against any Council Member because that Council Member files a complaint with the Ethics' Officer.

(7) Public Records. Records filed with the Ethics' Officer become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by RCW 42.56.230(2), identity information may be redacted when an unsubstantiated complaint is made available in response to a public records request; however, in each case, the justification for the redaction shall be explained fully in writing. A finding by the Ethics' Officer determining that a complaint is sufficient shall contain at the beginning the following specific language:

NOTICE: ANY PORTION OF THIS FINDING DETERMINING SUFFICIENCY OF ANY PORTION OF A COMPLAINT DOES NOT DETERMINE THE TRUTH OR FALSITY OF THE ALLEGATIONS CONTAINED IN THE COMPLAINT FILED WITH THE ETHICS' OFFICER. THE ETHICS' OFFICER HAS ONLY DETERMINED THAT IF CERTAIN FACTS CONTAINED IN THE COMPLAINT ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED BY THE ETHICS' OFFICER, THEN VIOLATION(S) OF THE CODE OF ETHICS MAY BE FOUND TO HAVE OCCURRED.

The City shall release copies of any written reports resulting from an investigation of a sustained complaint, any Ethics' Officer Orders, and any written censures or reprimands issued by the City Council, in response to public records requests consistent with Chapter 42.56 RCW and any other applicable public disclosure laws.

(8) Liberal Construction – Limitation Period – Effective Date.

(a) This Code of Ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.

(b) Any action taken under this Code of Ethics must be commenced within two years from the date of violation.

(Ord. 5812 Sec. 1 (part), 2019)

<u>Section 2</u>. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of July, 2019, and signed in authentication of its passage this 2nd day of July, 2019.

Attest:

____
DON BRITAIN, Mayor

____
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5812 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 3rd day of July, 2019.

Approved as to Form:

____
LISA BEATON, City Attorney

____
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION______________________

Council Agenda Coversheet

Agenda Item Number	5.b.	Council Date	07/02/2019
Agenda Item Type	Ordinance		
Subject	City Council Procedures		
Ordinance/Reso #	5813	Contract #	
Project #		Permit #	
Department	City Attorney		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Adopt Ordinance 5813 relating to City Council Procedures, and amending Sections 2.04.050 and 2.04.130 of the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance 5813.

Summary

Ordinance 5813 will amend KMC 2.04. The proposed amendments to KMC 2.04 will add a subsection to 2.04.050 detailing the process for excusing a Council Member's absence from a regular Council meeting. Additionally, a new subsection will be added to KMC 2.04.130 limiting the amount of time any single Council Member may continuously hold the floor during a discussion at a regular Council meeting.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Bonnie Lanning Jun 24, 11:56:02 GMT-0700 2019
Dept Head Approval	Jessica Foltz Jun 25, 08:48:14 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 16:20:44 GMT-0700 2019

Attachments: Ordinance

- [ ] **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5813

AN ORDINANCE RELATING TO CITY COUNCIL AND AMENDING SECTIONS 2.04.050 AND 2.04.130 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 2.04.050 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

2.04.050: - Presiding Officer.

(1) The Mayor shall take the chair at the hour appointed for the Council to meet, and shall immediately call the members to order. The roll shall then be called by the Clerk, who shall enter in the minutes of the meeting the names of the members present. Four Council Members shall be in attendance to constitute a quorum.

(2) Attendance at regular council meetings by Council Members is required. Absence by a Council Member may be excused by a vote of Council. After roll call at a regular City Council Meeting, the Mayor will entertain a motion to excuse the absence of Council Members for that meeting. Approval of the motion by a majority of the Council Members present is sufficient to excuse the absence.

(Ord. 5813 Sec. 1, 2019; Ord. 1286 Sec. 5, 1964)

Section 2. Section 2.04.130 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

2.04.130: - Rules of Order.

