

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
February 4, 2025**

City Council Present:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*

Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Laurencio Sanguino, *City Attorney*
Jessica Platt, *Finance Director*
Anthony Muai, *Planning Director*
John Cowling, *Public Works Director*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
Cary Roe, *Deputy City Manager*
Lisa Beaton, *Deputy City Manager*
Krystal Johnston, *City Clerk*

Steve Donovan, *Planning Manager*
Trever Davis, *Police Commander*
Michael Heffner, *Deputy Fire Chief*
Robert Ball, *Deputy Fire Chief*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Johnston stated all councilmembers were in attendance and that a quorum was established.

Boy Scout Troop 168 led the Pledge of Allegiance.

Scott Paulson provided an invocation.

2. VISITORS: None.

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Trumbo.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

4. CONSENT AGENDA

MOTION:	Councilmember Millbauer moved to approve the agenda as presented.
SECOND:	Councilmember Anderson.
VOTE:	The motion passed unanimously (7-0).

a. Meeting Minutes: January 21, 2025, City Council Regular Meeting

Motion to approve the minutes as presented.

b. Meeting Minutes: January 28, 2025, City Council Workshop Meeting

Motion to approve the minutes as presented.

c. Claim Roster: Toyota Center Operations and Box Office Accounts

Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2024 in the amount of \$1,525,641.04 comprised of check numbers 27892-27980 in the amount of \$872,010.28 and electronic transfers in the amount of \$653,630.76.

d. Claims Roster: Columbia Park Golf Course Account

Motion to approve the Claims Roster for the Columbia Park Golf Course Account for December 2024 in the amount of \$45,144.96 comprised of check numbers 2919-2934 in the amount of \$19,204.55 and electronic transfers in the amount of \$25,940.41.

e. Payroll Roster: For the Pay Period Ending 01/15/2025

Motion to approve the payroll roster for the pay period ending 01/15/2025.

f. Interlocal Agreement: Benton County Emergency Services (BCES) Interlocal Agreement

Motion to approve the Fourth Amended and Restated Interlocal Agreement for Benton County Emergency Services as presented.

g. Contract: 2026 Comprehensive Plan Periodic Update with Makers Architecture and Urban Design LLP

Motion to approve the 2026 comprehensive plan periodic update contract, as presented, with Makers Architecture and Urban Design LLP for an amount not to exceed \$474,408.

h. Final Plat: Approval of Sherman Heights Phase 4, SUB-2024-0012, at 7088 W 24th Ave

Motion to approve the Final Plat of Sherman Heights Phase 4 and authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the plat, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

i. Contract: Amending the WWTP Phase 2 Upgrades - Owners Rep Contract with J-U-B Engineers, Inc. Supplemental Agreement #4

Motion to approve the J-U-B Engineers, Inc. Supplemental Agreement No. 4 for the WWTP Phase 2 upgrades as presented.

j. Contract: Amending the Zone 3 West Transmission Pipeline with HDR Engineering, Inc., Supplemental Agreement #2

Motion to approve the Supplemental Agreement No. 2 with HDR Engineering, Inc., for the design of the Zone 3 West Transmission Pipeline project (P1905) as presented.

k. Disbursement Agreement: Rural County Capital Funds (RCCF) Disbursement Agreement with Benton County for the Three Rivers Convention Center

Motion to approve the Rural County Capital Funds (RCCF) Disbursement Agreement with Benton County for the Three Rivers Convention Center as presented.

5. ORDINANCES:

- a. Ordinance: Change of Zone from CO to CG at 1826 and 1838 S Washington Street (COZ-2024-0002)

Mr. Donovan provided a staff report and responded to Council questions.

MOTION: Councilmember Beauchamp moved to adopt the ordinance as presented.

SECOND: Councilmember Anderson.

DISCUSSION: Council discussed the matter at length.

VOTE: **The motion passed unanimously (7-0).**

The City Clerk Assigned Ordinance #25-6079

6. VISITORS:

A citizen spoke to item 5.a.

A citizen spoke item 5.a. and the invocation.

7. COUNCIL COMMENTS/DISCUSSION:

Ms. Erdman updated Council concerning a lack of agenda topics for the February 11, 2025, workshop meeting.

MOTION: Mayor Pro Tem Torelli moved to cancel the February 11, 2025 workshop meeting.

SECOND: Councilmember Beauchamp.

DISCUSSION: None.

VOTE: **The motion passed unanimously (7-0).**

Councilmembers and Ms. Erdman reported on their respective activities, upcoming events, and items of concern.

8. ADJOURNMENT: Mayor Crawford concluded the meeting at 7:41 p.m.


Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/333925>