



City Council Meeting Schedule February 2019

February 5, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

February 12, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Affordable Housing: 2060 & 2163 Funds Overview
2. Collective Bargaining Process Update

February 19, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

February 26, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Workplace Safety Update
2. City Manager's 2019 Goals

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

February 2019
Updated 01/17/19



CITY COUNCIL REGULAR MEETING AGENDA

February 5, 2019 at 6:30 p.m.

City Hall | Council Chambers | 210 W. 6th Ave

EXECUTIVE SESSION

Prior to the regularly scheduled meeting, City Council will hold an **Executive Session RCW 42.30.110(g) City Manager's Pay for Performance Review (10 minutes)** beginning at 6:00 p.m.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. (1) Minutes of the Special Meeting of January 12, 2019.
(2) Minutes of the Regular Meeting of January 15, 2019.
- b. (1) Motion to approve Claims Roster for January 11, 2019.
(2) Motion to approve Claims Roster for the Columbia Park Course Account for December 2018.
- c. Motion to approve Payroll Roster for January 15, 2019.
- d. Motion to authorize the City Manager to sign a Memorandum of Understanding (MOU) with the Port of Kennewick for the maintenance of trees in Phase 1 of the Vista Field Redevelopment project.
- e. Motion to award Contract P1825-19 (W. 27th Ave. and S. Olson Signalized Intersection) to Ray Poland & Sons, Inc. in the amount of \$355,006.50, plus a 10% contingency amount of \$35,500.65, for a total amount of \$390,507.15.
- f. Motion to authorize the Mayor to sign the three (3) TIB Complete Streets Work Plans for potential Complete Streets grant awards in the amount of \$300,000, \$400,000, and \$500,000.
- g. Motion to accept the work of Shoemaker Excavation, Inc. for Contract P1333-17, Columbia Gardens Pretreatment Plant, in the amount of \$286,585.41.
- h. Motion to accept the work of Central Washington Asphalt for Contract P1801-18, 2018 City-Wide Asphalt Restoration, in the amount of \$1,304,934.56.
- i. Motion to accept the work of Ray Poland and Sons, Inc. for Contract P1806-18, Community Pedestrian Safety Improvements (HUD), in the amount of \$149,466.78.

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CITY COUNCIL REGULAR MEETING AGENDA
February 5, 2019 at 6:30 p.m.
City Hall | Council Chambers | 210 W. 6th Ave

- 4. VISITORS**
- 5. ORDINANCES/RESOLUTIONS**
 - a. Ordinance 5801: Change of Zone 18-12, from Residential, Medium (RM) to Residential, High (RH.)
 - b. Resolution 19-01: Reimbursement for Fire Station 3.
 - c. Resolution 19-02: Reimbursement for Water Reservoir at 18th and Kellogg.
- 6. PUBLIC HEARINGS/MEETINGS**
- 7. NEW BUSINESS**
 - a. City Manager's Pay for Performance Review
- 8. UNFINISHED BUSINESS**
- 9. COUNCIL COMMENTS/DISCUSSION**
- 10. ADJOURNMENT**

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CITY OF KENNEWICK
CITY COUNCIL
Special Meeting
January 12, 2019

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 7:00 a.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Marie Mosley
Bill McKay	Terri Wright
Paul Parish (arrived late)	Ken Hohenberg
John Trumbo	
Steve Young	
Mayor Don Britain	

2. APPROVAL OF AGENDA

Mr. Young moved, seconded by Mayor Pro Tem Lee to approve the Agenda as presented. The motion passed unanimously.

3. NEW BUSINESS

a. Candidate Interviews

Interviews for the vacancy on the City Council created by the resignation of Matt Boehnke were scheduled for the following applicants; Daniel Johnson, Robert Van Slycke, Kristopher Lapp, Lindy Verhei, Leonard Dreisbach, Robert Garrison, Chariss Warner, Christy Watts, Kurt Beckley, Rockney Stoddard (withdrew 1/11/19 at 4:15 p.m.), James Daniel (withdrew 1/12/19 at 10:20 a.m.), Jacob Langston (did not show for interview time,) Julian Jensen, Lee Schwartz, Kerry Wright, Brad Beauchamp, Leo Perales, Chuck Torelli, Brooke Yount, Jim Millbauer, Jerrold Lewis, Dean Dennis, Charles DeGooyer, Erin Mulka, Brandon Pocasangre, Ed Pacheco, Richard Aubrey, Richard Pirtle, Deanna Boyle, and Allan Erhart.

Names were previously drawn to determine the order in which candidates would be interviewed. The first interview began at 7:10 a.m. Breaks were taken throughout the day with final interview ending at 6:30 p.m.

b. Executive Session (Candidate Qualifications per RCW 42.30.110(1)(h) - 30 minutes)

Mayor Britain announced that Council would take a dinner break and then go into Executive Session at 7:00 p.m. for 30 minutes regarding Candidate Qualifications per RCW 42.30.110(1)(h).

The meeting re-convened at 7:30 p.m.

c. Election of Councilmember

Mayor Britain stated all applicants interviewed were nominated for the vacant position on the City Council. City Clerk, Terri L. Wright called the roll in alphabetical order. Mayor Britain, Mr. Parish and Mr. Young cast their votes for Chuck Torelli. Mayor Pro Tem Lee, Mr. McKay and Mr. Trumbo cast their votes for Chariss Warner.

Mayor Britain asked to conduct another roll call vote. City Clerk, Terri L. Wright called the roll in alphabetical order. Mayor Britain, Mayor Pro Tem Lee, Mr. Parish and Mr. Young cast their votes for Chuck Torelli. Mr. McKay and Mr. Trumbo cast their votes for Chariss Warner.

Charles Torelli was selected to fill the vacant Council position by a 4 to 2 vote.

The Oath of Office will be administered to Mr. Torelli at the January 15, 2019 regular meeting.

4. AJOURNMENT

Meeting was adjourned at 7:35 p.m.

Terri L. Wright, CMC
City Clerk

CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
January 15, 2019

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Marie Mosley	Terry Walsh
Matt Boehnke	Greg McCormick	Vince Beasley
Bill McKay	Christina Palmer	Evelyn Lusignan
Paul Parish	Lisa Beaton	Corey Osborn
John Trumbo	Bruce Mills	Randy Maynard
Steve Young	Terri Wright	
Mayor Don Britain	Dan Legard	

Mr. Trumbo led the Pledge of Allegiance.

OATH OF OFFICE

Chuck Torelli joined the City Clerk Terri Wright at the podium as she administered the Oath of Office.

Mayor Britain stated there would be a 10-minute break to enjoy some refreshments and allow everyone the opportunity to congratulate Mr. Torelli.

Mayor Britain called the meeting back to order at 6:42 p.m.

2. APPROVAL OF AGENDA

Mr. McKay moved, seconded by Mr. Trumbo to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of December 18, 2018.
- b. (1) Motion to approve Claims Roster for December 14, 2018.
(2) Motion to approve Claims Roster for December 28, 2018.
(3) Motion to approve Claims Roster for the Columbia Park Golf Course Account for November 2018.
(4) Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for November 2018.
- c. (1) Motion to approve Payroll Roster for December 15, 2018.
(2) Motion to approve Payroll Roster for December 31, 2018.
- d. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Apple Valley Phase 3 contingent upon bonding for incomplete sidewalk and landscape work.
- e. Motion to authorize the Mayor to sign the updated Certification Acceptance Qualification Agreement with the Washington State Department of Transportation.

Mr. Trumbo moved, seconded by Mr. Young to approve the Consent Agenda as presented. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS

Mr. Torelli stated due to his role as a Planning Commissioner he was going to recuse himself from the discussion and voting on Ordinance 5800.

- a. Ordinance 5800: Change of Zone 18-11, from Commercial, Neighborhood (CN) to Commercial, Community (CC), located at 4711 W. Canal Dr. Greg McCormick, Planning Director reported.

ORDINANCE NO. 5800

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 4711 WEST CANAL DRIVE FROM COMMERCIAL, NEIGHBORHOOD (CN) TO COMMERCIAL, COMMUNITY (CC) (COZ 18-11, KNUTZEN)

Mr. McKay moved, seconded by Mr. Young to adopt Ordinance No. 5800. The motion passed unanimously.

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. EXECUTIVE SESSION – RCW 42.30.110(g) City Manager's Pay for Performance Review (15-minutes)

Mayor Britain stated Council would go into executive session at 7:05 p.m. per RCW 42.30.110(g) City Manager's Pay for Performance Review for 15-minutes.

11. AJOURNMENT

Council returned at 7:20 p.m. and the meeting was adjourned.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	02/05/2019
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated January 11, 2019, in the amount \$ 1,330,002.60, and comprised of check numbers 144911 through 145106.

Summary

The payments on this Claims Roster are comprised of the following issued 12/29/2018 - 01/11/2019 :

Check numbers 144911 through 145106	\$ 1,330,002.60

Total	\$ 1,330,002.60

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$ 1,330,002.60.

Through

Lynne Brown
Jan 18, 15:55:37 GMT-0800 2019

Dept Head Approval

Dan Legard
Jan 22, 08:21:58 GMT-0800 2019

City Mgr Approval

Marie Mosley
Jan 31, 11:31:03 GMT-0800 2019

Attachments: Claims Roster

☐ Recording
Required?

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
001 GENERAL FUND						
020 CITY MANAGER						
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	83.82
Total amount by Department						\$ 83.82
032 SUPPORT SERVICES-FINANCE						
145039	01/11/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	6.72
145076	01/11/2019	07812	TAX RECOVERY SERVICES LLC	in	PROFESSIONAL SERVICES	87,500.00
Total amount by Department						\$ 87,506.72
033 SUPPORT SERVICES-PURCHASING						
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.60
Total amount by Department						\$ 39.60
034 SUPPORT SERVICES - INFO SYSTEMS						
144926	01/11/2019	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	89.00
144968	01/11/2019	03344	CONSOLIDATED TECHNOLOGY SVCS	in	SCAN CHARGES	254.72
145024	01/11/2019	08210	MOBILEGUARD INC	in	NET GUARD	990.00
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	762.27
Total amount by Department						\$ 2,095.99
035 SUPPORT SERVICES-CUSTOMER SERVICE						
144971	01/11/2019	03530	DATAPROSE INC	in	DATAPROSE DEC 2018	7,632.38
145001	01/11/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	59.82
Total amount by Department						\$ 7,692.20
042 LEGAL SERVICES						
144937	01/11/2019	05425	BELL, BROWN & RIO	in	PROSECUTION SERVICES	8,000.00
145001	01/11/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	13.50
145040	01/11/2019	08800	OGDEN MURPHY WALLACE, PLLC	in	SERVICES	552.00
145052	01/11/2019	03467	PRONTO PROCESS SERVICE, INC	in	MESSENGER SERVICES	40.00
Total amount by Department						\$ 8,605.50
050 CIVIL SERVICE						
144985	01/11/2019	04857	FOSTER, PEPPER PLLC	in	LEGAL FEES	312.50
145025	01/11/2019	09181	MOON, TAE IM, PH.D.	in	PROFESSIONAL SERVICES	800.00
145025	01/11/2019	09181	MOON, TAE IM, PH.D.	in	PROFESSIONAL SERVICES	800.00
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	PROFESSIONAL SERVICES	3,000.00
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	PROFESSIONAL SERVICES	3,000.00
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	PROFESSIONAL SERVICES	3,025.00

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	PROFESSIONAL SERVICES	3,000.00
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	PROFESSIONAL SERVICES	3,000.00
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	PROFESSIONAL SERVICES	4,800.00
145030	01/11/2019	04932	NATIONAL TESTING NETWORK	in	CREDIT MEMO	-400.00
145053	01/11/2019	01997	PUBLIC SAFETY TESTING, INC.	in	PROFESSIONAL SERVICES	12,447.34
145053	01/11/2019	01997	PUBLIC SAFETY TESTING, INC.	in	PROFESSIONAL SERVICES	8,251.29
Total amount by Department						\$ 42,036.13
061 CODE ENFORCEMENT						
144944	01/11/2019	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,040.00
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	110.12
145106	01/11/2019	00034	BENTON COUNTY AUDITOR	in	CODE ENFORCEMENT 18	1,884.00
Total amount by Department						\$ 5,034.12
062 LONG RANGE PLANNING						
144954	01/11/2019	02481	CI INFORMATION MANAGEMENT CI SUP.	in	DOCUMENT IMAGING SERVICES	6,760.33
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.01
Total amount by Department						\$ 6,800.34
063 ECONOMIC & BUSINESS DEVELOPMENT						
145014	01/11/2019	05428	KHQ, INC DBA KHQ, KNDO, KNDU, SWX	in	HOMETOWN HOLIDAY 2018	85.00
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	181.22
Total amount by Department						\$ 266.22
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
144957	01/11/2019	02134	CITY OF SPOKANE UTILITIES BILLING	in	DRUG DISPOSAL	93.92
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	86.83
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145032	01/11/2019	04055	NET TRANSCRIPTS INC	in	TRANSCRIPTS	171.60
Total amount by Department						\$ 677.85
073 POLICE DEPT. - PATROL						
144972	01/11/2019	09827	DAY WIRELESS SYSTEMS	in	PORTABLE RADIOS	2,715.00
144972	01/11/2019	09827	DAY WIRELESS SYSTEMS	in	OPTICOM	1,952.41
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145022	01/11/2019	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
145054	01/11/2019	00957	RANCH & HOME INC	in	K-9 SUPPLIES	119.44
145068	01/11/2019	09312	SOUND UNIFORM/BRATWEAR SEATTLE	in	SWAT VEST	3,043.52
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,797.16
145090	01/11/2019	00971	W A C J T C	in	BLEA - TRAINING	6,374.00
Total amount by Department						\$ 17,218.53
074 POLICE DEPT. - STAFF SERVICES						
144962	01/11/2019	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT. SERVICES	325.80
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	55.39
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	286.53
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	82.30
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	71.64
145073	01/11/2019	05826	SUNRISE ROTARY CLUB	in	QUARTERLY DUES	203.00
145073	01/11/2019	05826	SUNRISE ROTARY CLUB	in	QUARTERLY DUES	203.00
145095	01/11/2019	01033	WASHINGTON STATE PATROL	in	ACCESS USER FEE	600.00
Total amount by Department						\$ 1,827.66
075 POLICE DEPT. - INTERGOVERNMENTAL						
144956	01/11/2019	00100	CITY OF RICHLAND	in	NETMOTION LICENSE	1,688.96
144956	01/11/2019	00100	CITY OF RICHLAND	in	4TH QTR 800 MHZ USAGE FEE	25,521.60
145058	01/11/2019	10000	ROUND 3 LLC MATTHEW LAWRENCE DU	in	HIDTA DEPUTY DIRECTOR SERVICES	5,988.00
145061	01/11/2019	10002	SEDAM PENNY	in	HIDTA FISCAL OFFICER SERVICES	3,895.00
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,447.06
145097	01/11/2019	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	6,998.00
Total amount by Department						\$ 46,538.62
076 POLICE DEPT - PROFESSIONAL STANDARDS						
144940	01/11/2019	09392	BENTON COUNTY FIRE DISTRICT #4	in	TRAINING	1,896.09
144942	01/11/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	81.82
144989	01/11/2019	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	292.57
144989	01/11/2019	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	1,315.76
144989	01/11/2019	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	494.98
144989	01/11/2019	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	1,655.90
145051	01/11/2019	04186	PROFORCE LAW ENFORCEMENT	in	TASER CARTRIDGES	1,288.67
Total amount by Department						\$ 7,025.79

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
081 FIRE DEPT. - ADMINISTRATION						
144931	01/11/2019	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	268.68
Total amount by Department						\$ 268.68
082 FIRE DEPT. - SUPPRESSION						
144924	01/11/2019	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	10.86
144924	01/11/2019	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM REPAIRS	34.21
144962	01/11/2019	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT. SERVICES	325.80
145013	01/11/2019	02754	KENNEWICK SCHOOL DISTRICT	in	ACADEMY GRADUATION	264.00
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	50.77
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.27
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.55
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.80
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.65
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.54
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.69
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,220.42
Total amount by Department						\$ 2,193.56
090 ENGINEERING						
145033	01/11/2019	07459	NICHOLLS KOVICH ENGINEERING	in	CONSULTANT SERVICES	14,366.16
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	157.33
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	17.91
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	16.28
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	65.99
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	78.72
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	610.86
Total amount by Department						\$ 15,313.25
101 CORPORATE & COMMUNITY SERVICES						
144962	01/11/2019	01682	COLUMBIA FITNESS SYSTEMS	in	WELLNESS PROGRAM	1,058.85
144962	01/11/2019	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT.	152.04
144962	01/11/2019	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT. SERVICES	108.60
144996	01/11/2019	04842	HERNDON RECOGNITION COMPANY	in	EMPLOYEE SERVICE AWARDS	27.15
144999	01/11/2019	02639	HOWELL, MIKE	in	CDL REIMBURSEMENT	102.00
145018	01/11/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00
145018	01/11/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00
145018	01/11/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	76.00
145018	01/11/2019	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	76.00

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
145031	01/11/2019	01030	NAVIA BENEFIT SOLUTIONS CLIENT PAY	in	FLEX PLAN	348.60
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	15.67
Total amount by Department						\$ 2,116.91
113 PARKS DEPT.-RECREATION SERVICES						
144930	01/11/2019	05911	AMERICAN BUILDING MAINTENANCE	in	BUILDING CLEANING	300.00
144938	01/11/2019	00384	BENNETT RENTALS	in	COMMUNITY PICNIC	65.16
144954	01/11/2019	02481	CI INFORMATION MANAGEMENT CI SUP.	in	SHRED SERVICE	37.10
145007	01/11/2019	04867	JOHNSON REBECCA S	in	WIGGLES & GIGGLES	12.68
145039	01/11/2019	03700	OFFICE DEPOT INC	in	OPERATING SUPPLIES	73.67
145039	01/11/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	2.29
145046	01/11/2019	00708	PARK & RECREATION DEPT	in	PETTY CASH REIMBURSEMENT	54.00
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	RECEPTACLE INSTALL - TV	818.44
145081	01/11/2019	09631	TRI-CITIES WU YING TAO	in	MARTIAL ARTS INSTRUCTION	693.00
145083	01/11/2019	03883	U R M CASH & CARRY	in	SUPPLIES	3.25
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	131.11
Total amount by Department						\$ 2,190.70
114 PARKS DEPT.-FACILITIES MAINT.						
144930	01/11/2019	05911	AMERICAN BUILDING MAINTENANCE	in	BLD CLEANING	600.00
144930	01/11/2019	05911	AMERICAN BUILDING MAINTENANCE	in	RENTAL CLEANING	550.00
144933	01/11/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	80.36
144933	01/11/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	125.85
144933	01/11/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	380.03
144933	01/11/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	120.55
144936	01/11/2019	06303	BEDROCK SPECIALTY STONE PRODUCTS	in	BASALT ROCK - HANSEN	1,083.00
144942	01/11/2019	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	1,731.04
144942	01/11/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	13.00
144942	01/11/2019	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	43.62
144942	01/11/2019	00084	BENTON PUD NO. 1	in	CITY PARKS	2,778.64
144942	01/11/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	904.81
144942	01/11/2019	00084	BENTON PUD NO. 1	in	CITY PARKS	277.47
144942	01/11/2019	00084	BENTON PUD NO. 1	in	CITY FACILITIES	14,552.18
144978	01/11/2019	00166	FARMERS EXCHANGE	in	WEED EATER REPLACEMENT	912.21
144983	01/11/2019	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	193.88
144983	01/11/2019	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	177.71
144987	01/11/2019	00409	FRONTIER FENCE INC	in	CHAIN LINK	3,676.11
145010	01/11/2019	03349	KCDA PURCHASING COOPERATIVE	in	PLAYGROUND SUPPLIES	7,499.36

