



4/9/2025

6:00 PM

**ARTS COMMISSION AGENDA
SOUTHRIDGE SPORTS & EVENTS COMPLEX
/NUMERICA PAVILION 2ND FLOOR CONFERENCE
ROOM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
 - a. Past Meeting Minutes
- 5. VISITORS**
- 6. NEW BUSINESS**
 - a. Columbia Center Mall Request
 - b. Art Repair Needs
- 7. UNFINISHED BUSINESS**
 - a. Traffic Box Wrap Call for Artist
- 8. BUDGET UPDATE**
- 9. CONCLUSION**

CITY OF KENNEWICK
ARTS COMMISSION

February 12, 2025

1. CALL TO ORDER

Time: 6:01 PM

2. ROLL CALL

Present:

Commissioner Chair McKenzie Kennedy
Commissioner Vice Chair Richard Reuther
Commissioner Jason Watson
Commissioner Jessie Southard
Commissioner Austin Wingle
Commissioner Warren Hughs

Absent:

Commissioner Bethany Lee

3. APPROVAL OF AGENDA

Commissioner Warren Hughs moved to approve the agenda as presented;
Commissioner Jessie Southard seconded. All in favor.

4. APPROVAL OF MINUTES

Commissioner Jason Watson moved to approve the minutes as presented;
Commissioner Warren Hughs seconded. All in favor.

a. Past Meeting Minutes

5. VISITORS

a. Alora Stegall, South Columbia Creative District (SoCo) & Historic Downtown
Kennewick Partnership
Alora Stegall

6. NEW BUSINESS

a. South Columbia Creative District (SoCo) Update
Rohana provided a brief history of SoCo's journey to becoming a Creative Arts District, noting that the Arts Commission contributed \$1,000 toward the \$2,500 application fee. SoCo was officially designated as the 11th Creative District in the

state, with a total of 16 districts now established across Washington. Alora highlighted the SoCo festival's growth, including its success with the Quilt Show and White's Unfinished Furniture Woodworking Showcase, which attracted 6,000 locals and, being the same weekend as IronMan, brought in outside visitors. The district continues to provide valuable professional development resources for local artists, such as guidance on preparing artwork for galleries, obtaining business licenses, and securing insurance.

To further support artists, HDKP hosts Artist Alley on the first Saturdays throughout the summer, offering local artists a platform to showcase and sell their artwork. This year, they are also introducing Frog Patch, a monthly pop-up gallery experience in downtown Kennewick. Last year, SoCo and the HDKP collaborated with ArtsWA, where DS Watkins hosted The Billy Frank Jr. Statue Project. Moving forward, there is interest in strengthening the relationships between the Arts Commission, SoCo committee members, and community organizations seeking creative space. Currently, SoCo supports roughly 100 local artists and continues to foster partnerships that expand opportunities within the creative district community.

b. Benton Franklin Recovery Coalition Donor Wall RFP

The Benton Franklin Recovery Coalition has invited Arts Commission members to assist in reviewing artwork submissions for the rotunda wall inside the recovery center. Jason Watson, Warren Hughs, and Jessy Southard have accepted the opportunity. During the discussion, Warren Hughs inquired whether the project would follow prevailing wage guidelines. He is going to check on this and will provide an update on this question. Rohana will inform Eileen of their acceptance, sharing their contact details for the next steps.

c. Traffic Box Wrap Call for Artist

To ensure clarity, any potentially confusing wording was reviewed, and the following updates were made. Preference will be given to artwork not already featured on existing art boxes, and submitted pieces must not be currently displayed on a Tri-Cities art box. Artwork submissions remain open to community members of all ages, as noted in the promotional materials.

Last year, the project received 89 submissions, demonstrating strong community engagement. This year, Rohana and Jocelyn will continue sharing the call for artists with local universities, colleges, high school arts programs, downtown galleries, and HDKP. Additionally, outreach will expand to include the Arts and Filmmaking Advisory Committee, Caterpillar Cafe, and Adventure Underground.