"Robert's Rules of Order Newly Revised" shall govern the deliberations of the City Council, except as they may be in conflict with the following specific rules:

(1) Motion to be Stated by Chair—Withdrawal: When a motion is made and seconded, it shall be stated by the chair before debate. Any member may demand that it be put in writing. A motion may not be withdrawn by the mover without the consent of member seconding it, and the approval of the Council;

(2) Motion Out of Order: The presiding officer may at any time by a majority vote, permit a member to introduce an ordinance, resolution, or motion out of the regular order;

(3) Motion to Adjourn: When not in order, not debatable. A motion to adjourn shall be in order at any time, except as follows:

  (a) When repeated without intervening business or discussion,
  (b) When made as an interruption of a member while speaking,
  (c) When the previous question has been ordered,
  (d) While a vote is being taken. A motion to adjourn is debatable only as to the time to which the meeting is adjourned;

(4) Amend to Strike Out and Insert: On an amendment to "strike out and insert" the paragraph to be amended shall first be read as it stands, then the words proposed to be stricken out and those to be inserted shall be read, and finally the paragraph as it would stand if so amended shall be read;

(5) Reconsideration: After the decision on any question, any member who voted with the majority may move a reconsideration of any action at the same or the next succeeding meeting; provided, however, that a resolution authorizing or relating to any contract may be reconsidered at any time before the final execution thereof. After a motion for reconsideration has once been acted on, no other motion for a reconsideration thereof shall be made without unanimous consent.

(6) Members Speaking: Any time a Councilmember has continuously spoken for five minutes, the presiding officer shall instruct such member that in the event he continues to hold the floor for an additional three minutes he shall be subject to mandatory relinquishment of the floor at the end of that three-minute period.

(Ord. 5812 Sec. 2, 2019; Ord. 4082 Sec. 4, 2003; Ord. 3242 Sec. 1(part), 1990; Ord. 1286 Sec. 13, 1964)

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of July, 2019, and signed in authentication of its passage this 2nd day of July, 2019.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5813 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 3rd day of July, 2019.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION ____________________

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	5.c.	Council Date	07/02/2019
Agenda Item Type	Ordinance		
Subject	Amendment to KMC 18.12.270		
Ordinance/Reso #	5814	Contract #	
Project #	ZOA 19-03	Permit #	AMD-2019-00858
Department	Planning		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

The Planning Commission recommends that City Council concur with the findings and conclusions contained in staff report and approve zoning code amendment ZOA 19-03 by adopting Ordinance 5814.

Motion for Consideration

I move to adopt Ordinance 5814.

Summary

PSPMS, LLC (423 Rock Island Road, East Wenatchee, WA 98802) has submitted an application to amend KMC 18.12.270, which establishes regulations for the placement of Transportable Units. The applicant proposed a new subsection that allows, on a temporary basis, the placement of transportable units and requires that units be in good repair and includes size limitations. Units may be on-site for no more than 10 calendar days. Current KMC requirements limit the zones that transportable units can be placed in and how they can be used.

During the Planning Commission workshop on June 3, 2019, the commission had concerns regarding placing the units in the public way, the duration a unit could be at a specific site and should all zones have a ten day placement limitation?

As a result of the the Planning Commission's concerns, staff proposed clarification and additional time restraints to the proposed amendment. Those changes are highlighted in the presentation.

At the public hearing on June 17, 2019, the Planning Commission adopted the proposed staff changes; in addition to stating that the units should be limited to a 10,000 pound loaded weight capacity.

No public testimony was given at the public hearing.

Alternatives

None Recommended

Fiscal Impact

None

Through	Steve Donovan Jun 24, 13:46:58 GMT-0700 2019
Dept Head Approval	Gregory McCormick Jun 24, 15:24:48 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 16:26:51 GMT-0700 2019

Attachments:
Presentation
PC Action Summary
Ordinance
PC Minutes
Staff Report ZOA 19-03

- [ ] **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5814

AN ORDINANCE RELATING TO ZONE DISTRICTS AND STANDARDS AND AMENDING SECTION 18.12.270 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 18.12.270 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

18.12.270: - Transportable Units.

(1) Transportable units that are uniformly painted and in good repair may be used for temporary storage in subdivision sales areas and equipment yards (18.12.270) and in C, I, PF, and OS zones for storage during construction and/or remodeling after a building permit has been issued. The units shall be removed from the site once the permit expires or at the end of 12 months, whichever occurs first. Screening is not required in these instances.

(2) Transportable units may be used for temporary storage in "R" and "HMU" zones for new residential construction or remodeling after a building permit has been issued. The units shall be removed from the site at the expiration of the building permit. In no case shall the units remain on the site for more than 12 months.