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145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	FLUORESCENT LENS COVER	122.67
145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING SUPPLIES	22.57
145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	WATER HEATER REPAIR	7.76
145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	LIGHT REPAIR	70.32
145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING TOOLS	175.66
145042	01/11/2019	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	MATERIALS & LABOR	137.92
145049	01/11/2019	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	LIGHT REPAIR	110.67
145049	01/11/2019	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	LIGHT REPAIR	216.96
145062	01/11/2019	00817	SENSKE LAWN & TREE CARE INC	in	STUMP REMOVAL	160.19
145062	01/11/2019	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL	443.24
145062	01/11/2019	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL - CPG	1,661.58
145062	01/11/2019	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL	715.40
145062	01/11/2019	00817	SENSKE LAWN & TREE CARE INC	in	STUMP REMOVAL	666.53
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	ELEVATOR CORRECTIONS	280.19
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	GENERATOR MAINT - FIRE ST#2	161.81
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	EXHAUST FAN - FIRE ST# 2	385.61
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	FROST - POWER SERVICE	93.40
145078	01/11/2019	05945	THYSSENKRUPP ELEVATOR CORP	in	MAINT GRANGE LIFT	47.28
145079	01/11/2019	09823	TOP TREE SERVICE LLC	in	15 ACRES TREE REMOVAL ASSESSMENT	5,055.33
145085	01/11/2019	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	352.76
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	783.71
145094	01/11/2019	01035	WASHINGTON HARDWARE AND FURNITI	in	LANDSCAPING FABRIC	128.03
145094	01/11/2019	01035	WASHINGTON HARDWARE AND FURNITI	in	TOILET REPAIR PARTS	113.91
145094	01/11/2019	01035	WASHINGTON HARDWARE AND FURNITI	in	PARTS & SUPPLIES	7.34
145094	01/11/2019	01035	WASHINGTON HARDWARE AND FURNITI	in	LANDSCAPE FABRIC	221.48
145099	01/11/2019	01755	WILBUR-ELLIS COMPANY	in	WILGRO - QUARTERHORSE 25-0-4 - 50 LB	10,843.10
Total amount by Department						\$ 58,685.24
120 NON-DEPARTMENTAL						
144933	01/11/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	MCL BOILER UPGRADE	5,707.95
144934	01/11/2019	09995	BAUER LINDA K	in	SANTA & MRS. CLAUS	500.00
144942	01/11/2019	00084	BENTON PUD NO. 1	in	CITY FACILITIES	2,544.87
144955	01/11/2019	00435	CITY OF PASCO	in	ANIMAL CONTROL	21,599.25
145021	01/11/2019	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	UNION LIBRARY - REPAIRS	143.11
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	MATERIALS & LABOR	1,159.84
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	UNION LIBRARY - SERVICE	703.51
145092	01/11/2019	00104	WA STATE LABOR & INDUSTRIES	in	WATER HEATER CERTIFICATION	77.30

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145094	01/11/2019	01035	WASHINGTON HARDWARE AND FURNITURE	PARTS & SUPPLIES	23.29
Total amount by Department					\$ 36,579.12
Total amount by Fund					\$ 350,796.55
101 STREET FUND					
010 STREETS					
144928	01/11/2019	09968	AG SPRAY EQUIPMENT FIMCO INC	SUPPLIES - DE-ICER TANK	334.96
144946	01/11/2019	09733	BNSF RAILWAY COMPANY	FLAGGER	576.43
144988	01/11/2019	09431	G & R AG PRODUCTS INC	SUPPLIES	11,339.63
144992	01/11/2019	01775	GRAINGER	CREDIT	-379.40
145055	01/11/2019	03569	RAY POLAND AND SONS INC	CONTRACT P1819-18-2018	1,889.31
145087	01/11/2019	00030	VERIZON NORTHWEST	CITY WIDE CELL PHONES	128.46
Total amount by Department					\$ 13,889.39
020 TRAFFIC					
144942	01/11/2019	00084	BENTON PUD NO. 1	SIGNALS	4,090.25
144942	01/11/2019	00084	BENTON PUD NO. 1	CITY FACILITIES	48.46
144942	01/11/2019	00084	BENTON PUD NO. 1	FLASHERS	263.98
144942	01/11/2019	00084	BENTON PUD NO. 1	STREET LIGHTS	16,655.03
144967	01/11/2019	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	ELECTRICAL PEDESTAL	571.43
145000	01/11/2019	05039	I M S A	IMSA MEMBERSHIP RENEWAL	40.00
145009	01/11/2019	09946	JUSTER SORIN	REIMB MOVING EXPENSES	5,000.00
145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	REPAIR SUPPLIES	77.69
145039	01/11/2019	03700	OFFICE DEPOT INC	OFFICE SUPPLIES	30.20
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	STREET LIGHT REPAIR	1,225.86
145087	01/11/2019	00030	VERIZON NORTHWEST	CITY WIDE CELL PHONES	415.06
Total amount by Department					\$ 28,417.96
Total amount by Fund					\$ 42,307.35
102 ARTERIAL STREET FUND					
010 ARTERIAL STREET FUND					
144953	01/11/2019	07002	CENTRAL WASHINGTON ASPHALT INC	CONTRACT P1801-18	23,251.00
Total amount by Department					\$ 23,251.00
Total amount by Fund					\$ 23,251.00
103 URBAN ARTERIAL STREET FUND					
010 URBAN ARTERIAL DEPARTMENT					

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144929	01/11/2019	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1719-18	22,393.10
144942	01/11/2019	00084	BENTON PUD NO. 1	in	DEVELOPERS AGREEMENT TAXES	898.86
145003	01/11/2019	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	1,718.50
145050	01/11/2019	04920	PREMIER EXCAVATION INC	in	CONTRACT P1309-18	84,556.56
145091	01/11/2019	07477	WA STATE DEPT TRANSPORTATION	in	GCB AGREEMENT	121.00
Total amount by Department						\$ 109,688.02
Total amount by Fund						\$ 109,688.02
116 LODGING TAX FUND						
010 LODGING TAX FUND						
145080	01/11/2019	00176	TRI-CITIES VISITOR & CONVENTION BUF	in	DEC 2018 DUES	20,653.00
Total amount by Department						\$ 20,653.00
Total amount by Fund						\$ 20,653.00
117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
144974	01/11/2019	08576	DORSETT MICHELLE	in	MILEAGE OCT - DEC	309.50
144984	01/11/2019	07610	FOLTZ JESSICA	in	MILEAGE SEPT - DEC	165.36
145039	01/11/2019	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	247.39
145070	01/11/2019	07685	SPECIAL CONSULTING SERVICES LLC	in	SPECIAL INVESTIGATIONS	1,516.75
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	128.24
145098	01/11/2019	00853	WEST GROUP PAYMENT CENTER	in	WESTLAW CHARGES - DEC 2018	2,906.05
Total amount by Department						\$ 5,273.29
Total amount by Fund						\$ 5,273.29
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
144951	01/11/2019	09971	CCTV SECURITY PROS LLC	in	EQUIPMENT	7,696.91
144967	01/11/2019	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	in	PARTS & SUPPLIES	31,172.89
145055	01/11/2019	03569	RAY POLAND AND SONS INC	in	CHINOOK MS SOUTHRIDGE RRFB	39,502.68
145055	01/11/2019	03569	RAY POLAND AND SONS INC	in	CONTRACT P1819-18-2018	34,637.00
145055	01/11/2019	03569	RAY POLAND AND SONS INC	in	CONTRACT P1805-18	4,241.95
145055	01/11/2019	03569	RAY POLAND AND SONS INC	in	CONTRACT P1806-18	15,571.75
145055	01/11/2019	03569	RAY POLAND AND SONS INC	in	CONTRACT P1816-18	1,906.50
Total amount by Department						\$ 134,729.68
360 MISCELLANEOUS REVENUE						

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145001	01/11/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	7.50
Total amount by Department						\$ 7.50
900 CAPITAL PURCHASES						
145027	01/11/2019	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	806.90
145045	01/11/2019	03458	PARAMOUNT COMMUNICATIONS INC	in	NETWORK WIRING PROJECT	38,209.75
Total amount by Department						\$ 39,016.65
Total amount by Fund						\$ 173,753.83
401 WATER AND SEWER FUND						
144982	01/11/2019	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	1,742.80
144993	01/11/2019	00865	H D FOWLER COMPANY INC	in	INVENTORY	221.12
Total amount by Department						\$ 1,963.92
010 WATER/SEWER OPERATIONS						
144927	01/11/2019	04327	ADVANCED ANALYTICAL SOLUTIONS LI	in	QA FOR TSS	58.00
144927	01/11/2019	04327	ADVANCED ANALYTICAL SOLUTIONS LI	in	QA FOR TSS	120.00
144932	01/11/2019	02738	ANATEK LABS INC	in	ASR WATER SAMPLES	1,119.00
144932	01/11/2019	02738	ANATEK LABS INC	in	ASR WATER SAMPLES	1,119.00
144933	01/11/2019	03088	APOLLO MECHANICAL CONTRACTORS A	in	HVAC	642.91
144935	01/11/2019	03707	BAXTER AUTO PARTS	in	BATTERY CABLES - WTP	12.62
144942	01/11/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	40,124.61
144942	01/11/2019	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	6,003.29
144942	01/11/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	21,537.16
144942	01/11/2019	00084	BENTON PUD NO. 1	in	CITY PARKS	14,687.24
144942	01/11/2019	00084	BENTON PUD NO. 1	in	ELECTRICITY	281.22
144942	01/11/2019	00084	BENTON PUD NO. 1	in	WATER FILTRATION	5,534.02
144943	01/11/2019	01543	BENTON-FRANKLIN HEALTH DIST. ENVII	in	BACTERIA TEST	2,670.00
144943	01/11/2019	01543	BENTON-FRANKLIN HEALTH DIST. ENVII	in	WATER SAMPLES	2,635.00
144943	01/11/2019	01543	BENTON-FRANKLIN HEALTH DIST. ENVII	in	BOD & TSS SAMPLING	75.00
144943	01/11/2019	01543	BENTON-FRANKLIN HEALTH DIST. ENVII	in	NITRATE SAMPLES	152.00
144949	01/11/2019	07832	C&E TRENCHING LLC	in	CONTRACT P1707-18	62,805.22
144964	01/11/2019	06375	COMPUNET INC	in	SERVICES SCADA	400.00
144966	01/11/2019	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL - RANNEY	433.74
144969	01/11/2019	00013	CORE & MAIN LP	in	FIRE HYDRANT	2,387.24
144970	01/11/2019	09506	CWA CONSULTING SERVICES LLC CURTI	in	CONSULTING SERVICES	5,325.00
144972	01/11/2019	09827	DAY WIRELESS SYSTEMS	in	AMBER LIGHT INSTALL - VEH 5708	1,731.14

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144977	01/11/2019	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR4 SAMPLES	1,026.00
144977	01/11/2019	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR4 SAMPLES	580.00
144977	01/11/2019	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR4 SAMPLES	580.00
144981	01/11/2019	04147	FEDEX	in	SHIPPING	145.89
144982	01/11/2019	00086	FERGUSON ENTERPRISES INC	in	HYDRANT METER	1,487.79
144983	01/11/2019	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
144983	01/11/2019	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
144992	01/11/2019	01775	GRAINGER	in	SHOP TOOLS	330.60
144992	01/11/2019	01775	GRAINGER	in	SAFETY HARNESS	273.17
144992	01/11/2019	01775	GRAINGER	in	BUOY RINGS	154.15
144994	01/11/2019	06569	HDR INC	in	CONSULTANT AGREEMENT	7,347.44
144994	01/11/2019	06569	HDR INC	in	CONSULTANT AGREEMENT	22,413.00
144997	01/11/2019	08572	HIGH DESERT MAINTENANCE INC	in	REPAIRS - WTP PUMPS	803.64
145001	01/11/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	34.73
145002	01/11/2019	09945	INLAND ENVIRONMENTAL RESOURCES I	in	CHEMICALS - COL GARDENS	351.21
145003	01/11/2019	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	836.00
145012	01/11/2019	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS - WTP	4.30
145026	01/11/2019	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMB	67.91
145035	01/11/2019	04748	NORTH COAST ELECTRIC COMPANY	in	PARTS - BOOSTER STATION	2,199.74
145043	01/11/2019	00917	OXARC, INC.	in	TANK RENTALS	60.79
145043	01/11/2019	00917	OXARC, INC.	in	CYLINDER RENTAL	60.79
145048	01/11/2019	02941	PHASE 2 ELECTRIC, INC.	in	REPAIR & MAINT.	228.06
145050	01/11/2019	04920	PREMIER EXCAVATION INC	in	CONTRACT P1309-18	8,172.57
145064	01/11/2019	01419	SHOEMAKER EXCAVATION INC.	in	CONTRACT P1333-17	4,798.82
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	FIBER UPGRADE - SCADA	570.15
145065	01/11/2019	00680	SIERRA ELECTRIC, INC.	in	MCC - MAINT.	1,304.29
145071	01/11/2019	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	52.49
145085	01/11/2019	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	133.06
145086	01/11/2019	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	286.38
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,406.54
145088	01/11/2019	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	50.06
Total amount by Department						\$ 226,651.32
Total amount by Fund						\$ 228,615.24

402 MEDICAL SERVICES FUND

010 MEDICAL SERVICES

144924	01/11/2019	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	10.86
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144924	01/11/2019	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM REPAIRS	34.21
144931	01/11/2019	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	268.65
144947	01/11/2019	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	279.60
144947	01/11/2019	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	207.09
144947	01/11/2019	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	1,087.26
144950	01/11/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	367.99
144950	01/11/2019	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	399.39
145017	01/11/2019	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	884.11
145017	01/11/2019	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	826.50
145017	01/11/2019	08868	LIFE-ASSIST	in	IV SUPPLIES	371.41
145017	01/11/2019	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	436.70
145034	01/11/2019	05532	NORCO, INC.	in	MEDICAL NITROUS OXIDE	395.18
145038	01/11/2019	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	35.00
145043	01/11/2019	00917	OXARC, INC.	in	OXYGEN	82.62
145043	01/11/2019	00917	OXARC, INC.	in	OXYGEN	65.41
145043	01/11/2019	00917	OXARC, INC.	in	OXYGEN	96.47
145043	01/11/2019	00917	OXARC, INC.	in	CYLINDER RENTAL	180.28
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	50.77
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.28
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.57
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.81
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.65
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.56
145084	01/11/2019	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.71
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	813.61
145104	01/11/2019	06869	ZOLL MEDICAL CORPORATION	in	THERMAL PAPER ROLLS	128.23
Total amount by Department						\$ 7,308.92
Total amount by Fund						\$ 7,308.92
403 BUILDING SAFETY FUND						
010 BUILDING SAFETY						
145001	01/11/2019	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	59.82
145077	01/11/2019	06977	THE BUILDING DEPARTMENT INC	in	DEC 18 - BLDG INSPECTIONS	1,875.00
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	374.31
Total amount by Department						\$ 2,309.13
Total amount by Fund						\$ 2,309.13

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404 COLISEUM FUND						
010 COLISEUM						
145011	01/11/2019	09627	KDA ARCHITECTURE INC	in	CONTRACT 18-025	5,975.72
Total amount by Department						\$ 5,975.72
Total amount by Fund						\$ 5,975.72
405 STORMWATER UTILITY FUND						
010 STORMWATER						
144952	01/11/2019	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS - VACTOR TRUCK	109.10
145044	01/11/2019	01174	P B S ENGINEERING & ENVIRONMENTAL	in	CONSULTANT SERVICES	11,841.68
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	218.44
Total amount by Department						\$ 12,169.22
Total amount by Fund						\$ 12,169.22
406 COLUMBIA PARK GOLF COURSE FUND						
010 COLUMBIA PARK GOLF COURSE						
144942	01/11/2019	00084	BENTON PUD NO. 1	in	CPG LINKS SERVICE	8,388.16
145037	01/11/2019	04341	O'BRIEN CONSTRUCTION	in	CONTRACT 18-035	258,266.47
145072	01/11/2019	07670	STRATEGIC CONSTRUCTION MANAGEM	in	CONSULTING AGREEMENT	4,823.00
145074	01/11/2019	09906	SYSCO SPOKANE INC	in	WALK-IN COMBO COOLER	21,307.81
Total amount by Department						\$ 292,785.44
Total amount by Fund						\$ 292,785.44
501 EQUIPMENT RENTAL FUND						
144963	01/11/2019	08852	COMMERCIAL TIRE	in	TIRES - FIRESTONE	376.04
144963	01/11/2019	08852	COMMERCIAL TIRE	in	TIRES - FIRESTONE	429.06
144995	01/11/2019	03460	HERITAGE MAINT PRODUCTS LLC	in	INVENTORY	2,595.00
145028	01/11/2019	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	60.40
Total amount by Department						\$ 3,460.50
010 EQUIPMENT RENTAL						
144961	01/11/2019	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	14,312.88
144963	01/11/2019	08852	COMMERCIAL TIRE	in	TIRE REPAIR - VEH. 2717	114.58
144963	01/11/2019	08852	COMMERCIAL TIRE	in	TIRE REPAIR - VEH. 2715	286.43
144963	01/11/2019	08852	COMMERCIAL TIRE	in	TIRE REPAIR - VEH. 2801	114.58

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
144963	01/11/2019	08852	COMMERCIAL TIRE	in	CREDIT - VEH. 2801	-114.58
144972	01/11/2019	09827	DAY WIRELESS SYSTEMS	in	HEADSET SERV ICE - VEH 2717	141.18
145005	01/11/2019	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	651.60
145006	01/11/2019	03363	JIM'S PACIFIC GARAGES INC	in	SERVICE - VEH 4701	124.33
145028	01/11/2019	08875	NAPA PASCO AUTO PARTS	in	BULB - VEH. 0085	27.02
145057	01/11/2019	03691	RMT EQUIPMENT	in	CREDIT - VEH. 0390	-784.46
145057	01/11/2019	03691	RMT EQUIPMENT	in	TIRE REPAIR - VEH. 3737	410.42
145057	01/11/2019	03691	RMT EQUIPMENT	in	SERVICE & REPAIR - VEH. 3737	597.28
145067	01/11/2019	01022	SNAP ON INDUSTRIAL	in	DIAGNOSTIC SOFTWARE	1,071.30
145075	01/11/2019	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	PARTS & SUPPLIES	40.10
145085	01/11/2019	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	118.34
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.62
Total amount by Department						\$ 17,150.62
Total amount by Fund						\$ 20,611.12
502 CENTRAL STORES FUND						
144992	01/11/2019	01775	GRAINGER	in	INVENTORY	27.58
145029	01/11/2019	01525	NATIONAL BARRICADE CO LLC	in	INVENTORY - STREETS	1,622.40
145036	01/11/2019	02904	NORTHERN SAFETY CO., INC.	in	INVENTORY	583.08
145105	01/11/2019	04578	ZUMAR INDUSTRIES INC	in	INVENTORY	2,131.27
Total amount by Department						\$ 4,364.33
010 CENTRAL STORES						
145016	01/11/2019	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	1,214.72
145103	01/11/2019	06353	XEROX CORPORATION	in	POLICE PATROL COPIER	213.55
145103	01/11/2019	06353	XEROX CORPORATION	in	POLICE DETECTIVES COPIER	388.02
Total amount by Department						\$ 1,816.29
Total amount by Fund						\$ 6,180.62
503 RISK MANAGEMENT FUND						
010 RISK MANAGEMENT						
144945	01/11/2019	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	PROFESSIONAL SERVICES	125.00
144960	01/11/2019	06312	CODE RED WASHINGTON LLC DBA WILS	in	REPLACEMENT PADS - AEDS	356.68
145004	01/11/2019	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAIRS - KPD 7789	5,440.41
145004	01/11/2019	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAIRS - KPD 7826	1,678.42
145055	01/11/2019	03569	RAY POLAND AND SONS INC	in	CONTRACT P1819-18-2018	2,280.00

