



City Council Regular Meeting Agenda

February 18, 2025 at 6:30 PM

City Hall Council Chambers - 210 W 6th Ave and Virtual

Meetings are broadcast live at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

Public comment registration and instructions are available at <https://www.go2kennewick.com/PublicComments>.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

2. VISITORS - Regarding Items on the Agenda

This is an opportunity for visitors to share their perspective regarding any item on the agenda. Comments may not exceed three minutes.

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All items included in the Consent Agenda have been provided to each member of the Kennewick City Council for review and consideration. These items are deemed routine and will be approved with a single motion from the Council, without any separate discussion. A Councilmember may remove an item for further consideration.

a. **Meeting Minutes: February 4, 2025, City Council Regular Meeting**

Motion to approve the minutes as presented.

b. **Claims Roster: January 2025**

Motion to approve the Claims Roster for January 2025 in the amount of \$5,532,982.55 comprised of electronic payments and check numbers 317830-318264.

c. **Payroll Roster: For the Pay Period Ending 01/31/2025**

Motion to approve the payroll roster for the pay period ending 01/31/2025.

d. **Interlocal Agreement: Between Pasco and Kennewick for Convention Center Financing**

Motion to approve the first amendment to the Convention Center Financing Interlocal Agreement between the City of Pasco and the City of Kennewick as presented.

e. **Equipment Purchase: Combination Cleaners for Stormwater & Wastewater**

Motion to approve the purchase of two combination cleaners utilizing Sourcewell #101221-SCA in the amount of \$1,449,004.

f. **Contract: Ridgeline Drive Stormwater Improvements Project with Aspect Consulting**

Motion to approve the Agreement with Aspect Consulting for the design of the Ridgeline Drive Stormwater Improvements Project (P2409) as presented.

5. NEW BUSINESS

- a. Resolution: Approving the Total Project Cost for the Three Rivers Convention Center Expansion
- b. Contract: Disbursement Agreement with the Kennewick Public Facilities District for the Three Rivers Convention Center Expansion
- c. Transportation Benefit District 2025 Project List

6. VISITORS - General Topics

This is an opportunity for visitors to share their perspective regarding topics of a general nature. Comments may not exceed three minutes.

7. COUNCIL COMMENTS/DISCUSSION

8. ADJOURNMENT

Council Agenda Coversheet	Item Number: 4.a. Date: 2/18/2025 Item Type: General Business Item	Category: Consent Agenda
	Subject: Meeting Minutes: February 4, 2025, City Council Regular Meeting Department: Executive Services	
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the minutes as presented. <u>Summary</u> The City Clerk has prepared action-format meeting minutes for City Council's consideration. <u>Alternatives</u> The City Council may make corrections to errors and approve the meeting minutes as amended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
February 4, 2025**

City Council Present:

Gretl Crawford, Mayor
Chuck Torelli, Mayor Pro Tem
Loren Anderson, Councilmember
Brad Beauchamp, Councilmember

Jason McShane, Councilmember
Jim Millbauer, Councilmember
John Trumbo, Councilmember

City Staff Present:

Erin Erdman, City Manager
Laurencio Sanguino, City Attorney
Jessica Platt, Finance Director
Anthony Muai, Planning Director
John Cowling, Public Works Director
Chris Guerrero, Police Chief
Chad Michael, Fire Chief
Cary Roe, Deputy City Manager
Lisa Beaton, Deputy City Manager
Krystal Johnston, City Clerk

Steve Donovan, Planning Manager
Trever Davis, Police Commander
Michael Heffner, Deputy Fire Chief
Robert Ball, Deputy Fire Chief

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Johnston stated all councilmembers were in attendance and that a quorum was established.

Boy Scout Troop 168 led the Pledge of Allegiance.

Scott Paulson provided an invocation.

2. VISITORS: None.

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Trumbo.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

4. CONSENT AGENDA

MOTION:	Councilmember Millbauer moved to approve the agenda as presented.
SECOND:	Councilmember Anderson.
VOTE:	The motion passed unanimously (7-0).

- a. **Meeting Minutes: January 21, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.
- b. **Meeting Minutes: January 28, 2025, City Council Workshop Meeting**
Motion to approve the minutes as presented.
- c. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2024 in the amount of \$1,525,641.04 comprised of check numbers 27892-27980 in the amount of \$872,010.28 and electronic transfers in the amount of \$653,630.76.
- d. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for December 2024 in the amount of \$45,144.96 comprised of check numbers 2919-2934 in the amount of \$19,204.55 and electronic transfers in the amount of \$25,940.41.
- e. **Payroll Roster: For the Pay Period Ending 01/15/2025**
Motion to approve the payroll roster for the pay period ending 01/15/2025.
- f. **Interlocal Agreement: Benton County Emergency Services (BCES) Interlocal Agreement**
Motion to approve the Fourth Amended and Restated Interlocal Agreement for Benton County Emergency Services as presented.
- g. **Contract: 2026 Comprehensive Plan Periodic Update with Makers Architecture and Urban Design LLP**
Motion to approve the 2026 comprehensive plan periodic update contract, as presented, with Makers Architecture and Urban Design LLP for an amount not to exceed \$474,408.
- h. **Final Plat: Approval of Sherman Heights Phase 4, SUB-2024-0012, at 7088 W 24th Ave**
Motion to approve the Final Plat of Sherman Heights Phase 4 and authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the plat, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.
- i. **Contract: Amending the WWTP Phase 2 Upgrades - Owners Rep Contract with J-U-B Engineers, Inc. Supplemental Agreement #4**
Motion to approve the J-U-B Engineers, Inc. Supplemental Agreement No. 4 for the WWTP Phase 2 upgrades as presented.
- j. **Contract: Amending the Zone 3 West Transmission Pipeline with HDR Engineering, Inc., Supplemental Agreement #2**
Motion to approve the Supplemental Agreement No. 2 with HDR Engineering, Inc., for the design of the Zone 3 West Transmission Pipeline project (P1905) as presented.
- k. **Disbursement Agreement: Rural County Capital Funds (RCCF) Disbursement Agreement with Benton County for the Three Rivers Convention Center**
Motion to approve the Rural County Capital Funds (RCCF) Disbursement Agreement with Benton County for the Three Rivers Convention Center as presented.

5. ORDINANCES:

- a. Ordinance: Change of Zone from CO to CG at 1826 and 1838 S Washington Street (COZ-2024-0002)

Mr. Donovan provided a staff report and responded to Council questions.

MOTION: Councilmember Beauchamp moved to adopt the ordinance as presented.

SECOND: Councilmember Anderson.

DISCUSSION: Council discussed the matter at length.

VOTE: **The motion passed unanimously (7-0).**

The City Clerk Assigned Ordinance #25-6079

6. VISITORS:

A citizen spoke to item 5.a.

A citizen spoke item 5.a. and the invocation.

7. COUNCIL COMMENTS/DISCUSSION:

Ms. Erdman updated Council concerning a lack of agenda topics for the February 11, 2025, workshop meeting.

MOTION: Mayor Pro Tem Torelli moved to cancel the February 11, 2025 workshop meeting.

SECOND: Councilmember Beauchamp.

DISCUSSION: None.

VOTE: **The motion passed unanimously (7-0).**

Councilmembers and Ms. Erdman reported on their respective activities, upcoming events, and items of concern.

8. ADJOURNMENT: Mayor Crawford concluded the meeting at 7:41 p.m.

DRAFT

Krystal Johnston, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/333925>

Council Agenda Coversheet	Item Number: 4.b. Item Type: General Business Item Subject: Claims Roster: January 2025 Department: Finance	Date: 2/18/2025 Category: Consent Agenda						
								
<u>Recommendation</u> Staff recommends Council approve the Claims Roster for January 2025.								
<u>Motion for Consideration</u> Motion to approve the Claims Roster for January 2025 in the amount of \$5,532,982.55 comprised of electronic payments and check numbers 317830-318264.								
<u>Summary</u> The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 1/1/2025-1/31/2025: <table><tr><td>Check numbers 317830:318264</td><td>\$5,014,756.72</td></tr><tr><td>Electronic payments (EFT):</td><td>\$518,225.83</td></tr><tr><td>Total</td><td>\$5,532,982.55</td></tr></table>			Check numbers 317830:318264	\$5,014,756.72	Electronic payments (EFT):	\$518,225.83	Total	\$5,532,982.55
Check numbers 317830:318264	\$5,014,756.72							
Electronic payments (EFT):	\$518,225.83							
Total	\$5,532,982.55							
<u>Alternatives</u> None								
<u>Fiscal Impact</u> \$5,532,982.55								
Attachments: 1. Claims Roster								

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
Fund 001					
000 - Fund Activity					
EFT	01/31/2025	70239	STATE OF WASH DEPT OF REVENUE	LEASEHOLD EXCISE TAX-QTR4, 2024	\$3,316.33
317832	01/10/2025	70001	BENTON COUNTY TREASURER	CRIME VICTIMS COMPENSATION-NOV2024	\$1,278.00
317833	01/10/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST-81197282	\$183.00
317838	01/10/2025	70000	WASHINGTON STATE TREASURER	COURT FINES - NOVEMBER 2024	\$33,460.31
318014	01/17/2025	70001	BENTON COUNTY TREASURER	CRIME VICTIM'S COMPENSATION-DEC-24	\$1,013.00
318015	01/17/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST - 81483722	\$500.00
318016	01/17/2025	99990	MISC REFUNDS	PRR-2024-410-INV-1 REFUND	\$0.66
318018	01/17/2025	70000	WASHINGTON STATE TREASURER	COURT FINES-DECEMBER 2024	\$50,880.44
318259	01/29/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST - 81867823	\$84.00
318260	01/29/2025	99992	CIVIC REC REFUNDS	REFUND REQUEST-81867797	\$69.00
318262	01/29/2025	99990	MISC REFUNDS	REFUND REQUEST-PD-2024-1953	\$3.35
000 - Fund Activity Subtotal:					\$90,788.09
011 - City Council					
317841	01/13/2025	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$246.00
011 - City Council Subtotal:					\$246.00
023 - Recreation Services					
EFT	01/03/2025	77146	GLOBAL PAYMENTS	MERCHANT FEES	\$3,423.80
317858	01/13/2025	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHREDDING SERVICE	\$50.57
317962	01/13/2025	172	THE TRI-CITY HERALD	POURING RIGHTS RFP ADVERTISEMENT	\$424.05
318056	01/23/2025	3564	US LINEN AND UNIFORM	NUMERICA PAVILION FLOOR MATS AND DUST MOPS.	\$176.48
023 - Recreation Services Subtotal:					\$4,074.90
024 - Facilities Maintenance					
317840	01/13/2025	8623	ACE SALES & SERVICE INC	PORTABLE RESTROOM FOR FRISBEE GOLF COURSE	\$170.55
317843	01/13/2025	10587	ALOHA GARAGE DOOR COMPANY INC	RESET LIMITS ON THE TWO EAST GARAGE DRS	\$347.84
317844	01/13/2025	5911	AMERICAN BUILDING MAINTENANCE	DEC. SERVICE	\$3,105.15
317846	01/13/2025	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	SYSTEM CHECK	\$1,804.97
317848	01/13/2025	4052	BATTERIES PLUS	BATTERIES - TIME CLOCKS	\$402.35
317885	01/13/2025	86	FERGUSON ENTERPRISES INC	SINK REPAIRS	\$110.36
317886	01/13/2025	9237	FIKES NORTHWEST CORP	SCENT	\$201.74
317895	01/13/2025	1775	GRAINGER	SMALL TOOLS	\$3,730.98
317900	01/13/2025	8977	HERITAGE PROF LANDSCAPING INC	LANDSCAPING AND IRRIGATION	\$7,131.80
317911	01/13/2025	78	KENNEWICK INDUSTRIAL & ELEC	REPAIR TO SECOND SINK	\$73.11
317916	01/13/2025	420	LEGACY POOL LLC	SKIMMER BASKETS AND TEST STRIPS	\$266.80
317924	01/13/2025	5112	MOON SECURITY SERVICES, INC	SERVICE	\$972.34
317926	01/13/2025	6119	MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$697.19
317937	01/13/2025	241	PERFORMANCE SYSTEMS INTEGRATION	FIRE SYSTEM	\$380.46

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
317941	01/13/2025	957 RANCH & HOME INC	BOLTS AND SCREWS FOR VOLLEYBALL RINGS IN PAVILION.	\$7.25
317968	01/13/2025	764 INTELLIGENT MARKING USA INC.	PAINT ROBOT PACKAGE FOR TURF	\$17,392.00
317978	01/13/2025	398 RENTOKIL NORTH AMERICA INC	PEST CONTROL FIRE STATIONS	\$244.58
317982	01/13/2025	8020 WORKMAN, THOMAS	JEANS	\$322.85
317997	01/14/2025	303 INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL CONTRACT	\$18,871.00
318056	01/23/2025	3564 US LINEN AND UNIFORM	LINEN SERVICE	\$328.50
318066	01/24/2025	10587 ALOHA GARAGE DOOR COMPANY INC	CUSHION BOX ASSEMBLY	\$233.71
318068	01/24/2025	423 AMERICAN POOL N SPAS LLC	2 LEAF RAKES FOR POOL	\$58.70
318077	01/24/2025	3707 BAXTER AUTO PARTS	EXHAUST TURN DOWN TO GET EXHAUST PAST TOOL BOX	\$36.21
318088	01/24/2025	10584 CAMTEK INC	FIRE SYSTEM	\$489.16
318123	01/24/2025	86 FERGUSON ENTERPRISES INC	PARTS TO INSTALL PRV'S	\$877.12
318132	01/24/2025	1775 GRAINGER	BEARINGS FOR PUMP MOTOR REBUILD	\$260.14
318140	01/24/2025	865 HD FOWLER COMPANY INC	REDUCER FOR INCOMING KID WATER	\$125.79
318143	01/24/2025	8130 HUNTER, JOSHUA	BOOTS	\$186.70
318146	01/24/2025	303 INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL CONTRACT	\$18,871.00
318148	01/24/2025	1112 IRRIGATION SPECIALISTS INC	FLANGES FOR PUMP STATION	\$138.13
318162	01/24/2025	78 KENNEWICK INDUSTRIAL & ELEC	PUMP STATION FLANGE FOR IRR. REPAIR	\$69.41
318179	01/24/2025	484 MILNE NAIL,POWER TOOL & REPAIR	ANGLE GRINDER	\$359.29
318181	01/24/2025	1086 MONARCH MACHINE & TOOL CO INC	STEEL PIPE TO RAISE ARTWORK AT SCOTT PARK	\$12.07
318196	01/24/2025	329 PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHTS IN MEN'S SHOWERS	\$249.67
318201	01/24/2025	957 RANCH & HOME INC	STEP BITS TO REPLACE BROKEN	\$23.90
318221	01/24/2025	7555 SHERWIN-WILLIAMS COMPANY	PAINT FOR ARTWORK AT SCOTT PARK	\$35.22
318222	01/24/2025	680 SIERRA ELECTRIC, INC.	REPLACE GFI FOR GEN. BLOCK HEATER	\$146.59
024 - Facilities Maintenance Subtotal:				\$78,734.63
032 - Accounting				
317858	01/13/2025	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	RECURRING SHRED SERVICES	\$50.90
317891	01/13/2025	3185 GFOA	MEMBERSHIP DUES-STODDARD	\$150.00
317943	01/13/2025	1314 REHN & ASSOCIATES, INC.	COBRA RENEWAL FEE	\$234.00
032 - Accounting Subtotal:				\$434.90
033 - Human Resources				
317841	01/13/2025	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$207.00
317858	01/13/2025	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	HR ADMIN HALLWAY SHRED BINS	\$52.85
317890	01/13/2025	919 FRONTLINE MEDICAL PLLC	PROFESSIONAL SERVICES	\$330.00
317929	01/13/2025	1030 NAVIA BENEFIT SOLUTIONS, CLIENT PAY	FLEX PLAN SERVICES	\$666.50
317960	01/13/2025	8315 STERLING	PROFESSIONAL SERVICES	\$2,163.13
033 - Human Resources Subtotal:				\$3,419.48
034 - Civil Service				
317890	01/13/2025	919 FRONTLINE MEDICAL PLLC	PROFESSIONAL SERVICES	\$813.00

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
034 - Civil Service Subtotal:					\$813.00
035 - Customer Service					
EFT	01/02/2025	70016	U.S. BANK	MERCHANT FEES	\$29,133.38
317871	01/13/2025	3530	DATAPROSE INC	UTILITY BILLING PRINTING AND POSTAGE DECEMBER 2024	\$9,301.26
318002	01/14/2025	868	MIRIAM TECHNOLOGIES INC	LIEN SEARCH SVCS DECEMBER 2024	\$1,190.27
318241	01/24/2025	1198	US POSTAL SERVICE	ANNUAL POST OFFICE BOX AND CALLER SERVICE	\$2,458.00
035 - Customer Service Subtotal:					\$42,082.91
042 - City Attorney					
317938	01/13/2025	3467	PRONTO PROCESS SERVICE, INC	COURIER SERVICE - DECEMBER 2024	\$52.50
317946	01/13/2025	5425	RIO FOLTZ PLLC	PROSECUTION CONTRACT SERVICES - DECEMBER 2024	\$10,000.00
317948	01/13/2025	10226	SANGUINO, LAURENCIO	MILEAGE REIMBURSEMENT OCT-DEC 2024 - LS	\$284.08
317977	01/13/2025	853	WEST GROUP PAYMENT CENTER	ONLINE SOFTWARE SUBSCRIPTION - DECEMBER 2024	\$2,829.80
318013	01/14/2025	853	WEST GROUP PAYMENT CENTER	LIBRARY PLAN - JANUARY 2025	\$76.38
318076	01/24/2025	287	B-F COUNTY BAR ASSOCIATION	BFCBA MEMBERSHIP RENEWAL FOR LS, GK & DB	\$300.00
042 - City Attorney Subtotal:					\$13,542.76
053 - Purchasing					
317926	01/13/2025	6119	MSDSOONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$143.02
053 - Purchasing Subtotal:					\$143.02
054 - Information Technology					
317851	01/13/2025	3301	BMC SOFTWARE INC, NUMARA DIVISION	TRACKIT ANNUAL MAINTENANCE RENEWAL - 1 YEAR	\$7,061.13
317860	01/13/2025	8131	CIVICPLUS, ICON ENTERPRISES INC	MONSIDO ACCOUNT ACTIVATION AND SETUP	\$500.00
317888	01/13/2025	80	BUSINESS INTERIORS OF IDAHO	OFFICE CHAIR FOR CODY LEWIS	\$1,204.75
317961	01/13/2025	8	TELCO WIRING & REPAIR INC	CITY INTERNET/WAN CHARGES	\$7,504.62
318098	01/24/2025	8131	CIVICPLUS, ICON ENTERPRISES INC	MONSIDO ANNUAL RENEWAL	\$13,520.38
318131	01/24/2025	4659	GOVERNMENT JOBS.COM INC	ONBOARD PLATFORM ANNUAL SUBSCRIPTION	\$12,568.41
318178	01/24/2025	9453	MICRO FOCUS SOFTWARE INC	2025 ADVANCED AUTH SUBSCRIPTION RENEWAL	\$2,171.70
318233	01/24/2025	8	TELCO WIRING & REPAIR INC	CITY INTERNET/WAN CHARGES	\$7,504.62
054 - Information Technology Subtotal:					\$52,035.61
060 - Planning Revenues					
317835	01/10/2025	99991	PERMIT REFUNDS	PERMIT REFUND- SPA-2024-0074	\$611.00
060 - Planning Revenues Subtotal:					\$611.00
062 - Planning					
317874	01/13/2025	229	DELL MARKETING L.P., C/L DELL USA L.P.	NPR - STEVE DONOVAN PLANNING	\$1,465.17
317912	01/13/2025	399	KOTTKAMP, YEDINAK, ESWORTHY, PLLC	12/9/2024 HEARING EX.: SUB-2024-0011 HARMONY EST.	\$1,200.00
317930	01/13/2025	818	NORTHWEST VERNACULAR INC	DAH2025: CONSULTANT FEES HIST. PRES. GRANT 2025	\$8,880.00
317962	01/13/2025	172	THE TRI-CITY HERALD	LEGAL PUBLICATION: COZ-2024-0002 NPH	\$165.10
062 - Planning Subtotal:					\$11,710.27

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
070 - Police Revenues				
318261	01/29/2025	99994 CPL REFUNDS	CPL REFUND REQUEST-006206-0010	\$32.00
070 - Police Revenues Subtotal:				\$32.00
071 - KPD-Administration				
317841	01/13/2025	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$290.00
317914	01/13/2025	2280 LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICE	\$461.61
317969	01/13/2025	4764 UNITED PARCEL SERVICE, UPS	POLICE ADMINISTRATION POSTAGE	\$36.66
317970	01/13/2025	4764 UNITED PARCEL SERVICE, UPS	POSTAGE	\$327.22
318030	01/23/2025	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	ON-SITE SHRED SERVICES	\$461.96
318182	01/24/2025	5112 MOON SECURITY SERVICES, INC	INSTALL FIRE CELL COMMUNICATOR	\$605.77
318209	01/24/2025	619 RYAN YATES	PRE-EMPLOYMENT POLYGRAPH EXAM	\$250.00
318246	01/24/2025	1433 W A S P C - WA ASSOC SHERIFF, & POLICE CHIEFS	ASSOCIATE DUES	\$4,000.00
071 - KPD-Administration Subtotal:				\$6,433.22
072 - KPD-Criminal Investigation				
317841	01/13/2025	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$175.00
318059	01/24/2025	9554 1ST CHOICE TOWING, 1ST CHOICE TRANSPORTATION	TOW SERVICE	\$353.28
318075	01/24/2025	5555 AYALA, MIGUEL	2025 UNIFORM ALLOWANCE	\$1,600.00
318078	01/24/2025	2595 BENNETT, CHRIS	2025 UNIFORM ALLOWANCE	\$1,850.00
318089	01/24/2025	2962 CANADA, JAMES	2025 UNIFORM ALLOWANCE	\$1,600.00
318113	01/24/2025	9098 EALY-THOMAS, JAIR	2025 UNIFORM ALLOWANCE	\$1,600.00
318161	01/24/2025	2598 KELLY, RYAN	2025 UNIFORM ALLOWANCE	\$1,850.00
318174	01/24/2025	6951 MCGEE, CORY	2025 UNIFORM ALLOWANCE	\$1,600.00
318183	01/24/2025	7694 MOORE, ZACHARIAH	2025 UNIFORM ALLOWANCE	\$1,850.00
318186	01/24/2025	7576 NEBEKER, KIRK	2025 UNIFORM ALLOWANCE	\$1,600.00
318195	01/24/2025	199 PEYTON HANNAH	2025 UNIFORM ALLOWANCE	\$1,600.00
318202	01/24/2025	3656 REES, REMIE	2025 UNIFORM ALLOWANCE	\$1,850.00
318211	01/24/2025	10809 SAFRANEK, KRISTOFER	2025 UNIFORM ALLOWANCE	\$1,600.00
318212	01/24/2025	3658 SAGEN, JEFFREY	2025 UNIFORM ALLOWANCE	\$1,600.00
318214	01/24/2025	2152 SCHWARTZ, KEITH	2025 UNIFORM ALLOWANCE	\$1,600.00
318217	01/24/2025	11053 SEVERSON, COLTER	2025 UNIFORM ALLOWANCE	\$1,600.00
318225	01/24/2025	2982 SLOCOMBE, CHRIS	2025 UNIFORM ALLOWANCE	\$1,600.00
318232	01/24/2025	4174 TAYLOR, JEREMY	2025 UNIFORM ALLOWANCE	\$1,850.00
318250	01/24/2025	9033 WHITNEY, CHRISTOPHER	2025 UNIFORM ALLOWANCE	\$1,600.00
318252	01/24/2025	9496 WOLF, KEEGAN	2025 UNIFORM ALLOWANCE	\$1,600.00
318253	01/24/2025	9629 WOLOSIN, STEPHEN	2025 UNIFORM ALLOWANCE	\$1,850.00
318254	01/24/2025	205 ZACHARY CAIN	2025 UNIFORM ALLOWANCE	\$1,600.00
072 - KPD-Criminal Investigation Subtotal:				\$34,028.28
073 - KPD-Patrol				

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
317841	01/13/2025	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$541.70
317919	01/13/2025	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$422.86
318062	01/24/2025	989 ADRIAN BANDA-CONTRERAS	2025 UNIFORM ALLOWANCE	\$1,600.00
318064	01/24/2025	10419 ALBERTIN, CODY	2025 UNIFORM ALLOWANCE	\$1,600.00
318071	01/24/2025	966 ANDREW DEBOWES	2025 UNIFORM ALLOWANCE	\$1,600.00
318073	01/24/2025	9313 ARMITAGE, ZACHARIAH	2025 UNIFORM ALLOWANCE	\$1,600.00
318074	01/24/2025	677 ASHLEY MARSHALL	2025 UNIFORM ALLOWANCE	\$1,600.00
318085	01/24/2025	333 BOWEN HADLEY	2025 UNIFORM ALLOWANCE	\$1,600.00
318092	01/24/2025	9441 CASTILLEJA, SEBASTIAN	2025 UNIFORM ALLOWANCE	\$800.00
318093	01/24/2025	530 CHANCE SIMPSON	2025 UNIFORM ALLOWANCE	\$1,600.00
318094	01/24/2025	547 CHRISTIAN DUNN	2025 UNIFORM ALLOWANCE	\$1,600.00
318096	01/24/2025	709 CHRISTOPHER DEFFINBAUGH	2025 UNIFORM ALLOWANCE	\$550.00
318104	01/24/2025	2153 COOPER, LEE	2025 UNIFORM ALLOWANCE	\$800.00
318108	01/24/2025	2981 DENKE, DEBRA	2025 UNIFORM ALLOWANCE	\$550.00
318114	01/24/2025	636 EASTON CLEM	2025 UNIFORM ALLOWANCE	\$1,600.00
318117	01/24/2025	503 ELLIOT WEDDLE-MARTINEZ	2025 UNIFORM ALLOWANCE	\$1,600.00
318118	01/24/2025	8118 ENGEL, STEVEN	2025 UNIFORM ALLOWANCE	\$1,850.00
318126	01/24/2025	600 GARCIA, JACOB	2025 UNIFORM ALLOWANCE	\$1,600.00
318127	01/24/2025	10948 GARCIA, JOSE	2025 UNIFORM ALLOWANCE	\$1,600.00
318128	01/24/2025	1011 GARIN WHITBY	2025 UNIFORM ALLOWANCE	\$1,600.00
318129	01/24/2025	958 GLORIA BARAJAS	2025 UNIFORM ALLOWANCE	\$1,600.00
318130	01/24/2025	11052 GOULET, BRANDON	2025 UNIFORM ALLOWANCE	\$1,600.00
318134	01/24/2025	5403 GREENOUGH, JOHN	2025 UNIFORM ALLOWANCE	\$800.00
318135	01/24/2025	9095 GREGG, JARED	2025 UNIFORM ALLOWANCE	\$1,600.00
318139	01/24/2025	645 HAYNES, BRADY	2025 UNIFORM ALLOWANCE	\$1,600.00
318147	01/24/2025	825 IRIS GULLEDGE	2025 UNIFORM ALLOWANCE	\$550.00
318149	01/24/2025	479 ISAIAH SEBO	2025 UNIFORM ALLOWANCE	\$1,600.00
318151	01/24/2025	884 IZAYAH DARBY	2025 UNIFORM ALLOWANCE	\$1,600.00
318152	01/24/2025	661 JACOB STANLEY	2025 UNIFORM ALLOWANCE	\$1,600.00
318154	01/24/2025	1013 JONATHON FRASCO	2025 UNIFORM ALLOWANCE	\$1,600.00
318155	01/24/2025	632 JOSE RODRIGUEZ	2025 UNIFORM ALLOWANCE	\$1,600.00
318156	01/24/2025	330 JOSEPH GARZA	2025 UNIFORM ALLOWANCE	\$1,600.00
318160	01/24/2025	965 KAYLEB ROSE	2025 UNIFORM ALLOWANCE	\$1,600.00
318164	01/24/2025	2154 KUHN, JOSHUA	2025 UNIFORM ALLOWANCE	\$1,600.00
318169	01/24/2025	545 LOGAN BURRUP	2025 UNIFORM ALLOWANCE	\$1,600.00
318171	01/24/2025	543 MAKINNA BRUNS	2025 UNIFORM ALLOWANCE	\$1,600.00
318173	01/24/2025	10939 MATA, JOSE	2025 UNIFORM ALLOWANCE	\$1,600.00
318175	01/24/2025	2254 MCMASTER-CARR SUPPLY COMPANY	MOTORCYCLE MOUNTS	\$135.92
318176	01/24/2025	3284 MEL'S INTER-CITY TOWING	TOW SERVICE	\$1,059.89
318187	01/24/2025	8355 NELSON, NICOLE	2025 UNIFORM ALLOWANCE	\$550.00