(3) Transportable units, railroad boxcars and freight cars in "R" districts that are visible and less than 125 feet from a public street must be completely surrounded by a sight-proof fence and/or landscaping (18.21.060(2)) or removed before October 31, 2004.

(4) Transportable units that are in good repair may be utilized for business activities, other than storage, in the UMU zone.

(5) Transportable units that are in good repair may be utilized for storage activity in the PF zone after construction provided they are placed a minimum distance of 125 feet from the nearest street.

(6) Transportable units that are uniformly painted, in good repair and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 pounds maximum loaded weight capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days, more than two separate times in a calendar year, in all zones within the City. A unit shall not be placed in the public way for more than 72 consecutive hours."

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(Ord. 5814 Sec. 1, 2019; Ord. 5763 Sec. 1, 2018 ; Ord. 5712 Sec. 8, 2017; Ord. 5180 Sec. 1, 2007)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of July, 2019, and signed in authentication of its passage this 2nd day of July, 2019.

Attest:	________________________________ DON BRITAIN, Mayor
________________________________ TERRI L. WRIGHT, City Clerk	ORDINANCE NO. 5814 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 3rd day of July, 2019.
Approved as to Form:	
________________________________ LISA BEATON, City Attorney	________________________________ TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION________________________

City Council

ZONING ORINANCE AMENDMENT
ZOA 19-03

July 2, 2019

Application Summary

- Applicant: PSPMS, LLC
- Applicant's Proposal: To amend Kennewick Municipal Code Section 18.12.270 by adding an additional subsection that will allow transportable units to be used on a temporary basis in all zoning districts.

Applicant Proposed Amendment

"(6) Transportable units that are uniformly painted, in good repair and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 maximum loaded weight capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days in all zones within the City."

Transportable Unit Example

Planning Commission Concerns

- Should the units be allowed to be parked in the public right-of-way and if so for how long?
- Should there be time limitations in all zones or should the units be allowed to stay longer in different zones?
- How many times can a unit be parked at site for 10 days and how many days need to be between when the unit is on and off-site?

Staff/Planning Commission Proposed Amendment

"(6) Transportable units that are uniformly painted, in good repair and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 <u>pounds</u> maximum loaded weight capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days<u>, more than two separate times in a calendar year,</u> in all zones within the City. <u>A unit shall not be placed in the public way for more than 72 consecutive hours.</u>"

Recommendation

The Planning Commission recommends the City Council approve ZOA 19-03 as recommended by staff and amended by the Planning Commission.

COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO
THE PLANNING COMMISSION

FILE NO: ZOA 19-03/AMD-2019-00858

Public Hearing Date: June 17, 2019

Proposal: Amend Kennewick Municipal Code (KMC) Section 18.12.270 by adding an additional subsection to allow the placement of transportable units in all zoning districts, subject to specific restrictions.

Applicant: PSPMS, LLC, 423 Rock Island Road, East Wenatchee, WA 98802

Staff Contact: Steve Donovan, Planner

Background:
On April 11, 2019 the applicant applied to amend KMC Section 18.12.270 – Transportable Units Development Standards. The applicant has proposed a new subsection to KMC 18.12.270.

The City requested Expedited Review from the Department of Commerce on April 15, 2019 and was granted the request on April 29, 2019.

Discussion and Analysis:
The applicant has proposed adding an additional subsection to KMC Section 18.12.270. Below is the current version of Section 18.12.270 and the applicant's proposed subsection.

Current Section 18.12.270:

1. Transportable units that are uniformly painted and in good repair may be used for temporary storage in subdivision sales areas and equipment yards (18.12.270) and in C, I, PF, and OS zones for storage during construction and/or remodeling after a building permit has been issued. The units shall be removed from the site once the permit expires or at the end of 12 months, whichever occurs first. Screening is not required in these instances.
2. Transportable units may be used for temporary storage in "R" and "HMU" zones for new residential construction or remodeling after a building permit has been issued. The units shall be removed from the site at the expiration of the building permit. In no case shall the units remain on the site for more than 12 months.
3. Transportable units, railroad boxcars and freight cars in "R" districts that are visible and less than 125 feet from a public street must be completely surrounded by a sight-proof fence and/or landscaping (18.21.060(2)) or removed before October 31, 2004.
4. Transportable units that are in good repair may be utilized for business activities, other than storage, in the UMU zone.
5. Transportable units that are in good repair may be utilized for storage activity in the PF zone after construction provided they are placed a minimum distance of 125 feet from the nearest street.