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
145087	01/11/2019	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.91
Total amount by Department						\$ 9,917.42
Total amount by Fund						\$ 9,917.42
612 OPEB TRUST FUND						
010 OPEB TRUST FUND						
144925	01/11/2019	00024	ADKINS WILLIAM	in	RETIREE MEDICAL	129.00
144948	01/11/2019	00185	BUCK, GARY E	in	RETIREE MEDICAL	134.00
144959	01/11/2019	00127	CLEAVENGER, BUDDY L	in	RETIREE MEDICAL	126.00
144965	01/11/2019	00128	COMSTOCK, WILLIAM J	in	RETIREE MEDICAL	5,198.00
144973	01/11/2019	00121	DEINES, JAMES I	in	RETIREE MEDICAL	346.80
144975	01/11/2019	00324	DUNCAN LARRY	in	RETIREE MEDICAL	134.00
144976	01/11/2019	01894	EASLING, CONNIE	in	RETIREE MEDICAL	134.00
144979	01/11/2019	00041	FARNKOFF, ROBERT C	in	RETIREE MEDICAL	134.00
144980	01/11/2019	00058	FEARING, DOUG	in	RETIREE MEDICAL	296.25
144990	01/11/2019	00181	GIER, CHARLES W.	in	RETIREE MEDICAL	122.00
144991	01/11/2019	00134	GONDERMAN, DAVID A	in	RETIREE MEDICAL	131.00
144998	01/11/2019	06744	HIRSCHEL ARTHUR D	in	RETIREE MEDICAL	104.90
145008	01/11/2019	00065	JUERGENS, CURT	in	RETIREE MEDICAL	1,515.00
145015	01/11/2019	00060	KRAFT, JAMES	in	RETIREE MEDICAL	534.00
145019	01/11/2019	00050	MACE, BILL	in	RETIREE MEDICAL	134.00
145020	01/11/2019	00052	MAPLETHORPE, JOHN G., JR	in	RETIREE MEDICAL	129.00
145023	01/11/2019	00055	MERCER, BILL	in	RETIREE MEDICAL	160.80
145041	01/11/2019	00142	O'HAIR, RONALD L	in	RETIREE MEDICAL	134.00
145047	01/11/2019	05554	PENNEY MICHAEL	in	RETIREE MEDICAL	134.00
145056	01/11/2019	00145	REMUS, LARRY J	in	RETIREE MEDICAL	114.00
145059	01/11/2019	00147	RUMLEY, LARRY M	in	RETIREE MEDICAL	108.00
145060	01/11/2019	01821	SCHARNHORST, DEAN	in	RETIREE MEDICAL	134.00
145063	01/11/2019	00148	SHAW, LEONARD	in	RETIREE MEDICAL	123.00
145066	01/11/2019	00150	SLEATER, LARRY L	in	RETIREE MEDICAL	134.00
145069	01/11/2019	00066	SOUTHWICK, JOHN J., JR.	in	RETIREE MEDICAL	134.00
145082	01/11/2019	01318	TRIPP, GREG	in	RETIREE MEDICAL	893.00
145089	01/11/2019	00152	VICKERMAN THOMAS	in	RETIREE MEDICAL	134.00
145093	01/11/2019	08584	WAGNER BRIAN	in	RETIREE MEDICAL	127.00
145096	01/11/2019	09944	WATERS DENNIS	in	RETIREE MEDICAL	134.75
145100	01/11/2019	00154	WILLEBY, DONALD R	in	RETIREE MEDICAL	1,454.00
145101	01/11/2019	02997	WILLIAMS GARY	in	RETIREE MEDICAL	134.00

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
145102	01/11/2019	01415	WILLIAMS, KEN	in	RETIREE MEDICAL	193.72
Total amount by Department						<u>\$ 13,548.22</u>
Total amount by Fund						<u>\$ 13,548.22</u>
642 METRO DRUG FORFEITURE FUND						
144941	01/11/2019	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	995.62
144955	01/11/2019	00435	CITY OF PASCO	in	METRO REIMBURSEMENT	1,154.14
144956	01/11/2019	00100	CITY OF RICHLAND	in	METRO REIMBURSEMENT	746.57
144958	01/11/2019	01516	CITY OF WEST RICHLAND	in	METRO REIMBURSEMENT	1,459.14
144986	01/11/2019	02655	FRANKLIN COUNTY SHERIFF'S	in	METRO REIMBURSEMENT	503.04
Total amount by Department						<u>\$ 4,858.51</u>
Total amount by Fund						<u>\$ 4,858.51</u>

City of Kennewick

Claims Roster

12/29/2018 - 1/11/2019

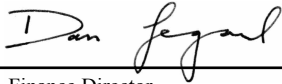
Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
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Grand Total:					<u><u>\$ 1,330,002.60</u></u>
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I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 144911 through 145106	\$ 1,330,002.60
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Total	<u><u>\$ 1,330,002.60</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	02/05/2019
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for December 2018.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for December 2018 in the amount of \$4,611.81, comprised of check numbers 2443-2444 in the amount of \$523.60 and electronic transfers in the amount of \$4,088.21.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total \$4,611.81.

Through

Denise Winters
Jan 23, 09:22:52 GMT-0800 2019

Dept Head Approval

Dan Legard
Jan 28, 11:42:43 GMT-0800 2019

City Mgr Approval

Marie Mosley
Jan 31, 11:31:44 GMT-0800 2019

Attachments: Roster

☐ Recording
Required?

**COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
DECEMBER 2018**

Check Number	Vendor Check Name	Check Date	Amount	Type
2443	COLUMBIA POINT GOLF COURSE	12/13/2018	\$483.60	Check
2444	YELP	12/13/2018	\$40.00	Check
ADPTS 006843597	ADP TOTAL SOURCE (AUTOPAY)	12/10/2018	\$3,209.65	EFT
CIG 809147	CAPITAL INSURANCE GROUP	12/1/2018	\$601.18	EFT
231518	CO-ENERGY	12/12/2018	\$12.72	EFT
ACH	CINTAS CORPORATION #085	12/6/2018	\$80.73	EFT
ACH	COLEMAN OIL COMPANY	12/6/2018	\$183.93	EFT
			\$4,611.81	

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 2443-2444	\$	523.60
Electronic transfers		4,088.21
Total	\$	4,611.81

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
2443	COLUMBIA POINT GOLF	12/13/2018		\$483.60	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		483.60
	PURCH	48100-050-244-00	SALARIES	99.00	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
2444	YELP	12/13/2018		\$40.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	40.00	
ADPTS 006843597	ADP TOTAL SOURCE (AUTOPAY)	12/10/2018		\$3,209.65	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		3,209.65
	PURCH	50800-050-244-00	HEALTH BENEFITS	1,594.03	
	PURCH	50800-060-244-00	HEALTH BENEFITS	1,615.62	
CIG 809147	CAPITAL INSURANCE GROUP	12/1/2018		\$601.18	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		601.18
	PURCH	18400-000-244-00	PREPAID GEN LIAB INS	601.18	
231518	CO-ENERGY	12/12/2018		\$12.72	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		12.72
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	12.72	
Paid by ACH	CINTAS CORPORATION #085	12/6/2018		\$80.73	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		80.73
	PURCH	51900-060-244-00	CONTRACT SERVICES	38.07	
	PURCH	51900-080-244-00	CONTRACT SERVICES	42.66	
Paid by ACH	COLEMAN OIL COMPANY	12/6/2018		\$183.93	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		183.93
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	183.93	

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	02/05/2019
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 1/15/2019)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster in the amount of \$2,558,459.73, for the period ended 1/15/2019, comprised of check numbers 73190 through 73236 and direct deposit numbers 166578 through 167022.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$2,558,459.73.

Through

Phil Bleazard
Jan 18, 11:24:27 GMT-0800 2019

Dept Head Approval

Dan Legard
Jan 22, 08:13:31 GMT-0800 2019

City Mgr Approval

Marie Mosley
Jan 31, 11:32:15 GMT-0800 2019

Attachments: Roster

☐ Recording
Required?

February 5, 2019

All Departments:

January 15, 2019

ADMINISTRATIVE TEAM	1,713.24
CITY COUNCIL	3,592.00
CITY MANAGER	11,982.85
CIVIL SERVICE	696.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	43,491.87
EMPLOYEE & COMMUNITY RELATIONS	61,253.68
ENGINEERING	54,785.41
FACILITIES & GROUNDS	68,358.70
FINANCE	48,082.27
FIRE	92,163.32
LEGAL SERVICES	23,242.16
MANAGEMENT SERVICES	75,218.42
POLICE	507,138.62
Subtotal General Fund	991,718.54
STREETS	13,281.72
TRAFFIC	31,730.12
Subtotal Street Fund	45,011.84
BI-PIN	10,873.30
BUILDING SAFETY	38,352.98
COMMUNITY DEVELOPMENT	4,023.08
CRIMINAL JUSTICE	66,285.11
EQUIPMENT RENTAL	12,419.44
MEDICAL SERVICES	296,045.15
RISK MANAGEMENT	3,437.70
STORMWATER UTILITY	16,650.63
WATER & SEWER	129,880.72
Subtotal Other Funds	577,968.11
Total Salaries and Wages	1,614,698.49
Benefits:	
Dental Insurance	43,249.40
Industrial Insurance	25,345.60
Life Insurance	4,124.49
Long Term Disability Insurance	4,662.82
Medical Insurance	624,242.47
Medical Retirement Account	3,000.00
Retirement	136,005.34
Social Security (FICA)	94,177.43
Vision Insurance	7,497.80
WA Family Leave	1,455.89
Total Benefits	943,761.24
Grand Total	<u>\$2,558,459.73</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,558,459.73 comprised of check numbers 73190 through 73236 and direct deposit numbers 166578 through 167022.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet 	Agenda Item Number	3.d.	Council Date	02/05/2019	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	MOU Vista Field Phase I Infrastructure			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Employee & Community Relations				

Recommendation

Staff recommends that City Council authorize the City Manager to sign a Memorandum of Understanding (MOU) with the Port of Kennewick for maintenance of trees in Phase 1 of the Vista Field Redevelopment project.

Motion for Consideration

I move to authorize the City Manager to sign a Memorandum of Understanding (MOU) with the Port of Kennewick for the maintenance of trees in Phase 1 of the Vista Field Redevelopment project.

Summary

As council is aware, staff has been working with the Port of Kennewick on several projects, one of which is the redevelopment of Vista Field. Upon discussion with City Staff, the Port has agreed to maintain the trees, irrigation and tree grates in the right of way of phase 1 of the project. This recommendation was taken to the Port Commission meeting on January 22, 2019 and approved unanimously by the Commissioners. The partnership between the city and port continues to grow in both a very positive and productive manner. We appreciate the Ports recognition of resource constraints and thank them for developing the MOU.

Alternatives

None recommended

Fiscal Impact

Resource savings to the City

Through	Terry Walsh Jan 28, 16:24:47 GMT-0800 2019	Attachments: Memorandum of Understanding
Dept Head Approval	Terry Walsh Jan 28, 16:24:50 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 11:40:51 GMT-0800 2019	

☐ Recording Required?

**MEMORANDUM OF UNDERSTANDING
REGARDING
VISTA FIELD LANDSCAPE TREES AND MAINTENANCE**

I. PARTIES

This Memorandum of Understanding (MOU) is entered into this ____ day of _____, 2019, between the PORT OF KENNEWICK, a Washington municipal corporation (“Port”), and the CITY OF KENNEWICK, a Washington municipal corporation, (“City”) referred to collectively as the “Parties”. The Parties agree as follows:

II. RECITALS

- 2.1 **Economic Development Authority.** The Port and the City are authorized, including under Chapters 39.33 and 39.34 of the Revised Code of Washington, to contract with each other and other public agencies in order to effectively and efficiently operate, administer and carry out their programs and public projects.
- 2.2 **Location of Facility in Project Area.** The Port owns approximately 103 acres of land in West Kennewick which it is developing into a New Urbanism mixed-use village (the “Project Area”).
- 2.3 **Opportunity for Collaborative Development.** The Parties recognize that successful economic development of the Project Area benefits the economic and social welfare of the City and the surrounding area. The Parties seek to memorialize their understanding related to street trees which will be located in the public right of way in the first phase of development of the Project Area. The street trees shall be as set forth on Exhibit “A” hereof. The term “street trees” shall refer to trees, tree grates, tree lights and underground utilities supporting trees such as irrigation lines and electrical lines.

III. OBLIGATIONS OF THE PARTIES

- 3.1 **Port Obligation.** The Port shall, at its expense, install all street trees as referenced in Exhibit “A” and shall perform all ordinary maintenance and repair thereof.
- 3.2 **City Obligation.** The City shall grant the Port the right of ingress to and egress from the public right of way in order for the Port to perform its obligations under this MOU.

IV. ADMINISTRATION

- 4.1 **Responsibilities.** This MOU shall be administered by the City Manager or her designee and the Port Chief Executive Officer or his designee. Working in partnership and on behalf of their respective agencies these individuals shall be responsible for:
- a. Establishing policies for implementing this MOU;
 - b. Providing periodic progress reports;

- c. Monitoring progress of the Parties and other agencies in the fulfillment of their respective responsibilities; and
 - d. Follow applicable City and Port bid and prevailing wage law policies and procedures when awarding bids for this project. This provision shall not apply in the event the Port's obligations are assigned to a non-governmental third party contractor or property owner's association.
- 4.2 **Document Review.** The Parties shall cooperate by sharing all relevant information, including planning, financial and environmental documents, to the extent allowed by law.
- 4.3 **Expenses and Financial Contingency.** Except as otherwise provided, the obligations of each Party shall be performed at the sole expense of said Party.

V. GENERAL

- 5.1 **Amendment.** This MOU shall not be altered or varied except in writing signed by each Party.
- 5.2 **Governing Law.** Each of the Parties has independent authority to contract; and, this MOU is pursuant to that authority and shall be governed by, construed and enforced in accordance with the substantive laws of the State of Washington.
- 5.3 **Venue.** The venue for any action arising out of this MOU shall be the Superior Court for Benton County.
- 5.4 **Non Waiver.** Nothing in this MOU and no actions taken pursuant to this MOU shall constitute a waiver or surrender of any rights, remedies, claims or causes of action a Party may have against the other Party or others under any provision of this MOU or any provision of law.
- 5.5 **MOU Term.** The term of MOU shall be perpetual.
- 5.6 **Inspection of Records and Filing.** The records and documents with respect to all matters covered by this MOU shall be subject to inspection by the Parties during the term of this MOU and for three years after its termination. This MOU shall be filed or listed pursuant to RCW 39.34.040.
- 5.7 **No Separate Legal Entity.** It is not the intention that a separate legal entity be established to conduct the cooperative undertaking nor is the joint acquisition, holding or disposing of real or personal property anticipated.
- 5.8 **Severability.** In the event any term or condition of this MOU or application thereof to any person, entity or circumstance is held invalid, such invalidity shall not affect any other terms, conditions or applications of this MOU which can be given effect without

the invalid term, condition, or application. To this end, the terms and conditions of this MOU are declared severable.

- 5.9 **Defense Indemnity and Insurance.** The Port shall indemnify, defend, protect, hold harmless, and release the City, its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs or expense (including attorneys' fees and witness costs) arising from or in connection with or caused by any act, omission, or negligence of the Port, its agents, employees, contractors, and any of their sub-contractors in connection with their performance under this agreement as describe in Section 3.1 and Exhibit A. The Port shall procure and maintain for the duration of this MOU, insurance against claims for injuries to persons or damage to property which may arise from or in connection with operations or activities performed by or on the Port's behalf with the issuance of this MOU. The Port shall obtain Commercial General Liability Insurance with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit. The Port shall obtain Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- 5.10 **Breach.** In the event of a breach of this MOU, the non-breaching Party shall retain all legal and equitable remedies against the breaching Party.
- 5.11 **Assignment.** The Port may assign its obligations under this MOU to third party contractors and/or property owners associations.

VI. EXECUTION AND APPROVAL

- 6.1 **Warranty of Authority.** Each Party to this MOU warrants that it has the authority to enter into this MOU.
- 6.2 **Execution.** The person executing for a respective Party has been duly authorized to and does execute the MOU on behalf of that respective Party.

PORT OF KENNEWICK

Date: _____

By: _____
TIM ARNTZEN, Chief Executive Officer

Approved as to Form:

LUCINDA LUKE
Attorney for Port of Kennewick

CITY OF KENNEWICK

Date: _____

By: _____
MARIE E. MOSLEY, City Manager

Approved as to Form:

LISA BEATON, City Attorney

EXHIBIT "A"

Grandridge Blvd.