City of Kennewick
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
318197	01/24/2025	10006 POWELL, CINDY	2025 UNIFORM ALLOWANCE	\$550.00
318199	01/24/2025	8072 QUINONES, OSCAR	2025 UNIFORM ALLOWANCE	\$1,600.00
318205	01/24/2025	602 RICHARDSON, RYAN	2025 UNIFORM ALLOWANCE	\$1,600.00
318206	01/24/2025	3 ROGERS, DAKOTA	2025 UNIFORM ALLOWANCE	\$1,600.00
318210	01/24/2025	897 SABRINA LARMEY	2025 UNIFORM ALLOWANCE	\$550.00
318213	01/24/2025	4629 SALTER, RON	2025 UNIFORM ALLOWANCE	\$1,850.00
318215	01/24/2025	8308 SCOTT, JAMES	2025 UNIFORM ALLOWANCE	\$1,850.00
318226	01/24/2025	9035 SMITH, AVERY	2025 UNIFORM ALLOWANCE	\$1,600.00
318229	01/24/2025	3654 SULLIVAN, JOSHUA	2025 UNIFORM ALLOWANCE	\$1,600.00
318234	01/24/2025	7722 THATSANA, STEVE	2025 UNIFORM ALLOWANCE	\$1,850.00
318236	01/24/2025	934 TRAVIS KLIPPERT	2025 UNIFORM ALLOWANCE	\$1,600.00
318237	01/24/2025	517 TRENTON BRAWDY	2025 UNIFORM ALLOWANCE	\$1,600.00
318239	01/24/2025	558 TRUJILLO, ROMAN	2025 UNIFORM ALLOWANCE	\$1,850.00
318240	01/24/2025	565 TYSON ALVAREZ	2025 UNIFORM ALLOWANCE	\$1,600.00
318244	01/24/2025	10918 VOLLAND, BRADY	2025 UNIFORM ALLOWANCE	\$1,600.00
318247	01/24/2025	104 WA STATE LABOR & INDUSTRIES	EXPLOSIVE LICENSE - J KUHN	\$100.00
318251	01/24/2025	10560 WITHAM, TRISTAN	2025 UNIFORM ALLOWANCE	\$1,600.00
073 - KPD-Patrol Subtotal:				\$78,010.37

074 - KPD-Staff Services

317959	01/13/2025	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	\$262.40
317974	01/13/2025	1033 WASHINGTON STATE PATROL	ACCESS FEES	\$600.00
318058	01/23/2025	1033 WASHINGTON STATE PATROL	CPL BACKGROUND CHECKS	\$609.50
318067	01/24/2025	653 AMBER PURSLEY	2025 UNIFORM ALLOWANCE	\$550.00
318082	01/24/2025	4965 BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	\$76.09
318103	01/24/2025	9346 CONTRERAS, JESUS	2025 UNIFORM ALLOWANCE	\$1,600.00
318106	01/24/2025	9712 CRISTELLI, STEFANIE	2025 UNIFORM ALLOWANCE	\$1,600.00
318107	01/24/2025	804 DAWN RENEE	2025 UNIFORM ALLOWANCE	\$550.00
318109	01/24/2025	2151 DORAME, JUAN	2025 UNIFORM ALLOWANCE	\$1,600.00
318110	01/24/2025	4774 DRAMIS, WILLAM	2025 UNIFORM ALLOWANCE	\$1,600.00
318133	01/24/2025	5199 GRANT, LIZ	2025 UNIFORM ALLOWANCE	\$1,600.00
318136	01/24/2025	4725 HARRINGTON, JASON	2025 UNIFORM ALLOWANCE	\$1,600.00
318137	01/24/2025	4726 HARRIS, TIMOTHY J	2025 UNIFORM ALLOWANCE	\$1,600.00
318141	01/24/2025	3998 HENRY, REBECCA	2025 UNIFORM ALLOWANCE	\$1,600.00
318157	01/24/2025	180 JOSEPH PURSLEY	2025 UNIFORM ALLOWANCE	\$1,600.00
318158	01/24/2025	10849 JOYCE, DUSTIN	2025 UNIFORM ALLOWANCE	\$1,600.00
318177	01/24/2025	2593 MELONE, KENNY	2025 UNIFORM ALLOWANCE	\$1,600.00
318188	01/24/2025	10203 NINA WILLIAMS	2025 UNIFORM ALLOWANCE	\$550.00
318207	01/24/2025	3788 ROSANE, MICHAEL	2025 UNIFORM ALLOWANCE	\$1,600.00
318245	01/24/2025	8751 VOUGHT, JASON	2025 UNIFORM ALLOWANCE	\$1,600.00

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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
074 - KPD-Staff Services Subtotal:				\$23,997.99
075 - KPD-Intergovernmental				
317849	01/13/2025	14 BENTON COUNTY	GAP SERVICES - NOV 2024	\$3,100.83
317850	01/13/2025	14 BENTON COUNTY	WORK CREW - NOV 24	\$18,546.09
317964	01/13/2025	9790 TRIOS HEALTH, RCCH TRIOS HEALTH LLC	PRISONER MEDICAL	\$1,093.80
318026	01/23/2025	14 BENTON COUNTY	WORK CREW - DEC 2024	\$14,228.95
318054	01/23/2025	9790 TRIOS HEALTH, RCCH TRIOS HEALTH LLC	PRISONER MEDICAL	\$1,550.92
075 - KPD-Intergovernmental Subtotal:				\$38,520.59
076 - KPD-Special Services				
317840	01/13/2025	8623 ACE SALES & SERVICE INC	PORTABLE TOILET - SHOOTING RANGE	\$79.50
317841	01/13/2025	730 ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	\$2,885.40
317861	01/13/2025	422 CLARITY POINT PLLC	WELLNESS PROGRAM	\$3,218.70
317887	01/13/2025	9312 FIRST RESPONDER OUTFITTERS INC.	QUARTERMASTER SUPPLIES	\$3,153.89
317947	01/13/2025	710 SANDY'S TROPHIES INC	RETIREMENT FLAG SHADOW BOX	\$160.02
318050	01/23/2025	6187 SUN BADGE COMPANY	BADGES	\$605.99
318069	01/24/2025	1056 ANA SANCHEZ	CHIPS PATCHES ON POLO SHIRTS	\$165.00
318194	01/24/2025	4711 PETERSON, JUSTIN	2025 UNIFORM ALLOWANCE	\$1,600.00
318235	01/24/2025	10971 THE BUNKER	QUARTERMASTER SUPPLIES	\$2,484.60
076 - KPD-Special Services Subtotal:				\$14,353.10
081 - Fire Administration				
317858	01/13/2025	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SECURED SHRED SERVICES	\$25.45
317963	01/13/2025	168 TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL	\$15.37
318102	01/24/2025	1308 COLUMBIA VALLEY DAYBREAK, ROTARY	2025 QUARTERLY DUES (JAN-MAR)	\$87.50
318144	01/24/2025	3657 IAFC	2025 ANNUAL DUES	\$135.00
318201	01/24/2025	957 RANCH & HOME INC	PROPANE	\$36.25
318227	01/24/2025	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS3 STATION SUPPLIES	\$1,069.94
318248	01/24/2025	258 WASHINGTON FIRE CHIEFS	2025 MEMBERSHIP DUES	\$1,872.72
081 - Fire Administration Subtotal:				\$3,242.23
082 - Fire Suppression				
317859	01/13/2025	435 CITY OF PASCO	32-HR TRT TRAINING	\$4,233.63
318028	01/23/2025	816 BODY ARMOR OUTLET	SALES TAX FOR 2024 INV.37963	\$582.03
318053	01/23/2025	945 TRI CITY CLEANERS	SEW COAT PATCH - KENNEDY	\$5.71
318125	01/24/2025	5823 GALLS, LLC	NEW HIRE UNIFORMS	\$273.07
318191	01/24/2025	917 OXARC, INC.	HYDROSTATIC TESTING	\$570.24
318193	01/24/2025	241 PERFORMANCE SYSTEMS INTEGRATION	PORTABLE EXTINGUISHER SERVICE FS3	\$102.95
318231	01/24/2025	7617 TARGETSOLUTIONS LEARNING, LLC	2025-2026 VECTOR LMS, TARGET SOLUTIONS RENEWAL	\$10,435.06
082 - Fire Suppression Subtotal:				\$16,202.69
090 - Engineering				

City of Kennewick
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
317927	01/13/2025	3962 MUNICIPAL SVCS PETTY CASH	PW PETTY CASH REIMBURSEMENT	\$113.63
317933	01/13/2025	3700 OFFICE DEPOT INC	OFFICE SUPPLIES	\$67.18
317998	01/14/2025	529 INTERMOUNTAIN MATERIAL TESTING	MATERIAL TESTING P2209	\$2,498.75
318163	01/24/2025	5495 KOOL SHADES WINDOW TINTING, JOVENTINO M CORREA	WINDOW TINTING VEHICLE 6401	\$173.92
090 - Engineering Subtotal:				\$2,853.48
100 - GF-Nondepartmental				
317859	01/13/2025	435 CITY OF PASCO	ANIMAL SHELTER SERVICE/RENT/MAIN/ADMIN - DEC 24	\$114,661.50
317924	01/13/2025	5112 MOON SECURITY SERVICES, INC	MCL - 113129	\$88.86
318036	01/23/2025	926 GORDON THOMAS HONEYWEL GOVERNMENTAL AFFAIRS	LOBBYIST SERVICES FOR CITY COUNCIL	\$5,000.00
318080	01/24/2025	1999 BENTON FRANKLIN COUNCIL OF, GOVERNMENTS	COUNCIL OF GOVERNMENTS DUES	\$57,464.00
318182	01/24/2025	5112 MOON SECURITY SERVICES, INC	FIRE CELL COMMUNICATOR	\$741.05
100 - GF-Nondepartmental Subtotal:				\$177,955.41
Total For Fund 001				\$694,265.93
Fund 102				
010 - Fund Activity				
317855	01/13/2025	1817 RADIO SERVICE COMPANY INC	RADIO MAINT FOR SNOW TRUCKS	\$167.40
317880	01/13/2025	2160 ENVIROTECH SERVICES INC.	APEX DE-ICER	\$7,288.08
317926	01/13/2025	6119 MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$196.64
317927	01/13/2025	3962 MUNICIPAL SVCS PETTY CASH	PW PETTY CASH REIMBURSEMENT	\$47.78
318019	01/23/2025	9968 AG SPRAY EQUIPMENT, FIMCO INC	DE ICER PARTS	\$122.11
318023	01/23/2025	5050 ARG INDUSTRIAL	DE ICER HOSE FOR TRUCKS	\$140.33
318044	01/23/2025	5148 KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - DECEMBER	\$82.05
010 - Fund Activity Subtotal:				\$8,044.39
110 - Traffic				
317926	01/13/2025	6119 MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$71.50
317927	01/13/2025	3962 MUNICIPAL SVCS PETTY CASH	PW PETTY CASH REIMBURSEMENT	\$21.22
318044	01/23/2025	5148 KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - DECEMBER	\$82.05
318162	01/24/2025	78 KENNEWICK INDUSTRIAL & ELEC	ELECTRICAL TAPE, AND CONNECTORS	\$347.64
318222	01/24/2025	680 SIERRA ELECTRIC, INC.	REPAIR DAMAGED LIGHTING RUN	\$2,994.98
110 - Traffic Subtotal:				\$3,517.39
Total For Fund 102				\$11,561.78
Fund 103				
010 - Fund Activity				
317857	01/13/2025	466 CENTRAL PAVING LLC	P2414 PAY EST 2 FINAL	\$138,270.50
010 - Fund Activity Subtotal:				\$138,270.50
Total For Fund 103				\$138,270.50

City of Kennewick
Claims Roster by Fund/Division
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
Fund 106				
010 - Fund Activity				
317961	01/13/2025	8 TELCO WIRING & REPAIR INC	BIPIN NETWORK CONNECTIONS	\$270.00
318233	01/24/2025	8 TELCO WIRING & REPAIR INC	BIPIN NETWORK CONNECTIONS	\$7,957.81
010 - Fund Activity Subtotal:				\$8,227.81
Total For Fund 106				\$8,227.81
Fund 107				
130 - CDBG				
317967	01/13/2025	4380 TU DECIDES (YOU DECIDE -, A BILINGUAL NEWSPAPER)	2024 TU DECIDES ADS FOR CAPER AND AAP	\$600.00
318216	01/24/2025	1129 SENIOR LIFE RESOURCES, INC.	2024 CDBG 4 QTR. INVOICE MEALS ON WHEELS	\$30,000.00
130 - CDBG Subtotal:				\$30,600.00
131 - CARES-CDBG				
318216	01/24/2025	1129 SENIOR LIFE RESOURCES, INC.	CV CARES ACT MEALS ON WHEELS FREEZER	\$10,500.00
131 - CARES-CDBG Subtotal:				\$10,500.00
Total For Fund 107				\$41,100.00
Fund 111				
000 - Fund Activity				
318264	01/29/2025	1189 WA STATE TREASURER	2024 REMIT COK - 2022 STATE 10% OF CITY FORFEITURE	\$4,400.00
000 - Fund Activity Subtotal:				\$4,400.00
010 - Fund Activity				
318232	01/24/2025	4174 TAYLOR, JEREMY	CAT REIMBURSEMENT	\$500.00
010 - Fund Activity Subtotal:				\$500.00
Total For Fund 111				\$4,900.00
Fund 116				
010 - Fund Activity				
318017	01/17/2025	73761 TRI-CITIES VISITOR & CONV. BUR	TOURISM PROMOTION AREA DISTRIBUTION-DEC24	\$83,508.80
010 - Fund Activity Subtotal:				\$83,508.80
Total For Fund 116				\$83,508.80
Fund 117				
042 - City Attorney				
317894	01/13/2025	1049 GRACE KORTHUIS	GK - MILEAGE REIMBURSEMENT - SEPT - DEC 2024	\$384.58
317921	01/13/2025	1048 MICHELLE ALEXANDER	MA MILEAGE REIMBURSEMENT - SEPT - DEC 2024	\$357.78
317938	01/13/2025	3467 PRONTO PROCESS SERVICE, INC	COURIER SERVICE - DECEMBER 2024	\$17.50
317977	01/13/2025	853 WEST GROUP PAYMENT CENTER	ONLINE SOFTWARE SUBSCRIPTION - DECEMBER 2024	\$943.26

City of Kennewick
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
073 - KPD-Patrol				
317939	01/13/2025	1997 PUBLIC SAFETY TESTING, INC.	CANDIDATE AGENCY TEST SITE ADD-ONS	\$1,494.00
318060	01/24/2025	1014 AARON COLE	2025 UNIFORM ALLOWANCE	\$1,600.00
318065	01/24/2025	898 ALI DODD	2025 UNIFORM ALLOWANCE	\$550.00
318087	01/24/2025	270 BRIGHAM PAGE	2025 UNIFORM ALLOWANCE	\$1,600.00
318099	01/24/2025	171 CLARY, KYLER	2025 UNIFORM ALLOWANCE	\$1,600.00
318100	01/24/2025	712 COLE KRUGER	2025 UNIFORM ALLOWANCE	\$1,600.00
318121	01/24/2025	476 FABIAN MORENO-GOMEZ	2025 UNIFORM ALLOWANCE	\$1,600.00
318159	01/24/2025	99 KALEB CHRISTENSEN	2025 UNIFORM ALLOWANCE	\$1,600.00
318165	01/24/2025	772 KYLE LE	2025 UNIFORM ALLOWANCE	\$1,600.00
318172	01/24/2025	10237 MARKLEY, DYLAN	2025 UNIFORM ALLOWANCE	\$1,600.00
318200	01/24/2025	9461 RAMOS, FERNANDO	2025 UNIFORM ALLOWANCE	\$1,600.00
318204	01/24/2025	527 RHETT LODAHL	2025 UNIFORM ALLOWANCE	\$1,600.00
318218	01/24/2025	566 SHAKIR GARDAYA	2025 UNIFORM ALLOWANCE	\$1,600.00
318255	01/24/2025	634 ZACHARY HINTON	2025 UNIFORM ALLOWANCE	\$1,600.00
073 - KPD-Patrol Subtotal:				\$1,703.12
074 - KPD-Staff Services				
318167	01/24/2025	8753 LEANDER, BRANDON	2025 UNIFORM ALLOWANCE	\$1,600.00
074 - KPD-Staff Services Subtotal:				\$1,600.00
Total For Fund 117				\$24,547.12
Fund 118				
010 - Fund Activity				
317830	01/07/2025	11026 ELIZABETH POWELL	ELIZABETH 2024-24 - NW HIDTA PREVENTION & TREATMEN	\$10,723.49
317831	01/07/2025	10777 CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	\$6,131.56
317923	01/13/2025	301 MICHAEL J MIZER	ATTEND RCMP BC ILLICIT DRUG WORKING GROUP	\$974.26
317950	01/13/2025	262 SELIG FAMILY HOLDINGS LLC	MONTHLY RENT - JAN 2025	\$20,779.70
317976	01/13/2025	10001 WEINER, JONATHAN M	ATTEND PACNW COUNTER FENTANYL SYMPOSIUM	\$557.70
317987	01/14/2025	10777 CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	\$6,480.99
317988	01/14/2025	10225 DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	\$8,555.39
317989	01/14/2025	11026 ELIZABETH POWELL	POWELL 2025-1 NW HIDTA PUBLIC HEALTH SPECIALIST	\$5,450.33
317992	01/14/2025	397 GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	\$4,405.88
317994	01/14/2025	403 HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	\$3,599.77
317996	01/14/2025	830 IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER	\$5,285.00
318003	01/14/2025	301 MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER	\$4,405.88
318008	01/14/2025	10915 ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	\$5,626.10
318009	01/14/2025	396 SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST	\$4,405.88
318012	01/14/2025	10001 WEINER, JONATHAN M	NW HIDTA DIRECTOR	\$9,997.46

City of Kennewick
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
318095	01/24/2025	10777 CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	\$6,481.06
318111	01/24/2025	10225 DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	\$8,555.47
318112	01/24/2025	1044 VOCC LLC	TRAINING-FROM KINGPIN TO EDUCATOR	\$8,000.00
318116	01/24/2025	11026 ELIZABETH POWELL	POWELL-2025-2 - POWELL 2025-2 NW HIDTA PUBLIC HEAL	\$5,450.25
318119	01/24/2025	10912 EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	\$8,811.70
318124	01/24/2025	397 GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	\$4,405.82
318138	01/24/2025	403 HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	\$3,599.81
318145	01/24/2025	830 IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER	\$5,285.00
318180	01/24/2025	301 MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER	\$4,405.82
318208	01/24/2025	10915 ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	\$5,626.08
318220	01/24/2025	396 SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST	\$4,405.82
318249	01/24/2025	10001 WEINER, JONATHAN M	NW HIDTA DIRECTOR	\$9,997.38
010 - Fund Activity Subtotal:				\$172,403.60
Total For Fund 118				\$172,403.60

Fund 300**010 - Fund Activity**

EFT	01/06/2025	2817 THREE RIVERS CONVENTION CTR	TRCC REIMBURSEMENT 3	\$473,799.82
317878	01/13/2025	182 ELLISON EARTHWORKS LLC	P2411 PAY EST 2	\$8,654.47
317907	01/13/2025	10938 ITERIS INC	CCB & 7TH AVENUE TIMING AND COORDINATION	\$1,562.55
317925	01/13/2025	1032 MORENO & CASTILLO CONSTRUCTION, LLC	P2410 PAY EST 2	\$23,372.11
318150	01/24/2025	10938 ITERIS INC	CB & 7TH AVENUE TIMING AND COOCDINATION	\$1,846.65
010 - Fund Activity Subtotal:				\$509,235.60

160 - Land & Facilities

317846	01/13/2025	3088 APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	AC FAN MOTOR FOR I.T. ROOM	\$1,144.33
317862	01/13/2025	836 CLIFF THORN CONSTRUCTION LLC	90% PAYMENT FIRE STATION #2 AND #4 BUNKROOM DOORS	\$25,871.24
317864	01/13/2025	6389 COLUMBIA ELECTRIC SUPPLY	LIGHTING FIXTURES - OLD WATER SHOP	\$1,608.76
317881	01/13/2025	5426 EWING IRRIGATION PRODUCTS, INC	IRRIGATION REPAIR PARTS FOR LAWRENCE SCOTT PARK	\$3,371.64
317885	01/13/2025	86 FERGUSON ENTERPRISES INC	PRV PARTS FOR RESTROOMS	\$8,215.90
317889	01/13/2025	409 FRONTIER FENCE INC	REPAIR TO BALLFIELD FENCE	\$521.76
317895	01/13/2025	1775 GRAINGER	BABY CHANGERS	\$3,137.76
317911	01/13/2025	78 KENNEWICK INDUSTRIAL & ELEC	BACKFLOW REPLACEMENT	\$782.96
317953	01/13/2025	680 SIERRA ELECTRIC, INC.	LIGHTING INSTALLATION AT OLD WATER SHOP	\$3,043.60
317954	01/13/2025	680 SIERRA ELECTRIC, INC.	90% PAYMENT WIRING FOR SHOPS LIGHTING UPGRADE	\$9,031.05
317981	01/13/2025	8463 WINDSOR PLYWOOD, ALDER BUILDING SUPPLIES	DECKING FOR FISHING PIER	\$3,068.56
317993	01/14/2025	1775 GRAINGER	RESTROOM REPAIR STOCK	\$84.89
318005	01/14/2025	984 MURLEY'S FLOORCOVERING LLC	RETAINAGE KENNEWICK POLICE DEPT STAIR TREAD	\$698.60
318010	01/14/2025	680 SIERRA ELECTRIC, INC.	RETAINAGE WIRING FOR SHOPS LIGHTING UPGRADE	\$915.00
318045	01/23/2025	78 KENNEWICK INDUSTRIAL & ELEC	IRRIGATION TIME CLOCKS	\$13,402.91
318097	01/24/2025	100 CITY OF RICHLAND	800 MHZ SUA II UPGRADE	\$55,010.00

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
160 - Land & Facilities Subtotal:				\$129,908.96
170 - Capital Purchases				
317874	01/13/2025	229 DELL MARKETING L.P., C/L DELL USA L.P.	CREDIT FOR DELL WORKSTATION RETURN	(\$2,118.58)
318055	01/23/2025	1566 TYLER TECHNOLOGIES INC	CREDIT MEMO FOR PO# 190307	\$630.00
170 - Capital Purchases Subtotal:				(\$1,488.58)
Total For Fund 300				\$637,655.98
Fund 303				
010 - Fund Activity				
317856	01/13/2025	5265 CASCADE TITLE CO	LIMITED LIABILITY REPORTS P2403 PROJECT	\$7,989.45
318040	01/23/2025	4713 J-U-B ENGINEERS INC	P2403 CONSULTANT INVOICE	\$11,254.48
318091	01/24/2025	5265 CASCADE TITLE CO	LIMITED LIABILITY REPORT P2403 PROJECT	\$380.45
010 - Fund Activity Subtotal:				\$19,624.38
Total For Fund 303				\$19,624.38
Fund 371				
010 - Fund Activity				
317883	01/13/2025	7587 HIS DIME LLC - FASTSIGNS	4-YR TIMELINE WALL GRAPHIC & INSTALL	\$2,954.73
010 - Fund Activity Subtotal:				\$2,954.73
Total For Fund 371				\$2,954.73
Fund 402				
000 - Fund Activity				
318257	01/29/2025	99993 AMBULANCE REFUNDS	REFUND REQUEST-280-KFD2204585	\$518.82
000 - Fund Activity Subtotal:				\$518.82
010 - Fund Activity				
317853	01/13/2025	3495 BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	\$324.87
317858	01/13/2025	2481 CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SECURED SHRED SERVICES	\$25.45
317877	01/13/2025	905 ELIJAH DODSON	REIMB MEDIC SCHOOL	\$1,423.93
317934	01/13/2025	917 OXARC, INC.	OXYGEN	\$531.60
317963	01/13/2025	168 TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL	\$15.37
317984	01/13/2025	6869 ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	\$1,147.05
318041	01/23/2025	954 KEVIN E HODGES	2024 MPD SUPPORT	\$5,190.15
318048	01/23/2025	917 OXARC, INC.	CYLINDER RENTAL	\$192.50
318051	01/23/2025	10778 SYSTEMS DESIGN WEST LLC	2024-DEC EMS BILLING	\$12,569.60
318053	01/23/2025	945 TRI CITY CLEANERS	SEW COAT PATCH - KENNEDY	\$32.34
318084	01/24/2025	3495 BOUND TREE MEDICAL LLC	IV & GENERAL MEDICAL SUPPLIES	\$264.90
318090	01/24/2025	7715 CARDINAL HEALTH 411, INC	MEDICATION	\$312.17
318102	01/24/2025	1308 COLUMBIA VALLEY DAYBREAK, ROTARY	2025 QUARTERLY DUES (JAN-MAR)	\$87.50

City of Kennewick
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1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
318125	01/24/2025	5823 GALLS, LLC	NEW HIRE UNIFORMS	\$1,547.42
318144	01/24/2025	3657 IAFC	2025 ANNUAL DUES	\$135.00
318168	01/24/2025	8868 LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	\$4,126.89
318191	01/24/2025	917 OXARC, INC.	OXYGEN	\$190.27
318201	01/24/2025	957 RANCH & HOME INC	PROPANE	\$36.23
318227	01/24/2025	2536 STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS3 STATION SUPPLIES	\$1,069.33
318228	01/24/2025	5689 STRYKER SALES CORPORATION, STRYKER MEDICAL	LUCAS STRAPS	\$1,257.82
318248	01/24/2025	258 WASHINGTON FIRE CHIEFS	2025 MEMBERSHIP DUES	\$1,872.72
318256	01/24/2025	6869 ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	\$2,597.20
010 - Fund Activity Subtotal:				\$34,950.31
Total For Fund 402				\$35,469.13
Fund 403				
000 - Fund Activity				
317836	01/10/2025	99991 PERMIT REFUNDS	PERMIT FEE REFUND-BLDC-2024-3310	\$623.19
000 - Fund Activity Subtotal:				\$623.19
010 - Fund Activity				
EFT	01/02/2025	70016 U.S. BANK	MERCHANT FEES	\$8,162.50
317847	01/13/2025	1568 ATOMIC SCREEN PRINT &, EMBROIDERY	T. OSTOJA: BUILDING DEPT./CODE ENF. UNIFORMS ORDER	\$957.26
317874	01/13/2025	229 DELL MARKETING L.P., C/L DELL USA L.P.	NPR - STEVE DONOVAN PLANNING	\$1,465.19
317904	01/13/2025	2591 ICC - INTERNATIONAL CODE, COUNCIL. INC.	T. OSTOJA: ICC '21 IRC STUDY COMPANION	\$61.96
318052	01/23/2025	6977 THE BUILDING DEPARTMENT INC	NOVEMBER 2024 CONTRACT BLDG INSPECTIONS	\$3,828.00
010 - Fund Activity Subtotal:				\$14,474.91
Total For Fund 403				\$15,098.10
Fund 404				
010 - Fund Activity				
318022	01/23/2025	3088 APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	TOYOTA CENTER HVAC REPLACEMENT PH2 PROJECT	\$20,279.72
010 - Fund Activity Subtotal:				\$20,279.72
Total For Fund 404				\$20,279.72
Fund 405				
010 - Fund Activity				
317847	01/13/2025	1568 ATOMIC SCREEN PRINT &, EMBROIDERY	SCREENPRINTING FOR OE CLOTHING T HAZEN	\$43.48
317926	01/13/2025	6119 MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$196.64
010 - Fund Activity Subtotal:				\$240.12
Total For Fund 405				\$240.12

City of Kennewick
Claims Roster by Fund/Division
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
Fund 410				
000 - Fund Activity				
317898	01/13/2025	865 HD FOWLER COMPANY INC	INV 300 WATER INVENTORY	\$2,130.52
318258	01/29/2025	76261 BFCAC	KARES 4TH QUARTER 2024	\$231.79
000 - Fund Activity Subtotal:				\$2,362.31
010 - Fund Activity				
317845	01/13/2025	2738 ANATEK LABS INC	TOC SAMPLING	\$180.00
317846	01/13/2025	3088 APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	NEW THERMOSTAT	\$2,157.69
317847	01/13/2025	1568 ATOMIC SCREEN PRINT &, EMBROIDERY	EMBROIDERY OE CLOTHING KEVIN POSTEN	\$173.92
317852	01/13/2025	9733 BNSF RAILWAY COMPANY	BNSF RR LEASE - 6" WATER PL XING CONTRACT#95245	\$225.00
317865	01/13/2025	10831 CONCEPT SYSTEMS INC	BONNIE AND BELFAIR SCADA PROGRAMMING	\$2,660.00
317867	01/13/2025	13 CORE & MAIN LP	TEE FOR SERVICE LINE REPAIRS	\$1,005.71
317873	01/13/2025	767 DDB LLC	P2113 PAY EST 10	\$126,092.00
317878	01/13/2025	182 ELLISON EARTHWORKS LLC	P2416 PAY EST 1 FINAL	\$32,907.33
317885	01/13/2025	86 FERGUSON ENTERPRISES INC	EXTENSION FOR NON POTABLE AIR GAP INTO WET WELL	\$1,423.66
317895	01/13/2025	1775 GRAINGER	COMPOSITE SAMPLE TUBING	\$1,879.72
317897	01/13/2025	1482 HACH COMPANY	1720E TURBIDITY ANALYZER REPAIR FOR RC4	\$1,614.20
317898	01/13/2025	865 HD FOWLER COMPANY INC	LOWER STEM FOR M&H 929 HYDRANT	\$1,240.39
317905	01/13/2025	9099 IDEXX DISTRIBUTION INC	WATER FOR MONTHLY FECAL QC TEST	\$109.30
317906	01/13/2025	116 INDUSTRIAL CONSTRUCTION OF WASHINGTON LLC	P2310 PAY EST 3	\$274,304.83
317920	01/13/2025	6441 MERRELL BROTHERS INC	P2209 PAY EST 2	\$522,305.23
317924	01/13/2025	5112 MOON SECURITY SERVICES, INC	WFP - 10128	\$94.87
317926	01/13/2025	6119 MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$1,305.00
317927	01/13/2025	3962 MUNICIPAL SVCS PETTY CASH	PW PETTY CASH REIMBURSEMENT	\$116.94
317941	01/13/2025	957 RANCH & HOME INC	PROPANE FOR WTP	\$26.00
317951	01/13/2025	1831 SETCOM CORPORATION, PINNACLE PEAK HOLDING COR	VACTOR HEAD PHONE REPAIRS	\$308.71
317956	01/13/2025	813 SONRAY ENTERPRISES LLC	P2308 PAY EST 9 FINAL	\$8,152.50
317957	01/13/2025	9499 SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	LIGHTBAR VEH 5307	\$898.38
317970	01/13/2025	4764 UNITED PARCEL SERVICE, UPS	POSTAGE EXPENSE	\$134.20
317972	01/13/2025	5815 VINCENT BROTHERS LLP	P2117 PAY EST 2	\$404,092.25
318020	01/23/2025	7400 ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	\$285.00
318021	01/23/2025	2738 ANATEK LABS INC	PFAS SAMPLING	\$575.00
318024	01/23/2025	1568 ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	\$547.32
318027	01/23/2025	706 BLACK & VEATCH CORPORATION	P2309 CONSULTANT INVOICE	\$13,287.50
318032	01/23/2025	10831 CONCEPT SYSTEMS INC	BONNIE AND BELFAIR SCADA PROGRAMMING	\$10,239.00
318034	01/23/2025	86 FERGUSON ENTERPRISES INC	GASKETS FOR 3" LARGE METER INSTALLS	\$50.64
318037	01/23/2025	7234 GROUNDWATER SOLUTIONS INC, GSI WATER SOLUTIONS	P2318 CONSULTANT INVOICE	\$10,859.08
318038	01/23/2025	6569 HDR INC	P2117 CONSULTANT INVOICE	\$4,597.64
318039	01/23/2025	529 INTERMOUNTAIN MATERIAL TESTING	MATERIAL TESTING P2209	\$3,153.75