Applicant Proposed Amendment to Section 18.12.270:

(6) Transportable units that are uniformly painted, in good repair, and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 maximum loaded weigh capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days in all zones within the City.

A workshop was held on June 3, 2019. At the workshop the Planning Commission voiced some concerns about the proposed amendment in regard to the following:

- Placing a transportable unit in the public way.
- How many times a unit(s) could be placed at a site 10 days at a time?
- Should all zoning districts be subject to the same 10 day placement requirements?

Staff discussed the questions presented by the Planning Commission and proposes to amend the applicant's original amendment based on the following:

- *Public Way:* Limit the placement of transportable units in the public way to 72 hour. Staff reviewed KMC 11.36.050 and the section states that vehicles are not allowed to be parked in the public way for more than 72 hours in most instances.

  In discussions with the applicant most of his clients have the units placed on private property and are usually removed within two days.

- *Days on-site:* To date, the applicant has not had a client that has placed a unit on their property more than two times a year.

- *Zoning Districts:* It is staff's opinion that all zones should be held to the to the same 10 day placement requirements. The current code does allow for placement of transportable units in all zones, for periods of time longer than 10 days, subject to certain requirements.

Staff Proposed Section 18.12.270

(6) Transportable units that are uniformly painted, in good repair, and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 maximum loaded weigh capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days, more than two separate times in a calendar year, in all zones within the City. A unit shall not be placed in the public way for more than 72 consecutive hours."

Staff is of the opinion that the proposed amendment provides enough requirements to ensure that transportable units will not be used for permanent storage. The proposed amendment ensures that transportable units will be used in a manner similar to a rented moving truck.

Regulatory Controls and Policies

- Kennewick Municipal Code Chapter 18.12 – Zone Districts and Standards
- Kennewick Comprehensive Plan

Findings of Fact:

1. The applicant is PSPMS, LLC, 423 Rock Island Road, East Wenatchee, WA 98802.
2. The application was submitted to the City on April 11, 2019.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on May 6, 2019.
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on April 15, 2019, consistent with the requirements of RCW 36.70A.106.

5. The City received confirmation of expedited review and notice that the City has met the Growth Management Act notice to state agency requirements from the Washington State Department of Commerce on April 29, 2019.

Conclusions of Law:

1. The staffs proposed amendments will promote the public health, safety, and general welfare by allowing additional access options.
2. The staffs proposed amendments do not conflict with the goals and policies of the Comprehensive Plan.

Staff Recommendation:

Based on the above analysis of this request, staff recommends the Planning Commission forward a recommendation of APPROVAL to City Council for the following motion.

Motion/Applicant Proposal:

I move that the Planning Commission concur with the findings and conclusions in the staff report ZOA 19-03 and recommend to City Council approval of the addition of KMC Section 18.12.270(6).

Motion/Staff Proposal:

I move that the Planning Commission concur with the findings and conclusions in the staff report ZOA 19-03 and recommend to City Council approval of the addition of KMC Section 18.12.270(6) as modified by City staff.

Exhibits:

1. Staff Report
2. Application and Unit Photo
3. Proposed amendment to KMC Section 18.12.270
4. Staff proposed amendment to KMC Section 18.12.270
5. Environmental Determination of Non-significance ED 19-09

ZOA 19-03 AMD-2019-00858 Exhibit 2

KENNEWICK WASHINGTON

PAID
APR 11 2019
CITY OF KENNEWICK
BY

Community Planning Department
210 West 6th Avenue
Kennewick, WA 99336
Phone: (509) 585-4280
cedinfo@ci.kennewick.wa.us

FEE $ 1,063.00

REQUEST FOR AMENDMENT TO ZONING OR SUBDIVISION CODE

Applicable Filing Fee and SEPA Review Fee are due at the time of application (Fee Schedule)

Applicant PSPMS, LLC

Address 423 Rock Island Road, East Wenatchee, WA 98802

Telephone ______________ Cell 509-387-6251 Fax ______________ E-mail schroederhc@mac.com

The amendment, if adopted, will not be restricted to the applicant's particular situation, but will apply to any future situation that may fall under the amendment, regardless of location or other circumstances. Therefore, please state how, in your opinion, the requested amendment will be to the best interests of the City. Use additional paper if needed.