VISTA FIELD
Phase #1A
Boundary

Street "B"

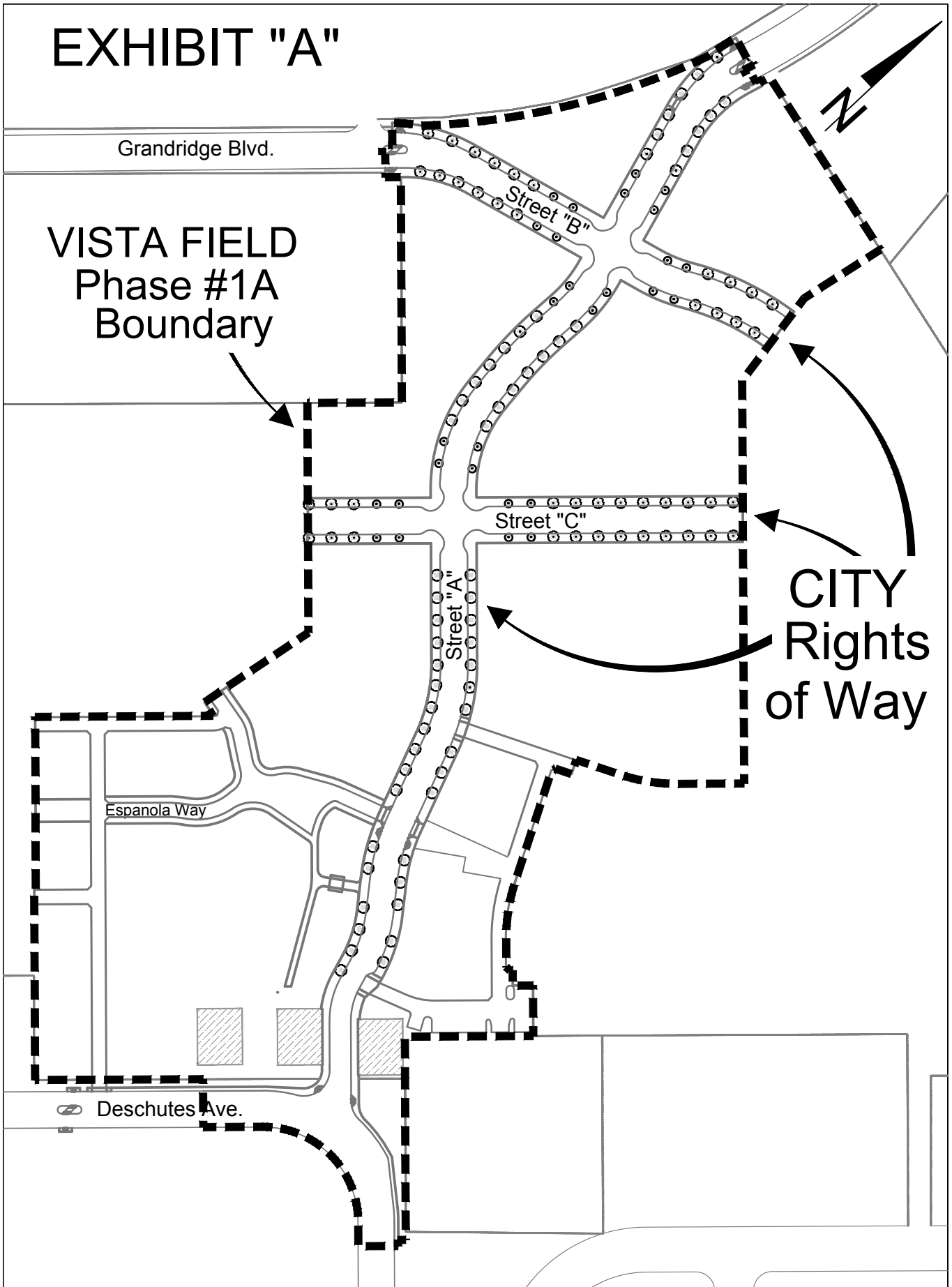
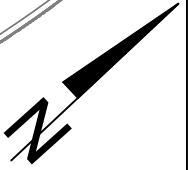
Street "C"

Street "A"

CITY
Rights
of Way

Espanola Way

Deschutes Ave.



Council Agenda Coversheet



Agenda Item Number	3.e.	Council Date	02/05/2019
Agenda Item Type	Contract/Agreement/Lease		
Subject	W. 27th Ave. & S. Olson Signalized Intersection		
Ordinance/Reso #		Contract #	
Project #	P1825-19	Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That City Council award Contract P1825-19 (W. 27th Avenue and S. Olson Street Signalized Intersection) to Ray Poland & Sons, Inc. in the amount of \$355,006.50, plus a 10% contingency amount of \$35,500.65, for a total amount of \$390,507.15.

Motion for Consideration

I move to award Contract P1825-19 (W. 27th Avenue and S. Olson Street Signalized Intersection) to Ray Poland & Sons, Inc. in the amount of \$355,006.50, plus a 10% contingency amount of \$35,500.65, for a total amount of \$390,507.15.

Summary

Three (3) bids were received on January 22, 2019 at 10:00 a.m.

Ray Poland & Sons, Inc.	\$ 355,006.50
Nelson Construction Corp.	\$ 389,468.50
Northeast Electric, LLC	\$ 414,263.00

Engineer's Estimate: \$ 395,330.00

This project is for the construction of a traffic signal at the intersection of W. 27th Avenue and S. Olson Street. Work includes, but is not necessarily limited to, installation of signal poles, pedestrian ramps, sidewalks, road widening, striping improvements and other related work.

State law requires that we award contracts to a responsible bidder with the lowest responsive bid. We have reviewed all bids and determined them all to be responsive. We are recommending award of this project to Ray Poland & Sons, Inc. who we have determined to be a responsible bidder with the lowest responsive bid.

Alternatives

None recommended.

Fiscal Impact

Contract Budget: W. 27th & Olson Signal (300.010.595.63.63.02) in the amount of \$575,000.

Through

Heath Mellotte
Jan 29, 10:49:50 GMT-0800 2019

Dept Head Approval

Cary Roe
Jan 30, 07:22:52 GMT-0800 2019

City Mgr Approval

Marie Mosley
Jan 31, 11:43:39 GMT-0800 2019

Attachments:

☐ Recording
Required?

Council Agenda Coversheet 	Agenda Item Number	3.f.	Council Date	02/05/2019	Consent Agenda	☒	
	Agenda Item Type	General Business Item				Ordinance/Reso	☐
	Subject	TIB Complete Streets Work Plans				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #		Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

That City Council authorize the Mayor to sign the three (3) TIB Complete Streets Work Plans for potential Complete Streets grant awards in the amount of \$300,000, \$400,000, and \$500,000.

Motion for Consideration

I move to authorize the Mayor to sign the three (3) TIB Complete Streets Work Plans for potential Complete Streets grant awards in the amount of \$300,000, \$400,000, and \$500,000.

Summary

The City of Kennewick has been nominated for a Complete Streets award, which is being administered by the Washington State Transportation Improvement Board (TIB). The Complete Streets program offers flexible money given to any city or county in Washington state who has an adopted complete streets ordinance and shows an ethic of planning and building streets that use context sensitive solutions to accommodate all users, including pedestrians, transit users, cyclists, and motorists.

TIB is requesting each agency submit a brief work plan of what would be accomplished if we received various ranges of funding. Work plans were developed based upon the following criteria:

1. All work on the work plan must be part of a city, county, or state street.
2. All work must be an improvement for bike, pedestrian, access to transit, or aesthetics (no street preservation projects).
3. The intention for this money is not to supplement other funds, but to build projects that otherwise wouldn't be built.
4. Actual projects need to get built with this money, not just plans and visions. Therefore, a small amount of this money can go toward modal plan improvements, priority plans, etc (not full ADA transition plans), but it should be limited.
5. All funds must be spent within 3 years from the award date (around March of 2022).

Based on this criteria, staff has proposed Canal Drive Sidewalk/Pathway improvements for \$300K, W. 10th Ave. Sidewalk Improvements for \$400K, and the Washington Street Corridor Improvements for \$500K. (See attachments for additional detail)

Alternatives

Other projects that meet the given criteria may be considered. Final work plans are due February 14th.

Fiscal Impact

None.

Through	Heath Mellotte Jan 29, 16:40:47 GMT-0800 2019	Attachments: 
Dept Head Approval	Cary Roe Jan 30, 07:20:17 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 11:48:46 GMT-0800 2019	

☐ Recording Required?



Transportation Improvement Board

Complete Streets Work Plan



Agency Kennewick

Agency Contact Heath Mellotte
heath.mellotte@ci.kennewick.wa.us

Phone 509-585-4287 Email a.us

Once approved, all work shown must be completed before agency is eligible for future nominations.

Total Work Plan
Complete Streets Funding \$300,000

Proposed Work Item	Description	Complete Streets Funding	Estimated Completion Year
Canal Drive Sidewalk/Pathway Improvements	Construct missing sidewalks and pedestrian routes on south side of Canal between SR395 & Carmichael Dr.	\$300K	2022

Agency Certification

Certification is hereby given that the proposed work plan represents projects that support and reflect our commitment to the Complete Streets ordinance and ethic.

TIB Approval

Project Engineer Review _____ Date _____

Engineering Manager _____ Date _____

Executive Director _____ Date _____

Signature of Authorized Agency Official

Date

Agency Official Name & Title



Canal Drive Sidewalk/Pathway Improvements (SR – 395 to Carmichael)



Transportation Improvement Board

Complete Streets Work Plan



Agency Kennewick

Agency Contact Heath Mellotte
heath.mellotte@ci.kennewick.wa.us

Phone 509-585-4287 Email a.us

Once approved, all work shown must be completed before agency is eligible for future nominations.

Total Work Plan
Complete Streets Funding \$400,000

Proposed Work Item	Description	Complete Streets Funding	Estimated Completion Year
W. 10th Ave. Sidewalk Improvements (S.Yolo to Bob Olson)	Construct concrete sidewalk and cast-in-place retaining wall on the north side of W. 10th Ave. Serves as walking route to Desert Hills Middle School.	\$400K	2022

Agency Certification

Certification is hereby given that the proposed work plan represents projects that support and reflect our commitment to the Complete Streets ordinance and ethic.

TIB Approval

Project Engineer Review _____ Date _____

Engineering Manager _____ Date _____

Executive Director _____ Date _____

Signature of Authorized Agency Official

Date

Agency Official Name & Title



Transportation Improvement Board Complete Streets Work Plan



Agency Kennewick
Agency Contact Heath Mellotte
heath.mellotte@ci.kennewick.wa.us
Phone 509-585-4287 Email a.us

Once approved, all work shown must be completed before
agency is eligible for future nominations.

Total Work Plan
Complete Streets Funding \$500,000

Proposed Work Item	Description	Complete Streets Funding	Estimated Completion Year
Washington Street Corridor Improvements (1st to Columbia Dr)	Provide street scape improvements for bicyclists and pedestrians, along with installing gateway arch, art pieces and signage for downtown link to new wine venues.	\$500K	2022

Agency Certification

Certification is hereby given that the proposed work plan represents projects that support and reflect our commitment to the Complete Streets ordinance and ethic.

TIB Approval

Project Engineer Review _____ Date _____

Engineering Manager _____ Date _____

Executive Director _____ Date _____

Signature of Authorized Agency Official

Date

Agency Official Name & Title

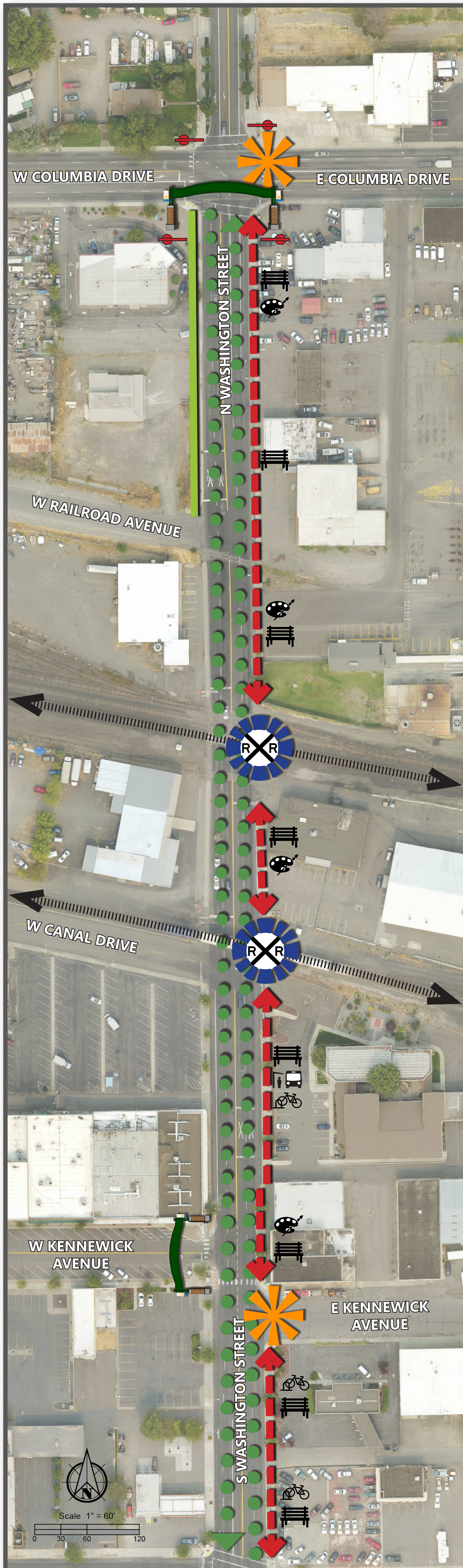
Washington Street Corridor Vision

KENNEWICK, WASHINGTON

Create a pedestrian friendly corridor
connecting downtown Kennewick

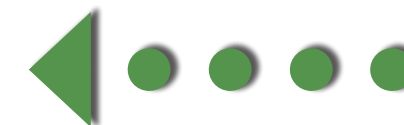
CITY OF KENNEWICK

Meier
ARCHITECTURE • ENGINEERING



PEDESTRIAN PATHWAY

The current pedestrian experience along N. Washington Street is confused with trees placed at the back of the curb and the back of the sidewalk. There are light posts and other furnishings in various placements as well. The plan would move all obstacles between the parking and traffic and the pedestrian. By moving the obstructions to curb side, it would provide a clear unobstructed path for the pedestrians while giving them the safest possible path along the sidewalk.



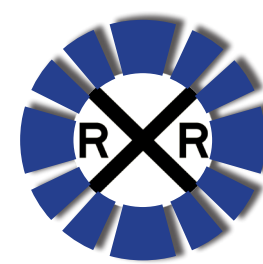
VEHICLE & BICYCLE TRAVEL

Current conditions do not provide for a dedicated bicycle pathway. This forces the bicyclist to either ride in the traffic lane or on the sidewalk.



LANDSCAPE IMPROVEMENTS

The pedestrian pathway in this area is adequate. The landscape improvements would create a more comfortable and welcoming space for pedestrians accessing the facility.



RAILROAD CROSSING

Railroad crossing improvements are not included in this proposed funding package. Other funding sources to improve these crossings will be pursued at a later date.



STREET CROSSING

The proposal would be to include high contrast pavement and slight elevation changes at the pedestrian crossing for enhanced visual and tactical clues for drivers.



BUS STOP

Improve current bus stop locations for users with adequate benches and protection from the elements.



BICYCLE PARKING

Provide adequate bicycle parking opportunities along the street.



BENCHES

Provide adequate locations for benches for pedestrians walking or shopping along Washington Street.



ART PIECES

Art pieces to be determined and placed at a later date. Pieces to be selected by the local Arts District.



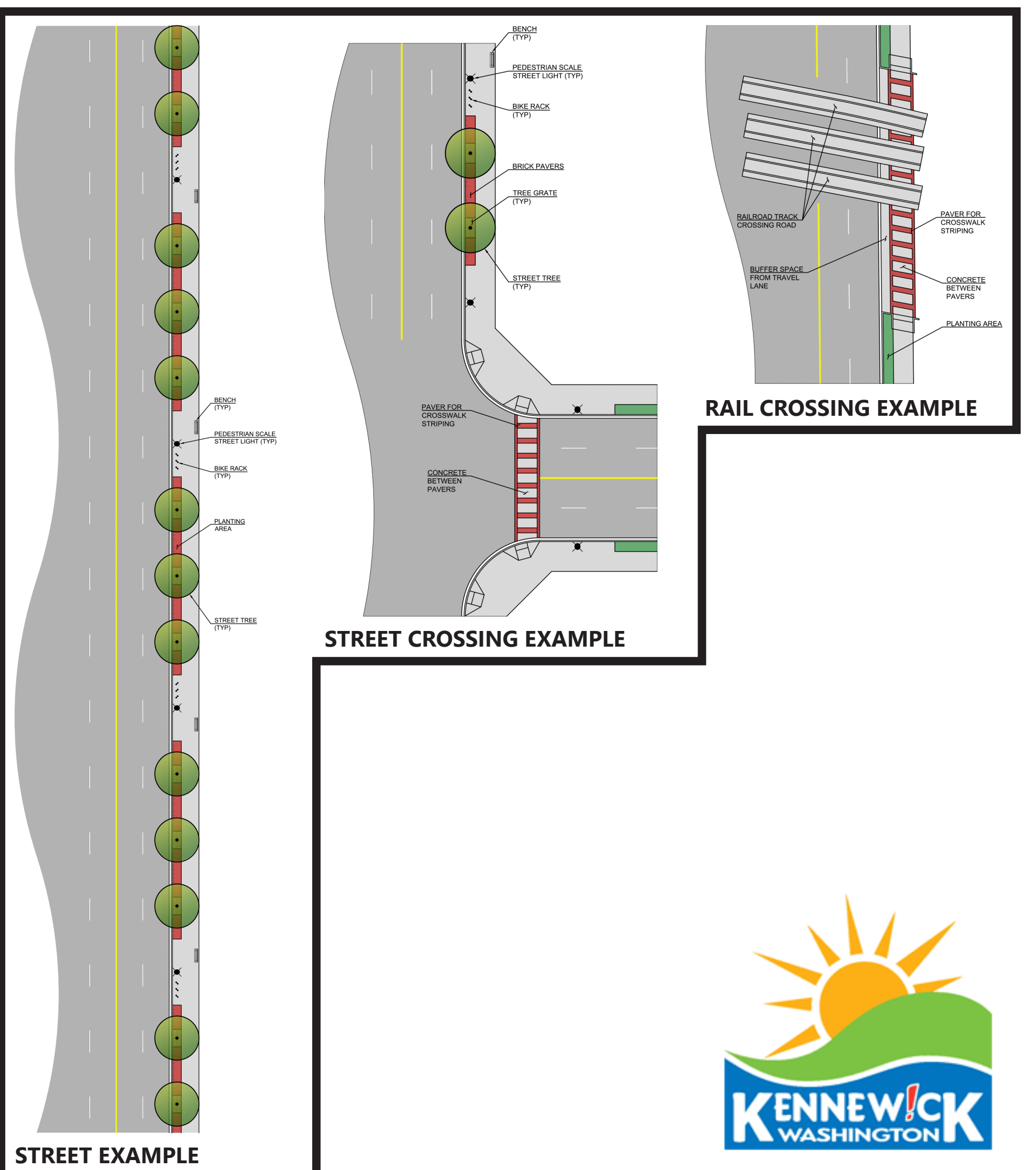
GATEWAY ARCH

Gateway Arches located at prominent intersections marking entrance to the Washington Street area.



WAY FINDING SIGNAGE

Signage indicating direction and mileage to other significant locations throughout the Tri-Cities area.



Council Agenda Coversheet 	Agenda Item Number	3.g.	Council Date	02/05/2019	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	Columbia Gardens Pretreatment Plant			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #	P1333-17	Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Staff recommends that council accept the work of Shoemaker Excavation, Inc. for Contract P1333-17, Columbia Gardens Pretreatment Plant.

Motion for Consideration

I move to accept the work of Shoemaker Excavation, Inc. for Contract P1333-17, Columbia Gardens Pretreatment Plant, in the amount of \$286,585.41.

Summary

Original Contract	\$ 281,786.59
Change Orders	\$ 4,798.82
Quantity Changes	\$ 0.00
Total	\$ 286,585.41

This project was for the construction of the Columbia Gardens Wine Pretreatment Facility Project which included constructing the following: underground storage tank with submersible mixers and pump, manholes, yard piping, winery wastewater pH adjustment system inside an existing building with magnesium hydroxide storage tank, mixer, piping, valves, and automated sampler, as well as PTAC, electrical and control equipment.

This project had (3) change orders which included additional working days to the contract due to unforeseen long lead time items; cost associated with the construction of a custom stainless steel spool which was needed to complete the installation of the piping gallery that houses the monitor control valves, pH sensor, and mag meter; and compensation for the contractor to relocate the explosion proof seals located within two electrical vaults per the State Inspector.

There were no quantity changes on this project. Bid items were paid per contract.

Alternatives

None recommended.