City of Kennewick
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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
318040	01/23/2025	4713 J-U-B ENGINEERS INC	P2211 CONSULTANT INVOICE	\$31,118.65
318043	01/23/2025	669 KELLER ASSOCIATES INC	P2408 CONSULTANT INVOICE	\$13,663.75
318044	01/23/2025	5148 KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - DECEMBER	\$84.54
318049	01/23/2025	6065 RH2 ENGINEERING INC	P2413 CONSULTANT INVOICE	\$9,310.08
318056	01/23/2025	3564 US LINEN AND UNIFORM	LINEN SERVICE	\$152.20
318057	01/23/2025	3881 UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	\$166.32
318063	01/24/2025	4327 ADVANCED ANALYTICAL SOLUTIONS, LLC	LAB ACCREDITATION TEST	\$608.93
318070	01/24/2025	7400 ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	\$310.00
318072	01/24/2025	5050 ARG INDUSTRIAL	SWIVEL WASHERS FOR FIRE HYDRANT METERS	\$33.19
318079	01/24/2025	92 BENTON CLEAN AIR AGENCY	2025 BENTON CLEAN AIR FEE - WWTP	\$411.00
318081	01/24/2025	93 BENTON FRANKLIN DISTRICT, HEALTH	FECAL COLIFORM (BAC-T) SAMPLING	\$546.00
318083	01/24/2025	8065 BOLT, ALLEN	UNIFORM ALLOWANCE	\$206.43
318120	01/24/2025	1790 EVERGREEN RURAL WATER, OF WASHINGTON	2025 ERWOW MEMBERSHIP DUES	\$1,025.00
318122	01/24/2025	8774 FASTENAL COMPANY	LARGE ZIP TIES TO USE AT LIFT STATIONS	\$43.46
318123	01/24/2025	86 FERGUSON ENTERPRISES INC	RING GASKETS FOR LARGE METER REPLACEMENTS	\$6,396.02
318132	01/24/2025	1775 GRAINGER	COMPOSITE SAMPLE HOSE	\$262.67
318140	01/24/2025	865 HD FOWLER COMPANY INC	6 INCH SEWER CAP FOR 10TH AVE SHOP	\$1,513.95
318162	01/24/2025	78 KENNEWICK INDUSTRIAL & ELEC	WATER PROOF WIRE NUTS FOR LEVEL SENSOR	\$32.46
318170	01/24/2025	3154 M & M BOLT COMPANY, LLC	FOOD GRADE OIL FOR FIRE HYDRANT REPAIRS	\$31.94
318184	01/24/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	SUPPLIES TO CLEAN/DETAIL WORK TRUCKS	\$106.95
318185	01/24/2025	1290 NCL OF WISCONSIN, INC.	LAB SUPPLIES	\$2,597.01
318189	01/24/2025	8022 NORTHWEST BIOSOLIDS MANAGEMENT, ASSOCIATION	2025 ANNUAL MEMBERSHIP DUES	\$1,357.29
318201	01/24/2025	957 RANCH & HOME INC	PROPANE	\$35.31
318222	01/24/2025	680 SIERRA ELECTRIC, INC.	INSTALL NEW LIGHTS ON CLARIFIER	\$997.71
318230	01/24/2025	4379 TACOMA SCREW PRODUCTS INC, ACCTS RECEIVABLE	NEW METRIC WRENCHES	\$87.03
318238	01/24/2025	393 TROJAN TECHNOLOGIES	PARTS FOR THE UV SYSTEM	\$1,771.49
318242	01/24/2025	3625 UV SALES LLC	NEW UV BULBS	\$3,598.00
010 - Fund Activity Subtotal:				\$1,503,470.14
Total For Fund 410				\$1,505,832.45

Fund 501**000 - Fund Activity**

317869	01/13/2025	5727 COSTCO ANYWHERE CITI VISA	INV 700 PARKER FITTINGS	\$494.16
317879	01/13/2025	10299 ENVIRONMENTAL PRODUCTS AND, ACCESSORIES LLC	INV 700 VACUUM HOSE	\$2,094.23
317895	01/13/2025	1775 GRAINGER	INV 700 BREATHER	\$240.10
317926	01/13/2025	6119 MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$2,645.75
317928	01/13/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	\$111.27
317932	01/13/2025	4217 O'REILLY AUTO PARTS	INV 700 O'REILLY	\$318.07
317935	01/13/2025	6241 PASCO TIRE FACTORY INC	INV 800 TIRES	\$3,538.90
318184	01/24/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	\$305.89

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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
318190	01/24/2025	4217 O'REILLY AUTO PARTS	INV 700 O'REILLY	\$2,960.17
000 - Fund Activity Subtotal:				\$12,708.54
010 - Fund Activity				
317842	01/13/2025	2890 ALL CITY TRANSMISSION INC	REPLACE TRANSMISSION VEH 2803	\$7,871.04
317863	01/13/2025	1310 COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL	\$22,989.89
317868	01/13/2025	7868 CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	FLOOR MATS NEW VEHICLES	\$3,375.33
317870	01/13/2025	9415 CUMMINS INC	FIRE STATION 4 GENERATOR SERVICE	\$445.26
317872	01/13/2025	9827 DAY WIRELESS SYSTEMS	2025 MODEL YEAR POLICE VEHICLE UPFITS V7500	\$17,280.81
317901	01/13/2025	8572 HIGH DESERT MAINTENANCE INC	MOUNT FOR V7330	\$426.65
317903	01/13/2025	8711 HUGHES FIRE EQUIPMENT INC	R/R DIP STICK FOR V2307	\$22,876.24
317908	01/13/2025	3363 JIM'S PACIFIC GARAGES INC	RESEAL CAM FRAME FOR V2307	\$11,123.40
317919	01/13/2025	3284 MEL'S INTER-CITY TOWING	TOWING V2001	\$178.27
317922	01/13/2025	1576 MID COLUMBIA FORKLIFT, INC.	PROPANE TANK AND FITTINGS VEH 1400	\$417.83
317928	01/13/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	COOLANT VEH 5802	\$32.55
317932	01/13/2025	4217 O'REILLY AUTO PARTS	TREAD GAUGES	\$827.92
317940	01/13/2025	957 RANCH & HOME INC	PROPANE VEH 0401	\$43.23
317942	01/13/2025	3803 RDO EQUIPMENT	#3403 MANUALS, QUICK CONNECT AND BUCKET EDGE	\$3,712.41
317970	01/13/2025	4764 UNITED PARCEL SERVICE, UPS	POSTAGE	\$110.09
317986	01/14/2025	10612 BRAUN INDUSTRIES INC	HOLD OPEN FOR V2512	\$135.45
317990	01/14/2025	9818 ENVIRO-CLEAN EQUIPMENT INC	TRANSMITTER FOR V4612	\$2,802.87
317995	01/14/2025	8711 HUGHES FIRE EQUIPMENT INC	SHOCK/BRAKET/STUD FOR V2105	\$64.36
317999	01/14/2025	3363 JIM'S PACIFIC GARAGES INC	FILTER FOR V2307	\$148.91
318004	01/14/2025	819 MOTION AND FLOW CONTROL PRODUCTS INC	ADAPTER/SWIVEL NUT FOR V3403	\$183.10
318006	01/14/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BLISTER PACK CAPSULES FOR V2715	\$13.35
318007	01/14/2025	4217 O'REILLY AUTO PARTS	FILTER FOR V4612	\$135.06
318029	01/23/2025	2579 BUD CLARY FORD/HYUNDAI, CLARY LONGVIEW LLC	FORD EV F150 LIGHTNING (EECBG GRANT) #6401 ENG	\$56,271.52
318035	01/23/2025	81 FNS COLLISION GROUP LLC	PAINT VEHICLE 2501 FIRE EXPLORER	\$1,994.65
318042	01/23/2025	2285 JIFFY CAR WASH, INC.	FLEET CAR WASHES	\$652.20
318046	01/23/2025	1576 MID COLUMBIA FORKLIFT, INC.	MULTIPLE REPAIRS VEH 0401	\$7,269.77
318047	01/23/2025	876 NORTHWEST POWER EQUIPMENT	BELTS VEH 3731	\$117.37
318056	01/23/2025	3564 US LINEN AND UNIFORM	LINEN SERVICE	\$135.90
318101	01/24/2025	1310 COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL	\$22,661.18
318105	01/24/2025	5727 COSTCO ANYWHERE CITI VISA	BEARING CAP VEH 5306	\$11.20
318142	01/24/2025	8572 HIGH DESERT MAINTENANCE INC	DUMP BED REPAIR VEH 3312	\$1,900.70
318153	01/24/2025	3363 JIM'S PACIFIC GARAGES INC	RADIATOR VEH 4612	\$5,949.35
318184	01/24/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	WIPER BLADES VEH 1806	\$150.15
318190	01/24/2025	4217 O'REILLY AUTO PARTS	BRAKE ROTORS/PADS V3805	\$2,007.53
318192	01/24/2025	6603 PAPE MACHINERY INC	HYDRAULIC FLUID VEH 5300	\$2,263.70
318223	01/24/2025	9797 SIGNS BY SUE	VEHICLE MARKING VEH 2501	\$1,733.69

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CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
				010 - Fund Activity Subtotal:
				\$198,312.93
				Total For Fund 501
				\$211,021.47
Fund 502				
000 - Fund Activity				
318132	01/24/2025	1775 GRAINGER	INV 200 GRAINGER	\$873.71
				000 - Fund Activity Subtotal:
				\$873.71
010 - Fund Activity				
317839	01/13/2025	1526 ABADAN	COPIER MAINTENANCE - 2024	\$87.54
317915	01/13/2025	6743 LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2024	\$525.03
317985	01/14/2025	1526 ABADAN	COPIER MAINTENANCE - 2025	\$2,279.71
318000	01/14/2025	6743 LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2025	\$432.63
318061	01/24/2025	1526 ABADAN	COPIER MAINTENANCE -2025	\$415.26
318166	01/24/2025	6743 LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2025	\$2,251.14
				010 - Fund Activity Subtotal:
				\$5,991.31
				Total For Fund 502
				\$6,865.02
Fund 503				
010 - Fund Activity				
EFT	01/03/2025	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$60.00
EFT	01/13/2025	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$90.00
EFT	01/17/2025	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$75.00
EFT	01/24/2025	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$75.00
EFT	01/27/2025	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$30.00
EFT	01/31/2025	70008 WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	\$60.00
317866	01/13/2025	35 CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT 9265 W CLODFELTER RD	\$4,058.32
317926	01/13/2025	6119 MSDSONLINE, INC, DBA VELOCITYEHS	MSDS ONLINE RENEWAL	\$35.75
317979	01/13/2025	2368 WESTERN SYSTEMS INC	REPLACE PED SIGNAL HEAD AT STEPTOE & CENTER PKWY	\$531.34
318011	01/14/2025	1855 WCIA WASHINGTON CITIES, INSURANCE AUTHORITY	2025 WCIA ASSESSMENT	\$1,867,116.00
318033	01/23/2025	35 CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE & PED PB POLE AT 1ST & BENTON	\$8,665.56
				010 - Fund Activity Subtotal:
				\$1,880,796.97
				Total For Fund 503
				\$1,880,796.97
Fund 611				
010 - Fund Activity				
318115	01/24/2025	5685 ECKERT, NANCY	LEOFF 1 PENSION	\$1,816.62
318198	01/24/2025	6700 PURDY, PAULA	LEOFF 1 PENSION	\$1,159.80
318203	01/24/2025	145 REMUS, LARRY J	LEOFF 1 PENSION	\$1,144.39
318219	01/24/2025	148 SHAW, LEONARD	LEOFF 1 PENSION	\$846.58

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
318224	01/24/2025	150 SLEATER, LARRY L	LEOFF 1 PENSION	\$1,830.83
318243	01/24/2025	152 VICKERMAN, THOMAS	LEOFF 1 PENSION	\$652.95
010 - Fund Activity Subtotal:				\$7,451.17
Total For Fund 611				\$7,451.17

Fund 612**010 - Fund Activity**

317854	01/13/2025	185 BUCK, GARY E	RETIREE MEDICAL	\$174.70
317876	01/13/2025	1894 EASLING, CONNIE	RETIREE MEDICAL	\$174.70
317882	01/13/2025	41 FARNKOFF, ROBERT C	RETIREE MEDICAL	\$174.70
317884	01/13/2025	58 FEARING, DOUG	RETIREE MEDICAL	\$252.40
317892	01/13/2025	181 GIER, CHARLES W.	RETIREE MEDICAL	\$174.70
317893	01/13/2025	134 GONDERMAN, DAVID A	RETIREE MEDICAL	\$174.70
317896	01/13/2025	62 GROSS, ROBERT	RETIREE MEDICAL	\$174.70
317899	01/13/2025	455 HEIMBIGNER, MICHAEL	RETIREE MEDICAL	\$174.70
317902	01/13/2025	6744 HIRSCHER, ARTHUR D	RETIREE MEDICAL	\$104.90
317909	01/13/2025	3891 JOPLIN, ALAN	RETIREE MEDICAL	\$174.70
317910	01/13/2025	65 JUERGENSEN, CURT	RETIREE MEDICAL	\$164.90
317913	01/13/2025	60 KRAFT, JAMES	RETIREE MEDICAL	\$174.70
317917	01/13/2025	50 MACE, BILL	RETIREE MEDICAL	\$174.70
317918	01/13/2025	52 MAPLETHORPE, JOHN G., JR	RETIREE MEDICAL	\$174.70
317931	01/13/2025	142 O'HAIR, RONALD L	RETIREE MEDICAL	\$174.70
317936	01/13/2025	5554 PENNEY, MICHAEL	RETIREE MEDICAL	\$134.00
317944	01/13/2025	145 REMUS, LARRY J	RETIREE MEDICAL	\$174.70
317945	01/13/2025	145 REMUS, LARRY J	PERSCRPTION REIMB	\$195.99
317949	01/13/2025	1821 SCHARNHORST, DEAN	RETIREE MEDICAL	\$164.90
317952	01/13/2025	148 SHAW, LEONARD	RETIREE MEDICAL	\$174.70
317955	01/13/2025	150 SLEATER, LARRY L	RETIREE MEDICAL	\$174.70
317958	01/13/2025	66 SOUTHWICK, JOHN J., JR.	RETIREE MEDICAL	\$174.70
317965	01/13/2025	1318 TRIPP, GREG	RETIREE MEDICAL	\$164.90
317971	01/13/2025	152 VICKERMAN, THOMAS	RETIREE MEDICAL	\$164.90
317973	01/13/2025	8584 WAGNER, BRIAN	RETIREE MEDICAL	\$173.70
317975	01/13/2025	9944 WATERS, DENNIS	RETIREE MEDICAL	\$174.70
317980	01/13/2025	2997 WILLIAMS, GARY	RETIREE MEDICAL	\$174.70
317983	01/13/2025	9776 YADEN, MARK	RETIREE MEDICAL	\$174.70
318001	01/14/2025	52 MAPLETHORPE, JOHN G., JR	PERSCRPTION REIMB-NOV 2024	\$8.18
010 - Fund Activity Subtotal:				\$4,848.07
Total For Fund 612				\$4,848.07

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CHECK #	CHECK DATE	VENDOR NAME	DESCRIPTION	AMOUNT
Fund 642				
000 - Fund Activity				
317859	01/13/2025	435 CITY OF PASCO	METRO OT REIMBURSEMENT- OCDETF NOV 2024	\$2,038.79
318031	01/23/2025	435 CITY OF PASCO	METRO OT REIMBURSEMENT-DEC 2024	\$553.15
000 - Fund Activity Subtotal:				\$2,591.94
010 - Fund Activity				
317863	01/13/2025	1310 COLEMAN OIL COMPANY	UC VEHICLE FUEL EXPENSE	\$42.86
317928	01/13/2025	8875 NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	UC VEHICLE MAINTENANCE	\$25.42
317932	01/13/2025	4217 O'REILLY AUTO PARTS	UC VEHICLE MAINTENANCE	\$91.23
317966	01/13/2025	457 TRUCKS & AUTO AUCTIONS	VEHICLE STORAGE FEE (JAN)	\$905.00
318176	01/24/2025	3284 MEL'S INTER-CITY TOWING	TOW EXPENSE TF24-113	\$89.13
318190	01/24/2025	4217 O'REILLY AUTO PARTS	UC VEHICLE MAINTENANCE	\$109.72
318263	01/29/2025	70000 WASHINGTON STATE TREASURER	10% DUE TO STATE FOR FORFEITURE-METRO	\$2,204.40
010 - Fund Activity Subtotal:				\$3,467.76
Total For Fund 642				\$6,059.70
				\$5,532,982.55

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Jessica Platt, Finance Director

The payments on this claims roster are comprised of the following:

Check Numbers 317830 through 318264:	\$5,014,756.72
Electronic Payments (EFT):	\$518,225.83
Total	\$5,532,982.55

City of Kennewick
Claims Roster by Fund/Division
1/1/2025 to 1/31/2025



CLAIMS SUMMARY		
FUND	DESCRIPTION	AMOUNT
001	GENERAL FUND	694,265.93
102	STREET FUND	11,561.78
103	ARTERIAL STREET FUND	138,270.50
106	BI-PIN OPERATIONS FUND	8,227.81
107	COMMUNITY DEVELOPMENT FUND	41,100.00
111	ASSET FORFEITURE FUND	4,900.00
116	LODGING TAX FUND	83,508.80
117	CRIMINAL JUSTICE SALES TAX FND	24,547.12
118	HIDTA FIDUCIARY PROGRAM	172,403.60
300	CAPITAL IMPROVEMENTS FUND	637,655.98
303	URBAN ARTERIAL STREET FUND	19,624.38
371	GO BOND 2022 FUND	2,954.73
402	MEDICAL SERVICES FUND	35,469.13
403	BUILDING SAFETY FUND	15,098.10
404	COLISEUM FUND	20,279.72
405	STORMWATER UTILITY FUND	240.12
410	WATER AND SEWER FUND	1,505,832.45
501	EQUIPMENT RENTAL FUND	211,021.47
502	CENTRAL STORES FUND	6,865.02
503	RISK MANAGEMENT FUND	1,880,796.97
611	FIREMENS PENSION FUND	7,451.17
612	OPEB TRUST FUND	4,848.07
642	METRO DRUG FORFEITURE FUND	6,059.70
Total:		5,532,982.55

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
001 - GENERAL FUND				
CITY COUNCIL	999998	ASSOCIATION OF WASHINGTON	REGISTRATION FOR 2025 AWC CITY ACTION DAYS	1,000.00
CITY COUNCIL	7037	PROCARD, MONTE CARLO ADV RESERVAT.	HOTEL STAY FOR MAYOR PRO TEM TORELLI - ECA CONFERENCE - LAS VEGAS	938.57
CITY COUNCIL	7037	PROCARD, MONTE CARLO ADV RESERVAT.	HOTEL REIMBURSEMENT FOR MAYOR PRO TEM TORELLI - ECA - VEGAS	(400.00)
City Council Subtotal:				\$1,538.57
CITY MANAGER	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES FOR CITY MANAGER'S OFFICE	88.57
CITY MANAGER	172	THE TRI-CITY HERALD	TRI CITY HERALD SUBSCRIPTION FOR CITY MANAGER'S OFFICE	23.99
CITY MANAGER	10158	PROCARD, CANVA	CANVA SUBSCRIPTION FOR MARKETING TEAM	41.99
CITY MANAGER	999998	OPENAI *CHATGPT SUBSCR	CHAT GPT SUBSCRIPTION FOR CITY MANAGER'S OFFICE	21.74
CITY MANAGER	904	COUNTRY GENTLEMAN RESTAURANT, AND CATERING	NEW EMPLOYEE BREAKFAST CATERING	554.04
CITY MANAGER	3717	AMAZON.COM	CITY MANAGER MOUSE PAD	10.17
CITY MANAGER	6006	ADOBE SYSTEMS, INC	ADOBE SUBSCRIPTION FOR CITY MANAGER'S OFFICE	32.60
CITY MANAGER	3717	AMAZON.COM	IPAD KEYBOARD FOR CITY MANAGER	68.47
City Manager Subtotal:				\$841.57
RECREATION SERVICES	3717	AMAZON.COM	KCC SUPPLIES	58.68
RECREATION SERVICES	9190	PROCARD, STORE.LIFETIME.COM	TABLES FOR SOUTHRIDGE	2,445.72
RECREATION SERVICES	3883	U R M CASH & CARRY	KCC POPCORN SUPPLIES	34.40
RECREATION SERVICES	3717	AMAZON.COM	KCC POPCORN SUPPLIES	38.03
RECREATION SERVICES	7217	FACEBOOK	FACEBOOK	99.90
RECREATION SERVICES	3223	WALMART SUPERCENTER	SR CHRISTMAS TREE	357.37
RECREATION SERVICES	3717	AMAZON.COM	CALENDAR FOR EVENTS	65.21
RECREATION SERVICES	999998	DYSON DIRECT INC	SR DYSON VACUUM	434.79
RECREATION SERVICES	7680	PANDORA*INTERNET RADIO	SR PANDORA FOR THE PAVILION	32.56
RECREATION SERVICES	999998	GREEN CLEANERS	SR CLEANING TOWELS	38.05
RECREATION SERVICES	3717	AMAZON.COM	SR OFFICE SUPPLIES	252.16
RECREATION SERVICES	9190	PROCARD, STORE.LIFETIME.COM	SR TABLES	2,391.36
RECREATION SERVICES	3223	WALMART SUPERCENTER	NINTENDO SWITCH'S FOR ESPORTS PROGRAM	818.36
RECREATION SERVICES	999998	SWEETWATER SOUND	SWEETWATER LED LIGHTS	1,565.26
RECREATION SERVICES	3717	AMAZON.COM	SR IND. STRENGTH CLEANER	38.03
RECREATION SERVICES	3717	AMAZON.COM	EVENTS FOAM PADDING	27.16
RECREATION SERVICES	3717	AMAZON.COM	CLEANING SUPPLIES & PLANNER FOR FRENCHIE GRANDMAISON	24.55
RECREATION SERVICES	3717	AMAZON.COM	EVENTS SIGN HOLDER / TABLES FEET	33.34
RECREATION SERVICES	3717	AMAZON.COM	SR TABLE	74.83
RECREATION SERVICES	3717	AMAZON.COM	SR UPSTAIRS FRIDGE	158.63

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
RECREATION SERVICES	3717	AMAZON.COM	EVENTS GARBAGE CANS	20.64
RECREATION SERVICES	3681	GOOGLE CUSTODIAN OF RECORDS, GOOGLE INC	YOUTUBE TV FOR THE PAVILION	79.34
RECREATION SERVICES	999998	GREEN CLEANERS	SR SKIRTING CLEANING	48.06
RECREATION SERVICES	999998	IN *R AND C SWANBY LLC	ALL PARKS STAFF MEETING LUNCH	789.16
RECREATION SERVICES	7653	BSN SPORTS WEST	RECREATION SUPPLIES	3,043.61
RECREATION SERVICES	93	BENTON FRANKLIN DISTRICT, HEALTH	PAVILION CAFE HEALTH PERMIT	300.00
RECREATION SERVICES	5710	NOR*NORTHERN TOOL	SR ROLLING CART	371.73
RECREATION SERVICES	3223	WALMART SUPERCENTER	SR CLEANING SUPPLIES	44.40
RECREATION SERVICES	3700	OFFICE DEPOT INC	SR GREG PRINTER INK	668.79
RECREATION SERVICES	3717	AMAZON.COM	SR WHEEL CASTERS	65.18
RECREATION SERVICES	7148	GLOBAL EQUIPMENT COMPANY INC	EVENT EQUIPMENT	480.39
RECREATION SERVICES	3432	DOMINO'S PIZZA #07168	GUEST SERVICES MEETING	78.82
RECREATION SERVICES	8821	PROCARD, THE WEBSTaurant STORE	KCC STOVE	6,931.80
RECREATION SERVICES	3883	U R M CASH & CARRY	MEETING SUPPLIES	4.34
RECREATION SERVICES	10280	PROCARD, GROCERY OUTLET KENN	MEETING SUPPLIES	20.35
RECREATION SERVICES	3647	DOLLARTREE	MEETING SUPPLIES	21.06
RECREATION SERVICES	6142	PAPA JOHN'S	ALL STAFF MEETING SUPPLIES	72.44
RECREATION SERVICES	1211	FRED MEYER	ALL STAFF MEETING SUPPLIES	5.03
Recreation Services Subtotal:				\$22,033.53
FACILITIES MAINTENANCE	3717	AMAZON.COM	OFFICE SUPPLIES	380.70
FACILITIES MAINTENANCE	10280	PROCARD, GROCERY OUTLET KENN	MEETING SUPPLIES	20.36
FACILITIES MAINTENANCE	3647	DOLLARTREE	MEETING SUPPLIES	21.06
FACILITIES MAINTENANCE	6142	PAPA JOHN'S	ALL STAFF MEETING SUPPLIES	72.45
FACILITIES MAINTENANCE	1211	FRED MEYER	ALL STAFF MEETING SUPPLIES	5.03
FACILITIES MAINTENANCE	999998	AQUATICS BY ARMANDO	AFO	335.00
FACILITIES MAINTENANCE	999998	WSU MARKETPLACE	PESTICIDE RENEWAL	1,080.00
Facilities Maintenance Subtotal:				\$1,914.60
ECONOMIC DEVELOPMENT	999998	4 ALL PROMOS	MARKETING PRODUCTS FOR POPUP EVENTS	424.56
ECONOMIC DEVELOPMENT	5526	VISTAPR*VISTAPRINT.COM	PROMOTION BAGS FOR POPUP EVENTS	652.40
ECONOMIC DEVELOPMENT	6620	STK*SHUTTERSTOCK.COM	IMAGE SUBSCRIPTION FOR ADVERTISING	31.53
ECONOMIC DEVELOPMENT	999998	ANYPROMO.COM	PROMOTIONAL MERCHANDISE FOR POPUP EVENTS	451.11
ECONOMIC DEVELOPMENT	999998	ANYPROMO.COM	MERCHANDISE PROMOTIONAL MATERIAL FOR POPUP EVENTS	607.54
ECONOMIC DEVELOPMENT	8305	CONSTANT CONTACT INC	ECONOMIC DEVELOPMENT BUSINESS COMMUNICATIONS	403.28
ECONOMIC DEVELOPMENT	3292	BEST BUY	43" MONITOR - ROHANA	163.04
ECONOMIC DEVELOPMENT	7217	FACEBOOK	FACEBOOK AD FOR BOARDS & COMMISSIONS APPLICATIONS	24.97
Economic Development Subtotal:				\$2,758.43

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
ACCOUNTING	3185	GFOA	GFOA 2024 GAAP UPDATE REGISTRATION- J. PLATT	180.00
ACCOUNTING	4553	ICE HARBOR BREWING CO, MICHAEL J HALL	FINANCE CANDIDATE INTERVIEW LUNCH	92.91
ACCOUNTING	7955	PROCARD, BNP*MEDIA SUBSCRIPTION	ENGINEERING NEWSLETTER SUBSCRIPTION- R. STODDARD	8.99
Accounting Subtotal:				\$281.90
HUMAN RESOURCES	6796	TRI-CITY AMERICANS HOCKEY	WELLNESS WALK SUPPLIES	108.70
HUMAN RESOURCES	999998	INTERNATIONAL TRANSACTION	BANK FEE FOR SUBSCRIPTION CHARGE FOR DOTSTORM	0.08
HUMAN RESOURCES	999998	DOTSTORMING	ARTS COMMISSION VOTING SUBSCRIPTION PLATFORM	5.00
HUMAN RESOURCES	1211	FRED MEYER	FOOD FOR WELLNESS EVENT	80.56
HUMAN RESOURCES	6701	RED APPLE MARKET	FOOD FOR WELLNESS EVENT	119.88
HUMAN RESOURCES	999998	TEE TIME	WELLNESS EVENT VENUE	450.02
HUMAN RESOURCES	4659	GOVERNMENT JOBS.COM INC	JOB BOOST FOR ASSISTANT CITY ATTORNEY I/II	249.00
Human Resources Subtotal:				\$1,013.24
CIVIL SERVICE	8456	PROCARD, EZREGISTER	CONFERENCE REGISTRATION FOR FLSA FIRE DEPARTMENTS (CRISTINA T.)	595.00
CIVIL SERVICE	999998	EXPEDIA 72996589169823	HOTEL FOR FLSA FIRE DEPARTMENT CONFERENCE (CRISTINA T.)	466.90
Civil Service Subtotal:				\$1,061.90
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	21.97
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES & OFFICE EQUIPMENT	368.83
Customer Service Subtotal:				\$390.80
CITY ATTORNEY	7237	GOTPRINT.COM	BUSINESS CARDS FOR DANIEL BASSLER	37.10
CITY ATTORNEY	3717	AMAZON.COM	LAPTOP CASES FOR 3 ACAS	73.35
CITY ATTORNEY	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	NAME PLATE FOR DANIEL BASSLER	8.44
CITY ATTORNEY	8196	PROCARD, WF4WASBASSOC	BAR RENEWAL SERVICE FEE- LISA BEATON	11.76
CITY ATTORNEY	732	WSBA - WASHINGTON STATE, BAR ASSOCIATION	BAR RENEWAL - LISA BEATON	470.30
City Attorney Subtotal:				\$600.95
CITY CLERK	999998	WSU PROF ED	NWCI TRAINING - PDII - BRANDI RALSTON JUNE 2025	1,400.00
City Clerk Subtotal:				\$1,400.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	15' HDMI CABLE - IT	10.10
INFORMATION TECHNOLOGY	3717	AMAZON.COM	CELL PHONE SUPPLIES - IT	106.15
INFORMATION TECHNOLOGY	10459	PROCARD, PAYFLOW/PAYPAL	MONTHLY CREDIT CARD PROCESSING FEES	558.25
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(4) ACTIVE 4K HDMI CABLES FOR NEW IT PCS	71.68
INFORMATION TECHNOLOGY	10195	ENOM.COM	VINTAGEATTHEEDGE.COM DOMAIN NAME RENEWAL	25.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	PHONE SCREEN PROTECTOR - JONATHAN D	6.45
INFORMATION TECHNOLOGY	3717	AMAZON.COM	NETWORK FIBER MAINTENANCE TOOLS - IT	525.19
INFORMATION TECHNOLOGY	3717	AMAZON.COM	PHONE CASE FOR JONATHAN - IT	10.85
INFORMATION TECHNOLOGY	9680	PROCARD, MOBILE ID SOLUTIONS	(200) BLANK PROX ID CARDS	816.00