If the agenda is approved in March, we plan to launch the call for artists, select artwork in May, and begin installations in June to avoid the cold weather we encountered last year.

d. Retreat Agenda Items

We plan to wait until the new commissioners join the Arts Commission before scheduling our retreat, ensuring that all new members can participate in these important discussions. During the retreat, we will explore the expansion to seven art

zones or scrap the art zones all together and consider establishing subcommittees to enhance our efforts. Warren clarified that he did not propose changes to the mission statement but rather a review of zone descriptions, with the addition of Arts Tourism and Economic Vitality for the Arts in Tri-Cities to the commission's focus.

Additionally, McKenzie Kennedy inquired about the Board and Commissions Banquet, and Rohana will follow up on the plans for this event.

1. Update to Art Zone Map and Commissioner Assignments
2. Mission Statement Review
3. Subcommittees

7. UNFINISHED BUSINESS

a. Traffic Box Art Review

McKenzie Kennedy moved to approve the Traffic Box Wrap design "Faces" as presented, with Warren Hughs seconding the motion. All in favor.

8. BUDGET UPDATE

Rohana provided an update on the commission's budget, noting that the biennial budget was previously \$12,150 and has now been adjusted to \$10,669 after paying for traffic box wrap. A budget adjustment request has been submitted to allocate \$8,000 from the previous year's budget to cover the cost of traffic boxes that were not wrapped before the year-end deadline.

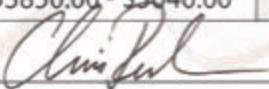
9. CONCLUSION

Meeting ajurned at 7:02 PM

Synergy
MICHAEL RASSTONICH, 2008
THANKS TO OUR KENNEDYWORKER
GIVEN A CHANCE TO
BECOME A MEMBER OF THE
KENNEDYWORKER COMMISSION

Artist Project Bid

Attn: Rohana Carmichael

From:	CJRDesign	
Phone:	541-399-3830	Contracting party City of Kennewick
Email:		
Valid until :	2/15/2025	
Description of service rendered : Synergy Repair		
We would need to first figure out how it is installed, I do not see any bolts or mounting that is accessible. My guess is it set and poured directly into the cement. I hope not because that is a mess to de-install. So we would need to cut it off the mount some how, then bring it back to the studio. With the rusted out side we will need to cut all the rusted material off, my guess from the photos is the bottom 8-14". Rebuild it with new material again, feather it all together so you can not see the repair, repaint the entire piece (using the expensive Tnemec paint) and deliver it again. I would also rebuild it with some stand off option so this does not happen again. The artwork needs to have air flow under the legs to keep it dry and allow it to breath and not sit and rust in the water. Now that is the best case scenario however, I'm gonna guess that the other leg is also rusting out and it will need to be cut out and rebuilt too. The best way for me to quote this is Best case \$3,840- worst case \$ 5,040.		
Project total:	\$3850.00 - \$5040.00	Bid is good for 60 days
Artist Signature:		Date: 1/15/2025

Form Center

[My Forms](#)

Call For Artist 2025 - Traffic Utility Box

[Save Progress](#)

The Kennewick Arts Commission is soliciting proposals for digital artwork for vinyl wrapping of traffic utility boxes throughout the city. The objective is to infuse art on an otherwise utilitarian surface, discourage graffiti and beautify street corners throughout Kennewick.

ARTWORK: The spirit of the art should reflect Kennewick and possibly the area surrounding the traffic box location. [Art Opportunity Zone Description](#) is available on our website at [Go2Kennewick.com/Art](https://www.go2kennewick.com/Art)

Four traffic box locations will be selected after final artwork has been determined. Please visit our [Traffic Box Art Map](#) for current locations of traffic box art.

Additional utility box locations:

Utility boxes are located throughout the city with potential to be wrapped in art. Submitted art not selected for above locations will be kept on file. Art may be approved for a utility box in a different location than what is currently funded. If/when additional funding becomes available, you will be contacted if your art is selected for placement or for further development.

Because of the public nature, artwork may not contain advertising, religious art, sexual content, violent or other content unsuitable for all ages and cannot convey political partisanship.

BUDGET: Selected artists will be awarded \$300 per box. Artists can submit up to 4 designs.

ELIGIBLE ARTISTS: Artists or teams living in the Pacific Northwest may apply. Submitted designs must be original works of the artist and in compliance with all existing copyright laws.

Artwork created using artificial intelligence (AI), including AI-generated or AI-assisted tools, will not be accepted.