Fiscal Impact

Sewer Fund - 401.010.594.35.65.06 \$286,585.41

Through	John Cowling Jan 25, 14:25:35 GMT-0800 2019	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Jan 28, 11:56:51 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 11:50:09 GMT-0800 2019	

Council Agenda Coversheet 	Agenda Item Number	3.h.	Council Date	02/05/2019	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	2018 City-Wide Asphalt Restoration				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P1801-18	Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

Staff recommends that council accept the work of Central Washington Asphalt, Inc. for Contract P1801-18, 2018 City-Wide Asphalt Restoration.

Motion for Consideration

I move to accept the work of Central Washington Asphalt, Inc. for Contract P1801-18, 2018 City-Wide Asphalt Restoration, in the amount of \$1,304,934.56.

Summary

Original Contract	\$ 1,255,929.70
Change Orders	\$ 37,299.00
Quantity Changes	\$ 11,705.86
Total	\$ 1,304,934.56

This project was for the improvement of a portion of the following streets: Columbia Center Blvd. (W. Quinault Ave. to SR240 ROW), S. Washington Street (E. 10th Ave. to E. 19th Ave.), and S. Quillan Street (W. 27th Ave. to W. 28th Ave.). The project involved lowering of existing utilities, planing (grinding), patching of miscellaneous failed areas, minor sewer line replacement, overlaying, pavement lane striping, cross walks, stop bars, signage, traffic control, pavement markings and other work.

This project had (3) change orders which included additional cost associated with added sidewalk removals along S. Washington Street; compensation for concrete curb and gutter not included in the bid item price on Washington Street 10th - 19th and Quillan Street; and additional patching identified on S. Washington Street after the required milling was complete.

Quantity changes included an increase in quantities for 1-3/4 inch overlay HMA, planing, & pavement markings on Columbia Center Blvd; HMA, crushed surfacing top course & asphalt patching on Keewaydin Drive; flaggers & spotters, paving fabric, utility adjustments and pavement markings on Washington 10th-19th; planing, asphalt patching, 1-3/4 Inch overlay HMA on Quillan Street; and deletion of asphalt patching at Fire Station No. 4 parking lot.

Alternatives

None recommended.

Fiscal Impact

Arterial Street Fund - 102.010.595.30.63.011 \$1,251,899.75
Sewer Fund - 401.010.594.35.65.27 \$53,034.81

Through	Bruce Beauchene Jan 30, 08:34:28 GMT-0800 2019	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Jan 30, 08:47:34 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 12:18:46 GMT-0800 2019	

Council Agenda Coversheet 	Agenda Item Number	3.i.	Council Date	02/05/2019	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	Community Pedestrian Safety Improvements (HUD)				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P1806-18	Permit #		Quasi-Judicial	☐	
Department	Public Works						

Recommendation

Staff recommends that council accept the work of Ray Poland & Sons, Inc. for Contract P1806-18, Community Pedestrian Safety Improvements (HUD).

Motion for Consideration

I move to accept the work of Ray Poland & Sons, Inc. for Contract P1806-18, Community Pedestrian Safety Improvements (HUD), in the amount of \$149,466.78.

Summary

Original Contract \$ 148,982.50
Change Orders \$ 940.31
Quantity Changes - \$ 456.03
Total \$ 149,466.78

This project consists of installing curb, gutter, sidewalk and driveways on the east side of S. Dawes Street between W. 3rd Avenue and W. 4th Avenue and on the south side of E. 1st Avenue between S. Date Street and S. Fir Street.

The project had (1) change order for the installation of a second, 10-foot driveway adjacent to the corner of W. 4th Avenue and S. Dawes street due to a property owners concern that they would no longer be able to use their circular driveway.

Quantity changes included a reduction in quantities for flaggers and spotters, crushed surfacing top course (CSTC) and embankment in place.

Alternatives

None recommended.

Fiscal Impact

Capital Improvement Fund - Miscellaneous ADA Improvements 300.010.595.61.63.02 - \$149,466.78
Funded by a Community Development Block Grant (CDBG) - \$164,000.00.

Through	Bruce Beauchene Jan 30, 09:14:53 GMT-0800 2019	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Jan 30, 09:29:22 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 13:29:27 GMT-0800 2019	

Council Agenda Coversheet 	Agenda Item Number	5.a.	Council Date	02/05/2019	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Change of Zone from RM to RH			Public Mtg / Hrg	☐
	Ordinance/Reso #	5801	Contract #		Other	☐
	Project #	COZ 18-12	Permit #	PLN-2018-03670	Quasi-Judicial	☒
	Department	Planning				

Recommendation

The Planning Commission recommends that the City Council concur with the findings and conclusions contained in the PC Action Summary for COZ 18-12 by adopting Ordinance 5801.

Motion for Consideration

I move to adopt Ordinance 5801.

Summary

David and Sheryl Katcher have applied to change the zoning of a .95 acre lot from Residential, Medium Density (RM) to Residential, High Density (RH). The RH zone is an implementing zoning district of the High Density Residential Comprehensive Plan Land Use Designation and the request is consistent with the comprehensive plan. The requested rezone is a follow-up land use action to the comprehensive plan amendment that Council approved for the site in October 2018.

The subject parcel is located at 3120 W 4th Avenue with a single-family residence and out building. The applicant requested the Change of Zone to allow the property to be developed for multi-family residential buildings. The adjacent properties to the west, north and east currently have multi-family residences on them. Additionally, the adjacent properties to the west and north are zoned RH.

The Planning Commission held a public hearing to review the proposal on January 7, 2019. At the hearing, staff presented an overview of the staff report. Neither the applicant nor the general public provided testimony on the proposal. The Planning Commission voted 4 to 0 to recommend approval of COZ 18-12 to City Council.

Alternatives

None

Fiscal Impact

N/A

Through	Steve Donovan Jan 28, 11:52:44 GMT-0800 2019	Attachments: 
Dept Head Approval	Gregory McCormick Jan 28, 13:42:29 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 13:31:25 GMT-0800 2019	

☐ **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5801

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 3120 WEST 4TH AVENUE FROM RESIDENTIAL, MEDIUM DENSITY (RM) TO RESIDENTIAL, HIGH DENSITY (RH) (COZ 18-12, KATCHER)

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 3001, as amended, the zoning ordinance of the City of Kennewick and the accompanying zoning map of the City of Kennewick being part of said ordinance shall be and hereby is changed from Residential, Medium Density (RM) to Residential High Density (RH) for the real property described as follows:

Lot 1 of Short Plat Number 233 Recorded in Volume 1 Short Plats Page 233, Records of Benton County, Washington: Subject to easements and restrictions of record 12-2-65;

Except the South 14 Feet of Lot 1, for street right of way. (#1990-001577 1/30/1990);

Together with: Lot 2 of Short Plat Number 233 recorded in Volume 1 of Short Plats Page 233, Records of Benton County, Washington, subject to easements and restrictions of record 12-2-65.

Section 2. The City Council finds the amendments described in Section 1 above are in conformance with the Comprehensive Plan of the City.

Section 3. Severability Clause. If any provision of this amendatory ordinance or its application to any persons or circumstances is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected.

Section 4. The Responsible Official for the State Environmental Policy Act has determined that the proposal will not have a probable significant adverse impact on the quality of the environment.

Section 5. This ordinance shall be in full force and effect five (5) days from and after its approval, passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 5th day of February, 2019, and signed in authentication of its passage this 5th day of February, 2019.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5801 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 6th day of
February, 2019.

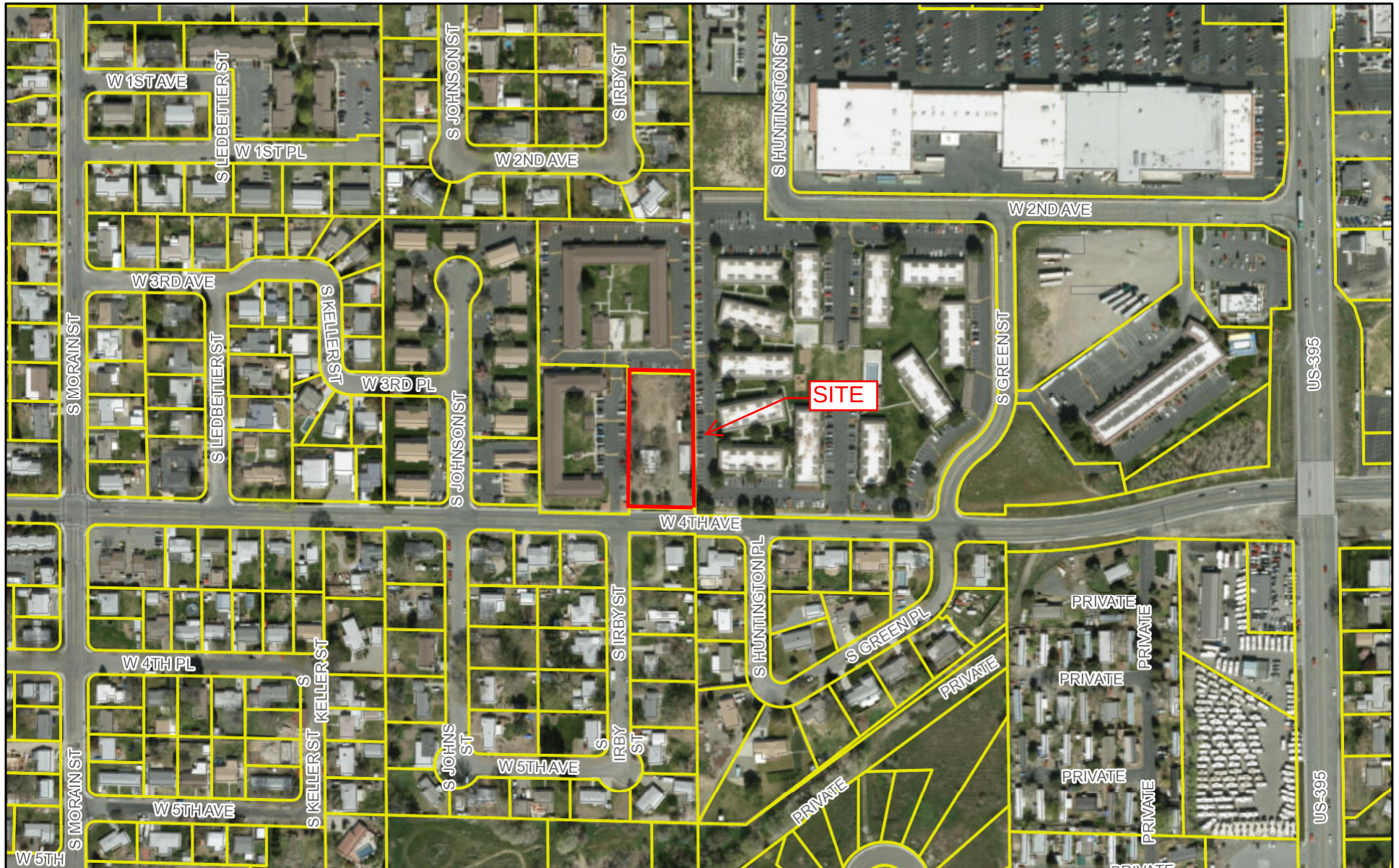
Approved as to form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Vicinity Map



November 27, 2018 This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName
SurveyAddressPoint
 <all other values>

Apartment
 Building
 Condo

Mobile Home
 Parcel
SurveyCityLimits
 SV_CI_KENNEWICK_10
 SV_CI_RICHLAND_10

SV_CI_COUNTY_1



1 inch = 300 feet
 0 0.0275 0.055 0.11 mi
 0 0.0425 0.085 0.17 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

City Council

CHANGE of ZONE COZ 18-12

February 5, 2019



Application Summary

Applicant: David and Sheryl Katcher

Owner: Same as Above

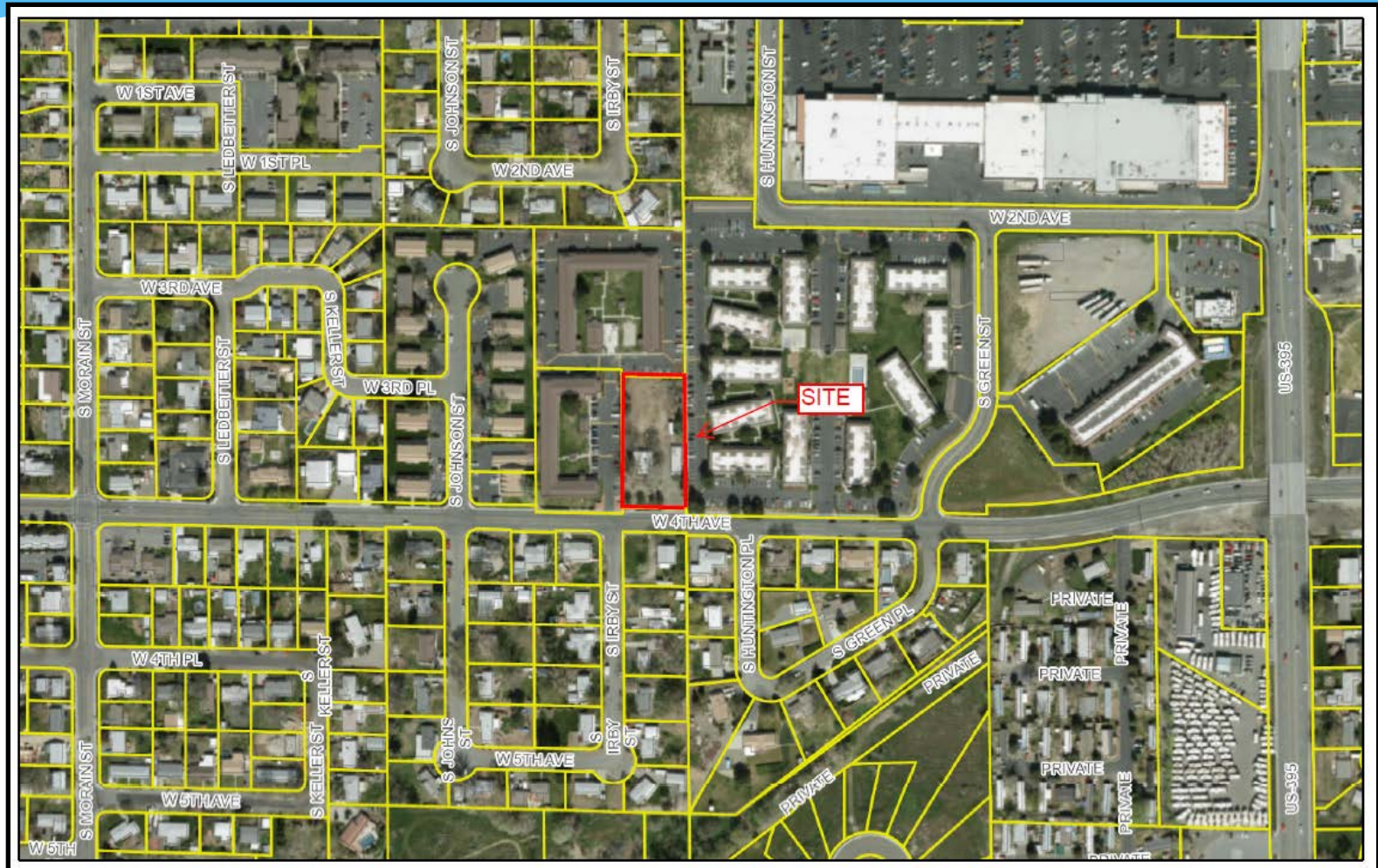
Proposal: Rezone from Residential, Medium Density (RM) to Residential, High Density (RH).