Requested Amendment: The current Kennewick City Code does not allow transportible storage containers in all zones of the City. Transportible storage containers are allowed within specific zones related to construction and business activities. Applicant's business model is to provide transportible storage containers for short term use, typically less than 10 days. The containers are smaller and lighter in weight than the common shipping containers used by rail and sea freight haulers. A typical use is a homeowner moving out of their house who requests the container, moves their house contents out of the house, and places it into the container, then the container is either transported to the customer's new home, or stored at Applicant's warehouse until the customer is ready for it to be transported to their new location. As a comparison, it is similar to a person parking a moving truck, for instance a "U-Haul," in front of their house, filling it up and then driving it to where ever it needs to go. Applicant's service provides the additional benefit that the container can be economically stored at the Applicant's warehouse until the customer is ready for it at their new location. It is a service that has proven efficient and popular in many jurisdictions. The requested code change would allow these smaller and lighter weight transportible units to be used in all zones for short periods of less than 10 consecutive days.

The proposed amendment would be to Section 18.12.270 of the Kennewick City Code and would read as follows: See attached.

H. Carll Sch

Signature

3/26/19

Date

Checklist:

______Application & fee

______State Environmental Policy Act checklist (SEPA) & fee

RECEIVED
APR 11 2019
DEVELOPMENT SERVICES

Exhibit 2

Proposed Code Language:

Kennewick City Code Section 18.12.270 “Transportable Units” shall be and hereby is revised by the addition of the following subsection:

“(6) Transportable units that are uniformly painted, in good repair and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 maximum loaded weight capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days in all zones within the City.”

Staff Proposed Code Language:

Kennewick City Code Section 18.12.270 “Transportable Units” shall be and hereby is revised by the addition of the following subsection:

“(6) Transportable units that are uniformly painted, in good repair and equal to or less than 16 feet long by 8 feet high by 8 feet wide and 2,700 pounds empty capacity and 10,000 maximum loaded weight capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days, more than two separate times in a calendar year, in all zones within the City. A unit shall not be placed in the public way for more than 72 consecutive hours.”

CITY OF KENNEWICK
DETERMINATION OF NON-SIGNIFICANCE

FILE/PROJECT NUMBER: ED 19-09/PLN-2019-00859

DESCRIPTION OF PROPOSAL: The proposal is a code amendment to Kennewick Municipal Code Section 18.12.270 by establishing subsection (6) that will read as follows: "Transportable units that are uniformly painted, in good repair and equal to or less than 16' long by 8' high by 8' wide and 2,700 pounds empty capacity and 10,000 maximum loaded weight capacity, may be used for temporary storage for a period not to exceed ten (10) consecutive days in all zones within the City."

PROPONENT: PSPMS, LLC, 423 Rock Island Road, East Wenatchee, WA 98802

LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: Proposal is not site specific.

LEAD AGENCY: City of Kennewick

DETERMINATION: The City of Kennewick has determined that this proposal does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) will not be required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the City. This information is available to the public on request. Application for other required permits may require further review under SEPA procedures.

_X_ There is no comment period for this DNS.

___ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

___ This DNS is issued under 197-11-340(2); the City will not act on this proposal for fifteen days from the date below. Comments must be submitted by _________. After the review period has elapsed, all comments received will be evaluated and the DNS will be retained, modified, or withdrawn as required by SEPA regulations.

RESPONSIBLE OFFICIAL: Gregory McCormick, AICP
POSITION/TITLE: Community Planning Director
ADDRESS: 210 W 6th Ave., P.O. Box 6108, Kennewick, WA 99336
PHONE: (509) 585-4463

___ Changes, modifications and/or additions to the checklist have been made on the attached Environmental Checklist Review.