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
INFORMATION TECHNOLOGY	3717	AMAZON.COM	NETWORK CABLE LABEL PRINTER POWER SUPPLY REPLACEMENT	19.38
INFORMATION TECHNOLOGY	4169	INTEGO	SNAGIT MAINTENANCE RENEWAL	25.75
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	MONTHLY CREDIT CARD PROCESSING FEES	73.10
INFORMATION TECHNOLOGY	3292	BEST BUY	(2) IPADS - IT	606.54
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(1) SMALL WALL CALENDAR - IT	15.80
INFORMATION TECHNOLOGY	3717	AMAZON.COM	IPAD CASE - IT	17.38
INFORMATION TECHNOLOGY	3717	AMAZON.COM	LARGE WALL CALENDARS - IT	313.29
INFORMATION TECHNOLOGY	3717	AMAZON.COM	IPAD SCREEN PROTECTORS - IT	13.03
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(5) USB HID SMART CARD READERS	760.90
INFORMATION TECHNOLOGY	999998	PROJECT MANAGEMENT INSTIT	PROJECT MANAGEMENT INSTITUTE MEMBERSHIP RENEWAL - CODY LEWIS	161.96
INFORMATION TECHNOLOGY	3717	AMAZON.COM	RED BINDERS FOR SECURITY PROTOCOLS/PROCEDURES - IT	53.26
Information Technology Subtotal:				\$4,190.06
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	A. PIPER: SHAQUILLE O'NEAL ERGONOMIC OFFICE CHAIR	428.27
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	M. DIDIER: MESH BACK OFFICE CHAIR	305.14
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	S. DONOVAN: WORKPRO MESH/MESH DESK CHAIR	419.84
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	M. HALITSKY: WORKPRO ERGONOMIC OFFICE CHAIR	223.03
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	M. DIDIER: ANJI RUG'D FLOOR MAT	150.54
PLANNING	3700	OFFICE DEPOT INC	J. LARIS: WORKPRO OCEANIC MESH OFFICE CHAIR	282.61
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	A. PIPER: WORKPRO QUANTUM 9000 OFFICE CHAIR	419.84
PLANNING	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	A. PIPER: RETURN - SHAQUILLE O'NEAL ERGONOMIC OFFICE CHAIR	(428.27)
PLANNING	999998	APA	S. DONOVAN: 2025 APA/WA CHAPTER DUES	636.00
Planning Subtotal:				\$2,437.00
KPD-ADMINISTRATION	999998	SQ *NATIONAL TACTICAL OFF	SWAT COMMAND TRAINING - DAVIS	779.00
KPD-ADMINISTRATION	9318	PROCARD, LYFT *RIDE TUE 11AM	TRANSPORTATION IN WASHINGTON DC	34.08
KPD-ADMINISTRATION	999998	HAMILTON HOTEL DC	INITIAL HOTEL DEPOSIT IN WASHINGTON DC	340.20
KPD-ADMINISTRATION	9318	PROCARD, LYFT *RIDE TUE 11AM	TRANSPORTATION WHILE IN WASHINGTON DC	96.03
KPD-ADMINISTRATION	999998	HAMILTON HOTEL DC	FINAL BALANCE OF HOTEL IN WASHINGTON DC	478.76
KPD-ADMINISTRATION	8894	PROCARD, UBER US MAR01 BTPYK	GROUND TRANSPORTATION FOR HIDTA EXECUTIVE BOARD MEETING - C GUERRERO	111.67
KPD-ADMINISTRATION	999998	PCI L805 PASCO TRI CITIES	PARKING FOR HIDTA EXECUTIVE BOARD MEETING - C GUERRERO	16.00
KPD-ADMINISTRATION	999998	PCI L805 PASCO TRI CITIES	PARKING FOR WATPA BOARD MEETING - C GUERRERO	16.00
KPD-ADMINISTRATION	999998	MICROSOFT#G070401653	MONTHLY MEMBERSHIP	5.44

City of Kennewick

PCard Roster by Fund

12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-ADMINISTRATION	999998	IACP	ANNUAL MEMBERSHIP - C GUERRERO	220.00
KPD-ADMINISTRATION	3717	AMAZON.COM	TRAINING BOOK	20.02
KPD-Administration Subtotal:				\$2,117.20
KPD-CRIMINAL INVESTIGATION	9539	JOHN E. REID AND ASSOCIATES	REID INTERVIEW TRAINING - WOLF	580.00
KPD-CRIMINAL INVESTIGATION	999998	SQ *WASHINGTON HOMICIDE I	DETECTIVE TRAINING - KELLY	425.00
KPD-CRIMINAL INVESTIGATION	999998	SQ *WASHINGTON HOMICIDE I	CID TRAINING - DORAME	425.00
KPD-CRIMINAL INVESTIGATION	999998	SQ *WASHINGTON HOMICIDE I	CID TRAINING - SAFRANEK	425.00
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	TOOL FOR FORENSIC LAB	43.24
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	TRAINING BOOK FOR CRIME ANALYST	36.29
KPD-CRIMINAL INVESTIGATION	999998	IACP	YEARLY IACP MEMBERSHIP	220.00
KPD-CRIMINAL INVESTIGATION	1512	WSNIA	WSNIA CONFERENCE REGISTRATION FOR 4 DETECTIVES	2,200.00
KPD-CRIMINAL INVESTIGATION	999998	THE COEUR DALENE	INITIAL DEPOSIT FOR WSNIA HOTEL ROOM	470.52
KPD-CRIMINAL INVESTIGATION	4955	ULINE	BOXES FOR EVIDENCE ROOM	83.16
KPD-Criminal Investigation Subtotal:				\$4,908.21
KPD-PATROL	999998	TBL* UAV COACH	SEVERSON DRONE TRAINING	116.31
KPD-PATROL	3717	AMAZON.COM	MOTORCYCLE COVERS	52.16
KPD-PATROL	999998	SQ *NATIONAL TACTICAL OFF	SUPERVISOR TRAINING - TRUJILLO	311.00
KPD-PATROL	3717	AMAZON.COM	EXTENSION CORD FOR K9 CAR	33.67
KPD-PATROL	999998	WASHINGTONST-F156E43T1	WSPCA MEMBERSHIP - WHITNEY	51.80
KPD-Patrol Subtotal:				\$564.94
KPD-STAFF SERVICES	999998	DREAMS TO REALTY FL	FRAUDULENT CHARGES SUBSEQUENTLY CREDITED BACK TO ACCOUNT	679.11
KPD-Staff Services Subtotal:				\$679.11
KPD-SPECIAL SERVICES	999998	SQ *NATIONAL TACTICAL OFF	NTOA MEMBERSHIP RENEWAL FOR MERKL	50.00
KPD-SPECIAL SERVICES	999998	CDA, ID	MENTAL HEALTH TRAINING - HENRY	369.16
KPD-SPECIAL SERVICES	999998	CDA, ID	MENTAL HEALTH TRAINING - GRANT	369.16
KPD-SPECIAL SERVICES	999998	THE COEUR DALENE	FIRST NIGHT HOTEL MENTAL HEALTH TRAINING - HENRY	132.80
KPD-SPECIAL SERVICES	999998	THE COEUR DALENE	FIRST NIGHT HOTEL MENTAL HEALTH TRAINING - GRANT	132.80
KPD-SPECIAL SERVICES	3717	AMAZON.COM	HEARING PROTECTION FOR NEW HIRES	100.05
KPD-SPECIAL SERVICES	3717	AMAZON.COM	NEW HIRE FLASHLIGHTS	705.49
KPD-SPECIAL SERVICES	999998	IACP	MENTAL HEALTH TRAINING - MELONE	690.00
KPD-SPECIAL SERVICES	999998	IACP	MENTAL HEALTH TRAINING - BRAKEBILL	690.00
KPD-SPECIAL SERVICES	999998	WP*M3-ACADEMY.COM	RECORDS TRAINING - NELSON	390.00
KPD-SPECIAL SERVICES	2971	HILTON HOTELS	MENTAL HEALTH TRAINING FIRST NIGHT HOTEL - MELONE	215.81
KPD-SPECIAL SERVICES	2971	HILTON HOTELS	MENTAL HEALTH TRAINING FIRST NIGHT HOTEL - BRAKEBILL	215.81
KPD-SPECIAL SERVICES	3717	AMAZON.COM	PRESENTATION CLICKERS FOR TRAINING ROOM	28.43
KPD-SPECIAL SERVICES	10570	WPSG- INC	EQUIPMENT FOR NEW HIRES	877.85

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-SPECIAL SERVICES	3717	AMAZON.COM	CLEAR SAFETY GLASSES FOR NEW HIRES	44.67
KPD-SPECIAL SERVICES	10570	WPSG- INC	REFUND FOR DISCONTINUED EQUIPMENT	(48.24)
KPD-SPECIAL SERVICES	9860	PROCARD, PAYPAL	PATROL JACKETS - KLIPPERT AND LODAHL	614.68
KPD-SPECIAL SERVICES	999998	PY *UNCOMMON PRINTING	NEW PATROL HATS FOR QUARTERMASTER	434.80
KPD-SPECIAL SERVICES	10642	5.11, INC.	QUARTERMASTER SUPPLIES	187.50
KPD-SPECIAL SERVICES	11079	PROCARD, OUR COOKIE HOUSE	RETIREMENT COOKIES	81.52
KPD-SPECIAL SERVICES	999998	INSTANTCAR* ID CARDS I	DEPARTMENT IDS	250.00
KPD-SPECIAL SERVICES	3717	AMAZON.COM	CHIPS POLOS SHIRTS	52.16
KPD-SPECIAL SERVICES	3717	AMAZON.COM	CHIPS POLO SHIRTS	917.12
KPD-Special Services Subtotal:				\$7,501.57
FIRE ADMINISTRATION	3717	AMAZON.COM	AWARDS CEREMONY SUPPLIES	65.15
FIRE ADMINISTRATION	999998	BADGEANDWALLET.COM	AWARDS	106.00
FIRE ADMINISTRATION	999998	TST*COUGAR CAVE DELI	CHARGE MADE IN ERROR	29.33
Fire Administration Subtotal:				\$200.48
FIRE SUPPRESSION	4169	INTEGO	SOFTWARE FOR TRAINING	69.50
Fire Suppression Subtotal:				\$69.50
FIRE PREVENTION/INVESTIGATION	1072	NFPA	RENEWAL FOR NFPA LINK ONLINE	1,188.08
FIRE PREVENTION/INVESTIGATION	3027	ROSE CITY LABEL COMPANY	JUNIOR FIRE BADGE STICKERS	302.00
Fire Prevention/Investigation Subtotal:				\$1,490.08
ENGINEERING	710	SANDY'S TROPHIES INC	PW -TROPHY ENGRAVING - \$152.35	152.35
ENGINEERING	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL USB CABLE ADAPTER \$43.47	43.47
ENGINEERING	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL VT CABLE \$11.95	11.95
ENGINEERING	3717	AMAZON.COM	AMAZON \$ 203.16 PLOTTER INK CARTRIDGE	203.16
ENGINEERING	4636	ASCE MEMBERSHIP	ASCE MEMBER DUES - C.SHANNON	301.00
ENGINEERING	4636	ASCE MEMBERSHIP	ASCE MEMBER DUES - H. MELLOTT	301.00
ENGINEERING	4636	ASCE MEMBERSHIP	ASCE MEMBER DUES - M. JALALYER	301.00
ENGINEERING	3717	AMAZON.COM	AMAZON - \$62.53 OFFICE SUPPLIES	62.53
ENGINEERING	999998	WASHINGTON STATE ASSOC	WSAPT MEMBER DUES - M.FUHER	50.00
Engineering Subtotal:				\$1,426.46
GF-NONDEPARTMENTAL	3699	TRI-CITY AREA CHAMBER, OF COMMERCE	REGISTRATION FOR REGIONAL CHAMBER LUNCHEON	204.00
GF-Nondepartmental Subtotal:				\$204.00
001 - GENERAL FUND Total:				\$59,624.10
102 - STREET FUND				
TRAFFIC	999998	CUBIC DEFENSE APPLICATION	TRAFFIC MAINTENANCE AGREE. \$592.42	592.42
TRAFFIC	999998	ITE	ITE MEMBER DUES - M. RODNI	363.25
TRAFFIC	999998	ITE	ITE MEMBER DUES - K.BIERSNER	337.00

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
Traffic Subtotal:				\$1,292.67
102 - STREET FUND Total:				\$1,292.67
117 - CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	3717	AMAZON.COM	LAPTOP CASES FOR 3 ACAS	24.45
CITY ATTORNEY	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	NAME PLATE FOR DANIEL BASSLER	2.81
City Attorney Subtotal:				\$27.26
KPD-PATROL	999998	SPECTRUM	REDUNDANT INTERNET CONNECTION	580.00
KPD-Patrol Subtotal:				\$580.00
117 - CRIMINAL JUSTICE SALES TAX FND Total:				\$607.26
402 - MEDICAL SERVICES FUND				
FUND ACTIVITY	3292	BEST BUY	PHONE CASE - CHIEF MICHAEL	35.86
FUND ACTIVITY	3717	AMAZON.COM	IPAD CASE - FIRE	26.08
FUND ACTIVITY	999998	COLUMBIA BASIN CYBER	PEAC AIRWAY OSBORN	205.00
FUND ACTIVITY	999998	COLUMBIA BASIN CYBER	PEAC AIRWAY STREIBECK	205.00
Fund Activity Subtotal:				\$471.94
402 - MEDICAL SERVICES FUND Total:				\$471.94
403 - BUILDING SAFETY FUND				
FUND ACTIVITY	3717	AMAZON.COM	A. MUAI: 2 VIVO ELECTRIC STANDING DESKS	784.80
FUND ACTIVITY	3717	AMAZON.COM	A. MUAI: DEXBOARD MAGNETIC DRYERASE BOARD	151.09
FUND ACTIVITY	3717	AMAZON.COM	T. OSTOJA: AMAZON UNI-BALL ROLLERBALL PENS	37.13
FUND ACTIVITY	3717	AMAZON.COM	A. MUAI: 2 COMPUTER DESKS, PORTS CABLES	305.38
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC TECH EXAM- M. ANGEL	240.00
FUND ACTIVITY	999998	WASHINGTON STATE ASSOC	WSAPT MEMBERSHIP RENEWAL- D. KALINOWSKI	50.00
FUND ACTIVITY	999998	INTERNATIONAL TRANSACTION	ICC CERTIFICATION FOREIGN TRANSACTION FEE- M. ANGEL	0.75
FUND ACTIVITY	999998	1027600-ICC	ICC CERTIFICATION - M. ANGEL	50.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC-CERTIFICATION COURSE J. RAMOS	69.00
Fund Activity Subtotal:				\$1,688.15
403 - BUILDING SAFETY FUND Total:				\$1,688.15
405 - STORMWATER UTILITY FUND				
FUND ACTIVITY	3292	BEST BUY	TV VAN CABLE - STORMWATER	27.16
FUND ACTIVITY	299	WA STATE DEPT OF AGRICULTURE	ANNUAL PESTICIDE LICENSE RENEWAL FOR 9 PUBLIC WORKS EMPLOYEES	200.00
FUND ACTIVITY	299	WA STATE DEPT OF AGRICULTURE	SERVICE FEE FOR ANNUAL PESTICIDE LICENSE RENEWAL FOR 9 PUBLIC WORKS EMPLOYEES	6.00
Fund Activity Subtotal:				\$233.16
405 - STORMWATER UTILITY FUND Total:				\$233.16

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
410 - WATER AND SEWER FUND				
FUND ACTIVITY	10999	PROCARD, GRC EPAY	2025 WATERWORKS CERTIFICATION RENEWAL FOR DUSTIN GERLACH	42.00
FUND ACTIVITY	10999	PROCARD, GRC EPAY	2025 WATERWORKS CERTIFICATION RENEWAL FOR JUSTIN CROSBY	42.00
FUND ACTIVITY	10999	PROCARD, GRC EPAY	2025 WATERWORKS CERTIFICATION RENEWAL FOR EDDIE CUEVAS	42.00
FUND ACTIVITY	10999	PROCARD, GRC EPAY	2025 WATERWORKS CERTIFICATION RENEWAL FOR BRYAN GARZA	42.00
FUND ACTIVITY	10999	PROCARD, GRC EPAY	2025 WATERWORKS CERTIFICATION RENEWAL FOR CHRIS IRELAND	42.00
FUND ACTIVITY	10999	PROCARD, GRC EPAY	2025 WATERWORKS CERTIFICATION RENEWAL FOR CAM MAGELSEN	42.00
FUND ACTIVITY	3717	AMAZON.COM	2-QTY PENDAFLEX FOLDERS - WTP	59.90
FUND ACTIVITY	999998	PAYPAL	2024 WWCPA CERTIFICATION RENEWAL FEE'S FOR 10 EMPLOYEE'S	250.00
FUND ACTIVITY	3717	AMAZON.COM	BADGE SUPPLIES - PW	43.41
FUND ACTIVITY	299	WA STATE DEPT OF AGRICULTURE	ANNUAL PESTICIDE LICENSE RENEWAL FOR 9 PUBLIC WORKS EMPLOYEES	250.00
FUND ACTIVITY	299	WA STATE DEPT OF AGRICULTURE	SERVICE FEE FOR ANNUAL PESTICIDE LICENSE RENEWAL FOR 9 PUBLIC WORKS EMPLOYEES	7.50
Fund Activity Subtotal:				\$862.81
410 - WATER AND SEWER FUND Total:				\$862.81
642 - METRO DRUG FORFEITURE FUND				
FUND ACTIVITY	999998	DREAMS TO REALTY FL		(679.11)
FUND ACTIVITY	10360	MINUTEMAN PRESS OF KENNEWICK, WESTJAN ENTERPRISES	BUY FUND RECEIPT BOOKS	394.78
FUND ACTIVITY	10360	MINUTEMAN PRESS OF KENNEWICK, WESTJAN ENTERPRISES	SEARCH WARRANT EVIDENCE LOGS	534.41
FUND ACTIVITY	999998	USPS PO 5471400352	POSTAGE EXPENSE (24-055-3)	5.58
FUND ACTIVITY	3717	AMAZON.COM	OFFICE SUPPLIES (WHITEBOARD LINE TAPE)	6.26
FUND ACTIVITY	3717	AMAZON.COM	OFFICE SUPPLIES (FLASH DRIVES)	101.87
Fund Activity Subtotal:				\$363.79
642 - METRO DRUG FORFEITURE FUND Total:				\$363.79
Grand Total:				\$65,143.88

City of Kennewick
PCard Roster by Fund
12/1/2024 to 12/31/2024



I, Jessica Platt, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

A handwritten signature in black ink that reads "Jessica Platt". The signature is written in a cursive style with a horizontal line extending to the right.

Jessica Platt, Finance Director

Council Agenda Coversheet	Item Number: 4.c. Date: 2/18/2025 Item Type: General Business Item	Category: Consent Agenda
	Subject: Payroll Roster: For the Pay Period Ending 01/31/2025 Department: Finance	
<u>Recommendation</u> Staff recommends that Council approve the payroll roster as presented. <u>Motion for Consideration</u> Motion to approve the payroll roster for the pay period ending 01/31/2025. <u>Summary</u> None. <u>Alternatives</u> None. <u>Fiscal Impact</u> 01/31/2025 Total: \$2,850,113.21		
<u>Attachments:</u> 1. Roster		

Payroll Roster for Pay Period Ending 01/31/2025

All Departments:

City Attorney	30,019.63
City Council	5,137.50
City Manager	13,986.34
Civil Service	4,834.15
Community Planning	22,121.16
Economic Development	7,836.50
Engineering	62,915.18
Finance	65,240.02
Fire	126,182.99
Human Resources	20,962.90
Management Services	99,632.58
Non-Departmental	4,351.43
Parks, Recreation & Facilities	140,564.21
Police	509,111.25

Subtotal - General Fund**1,112,895.84**

BI-PIN	15,519.25
Building Safety	54,260.46
Community Development	3,641.00
Criminal Justice	88,935.02
Equipment Rental	15,760.49
Medical Services	493,812.84
Risk Management	4,324.00
Stormwater	29,908.82
Street	42,225.45
Water & Sewer	162,793.70

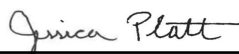
Subtotal - Other Funds**911,181.03****Total Salaries and Wages****2,024,076.87****Benefits**

Dental Insurance	23,519.74
DRS Retirement	140,796.43
Employee Assistance Program	27.70
Medical Expense Reimbursement Plan	3,375.00
Medical Insurance	373,862.17
Medicare	28,986.41
MissionSquare Deferred Compensation	92,019.60
Social Security (OASDI)	89,111.28
Vision Insurance	3,564.38
WA Paid Family & Medical Leave	5,148.09
Worker's Compensation Insurance	65,625.54

Total Benefits**826,036.34****Grand Total****\$2,850,113.21**

I, Jessica Platt, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,850,113.21 comprised of check numbers 77825 through 77861 and direct deposit numbers 232378 through 232826.

Approved for payment:



Jessica Platt, Finance Director

Council Agenda Coversheet	Item Number: 4.d. Item Type: Contract/Agreement/Lease Subject: Interlocal Agreement: Between Pasco and Kennewick for Convention Center Financing Department: City Manager	Date: 2/18/2025 Category: Consent Agenda
		
<u>Recommendation</u> Staff recommends approving Amendment 2 of the Interlocal Agreement as presented.		
<u>Motion for Consideration</u> Motion to approve the first amendment to the Convention Center Financing Interlocal Agreement between the City of Pasco and the City of Kennewick as presented.		
<u>Summary</u> The proposed amendment to the existing interlocal agreement establishes a framework for providing financial assistance to support the development and expansion of the Three Rivers Convention Center. This regional facility serves both Kennewick and Pasco communities, providing significant economic and cultural benefits to citizens of both cities. The agreement defines the specific funding commitments and administrative processes through which both jurisdictions will support the Convention Center's growth and operations.		
<u>Alternatives</u> No alternatives are recommended.		
<u>Fiscal Impact</u> This agreement provides for a minimum \$150,000 in additional financial assistance to the Three Rivers Convention Center.		
<u>Attachments:</u> 1. Proposed Amendment 2. 1st Amendment 3. Original Agreement		

**SECOND AMENDMENT TO
CONVENTION CENTER FINANCING INTERLOCAL AGREEMENT
Between
CITY OF PASCO, WASHINGTON
and
CITY OF KENNEWICK, WASHINGTON**

THIS SECOND AMENDMENT TO CONVENTION CENTER FINANCING INTERLOCAL AGREEMENT BETWEEN CITY OF PASCO, WASHINGTON, AND CITY OF KENNEWICK, WASHINGTON (this “Amendment”) dated as of February 18, 2025, is made by and between the CITY OF PASCO, a municipal corporation of the State of Washington (“Pasco”), and the CITY OF KENNEWICK, a municipal corporation of the State of Washington (“Kennewick”);

WITNESSETH:

WHEREAS, on December 2, 2002, the cities of Kennewick and Pasco entered into the Convention Center Financing Interlocal Agreement (the “Agreement”); and

WHEREAS, on September 15, 2003, the Agreement was amended by both parties; and

WHEREAS, Pasco and Kennewick wish to amend the Agreement to reflect the acquisition, construction, equipping, and operation of an expansion to the Regional Center (as defined in the Agreement) and the extension of the authority of the Pasco Public Facilities District to impose a sales and use tax pursuant to RCW 82.14.390; and

WHEREAS, Pasco and Kennewick will each benefit from the expansion to the Regional Center;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties hereto covenant and agree as follows.

1. Section IV of the Agreement is hereby amended in its entirety to state as follows:

This Agreement shall commence December 30, 2002, and shall continue so long as the State’s sales and use tax is allocated to and received by the Pasco Public Facilities District and there is still outstanding debt on the expansion of the Three Rivers Convention Center.

2. Except as otherwise specifically provided in this Amendment, in all other respects the Agreement shall remain in full force and effect.

WASHINGTON STATE COUNTY AUDITOR/RECORDER'S
INDEXING FORM (Cover Sheet)



2004-014573
Pg: 1 of 5
04/29/2004 10:55A
Benton County

Return Address
City of Kennewick
PO Box 6108
Kennewick WA 99336

Please print on type information

Document Title(s) (or transactions contained therein):

1. Amended Convention Center Financing Interlocal Agreement Between City of Pasco, Washington and City of Kennewick, Washington
- 2.
- 3.
- 4.

Reference Number(s) of Documents assigned or released:

(on page ____ of document(s)) 2003-018387, Pages 1 through 4

Grantor(s) (Last name first, then first name and initials)

1. City of Kennewick, Washington
- 2.
- 3.
- 4.
5. ☐ Additional names on page ____ of document.

Grantee(s) (Last name first, then first name and initials)

1. City of Pasco, Washington
- 2.
- 3.
- 4.
5. ☐ Additional names on page ____ of document.

Legal description (abbreviated: i.e., lot, block, plat or section, township, range)

N/A

☐ Additional legal is on page ____ of document.

Assessor's Property Tax Parcel/Account Number

N/A

☐ Additional legal is on page ____ of document.

The Auditor/Recorder will rely on the information provided on the form. The staff will not read the document to verify the accuracy or completeness of the indexing information provided therein.

After Recording Return To:
Kennewick City Clerk
P.O. Box 6108
Kennewick, WA 99336

AMENDED CONVENTION CENTER FINANCING INTERLOCAL AGREEMENT
Between
CITY OF PASCO, WASHINGTON
and
CITY OF KENNEWICK, WASHINGTON

THIS AMENDED INTERLOCAL AGREEMENT is dated this 19th day of August, 2003, between the City of Pasco, Washington, a Municipal Corporation, hereinafter referred to as "*Pasco*"; and the City of Kennewick, Washington, a Municipal Corporation, hereinafter referred to as "*Kennewick*."

WHEREAS, *Kennewick* has created the Kennewick Public Facilities District for the purpose of acquiring, constructing and operating a convention center as a Regional Center as defined by RCW 35.57.020; and

WHEREAS, *Kennewick* has made significant commitments for the funding of Kennewick Public Facilities District's construction and operation of the Regional Center; and

WHEREAS, *Pasco* has likewise pursued the goal of constructing and operating a convention center within the City of Pasco and has created a public facilities district having the capacity to do so, however, recognizing that the Tri-City region cannot feasibly support two convention centers and that continuing cooperation of these projects may result in both projects being jeopardized resulting in the opportunity for a convention center being located in the Tri-City region being forfeited; and

WHEREAS, *Pasco* is willing to forebear its opportunity to pursue a convention center at this time and, based upon the consideration provided herein, it will encourage the Pasco Public Facilities District to join in the construction and operation of the Regional Center with the Kennewick Public Facilities District; and

WHEREAS, State Law (RCW 82.14.390) authorizes a public facilities district to obtain sales and use tax dollars that would otherwise be paid to the State Department of Revenue for use by a public facilities district in creating a Regional Center within the local community; and

WHEREAS, it is determined to be in the best interest of the citizens of both *Kennewick* and *Pasco*, that through their cooperative efforts, a Regional Convention Center be developed benefitting both cities.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

SECTION I PURPOSE

The purpose of this Interlocal Agreement is to create a cooperative basis upon which financial assistance may be provided for the development of a Regional Center within the Tri City area for the benefit of the citizens of both *Kennewick* and *Pasco*.

SECTION II RESPONSIBILITIES OF PASCO

In furtherance of this Agreement, *Pasco* shall:

(1) Forebear and withdraw its efforts in constructing and operating a Regional Convention Center in Pasco recognizing the loss in admission tax revenues, motel/hotel tax revenues and the collateral increase in real property tax revenues and sales tax revenues incident to the development of a convention center and the surrounding commercial development reasonably anticipated to occur in the proximity of a Regional Convention Center; and

(2) Encourage and support the Pasco Public Facilities District's implementation of the States sales and use tax allocations available pursuant to RCW 82.14.390 for application for the Regional Center and allocation of such tax revenues actually received by the Pasco Public Facilities District for its joint participation in the construction and operation of the Regional Center.