Comprehensive Plan Designation: High Density Residential

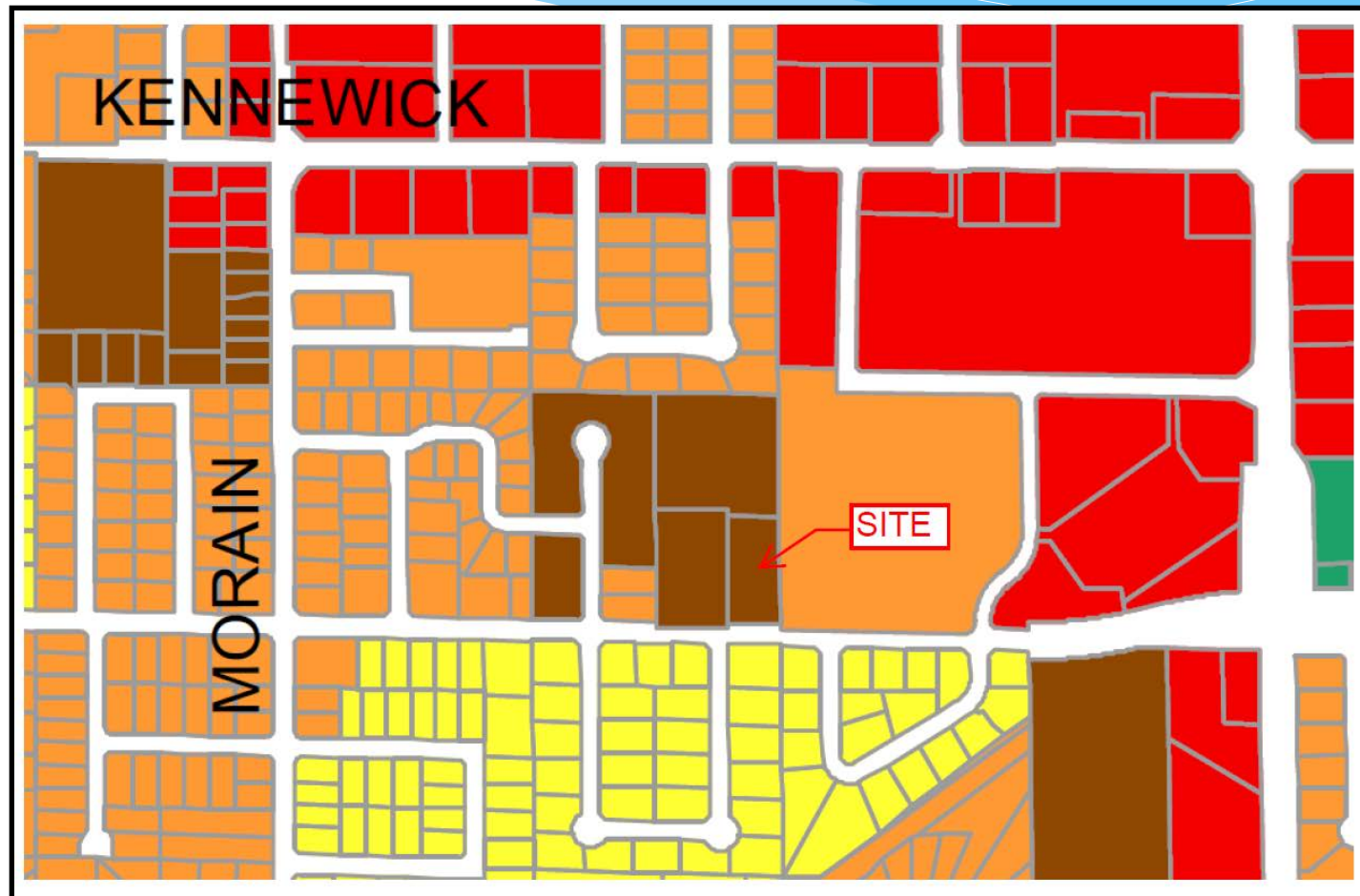
Location: 3120 W 4th Avenue

Property Size: .95 acres

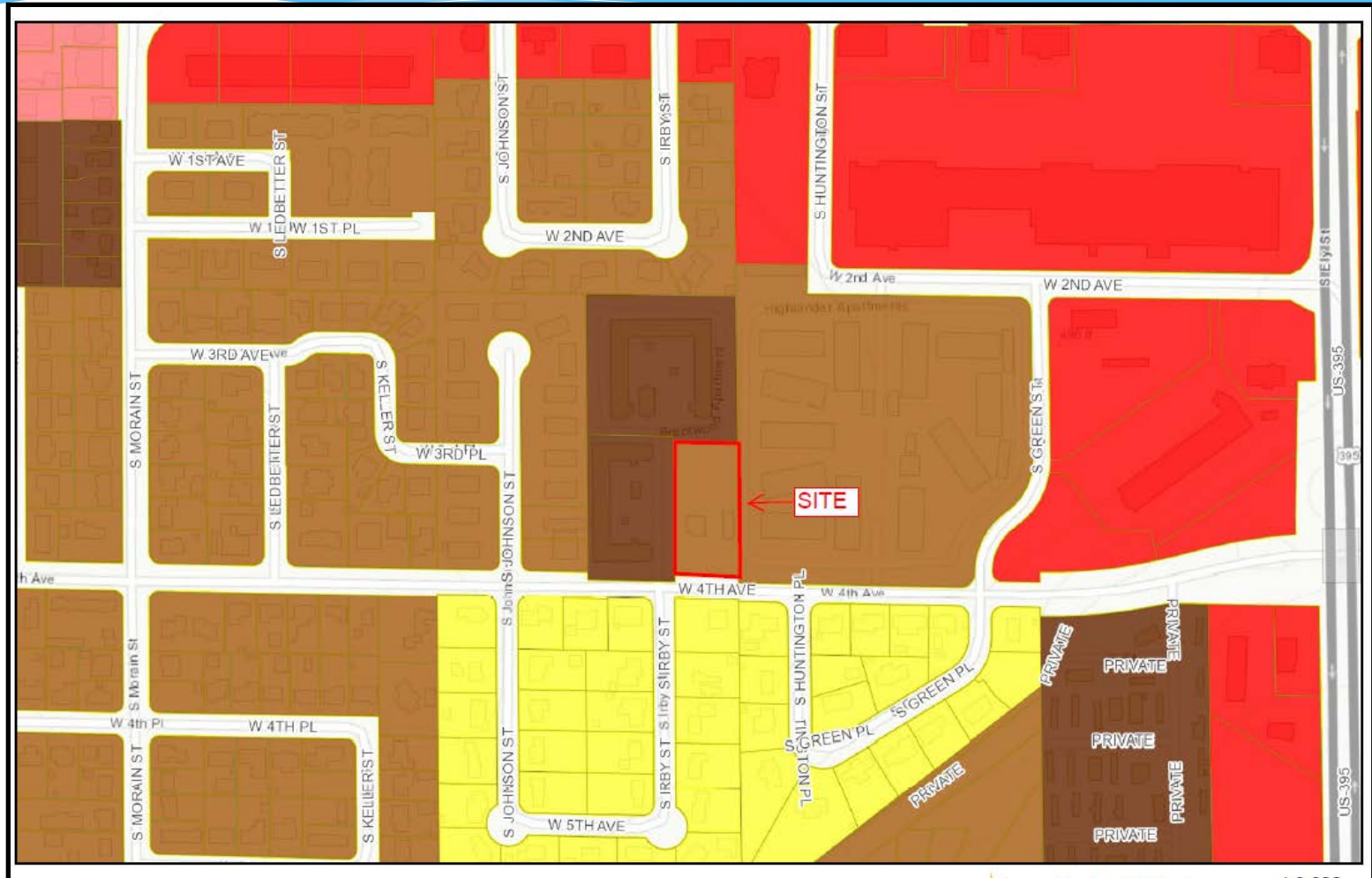
Vicinity Map



Comprehensive Plan Map



Zoning Map



Permitted Uses

The RH zone allows for a density of 27 units per acre as opposed to 13 units per acre for RM. Mini-storages are permitted in the RH zone.

Change of Zone Findings

KMC 18.51.070(2)

- (a) The proposed amendment conforms with the comprehensive plan.
- (b) Promotes the public necessity, convenience and general welfare.
- (c) The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands which are deemed unacceptable by the City.
- (d) The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.
- (e) Single Family Residential zoned properties only; Property is adjacent and contiguous (which shall include corner touches and property located across a public right-of-way) to property of the same proposed zoning classification or higher zoning classification.

Hearing Summary

- The Planning Commission held a public hearing on January 7, 2019 for the proposed Change of Zone.
- No public testimony for or against was provided at the hearing.

Recommendation

The Planning Commission recommends the City Council approve COZ 18-12 as proposed.



COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO THE PLANNING COMMISSION

FILE No: COZ 18-12/PLN-2018-03670

Staff Report Date: December 28, 2018

Hearing Date & Location: January 7, 2019, Kennewick City Hall

Report Prepared By: Steve Donovan
Planner

Report Reviewed By: Wes Romine, AIA
Development Services Manager

Summary Recommendation: The City of Kennewick Planning Staff RECOMMENDS that Change of Zone 18-12 be APPROVED.

Summary of Proposal: A Change of Zone from Residential, Medium Density (RM) to Residential, High Density (RH) for .95 acres.

Proposal Location: 3120 W 4th Avenue

Legal Description: LOT 1 OF SHORT PLAT NUMBER 233 RECORDED IN VOLUME 1 SHORT PLATS PAGE 233, RECORD OF BENTON COUNTY, WASHINGTON: SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD 12-2-65.

EXCEPT THE SOUTH 14 FEET OF LOT 1, FOR STREET RIGHT OF WAY. (#1990-001577 1/30/1990)

TOGETHER WITH:
LOT 2 OF SHORT PLAT NUMBER 233 RECORDED IN VOLUME 1 OF SHORT PLATS PAGE 233, RECORD OF BENTON COUNTY, WASHINGTON, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD 12-2-65.

Property Owner: David & Sheryl Katcher
3120 W 4th Avenue
Kennewick, WA 99336

Applicant: Same As Above

Regulatory Controls:

1. Comprehensive Plan – Land Use
2. KMC Title 4 – Administrative Procedures
3. KMC Title 18 – Zoning
4. Washington State Environmental Policy Act

COZ Key Application Processing Dates:

Pre-Application/Feasibility Meeting	N/A
Application Submittal	November 21, 2018
Determination of Completeness Issued	November 27, 2018
Notice of Application Mailed	November 27, 2018
SEPA Threshold Determination Issued	July 20, 2018
Property Posting Sign for SEPA Determination	N/A
SEPA Appeal Period Ended	N/A
Date of Mailed Notice of Public Hearing	December 20, 2018
Property Posting Sign for Public Hearing	December 20, 2018
Date of Published Notice of Public Hearing	December 23, 2018

Exhibits:

1. Staff Report
2. Application/Supplemental Information
3. Vicinity Map
4. Comprehensive Plan Map
5. Zoning Map
6. Notice of Mailing
7. SEPA Determination
8. Benton Public Utility District Comments
9. Kennewick Irrigation District Comments
10. Bonneville Power Administration Comments

Staff Analysis of Proposal & Discussion:

As part of the 2018 Comprehensive Plan Amendment, David and Sheryl Katcher requested that the land use designation of the .95 acre site be changed from Medium Density Residential to High Density Residential. On October 16, 2018 the City Council approved Ordinance 5771 and amended the site's land use designation as requested by the applicants.

The proposed Change of Zone (COZ 18-12), is a request to change the zone of .95 acres located at 3120 W 4th Avenue, from Residential, Medium Density (RM) to Residential, High Density (RH). Pursuant to Table 1 of the Comprehensive Plan, the RH zoning district is an implementing zoning district of the High Density Residential land use designation. RCW 36.70A, Growth Management Act, requires that a City's development regulations implement its comprehensive plan.

Per KMC 18.03.040(4), the purpose of RH zoning district is as follows:

RH - The purpose of RH district is to establish areas for multiple residential buildings and promote a suitable residential environment. The district is a transitional use between commercial and low and medium density residential uses.

The site is adjacent to the following zoning districts:

North: RH
East: RM

South: RL
West: RH

Applicable Goals and Policies of the Comprehensive Plan:

- Goal 4: Provide more housing opportunities near commercial, transit and employment.
- Policy 1: Locate highest density residential areas close to shops and services and transportation hubs.

Staff Response: The proposed change to RH will allow the property to be developed at a higher density. Adjacent properties have similar housing developments to what will be allowed at the site if zoned RH.

Kennewick Municipal Code Findings:

The following findings are required to be met in order to approve a change of zone:

KMC 18.51.070(2): Findings:

Findings Required. In order to amend the zoning map, the City Council must find that:

1. *The proposed amendment conforms with the comprehensive plan; and*
Staff Response: The proposed Change of Zone conforms to the comprehensive plan because the Residential, High Density zoning district is an implementing zoning district of the High Density Residential land use designation.
2. *Promotes the public necessity, convenience and general welfare; and*
Staff Response: The proposed Change of Zone promotes public necessity, convenience and welfare by establishing a zoning district that is compatible with surrounding properties.
3. *The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and*
Staff Response: Staff is unaware of possible burdens on public facilities. The site has access to water lines, sewer lines and public rights-of-way.
4. *The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and*
Staff Response: The proposed amendment will establish a zoning district that is in compliance with Comprehensive Plan because the RH zone is an implementing zone of the High Density Residential land use designation.
5. *Single Family Residential zoned properties only; Property is adjacent and contiguous (which shall include corner touches and property located across a public right-of-way) to property of the same proposed zoning classification or higher zoning classification.*
Staff Response: The proposed Change of Zone is not subject to this finding.

Findings:

1. The applicant and owner are David and Sheryl Katcher, 3120 W 4th Avenue, Kennewick, WA 99337.
2. The proposed change of zone is for the parcel, located at 3120 W 4th Avenue.
3. The request is to change the zoning from Residential, Medium Density to Residential, High Density.

4. The City's Comprehensive Plan Land Use Designation for the subject property is High Density Residential.
5. The Residential, High Density zoning district is an implementing zone of the High Density Residential Comprehensive Plan Land Use Map designation.
6. The application was submitted on November 21, 2018 and declared complete for processing on November 27, 2018.
7. The application was routed for review to City Departments and outside agencies for comment on November 27, 2018.
8. Access to the site is currently provided from 3120 W 4th Avenue.
9. The site is not designated as a Critical Area.
10. An Environmental Determination of Non-Significance was issued on July 20, 2018 for the previous Comprehensive Plan Amendment (CPA 18-01).
11. The Property Posting sign for the public hearing was posted on site December 20, 2018.
12. Notice of the public hearing for this application was published in the Tri-City Herald on December 23, 2018. Notices were also mailed to property owners within 300 feet of the site on December 20, 2018.
13. The proposed amendment conforms with the comprehensive plan; and
14. The proposed amendment promotes the public necessity, convenience and general welfare; and
15. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and
16. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and
17. The property is adjacent and contiguous (which shall include corner touches and property located across a public right-of-way) to property of the same proposed zoning classification.

Conclusions:

1. Approval will implement the Comprehensive Plan Land Use Designation of High Density Residential.
2. Approval will not result in an increase of adverse environmental impacts.
3. Approval will implement Land Use Goal 4 of the City of Kennewick Comprehensive Plan.
4. Approval will result in the promotion of public necessity, convenience and/or general welfare.
5. The proposed Change of Zone is in compliance with KMC 18.51.070(2).

Recommendation:

Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-12 and recommend approval to City Council.

Motion:

I move that the Planning Commission concur with the findings and conclusions in staff report COZ 18-12 and recommend approval of the request to City Council.

Planning Commission Action Summary
COZ 18-12 – David and Sheryl Katcher

The Kennewick Planning Commission conducted a public hearing on January 7, 2019 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report, all oral, written facts and opinions, the Commission passed a motion on the proposed change of zone, concurring with the findings and conclusions in the staff report COZ 18-12 and recommend to City Council approval of the proposed change contained in the staff report.

Findings of Fact

1. The applicant and owner are David and Sheryl Katcher, 3120 W 4th Avenue, Kennewick, WA 99337.
2. The proposed change of zone is for the parcel, located at 3120 W 4th Avenue.
3. The request is to change the zoning from Residential, Medium Density to Residential, High Density.
4. The City's Comprehensive Plan Land Use Designation for the subject property is High Density Residential.
5. The Residential, High Density zoning district is an implementing zone of the High Density Residential Comprehensive Plan Land Use Map designation.
6. The application was submitted on November 21, 2018 and declared complete for processing on November 27, 2018.
7. The application was routed for review to City Departments and outside agencies for comment on November 27, 2018.
8. Access to the site is currently provided from 3120 W 4th Avenue.
9. The site is not designated as a Critical Area.
10. An Environmental Determination of Non-Significance was issued on July 20, 2018 for the previous Comprehensive Plan Amendment (CPA 18-01).
11. The Property Posting sign for the public hearing was posted on site December 20, 2018.
12. Notice of the public hearing for this application was published in the Tri-City Herald on December 23, 2018. Notices were also mailed to property owners within 300 feet of the site on December 20, 2018.
13. The proposed amendment conforms with the comprehensive plan; and
14. The proposed amendment promotes the public necessity, convenience and general welfare; and
15. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and
16. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and

17. The property is adjacent and contiguous (which shall include corner touches and property located across a public right-of-way) to property of the same proposed zoning classification.

Conclusions of Law

1. Approval will implement the Comprehensive Plan Land Use Designation of High Density Residential.
2. Approval will not result in an increase of adverse environmental impacts.
3. Approval will implement Land Use Goal 4 of the City of Kennewick Comprehensive Plan.
4. Approval will result in the promotion of public necessity, convenience and/or general welfare.
5. The proposed Change of Zone is in compliance with KMC 18.51.070(2).

The motion to recommend approval to City Council passed with a vote of 4 to 0.

**KENNEWICK PLANNING COMMISSION
JANUARY 7, 2019
MEETING MINUTES**

CALL TO ORDER

Vice Chairman Morris called the meeting to order at 6:31 p.m.

Commissioner Helgeson led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, Charles Torelli, Thomas Helgeson, Vice Chairman Morris.

Excused: Commissioner Anthony Moore, Clark Stolle, Chairman Eduardo Pacheco.

Unexcused: None

Staff Present: Greg McCormick, AICP Planning Director; Steve Donovan, Planner; Anthony Muai, AICP Senior Planner, Melinda Didier, Community Planning Administrative Assistant/Recorder

CONSENT AGENDA

- a. Approval of Agenda
- b. Approval of the December 3, 2018 & December 18, 2018 Meeting Minutes
- c. Motion to enter Staff Reports into the Record

Commissioner Helgeson moved to accept the consent agenda. Commissioner Torelli seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Vice Chairman Morris opened the public hearing at 6:54 p.m. for Change of Zone (COZ) # 18-12 proposing to change .95 acres from Residential, Medium Density (RM) to Residential, High Density (RH), located at 3120 W. 4th Avenue, Kennewick, WA 99336. Applicant is David and Sheryl Katcher, 3120 W. 4th Avenue, Kennewick, WA 99336.

Mr. Donovan gave a brief overview of the staff report, and presented a Power Point of the staff report; Staff recommends that the Planning Commission concur with the Findings and Conditions of the staff report COZ 18-12, and recommend to City Council approval of the request.

Planning Commission questions included:

None

Testimony of Applicant:

None

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for COZ 18-12 closed at 7:00 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Rettig moved to concur with the findings and conclusions in staff report COZ 18-12 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Helgeson seconded the motion.

Planning Commission discussion included:

The motion passed unanimously.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

- a. City Council Action Updates – None

NEW BUSINESS:

Commissioner Torelli commented on Public records requests - keep personal business separate from Planning Commission on emails, texts, etc.

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

None

ADJOURNMENT:

The meeting was adjourned at 7:04 p.m.

Council Agenda Coversheet 	Agenda Item Number	5.b.	Council Date	02/05/2019	Consent Agenda	☐
	Agenda Item Type	Resolution			Ordinance/Reso	☒
	Subject	Reimbursement Resolution - Station 3 Financing			Public Mtg / Hrg	☐
	Ordinance/Reso #	19-01	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

Council approve Resolution 19-01 authorizing the reimbursement of expenditures associated with the construction of a new fire station 3 to replace the City's existing station 3 with future bond proceeds.

Motion for Consideration

I move to adopt Resolution 19-01.

Summary

Resolution 19-01 is a declaration of intent by the Kennewick City Council to reimburse capital expenditures for the construction of a new fire station to replace the City's existing fire station 3 with proceeds from a potential future bond issue. The resolution does not authorize the sale of councilmanic bonds. City Council will be provided with an opportunity to approve the issuance of bonds through a separate bond ordinance in the future. Resolution 19-01 provides the City with the flexibility to reimburse costs that have been incurred as far back as 60 days prior to this resolution or that will be incurred in the future up through the issuance of bonds to finance the project. Without such a resolution in place, the general federal tax law is that no reimbursements from bond proceeds are permitted for capital expenditures made prior to the issuance of the bonds. As discussed previously with City Council and included in the assumptions utilized to prepare the adopted 2019/2020 biennial budget, the City anticipates issuing bonds to finance the replacement of its existing fire station 3. Although financing of the project would not occur until later in 2019, the City will begin incurring capital expenditures for the project in the near future that would not be eligible for reimbursement with bond proceeds without adoption of this resolution.

Alternatives

None recommended. Council could elect not to adopt the reimbursement resolution, which would eliminate the flexibility for the City to reimburse itself with bond proceeds for capital expenditures paid prior to the issuance of bonds.

Fiscal Impact

It is anticipated that the City will need to issue bonds to finance the design, acquisition, construction, installation, and equipping of a new fire station to replace the City's existing station 3. This project is included in the adopted 2019/2020 biennial budget at an estimated cost of \$7 million with an assumption that the project will be financed. Annual debt service on the project is estimated at approximately \$509,000 for 20 years.

Through		Attachments: 
Dept Head Approval	Dan Legard Jan 28, 11:31:36 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 13:34:13 GMT-0800 2019	
		☐ Recording Required?

CITY OF KENNEWICK
RESOLUTION NO. 19-01

A RESOLUTION DECLARING THE CITY'S INTENT TO REIMBURSE
CERTAIN RELATED CAPITAL EXPENDITURES WITH BOND PROCEEDS

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK,
WASHINGTON that the City intends and expects to:

- (1) Proceed with the design, acquisition, construction, installation and equipping of a new fire station to replace the City's existing station 3 (the "Project");
- (2) Issue one or more series of tax-exempt bonds in an anticipated maximum principal amount of \$7,000,000 to finance the costs of the Project;
- (3) Make certain expenditures with respect to the Project before Bonds are issued to finance such expenditures;
- (4) Initially fund those expenditures from available money in the City's Capital Improvement Fund; and
- (5) Reimburse such fund(s) with Bond proceeds to the extent allowed under Treasury Regulation § 1.150-2.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 5th day of February, 2019, and signed in authentication of its passage this 5th day of February, 2019.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 19-01 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington, this 6th day of February, 2019.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Council Agenda Coversheet 	Agenda Item Number	5.c.	Council Date	02/05/2019	Consent Agenda	☐
	Agenda Item Type	Resolution			Ordinance/Reso	☒
	Subject	Reimbursement Resolution - 18th/Kellogg Reservoir			Public Mtg / Hrg	☐
	Ordinance/Reso #	19-02	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

Council approve Resolution 19-02 authorizing the reimbursement of expenditures associated with the construction of a new water reservoir located in the vicinity of 18th and Kellogg with future bond proceeds.