This DNS is subject to the attached conditions:
_X_ No conditions.
___ See attached condition(s).

Date: **May 6, 2019** Signature: Gregory J. McCormick

****

Appeal: An appeal of this determination must be submitted to the Community Planning Department within fourteen (14) calendar days after the date issued. This appeal must be written and make specific factual objections to the City's threshold determination. Appeals shall be conducted in conformance with Section 4.12.090(9) of the Kennewick Municipal Code and the required fees pursuant to the City's adopted Fee Schedule shall be paid at time of appeal submittal.

Copies of this DNS were mailed to:
Dept. of Ecology
WA Dept. of Fish & Wildlife
WSDOT
Yakama Nation
CTUIR
ED 19-09 File

Planning Commission Action Summary
ZOA 19-03 – PSPMS, LLC

The Kennewick Planning Commission conducted a public hearing on June 17, 2019 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report and all oral and written facts and opinions, the Commission passed a motion on the proposed amendments concurring with the findings and conclusions in the staff report ZOA 19-03 and recommend to City Council approval of the proposed zoning ordinance amendment contained in the staff report.

Findings of Fact

1. The applicant is PSPMS, LLC, 423 Rock Island Road, East Wenatchee, WA 98802.
2. The application was submitted to the City on April 11, 2019.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on May 6, 2019.
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on April 15, 2019, consistent with the requirements of RCW 36.70A.106.
5. The City received confirmation of expedited review and notice that the City has met the Growth Management Act notice to state agency requirements from the Washington State Department of Commerce on April 29, 2019.

Conclusions of Law

1. The proposed amendments will promote the public health, safety, and general welfare by allowing additional access options.
2. The proposed amendments do not conflict with the goals and policies of the Comprehensive Plan.

The motion to recommend approval to City Council passed with a vote of 5 to 0.

KENNEWICK PLANNING COMMISSION
JUNE 17, 2019
MEETING MINUTES

CALL TO ORDER

Vice Chairman Morris called the meeting to order at 6:30 p.m.

Vice Chairman Morris led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, James Hempstead, Clark Stolle, Thomas Helgeson, and Vice Chairman Morris.

Excused: Commissioner Anthony Moore, Chairman Eduardo Pacheco.

Unexcused: None

Staff Present: Wes Romine, Development Services Manager; Melinda Didier, Community Planning Administrative Assistant/Recorder

CONSENT AGENDA

a. Approval of Agenda
b. Approval of the June 3, 2019 Meeting Minutes
c. Motion to enter Staff Reports into the Record

Commissioner Hempstead moved to accept the consent agenda. Commissioner Helgeson seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Vice Chairman Morris opened the public hearing at 6:33 p.m. for Zoning Ordinance Amendment (ZOA) No. 19-03 proposing to amend Kennewick Municipal Code (KMC) Section 18.12.270 by adding an additional subsection to allow the placement of transportable units in all zoning districts, subject to specific restrictions.

Mr. Romine gave a brief overview of the staff report, and presented a Power Point of the staff report; Staff recommends that the Planning Commission concur with the Findings and Conditions of Staff Report ZOA 19-03, and recommend to City Council APPROVAL of the request.

Planning Commission questions included: How does that amendment answer all of the planning commission concerns; staff felt there shouldn't be a time limitation; use should be allowed in all zones; was the time period for removal different than ten days.

Testimony of Applicant/Applicant's Representative:

None

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments: None

Public Testimony for ZOA 19-03 closed at 6:38 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Hempstead moved to concur with the findings and conclusions in staff report ZOA 19-03 and forward a recommendation to City Council APPROVAL of the request; Commissioner Rettig seconded the motion.

Planning Commission discussion included: Suggestion to add the word "pounds" after 10,000 in the amendment language.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

a. **City Council Action Updates – None**

NEW BUSINESS:

a. Planning Commission Rules of Procedure – Mr. Romine said that Mr. McCormick asked that the Planning Commission delay the vote to next meeting, but jot down any concerns for him; Commissioner Rettig asked if cell phones and I-pads, rules for use of technology during meetings be put in the Rules and Procedure to be allowed to use technology devices; concerning voting, various Commissioners wondered about always calling for a "roll call vote" after a motion, instead of just "all in favor – aye, those opposed – nay". Mr. Romine said he would pass the comments along to Mr. McCormick.