SECTION III RESPONSIBILITIES OF KENNEWICK

(1) In furtherance of this agreement, Kennewick will pay to Pasco an amount equal to the annual amount received by the Kennewick Public Facilities District from the Pasco Public Facilities District from state sales and use tax proceeds, less \$150,000 but such payment shall not exceed \$600,000 annually. Such payment shall be made to Pasco quarterly by the 20th day of the first month of each calendar quarter, each such payment representing the difference between the amount actually received by the Kennewick Public Facilities District from the Pasco Public Facilities District during the preceding calendar quarter, less \$37,500; provided, however, the first calendar quarter payment shall be adjusted to the extent necessary to assure retention by Kennewick of the full \$150,000 annual deduction.

(2) Provide the matching funds required pursuant to RCW 82.14.390(4) in an amount equal to 33% of the sales and use tax revenue collected by the Pasco Public Facilities District and the Kennewick Public Facilities District for purposes of a Regional Center.

SECTION IV TERM

This Agreement shall commence December 30, 2002, and shall continue so long as the State's sales and use tax is allocated to and received by the Pasco Public Facilities District; provided, however, this agreement shall expire and be of no further force or effect on December 31, 2027, unless provided otherwise by mutual written agreement of the parties.

SECTION V INTERLOCAL COOPERATIVE ACT PROVISION

All funding incident to the fulfillment of this Interlocal Agreement, shall be borne by the party necessary for the fulfillment of their responsibilities under the terms of this Agreement. No special budgets or funds are anticipated, nor shall be created incident to this Interlocal Agreement. It is not the intention that a separate legal entity be established to conduct the cooperative undertakings, nor is the acquisition, holding, or disposition of any real or personal property anticipated under the specific terms of this Agreement. The City Manager of the City of Pasco, Washington, shall be designated as the Administrator of this Interlocal Cooperative Agreement.

SECTION VI ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated by reference are attached. No other understandings, verbal or otherwise, in regards to the subject matter of this Agreement, shall be deemed to exist. Any modifications to this Agreement shall be in writing and signed by both parties to be effective.

SECTION VII APPLICABLE LAW

This Agreement is governed, construed and enforced in accordance with the substantive laws of the State of Washington. Should any dispute arise concerning the enforcement, breach, or interpretation of this Agreement, venue shall be placed in Franklin County, Washington, and the prevailing party shall be entitled to its reasonable attorney fees and costs as additional judgment.

SECTION VIII AUTHORITY FOR EXECUTION

Each of the parties warrants and represents that its representatives, whose signatures are below, possess all required authority to sign this Agreement and such powers have not, as of the date of this Agreement, been revoked or revised.

IN WITNESS WHEREOF, the parties have executed this Agreement by the duly authorized officers on the day and year first written above.

CITY OF PASCO, WASHINGTON

CITY OF KENNEWICK, WASHINGTON

Michael L. Garrison

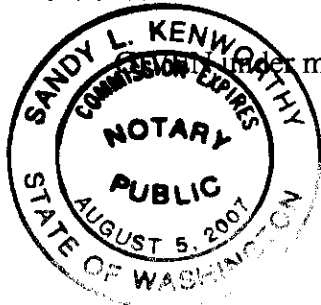
James R. Beaver
James R. Beaver, Mayor

STATE OF WASHINGTON)

: ss.

County of Franklin)

On this day personally appeared before me Michael L. Garrison,
for the City of Pasco, Washington, to be known to be the individual
described in and who executed the within and foregoing instrument, and acknowledged that he
signed the same as his free and voluntary act and deed for the uses and purposes therein
mentioned.



Under my hand and official seal this 15 day of September, 2003.

Sandy L. Kenworthy
NOTARY PUBLIC in and for the State of Washington
Residing at: Pasco, Washington
My Commission Expires: August 5, 2007

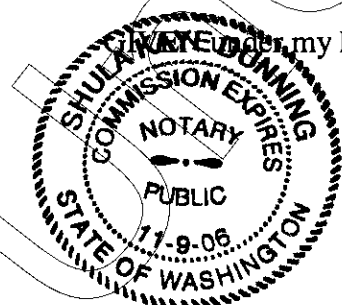
STATE OF WASHINGTON)

: ss.

County of Benton)

On this day personally appeared before me, James R. Beaver for the City of Kennewick,
to be known to be the individual described in and who executed the within and foregoing
instrument, and acknowledged that he signed the same as his free and voluntary act and deed for
the uses and purposes therein mentioned.

Under my hand and official seal this 19th day of August, 2003.



Shula Kaye Dunning
NOTARY PUBLIC in and for the State of Washington
Residing at: Kennewick
My Commission Expires: 11/09/06

EXCISE TAX NOT REQUIRED
BENTON COUNTY EXCISE TAX DIVISION
BY K. HODDER DEPUTY
4-21-05



AFTER RECORDING RETURN TO:
KENNEWICK CITY CLERK
P.O. BOX 6108
KENNEWICK, WA 99336

CONVENTION CENTER FINANCING INTERLOCAL AGREEMENT

Between
CITY OF PASCO, WASHINGTON
and
CITY OF KENNEWICK, WASHINGTON

THIS INTERLOCAL AGREEMENT is dated this 2nd day of December, 2002, between the City of Pasco, Washington, a Municipal Corporation, hereinafter referred to as "*Pasco*"; and the City of Kennewick, Washington, a Municipal Corporation, hereinafter referred to as "*Kennewick*."

WHEREAS, *Kennewick* has created the Kennewick Public Facilities District for the purpose of acquiring, constructing and operating a convention center as a Regional Center as defined by RCW 35.57.020; and

WHEREAS, *Kennewick* has made significant commitments for the funding of Kennewick Public Facilities District's construction and operation of the Regional Center; and

WHEREAS, *Pasco* has likewise created a public facilities district which, may in part, join in the construction and operation of the Regional Center with the Kennewick Public Facilities District; and

WHEREAS, State Law (RCW 82.14.390) authorizes a public facilities district to obtain sales and use tax dollars that would otherwise be paid to the State Department of Revenue for use by a public facilities district in creating a Regional Center within the local community; and

WHEREAS, *Pasco* has the final determination for authorization of the Pasco Public Facilities District's participation in the application of such sales and use tax; and

WHEREAS, it is determined to be in the best interest of the citizens of both *Kennewick* and *Pasco*, that through their cooperative efforts, a Regional Center be developed benefiting both cities.



NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

SECTION I PURPOSE

The purpose of this Interlocal Agreement is to create a cooperative basis upon which financial assistance may be provided for the development of a Regional Center within the Tri City area for the benefit of the citizens of both *Kennewick* and *Pasco*.

SECTION II RESPONSIBILITIES OF PASCO

In furtherance of this Agreement, *Pasco* shall:

- (1) Approve when presented, the Pasco Public Facilities District's implementation of the State sales and use tax allocations available pursuant to RCW 82.14.390 for application for the Regional Center; and
- (2) Approve an appropriate agreement between the Pasco Public Facilities District and the Kennewick Public Facilities District which will allocate to the Kennewick Public Facilities District, 100% of the State sales and use tax allocations actually received by the Pasco Public Facilities District pursuant to RCW 82.14.390 for its joint participation in the construction and operation of the Regional Center.

SECTION III RESPONSIBILITIES OF KENNEWICK

- (1) In furtherance of this agreement, Kennewick will pay to Pasco an amount equal to the annual amount received by the Kennewick Public Facilities District from the Pasco Public Facilities District from state sales and use tax proceeds, less \$150,000 but such payment shall not exceed \$600,000 annually. Such payment shall be made to Pasco quarterly by the 20th day of the first month of each calendar quarter, each such payment representing the difference between the amount actually received by the Kennewick Public Facilities District from the Pasco Public Facilities District during the preceding calendar quarter, less \$37,500; provided, however, the first calendar quarter payment shall be adjusted to the extent necessary to assure retention by Kennewick of the full \$150,000 annual deduction.
- (2) Provide the matching funds required pursuant to RCW 82.14.390(4) in an amount equal to 33% of the sales and use tax revenue collected by the Pasco Public Facilities District and the Kennewick Public Facilities District for purposes of a Regional Center.



SECTION IV TERM

This Agreement shall commence December 30, 2002, and shall continue so long as the State's sales and use tax is allocated to and received by the Pasco Public Facilities District; provided, however, this agreement shall expire and be of no further force or effect on December 31, 2027, unless provided otherwise by mutual written agreement of the parties.

SECTION V INTERLOCAL COOPERATIVE ACT PROVISION

All funding incident to the fulfillment of this Interlocal Agreement, shall be borne by the party necessary for the fulfillment of their responsibilities under the terms of this Agreement. No special budgets or funds are anticipated, nor shall be created incident to this Interlocal Agreement. It is not the intention that a separate legal entity be established to conduct the cooperative undertakings, nor is the acquisition, holding, or disposition of any real or personal property anticipated under the specific terms of this Agreement. The City Manager of the City of Pasco, Washington, shall be designated as the Administrator of this Interlocal Cooperative Agreement.

SECTION VI ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated by reference are attached. No other understandings, verbal or otherwise, in regards to the subject matter of this Agreement, shall be deemed to exist. Any modifications to this Agreement shall be in writing and signed by both parties to be effective.

SECTION VII APPLICABLE LAW

This Agreement is governed, construed and enforced in accordance with the substantive laws of the State of Washington. Should any dispute arise concerning the enforcement, breach, or interpretation of this Agreement, venue shall be placed in Franklin County, Washington, and the prevailing party shall be entitled to its reasonable attorney fees and costs as additional judgment.

SECTION VIII AUTHORITY FOR EXECUTION

Each of the parties warrants and represents that its representatives, whose signatures are below, possess all required authority to sign this Agreement and such powers have not, as of the date of this Agreement, been revoked or revised.



2003-018387
Pg: 4 of 4
04/22/2003 10:51A
Benton County

IN WITNESS WHEREOF, the parties have executed this Agreement by the duly authorized officers on the day and year first written above.

CITY OF PASCO, WASHINGTON

CITY OF KENNEWICK, WASHINGTON

Michael L. Garrison

James R. Beaver

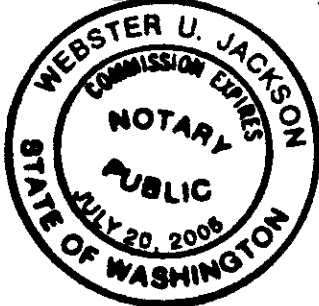
STATE OF WASHINGTON)

: ss.

County of Franklin)

On this day personally appeared before me Michael L. Garrison, Mayor for the City of Pasco, Washington, to be known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that he signed the same as his free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this 2nd day of December, 2002.



Webster U. Jackson
NOTARY PUBLIC in and for the State of Washington
Residing at: Pasco
My Commission Expires: 7/20/05

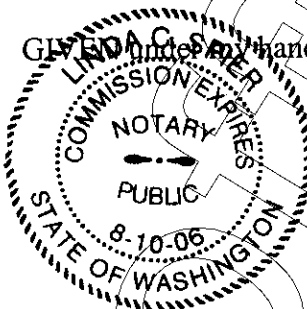
STATE OF WASHINGTON)

: ss.

County of Benton)

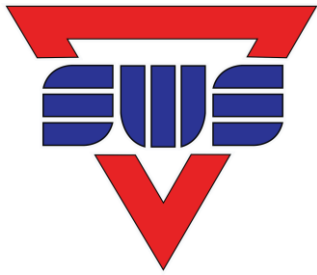
On this day personally appeared before me James R. Beaver, Mayor for the City of Kennewick, to be known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that he signed the same as his free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this 5th day of December, 2002.



Linda C. Spier
NOTARY PUBLIC in and for the State of Washington
Residing at: Franklin Co.
My Commission Expires: 8/10/06

Council Agenda Coversheet	Item Number: 4.e. Date: 2/18/2025 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Equipment Purchase: Combination Cleaners for Stormwater & Wastewater Department: Procurement	
<u>Recommendation</u> Staff recommends approval for the purchase of two combination cleaners in the amount of \$1,449,004. <u>Motion for Consideration</u> Motion to approve the purchase of two combination cleaners utilizing Sourcewell #101221-SCA in the amount of \$1,449,004. <u>Summary</u> The 2025/26 budget includes the replacement of two combination suction cleaners for stormwater and wastewater from existing replacement reserves. The attached quotes are from a competed national cooperative contract bid, Sourcewell #101221-SCA. The vendor has the available chassis on hand with an anticipated delivery date this summer. Other manufacturers were considered. The alternative manufacturers with comparable units were a minimum of one year delivery with no guarantee of chassis availability. Market factors and 2021 and 2022 Washington Advanced Clean Truck legislation that went into effect in 2025 are impacting the cost and availability of the units. Including tax, the cost of the stormwater unit is \$701,629.49 and the wastewater unit is \$747,374.89. The approved budget allocation for the wastewater unit is \$60,000± short and will be included in the spring budget adjustment from available Equipment Rental replacement reserves and sale of the retired unit. City Purchasing policy requires equipment purchases greater than \$500,000 be approved by the City Council. <u>Alternatives</u> None recommended <u>Fiscal Impact</u> \$1,390,000 budgeted in M7594180/564008 Capital Equipment, \$59,004 shortfall from equipment rental reserves/sale of assets.		
<u>Attachments:</u> 1. Stormwater Quote 2. Wastewater Quote		



SWS Equipment, LLC.

QUOTE

Four Locations Serving Washington, Idaho, Montana, Oregon

All Correspondence Remit: PO Box 13040, Spokane, WA 99213

800-892-7831 ~ Fax 509-533-1050 ~ phild@swsequipment.com

www.SWSequipment.com

Quote To:

City of Kennewick
Steve Laudenslager
steven.laudenslager@ci.kennewick.wa.us
Phone: (509) 585-4311
Cell: (509) 820-8942

Ship To:

414 E. 10th Ave
Kennewick, WA

Bill To:

414 East 10th Avenue
Kennewick, WA 99336

Quote #:

1273-2

Date:

02/10/2025

Sales Rep:

Phil Davison

FOB:

Destination

Ship Via:

Bestway

Est. Ship Date:

July Buildslot Available

Term:

Net 30

Sourcewell Contract # #101221-SCA

Member # 26906

Stormwater Truck

Qty	Description	Unit Price	Ext. Price
1	Sewer Equipment 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner.	\$ 350,575.00	\$ 350,575.00

Vacuum System:

5000 CFM Blower
8" Vacuum Hose system
18" Hg vacuum rating
Dual Cyclone Separator
Dual Element 10 Micron Final Filter
Remote Vacuum Relief
Analog Vacuum Display
(6) Tube / Tube Rack

Boom:

Telescoping Boom System
Telescoping Reach 17' 2" to 27' 2"
Hydraulic Powered Boom
180° Working Radius
Boom Joystick Control

Debris Tank:

12 Cubic Yard Capacity
Exten Steel Construction
Debris Level Indicator
Hydraulic Dump, 50° Dump Angle (LIFT CLYINDER)

Dual Ported Rear Door w/ Knife Valve

Dump Height 60"
Hydraulic Open/Close/Lock Door

Water System:

1300 Gallon Capacity Water Tank
Giant plunger style triplex
65 gpm @ 2000 psi w/ 30 min run dry
Black Duraprolene™ Water Tank Construction
w/ 10 Year Warranty
Cold Weather Recirculation System
2.5" Hydrant Fill system
Air Purge Valve
Variable Volume Delivery
Low Water Warning Light
Analog Pressure Display
Front and Mid Ship Hand Gun Ports

Electrical:

Qty	Description	Unit Price	Ext. Price
	NEMA 4 Control Panel Hour Meter (Blower & Water Pump) Military Spec. Sealed Switches Truck: Mounting to Approved Chassis (1) Alum Toolbox 24"x42"x100" - Behind Cab LED D.O.T. Approved Lighting (2) Tow Hooks Front Bumper Hose Reel & Hose: Front Mounted Telescoping & Rotating 800' X 1" Hose Capacity 10' Leader Hose Single Side Controls Accessories: (3) 8" x 6' Extension Tube (1) 8" X 3' Extension Tube (1) 8" x 6' Crowned Suction Nozzle (1) 6" x 10' Flat Discharge Hose (6) Quick Clamps BB Hose Guide Tri-Star (chisel point) nozzle DD (high flow) nozzle Finned Nozzle extension Nozzle Rack (Mounted midship toolbox) 25' Fill Hose Upstream Pulley Guide Washdown Gun w/ 50' of Hose Cleaner, Tip,Torch,Small (1) Hydrant Wrench (1) Paper Owner's Manual		
1	2025 Western Star Chassis, DD13 450 HP, Allison 4500 Transmission, 66,000 GVRW	\$ 167,995.00	\$ 167,995.00
1	Automatic Level Wind with Hydraulic up/down action	\$ 9,458.00	\$ 9,458.00
1	Digital "Smart Counter" Footage Meter	\$ 3,778.00	\$ 3,778.00
1	Pinch Roller (Air Strut Powered Sewer Hose Retention)	\$ 1,879.00	\$ 1,879.00
600	Sewer Hose (1" I.D. 2500psi Operating pressure) per ft	\$ 5.67	\$ 3,402.00
1	25' Leader Hose (In Lieu of Standard 10')	\$ 449.00	\$ 449.00
1	Triplex Plunger Style Giant Water Pump Rated At 80 GPM @ 2500 PSI (includes drain valves)(Confirm chassis horsepower requirements)	\$ 12,833.00	\$ 12,833.00
1	Upgraded Drain Valves (upgrade to ball valve style drains)	\$ 372.00	\$ 372.00
1	2" Y-Strainer On Inlet Fill System	\$ 684.00	\$ 684.00
1	Fill hose storage rack	\$ 263.00	\$ 263.00
1	Water Tank Low Level Audible Alarm (level set point is fixed at 150 gallons)	\$ 656.00	\$ 656.00
1	Standard Hydroexcavation Cleaning Kit 20 gpm @ 2000psi (8"x6' digging tube, 8gpm rotary digging wand, 10 gpm linear nozzle (shipped loose), (2) 5' extension wands and automatic reel w/ 75' of 3/8" hose)	\$ 7,993.00	\$ 7,993.00
1	Central Washdown System (includes 50' of 1/2" hose on a spring retracting hose reel mounted mid-ship)	\$ 1,695.00	\$ 1,695.00
1	Rear toolbox group w/ (2) long handle tool storage tubes (includes (2) 24inx18inx18in boxes, (1) 63.75inx17.25inx12in cabinet and (2) 4\in" tubes) - Confirm rear suspension. (Only available with single axle chassis)(Not available on 6yd)	\$ 3,787.00	\$ 3,787.00

Qty	Description	Unit Price	Ext. Price
1	(2) 30inx18inx18in passenger side toolbox with retractable two-step ladder. Note #1: N/A with Cold Weather Hydroexcavation Cleaning Kits	\$ 2,897.00	\$ 2,897.00
1	Upgrade To Roots 827 Blower (5000cfm @ 18inHg)(Confirm Chassis Horsepower Requirements)	\$ 10,661.00	\$ 10,661.00
1	Manual/Electric Boom Control Valve (Control valves have built-in levers for manual boom control)(Located at midship control panel)	\$ 533.00	\$ 533.00
1	Variable Vacuum Control Valve (Located at Hose Reel Station) - Recommended for simultaneous use of Vacuum System and 4in Debris Body Pump Off System	\$ 1,348.00	\$ 1,348.00
1	Debris Body Wash Out System (includes dual nozzles in debris box)	\$ 1,512.00	\$ 1,512.00
1	Catch Basin Package (fold away arm with additional hose extension and clamps)	\$ 7,321.00	\$ 7,321.00
1	Air Operated Decant Valve (In lieu of standard valve)	\$ 3,926.00	\$ 3,926.00
1	Wireless Remote Control Pendant (controls include hose reel payout/retrieve, water pump on/off, vacuum relief on/off, boom up/down, boom left/right, boom extend/retract and module kill switch)	\$ 5,758.00	\$ 5,758.00
1	LED Toolbox lighting	\$ 1,245.00	\$ 1,245.00
1	(12 Light) Premier Strobe Package	\$ 3,979.00	\$ 3,979.00
2	LED Manhole Area Spot Work Light	\$ 574.00	\$ 1,148.00
1	LED Curbside Body mounted work light	\$ 574.00	\$ 574.00
1	LED Boom Mounted Work lights (2) (complete with limb guard)	\$ 1,184.00	\$ 1,184.00
1	LED Rear Mounted work lights (2) Located above rear door	\$ 1,184.00	\$ 1,184.00
1	LED Handheld Wireless 12V/110V Rechargeable Led Spotlight W/ Storage	\$ 428.00	\$ 428.00
1	Air Purge Winterization System (supplied by chassis air system)	\$ 1,742.00	\$ 1,742.00
1	Enhanced Visibility Camera System With Blind Spot Cameras (includes front and rear mounted camera heads with monitor in cab)	\$ 3,638.00	\$ 3,638.00
2	Six (6) 28" DOT Safety Cones and holder	\$ 476.00	\$ 952.00
1	Central Lubrication System	\$ 3,579.00	\$ 3,579.00
1	"DEBRIS TANK - STANDARD WHITE (specify color in special options) BOOM - STANDARD WHITE (specify color in special options) HOSE REEL & UPRIGHT - STANDARD SEWER BLUE (specify color in special options) FRAME & HOSE REEL SLIDE - STANDARD BLACK (specify color in special options)"	\$ 3,461.00	\$ 3,461.00
1	Mechanic Training - Sewer Equipment University (Dixon, IL) (2 Days) **Includes Hotel & Flight**	\$ 2,750.00	\$ 2,750.00
1	Debris Body Vibrator System (12V Electric With Switch Near Dump Control Area)	\$ 3,675.00	\$ 3,675.00
1	(2) Tow Hooks Rear Bumper	\$ 927.00	\$ 927.00
2	Variable Flow Washdown Gun W/Quick Coupling 29 GPM @ 3000 PSI	\$ 475.00	\$ 950.00
1	12 Volt port on Front Hose Reel	\$ 328.95	\$ 328.95
1	Lower Boom Joystick - No Charge	\$ 0.00	\$ 0.00
1	Debris Liquid Level Audible Alarm (level set point is adjustable) Note: tied to vacuum relief and opens vacuum relief valve	\$ 1,069.00	\$ 1,069.00
1	LED Rear Mounted work lights (2) Located on Splash Guard with Switch	\$ 1,149.00	\$ 1,149.00
1	(Deduct) For Removal Of "Behind The Cab Toolbox" (Not available with Single Piston Pumps) (Decreases Boom Reach 15ft 2in to 23ft 2in)	\$ -2,325.00	\$ -2,325.00

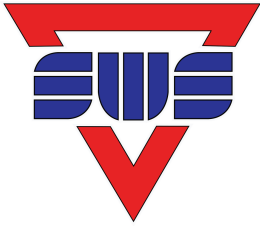
Qty	Description	Unit Price	Ext. Price
1	Factory Inspection Trip to Dixon, IL	\$ 3,000.00	\$ 3,000.00
1	Whelen Traffic Adviser TA165NF2 Arrow Board	\$ 6,800.00	\$ 6,800.00
1	2 Hose Connections on Each Side of Front Bumper	\$ 450.00	\$ 450.00
1	Piranha Jetting Hose.	\$ 0.00	\$ 0.00
1	Sourcewell Discount	\$ -26,352.00	\$ -26,352.00
1	Plastic Vac Tube - 6" by 9 feet with 8" Flange	\$ 475.00	\$ 475.00
Subtotal		\$ 610,864.62	\$ 615,785.95
IPAD Mount on Door Handle			\$ 1,062.00
Custom Tool Brackets Fabricated by SWS			\$ 5,800.00
Fabrication of platform for changing out Canaflex Hose			\$ 2,845.70
Legal Window Tint on Side and Rear Windows			\$ 812.00
Ram Mounts for Additional Spot Lights			\$ 1,472.22
Air Valve Lock for Rotation of Front Jet Hose Reel			\$ 3,750.00
Body Pre-Delivery Inspections			\$ 1,875.00
Freight			\$ 8,125.00
Add 2 - 18" x 24 " Tool Boxes with Custom Fabricated Tube Holder			\$ 2,760.00
Subtotal			\$ 28,501.92
Grand Total			\$ 644,287.87

QUOTE VALID FOR 30 DAYS

PRICING IS SUBJECT TO CHANGE BASED ON CURRENT MATERIALS AND AVAILABILITY. APPLICABLE SALES TAX NOT INCLUDED UNLESS OTHERWISE NOTATED - AMOUNT BASED ON FINAL INVOICE DATE.
ANY IMPLIED WARRANTY AS PER THE MANUFACTURER'S STANDARD WRITTEN WARRANTY PAYMENT DUE UPON COMPLETION OF WORK OR AS SPECIFIED ABOVE

Due to a high level of uncertainty with regard to pricing changes from our vendors and the freight industry, the price and freight charges on this document may be adjusted prior to shipping.

Signature: _____ Printed Name: _____ Date: _____



SWS Equipment, LLC.

6515 E Nixon Ave Spokane, WA 99212

All Correspondence remit to: P.O. Box 13040, Spokane, WA 99213

509-533-9000 1-800-892-7831 F 509-533-1050

www.SWSequipment.com

QUOTE

Quote To:

City of Kennewick - Sewer
Dustin Gerlach
416 North Kingwood Street
Kennewick WA 99336
(509) 585-4519

Ship To:

City of Kennewick - Sewer
Dustin Gerlach
416 North Kingwood Street
Kennewick WA 99336
(509) 585-4519

Quote #: PHFDQ7568-03

Date: 02/10/25

Sales Rep: Phil Davison

FOB: Destination

Ship Via: Bestway

Est. Ship Date: July Buildslot Available

Terms: Net 30

We are pleased to propose the following for your consideration

Qty	Description	Unit Price	Ext. Price
1.0	Sourcewell Contract # #101221-SCA Member #26906 Wastewater Truck		
1.0	Sewer Equipment 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner. Vacuum System: 4400 CFM Blower 8" Vacuum Hose system 18" Hg vacuum rating Dual Cyclone Separator Dual Element 10 Micron Final Filter Remote Vacuum Relief Analog Vacuum Display (6) Tube / Tube Rack Boom: Telescoping Boom System Telescoping Reach 17' 2" to 27' 2" Hydraulic Powered Boom 180° Working Radius Boom Joystick Control Debris Tank: 12 Cubic Yard Capacity Exten Steel Construction Debris Level Indicator Hydraulic Dump, 50° Dump Angle (LIFT CLYINDER) Dual Ported Rear Door w/ Knife Valve Dump Height 60" Hydraulic Open/Close/Lock Door Water System: 1300 Gallon Capacity Water Tank Giant plunger style triplex 65 gpm @ 2000 psi w/ 30 min run dry Black Duraprolene™ Water Tank Construction w/ 10 Year Warranty	\$350,575.00	\$350,575.00

Qty	Description	Unit Price	Ext. Price
	Cold Weather Recirculation System 2.5" Hydrant Fill system Air Purge Valve Variable Volume Delivery Low Water Warning Light Analog Pressure Display Front and Mid Ship Hand Gun Ports Electrical: NEMA 4 Control Panel Hour Meter (Blower & Water Pump) Military Spec. Sealed Switches Truck: Mounting to Approved Chassis (1) Alum Toolbox 24"x42"x100" - Behind Cab LED D.O.T. Approved Lighting (2) Tow Hooks Front Bumper Hose Reel & Hose: Front Mounted Telescoping & Rotating 800' X 1" Hose Capacity 10' Leader Hose Single Side Controls Accessories: (3) 8" x 6' Extension Tube (1) 8" X 3' Extension Tube (1) 8" x 6' Crowned Suction Nozzle (1) 6" x 10' Flat Discharge Hose (6) Quick Clamps BB Hose Guide Tri-Star (chisel point) nozzle DD (high flow) nozzle Finned Nozzle extension Nozzle Rack (Mounted midship toolbox) 25' Fill Hose Upstream Pulley Guide Washdown Gun w/ 50' of Hose Cleaner, Tip, Torch, Small (1) Hydrant Wrench (1) Paper Owner's Manual		
1.0	Western Star Chassis DD13 450 HP, Allison Trans, 66,000 GVRW	\$167,995.00	\$167,995.00
1.0	Automatic Level Wind with Hydraulic up/down action	\$9,458.00	\$9,458.00
1.0	Digital "Smart Counter" Footage Meter	\$3,778.00	\$3,778.00
1.0	Pinch Roller (Air Strut Powered Sewer Hose Retention)	\$1,879.00	\$1,879.00
1.0	3/4" x 25' Leader Hose (In Lieu of Standard 10')	\$278.00	\$278.00