Motion for Consideration

I move to adopt Resolution 19-02.

Summary

Resolution 19-02 is a declaration of intent by the Kennewick City Council to reimburse capital expenditures for the construction of a new water reservoir located in the vicinity of 18th and Kellogg with proceeds from a potential future bond issue. Resolution 19-02 does not authorize the sale of revenue bonds. City Council will be provided with a separate opportunity to approve the issuance of bonds through a separate bond ordinance in the future. Specifically, Resolution 19-02 allows the City to reimburse costs that have been incurred as far back as 60 days prior to this resolution or that will be incurred in the future up through the issuance of bonds to finance the project. Without such a resolution in place, the general federal tax law is that no reimbursements from bond proceeds are permitted for capital expenditures made prior to the issuance of the bonds. As discussed previously with City Council and included in the assumptions utilized to prepare the adopted 2019/2020 biennial budget and most recent update to the water and sewer utility rate plan, the City anticipates issuing bonds to finance a new water reservoir located in the vicinity of 18th and Kellogg to replace its existing reservoir in that same location, which is nearing the end of its useful life. Although financing of the project will not occur until later in 2019, the City will begin incurring capital expenditures for the project in the near future that would not be eligible for reimbursement with bond proceeds without adoption of this resolution.

Alternatives

None recommended. Council could elect not to adopt the reimbursement resolution, which would eliminate the flexibility for the City to reimburse itself with bond proceeds for capital expenditures paid prior to the issuance of bonds.

Fiscal Impact

It is anticipated that the City will need to issue bonds to finance the design, acquisition, construction, installation, and equipping of a new water reservoir in the vicinity of 18th and Kellogg. This project is included in the adopted 2019/2020 biennial budget and most recent water and sewer utility rate plan at an estimated cost of \$10.5 million. Annual debt service on the project is estimated at approximately \$973,000 for 20 years.

Through		Attachments: 
Dept Head Approval	Dan Legard Jan 28, 11:38:19 GMT-0800 2019	
City Mgr Approval	Marie Mosley Jan 31, 13:35:23 GMT-0800 2019	
		☐ Recording Required?

CITY OF KENNEWICK
RESOLUTION NO. 19-02

A RESOLUTION DECLARING THE CITY’S INTENT TO REIMBURSE
CERTAIN RELATED CAPITAL EXPENDITURES WITH BOND PROCEEDS

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK,
WASHINGTON that the City intends and expects to:

- (1) Proceed with the design, acquisition, construction, installation and equipping of a new water reservoir located in the vicinity of 18th and Kellogg streets (the “Project”);
- (2) Issue one or more series of tax-exempt bonds in an anticipated maximum principal amount of \$10,500,000 to finance the costs of the Project;
- (3) Make certain expenditures with respect to the Project before Bonds are issued to finance such expenditures;
- (4) Initially fund those expenditures from available money in the City’s Water and Sewer Fund; and
- (5) Reimburse such fund(s) with Bond proceeds to the extent allowed under Treasury Regulation § 1.150-2.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 5th day of February, 2019, and signed in authentication of its passage this 5th day of February, 2019.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 19-02 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington, this 6th day of February, 2019.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Council Agenda Coversheet



Agenda Item Number	7.a.	Council Date	02/05/2019
Agenda Item Type	Contract/Agreement/Lease		
Subject	City Manager Performance Review		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda	☐
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☒
Quasi-Judicial	☐

Recommendation

City Council determine a potential salary adjustment for the City Manager effective January 1, 2019 based on her achievement of Council established goals for 2018.

Motion for Consideration

I move to authorize a salary adjustment for the City Manager effective January 1, 2019 based on her achievement of the Council established goals for 2018.

Summary

The 2017/2018 biennial budget set forth a strategic plan for the City Manager and staff to implement during the biennium. That strategic implementation plan became the organization and the City Manager goals for the biennium that are in alignment with Council's goals and priorities. The goals are identified in the attached presentation provided to the City Council and the City Manager performance review. The department directors and city staff aligned their performance goals for 2018 with the City Manager and Council goals.

During the workshop of November 27th, the City Manager reviewed the biennial goals and the accomplishments of those goals for 2018. Subsequently on December 11th, the City Manager sent her performance review, detailing the goals and accomplishments to Council. Council was asked to provide any feedback on the performance goals and also convened into an executive session on January 15th to discuss achievement of the goals and provide feedback to the Mayor and Mayor Pro-Tem. On January 28th, the Mayor and Mayor Pro-Tem met with the City Manager to provide the final performance review (which is attached). An executive session will be conducted prior to the Council meeting on February 5th to discuss the final performance evaluation.

The following information is provided for your consideration and is based on the AWC salary survey for 2018 of City Manager pay for Washington cities with a population of 50,000 or more. The Kennewick City Manager's current salary is \$15,813. In comparison the AWC salary survey shows the 75th percentile (which is our non-contract target for comparators) for City Manager's with a population of 50,000 and above is \$16,898. Other comparisons from AWC salary survey show: 60th percentile is \$16,126; 65th percentile is \$16,348 and 70th percentile is \$16,612.

Alternatives

A 3% increase would equate to a salary of \$16,287; a 4% increase would equate to \$16,446 and a 5% increase would equate to \$16,604.

Fiscal Impact

Each 1% increase results in a \$158 salary increase per month.

Through

Dept Head Approval

City Mgr Approval

Marie Mosley
Jan 31, 23:24:35 GMT+0800 2019

Attachments: Performance Review
Presentation

☐ Recording
Required?



CITY OF KENNEWICK
PERFORMANCE REVIEW

Employee Name:	Marie Mosley	Employee Number:	
Title:	City Manager	Review Type:	☒ Annual ☐ Probationary
Department:	City Manager	Supervisor:	City Council
Period Evaluated:	1/1/2018-12/31/2018	Length of Time Supervising Employee:	8 years

2017/2018 PAY-FOR-PERFORMANCE GOALS

Organizational Goals			
Goals	Weight	Measurement	Year-End Evaluation
Community Safety		Criminal Justice Sales Tax Strategic Staffing Implementation: Support Patrol Officers: Fully implement the mid-shift Patrol by working toward full staffing of 10 officers/6 shifts.	This project was fully implemented. There is a day shift and night shift with 12 officers. Mid shift contains 6 officers. This is the most efficient and effective deployment of resources. We are still recruiting, as individuals retire.
Community Safety		Implement Strategic Staffing & Deployment Model for the Fire Department: - Regional Dispatch Operation – Continue to provide support to BCES & Franklin County Dispatch to begin implementation of a regional dispatch system through collocated staffing and remodeling of facility to accommodate the regional effort. - Fire & EMS Records Management System – Continue to implement a regional Fire records management program.	- Regional Dispatch operation for combined Benton & Franklin County went live on 8/6/18. - Fire & EMS Regional records management system was fully implemented prior on July 10, 2017 and continued to be evaluated and tested throughout 2018.
Community Safety: Future Opportunities		- Building & Staffing Station #6; Rebuild Station #3 & Remodel Station #1: - Provide a financial plan for building station #6 for council consideration. - Provide an operating plan for staffing station #6 for council consideration. - Provide a financial and operating plan for the rebuild of station #3 for council consideration. - Provide a bonding plan for council consideration for station #6 and the remodel of station #1 & rebuild of station #3 for issuing bonds in 2019. - Continue to work with TCA on the design of Station #6 and Station #3 and remodel of Station 1. Upon Council approval of the financing plan for station #1 remodel, begin construction of the remodel.	A plan was incorporated into the 2019/2020 biennial budget on the funding for the remodel of station #1, rebuilding of station #3 and the building of station #6. The 2019/2020 biennial budget also included the proposed timing on those fire stations. During 2019, staff will be evaluating and recommending to Council the best path forward, in conjunction with the SAFER grant, for the building and remodel of each of those stations. The plan approval, along with the financing package will be brought forward to Council for your consideration in 2019. The operating plan for staffing station #6 is being implemented, which includes funding from the SAFER grant and Ambulance Utility adjustments to support the 12 fire fighters.

<i>Economic Development/ Quality of Life</i> <i>Integrated One Stop Customer Service</i>		Develop a plan for a fully integrated One-Stop Development Service area to include all permitting and inspection functions across department lines by August, 2018 to include recommendations in the 2019/2020 biennial budget.	The one stop customer service team continues to work across departmental lines. We continue to work with the developers and HBA to seek feedback and work in partnership to implement changes to our code and new code revisions. During the 2019/2020 biennium, we have identified cross functional teams as a goal for the biennium that will be applied to all departments and help us to be more creative and flexible in finding solutions and working with our citizens, developers and businesses in the community.
<i>Economic Development</i>		Implementation of the Biennial Economic Development Marketing Plan and partnership facilitation: 1. Work with our partners to develop at least two creative and collaborative projects that will lead to a more vibrant community: 1. Complete brewery effluent toolkit. 2. Continue to collaborate with partners and legislators on Building Business Ecosystems legislation. 2. Work with our Partners to make Kennewick and the Tri-Cities a more vibrant place: 1. TRIDEC – Focus efforts on successful sponsorships for culinary school, re-conveyance and recruitment. 2. Downtown Association – HAWK pedestrian crosswalk to connect downtown with Columbia Gardens based upon HUD funding. Continue B2B meetings on ideas and solutions for connectivity at Washington St. 3. FUSE contract administration and development of accelerator feasibility for downtown.	1. Completed the brewery effluent toolkit and have provided it and established tours to get interest in breweries in Kennewick. Continue to work with our lobbyists, AWC and Legislators on BBE bill with Senator Brown. A tour was held in Burien to show legislators the LIFT project in Burien. Legislative update will be held at a workshop on December 18th. 2. Worked with our partners to make Kennewick a more vibrant place during 2018: Provided some incentives in the TRIDEC contract for culinary school, re-conveyance and UGA expansion; Secured the CDBG funding and are working on installing the HAWK pedestrian crossing to connect the Downtown to Columbia Gardens; Have a contract with FUSE to develop an accelerator project in downtown Kennewick and continue to work with other partners to determine collaborative efforts to implement the project.
<i>Economic Development</i>		Economic Development Public/Private Partnership Opportunities: 1. Continue to work with the Port, CBC & Benton County to apply for and receive the Rural County Capital Funds for the Columbia Gardens Phase 2, parking lot, shoreline and potential willows infrastructure. 2. Vista Field – continue planning for Vista Field in conjunction with the synergy at the Entertainment District & other partnerships • In partnership with the Port, work towards development of Vista Field Water line improvements:	1. Rural county funds implemented for Phase 2 of Columbia Gardens, including loop road and food truck area. Port has secured tenants for the food truck plaza and two more wine tenants for the next building with participation of Kennewick staff. Economic Development staff connected potential developer with port, after securing the bridge to bridge and downtown areas as opportunity zones. 2. Vista Field water improvement on N Colorado & N Young is 90% complete; System PRV vault for zone 3 water was

		N. Colorado and N. Young, N. of Deschutes - System PRV vault for zone 3 water to supply Zone 2 during peak and fire flow events. 3. Community Branding: - Wayfinding – Work with Richland and Pasco on RFP for securing collective purchasing power from sign vendors. 4. Sustainability Plan: - Conduct sustainability summit in conjunction with ALSC.	completed in December 3. Staff worked with City of Richland to secure a contract with McKay Sposito for the project management of the wayfinding installation. Cross functional city team will be working on construction and installation during the 2019/2020 biennial budget year. 4. Sustainability summit held in spring, 2018 at Three Rivers Convention Center.
Infrastructure and Growth		Strategic Funding & Implementation of the Sustainable Capital Plan: 1. Implement Blue Ribbon Committee Recommendations: - Transportation Study: - Complete transportation study and recommend changes to the TIF to council regarding zones. - Park Impact Fees: - Implement Park Impact fees. - Finalize Park and Recreation Comp plan for Council review and approval. - Priority Capital Needs: - Recommend Police & Fire Fleet Replacement Program changes in conjunction with biennial budget process. - Recommend a Street & Parks Strategic Fleet program changes in conjunction with biennial budget process. - Continue to work with council on the ACA facility. Tie Land Use & Infrastructure Planning to Achieve Council's Strategic Goals in our Opportunity Centers: 1. UGA Realignment: - Continue to work with Benton County on agriculture land south of I-82 - Continue to work with Futurewise to discuss realignment of UGA	1. Blue Ribbon Committee implementation to include: - Transportation Study, implementation including zones & fee modifications - Park Impact fees were implemented in 2018 and comp plan was approved in Fall, 2018 - Street & Parks strategic fleet program are included in the 2019/2020 biennial budget as are Police and Fire - Design for the ACA facility is 60% complete; construction will begin in 2019 1. UGA realignment application was submitted to the County on November 29th; have met with Futurewise to explain the UGA amendment

<i>Infrastructure and Growth: Future Opportunities</i>		2. Consider Blue Ribbon Committee Recommendations: • Transportation Benefit District (\$20 car tab fee) • Pavement Preservation (overlays vs. chip seal) • Reduce LEOFF I Utility Tax Rate – based on actuarial results 3. Capital Projects – • AMR Project implementation feasibility review • Ridgeline/395 Realignment Project 2019/2020 • Sewer line projects Phase 2 • Begin Entiat to Canal Drive water line – completion in 2019 • Begin Sanitary sewer repair – Edison and UPRR – Completion in 2019 • Begin 10th Avenue south half widening (S. Joilet to CCB). Complete in 2019. • Meteline Widening from Kellogg St. to Edison • Pavement preservation projects: CCB - Quinault to SR240, Washington – 19th to 10th • Pedestrian Improvements – Missing or damaged sidewalk panels • Vactor/Street waste facility • Hildbrand/SR 395 E. Bound Right turn lane.	2. The biennial budget addressed that we will be evaluating the TBD & ongoing funding for Pavement Preservation during the upcoming biennium. Biennial budget recommends to reallocate a portion of the LEOFF I Utility fee to pay debt service on the Fire Stations 3. Capital projects status: • AMR feasibility contract signed • Ridgeline/395- 30% design • Sewer line phase 2 completed • Entiat to Canal waterline bid issued • Sanitary sewer repair – Edison and UPRR bid award in process • 10th Ave widening – 95% design complete • Meteline widening is substantially complete • Pavement preservation projects were completed • Pedestrian sidewalk improvements have been completed • Vactor/Street waste facility held a bid opening • Hildebrand/395 right turn will be completed with Ridgeline project in 2020
<i>Quality of Life</i>		Leverage Community Partnerships and Align our Service Delivery to Implement Council Goals and Priorities & Prepare for Future Growth through Strategic Comprehensive Planning Efforts: 1. Playground of Dreams: • Complete design and begin construction of POD 2. Golf Course clubhouse rebuild: • Final design and begin construction of Clubhouse.	1. Playground of Dreams: • Phase 1 of the POD was completed in November of 2018. • Additionally, we were awarded a 100% matching grant for \$125,000 in phase II of the project. • Sponsorships included C.C. Rotary and we received \$43,000 which was currently held over from the last rebuild of the playground. • 2019 will be filled with Sponsorship meetings to obtain the remaining \$500,000 to complete construction. 2. Golf Course Clubhouse Rebuild: • Construction began in October of 2018. Substantial completion by the end of 2018 with C of O in the Early Spring of 2019.
<i>Responsible Government</i>		1. Biennial budget preparation: • Council retreat in April to determine priorities. • Meet with departments to review goals, budgetary allocations, review new programs and determine recommendations for council consideration.	1. Biennial budget preparation: • Council retreat held on April 14 • Department Head retreats, budgeting by priorities, highest and lowest priorities, goals and objectives for 2019-2020. • Biennial budget was approved December 4, 2018

		• Biennial Budget approval by council in November of 2018. Efficiency and Effectiveness Measures: 2. IT Strategic Plan – Continue to implement the IT strategic plan and implementation of the following by December, 2018: • ERP replacement – Execute contract in 2018. Four year implementation process after approval • Wireless Large Area Network • Network Infrastructure Replacement – On-going • HR Onboarding Program	2. IT Strategic Plan: • ERP replacement project is in process with final contract being reviewed and implemented • Wireless project should be complete by December 31st • Network Infrastructure replacement is in process and will be ongoing as we implement ERP and BIPIN replacement • HR onboarding will be implemented with ERP
Responsible Government: Future Opportunities		1. Conveyance – work with USACE on 60 acres in Columbia Park. • Provide council with master plan recommendations as part of Park and Rec. Comp. Plan 2. Succession Planning – Continue to work with departments on: • Successor interest & support when openings occur • Leadership opportunities • Recommended realignment of existing meter reading personnel to priority needs with future implementation of AMR	1. Reconveyance: • The Staff and I continue to meet with adjoining cities, as well as attending the outreach meetings held by TRIDEC. • Council was presented with the Master Vision for Columbia Park – September 2018 • Clover island – Aug. 2 – public meeting • USACE – Aug. 11 – Walla Walla • ALSC – August 21 – Col. Park Master Plan 2. Succession Planning: • Shared position in Parks and Public Works • Apprentice position for internal development in parks • Two supervisory promotions within Recreation • Looking for successor internally for HUD block grant coordinator • Continue to look for and implement succession planning opportunities

INITIAL GOAL SETTING SIGNATURES

Employee: _____

Date: _____

Supervisor/Division Mgr: _____

Date: _____

Dept. Head: _____

Date: _____

2018 FOUNDATIONAL COMPETENCIES & CORE VALUES

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through empowerment of each employee. We value ***Integrity, Inclusiveness, Stewardship*** and ***Communication***. We are accountable to our community for innovative and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

STRATEGIC THINKING & ORGANIZATIONAL ALIGNMENT: Possess the ability to link long range vision and concepts to daily work; able to think conceptually and see the “big picture.” Understands the purpose of one’s job and how it fits into the organization as a whole. [Strategic Thinking]

EMPLOYEE:	I have worked on aligning Council Goals with staffing resources and overall City-wide priorities. I have developed a strategic workshop program that helps to keep our workshops focused on implementing strategic council goals and objectives. We continue to work with the boards and commissions to implement strategic workplans that are aligned with council goals and priorities to assure staffing resources are aligned and the organization, boards, commissions and Council are all moving forward together to implement overall goals and priorities. It is important to continue to assure we are all moving forward together and to periodically reassess Council goals and priorities. Establishing and reassessing council overall goals and priorities will allow our resources to be allocated to the high priority projects and programs and will also help, as we implement our biennial budget, to appropriately allocate our budget resources to operational and capital priorities. We are focused on hiring and promoting the right people to be on our City team that will look at creative ways (within the legal constraints) to implement priorities. Provided accomplishments in implementing our strategic plan during the November 27, 2018 workshop.
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SUPERVISOR:	
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LEADERSHIP: Takes an active role in promoting the development of an inspiring, relevant vision for the City. Influences others to share ownership of the City’s mission to create an ethical environment that delivers value for the community and fosters individual growth. [Initiative; Inclusiveness; Communication; Integrity; Progressiveness]