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

Commissioner Helgeson read the minutes from the June 3, 2019 Planning Commission meeting and appreciated the comments; he noted that looking at the conditions and motion/amended motion, it was a good discussion.

ADJOURNMENT:

The meeting was adjourned at 6:49 p.m.

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	5.d.	Council Date	07/02/2019
Agenda Item Type	Resolution		
Subject	KAC Title 7 Updates		
Ordinance/Reso #	19-13	Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☐
- Ordinance/Reso ☒
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

Staff recommends that City Council adopt Resolution 19-13 amending Chapter 7-10 and Section 7-32-010 of the Kennewick Administrative Code (KAC).

Motion for Consideration

I move to adopt Resolution 19-13.

Summary

As presented at the June 25, 2019 workshop and previously discussed with the Budget & Administrative Committee, staff is proposing amendments to portions of Title 7 of the Kennewick Administrative Code (KAC). The intent of these amendments is to streamline procedures currently in place or to update the code to reflect current practice. Although modifications to the KAC typically do not require City Council approval due to its administrative nature, the proposed amendments specifically address City Council procedures and therefore staff believes formal approval by Council through Resolution 19-13 is appropriate. The following is a brief summary of the proposed amendments. The updated code for each chapter or section is presented in its entirety within the body of Resolution 19-13.

*KAC 7-10 City Manager Performance Reviews: A rewrite to this Chapter is being proposed to establish the biennial budget process as the main avenue for setting City Manager goals. The Chapter is also being amended to streamline the process to review and evaluate the City Manager's performance and make decisions on potential changes in compensation that may result.

*KAC 7-32-010 Addressing the Council: An amendment to the existing code is proposed to remove the option for a topic raised during the Visitors section of a Council meeting to be added to the agenda for that same meeting. The proposed amendment reflects current practice.

Alternatives

Council could reject the proposed amendments, which would leave the existing Kennewick Administrative Code unchanged.

Fiscal Impact

None.

Through	
Dept Head Approval	Dan Legard Jun 26, 09:26:48 GMT-0700 2019
City Mgr Approval	Marie Mosley Jun 27, 16:31:34 GMT-0700 2019

Attachments: Resolution

☐ **Recording Required?**

CITY OF KENNEWICK
RESOLUTION NO. 19-13

A RESOLUTION AMENDING CHAPTER 7-10 AND SECTION 7-32-010 OF THE KENNEWICK ADMINISTRATIVE CODE

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON AS FOLLOWS:

Section 1. Chapter 7-10 of the Kennewick Administrative Code be, and the same hereby is, Amended to read as follows:

7-10 CITY MANAGER PERFORMANCE REVIEWS

SECTION:

7-10-010: Purpose
7-10-020: Background
7-10-030: City Manager Performance Review Process
7-10-040: Competencies and Measures

7-10-010: Purpose:

(1) This procedure defines the framework and process for establishing and reviewing performance measures for the City Manager of the City of Kennewick, Washington.

(2) The purpose for establishing and documenting performance measures is to ensure that the performance of the City Manager is reviewed by the current City Council based on agreed to goals, objectives, and deliverables on not less than an annual basis.

7-10-020: Background: The City of Kennewick has established a process for evaluating personnel performance under the direction of the City Manager. An employment contract between the City Council and City Manager provides for not less than annual performance reviews should that be desired by the Mayor or any other member of Council. This review is also the means and method for determination of the City Manager's salary increase. In order to provide an alignment between the Council and City Manager goals, the biennial budget process will be used as the main focus for setting the goals for the City Manager.

7-10-030: City Manager Performance Review Process:

(1) In conjunction with the biennial budget process the City Manager will propose specific goals for the upcoming biennium that are aligned with the priorities of the City Council. These goals will be identified and discussed with City Council at the time the biennial budget is presented, but not later than December 31st of each even year.

(2) Prior to March 31st of the 2nd year of the biennium, the City Manager will present to the City Council the goals and measurements for the current year that are aligned with the biennial budget priorities of the City Council.

(3) The City Manager shall provide periodic updates throughout the year to the City Council on the progress made on achieving the established goals.