DEADLINE: Submittals must be received no later than 5/30/2025. **This is for preliminary design of the traffic box. Final art is not required unless your preliminary design is selected.**

Name*

Email Address

Address*

City*

State*

Zip Code*

Phone Number*

Artist Requirements

- The artist must be an individual artist or team residing in the State of Washington, Oregon or Idaho.
- The artist must specify contact information including physical address.
- Artist of all ages eligible to apply.

Application Guidelines

Submit **electronic copy** of the following:

(If you are not able to submit application packet electronically, please contact arts@ci.kennewick.wa.us)

- No more than 4 different **preliminary designs**. Each proposal should be clearly marked including: LastName_FirstName_TitleofArtPiece (or numbered 1-4).

No submitted materials will be returned unless the Artist so requests and includes an appropriate postage paid envelope. Staff will make every effort to assure the safe handling of your materials; however, the KAC takes no responsibility for loss or damage. **Late submissions will not be considered.**

Submission 1*

No file chosen

Submission 2

No file chosen

Submission 3

No file chosen

Submission 4

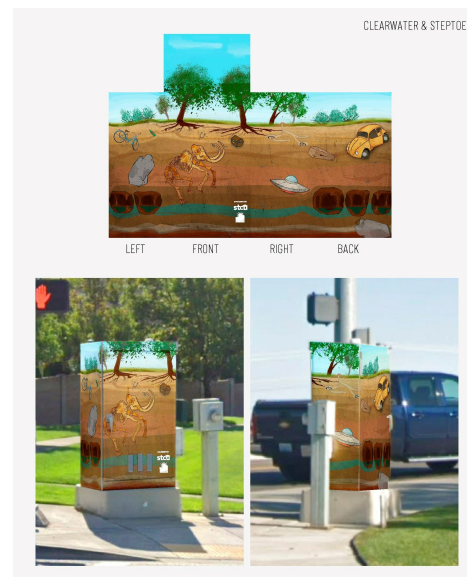
No file chosen

Following the May 30th submission deadline, the Kennewick Arts Commission will conduct the preliminary review of all artist proposals. A recommendation will be submitted to the sponsor. **The Kennewick Arts Commission reserves the right to reject all proposals.**

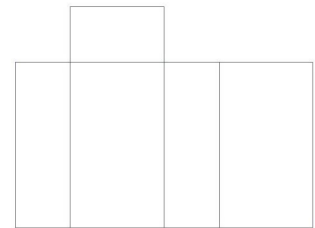
The Kennewick Arts Commission will review the proposals, hold a public hearing to consider the proposals and select proposals from one or more artists for further consideration, and provide a recommendation to the sponsor. The selected artist(s) may be asked to refine their proposal(s) until such time as an acceptable proposal(s) is selected. The proposals may be presented to citizens. The selected proposal will be presented for review by Commission members and city staff for input as to conformance with Kennewick art themes. The Kennewick Arts Commission and/or the sponsor reserve the right to reject all proposals. The City Council of the City of Kennewick has final approval authority.

Upon approval of a **preliminary concept**, the selected artist(s) will produce a final digital submission at a minimum of 20" x 36" and 600 dpi for the selected location(s). The final artwork will include a completed [W-9 form](#) to expedite payment to the artist. City staff will coordinate the production progress and installation of the artwork. Commissioners appointed by the KAC to represent the art zones throughout the city will conduct periodic inspections of artwork to assure compliance with the approved design and report back to the full Commission.

Installation will take place as weather and other restrictions allow.



Traffic Utility Box Layout



Dimensions: 78"H x 44"W x 29"D

Traffic Box Layout Outline

[Traffic Box Layout Outline](#)

City of Kennewick and the Kennewick Arts Commission does not discriminate in its programs and activities on the basis of race, religion, national origin, sex, age, sexual orientation, gender identity and/or disability.

We encourage persons with disabilities and those who require language assistance to participate in its programs and activities. If you anticipate needing an accommodation, please contact Rohana Carmichael, 509-585-4532 or email rohana.carmichael@ci.kennewick.wa.us, as soon as possible, but no later than 72 hours before the application is due.

Questions?

Artists may direct questions or requests by contacting City of Kennewick staff Rohana Carmichael at rohana.carmichael@ci.kennewick.wa.us

Please title your email "Traffic Box Question"

* indicates a required field

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