EMPLOYEE:	The Department Head Team is infusing the City’s core values into all aspects of our jobs (including hiring, promotions, evaluations, pay for performance, resource allocation, etc.). We are holding staff accountable to these core values and to achieving Council goals and priorities. I have been sending out updates to the organization on what we are doing to implement Council’s strategic plan and other priorities, so that the organization is aware of Council’s priorities and any changes that have occurred so we are moving forward together in alignment. I have also met in small groups with each of the divisions within the organization to discuss the biennial budget and how the City is moving forward to implement Council goals, ask for input on what we can do to make them successful and provide opportunities and to answer any questions and seek feedback from the organization.
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SUPERVISOR:	
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PERSONAL TRAITS: Is aware of own strengths and limitations, has willingness to change, acts with integrity, has acceptable attendance and demonstrates an understanding of the City’s values and a commitment to the City’s mission. [Attendance; Dependability; Willingness to Improve; Integrity; Communication; Professionalism]

EMPLOYEE:	I am committed to our City’s overall mission and core values. I continue working to demonstrate my commitment each day. We have a great leadership team with diverse experiences and expertise that make us a cohesive group that can discuss the best approaches to implement programs, policies and procedures that achieve council goals and priorities. I continue to review and evaluate how other organizations are succeeding and try to implement solutions to challenges the City of Kennewick faces based on experiences and successes from other agencies.
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SUPERVISOR:	
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LEARNING SYSTEMS: Effectively uses all experiences as opportunities to learn and grow as an individual and to translate that growth to the organization as a whole. [Willingness to grow professionally and/or academically; Adaptability; Stress Management]

EMPLOYEE:	I continue to access resources and learn from others success. I work to implement policies and procedures that help us to be a better organization and to assure we are moving forward together in alignment with Council goals and priorities. I continually look at best practices that other organizations have implemented and learn how to implement those practices in the City of Kennewick. There are many organizations available to learn from (ICMA, AWC, MRSC, Community Partners, Local Professional Organizations, etc.) and I continue to try to capture experience and expertise from those organizations and our local partners. I am a board member for Washington City & County Managers Association and continue to network and learn from other organizations.
SUPERVISOR:	

QUALITY MANAGEMENT: Creates and maintains a professional, high performing environment, delivering quality products and services against established standards. [Work Quality; Focus; Productivity; Effectiveness in position]

EMPLOYEE:	We work to hire and promote the most qualified employees that are committed to the City's overall goals, objectives and core values. I continue to work with all staff to ensure we are the most effective organization and are working together to implement Council's priorities. I have set up small group meetings that allow discussion of the City's overall goals and priorities as well as receiving feedback to ensure the City is aligned with Council's overall goals and priorities. We have successfully implemented a pay for performance program for all non-contract employees. We continue to evaluate and modify this program to have availability to move through the salary range based on achieving established goals and expertise in the position. I continue to meet with our partners to make our community a better place and implement Council's priority programs.
SUPERVISOR:	

RELATIONSHIP MANAGEMENT: Possesses the ability to identify and develop positive relationships, internal and external to the City, to facilitate work efforts and gain support/cooperation. [Teamwork; Communication; Cooperation]

EMPLOYEE:	I have worked on establishing relationships with our community partners and business community. We are working together as an organization to anticipate potential vulnerabilities and alleviate them before they occur. We have developed a business friendly environment for our builders and developers. We continue to work with our local and regional partners to utilize our resources most effectively for the betterment of our community. I have met with small groups in the organization to learn about their jobs and to hear from our employees their ideas and suggestions. I have also met with our union leadership to discuss overall goals and priorities and work in partnership to implement those priorities. I have worked on the relationships with developers by meeting periodically with the development community and HBA. I meet frequently with the Port of Kennewick, the Corps of Engineers and other key partners in the community.
SUPERVISOR:	

TECHNICAL SKILLS: Develops and maintains the knowledge, skills and expertise to successfully carry out the City's mission. [Technical Skills; Technical Understanding]

EMPLOYEE:	I continue to work on enhancing my knowledge, skills and expertise through training, networking and doing research to gain insight into how others have been successful. I meet with our regional City Manager's quarterly to discuss regional priorities and network about effective ideas that have been implemented. The Department Head team meets weekly and continues to review and evaluate the Budgeting by Priorities model and our accomplishments toward implementation of the Council's goals and priorities. I have attended several training sessions, conferences and webinars.
SUPERVISOR:	

YEAR-END EVALUATION SIGNATURES

Employee: _____

Date: _____

Supervisor/Division Mgr: _____

Date: _____

Dept. Head: _____

Date: _____

Employee and Supervisor retain electronic copies; HR receives original signed copy.



Strategic Implementation Plan

2018 Accomplishments

Council Workshop
November 27, 2018



Priority Areas



*I want to be safe where I live, work
and play.*



Community Safety: Goals

Objective – Continue to Ensure the Safety of our Community by Maintaining Current Service Levels & Partnerships

- ✿ Criminal Justice Sales Tax Strategic Staffing Implementation
 - ✱ Fully implement the mid-shift Patrol by working toward full staffing of 10 officers/6 shifts. – **Fully Implemented**
- ✿ Implement Strategic Staffing & Deployment Model for the Fire Department
 - ✱ Continue to provide support to BCES & Franklin County Dispatch to implement a regional dispatch system during 2018. – **Went Live on 8/6/18**
 - ✱ Continue to implement a regional Fire records management program. – **Fully Implemented 7/10/18**



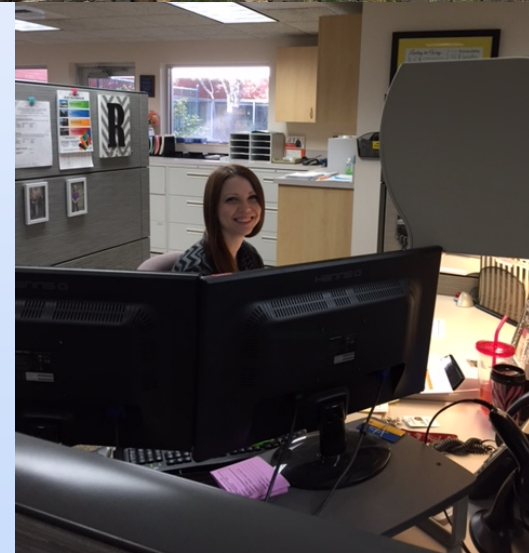
Provide Recommendations to Address High Priority Capital Needs in Fire

- ✿ Building & Staffing Station #6; Rebuild Station #3 & Remodel Station #1:
 - Provide a financial plan for building station #6 for council consideration.
 - Provide a financial and operating plan for the rebuild of station #3 for council consideration.
 - Provide a bonding plan for council consideration for station #6 and the remodel of station #1 & rebuild of station #3 for issuing bonds in 2019.
- ✿ Continue to work on the design of Station #6 and Station #3 and remodel of Station
 - ✱ Upon Council approval of the financing plan, develop a timeline for construction of all three projects.
- ✱ **Plan included in biennial budget to be financed in 2020-2022 and Debt Service paid in part with proposed reallocation of ongoing revenue source**



Fully Integrated One-Stop Development Services Team

- Fully Integrate the new one-stop customer service & development review teams:
 - ✧ All Permitting & Inspection Functions (across departmental lines by August, 2018) – **Continue to work across department lines**
 - ✧ Provide Recommendation in the 2019/2020 biennial budget for the upcoming biennium that implements horizontal leadership and provides flexible, creative solutions and exceptional customer service – **Identify & implement cross functional teams in division biennial budget goals & PFP beginning 2019**



***I want a diverse and vibrant economy
in Kennewick.***



Economic Development: Goals

Objective – Support Existing Businesses and the Creation of Sustainable Family Wage Jobs

- ✿ Implementation of the Biennial Economic Development Marketing Plan and partnership facilitation:
 - ✧ Work with our partners to develop at least two creative and collaborative projects that will lead to a more vibrant community:
 - ✧ Complete brewery effluent toolkit. – **Completed**
 - ✧ Continue to collaborate with partners and legislators on Building Business Ecosystems legislation. – **Working with AWC, Lobbyist & Legislators**
- ✿ Work with our Partners to make Kennewick and the Tri-Cities a more vibrant place:
 - ✧ TRIDEC – Focus efforts on successful sponsorships for culinary school, complete reconveyance and UGA expansion & recruitment. – **TRIDEC contract provided incentives**



Economic Development: Goals

Objective – Support Existing Businesses and the Creation of Sustainable Family Wage Jobs

- ✧ Downtown Association – HAWK pedestrian crosswalk to connect downtown with Columbia Gardens based upon HUD funding. Continue B2B meetings on ideas and solutions for connectivity at Washington St. **HAWK in process & stakeholder meetings have occurred & will continue**
- ✧ FUSE contract administration and development of accelerator feasibility for downtown. – **Have contract with FUSE**
- ✧ Economic Development Public/Private Partnership Opportunities:
 - ✧ Continue to work with the Port, CBC & Benton County to apply for and receive the Rural County Capital Funds for the Columbia Gardens Phase 2, parking lot, shoreline and potential willows infrastructure. – **Phase 2 under construction; Shoreline application completed in partnership with the Port**



Economic Development Public/Private Partnership Opportunities

- ✿ Vista Field – continue planning for Vista Field in conjunction with the synergy at the Entertainment District & other partnerships
 - ✱ In partnership with the Port, work towards development of Vista Field Water line improvements:
 - ✱ N. Colorado and N. Young, N. of Deschutes – **90% Complete**
 - ✱ System PRV vault for zone 3 water to supply Zone 2 during peak and fire flow events. – **Complete in December**
- ✿ Community Branding:
 - ✱ Wayfinding – Work with Richland and Pasco on RFP for securing collective purchasing power from sign vendors. – **Worked with Richland on consulting contract**
- ✿ Sustainability Plan:
 - ✱ Conduct sustainability summit in conjunction with ALSC. – **Completed in Spring**



I want a well-maintained City whose infrastructure keeps pace with growth.



Infrastructure and Growth: Goals

Objective – Maintain Existing Infrastructure and Build New Infrastructure to Support Economic Development & Expansion

Strategic Funding & Implementation of the Sustainable Capital Plan:

Transportation Study:

- * Complete transportation study and recommend changes to the TIF to council regarding zones. – **Implemented**

Park Impact Fees:

- * Implement Park Impact fees. – **Completed**
- * Finalize Park and Recreation Comp plan for Council review and approval. – **Completed**

Priority Capital Needs:

- * Recommend a Street & Parks Strategic Fleet program changes in conjunction with biennial budget process. – **Included in Biennial Budget**
- * Continue to work with Pasco & Richland on implementation of the interlocal agreement for the ACA facility – **Design in process; Construction in '19**

Tie Land Use & Infrastructure Planning to Achieve Council's Strategic Goals in our Opportunity Centers:

UGA Realignment:

- * Apply for the comp plan amendment with Benton County for the UGA south of I-82 – **Complete by December 1st**



Infrastructure and Growth: Goals

Objective – Maintain Existing Infrastructure and Build New Infrastructure to Support Economic Development & Expansion

Consider Blue Ribbon Committee

Recommendations:

- * Pavement Preservation (overlays vs. chip seal) – **Funded in biennium & review policy in 2019**
- * Evaluate LEOFF I Utility Tax Rate – based on actuarial results – **Recommendation in Budget**

Capital Projects –

- * AMR Project implementation feasibility review – **Contract signed**
- * Ridgeline/395 Interchange Project – **30% design**
- * Sewer line projects Phase 2 – **Completed**
- * Begin Entiat to Canal Drive water line – **Bid issued**
- * Begin Sanitary sewer repair – Edison and UPRR – Completion in 2019 – **Bid Awarded**
- * Begin 10th Avenue south half widening (S. Joliet to CCB). Complete in 2019. – **95% Design Complete**
- * Metaline Widening from Kellogg St. to Edison – **Substantially Complete**
- * Pavement preservation projects: CCB - Quinault to SR240, Washington – 19th to 10th – **Complete**
- * Vactor/Street waste facility – **Bid Opening**
- * Hildebrand/SR 395 E. Bound Right turn lane – **2020 in conjunction with Ridgeline/395 project**



I want to enjoy access to a variety of amenities and opportunities in a safe environment.



Quality of Life Goals

Objective – Maintain Parks, Provide for Diverse Recreation Programs and a Well Planned Community

Leverage Community Partnerships and Align our Service Delivery to Implement Council Goals and Priorities & Prepare for Future Growth through Strategic Comprehensive Planning Efforts:

- ✿ Playground of Dreams:
 - ✧ Complete design and begin construction of POD – **Phase 1 Completed**
- ✿ Golf Course clubhouse rebuild:
 - ✧ Final design and begin construction of Clubhouse. – **Construction in Process**



*I want a City government that is responsive,
responsible and fiscally accountable.*



Responsible Government: Goals

Objective – Provide Exceptional Public Service, Transparency and a Sustainable Future

Biennial budget preparation: - **In Process**

- * Council retreat in April to determine priorities.
- * Meet with departments to review goals, budgetary allocations, review new programs and determine recommendations for council consideration.
- * Biennial Budget approval by council in November of 2018.



Efficiency and Effectiveness Measures:

- * Continue to implement the IT strategic plan and implementation of the following by December, 2018: - **In Process**
 - * ERP replacement – Execute contract in 2018. Four year implementation process after approval
 - * Wireless Large Area Network
 - * Network Infrastructure Replacement – On-going
 - * HR Onboarding Program – **With ERP**



Responsible Government Goals

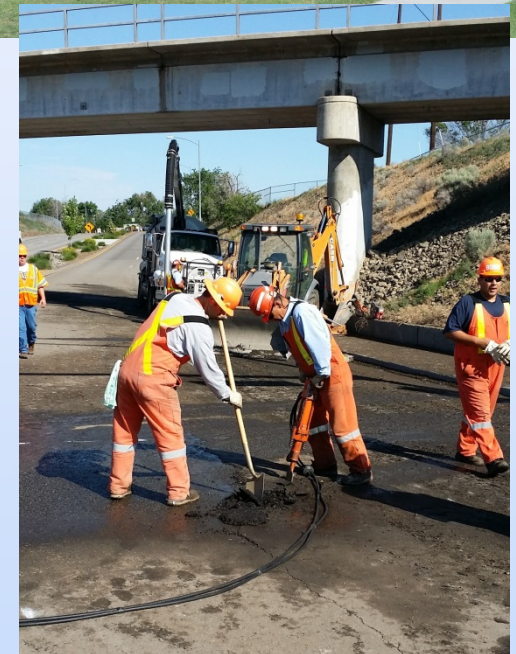
Implementation of Efficiency & Effectiveness Measures – Cont.

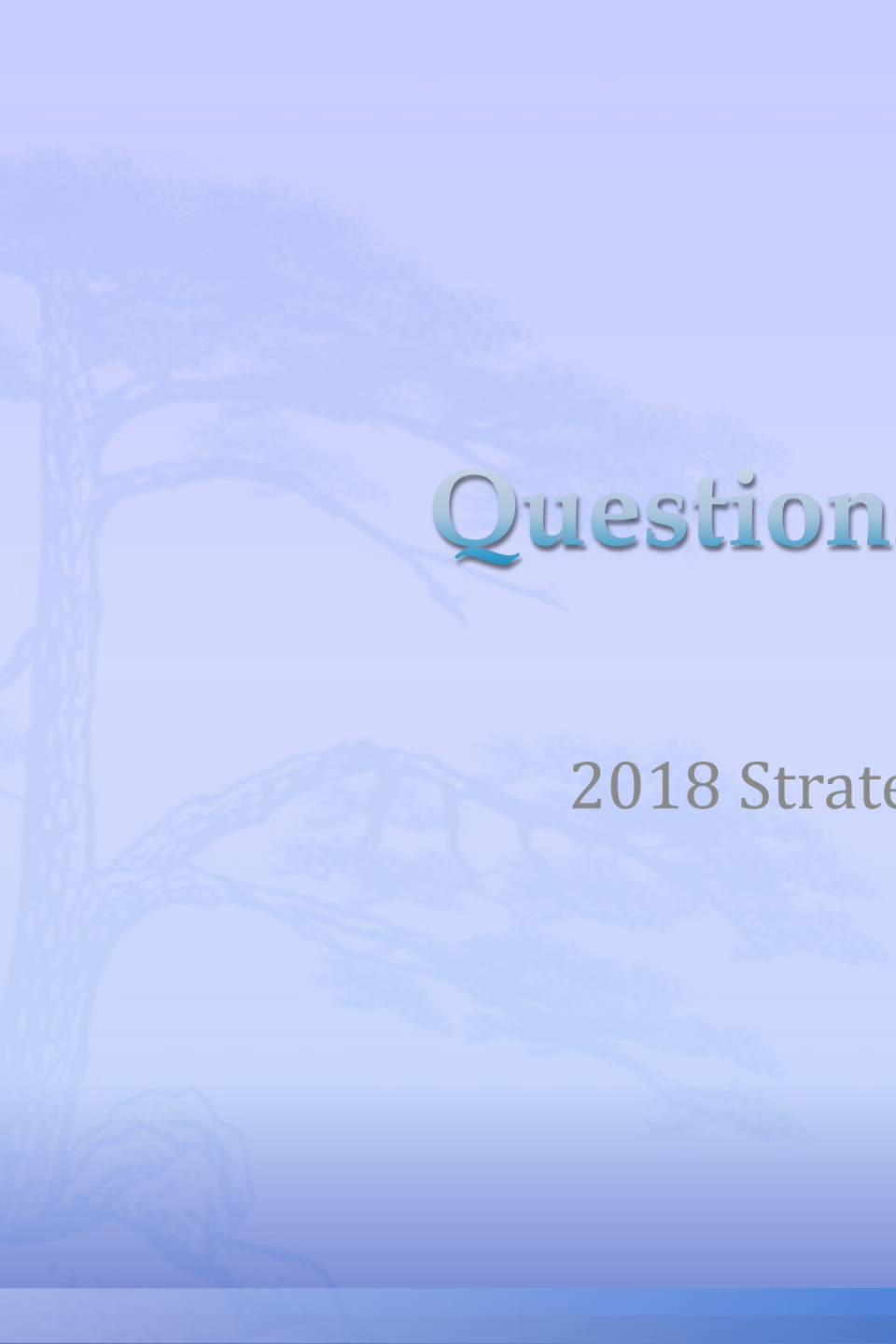
Conveyance:

- * Work with USACE on 60 acres in Columbia Park. – **Continue to work with USACE**
- * Provide council with master plan recommendations as part of Park and Rec. Comp. Plan – **Completed**
- * Work with regional group and federal legislation for full conveyance of all USACE property – **In process with TRIDEC, partners and stakeholders**

Succession Planning – Continue to work with departments on: - **In Process and Ongoing**

- * Successor interest & support when openings occur
- * Leadership opportunities
- * Recommended realignment of existing meter reading personnel to priority needs with future implementation of AMR





Questions or Comments

2018 Strategic Plan Implementation



City Council Meeting Schedule March 2019

March 5, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

March 12, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Police Department Annual Update
2. Fire Department Annual Update

March 19, 2019
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

March 26, 2019
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Visit Tri-Cities Annual Update
2. Committees Updates

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

March 2019
Updated 1/29/19