Qty	Description	Unit Price	Ext. Price
800.0	Sewer Hose (3/4" I.D., 3000 P.S.I. Operating Pressure) Per Ft	\$5.62	\$4,496.00
1.0	TRIPLEX PLUNGER STYLE WATER PUMP RATED AT 55 GPM @ 3000 PSI (includes drain valves)(Confirm chassis horsepower requirements)	\$10,751.00	\$10,751.00
1.0	Upgraded Water Pump Drain Valves	\$372.00	\$372.00
1.0	Additional 200 gallon Duraprolene Water Tank w/ 10 year warranty - (between rails) Note #1: Subject to chassis load capacity specifications. (For 12yd)	\$6,896.00	\$6,896.00
1.0	Water Tank Low Level Audible Alarm (level set point is fixed at 150 gallons)	\$656.00	\$656.00
1.0	Fill hose storage rack	\$263.00	\$263.00
1.0	Standard Hydroexcavation Cleaning Kit 20 gpm @ 2000psi (8"x6' digging tube, 8gpm rotary digging wand, 10 gpm linear nozzle (shipped loose), (2) 5' extension wands and automatic reel w/ 75' of 3/8" hose)	\$7,993.00	\$7,993.00
1.0	2" Y-Strainer On Inlet Fill System	\$898.00	\$898.00
1.0	Central Washdown System (includes 50' of 1/2" hose on a spring retracting hose reel mounted mid-ship)	\$1,695.00	\$1,695.00
1.0	Rear toolbox group w/ (2) long handle tool storage tubes (includes (2) 24inx18inx18in boxes, (1) 63.75inx17.25inx12in cabinet and (2) 4in tubes) - Confirm rear suspension. (Only available with single axle chassis)(Not available on 6yd)	\$3,787.00	\$3,787.00
1.0	(2) 30inx18inx18in passenger side toolbox with retractable two-step ladder. Note #1: N/A with Cold Weather Hydroexcavation Cleaning Kits	\$2,897.00	\$2,897.00
1.0	Locking Access Cover For Driver's Side Bumper (located driver side front bumper)	\$408.00	\$408.00
1.0	Debris Liquid Level Audible Alarm (level set point is adjustable) Note: tied to vacuum relief and opens vacuum relief valve	\$1,102.00	\$1,102.00
1.0	Debris Body Wash Out System (includes dual nozzles in debris box)	\$1,512.00	\$1,512.00
1.0	Variable Vacuum Control Valve (Located at Hose Reel Station) - Recommended for simultaneous use of Vacuum System and 4in Debris Body Pump Off System	\$1,348.00	\$1,348.00
1.0	Manual/Electric Boom Control Valve (Control valves have built-in levers for manual boom control)(Located at midship control panel)	\$533.00	\$533.00
1.0	AIR OPERATED DECANT VALVE (In lieu of standard valve)	\$3,926.00	\$3,926.00
1.0	Wireless Remote Control Pendant (controls include hose reel payout/retrieve, water pump on/off, vacuum relief on/off, boom up/down, boom left/right, boom extend/retract and module kill switch)	\$5,758.00	\$5,758.00
1.0	Wireless Remote Alarm (Buzzer alarm sounds off when truck is taken out of neutral with remote is not in docking station)	\$314.00	\$314.00
1.0	LED Toolbox lighting	\$1,245.00	\$1,245.00
1.0	Enhanced Visibility Camera System With Blind Spot Cameras (includes front and rear mounted camera heads with monitor in cab)	\$3,638.00	\$3,638.00
1.0	(12 Light) Premier Strobe Package	\$3,979.00	\$3,979.00
2.0	LED Manhole Area Spot Light	\$574.00	\$1,148.00
1.0	LED Curbside Body mounted work light	\$574.00	\$574.00
1.0	LED Boom Mounted Work lights (2) (complete with limb guard)	\$1,184.00	\$1,184.00

Qty	Description	Unit Price	Ext. Price
1.0	LED Rear Mounted work lights (2) Located above rear door	\$1,184.00	\$1,184.00
1.0	LED Handheld Wireless 12V/110V Rechargeable Led Spotlight W/ Storage	\$428.00	\$428.00
1.0	Whelen Traffic Adviser TA165NF2 Arrow Board	\$6,800.00	\$6,800.00
1.0	Air Purge Winterization System (supplied by chassis air system)	\$1,642.00	\$1,642.00
2.0	Six (6) 28" DOT Safety Cones and holder	\$476.00	\$952.00
1.0	Central Lubrication System	\$3,579.00	\$3,579.00
1.0	"DEBRIS TANK - STANDARD WHITE (specify color in special options) BOOM - STANDARD WHITE (specify color in special options) HOSE REEL & UPRIGHT - STANDARD SEWER BLUE (specify color in special options) FRAME & HOSE REEL SLIDE - STANDARD BLACK (specify color in special options)"	\$3,461.00	\$3,461.00
1.0	Piranha Jet Hose		
1.0	6" Vacuum Tubes Instead of 8" (Modify Storage Rack)		
1.0	Custom Fabrication (SWS)	\$5,800.00	\$5,800.00
1.0	Computer Stand Between Seats	\$1,062.22	\$1,062.22
1.0	Fabrication of platform for changing out Canaflex Hose	\$2,874.70	\$2,874.70
1.0	Legal Window Tint on Windows Side Windows and Rear	\$812.22	\$812.22
1.0	Ram Mounts for Additional Spot Lights	\$1,472.22	\$1,472.22
1.0	Project Proffesionally Managed by Phil Davison		
1.0	Enz Roto Drill Specs: 55 GPM @ 3000 PSI with 800 feet of 3/4" Hose	\$710.00	\$710.00
1.0	Decant Screen on Rear Door Port (Swing out perforated shield)	\$1,782.00	\$1,782.00
1.0	Air Valve Lock for Rotation of Front Jet Hose Reel	\$3,750.00	\$3,750.00
1.0	VAPOROOTER SYSTEM: INCLUDES PATENTED ROOT FOAMING SYSTEM W/TOUCH SCREEN CONTROLLER AND AUTOMATIC MIXING SYSTEM FOR AIR, WATER, & FOAMING AGENT - NOT AVAILABLE W/ LATERAL LINE CLEANING KIT, VANGUARD, WINTERIZATION, DEGREASER, OR BOILER OPTIONS.	\$52,081.00	\$52,081.00
1.0	Factory Inspection Trip to Dixon, IL	\$3,000.00	\$3,000.00
1.0	Mechanic Training - Sewer Equipment University (Dixon, IL) (2 Days) **Includes Hotel & Flight Included*	\$2,750.00	\$2,750.00
1.0	Debris Body Vibrator System (12V Electric With Switch Near Dump Control Area)	\$3,675.00	\$3,675.00
1.0	LED Rear Mounted work lights (2) Located on Splashed Guard with Switch	\$1,184.00	\$1,184.00

Qty	Description	Unit Price	Ext. Price
1.0	SetCom Head Sets	\$2,631.58	\$2,631.58
1.0	12 Volt port on Front Hose Reel	\$328.95	\$328.95
1.0	Lower Joystick - No Charge		
1.0	(2) Tow Hooks Rear Bumper	\$927.00	\$927.00
1.0	Center Console Garbage Can	\$1,200.00	\$1,200.00
1.0	Sourcewell Discount	-\$29,128.22	-\$29,128.22
1.0	PDI	\$1,875.00	\$1,875.00
1.0	Freight	\$8,125.00	\$8,125.00

Order Total \$686,294.67

Please contact me if I can be of further assistance.

QUOTE VALID FOR 10 DAYS

**PRICING IS SUBJECT TO CHANGE BASED ON CURRENT MATERIALS AND AVAILABILITY
APPLICABLE SALES TAX NOT INCLUDED UNLESS OTHERWISE NOTATED - AMOUNT BASED ON FINAL INVOICE DATE
ANY IMPLIED WARRANTY AS PER MANUFACTURER'S STANDARD WRITTEN WARRANTY
PAYMENT DUE UPON COMPLETION OF WORK OR AS SPECIFIED ABOVE**

Due to a high level of uncertainty with regards to pricing changes from our vendors and the freight industry, the price and freight charges on this document may be adjusted prior to shipping.

Signature: _____ Printed Name: _____ Date: _____

Council Agenda Coversheet	Item Number: 4.f. Date: 2/18/2025 Item Type: Contract/Agreement/Lease	Category: Consent Agenda
	Subject: Contract: Ridgeline Drive Stormwater Improvements Project with Aspect Consulting Department: Public Works Project #: P2409	
<u>Recommendation</u> Staff recommends that City Council approve the Agreement with Aspect Consulting for the design of the Ridgeline Drive Stormwater Improvements Project (P2409) as presented. <u>Motion for Consideration</u> Motion to approve the Agreement with Aspect Consulting for the design of the Ridgeline Drive Stormwater Improvements Project (P2409) as presented. <u>Summary</u> The City experiences frequent road ponding along Ridgeline Drive between S Lincoln Street and W 36th Avenue during storm events. Failing/plugged drywells installed within or adjacent to basalt bedrock within Ridgeline Drive have been identified as the primary issue as stormwater runoff to this area cannot infiltrate. Aspect Consulting will develop conceptual alternatives to reduce or eliminate ponding along Ridgeline Drive. The primary conceptual alternative identified to-date involves decommissioning the failing drywells within Ridgeline Drive, installing a new conveyance pipe, and routing road runoff to a new retention/infiltration pond at the southwest corner of Southridge High School. <u>Alternatives</u> None recommended <u>Fiscal Impact</u> Stormwater Fund Professional Service Agreement: \$ 179,640		
<u>Attachments:</u> 1. Agreement		

AGREEMENT BETWEEN CITY AND CONSULTANT

RIDGELINE DRIVE STORMWATER IMPROVEMENTS PROJECT

THIS AGREEMENT, is made between the City of Kennewick, PO Box 6108, 210 W. 6th Ave., Kennewick, Washington, (hereinafter referred to as the "City"), and Aspect Consulting, 1106 N 35th Ave, Yakima, WA 98902 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK AND AGREEMENT CONTENTS

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. In performing these services, the Consultant shall at all times comply with all Federal, State and local statutes, rules, regulations and Ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefor, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b) This Agreement consists of this Agreement, and other documents listed below issued prior to the execution of this agreement and all modifications and change orders issued subsequent thereto. These form the entire Agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between documents the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
 - (i) This Agreement No. P2409 between the City and Consultant.
 - (ii) Exhibit A: Scope of Work

2) TERM AND TERMINATION

- a) The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by **September 30, 2026**.
- b) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

- c) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

3) PAYMENT

- a) The City shall pay the Consultant an amount not to exceed **One Hundred Seventy-Nine Thousand Six Hundred Forty dollars (\$179,640)** to complete the services rendered under this Agreement. Payment shall be made on a "time and materials" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Exhibit A.
- b) City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the agreement number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least one hundred fifty (150) miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance.
- e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this agreement is initiated before the expiration of the three (3)-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

4) INDEPENDENT CONSULTANT

- a) The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other

persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

5) OWNERSHIP OF DOCUMENTS

- a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

6) GENERAL REQUIREMENTS

- a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Kennewick representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.
- b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

7) DISPUTE RESOLUTION

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

8) DEBARMENT CERTIFICATION

- a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this agreement by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or agreements related to completion of the work contemplated under this Agreement with any party that is on the "General Service

Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs” which can be found at:

www.sam.gov and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

9) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

- a) In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

10) ATTORNEY’S FEES

- a) The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney’s fees and costs in action, including costs and attorney’s fees on appeal if appeal is taken.

11) INSURANCE

- a) Insurance Terms

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

- b) No Limitation The Consultant’s maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City’s recourse to any remedy available at law or in equity.

- c) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant’s Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Consultant's profession.
- d) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of one million dollars (\$1,000,000) per accident.
 2. Commercial General Liability insurance shall be written with limits no less than two million dollars (\$2,000,000) each occurrence, two million dollars (\$2,000,000) general aggregate.
 3. Professional Liability insurance shall be written with limits no less than two million dollars (\$2,000,000) per claim and two million (\$2,000,000) policy aggregate limit.
- e) Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- f) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.
- g) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including, but not limited to, the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.
- h) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- i) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of agreement, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.
- j) City's Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater

than those required by this Agreement or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

12) INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to Revised Code of Washington (RCW 4.24.115), then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

13) STANDARD OF CARE

- a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

14) SUCCESSORS OR ASSIGNS

- a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

15) EQUAL OPPORTUNITY AGREEMENT

- a) The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

16) PARTIAL INVALIDITY

- a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

17) AMENDMENTS

- a) All amendments must be in writing and be approved and signed by both parties.

18) CHANGE IN LAW

- a) The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

19) CONFIDENTIALITY

- a) In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, agreement terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall:
 - i) not disclose confidential information except as permitted by this Agreement;
 - ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and
 - iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

21) CHANGES OF WORK

- a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

22) EXTRA WORK

- a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

23) PUBLIC DISCLOSURE

- a) The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this Agreement and/or for documents and/or materials provided to the City under this Agreement, generally such information will be a public record and must be disclosed to the public records requester. However, if the Consultant identified any portions of their proposal exempt from disclosure under the provisions of RCW 42.56 et seq, the City agrees to notify the Consultant if it receives such a public records request and the date the City plans to release the records. If the Consultant fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Consultant shall be deemed to have given the City full authority to release the records on the date specified, and the Consultant understands it has thereby given up all rights to challenge the disclosure in any forum.

Signature Page Follows

This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by facsimile or other electronic means and those signatures shall be treated as original signatures for all applicable purposes. The person signing this Agreement for Consultant represents that he or she has full and proper authority to do so and to bind the party which they are representing. This Agreement will become binding on the date of last execution hereon:

CITY OF KENNEWICK, WASHINGTON

ASPECT CONSULTING

Erin Erdman
City Manager

John Knutson, P.E.
Senior Principal

Date Signed: _____

Date Signed: _____

ATTEST:

Aspect Consulting
1106 N 35th Avenue
Yakima, WA 98902

Krystal Johnston
City Clerk

Date Signed: _____

APPROVED AS TO FORM:

Laurencio Sanguino
City Attorney

Date Signed: _____

EXHIBIT A: Scope of Work

RIDGELINE DRIVE STORMWATER IMPROVEMENTS PROJECT

Design Services Scope of Work, Fee Estimate, & Schedule

Aspect Consulting

Prepared January 27, 2025

Background

The City of Kennewick (City) experiences frequent road flooding within the sag of Ridgeline Drive between S Lincoln Street and W 36th Avenue. Failing/plugged drywells within Ridgeline Drive have been identified by the City as contributing stormwater runoff to the sag location. In addition, it is possible that unplanned runoff from two privately-owned residential stormwater retention ponds that are interconnected with the street stormwater system could contribute to the flooding problem.

Geosyntec Consultants, Inc. dba Aspect Consulting (Aspect) has been retained by the City to develop conceptual alternatives to reduce or eliminate flooding problems along Ridgeline Drive, work with the City to select a preferred alternative, and provide design services for the preferred concept. The primary conceptual alternative identified by the City to-date involves decommissioning the failing drywells within Ridgeline Drive, installing a new conveyance pipe, and routing road runoff to a new retention/infiltration pond at the southwest corner of Southridge High School. Aspect also recommends verifying that the existing privately-owned residential stormwater retention ponds are performing properly and, if not, either (a) exploring pond modifications to keep private runoff from unduly impacting the road drainage system; or (b) accounting for the excess private runoff when sizing a new retention/infiltration pond (or other BMPs).

Scope of Work

Aspect's scope of work is provided below, and covers the following tasks:

- Task 1 – Project Management
- Task 2 – Data Gathering/Review and Field Reconnaissance
- Task 3 – Alternative Analysis and H&H Modeling
- Task 4 – Geotechnical Services (Optional)
- Task 5 – Survey Support
- Task 6 – 30% Design and Pre-Design Report
- Task 7 – 90% Design
- Task 8 – Final Design
- Task 9 – Construction Support Services

Exhibit A – Scope of Work, Fee Estimate, & Schedule

Task 1: Project Management

Task 1 Objectives

Initiate the project and provide effective project management throughout the duration of the work.

Aspect will:

- 1.1 Schedule, prepare for, and hold a kick-off meeting with City staff to review the final scope, budget, and schedule; review key roles and contacts; and discuss near term next steps.
- 1.2 Coordinate with internal team members to track Project progress, budget status, and schedule.
- 1.3 Provide input for monthly Project status reports, budget status sheets, and invoices for stormwater design work.
- 1.4 Communicate with the City regarding Project budget, schedule, scope, and potential changes.
- 1.5 Monitor and address potential Project changes and prepare amendments if needed.

Task 1 Deliverables

- Monthly Project status reports, budget status sheets, and invoices.
- Miscellaneous stormwater improvements related contract amendments if needed.

Task 1 Assumptions

- Kick off meeting occurs by video conference, is 1 hour long, and is attended by two Aspect staff.
- City project manager invites appropriate City staff to the Kick-off meeting.
- Design and permitting for the stormwater improvements are completed within approximately 10 months after receiving notice to proceed.
- Given some uncertainty in the final level of effort needed, services will be performed on a flexible time and materials basis to the extent of available budget. Aspect will notify the City if it appears that additional budget will be needed for any of the tasks and will obtain City approval prior to proceeding with work.

Task 2: Data Gathering/Review & Field Reconnaissance

Task 2 Objectives

Acquire and review available data necessary to initiate project design and perform an initial field reconnaissance.

Aspect will:

- 2.1. Gather and review available data and information including: relevant geotechnical and drainage reports in the project vicinity, soil data, available topographic data, current GIS data and utility information, as-built drawings for associated drainage and other

Exhibit A – Scope of Work, Fee Estimate, & Schedule

utility infrastructure, bid tabulations for recent City projects, and current City construction contract/bid documents template. Aspect already has some of the necessary data.

- 2.2. Prepare a GIS basemap.
- 2.3. Identify key field work tasks and prepare field work and safety plan.
- 2.4. Coordinate with the City to plan, schedule, and carry out the stormwater field reconnaissance. It is assumed that the field recon will, within time constraints, include observing: (a) the residential drainage area/system and ponds; (b) the upper Ridgeline Drive/Southridge Blvd contributing areas/systems; (c) the lower Ridgeline Drive contributing areas/systems; and (d) the potential new pond area.
- 2.5. Compile post-reconnaissance data downloading, organization, and filing.

Task 2 Deliverables

- Field Work and Safety Plan (pdf format).

Task 2 Assumptions

- City and other agency data is provided free of charge.
- Field reconnaissance is completed by one Aspect staff over 1 full day.
- City maintenance staff participates in the recon to provide access to manholes so Aspect can observe connections (pond outlets/inlets) as needed.
- City provides any required traffic control during the filed recon.
- City PM coordinates access to privately-owned residential stormwater retention ponds.

Task 3: Alternatives Analysis and H&H Modeling

Task 3 Objectives

Perform initial hydrology & hydraulic (H&H) modeling and develop conceptual solution alternatives.

Aspect will:

- 3.1. Based on reviewing data and information and completing the field recon, prepare for and meet with City staff to: (a) review likely contributors to the Ridgeline Drive flooding problem; (b) discuss two preliminary solution alternatives and related key issues; and (c) identify focus areas for simple hydrologic modeling vs hydrologic and hydraulic modeling. It is assumed that a new retention/infiltration pond will be embedded into each alternative but that the pond size/configuration will depend on how the potentially contributing runoff is managed under each alternative. Alternatives will focus on:
 - Alternative 1 – Directing all runoff from Ridgeline Drive from S Nelson Street to the roundabout at Southridge Boulevard to the new retention/infiltration pond.
 - Alternative 2 – Directing all runoff from the area described in Alternative 1 plus routing runoff from Southridge Boulevard south of the roundabout to approximately Christenson Road, as well as the currently interconnected portions

Exhibit A – Scope of Work, Fee Estimate, & Schedule

of W 40th and W 41st Avenues (i.e., only the western portions of each roadway draining to Southridge Boulevard) to the new retention/infiltration pond.

For both alternatives, no hydrologic or hydraulic analysis of the existing eastern pond will be performed; instead, the City's connection to the existing eastern residential pond will be disconnected and a new overflow structure/pipe installed to route pond overflows to the new retention/infiltration pond. It is further assumed that no assessment or design would be needed on the existing western residential pond. We will consult with the City regarding the upsizing of the new retention/infiltration pond to account for overflows from the upper residential ponds during large storm events.

- 3.2. Delineate contributing drainage basins and complete initial hydrologic and hydraulic modeling to better understand Ridgeline Drive and Southridge Blvd contributions to the flooding problem, the effectiveness of the alternatives, and help estimate the size of the new pond.
- 3.3. Refine the conceptual solution alternatives and develop figures, a pros/cons matrix, and rough cost estimates. Conservatively sized pond footprints and locations will be included to help inform land or easement acquisition discussions with the School District.
- 3.4. Prepare for and meet with City staff to review the conceptual solution alternatives and select the preferred alternative to take into the design process.
- 3.5. Develop a brief H&H tech memo describing the conceptual alternatives, initial modeling effort, the alternative review process, and the preferred alternative.

Task 3 Deliverables

- H&H Tech Memo (pdf format).
- Conceptual Solution Alternatives Package:
 - GIS-based figures.
 - Pros-cons matrix.
 - Rough cost estimates.

Task 3 Assumptions

- Meetings are virtual, last up to 2 hours, and are attended by 2 Aspect staff.
- No more than two solution alternatives are investigated. Requests to investigate/refine additional alternatives or significantly modified alternatives will likely require additional budget.
- The alternative development, review, and H&H modeling effort is uncertain. To meet the City's budget expectations, a Task 3 budget of \$25,481 is assumed. Aspect will strive to complete Task 3 within the budget but, depending on the final requirements, additional budget could be needed.
- No review cycle on the H&H Tech Memo. Any comments received will be addressed during the 30% design task.

Exhibit A – Scope of Work, Fee Estimate, & Schedule

Task 4: Geotechnical Services (Optional)

Task 4 Objectives

Based on review of prior geotechnical and infiltration investigations, initial H&H modeling, and the preferred solution alternative, Aspect will identify outstanding infiltration testing needs and perform necessary work. Work may include pilot infiltration tests (PITs) and/or existing infiltration facility performance testing. It is currently assumed that no additional geotechnical testing or lab analysis is needed to inform trenching and/or structure installation/stability, that soil or groundwater contamination issues are not present, and that the seasonal high groundwater level is deep.

Aspect will:

- 4.1. Coordinate with the City regarding prior geotechnical and infiltration testing, develop recommendations regarding the need for additional infiltration testing or existing facility performance testing necessary to inform project design, and prepare a infiltration investigation field work and safety plan.
- 4.2. Plan and conduct up to two infiltration tests at the proposed stormwater retention/infiltration pond location and develop a recommended design infiltration rate for use in pond sizing. PITs are assumed, however alternative methods could be needed (such as borehole testing) if deep tests are required.
 - 4.2.1. Work with the City to select preferred PIT locations. PITs will be conducted in general accordance with the Washington State Department of Ecology Stormwater Management Manual for Eastern Washington.
 - 4.2.2. Coordinate with the City to support PIT excavation/backfilling and water needs.
 - 4.2.3. Assemble, test, and calibrate testing equipment prior to deployment (flow meters, pressure transducers, data loggers).
 - 4.2.4. Travel to test site, verify utilities are marked, record GPS location of the test site, observe excavation of test pit, photograph and log test pit soils. Select samples of potential receptor soils may be collected for grain size analysis and stormwater treatability analysis (Cation Exchange Capacity and % Organic Matter).
 - 4.2.5. Set-up testing equipment and conduct PIT. Periodic manual measurements of water levels will be taken during PIT to verify and back-up transducer readings. Bucket tests will be conducted at the beginning and end of each test to verify flow meter calibration.
 - 4.2.6. Tear down and clean-up equipment, direct backfilling of pits, return to office, stow equipment.
 - 4.2.7. Following field work: (a) analyze infiltration testing data and apply safety factors to estimate design infiltration rates and (b) review grain size data or laboratory analyses.
 - 4.2.8. Prepare a PIT Memorandum.

Exhibit A – Scope of Work, Fee Estimate, & Schedule

- 4.3. Plan and conduct existing infiltration facility performance testing for incorporation into the hydrologic and hydraulic model.
 - 4.3.1. Work with the City to select locations where existing infiltration facility performance testing will be completed. This scope assumes that up to four (4) infiltration performance tests will be conducted. If needed, Aspect will work with the City to adjust the infiltration performance testing regime within the budget.
 - 4.3.2. Update existing infiltration facility performance testing standard operating procedures (SOP) and provide to City. Potential updates will include: potential flow rates, water supply, equipment, etc.
 - 4.3.3. Minor coordination with the City regarding preparations to conduct infiltration performance testing.
 - 4.3.4. Assemble, test, and calibrate Aspect provided testing equipment prior to deployment (flow meters, staff gage, etc.).
 - 4.3.5. Conduct infiltration performance testing.
 - 4.3.6. Following field work, analyze infiltration performance testing data and determine measured peak infiltration flow rates for use in refining H&H modeling.
 - 4.3.7. Prepare an Existing Infiltration Facility Performance Testing Memorandum.

Task 4 Deliverables

- Infiltration Investigation Field Work and Safety Plan (pdf format).
- PIT Memorandum (pdf format).
- Existing Infiltration Facility Performance Testing Memorandum (pdf format).

Task 4 Assumptions

- Geotechnical trenching and/or structure installation/stability related information is gleaned from existing available reports provided by the City.
- No review cycle on the Infiltration Investigation Field Work and Safety Plan.
- PITs are assumed to be conducted within the new pond area (no traffic control needed).
- City staff arranges for access to PIT locations and supports the utility locate process.
- City crews provide PIT support (backhoe/excavator, operator, and water source).
- No permitting or cultural resources review work is needed to conduct PITs.
- Five (5) hours of field time per PIT, for one Aspect staff. No over excavation of PITs.
- No more than ~\$900 in laboratory costs.
- No review cycle on PIT Memo.
- City crews provide existing infiltration facility performance testing support (water source, minor traffic control, etc.).
- City provides a water source with adequate supply to support existing infiltration facility performance testing (hydrant or water trucks).

Exhibit A – Scope of Work, Fee Estimate, & Schedule

- Eight (8) hours of field time to support existing infiltration facility performance testing, for one Aspect staff.
- No active traffic control is needed (signage and cones are adequate).
- No review cycle on updated SOPs or the Existing Infiltration Facility Performance Testing Memo.

Task 5: Survey Support

Task 5 Objectives

Based on review of as-built drawings, site reconnaissance, and the preferred solution alternative, identify survey needs, collect survey data, and prepare CAD basemap.

Aspect will:

- 5.1. Develop a survey plan to guide survey data acquisition.
- 5.2. Coordinate with the City surveyor regarding the data to be collected and anticipated survey product(s).
- 5.3. Obtain and review survey data from City surveyor.
- 5.4. Develop CAD basemap utilizing collected survey data (develop existing surface, linework, etc.).

Task 5 Deliverables

- Survey Plan (pdf format).
- CAD basemap (AutoCAD Civil 3D format).

Task 5 Assumptions

- Survey services to be performed by the City of Kennewick.

Task 6: 30% Design and Design Report

Task 6 Objectives

Update the preferred stormwater improvement concept and prepare a 30% design package and Design Report for review.

Aspect will:

- 6.1. Refine hydrologic and hydraulic modeling for the preferred solution alternative.
- 6.2. Prepare 30% Design Plans including title sheet, plan(s), profile(s), and preliminary details. Plans will include temporary erosion and sediment control BMPs, as well as pavement restoration and restriping where applicable.
- 6.3. Prepare a draft outline of project specifications.
- 6.4. Prepare a 30% materials quantities and engineers estimate of probable construction cost.

Exhibit A – Scope of Work, Fee Estimate, & Schedule

- 6.5. Prepare a Design Report. The Design Report will meet City requirements and follow relevant Ecology design report guidance (the project is not funded by Ecology so some of Ecology's requirements do not apply).
- 6.6. Complete internal QA/QC review, make changes, and submit the 30% Design Package to the City for review and comments.
- 6.7. Review City comments and prepare recommended responses.
- 6.8. Hold a conference call with the City to review comments, recommended responses, and obtain direction on the final responses.

Task 6 Deliverables

- 30% Design Package (pdf format):
 - 30% design on 22" x 34" plan sheets.
 - Draft outline of project specifications.
 - Engineers estimate of probable project cost.
 - Design Report

Task 6 Assumptions

- Since all components of the preferred alternative are not known, the design effort is uncertain, therefore a reasonable design budget has been provided. Aspect will strive to complete design within the budget but, depending on the final preferred alternative, additional budget could be needed.
- One review cycle on the 30% Design Package with consolidated comments provided to Aspect by the City's PM.
- No major utility conflicts requiring significant utility relocation during design effort.
- No ADA upgrades are necessary.
- No permitting support.
- City addresses any coordination with School District and neighborhood Homeowner Associations / property owners.

Task 7: 90% Design

Task 7 Objective

Develop a 90% design package for review.

Aspect will:

- 7.1. Update hydrologic and hydraulic calculations as needed for 90% design.
- 7.2. Prepare 90% Design Plans incorporating comments and changes resulting from the 30% design review meeting.
- 7.3. Prepare draft project special provisions and construction contract documents, including project bid schedule.
- 7.4. Prepare a 90% materials quantities and engineers estimate of probable construction cost.

Exhibit A – Scope of Work, Fee Estimate, & Schedule

- 7.5. Complete internal QA/QC review, make changes, and submit the 90% Design Package to the City for review and comments.
- 7.6. Review City comments and prepare recommended responses.
- 7.7. Hold a conference call with the City to review comments, recommended responses, and obtain direction on the final responses.

Task 7 Deliverables

- 90% Design Package (pdf format):
 - 90% design on 22" x 34" plan sheets.
 - Draft special provisions and construction contract documents.
 - Engineers estimate of probable project cost.

Task 7 Assumptions

- Since all components of the preferred alternative are not known, the design effort is uncertain, therefore a reasonable design budget has been provided. Aspect will strive to complete design within the budget but, depending on the final preferred alternative, additional budget could be needed.
- One review cycle on the 90% Design Package with consolidated comments provided to Aspect by the City's PM.

Task 8: Final Design

Task 8 Objective

Develop a Final Design Package for project bidding.

Aspect will:

- 8.1. Update hydrologic and hydraulic calculations as needed for final design.
- 8.2. Prepare final Design Plans incorporating comments and changes resulting from the 90% design review meeting.
- 8.3. Prepare final project special provisions and construction contract documents, including project bid schedule.
- 8.4. Prepare final materials quantities and engineers estimate of probable construction cost.
- 8.5. Complete internal QA/QC review, submit the Final Design Package to the City for use in project bidding.

Task 8 Deliverables

- Final Design Package (pdf format):
 - Final design on 22" x 34" plan sheets.
 - Final special provisions and construction contract documents.
 - Final engineers estimate of probable project cost.

Task 8 Assumptions

Exhibit A – Scope of Work, Fee Estimate, & Schedule

- Since all components of the preferred alternative are not known, the design effort is uncertain, therefore a reasonable design budget has been provided. Aspect will strive to complete design within the budget but, depending on the final preferred alternative, additional budget could be needed.
- Only minor changes due to comments on the 90% design packages (no significant re-work).
- Construction contract documents will be substantially completed but it is anticipated that some sections will require completion by City staff prior to releasing for bid.
- No final design review cycle by the City.

Task 9: Construction Support Services (To be Determined)

Task 9 Objective

As requested by the City, provide as-needed construction phase services up to an agreed upon budget.

Aspect will:

- 9.1. Review contractor submittals, requests for information (RFIs), change orders, design changes, etc.

Task 9 Deliverables

- Responses to contractor submittals, RFIs, etc.

Task 9 Assumptions

- Aspect will work on a flexible T&M basis up to the Task budget of \$5,025.

Fee Estimate

Task	Work Element	LABOR BUDGET BASIS IN HOURS							Total Labor Budget	Other Direct Charges (ODC)	Subs	Totals
		Knutson	Pruneda	Rice	Pineda	Van Slyke	Guyton	Duval				
		Senior Principal	Senior Professional	Senior Professional	Staff Professional	Senior Designer	Professional	Project Administrator				
		\$ 330.00	\$ 275.00	\$ 275.00	\$ 180.00	\$ 210.00	\$ 208.00	\$ 103.00				
1	Project Management	5.5	27		2		10	10	\$12,710			\$12,710
2	Data Gathering/Review & Field Recon	3	25		16		3		\$11,369			\$11,369
3	Alt Analysis and H&H Modeling	7	33		76		2		\$25,481			\$25,481
4	Geotech Services (Optional)	6	23	13			91		\$30,808	\$1,000		\$31,808
5	Survey Support	2	6		5	16			\$6,570			\$6,570
6	30% Design and Design Report	4	54	4	125	40	2		\$48,586			\$48,586
7	90% Design	2	24	4	58	30	8		\$26,764			\$26,764
8	Final Design	1	9	2	21	16	4		\$11,327			\$11,327
9	Construction Support Services (TBD)		7		10		6.25		\$5,025			\$5,025
	Totals	30.5	208	23	313	102	126.25	10	\$178,640	\$1,000		\$179,640
	Total Labor per Staff	\$10,065	\$57,200	\$6,325	\$56,340	\$21,420	\$26,260	\$1,030				

- Notes:
- Payment will be on a time and materials basis not to exceed the established project budget without authorization from the City.
 - 10% Mark-up ODCs and any subs
 - No Travel Expenses

Approximate Project Schedule

TASK	Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec	
Task 1) Project Management																						
Task 2) Data Gathering/Review & Field Recon																						
Task 3) Alt Analysis and H&H Modeling																						
Task 4) Geotech Services (Optional)																						
Task 5) Survey Support																						
Task 6) 30% Design and Design Report																						
Task 7) 90% Design																						
Task 8) Final Design																						
Task 9) Construction Support Services (TBD)																						

- Notes:
- (assumes notice to proceed by February 3, 2025)
 - Field reconnaissance, geotechnical services, and survey support schedule may need to be flexible pending weather conditions.

**GEOSYNTEC CONSULTANTS
2025 U.S. RATE SCHEDULE**

	<u>Rate/Hour</u>
Staff Professional	\$157
Senior Staff Professional	\$180
Professional	\$208
Project Professional	\$240
Senior Professional	\$275
Principal	\$305
Senior Principal	\$330
Technician I	\$ 93
Technician II	\$104
Senior Technician I	\$112
Senior Technician II	\$120
Site Manager I	\$137
Site Manager II	\$149
Construction Manager I	\$157
Construction Manager II	\$170
Senior Designer	\$210
Designer	\$175
Senior Drafter/Senior CADD Operator	\$165
Drafter/CADD Operator/Artist	\$145
Senior Technical Editor	\$170
Technical Editor	\$150
Project Analyst	\$125
Project Administrator	\$103
Clerical	\$ 80
Direct Expenses	Cost plus 10%
Subcontract Services	Cost plus 10%
Personal Automobile (per mile for trips over 150 miles one-way)	Current Gov't Rate

Rates are provided on a confidential basis and are client and project specific.
Unless otherwise agreed, rates will be adjusted annually based on a minimum of the Producer Price Index for Engineering Services.

Rates for field equipment, health and safety equipment, and graphical supplies presented upon request.
Construction management fee presented upon request.

Council Agenda Coversheet	Item Number: 5.a. Date: 2/18/2025 Item Type: General Business Item	Category: Resolution
	Subject: Resolution: Approving the Total Project Cost for the Three Rivers Convention Center Expansion Department: City Manager Resolution #:	
<u>Recommendation</u> Staff recommends adopting the resolution as presented. <u>Motion for Consideration</u> Motion to adopt the resolution as presented. <u>Summary</u> The Three Rivers Convention Center (TRCC) opened in 2004 and since this time has generated tourism and a positive economic impact to the City of Kennewick and the Tri-Cities region. Expanding the Three Rivers Convention Center is expected to enhance the current economic benefit of the facility to the community. In 2019, the City of Kennewick entered into a purchase and sale agreement to sell land to a private developer for the purposes of a public-private partnership for the construction of the expansion, the construction of a hotel connected with the expansion, and other complimentary mixed-use facilities. On February 22, 2024, the Kennewick Public Facilities District (KPF) received authorization from the Washington State Department of Enterprise Services Project Review Committee (PRC) to utilize the General Contractor/Construction Manager (GC/CM) alternate contracting procedure for the Three Rivers Convention Center Expansion Project. At the May 28, 2024 Kennewick City Council Workshop, the KPF requested a financial contribution from the City of Kennewick for design work and long-lead mechanical items and early site work for the TRCC expansion. On June 4, 2024, the City Council approved Resolution 24-08, authorizing \$8,063,950 in one-time reserve funds for design and procurement of long-lead items for the TRCC Expansion Project. Through the design process, a Guaranteed Maximum Price (GMP) has been established. This contracting method sets a ceiling price for construction, with any cost overruns being the contractor's responsibility while potential savings are shared between the parties. The Kennewick Public Facilities District has completed its review process and established a Total Project Cost of \$ 71,300,000 for the TRCC Expansion Project. The total project cost of \$71.3M includes construction costs in the amount of \$61.6M, design services of \$4.4M, and \$5.3M in professional services, furniture, fixtures, and equipment, and other development costs. The TRCC expansion project is expected to add 115,000 square feet of space providing opportunities for large conferences, sporting events, art exhibitions, music festivals, etc. The project is anticipated to be completed in the fall of 2026. According to the Johnson Consulting Study, the TRCC expansion is expected to generate close to 200,000 attendees and 70,600 room nights annually. The increased attendance and room nights volume is expected to generate \$130.8M in total spending, \$26.4M in increased earnings, approximately 1,000 jobs, and \$6.9M in sales tax and hotel/motel tax revenues. Compared to the impact of pre- and post-expansion TRCC, the incremental, or "true" impact due to the expansion, is estimated to include \$82M in total spending, \$16.5M in increased earnings, approximately 620 jobs, and \$4.3M in sales tax and hotel/motel tax revenues. Staff recommends Council adopt the attached Resolution accepting the Total Project Cost, which will enable the KPF to execute construction contracts and commence work. <u>Alternatives</u> If the Council does not approve the Total Project Cost as presented, the project would not move forward at this time.		

Fiscal Impact

The total proposed cost of the expansion project is \$71.3M. The project is anticipated to be funded through \$50.3M Limited Sales Tax Obligation Bonds issued by the KPFD, \$7M from Rural County Capital Funds, and \$14M through City capital and lodging tax reserves. The City contribution includes \$8,063,950 previously approved by the City Council on June 4, 2024 through Resolution 24-08.

On January 23, 2025, the KPFD approved Resolution No. 126-25 providing for the issuance of Limited Sales Tax Obligation Improvement and Refunding Bonds, Series 2025, for the purpose of providing funds to pay or reimburse the payment of the cost of acquiring, constructing, and equipping an expansion of the Three Rivers Convention Center, refunding all of its outstanding indebtedness, and paying the costs of issuance and sale of the bonds. The bonds issued by the KPFD will not exceed \$50.3M and the refunding bonds will not exceed the aggregate principal amount determined by the Designated Representative to be necessary to carry out the Refunding Plan. The annual debt service payment on the bonds will be paid from proceeds of excise tax (sales tax) imposed by the KPFD under RCW 82.14.390 and amounts received by the KPFD during the calendar year from the Benton County Public Facilities District and Pasco Public Facilities District. Under legislation that was approved in 2017, the excise (sales) taxes collected by each of these entities, which is a credit against the state's portion of the sales tax rate, will extend an additional 15 years into the early 2040's as a result of the expansion project. A City contribution towards the annual debt service is also proposed as described in the staff report and supporting documents for the Second Amendment to Amended and Restated Regional Center Annual Contribution Agreement.

Attachments:

- 1. Resolution
- 2. Presentation

CITY OF KENNEWICK
RESOLUTION NO. 25-_____

A RESOLUTION APPROVING THE GUARANTEED MAXIMUM
CONSTRUCTION COST FOR THE THREE RIVERS CONVENTION
CENTER EXPANSION PROJECT.

WHEREAS, since its opening in 2004, the operation of the Three Rivers Convention Center has generated a substantial increase in tourism and commerce that has resulted in a significant positive economic impact to the City of Kennewick and Tri-Cities region; and

WHEREAS, expanding the Three Rivers Convention Center is necessary in order for the Kennewick Public Facilities District to not only maintain, but enhance the current economic benefit of the facility to the community; and

WHEREAS, the City of Kennewick has entered into a purchase and sale agreement to sell land to a private developer for the purposes of a public-private partnership for the construction of the Three Rivers Convention Center expansion, the construction of a hotel connected with the expansion, and other complimentary mixed-use facilities; and

WHEREAS, the Kennewick Public Facilities District received authorization from the Washington State Department of Enterprise Services Project Review Committee (PRC) to utilize the General Contractor/Construction Manager (GC/CM) alternative contracting procedure for the Three Rivers Convention Center Expansion Project; and

WHEREAS, on June 4, 2024, the City Council of the City of Kennewick approved Resolution No. 24-08 providing the Kennewick Public Facilities District with their requested funding of \$4,074,785 to determine a maximum allowable construction cost (MACC) for the expansion of the Three Rivers Convention Center as well as an additional \$3,989,165 for long-lead mechanical items and early site work that is necessary prior to the determination of the MACC in order to complete the project by the summer of 2026; and

WHEREAS, on July 16, 2024, the City Council of the City of Kennewick approved Resolution No. 24-11 declaring the City's intent to reimburse certain related capital expenditures with bond proceeds for the Kennewick Public Facilities District's Three Rivers Convention Center Expansion Project; and

WHEREAS, the Kennewick Public Facilities District received Total Project Cost of \$71,300,000 for the expansion of the Three Rivers Convention Center; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, that the City of Kennewick approves the total cost of the Three Rivers Convention Center Expansion Project not to exceed \$71,300,000. This total includes the City of Kennewick providing the Kennewick Public Facilities District with \$8,063,950 previously

approved by the Kennewick City Council through Resolution No. 24-08 and up to \$12,936,050 to pay or reimburse the payment of the cost of acquiring, constructing, and equipping an expansion of the Three Rivers Convention Center. The Kennewick Public Facilities District will issue Project Bonds not to exceed the aggregate principle amount of \$50,300,000.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th day of February 2025, and signed in authentication of its passage this 18th day of February 2025.

Attest:

GRETLE J. CRAWFORD, Mayor

KRYSTAL JOHNSTON,
City Clerk

RESOLUTION NO. 25-_____ filed and
recorded in the office of the City Clerk of
the City of Kennewick Washington, this
19th day of February 2025

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

KRYSTAL JOHNSTON,
City Clerk

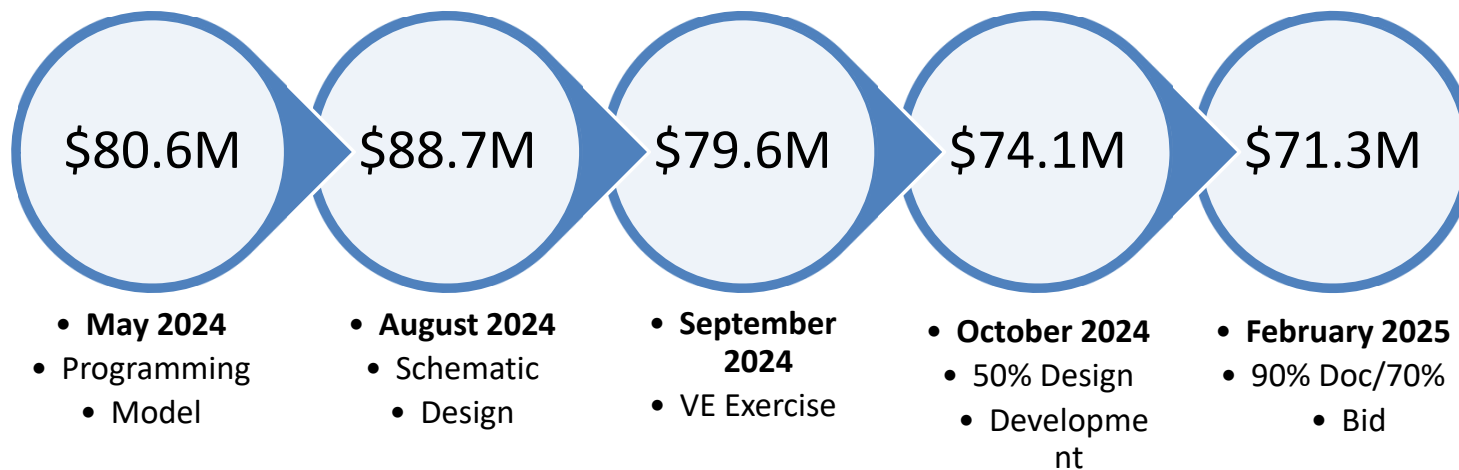


THREE RIVERS CONVENTION CENTER EXPANSION

City Council Meeting

02.18.2025

DESIGN TIMELINE

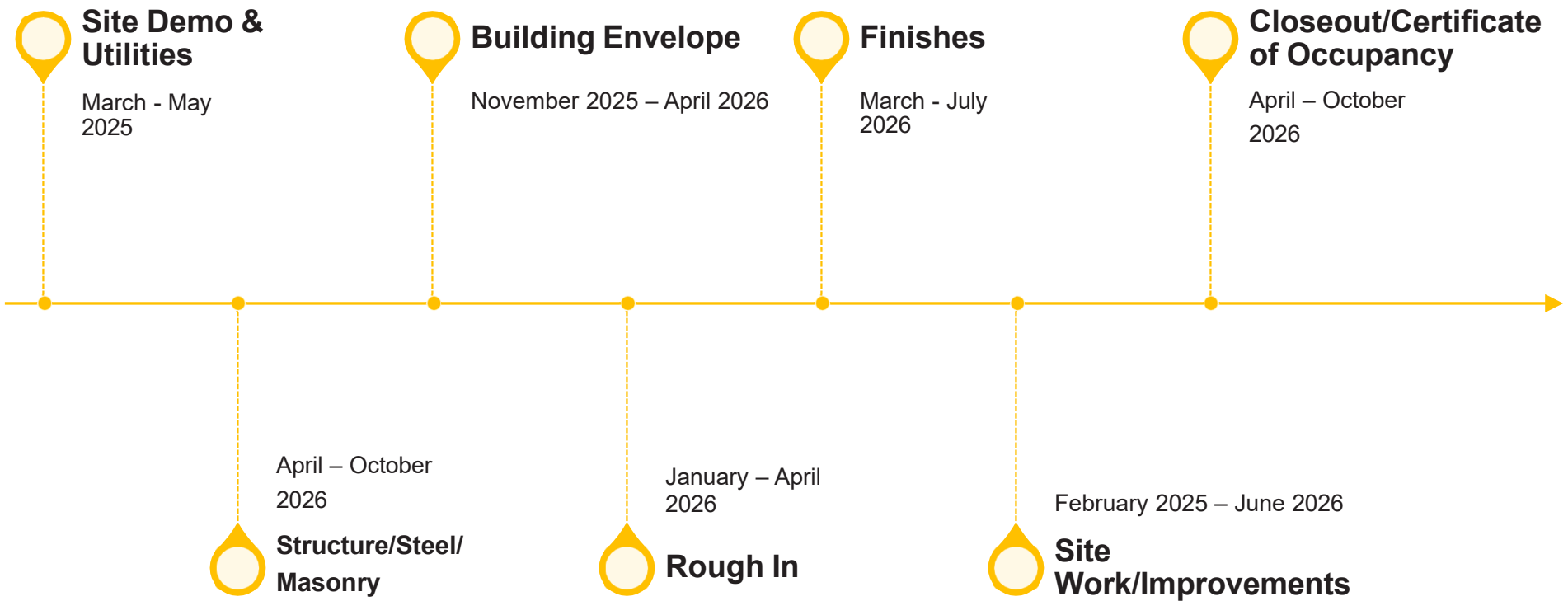




\$71.3M Total Project Cost

- Total Construction Cost + Required Contingencies
- Design Services
- FF&E
- Professional Services
- Site Surveys
- SEPA Checklist
- Traffic Impact Fees
- Plan Review + Permits
- Legal Fees + Bond Counsel
- All Development Costs
- Contingencies + Washington State Sales Tax

CONSTRUCTION TIMELINE





Lydig:

- Site Improvements
- Structures
- Doors & Hardware



Apex Steel:

- Steel Erection



Big D's Construction:

- Earthwork



Fire Control:

- Fire Protection



Aden Masonry, Inc.:

- Masonry



Apollo:

- HVAC/Plumbing



Berg Electric:

- Electrical

TRCC Impacts

- The expanded TRCC is expected to generate close to 200,000 attendees and 70,600 room nights, annually
- This increased attendance and room nights volume is expected to generate \$130.8 million in total spending, \$26.4 million in increased earnings, approximately 1,000 jobs, and \$6.9 million in sales tax and hotel/motel tax revenues
- Compared to the impact of pre- and post-expansion TRCC, the incremental, or “true” impact due to expansion, is estimated to include \$82 million in total spending, \$16.5 million in increased earnings, approximately 620 jobs, and \$4.3 million in sales tax and hotel/motel tax revenues

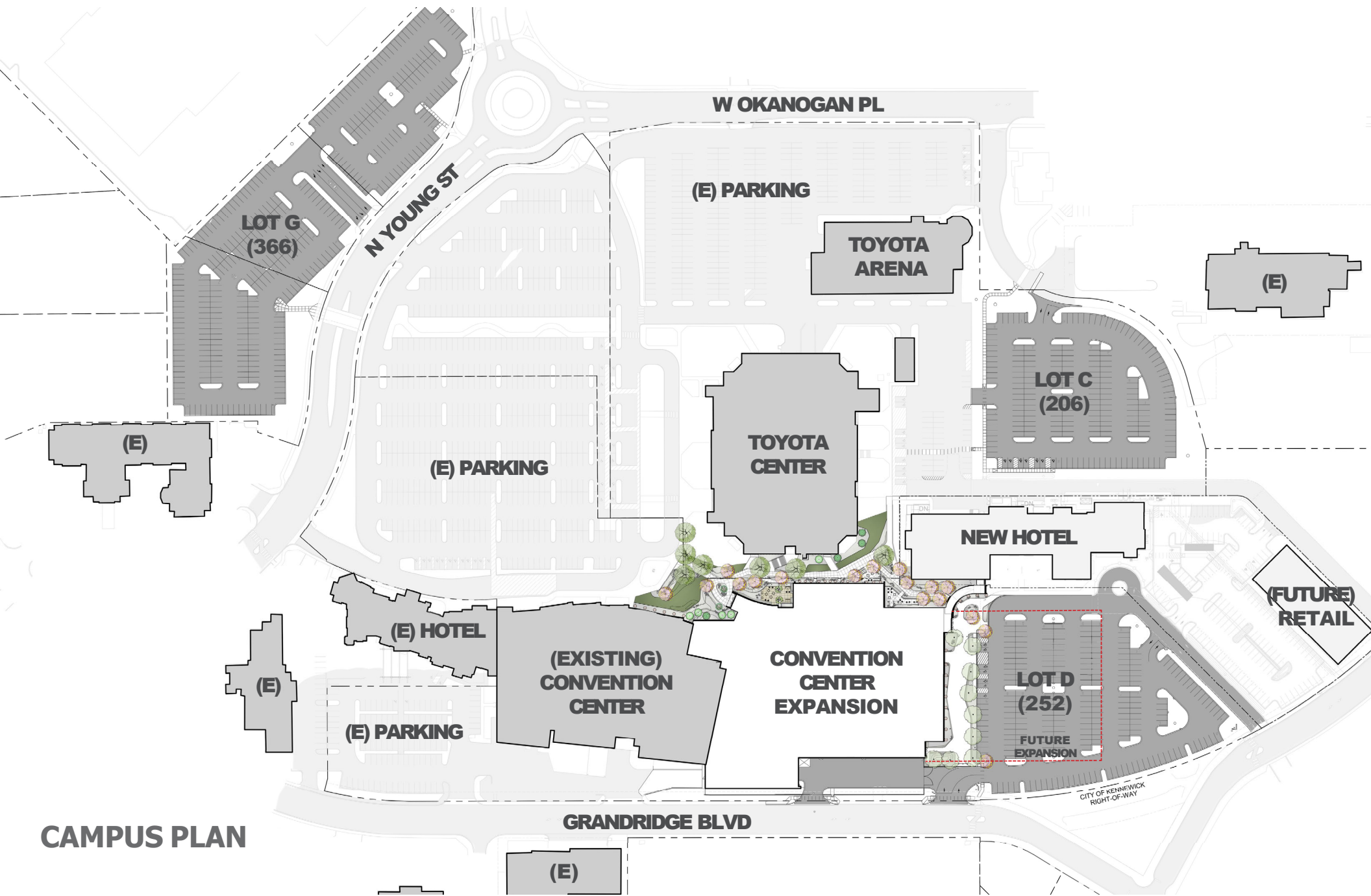
Three Rivers Convention Center - Expanded Summary of Annual and Incremental Impact

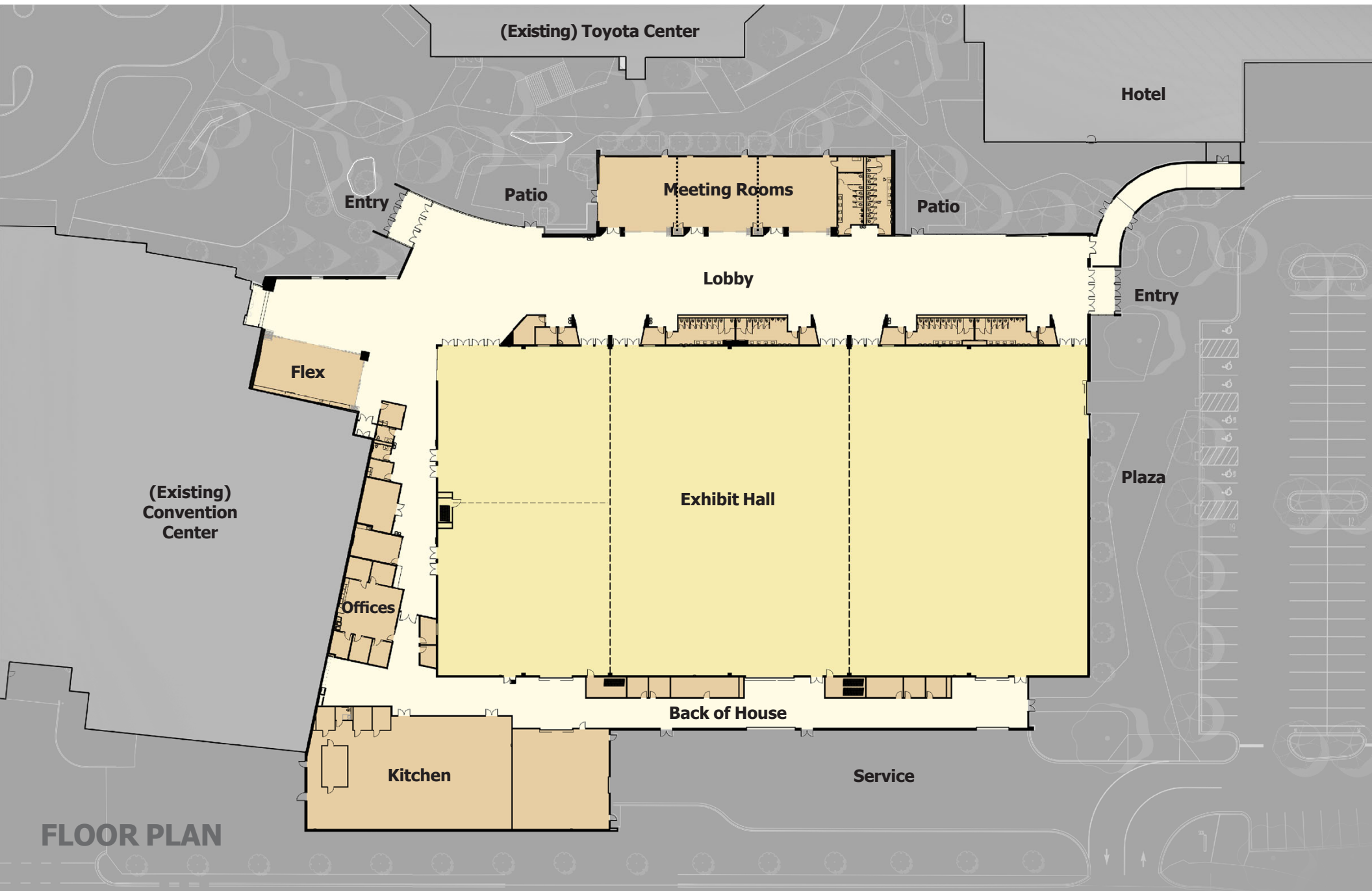
Indicator	Annual	Incremental*
Attendance	196,800	111,609
Room Nights	70,600	51,800
Economic Impact		
Direct, Indirect, and Induced Spending (\$Millions)	\$130.8	\$82.0
Increased Earnings (\$Millions)	\$26.4	\$16.5
Employment (FTE Jobs)	1,000	620
Fiscal Impact		
General Sales Tax (\$000's)	\$6,430	\$4,045
Hotel/ Motel Tax (\$000's)	451	293
Total (\$000's)	\$6,881	\$4,337

**Reflects the difference between post-expansion and pre-expansion impacts.*

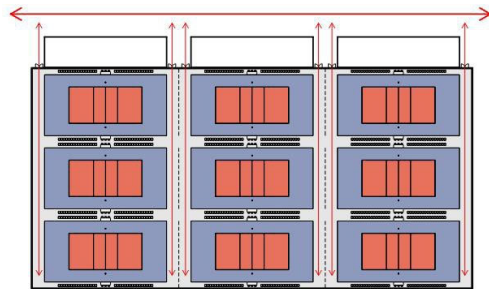
Source: Johnson Consulting

CAMPUS PLAN

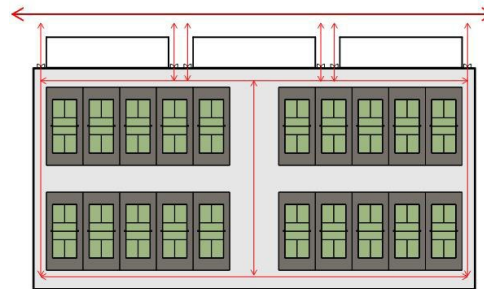




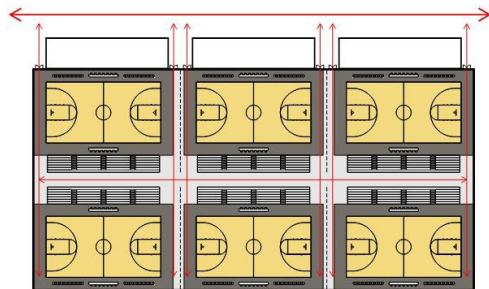
FLOOR PLAN



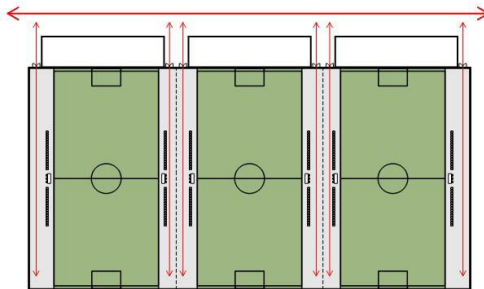
(9) VOLLEYBALL 30' x 60'



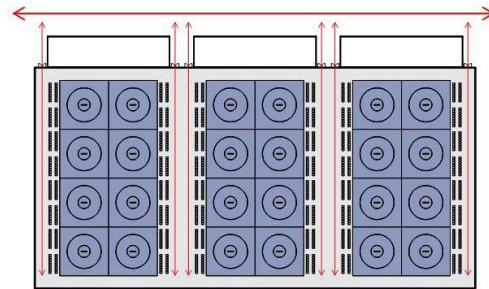
(16) PICKLEBALL 20' x 44'



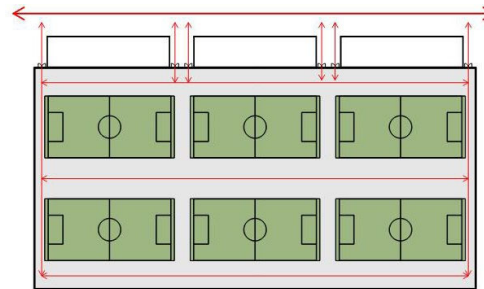
(6) BASKETBALL 50' x 94'



(3) 7x7 INDOOR SOCCER 85' x 175'



(24) WRESTLING 40' x 40'



(6) 5x5 INDOOR SOCCER 50' x 100'

SPORTING DIAGRAMS

Basketball

Volleyball

Gymnastics

Wrestling

Pickle Ball

Indoor Soccer

Taekwondo



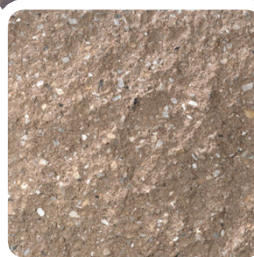
OVERALL VIEW



EXTERIOR - FINISH PALETTE



MASONRY - DESERT SAND, GF



MASONRY - DESERT SAND, SF



MASONRY - PLUM



STOREFRONT - CLEAR ANODIZED ALUM



STUCCO OPTIONS

SANDSTONE

PARCHMENT

TAUPE

ASH GREY



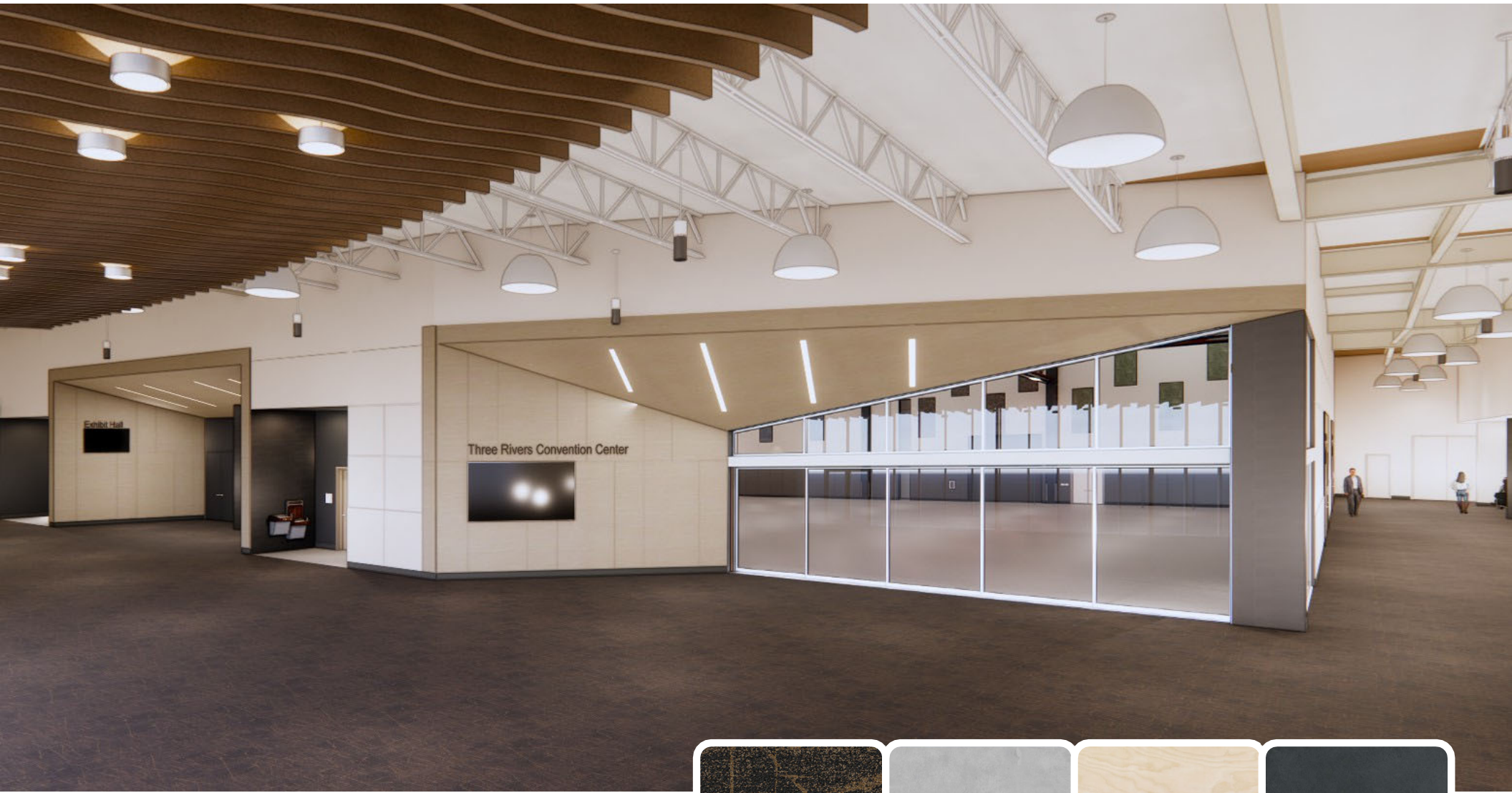
OUTDOOR PATIO



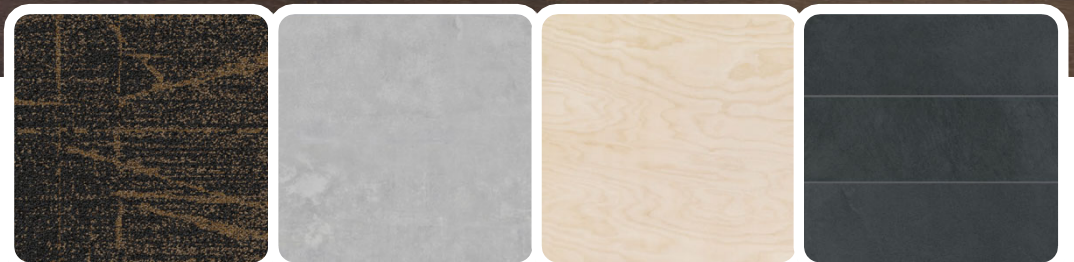
MAIN ENTRY - OUTDOOR CONNECTION

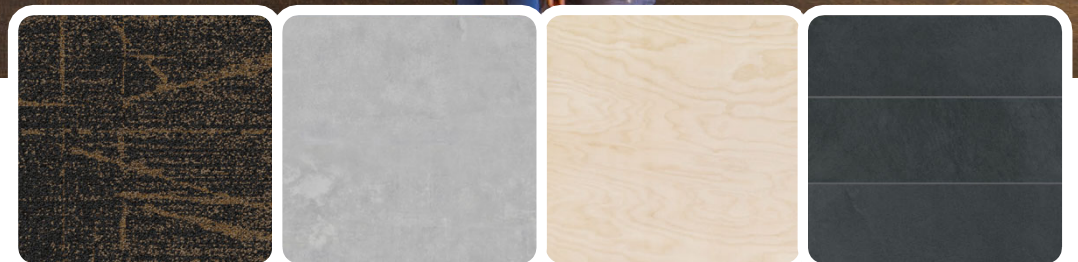


NORTH ENTRY - HOTEL CONNECTOR

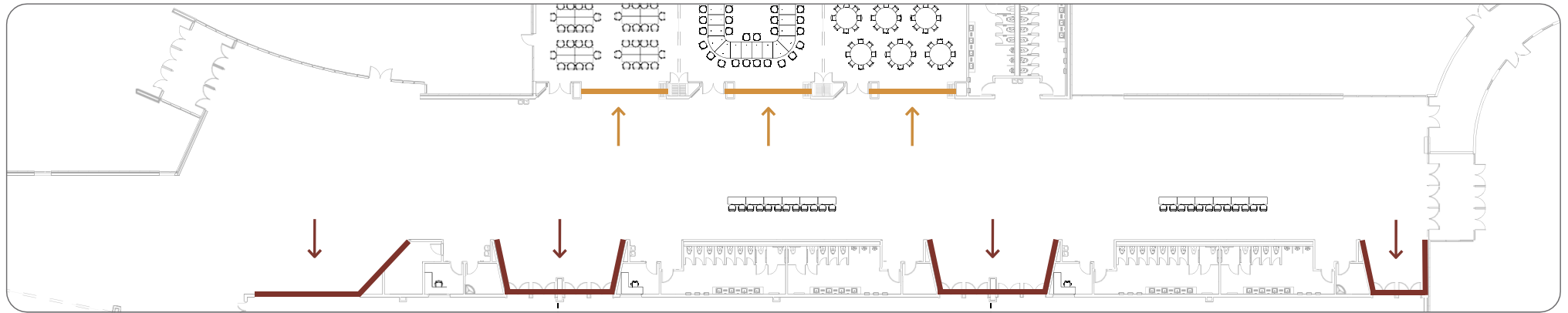


INTERIOR CHARACTER - LOBBY





INTERIOR CHARACTER - LOBBY



PLAN VIEW



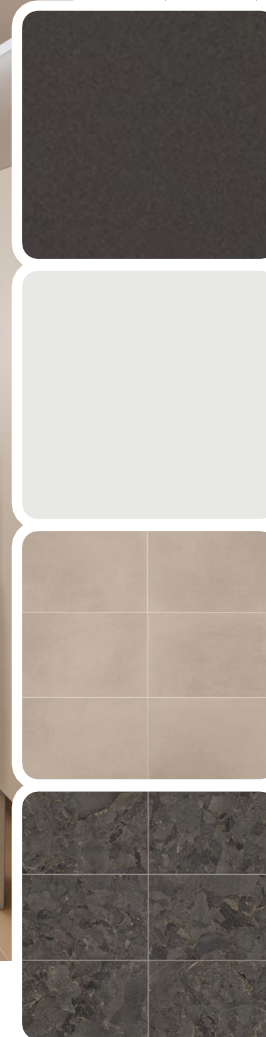
PORTALS ENTERING EXHIBIT HALL



MEETING ROOM ENTRY - OPEN & CLOSED VIEW



INTERIOR CHARACTER - LOBBY/PRE-FUNCTION



INTERIOR CHARACTER - PUBLIC RESTROOMS



INTERIOR CHARACTER - WORKSTATIONS & OFFICES

Council Agenda Coversheet	Item Number: 5.b. Date: 2/18/2025 Item Type: Contract/Agreement/Lease	Category: Other
	Subject: Contract: Disbursement Agreement with the Kennewick Public Facilities District for the Three Rivers Convention Center Expansion Department: City Manager	

Recommendation

Staff recommends Council approve the Disbursement Agreement with the Kennewick Public Facilities District as presented.

Motion for Consideration

Motion to approve the agreement as presented.

Summary

The Three Rivers Convention Center opened in 2004 and since this time has generated a substantial increase in tourism and commerce that has resulted in a positive economic impact to the City of Kennewick and the Tri-Cities region. The City and Kennewick Public Facilities District (KPF) entered into the original Regional Center Annual Contribution Agreement with the City of Kennewick in 2003 at the time the financing for the construction of the convention center was completed. Since that time, the agreement has been amended twice (2011 and 2014) to facilitate the refinancing of the original bonds that were issued at significantly lower interest rates.

On June 4, 2024, the Kennewick City Council approved Resolution No. 24-08 providing the KPF with \$8,063,950 in requested funding for the Three Rivers Convention Center expansion project. On November 12, 2024, an update was given by the KPF on the expansion of the Convention Center to the City Council during a Council Workshop.

The anticipated total cost of the expansion project is \$71.3M. The project is anticipated to be funded through \$50.3M Limited Sales Tax Obligation Bonds, \$7M from Rural County Capital Funds, and \$14M through City capital and lodging tax reserves.

On January 23, 2025, the KPF approved Resolution No. 126-25 providing for the issuance of Limited Sales Tax Obligation Improvement and Refunding Bonds, Series 2025, for the purpose of providing funds to pay or reimburse the payment of the cost of acquiring, constructing, and equipping an expansion of the Three Rivers Convention Center, refunding all of its outstanding indebtedness, and paying the costs of issuance and sale of the bonds. The bonds issued by the KPF will not exceed \$50.3M and the refunding bonds will not exceed the aggregate principal amount determined by the Designated Representative to be necessary to carry out the Refunding Plan.

The Second Amendment to the Amended and Restated Regional Center Annual Contribution Agreement as attached, amends Section 2.02(b) of the Agreement to include the amount the City will contribute to the new debt service for the convention center expansion. The City contribution will assist the KPF in satisfying its obligations relating to the KPF Series 2025 Bonds. Staff recommends contributing \$1.8M towards the debt service in 2025 and 2026, at which point the KPF's original debt utilized to construct the convention center will be fully retired.

Beginning in 2027, staff recommends the amount of the City contribution be equal to the required debt service for the calendar year less all amounts received by KPF during the calendar year from proceeds of excise tax (sales tax) imposed by the KPF under RCW 82.14.390 less all amounts received by KPF during the calendar year from the Benton County Public Facilities District (BCPF) and Pasco Public Facilities District (PPF) or any other governmental entity other than the City. Under legislation that was approved in 2017, the excise (sales) taxes collected by each of these entities, which is a credit against the state's portion of the sales tax rate, will extend an additional 15 years into the early 2040's as a result of the expansion project.

Staff also recommends amending Section 5.12 of the Second Amendment to Amended and Restated Regional Center Annual Contribution Agreement to extend the termination date to December 2, 2054 to coincide with the final debt payment.

Alternatives

Fiscal Impact

The annual debt service payment on the KPFD’s bonds is anticipated to be \$3.5M in 2025 and \$3.9M in 2026 which includes the refunding debt. In 2027, the annual debt service payment will decrease when the existing debt matures and is estimated at \$2.9M. The amortization schedule includes a 1% ascending debt service structure with the final payment scheduled in 2054.

The City’s 2025-2026 adopted biennial budget includes funding for the refunding bonds and new debt service associated with the convention center expansion. Staff recommends contributing a portion of the annual debt service payment to the KPFD in the amount of \$1.8M in 2025 and 2026. Beginning in 2027, the annual City contribution would be calculated as the net of the required debt service payment for the calendar year less all amounts received by the KPFD from proceeds of excise tax imposed by the KPFD and amounts received from BCPFD and PPFD.

Attachments:

- 1. Agreement

RECORDED AT THE REQUEST OF
AND AFTER RECORDING RETURN TO:

City of Kennewick
210 West 6th Avenue
P.O. Box 6108
Kennewick, WA 99336
Attention: Erin Erdman

SECOND AMENDMENT TO AMENDED AND RESTATED
REGIONAL CENTER ANNUAL CONTRIBUTION AGREEMENT

Grantor:	City of Kennewick, Washington
Grantee:	Kennewick Public Facilities District
Legal Description:	N/A
Assessor's Tax Parcel ID#:	N/A
Reference # (If applicable):	2003-035742 2011-033327 2014-007838

**SECOND AMENDMENT TO AMENDED AND RESTATED
REGIONAL CENTER ANNUAL CONTRIBUTION AGREEMENT**

THIS SECOND AMENDMENT TO AMENDED AND RESTATED REGIONAL CENTER ANNUAL CONTRIBUTION AGREEMENT (this “Amendment”) dated as of [March 26], 2025, is made by and between the CITY OF KENNEWICK, a municipal corporation of the State of Washington (the “City”), and the KENNEWICK PUBLIC FACILITIES DISTRICT, a municipal corporation of the State of Washington (the “District”);

W I T N E S S E T H :

WHEREAS, the City and the District entered into the Amended and Restated Regional Center Annual Contribution Agreement dated as of November 30, 2011, (as amended by the First Amendment thereto dated as of April 8, 2014, the “Agreement”);

WHEREAS, the City and the District wish to amend the Agreement to reflect the refunding of all of the outstanding 2003 District Bonds and 2014 District Bonds and the issuance of the District’s \$[50,300,000] Limited Sales Tax Obligation Improvement and Refunding Bonds, Series 2025 (the “2025 District Bonds”), pursuant to Resolution No. 126-25 adopted by the Board of Directors of the District on January 23, 2025 (the “2025 District Bond Resolution”); and

WHEREAS, pursuant to Section 5.09 of the Agreement, the City and the District find and determine that the execution of this Amendment does not materially adversely affect the owners of the 2003 District Bonds and the 2014 District Bonds because the amendments facilitate the refunding of all of the outstanding 2003 District Bonds and 2014 District Bonds;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties hereto covenant and agree as follows.

1. The phrase “District Bonds” (as defined in Section 2.01(c) of the Agreement) is hereby amended to include the 2025 District Bonds. All other capitalized terms used herein, and not otherwise defined, shall have the respective meanings set forth in the Agreement.

2. Section 2.02(b) of the Agreement is hereby amended in its entirety to state as follows:

(b) During each of calendar years 2025 and 2026, the amount of the City Contribution will be \$1,800,000. During each calendar year commencing in 2027, the amount of the City Contribution will be equal to: (i) the Required Debt Service (as defined in the 2025 District Bond Resolution) for the calendar year; *less* (ii) all amounts received by the District during the calendar year from proceeds of the excise tax imposed by the District under RCW 82.14.390; *less* (iii) all amounts received by the District during the calendar year from the Benton County Public Facilities District, the Pasco Public Facilities District, or any other governmental entity (other than the City pursuant to the Agreement to Provide Regional Center Loans between the City and the District dated July 15, 2003,

as amended) pursuant to any agreement hereafter entered into by the District that expressly provides for the payment of money to the District that may be used to pay Required Debt Service; and all references in this Agreement to the “Annual Credit” shall be disregarded. For purposes of paying the City Contribution on the dates specified in paragraph (a) of this Section, the City will estimate in good faith the amount of the City Contribution. If the City underestimates the amount of the City Contribution for a given calendar year, the City shall pay the District, as soon as possible after the actual City Contribution can be determined for such year, an amount equal to the difference between the estimated City Contribution and the actual City Contribution. Likewise, if the City overestimates the amount of the City Contribution for a given calendar year, the District shall pay the City, as soon as possible after the actual City Contribution can be determined for such year, an amount equal to the difference between the estimated City Contribution and the actual City Contribution. If the District determines that the amount of the City Contribution is insufficient in any calendar year for the District to operate and maintain the Regional Center in a sound and economical manner and to comply with its other covenants contained in the 2025 District Bond Resolution, the District shall so notify the City, and the District and the City shall negotiate in good faith to determine whether the amount of the City Contribution for such calendar year should be increased.

3. Section 5.12 of the Agreement is hereby amended in its entirety to state as follows:

Section 5.12 Termination of Agreement. This Agreement shall terminate on December 2, 2054.

4. Except as otherwise specifically provided in this Agreement, in all other respects the Agreement shall remain in full force and effect.

[Signature page follows]

IN WITNESS WHEREOF, the City and the District have caused this Agreement to be executed in their respective names by their duly authorized officers, and have caused this Agreement to be dated as of the date set forth on the first page hereof.

CITY OF KENNEWICK, WASHINGTON

City Manager

Attest:

City Clerk

KENNEWICK PUBLIC FACILITIES DISTRICT

President, Board of Directors

Attest:

Secretary, Board of Directors

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

I certify that I know or have satisfactory evidence that ERIN ERDMAN and KRYSTAL JOHNSTON are the persons who appeared before me, and said persons acknowledged that said persons signed this instrument, on oath stated that said persons were authorized to execute the instrument and acknowledged it as the City Manager and City Clerk, respectively, of the CITY OF KENNEWICK, a municipal corporation of the State of Washington, to be the free and voluntary act of such municipal corporation for the uses and purposes mentioned in the instrument.

Dated this _____ day of March, 2025.

(Signature of Notary)

(Legibly Print or Stamp Name of Notary)

Notary public in and for the State of Washington, residing at

My appointment expires _____

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

I certify that I know or have satisfactory evidence that CALVIN DUDNEY and RON HUE are the persons who appeared before me, and said persons acknowledged that said persons signed this instrument, on oath stated that said persons were authorized to execute the instrument and acknowledged it as the President and Secretary, respectively, of the Board of Directors of the KENNEWICK PUBLIC FACILITIES DISTRICT, a municipal corporation of the State of Washington, to be the free and voluntary act of such municipal corporation for the uses and purposes mentioned in the instrument.

Dated this _____ day of March, 2025.

(Signature of Notary)

(Legibly Print or Stamp Name of Notary)

Notary public in and for the State of Washington, residing at

My appointment expires _____

Council Agenda Coversheet	Item Number: 5.c. Date: 2/18/2025 Item Type: Presentation Subject: Transportation Benefit District 2025 Project List Department: Public Works	Category: Other
		
<u>Recommendation</u> Staff recommends approving the Transportation Benefit District project list as presented for 2025. <u>Motion for Consideration</u> Motion to approve the 2025 Transportation Benefit District project list as presented. <u>Summary</u> The Public Works Department has developed a 2025 recommended project list as detailed in the presentation attached to this coversheet. <u>Alternatives</u> Select other streets not presented. <u>Fiscal Impact</u> Initial year is estimated at \$1.75M collected from the 0.1% sales and use tax imposed by the Transportation Benefit District, with an estimated \$1.25M from the CIP Funds. Subsequent years are estimated at a collection of \$3M annually, fully meeting the pavement preservation project budgets.		
<u>Attachments:</u> 1. 2025 TBD Projects		

PUBLIC WORKS DEPARTMENT

2025 Transportation Benefit District Projects

February 18, 2025



Transportation Benefit District

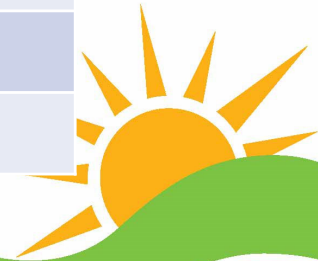
- In November, 2024, City Council established through Ordinance No. 24-6070 a Transportation Benefit District (TBD).
- The purpose of a TBD is to generate revenue to pay for ongoing annual costs to preserve and maintain the City's transportation infrastructure.
- The boundaries of the TBD are the city-limits of the City of Kennewick.
- The TBD imposes a sales and use tax not exceeding one-tenth of one percent (0.1%) for a period of ten (10) years. The new sales and use tax will be implemented April 1st, with the receipt of funds starting in June.
- Preliminary estimates are around \$1.75M of revenue in this initial year of 2025, and \$3M per year thereafter.



2025-2026 TBD Snapshot

- Revenues generated from the TBD sales and use tax are estimated to be \$1.75M for the first year, and then \$3.0M annually thereafter.
- Estimated revenue, planned TBD expenditures and year-end balances are shown in the following table.

	2025	2026
CIP Budget Transfer	\$1.25M	
Projected TBD Revenue	\$1.75M	\$3.0M
<i>Estimated Expenditures</i>		
<i>HMA Overlay</i>	\$2.6M	\$1.58M
<i>HMA Patching</i>	\$400K	\$400K
<i>BST</i>		\$900K
<i>Pavement Rating</i>		\$120K
Remaining Balance	\$0	\$0

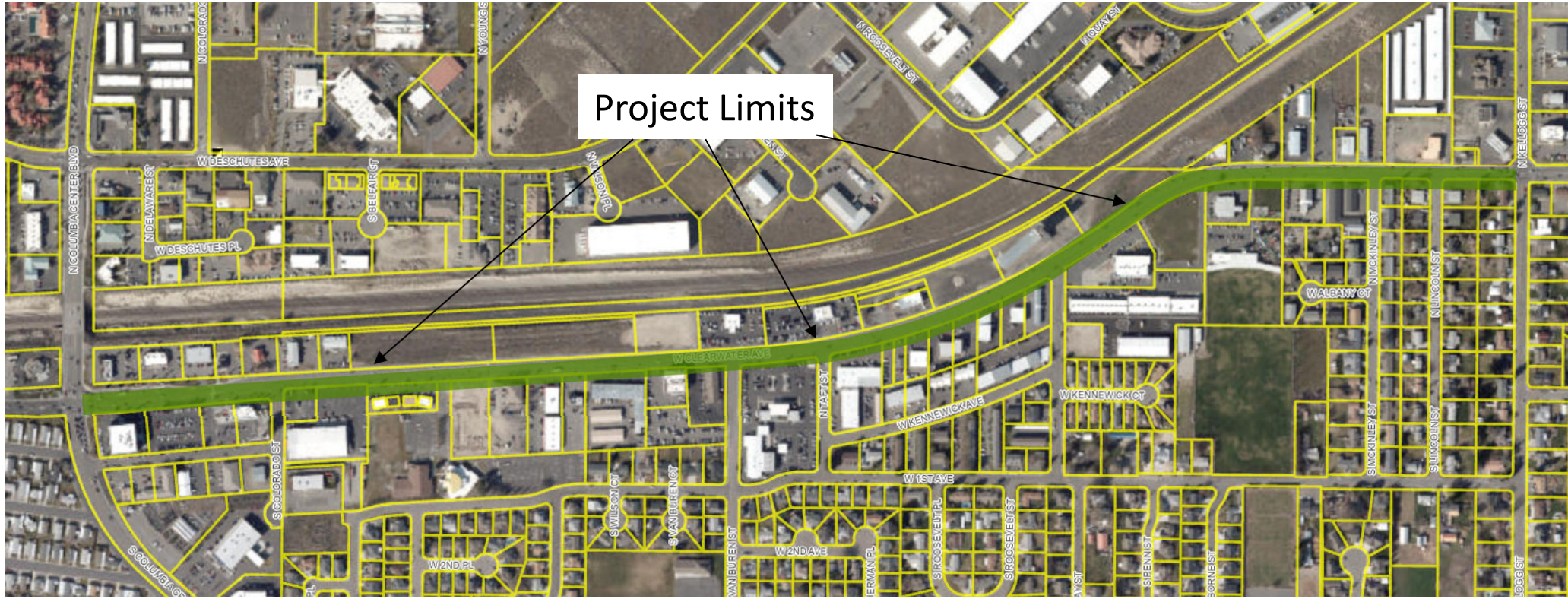


2025 TBD Projects

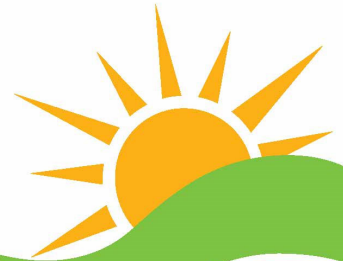
Project Name	From	To	2025 TBD
2025 HMA Overlays			
Clearwater	CCB	Kellogg	\$1,300,800
Edison St.	10 th Ave.	Clearwater	\$943,600
Quinault Ave.	Quinault Project	Young RAB	\$260,000
HMA Patching	Various Sites		\$400,000
PE/CE			\$100,000
Total			\$3,004,400



Clearwater (CCB to Kellogg)



- PCI Rating of 52 to 71.
- Street patched in 2024 patching contract.
- Major Arterial Street w/ADT of 18,200 vpd
- Continuation of overlaying Clearwater.



Edison St. (10th Ave. to Clearwater)



- PCI Rating of 65 to 84
- Street patched in 2024 patching contract.
- Minor Arterial Street with ADT of 11,825 vpd.



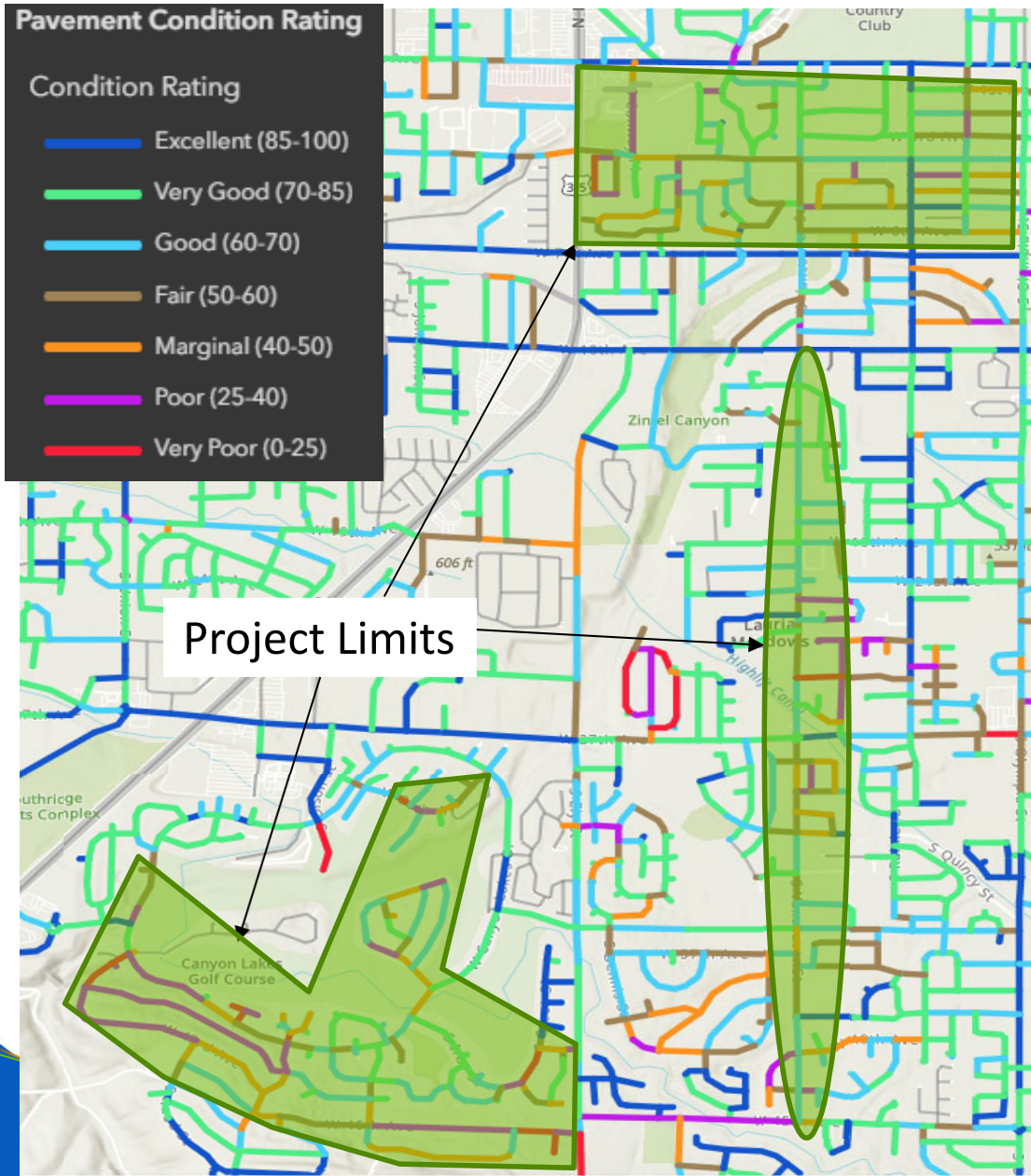
Quinault Ave. (Intersection to Young St.)



- PCI Rating of 36 to 49
- Continuation of HMA overlay on the Quinault/CCB Intersection Project.
- Minor Arterial Street with ADT of 5,220 vpd.



2025 Asphalt Patching Contract



- Contract work estimated at around \$400K
- Regions selected by overall PCI ratings and forecasting of future utility work.
- Preparation for 2026 BST and HMA Overlay contracts.
- Staff will further evaluate identified areas for specific patching requirements.
- Contract work will be Summer 2025.



Questions?