(4) By December 31st, the City Manager will document performance measurement outcomes for each identified measure and shall provide a short description of the outcome and reference the associated document(s) or other methods of validation. Attainment of these performance measurements result in eligibility for an annual percentage increase. The City Manager will also identify any opportunities where improvement in performance may be accomplished.

(5) The City Manager will present the achievement of goals in a workshop on, or before, the first City Council workshop in January.

(6) Upon conclusion of the workshop, the City Manager will send the completed self-evaluation to the City Council for their review and consideration.

(7) By January 31st, the City Council shall meet in executive session to discuss the performance and achievement of established goals of the City Manager, based upon the defined deliverables for the prior year.

(8) The purpose of the meeting is to review and discuss the performance review results. There shall be no action related to discharge, discipline, or increase in salary at this executive session. All matters of this nature will be presented in an open public meeting and pursued in accordance with prescribed state law and the employment contract between the City of Kennewick and the City Manager.

(9) The Mayor and Mayor Pro Tem will document agreement or disagreement for each measure as well as opportunities where improvement in performance could be accomplished.

(10) Upon conclusion of the executive session and no later than February 15th, a meeting will be scheduled for the Mayor, Mayor Pro Tem, and the City Manager to review the information provided in the City Manager Performance Review form and discussed in executive session.

(11) No later than the second regular council meeting in February, the City Council will deliberate and recommend an adjustment to the City Manager's compensation based on the performance and achievement of goals as identified in subsections (7) through (10) above.

7-10-040: Competencies and Measures:

(1) The competency goals and measures of the City Manager Performance Review shall be developed by the City Manager and agreed upon by the City Council on a biennial basis in conjunction with the biennial budget and section 7-10-030(2) above.

(2) The identified goals and measurements, as well as the three to five specific deliverables, should align with the competency based performance management system developed for the organization, at the direction of the City Manager, as well as the strategic goals and objectives of Council.

Section 2. Section 7-32-010 of the Kennewick Administrative Code be, and the same hereby is, amended to read as follows:

7-32-010: Addressing the Council:

(1) Interested citizens may sign up to speak before the Council regarding any item related to City business by signing in before the meeting on the sheet provided at the entrance to the Council Chambers and giving the sign-in sheet to the City Clerk.

(2) Any member of the public who wishes to address the Council shall utilize the sign-in procedure. As a general rule, all comments, whether related to an Agenda item or not, shall be made during the Visitors section of the Agenda unless the item is covered by a public hearing. Testimony on a subject covered by a public hearing must be made during the period of the public hearing.

(3) The Mayor retains the discretion to invite citizens to re-address Council when the citizen's item of interest on the Agenda has been reached.

(4) When comments have been received during the Visitors section of the Agenda that do not address a current Agenda item, the Council shall determine the disposition of the issue. Potential outcomes may include, but are not limited to: 1) no further action; 2) schedule discussion for other workshop or agendas; 3) provide policy direction to the City Manager; or 4) refer to the City Manager for disposition. No debate of the merits of the item shall occur at this time.

(5) The City Council desires to allow a maximum opportunity for public comment at various public forums and meetings. However, at a Business Meeting, the business of the City must proceed in an orderly, timely manner. At any time the Presiding Officer, in his sole discretion, may set such further limitations as are necessary to progress through the agenda and/or to prevent disruption of other necessary business.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of July, 2019, and signed in authentication of its passage this 2nd day of July, 2019.

Attest:

____

TERRI L. WRIGHT, City Clerk

Approved as to Form:

____

LISA BEATON, City Attorney

____

DON BRITAIN, Mayor

RESOLUTION NO. 19-13 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 3rd day of July, 2019.

____

TERRI L. WRIGHT, City Clerk

City Council Meeting Schedule August 2019

August 6, 2019		
	Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING – Tentatively Canceled
		CITY/NATIONAL NIGHT OUT – Southridge Sports & Events Complex, 2901 Southridge Blvd, 5:00 p.m.-7:30 p.m.
August 13, 2019		
	Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. BF Coalition Update
August 20, 2019		
	Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
August 27, 2019		
	Tuesday, 6:30 p.m.	WORKSHOP MEETING 1.

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped